



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, July 28th, 2020 beginning at 9:30 a.m., at the Alpine Center at 800 Livingston Blvd, Multipurpose Room, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of July 14, 2020, with attachments and Special Meeting of July 16th, 2020 – Motion to Approve

Special Presentations

- A. Presentation of Otsego County 2019 Audit

Department Head Reports

- A. Marlene Hopp, Director of Veterans Affairs, Housing, and Special Grants/Programs

Committee Reports

- A. Housing Commission

1. Public Hearing for proposed Program Year 2019 Funding and Closeout of Program Year 2018 CDBG Grants with the MEDC Strategic Fund Agency:
 - a. OCR 20-15 Resolution Authorizing MEDC Program Year 2019 CDBG Program Income Funding
 - b. OCR 20-16 Fair Housing Resolution
 - c. CDBG Citizen Participation Plan
 - d. CDBG Certifying Officer Designation

- B. Closed Session

- C. Budget and Finance

1. Royal Crest Demolition
2. Budget Amendment: Court Doors- COVID Mitigation
3. Budget Amendment: Hazard Pay
4. MERS Additional Payment
5. OCR 20-17 Library Operating Millage
6. Contract for Jail Inmate Health Services: Advanced Correctional Healthcare

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

- A. June 2020 Financial Reports

New Business

- A. Financials

1. July 14, 2020 Warrant
2. July 28, 2020 Warrant

- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of July 14, 2020 and Special Meeting Minutes of July 16, 2020	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of July 14, 2020 and Special Meeting Minutes of July 16, 2020.

July 14, 2020

The regular meeting of the Otsego County Board of Commissioners was held at the Alpine Center at 800 Livingston Blvd, Multipurpose Room, Gaylord, Michigan 49735. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Triston Cole.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Julie Powers, seconded by Commissioner Rob Pallarito, to approve the Regular minutes of June 23, 2020 with attachments. Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve the \$1,000 Hazard Pay to the 24 eligible Sheriff Department employees and to approve acting as the reimbursing agent for Otsego County EMS for Hazard Pay for 31 eligible employees. Ayes: Unanimous. Motion carried.

Each Commissioner thanked the workers and certificate were passed out.

Administrator's Report:

Rachel Frisch thanked Missy and Terri from Animal Control for their help in the livestock accident in Crawford County that included 34 cattle. Looking into getting a grant fund for a trailer for large animal rescue. Federal Cares Act money will be flowing through the County. Attended a Parks and Recreation meeting.

City Liaison, Township & Village Representative: None.

Correspondence: None.

New Business:

Motion by Commissioner Rob Pallarito, seconded by Commissioner Henry Mason, to approve the June 30, 2020 Warrant in the amount of \$92,885.48 and 3 void checks. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the July 7, 2020 Warrant in the amount of \$182,934.21 and 2 void checks. Ayes: Unanimous. Motion carried.

Motion by Commissioner Henry Mason, seconded by Commissioner Rob Pallarito, to approve the July 14, 2020 Warrant in the amount of \$248,305.45 and 1 void checks. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito was happy to get the money for the First Responders; Otsego Lake Township meeting scheduled for 7-16-2020; Marlette road to be paved.

Commissioner Ken Glasser attended the Road Commissioner meeting; Manager Jason resigned, looking for a new Manager.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss commented the Sheriff's Department staff is really appreciated.

Commissioner Duane Switalski thanked the County staff; Firework in Johannesburg on July 4th were great.

Commissioner Julie Powers thanked all of our First Responders.

Commissioner Henry Mason had no report.

Commissioner Doug Johnson attended the Parks and Recreation meeting; Tom Pratt is doing an outstanding job; County Park is bringing in revenue should well exceed the budgeted amount; the Mark Mellon Triathlon will be determined by the Health Department if it will take place; Fireworks at the County Park went well; water on Otsego Lake is high; Community Center gym floor turned out beautiful; approved the Groen Nature Preserve forestry plan.

Commissioner Ken Borton was glad that we could get our First responders hazard pay.

Meeting adjourned at 10:10 a.m.

Kenneth C. Borton, Chairman

Dana Stubli, Chief Deputy Clerk

July 16, 2020

A Special meeting of the Otsego County Board of Commissioners was held at the Gaylord Regional Airport, 1100 Aero Drive, Gaylord, MI.

The meeting was called to order at 12:00 p.m. by Chairman Borton.

Roll call:

Present: Borton, Brown, Glasser, Johnson, Pallarito, Powers, Switalski

Rachel Frisch reviewed financial performance of the county and the 2019 audit.

Trisha Adam provided updates on MERS (Michigan Employees Retirement System) and OPEB (Other Post Employment Benefits).

Chris Churches reviewed and discussed options regarding a plan to address county facility issues and challenges, including estimated costs and funding options.

Rachel Frisch and Chris Churches provided an update on lake level challenges in the county and discussed the Water Levels Report that was created by the county to be a helpful resource to lakefront owners.

Rachel Frisch reviewed the list of millages including renewal timelines, ballot language, and the spreadsheet of surrounding county millages.

Meeting adjourned at 4:55 p.m. at the call of the Chair.

Ken Borton, Chairman

Rachel Frisch, Deputy Clerk



July 28, 2020 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at rfrisch@otsegocountymi.gov, or during the Board meeting.



ESTABLISHED 1875

Otsego
COUNTY

M I C H I G A N

Special Presentation

July 28, 2020

Otsego County

2019 Audited Financial Statements

Ken Talsma, CPA, Principal

Anderson, Tackman & Company, PLC

Due to the size of the audit report, it is not included in the packet; instead it is available by clicking the link below:

<https://www.otsegocountymi.gov/wp-content/uploads/2020/07/12.31.2019.pdf>



Department Presentation
June 23, 2020
Veterans Affairs, Housing and Special
Grants/Programs
Marlene Hopp, Director

Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735
989-731-7570 • TTY 1-800-649-3777



2020 HOUSING REPORT

Housing Committee Board:

Chairman - Steven Riozzi, Tammy LaBouef, Vice-Chairman - John LaFave, Jim Mathis, Julie Powers, Duane Switalski, Joseph Wambold.

Staff:

Marlene Hopp, Director
Cynthia Polena, Clerk
Kevan Flory, Inspector - Contracted

Meetings:

The Housing Committee meetings are scheduled the third Thursday each month or as necessary. At these meetings, minutes and projects are reviewed, bid proposals are opened, financial reports are reviewed, motions are written, and etc

Web-site: <http://www.otsegocountymi.gov/county-government-2/housing-committee-office/>

Mission Statement:

1. The mission of the Otsego County Board of Commissioners is to provide safe housing for moderate to very low-income individuals and families below 80% average median income. In order to rehabilitate and provide emergency repair to residential dwellings, which may be substandard, affordable 0 - 3% interest rate loans will be made available to residents that have existing single-family dwellings in the County of Otsego and targeted areas throughout.

CDBG – Community Development Block Grant
MEDC – Michigan Economic Development Corporation
MSHDA – Michigan State Housing Development Authority
NEP – Neighborhood Enhancement Program
PY – Program Year

Expense Allocation

<u>Housing Programs</u>	<u>Committed</u>	<u>Funding</u>
MEDC CDBG Program Income		
<i>PY 2018 7/1/2019 - 6/30/2020</i>	\$66,402.14	
<i>PY 2019 7/1/2020 - 6/30/2021</i>		\$85,595.32
Owner Contributions – Leverage		\$ 809.31
Housing Preservation Grant Program Income		\$2,436.12
MSHDA HOME Rehabilitation program	\$91,300.00	\$24,200.00
MSHDA NEP Enhancement program		\$30,000.00
Total	\$158,511.45	\$142,231.44

Budget of Activities - Committed

Project #	PY 2018 MEDC CDBG Program Income County Emergency	Owner Leverage	MSHDA HOME Program	Total	Project Type
26-2018	10,506.00	318.00		10,824.00	EM Roof
27-2018	13,425.45	408.00		13,833.45	EM Roof, Furnace, Water Heater
29-2018	17,162.74	83.31		17,246.05	EM Roof
HO-0812-000001			41,700	41,700.00	Rehabilitation/Lead
HO-0812-000033			41,300	41,300.00	Rehabilitation
HO-0812-000094			Pending		Pending
Administration Costs	7,396.95		8,300.00	15,696.95	Staff, Inspector fee's, supplies, copier fee's
County Loans	17,911.00			17,911.00	
Sub-Total	66,402.14	809.31	91,300	158,511.45	Households Assisted 5

Budget of Activities – Funded

PY 2019 MEDC CDBG Program Income	Owner Leverage 3% Project Cost	Total	Project Type
\$70,188.17	\$2,105.64	\$72,293.81	Seven (7) projects for emergency situations: Water Well, Leaking Roofs, Furnaces, Hot Water Equipment, Plumbing repairs, Electrical or Gas Repairs, Structural Damage, Handicapped Accessibility.
\$15,407.15	0.00	\$15,407.15	Administration Costs (Staff, Inspector fee's, supplies, copier fee's).
\$85,595.32	\$2,105.64	\$87,700.96	Total

MSHDA Neighborhood Enhancement Program	Leverage Funds	Total	Project Type
\$13,500	CDBG Program Income \$15,000	\$28,500	City of Gaylord Neighborhood: Two (2) projects for minor home repairs: Roof, siding, porch, windows, paint, water heater, furnace.
\$13,500	Many Leverage Sources \$1,060,000	\$1,073,500	Kiosk for Gaylord Iron Belle Trailhead
\$3,000	\$0	\$3,000	Administration Costs (Staff, Inspector fee's, supplies, copier fee's).
\$30,000	\$1,075,000	\$1,105,000	Total

MSHDA HOME Rehabilitation Funding - targeted in the City of Gaylord, area median income not to exceed 80%, no monthly payments required, 0% interest rate, 50% forgivable upon 5 years, remaining deferred mortgage of 50% due and payable in 20 years.

MSHDA Neighborhood Enhancement Program (NEP) – Neighborhood in the City of Gaylord, area median income not to exceed 120%. Forgivable/lien not to exceed \$7,500, subject to 5 years.

CDBG Program Income Loan – area median income (AMI) not exceeding 80% with monthly payment, 0-3% interest rate, maximum of 25-year term mortgage, 3% repair leverage.

Otsego County Income Limits – Area Median Income Guide

County/AMI %	Household Size							
Otsego: 2020	1	2	3	4	5	6	7	8
20%	\$8,960	\$10,240	\$11,520	\$12,780	\$13,820	\$14,840	\$15,860	\$16,880
30%	\$13,450	\$15,350	\$17,250	\$19,150	\$20,700	\$22,250	\$23,750	\$25,300
40%	\$17,920	\$20,480	\$23,040	\$2,560	\$27,640	\$29,680	\$31,720	\$33,760
50%	\$22,400	\$25,600	\$28,800	\$31,950	\$34,550	\$37,100	\$39,650	\$42,200
60%	\$26,880	\$30,720	\$34,560	\$38,340	\$41,460	\$44,520	\$47,580	\$50,640
70%	\$31,360	\$35,840	\$40,320	\$44,730	\$48,370	\$51,940	\$55,510	\$59,080
80% MEDC CDBG PI	\$35,800	\$40,900	\$46,000	\$51,100	\$55,200	\$59,300	\$63,400	\$67,500
100%	\$44,800	\$52,100	\$57,600	\$63,900	\$69,100	\$74,200	\$79,300	\$84,400
120% MSHDA NEP	\$53,760	\$61,440	\$69,120	\$76,680	\$82,920	\$89,040	\$95,160	\$101,280

2020 CDBG INCOME GUIDELINES

Household Size	0% CDBG PI 50% AMI	1% CDBG PI 60% AMI	2% CDBG PI 70% AMI	3% CDBG PI 80% AMI
1	22,400	26,880	31,360	35,800
2	25,600	30,720	35,840	40,900
3	28,800	34,560	40,320	46,000
4	31,950	38,340	44,730	51,100
5	34,550	41,460	48,370	55,200
6	37,100	44,520	51,940	59,300
7	39,650	47,580	55,510	63,400
8	42,200	50,640	59,080	67,500

OUTSTANDING REVENUE

Mortgage Receivable 0-3% Loans
 Deferred Mortgage Loans
Total

MORTGAGES

\$487,223.20
 \$961,245.91
\$1,248,469.11

PAYMENTS YTD

\$25,543.25
 \$ 2,572.77
\$28,116.02



AN EQUAL OPPORTUNITY HOUSING PROGRAM



Otsego County Veteran's Affairs

225 West Main Street, room 213, Gaylord, Michigan 49735
989-731-7575 • Fax 989-731-7599



VETERANS REPORT

2020

Veterans Board:

Chair - William Ahrenberg, Charles Berlin, Paul Cafuk, Claude Huff, Duane Switalski

Staff:

Marlene Hopp, Accredited Veterans Counselor
Cynthia Polena, Clerk
Steven Hawkins, Assistant

Meetings:

Third Tuesday of every month or as necessary.

Purpose:

The Otsego County Veteran Affairs provides services to Veterans and their families with veterans' benefits advocacy and assistance. Staff that is dedicated to ensure that the sacrifices of our nation's Veterans are recognized, and that they and their families receive all veterans benefits to which they are entitled. Our goals are to obtain the maximum Veterans' benefits available for our clients through our professionalism and advocacy while making the process as simple and understandable as possible. As a division of Otsego County government, we are able to provide our services free of charge.

Relationship to the County Board:

The County Board provides a vital resource to the community by granting a governing Veteran Board. The County Board participates in the selection of the professional Veterans board, furnishes office space, utilities and approves general funds.

Departmental Revenue:

Support for the Veterans Affairs is granted from the County general fund.
The Veterans' Relief Fund Act 214 of 1899 provides Soldiers and Sailors Relief Funds.

Otsego County Veterans Affairs – web-site:

<http://www.otsegocountymi.gov/county-government-2/veterans-affairs/>

Veterans Resource Guide: <http://www.otsegocountymi.gov/county-government-2/veterans-affairs/>

Veteran Affairs benefits: www.va.gov

Status of Veterans Claim: www.ebenefits.va.gov

Veterans Crisis Line: 1-800-273-8255 press 1

County Department of Veterans Affairs
PA 214 of 1899; PA 235 of 1911; PA 9 of 1946; and PA 192 of 1953

Federal Benefits

Disability Compensation Claims to include the following:

- Presumptive Conditions for Gulf War Veterans
- Presumptive Conditions for Herbicide Exposure (Agent Orange)
- Presumptive Conditions for Former POWs
- Presumptive Conditions for Radiation Exposure
- Presumptive Conditions for Exposure to Contaminated Water at Camp Lejeune, NC

Non Service Connected Disability Pension Claims (Regular Pension; Housebound; Aid & Attendance)

Dependency & Indemnity Compensation Claims (Survivors)

Survivors Pension Claims (Survivors – Regular Pension; Housebound; Aid & Attendance)

Home Loan Guarantees

Education Benefit Claims (Veterans)

Vocational Rehabilitation

Dependents Education Assistance

Automobile and Special Adaptive Equipment Claims

Special Housing Adaptation (SHA) Claims

Specially Adapted Housing (SAH) Claims

Assistance with VA Medical Care Applications

Clothing Allowance Claims

Records Retrieval (DD Forms 214; Reports of Separation; Personnel Records; & Health Records)

Discharge Review and Correction of Military Records

Appeals up to the Board of Veterans Appeals (BVA)

Combat Related Special Compensation

Claims for VA Burial Allowances

Burial in National Cemeteries

Burial Flags

Headstones, Markers, & Medallions

Presidential Memorial Certificates

Homeless Veterans Assistance

CHAMPVA Claims

Replacement Medals

State Benefits

Referral to: Michigan Veterans Trust Fund (MVTF) (Temporary Emergency Financial Assistance)

MVTF Request for Military Discharge (DD Forms 214)

Children of Veterans Tuition Grant

Assistance with applications to the State Homes for Veterans (Grand Rapids & Marquette)

Local Benefits

Veterans Relief Fund (Financial Assistance for Indigent Veterans, Survivors, Minor Children, Parents)

Funeral Expenses of Veterans and Spouses (\$300.00 Reimbursement / Setting Fee Reimbursements)

Property Tax Exemption Veterans as a result of military service at a rate of 100% Permanently & Totally Disabled;

Individually unemployable; or specially adapted housing.

Otsego Veteran Affairs Accounts

Revenues	<u>Grants</u>	<u>2020 YTD</u>
Michigan Veterans Affairs Agency (MVAA)		
County Veterans Service Fund Grant (CVSF)	\$62,170.00	\$50,000.00
<ul style="list-style-type: none"> - Staff Wages/Salary/Fringe Benefits \$62,097.39 - Supplies for travel events: \$72.61 (copy paper, travel ink cartridges, redi-tag tabs, manila file folders) 		
MVAA – County Training Reimbursement Program	\$700.00	
National Association of County Veterans Service Officers Inc.		
Other Revenues (Education refund and copy fee's)		\$ 228.00
		\$50,228.00

Expenditures	<u>2020 YTD</u>	<u>Assisted</u>
Soldiers Relief Fund	\$2,076.81	2
County Burial (YTD 39 Veterans passed)	\$3,000.00	10

Otsego County VA Summary of Benefits

Year Expenditures	2017	2018	2019
Veterans/Surviving Spouses Population	2,212	2,161	2,109
<u>Total Benefits paid*</u>	\$16,062,000	\$15,643,000	\$17,485,000
Comp/Pension/DIC/Federal Burial	\$9,019,000	\$8,955,000	10,054,000
Education/Training/Employment	\$ 504,000	\$ 475,000	\$529,000
Medical	\$6,384,000	\$ 6,198,000	\$6,680,000
Insurance	\$ 154,000	\$ 14,000	\$223,000
Unique Patients – Care at MI VA facility	\$ 696,000	\$ 738,000	\$730,000

**Total expenditures by sum may be slightly different from those calculated; the differences are resulted from rounding.*

Compensation

CURRENT VA RATES

Veteran Compensation 100% / individual employability (IU)	\$3,106.04
	\$3,279.22 w/spouse
Dependency Indemnity Compensation (DIC)	\$1,340.14
Veterans death is a factor of service-connected.	

Veteran Maximum Annual Pension Rate (MAPR)

Permanently & Totally Disabled Veteran or age 65 years of age, \$13,752
 below income/asset threshold, DD214 character, 90 days active service w/at least 1 day during a period of war time. \$18,008 w/dependent
 After 9/7/1980 – 24 months of active duty service/completion, if less, completed their entire tour of active duty.
 Reoccurring medical expenses maybe considered a deduction.

Veteran Pension - housebound	\$16,805
	\$21,063 w/dependent
Veteran Pension w/aid and attendance	\$22,939
	\$27,195 w/dependent

<u>Survivors Pension,</u> benefits to Surviving Spouse	\$9,224
	\$11,273 housebound
	\$14,742 aid/attendance

**Tax Exemptions
 Veteran Locations
 By Township**

**Veterans at 100% Permanent & Total/
 Individual Unemployable (IU)/Survivors
 Dependency Indemnity Comp (DIC)**

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Bagley.....	21	25	23
Charlton.....	4	3	3
Chester.....	10	9	11
City of Gaylord.....	7	7	8
Corwith.....	10	11	10
Dover.....	2	2	3
Elmira.....	7	6	6
Hayes.....	7	10	10
Livingston.....	10	11	15
Otsego Lake.....	10	13	13
Village of Vanderbilt.....	<u>2</u>	<u>2</u>	<u>2</u>
Total	90	99	104

Michigan Association of County Veterans Counselors (MACVC)

Accreditation Education Conferences

MACVC Spring and Fall Conferences – canceled

National Association of County Veterans Service Officers, Inc. (NACVSO) –
July 20-24, 2020 and August 3-6, 2020 on-line Zoom trainings

Otsego County - Michigan Veterans Trust Fund

225 W. Main St., room 110, Gaylord MI 49735

(989)731-7576

Board Members: Charles Berlin, Claude Huff, Benjamin Gunderson

Gaylord - Community Based Outpatient Clinic (CBOC)

806 S. Otsego Ave., Gaylord MI 49735

(989)732-7525 x 13520

Carly Huffman, Veteran Justice Outreach Specialist 1-800-406-5143 x 15258

Daryl Kujat, Veteran Justice Outreach Specialist 1-800-406-5143 x 15253

Marylou Walburn, HUD/VASH case manager 1-800-406-5143 x 15213

Patriot Place - Facility for 24 homeless Veterans (currently housing 24 Veterans)

1430 Murner Road, Gaylord MI 49735

John Zangoulas – Program Manager

(989)448-2260

Supportive Services Veteran Families (SSVF)

80 Livingston Blvd., Gaylord MI 49735

(989) 255-2090

Jim Vondoloski, Housing Resource Specialist

Otsego – Cheboygan Continuum of Care – Meetings: 1st Wednesday's each month

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY COUNTY

FY19 Summary of Expenditures by County										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
ALCONA	1,390	\$ 10,779	\$ 5,716	\$ -	\$ 255	\$ -	\$ -	\$ 49	\$ 4,758	537
ALGER	875	\$ 8,031	\$ 4,805	\$ -	\$ 89	\$ -	\$ -	\$ 99	\$ 3,037	352
ALLEGAN	6,455	\$ 42,578	\$ 24,018	\$ -	\$ 2,410	\$ -	\$ -	\$ 213	\$ 15,938	1,784
ALPENA	2,561	\$ 22,168	\$ 10,494	\$ -	\$ 591	\$ -	\$ -	\$ 88	\$ 10,994	1,025
ANTRIM	2,008	\$ 13,999	\$ 8,432	\$ -	\$ 390	\$ -	\$ -	\$ 172	\$ 5,004	629
ARENAC	1,229	\$ 12,704	\$ 7,349	\$ -	\$ 235	\$ -	\$ -	\$ 4	\$ 5,116	413
BARAGA	721	\$ 9,105	\$ 4,500	\$ -	\$ 165	\$ -	\$ -	\$ 45	\$ 4,395	338
BARRY	4,142	\$ 26,040	\$ 13,991	\$ -	\$ 1,097	\$ -	\$ -	\$ 93	\$ 10,859	1,229
BAY	7,021	\$ 63,992	\$ 33,064	\$ -	\$ 2,135	\$ -	\$ -	\$ 364	\$ 28,429	2,441
BENZIE	1,629	\$ 11,182	\$ 6,801	\$ -	\$ 337	\$ -	\$ -	\$ 100	\$ 3,945	488
BERRIEN	10,221	\$ 70,128	\$ 40,081	\$ -	\$ 2,686	\$ -	\$ -	\$ 893	\$ 26,469	2,757
BRANCH	2,695	\$ 23,752	\$ 12,939	\$ -	\$ 773	\$ -	\$ -	\$ 208	\$ 9,833	873
CALHOUN	10,020	\$ 119,061	\$ 52,517	\$ -	\$ 3,246	\$ -	\$ 1,337	\$ 390	\$ 61,572	3,500
CASS	3,788	\$ 22,560	\$ 11,220	\$ -	\$ 452	\$ -	\$ -	\$ 330	\$ 10,558	1,227
CHARLEVOIX	2,043	\$ 13,351	\$ 8,295	\$ -	\$ 559	\$ -	\$ -	\$ 126	\$ 4,370	610
CHEBOYGAN	2,276	\$ 21,520	\$ 12,602	\$ -	\$ 370	\$ -	\$ -	\$ 52	\$ 8,497	915
CHIPPEWA	3,112	\$ 30,492	\$ 17,597	\$ -	\$ 1,215	\$ -	\$ -	\$ 216	\$ 11,464	1,151
CLARE	2,553	\$ 26,602	\$ 14,100	\$ -	\$ 414	\$ -	\$ -	\$ 95	\$ 11,993	1,060
CLINTON	4,494	\$ 28,240	\$ 19,140	\$ -	\$ 1,973	\$ -	\$ -	\$ 227	\$ 6,899	799
CRAWFORD	1,496	\$ 13,769	\$ 7,329	\$ -	\$ 257	\$ -	\$ -	\$ 29	\$ 6,154	540
DELTA	3,635	\$ 46,330	\$ 24,893	\$ -	\$ 651	\$ -	\$ -	\$ 163	\$ 20,623	1,684
DICKINSON	2,456	\$ 51,857	\$ 17,180	\$ 4,530	\$ 728	\$ -	\$ 902	\$ 64	\$ 28,453	1,478
EATON	6,676	\$ 56,047	\$ 35,202	\$ -	\$ 3,486	\$ -	\$ -	\$ 666	\$ 16,693	1,591
EMMET	2,358	\$ 17,207	\$ 10,871	\$ -	\$ 594	\$ -	\$ -	\$ 92	\$ 5,650	704
GENESEE	24,919	\$ 175,990	\$ 106,423	\$ -	\$ 8,554	\$ -	\$ -	\$ 1,273	\$ 59,740	5,733
GLADWIN	2,255	\$ 22,787	\$ 12,366	\$ -	\$ 402	\$ -	\$ -	\$ 160	\$ 9,859	848
GOGEBIC	1,464	\$ 16,096	\$ 8,251	\$ -	\$ 463	\$ -	\$ -	\$ 238	\$ 7,144	705
GRAND TRAVERSE	6,035	\$ 45,355	\$ 27,844	\$ -	\$ 2,906	\$ -	\$ -	\$ 406	\$ 14,200	1,725
GRATIOT	2,296	\$ 23,559	\$ 13,270	\$ -	\$ 763	\$ -	\$ -	\$ 148	\$ 9,378	797
HILLSDALE	3,059	\$ 27,033	\$ 12,950	\$ -	\$ 766	\$ -	\$ -	\$ 139	\$ 13,178	1,066
HOUGHTON	2,523	\$ 28,889	\$ 14,255	\$ -	\$ 1,480	\$ -	\$ -	\$ 231	\$ 12,922	1,152
HURON	2,153	\$ 18,254	\$ 9,548	\$ -	\$ 278	\$ -	\$ -	\$ 79	\$ 8,350	833
INGHAM	12,952	\$ 94,335	\$ 50,429	\$ -	\$ 9,574	\$ -	\$ -	\$ 728	\$ 33,604	3,058
IONIA	3,789	\$ 24,110	\$ 14,878	\$ -	\$ 1,459	\$ -	\$ -	\$ 63	\$ 7,710	872
IOSCO	3,008	\$ 24,748	\$ 12,489	\$ -	\$ 487	\$ -	\$ -	\$ 156	\$ 11,617	1,126
IRON	1,265	\$ 19,513	\$ 8,157	\$ -	\$ 162	\$ -	\$ -	\$ 47	\$ 11,147	658
ISABELLA	2,910	\$ 24,999	\$ 13,018	\$ -	\$ 2,480	\$ -	\$ -	\$ 63	\$ 9,436	948
JACKSON	10,084	\$ 81,471	\$ 41,528	\$ -	\$ 4,152	\$ -	\$ -	\$ 362	\$ 35,429	3,187
KALAMAZOO	12,888	\$ 108,945	\$ 49,775	\$ 1,529	\$ 7,799	\$ -	\$ 2,122	\$ 1,171	\$ 46,549	3,533

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY COUNTY

FY19 Summary of Expenditures by County										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
KALKASKA	1,495	\$ 11,858	\$ 6,998	\$ -	\$ 339	\$ -	\$ -	\$ 60	\$ 4,461	497
KENT	29,336	\$ 200,277	\$ 117,737	\$ -	\$ 13,954	\$ -	\$ -	\$ 1,917	\$ 66,668	8,647
KEWEENAW	274	\$ 3,037	\$ 1,357	\$ -	\$ 9	\$ -	\$ -	\$ 0	\$ 1,670	123
LAKE	1,082	\$ 9,656	\$ 5,264	\$ -	\$ 127	\$ -	\$ -	\$ 24	\$ 4,241	406
LAPEER	5,650	\$ 38,234	\$ 23,919	\$ -	\$ 1,716	\$ -	\$ -	\$ 610	\$ 11,989	1,449
LEELANAU	1,703	\$ 8,031	\$ 4,785	\$ -	\$ 248	\$ -	\$ -	\$ 76	\$ 2,923	441
LENAWEE	6,744	\$ 58,378	\$ 28,156	\$ -	\$ 2,604	\$ -	\$ -	\$ 790	\$ 26,829	2,105
LIVINGSTON	10,026	\$ 75,831	\$ 36,351	\$ -	\$ 4,366	\$ -	\$ -	\$ 747	\$ 34,367	2,744
LUCE	486	\$ 4,619	\$ 2,785	\$ -	\$ 94	\$ -	\$ -	\$ 25	\$ 1,714	178
MACKINAC	960	\$ 10,372	\$ 6,194	\$ -	\$ 208	\$ -	\$ -	\$ 41	\$ 3,930	360
MACOMB	44,721	\$ 319,957	\$ 191,342	\$ -	\$ 20,043	\$ -	\$ -	\$ 3,061	\$ 105,511	9,605
MANISTEE	2,268	\$ 17,189	\$ 10,007	\$ -	\$ 426	\$ -	\$ -	\$ 124	\$ 6,630	691
MARQUETTE	5,952	\$ 63,234	\$ 38,151	\$ -	\$ 3,656	\$ -	\$ -	\$ 364	\$ 21,062	2,298
MASON	2,362	\$ 16,023	\$ 9,049	\$ -	\$ 749	\$ -	\$ -	\$ 240	\$ 5,985	643
MECOSTA	2,842	\$ 20,669	\$ 12,660	\$ -	\$ 2,050	\$ -	\$ -	\$ 115	\$ 5,845	780
MENOMINEE	2,072	\$ 24,719	\$ 11,463	\$ -	\$ 400	\$ -	\$ -	\$ 84	\$ 12,772	1,014
MIDLAND	4,875	\$ 45,371	\$ 23,571	\$ -	\$ 1,878	\$ -	\$ -	\$ 236	\$ 19,686	1,760
MISSAUKEE	1,027	\$ 8,049	\$ 4,434	\$ -	\$ 238	\$ -	\$ -	\$ 32	\$ 3,345	386
MONROE	10,503	\$ 70,397	\$ 35,514	\$ -	\$ 4,044	\$ -	\$ -	\$ 327	\$ 30,511	2,562
MONTCALM	4,235	\$ 31,311	\$ 20,439	\$ -	\$ 1,275	\$ -	\$ -	\$ 495	\$ 9,102	1,137
MONTMORENCY	974	\$ 12,066	\$ 6,941	\$ -	\$ 144	\$ -	\$ -	\$ 65	\$ 4,916	445
MUSKOGON	12,145	\$ 80,120	\$ 51,064	\$ -	\$ 3,386	\$ -	\$ -	\$ 466	\$ 25,204	3,469
NEWAYGO	3,546	\$ 28,103	\$ 16,866	\$ -	\$ 865	\$ -	\$ -	\$ 203	\$ 10,169	1,251
OAKLAND	53,412	\$ 357,978	\$ 203,066	\$ -	\$ 22,374	\$ -	\$ -	\$ 6,251	\$ 126,287	11,458
OCEANA	1,949	\$ 14,991	\$ 10,480	\$ -	\$ 420	\$ -	\$ -	\$ 108	\$ 3,983	589
OGEMAW	2,112	\$ 20,469	\$ 9,748	\$ -	\$ 442	\$ -	\$ -	\$ 176	\$ 10,103	715
ONTONAGON	815	\$ 10,972	\$ 5,059	\$ -	\$ 92	\$ -	\$ -	\$ 36	\$ 5,785	422
OSCEOLA	1,906	\$ 14,921	\$ 9,006	\$ -	\$ 468	\$ -	\$ -	\$ 45	\$ 5,402	612
OSCODA	899	\$ 7,687	\$ 3,903	\$ -	\$ 109	\$ -	\$ -	\$ 11	\$ 3,664	340
OTSEGO	2,109	\$ 17,485	\$ 10,054	\$ -	\$ 529	\$ -	\$ -	\$ 223	\$ 6,680	730
OTTAWA	12,884	\$ 77,707	\$ 46,968	\$ -	\$ 5,667	\$ -	\$ -	\$ 755	\$ 24,316	3,462
PRESQUE ISLE	1,258	\$ 12,491	\$ 6,881	\$ -	\$ 323	\$ -	\$ -	\$ 55	\$ 5,232	526
ROSCOMMON	2,634	\$ 23,558	\$ 13,810	\$ -	\$ 620	\$ -	\$ -	\$ 127	\$ 9,001	875
SAGINAW	12,607	\$ 121,912	\$ 56,378	274	\$ 3,058	\$ -	\$ 2,002	\$ 647	\$ 59,553	4,363
ST. CLAIR	11,959	\$ 81,795	\$ 50,857	\$ -	\$ 3,609	\$ -	\$ -	\$ 743	\$ 26,585	3,350
ST. JOSEPH	3,591	\$ 23,760	\$ 13,220	\$ -	\$ 634	\$ -	\$ -	\$ 224	\$ 9,683	1,001
SANILAC	2,653	\$ 21,492	\$ 11,388	\$ -	\$ 661	\$ -	\$ -	\$ 81	\$ 9,362	1,012
SCHOOLCRAFT	699	\$ 10,989	\$ 5,875	\$ -	\$ 365	\$ -	\$ -	\$ 11	\$ 4,738	391

