



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735  
989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, August 25, 2020 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

Due to the novel Coronavirus pandemic, this meeting will be held remotely for the public in compliance with Governor Whitmer's Executive Order 2020-154 and 2020-160.

To view and/or participate in this meeting:

With computer or smart phone (for video and voice): access through clicking or copy pasting this link into a browser (like Google)

<https://us02web.zoom.us/j/89902173817?pwd=ZmtTNkswZ0MrdTlNMZG9rd3BZampzZz09>

Meeting ID: 899 0217 3817

Password: 992325

With a phone (for voice only): dial 1-888-788-0099 or 1-877-853-5247 then wait for instructions and provide the meeting ID and password.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of August 11, 2020, with attachments - Motion to Approve
- B. Otsego County Library Board of Trustees Re-Appointment (Youngedyke) term expiring 8/31/2025- Motion to Approve
- C. OCR 20-18 Discharge of Mortgage (Strunk)- Motion to Approve

Special Presentations

Department Head Reports

- A. Mid-Michigan Medical Examiner Group- Lisa Kaspriak, Administrator
- B. Michigan State University Extension- Adam Koivisto, District 14 Director

Committee Reports

- A. Budget and Finance Committee
  1. Budget Amendment- Park Ranger Station Crawl Space
  2. MVAA Grant Award Payroll

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  1. August 18, 2020 Warrant
  2. August 25, 2020 Warrant
- B. Other Business

Public Comments

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of August 11, 2020	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of August 11, 2020.

August 11, 2020

The regular meeting of the Otsego County Board of Commissioners was held at 225 West Main Street, Room 100 Gaylord, Michigan 49735. Due to the novel Coronavirus pandemic, this meeting was held remotely for the public in compliance with Governor Whitmer's Executive order 2020-154 and 2020-160. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Sheriff Matt Nowicki.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Ken Borton, Bruce Brown.

Excused: Doug Johnson.

Consent Agenda:

Commissioner Henry Mason requested the Regular minutes of July 28, 2020 with attachments to be removed from the consent agenda and placed under new business as item C.

Special Presentations:

Joe Borgstrom presented the site assessment of the former Royal Crest Motel property.

Motion by Commissioner Ken Glasser, seconded by Commissioner Henry Mason, to direct the County Administrator to work with the community to further explore the options presented by Place + Main by engaging with the community and work with potential developers, in keeping with the results of the site assessment study. Ayes: Unanimous. Motion carried.

Committee Reports: None.

Administrator's Report:

Rachel Frisch reported the RFP has been put together and ready to go out for the upgrade of the County's website; Apartment complex East of town; thanked Suzy DeFeyter and Dana Stubli for their hard work on election night.

Department Head Report:

Suzy DeFeyter reported on the County Clerk and Register of Deeds offices; court hearings have been held by Zoom; haven't had jury trials since the end of February, possible jury trials beginning again in October; staffing in both offices; August election went good, some township's saw a big increase with absentee voter applications, some saw just a slight increase. It was a small turnout, we have 22,213 registered voters and only 7,167 voted (32.26%) the election results are posted on the County website. Preparing for the November election, working on ballots.

City Liaison, Township & Village Representative: Commissioner Julie Powers reported on the City Council meeting, MERS representative was at the meeting; establish marry fees so the Mayor can perform marriages.

Correspondence: None.

**New Business:**

Motion by Commissioner Julie Powers, seconded by Commissioner Rob Pallarito, to approve the August 4, 2020 Warrant in the amount of \$179,407.81. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Paul Liss, to approve the August 11, 2020 Warrant in the amount of \$732,966.22. Ayes: Unanimous. Motion carried.

Motion by Julie Powers, seconded by Commissioner Duane Switalski, to approve the Regular Minutes of July 28, 2020 with attachments. Commissioner Duane Switalski requests the minutes be amended to reflect under board remarks for Commissioner Duane Switalski, Commissioner Switalski thanked Commissioner Henry Mason for his informative remarks. Ayes: Unanimous. Motion carried. Minutes approved as amended.

Chairman Ken Borton opened up the meeting for public comment.

Motion by Commissioner Paul Liss, seconded by Commissioner Henry Mason, to enter into a closed meeting session in accordance in 15.268 Section 8(j) of the Open Meetings Act.

**Roll Call Vote:**

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Ken Borton, Bruce Brown.

Nays: None.

Excused: Doug Johnson.

Motion carried.

Entered into closed session at 10:25 a.m.

Returned to open session at 10:45 a.m.

Motion by Commissioner Paul Liss, seconded by Rob Pallarito, to authorize payment for legal fees as discussed in closed session. Ayes: Unanimous. Motion carried.

**Board Remarks:**

Commissioner Rob Pallarito attended the Otsego Lake Township meeting, internet connection possibly coming into Guthrie Lakes; election results, congratulated Ken Borton.

Commissioner Ken Glasser attended the Bagley Township meeting; August election results.

Commissioner Bruce Brown reported on the Sportsplex; rebuilt the compressor's, purchase new compressor's next year.

Commissioner Paul Liss congratulated Ken Borton; attended the Village meeting.

Commissioner Duane Switalski had no report.

Commissioner Julie Powers had no report.

Commissioner Henry Mason had no report.

Commissioner Ken Borton reported on the election results.

Meeting adjourned at 10:55 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk



# August 25, 2020 Agenda

## Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at [rfrisch@otsegocountymi.gov](mailto:rfrisch@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b> Library Board of Trustees Re-Appointment	<b>AGENDA DATE:</b> August 25, 2020
<b>AGENDA PLACEMENT:</b> Consent Agenda, Item B.	<b>ACTION REQUESTED:</b> Motion to Approve
<b>STAFF CONTACT(S):</b> Jackie Skinner, Otsego County Library- Director Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b> No

**BACKGROUND/DISCUSSION:**

The Otsego County Library Board of Trustees is recommending reappointment of Ms. Diane Youngedyke term expiring on August 31, 2025.

**RECOMMENDATION:**

The Otsego Library Board of Trustees is recommending reappointment of Ms. Diane Youngedyke to the Board.



**Otsego**  
**COUNTY**  
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Library Board of Trustees

**PLEASE indicate what board or committee you are applying for in the space provided above.**

**Please print or type.**

Name: Diane R. Young Dyke

Address: 208 E. 3rd Street, Gaylord Zip Code 49735

Telephone: (989) 732-5765 Other: \_\_\_\_\_

Email address: dryart@charter.net

Date available for appointment immediate

County Commission District City of Gaylord

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? City of Gaylord

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Library Board of Trustees - President

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**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Education - Bachelor of Science - Accountancy <sup>1976</sup>  
Ferris State University

Employment - Otsego County Title - Escrow Officer  
since 2003

1976 - 2002 - Banking in Charlevoix, MI  
Operations Officer  
& Regional  
Service  
Manager

Have you ever worked for Otsego County?

Yes

No

If yes, please list dates and name(s) of departments.

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**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

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Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Library User and past experience serving  
on Library Board  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the preceding information is correct and to the best of my knowledge.

Liane R. Younger  
Signature

08/20/2020  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**appt\_boc@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 20-18 Discharge of Mortgage (Strunk)	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b> Marlene Hopp, Otsego County Housing Director Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

This resolution is for the discharge of mortgage for Audrey J. Strunk. As a matter of process, the County issues resolutions to discharge mortgages once payment in full is received from the Mortgagor.

**RECOMMENDATION:**

The Housing Committee requests Board adoption of the proposed resolution OCR 20-18.



The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 25<sup>th</sup> day of August, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and of such meeting were kept and will be or have been made available as required thereby.

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Susan I. DeFeyter, County Clerk

DATED: \_\_\_\_\_, 2020

**MORTGAGE DISCHARGE**  
(By Entity)

KNOW ALL MEN BY THESE PRESENTS, that (1) The County of Otsego, a (2) Municipal Corporation, whose address is (3) 225 West Main Street, Gaylord, Michigan 49735, does hereby certify that a certain Mortgage dated September 30<sup>th</sup>, 1998, Made and executed by Audrey J. Strunk, a single woman, F/K/A Audrey J. Slaven, Joan A. Strunk-Slaven, Joan Slaven, as Mortgagor to the County of Otsego, a Municipal Corporation, as Mortgagee, and recorded on October 7<sup>th</sup>, 1998, in the office of the Register of Deeds for Otsego County Michigan in Liber, 697 Pages 250-257, and a Loan Modification dated October 26<sup>th</sup>, 1998 and recorded on December 3<sup>rd</sup>, 1998 in Liber, 704 Pages 70-71, is fully paid, forgiven, satisfied and discharged.

**In Witness whereof**, the undersigned has executed this instrument as of the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

WITNESSES:

\_\_\_\_\_  
\* Cynthia Marie Polena

(1) the County of Otsego

By \_\_\_\_\_  
\* Rachel Frisch  
It's County Administrator, Otsego County Board of Commissioners.  
(5)

STATE OF MICHIGAN)  
§  
COUNTY OF OTSEGO)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020,

By (4), Rachel Frisch the (5) County Administrator of (1) the County of Otsego, on  
Behalf of the (6) Board of Commissioners.

(7) Prepared by: Cynthia M Polena, Clerk  
Otsego County Housing Committee  
225 West Main Street  
Gaylord, Michigan 49735

\_\_\_\_\_  
\*Cynthia Marie Polena            Notary Public  
Otsego County, State of Michigan  
My Commission Expires: December 17, 2025

Please send original recorded document(s) to:

Audrey Strunk  
PO Box 2276  
Gaylord, Michigan 49734

(1) Name of entity discharging mortgage. (2) Status of entity discharging mortgage (e.g., Michigan Corporation, etc.) (3) Address of entity discharging mortgage. (4) Name of person executing instrument.  
(5) Title of person executing instrument. (6) Type of entity discharging mortgage (corporation, etc.) (7) Name and business address of person who drafted instrument...  
\* Names of Witnesses, Notary Public, and persons executing this instrument must be legibly printed, typewritten or stamped immediately beneath the signature of such person.



Department Presentation  
August 25, 2020  
Mid-Michigan Medical Examiner Group  
Lisa Kaspriak, Administrator

# Otsego County Medical Examiner



## 2019 Annual Report

Mid Michigan Medical Examiner Group

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Last Revised: July 31, 2020

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## **Message to the Board of Commissioners and Citizens of Otsego County**

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The Otsego County Medical Examiner's Office investigates sudden, violent, unexpected, and suspicious deaths that occur in Otsego County. The Office of the Medical Examiner certifies death after investigation and postmortem examination and issues the death certificate as required by law. Complete findings of the death investigation are distributed to families and law enforcement agencies as appropriate.

The main duties of the Office of the Medical Examiner are to determine the cause and manner of death, and certify deaths that are reported to the medical examiner. The cause of death is the disease process or injury that resulted in death. There are thousands of diseases and injuries that may result in death. The manner of death is a classification in which a determination is made regarding whether the death resulted from natural causes, homicide, suicide, or an accident. On occasion, the manner of death is classified as indeterminate.

The collaboration between the Medical Examiner's Office, Law Enforcement, and Prosecutor's Office has grown extremely strong. Information collected during the investigation helps clarify the circumstances, such as the sequence of events prior to death. Evidence collected during an investigation and/or postmortem examination may help lead to the arrest or successful conviction of a suspect in a homicide case. Because deaths occur around the clock, medical examiner staff members are available 24 hours a day, 365 days per year.

With the skill and experience of the medical examiner investigators and board-certified forensic pathologists, we believe the quality of death investigations in Otsego County are among the best in the State. Continual training of the medical examiner investigators ensures quality comprehensive case work.

Our staff and investigators also extend their duties to the living by answering questions and addressing concerns regarding deaths within the county. Medical examiner investigators frequently make personal contact with family members of a deceased and assist them by providing appropriate answers regarding the circumstances of the death. Our 25 years of Medical Examiner Experience has provided us with the knowledge of efficiently executing national standards of death scene investigation with consideration of the needs of rural northern Michigan.

