



Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

Otsego County Board of Commissioner Meeting
June 9, 2020 at 9:30 a.m.

Due to the novel Coronavirus pandemic, this meeting will be held remotely in compliance with Governor Whitmer's Executive Order 2020-75. This meeting is open to the public.

To view and/or participate in this meeting:

With computer or smart phone (for video and voice): access through clicking or copy pasting this link into a browser (like Google)

<https://us02web.zoom.us/j/89044167778?pwd=RG90MFdBMGJlQjRqVXYxS0twaHJLUT09>

Meeting ID: 890 4416 7778

Password: 543143

With a phone (for voice only): dial 1-888-788-0099 or 1-877-853-5247 then wait for instructions and provide the meeting ID and password.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of May 26, 2020, with attachments- Motion to Approve
- B. OCR 20-13 Discharge of Mortgage (Jones)- Motion to Approve
- C. Otsego Veterans Affairs Board Re-Appointment (Rollins) term expiring 12/31/2024- Motion to Approve

Special Presentations

- A. Christine Gebhard, CEO North Country Community Mental Health
- B. Otsego County Economic Alliance- Lisa McComb-Executive Director

Department Head Reports

- A. Otsego County Prosecutors Office- Richard Treusch Asst. PA

Committee Reports

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 1. June 2, 2020 Warrant
 2. June 9, 2020 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of May 26, 2020	AGENDA DATE: June 9, 2020
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of May 26, 2020.

May 26, 2020

The regular meeting of the Otsego County Board of Commissioners was held remotely by Zoom in compliance with Governor Whitmer's Executive Order 2020-75. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Kyle Yohe.

Roll Call:

Present: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Absent: Henry Mason

Commissioner Henry Mason arrived at 9:35 a.m.

Consent Agenda:

Regular minutes of May 12, 2020 with attachments was approved with no objections.

Otsego County Survey and Remonumentation Peer Review Group recommendation for four reappointments, Carl T. Kiiskila, Jason Caverson, Brian Fullford and Carl I. Robinson, all terms expiring 6-12-2023 was approved with no objections.

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers, to approve OCR 20-12 Recreation Passport Grant Program Adoption Resolution, and to reserve cash/fund balance in the Parks and Rec Fund (fund 208) in the amount of the local match \$50,200

Roll Call Vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson,
Ken Borton, Bruce Brown.

Nays: Henry Mason.

Motion carried/Resolution adopted. (see attached)

Department Head Report:

Dona Wishart reported on the Commission on Aging; received payroll protection for the COVID-19.

Commissioner Rob Pallarito lost connection to the meeting at 9:55 a.m.

Commissioner Rob Pallarito reconnected to the meeting at 9:56 a.m.

Committee Reports:

Motion by Commissioner Ken Glasser, seconded by Commissioner Henry Mason, to approve the budget amendment of \$15,057 for the Groen Equipment purchase (fund 209).

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve the 2019 budget amendment for \$3,152.00 in the Legal Defense Fund (fund 280).

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the budget amendment to the Child Care Fund (fund 292).

Roll Call Vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: Henry Mason. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the budget amendment for bulletproof vests in the amount of \$2,831.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the Budget Calendar for the 2021 budget process.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Duane Switalski, to approve the budget amendment for MIDC-related payroll costs totaling \$24,395.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the legal contract with Attorney Paul Slough of Kirkpatrick, DuBois and Slough, PLC, at \$120/hour not to exceed \$11,520 annually, for the review and approval of MIDC expenses.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried. (see attached)

Administrator's Report:

Rachel Frisch thanked Dona Wishart for her leadership at the Commission on Aging; Airport hosted the firefighters that helped with the forest fire in Grayling; pavilion painting project started; May 23, 2020 was the first farmer's market under the pavilion; the Health Department and the State Police are holding a drive up COVID-19 test to be held at Lowes; household hazardous waste 5-30-20 still scheduled at the Road Commission; replacement of the gym floor started at the Community Center; Tom Pratt is the new Parks and Recreation Director; vandalism done at the County Park, damage done to the ranger's station and the truck; working with Trisha Adam to expand the County website to have COVID-19 information to help businesses when they open back up; Ken Borton, Ken Glasser and Rob Pallarito have formed a task force regarding the water levels in Otsego County.

City Liaison, Township & Village Representative: None.

Correspondence: None.

New Business:

Motion by Commissioner Julie Powers, seconded by Commissioner Rob Pallarito, to approve the May 19, 2020 Warrant in the amount of \$566,611.59.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to approve the May 26, 2020 Warrant in the amount of \$420,085.22.

Roll Call Vote:

Ayes: Duane Switalski, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Julie Powers, Henry Mason, Paul Liss, Rob Pallarito. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Henry Mason had no report.

Commissioner Ken Glasser thanked Rachel and staff for the COVID plan and putting it on the County website; water level frustrations; library would like to open for curbside service.

Commissioner Duane Switalski reported on the water levels in Otsego County.

Commissioner Paul Liss had no report.

Commissioner Julie Powers had no report.

Commissioner Bruce Brown had no report.

Commissioner Doug Johnson had no report.

Lost Commissioner Rob Pallarito at 10:20 a.m.

Commissioner Ken Borton thanked everyone for attending the Zoom meeting; Thanked Rachel, Trisha and Mel for their hard work.