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY COUNTY

FY19 Summary of Expenditures by County										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
SHIAWASSEE	4,528	\$ 33,110	\$ 20,346	\$ -	\$ 1,702	\$ -	\$ -	\$ 178	\$ 10,883	1,196
TUSCOLA	3,710	\$ 35,692	\$ 19,489	\$ -	\$ 599	\$ -	\$ -	\$ 181	\$ 15,422	1,357
VAN BUREN	4,598	\$ 36,597	\$ 21,269	\$ -	\$ 1,345	\$ -	\$ -	\$ 167	\$ 13,816	1,309
WASHTENAW	13,117	\$ 172,166	\$ 50,254	\$ 14,925	\$ 16,551	\$ -	\$ 3,185	\$ 2,207	\$ 85,043	3,970
WAYNE	79,711	\$ 761,297	\$ 310,491	\$ 8,855	\$ 33,624	\$ -	\$ 41,948	\$ 5,662	\$ 360,716	23,315
WEXFORD	2,530	\$ 22,340	\$ 13,293	\$ -	\$ 827	\$ -	\$ -	\$ 369	\$ 7,852	935
MICHIGAN (Totals)	552,412	\$ 4,534,486	\$ 2,355,197	\$ 30,113	\$ 223,673	\$ -	\$ 51,496	\$ 38,402	\$ 1,835,604	159,285
CONG. DIST (01)	60,522	\$ 599,144	\$ 321,208	\$ 4,530	\$ 18,382	\$ -	\$ 902	\$ 3,466	\$ 250,655	23,330
CONG. DIST (02)	40,799	\$ 276,596	\$ 167,202	\$ -	\$ 14,564	\$ -	\$ -	\$ 2,213	\$ 92,617	12,129
CONG. DIST (03)	40,132	\$ 323,035	\$ 170,621	\$ -	\$ 16,307	\$ -	\$ 1,337	\$ 2,009	\$ 132,762	11,879
CONG. DIST (04)	46,497	\$ 391,884	\$ 222,805	\$ 197	\$ 16,802	\$ -	\$ -	\$ 2,721	\$ 149,358	14,556
CONG. DIST (05)	44,417	\$ 362,683	\$ 197,104	\$ 77	\$ 13,314	\$ -	\$ 2,002	\$ 2,216	\$ 147,970	12,688
CONG. DIST (06)	41,411	\$ 297,864	\$ 159,097	\$ 1,529	\$ 15,277	\$ -	\$ 2,122	\$ 2,993	\$ 116,846	11,543
CONG. DIST (07)	44,753	\$ 371,815	\$ 185,415	\$ 7,085	\$ 22,124	\$ -	\$ -	\$ 3,332	\$ 153,861	12,744
CONG. DIST (08)	34,306	\$ 237,940	\$ 129,845	\$ 25	\$ 18,685	\$ -	\$ -	\$ 2,801	\$ 86,584	7,904
CONG. DIST (09)	36,302	\$ 261,199	\$ 150,732	\$ -	\$ 15,988	\$ -	\$ -	\$ 2,952	\$ 91,527	7,497
CONG. DIST (10)	42,974	\$ 302,560	\$ 186,129	\$ -	\$ 14,756	\$ -	\$ -	\$ 2,871	\$ 98,804	11,356
CONG. DIST (11)	31,073	\$ 212,785	\$ 119,275	\$ 516	\$ 13,052	\$ -	\$ -	\$ 3,074	\$ 76,867	6,880
CONG. DIST (12)	30,989	\$ 287,689	\$ 120,186	\$ 7,729	\$ 19,897	\$ -	\$ 3,185	\$ 2,991	\$ 133,701	8,325
CONG. DIST (13)	30,239	\$ 352,824	\$ 117,786	\$ 8,161	\$ 12,755	\$ -	\$ 38,998	\$ 2,148	\$ 172,976	10,090
CONG. DIST (14)	27,999	\$ 256,468	\$ 107,792	\$ 264	\$ 11,771	\$ -	\$ 2,951	\$ 2,615	\$ 131,075	8,364
MICHIGAN (Totals)	552,412	\$ 4,534,486	\$ 2,355,197	\$ 30,113	\$ 223,673	\$ -	\$ 51,496	\$ 38,402	\$ 1,835,604	159,285

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY COUNTY

FY19 Summary of Expenditures by County Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
Notes:										
* Veteran population estimates, as of September 30, 2019, are produced by the VA Predictive Analytics and Actuary Service (VetPop 2016).										
# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.										
** Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).										
Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.										
1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$-" = 0 or no expenditures.										
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.										
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.										
4. Medical Care expenditures are allocated to the patient's home location, not the site of care.										

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY STATE

FY19 Summary of Expenditures by State Expenditures in \$000s										
State	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients **
Totals	19,119,131	\$ 202,404,736	\$ 97,637,686	\$ 1,238,240	\$ 13,810,758	\$ 396,289	\$ 10,117,163	\$ 1,401,616	\$ 77,802,984	6,159,661
Alabama	361,673	\$ 3,990,745	\$ 2,419,342	\$ 7,871	\$ 223,591	\$ -	\$ 36,253	\$ 22,831	\$ 1,280,856	115,478
Alaska	68,891	\$ 823,090	\$ 333,061	\$ 939	\$ 74,000	\$ -	\$ 28,714	\$ 2,535	\$ 383,841	21,724
Arizona	492,472	\$ 4,694,176	\$ 2,227,963	\$ 17,525	\$ 350,015	\$ -	\$ 80,728	\$ 32,158	\$ 1,985,787	162,285
Arkansas	216,323	\$ 2,514,572	\$ 1,242,636	\$ 1,814	\$ 85,939	\$ -	\$ 29,209	\$ 11,866	\$ 1,143,108	84,541
California	1,578,509	\$ 17,880,625	\$ 8,354,915	\$ 203,699	\$ 1,867,089	\$ -	\$ 217,158	\$ 130,196	\$ 7,107,567	465,475
Colorado	394,145	\$ 3,821,243	\$ 2,000,760	\$ 1,007	\$ 440,296	\$ -	\$ 55,895	\$ 28,747	\$ 1,294,538	110,867
Connecticut	170,454	\$ 1,450,274	\$ 532,796	\$ 745	\$ 122,983	\$ -	\$ 17,433	\$ 21,113	\$ 755,204	49,652
Delaware	69,715	\$ 535,395	\$ 282,154	\$ 15	\$ 38,354	\$ -	\$ 3,467	\$ 5,004	\$ 206,401	17,376
District of Columbia	26,863	\$ 4,301,017	\$ 107,723	\$ 282,814	\$ 35,683	\$ -	\$ 3,626,325	\$ 2,279	\$ 246,194	7,885
Florida	1,457,205	\$ 15,181,486	\$ 7,608,440	\$ 107,467	\$ 1,040,607	\$ -	\$ 168,061	\$ 108,411	\$ 6,148,500	531,488
Georgia	690,726	\$ 7,345,472	\$ 4,383,902	\$ 12,323	\$ 527,607	\$ -	\$ 105,105	\$ 44,377	\$ 2,272,159	223,543
Hawaii	110,524	\$ 1,123,321	\$ 521,143	\$ 825	\$ 175,108	\$ -	\$ 17,049	\$ 11,327	\$ 397,869	28,756
Idaho	119,696	\$ 1,176,243	\$ 574,423	\$ 5,071	\$ 61,819	\$ -	\$ 11,893	\$ 7,879	\$ 515,158	47,051
Illinois	591,989	\$ 5,110,463	\$ 2,136,548	\$ 7,819	\$ 297,264	\$ -	\$ 43,128	\$ 55,325	\$ 2,570,379	176,245
Indiana	392,388	\$ 3,294,413	\$ 1,517,487	\$ 5,920	\$ 140,425	\$ -	\$ 66,473	\$ 22,860	\$ 1,541,247	130,347
Iowa	196,376	\$ 1,624,540	\$ 714,665	\$ 760	\$ 72,146	\$ -	\$ 14,160	\$ 14,307	\$ 808,502	69,841
Kansas	188,503	\$ 1,666,762	\$ 793,767	\$ 999	\$ 104,503	\$ -	\$ 14,024	\$ 12,859	\$ 740,611	61,041
Kentucky	287,790	\$ 2,873,868	\$ 1,421,468	\$ 10,437	\$ 141,337	\$ -	\$ 50,491	\$ 17,107	\$ 1,233,028	102,023
Louisiana	276,931	\$ 2,988,018	\$ 1,501,914	\$ 7,416	\$ 140,937	\$ -	\$ 26,746	\$ 16,852	\$ 1,294,153	91,002
Maine	108,547	\$ 1,170,204	\$ 614,740	\$ 1,013	\$ 51,703	\$ -	\$ 20,304	\$ 8,044	\$ 474,399	41,766
Maryland	371,164	\$ 3,417,492	\$ 1,721,262	\$ 3,562	\$ 362,273	\$ -	\$ 29,410	\$ 28,803	\$ 1,272,182	85,588
Massachusetts	298,515	\$ 3,077,073	\$ 1,325,036	\$ 17,454	\$ 252,696	\$ -	\$ 26,682	\$ 36,425	\$ 1,418,782	85,810
Michigan	552,412	\$ 4,534,486	\$ 2,355,197	\$ 30,113	\$ 223,673	\$ -	\$ 51,496	\$ 38,402	\$ 1,835,604	159,285
Minnesota	308,725	\$ 3,048,351	\$ 1,323,170	\$ 3,455	\$ 131,070	\$ -	\$ 99,173	\$ 29,115	\$ 1,462,369	121,333
Mississippi	186,702	\$ 2,046,100	\$ 1,026,348	\$ 10,211	\$ 86,211	\$ -	\$ 26,325	\$ 10,931	\$ 886,074	67,697
Missouri	426,190	\$ 4,188,436	\$ 1,965,143	\$ 91,195	\$ 186,560	\$ -	\$ 127,322	\$ 27,470	\$ 1,790,746	143,320
Montana	89,096	\$ 884,156	\$ 404,725	\$ 1,772	\$ 43,895	\$ -	\$ 11,464	\$ 6,073	\$ 416,227	36,693
Nebraska	124,439	\$ 1,356,201	\$ 645,761	\$ 37,990	\$ 64,762	\$ -	\$ 45,516	\$ 9,715	\$ 552,458	48,458
Nevada	210,766	\$ 2,431,891	\$ 1,190,463	\$ 15,556	\$ 127,101	\$ -	\$ 17,070	\$ 12,721	\$ 1,068,980	79,010
New Hampshire	100,020	\$ 885,836	\$ 391,717	\$ 196	\$ 66,509	\$ -	\$ 8,591	\$ 8,970	\$ 409,855	31,468
New Jersey	325,981	\$ 2,470,315	\$ 1,254,480	\$ 1,422	\$ 236,725	\$ -	\$ 20,160	\$ 38,897	\$ 918,631	76,664
New Mexico	154,172	\$ 1,751,262	\$ 921,513	\$ 1,542	\$ 73,088	\$ -	\$ 16,372	\$ 9,218	\$ 729,529	54,014
New York	718,900	\$ 6,892,834	\$ 2,791,812	\$ 75,134	\$ 590,541	\$ -	\$ 107,545	\$ 75,383	\$ 3,252,419	217,937
North Carolina	725,313	\$ 8,367,343	\$ 4,772,645	\$ 19,518	\$ 541,617	\$ -	\$ 94,343	\$ 50,314	\$ 2,888,906	245,942
North Dakota	50,842	\$ 472,047	\$ 212,542	\$ 244	\$ 24,431	\$ -	\$ 6,178	\$ 2,866	\$ 225,787	20,305
Ohio	733,082	\$ 9,459,429	\$ 2,759,809	\$ 25,526	\$ 295,830	\$ -	\$ 3,244,447	\$ 50,315	\$ 3,083,503	241,389
Oklahoma	296,891	\$ 3,744,288	\$ 2,241,743	\$ 2,398	\$ 158,281	\$ -	\$ 148,429	\$ 17,716	\$ 1,175,721	99,545

FY19 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX) BY STATE

FY19 Summary of Expenditures by State Expenditures in \$000s										
State	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients **
Oregon	290,444	\$ 3,180,476	\$ 1,526,268	\$ 32,071	\$ 160,973	\$ -	\$ 39,989	\$ 17,979	\$ 1,403,197	103,569
Pennsylvania	768,094	\$ 6,107,650	\$ 2,877,076	\$ 16,823	\$ 364,678	\$ -	\$ 156,294	\$ 63,668	\$ 2,629,111	229,657
Rhode Island	58,976	\$ 627,131	\$ 253,652	\$ 16,944	\$ 45,410	\$ -	\$ 34,513	\$ 4,505	\$ 272,107	19,551
South Carolina	398,589	\$ 4,405,950	\$ 2,561,625	\$ 14,401	\$ 278,949	\$ -	\$ 85,223	\$ 26,288	\$ 1,439,464	141,057
South Dakota	64,119	\$ 743,077	\$ 291,448	\$ 3,433	\$ 28,275	\$ -	\$ 11,307	\$ 3,808	\$ 404,807	30,516
Tennessee	460,692	\$ 5,024,969	\$ 2,675,981	\$ 13,285	\$ 283,044	\$ -	\$ 76,962	\$ 24,994	\$ 1,950,704	155,000
Texas	1,562,722	\$ 18,546,804	\$ 10,261,180	\$ 24,974	\$ 1,492,179	\$ 396,289	\$ 223,342	\$ 98,409	\$ 6,050,431	513,806
Utah	130,817	\$ 1,340,823	\$ 603,120	\$ 4,251	\$ 98,556	\$ -	\$ 78,468	\$ 8,665	\$ 547,763	37,450
Vermont	41,073	\$ 363,180	\$ 159,808	\$ 1	\$ 23,266	\$ -	\$ 4,222	\$ 3,343	\$ 172,540	14,468
Virginia	714,410	\$ 6,829,758	\$ 3,846,120	\$ 18,261	\$ 857,394	\$ -	\$ 76,327	\$ 45,123	\$ 1,986,533	167,677
Washington	544,290	\$ 4,896,346	\$ 2,646,996	\$ 12,289	\$ 450,694	\$ -	\$ 87,972	\$ 32,854	\$ 1,665,541	140,214
West Virginia	137,337	\$ 2,197,413	\$ 830,072	\$ 26,946	\$ 47,196	\$ -	\$ 425,721	\$ 8,915	\$ 858,563	56,339
Wisconsin	344,785	\$ 3,175,393	\$ 1,354,386	\$ 11,989	\$ 130,341	\$ -	\$ 74,854	\$ 27,863	\$ 1,575,960	123,518
Wyoming	46,613	\$ 504,899	\$ 203,048	\$ 7,558	\$ 18,217	\$ -	\$ 1,769	\$ 2,092	\$ 272,215	19,128
Puerto Rico	73,055	\$ 1,737,934	\$ 883,551	\$ 21,249	\$ 58,914	\$ -	\$ 27,064	\$ 3,111	\$ 744,044	51,794
Guam	10,183	\$ 129,465	\$ 70,144	\$ -	\$ 16,003	\$ -	\$ -	\$ 588	\$ 42,729	3,073
Totals	19,119,131	\$ 202,404,736	\$ 97,637,686	\$ 1,238,240	\$ 13,810,758	\$ 396,289	\$ 10,117,163	\$ 1,401,616	\$ 77,802,984	6,159,661

Notes:

* Veteran population estimates, as of September 30, 2019, are produced by the VA Predictive Analytics and Actuary Service (VetPop 2016).

Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.

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Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.

1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$ -" = 0 or no expenditures.

2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.

3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.

4. Medical Care expenditures are allocated to the patient's home location, not the site of care.



Remonumentation Program Policy

Otsego County Elected Surveyor, Ronald Brand
Grant Administrator, Marlene Hopp

Peer review group members:

Brian Fullford, Jason Caverson, Carl Kiiskila, Carl Robinson

BACKGROUND AND PURPOSE

The purpose of this policy is to set requirements that must be fulfilled as part of Otsego County's participation in the State Remonumentation Program.

Michigan Public Act 345 of 1990, the State Survey and Remonumentation Act coordinates the monumentation and remonumentation of property controlling corners in Michigan, and required the adoption of county remonumentation plans.

According to the Monumentation and Remonumentation Plan for Otsego County, Michigan 1992, the County Grant Administrator is appointed by the Board of Commissioners to submit and administer the annual State of Michigan's Survey and Remonumentation Grant.

It is in the best interest of the County to ensure the timeliness and integrity of the Survey and Remonumentation Program by requiring certain conditions be met in order for Otsego County to participate in the State of Michigan Survey and Remonumentation Grant Program.

POLICY

The County's Grant Administrator will draft and submit proposed County/Monumentation-Surveyor and County/County Representative Contracts to the Otsego County Board of Commissioners for its approval and authorization for execution prior to participation in the annual Remonumentation Program. These Contracts will include timelines for completing contracted work, as well as monetary penalties for violations of the Contract.

2020 Survey and Remonumentation Program

<u>Otsego County Grant</u>	Budget	Expended	Balance
Per Diem	\$ 1,800		\$ 1,800
Supplies:	\$ 6,673		\$ 0
100 Boundary Markers/Decals		\$ 1,378	
100 Cast Iron Survey Markers		\$ 5,295	
Professional	\$ 2,200		\$ 2,200
Technical Services	\$ 3,600		\$ 3,600
Contracted Surveyors & Recording fee's	<u>\$26,204</u>	_____	<u>\$26,204</u>
Sub-Total	\$40,477	\$ 6,673	\$33,804

Revenue

Grant - 40% Advance	<u>\$16,190.80</u>
Total Grant Balance	\$24,286.20

Web-site - The Department of Licensing and Regulatory Affairs (LARA):
<https://aca3.accela.com/LARA/Default.aspx>

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Public Hearing for Proposed Program Year 2019 Funding and Closeout of Program Year 2018 CDBG Grants with the MEDC Strategic Fund Agency.	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, A. Housing Commission Recommendations, Item 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Marlene Hopp, Veterans' Affairs, Housing, and Special Grants/Programs Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

A public hearing is required for the proposed Program Year 2019 funding and closeout of Program Year 2018 CDBG Grants with the MEDC Strategic Fund.

RECOMMENDATION:

The Housing Committee recommends to the Board of Commissioners to hold a public hearing for the aforementioned purpose.

Otsego County Housing Committee

NOTICE OF PUBLIC HEARING

The Otsego County Board of Commissioners will conduct a public hearing during their regular meeting on Tuesday, July 28, 2020 at 9:30 a.m. at the Alpine Center at 800 Livingston Blvd, Multipurpose Room, Gaylord MI 49735 for the purpose of proposed 'Program Year 2019' funding and closeout of 'Program Year 2018' Community Development Block Grants with Michigan Economic Development Corporation through the Strategic Fund Agency.

A review of the Otsego County Housing Committee community development plan and application is available for review at Otsego County Housing Committee 225 W. Main Street, room 213, Gaylord MI 49735, contact (989) 731-7570 of which public or written comments can be submitted within 15 working days by August 18, 2020.

For the 2019 program year funding received within 7/1/2019 – 6/30/2020 dates, \$85,595.32 is available to single-family dwellings for emergency home repairs and administration cost.

For the 2018 program year funding received within 7/1/2018 – 6/30/2019 dates, 3 single-family dwelling households in Otsego County were assisted with emergency repairs and administration cost totaling \$66,402.14.

This is also giving notice to potential homeowner applicants of low to moderate total household income of at or below 80% area median income to apply and leverage 3% of repair project cost. Homeowners will not be displaced as a result of the proposed emergency activities. Residential/licensed contractors, including minority and women-owned businesses are encouraged to register to bid projects upon grant award.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 20-15 Resolution Authorizing MEDC Program Year 2019 CDBG Program Income Funding	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, A. Housing Commission Recommendations, Item 1(a).	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Marlene Hopp, Veterans' Affairs, Housing, and Special Grants/Programs Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Housing Committee proposes to apply for PY 2019 in the amount of \$85,595.32, in order to continue efforts to improve housing conditions for its single-family low-income residents.

RECOMMENDATION:

The Housing Committee recommends adopting OCR 20-15 Authorizing MEDC Program Year 2019 CDBG Program Income Funding, and the accompanying grant application.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multipurpose Room at the Alpine Center at 800 Livingston Blvd, Gaylord, Michigan on the 28th day of July, 2020 beginning at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

**RESOLUTION NO. OCR 20-15
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
July 28, 2020**

GRANT RESOLUTION

WHEREAS, the County of Otsego is interested in the continuing effort to improve housing conditions for its single-family low-income residents; and

WHEREAS, the County of Otsego has demonstrated a need for this assistance with data outlined in the attached program income certification and finding of exempt activity per 24 CFR 58.34; and

WHEREAS, the County of Otsego intends to meet this need by submission of documents to the Michigan Economic Development Corporation (MEDC) Program Year (PY) 2019 – Community Development Block Grant - Program Income Funding of \$85,595.32, along with 3% leverage from residential home owners of \$2,105.64, thus meeting more needs; and

WHEREAS, the Otsego County Board of Commissioners accepts the recommendation of the Otsego County Housing Committee to apply for PY 2019 in the amount of \$85,595.32. Home owners may apply per Otsego County Housing Committee gross household threshold guidelines at or below 80% area median income (AMI) as listed below, with having a fixed mortgage rate at 0% – 3% interest and monthly payments over a maximum of 25 years;

County/AMI %	Household Size							
Otsego: 2020	1	2	3	4	5	6	7	8
80%	\$35,800	\$40,900	\$46,000	\$51,100	\$55,200	\$59,300	\$63,400	\$67,500

0
now, therefore, be it

RESOLVED, that the Otsego County Administrator, Rachel Frisch and/or Chief Elected Chairman, Kenneth Borton on behalf of the Otsego County Board of Commissioners, be the Certifying Officer's to sign and submit said MEDC's federal grant documents and Marlene K. Hopp, Director of the Otsego County Housing Committee be the Agency Administrator to prepare the grant and submit documents as required.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
 §
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 28th day of July, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020

PROGRAM INCOME CERTIFICATION

Please review the Program Income Policy complete the questions below. For the purposes of this certification all potential CDBG program income generated in the program year should be counted and reported, regardless of the \$35,000 threshold.

Program Income Contact

Unit of General Local Government Name: Otsego County Housing Committee
Primary Program Income Contact for UGLG: Marlene K. Hopp
Contact email: mhopp@otsegocountymi.gov
Contact phone: (989) 731-7575

Program Income Information for Program Year: July 1, 2019 – June 30, 2020 *(Fill in Program Year)*

Program Income (PI) was received for the program year above: YES NO
Total UGLG for the program year above, was less than \$35,000: YES NO
Amount of PI received for the program year above, was: \$85,595.32

UGLG has received receipts for more than \$35,000 for the above program year and will contact the MEDC in order setup the use of PI. The budget for these funds is as follows:

Budget for Program Income received in excess of \$35,000 in PY	
Emergency Repair Project Costs	\$70,188.17
Administration Costs	\$15,407.15
TOTAL	\$85,595.32

UGLG intends to use PI under \$35,000 for non-CDBG eligible activities or without full CDBG compliance and requests confirmation from the MEDC to proceed.

UGLG intends to return all program income receipts for the program year above.

Certification: I certify that to the best of my knowledge and belief that the report is true, complete, and accurate. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

x Marlene K. Hopp
Marlene K. Hopp, Otsego County Housing Director
Name of Signee

Date: 07/02/2020

Otsego County Housing Committee

225 West Main Street • Gaylord, Michigan 49735
989-731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777



Marlene K. Hopp, Director
Cynthia M. Polena, Clerk
Kevan Flory, Inspector

PY 2019 CDBG Application

Project Description

The Otsego County Housing Committee will be applying for a grant through from Michigan Economic Development Corporation, Strategic Fund Agency of the Community Development Block Grant (CDBG) emergency 2019 program income funding in the amount of \$85,595.32. This emergency grant will be in the within Otsego County for single-family residential dwellings to all qualified homeowners on an equal opportunity basis. These funds will assist low to moderate income residents not exceeding 80% of the county median income, as below, and by assisting emergency home repairs to single-family residential dwellings. A leverage of 3% repair cost from the owner will be required at mortgage closing.

Otsego County Area Median Income (AMI)

County/AMI %	Household Size							
	1	2	3	4	5	6	7	8
Otsego: 2020								
20%	\$8,960	\$10,240	\$11,520	\$12,780	\$13,820	\$14,840	\$15,860	\$16,880
30%	\$13,450	\$15,350	\$17,250	\$19,150	\$20,700	\$22,250	\$23,750	\$25,300
40%	\$17,920	\$20,480	\$23,040	\$2,560	\$27,640	\$29,680	\$31,720	\$33,760
50%	\$22,400	\$25,600	\$28,800	\$31,950	\$34,550	\$37,100	\$39,650	\$42,200
60%	\$26,880	\$30,720	\$34,560	\$38,340	\$41,460	\$44,520	\$47,580	\$50,640
70%	\$31,360	\$35,840	\$40,320	\$44,730	\$48,370	\$51,940	\$55,510	\$59,080
80%	\$35,800	\$40,900	\$46,000	\$51,100	\$55,200	\$59,300	\$63,400	\$67,500

Otsego Counties geographic area contains 24,164 persons, with 14,731 housing units of which 7,776 are owner-occupied, 1,980 renter-occupied and 4,975 are vacant, according to the 2010 census.

The desired outcomes would be to address the emergency needs to residential dwellings in aged neighborhoods at an affordable twenty-five (25) year mortgage loan at an interest rate of 0-3%, chart below demonstrates household and income limits. Thus attracting people to continue to work, live and move to our safe rural rapid growth community.

2020 CDBG INCOME GUIDELINES

Household Size	0% CDBG PI 50% AMI	1% CDBG PI 60% AMI	2% CDBG PI 70% AMI	3% CDBG PI 80% AMI
1	22,400	26,880	31,360	35,800
2	25,600	30,720	35,840	40,900
3	28,800	34,560	40,320	46,000
4	31,950	38,340	44,730	51,100
5	34,550	41,460	48,370	55,200
6	37,100	44,520	51,940	59,300
7	39,650	47,580	55,510	63,400
8	42,200	50,640	59,080	67,500

The map provided as enclosed demonstrates the outlining Otsego County. The criteria used for determining proposed homeowner investment are based on at or below 80% area median income, total gross household income, and a credit score of 600 or better to qualify to Otsego County Housing Committee's program guidelines.

Homeowners within Otsego County are reviewed by a verification process based on program guidelines. A telephone inquiry and credit reports are required to be reviewed of credit stability of continuance of ownership. Once income and expenses are verified, qualified projects are inspected and contractor bids are received for committee review, based on debt to income ratio, affordability of payments, market value of home and amount of emergency repairs needed to the residential dwelling.

The following activities will be promoted during the 12 month period as listed below.

Outline of Activities and Timeline

<u>Activities</u>	<u>Responsible Individuals</u>	<u>Date Begin</u>	<u>Date End</u>
Grant Application	Marlene Hopp	07/01/2020	07/28/2020
Marketing	Marlene Hopp	07/01/2020	06/15/2021
Environmental Review	Marlene Hopp	08/01/2020	06/30/2021
	Cynthia Polena		
	Rachel Frisch		
Fair Housing	Cynthia Polena	07/01/2020	06/30/2021
Process Applications	Cynthia Polena	08/01/2020	05/01/2021
Inspections	Kevan Flory	08/05/2020	06/10/2021
Bid Review/Openings	Committee	08/20/2020	05/20/2021
Mortgage Documents	Cindee Polena	09/30/2020	05/28/2021
Financial Management	Marlene Hopp	07/01/2020	06/30/2021
Grant Management	Marlene Hopp	07/01/2020	06/30/2021

Budget

The planned budget displayed below totaling \$85,595.32 contains 2019 program income CDBG and owner leverage funding with proposing to assist seven (7) single-family residential emergency housing projects.

A breakdown of administration costs for Directors salary, Clerk wages, benefits, travel, and contractual inspector is demonstrated in the planned budget to equal the limit of 18% total project costs.

Based on an average cost of \$10,327.68 per project and federal funding constraints, a total of seven (7) single-family emergency projects are projected with leverage funding.

Relocation will not be performed, as this is for emergency home repairs only and funding is limited and not available through the CDBG program.

Budget of Activities

PY 2019 MEDC CDBG Program Income County Emergency	Owner Leverage	Total	Project Type
\$70,188.17	\$2,105.64	\$72,293.81	Emergency situations: Water Well, Leaking Roofs, Furnaces, Hot Water Equipment, Plumbing repairs, Electrical or Gas Repairs, Structural Damage, Handicapped Accessibility.
\$2,105.64			Administration Costs
\$85,595.32			Total – 7 proposed projects

Staffing Experience/Capacity

Staffing includes a housing director, Marlene Hopp of 28 years with the Otsego County Housing Committee with role of marketing, writing and administering housing projects, files and grants. The housing clerk, Cindee Polena of 15 years experience with the committee provides step verification procedures, mortgage closings, fair housing, and maintains project files, mortgage payments and balances. The contractual inspector, Kevan Flory maintains a residential builders license, UPCS certification, lead based paint RRP certification, experienced inspector construction management, previous inspector for the County Building and Land Use Department and vast continuing education training.

The Director, Clerk, contractual inspector and Housing Committee have existed since 1992, a total of 28 years of successful and continuous years of experience of implementing and oversight with MSHDA and MEDC CDBG and HOME funding programs and housing projects throughout Otsego County and targeted areas, HOME Homebuyer Purchase Rehabilitation (HPR) program for single-family rehabilitation and down payment assistance; CDBG rental rehabilitation/development of 37 apartment units to downtown Gaylord, and a Neighborhood Prevention Program (NPP) grant including beautification, infrastructure, rental rehabilitation, and single-family rehabilitation in the Village of Vanderbilt.

The contractual inspector having 6 years of experience with the UPCS home inspections, homeowners and contractors. Inspector has 32 years of construction experience and 17 years as State of Michigan Building Inspector, thus maintains a residential builders license, UPCS certificate, lead based paint renovator initial certification, and vast continuing education training.