The pandemic provided us the opportunity to really practice our mass fatality readiness and collaboration of each of the county emergency managers. Preparing verbally and on paper is one thing but having to make the serious preparedness practices was another. We are please to report that our system is more solid than ever before.

We extend our sincere gratitude to the Otsego County Board of Commissioners for their support of the medical examiner program and the services we provide to the citizens of the Otsego County.

## Medical Examiner Staff

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Dr. Paul Wagner  
Chief Medical Examiner

David G. Turner D-ABMDI  
Chief Investigator

Lisa Kaspriak  
ME Administrator

Sally Momany, D-ABMDI  
Medical Examiner Investigator

Nicole H.  
Administrative Assistant

Jennifer S.  
Administrative Assistant

Marv Carlson  
Medical Examiner Investigator

Dan Phillips  
Medical Examiner Investigator

Justin Holzschu  
Medical Examiner Investigator

Brian Haag  
Medical Examiner Investigator

## **Types of Deaths Reportable to the Medical Examiner**

The Michigan County Medical Examiner Law, Act 181, P.A. of 1953, as amended, and the Michigan Public Health Code, Act 368, P.A. of 1978, as amended, mandates that specific types of death be referred to the Medical Examiner for investigation (see list below). These deaths include sudden and unexpected deaths, accidental deaths, and violent deaths. The medical examiner has the authority under these Acts to order an autopsy at any time it is deemed necessary to determine or confirm the cause and manner of death.

### **Deaths Reportable to the Medical Examiner:**

- Violent death (e.g., strangulation, gunshot, stabbing, poisoning, etc.)
- Accidental deaths (e.g., falls, drowning, motor vehicle collisions, burns, overdose, etc.)
- Death of a prisoner (e.g., deaths in any county or city jail while imprisoned or in custody).
- Suspicious Circumstances (e.g., Unidentified Bodies or events surrounding death)
- Sudden and Unexpected deaths (e.g., all deaths during a surgical procedure, in recovery, anesthesia-related, unexpected natural death, occupational-related deaths)\*
- Without medical attendance within 48 hours of death:
- In cases of chronic illness, the attending physician may sign the death certificate if s/he can be reasonably certain of the cause of death.
- Death of a mother due to an abortion.
- Unexpected infant deaths

The medical examiner may order an autopsy for any of the reportable deaths listed above.

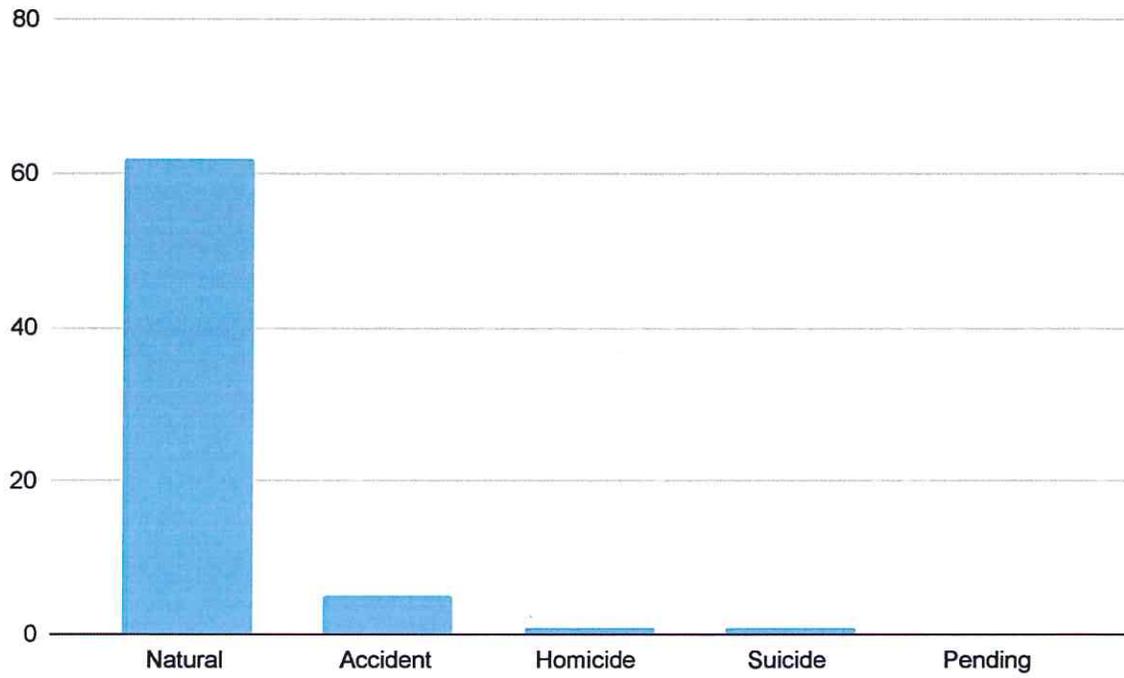
## **Otsego County Medical Examiner Cases**

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Population	24,253
Cases Reported to Medical Examiner	69
Number of deaths certified after Autopsy	4
Number of deaths certified after Toxicology	3
Cases Reviewed for Cremation Release	148
Unclaimed Bodies	2
Exhumations	0

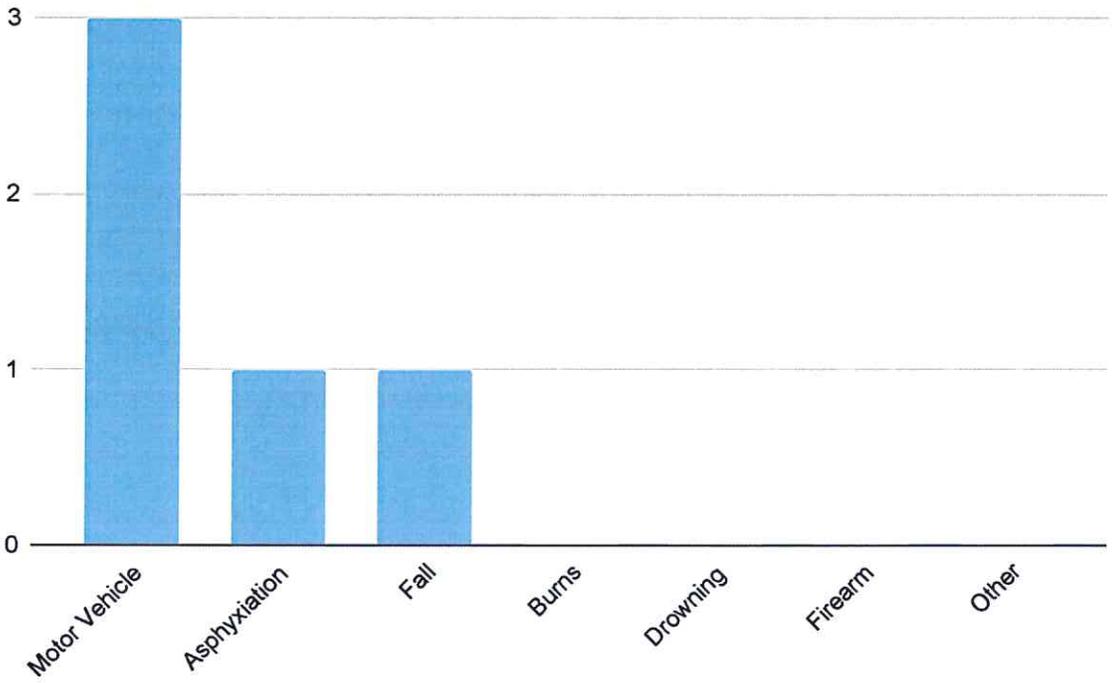
## Manner of Death

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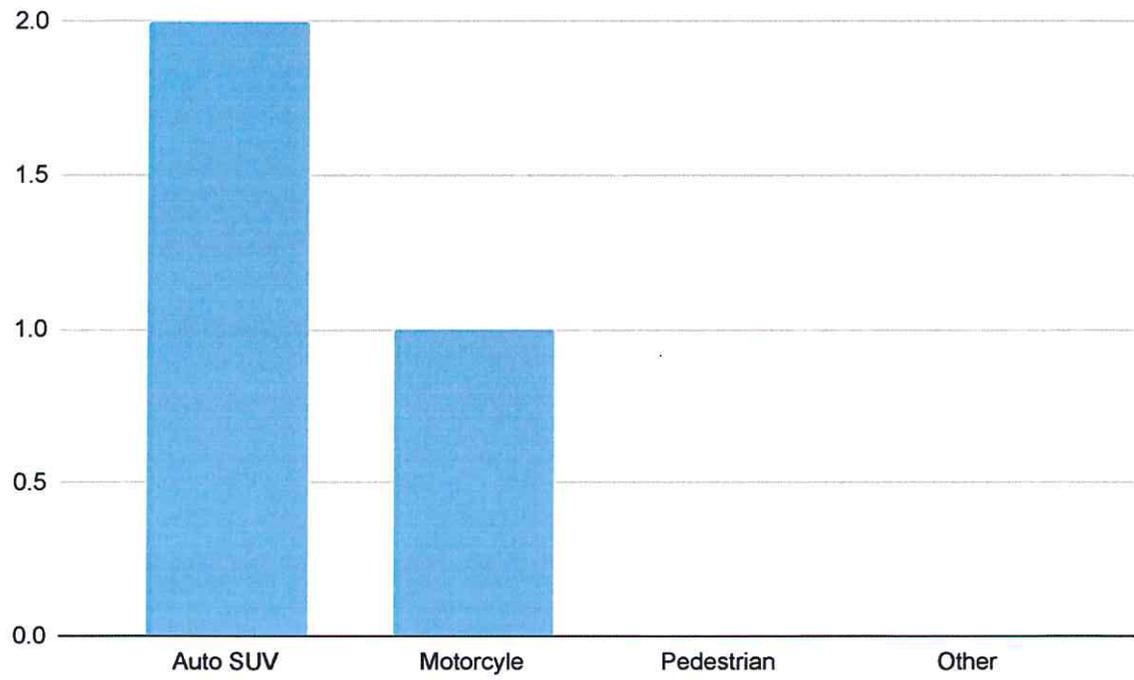
# Accidental Death by Type

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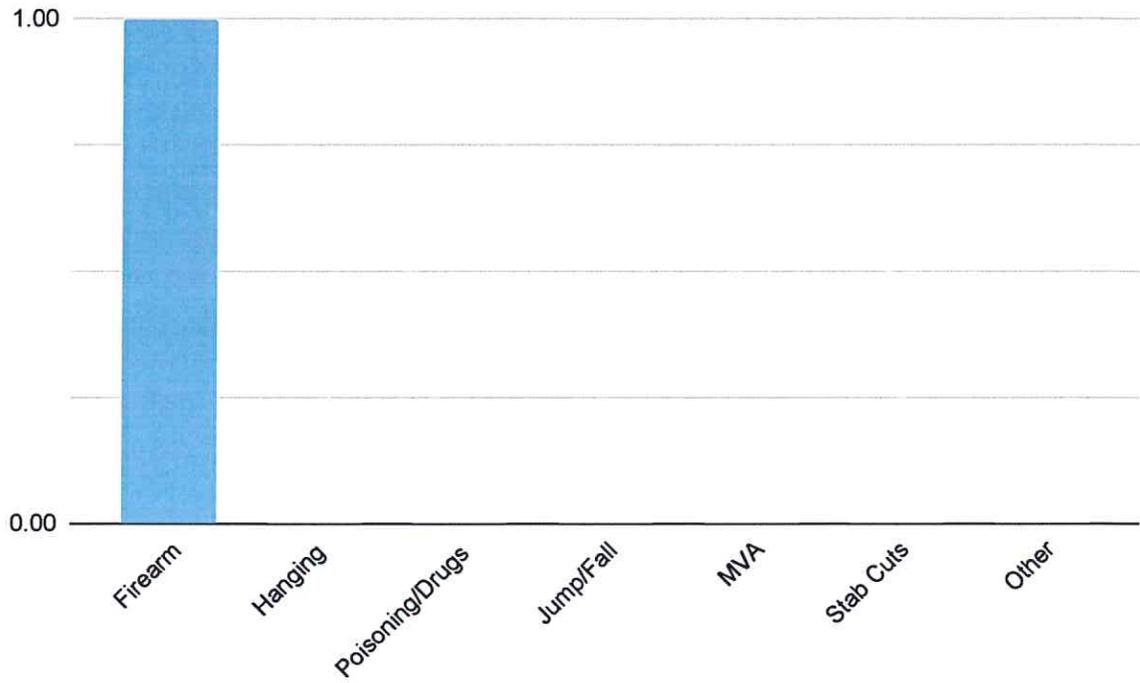
## Accidental Deaths-Motor Vehicle Crashes

