



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735
(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, September 17, 2020 beginning at 9:30 a.m., at the County Building at 225 West Main Street, conference room 212, Gaylord MI 49735.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Approval of Housing Meeting Minutes
 - a. Regular Meeting – August 20, 2020
4. Unfinished Business
 - a. HO-0812-000001 Rehabilitation Status
 - b. HO-0812-000033 Rehabilitation Status - completed
5. New Business
 - a. Discharge Mortgage Loan #02-2009
 - b. HO-0812-000094 Rehabilitation Project
 - c. 01-2019 EM Roof
6. Reports
 - a. Director
 - b. Inspector
7. Bills and Communications
8. Public Comments
9. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



August 20, 2020

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building 225 West Main Street, Gaylord MI 49735. Director, Marlene Hopp called the meeting to order at 9:50 a.m.

PRESENT: Tammy LaBouef, Duane Switalski, Joseph Wambold, Julie Powers
(by conference call)
EXCUSED: John LaFave, Steven Riozzi
OTHERS: Marlene Hopp, Kevan Flory

The Pledge of Allegiance was led by Marlene Hopp.

MOTION: by Joseph Wambold, approval of regular housing meeting minutes of July 16, 2020, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Housing Inspector, Kevan Flory reported the status of inspections performed this week on rehabilitation projects HO-0812-000001 and HO-0812-000033.

Flyers were mailed out to the targeted neighborhood in the City of Gaylord for the Michigan State Housing Development Authority (MSHDA) Neighborhood Enhancement Program (NEP) grant. We currently have potential clients for the program. Director attended MSHDA NEP webinar training on August 12, 2020. Their next grant will be available on September 1, 2020.

New Business:

MOTION: by Tammy LaBouef, approve to discharge housing project #012-97 mortgage, as being paid in full.

Ayes: Unanimous. Motion Carried.

Inspector reported on rehabilitation project HO-0812-000094 from initial inspection performed on July 16, 2020. Researching materials and costs for specification write-up.

Inspector reported on emergency roof project 01-2019 from initial inspection performed on August 17, 2020. Specifications will be submitted for contractors to bid project.

Director Report:

Contacted Michigan Economic Development Corporation to inquire CDBG PY 2019 release of funding. Final inspection of emergency roof project 29-2018 is scheduled today. This will be the last of PY 2018 emergency and administration funding. Thereafter, final reports will be submitted to close out PY 2018 and release PY 2019 funding for emergency projects.

Inspector Report: Busy with new projects of initial inspections, bid specifications and working with contactor and home owners on pre-final inspections and checklists.

Bills and Communications:

Activity and financial reports were presented and reviewed.

MOTION: by Tammy LaBouef, receive and file month end financial reports, ending July 31, 2020.

Ayes: Unanimous. Motion Carried.

Director opened the meeting for public comments.

Public Comments: None

Meeting adjourned at 10:48 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven Riozzi, Chairman
Otsego County Housing Committee