The Housing Director and Clerk continue to administer these CDBG program income emergency funding. Homeowners within Otsego County are reviewed by verification process based on program guidelines. Project inspections are performed by inspector, and the Director maintains the budget, financial reports and spreadsheets to stay in compliance.

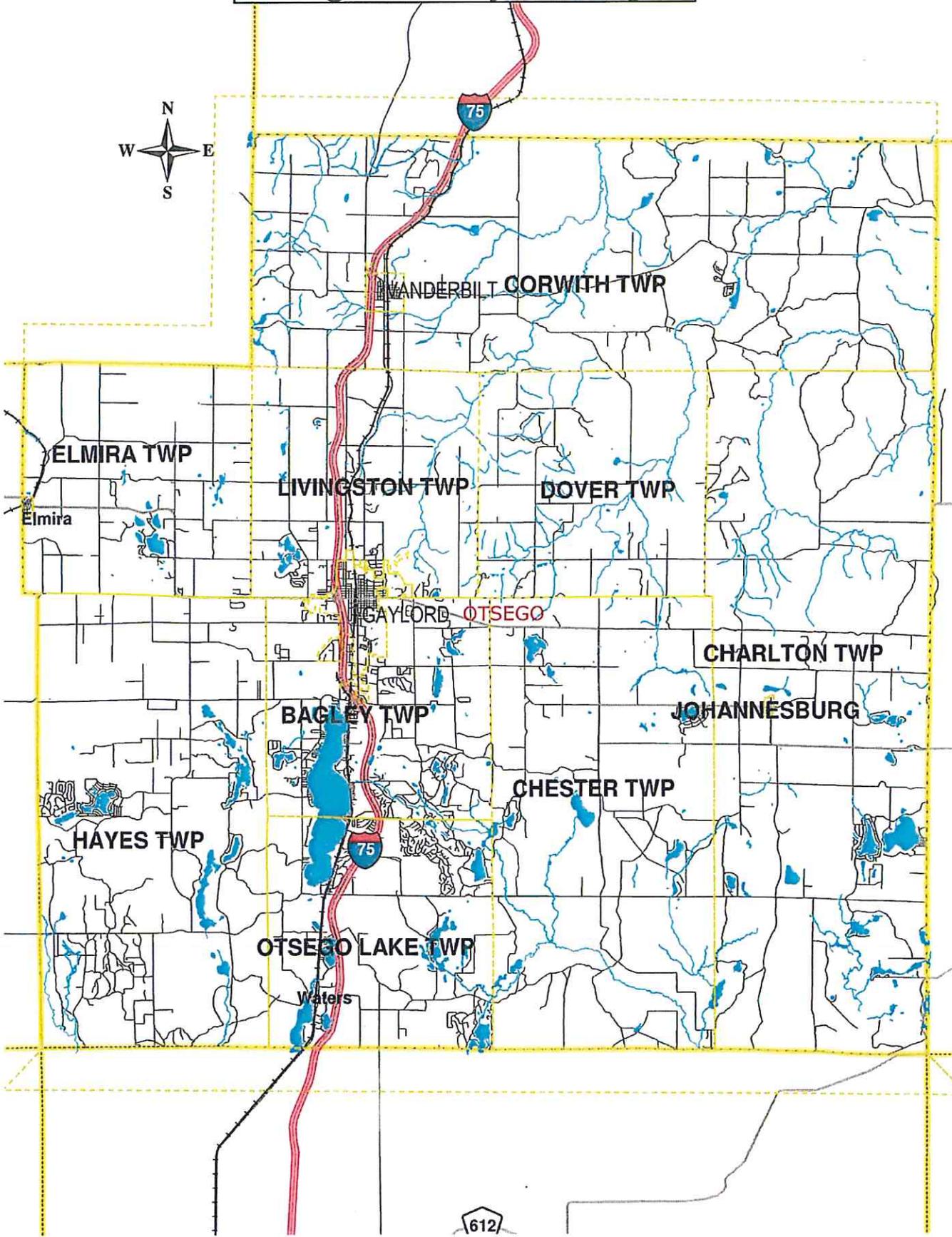
Agency Qualifications

Our agency will continue to comply with all grant administration and audit requirements to assure program rules and regulations are met. Office staff shares responsibilities overview of project files, purchase orders, account balances with the Otsego County Finance Department, and single audit is performed each year.

Financial Capacity: Our agency does not have a delinquency in relation to any local, county, state or federal taxing jurisdiction property, income or business taxes.

Technical Capacity: Single county audits are performed annually. Whereas, all federal housing programs that exceed \$35,000 from MEDC funds are subject to monitoring at any fiscal year. Each project is submitted to MEDC, of which comply to program guidelines and environmental requirements.

Otsego County, Michigan



OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 20-16 Fair Housing Resolution	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, A. Housing Commission Recommendations, Item 1(b).	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Marlene Hopp, Veterans' Affairs, Housing, and Special Grants/Programs Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

It is the policy of Otsego County to implement mortgage programs to ensure equal opportunity in housing, in accordance with applicable Federal and State laws. The Housing Committee has reviewed and proposes the Fair Housing Resolution and accompanying Policy.

RECOMMENDATION:

The Housing Committee recommends adopting OCR 20-16 The Fair Housing Resolution, and the accompanying Fair Housing Policy.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multipurpose Room at the Alpine Center at 800 Livingston Blvd., Gaylord, Michigan on the 28th day of July, 2020 beginning at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 20-16
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
July 28, 2020

FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status; and

WHEREAS, LET IT BE KNOWN TO ALL PERSONS that it is the policy of **Otsego County** to implement mortgage programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Otsego County** does hereby pass the following Resolution:

BE IT RESOLVED that in accordance with Executive Order 11063, **Otsego County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status; and

Otsego County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights; and

Otsego County will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act; and, now, therefore be it

RESOLVED, that the opportunity to participate in federal, state and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Cynthia Polena, Otsego County Housing Clerk on July 28th, 2020 as the Otsego County Housing Program Fair Housing contact person. Upon any complaints that refer to any discrimination with the Otsego County Housing Program based on the above description Mrs. Polena will follow the Otsego County Fair Housing Policy, attached.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 28th day of July, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020

OTSEGO COUNTY FAIR HOUSING POLICY

The Otsego County Housing Program (known as *The Housing Program* throughout the remainder of this policy) is committed to fair housing and will work aggressively to ensure that the Otsego County housing developments comply fully with all state, federal and local fair housing laws. The Housing Program has appointed Cynthia Polena, Otsego County Housing Clerk as their fair housing contact person. Ms. Polena has an understanding of the Fair Housing Laws and will attend applicable training to remain informed.

The Housing Program has established a Fair Housing Log. The Fair Housing Log will be maintained by Cynthia Polena, and will disclose information regarding any and all fair housing concerns and their outcomes. Fair housing issues identified in the community, such as in the newspaper; will be recorded in the log. Persons wishing to file a housing related complaint or concern will be referred to the Michigan Department of Civil Rights, HUD, and their local Fair Housing Center. Persons wishing to file a complaint or concern that is employment related will be referred to the Equal Employment Opportunity Committee and the Michigan Department of Civil Rights. The Housing Program will notify MEDC or MSHDA if a complaint or concern is filed.

The offices of The Housing Program are accessible and barrier free. The Otsego County Housing office will make every attempt to reasonably accommodate all of its customers.

The Housing Program will include the Fair Housing Logo on all of its documents and advertisements. The Housing Program will post a Fair Housing poster in a place visible to the public. The Housing Program will secure and distribute Fair Housing material provided by Michigan Economic Development, Michigan State Housing Development Authority and various other Fair Housing agencies and organizations. *"Fair Housing, Equal Opportunity for All"* brochure #HUD-1686-1 FHEO dated 2011 and will be distributed to all applicants.

The Housing Program will consider all applicants and contractors based on qualifications. No applicant or contractor will be denied housing or a contract based on their race, color, national origin, religion, age, sex, marital status, familiar status and/or disability. Persons raising concerns regarding discrimination will not be retaliated against. The Housing Program will request that both minority and women apply for assistance through the single-family and emergency assistance programs.

The Housing Program is committed to affirmative marketing and will identify their fair housing needs and barriers. The Housing Program will address these needs and barriers by establishing a plan to resolve and meet fair housing needs.

The Housing Program is committed to providing safe, affordable, decent, and sanitary housing located in areas where people choose to live.

To this policy includes language of the attached executive order 11063.

Executive Order 11063

DATE: 11-20-62

24 -- Housing and Urban Development

Equal opportunity in housing

WHEREAS the granting of Federal assistance for the provision, rehabilitation, or operation of housing and related facilities from which Americans are excluded because of their race, color, creed, or national origin is unfair, unjust, and inconsistent with the public policy of the United States as manifested in its Constitution and laws; and

WHEREAS the Congress in the Housing Act of 1949 has declared that the general welfare and security of the Nation and the health and living standards of its people require the realization as soon as feasible of the goal of a decent home and a suitable living environment for every American family; and

WHEREAS discriminatory policies and practices based upon race, color, creed, or national origin now operate to deny many Americans the benefits of housing financed through Federal assistance and as a consequence prevent such assistance from providing them with an alternative to substandard, unsafe, unsanitary, and overcrowded housing; and

WHEREAS such discriminatory policies and practices result in segregated patterns of housing and necessarily produce other forms of discrimination and segregation which deprive many Americans of equal opportunity in the exercise of their unalienable rights to life, liberty, and the pursuit of happiness; and

WHEREAS the executive branch of the Government, in faithfully executing the laws of the United States which authorize Federal financial assistance, directly or indirectly, for the provision, rehabilitation, and operation of housing and related facilities, is charged with an obligation and duty to assure that those laws are fairly administered and that benefits there under are made available to all Americans without regard to their race, color, creed, or national origin:

NOW, THEREFORE, by virtue of the authority vested in me as President of the United States by the Constitution and laws of the United States, it is ordered as follows:

Part I -- Prevention of Discrimination

Section 101. I hereby direct all departments and agencies in the executive branch of the Federal Government, insofar as their functions relate to the provision, rehabilitation, or operation of housing and related facilities, to take all action necessary and appropriate to prevent discrimination because of race, color, creed, or national origin.

note: Executive Order 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307, section 101 to apply to discrimination because of race, color, religion (creed), sex, or origin.

(a) in the sale, leasing, rental, or other disposition of residential property and related facilities (including land to be developed for residential use), or in the use or occupancy thereof, if such property and related facilities are --

(i) owned or operated by the Federal Government, or

(ii) provided in whole or in part with the aid of loans, advances, grants, or contributions hereafter agreed to be made by the Federal Government, or

(iii) provided in whole or in part by loans hereafter insured, guaranteed, or otherwise secured by the credit of the Federal Government, or

(iv) provided by the development or the redevelopment of real property purchased, leased, or otherwise obtained from a State or local public agency receiving Federal financial assistance for slum clearance or urban renewal with respect to such real property under a loan or grant contract hereafter entered into; and

(b) in the lending practices with respect to residential property and related facilities (including land to be developed for residential use) of lending institutions, insofar as such practices relate to loans hereafter insured or guaranteed by the Federal Government.

Sec. 102. I hereby direct the Department of Housing and Urban Development and all other executive departments and agencies to use their good offices and to take other appropriate action permitted by law, including the institution of appropriate litigation, if required, to promote the abandonment of discriminatory practices with respect to residential property and related facilities heretofore provided with Federal financial assistance of the types referred to in Section 101(a)(ii), (iii), and (iv).

[Sec. 102 amended by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Part II -- Implementation by Departments and Agencies

Sec. 201. Each executive department and agency subject to this order is directed to submit to the President's Committee on Equal Opportunity in Housing established pursuant to Part IV of this order (hereinafter sometimes referred to as the Committee), within thirty days from the date of this order, a report outlining all current programs administered by it which are affected by this order.

Sec. 202. Each such department and agency shall be primarily responsible for obtaining compliance with the purposes of this order as the order applies to programs administered by it; and is directed to cooperate with the Committee, to furnish it, in accordance with law, such information and assistance as it may request in the performance of its functions, and to report to it at such intervals as the Committee may require.

Sec. 203. Each such department and agency shall, within thirty days from the date of this order, issue such rules and regulations, adopt such procedures and policies, and make such exemptions and exceptions as may be consistent with law and necessary or appropriate to effectuate the purposes of this order. Each such department and agency shall consult with the Committee in order to achieve such consistency and uniformity as may be feasible.

Part III -- Enforcement

Sec. 301. The Committee, any subcommittee thereof, and any officer or employee designated by any executive department or agency subject to this order may hold such hearings, public or private, as the Committee, department, or agency may deem advisable for compliance, enforcement, or educational purposes.

Sec. 302. If any executive department or agency subject to this order concludes that any person or firm (including but not limited to any individual, partnership, association, trust, or corporation) or any State or local public agency has violated any rule, regulation, or procedure issued or adopted pursuant to this order, or any non-discrimination provision included in any agreement or contract pursuant to any such rule, regulation, or procedure, it shall endeavor to end and remedy such violation by informal means, including conference, conciliation, and persuasion unless similar efforts made by another Federal department or agency have been unsuccessful. In conformity with rules, regulations, procedures, or policies issued or adopted by it pursuant to Section 203 hereof, a department or agency may take such action as may be appropriate under its governing laws, including, but not limited to, the following:

It may --

(a) cancel or terminate in whole or in part any agreement or contract with such person, firm, or State or local public agency providing for a loan, grant, contribution, or other Federal aid, or for the payment of a commission or fee;

(b) refrain from extending any further aid under any program administered by it and affected by this order until it is satisfied that the affected person, firm, or State or local public agency will comply with the rules, regulations, and procedures issued or adopted pursuant to this order, and any nondiscrimination provisions included in any agreement or contract;

(c) refuse to approve a lending institution or any other lender as a beneficiary under any program administered by it which is affected by this order or revoke such approval if previously given.

Sec. 303. In appropriate cases executive departments and agencies shall refer to the Attorney General violations of any rules, regulations, or procedures issued or adopted pursuant to this order, or violations of any nondiscrimination provisions included in any agreement or contract, for such civil or criminal action as he may deem appropriate. The Attorney General is authorized to furnish legal advice concerning this order to the Committee and to any department or agency requesting such advice.

Sec. 304. Any executive department or agency affected by this order may also invoke the sanctions provided in Section 302 where any person or firm, including a lender, has violated the rules, regulations, or procedures issued or adopted pursuant to this order, or the nondiscrimination provisions included in any agreement or contract, with respect to any program affected by this order administered by any other executive department or agency.

Part IV -- Establishment of the President's Committee on Equal Opportunity in Housing [Part IV revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Part V -- Powers and Duties of the President's Committee on Equal Opportunity in Housing Sec. 501. [Revoked]

[Sec. 501 revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Sec. 502. (a) The Committee shall take such steps as it deems necessary and appropriate to promote the coordination of the activities of departments and agencies under this order. In so doing, the Committee shall consider the overall objectives of Federal legislation relating to housing and the right of every individual to participate without discrimination because of race, color, creed, or national origin in the ultimate benefits of the Federal programs subject to this order.

Editorial note: Executive Order 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307, revises section 502 to apply to discrimination because of race, color, religion (creed), sex, or national origin.

(b) The Committee may confer with representatives of any department or agency, State or local public agency, civic, industry, or labor group, or any other group directly or indirectly affected by this order; examine the relevant rules, regulations, procedures, policies, and practices of any department or agency subject to this order and make such recommendations as may be necessary or desirable to achieve the purposes of this order.

(c) The Committee shall encourage educational programs by civic, educational, religious, industry, labor, and other nongovernmental groups to eliminate the basic causes of discrimination in housing and related facilities provided with Federal assistance.

Sec. 503. [Revoked]

[Sec. 503 revoked by EO 12259 of Dec. 31, 1980, 46 FR 1253, 3 CFR, 1980 Comp., p. 307]

Part VI -- Miscellaneous

Sec. 601. As used in this order, the term "departments and agencies" includes any wholly-owned or mixed-ownership Government corporation, and the term "State" includes the District of Columbia, the Commonwealth of Puerto Rico, and the territories of the United States.

Sec. 602. This order shall become effective immediately.

The provisions of Executive Order 11063 of Nov. 20, 1962, appear at 27 FR 11527, 3 CFR, 1959 - 1963 Comp., p. 652, unless otherwise noted.

Content updated June 30, 2002



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U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410
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Equal Housing Opportunity



OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: CDBG Otsego County Citizen Participation Plan	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, A. Housing Commission Recommendations, Item 1(c).	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Marlene Hopp, Veterans' Affairs, Housing, and Special Grants/Programs Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

A Citizen Participation Plan is required for the CDBG Grants to provide for and encourage citizen participation on the program, giving them opportunity to participate in an advisory role in the planning, implementation, and assessment of the Otsego County Housing Committee CDBG Program. It has been developed to comply with the regulations and requirements of the CDBG Program.

RECOMMENDATION:

The Housing Committee recommends approval of the Otsego County Citizen Participation Plan.

OTSEGO COUNTY CITIZEN PARTICIPATION PLAN
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

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SECTION 1. INTRODUCTION

The Otsego County Housing Committee has designed this community-wide Citizen Participation Plan to provide for and encourage citizen participation in the Community Development Block Grant (CDBG) program. This Plan is an essential element of the Otsego County present and future community development process and has been developed to comply with the regulations and requirements of the CDBG program as administered by the Michigan Economic Development Corporation (MEDC).

The primary goal of this Citizen Participation Plan is to provide all citizens of the community with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of the Otsego County Housing Committee CDBG program(s). The Plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for citizen participation in the community development process. Special emphasis has been placed on encouraging participation by persons of low and moderate incomes, residents of blighted neighborhoods, and residents of areas where community development funds are utilized.

Citizens are encouraged to participate in all phases of the CDBG program(s) and will be provided full access to program information. However, final responsibility and authority for the development and implementation of CDBG program(s) will lie with the Otsego County Board of Commissioners.

SECTION 2. SCOPE OF PARTICIPATION

The Otsego County Housing Committee will make reasonable efforts to provide for citizen participation during the community development process and throughout the planning, implementation and assessment of all CDBG program(s) undertaken by the Otsego County Housing Committee. Local officials will make every effort to involve citizens in all phases of the development, implementation and assessment of community development programs including, but not limited to, the following phases:

- a. identification and assessment of housing and community development needs; determination of CDBG project(s) and documentation; and the development of CDBG application(s);
- b. changes and/or amendments to approved CDBG projects; and,
- c. assessment of CDBG program performance.

All phases of the community development process will be conducted by local officials in an open manner. Citizens of the Otsego County are encouraged to participate at all levels and will be given access to program information during each phase of any CDBG program as outlined herein.

SECTION 3. CITIZEN PARTICIPATION CONTACT PERSON

Marlene K. Hopp, Director has been designated Citizen Participation Coordinator by the Rachel Frisch, Otsego County Administrator and will serve as the contact person for all matters concerning citizen participation activities. This person shall be responsible for overseeing citizen participation throughout the community development process and the implementation of all citizen participation activities and functions, except those which may be specifically delegated to other parties by this Plan.

The specific duties and responsibilities of the Citizen Participation Coordinator shall include, but not necessarily be limited to: disseminating information concerning proposed projects and the status of current project activities; coordinating various groups which may be participating in the community development process; receiving written comments; serving as a vehicle by which ideas, comments, and proposals from local residents may be transmitted to local officials and/or program staff; and, monitoring the citizen participation process and proposing such amendments to the Citizen Participation Plan as may be necessary.

The Citizen Participation Coordinator may be contacted at 225 W. Main Street, room 213, Gaylord, MI 49735 (989) 731-7570 during regular business hours. All questions concerning citizen participation in the community development process should be addressed to the Citizen Participation Coordinator.

SECTION 4. TECHNICAL ASSISTANCE

The staff of the Otsego County Housing Committee shall provide technical assistance to individual citizens and citizen groups, especially those groups representative of persons of low or moderate income, as may be required to adequately provide for citizen participation in the planning, implementation and assessment of CDBG program(s).

Such technical assistance is intended to increase citizen participation in the community development decision making process and to ensure that such participation is meaningful. Technical assistance shall also be utilized to foster public understanding of CDBG program requirements.

Technical assistance shall be provided on request and may include, but not necessarily be limited to: interpreting the CDBG program and its rules, regulations, procedures and/or requirements; providing information and/or materials concerning the CDBG program; and, assisting low and moderate income citizens, and residents of blighted neighborhoods to develop statements of views, identify their needs, and to develop activities and proposals for projects which, when implemented, will resolve those needs.

Technical assistance may be obtained by contacting the Citizen Participation Coordinator.

SECTION 5. PUBLIC HEARINGS

Citizen participation in the community development process will be conducted on a community-wide basis and will actively involve the views and proposals of all citizens, especially low and moderate income persons and residents of areas where CDBG activities are proposed or on-going.

Public hearings will be held during all phases of the community development process, as outlined herein, to allow citizens to voice opinions and offer proposals concerning the development and performance of CDBG programs. Local officials will respond to questions and proposals from citizens at each public hearing. Any questions that citizens may have concerning a program will be answered and their comments, suggestions, and/or proposals will be received. Citizens may also express comments and views concerning the community development process or any specific CDBG project to the governing body at any regularly scheduled meeting.

5.1 Public Hearing Times and Locations

All public hearings will be held at times and locations which will be accessible to all citizens, especially persons of low and moderate incomes, and residents of blighted neighborhoods and CDBG project areas.

Public hearings will be scheduled for convenient times as determined by Otsego County Board of Commissioners. Public hearings may be held at any site which, in the opinion of the Otsego County Housing Committee, provides adequate access for citizen participation.

Hearings will normally be held at Otsego County Building, 225 W. Main Street, room 100, Gaylord, MI 49735. This site is centrally located and generally accessible to all citizens. This building is also accessible to persons with disabilities. Hearings may, however, at the option of the Otsego County Board of Commissioners be held at an alternate location to be specified in the public hearing notice(s).

5.2 Application Public Hearing

At least one public hearing shall be held during any CDBG program fiscal year prior to the submission of an application to the MEDC for CDBG assistance. The primary purpose of the public hearing shall be to assess community needs and problems in an effort to determine the most critical needs to be addressed by the CDBG program; and also, to present for public comment and review the program activities which have been selected by Otsego County Housing Committee to resolve the identified needs.

An application public hearing will be held during the initial stage of program development to discuss items regarding community development and housing needs, the CDBG program, and the application process. The objective of citizen participation at this stage is to provide meaningful, community-wide citizen input into the decision-making process during the assessment of community needs and the consideration of priorities and options associated with the development and submission of a CDBG

application. Local officials will also entertain proposals and comments from citizens concerning community development activities at this hearing.

This hearing will normally serve to discuss and review the information appropriate for all applications submitted by Otsego County Housing Committee during any fiscal year. Substantial changes in community development or housing needs in the community as determined by local officials may necessitate another hearing to fulfill the role of the first public hearing prior to the submission of other CDBG applications late in the fiscal year.

Citizens will be provided with information concerning the CDBG program at this public hearing. Such information shall include, but not necessarily be limited to: the goals and objectives of the CDBG program; the total amount of CDBG funds available; the role of citizens in program planning, implementation, and assessment; the range of activities which may be undertaken; the process to be followed in developing a CDBG application; the application timetable(s); the application rating process; the schedule of meetings and hearings; activities previously funded in Otsego County Housing Committee through the CDBG program; and, an identification of projects which could result in the relocation of area residences or businesses; and the actions that would be undertaken if such relocation were necessary. Furthermore, the effectiveness of the Citizen Participation Plan in allowing citizen participation in the community development process and potential changes and/or amendments to the Plan will also be discussed at this meeting.

Otsego County Housing Committee may, at the option of local officials, review multiple CDBG project applications at one hearing when more than one application is to be submitted during the same fiscal year. Each such hearing shall be held prior to, and in preparation for, the application's approval by Otsego County Board of Commissioners.

A second objective of citizen participation during this stage is to inform citizens of the proposed project activities to be included in a CDBG application(s) and to solicit comments from citizens concerning these activities.

Citizens attending this hearing will be provided with information concerning the CDBG project(s) proposed including, but not necessarily limited to: the project application(s) to be submitted and the applicable CDBG fund; specific project activities to be included; the location of the project activities; the approximate cost estimate for the proposed activities; the estimate of local match required; the impact of the project on low and moderate income persons; and, the approximate application submittal date.

5.3 Amendment Public Hearings

Otsego County Housing Committee will assure the opportunity for citizen participation during the implementation of any CDBG program(s) when changes to the project are under consideration by Otsego County Housing Committee. Citizen participation shall be obtained and considered in any amendments to a CDBG program which involves changes in dollar amount spent on any activity, changes in program

beneficiaries, changes in the location of approved activities, addition to or deletion of project activities, and major budget shifts between approved activities.

To ensure adequate opportunity for citizen participation during CDBG programs, Otsego County Board of Commissioners shall hold a public hearing on all formal amendments which require the MEDC approval. For "local" amendments (as defined by the MEDC) and changes for which the MEDC approval is not required, input from citizens concerning changes or amendments will be received at regularly scheduled Otsego County Board of Commissioners meetings where such changes or amendments are considered.

5.4 Assessment of Performance Public Hearings

Citizens of Otsego County will be provided with the opportunity to comment on the performance of local officials, Otsego County Housing Committee staff, consultants, engineers, and contractors, and the actual use of CDBG funds during the implementation of a CDBG program. Citizens will also be requested to assess the performance of the Otsego County Housing Committee in resolving identified community development and housing needs, and in achieving its community development goals and objectives. On-going community assessment of the effectiveness of the community development process is considered essential to the success of the CDBG program.

At the conclusion of each CDBG project, a public hearing will be held to review program activities and to assess program performance. This hearing shall be held prior to the submission of the Performance Assessment Report and any other required closeout documents to the MEDC for a CDBG project. This hearing will be used to ensure community-wide participation in the evaluation of the CDBG program.

5.5 Additional Hearings

Other public hearings may be held as deemed necessary by Otsego County Board of Commissioners in order to inform citizens of community development project(s) and activities, and to solicit citizen opinions and comments. All additional hearings shall comply with the requirements set forth in this Plan.

5.6 Non-English-Speaking Residents

Otsego County Housing Committee has followed the guidance provided in the MEDC Non-English-Speaking Residents to determine the need to undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency. Local officials will undertake all reasonable actions necessary to allow such persons to participate in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency, upon request.

5.7 Public Hearing Notice

Notice of public hearings will be published in a local newspaper at least five (5) working days prior to the hearing date. Otsego County Housing Committee may waive hearing notice requirements in cases where unusual circumstances justify alternative means of notifying the general public. In such situations, shorter notice may be given, and public notices posted in public places may be used in place of a notice published in the newspaper. Each notice of a hearing shall include the time, date, place, and topics and procedures to be discussed. Notices for public hearings may be run or posted, separately or together, as may be deemed necessary by the Rachel Frisch, Otsego County Administrator.

5.8 Accessibility to Low and Moderate Income Persons

The public hearing procedures outlined herein are designed to promote participation by low and moderate income citizens, as well as residents of blighted neighborhoods and CDBG project areas in any public hearing(s). Local officials may take additional steps to further promote participation by such groups, or to target program information to these persons should officials feel that such persons may otherwise be excluded or should additional action be deemed necessary. Activities to promote additional participation may include: posting of notices in blighted neighborhoods and in places frequented by low and moderate income persons, and holding public hearings in low and moderate income neighborhoods or areas of existing or proposed CDBG project activities.

5.9 Accessibility to Persons with Disabilities

The locations of all public hearings as described herein shall be made accessible to persons with disabilities. Otsego County Housing Committee shall provide a sign language interpreter whenever the Citizen Participation Coordinator is notified in advance that one or more hearing impaired persons will be in attendance. Otsego County Housing Committee shall provide a qualified reader whenever the Citizen Participation Coordinator is notified in advance that one or more visually impaired persons will be in attendance. Additionally, Otsego County Housing Committee shall provide reasonable accommodations whenever the Citizen Participation Coordinator is notified in advance that one or more persons with mobility or developmental disabilities will be in attendance. However, the county building within the locations of 225 W. Main Street, Gaylord MI 49735 and the Alpine Center located at 800 Livingston Blvd., Gaylord MI 49735 are ADA handicapped accessible.

SECTION 6. PROGRAM INFORMATION

Citizens will be provided full access to CDBG program information during all phases of a CDBG project. Local officials of Otsego County Housing Committee shall make reasonable effort to assure that CDBG program information is available to all citizens, especially those of low and moderate incomes and those residing in blighted or Limited English Proficiency neighborhoods and/or CDBG project areas.

To facilitate citizen access to CDBG program information, the Citizen Participation Coordinator will keep all documents related to a CDBG program on file at Otsego County Housing Committee 225 W. Main Street, room 213 Gaylord, MI 49735. Information from the project files shall be made available for examination and duplication, on request, during regular business hours. CDBG program information and materials, concerning specific CDBG projects will be available and distributed to the public at the regularly scheduled public hearings as outlined in this Plan. Furthermore, information concerning any CDBG project will be available at regularly scheduled Committee meetings where the program is discussed.

Materials to be made available shall include, but are not necessarily limited to: the Citizen Participation Plan; records of public hearing; prior CDBG program applications; letters of approval; grant agreements; the environmental review record; financial and procurement records; project repair specifications; labor standards materials; performance and final reports; other reports required by the MEDC; proposed and approved CDBG program application(s) for the current year or project; written comments or complaints received concerning the community development program, and written responses from Otsego County Housing Committee; and, copies of the applicable Federal and State rules, regulations, policies, requirements and procedures governing the CDBG program.

In no case shall Otsego County Housing Committee disclose any information concerning the financial status of any program participant(s) which may be required to document program eligibility or benefit. Furthermore, Otsego County Housing Committee shall not disclose any information which may, in the opinion of Rachel Frisch, Otsego County Administrator, be deemed of a confidential nature.

SECTION 7. PROCEDURES FOR COMMENTS, OBJECTIONS AND COMPLAINTS

The public hearings scheduled, as described in this Citizen Participation Plan, are designed to facilitate public participation in all phases of the community development process. Citizens are encouraged to submit their views and proposals on all aspects of a community development program at the public hearings. However, to ensure that citizens are given the opportunity to assess and comment on all aspects of the community development program on a continuous basis, citizens may, at any time, submit written comments or complaints to Otsego County Housing Committee at 225 West Main Street, room 213, Gaylord MI 49735.

Any citizen or citizen's group desiring to comment or object to any phase of the planning, development or approval of the application for CDBG funds, or to the implementation of any CDBG program, should submit such comments or objections in writing to the Rachel Frisch, Otsego County Administrator at 225 West Main Street, room 203, Gaylord MI 49735. Should, after a reasonable period, a party believe that his/her comment or complaint has not been properly addressed or considered by the Rachel Frisch, Otsego County Administrator, then the aggrieved may appeal his/her case to the Otsego County Housing Committee.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: CDBG Certifying Officer Designation	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, A. Housing Commission Recommendations, Item 1(d).	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Marlene Hopp, Veterans' Affairs, Housing, and Special Grants/Programs Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

CDBG Grant requirements include designating a certifying officer to be the “responsible Federal official” for Grant Number: PY 2019. The County Administrator is typically approved as the designee.

RECOMMENDATION:

The Housing Committee recommends approval of the County Administrator as the Certifying Officer for CDBG Grant Number: PY 2019.

CERTIFYING OFFICER DESIGNATION
(for Local Units of Government)

The Certifying Officer, responsible for compliance with all environmental review requirements, is usually the chief elected official for the responsible entity/jurisdiction in which the project is located, or his/her designee. The designee should be an official with the legal authority to unilaterally sign a contract which obligates the grantee. The original of this executed form must be included in the Environmental Review Record.

