

Royal Crest Pre-Bid Meeting Minutes - 8/17/2020 at 10am

1. Introductions:

- a. Chris Churches – Director of Planning and Zoning, Capital Projects and Grants, Otsego County
- b. Joe Switalski – Maintenance Director, Otsego County.
- c. Kevin Makarewicz – PE, C2AE
- d. Scot Egleston - Environmental Scientist, Sagasser & Associates, Inc.

2. Key Information – Chris Churches:

- a. Bids are due at 1pm on Friday, August 21st. Bids will be opened publicly and read aloud at 1:05pm.
- b. Any questions must be received by the end of business day on Wednesday, August 19, 2020. Questions can be directed to myself.
- c. Project start date is anticipated to be any time after Board Approval of the project at the September 22nd Board of Commissioners meeting.
- d. The project must be substantially complete no later than December 31st, 2020. Site restoration may extend into Spring 2021 if warranted by weather or other outside circumstance.
- e. Vendors located in Otsego County receive a 5% cost variance for low bid determination.

3. C2AE Overview – Kevin Makarewicz:

- a. Kevin reviewed the two demolition plan sheets contained in the project specifications.

4. Sagasser and Associates Overview - Scot Egleston:

- a. Scot discussed the location and nature of the asbestos containing material.

5. Questions Received*:

- a. Can contractors use the fire-hydrants adjacent to the building? What is the City of Gaylord's water rates?
- b. Who is responsible for density testing? The contractor or owner?
- c. The plans say that the HMA will remain. However, Kevin while going over the plans mentioned that it would be removed. Is it being removed or is it staying?
- d. Can we get the exact location and/or pictures of the location of the water service and appurtenances along South Court Ave?
- e. Are the trees along the east side being removed or are they staying?

*Answers to all questions received will be posted separately as an addendum following the 8/19 deadline

MEETING SIGN-IN SHEET

Project:	Bid 2020-05 Royal Crest Demolition Project	Meeting Date:	8/17/2020 at 10am
Facilitator:	Otsego County	Place/Room:	On-Site at former Royal Crest Motel

Name	Company	Phone	E-Mail
Chris Churches	Otsego County	989-731-7515	cchurches@otsegocountymi.gov
Joe Switalski	Otsego County	989-731-0295	jswitalski@otsegocountymi.gov
Kevin Makarewicz, PE	C2AE	989-688-6463	kevin.makarewicz@C2AE.COM
Scot Egleston	Sagasser & Associates, Inc.	989-732-5800	segleston@sagasser-associates.com
Jeff O'Rourke	Dozer Construction	989-448-6275	Dozerjr84@gmail.com
Doug Adams	SC ENVIRONMENTAL	313-296-6589	DOUG@SCENVIRONMENTAL
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