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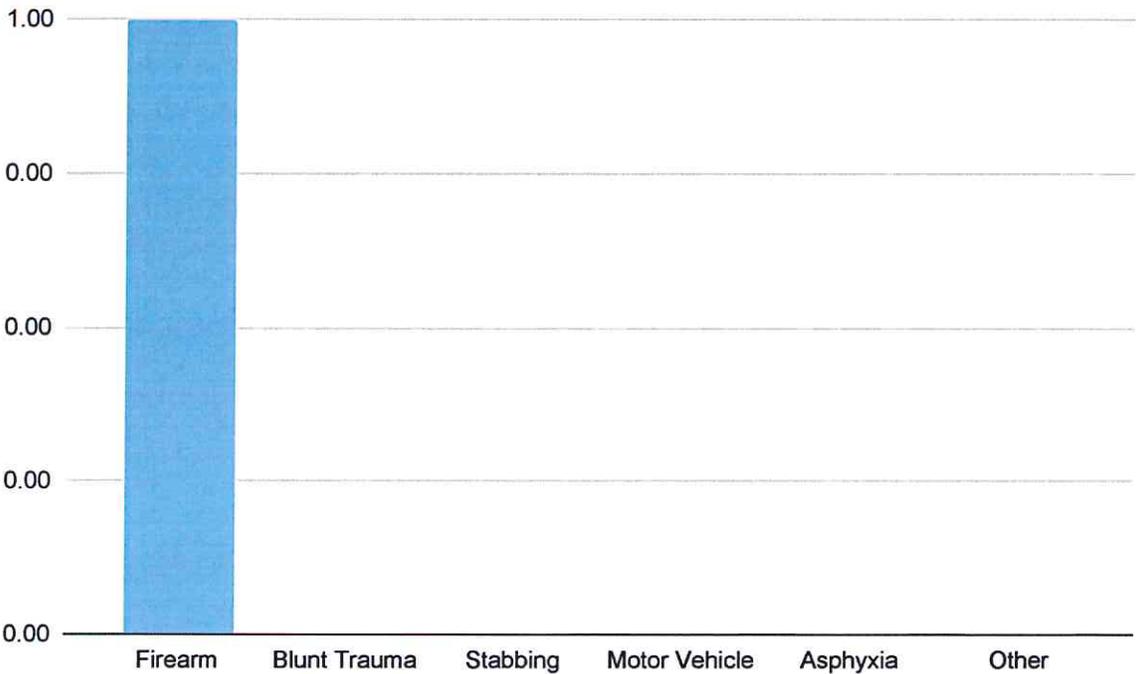
# Suicide by Means

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# Homicide Deaths

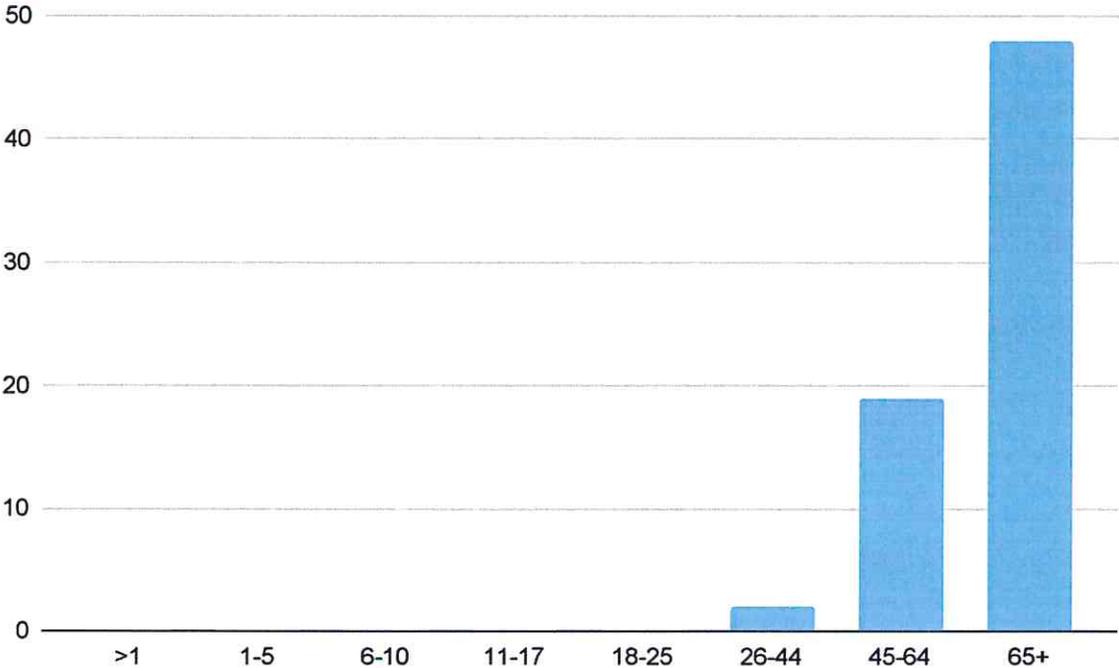
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Homicide Details-July 22nd-44 year old-White-Male

# Deaths by Age Group

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# Gift of Life Organ and Tissue Donations

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Otsego County "1" Successful  
Qualifiers for Donation in 2019

**ONE** organ & tissue donor can **SAVE 8 LIVES** and **RESTORE** health to over **75** others

**1**

**GIFT of LIFE**  
MICHIGAN  
ORGAN AND TISSUE DONATION





Monthly Report  
**Otsego County**

Medical Examiner's Office  
 As Of **July 31, 2020**

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	% +/- from prev. year	FY 2019
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# Cases Investigated by MMMEG	4	8	7	4	3	7	5						38	-5.6%	69
Scene Investigations	2	6	5	4	3	5	4						29		
Cremation Permits	18	20	24	19	15	15	21						132	52.9%	

Manner of Death	Homicide	0	0	0	0	0	0	0					0	-100.0%	1
	Suicide	1	0	0	0	0	0	1					2	242.9%	1
	Accident	0	0	1	1	1	2	1					6	105.7%	5
	Natural	3	8	6	3	2	5	3					30	-15.7%	61
	Pending	0	0	0	0	0	0	0					0		1

COVID-19	COVID Cases Reviewed			1	1	0	0	0					2		
	Cases M.E. Tested in Field			1	1	0	0	0					2		
	Confirmed Cases M.E. pronounced in Field			0	0	0	0	0					0		

Suspected Drug Related		1	0	0	0	0	1	0					2		0
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Special Cases	UnClaimed Bodies	0	0	1	0	0	0	0					1	-14.3%	2
	Unidentified Bodies	0	0	0	0	0	0	0					0		0
	Exhumations	0	0	0	0	0	0	0					0		0

Ordered	Toxicology	2	0	0	1	0	0	1					4	128.6%	3
	Autopsy	0	0	0	0	1	1	0					2	-14.3%	4

Donations	Whole Body	0	0	0	0	1	0	0					1		2
	Eyes/Cornea	0	0	0	0	0	0	0					0		0



Department Presentation  
August 25, 2020  
Michigan State University Extension,  
Adam Koivisto-District 14 Director



# Otsego County 2019–2020 ANNUAL REPORT

## BY THE NUMBERS



Residents attended over 60 programs between January and July 2020, including remotely during COVID-19 shutdown



4-H youth in Otsego county enroll in college at a rate 10.6% higher than non-4-H youth



96 soil test kits purchased by Otsego County residents



4 Extension professionals based in Otsego County



866 Otsego County Residents utilized over 176 different programs and services

100

Over 100 years of Extension in Otsego County.



MSU Extension website received 4,276 visits from Otsego County.

## MESSAGE FROM THE DISTRICT DIRECTOR



During 2019, Michigan State University (MSU) Extension continued to partner with Otsego County to strengthen youth, families, businesses and communities. In this report, we will highlight local and statewide programs that made a difference in Otsego County residents' lives; including helping farmers with financial management and farm stress; providing opportunities for youth's career and leadership development through 4-H; teaching families how to buy, cook and eat nutritious food; helping communities grow their tourism and community development opportunities; and providing a suite of online resources and programs.

Because of your continued support, we are able to help Otsego County residents improve their lives, their workplaces and their communities during the novel coronavirus pandemic. MSU Extension Otsego County staff members have been working diligently to create virtual programs and resources for residents. Many of the programs in this report that we're highlighting took place last year, in-person, and many of these experiences are now being offered virtually while residents are staying home and staying safe. It is an honor and a privilege to serve Otsego County and we're looking forward to another successful year ahead.

## CONTACT



MSU Extension Otsego County

800 Livingston Blvd., Suite 4A-2 Gaylord, MI 49735



989-731-0272



[www.canr.msu.edu/otsego](http://www.canr.msu.edu/otsego)



MSU Extension Otsego County, MI



@MSUExtension



# Encouraging Youth



In Otsego County 4-H we believe in the power of young people. By providing opportunities to learn and lead, 4-H helps youth ages 5-19 become informed and engaged community members. While experientially exploring new topics and activities, youth build the skills they need for life. In the 2019/2020 program year, Otsego County had a total of 103 youth enrolled as 4-H members and 37 adult volunteers. Essential skills youth develop while participating in 4-H programs include problem-solving, decision making, leadership, resiliency, sportsmanship, teamwork, and communication.



Archery is a very popular shooting sport, appealing to a wide range of ages and easily enjoyed in various locations. It is one of several disciplines within the Michigan 4-H Shooting Sports program. Archery can be done using a compound bow, recurve bow or a longbow. It can also be done with or without sights and with or without a release.

Archery is an excellent opportunity for youth to enjoy shooting sports and get involved in a lifelong learning activity that is family-orientated. Consider getting involved as a participant or as a volunteer.



## Encouraging Otsego Youth with Growing Programs

Community Partnerships are strong in Otsego County. In March of 2020, Otsego County 4-H partnered with Northland Sportsman's club to host our Shooting Sports program, 4-H Archery.

This year our numbers doubled due to this partnership. The facility was able to support 15 4-H members to participate in our shooting sports program. We were able to increase our equipment with targets and an archery net. We also received a donation of bow cases from Bohning Company located in Lake City for our bow storage.

The kids learned about safely handling equipment, proper stance for aiming and shooting, and sportsmanship.

Instructors are certified through the MSU Shooting Sports program.

### Local Educators

MSU Extension Natural Resources Educator, Julie Crick, works to enhance the application of plant and forestry-related knowledge of local youth.

In May of 2019, Crick taught the plant disease session of the 4-H Junior Master Gardener Class to 12 youth.

In September, Crick was one of several organizations to partner with the Otsego Conservation District to deliver a successful "Eighth Grade Natural Resources Day" at the Groen Preserve where Crick taught the soil erosion lesson to over 100 students and chaperones.

***According to research completed by the Institute for Applied Research in Youth Development at Tufts University, 4-H'ers are 4X more likely to make contributions to their communities, 2x more likely to be civically active, and 2x more likely to make healthier choices.***

# Encouraging Youth

In Otsego County 4-H we believe in the power of young people. By providing opportunities to learn and lead, 4-H helps youth ages 5-19 become informed and engaged community members. While experientially exploring new topics and activities, youth build the skills they need for life. In the 2019/2020 program year, Otsego County had a total of 103 youth enrolled as 4-H members and 37 adult volunteers. Essential skills youth develop while participating in 4-H programs include problem-solving, decision making, leadership, resiliency, sportsmanship, teamwork, and communication.