Designation:

Rachel Frisch, Otsego County Administrator, of Otsego County is the Certifying Officer as defined in 24 CFR Sec. 58.13 for the Environmental Review requirements of MSHDA CDBG funds, Grant Number: PY-2019

Date: 7/28/2020

Designated by:

Rachel Frisch, Otsego Co. Administrator

Acknowledgement:

I, Rachel Frisch, Otsego County Administrator, accept the responsibilities of the Certifying Officer for Otsego County, as defined in 24 CFR 58.13. I consent to assume the status of "responsible Federal official" as that term is used in section 102 of the National Environmental Policy Act of 1969 and understand that I am responsible for all the requirements of section 102 of NEPA and the related provisions in 40 CFR parts 1500 through 1508, and 24 CFR part 58, including the related Federal authorities listed in Sec. 58.5 insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.

On behalf of the recipient, I personally accept the jurisdiction of the Federal courts for enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Certifying Officer Signature: _____

Date: July 28, 2020

Rachel Frisch
Otsego County Administrator

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Closed Session	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports, B. Closed Session	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Commissioners will meet in a closed session in accordance with 15.268 Section 8(j) of the Open Meetings Act.

RECOMMENDATION:

Staff recommends Commissioners meet in a closed session in accordance with 15.268 Section 8(j) of the Open Meetings Act.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Royal Crest Demolition	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Chris Churches, Planning & Zoning, Capital Projects Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County possesses ownership of the property located at 803 South Otsego Avenue in Gaylord, MI formerly known as the Royal Crest Motel. The building on the property has been deemed uninhabitable. Demolition of the building would mitigate safety concerns and blight. The Budget and Finance Committee has reviewed and recommends for approval, the demolition of the building located at 803 South Otsego Avenue Gaylord, MI, for a cost up to \$493,400 to be paid through the Tax Foreclosure fund.

RECOMMENDATION:

Staff requests approval of the demolition of the building located at 803 South Otsego Avenue in Gaylord, MI for a cost up to \$493,400 using Tax Foreclosure funds.

Royal Crest Motel Demolition Estimate

Estimate Source	Estimated Cost	
C2AE	\$	493,400.00
North Central Excavating	\$	338,357.00



123 W. Main St. Suite 200
 Gaylord, MI 49735
 O: 989.732.8131
www.c2ae.com

OTSEGO COUNTY
Royal Crest Motel Demolition
Opinion of Probable Construction Costs

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
B1	Mobilization, Max 10%	1	LSUM	\$45,000.00	\$45,000.00
B2	Remove Site Concrete	650	SYD	\$7.00	\$4,550.00
B3	Crush Existing HMA Parking	3,600	SYD	\$2.50	\$9,000.00
B4	Remove Main Floor Building (includes pool)	27,900	SFT	\$12.00	\$334,800.00
B5	Remove Second Floor Building	9,000	SFT	\$10.00	\$90,000.00
B6	Misc Utility Removals	1	LSUM	\$10,000.00	\$10,000.00
SUBTOTAL=					\$493,350.00
CONTINGENCY INCLUDED IN SFT COST=					\$0.00
TOTAL=					\$493,400.00

**NORTH CENTRAL EXCAVATING
TRUCKING & MASONRY, INC.
OVER 50 YEARS OF SERVICE**



PO Box #15 Gaylord, MI 49734 Phone: (989) 732-2125 Fax: (989) 732-3745 Email: northcentralexcavating@gmail.com

Date: 7-14-2020

Proposal #: 20-869

Customer Billing Info

Name: Otsego County Administration/Chris

Address: 829 West Main Gaylord, MI

Phone: 989-731-7515

Email: cchurches@otsegocountymi.gov

Project: Royal Crest Buildings demolition

Location: S. Otsego Ave. Gaylord, MI

North Central Excavating, Inc. ("Contractor") submits to Owner/General Contractor ("Customer") this proposal based on plans, addenda, site visit and/or any specifications prepared/given by Customer.

Site work: Mobilization of equipment. Cut and cap water lines and sewer lines at property line. Removal of 26,400 sft. of single and two story commercial brick/block and wood structures including foundation. Demolition to consist of approximately 2700 cyds. Refuse to be taken to a recycling facility via dumpster. Remove concrete, load and haul concrete approximately 1,100 cyds of block/poured walls, concrete floor slabs and footings. Concrete to be legally disposed of. Saw-cut and remove 31,700 sft of concrete and asphalt. Import and place topsoil 4" thick in disturbed areas. Seed and mulch topsoil area.

Amount: \$ 338,357.00

Note: Quote for budget purposes only. Does not include ACM abatement. Demolition permits included. Electric, gas and communication utilities to be terminated by owner. Gas and power can take up to 6-8 weeks. Some surface damage to surrounding lawn area will be likely during the removal process. Any salvage materials are to become property of NCET upon notice to proceed. No work other than listed above.

THIS PROPOSAL SHALL REMAIN VALID ONLY FOR 30 DAYS FROM THE ABOVE PROPOSAL DATE. PROPOSAL INCLUDES ALL OF THE STANDARD TERMS AND CONDITIONS SET FORTH ON THE THIS DOCUMENT.

By: Richard E. Townsend
Richard E. Townsend, Vice President
North Central Excavating, Inc.

ACCEPTANCE OF PROPOSAL

I (we) have read the above Proposal, including the standard terms & conditions, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed.

Authorized Signature: _____ Date Signed: _____

Printed Name and Title: _____

STANDARD TERMS & CONDITIONS OF THIS PROPOSAL

- 1.) All materials are warranted to be as specified. All work is to be completed according to this Proposal and in a workmanlike manner. Unless otherwise provided in this proposal, customer, at its expense, shall be responsible for all permits required to perform the work.
- 2.) Other than as expressly provided for in this Proposal, Contractor makes no express or implied warranties, including warranties of merchantability or fitness of a particular purpose. Customer's sole remedy for breach of warranty is limited exclusively to removal and replacement of the defective work. North Central Excavating, Trucking and Masonry, Inc. has no other liability for any type of damage, whether incidental, consequential or otherwise.
- 3.) Any express performance warranty provided in this Proposal shall be waived in the event Customer, either verbally or in writing, directs Contractor to place materials in an area of which Contractor has advised Customer is unacceptable.
- 4.) Contractor will not be liable for delays caused by labor disturbances, weather conditions, acts of God, acts of governmental agencies, accidents, and shortages of necessary supplies or any other cause beyond Contractors control.
- 5.) Any damage to or caused by appurtenances, including but not limited to stumps, trees, buried concrete slabs or footing, septic tanks, sprinkler systems or utilities not specifically described on the plans or accurately marked on the jobsite or as to make us aware of their exact location and depth, will be the Customer's responsibility, and any extra work involved will become an extra charge over the quoted prose.
- 6.) Extra work not included in this Proposal will be performed at the direction of the Customer or his authorized representative. Customer shall promptly issue an appropriate written change order to cover the authorized work.
- 7.) Sales tax is included in this Proposal. Customer is required to provide a valid sales tax exemption certificate if no sales tax is to be included.
- 8.) Contractor will not proceed with the work as specified in this Proposal until satisfied of the Customer's ability and intent to pay according to terms outlined herein.
- 9.) Payment Terms:
 - a. Residential Customers - pay half down prior to the start of job, with balance of proposal due upon completion. A 2% monthly finance charge on all balances 15 days past due. Customer agrees to pay all costs associated with collecting past due balances including, but not limited to, any and all attorney's or collection agency's fees.
 - b. Commercial/General Contractors -
 - Invoicing utilizing AIA G702 and G703 format, with payment received no more than 30 days from date of AIA. A 2% monthly finance charge on all balances 15 days past due.
 - Regular invoicing from a Proposal will require half down prior to the start of job, with balance due upon completion. A 2% monthly finance charge on all balances 15 days past due. Customer agrees to pay all costs associated with collecting past due balances including, but not limited to, any and all attorney's or collection agency's fees.
- 10.) Customer represents and warrants that there are no hazardous substances or hazardous wastes located on or within the jobsite. Customer agrees to defend, indemnify, and hold harmless Contractor, its officers and employees from any type of loss and/or liability, including reasonable attorney fees and expenses, arising from a breach of this representation or warranty or Customer's violation of environmental law, regulation or policy.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget Amendment: Court Doors - COVID Mitigation	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

In direct response to COVID-19, the County Courts need to add protective barriers. The Courts have proposed a budget amendment within the Courthouse Restoration fund to pull \$5,500 from available fund balance for door work that will assist with social distancing.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the proposed budget amendment within the Courthouse Restoration fund.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget Amendment: Hazard Pay	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

On July 14, 2020, the County approved Hazard Pay for the 24 eligible Sheriff Department employees. The proposed budget amendment will recognize the expected Federal reimbursement revenue through the CARES Act and the corresponding expense.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the proposed budget amendment for the Hazard Pay.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund - Sheriff & Jail, Work Camp

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Hazard Pay - COVID 19

REVENUE

Account Number	Decrease	Increase
101-301-501.000 Federal Grants	\$	\$ 10,000
101-306-501.000 Federal Grants	\$	\$ 1,000
101-334-501.000 Federal Grants	\$	\$ 1,000
101-351-501.000 Federal Grants	\$	\$ 10,000
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund - Sheriff & Jail, Work Camp

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Hazard Pay - COVID 19

REVENUE

Account Number	Decrease	Increase
205-301-501.000 Federal Grants	\$	\$ 2,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 24,000

EXPENDITURE

Account Number	Increase	Decrease
101-301-703.090 Hazard Pay	\$ 10,000	\$
101-306-703.090 Hazard Pay	\$ 1,000	\$
101-334-703.090 Hazard Pay	\$ 1,000	\$
101-351-703.090 Hazard Pay	\$ 10,000	\$
205-301-703.090 Hazard Pay	\$ 2,000	\$
	\$	\$
Total	\$ 24,000	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: MERS Additional Payment	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

In an effort to ensure adequate funding and compliance with State guidelines, Otsego County annually commits an additional payment of \$100,000 towards its unfunded MERS liability. An analysis of the Otsego County's MERS line item has determined that in addition to the committed \$100,000 payment, an additional \$300,000 payment can be made towards the MERS liability. The Budget and Finance Committee has reviewed this matter and recommends for approval, the additional payment from the MERS line item.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the proposed additional MERS payment of \$300,000.

GL Period Details For 704-000-231.700

Fund: 704 PAYROLL IMPREST FUND
 Department: 000 <No Description>
 Account: 231.700 RETIREMENT -MERS
 Category/Type: Liabilities - Liabilities-ST

Period	DR Activity	CR Activity	Net Activity Balance	DR (CR)
01/01/2019	0.00	0.00	0.00	(255,035.94)
01/31/2019	58,994.96	88,784.15	(29,789.19)	(284,825.13)
02/28/2019	77,804.23	84,947.79	(7,143.56)	(291,968.69)
03/31/2019	122,895.32	87,877.47	35,017.85	(256,950.84)
04/30/2019	66,284.29	83,083.96	(16,799.67)	(273,750.51)
05/31/2019	15,815.88	121,814.44	(105,998.56)	(379,749.07)
06/30/2019	97,926.11	83,314.17	14,611.94	(365,137.13)
07/31/2019	66,299.33	82,941.10	(16,641.77)	(381,778.90)
08/31/2019	116,912.23	135,321.19	(18,408.96)	(400,187.86)
09/30/2019	66,283.16	93,893.67	(27,610.51)	(427,798.37)
10/31/2019	69,525.18	125,334.12	(55,808.94)	(483,607.31)
11/30/2019	114,518.81	83,550.78	30,968.03	(452,639.28)
12/31/2019	148,056.93	88,189.86	59,867.07	(392,772.21)
01/01/2020	0.00	0.00	0.00	(392,772.21)
01/31/2020	9,663.14	105,516.93	(95,853.79)	(488,626.00)
02/29/2020	75,188.71	92,091.49	(16,902.78)	(505,528.78)
03/31/2020	122,050.76	86,827.61	35,223.15	(470,305.63)
04/30/2020	15,691.52	126,272.78	(110,581.26)	(580,886.89)
05/31/2020	15,470.28	84,010.19	(68,539.91)	(649,426.80)
06/30/2020	126,206.38	85,643.50	40,562.88	(608,863.92)
07/31/2020	68,845.56	44,714.62	24,130.94	(584,732.98)
08/31/2020	0.00	0.00	0.00	(584,732.98)
09/30/2020	0.00	0.00	0.00	(584,732.98)
10/31/2020	0.00	0.00	0.00	(584,732.98)
11/30/2020	0.00	0.00	0.00	(584,732.98)
12/31/2020	0.00	0.00	0.00	(584,732.98)
01/31/2021	0.00	0.00	0.00	(584,732.98)
02/28/2021	0.00	0.00	0.00	(584,732.98)
03/31/2021	0.00	0.00	0.00	(584,732.98)
04/30/2021	0.00	0.00	0.00	(584,732.98)
05/31/2021	0.00	0.00	0.00	(584,732.98)
06/30/2021	0.00	0.00	0.00	(584,732.98)

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 20-17 Library Operating Millage	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 5.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The Otsego County Library millage expires on December 1, 2020. The Otsego County Library has requested a renewal of the Library operating millage of .40 mills to be placed on the November 2020 ballot. The levy would be for a period of 5 years, 2021 through 2025, both inclusive, to provide funds for the continued operation and maintenance of the Otsego County Library.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Otsego County Library millage renewal to be placed on the November 2020 ballot.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Alpine Center, Gaylord, Michigan on the 28th day of July, at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner _____.

RESOLUTION NO. OCR 20-17

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE
OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY LIBRARY
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE
IN THE GENERAL ELECTION ON NOVEMBER 3, 2020**

OTSEGO COUNTY BOARD OF COMMISSIONERS
July 28, 2020

Recitals

WHEREAS, Otsego County currently operates and maintains a county library and employs individuals to carry out the functions of the county library for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the county library are currently provided by a millage of 0.40 mills previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the county library expires on December 1, 2020; and

WHEREAS, the Otsego County Board of Commissioners desires to again obtain voter approval for the same millage amount (0.40 mills) to provide funds for operating and maintaining the county library; and

WHEREAS, the Otsego County Board of Commissioners finds it appropriate to submit this millage proposition to the county electors at the general election to be held on November 3, 2020; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the November 3, 2020 general election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is a renewal of the previously approved millage and will allow the County to continue to levy up to 0.40 mills (\$0.40 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the Otsego County Library.

Shall the constitutional tax rate limitation on general ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to 0.40 mills (\$0.40 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of five (5) years, 2021 through 2025, both inclusive, to provide funds for the continued operation and maintenance of the Otsego County Library, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage is estimated to provide revenues of approximately \$529,999 in 2021.

By law, the City of Gaylord Downtown Development Authority (DDA) may capture and retain only that portion of the millage which is collected from the properties located within the defined DDA District boundaries.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Ken Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 28th day of July, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020

OTSEGO COUNTY
Board of Commissioners



Otsego
COUNTY
M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM: Contract for Jail Inmate Health Services: Advanced Correctional Healthcare	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Committee Reports C. Budget & Finance Committee Recommendations, Item 6.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Brian Webber, Captain	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The contract for jail inmate health services has expired. A new one-year contract with Advanced Correctional Healthcare has been reviewed and recommended by the Budget and Finance Committee. The new contract will provide inmate health services for a base cost of \$51,609.75

RECOMMENDATION:

The Budget and Finance Committee requests approval of the contract with Advanced Correctional Healthcare for Jail Inmate Services.

**AGREEMENT FOR THE PROVISION OF HEALTH CARE
TO INCARCERATED PATIENTS
OTSEGO COUNTY, MICHIGAN**

This agreement, effective as of the date of the last signature hereto, entered into by and between the County of Otsego, located in the State of Michigan, through the Otsego County Sheriff in their official capacity (hereinafter referred to as “county”), and Advanced Correctional Healthcare, Inc. (hereinafter referred to as “ACH”), an Illinois corporation.

DEFINITIONS

COUNTY PATIENTS – Patients booked into the custody of the county and presently incarcerated in the facility, but not to include non-county patients.

HOLIDAYS – New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

NON-COUNTY PATIENTS – Patients who are covered by a government health program for American Indians; work release patients while on work release; patients during transport to/from outside facilities; and patients housed in the facility for other counties, State Department of Corrections, U.S. Immigration and Customs Enforcement (ICE), U.S. Marshals, and/or other federal agencies.

ARTICLE 1:
ACH

- 1.1 **BIOMEDICAL WASTE DISPOSAL.** ACH will pay for biomedical waste disposal services **for the medical unit** at the facility. Typical biomedical waste expected in the medical unit would be bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, and syringes.
- 1.2 **COLLECTION OF DNA/PHYSICAL EVIDENCE AND FORENSIC INFORMATION.** ACH will perform body cavity searches on-site with signed consent from the inmate in accordance with the following guidelines: ACH staff are prohibited from participating in the collection of forensic evidence, except when: (1) complying with state laws that require blood samples from inmates, so long as there is consent of the inmate and ACH staff are not involved in any punitive action taken as a result of an inmate’s nonparticipation in the collection process, (2) conducting body cavity searches, and blood or urine testing for alcohol or other drugs when done for medical purposes by a practitioner’s order, and/or (3) conducting inmate-specific, court-ordered laboratory tests, examinations, oral swabs, or radiology procedures with consent of the inmate. ACH will not pay for any costs associated with any body cavity search or any other collection of forensic information, including, but not limited to, any associated medical fees, laboratory fees, added personnel costs, and/or court costs.
 - 1.2.1 **DNA COLLECTION.** ACH employees may perform DNA collection (such as a buccal swab or smear) for the purpose of parental identification. ACH employees will not perform DNA collection for any other purpose(s) (such as felony arrest databases).
 - 1.2.2 **SEXUAL ASSAULT.** In the case of sexual assault, the inmate victim will be sent to the hospital for appropriate collection of evidence which includes chain of custody, counseling, and care. Court-ordered body cavity searches will be referred to the appropriate facility or emergency room.

- 1.3 **CONTINUOUS QUALITY IMPROVEMENT (CQI).** We conduct a comprehensive quality improvement program on-site to evaluate and review the quality, timeliness and appropriateness of the care provided to the incarcerated patients. We call them CQI meetings and conduct them as often as the Sheriff prefers. CQI meetings encourage ongoing data collection of the quantity and types of medical conditions and chronic illnesses we expect to see in correctional facilities. Those meetings also review significant issues and changes and provide feedback to the health care program. CQI reports may include suggestions for corrective, preventative, or remedial actions based on analyzing the reports' data.
- 1.4 **DENTAL CARE.** ACH will provide dental triage screenings. The county will pay for all costs associated with dental care.
- 1.5 **ECTOPARASITES.** For patients presenting with symptoms of ectoparasitic infection (as determined by the ACH prescriber), ACH will provide and pay for medically indicated treatment. For patients without symptoms of ectoparasitic infection, ACH will provide treatment at the county's request, and the county will be responsible for the cost of the treatment. ACH will not be responsible for facility cleaning for ectoparasites.
- 1.6 **ELECTIVE CARE.** Elective care is defined as care which, if not provided, would not, in the opinion of ACH's prescriber, cause the patient's health to deteriorate. ACH will not pay for elective care for patients.
- 1.7 **HEALTH EDUCATION AND EVALUATIONS.** ACH will provide health education materials to the sheriff for patient education. ACH will also provide on-site health evaluations and medical care for incarcerated people. Additionally, ACH will provide basic physical examinations for potential inmate workers to evaluate whether the persons are physically capable of performing assigned work duties.
- 1.8 **LABOR.** Incarcerated patients will not be employed or otherwise utilized by ACH.
- 1.9 **MANAGEMENT SERVICES.** ACH will provide management services to include: a comprehensive strategic plan, peer review, CQI, waste reduction, utilization management, and a risk management program specific to the facility's medical operations.
- 1.10 **MEDICAL CLAIMS RE-PRICING.** ACH will not re-price medical claims.
- 1.11 **MEDICAL SUPPLIES (DISPOSABLE).** ACH will pay for disposable medical supplies intended for one-time use, not to include durable or reusable medical supplies. Typical disposable medical supplies expected in a medical unit would be alcohol preps, ammonia ampules, bandages, blood sugar strips, cotton-tip applicators, gauze pads, gloves **for the medical team**, lancets, med cups, medical tape, O2 tubing, peak flow mouth pieces, PPE (personal protective equipment) **for the medical team**, pregnancy tests, saline, sterile water, syringes, tongue blades, and urine test strips. ACH will have the final say of what is a disposable medical supply.
- 1.12 **MOBILE SERVICES.** Mobile services are defined as laboratory services that are drawn on-site and sent off-site for testing, and any ancillary medical services in which a provider comes on-site to perform work using the provider's equipment and/or staff, including, but not limited to X-ray services. The county will pay for all costs associated with mobile services.
- 1.13 **OFF-SITE SERVICES.** Off-site services are defined as medical services including, but not limited to, consultation services, dental care not performed on-site, diagnostic testing, hospital services,

medically-indicated emergency ground ambulance transportation, mental health services not performed on-site, laboratory services that are drawn off-site, and specialty services. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by approval process for outside care, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. The county will pay for any costs associated with off-site services.

1.14 OTHER SERVICES AND EXPENSES. ACH may not provide and will not pay for any services, supplies and/or equipment which are not specifically contained in this agreement.

1.15 **PRISON RAPE ELIMINATION ACT OF 2003 (PREA). Should the COUNTY choose to comply with PREA, ACH will endeavor to comply with PREA, applicable PREA standards, and the FACILITY's policies related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within the FACILITY. ACH acknowledges that, in addition to self-monitoring, the FACILITY may conduct announced or unannounced monitoring to include on-site monitoring.**

1.16 PHARMACEUTICALS. Pool money will pay for all pharmaceuticals. The county agrees to allow home medications in the facility when they are able to be properly verified. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, corporate approval for expensive medication, etc. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.

1.16.1 The county will receive a monthly report detailing pharmaceuticals used that are charged to the county's applicable pharmacy pool. The report shall identify the pharmaceutical with details on quantity and cost. Each monthly report will be received by the county with the monthly onsite invoice for the previous month's pharmacy bill. The detail of what has been put into the pool will be reconciled monthly, along with a detailed report of what has been applied to the pool.

1.17 POOL. The county will have a pool of \$6,125 to be used every 12 months (hereinafter referred to as the "pool"). The pool money will be spent as indicated in this agreement. Certain non-county patient costs (including but not limited to dental care, mobile services, off-sites services, and specified medications) may not be paid for with pool money.

1.17.1 The date of service for outpatient care, or date of admission for hospitalization, or date of the prescription, will be used to determine the calendar month in which the expenses are to be applied toward the pool. Any costs exceeding the pool will be paid by the county at the time the costs exceed the pool, or monthly, as needed.

1.17.2 All monies remaining in the pool after receipt of invoices will be returned to the county within 90 days after the 12-month term. Invoices received more than 90 days after the close of the 12-month term will be forwarded to the county for payment.

1.17.3 In the event this agreement is terminated prior to the 12-month term in which the pool applies, any remaining pool monies will be prorated for the portion of the 12-month term elapsed. Costs exceeding the prorated amount will be paid by the county.

1.18 STAFFING.

- 1.18.1 MEAL BREAKS. It is understood and agreed that during unpaid meal break(s), ACH employees are (1) allowed to leave their duty post and (2) completely relieved from all duties. If the facility requires the ACH employee to be “on call” during meal break(s) so that they may respond to an emergency, then the ACH employee is considered to be “on duty” and the meal break(s) will be paid for by the county.
- 1.18.2 MEDICAL PRESCRIBER. A prescriber will visit the facility one time every other week (or as otherwise agreed by the county and ACH) and will stay until their work is completed. A prescriber will be available by telephone to the facility and medical staff on an on-call basis, 7 days per week, 24 hours per day. For scheduled visits that fall on holidays, coverage will be provided by telephone only.
- 1.18.3 NURSING. ACH will provide on-site LPN nursing coverage for 10 hours per week on a schedule approved by the county. The county agrees to pay, on a monthly basis, for extra hours worked (at the prevailing wage and benefit rate of the particular employee). For hours of absence due to holidays, paid time off, or sick time, the hours will not be replaced or credited. For other absences, ACH endeavors to provide replacement coverage, and if it is unable to do so, ACH and the county or designee will negotiate a mutually agreeable remedy.
- 1.19 TUBERCULOSIS (TB) TESTING.
 - 1.19.1 OFFICERS. ACH will perform TB skin tests as directed by the county. The county will pay for the TB serum and related supplies. Upon the county’s request, ACH will secure the serum and related supplies through the correctional pharmacy, then bill the county for those costs, and the county agrees to pay.
 - 1.19.2 PATIENTS. ACH will provide TB skin tests as directed by the county. ACH will pay for the TB serum and related supplies.

ARTICLE 2:
THE COUNTY

- 2.1 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs). The duty to purchase, provide, inspect, and maintain the facility’s AEDs is, and always will be, vested in the county. This agreement does not result in the assumption of those duties by ACH or its people. While ACH and its people may assist the county, ultimately the county specifically retains the duties and obligations with respect to AEDs. ACH and its people will assume no responsibility for and will not be liable for the facility’s lack of AED(s) and/or defective and/or non-working AEDs in the facility.
- 2.2 CO-PAY. The county agrees to the use of a co-pay system, as permitted by law, for patient medical requests. The county will be responsible for determining the legality and structure of the co-pay system.
- 2.3 COUNTY’S ILLNESS REPORTS, POLICIES, PROCEDURES. All illness reports, policies, and procedures will at all times remain the property of the county and will remain at the facility. ACH may make recommendations to the county’s health care policies, procedures, and illness reports. Those recommendations are made for the county’s consideration. ACH operates within the county’s policies, procedures, and illness reports. It is the policy of ACH to provide our health care professionals the freedom to provide care without limitation by prescription formulary, approval process for outside care, etc. The materials in this section are for general information purposes only.

That information should be treated as guidelines, not rules. The information is not intended to establish a standard of medical care and is not a substitute for common sense. The information is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis. ACH does not have standing orders. ACH does not have a formulary.

- 2.4 CPR CARDS. ACH will not pay for CPR cards for county employees.
- 2.5 DECLINING APPLICANTS FROM ACH SO THE COUNTY MAY EMPLOY THEM DIRECTLY. ACH makes a significant investment in the recruiting of new applicants and acknowledges the county has final approval of who may enter the facility. As a result, ACH does not expect the county to deny approval of an applicant presented to them in order for the county to employ that person directly. If, during the term of this agreement or within 1 year after this agreement's termination, the county should hire an applicant who was presented to them by ACH and denied approval by the county, the county agrees to pay ACH 30% of the applicant's first year's salary/compensation as a recruiting fee for each applicant.
- 2.6 DUTY TO PROTECT PATIENTS. The non-delegable duty to protect patients is, and always will be, vested in the county. This agreement does not result in the assumption of a non-delegable duty by ACH. As such, the county specifically retains the duty and obligation for security of the patients. This duty extends to the control of patient movement. ACH and its personnel will assume no responsibility for the movement of patients and assume no responsibility for patient protection at any time.
- 2.7 ELECTRONIC COMMUNICATIONS. The county agrees to provide to ACH copies of any electronic communications between ACH and ACH's employees and independent contractors in the county's possession (including stored on the county's email servers) as requested by ACH. The county agrees to treat electronic communications between ACH and its employees and independent contractors as confidential and agrees not to share those communications with any third party unless required by law.
- 2.8 EMPLOYEE RAIDING (ANTI-POACHING / NON-SOLICITATION AGREEMENT). ACH makes a significant investment in the training and professional development of our employees and independent contractors. As a result, ACH does not expect the county to offer employment to or otherwise "poach" or solicit ACH employees or independent contractors **and the county is specifically prohibited from doing the same**. If the county should hire any ACH employee or independent contractor during this agreement's term or within 1 year after this agreement's termination, the county agrees to pay ACH a professional replacement fee of \$10,000 or 10% of this contract price, whichever is greater, for each employee or independent contractor, with the following exception: this does not apply to any person who was employed by the county prior to this agreement. It is expressly agreed by ACH and the county that the payment under this provision does not constitute a penalty and that the parties, having negotiated in good faith and having agreed that the payment is a reasonable estimate of damages in light of the anticipated harm caused by the breach related thereto and the difficulties of proof of loss and inconvenience or nonfeasibility of obtaining any adequate remedy, are estopped from contesting the validity or enforceability of such payment.
- 2.9 MEDICAL AND MENTAL HEALTH RECORDS. Patient medical and mental health records will always be the property of the county and will remain in the facility. The county agrees to provide copies of those records to ACH when requested.

- 2.10 MEDICAL EQUIPMENT (DURABLE). Medical equipment remains the responsibility of the county. At the county's request, ACH may assist the county in securing the equipment at cost-effective pricing. Typical durable medical equipment expected in a medical unit would be: exam table, exam stool, ophthalmic / otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, refrigerator (small), and scales. Upon termination of this agreement, the medical equipment will be in good working order, with allowances made for reasonable wear and tear.
- 2.11 NON-MEDICAL CARE OF PATIENTS. The county will provide and pay for non-medical needs of the patients while in the facility, including, but not limited to: daily housekeeping services; dietary services, including special supplements, liquid diets, or other dietary needs; building maintenance services; personal hygiene supplies and services; clothing; and linen supplies.
- 2.12 NURSING LICENSURE. ACH's preference is to run a health care program using RNs. Ultimately, the level of nursing licensure ACH provides at the facility is the county's decision (RN vs. LPN).
- 2.13 OFFICE EQUIPMENT (DURABLE). The county will provide use of county-owned office equipment and utilities in place at the facility's health care unit. Typical office equipment expected in a medical unit would be a locking file (recommended four-drawer); paper punch; staple remover; stapler; cabinet for storing medical supplies such as Band-Aids, gauze, etc.; computer; fax machine; copier / printer; and toner. Upon termination of this agreement, the office equipment will be in good working order, with allowances made for reasonable wear and tear.
- 2.14 OFFICE SUPPLIES (DISPOSABLE). The county will provide disposable office supplies, such as medical charts, paper, pens, staples, and Post-It notes which are required for the provision of patient health care services.
- 2.15 OFFICER TRAINING. The duty to train the officer(s) is and always remains vested in the county. Upon request of the county, ACH may assist in training for officer(s) on certain topics as determined by the county. The county is solely responsible for overall operation of the facility, including medical care. The county maintains ultimate responsibility for training and supervising its correctional officers, including but not limited to emergency procedures, ensuring sick calls are passed along to the medical team, and properly distributing medications (where appropriate).
- 2.16 PREVENTATIVE SERVICES. If the county requests preventative services (such as flu shots, COVID-19 vaccinations, etc.) for incarcerated patients or county employees, the county will pay for it. ACH may provide, but will not pay for, preventative services. Upon the county's request, ACH will secure the vaccination (for example) and related supplies (if applicable) through the correctional pharmacy or health department, then bill the county for any costs, and the county agrees to pay.
- 2.17 SECURITY. The county will maintain responsibility for the physical security of the facility and the continuing security of the patients. The county understands that adequate security services are necessary for the safety of the agents, employees, and subcontractors of ACH, as well as for the security of patients and officer(s), consistent with the correctional setting. The county will provide security sufficient to enable ACH and its personnel to safely provide the health care services described in this agreement. The county will screen ACH's proposed staff to ensure that they will not constitute a security risk. The county will have final approval of ACH's employees and independent contractors regarding security/background clearance.

- 2.18 STAFFING. The county agrees that mental health services at the facility will be provided by the county and ACH has no responsibility under this agreement to provide mental health services at the facility. The parties further agree that the mental health team provided by the county will work cooperatively with ACH employees and subcontractors to effectively carry out the terms and conditions of this agreement. ACH will not be responsible for the training of the mental health team.