Meeting adjourned at 10:30 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

OCR 20-12

Recreation Passport Grant Program Adoption Resolution

WHEREAS, Otsego County supports the submission of an application titled, *Otsego Lake County Park Playground Renovation* to the Recreation Passport Grant Program for development of an ADA accessible, modern playground located at Otsego Lake County Park; and,

WHEREAS, the proposed application is supported by the 5-year, DNR-approved Recreation Plan for Otsego County; and,

WHEREAS, Otsego County is hereby making a financial commitment to the project in the amount of \$50,200 matching funds and,

NOW THEREFORE, BE IT RESOLVED that Otsego County hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000, and further resolves to make available its financial obligation amount of \$50,200 (25%) of a total \$200,200 project cost, during the 2021-2022 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Otsego County Board of Commissioners at their regular meeting held virtually via Zoom Video Communications on May 12th, 2020 at 9:30am, with a quorum present.

Clerk

Date



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Groen Preserve

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Groen Equipment

REVENUE

Account Number	Decrease	Increase
209-050-400.001 Budgeted Use of Fund Balance	\$	\$ 15,057
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 15,057

EXPENDITURE

Account Number	Increase	Decrease
209-901-970.420 Property-Vehicles	\$ 15,057	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 15,057	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2019 Year End Appropriation for Child Care Fund

REVENUE

Account Number	Decrease	Increase
101-025-664.010 - Interest General	\$	\$ 45,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 45,000

EXPENDITURE

Account Number	Increase	Decrease
101-969-999.000 Transfer Out	\$ 45,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 45,000	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

05/06/2020 10:57 AM
User: mmaier
DB: Otsego Co

MANUAL JOURNAL ENTRY JOURNAL REPORT

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2019	GJ				
GL Trx #: 255051					
			Ref Num1: '33288'		
		EQUITY IN POOLED CASH-CHILD CARE	292-000-001.001	45,000.00	
		OTHER SOURCE - TRANSFERS	292-050-699.030		45,000.00
		EQUITY IN POOLED CASH-GEN FUND	101-000-001.001		45,000.00
		TRANSFER OUT	101-969-999.000	45,000.00	
				<hr/>	<hr/>
				90,000.00	90,000.00



FISCAL YEAR 2021 BUDGET CALENDAR

2020

- | | |
|---------------------|---|
| May 26 | Board approve calendar |
| July 13 | Finance Director prepares budget packets for distribution to departments. Management Team members asked to complete line item descriptions, equipment request lists, and their requested 2021 budget figures using designated format. |
| August 3 | Departments submit completed budget requests, line item descriptions, and equipment lists to the Finance Director. |
| August 31 | Component Units Budgets Due to Finance Director
(Library, EMS, Road Cmsn, Cmsn on Aging, Bus, Sportsplex) |
| Week of September 7 | Administration staff conducts initial review of department budgets with department heads and elected officials as necessary. |
| September 22 | Board Adopts budgets for September 30 year-end funds, Bus and Cmsn on Aging |
| September 29 | General Fund Budget submitted to Budget and Finance Committee Members (all other funds submitted during the Budget Workshops). |

BUDGET WORKSHOPS:

- | | |
|-------------|---|
| October 6 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |
| October 13 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |
| October 20 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |
| October 27 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |
| November 3 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |
| November 10 | Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212 |

- | | |
|----------------|---|
| November 17&20 | Public Hearing notices published in Gaylord Herald Times |
| November 18 | Budget to Otsego County Clerk's Office and Online, Available for Public Review |
| November 24 | Board holds Truth-in-Taxation hearing and Public Hearing on the Budget. Adopts General Appropriations Act resolution. |

All Budget Work Sessions will be conducted in Room 212 of the downtown County Building, 225 West Main, Gaylord, MI 49735. In compliance with the Americans with Disabilities Act, persons requiring assistance to fully participate in the meeting should contact the County Administrator's office 12 hours prior to the meeting.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: MIDC

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION MIDC 2020 Budget

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
260-131-703.030 Regular - Hourly	\$ 15,632	\$
260-131-704.110 Hospitalization	\$ 3,148	\$
260-131-704.140 Life & Disability	\$ 155	\$
260-131-704.200 Social Security	\$ 1,116	\$
260-131-704.300 Retirement	\$ 3,045	\$
260-131-704.301 Post Emp. Hlth Care Sav	\$ 168	\$
Total	\$ Cont.	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

**AGREEMENT FOR INDIGENT DEFENSE COUNSEL ADMINISTRATION SERVICES
FOR THE COUNTY OF OTSEGO**

October 1, 2020 through September 30, 2021

This agreement made the date hereinafter set forth by and between the County of Otsego, hereinafter referred to as "the County" and Kirkpatrick, DuBois & Slough, PLC, hereinafter referred to as "Counsel Administrator."

Services to be Performed:

Under the direction of the County, Counsel Administrator is responsible for the following:

- Reviewing, approving and processing vouchers for payment to assigned attorneys, investigators, experts and other expenditures associated with indigent defense criminal cases.
- Approving the use of investigators, experts and other resources required for indigent defense criminal cases and assigned counsel.
- Resolving non-grievance matters between defendants, and assigned counsel and the courts, including administratively reassigning counsel when appropriate.

Payment:

In consideration for the services to be performed by the Counsel Administrator, the County agrees to pay an hourly rate of \$120 to be billed quarterly and not to exceed the maximum of \$11,520 as defined in the MIDC 2021 Compliance Plan.

Counsel Administrator shall be paid within a reasonable time after Counsel Administrator submits a quarterly invoice to the County. The invoice must include an invoice number, dates covered by the invoice, and a summary of the work performed.