MSU Extension and the Michigan 4-H Youth Development program helps to create a community excited about STEM (Science, Technology, Engineering, and Mathematics). 4-H STEM programming seeks to increase science literacy, introducing youth to the experiential learning process that helps them to build problem-solving, critical-thinking and decision-making skills. Youth who participate in 4-H STEM are better equipped with critical life skills necessary for future success.

## Virtual Learning

When Covid-19 became a reality in our county and no face to face meetings could occur for 4-H programming, one of our youth-produced YouTube demonstrations on goat husbandry.

Caitlynn Pratt, a Farmyard Friends club member produced 4 videos about goat management. Demonstrations were on trimming a goat's hoof, clipping udders for milking preparations, how to manually milk a goat and how to process the milk for the best results.

Virtual learning is at its best when youth step up to share in the learning process.

Goats—dairy type, pygmy, Angora and Boer—make great 4-H projects. They are relatively easy to handle, interesting and inexpensive to keep. In addition to learning about traditional animal care in a 4-H goat project, you can explore the use of products that come from goats such as milk, meat and fiber.



## Say Goodbye and Hello!

On June 30, 2020, Devora Davis resigned from her position with MSU Extension to retire with her husband, Wayne.

Devora, known by Dev to most, held the position of 4-H Program Coordinator in Otsego County for the past six years. She brought a passion for offering youth experiential learning near home. She especially enjoyed taking youth down to the MSU campus to attend the pre-college camp known as 4-H Exploration Days and she enjoyed planning and participating in the annual five-county 4-H summer camp.

During her tenure, Dev started offering short courses for youth in the area during spring break. This program became very popular and offered families with youth who didn't travel out of the area a safe, fun and educational option right in their hometown.

Gregory (Geep) Charlebois expanded his employment time to accept the Otsego County program administrative role. Geep will be working to fulfill coordinator duties in both Otsego and Antrim Counties. He and his family live in Boyne City.



# Child and Family Development

When you support MSU Extension, you help participants learn safe food handling practices, increase their physical activity and improve the quality of their diets. Extension programming also helps decrease incidents of violence and bullying. Encouraging these healthy behaviors helps reduce food and health care costs by helping prevent chronic health conditions and providing safe environments throughout a person's life span.

MSU EXTENSION SUPPORTS

## CHILDREN, PARENTS, CAREGIVERS AND FAMILIES



14 FACE TO FACE-TO-FACE PROGRAMS DELIVERED TO PARENTS AND PROFESSIONALS

76 ADULTS REACHED THROUGH ONE-TIME WORKSHOPS OR PLAYGROUPS



150 CHILDREN AGES 0-8 AND 40 CHILDREN AGES 9-12 WERE IMPACTED BY THESE PROGRAMS

PARTICIPANTS REPORTED POSITIVE OUTCOMES

PARTICIPANTS INDICATED THEY WERE PREPARED FOR AND HAD TECHNIQUES TO SUPPORT THEIR CHILD'S LEARNING



EDUCATIONAL PROGRAMS TAUGHT ON POSITIVE DISCIPLINE, SOCIAL EMOTIONAL HEALTH AND PARENTING

MSU EXTENSION PROGRAMS ARE HELPING PREPARE CHILDREN AND FAMILIES FOR SUCCESS!

## Extension Extra's Parenting Hour

A weekly one-hour virtual training for parents with 30 minutes for questions and discussion. These trainings have a variety of topics including positive discipline, screen time, play, toddler development, literacy and resilience.

A total of 695 people attended these parenting hour trainings. Of those attending 41% were parents, and 48% were childcare providers. 5,701 children ages 0-8 and 6,349 children ages 9-12 were impacted as a result of these programs.

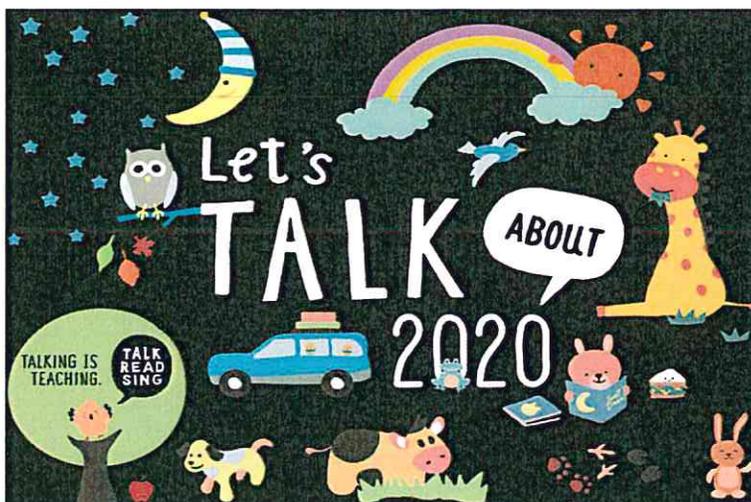
After attending these workshops, 91% of participants strongly agree that they understand the importance of supporting their child's learning, 93% understand how the topic presented connects to healthy development, and 88% felt prepared to support their child's learning in the topic area presented, and 85% had techniques to help young children.

## Online Parenting Series

Three five-week parenting series on Guiding Principles for Highly Successful Families were held as webinars this spring. Overall, 196 parents were enrolled in these series and 54 have completed the course to date.

## Who Attended These Programs

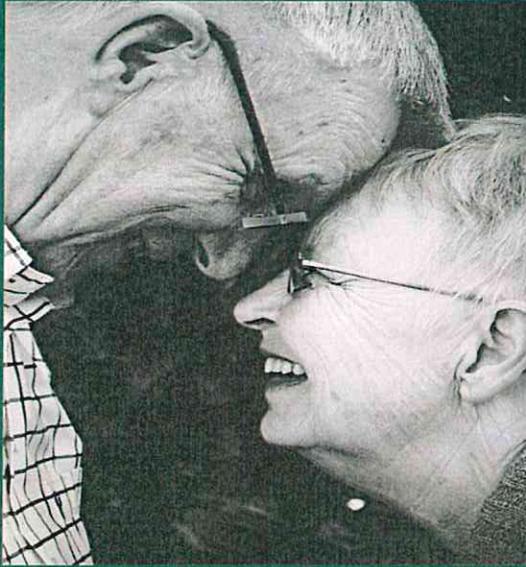
Parents, Childcare Providers, Early Childhood Professionals, Foster Care Workers and Grandparents attended these programs.



## Talking is Teaching

An initiative of the Cheboygan-Otsego-Presque Isle Educational Service district and GreatStart, MSU Extension and other early childhood agencies collaborated to support young children and parents with the tools to learn through conversation. The Talking is Teaching calendar was distributed to 500 families in the 3 county region through home visiting programs, special needs services, and community settings. Each month had a theme (i.e. weather, nighttime, food, colors, etc.) and activities caregivers and children could do together. Talking is Teaching is funded by a Trusted Advisors Grant.

# Disease Prevention & Management



The State Opioid Response grant from the Michigan Department of Health and Human Service is continuing to residents in Northern Michigan the opportunity to take Chronic Disease and Chronic Pain PATH (Personal Action Toward Your Health) classes. The class promotes self-management techniques so one can take care of pain through nutrition, exercise, using their mind, sleep habits, and talking positive, along with many other tools. To find a class go to <https://events.anr.msu.edu/>

Northern Michigan has one of the highest opioid use disorder rates in the United States.

We have started a two-year project funded by the Substance Abuse and Mental Health Services Administration called MiSUPER. MiSUPER is a two-year collaborative project from MSU Extension, the [MSU College of Human Medicine Family Medicine \(MSU-CHM\)](#) and the [Health Department of Northwest Michigan \(HDNW\)](#). The overall goal of the MiSUPER project is to increase awareness of opioid misuse in rural communities regarding prevention, addiction treatment options, and recovery support so that community members and healthcare professionals can recognize signs of misuse, suggest options for professional treatments and support those in recovery.

The project aims to create and deliver evidence-based trainings on opioid misuse prevention, treatment, and recovery, ultimately reaching 1,000 rural community members through 25 trainings and 150 health professionals through an additional 10 trainings. Through MiSUPER, MSU Extension will help develop standardized state-of-the-art trainings and print and online materials addressing the epidemic of opioid use disorders in rural Michigan. A presentation request can be made by going to <https://www.canr.msu.edu/misuper/index> We are providing these presentations online via Zoom.

## Chronic Disease Prevention

We have worked with hospitals, faith-based institutions, schools, the Commission on Aging, support groups and coalitions by offering Mindfulness, Powerful Tools for Caregiving, RELAX, Heart Healthy Nutrition, along with specialty programs on arthritis, heart disease, and many other chronic problems. One cannot have good physical health without good mental health and vice versa. That is why all of our classes have both components in them. Michigan State University Extension steps up to the needs of our counties and brings in expertise in the areas most needed. We are offering our programs online due to the Covid-19 health issues and are available to anyone in the Northern Michigan region through our online Zoom format. People can find and register for classes on these important health issues at this website: <https://events.anr.msu.edu/>

*Are you or a loved one struggling with opioid misuse? We're here for you.*

**MiSUPER**  
**Michigan**  
**Substance Use**  
**Prevention,**  
**Education,**  
**and Recovery**

[CANR.MSU.EDU/MISUPER](https://events.anr.msu.edu/)



# Health and Nutrition

## PROGRAM HIGHLIGHTS



Gaylord Headstart: Being creative makes learning about the five food groups fun and memorable.



Wise Women working in the MSUE kitchen to make a healthy meal. The participants were provided with groceries to recreate the meal at home.

Thank you for teaching us how to be healthy!



MSU Extension's SNAP Education (SNAP-Ed) offers community nutrition presentations or six-week series in partnership with qualified audiences who are receiving assistance (Free/reduced lunch, WIC, Medicaid, commodities) through a statewide USDA Supplemental Nutrition Assistance grant. This year in Otsego County, our partners included the Otsego County Commission on Aging, Headstart, Patriot Place, DHHS and Northern Michigan Substance Abuse Services Recovery Center.

Pre/post surveys are conducted to measure behavior change

- To increase fruit & vegetable consumption
- To increase food safety practices
- To increase physical activity
- To improve food preparation skills.



In the last year, MSU Extension SNAP-Ed programs were presented to 285 adults and youth in Otsego County between October 1, 2018, and July 31, 2019!

### Adult Programming Teaches Kitchen and Food Budgeting

Six Wise Women participated in Cooking Matters for Adults in Gaylord this summer stayed true to the organization's name. These women came into the series just wanting to learn a few new healthy recipes but left with so much more. One participant stated "I cook better, eat better. Share with others the things I learned in class. I shop better and read better (labels). I love the class and I would do it again! There is nothing I would change. I learned so much just the way it is!"



In partnership with the Otsego County Commission on Aging, MSU Extension offered our series Cooking for One. Throughout of six 1-hour lessons, participants:

- Learn ways to make cooking for one simple and enjoyable
- Learn helpful tips and tricks to making healthy choices, like eating well and being active
- Receive a handbook with recipes
- Cook together and taste test healthy recipes

This class (and the one to follow) had to be postponed due to Covid-19 concerns. We will resume this popular class as soon as it is safe to do so.

### Youth Programming Cooks Up Positive Impacts

Seven Headstart/GreatStart classrooms in Gaylord and Johannesburg participated in a six-week nutrition program. The teachers reported:

- Students now say "This is healthy" and do more physical activities outside ex: race, push snowballs.
- More students are trying fruits/vegetables than at the start of the school year.
- One teacher commented: When serving lunch/breakfast, I offer the fruits/vegetables first.