ARTICLE 3:
COMPENSATION/ADJUSTMENTS

- 3.1 ANNUAL AMOUNT/MONTHLY PAYMENTS. The county agrees to pay \$51,609.75 per year to ACH under this agreement. To do so, the county agrees to make monthly payments of \$4,300.81 to ACH during the term of this agreement. ACH will bill the county approximately 30 days prior to the month in which services are to be rendered. The county agrees to pay ACH within 30 days of receipt of the bill. If the invoice is not paid within 30 days, the county agrees to pay a 1.5% per month finance charge.
- 3.1.1 ANNUAL AMOUNT UPON RENEWAL. Upon the annual anniversary of the commencement of services under this agreement, the annualized amount of increase for compensation will be the 12-Month Consumer Price Index (CPI) for hospital and related services – medical care or zero percent (0%), whichever is higher. The CPI will be calculated from the most recent CPI data as published by the Bureau of Labor Statistics.
- 3.2 FUNDING THE FACILITY’S HEALTH CARE PROGRAM. It is ultimately the responsibility of the county to appropriately fund the facility’s health care program. As a result, ACH’s health care program at the facility (staffing, etc.) is customized and approved by the county.
- 3.3 QUARTERLY ADJUSTMENTS.
- 3.3.1 AVERAGE DAILY POPULATION (ADP). ADP for a given quarter will be determined from the facility census records. For billing purposes, the county patient ADP will be 35 and the non-county patient ADP will be 0. Patients who are not presently incarcerated in the facility (i.e., persons on electronic monitoring or probation, or who are hospitalized, or in halfway housing or early release housing) should not be counted in either ADP reported to ACH by the county. The ADPs reported to ACH should only include those patients presently incarcerated in the facility.
- 3.3.2 PER DIEM.
- 3.3.2.1 COUNTY PATIENTS. When the ADP exceeds or falls below the contracted rate in any calendar quarter, the compensation variance will be figured on the average number of county patients above or below the contracted ADP for that quarter multiplied by the per diem rate of \$0.36 per patient per day. (Example: If the ADP for a quarter is 10 above the contracted ADP, additional compensation due will be calculated as follows: 10 x \$0.36 x 91)
- 3.3.2.2 NON-COUNTY PATIENTS. A separate per diem rate of \$0.36 per patient per day will be assessed for each non-county patient housed in the facility in excess of the contracted non-county patient ADP.

3.3.3 ARREARS. Any contract amount in arrears will be settled through reconciliation and adjusted accordingly. Adjustments will be made to the first monthly invoice prepared after reconciliation between ACH and the county. Payment of the adjusted amount will be due upon receipt of said invoice.

ARTICLE 4:
TERM AND TERMINATION

- 4.1 TERM. The term of this agreement will begin on June 1, 2020 at 12:01 A.M. and will continue in full force and effect until May 31, 2021 at 11:59 P.M., unless earlier terminated, extended, or renewed pursuant to this agreement. This agreement will automatically renew for successive 1-year periods unless either party gives 30 days' written notice prior to the end of a term.
- 4.2 TERMINATION.
- 4.2.1 TERMINATION FOR LACK OF APPROPRIATIONS. It is understood and agreed that this agreement will be subject to annual appropriations by the county. If funds are not appropriated for this agreement, then upon exhaustion of such funding, the county will be entitled to immediately terminate this agreement. Recognizing that such termination may entail substantial costs for ACH, the county will act in good faith and make every effort to give ACH reasonable advance notice of any potential problem with funding or appropriations. The county agrees to pay for services rendered up to the point of termination.
- 4.2.2 30-DAY OUT CLAUSE. Notwithstanding anything to the contrary contained in this agreement, the county or ACH may, without prejudice to any other rights they may have, terminate this agreement by giving 30 days' advance written notice to the other party. If the county gives ACH less than 30 days' advance written notice, the county agrees to pay to ACH 1-month's contract price as an early termination fee.

ARTICLE 5:
GENERAL TERMS AND CONDITIONS

- 5.1 ADVICE OF COUNSEL. Each of the parties (a) has had the opportunity to seek counsel, legal or otherwise, prior to entering into this agreement, (b) is freely entering into this agreement of his/her or its own volition, and (c) understands and agrees that this agreement will be construed as if drafted by both parties and not by one party solely.
- 5.2 ASSIGNMENT. ACH may not assign this agreement or any rights hereunder in whole or in part. Subject to the foregoing, this agreement will inure to the benefit of and be binding upon each of the heirs, permitted assigns, and successors of the respective parties. Any assignment in violation of this section will be null and void.
- 5.3 ATTORNEY FEES AND COSTS. In the event a lawsuit, arbitration, or mediation is initiated by either party, the party against whom a judgment or award is entered will also be liable for costs of suit and reasonable attorneys' fees as set by the court or arbitrator.
- 5.4 AUTHORITY. The persons signing below represent that they have the right and authority to execute this agreement for their respective entities and no further approvals are necessary to create a binding agreement.
- 5.5 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS. The county and ACH agree that no party will require performance of any ACH or county employee, agent or independent contractor that would violate federal, state and/or local laws, ordinances, rules and/or regulations. If the county elects not to follow any federal, state, or local law, the parties agree the county will be responsible for all costs associated with noncompliance. The county will be responsible for any

additional services required at the facility as the result of governmental (including, but not limited to, the Department of Justice, Immigration and Customs Enforcement, Department of Corrections, Federal Bureau of Prisons, or United States Marshals Service) investigation, mandate, memorandum, or order. Should new legislation require substantial new medical treatment, the county will pay for it, unless specifically agreed upon in writing between ACH and the county.

- 5.6 COUNTERPARTS; HEADINGS. This agreement may be executed in counterparts, each of which will be an original and all of which will constitute one agreement. The headings contained in this agreement are for reference purposes only and will not affect in any way the meaning or interpretation of this agreement. The term "patient" includes incarcerated detainees and inmates.
- 5.7 ENTIRE AGREEMENT; AMENDMENT. This agreement represents the entire understanding of the parties with respect to the subject matter hereof, supersedes and cancels all prior agreements, understandings, arrangements, or representations between the parties with respect to such subject matter, and may only be amended by written agreement of both parties. The parties agree that their performances hereunder do not obligate either party to enter into any further agreement or business arrangement.
- 5.8 EQUAL EMPLOYMENT OPPORTUNITY. It is the policy of ACH to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, or genetics. This policy applies to all terms and conditions of employment including, but not limited to, recruitment, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, benefit plans, all forms of compensation, and training.
- 5.9 EXCUSED PERFORMANCE. In case performance of any terms or parts hereof will be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority of local, state, or federal governments or because of riots, public disturbances, strikes, lockouts, differences with workers, fires, floods, Acts of God, pandemics, or any other reason whatsoever which is not within the control of the parties whose performance is interfered with and which, by the exercise of reasonable diligence, said party is unable to prevent, the party so suffering may at its option, suspend, without liability, the performance of its obligations hereunder during the period such cause continues.
- 5.10 FILMING. ACH does not consent to the filming of its employees for any commercial purpose including, but not limited to, documentaries, docuseries (including, but not limited to, "60 Days In"), etcetera. If the facility and/or county decide to engage in such a project, they agree to notify ACH's legal department at least 90 days prior to filming, at 309-692-8100; facsimile: 309-214-9977; or email: Contracts@advancedch.com. ACH reserves the right to terminate the agreement prior to the beginning of the filming of such a project. ACH will have no obligation under this agreement to maintain insurance coverage against any loss or damage caused or necessitated by the filming of such a project. The county agrees to hold harmless and indemnify ACH and its employees against any loss or damage, including reasonable attorneys' fees and other costs of litigation, caused or necessitated by the filming of such a project.
- 5.11 FURTHER ACTS. The parties agree to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this agreement.
- 5.12 GOVERNING LAW. This agreement will be governed by the laws of the State of Michigan (without reference to conflicts of laws principles).

- 5.13 INDEPENDENT CONTRACTORS. ACH may engage certain health care professionals as independent contractors rather than employees. The county understands and acknowledges that some physicians, advanced practice providers, nurses, mental health workers, consultants, specialists, and other allied health professionals practicing with ACH (“health care team members”) are not employees or associates of ACH; and that ACH is not responsible for their opinions, decisions or medical procedures performed.
- 5.14 INSURANCE.
- 5.14.1 ACH or its subsidiary(s) will maintain professional liability insurance, including civil rights liability, with minimum limits of \$1,000,000 each occurrence, \$3,000,000 annual aggregate.
- 5.14.2 ACH or its subsidiary(s) will maintain workers’ compensation and employer’s liability insurance covering its employees while on the facility’s premises that complies with the statutory minimum requirements in the applicable state(s).
- 5.14.3 ADDITIONAL INSUREDS. ACH or its subsidiary(s) will cover the county as an additional insured for the sole negligence of ACH or its subsidiary(s) (as appropriate) under the professional liability portion of insurance.
- 5.15 NO GRANT OF RIGHTS. Each of the parties understands and agrees that no grant or license of a party’s rights in any patent, trademark, trade secret, copyright and/or other intellectual property right is made hereby, expressly or by implication.
- 5.16 NO RELATIONSHIP OR AUTHORITY. The parties agree that ACH will at all times be an independent contractor in the performance of the services hereunder, and that nothing in this agreement will be construed as or have the effect of constituting any relationship of employer/employee, partnership, or joint venture between the county and ACH. ACH does not have the power or authority to bind the county or to assume or create any obligation or responsibility on the county’s behalf or in the county’s name, except as otherwise explicitly detailed in this agreement, and ACH will not represent to any person or entity that ACH has such power or authority. ACH will not act as an agent nor will ACH be deemed to be an employee of the county for the purposes of any employee benefit program.
- 5.17 NOTICE. Any notice required or permitted to be given hereunder will be in writing and delivered to the respective addresses in this section or such other addresses as may be designated in writing by the applicable party from time to time and will be deemed to have been given when sent. To the county: Otsego County Jail, 124 S. Court Ave., Gaylord, MI 49735; facsimile: 989-731-7299; email: sheriff69@otsegocountymi.gov; usheriff69@otsegocountymi.gov; bwebber@otsegocountymi.gov. To ACH: Advanced Correctional Healthcare, Inc., Attn: Associate General Counsel, 3922 West Baring Trace, Peoria, IL 61615; facsimile: 309.214.9977; email: Contracts@advancedch.com.
- 5.18 OTHER CONTRACTS AND THIRD PARTY BENEFICIARIES. The parties acknowledge that ACH is not bound by or aware of any other existing contracts to which the county is a party and which relate to the provision of health care to patients at the facility. The parties agree that they have not entered into this agreement for the benefit of any third person(s) and it is their express intention that this agreement is intended to be for their respective benefits only and not for the benefits of others who might otherwise be deemed to constitute third party beneficiaries thereof.

- 5.19 SEVERABILITY. If any provision of this agreement, or any portion thereof, is found to be invalid, unlawful, or unenforceable to any extent, such provision will be enforced to the maximum extent permissible so as to effect the intent of the parties, and the remainder of this agreement will continue unaffected in full force and effect. The parties will negotiate in good faith an enforceable substitute provision for such invalid provision that most nearly achieves the same intent and economic effect.
- 5.20 SUBCONTRACTING. ACH may subcontract services including, but not limited to, biomedical waste disposal, electronic medical records, mobile services, pharmaceutical services, staffing, and training.
- 5.21 TRAINING MATERIAL. Information in any training material should be treated as guidelines, not rules. The information presented is not intended to establish a standard of medical care and is not a substitute for common sense. The information presented is not legal advice, is not to be acted on as such, may not be current, and is subject to change without notice. Each situation should be addressed on a case-by-case basis.
- 5.22 USE BY OTHER PUBLIC AGENCIES (PIGGYBACK). ACH agrees to allow the county to authorize other public agencies in the county to purchase the proposed items by issuance of a purchase order at the same terms and conditions as this agreement, and to make payments directly to ACH during the period of time that this agreement is in effect.
- 5.23 WAIVER. Any waiver of the provisions of this agreement or of a party's rights or remedies under this agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions hereof or its rights or remedies at any time, will not be construed as a waiver of such party's rights or remedies hereunder and will not in any way affect the validity of this agreement or prejudice such party's right to take subsequent action.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date and year written below.

ADVANCED CORRECTIONAL HEALTHCARE, INC.

 Jessica Young, President

 Date

COUNTY OF OTSEGO, MICHIGAN

 Matthew Nowicki, Sheriff

 Date

Please complete and return via email to Contracts@advancedch.com.

If this contract is not returned to ACH by 8/10/20, the price may be subject to increase.

OTSEGO COUNTY
Board of Commissioners



Otsego
COUNTY
M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM: June 2020 Financial Reports	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: Correspondence, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The monthly financial reports of Otsego County are reviewed and discussed in depth by the Budget and Finance Committee, and are then presented to the full Board of Commissioners each month.

RECOMMENDATION:

The Budget and Finance Committee recommends and encourages the review of the Otsego County financial reports.

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>GENERAL FUND</u>	<u>WORK CAMP</u>	<u>PARKS & REC</u>	<u>GROEN PRESERVE</u>	<u>ANIMAL CONTROL</u>	<u>FRIEND OF THE COURT</u>
ASSETS						
CASH	605,689.86	1,817.97	162,802.02	284,773.74	127,419.71	348,976.72
INVESTMENTS	1,105,680.18	-	421,465.45	-	466,846.77	-
IMPREST CASH	10,665.00	-	-	-	-	-
TAXES RECEIVABLE	252,445.72	-	325,352.63	-	390,581.37	-
ACCOUNTS RECEIVABLE	14,463.00	3,900.00	-	-	-	-
DUE FROM OTHER GOVERNMENTS	4,622.27	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	5,032.90	-	-	-	-	-
SUPPLIES INVENTORY	20,706.83	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
TOTAL ASSETS	<u>2,019,305.76</u>	<u>5,717.97</u>	<u>909,620.10</u>	<u>284,773.74</u>	<u>984,847.85</u>	<u>348,976.72</u>
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
UNEARNED REVENUE	-	-	29,340.00	-	-	-
DEFERRED REVENUE	35,102.90	-	325,352.63	-	390,581.37	-
TOTAL LIABILITIES	<u>35,102.90</u>	<u>-</u>	<u>354,692.63</u>	<u>-</u>	<u>390,581.37</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	74,021.40	5,717.97	554,927.47	284,773.74	594,266.48	348,976.72
UNASSIGNED	1,910,181.46	-	-	-	-	-
TOTAL FUND BALANCE	<u>1,984,202.86</u>	<u>5,717.97</u>	<u>554,927.47</u>	<u>284,773.74</u>	<u>594,266.48</u>	<u>348,976.72</u>
TOTAL LIABS & FUND BALANCE	<u>2,019,305.76</u>	<u>5,717.97</u>	<u>909,620.10</u>	<u>284,773.74</u>	<u>984,847.85</u>	<u>348,976.72</u>

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>RECYCLING</u>	<u>ANIM. CTRL. FORFEITURE</u>	<u>HOUSING</u>	<u>HUD</u>	<u>GYPSY MOTH</u>	<u>BROWNFIELD RDVLPMT</u>
ASSETS						
CASH	447,762.29	8,205.92	5,006.65	109,982.80	115,030.95	240,349.88
RESERVED CASH	-	-	-	-	-	-
INVESTMENTS	25,000.00	-	-	-	-	-
IMPREST CASH	-	-	-	-	-	-
TAXES RECEIVABLE	325,032.70	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	120.77	-	-	-
NOTES RECEIVABLE	-	-	1,448,469.11	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
TOTAL ASSETS	<u>797,794.99</u>	<u>8,205.92</u>	<u>1,453,596.53</u>	<u>109,982.80</u>	<u>115,030.95</u>	<u>240,349.88</u>
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	325,032.70	-	1,448,469.11	-	-	-
TOTAL LIABILITIES	<u>325,032.70</u>	<u>-</u>	<u>1,448,469.11</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	472,762.29	8,205.92	5,127.42	109,982.80	115,030.95	240,349.88
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	<u>472,762.29</u>	<u>8,205.92</u>	<u>5,127.42</u>	<u>109,982.80</u>	<u>115,030.95</u>	<u>240,349.88</u>
TOTAL LIABS & FUND BALANCE	<u>797,794.99</u>	<u>8,205.92</u>	<u>1,453,596.53</u>	<u>109,982.80</u>	<u>115,030.95</u>	<u>240,349.88</u>

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	PUBLIC	BUILDING	ROD	BUDGET	MI INDIGENT	911
	IMPROVEMENT	INSPECTION	AUTOMATION	STABILIZATION	DEF. COMM.	SERVICE
ASSETS						
CASH	446,781.25	234,001.71	107,526.94	936,118.60	106,977.02	41,623.94
RESERVED CASH	-	204,052.84	-	-	-	30,000.00
INVESTMENTS	964,779.82	488,175.23	-	567,113.90	-	65,957.63
IMPREST CASH	-	400.00	-	-	-	-
TAXES RECEIVABLE	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	53,699.72	-	-	-	-	-
NOTES RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	9,111.40	-	-	-	-	-
LONG TERM ADV TO EMS	372,059.57	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
TOTAL ASSETS	1,846,431.76	926,629.78	107,526.94	1,503,232.50	106,977.02	137,581.57
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	-	926,629.78	107,526.94	1,503,232.50	106,977.02	137,581.57
UNASSIGNED	1,846,431.76	-	-	-	-	-
TOTAL FUND BALANCE	1,846,431.76	926,629.78	107,526.94	1,503,232.50	106,977.02	137,581.57
TOTAL LIABS & FUND BALANCE	1,846,431.76	926,629.78	107,526.94	1,503,232.50	106,977.02	137,581.57

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>CPL</u>	<u>LCL COR TRAINING</u>	<u>EQUIPMENT</u>	<u>BRADFORD LAKE</u>	<u>LAW LIBRARY</u>	<u>LEGAL DEFENSE</u>
ASSETS						
CASH	45,205.65	30,728.68	17,142.58	20,326.41	20,134.01	23,392.09
RESERVED CASH	-	-	-	-	-	-
INVESTMENTS	-	-	-	-	-	-
IMPREST CASH	-	-	-	-	-	-
TAXES RECEIVABLE	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
NOTES RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
TOTAL ASSETS	<u>45,205.65</u>	<u>30,728.68</u>	<u>17,142.58</u>	<u>20,326.41</u>	<u>20,134.01</u>	<u>23,392.09</u>
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	45,205.65	30,728.68	17,142.58	20,326.41	20,134.01	23,392.09
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	<u>45,205.65</u>	<u>30,728.68</u>	<u>17,142.58</u>	<u>20,326.41</u>	<u>20,134.01</u>	<u>23,392.09</u>
TOTAL LIABS & FUND BALANCE	<u>45,205.65</u>	<u>30,728.68</u>	<u>17,142.58</u>	<u>20,326.41</u>	<u>20,134.01</u>	<u>23,392.09</u>

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>AIRPORT</u>	<u>AIRPORT SPEC EVTS</u>	<u>SOCIAL WELFARE</u>	<u>CHILD CARE</u>	<u>SOLDIERS RELIEF</u>	<u>LIBRARY CONST.</u>
ASSETS						
CASH	(58,009.93)	55,832.71	8,243.81	27,153.97	7,682.95	(109,248.31)
RESERVED CASH	-	-	-	-	-	-
INVESTMENTS	-	-	5,000.00	-	-	-
IMPREST CASH	200.00	-	-	-	-	-
TAXES RECEIVABLE	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	118,245.53	-	-	-	-	-
NOTES RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	22,150.51	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
BLDGS/ADD/IMP LESS DEPR	5,281,779.87	-	-	-	-	-
TOTAL ASSETS	<u>5,364,365.98</u>	<u>55,832.71</u>	<u>13,243.81</u>	<u>27,153.97</u>	<u>7,682.95</u>	<u>(109,248.31)</u>
LIABILITIES						
ACCOUNTS PAYABLE	69,952.36	574.22	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	9,111.40	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	<u>79,063.76</u>	<u>574.22</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	5,285,302.22	55,258.49	13,243.81	27,153.97	7,682.95	(109,248.31)
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	<u>5,285,302.22</u>	<u>55,258.49</u>	<u>13,243.81</u>	<u>27,153.97</u>	<u>7,682.95</u>	<u>(109,248.31)</u>
TOTAL LIABS & FUND BALANCE	<u>5,364,365.98</u>	<u>55,832.71</u>	<u>13,243.81</u>	<u>27,153.97</u>	<u>7,682.95</u>	<u>(109,248.31)</u>

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	LIBRARY CONST. MILL.	TRAIL CONST.	GAYLORD GATE TRL HEAD	AIRPORT CAP PROJ	GROEN CAP PROJECTS	GROEN CAP PROJECTS II
ASSETS						
CASH	443,148.89	529,805.97	53,553.20	201,107.56	226.54	18,763.37
RESERVED CASH	-	-	-	40,000.00	-	-
INVESTMENTS	-	-	-	-	-	-
IMPREST CASH	-	-	-	-	-	-
TAXES RECEIVABLE	488,268.44	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
NOTES RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
BLDGS/ADD/IMP LESS DEPR	-	-	-	-	-	-
TOTAL ASSETS	931,417.33	529,805.97	53,553.20	241,107.56	226.54	18,763.37
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	488,268.44	-	-	-	-	-
TOTAL LIABILITIES	488,268.44	-	-	-	-	-
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	443,148.89	529,805.97	53,553.20	241,107.56	226.54	18,763.37
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	443,148.89	529,805.97	53,553.20	241,107.56	226.54	18,763.37
TOTAL LIABS & FUND BALANCE	931,417.33	529,805.97	53,553.20	241,107.56	226.54	18,763.37

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	COURTHOUSE RESTORATION	FACILITIES PLANNING	CAPITAL PROJECTS	DELINQUENT TAX	I-75 SIGN	OC NET
ASSETS						
CASH	66,219.67	2,411.74	550,298.36	1,542,934.53	2,386.81	130,612.28
RESERVED CASH	-	-	140,000.00	256,319.78	-	-
INVESTMENTS	-	-	-	3,411,116.14	-	-
IMPREST CASH	-	-	-	52.13	-	500.00
ACCOUNTS RECEIVABLE	-	-	-	1,635.88	-	2,348.60
TAXES RECEIVABLE	-	-	-	1,749,514.39	-	-
TAXES RECEIVABLE - ADMIN	-	-	-	39,719.52	-	-
CHARGEBACK	-	-	-	(132.57)	-	-
INT REC - DELQ TAXES	-	-	-	145,326.27	-	-
FORFEITURE FEE RECEIVABLE	-	-	-	959.00	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	155,000.00	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	1,837.00
BLDGS/ADD/IMP LESS DEPR	-	-	-	-	-	49,180.83
TOTAL ASSETS	66,219.67	2,411.74	690,298.36	7,302,445.07	2,386.81	184,478.71
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	294.51	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
OTHER LIABILITIES	-	-	-	71,537.75	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	71,832.26	-	-
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	66,219.67	2,411.74	-	7,230,612.81	2,386.81	184,478.71
UNASSIGNED	-	-	690,298.36	-	-	-
TOTAL FUND BALANCE	66,219.67	2,411.74	690,298.36	7,230,612.81	2,386.81	184,478.71
TOTAL LIABS & FUND BALANCE	66,219.67	2,411.74	690,298.36	7,302,445.07	2,386.81	184,478.71

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>JAIL COMMISSARY</u>	<u>HOMESTEAD AUDIT</u>	<u>TAX FORECLOSURE</u>	<u>GIS PROJECT & AERIAL</u>	<u>BUILDING & GROUNDS</u>	<u>ADMIN SERVICES</u>
ASSETS						
CASH	3,640.33	11,981.02	333,835.42	89,566.79	70,867.32	196,592.33
RESERVED CASH	-	-	-	-	-	-
INVESTMENTS	-	-	1,497,004.34	-	-	-
IMPREST CASH	-	-	150.00	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
TAXES RECEIVABLE	-	-	-	-	-	-
TAXES RECEIVABLE - ADMIN	-	-	-	-	-	-
CHARGEBACK	-	-	-	-	-	-
INT REC - DELQ TAXES	-	-	-	-	-	-
FORFEITURE FEE RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	325.00
PREPAID EXPENSE	-	-	-	-	-	380.00
BLDGS/ADD/IMP LESS DEPR	-	-	-	-	-	-
TOTAL ASSETS	<u>3,640.33</u>	<u>11,981.02</u>	<u>1,830,989.76</u>	<u>89,566.79</u>	<u>70,867.32</u>	<u>197,297.33</u>
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
OTHER LIABILITIES	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	3,640.33	11,981.02	1,830,989.76	89,566.79	70,867.32	197,297.33
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	<u>3,640.33</u>	<u>11,981.02</u>	<u>1,830,989.76</u>	<u>89,566.79</u>	<u>70,867.32</u>	<u>197,297.33</u>
TOTAL LIABS & FUND BALANCE	<u>3,640.33</u>	<u>11,981.02</u>	<u>1,830,989.76</u>	<u>89,566.79</u>	<u>70,867.32</u>	<u>197,297.33</u>

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BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - JUNE 30, 2020 (SECOND QUARTER)

	<u>HEALTH CARE</u>	<u>HEALTH CARE REBATE</u>	<u>TRUST & AGENCY</u>	<u>PAYROLL IMPREST</u>	<u>LIBRARY PENAL FINES</u>	<u>MMRMA RESERVE</u>
ASSETS						
CASH	169,661.20	12,746.98	716,110.00	630,362.62	140,638.20	-
RESERVED CASH	-	-	-	-	-	383,437.45
INVESTMENTS	61,455.57	-	-	-	-	-
IMPREST CASH	2,000.00	-	-	-	-	-
ACCOUNTS RECEIVABLE	5,884.37	-	-	-	-	-
TAXES RECEIVABLE	-	-	-	-	-	-
TAXES RECEIVABLE - ADMIN	-	-	-	-	-	-
CHARGEBACK	-	-	-	-	-	-
INT REC - DELQ TAXES	-	-	-	-	-	-
FORFEITURE FEE RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-	-	-
POSTAGE INVENTORY	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
BLDGS/ADD/IMP LESS DEPR	-	-	-	-	-	-
TOTAL ASSETS	<u>239,001.14</u>	<u>12,746.98</u>	<u>716,110.00</u>	<u>630,362.62</u>	<u>140,638.20</u>	<u>383,437.45</u>
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
OTHER LIABILITIES	-	-	-	-	-	-
DUE TO OTHERS	-	-	716,110.00	630,362.62	140,638.20	-
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>716,110.00</u>	<u>630,362.62</u>	<u>140,638.20</u>	<u>-</u>
FUND BALANCE						
NONSPENDABLE/ASSIGNED/RESTRICTED	239,001.40	12,746.98	-	-	-	383,437.45
UNASSIGNED	-	-	-	-	-	-
TOTAL FUND BALANCE	<u>239,001.40</u>	<u>12,746.98</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>383,437.45</u>
TOTAL LIABS & FUND BALANCE	<u>239,001.40</u>	<u>12,746.98</u>	<u>716,110.00</u>	<u>630,362.62</u>	<u>140,638.20</u>	<u>383,437.45</u>

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**OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS
BUDGET REPORT**

YEAR TO DATE THROUGH JUNE 30, 2020

GL NUMBER	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT USED
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND					
Fund 101 - GENERAL FUND					
010 - PROPERTY TAXES	293,237	5,479,681	332,286	5,147,395	6.06
015 - STATE UNRESTRICTED REVENUE	279,030	683,435	323,379	360,056	47.32
025 - INTEREST EARNINGS	135,942	200,000	102,756	97,244	51.38
030 - OTHER REVENUE	2,326	295,950	38,892	257,058	13.14
050 - SPECIAL ITEMS/TRANSFERS	-	-	129,500	(129,500)	100.00
131 - CIRCUIT COURT	63,478	207,967	65,793	142,174	31.64
132 - LEIN FEES	2,206	15,500	3,781	11,719	24.40
133 - DRUG COURT GRANT	29,522	205,114	35,609	169,506	17.36
134 - RDSS TRANSPORT GRANT	2,799	15,000	261	14,739	1.74
136 - DISTRICT COURT	237,931	463,855	142,979	320,876	30.82
145 - JURY COMMISSION	10,592	15,000	8,290	6,710	55.26
148 - PROBATE COURT	88,352	189,439	85,657	103,782	45.22
166 - FAMILY COUNSELING SERVICES	1,390	4,000	570	3,430	14.25
215 - COUNTY CLERK/ROD	197,414	421,100	182,045	239,055	43.23
253 - TREASURER	2,471	12,000	2,160	9,840	18.00
257 - EQUALIZATION	7,342	33,300	25,363	7,937	76.16
262 - ELECTIONS	-	15,000	113	14,887	0.75
267 - PROSECUTOR	47,527	78,000	18,263	59,737	23.41
268 - CHILD SUPPORT SPECIALIST-PROS ATTY	16,190	60,000	18,436	41,564	30.73
301 - SHERIFF	17,778	36,081	3,017	33,064	8.36
302 - SHERIFF - CIVIL DIVISION	11,670	30,000	7,519	22,481	25.06
303 - SCHOOL RESOURCE OFFICER	44,904	71,130	34,866	36,264	49.02
304 - ICE GRANT	-	75,000	-	75,000	-
320 - JUSTICE TRAINING	792	3,000	862	2,138	28.73
331 - MARINE SAFETY	-	6,560	-	6,560	-
332 - MOTORCYCLE SAFETY EDUCATION	8,690	66,000	5,190	60,810	7.86
333 - SNOWMOBILE GRANT	4,107	11,000	-	11,000	-
334 - SECONDARY ROAD PATROL	42,560	40,000	38,080	1,920	95.20
336 - OFF-ROAD VEHICLE GRANT	-	11,000	-	11,000	-
351 - JAIL	31,568	103,713	39,087	64,626	37.69
427 - EMERGENCY SERVICES	-	12,493	-	12,493	-
450 - REMONUMENTATION	17,476	40,477	16,191	24,286	40.00
648 - MEDICAL EXAMINER	3,750	11,760	5,450	6,310	46.34
682 - VETERANS AFFAIRS	50,645	50,150	37,660	12,490	75.10
721 - PLANNING / ZONING	74,063	101,935	67,329	34,606	66.05
TOTAL REVENUES	1,725,752.16	9,064,640.12	1,771,382.89	7,293,257.23	19.54