Expenses:

Counsel Administrator shall be responsible for all expenses incurred while performing services under this Agreement, including but not limited to, office supplies and overhead expenses as well as any wages, fringe benefits and any other compensation paid to employees or subcontractors.

Independent Contractor Status:

Counsel Administrator is an independent contractor and neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors, if any, shall be deemed County employees. In its capacity as independent contractor, the Counsel Administrator agrees as follows:

- This Agreement with the County is not exclusive, and Counsel Administrator has the right to perform services for others during the term of this Agreement, provided such service does not impair or delay their ability to perform obligations to the County under this Agreement.
- The services required by this Agreement shall be performed by the Counsel Administrator, Counsel Administrator's employees or subcontractors and the County shall not hire, supervise or pay any Counsel Administrator employees or subcontractors for services under this Agreement.
- Neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors shall receive training from the County in the professional skills necessary to perform the services required by this Agreement.
- Neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors shall be required by the County to devote full time to the performance of the services required by this Agreement. However, Counsel Administrator agrees that the services provided under this Agreement will be performed in a timely manner.

Business Licenses, Permits and Certificates:

Counsel Administrator represents and warrants that Counsel Administrator's staff attorney assigned to this Agreement shall maintain membership at all times with the State Bar of Michigan as an active attorney and Counsel Administrator shall be responsible for the payment of the attorney's dues as an active attorney.

In the event that the Counsel Administrator shall no longer employ an active member of the State Bar of Michigan assigned to this Agreement; then this Agreement shall immediately terminate. In the event that the Counsel Administrator's staff attorney's license to practice law is suspended, for any reason other than for the failure to pay membership dues on a timely basis, any sums due and owing to the Counsel Administrator for services rendered shall be withheld until such time as confirmation of the reinstatement of the license to practice law is provided to the County Administrator.

State and Federal Income Taxes:

The County will not withhold FICA (Social Security and Medicare taxes) from Counsel Administrator payments or make FICA payments on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors, or make state or federal unemployment compensation contributions on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors, or withhold state or federal income tax from Counsel Administrator's payments on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors.

Counsel Administrator shall pay all taxes incurred on its behalf or on behalf of Counsel Administrator's employees while performing services under this Agreement, including all applicable income taxes. Upon demand, Counsel Administrator shall provide the County with proof that such payments have been made.

Fringe Benefits:

Counsel Administrator understands that neither the Counsel Administrator nor Counsel Administrator's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of the County.

Unemployment Compensation:

The County shall make no state or federal unemployment compensation payments on behalf of Counsel Administrator or Counsel Administrator's employees or subcontractors, Counsel Administrator is solely responsible for providing these benefits for its employees or subcontractors in connection with work performed under this Agreement.

Workers' Compensation:

The County shall not obtain workers' compensation insurance on behalf of Counsel Administrator or Counsel Administrator's employees or subcontractors, if any. If Counsel Administrator hires employees to perform any work under this Agreement, Counsel Administrator will be solely responsible for any workers' compensation insurance to the extent required by law. Similarly, if Counsel Administrator hires subcontractors to perform any work under this Agreement, Counsel Administrator will ensure the subcontractors have workers' compensation insurance to the extent required by law and will provide the County with a certificate of workers' compensation insurance before any work is performed by any subcontractor.

Indemnification:

Each party shall indemnify and hold the other party harmless from any loss or liability arising from performing services under this Agreement including any services performed by the parties' employees or subcontractors.

Modifying the Agreement:

This Agreement may not be modified except by amendment reduced to writing and signed by both the County and the Counsel Administrator.

Term of Agreement:

This Agreement will become effective October 1, 2020 and will terminate on September 30, 2021.

Termination:

Either party shall, at any time and for any reason be entitled to terminate the Agreement provided that the County shall be obligated to compensate the Counsel Administrator for services already performed under this Agreement. The parties shall give sixty (60) days written advance notice in the event they desire to terminate this Agreement.

Counsel Administrator shall be in default if it fails to comply with any provision of this Agreement or commits misfeasance, malfeasance or nonfeasance in its performance of duties under the Agreement.

This Agreement does not apply to any work or job performed by the Counsel Administrator, Counsel Administrator's employees or subcontractors for any other governmental entity, corporation, partnership, business venture or self-employment opportunity and shall not be construed as any partnership or joint venture, but instead is merely a contract for services rendered to the County.

Binding Effect:

This Agreement shall become effective when signed by both parties and shall be binding on the parties, their successors and assigns.

Entire Agreement:

This Agreement sets forth the entire understanding between the Counsel Administrator and the County with respect to the subject matter of this Agreement, and supersedes any other undertakings and agreements, whether oral or in writing, previously entered into by them with respect to Counsel Administrator's duties. Counsel Administrator represents that, in executing this Agreement, Counsel Administrator does not rely on and has not relied upon any representation or statement not set forth in this Agreement made by the County with regard to the subject matter or effect of this Agreement or otherwise.

No Waiver:

The parties' failure to exercise, or delay in exercising, any power or right under this Agreement shall not operate as a waiver, nor shall any single or partial exercise of any such right or power preclude any other or further exercise thereof or the exercise of remedies otherwise available to equity or at law.