Highlight: Our local Headstart students recently completed the six-week series Show Me Nutrition. During the dairy lesson, we read the book From Grass to Milk by Stacy Taus-Bolstad. The students also made these cute cow masks to remember the lesson.

# Supporting Food and Agriculture

MSU Extension facilitates the growth of agriculture, Michigan's second-largest industry. Locally, we help our farmers increase their efficiency and productivity through consultation and on-farm research conducted locally. We also serve the agriculture industry by connecting our producers to MSU faculty and experts across the state to identify solutions to their production challenges. In addition to serving farmers, we also serve the sportsman, home gardeners, and the general population at large by providing consultation, expertise, and education in agriculture related ventures.



Northern Michigan has so much to offer in terms of its natural resources. Our counties are homes to beautiful woods and waters, as well as many acres of productive farmland. In addition to growing the food that feeds many families across our towns, our state, and our nation; our farms are also the livelihood of many families that call our counties home. Agriculture is an essential component of building and maintaining rural economies. As an organization, we work diligently to provide our local farms with up to date, useful information, and research that contributes to their growth, economic security, and environmental sustainability.

Farming in Northern Michigan poses challenges that are unique to our area. Because of these unique challenges and isolation from many agricultural services, MSU Extension works to bridge the gap between our farms, and other areas of agriculture that our farms compete with. One way we help our farms in this respect is through multiple on-farm research projects. These local research projects give our area producers management and crop variety data that is specific to our area. No two farms are alike, therefore providing this data on the local level helps our county's farmers to be more competitive and more profitable.

Supporting MSU Extension also gives our local producers increased access to information and expertise from faculty and specialists within Michigan State University's College of Agriculture and Natural Resources. In turn, faculty and specialists also receive insight into issues facing agriculture in our area, which can aid or steer their research, to our local benefit. We also work to inform our area producers and agribusiness professionals of current issues facing agriculture through multiple forms of communication including newsletters, press releases, grower meetings, field days, and web meetings. This helps our producers to be prepared for any production issues that can affect their farms.



# Supporting Food and Agriculture



In addition to serving farmers, MSU Extension also serves our local community at large. We field many questions from homeowners, gardeners, landowners, and sportsmen regarding any issues they face in their lawns, gardens, orchards, and wildlife plantings. So far in the 2019-2020 fiscal year, over 111 of these questions were directly answered through our offices.

## 2019-2020 FY Highlights:

- 7 area on-farm research projects covering our most widely grown commodities as well as prospective commodities.
- 4 area field days, drawing 94 participants.
- 4 area producer meetings, drawing 39 participants.
- Participating producers reported a total economic impact of \$77,725 in our area in the form of increased revenue or cost savings as a result of local MSU Extension programming this fiscal year.
- Over 111 agricultural and landowner questions directly answered so far this fiscal year, impacting 147 individuals.

## Getting information to beef producers in changing markets and situations

Beef production generally doesn't have much margin for profit and yet, changes in the world around require changes by beef farmers just to be able to maintain markets. MSU Extension continues to help beef farmers understand the changes taking place and how they can comply or adapt. Beef Quality Assurance is a program to teach and certify farmers in production practices that reduce the risk of product losses at slaughter due to injection site blemishes and bruising, as well as further reduce the very small risk of antibiotic residue. After training held in Gaylord, farmers needed to pass a written exam to become certified. All passed. The same month, a Herd & Hunter Tb meeting was held in Gaylord to update beef farmers and hunters about the risk of the disease and how to reduce that risk. An MSU Extension Beef Educator again taught about managing for lower risks.



**MSU Extension works to increase farmers' success while protecting the environment, ensuring food safety, reaching new markets and advancing agriculture through applied research. Agriculture is now one of the fastest growing sectors of the Michigan economy.**

# Natural Resources

Our MSU Extension and Michigan Sea Grant team once again provided fisheries and forestry expertise in supporting the Northern Michigan BioBlitz community event hosted in Gaylord, Michigan each summer.

Extension Educators from our natural resources team (and one 4-H Youth volunteer) collaborated with University Center Gaylord, Central Michigan University, Michigan Dept. of Natural Resources, Huron Pines, and other partners to organize and provide educational programming during this community event. This event is designed to promote biodiversity conservation and education and citizen science involvement. This family event facilitates the exploration of Otsego County ecosystems and citizen science contributions to an online database of biodiversity.



# Natural Resources



Connecting with our Lake Huron fisheries—past and present—for ecological, economic, and community values

**Michigan Sea Grant Extension** promotes research, education, and outreach to enhance the responsible and sustainable use of our diverse Great Lakes resources. Through MSU Extension, Michigan Sea Grant works with Michigan citizens, industries, and coastal communities to encourage their use, benefits, and enjoyment of Great Lakes resources that positively influences our state’s economy, environment and quality of life.

## Lake Huron Regional Fisheries Workshops

Three virtual **Lake Huron Regional Fisheries Workshops** webinars hosted online in April/May 2020 brought together over 418 anglers, charter captains, and others with fisheries researchers and managers from across Michigan. Participants gained a better understanding of Lake Huron fisheries ecosystem changes and connecting these stakeholders with information, research and management activities relating to Lake Huron and local communities. Workshop recordings are accessible online: <https://bit.ly/misqfish>

## The Northeast Michigan Great Lakes Stewardship Initiative

(NEMIGLSI) is a place-based education network and partnership that:

- engages youth in Great Lakes and natural resource stewardship projects
- provides support for schools and educators
- facilitates school-community partnerships.

In 2019, 4,033 *Northeast Michigan youth* were engaged in hands-on learning through a variety of Great Lakes and natural resource stewardship projects supported through this NEMIGLSI partnerships; and 85 *educators from 26 schools* were supported through partnerships and sustained professional development facilitated by MSU Extension and Michigan Sea Grant.

Striving to support educators in times of uncertainty, the NEMIGLSI partnership and our Sea Grant Center for Great Lakes Literacy is currently supporting local schools and nearly 30 formal and non-formal educators participating - virtually - this summer in the Lake Huron Place-Based Education Summer Teacher Institute. This course— traditionally a 3-day in-person course - has been adapted and now offered as an online, interactive ‘Go with the Flow’ (learn at your own pace) course for educators.

Great Lakes Literacy Principles			
410	Summer months Coffee hour	10/24	10/24/20
410	Reflecting over Time Exit Ticket #18	10/21/20	10/21/20
410	Facilities to Connect to Great Lakes	10/21	10/21/20
417	Place-based Learning assignment #18	10/21/20	10/21/20
420	Great Lakes Literacy #18	10/21	10/21/20
410	Great Lakes Literacy #18	10/21	10/21/20
410	This week's Post	10/21	10/21/20
410	Industry Check-in #18	10/21/20	10/21/20
Place-Based Stewardship Education 101			
410	2021 Summer Institute registration	10/21	10/21/20
410	Reflecting over Time Exit Ticket #18	10/21/20	10/21/20
410	Reflecting over Time Exit Ticket #18	10/21/20	10/21/20
410	Amplifying youth voices	10/21/20	10/21/20
410	Amplifying youth voices	10/21/20	10/21/20
410	Examining the impact of PBL	10/21	10/21/20
410	Examining the impact of PBL	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20
410	Examining PBL Teaching & Learning	10/21	10/21/20



# Extension Professionals Serving Otsego County

## Staff Located in Otsego County Office:

Name	Role	Phone	Email
Adam Koivisto	District 14 Director	(231) 237-4775	koivist4@msu.edu
Denise Aungst	Improving Nutrition and Physical Activity	(989) 731-0269	aungstd@msu.edu
Geep Charlebois	4-H Program Coordinator	(989) 731-0273	charleb7@msu.edu
Jim Harrington	Extension Educator	(989) 619-4204	harr1626@msu.edu
Sandra Westover	Community Nutrition Instructor	(989) 731-0265	westov13@msu.edu
Alexa Day	Office Manager	(989) 731-0272	alexa.day@affiliate.msu.edu

## Additional MSU Extension Staff Serving Otsego County

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Phil Durst	Sr. Extension Educator Dairy & Beef	(989) 387-5346	durstp@msu.edu
Wendy Wieland	Innovation Counselor MSU Product Center	(231) 439-8987	wieland5@msu.edu

### MISSION:

**Michigan State University Extension helps people improve their lives through an educational process that applies knowledge to critical needs and issues and opportunities.**

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**Addendum to Annual Report:**

During the unprecedented worldwide pandemic, MSU Extension, like all organizations, was forced to change quickly from our normal model of in-person and online delivery to converting all of our programming to online delivery. Within days of sending everyone home to work remotely, MSU Extension rolled out our "Remote Learning and Resources" [www.canr.msu.edu/rlr/](http://www.canr.msu.edu/rlr/) web page, which is a one-stop-shop for all of the things MSU Extension has to offer online. I am happy to report that we adapted quickly and Otsego County residents responded by attending. The list below consists of classes conducted between March 2020 and August 2020 delivered virtually and attended by Otsego County residents.

START DATE	END DATE	TITLE
3/23/2020	4/3/2020	ONLINE Stress Less with Mindfulness
4/9/2020	4/30/2020	Online Livestock Learning
5/13/2020	5/13/2020	Mushrooms! Finding the Fungus Among Us
5/27/2020	5/27/2020	Launch America
4/23/2020	5/14/2020	Ocean Explorers with Madison
5/30/2020	10/17/2020	Michigan Master Naturalist - North Country
4/30/2020	4/30/2020	2020 Lake Huron Fisheries Workshop - Open Water Fisheries Session
6/4/2020	7/30/2020	Online Home Food Preservation Series
4/6/2020	4/9/2020	ONLINE RELAX: Alternatives to Anger Series
4/15/2020	5/13/2020	ONLINE Stress Less with Mindfulness April 15-May 13
4/27/2020	4/30/2020	ONLINE RELAX: Alternatives to Anger Series April 27-30
6/30/2020	7/23/2020	4-H Babysitting Lunch and Learn Series
5/21/2020	8/27/2020	2020 4-H Ocean Explorers
4/13/2020	6/1/2020	Capturing Our New Normal: A Michigan Teen Photo Project
5/14/2020	5/14/2020	2020 Lake Huron Fisheries Workshop - Saginaw Bay Fisheries Session
5/11/2020	5/15/2020	ONLINE Stress Less with Mindfulness May 11-15
5/5/2020	5/5/2020	Septic Systems 101 During Stay at Home
5/7/2020	5/7/2020	Food Preservation: Steam Canning
4/30/2020	4/30/2020	From Tree to TP
6/16/2020	8/20/2020	ONLINE Tai Chi for Arthritis and Fall Prevention June 16-August 20
3/5/2020	3/5/2020	Preventing Perinatal Hepatitis B Virus Webinar
3/26/2020	5/13/2020	Safe Food = Healthy Kids - Online Training
5/21/2020	5/21/2020	2020 Lake Huron Fisheries Workshop - Les Cheneaux Islands Fisheries Session
5/19/2020	5/22/2020	ONLINE RELAX: Alternatives to Anger Series May 19-22
4/7/2020	5/19/2020	ONLINE Powerful Tools for Caregivers
4/20/2020	4/24/2020	ONLINE Stress Less with Mindfulness
4/14/2020	4/30/2020	Virtually Anyone Can Cook!
4/23/2020	4/23/2020	2020 Southern Lake MI Fisheries Workshop



**MSU EXTENSION  
District 14**

*Serving Alpena, Charlevoix,  
Cheboygan, Emmet,  
Montmorency, Otsego,  
Presque Isle*