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GL NUMBER	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Expenditures					
101 - COMMISSIONERS	94,123	203,058	88,505	114,553	43.59
105 - OTHER LEGISLATIVE	21,410	21,429	21,410	19	99.91
131 - CIRCUIT COURT	529,693	1,305,423	470,693	834,730	36.06
132 - LEIN FEES	3,530	15,500	6,804	8,696	43.90
133 - DRUG COURT GRANT	52,936	200,743	50,250	150,493	25.03
134 - RDSS TRANSPORT GRANT	3,634	15,000	234	14,766	1.56
136 - DISTRICT COURT	600	5,000	-	5,000	-
145 - JURY COMMISSION	19,459	59,500	9,762	49,738	16.41
148 - PROBATE COURT	91,501	196,970	93,200	103,770	47.32
149 - PROBATION/PAROLE	191	1,500	198	1,302	13.19
166 - FAMILY COUNSELING SERVICES	484	4,000	242	3,758	6.05
172 - COUNTY ADMINISTRATOR	71,122	142,568	71,284	71,284	50.00
201 - FINANCE DEPARTMENT	51,879	106,255	53,128	53,128	50.00
215 - COUNTY CLERK/ROD	148,851	300,691	141,733	158,958	47.14
223 - EXTERNAL AUDIT	12,772	15,000	1,962	13,038	13.08
228 - INFORMATION TECHNOLOGY	52,655	105,548	51,578	53,970	48.87
253 - TREASURER	74,190	118,943	54,934	64,009	46.19
257 - EQUALIZATION	104,576	215,233	85,734	129,499	39.83
261 - COOPERATIVE EXTENSION	31,456	62,058	41,597	20,461	67.03
262 - ELECTIONS	502	33,200	27,338	5,862	82.34
265 - BUILDING AND GROUNDS	162,500	368,522	276,392	92,131	75.00
267 - PROSECUTOR	302,116	688,764	313,718	375,046	45.55
268 - CHILD SUPPORT SPECIALIST-PROS ATTY	29,989	65,776	13,492	52,284	20.51
270 - HUMAN RESOURCES	44,334	86,544	43,272	43,272	50.00
278 - SURVEYOR	-	200	-	200	-
280 - OTSEGO CONSERVATION DISTRICT	4,000	4,000	4,000	-	100.00
301 - SHERIFF	540,839	1,202,639	551,845	650,794	45.89
302 - SHERIFF - CIVIL DIVISION	14,579	89,105	42,442	46,663	47.63
303 - SCHOOL RESOURCE OFFICER	37,937	71,100	33,270	37,830	46.79
304 - ICE GRANT	-	75,000	-	75,000	-
306 - SANE	20,000	92,677	26,800	65,877	28.92
320 - JUSTICE TRAINING	-	3,000	-	3,000	-
331 - MARINE SAFETY	3,512	8,960	185	8,775	2.07
332 - MOTORCYCLE SAFETY EDUCATION	15,875	66,000	3,005	62,995	4.55
333 - SNOWMOBILE GRANT	4,835	10,970	9,941	1,029	90.62
334 - SECONDARY ROAD PATROL	44,155	102,941	48,250	54,691	46.87
336 - OFF-ROAD VEHICLE GRANT	1,568	9,470	444	9,026	4.69
351 - JAIL	536,133	1,114,907	551,485	563,422	49.46
427 - EMERGENCY SERVICES	15,000	30,000	15,000	15,000	50.00

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GL NUMBER	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
445 - DRAINS	4,390	6,000	-	6,000	-
450 - REMONUMENTATION	-	40,477	6,673	33,804	16.49
601 - DISTRICT HEALTH	116,706	245,083	122,542	122,542	50.00
605 - COMMUNICABLE DISEASES	500	500	500	-	100.00
631 - SUBSTANCE ABUSE	-	85,107	43,761	41,346	51.42
648 - MEDICAL EXAMINER	40,961	78,194	18,084	60,110	23.13
649 - MENTAL HEALTH	23,501	108,003	47,002	61,002	43.52
681 - VETERANS BURIAL	2,400	6,650	2,400	4,250	36.09
682 - VETERANS AFFAIRS	40,162	144,291	66,767	77,524	46.27
721 - PLANNING / ZONING	53,297	115,636	53,502	62,134	46.27
729 - CHAMBER OF COMMERCE	1,500	1,500	1,500	-	100.00
731 - ECONOMIC ALLIANCE	21,838	22,000	22,000	-	100.00
851 - INSURANCE AND BONDS	(11,443)	221,755	(11,511)	233,266	(5.19)
853 - HEALTH CARE RETIREES	28,071	113,669	27,795	85,874	24.45
864 - DISTRIBUTIVE SERVICES	18,323	37,600	12,259	25,341	32.60
941 - CONTINGENCY	-	100,000	-	100,000	-
961 - APPROPRIATION - HUMAN SVCS	9,480	-	-	-	-
962 - APPROPRIATION - LGL DFS FUND	20,000	30,000	15,000	15,000	50.00
966 - APPROPRIATION - AIRPORT	75,000	90,000	90,000	-	100.00
967 - APPROPRIATION - CHILD CARE	125,000	300,000	150,000	150,000	50.00
968 - APPROPRIATION - FOC	55,175	38,981	19,491	19,491	50.00
969 - APPROPRIATION - OTHER FUNDS	50,000	50,000	50,000	-	100.00
972 - APPROPRIATION - CAP PROJ FUND	5,000	5,000	5,000	-	100.00
978 - APPROPRIATION - MAPPING FUND	6,000	6,000	6,000	-	100.00
TOTAL EXPENDITURES	3,828,798	9,064,640	3,952,892	5,111,749	43.61
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	1,725,752	9,064,640	1,771,383	7,293,257	19.54
TOTAL EXPENDITURES	3,828,798	9,064,640	3,952,892	5,111,749	43.61
NET OF REVENUES & EXPENDITURES	(2,103,046)	-	(2,181,509)	2,181,509	100.00
BEG. FUND BALANCE	3,735,381	4,165,712	4,165,712		
FUND BALANCE ADJUSTMENTS	10,205				
END FUND BALANCE	1,642,540	4,165,712	1,984,203		

GL NUMBER	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 205 - WORK CAMP					
025 - INTEREST EARNINGS	(1)	-	-	-	-
030 - OTHER REVENUE	45	-	50	(50)	100.00
050 - SPECIAL ITEMS/TRANSFERS	77,374	163,912	74,613	89,299	45.52
301 - SHERIFF	-	-	(50)	50	100.00
TOTAL REVENUES	77,418.30	163,912.00	74,613.00	89,299.00	45.52
301 - SHERIFF	69,170.61	163,912.00	86,005.59	77,906.41	52.47
TOTAL EXPENDITURES	69,170.61	163,912.00	86,005.59	77,906.41	52.47
Fund 205 - WORK CAMP:					
TOTAL REVENUES	77,418.30	163,912.00	74,613.00	89,299.00	45.52
TOTAL EXPENDITURES	69,170.61	163,912.00	86,005.59	77,906.41	52.47
NET OF REVENUES & EXPENDITURES	8,247.69	0.00	(11,392.59)	11,392.59	100.00
BEG. FUND BALANCE	1,974.00	17,110.56	17,110.56		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	10,222.69	17,110.56	5,717.97		
Fund 208 - PARKS AND RECREATION					
010 - PROPERTY TAXES	316,917	329,000	325,298	3,702	98.87
025 - INTEREST EARNINGS	4,501	7,000	6,126	874	87.52
030 - OTHER REVENUE	-	-	2,250	(2,250)	100.00
050 - SPECIAL ITEMS/TRANSFERS	-	45,648	-	45,648	-
440 - PARKS	138,174	222,250	136,258	85,992	61.31
442 - REC PROGRAMS	4,919	15,550	1,730	13,820	11.13
TOTAL REVENUES	464,511.61	619,448.00	471,662.60	147,785.40	76.14
751 - COUNTY PARKS	126,276	284,743	91,232	193,511	32.04
752 - COMMUNITY CENTER	97,302	210,815	83,775	127,040	39.74
901 - CAPITAL OUTLAY	5,220	123,890	16,055	107,835	12.96
TOTAL EXPENDITURES	228,798.13	619,448.00	191,062.25	428,385.75	30.84
Fund 208 - PARKS AND RECREATION:					
TOTAL REVENUES	464,511.61	619,448.00	471,662.60	147,785.40	76.14
TOTAL EXPENDITURES	228,798.13	619,448.00	191,062.25	428,385.75	30.84
NET OF REVENUES & EXPENDITURES	235,713.48	0.00	280,600.35	(280,600.35)	100.00
BEG. FUND BALANCE	240,690.06	274,327.12	274,327.12		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	476,404.54	274,327.12	554,927.47		

	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 209 - GROEN NATURE PRESERVE FUND					
050 - SPECIAL ITEMS/TRANSFERS	233,484	348,923	333,866	15,057	95.68
440 - PARKS	104	-	20	(20)	100.00
TOTAL REVENUES	233,588.00	348,923.00	333,886.00	15,037.00	95.69
751 - COUNTY PARKS	94,555	287,866	89,374	198,492	31.05
901 - CAPITAL OUTLAY	3,305	61,057	17,218	43,839	28.20
TOTAL EXPENDITURES	97,860.21	348,923.00	106,592.21	242,330.79	30.55
Fund 209 - GROEN NATURE PRESERVE FUND:					
TOTAL REVENUES	233,588.00	348,923.00	333,886.00	15,037.00	95.69
TOTAL EXPENDITURES	97,860.21	348,923.00	106,592.21	242,330.79	30.55
NET OF REVENUES & EXPENDITURES	135,727.79	0.00	227,293.79	(227,293.79)	100.00
BEG. FUND BALANCE	23,225.05	57,479.95	57,479.95		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	158,953.84	57,479.95	284,773.74		
Fund 212 - ANIMAL CONTROL					
010 - PROPERTY TAXES	380,350	400,121	390,396	9,725	97.57
025 - INTEREST EARNINGS	5,417	10,000	6,390	3,610	63.90
030 - OTHER REVENUE	6,372	12,600	9,025	3,575	71.62
260 - FEES/CHARGES	30,048	43,500	25,236	18,264	58.01
TOTAL REVENUES	422,187.09	466,221.00	431,046.93	35,174.07	92.46
430 - ANIMAL CONTROL	206,712	450,415	214,548	235,867	47.63
901 - CAPITAL OUTLAY	41,579	1,700	1,650	50	97.06
941 - CONTINGENCY	-	14,106	-	14,106	-
TOTAL EXPENDITURES	248,290.89	466,221.00	216,198.07	250,022.93	46.37
Fund 212 - ANIMAL CONTROL:					
TOTAL REVENUES	422,187.09	466,221.00	431,046.93	35,174.07	92.46
TOTAL EXPENDITURES	248,290.89	466,221.00	216,198.07	250,022.93	46.37
NET OF REVENUES & EXPENDITURES	173,896.20	0.00	214,848.86	(214,848.86)	100.00
BEG. FUND BALANCE	397,880.36	379,417.62	379,417.62		
END FUND BALANCE	571,776.56	379,417.62	594,266.48		
Fund 215 - FRIEND OF THE COURT					
030 - OTHER REVENUE	-	60,572	-	60,572	-
050 - SPECIAL ITEMS/TRANSFERS	55,175	38,981	19,491	19,491	50.00
080 - COURT FINES AND COSTS	17,524	33,330	19,333	13,997	58.00
085 - FRIEND OF THE COURT	165,973	402,616	137,583	265,033	34.17
TOTAL REVENUES	238,671.97	535,499.00	176,406.35	359,092.65	32.94
141 - FRIEND OF THE COURT	237,107.28	535,499.00	225,486.93	310,012.07	42.11
TOTAL EXPENDITURES	237,107.28	535,499.00	225,486.93	310,012.07	42.11
Fund 215 - FRIEND OF THE COURT:					
TOTAL REVENUES	238,671.97	535,499.00	176,406.35	359,092.65	32.94
TOTAL EXPENDITURES	237,107.28	535,499.00	225,486.93	310,012.07	42.11
NET OF REVENUES & EXPENDITURES	1,564.69	0.00	(49,080.58)	49,080.58	100.00
BEG. FUND BALANCE	344,125.42	398,057.30	398,057.30		
END FUND BALANCE	345,690.11	398,057.30	348,976.72		

	YTD BALANCE	2020	YTD BALANCE	AVAILABLE	% BDGT
	06/30/2019		06/30/2020	BALANCE	
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 223 - ANIMAL CONTROL FORFEITED FUNDS					
025 - INTEREST EARNINGS	7.58	0.00	5.01	(5.01)	100.00
TOTAL REVENUES	7.58	0.00	5.01	(5.01)	100.00
Fund 223 - ANIMAL CONTROL FORFEITED FUNDS:					
TOTAL REVENUES	7.58	0.00	5.01	(5.01)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	7.58	0.00	5.01	(5.01)	100.00
BEG. FUND BALANCE	8,187.72	8,200.91	8,200.91		
END FUND BALANCE	8,195.30	8,200.91	8,205.92		
Fund 226 - RECYCLING FUND					
010 - PROPERTY TAXES	442,310	330,091	326,598	3,493	98.94
025 - INTEREST EARNINGS	1,481	2,500	901	1,599	36.04
030 - OTHER REVENUE	-	-	2,250	(2,250)	100.00
TOTAL REVENUES	443,790.49	332,591.00	329,748.56	2,842.44	99.15
528 - RECYCLING	126,547.01	332,591.00	115,102.95	217,488.05	34.61
TOTAL EXPENDITURES	126,547.01	332,591.00	115,102.95	217,488.05	34.61
Fund 226 - RECYCLING FUND:					
TOTAL REVENUES	443,790.49	332,591.00	329,748.56	2,842.44	99.15
TOTAL EXPENDITURES	126,547.01	332,591.00	115,102.95	217,488.05	34.61
NET OF REVENUES & EXPENDITURES	317,243.48	0.00	214,645.61	(214,645.61)	100.00
BEG. FUND BALANCE	100,654.44	258,116.68	258,116.68		
END FUND BALANCE	417,897.92	258,116.68	472,762.29		
Fund 232 - HOUSING COMMISSION					
025 - INTEREST EARNINGS	128	200	35	165	17.72
050 - SPECIAL ITEMS/TRANSFERS	6,861	24,800	-	24,800	-
400 - HOUSING/REDEVELOPMENT	30,802	58,550	46,232	12,318	78.96
TOTAL REVENUES	37,791.20	83,550.00	46,267.45	37,282.55	55.38
690 - REDEVELOPMENT & HOUSING	20,488	27,050	10,394	16,656	38.43
999 - TRANSFER OUT	29,553	56,500	26,898	29,602	47.61
TOTAL EXPENDITURES	50,040.15	83,550.00	37,292.85	46,257.15	44.64
Fund 232 - HOUSING COMMISSION:					
TOTAL REVENUES	37,791.20	83,550.00	46,267.45	37,282.55	55.38
TOTAL EXPENDITURES	50,040.15	83,550.00	37,292.85	46,257.15	44.64
NET OF REVENUES & EXPENDITURES	(12,248.95)	0.00	8,974.60	(8,974.60)	100.00
BEG. FUND BALANCE	24,693.81	(3,847.18)	(3,847.18)		
FUND BALANCE ADJUSTMENTS	(50.00)				
END FUND BALANCE	12,394.86	(3,847.18)	5,127.42		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 233 - HUD GRANT FUND					
050 - SPECIAL ITEMS/TRANSFERS	29,433	56,500	26,838	29,662	47.50
400 - HOUSING/REDEVELOPMENT	520	108,500	24,458	84,042	22.54
TOTAL REVENUES	29,952.15	165,000.00	51,296.74	113,703.26	31.09
690 - REDEVELOPMENT & HOUSING	43,025	73,200	10,344	62,856	14.13
691 - RENTAL REHAB GRANT	1,860	73,500	21,360	52,140	29.06
999 - TRANSFER OUT	7,071	18,300	17,971	329	98.20
TOTAL EXPENDITURES	51,956.22	165,000.00	49,674.54	115,325.46	30.11
Fund 233 - HUD GRANT FUND:					
TOTAL REVENUES	29,952.15	165,000.00	51,296.74	113,703.26	31.09
TOTAL EXPENDITURES	51,956.22	165,000.00	49,674.54	115,325.46	30.11
NET OF REVENUES & EXPENDITURES	(22,004.07)	0.00	1,622.20	(1,622.20)	100.00
BEG. FUND BALANCE	88,358.19	108,360.60	108,360.60		
END FUND BALANCE	66,354.12	108,360.60	109,982.80		
Fund 241 - GYPSY MOTH CONTROL					
025 - INTEREST EARNINGS	135.19	0.00	199.13	(199.13)	100.00
TOTAL REVENUES	135.19	0.00	199.13	(199.13)	100.00
Fund 241 - GYPSY MOTH CONTROL:					
TOTAL REVENUES	135.19	0.00	199.13	(199.13)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	135.19	0.00	199.13	(199.13)	100.00
BEG. FUND BALANCE	114,583.61	114,831.82	114,831.82		
END FUND BALANCE	114,718.80	114,831.82	115,030.95		
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY					
010 - PROPERTY TAXES	-	-	1,430	(1,430)	100.00
050 - SPECIAL ITEMS/TRANSFERS	0.00	17,792.00	0.00	17,792.00	0.00
TOTAL REVENUES	0.00	17,792.00	1,429.97	16,362.03	8.04
906 - DEBT SERVICE	17,792	17,792	-	17,792	-
TOTAL EXPENDITURES	17,792.12	17,792.00	0.00	17,792.00	0.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY:					
TOTAL REVENUES	0.00	17,792.00	1,429.97	16,362.03	8.04
TOTAL EXPENDITURES	17,792.12	17,792.00	0.00	17,792.00	0.00
NET OF REVENUES & EXPENDITURES	(17,792.12)	0.00	1,429.97	(1,429.97)	100.00
BEG. FUND BALANCE	225,433.12	238,919.91	238,919.91		
END FUND BALANCE	207,641.00	238,919.91	240,349.88		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 245 - PUBLIC IMPROVEMENT FUND					
025 - INTEREST EARNINGS	-	5,000	-	5,000	-
090 - COURT FEES AND COSTS	50,000	-	-	-	-
TOTAL REVENUES	50,000.00	5,000.00	0.00	5,000.00	0.00
901 - CAPITAL OUTLAY	-	-	(259)	259	100.00
941 - CONTINGENCY	-	5,000	-	5,000	-
TOTAL EXPENDITURES	0.00	5,000.00	(259.06)	5,259.06	(5.18)
Fund 245 - PUBLIC IMPROVEMENT FUND:					
TOTAL REVENUES	50,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	0.00	5,000.00	(259.06)	5,259.06	5.18
NET OF REVENUES & EXPENDITURES	50,000.00	0.00	259.06	(259.06)	100.00
BEG. FUND BALANCE	1,845,937.73	1,846,172.70	1,846,172.70		
END FUND BALANCE	1,895,937.73	1,846,172.70	1,846,431.76		
Fund 249 - BUILDING INSPECTION FUND					
025 - INTEREST EARNINGS	6,180	5,000	6,556	(1,556)	131.12
030 - OTHER REVENUE	-	-	5	(5)	100.00
050 - SPECIAL ITEMS/TRANSFERS	-	104,056	-	104,056	-
260 - FEES/CHARGES	189,634	439,223	207,798	231,425	47.31
TOTAL REVENUES	195,814.69	548,279.00	214,358.78	333,920.22	39.10
371 - BUILDING INSPECTION DEPT	222,222.61	518,559.00	229,032.09	289,526.91	44.17
901 - CAPITAL OUTLAY	15,376	29,720	18,803	10,917	63.27
TOTAL EXPENDITURES	237,599.02	548,279.00	247,834.99	300,444.01	45.20
Fund 249 - BUILDING INSPECTION FUND:					
TOTAL REVENUES	195,814.69	548,279.00	214,358.78	333,920.22	39.10
TOTAL EXPENDITURES	237,599.02	548,279.00	247,834.99	300,444.01	45.20
NET OF REVENUES & EXPENDITURES	(41,784.33)	0.00	(33,476.21)	33,476.21	100.00
BEG. FUND BALANCE	966,858.57	960,105.99	960,105.99		
FUND BALANCE ADJUSTMENTS	(3,530.00)				
END FUND BALANCE	921,544.24	960,105.99	926,629.78		
Fund 251 - IRON BELLE TRAIL MAINTENANCE					
030 - OTHER REVENUE	0.00	4,284.00	2,500.00	1,784.00	58.36
050 - SPECIAL ITEMS/TRANSFERS	-	4,284	2,500	1,784	58.36
TOTAL REVENUES	0.00	8,568.00	5,000.00	3,568.00	58.36
523 - TRAIL MAINTENANCE	0.00	8,568.00	0.00	8,568.00	0.00
TOTAL EXPENDITURES	0.00	8,568.00	0.00	8,568.00	0.00
Fund 251 - IRON BELLE TRAIL MAINTENANCE:					
TOTAL REVENUES	0.00	8,568.00	5,000.00	3,568.00	58.36
TOTAL EXPENDITURES	0.00	8,568.00	0.00	8,568.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	5,000.00	(5,000.00)	100.00
BEG. FUND BALANCE					
END FUND BALANCE			5,000.00		

	YTD BALANCE		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
	06/30/2019	2020	06/30/2020			
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 256 - REGISTER OF DEEDS AUTOMATION						
170 - FEES, PENALTIES, ADMIN CHARGES	18,500	37,000	17,925	19,075		48.45
TOTAL REVENUES	18,500.00	37,000.00	17,925.00	19,075.00		48.45
215 - COUNTY CLERK/ROD	9,052.22	31,925.00	15,180.95	16,744.05		47.55
941 - CONTINGENCY	-	5,075	-	5,075		-
TOTAL EXPENDITURES	9,052.22	37,000.00	15,180.95	21,819.05		41.03
Fund 256 - REGISTER OF DEEDS AUTOMATION:						
TOTAL REVENUES	18,500.00	37,000.00	17,925.00	19,075.00		48.45
TOTAL EXPENDITURES	9,052.22	37,000.00	15,180.95	21,819.05		41.03
NET OF REVENUES & EXPENDITURES	9,447.78	0.00	2,744.05	(2,744.05)		100.00
BEG. FUND BALANCE	84,890.89	104,782.89	104,782.89			
END FUND BALANCE	94,338.67	104,782.89	107,526.94			
Fund 257 - BUDGET STABILIZATION						
025 - INTEREST EARNINGS	0.00	2,000.00	0.00	2,000.00		0.00
TOTAL REVENUES	0.00	2,000.00	0.00	2,000.00		0.00
941 - CONTINGENCY	(170)	2,000	(156)	2,156		(7.79)
TOTAL EXPENDITURES	(170.26)	2,000.00	(155.73)	2,155.73		(7.79)
Fund 257 - BUDGET STABILIZATION:						
TOTAL REVENUES	0.00	2,000.00	0.00	2,000.00		0.00
TOTAL EXPENDITURES	(170.26)	2,000.00	(155.73)	2,155.73		7.79
NET OF REVENUES & EXPENDITURES	170.26	0.00	155.73	(155.73)		100.00
BEG. FUND BALANCE	1,498,140.81	1,503,076.77	1,503,076.77			
END FUND BALANCE	1,498,311.07	1,503,076.77	1,503,232.50			
Fund 260 - MICHIGAN INDIGENT DEFENSE						
025 - INTEREST EARNINGS	75.92	0.00	40.28	(40.28)		100.00
030 - OTHER REVENUE	-	141,666	61,705	79,961		43.56
131 - CIRCUIT COURT	145,893.25	214,855.00	165,788.26	49,066.74		77.16
TOTAL REVENUES	145,969.17	356,521.00	227,533.32	128,987.68		63.82
131 - CIRCUIT COURT	34,170	356,521	131,508	225,013		36.89
TOTAL EXPENDITURES	34,169.93	356,521.00	131,507.64	225,013.36		36.89
Fund 260 - MICHIGAN INDIGENT DEFENSE:						
TOTAL REVENUES	145,969.17	356,521.00	227,533.32	128,987.68		63.82
TOTAL EXPENDITURES	34,169.93	356,521.00	131,507.64	225,013.36		36.89
NET OF REVENUES & EXPENDITURES	111,799.24	0.00	96,025.68	(96,025.68)		100.00
BEG. FUND BALANCE	(26,881.82)	10,951.34	10,951.34			
FUND BALANCE ADJUSTMENTS	(10,204.88)					
END FUND BALANCE	74,712.54	10,951.34	106,977.02			