Severability of Provisions:

Each provision in this Agreement is separate. If any provisions of this Agreement are ever held by a court to be unreasonable, the parties agree that this Agreement shall be enforced to the extent it is deemed to be reasonable and in such a manner as to afford the parties the fullest protection commensurate with making this Agreement, as modified, legal and enforceable under applicable laws, and the balance of this Agreement shall not be affected, the balance being construed as severable and independent.

No Assignment:

Neither party may assign this Agreement without the prior written consent of the other party.

Section Headings:

Section headings in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

Governing Law:

This Agreement shall be governed by the laws of the State of Michigan.

AGREED:

Counsel Administrator:

By: _____
Paul Slough, on behalf of
Kirkpatrick, DuBois & Slough, PLC

Date

Otsego County:

By: _____
Ken Borton
Chair, Board of Commissioners

Date



June 9, 2020 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at rfrisch@otsegocountymi.gov, or during the Board meeting.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 20-13 Discharge of Mortgage (Jones)	AGENDA DATE: June 9, 2020
AGENDA PLACEMENT: Consent Agenda, Item B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of mortgage for Jeanette K Jones. As a matter of process, the County issues resolutions to discharge mortgages once payment in full is received from the Mortgagor.

RECOMMENDATION:

The Housing Committee requests Board adoption of the proposed resolution OCR 20-13.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 9th day of June, 2020 beginning at 9:30a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 20-13
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 3280 Nina Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1457, Pages 685-698 in the name Jeannette K. Jones, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Jeannette K. Jones, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 9th day of June, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020

MORTGAGE DISCHARGE
(By Entity)

KNOW ALL MEN BY THESE PRESENTS, that (1) The County of Otsego, a (2) Municipal Corporation, whose address is (3) 225 West Main Street, Gaylord, Michigan 49735, does hereby certify that a certain Mortgage dated April 9th, 2018, Made and executed by Jeannette K. Jones, as Mortgagor to the County of Otsego, a Municipal Corporation, as Mortgagee, and recorded on April 13th, 2018, in the office of the Register of Deeds for Otsego County Michigan in Liber, 1457 Pages 685-698, is fully paid, forgiven, satisfied and discharged.

In Witness whereof, the undersigned has executed this instrument as of the _____ day of _____, 2020.

WITNESSES:

* Cynthia Marie Polena

(1) the County of Otsego _____

By _____
* Rachel Frisch
It's County Administrator, Otsego County Board of Commissioners.
(5)

STATE OF MICHIGAN)
 §
COUNTY OF OTSEGO)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020,

By (4), Rachel Frisch the (5) County Administrator of (1) the County of Otsego, on

Behalf of the (6) Board of Commissioners.

(7) Prepared by: Cynthia M Polena, Clerk
Otsego County Housing Committee

225 West Main Street
Gaylord, Michigan 49735

*Cynthia Marie Polena Notary Public
Otsego County, State of Michigan
My Commission Expires: December 17, 2025

Please send original recorded document(s) to:

Jeannette K. Jones
3280 Nina Road
Gaylord, Michigan 49735

(1) Name of entity discharging mortgage. (2) Status of entity discharging mortgage (e.g., Michigan Corporation, etc.) (3) Address of entity discharging mortgage. (4) Name of person executing instrument.
(5) Title of person executing instrument. (6) Type of entity discharging mortgage (corporation, etc.) (7) Name and business address of person who drafted instrument...
* Names of Witnesses, Notary Public, and persons executing this instrument must be legibly printed, typewritten or stamped immediately beneath the signature of such person.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Veterans Affairs Re-Appointment	AGENDA DATE: June 9, 2020
AGENDA PLACEMENT: Consent Agenda, Item C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Marlene Hopp, Otsego County Veterans Service Officer Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Otsego Veterans Affairs Board is recommending reappointment of Mr. Steven Rollins term expiring on December 31, 2024.

RECOMMENDATION:

The Otsego County Veterans Affairs Board is recommending reappointment of Mr. Steven Rollins to the Board.



Otsego
COUNTY
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Veterans Affairs Re-Appointment

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Steven N. Rollins

Address: 1814 Bluewater Ave, Gaylord, MI Zip Code 49735

Telephone: (757) 508-3684 Other: _____

Email address: srollins@outlook.com

Date available for appointment 05/12/2020

County Commission District 2

Are you a registered voter in Otsego County? Yes No

If yes, which township, city or village? Bagley

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

VFW Post 1518-member, Northern Michigan Veterans Coalition-Non Voting Member
NE Michigan Talent District Career Council Member, Otsego County veterans Affairs Board Member

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

U.S. Navy April 1995-April 2015
Michigan Veterans Affairs Agency Region 3 Coordinator
Department of State Contractor November 2018-January 2020

Have you ever worked for Otsego County? Yes No
If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? Yes No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

My past experience gave me the opportunity to meet with many organizations in several counties all over the state of Michigan to provide many resources for veterans and their families.

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

13 MAY 2020

Date

Mail or return your completed application to:

Ossego County
Attn: County Administration
225 West Main Street, Room 203
County Building
Gaylord, MI 49735

You may email your completed application to:

appl_boc@ossego-countymi.gov

Thank you very much for giving us the opportunity to consider you for appointment.