319B North Lake St.  
Boyne City, MI 49712

Phone: 231-237-4775  
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3/26/2020	4/27/2020	Credit Craze: Basics of Credit for Youth
5/1/2020	5/1/2020	Retirement Myths and Facts ~ Webinar
6/4/2020	8/27/2020	4-H at 4 on Thursdays
4/30/2020	4/30/2020	Food Preservation: Water Bath
4/7/2020	4/7/2020	Tips to Build and Protect Your Credit ~ Webinar
5/7/2020	5/28/2020	ONLINE RELAX: Alternatives to Anger Series May 7-28
5/5/2020	6/11/2020	Virtual 4-H Rabbit
4/1/2020	4/29/2020	Guiding Principles for Highly Successful Parenting Webinar Series
4/6/2020	9/8/2020	Live Hop Production Webinar Series 2020
3/7/2020	3/7/2020	2020 GR Smart Gardening Conference - Vendors
3/7/2020	3/15/2020	2020 Grand Rapids Smart Gardening Conference
5/11/2020	5/13/2020	(FULL) Homeownership Education - Webinar May 11 and 13
4/8/2020	4/29/2020	Retire on Track
3/27/2020	3/27/2020	Communicating Through Conflict at a Distance
5/6/2020	5/6/2020	Protecting your Identity and Avoiding Scammers Webinar
6/1/2020	6/29/2020	Guiding Principles for Highly Successful Parenting Webinar Series
5/28/2020	5/28/2020	GLLA Lunch and Leadership via Zoom
5/14/2020	5/14/2020	Food Preservation: Selecting Produce for Preserving
4/14/2020	4/14/2020	Navigating Money Challenges: Tools to Manage Finances through the COVID-19 Crisis
4/20/2020	4/23/2020	Home Alone - Safely
6/16/2020	6/18/2020	Cracking the Code to College
4/22/2020	5/27/2020	4-H SPIN Club: Trash Warriors
5/18/2020	5/18/2020	Swine Health Champions - North Country 2020
5/28/2020	5/28/2020	Food Preservation: What to do with Rhubarb
6/25/2020	6/25/2020	June GLLA Lunch and Leadership via Zoom
6/9/2020	6/30/2020	Smart Gardening Series
6/22/2020	6/26/2020	ONLINE Stress Less with Mindfulness June 22-26

Thank you Otsego County for your continued support of Michigan State University Extension!

Adam Koivisto  
District 14 Director  
MSU Extension

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Budget Amendment: Park Ranger Station Crawl Space	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  Committee Reports Budget & Finance Committee Recommendations, Item 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Ranger Station crawl space located at the Otsego County Park needs repair and maintenance. The work to address the crawl space was approved in 2019. Now that the work can be performed, a budget amendment is required to pull the unspent dollars from 2019 for the work in 2020. The total budget amendment is \$5,600.

**RECOMMENDATION:**

The Budget and Finance Committee requests approval of the proposed budget amendment within the Parks fund in the amount of \$5,600.



**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Budget Amendment: MVAA Grant Award Payroll	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  Committee Reports Budget & Finance Committee Recommendations, Item 2.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Michigan Veteran's Affairs Agency (MVAA) increased the amount of the fiscal year 2020 grant award, providing for the County to allocate additional payroll expense to the grant. The Budget and Finance Committee has reviewed this matter and recommends for approval the increase of the Veteran's award for payroll costs.

**RECOMMENDATION:**

The Budget and Finance Committee requests approval of the proposed budget amendment within the Veteran's Department.



**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  August 18, 2020 Warrant	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The August 18, 2020 warrant is in the amount of \$496,955.66. Major expenditures include:

- \$54,692.78 – Blue Care Network – September premium
- \$391,125.00 – Huntington National Bank – Library Bond payment

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$496,955.66.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 08/18/2020 - 08/18/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/18/2020	AP	3000(A)	MARVIN CARLSON	JULY 2020 MEI	101-648-801.020	352.00
		3000(A)		JULY 2020 MEI	101-648-930.500	18.40
		3000(A)		JULY 2020 MEI	101-648-930.920	90.00
						460.40
08/18/2020	AP	3001(E)	AMERICAN WASTE	3830173	212-430-920.410	72.10
		3001(E)		3830635 AUGUST	588-698-940.010	103.00
						175.10
08/18/2020	AP	3002(E)	BLUE CARE NETWORK-EFT	SEPT 2020 HMO	647-851-704.110	54,692.78
08/18/2020	AP	3003(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	SEPT 2020 PPO	647-851-704.110	1,968.80
08/18/2020	AP	3004(E)	CONSUMERS ENERGY	AUGUST 2020 ENERGY	637-265-930.620-CRTHS00000	4,042.65
08/18/2020	AP	3005(E)	DE LAGE LANDEN PUBLIC FINANCE	CONTRACT 25425392	101-257-726.000	356.24
08/18/2020	AP	3006(E)	FIRST BANKCARD	TREAS ACTIVITY 7/11/2020 - 8/11/2020	101-000-106.000	7,878.20
		3006(E)		STATEMENT ENDING 8/11/2020	101-000-123.000	39.00
		3006(E)		STATEMENT ENDING 8/11/2020	101-101-726.000	400.00
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	101-101-726.000-COVID-19__	161.36
		3006(E)		STATEMENT ENDING 8/11/2020	101-101-930.500	105.04
		3006(E)		STATEMENT ENDING 8/11/2020	101-131-726.000-COVID-19__	257.99
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	101-131-970.450	16.95
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	101-253-726.000	5.56
		3006(E)		STATEMENT ENDING 8/11/2020	101-267-801.020	10.00
		3006(E)		STATEMENT ENDING 8/11/2020	101-301-726.000	470.30
		3006(E)		STATEMENT ENDING 8/11/2020	212-430-704.400	181.30
		3006(E)		STATEMENT ENDING 8/11/2020	215-141-940.010	64.37
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	266-901-970.435	686.86
		3006(E)		STATEMENT ENDING 8/11/2020	292-662-726.000	81.96
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	516-253-726.000	5.56
		3006(E)		STATEMENT ENDING 8/11/2020	588-698-726.025-COVID-19__	3,474.01
		3006(E)		TREAS ACTIVITY 7/11/2020 - 8/11/2020	617-253-726.000	5.56
3006(E)	STATEMENT ENDING 8/11/2020	645-201-930.600	120.00			
						13,964.02
08/18/2020	AP	3007(E)	FRONTIER	A/C 989-7329752032210-5	261-427-930.210	53.80
08/18/2020	AP	3008(E)	HUNTINGTON NATIONAL BANK	2020 LIBRARY BOND PYMT #2	569-906-990.100	380,000.00
		3008(E)		2020 LIBRARY BOND PYMT #2	569-906-990.200	11,125.00
						391,125.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/18/2020	AP	82313	44NORTH	COBRA SERVICE JULY 2020 HRA SEAMLESS	647-851-704.110	1,413.60
08/18/2020	AP	82314	CHUCKS ELECTRIC OF GAYLORD	3385 REPAIR AMP ON SITE 30	208-751-726.050	178.00
08/18/2020	AP	82315	DANIEL PHILLIPS	JULY 2020 MEI	101-648-801.020	430.00
		82315		JULY 2020 MEI	101-648-930.500	13.92
		82315		JULY 2020 MEI	101-648-930.920	90.00
						<u>533.92</u>
08/18/2020	AP	82316	DELTA DENTAL OF MICHIGAN	DENTAL-SEPTEMBER, 2020	647-851-704.110	5,336.04
08/18/2020	AP	82317	DUNNS	COPIER MAINTENANCE	101-864-726.000	1,221.04
08/18/2020	AP	82318	ELI ELECTRIC LLC	SERVICES 7-31-20 THROUGH 8-6-20	249-371-801.026	1,080.00
08/18/2020	AP	82319	GILL ROYS HARDWARE	ACCOUNT OTS015	208-751-726.000	4.99
		82319		ACCOUNT OTS015	208-751-726.025	33.53
		82319		ACCOUNT OTS015	208-751-726.050	369.99
		82319		ACCOUNT OTS015	208-752-726.000	5.97
		82319		ACCOUNT OTS015	209-751-726.000	726.91
		82319		ACCOUNT OTS015	209-751-726.050	539.99
						<u>1,681.38</u>
08/18/2020	AP	82320	JOHANNESBURG LEWISTON SCHOOL	MISSED PAYING DNR AT SETTLEMENT	516-000-026.027	821.62
08/18/2020	AP	82321	JOHNSON OIL COMPANY	CL42548 FUEL	588-699-930.660	2,270.05
08/18/2020	AP	82322	JONI VARNHAGEN-SACKRIDER	COUNTY BURIAL ALLOWANCE, SURVIVING SPOUSE	101-681-930.960	150.00
08/18/2020	AP	82323	JUSTIN HOLZSCHU	JULY 2020 MEI	101-648-801.020	474.00
		82323		JULY 2020 MEI	101-648-930.500	5.75
		82323		JULY 2020 MEI	101-648-930.920	90.00
						<u>569.75</u>
08/18/2020	AP	82324	KATHRYN WARNER	OTSEGO COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
08/18/2020	AP	82325	KERI BERRYHILL	COUNTY BURIAL ALLOWANCE, SURVIVING SPOUSE	101-681-930.960	150.00
08/18/2020	AP	82326	LARRY KENT	SERVICES 8-5-2020 THROUGH 8-11-2020	249-371-801.024	1,140.00
08/18/2020	AP	82327	MCCARDEL CULLIGAN	COOLER RENTAL-AUGUST, 2020	647-851-704.112	8.00
08/18/2020	AP	82328	MUNSON HEALTHCARE OMH MEDICAL	ACCT #60162 DOT PHYSICALS	588-699-940.010	246.00
08/18/2020	AP	82329	OCNET	2000010848	212-430-920.410	400.00
08/18/2020	AP	82330	PAY THE BILLS, LLC	078148 WOOD	208-751-726.000	180.00

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08/18/2020	AP	82331	QUALITY PLUMBING & MECHANICAL INC	11516 INSTALL 2 AC UNITS IN DELUXE CABINS	208-751-726.050	4,800.00
08/18/2020	AP	82332	RANDY WEAVER	COUNTY BURIAL ALLOWANCE, VETERAN FOUNDATION	101-681-930.960	80.00
08/18/2020	AP	82333	ROGER FAGERLIE JR	SERVICES 08/04/20 THRU 08/10/20	249-371-801.026	1,460.00
08/18/2020	AP	82334	SYSCO - GRAND RAPIDS	268722950 ICE CREAM, SOAP, GARBAGE BAGS	208-751-726.000	173.22
		82334		268722950 ICE CREAM, SOAP, GARBAGE BAGS	208-751-726.025	339.34
						512.56
08/18/2020	AP	82335	TELEPHONE SUPPORT SYSTEMS INC	43267 CHANGE GREETING	588-697-940.010	97.20
08/18/2020	AP	82336	TENANT PI LLC	INVOICE #335962, 1 CREDIT REPORT FOR HOME FUNDS	233-691-930.150	5.10
08/18/2020	AP	82337	VERIZON CONNECT NWF INC	MONTHLY SERVICE-JULY	101-301-920.410	64.76
		82337		MONTHLY SERVICE-JULY	101-302-920.410	16.19
		82337		MONTHLY SERVICE-JULY	101-334-920.410	16.19
		82337		MONTHLY SERVICE-JULY	101-351-920.410	16.19
		82337		OSV0000002181763	212-430-920.410	32.38
						145.71
08/18/2020	AP	82338	WATKINS ROSS & CO.	RETIREE HEALTHCARE INV 81600	647-851-704.110	3,900.00
08/18/2020	AP	82339	WILBER AUTOMOTIVE SUPPLY INC	OIL, HOSE, FITTING	208-751-726.000	59.88
		82339		OIL, HOSE, FITTING	209-751-726.000	61.80
						121.68
08/18/2020	AP	82340	WINN TELECOM	CENTRAL DISPATCH/911	261-427-930.210	63.02
08/18/2020	AP	82341	WMJZ EAGLE 101.5	INV #1710-07 VETERANS RADIO ADVERTISEMENT MARKETING 07/01-	101-682-930.300	100.00
		82341		1986-1, 1970-2 ADS	209-751-930.300	594.00
						694.00
08/18/2020	AP	82342	ZAREMBA EQUIPMENT INC	W 84976 REPAIRS TO CUB CADET	209-751-726.050	558.20
				TOTAL - ALL FUNDS	TOTAL OF 39 CHECKS	496,955.66

