

August 25, 2020

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. Due to the Coronavirus pandemic, this meeting was held remotely for the public in compliance with Governor Whitmer's Executive order 2020-154 and 2020-160. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by County Administrator Rachel Frisch.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve the Regular minutes of August 11, 2020 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve the reappointment of Diane Youngedyke to the Otsego County Library Board of Trustees with the term expiring 8-31-2025. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve OCR 20-18 Discharge of mortgage for Audrey J. Strunk.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Department Head Reports:

Lisa Kaspriak from Mid-Michigan Medical Examiner Group presented the 2019 annual report; continued training with current medical examiners with Zoom; funeral homes in Otsego County are great work with.

Adam Koivisto, District 14 director from Michigan State University Extension, reported on the 2019-2020 annual; residents attended over 60 programs between January and July 2020 including remotely during COVID-19. Junior master club has doubled in size; over half of the 4-H memberships is under the age of 12; thanked Northman's Sportsman club for holding the archery session, able to have more participants. Classes have been converted to online.

Committee Reports:

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers to move the budget dollars for the approved ranger station crawl space project from 2019 into the 2020 budget. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Duane Switalski, to approve the budget amendment to reflect the additional funding for the MVAA grant, to be spent on payroll costs. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

Rachel Frisch reported an agreement was reached between the Ironbelle trail and the DNR for maintenance; Otsego County Bus received the school contracts; Bus employees received new uniform shirts for the drivers; budget season started, collecting information from the Department heads; upgrading the County website, bids due 9-30-2020; discount tire building starting soon, Art Van changing the name of the store, will be adding appliances; Groen Nature Preserve capital projects meeting held by Zoom, tree cleanup has started at the Groen Nature preserve; Community Center to remain closed when school starts to ensure safety unable to provide adequate staff; thanked Marlene Hopp for her work on the MVAA grant.

City Liaison, Township & Village Representative: Commissioner Julie Powers reported on the City meeting, glad there is progress on the trail head and the Royal Crest property.

Correspondence:

Commissioner Ken Glasser received a letter regarding the AuSable River. Commissioner Paul Liss received a letter from the DNR regarding replacing wires over the Pigeon River.

New Business:

Motion by Commissioner Rob Pallarito, seconded by Commissioner Duane Switalski, to approve the August 18, 2020 Warrant in the amount of \$496,955.66. Ayes: Unanimous. Motion carried.

Motion by Commissioner Henry Mason, seconded by Commissioner Doug Johnson, to approve the August 25, 2020 Warrant in the amount of \$220,324.61. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Duane Switalski reported the Johannesburg-Lewiston school will have a millage request on the November 3rd ballot.

Commissioner Julie Powers had no report.

Commissioner Henry Mason attended the meet and greet for John James.

Commissioner Rob Pallarito attended the youth livestock auction; survey markers out on Marlette Road.

Commissioner Ken Glasser reported he is receiving letters regarding the water levels; attended the Library meeting, roof sagging; attended a road commission meeting, solutions for Manuka lake; final interviews for manager.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss had no report.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton reported MAC Conference meeting 8-26-20.

Meeting adjourned at 10:28 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 25th day of August, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund / Veterans Affairs

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION MVAA Grant Award Update

REVENUE

Account Number	Decrease	Increase
101-682-539.000-MVAA State Grants	\$	\$ 7,877
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 7,877

EXPENDITURE

Account Number	Increase	Decrease
101-682-703.010-MVAA Reg Emp - Dep Dir	\$ 7,172	\$
101-682-703.110-MVAA Hospitalization	\$ 1,917	\$
101-682-704.300-MVAA Retirement	\$ 2,143	\$
101-682-704.200-MVAA Social Security	\$ 512	\$
101-682-704.301-MVAA Post Empl Hlth Sav	\$ 60	\$
101-682-930.500-MVAA Travel	\$	\$ 3,927
Total	\$ 11,804	\$ 3,927

Department Head Signature Date

Administrator's Signature Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Parks/Rec

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Parks Crawl Space

REVENUE

Account Number	Decrease	Increase
208-050-400.001 Budgeted Use of Fund Balance	\$	\$ 5,600
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 5,600

EXPENDITURE

Account Number	Increase	Decrease
208-901-970.200 Property Buildings	\$ 5,600	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 5,600	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____