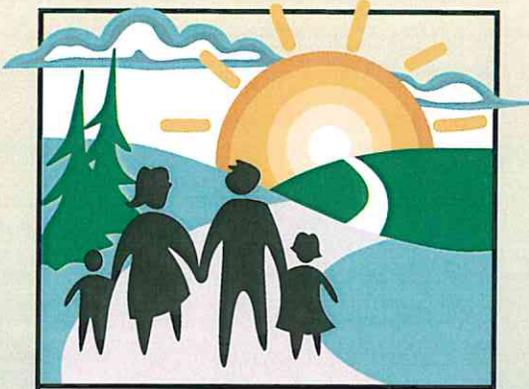
Special Presentation

June 9, 2020

North Country Community Mental Health

Christine Gebhard, CEO

NORTH COUNTRY



COMMUNITY MENTAL HEALTH

Mission

To provide behavioral health services that inspire hope and promote recovery, resilience, and wellness to eligible residents.

Vision

All community members will have responsive high quality integrated health care leading to a fulfilled life.

Serving

Antrim, Charlevoix, Cheboygan, Emmet, Kalkaska and Otsego Counties

2019 ANNUAL REPORT



2019 HIGHLIGHTS

- In March, ProtoCall Services, Inc. was contracted to provide access to our after-hours crisis services. ProtoCall's professional staff provide immediate telephonic crisis support including intervention, stabilization, and linkage to NCCMH emergency services.
- NCCMH implemented telehealth capability to provide psychiatric emergency screenings at five hospital emergency departments. Emergency services staff are co-located at McLaren Hospital weekdays, 24 hours.
- NCCMH created a Children's Crisis Mobile Response team that provides emergency services and supports to youth up to age 21 who are receiving NCCMH services in the home or a community setting. The goal is to support youth and their family through crises and encourage engagement in services while preventing emergency department visits and psychiatric hospitalizations.
- NCCMH is improving integrated whole-person health care through regular care coordination meetings with primary care providers, including Alcona Health Centers in Cheboygan and Harbor Springs, Bellaire Health Center, East Jordan Family Health Center, Otsego Memorial Medical Group, and Thunder Bay Health Center. A Virtual Integrated Patient Record (VIPR) is used to monitor critical health concerns such as medications, labs, and treatment goals.
- Petoskey Club celebrated its 25th anniversary of providing psychosocial rehabilitation services to adults with mental illness.
- Petoskey Club staff and member colleagues utilized a MDHHS training grant to participate in Comprehensive Clubhouse Colleague Training at the Alliance House Training Base in Salt Lake City, Utah.
- Petoskey Club was honored as an exemplary employer at the Clubhouse Michigan Employment Celebration held at the State Capitol with an award presented by our State Representative, House Speaker Lee Chatfield.
- New Horizons Clubhouse received a conditional three-year accreditation (pending submission of its improvement plan) from Clubhouse International in October 2019. The four-day review found the clubhouse "to have many strengths including strong, supportive and respectful clubhouse relationships."
- The Supported Employment program provided employment services to 68 clients. The program received 101 referrals for services and had 67 clients actively participating in readiness and job search activities. 37 individuals were employed competitively in the community.

2019 Success & Challenge

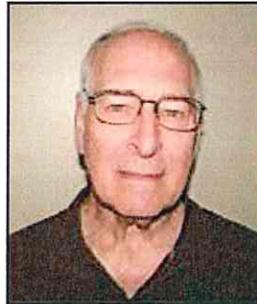
Welcome to North Country Community Mental Health's 2019 annual report to the community. As this report goes to press, our country is in the midst of responding to the rapidly evolving COVID-19 pandemic. North Country is adapting to meet the needs of the people we serve, and to ensure the wellbeing of our staff and our communities.

In 2019 we supported more than 4000 individuals with mental illness or intellectual/developmental disabilities in achieving their goals of recovery, community inclusion, and living self-determined lives. You'll find highlights of the agency's achievements in this report and a spotlight on each county, including a client success story and data on the number of people served and expenditures by population. We applaud these clients who were willing to share their inspiring stories with you and look forward to the day when the stigma of mental illness is a thing of the past.

We made significant progress in our three-year strategic plan to advance our information technology infrastructure. Investments included implementing a cloud-based phone system, numerous security enhancements, expanding data intelligence capabilities, and implementing a patient portal and health information exchange through our electronic health record. This investment is crucial for the delivery of integrated behavioral and physical healthcare.

North Country partnered with area hospitals—McLaren Northern Michigan, and Munson Healthcare at Otsego Memorial Hospital, Charlevoix Hospital, and Kalkaska Memorial Health Center—to staff dedicated emergency services specialists for crisis screenings in emergency departments. With the addition of telehealth capability, we are able to respond quickly across our six counties.

Back to the Future (April 2020). The enhancements made in 2019 enabled us to immediately continue client services via telephone and telehealth, and to transition staff working safely from home during the COVID-19 pandemic. I want to express a special note of gratitude to the North Country CMH Board for supporting the



Ed Ginop
Chairperson,
Board of Directors

three-year investment in our information technology infrastructure.