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  August 25, 2020 Warrant	<b>AGENDA DATE:</b>  August 25, 2020
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The August 25, 2020 warrant is in the amount of \$220,324.61. Major expenditures include:

- \$36,341.82 – Crawford County Treasurer – April 2020 Tri-County Expense
- \$35,205.33 – State of Michigan – Monthly Offset Statement

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$220,324.61.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 08/25/2020 - 08/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/25/2020	AP	3009(A)	CDW GOVERNMENT INC	AXIS CAMERA - LICENSE: QUOTE LPCC910	208-751-726.000	902.34
08/25/2020	AP	3010(A)	GARY GELOW	SEPTEMBER 2020 CAA PROBATE CONTRACT PAYMENT	101-131-801.021	2,164.03
		3010(A)		JUL 27 - AUG 7, 2020 MIDC SUPPORT STAFF	260-131-801.021	12,823.64
						14,987.67
08/25/2020	AP	3011(A)	GAYLORD ARFF INC	MOWING BIKE PATH	251-523-920.400	456.00
08/25/2020	AP	3012(A)	MCWCF	2020 4TH QTR INSTALLMENT BILLING	704-000-231.270	24,624.79
08/25/2020	AP	3013(E)	AMERICAN WASTE	TRASH PICK UP	101-721-940.010	660.00
08/25/2020	AP	3014(E)	CENTURY LINK	ELMIRA TWP FIRE DEPT	261-427-930.210	67.29
08/25/2020	AP	3015(E)	CHARTER COMMUNICATIONS	CABLE AND PHONE CENTER, PHONE, INTERNET PARK	208-751-930.210	174.97
		3015(E)		CABLE AND PHONE CENTER, PHONE, INTERNET PARK	208-752-930.210	3.12
		3015(E)		IN#0005147080620 08/06/20-09/05/20 ACCT# 5147	588-697-930.240	68.09
		3015(E)		INMATE TV	595-351-726.000	233.00
						479.18
08/25/2020	AP	3016(E)	CONSUMERS ENERGY	ELECTRIC BILLS	208-751-930.620	2,706.29
		3016(E)		AUGUST 2020 ENERGY 100070199300	226-528-930.620-PROG000000	30.46
		3016(E)		AUGUST 2020 ENERGY	637-265-930.620-ALPCT00000	4,544.74
		3016(E)		AUGUST 2020 ENERGY	637-265-930.620-LNDUS00000	436.08
						7,717.57
08/25/2020	AP	3017(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - AUGUST 2020 COURT COPY MACHINE LEASE PAYMENT	101-131-920.520	130.99
08/25/2020	AP	3018(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - AUGUST 2020 FOC COPY MACHINE LEASE PAYMENT	215-141-920.520	118.58
08/25/2020	AP	3019(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - FEB 2020 COURT COPY MACHINE LEASE PROPERTY TAX	101-131-920.520	36.19
08/25/2020	AP	3020(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - OCT 2019 COURT COPY MACHINE LEASE PROPERTY TAX	101-131-920.520	38.30
08/25/2020	AP	3021(E)	DE LAGE LANDEN PUBLIC FINANCE	FEBRUARY 2019 COURT COPY MACHINE LEASE PROPERTY TAX	101-131-920.520	42.65
08/25/2020	AP	3022(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - SEPTEMBER 2018 COURT COPIER LEASE PROPERTY TAX	101-131-920.520	110.77
08/25/2020	AP	3023(E)	DE LAGE LANDEN PUBLIC FINANCE	573434 - FEBRUARY 2020 FOC COPY MACHINE PROPERTY TAX	215-141-920.520	33.31
08/25/2020	AP	3024(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - OCTOBER 2019 FOC COPY MACHINE PROPERTY TAX	215-141-920.520	35.22
08/25/2020	AP	3025(E)	FIRST BANKCARD	7/10/20-8/10/20	101-301-726.000	259.54
		3025(E)		7/10/20-8/10/20	101-301-726.046	101.98
		3025(E)		7/10/20-8/10/20	101-301-930.500	403.20
		3025(E)		7/10/20-8/10/20	101-351-726.000	20.45



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08/25/2020	AP	82348	ALPINE CLEANERS & LAUNDERERS, INC	DC836	101-301-940.010	53.50
08/25/2020	AP	82349	AMALIA HARVEY	DRUG COURT YOGA - MAY 2020	101-133-940.010	1,360.00
08/25/2020	AP	82350	AMERICAN FIDELITY ASSURANCE CO	AUGUST 2020 FLEX SPENDING ACCOUNT	704-000-231.285	1,166.63
08/25/2020	AP	82351	AMERICAN FIDELITY ASSURANCE COMPANY	AUGUST 2020 CANCER/LIFE/DISABILITY	704-000-231.285	760.47
08/25/2020	AP	82352	AMY CROFF	SHOP WITH A COP	701-000-230.000	296.00
08/25/2020	AP	82353	ARLIN A BRILEY	CANVASS 8-4-20 ELECTION	101-262-703.040	50.00
		82353		CANVASS 8-4-20 ELECTION	101-262-930.500	12.50
						62.50
08/25/2020	AP	82354	ARTS AUTO ELECTRIC SERVICE INC	01NU9492	101-301-726.050	62.16
		82354		01NV3919 SHOP	588-699-726.050	40.79
		82354		01NU9492 SHERIFF 69-006	588-699-726.051	62.16
						165.11
08/25/2020	AP	82355	BANSKI SERVICES	070689	205-301-726.000	125.00
08/25/2020	AP	82356	BC PIZZA	WORK CAMP PIZZA	205-301-930.700	12.00
08/25/2020	AP	82357	BENISTAR HARTFORD - 6795	RETIREE HEALTHCARE	647-851-704.110	8,034.39
08/25/2020	AP	82358	BOATHOUSE MARINE & POWERSPORTS LLC	6142- TRAILER TIE DOWNS	101-301-726.000	30.69
08/25/2020	AP	82359	BONNY MILLER	PER DIEM, TRAVEL	208-752-703.040	50.00
		82359		PER DIEM, TRAVEL	208-752-930.500	20.00
						70.00
08/25/2020	AP	82360	BRANDI MASAR	CAMPING AND CABIN REFUND	208-440-652.030	230.00
		82360		CAMPING AND CABIN REFUND	208-440-652.045	100.00
						330.00
08/25/2020	AP	82361	BRUCE TILLINGER	SERVICES 8-6-2020 THROUGH 8-18-2020	249-371-801.027	1,560.00
		82361		SERVICES 8-6-2020 THROUGH 8-18-2020	249-371-801.028	1,600.00
						3,160.00
08/25/2020	AP	82362	CAPITAL TIRE INC	INV- 50283729	101-301-726.050	258.00
08/25/2020	AP	82363	CATHOLIC HUMAN SERVICES INC	JULY 2020 MENTAL HEALTH COUNSELING	101-133-940.010	32.50
08/25/2020	AP	82364	CENTURYLINK	TELEPHONE	261-427-930.210	151.15
08/25/2020	AP	82365	CHARLES BERLIN	08/18/20 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEMENT	101-682-703.040	50.00

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		82365		08/18/20 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEMENT	101-682-930.500	2.90
						52.90
08/25/2020	AP	82366	CHARLTON TOWNSHIP	TREE WATERING AT GROEN JUNE, JULY, AUG	209-751-940.010	3,000.00
08/25/2020	AP	82367	CHUCKS ELECTRIC OF GAYLORD	INSTALL OUTSIDE OUTLET FOR WALKWAY HEATING MAT	101-131-920.400	650.00
		82367		3404 RUN WIRING FOR AC UNITS	208-751-726.050	819.00
						1,469.00
08/25/2020	AP	82368	CHUCKS ELECTRIC OF GAYLORD	INSTALL KIOSK OUTLETS	101-131-920.400-COVID-19__	1,420.00
08/25/2020	AP	82369	CITY OF GAYLORD	001254-0000-02 JULY	588-697-920.200	47.71
08/25/2020	AP	82370	COMPREENEW	21084 OFFICE DOCUMENT SHREDDING	588-697-940.010	59.40
08/25/2020	AP	82371	CORE TECHNOLOGY CORPORATION	RENEWAL OF LEIN SUPPORT CONTRACT 10/1/2020 TO 9/30/2021	101-132-930.240	3,020.00
08/25/2020	AP	82372	CORECOMM	115039078 - AUGUST 2020 COURT INTERNET	101-131-930.210	21.95
08/25/2020	AP	82373	CRAWFORD COUNTY TREASURER	APRIL 2020 TRI-COUNTY EXPENSE	101-131-940.111	34,960.70
		82373		APRIL 2020 TRI-COUNTY EXPENSE	215-141-940.111	793.44
		82373		APRIL 2020 TRI-COUNTY EXPENSE	269-145-726.210	587.68
						36,341.82
08/25/2020	AP	82374	CROSSROADS INDUSTRIES	COPIES FOR JUSTICE COMPLEX	498-351-726.000	560.00
08/25/2020	AP	82375	CRUISERS	41832	101-301-726.050	324.75
08/25/2020	AP	82376	CUMMINGS, MCCLOREY, DAVIS & ACHO P	PROFESSIONAL SERVICES	280-270-801.020-ZONING__	4,293.03
08/25/2020	AP	82377	CUSTOM MARINE & MACHINE	2020 MARINE GASOLINE	101-301-930.660	57.50
08/25/2020	AP	82378	DAVE BARAGREY	PER DIEM, TRAVEL	208-752-703.040	50.00
		82378		PER DIEM, TRAVEL	208-752-930.500	1.60
						51.60
08/25/2020	AP	82379	DENISE PALLARITO	CANVASS 8-4-20 ELECTION	101-262-703.040	50.00
		82379		CANVASS 8-4-20 ELECTION	101-262-930.500	14.00
						64.00
08/25/2020	AP	82380	DEWOLF AND ASSOCIATES	2893	101-301-704.400	745.00
08/25/2020	AP	82381	DOUG KASSUBA	ALPINE CENTER LOBBY KIOSK INSTALLATION & 3 NETWORK LINES	101-131-920.400-COVID-19__	600.00
08/25/2020	AP	82382	DUNNS	2020 0810 DUNNS JULY SUP & CONTR	101-257-726.000	191.46
		82382		INV 33AR506428	101-351-726.000	285.03

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		82382		SUPPLIES	208-751-726.000	252.96
		82382		SUPPLIES	208-752-726.000	623.95
		82382		INV# 33AR505095 SUPPLIES LAND USE	249-371-726.000	6.69
		82382		33AR508167 TONER (DISP.)	588-697-726.000	84.73
						1,444.82
08/25/2020	AP	82383	ELI ELECTRIC LLC	SERVICES 8-7-2020 THROUGH 8-18-2020	249-371-801.026	2,280.00
08/25/2020	AP	82384	GALLS INC AN ARAMARK CO	016243223	101-301-726.046	539.73
08/25/2020	AP	82385	GASLIGHT MEDIA	SEPT 2020 CONNECTIVITY	101-228-930.240	110.00
		82385		SEPT 2020 CONNECTIVITY	594-228-930.240	2,900.00
						3,010.00
08/25/2020	AP	82386	GAYLORD VETERINARY SERVICES	JULY 2020	212-430-930.471	107.20
		82386		JULY 2020	212-430-930.980	315.00
						422.20
08/25/2020	AP	82387	GREAT LAKES ENERGY	ELECTRIC BILLS	209-751-930.620	47.33
08/25/2020	AP	82388	IMAGE 360 TRAVERSE CITY	INV-76594 SIGN	209-751-726.000	1,309.10
08/25/2020	AP	82389	IMAGE FACTORY INC	INVOICE #45935	249-371-726.000	210.00
08/25/2020	AP	82390	INFRASTRUCTURE ALTERNATIVES	26705 WEEKLY INSPECTIONS FOR JULY	208-751-726.050	525.00
08/25/2020	AP	82391	JASON LEE FAUBERT	P V JASON FAUBERT, SENTENCE VACATED COSTS REIMBURSED	101-131-606.010	80.63
		82391		P V JASON FAUBERT, SENTENCE VACATED COSTS REIMBURSED	101-215-607.140	13.00
		82391		P V JASON FAUBERT, SENTENCE VACATED COSTS REIMBURSED	701-000-228.037	117.00
		82391		P V JASON FAUBERT, SENTENCE VACATED COSTS REIMBURSED	701-000-228.058	68.00
						278.63
08/25/2020	AP	82392	JENNIFER BOYER	J-19-017-NA TRANSCRIPT MATTER OF ATHENA LEE FOU CART	101-131-801.030	39.70
08/25/2020	AP	82393	JIM WERNIG INC	172252	101-301-726.050	161.83
		82393		173004	101-301-920.400	60.60
		82393		28624 SHERIFF 69-006	588-699-726.051	48.13
						270.56
08/25/2020	AP	82394	JIM'S ALPINE AUTOMOTIVE	OCBS 5150 1-796491 EQUINOX #44	588-699-726.050	75.16
08/25/2020	AP	82395	JOHNSON OIL COMPANY	6333	101-301-920.400	50.00
		82395		OIL CHANGE, PROPANE	208-751-726.050	37.95
		82395		OIL CHANGE, PROPANE	208-751-930.610	23.19

