

May 28, 2020

A regular meeting of the Otsego County Housing Committee was held by zoom meeting. Chairman, Steven Riozzi called the meeting to order at 9:34 a.m.

PRESENT: Tammy LaBouef, John LaFave, Julie Powers, Steven Riozzi, Duane Switalski
EXCUSED: Jim Mathis, Joseph Wambold
OTHERS: Marlene Hopp, Cindee Polena, Kevan Flory, Becky McGeorge, Jim Gabrick

The Pledge of Allegiance was led by Steve Riozzi.

MOTION: by John LaFave, approval of regular housing meeting minutes of January 16, 2020, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Due to the COVID-19 and the Governor's orders, construction operations ceased 3/18/2020 and reopened 5/7/2020. Housing project HO-0812-000001 and HO-0812-000033 ceased due to Michigan Governors orders because of the COVID-19 and will be completed in 2 weeks.

Due to the delay of programs, MSHDA offered modifications to the Neighborhood Enhancement Program awarded applications. Therefore, we requested an extension to 3/31/2021. We are now anticipating a grant agreement.

New Business:

Committee reviewed inspector bid specifications and cost estimate of project 29-2018. Two sealed bids received and opened.

MOTION: by Julie Powers, approve bid specifications and cost estimate of project 29-2018. Award emergency roof of \$17,000 to RJD Inc., with CDBG PY 2018 program income and home owner leverage funds.

Ayes: Unanimous. Motion Carried.

MOTION: by John LaFave, approve to discharge project #15-2017 mortgage, as being paid in full.

Ayes: Unanimous. Motion Carried.

Director Report:

Due to the COVID-19 the County building remains closed to the public and maybe open by scheduled appointment in June; plexiglass maybe installed on Clerk's desk.

County audit being performed, submitted five project files for testing.

Correspondence of high-water levels at Manuka Lake and the possible need for our PY19 emergency program income funds.

Recently paid client #15-2017 donated \$100 toward any delinquent housing client.

Inspector Report: Managing unfinished projects.

Bills and Communications:

Activity and financial reports were presented and reviewed.

MOTION: by John LaFave, receive and file month end financial reports, ending April 30, 2020.

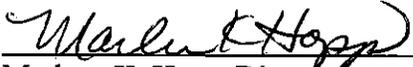
Ayes: Unanimous. Motion Carried.

Chairman, Steven Riozzi opened the meeting for public comments.

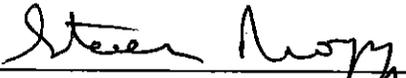
Steve Riozzi had concerns of future program funding.

Duane Switalski reported that a task force has been established for the high-water inland lakes in Otsego County.

Meeting adjourned at 10:37 a.m.



Marlene K. Hopp, Director
Otsego County Housing Committee



Steven Riozzi, Chairman
Otsego County Housing Committee