Ed and I wish to thank our staff, our community partners, and especially the people we serve for putting their trust in us...*the public community mental health system.*



Christine Gebhard
Chief Executive Officer



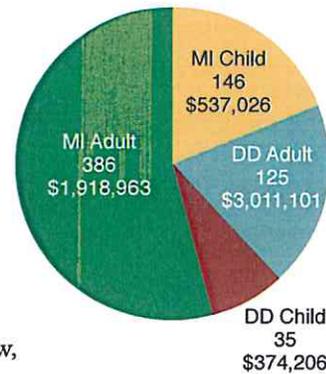
CHEBOYGAN

Making Strides Forward



Abby is a 19-year-old woman with an Intellectual Developmental Disability, Cerebral Palsy, and Epilepsy. Abby needs around-the-clock care which her family has provided throughout her life. Her mother works as a school social worker and her father is a police officer; he's also a football coach. Abby has two younger brothers. Abby didn't qualify for Medicaid until she turned 18; she now has Service Coordination through NCCMH and has been able to get needed equipment and services. Right now, her wheelchair is being re-built from the wheels up. She is getting Community Living Supports, a program that provides someone to take her out into the community two days a week. While this may not sound like a big deal, IT IS. She is no longer completely dependent on her family for meeting all her needs, including socialization. In her way, Abby lets others

know where she would like to go and what she'd like to do in her hometown. She enjoys going to the bowling alley and shopping at Wal-Mart. There is obvious benefit to Abby getting out into the community—at the same time there is enormous benefit to her family, especially her parents. They have more opportunity to take care of themselves, work at home, or take a nap, without worrying about Abby's needs. They know she is getting important leisure time and stimulation. Her favorite things to do? Go to football games to cheer for her brothers and their friends.

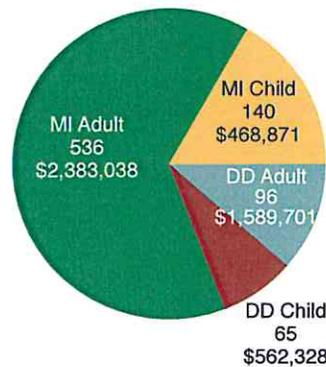


EMMET

Addressing Trauma Opens Door to Hope

Monice came to NCCMH in March of 2018 seeking help for her depression and mood disorder. She had experienced trauma both as a child and adult but had not really dealt with this. She engaged in self-harm when she was stressed, and that was becoming more frequent. Monice used the emergency room on multiple occasions and was finally psychiatrically hospitalized for suicidal ideation. She came to NCCMH upon discharge and began learning skills to use in place of self-harm. Monice received Eye Movement Desensitization and Reprocessing

therapy to help her with traumatic memories in a positive way. She learned coping skills and improved her self-care. Monice always knew that she was a strong person, and now she is able to work on her own healing. Monice has not cut herself in more than a year, and it has been a year and a half since her last psychiatric admission. She was able to discontinue medications, and reports feeling "so much better." Monice has held a full-time job for the past year and is living independently with her children.



When you are suffering from a mental illness it can drain the color from your life.

Patience and understanding from others as well as from yourself will change your perception. — KATHRYN S.



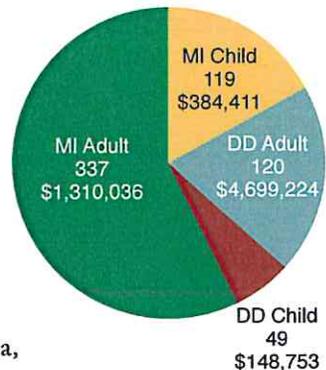
CHARLEVOIX

Bringing Healing to New Mom

Healing was my 2019 word. I'd had a traumatic birth with my daughter and plummeted into postpartum depression, which led me to the Infant Mental Health (IMH) program. I struggled with bonding, intrusive thoughts, suicidal ideations, among other symptoms. Going into IMH, I understood the challenges facing me: open up to trauma, do whatever was asked, heal. For ten weeks I was on my own in 2019, a challenge to test my abilities and skills without help. Armed with homework,

Thank you, IMH, for helping my family!

articles, a crisis plan, and every tool available, I thrived. I took what I learned and knew how to use it outside of therapy. Every action, whether we realize it or not, will have an impact on our children. Every choice I've made since becoming a mother will influence my child's life somehow, now or later. The best decision I have ever made was to dig deep, find that little sliver of hope, and start therapy; start working towards the light. I am so thankful that IMH services were recommended for my family. I can honestly say I have no idea where we would be today if it weren't for the wonderful therapist helping me untangle the darkness.



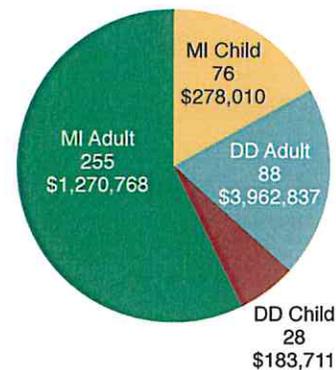


ANTRIM

Determined and Moving Toward Happiness

Mirissa started services with NCCMH in 2017 after being homeless for a period in Florida and then moving to Michigan. She began with outpatient services but because she had multiple psychiatric admissions due to thoughts of suicide, she began working with the Assertive Community

Treatment Team, or ACT, where she received more intensive assistance. With ACT, she embraced recovery and set goals of continuing to live independently. After making progress toward her treatment goals of continuing to live independently and decreasing her symptoms, including concerns for self-harm and thoughts of suicide, she returned to outpatient services. Since then, she has been regularly attending New Horizons Clubhouse and is currently working in one of the Transitional Employment Positions with the Club. Mirissa is doing a great job in this position and enjoys being a clubhouse member. She has worked to save her money and even paid off old debt. Mirissa has not had a psychiatric admission in over a year and is making progress in therapy toward her recovery goal of being happy.