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 261 - 911 SERVICE FUND					
025 - INTEREST EARNINGS	297.81	1,000.00	172.12	827.88	17.21
030 - OTHER REVENUE	-	24,608	9,288	15,320	37.74
050 - SPECIAL ITEMS/TRANSFERS	0.00	57,685.00	0.00	57,685.00	0.00
260 - FEES/CHARGES	182,441	654,250	280,121	374,129	42.82
TOTAL REVENUES	182,738.82	737,543.00	289,580.60	447,962.40	39.26
427 - EMERGENCY SERVICES	562,000.27	583,960.00	265,209.21	318,750.79	45.42
901 - CAPITAL OUTLAY	30,105	131,283	129,467	1,816	98.62
999 - TRANSFER OUT	0.00	22,300.00	0.00	22,300.00	0.00
TOTAL EXPENDITURES	592,105.48	737,543.00	394,676.22	342,866.78	53.51
Fund 261 - 911 SERVICE FUND:					
TOTAL REVENUES	182,738.82	737,543.00	289,580.60	447,962.40	39.26
TOTAL EXPENDITURES	592,105.48	737,543.00	394,676.22	342,866.78	53.51
NET OF REVENUES & EXPENDITURES	(409,366.66)	0.00	(105,095.62)	105,095.62	100.00
BEG. FUND BALANCE	487,240.79	242,677.19	242,677.19		
END FUND BALANCE	77,874.13	242,677.19	137,581.57		
Fund 263 - CONCEALED PISTOL LICENSING FUND					
030 - OTHER REVENUE	6,844	14,500	6,222	8,278	42.91
050 - SPECIAL ITEMS/TRANSFERS	0.00	3,575.00	0.00	3,575.00	0.00
TOTAL REVENUES	6,844.00	18,075.00	6,222.00	11,853.00	34.42
215 - COUNTY CLERK/ROD	114	18,075	9,029	9,046	49.95
TOTAL EXPENDITURES	114.19	18,075.00	9,029.03	9,045.97	49.95
Fund 263 - CONCEALED PISTOL LICENSING FUND:					
TOTAL REVENUES	6,844.00	18,075.00	6,222.00	11,853.00	34.42
TOTAL EXPENDITURES	114.19	18,075.00	9,029.03	9,045.97	49.95
NET OF REVENUES & EXPENDITURES	6,729.81	0.00	(2,807.03)	2,807.03	100.00
BEG. FUND BALANCE	34,537.69	48,012.68	48,012.68		
END FUND BALANCE	41,267.50	48,012.68	45,205.65		
Fund 264 - LCL CORRECTIONS OFFR TRAINING					
260 - FEES/CHARGES	0.00	4,500.00	580.55	3,919.45	12.90
TOTAL REVENUES	0.00	4,500.00	580.55	3,919.45	12.90
362 - CORRECTIONS ACTVY-TRAINING	800	4,500	1,100	3,400	24.44
TOTAL EXPENDITURES	800.00	4,500.00	1,100.00	3,400.00	24.44
Fund 264 - LCL CORRECTIONS OFFR TRAINING:					
TOTAL REVENUES	0.00	4,500.00	580.55	3,919.45	12.90
TOTAL EXPENDITURES	800.00	4,500.00	1,100.00	3,400.00	24.44
NET OF REVENUES & EXPENDITURES	(800.00)	0.00	(519.45)	519.45	100.00
BEG. FUND BALANCE	28,801.70	31,248.13	31,248.13		
END FUND BALANCE	28,001.70	31,248.13	30,728.68		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 266 - EQUIPMENT FUND					
030 - OTHER REVENUE	2,100.00	0.00	27.52	(27.52)	100.00
050 - SPECIAL ITEMS/TRANSFERS	71,738	155,273	57,637	97,637	37.12
TOTAL REVENUES	73,837.50	155,273.00	57,664.02	97,608.98	37.14
901 - CAPITAL OUTLAY	159,227.95	155,273.00	115,394.49	39,878.51	74.32
TOTAL EXPENDITURES	159,227.95	155,273.00	115,394.49	39,878.51	74.32
Fund 266 - EQUIPMENT FUND:					
TOTAL REVENUES	73,837.50	155,273.00	57,664.02	97,608.98	37.14
TOTAL EXPENDITURES	159,227.95	155,273.00	115,394.49	39,878.51	74.32
NET OF REVENUES & EXPENDITURES	(85,390.45)	0.00	(57,730.47)	57,730.47	100.00
BEG. FUND BALANCE	155,790.86	74,873.05	74,873.05		
END FUND BALANCE	70,400.41	74,873.05	17,142.58		
Fund 267 - BRADFORD LAKE DAM					
025 - INTEREST EARNINGS	68	-	53	(53)	100.00
TOTAL REVENUES	67.77	0.00	52.94	(52.94)	100.00
Fund 267 - BRADFORD LAKE DAM:					
TOTAL REVENUES	67.77	0.00	52.94	(52.94)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	67.77	0.00	52.94	(52.94)	100.00
BEG. FUND BALANCE	20,120.21	20,273.47	20,273.47		
END FUND BALANCE	20,187.98	20,273.47	20,326.41		
Fund 269 - LAW LIBRARY					
050 - SPECIAL ITEMS/TRANSFERS	0.00	3,500.00	0.00	3,500.00	0.00
TOTAL REVENUES	0.00	3,500.00	0.00	3,500.00	0.00
145 - JURY COMMISSION	527	3,500	882	2,618	25.19
TOTAL EXPENDITURES	527.12	3,500.00	881.52	2,618.48	25.19
Fund 269 - LAW LIBRARY:					
TOTAL REVENUES	0.00	3,500.00	0.00	3,500.00	0.00
TOTAL EXPENDITURES	527.12	3,500.00	881.52	2,618.48	25.19
NET OF REVENUES & EXPENDITURES	(527.12)	0.00	(881.52)	881.52	100.00
BEG. FUND BALANCE	19,371.01	21,015.53	21,015.53		
END FUND BALANCE	18,843.89	21,015.53	20,134.01		
Fund 280 - LEGAL DEFENSE FUND					
025 - INTEREST EARNINGS	39.18	0.00	52.47	(52.47)	100.00
050 - SPECIAL ITEMS/TRANSFERS	20,000	30,000	15,000	15,000	50.00
TOTAL REVENUES	20,039.18	30,000.00	15,052.47	14,947.53	50.17
270 - HUMAN RESOURCES	17,638.50	30,000.00	11,900.50	18,099.50	39.67
TOTAL EXPENDITURES	17,638.50	30,000.00	11,900.50	18,099.50	39.67
Fund 280 - LEGAL DEFENSE FUND:					
TOTAL REVENUES	20,039.18	30,000.00	15,052.47	14,947.53	50.17
TOTAL EXPENDITURES	17,638.50	30,000.00	11,900.50	18,099.50	39.67
NET OF REVENUES & EXPENDITURES	2,400.68	0.00	3,151.97	(3,151.97)	100.00
BEG. FUND BALANCE	29,458.02	20,240.12	20,240.12		
END FUND BALANCE	31,858.70	20,240.12	23,392.09		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 281 - AIRPORT					
025 - INTEREST EARNINGS	1,710	2,000	862	1,138	43.12
030 - OTHER REVENUE	2,434.19	7,000.00	4,098.66	2,901.34	58.55
050 - SPECIAL ITEMS/TRANSFERS	75,000	217,741	90,000	127,741	41.33
305 - SALES	310,122.78	840,416.00	205,738.78	634,677.22	24.48
TOTAL REVENUES	389,267.24	1,067,157.00	300,699.93	766,457.07	28.18
537 - AIRPORT	451,649.66	1,067,157.00	313,595.49	753,561.51	29.39
TOTAL EXPENDITURES	451,649.66	1,067,157.00	313,595.49	753,561.51	29.39
Fund 281 - AIRPORT:					
TOTAL REVENUES	389,267.24	1,067,157.00	300,699.93	766,457.07	28.18
TOTAL EXPENDITURES	451,649.66	1,067,157.00	313,595.49	753,561.51	29.39
NET OF REVENUES & EXPENDITURES	(62,382.42)	0.00	(12,895.56)	12,895.56	100.00
BEG. FUND BALANCE	6,008,978.75	5,298,197.78	5,298,197.78		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	5,946,597.33	5,298,197.78	5,285,302.22		
Fund 282 - AIRPORT SPECIAL EVENTS FUND					
050 - SPECIAL ITEMS/TRANSFERS	98,406	6,900	(3,000)	9,900	(43.48)
305 - SALES	87,372.51	0.00	0.00	0.00	0.00
TOTAL REVENUES	185,778.51	6,900.00	(3,000.00)	9,900.00	(43.48)
537 - AIRPORT	103,426	6,900	3,283	3,617	47.58
TOTAL EXPENDITURES	103,426.14	6,900.00	3,282.80	3,617.20	47.58
Fund 282 - AIRPORT SPECIAL EVENTS FUND:					
TOTAL REVENUES	185,778.51	6,900.00	(3,000.00)	9,900.00	43.48
TOTAL EXPENDITURES	103,426.14	6,900.00	3,282.80	3,617.20	47.58
NET OF REVENUES & EXPENDITURES	82,352.37	0.00	(6,282.80)	6,282.80	100.00
BEG. FUND BALANCE	29,318.75	61,541.29	61,541.29		
END FUND BALANCE	111,671.12	61,541.29	55,258.49		
Fund 290 - SOCIAL WELFARE FUND					
030 - OTHER REVENUE	9,480.00	0.00	0.00	0.00	0.00
050 - SPECIAL ITEMS/TRANSFERS	-	9,480	-	9,480	-
TOTAL REVENUES	9,480.00	9,480.00	0.00	9,480.00	0.00
670 - SOCIAL SERVICES DEPT	1,220.05	9,480.00	828.00	8,652.00	8.73
TOTAL EXPENDITURES	1,220.05	9,480.00	828.00	8,652.00	8.73
Fund 290 - SOCIAL WELFARE FUND:					
TOTAL REVENUES	9,480.00	9,480.00	0.00	9,480.00	0.00
TOTAL EXPENDITURES	1,220.05	9,480.00	828.00	8,652.00	8.73
NET OF REVENUES & EXPENDITURES	8,259.95	0.00	(828.00)	828.00	100.00
BEG. FUND BALANCE	10,466.45	14,071.81	14,071.81		
END FUND BALANCE	18,726.40	14,071.81	13,243.81		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 292 - CHILD CARE FUND					
030 - OTHER REVENUE	29,965	61,750	16,208	45,542	26.25
050 - SPECIAL ITEMS/TRANSFERS	125,000.00	300,000.00	150,000.00	150,000.00	50.00
350 - FINES	-	-	25	(25)	100.00
355 - HUMAN SERVICES	128,121.27	483,584.00	8,191.93	475,392.07	1.69
TOTAL REVENUES	283,086.67	845,334.00	174,425.17	670,908.83	20.63
662 - CHILD CARE	350,712	845,334	161,510	683,824	19.11
TOTAL EXPENDITURES	350,712.15	845,334.00	161,510.45	683,823.55	19.11
Fund 292 - CHILD CARE FUND:					
TOTAL REVENUES	283,086.67	845,334.00	174,425.17	670,908.83	20.63
TOTAL EXPENDITURES	350,712.15	845,334.00	161,510.45	683,823.55	19.11
NET OF REVENUES & EXPENDITURES	(67,625.48)	0.00	12,914.72	(12,914.72)	100.00
BEG. FUND BALANCE	22,704.44	14,239.25	14,239.25		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	(44,920.04)	14,239.25	27,153.97		
Fund 293 - SOLDIERS' RELIEF FUND					
050 - SPECIAL ITEMS/TRANSFERS	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL REVENUES	0.00	5,000.00	0.00	5,000.00	0.00
689 - SOLDIERS AND SAILORS	3,615	5,000	2,077	2,923	41.54
TOTAL EXPENDITURES	3,614.92	5,000.00	2,076.81	2,923.19	41.54
Fund 293 - SOLDIERS' RELIEF FUND:					
TOTAL REVENUES	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	3,614.92	5,000.00	2,076.81	2,923.19	41.54
NET OF REVENUES & EXPENDITURES	(3,614.92)	0.00	(2,076.81)	2,076.81	100.00
BEG. FUND BALANCE	15,174.68	9,759.76	9,759.76		
END FUND BALANCE	11,559.76	9,759.76	7,682.95		
Fund 472 - LIBRARY BUILDING CONSTRUCTION BOND FUND					
050 - SPECIAL ITEMS/TRANSFERS	45,000.00	83,041.00	39,000.00	44,041.00	46.96
TOTAL REVENUES	45,000.00	83,041.00	39,000.00	44,041.00	46.96
901 - CAPITAL OUTLAY	397,550	36,500	18,815	17,685	51.55
941 - CONTINGENCY	0.00	46,541.00	0.00	46,541.00	0.00
999 - TRANSFER OUT	-	-	129,500	(129,500)	100.00
TOTAL EXPENDITURES	397,549.69	83,041.00	148,314.75	(65,273.75)	178.60
Fund 472 - LIBRARY BUILDING CONSTRUCTION BOND FUND:					
TOTAL REVENUES	45,000.00	83,041.00	39,000.00	44,041.00	46.96
TOTAL EXPENDITURES	397,549.69	83,041.00	148,314.75	(65,273.75)	178.60
NET OF REVENUES & EXPENDITURES	(352,549.69)	0.00	(109,314.75)	109,314.75	100.00
BEG. FUND BALANCE	554,006.10	66.44	66.44		
END FUND BALANCE	201,456.41	66.44	(109,248.31)		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 473 - LIBRARY CONSTRUCTION MILLAGE FUND					
010 - PROPERTY TAXES	470,118.06	485,291.00	483,139.05	2,151.95	99.56
025 - INTEREST EARNINGS	3,847	-	668	(668)	100.00
030 - OTHER REVENUE	0.00	0.00	3,374.92	(3,374.92)	100.00
TOTAL REVENUES	473,964.88	485,291.00	487,181.52	(1,890.52)	100.39
999 - TRANSFER OUT	59,863	485,291	50,625	434,666	10.43
TOTAL EXPENDITURES	59,862.50	485,291.00	50,625.00	434,666.00	10.43
Fund 473 - LIBRARY CONSTRUCTION MILLAGE FUND:					
TOTAL REVENUES	473,964.88	485,291.00	487,181.52	(1,890.52)	100.39
TOTAL EXPENDITURES	59,862.50	485,291.00	50,625.00	434,666.00	10.43
NET OF REVENUES & EXPENDITURES	414,102.38	0.00	436,556.52	(436,556.52)	100.00
BEG. FUND BALANCE	17,206.81	6,592.37	6,592.37		
END FUND BALANCE	431,309.19	6,592.37	443,148.89		
Fund 475 - TRAIL CONSTRUCTION FUND					
025 - INTEREST EARNINGS	223.52	0.00	566.41	(566.41)	100.00
050 - SPECIAL ITEMS/TRANSFERS	-	6,830	-	6,830	-
TOTAL REVENUES	223.52	6,830.00	566.41	6,263.59	8.29
901 - CAPITAL OUTLAY	106,717.22	7,501.97	1,628.35	5,873.62	21.71
TOTAL EXPENDITURES	106,717.22	7,501.97	1,628.35	5,873.62	21.71
Fund 475 - TRAIL CONSTRUCTION FUND:					
TOTAL REVENUES	223.52	6,830.00	566.41	6,263.59	8.29
TOTAL EXPENDITURES	106,717.22	7,501.97	1,628.35	5,873.62	21.71
NET OF REVENUES & EXPENDITURES	(106,493.70)	(671.97)	(1,061.94)	389.97	158.03
BEG. FUND BALANCE	304,516.10	530,867.91	530,867.91		
END FUND BALANCE	198,022.40	530,195.94	529,805.97		
Fund 476 - GAYLORD GATEWAY TRAILHEAD					
030 - OTHER REVENUE	-	60,000	20,000	40,000	33.33
050 - SPECIAL ITEMS/TRANSFERS	74,861.55	710,000.00	0.00	710,000.00	0.00
TOTAL REVENUES	74,861.55	770,000.00	20,000.00	750,000.00	2.60
901 - CAPITAL OUTLAY	28,201	770,000	-	770,000	-
TOTAL EXPENDITURES	28,201.43	770,000.00	0.00	770,000.00	0.00
Fund 476 - GAYLORD GATEWAY TRAILHEAD:					
TOTAL REVENUES	74,861.55	770,000.00	20,000.00	750,000.00	2.60
TOTAL EXPENDITURES	28,201.43	770,000.00	0.00	770,000.00	0.00
NET OF REVENUES & EXPENDITURES	46,660.12	0.00	20,000.00	(20,000.00)	100.00
BEG. FUND BALANCE	(17,186.41)	33,553.20	33,553.20		
FUND BALANCE ADJUSTMENTS	(1.00)				
END FUND BALANCE	29,472.71	33,553.20	53,553.20		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 481 - AIRPORT CAPITAL PROJECTS					
050 - SPECIAL ITEMS/TRANSFERS	50,000.00	50,000.00	50,000.00	0.00	100.00
TOTAL REVENUES	50,000.00	50,000.00	50,000.00	0.00	100.00
901 - CAPITAL OUTLAY	12,350	35,000	-	35,000	-
941 - CONTINGENCY	0.00	15,000.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES	12,349.60	50,000.00	0.00	50,000.00	0.00
Fund 481 - AIRPORT CAPITAL PROJECTS:					
TOTAL REVENUES	50,000.00	50,000.00	50,000.00	0.00	100.00
TOTAL EXPENDITURES	12,349.60	50,000.00	0.00	50,000.00	0.00
NET OF REVENUES & EXPENDITURES	37,650.40	0.00	50,000.00	(50,000.00)	100.00
BEG. FUND BALANCE	169,139.98	191,107.56	191,107.56		
END FUND BALANCE	206,790.38	191,107.56	241,107.56		
Fund 494 - GROEN CAPITAL PROJECTS FUND II					
025 - INTEREST EARNINGS	256	-	112	(112)	100.00
050 - SPECIAL ITEMS/TRANSFERS	247,544.29	360,000.00	14,880.18	345,119.82	4.13
TOTAL REVENUES	247,799.92	360,000.00	14,991.88	345,008.12	4.16
901 - CAPITAL OUTLAY	187,719	360,000	12,086	347,914	3.36
TOTAL EXPENDITURES	187,719.29	360,000.00	12,085.72	347,914.28	3.36
Fund 494 - GROEN CAPITAL PROJECTS FUND II:					
TOTAL REVENUES	247,799.92	360,000.00	14,991.88	345,008.12	4.16
TOTAL EXPENDITURES	187,719.29	360,000.00	12,085.72	347,914.28	3.36
NET OF REVENUES & EXPENDITURES	60,080.63	0.00	2,906.16	(2,906.16)	100.00
BEG. FUND BALANCE	15,741.00	15,857.21	15,857.21		
END FUND BALANCE	75,821.63	15,857.21	18,763.37		
Fund 495 - GROEN NATURE PRESERVE CAPITAL PROJECTS					
025 - INTEREST EARNINGS	3.10	0.00	1.27	(1.27)	100.00
TOTAL REVENUES	3.10	0.00	1.27	(1.27)	100.00
Fund 495 - GROEN NATURE PRESERVE CAPITAL PROJECTS :					
TOTAL REVENUES	3.10	0.00	1.27	(1.27)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	3.10	0.00	1.27	(1.27)	100.00
BEG. FUND BALANCE	219.25	225.27	225.27		
END FUND BALANCE	222.35	225.27	226.54		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 497 - COURTHOUSE RESTORATION					
030 - OTHER REVENUE	-	6,000	-	6,000	-
090 - COURT FEES AND COSTS	15,765.30	45,000.00	9,672.70	35,327.30	21.49
TOTAL REVENUES	15,765.30	51,000.00	9,672.70	41,327.30	18.97
901 - CAPITAL OUTLAY	-	51,000	46,000	5,000	90.20
TOTAL EXPENDITURES	0.00	51,000.00	45,999.98	5,000.02	90.20
Fund 497 - COURTHOUSE RESTORATION:					
TOTAL REVENUES	15,765.30	51,000.00	9,672.70	41,327.30	18.97
TOTAL EXPENDITURES	0.00	51,000.00	45,999.98	5,000.02	90.20
NET OF REVENUES & EXPENDITURES	15,765.30	0.00	(36,327.28)	36,327.28	100.00
BEG. FUND BALANCE	61,238.35	102,546.95	102,546.95		
END FUND BALANCE	77,003.65	102,546.95	66,219.67		
Fund 498 - FACILITIES PLANNING FUND					
050 - SPECIAL ITEMS/TRANSFERS	0.00	34,000.00	0.00	34,000.00	0.00
TOTAL REVENUES	0.00	34,000.00	0.00	34,000.00	0.00
351 - JAIL	-	34,000	13,049	20,952	38.38
TOTAL EXPENDITURES	0.00	34,000.00	13,048.50	20,951.50	38.38
Fund 498 - FACILITIES PLANNING FUND:					
TOTAL REVENUES	0.00	34,000.00	0.00	34,000.00	0.00
TOTAL EXPENDITURES	0.00	34,000.00	13,048.50	20,951.50	38.38
NET OF REVENUES & EXPENDITURES	0.00	0.00	(13,048.50)	13,048.50	100.00
BEG. FUND BALANCE		15,460.24	15,460.24		
END FUND BALANCE		15,460.24	2,411.74		
Fund 499 - CAPITAL PROJECTS FUND					
025 - INTEREST EARNINGS	(1.00)	0.00	0.00	0.00	0.00
050 - SPECIAL ITEMS/TRANSFERS	141,058	189,517	46,750	142,767	24.67
TOTAL REVENUES	141,056.96	189,517.00	46,750.00	142,767.00	24.67
901 - CAPITAL OUTLAY	52,041.49	189,517.00	6,016.30	183,500.70	3.17
TOTAL EXPENDITURES	52,041.49	189,517.00	6,016.30	183,500.70	3.17
Fund 499 - CAPITAL PROJECTS FUND:					
TOTAL REVENUES	141,056.96	189,517.00	46,750.00	142,767.00	24.67
TOTAL EXPENDITURES	52,041.49	189,517.00	6,016.30	183,500.70	3.17
NET OF REVENUES & EXPENDITURES	89,015.47	0.00	40,733.70	(40,733.70)	100.00
BEG. FUND BALANCE	624,353.96	649,564.66	649,564.66		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	713,370.43	649,564.66	690,298.36		

	YTD BALANCE 06/30/2019	2020 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 516 - DELINQUENT TAX REVOLVING					
030 - OTHER REVENUE	5,684	-	4,358	(4,358)	100.00
050 - SPECIAL ITEMS/TRANSFERS	0.00	215,058.00	0.00	215,058.00	0.00
170 - FEES, PENALTIES, ADMIN CHARGES	209,511	232,115	228,035	4,080	98.24
350 - FINES	90.00	0.00	125.00	(125.00)	100.00
TOTAL REVENUES	215,284.72	447,173.00	232,517.34	214,655.66	52.00
253 - TREASURER	89,573	247,750	(321,677)	569,427	(129.84)
901 - CAPITAL OUTLAY	3,275.00	650.00	(881.86)	1,531.86	(135.67)
999 - TRANSFER OUT	219,238	198,773	99,387	99,387	50.00
TOTAL EXPENDITURES	312,085.61	447,173.00	(223,172.74)	670,345.74	(49.91)
Fund 516 - DELINQUENT TAX REVOLVING:					
TOTAL REVENUES	215,284.72	447,173.00	232,517.34	214,655.66	52.00
TOTAL EXPENDITURES	312,085.61	447,173.00	(223,172.74)	670,345.74	49.91
NET OF REVENUES & EXPENDITURES	(96,800.89)	0.00	455,690.08	(455,690.08)	100.00
BEG. FUND BALANCE	6,710,428.64	6,774,922.73	6,774,922.73		
FUND BALANCE ADJUSTMENTS	4,791.38				
END FUND BALANCE	6,618,419.13	6,774,922.73	7,230,612.81		
Fund 569 - DEBT SERVICE					
050 - SPECIAL ITEMS/TRANSFERS	914,750.00	655,525.00	255,925.00	399,600.00	39.04
TOTAL REVENUES	914,750.00	655,525.00	255,925.00	399,600.00	39.04
906 - DEBT SERVICE	913,072	655,525	255,925	399,600	39.04
TOTAL EXPENDITURES	913,072.00	655,525.00	255,925.00	399,600.00	39.04
Fund 569 - DEBT SERVICE:					
TOTAL REVENUES	914,750.00	655,525.00	255,925.00	399,600.00	39.04
TOTAL EXPENDITURES	913,072.00	655,525.00	255,925.00	399,600.00	39.04
NET OF REVENUES & EXPENDITURES	1,678.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE					
END FUND BALANCE	1,678.00				
Fund 593 - ADVERTISING - 175 SIGN FUND					
406 - ADVERTISING SALES	0.00	500.00	0.00	500.00	0.00
TOTAL REVENUES	0.00	500.00	0.00	500.00	0.00
806 - EDUCATIONAL COMPLEX	352	500	252	248	50.40
TOTAL EXPENDITURES	352.00	500.00	252.00	248.00	50.40
Fund 593 - ADVERTISING - 175 SIGN FUND:					
TOTAL REVENUES	0.00	500.00	0.00	500.00	0.00
TOTAL EXPENDITURES	352.00	500.00	252.00	248.00	50.40
NET OF REVENUES & EXPENDITURES	(352.00)	0.00	(252.00)	252.00	100.00
BEG. FUND BALANCE	2,990.81	2,638.81	2,638.81		
END FUND BALANCE	2,638.81	2,638.81	2,386.81		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 594 - UC METROPOLITAN AREA NETWORK					
025 - INTEREST EARNINGS	1.00	0.00	0.00	0.00	0.00
170 - FEES, PENALTIES, ADMIN CHARGES	43,514	86,267	43,810	42,457	50.78
TOTAL REVENUES	43,514.70	86,267.00	43,810.35	42,456.65	50.78
228 - INFORMATION TECHNOLOGY	28,180.70	38,617.00	21,988.07	16,628.93	56.94
806 - EDUCATIONAL COMPLEX	18,535	47,650	13,437	34,213	28.20
TOTAL EXPENDITURES	46,715.73	86,267.00	35,425.07	50,841.93	41.06
Fund 594 - UC METROPOLITAN AREA NETWORK:					
TOTAL REVENUES	43,514.70	86,267.00	43,810.35	42,456.65	50.78
TOTAL EXPENDITURES	46,715.73	86,267.00	35,425.07	50,841.93	41.06
NET OF REVENUES & EXPENDITURES	(3,201.03)	0.00	8,385.28	(8,385.28)	100.00
BEG. FUND BALANCE	185,338.62	176,093.43	176,093.43		
FUND BALANCE ADJUSTMENTS	(1.00)				
END FUND BALANCE	182,136.59	176,093.43	184,478.71		
Fund 595 - JAIL COMMISSARY					
030 - OTHER REVENUE	1.00	15,843.00	13,690.81	2,152.19	86.42
TOTAL REVENUES	1.00	15,843.00	13,690.81	2,152.19	86.42
351 - JAIL	10,232	15,843	10,579	5,264	66.77
TOTAL EXPENDITURES	10,232.23	15,843.00	10,578.76	5,264.24	66.77
Fund 595 - JAIL COMMISSARY:					
TOTAL REVENUES	1.00	15,843.00	13,690.81	2,152.19	86.42
TOTAL EXPENDITURES	10,232.23	15,843.00	10,578.76	5,264.24	66.77
NET OF REVENUES & EXPENDITURES	(10,231.23)	0.00	3,112.05	(3,112.05)	100.00
BEG. FUND BALANCE	8,184.59	528.28	528.28		
FUND BALANCE ADJUSTMENTS	(1.00)				
END FUND BALANCE	(2,047.64)	528.28	3,640.33		
Fund 616 - HOMESTEAD AUDIT FUND					
025 - INTEREST EARNINGS	831.40	1,500.00	88.42	1,411.58	5.89
170 - FEES, PENALTIES, ADMIN CHARGES	-	100	-	100	-
TOTAL REVENUES	831.40	1,600.00	88.42	1,511.58	5.53
253 - TREASURER	1,620.36	1,600.00	658.00	942.00	41.13
TOTAL EXPENDITURES	1,620.36	1,600.00	658.00	942.00	41.13
Fund 616 - HOMESTEAD AUDIT FUND:					
TOTAL REVENUES	831.40	1,600.00	88.42	1,511.58	5.53
TOTAL EXPENDITURES	1,620.36	1,600.00	658.00	942.00	41.13
NET OF REVENUES & EXPENDITURES	(788.96)	0.00	(569.58)	569.58	100.00
BEG. FUND BALANCE	12,288.42	12,550.60	12,550.60		
END FUND BALANCE	11,499.46	12,550.60	11,981.02		

	YTD BALANCE 06/30/2019	2020	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
	NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 617 - TAX FORECLOSURE FUND					
025 - INTEREST EARNINGS	22,352	35,000	22,299	12,701	63.71
050 - SPECIAL ITEMS/TRANSFERS	8,654.20	175,000.00	8,232.50	166,767.50	4.70
TOTAL REVENUES	31,006.54	210,000.00	30,531.41	179,468.59	14.54
253 - TREASURER	26,549.40	105,947.00	42,241.76	63,705.24	39.87
901 - CAPITAL OUTLAY	10,121	104,053	4,423	99,631	4.25
TOTAL EXPENDITURES	36,670.40	210,000.00	46,664.26	163,335.74	22.22
Fund 617 - TAX FORECLOSURE FUND:					
TOTAL REVENUES	31,006.54	210,000.00	30,531.41	179,468.59	14.54
TOTAL EXPENDITURES	36,670.40	210,000.00	46,664.26	163,335.74	22.22
NET OF REVENUES & EXPENDITURES	(5,663.86)	0.00	(16,132.85)	16,132.85	100.00
BEG. FUND BALANCE	1,761,399.65	1,847,122.61	1,847,122.61		
FUND BALANCE ADJUSTMENTS	(1.00)				
END FUND BALANCE	1,755,734.79	1,847,122.61	1,830,989.76		
Fund 618 - GIS PROJECT AND AERIAL					
050 - SPECIAL ITEMS/TRANSFERS	6,000.00	18,744.00	6,000.00	12,744.00	32.01
305 - SALES	7,100	6,200	6,100	100	98.39
310 - REMONUMENTATION	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL REVENUES	13,100.00	29,944.00	12,100.00	17,844.00	40.41
447 - GIS MAPPING	5,228	29,944	3,453	26,491	11.53
TOTAL EXPENDITURES	5,227.61	29,944.00	3,452.68	26,491.32	11.53
Fund 618 - GIS PROJECT AND AERIAL:					
TOTAL REVENUES	13,100.00	29,944.00	12,100.00	17,844.00	40.41
TOTAL EXPENDITURES	5,227.61	29,944.00	3,452.68	26,491.32	11.53
NET OF REVENUES & EXPENDITURES	7,872.39	0.00	8,647.32	(8,647.32)	100.00
BEG. FUND BALANCE	63,707.59	80,919.47	80,919.47		
FUND BALANCE ADJUSTMENTS	(1.00)				
END FUND BALANCE	71,578.98	80,919.47	89,566.79		
Fund 637 - BUILDING AND GROUNDS					
050 - SPECIAL ITEMS/TRANSFERS	162,500.00	372,806.00	276,391.50	96,414.50	74.14
215 - COUNTY CLERK/ROD	66,302	158,137	67,225	90,912	42.51
TOTAL REVENUES	228,802.24	530,943.00	343,616.96	187,326.04	64.72
265 - BUILDING AND GROUNDS	312,570.23	526,659.00	315,500.10	211,158.90	59.91
941 - CONTINGENCY	-	4,284	2,500	1,784	58.36
TOTAL EXPENDITURES	312,570.23	530,943.00	318,000.10	212,942.90	59.89
Fund 637 - BUILDING AND GROUNDS:					
TOTAL REVENUES	228,802.24	530,943.00	343,616.96	187,326.04	64.72
TOTAL EXPENDITURES	312,570.23	530,943.00	318,000.10	212,942.90	59.89
NET OF REVENUES & EXPENDITURES	(83,767.99)	0.00	25,616.86	(25,616.86)	100.00
BEG. FUND BALANCE	72,134.18	45,250.46	45,250.46		
END FUND BALANCE	(11,633.81)	45,250.46	70,867.32		

	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	2020 AMENDED BUDGET	YTD BALANCE 06/30/2020 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 645 - ADMINISTRATIVE SERVICES					
030 - OTHER REVENUE	19.93	0.00	0.00	0.00	0.00
050 - SPECIAL ITEMS/TRANSFERS	-	12,547	-	12,547	-
125 - ADMINISTRATIVE SERVICES	384,935.00	660,368.00	381,628.50	278,739.50	57.79
TOTAL REVENUES	384,954.93	672,915.00	381,628.50	291,286.50	56.71
172 - COUNTY ADMINISTRATOR	119,673	318,756	151,853	166,903	47.64
201 - FINANCE DEPARTMENT	79,140.33	172,033.49	82,550.92	89,482.57	47.99
202 - GRANT MANAGEMENT	4,570	9,977	4,966	5,011	49.77
270 - HUMAN RESOURCES	77,308.86	172,196.00	80,988.73	91,207.27	47.03
TOTAL EXPENDITURES	280,692.64	672,962.49	320,358.78	352,603.71	47.60
Fund 645 - ADMINISTRATIVE SERVICES:					
TOTAL REVENUES	384,954.93	672,915.00	381,628.50	291,286.50	56.71
TOTAL EXPENDITURES	280,692.64	672,962.49	320,358.78	352,603.71	47.60
NET OF REVENUES & EXPENDITURES	104,262.29	(47.49)	61,269.72	(61,317.21)	129,016.05
BEG. FUND BALANCE	98,384.27	136,027.61	136,027.61		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	202,647.56	135,980.12	197,297.33		
Fund 647 - HEALTH CARE FUND					
025 - INTEREST EARNINGS	1,244	-	1,423	(1,423)	100.00
485 - HEALTH CARE CONTRIBUTIONS	552,304.67	1,307,339.00	609,492.80	697,846.20	46.62
TOTAL REVENUES	553,548.25	1,307,339.00	610,915.40	696,423.60	46.73
851 - INSURANCE AND BONDS	686,490	1,307,339	655,502	651,837	50.14
TOTAL EXPENDITURES	686,489.53	1,307,339.00	655,502.34	651,836.66	50.14
Fund 647 - HEALTH CARE FUND:					
TOTAL REVENUES	553,548.25	1,307,339.00	610,915.40	696,423.60	46.73
TOTAL EXPENDITURES	686,489.53	1,307,339.00	655,502.34	651,836.66	50.14
NET OF REVENUES & EXPENDITURES	(132,941.28)	0.00	(44,586.94)	44,586.94	100.00
BEG. FUND BALANCE	342,092.85	283,588.08	283,588.08		
FUND BALANCE ADJUSTMENTS	1.00				
END FUND BALANCE	209,152.57	283,588.08	239,001.14		
Fund 648 - HEALTH CARE REBATE FUND					
050 - SPECIAL ITEMS/TRANSFERS	0.00	2,000.00	0.00	2,000.00	0.00
TOTAL REVENUES	0.00	2,000.00	0.00	2,000.00	0.00
901 - CAPITAL OUTLAY	610	2,000	128	1,872	6.40
TOTAL EXPENDITURES	610.00	2,000.00	128.00	1,872.00	6.40
Fund 648 - HEALTH CARE REBATE FUND:					
TOTAL REVENUES	0.00	2,000.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES	610.00	2,000.00	128.00	1,872.00	6.40
NET OF REVENUES & EXPENDITURES	(610.00)	0.00	(128.00)	128.00	100.00
BEG. FUND BALANCE	14,026.98	12,874.98	12,874.98		
END FUND BALANCE	13,416.98	12,874.98	12,746.98		

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: July 21, 2020 Warrant	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The July 21, 2020 warrant is in the amount of \$234,315.25. Major expenditures include:

- \$68,441.93 – Blue Care Network – August 2020 HMO premium
- \$61,270.75 – Health Dept. of Northwest MI – 3rd quarter appropriation

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$234,315.25 and 10 void checks.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2020	AP	2955(E)	AMERICAN WASTE	3718653	212-430-920.410	72.10
07/21/2020	AP	2956(E)	BLUE CARE NETWORK-EFT	HMO FOR AUGUST 2020	647-851-704.110	68,441.93
07/21/2020	AP	2957(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	PPO- AUGUST 2020	647-851-704.110	1,968.80
07/21/2020	AP	2958(E)	CHARTER COMMUNICATIONS	# 0005147070620 A# 5147 07/06/20-08/05/20	588-697-930.240	19.79
		2958(E)		INMATE TV	595-351-726.000	233.00
						252.79
07/21/2020	AP	2959(E)	CONSUMERS ENERGY	CENTER ELECTRIC BILL	208-752-930.620	316.19
		2959(E)		ANIMAL SHELTER FAIRVIEW	212-430-930.620	1,298.78
		2959(E)		JULY 2020 ENERGY	637-265-930.620-ALPCT00000	4,618.28
		2959(E)		JULY ENERGY	637-265-930.620-CRTHS00000	4,041.32
		2959(E)		JULY 2020 ENERGY	637-265-930.620-LNDUS00000	444.61
						10,719.18
07/21/2020	AP	2960(E)	DE LAGE LANDEN PUBLIC FINANCE	INVOICE 68747219	101-257-920.410	178.12
07/21/2020	AP	2961(E)	DTE ENERGY	GAS BILL	208-751-930.610	69.97
		2961(E)		ANIMAL CONTROL FAIRVIEW	212-430-930.610	65.37
						135.34
07/21/2020	AP	2962(E)	FIRST BANKCARD	TREAS ACTIVITY 6/11/20-7/10/20	101-101-726.000-COVID-19__	106.00
		2962(E)		STATEMENT ENDING 7-10-2020	101-101-930.600	78.00
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-131-726.000-COVID-19__	198.88
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-131-970.450	16.95
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-253-726.000	335.94
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-253-970.440	958.99
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-267-726.000	206.64
		2962(E)		STATEMENT ENDING 7-10-2020	101-267-801.020	10.00
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	101-682-704.400	700.00
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	208-751-726.000	27.99
		2962(E)		STATEMENT ENDING 7-10-2020	209-751-726.000	1,425.00
		2962(E)		STATEMENT ENDING 7-10-2020	209-751-970.435	3,697.00
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	215-141-726.000	26.88
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	256-215-726.000	404.79
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	266-901-970.435	7,964.48
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	516-253-704.400	203.52
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	516-253-726.000	335.95
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	617-253-726.000	335.95
		2962(E)		STATEMENT ENDING 7-10-2020	645-172-704.400	695.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		2962(E)		TREAS ACTIVITY 6/11/20-7/10/20	645-172-726.000	199.98
		2962(E)		STATEMENT ENDING 7-10-2020	645-201-726.000	267.00
						<hr/> 18,194.94
07/21/2020	AP	2963(E)	FRONTIER	ANIMAL CONTROL SHELTER	212-430-930.210	100.12
		2963(E)		PHONE SERVICE	261-427-930.210	53.80
						<hr/> 153.92
07/21/2020	AP	2964(E)	PITNEY BOWES	POSTAGE	249-371-930.450	520.99
07/21/2020	AP	2965(E)	WEST PAYMENT CENTER	1000562306 - JUNE 2020 COURT SKIP TRACING FEE	101-131-940.010	127.59
07/21/2020	AP	2966(A)	GARY GELOW	JUL 1 - JUL 10, 2020 MIDC SUPPORT STAFF	260-131-801.021	1,507.50
07/21/2020	AP	2967(A)	TIMOTHY MCPHERSON	BRC	101-332-726.000	96.82
		2967(A)		BRC	101-332-801.020	2,280.00
		2967(A)		BRC	101-332-801.030	1,792.00
		2967(A)		BRC	101-332-920.400	75.32
		2967(A)		BRC	101-332-930.660	43.64
		2967(A)		BRC-7/13/2020	101-332-940.010-DONAT00000	280.20
						<hr/> 4,567.98
07/21/2020	AP	81953	HEATHER BALLARIN	REFUND FOR OVERPMT ON 2019 TAX YR FOR PARCEL # 070-020-100-516-030-694.000		484.29
07/21/2020	AP	81954	ABIGAIL ANN WETPHAL	BRC-7/12/2020	101-332-801.030	832.00
07/21/2020	AP	81955	ADT COMMERCIAL LLC	7/28/20 - 8/27/20 DC & FAMILY WING MONITORING	101-131-940.010	91.90
		81955		7/28/20 TO 8/27/20 COURT ADMIN & PA WING MONITORING	101-267-920.410	26.81
		81955		7/28/20 TO 8/27/20 COURT ADMIN & PA WING MONITORING	101-267-930.983	3.83
		81955		7/28/20 TO 8/27/20 FOC WING MONITORING	215-141-940.010	49.01
						<hr/> 171.55
07/21/2020	AP	81956	ALEX CODE	REFUND	594-170-626.041	150.00
07/21/2020	AP	81957	BENISTAR HARTFORD - 6795	AUGUST RETIREE HEALTHCARE	647-851-704.110	8,482.84
07/21/2020	AP	81958	BLUE CARE NETWORK	00182055-00001 - AUGUST 2020 COURT MEDICAL	101-131-704.110	5,377.91
		81958		00182055-00001 - AUGUST 2020 COURT MEDICAL	101-148-704.110	1,380.21
		81958		00182055-00001 - AUGUST 2020 COURT MEDICAL	215-141-704.110	3,621.38
		81958		00182055-00001 - AUGUST 2020 COURT MEDICAL	292-662-704.110	1,654.50
		81958		00182055-00001 - AUGUST 2020 COURT MEDICAL	704-000-231.261	3,008.50
						<hr/> 15,042.50
07/21/2020	AP	81959	C2AE	69949 GROUNDWATER PERMIT ASSISTANCE	208-751-920.200	1,849.42