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		82395		413880N CHEVY	212-430-726.050	41.95
						<hr/> 153.09
08/25/2020	AP	82396	JUDITH JARECKI	PER DIEM, TRAVEL	208-752-703.040	50.00
		82396		PER DIEM, TRAVEL	208-752-930.500	16.00
						<hr/> 66.00
08/25/2020	AP	82397	JUSTIN WING	PER DIEM, TRAVEL	208-752-703.040	50.00
		82397		PER DIEM, TRAVEL	208-752-930.500	8.55
						<hr/> 58.55
08/25/2020	AP	82398	KEVIN DRUMMOND	SHOP WITH A COP	701-000-230.000	130.00
08/25/2020	AP	82399	KIMBALL MIDWEST	8140001 DISCS- SHOP	588-699-726.050	34.75
08/25/2020	AP	82400	LAKE STATE RAILWAY CO	PRIVATE CROSSING	101-101-940.010	250.00
08/25/2020	AP	82401	LAPPANS OF GAYLORD INC	01-311465 REPAIRS TO GATOR	208-751-726.050	924.55
08/25/2020	AP	82402	LARRY A CORELL	CANVASS 8-4-20 ELECTION	101-262-703.040	50.00
		82402		CANVASS 8-4-20 ELECTION	101-262-930.500	0.50
						<hr/> 50.50
08/25/2020	AP	82403	LARRY KENT	SERVICES 8-12-2020 THROUGH 8-18-2020	249-371-801.024	1,040.00
08/25/2020	AP	82404	LINCOLN FINANCIAL	LIFE ADD/STD SEPT 2020	704-000-231.870	2,389.86
08/25/2020	AP	82405	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - SEPTEMBER 2020	101-131-704.140	491.58
		82405		CICOTSEGOC-BL-954784 - SEPTEMBER 2020	101-133-704.140	41.56
		82405		CICOTSEGOC-BL-954784 - SEPTEMBER 2020	215-141-704.140	260.65
		82405		CICOTSEGOC-BL-954784 - SEPTEMBER 2020	292-662-704.140	140.61
						<hr/> 934.40
08/25/2020	AP	82406	MARVAC	92095699 ONLINE AD	208-751-930.300	60.00
08/25/2020	AP	82407	MELANIE SCHURMAN	OVERPAYMENT WHEN APPLIED FOR MARRIAGE LICENSE	701-000-285.010	10.00
08/25/2020	AP	82408	MEYER ACE	28676 SHOP (DRIVER'S SCREEN)	588-698-726.025-COVID-19__	6.99
08/25/2020	AP	82409	MICHAEL LIVERMORE	CAMPING REFUND	208-440-652.030	146.00
08/25/2020	AP	82410	MICHIGAN ASSOC OF PLANNING	RENEWAL - ANNUAL MEMBERSHIP DUES - 7.1.20 - 6.30.21	101-721-930.600	120.00
08/25/2020	AP	82411	MICHIGAN ASSOCIATION OF COUNTIES	FRISCH CONFERENCE DUES	645-172-704.400	50.00
08/25/2020	AP	82412	MICHIGAN ASSOCIATION OF TREASURERS	MACT 2020 MEMBERSHIP DUES AND LEGAL DEFENSE FUND	101-253-930.600	200.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		82412		MACT 2020 MEMBERSHIP DUES AND LEGAL DEFENSE FUND	617-253-801.020	1,000.00
						1,200.00
08/25/2020	AP	82413	MICHIGAN STATE POLICE BFS-CASHIERS	FINGERPRINT 551-564831	701-000-228.017	519.00
08/25/2020	AP	82414	MID NORTH PRINTING INC	87845	212-430-930.400	55.90
08/25/2020	AP	82415	MIDWEST VETERINARY SUPPLY, INC.	12541565 12541658-050 12669873 12715286	212-430-726.035	2,183.83
08/25/2020	AP	82416	NORA HOLLY CORFIS	PC COMMITTEE MEETING / JULY 24, 2020	101-721-703.040	50.00
		82416		PC COMMITTEE MEETING / JULY 24, 2020	101-721-930.500	14.00
						64.00
08/25/2020	AP	82417	NORTHERN ENERGY, INC	57117 5W30 SYN BLEND (98 GAL)	588-699-930.660	525.28
08/25/2020	AP	82418	NORTHERN MICHIGAN REVIEW	AUGUST 2020 ELECTION PUBLICATION NOTICES	101-262-726.000	862.57
		82418		73120 ADS	208-751-930.300	255.00
		82418		73120 ADS	208-752-930.300	255.00
		82418		ACCT #181575, INV # 73120, PUBLIC NOTICE HEARING 07/28/2020	233-690-930.300	79.38
		82418		789855 PRIME TIMES	588-697-930.300	69.00
						1,520.95
08/25/2020	AP	82419	NORTHWEST MICHIGAN COMMUNITY HEALTH	INMATE DENTAL SERVICE 7/9/2020	101-351-930.470	243.00
08/25/2020	AP	82420	OMS COMPLIANCE SERVICES INC	DOT DRUG SCREENINGS	588-699-940.010	245.25
08/25/2020	AP	82421	OTSEGO COUNTY BUS SYSTEM	JULY 2020 DRUG COURT BUS	101-133-930.500	12.00
		82421		2000010901	101-301-726.050	273.63
		82421		2000010902	101-301-920.400	152.16
						437.79
08/25/2020	AP	82422	OTSEGO COUNTY JUDICIAL SYSTEM	8/5/20 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	20.00
		82422		8/5/20 HRA REIMBURSEMENT CHECK REGISTER	292-662-704.110	100.00
						120.00
08/25/2020	AP	82423	OTSEGO COUNTY SPORTSPLEX	5302 SWIM LESSONS	208-752-726.000	195.00
08/25/2020	AP	82424	PAY THE BILLS, LLC	134503 WOOD	208-751-726.000	180.00
08/25/2020	AP	82425	POP, JAMES D & JENNIFER	JBOR 100% PRE 081-140-000-015-00	516-000-026.026	1,361.68
08/25/2020	AP	82426	PRESQUE ISLE ELECTRIC AND GAS CO-OP	GAS BILL	209-751-930.610	105.42
08/25/2020	AP	82427	RANDY STULTS	PER DIEM, TRAVEL	208-752-703.040	50.00
		82427		PER DIEM, TRAVEL	208-752-930.500	10.60

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						60.60
08/25/2020	AP	82428	REDWOOD TOXICOLOGY LABORATORY INC	30146920207	205-301-726.000	2,087.50
08/25/2020	AP	82429	ROGER FAGERLIE JR	SERVICES 8-11-2020 THROUGH 8-17-2020	249-371-801.026	440.00
08/25/2020	AP	82430	RYAN KINSEY	RESTITUTION PAYMENT BY JOSHUA BRADY 14-30830-FY-3 REPLACE	701-000-271.130	150.00
08/25/2020	AP	82431	SCOTT COURTERIER	PER DIEM, TRAVEL	208-752-703.040	50.00
		82431		PER DIEM, TRAVEL	208-752-930.500	8.50
						58.50
08/25/2020	AP	82432	SECURUS TECHNOLOGIES T-NETIX	INMATE TELEPHONE PURCHASE MAY/JUNE/JULY	101-351-930.210-INMT000000	2,559.00
08/25/2020	AP	82433	SHOEMAKER, INC.	2875356 AIR FILTERS	588-698-726.025	43.58
08/25/2020	AP	82434	SMITH EQUIPMENT RENTAL AND TRAILER	C-001461 WATER PUMP	208-751-726.050	130.00
08/25/2020	AP	82435	STAPLES BUSINESS CREDIT	PURELL REFILLS	101-131-726.000	368.30
		82435		COPY PAPER, COLORED PAPER, LEGAL PADS, PENS, TONER, ENVEL	215-141-726.000	414.90
		82435		ALTERNATIVE EDUCATION SUPPLIES: TISSUE, NOTEBOOKS	292-662-726.000	8.69
		82435		FINANCE SUPPLIES	645-201-726.000	59.34
		82435		HR PRINTER	645-270-726.000	239.99
						1,091.22
08/25/2020	AP	82436	STATE OF MICHIGAN	MONTHLY OFFSET STATEMENT DATED 8-14-20 - OFFSET MONTH MA'	292-662-930.800	35,205.33
08/25/2020	AP	82437	SWANSON SERVICES GROUP	INMATE COMMISSARY F/ JULY	595-351-726.000	2,651.48
08/25/2020	AP	82438	TELEPHONE SUPPORT SYSTEMS INC	UPDATE PHONES FOR SECURITY LOCATION	101-101-801.020	75.00
		82438		REMOTE LABOR	101-261-726.000	75.00
						150.00
08/25/2020	AP	82439	TERESA KAPPELLER	RESTITUTION PAYMENT BY VERONICA WLATER 16-32971-SD-3	701-000-271.130	115.50
08/25/2020	AP	82440	THOMSON WEST	ACCT 1000715367; INV 842747954; JUL CHGS	101-267-726.200	493.93
		82440		ACCT 1000242483; INV 842734446; CLEAR JUL CHGS	101-268-726.200	204.99
						698.92
08/25/2020	AP	82441	TIFFANY RUSSELL	REFUND	208-440-652.030	224.00
08/25/2020	AP	82442	TITLE CHECK LLC	AUGUST INSTALLMENT 2018 TAX FORFEITURE CYCLE #2008-03	516-253-920.410	1,729.20
08/25/2020	AP	82443	UPS	SHIPPED COURT FILE TO COA	101-215-930.450	3.78
08/25/2020	AP	82444	VICKY O RIGNEY	CANVASS 8-4-2020 ELECTION	101-262-703.040	50.00

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		82444		CANVASS 8-4-2020 ELECTION	101-262-930.500	7.00
						<u>57.00</u>
08/25/2020	AP	82445	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL	208-752-703.040	50.00
		82445		PER DIEM, TRAVEL	208-752-930.500	6.00
						<u>56.00</u>
08/25/2020	AP	82446	WMJZ EAGLE 101.5	2018-1 AIRTIME	588-697-930.300	250.00
08/25/2020	AP	82447	OTSEGO COUNTY TITLE	INV # GYL20-05272751 TITLE COMMITMENT/POLICY FEE PROJECT 29-233-690-940.010		246.05
08/25/2020	AP	82448	RJD INC.	PROJECT #29-2018 ROOF COMPLETED AND INSPECTED, CDBG PI AN233-690-940.010		17,000.00
			TOTAL - ALL FUNDS	TOTAL OF 130 CHECKS		220,324.61