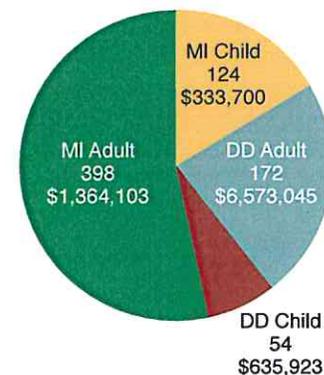


OTSEGO

Recovery, Resilience, and Wellness

When Sam came in for mental health services, he was also facing dire medical problems. His liver was failing and he needed a liver transplant, having had three offers that fell

through. After learning about the living donor program through Henry Ford Hospital, things drastically changed for Sam. Through a generous and brave process, his niece, Destany (18), was able to have 63% of her liver transplanted into Sam; her body will regenerate the lost portion of liver. Sam's surgery took place at Henry Ford Hospital in Detroit in early November 2019. His NCCMH case manager, Sue, was able to be present during his surgery to provide support and encouragement to Sam and his family during this exciting and stressful time. Surgery was a success! Even though there have been challenges, Sam is hopeful and talks positively about his future. His improved physical health has allowed him to focus on his mental health. This has truly been a second chance for Sam and he looks forward to the positive changes in his life and embracing recovery and wellness.



KALKASKA

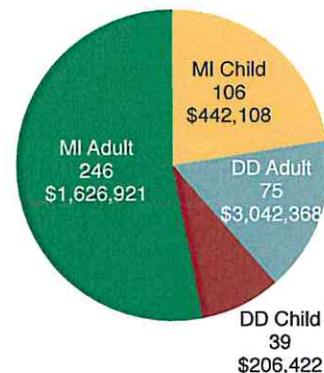
Staying out of the Hospital

Jeff came to NCCMH following a psychiatric hospitalization. Frequent bouts with paranoia and suicidal ideation made it hard for Jeff to accept his mental illness and engage in treatment, resulting in two more psychiatric hospital admissions.

After discharge, Jeff initially had difficulty with being on a court order for treatment.

Through the support of his therapist and case manager, Jeff began to trust staff and embrace services and support. He recognized the need for medication intervention and consistency of treatment and was able to achieve the financial support necessary to meet his needs. He continues therapy to learn about his mental illness as well as to practice skills to heal his past trauma.

Jeff has not had a psychiatric admission in over a year. He expresses gratitude for his NCCMH services, which have led him along his personal path of healing.



SERVICE DATA

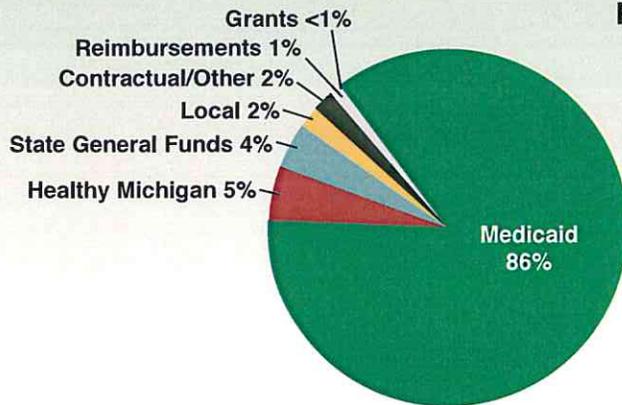
	FY 2017	% of Total	FY 2018	% of Total	FY 2019	% of Total
Total People Served	4035		4029		4080	
Adults with Mental Illness	2430	60.2	2296	57.0	2338	57.3
Children with SED*	728	18.0	813	20.2	734	18.0
Individuals with Intellectual/Developmental Disabilities	877	21.7	920	22.8	1008	24.7
Psychiatric Inpatient Utilization						
Admissions	477		380		510	
Inpatient Days	7642		8689		14948	
Average Length of Stay (in days)	12.30		18.24		11.20	