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2020	AP	81960	CENTURYLINK	CONTRACTED SERVICES	261-427-930.210	151.03
07/21/2020	AP	81961	CORECOMM	115039078 - JULY 2020 COURT INTERNET	101-131-930.210	21.95
07/21/2020	AP	81962	DAVE WRIGHT	CAMPING REFUND	208-440-652.030	22.00
07/21/2020	AP	81963	DAVID FALTHER	BOND RETURN	701-000-265.000	450.00
07/21/2020	AP	81964	DUNNS	33AR480458;489455;490753;490860;491210	101-215-726.000	142.40
		81964		DUN-5252 - 4/30/20 - 5/29/20 COPIES & MAINTENANCE & 3/3/20 - 4/29/20	215-141-920.520	42.35
		81964		33AR480458;489455;490753;490860;491210	256-215-726.000	200.37
						<hr/> 385.12
07/21/2020	AP	81965	ELECTION SOURCE	2020 AUG ELECTION PROGRAMMING; 2020 AUG ELECTION PRECINC	101-262-726.000	709.09
07/21/2020	AP	81966	ELI ELECTRIC LLC	SERVICES 7-3-20 THRU 7-9-20	249-371-801.026	780.00
07/21/2020	AP	81967	FLAGHOUSE INC	PO85601401016 FIRST AID KITS	209-751-726.035	183.28
07/21/2020	AP	81968	GIVE 'EM A BRAKE SAFETY	TRAFFIC CONT RENT 5-23-20 TO 6-21-20	617-901-970.300	250.00
07/21/2020	AP	81969	GRAPHIC SCIENCES INC	INV 0151821-IN; SCANNER SOFTWARE RENEWAL	101-267-920.410	1,559.79
07/21/2020	AP	81970	HEALTH DEPT OF NORTHWEST MI	APPROPRIATIONS	101-601-940.010	61,270.75
07/21/2020	AP	81971	HOME DEPOT CREDIT SERVICES	OTSEGO ANIMAL CONTROL 2174	212-430-726.000	330.57
07/21/2020	AP	81972	HOWARD L SHIFMAN PC	PROFESSIONAL SERVICES THROUGH 5/1/2020	280-270-801.020	310.50
		81972		PROFESSIONAL SERVICES THROUGH 5/1/2020	280-270-801.020-BUS0000000	418.50
						<hr/> 729.00
07/21/2020	AP	81973	JOHN LAFAVE	07/16/20 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-703.040	50.00
		81973		07/16/20 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-930.500	6.27
						<hr/> 56.27
07/21/2020	AP	81974	JOHNSON OIL COMPANY	CL42387 FUEL	588-699-930.660	1,878.92
07/21/2020	AP	81975	JOSEPH WAMBOLD	07/16/20 HOUSING MEETING PER DIEM	233-691-703.040	50.00
07/21/2020	AP	81976	JOSIAH JOHN WESTPHAL	6/14/2020- BRC	101-332-801.030	704.00
07/21/2020	AP	81977	KEVAN D FLORY	07/16/20 HOUSING MEETING PER DIEM	233-691-703.040	50.00
07/21/2020	AP	81978	KEVIN KING	FOC SMILE PROGRAM ON 7/6/2020	101-166-940.010	242.00
07/21/2020	AP	81979	LANGUAGE LINE SERVICES	9020508040 - FOC HEARING ON 6/30/2020 INTERPRETER	215-141-940.010	57.82

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2020	AP	81980	LAPPANS OF GAYLORD INC	OIL, REPAIR POLE PRUNNER	209-751-726.000	25.80
		81980		OIL, REPAIR POLE PRUNNER	209-751-726.050	279.86
						305.66
07/21/2020	AP	81981	LARRY KENT	SERVICES 7-8-20 THRU 7-14-20	249-371-801.024	880.00
07/21/2020	AP	81982	LINCOLN FINANCIAL	AUG 2020 LIFE/DISABILITY BL1636724	704-000-231.870	2,365.37
07/21/2020	AP	81983	LINCOLN FINANCIAL-EFT	JULY 2020 LIFE/DISABILITY	704-000-231.870	2,432.05
07/21/2020	AP	81984	LISTVAN PLUMBING & HEATING	117507 BACKFLOW ASSEMBLY TEST	208-751-920.200	115.00
07/21/2020	AP	81985	LORELEI BOND	RESTITU. RE: KREIDER, 20-38290 SM	701-000-299.000	127.19
07/21/2020	AP	81986	MCCARDEL CULLIGAN	WATER COOLER RENTAL-JULY	647-851-704.112	8.00
07/21/2020	AP	81987	MGT OF AMERICA CONSULTING, INC	2ND QUARTER (APR - JUN) 2020 DHS-286 BILLINGS & TIME SHEETS	215-141-801.020	1,965.00
07/21/2020	AP	81988	MICHIGAN STATE POLICE BFS-CASHIERS	LIEN AVPN 3 WAY LINE 4/1/20 TO 6/30/20	101-132-930.240	1,765.00
07/21/2020	AP	81989	MOTORCYCLE SAFETY FOUNDATION	358225	101-332-726.000	126.16
07/21/2020	AP	81990	MULLER, MULLER, RICHMOND & HARMS, P	15-29424-GC-3 JUDGMENT OF LIEN CERTIFIED COPY REFUND	101-136-626.030	10.00
07/21/2020	AP	81991	MUNSON HEALTHCARE OMH MEDICAL	PRE-EMPLOYMENT AND DOT PHYSICALS	208-751-940.010	195.00
		81991		PRE-EMPLOYMENT AND DOT PHYSICALS	209-751-940.010	65.00
		81991		PRE-EMPLOYMENT AND DOT PHYSICALS	588-699-940.010	246.00
						506.00
07/21/2020	AP	81992	NORTHERN IMAGING ASSOCIATES PC	INMATE MEDICAL 2019 CLOSEOUT SEE ATTACHED	101-351-930.470	549.02
07/21/2020	AP	81993	OCNET	2000010771	212-430-920.410	400.00
07/21/2020	AP	81994	OTSEGO COUNTY CLERKS OFFICE	10% BOND RETAINED	701-000-265.000	50.00
07/21/2020	AP	81995	OTSEGO COUNTY TREASURER	10688 WORK CAMP PARK AND CENTER	208-751-940.010-WK RL00000	300.00
		81995		10688 WORK CAMP PARK AND CENTER	208-752-940.010-WK RL00000	275.00
						575.00
07/21/2020	AP	81996	ROBERT DRUMMOND	CAMPING AND PAVILION REFUNDS	208-440-651.060	120.00
		81996		CAMPING AND PAVILION REFUNDS	208-440-652.030	376.00
						496.00
07/21/2020	AP	81997	SPARTAN SEWER & SEPTIC TANK SERVICE	96329 TOILET RENTALS FOR FIREWORKS	208-751-920.200	450.00
07/21/2020	AP	81998	STATE OF MICHIGAN	APRIL-JUNE 2020	701-000-228.040	5,429.32

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2020	AP	81999	STATE OF MICHIGAN	NEW AND RENEWAL CPL'S JUNE	701-000-228.016	3,099.00
07/21/2020	AP	82000	STATE OF MICHIGAN	JUNE 2020 MONTH END	701-000-228.037	1,229.61
		82000		JUNE 2020 MONTH END	701-000-228.042	130.00
		82000		JUNE 2020 MONTH END	701-000-228.057	50.00
		82000		JUNE 2020 MONTH END	701-000-228.058	952.00
		82000		JUNE 2020 MONTH END	701-000-228.059	828.25
		82000		JUNE 2020 MONTH END	701-000-228.560	175.00
						3,364.86
07/21/2020	AP	82001	STATE OF MICHIGAN	JUNE 2020 MONTHS END	701-000-228.006	894.04
		82001		JUNE 2020 MONTHS END	701-000-228.058	2,726.00
		82001		JUNE 2020 MONTHS END	701-000-228.059	13.00
		82001		JUNE 2020 MONTHS END	701-000-228.560	475.00
						4,108.04
07/21/2020	AP	82002	STATE OF MICHIGAN	JUNE 2020 MONTH END	701-000-228.005	6.00
07/21/2020	AP	82003	STEVE RIOZZI	7/16/20 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-703.040	50.00
		82003		7/16/20 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-930.500	3.62
						53.62
07/21/2020	AP	82004	SUSAN SWANTEK	CAMPING REFUND	208-440-652.030	52.00
07/21/2020	AP	82005	TAMMY LABOUEF	07/16/20 HOUSING MEETING PER DIEM	233-691-703.040	50.00
07/21/2020	AP	82006	TROY CALHOON	CAMPING REFUND	208-440-652.030	171.60
07/21/2020	AP	82007	ULLIANCE INC	3RD QUARTER EAP	101-131-704.110	71.75
		82007		3RD QUARTER EAP	101-133-704.110	5.49
		82007		3RD QUARTER EAP	101-148-704.110	5.49
		82007		3RD QUARTER EAP	215-141-704.110	38.43
		82007		3RD QUARTER EAP	292-662-704.110	16.09
		82007		3RD QUARTER EAP	647-851-704.110	587.43
						724.68
07/21/2020	AP	82008	UNITED STATES TREASURY	38-2441851 - FORM 720 (2020)	101-131-704.110	41.65
07/21/2020	AP	82009	UNITED STATES TREASURY	38-2441851 - FORM 720 (2014)	101-131-704.110	20.00
07/21/2020	AP	82010	UNITED STATES TREASURY	38-2441851 - FORM 720 (2013)	101-131-704.110	36.00
07/21/2020	AP	82011	VERIZON CONNECT NWF INC	OSV000002154082	212-430-920.410	32.38
07/21/2020	AP	82012	VERONICA RIKER	CAMPING REFUND	208-440-652.030	94.00

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CHECK DATE FROM 07/21/2020 - 07/21/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2020	AP	82013	ZAREMBA EQUIPMENT INC	BLADES, REPAIRS TO MOWER	208-751-726.050	171.28
			TOTAL - ALL FUNDS	TOTAL OF 74 CHECKS		234,315.25

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: July 28, 2020 Warrant	AGENDA DATE: July 28, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The July 28, 2020 warrant is in the amount of \$362,354.23. Major expenditures include:

- \$173,864.71 – City of Gaylord – 2019 Road Millage settlement
- \$54,812.22 – Vollmar Land Company LLC – MTT payment

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$362,354.23.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 07/28/2020 - 07/28/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2020	AP	2968(E)	AMERICAN WASTE	TRASH PICK UP	101-721-940.010	660.00
		2968(E)		WASTE REMOVAL # 3718655	281-537-920.410	130.00
						790.00
07/28/2020	AP	2969(E)	CENTURY LINK	ELMIRA TWP FD	261-427-930.210	67.33
07/28/2020	AP	2970(E)	CHARTER COMMUNICATIONS	CABLE AND PHONE	208-752-726.000	96.67
		2970(E)		CABLE AND PHONE	208-752-930.210	39.99
						136.66
07/28/2020	AP	2971(E)	CONSUMERS ENERGY	ELECTRIC BILLS	208-751-930.620	3,374.34
		2971(E)		JULY 2020 ENERGY	226-528-930.620-PROG000000	26.85
						3,401.19
07/28/2020	AP	2972(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - JULY 2020 COURT COPY MACHINE LEASE PAYMENT	101-131-920.520	130.99
07/28/2020	AP	2973(E)	DE LAGE LANDEN PUBLIC FINANCE	573464 - JULY 2020 FOC COPY MACHINE LEASE PAYMENT	215-141-920.520	118.58
07/28/2020	AP	2974(E)	DTE ENERGY	MULTIPLE INVOICES	281-537-930.610	56.54
		2974(E)		MULTIPLE INVOICES	281-537-930.620	44.49
						101.03
07/28/2020	AP	2975(E)	FIRST BANKCARD	6/10/20-7/10/20	101-351-726.000	76.55
		2975(E)		6/10/20-7/10/20	101-351-726.035	2.98
						79.53
07/28/2020	AP	2976(E)	FRONTIER	A/C 989-732-2373-030804-5	261-427-930.210	53.60
07/28/2020	AP	2977(E)	GORDON FOOD SERVICES - EFT	KITCHEN/JAIL/INMATE ROOM AND BOARD	101-351-726.025	141.33
		2977(E)		KITCHEN/JAIL/INMATE ROOM AND BOARD	101-351-726.030	32.20
		2977(E)		KITCHEN/JAIL/INMATE ROOM AND BOARD	101-351-930.700	2,216.72
						2,390.25
07/28/2020	AP	2978(E)	SYSCO - EFT	KITCHEN/INMATE ROOM AND BOARD	101-351-726.030	143.91
		2978(E)		KITCHEN/INMATE ROOM AND BOARD	101-351-930.700	283.33
						427.24
07/28/2020	AP	2979(E)	WEST PAYMENT CENTER	1003657961 - JUNE 2020 FOC SKIP TRACING FEE	215-141-940.010	138.23
07/28/2020	AP	2980(A)	CDW GOVERNMENT INC	COURT WEBSITE UPGRADE LICENSE	101-131-726.000-COVID-19__	694.64
07/28/2020	AP	2981(A)	GARY GELOW	AUGUST 2020 CAA PROBATE CONTRACT PAYMENT	101-131-801.021	2,164.03
		2981(A)		AUGUST 2020 MIDC - CAA CONTRACT PAYMENT	260-131-801.021	11,361.14
						13,525.17

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/28/2020	AP	2982(A)	GAYLORD ARFF INC	AUGUST 2020 CONTRACT	281-537-940.010	11,722.13
07/28/2020	AP	2983(A)	TIMOTHY MCPHERSON	WB/CHEB	101-332-726.000	66.50
		2983(A)		WB/CHEB	101-332-801.020	636.00
		2983(A)		WB/CHEB	101-332-930.660	55.54
						758.04
07/28/2020	AP	82014	45TH DIRT WORKS	MULCHING AT GROEN	209-901-970.300	2,100.00
07/28/2020	AP	82015	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL SERVICE F/JULY #97839	101-351-930.470	3,790.40
07/28/2020	AP	82016	AMANDA COPELAND	REFUND	208-440-652.030	115.00
07/28/2020	AP	82017	ANDERSON, TACKMAN & CO. PLC	YR ENDING 12/31/2019	101-223-801.020	15,232.25
07/28/2020	AP	82018	AUTO VALUE GAYLORD	259-426513 SHOP	588-699-726.050	47.76
07/28/2020	AP	82019	AVENALL, JOHN B	JULY BOR GRANTING 100% PRE FOR 2019 TAX YEAR 061-115-000-075	516-000-026.026	966.67
07/28/2020	AP	82020	BABCOCK, ENOCH & HEATHER	JBOR 100% PRE FOR 2019 011-520-000-965-00	516-000-026.026	882.00
07/28/2020	AP	82021	BILL MARSH FORD GAYLORD	925835	101-301-920.400	1,009.18
07/28/2020	AP	82022	BLEEDA, LAWRENCE & REBECCA	JULY BOR GRANTING 100% PRE FOR 2018, 071-022-100-145-01	516-000-026.026	447.59
07/28/2020	AP	82023	BONNY MILLER	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00
		82023		PER DIEM, TRAVEL JULY MEETING	208-752-930.500	15.00
						65.00
07/28/2020	AP	82024	BRADLEY, KRISTA L	JULY BOR GRANTING 100% PRE FOR 2019, 071-010-100-035-01	516-000-026.026	979.20
07/28/2020	AP	82025	BRANDY HARMON	CAMPING REFUND	208-440-652.030	126.00
07/28/2020	AP	82026	BRIAN KUCK	REFUND	208-440-652.030	135.20
07/28/2020	AP	82027	BRUCE TILLINGER	SERVICES 7-9-2020 THRU 7-21-2020	249-371-801.027	1,420.00
		82027		SERVICES 7-9-2020 THRU 7-21-2020	249-371-801.028	1,340.00
						2,760.00
07/28/2020	AP	82028	CHARLES R. SIKORA	7/19/2020	101-332-801.030	864.00
07/28/2020	AP	82029	CHUCKS ELECTRIC OF GAYLORD	3341 REPLACE TO BULBS	208-751-726.050	130.00
07/28/2020	AP	82030	CITY OF GAYLORD	WATER BILL-315 S CENTER	208-752-920.200	37.40
		82030		001254-0000-02 JUNE	588-697-920.200	46.84
		82030		JULY 2020 WATER BILL	637-265-920.200-ALPCT00000	293.45
		82030		JULY 2020 WATER BILL	637-265-920.200-CRTHS00000	623.54

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 CHECK DATE FROM 07/28/2020 - 07/28/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		82030		JULY 2020 WATER	637-265-920.200-SILLI00000	61.03
						1,062.26
07/28/2020	AP	82031	CITY OF GAYLORD	2019 ROAD MILLAGE SETTLEMENT	465-449-700.000	173,864.71
07/28/2020	AP	82032	CURTISS REPORTING CORP	INV. 19090; PUTNAM PRELIM TRANSCRIPT	101-267-726.000	114.45
07/28/2020	AP	82033	DALE J SMITH	REFUND FOR OVERPMT ON 2019 TAX YR FOR PARCEL #081-130-000- 516-030-694.000		305.61
07/28/2020	AP	82034	DAVE BARAGREY	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00
		82034		PER DIEM, TRAVEL JULY MEETING	208-752-930.500	8.90
						58.90
07/28/2020	AP	82035	DELTA DENTAL OF MICHIGAN	DENTAL AUG 2020	647-851-704.110	6,309.64
07/28/2020	AP	82036	DERMATEC DIRECT	OFFICER SAFETY GLOVES #1523093	101-351-726.035	391.99
07/28/2020	AP	82037	DUNNS	33AR498302/49737	101-351-726.000	294.36
		82037		SUPPLIES	208-752-726.000	743.64
		82037		SUPPLIES INVOICE # 33AR497658	249-371-726.000	536.00
						1,574.00
07/28/2020	AP	82038	DYLAN RENKIEWICZ	RESTITUTION FROM GREGORY ANDERSON	701-000-299.000	2,000.00
07/28/2020	AP	82039	EMMET COUNTY SHERIFF'S OFFICE	2021 NORTHERN MICHIGAN MUTUAL AID ANNUAL DUES	101-301-930.600	400.00
07/28/2020	AP	82040	ERIC WODER	REFUND	208-440-652.030	83.00
07/28/2020	AP	82041	FIDELITY SECURITY LIFE INSURANCE CO	JULY 2020 VISION	647-851-704.110	1,412.85
07/28/2020	AP	82042	GALLS INC AN ARAMARK CO	015900855	212-430-726.046	57.70
07/28/2020	AP	82043	GASLIGHT MEDIA	AUG 2020 INTERNET/WEBSITE	101-228-930.240	110.00
		82043		AUG 2020 INTERNET/WEBSITE	594-228-930.240	2,900.00
						3,010.00
07/28/2020	AP	82044	GAYLORD MACHINE & FABRICATION LLC	1286-7804 FABRICATE TRAILER RAMPS FOR TRAILER	209-751-726.050	688.70
07/28/2020	AP	82045	GAYLORD VETERINARY SERVICES	MAY/JUNE 2020	212-430-930.471	821.64
		82045		MAY/JUNE 2020	212-430-930.980	780.00
						1,601.64
07/28/2020	AP	82046	GILL ROYS HARDWARE	2006786080	101-331-726.050	71.70
		82046		2006-633864	212-430-726.050	369.98
						441.68

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07/28/2020	AP	82047	GREAT LAKES PIPE & SUPPLY	S100245833001 FLUSH VALVE	208-751-726.050	147.03
07/28/2020	AP	82048	HALL VETERINARY CLINIC	114550 114619 114654 113617 114365	212-430-930.471	56.75
		82048		114550 114619 114654 113617 114365	212-430-930.980	307.00
						<u>363.75</u>
07/28/2020	AP	82049	HOYT, CRAIG & JEFFREY	JBOR TV DECREASE FOR 2019 011-130-004-002-00	516-000-026.026	2,529.40
07/28/2020	AP	82050	IMPREST CASH, OTSEGO COUNTY BUS SYS	1173 B. CLEANER; 1174SCREEN PROTECTOR; 1175 THERMOMETER	588-697-726.000	10.47
		82050		1173 B. CLEANER; 1174SCREEN PROTECTOR; 1175 THERMOMETER	588-698-726.025	4.56
		82050		1173 B. CLEANER; 1174SCREEN PROTECTOR; 1175 THERMOMETER	588-698-726.025-COVID-19__	34.92
						<u>49.95</u>
07/28/2020	AP	82051	IMPREST CASH-ANIMAL CONTROL	SHIRTS, FEED FOR TRUCKS	212-430-726.000	27.96
		82051		SHIRTS, FEED FOR TRUCKS	212-430-726.046	28.32
						<u>56.28</u>
07/28/2020	AP	82052	INSTITUTE OF CONTINUING LEGAL EDUCA	MI FAMILY LAW BENCHBOOK - MAY 2020 UPDATE	101-131-726.200	98.90
07/28/2020	AP	82053	JASON DEMING	REFUND FOR OVERPMT FOR 2019 TX YR ON PARCEL# 070-034-200-01516-030-694.000		6.67
07/28/2020	AP	82054	JESSICA A. SLUSSER	7/19/2020	101-332-801.030	864.00
07/28/2020	AP	82055	JIM'S ALPINE AUTOMOTIVE	1793563	101-331-726.000	5.16
		82055		5150 OCBS 1-794985 SHOP	588-698-726.025	41.10
						<u>46.26</u>
07/28/2020	AP	82056	JOHNSON OIL COMPANY	5503	101-301-920.400	33.99
		82056		411972	101-351-920.400	29.95
		82056		GASOLINE, FIX LOOSE WHEEL, REPLACE TIRES ON TRAILER	208-751-726.000	29.95
		82056		GASOLINE, FIX LOOSE WHEEL, REPLACE TIRES ON TRAILER	208-751-726.050	177.90
		82056		GASOLINE, FIX LOOSE WHEEL, REPLACE TIRES ON TRAILER	209-751-726.050	20.00
		82056		GASOLINE, FIX LOOSE WHEEL, REPLACE TIRES ON TRAILER	209-751-930.660	25.16
		82056		5757 PATCH CHEVY	212-430-726.050	20.00
						<u>336.95</u>
07/28/2020	AP	82057	JOSIAH JOHN WESTPHAL	7/19/2020	101-332-801.030	928.00
07/28/2020	AP	82058	JUDITH JARECKI	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00
		82058		PER DIEM, TRAVEL JULY MEETING	208-752-930.500	25.00
						<u>75.00</u>
07/28/2020	AP	82059	JUSTIN WING	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						36.19
07/28/2020	AP	82077	OTSEGO COUNTY TREASURER	MTT 19-002455 & 19-002735 TV CHANGE STILL OWE 2019 TAXES	516-000-026.026	1,378.19
07/28/2020	AP	82078	PAK MAIL CENTERS OF AMERICA	42831 - J-16-108-NA COURT OF APPEALS MAILING ON 5/6/2020	101-131-930.450	23.28
07/28/2020	AP	82079	PARDO, JEREMY & JOHNSON, CHRISTINA	JULY BOR GRANTED 100% PRE FOR 2019, 072-270-000-104-01	516-000-026.026	967.17
07/28/2020	AP	82080	PAULA DIXON	1/2 DAY WITN FEE + MILEAGE, SULLIVAN PRELIM	101-267-930.940	11.50
07/28/2020	AP	82081	PAY THE BILLS, LLC	078129 WOOD	208-751-940.010	180.00
07/28/2020	AP	82082	PETERSON, ROBERT & MARLENE	JBOR 100% PRE FOR 2019 011-655-000-015-00	516-000-026.026	423.00
07/28/2020	AP	82083	PHOENIX CABINETS AND TOPS, INC.	COVID PLEXIGLASS PROTECTION	499-901-970.300-CTY_SECURI	2,282.00
07/28/2020	AP	82084	PRESQUE ISLE ELECTRIC AND GAS CO-OP	GAS BILL	209-751-930.610	54.55
07/28/2020	AP	82085	PROFESSIONAL DEVELOPMENT ACADEMY	LEADERSHIP ACADEMY INV-10582	645-172-704.400	565.00
		82085		LEADERSHIP ACADEMY INV-10582	645-270-704.400	1,130.00
						<u>1,695.00</u>
07/28/2020	AP	82086	RANDY STULTS	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00
		82086		PER DIEM, TRAVEL JULY MEETING	208-752-930.500	5.90
						<u>55.90</u>
07/28/2020	AP	82087	ROGER FAGERLIE JR	SERVICES 7-9-20 THRU 7-21-20	249-371-801.026	860.00
07/28/2020	AP	82088	SCOTT COURTERIER	PER DIEM, TRAVEL	208-752-703.040	50.00
		82088		PER DIEM, TRAVEL	208-752-930.500	8.50
						<u>58.50</u>
07/28/2020	AP	82089	SHERRY S HUFF	JULY 2020 MEETING	290-670-703.040	50.00
07/28/2020	AP	82090	SIMMONS & SON BUILDERS LLC	PROJECT #HO-0812-000001, WINDOW REPLACEMENT, MSHDA HOME	233-691-940.010	819.00
07/28/2020	AP	82091	SPARTAN SEWER & SEPTIC TANK SERVICE	96723	101-351-920.400	200.00
07/28/2020	AP	82092	STAPLES BUSINESS CREDIT	SUPPLIES	101-101-726.000	103.45
		82092		403654 - RUBBERBANDS, STENO BOOKS, BATTERY, FAX CARTRIDGE	101-131-726.000	616.92
		82092		403654 - CD SLEEVES, CLASP ENVELOPES, MAILERS, TONER, FAX C/	101-131-940.111	373.89
		82092		7308652585/7308859481	101-267-726.000	115.32
						<u>1,209.58</u>
07/28/2020	AP	82093	STEVE MCGUIGAN	CABIN REFUND	208-440-652.045	260.00
07/28/2020	AP	82094	SUMMMIT FIRE PROTECTION	1534058	101-301-726.000	72.95

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07/28/2020	AP	82095	SUZANNE WILLIS	CAMPING REFUND	208-440-652.030	94.00
07/28/2020	AP	82096	SWANSON SERVICES GROUP	INMATE COMMISSARY PURCHASE JUNE 2020	595-351-726.000	3,911.25
07/28/2020	AP	82097	TELE-RAD	MOTO BATT IMPRESS	212-430-726.000	351.36
07/28/2020	AP	82098	THOMSON WEST	ACCT 1000715367; INV 842671563; 842671562	101-267-726.200	493.93
		82098		ACCT 1000242483; INV. 842563713, CHEAR CHGS	101-268-726.200	204.99
						698.92
07/28/2020	AP	82099	TIAA COMMERCIAL FINANCE INC	A/C 20365488	101-864-726.000	209.43
07/28/2020	AP	82100	TITLE CHECK LLC	JULY INSTALLMENT 2018 TAX FORFEITURE CYCLE #2007-34	516-253-920.410	8,916.82
07/28/2020	AP	82101	TRUE PEST CONTROL INC	SPRAY BUILDINGS	209-751-940.010	785.00
07/28/2020	AP	82102	VAUGHN VAHL	REFUND	208-440-652.030	398.00
07/28/2020	AP	82103	VERIZON CONNECT NWF INC	MONTHLY SERVICE-JUNE	101-301-920.410	64.76
		82103		MONTHLY SERVICE-JUNE	101-302-920.410	16.19
		82103		MONTHLY SERVICE-JUNE	101-334-920.410	16.19
		82103		MONTHLY SERVICE-JUNE	101-351-920.410	16.19
						113.33
07/28/2020	AP	82104	VERIZON WIRELESS	A/C 342115252-00001	261-427-930.210	216.79
07/28/2020	AP	82105	VILLAGE OF VANDERBILT TREASURER	2019 ROAD MILLAGE SETTLEMENT	465-449-700.000	8,676.41
07/28/2020	AP	82106	VISION SERVICE PLAN (VSP)	RETIREE VISION AUG 2020	647-851-704.110	121.72
07/28/2020	AP	82107	VOLLMAR LAND COMPANY LLC	MTT 19-002455 & 19-002735 TV CHANGE REFUND MINUS 2019 TAXES	516-000-026.026	54,812.22
07/28/2020	AP	82108	VORDERMARK, KYLE	JULY BOR GRANTING 100% PRE FOR 2019, 072-120-000-011-00	516-000-026.026	682.84
07/28/2020	AP	82109	WASH N GO MANAGEMENT INC	11954	212-430-920.410	36.00
07/28/2020	AP	82110	WEBSTER, DANIEL & DAWN	JBOR 100% PRE FOR 2019 011-223-000-004-00	516-000-026.026	1,507.72
07/28/2020	AP	82111	WHEELER, DANIEL & ERIKA	JBOR 100% PRE FOR 2019 011-320-000-010-00	516-000-026.026	1,130.30
07/28/2020	AP	82112	WHITNEY MONARCH	1/2 WITN FEE + MILEAGE, PLAGA TRIAL	101-267-930.940	43.50
07/28/2020	AP	82113	WILBER AUTOMOTIVE SUPPLY INC	OIL, BATTERY	209-751-726.000	279.57
		82113		190782 SHOP	588-699-726.050	47.76
						327.33
07/28/2020	AP	82114	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JULY MEETING	208-752-703.040	50.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		82114		PER DIEM, TRAVEL JULY MEETING	208-752-930.500	10.00
						<hr/> 60.00
			TOTAL - ALL FUNDS	TOTAL OF 117 CHECKS		362,354.23