*SED - Severe Emotional Disturbance

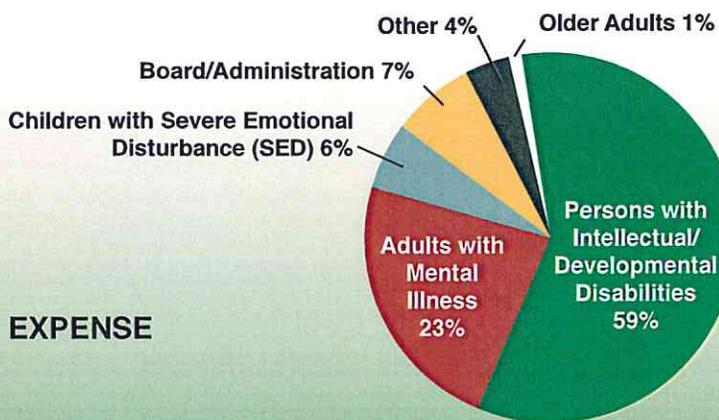
2019 HIGHLIGHTS

- Supported Housing services were provided to individuals experiencing homelessness in Cheboygan, Otsego, Charlevoix and Emmet Counties. Assistance was provided to 13 clients in both independent housing and at transitional housing units. The Michigan Department of Health and Human Services (MDHHS) awarded NCCMH \$75,000 in grants for housing for clients who are experiencing homelessness. NCCMH was able to assist with both permanent and transitional housing opportunities.
- NCCMH hosted the 22nd Annual Run/Walk for Mental Health. The 5K run featured color stations along the route, which led runners and walkers along the Bear River and Little Traverse Bay. The theme for 2019 was #4body4health. Over 165 participated in the run and several more in the awareness walk through Petoskey.
- NCCMH offered a variety of activities for the May is Mental Health Month in 2019. Activities included free family movies for the community in Gaylord, Petoskey, Bellaire and Charlevoix; PhotoVoice and Art displays at a variety of venues throughout the six counties; a Children's Mental Health Fair in Kalkaska; the movie preview of "Coming Up for Air" hosted at Boyne Mountain; "The Trip to Bountiful" was shown at the Petoskey Friendship Center; and a paneled discussion on Resilience and Trauma Informed Care was held at the Carnegie Building in Petoskey with an open forum discussion; an open house in Cheboygan County.
- NCCMH conducted satisfaction surveys of clients with mental illness who receive services from Outpatient Therapy, Medical Services, ACT, Clubhouse, and Adult and Children's Case Management. Satisfaction is measured on a 4-point scale, with 4 being highest. The average survey score was 3.3 and the percent satisfied with NCCMH services was 90%. For clients with Intellectual and Developmental Disabilities, overall satisfaction was 91% for adults and 76% for children. This survey data is used to enhance service delivery and drive quality improvement efforts.
- NCCMH met or exceeded MDHHS performance standards for timely access to services on 90 of 112 quarterly indicators. Indicators that were met consistently through the year included initial assessments within 14 days of referral to services; first service received within 14 days of the initial assessment for MI adults and children; and adults receiving follow-up care within seven days after inpatient hospital discharge. The expectation is 95% for each indicator except hospital readmissions which is <15%. NCCMH implements quality improvement plans for indicators that do not meet the performance standards for two consecutive quarters.

REVENUE



EXPENSE



Revenue

Medicaid	\$ 44,245,654
Healthy Michigan	2,796,967
State General Funds	1,882,282
Local	1,092,183
Contractual/Other	860,901
Grants	333,098
Reimbursements	419,218

Expense

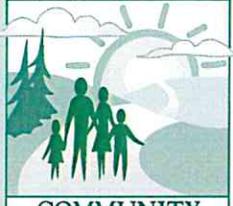
Persons with Intellectual/Developmental Disabilities	\$ 30,340,612
Adults with Mental Illness	11,951,008
Children with Severe Emotional Disturbance	3,196,257
Managed Care Administration	3,376,038
Older Adults	87,911
Other	2,111,409

Total Revenues \$ 51,630,303

Total Expenditures

\$ 51,063,235

NORTH COUNTRY



**COMMUNITY
MENTAL HEALTH**

1420 Plaza Drive
Petoskey, MI 49770



**2019
Board Members**

Antrim County

Caroline Loper
Christian Marcus
Louis Scholl

Charlevoix County

Robert Draves
Dennis Priess

Cheboygan County

Robert Boyd
Edward Ginop (Board Chair)
Michael Newman

Emmet County

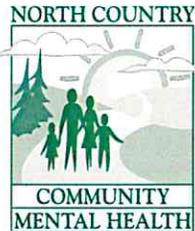
Karla Sherman
David White

Kalkaska County

Patty Cox
Sr. Augusta Stratz

Otsego County

Ron Iseler
Paul L. Liss



Main Locations

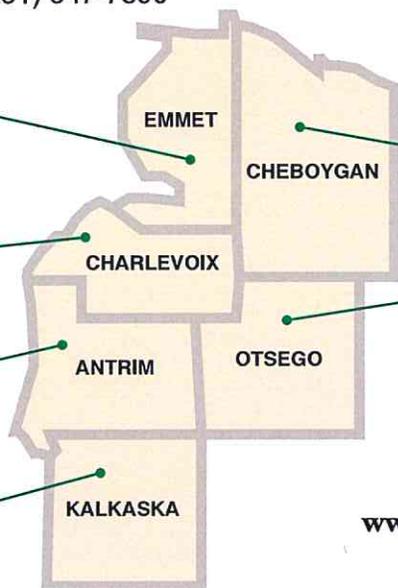
The Administrative Offices are located at:
1420 Plaza Drive
Petoskey, MI 49770
(231) 347-7890

Emmet County
1420 Plaza Drive
Petoskey, MI 49770
(231) 347-6701

Charlevoix County
6250 M-66 North
Charlevoix, MI 49720
(231) 547-5885

Antrim County
203 E. Cayuga
Bellaire, MI 49615
(231) 533-8619

Kalkaska County
625 Courthouse Drive
Kalkaska, MI 49646
(231) 258-5133



Cheboygan County
825 S. Huron, Suite 4
Cheboygan, MI 49721
(231) 627-5627

Otsego County
800 Livingston Blvd.
Gaylord, MI 49735
(989) 732-7558
(989) 732-6292

Visit us at
www.norcocmh.org

Funding for this publication was provided by the Michigan Department of Health and Human Services

Call 877-470-7130 to access services.
TTY: Dial 711



Special Presentation
June 9, 2020
Otsego County Economic Alliance
Lisa McComb, Executive Director

Otsego County Economic Alliance, Inc.
Providing Economic Development Services since 2001
501(c)(3) Nonprofit

2019

Revenue Break Out

35% of OCEA Income from Private Contributions and Grants(Over 80 Private Companies)

35% of OCEA Income comes from Public Service Contracts (Otsego County, City of Gaylord, All Townships but Dover)

Otsego County = \$21,838 or 38% of total Public Service Contributions (\$56,838)

30% of OCEA Income comes from two (2) Annual Fundraisers; Annual Partner Celebration (330 attendees grew by 35%) and Annual Golf Outing

Board of 22 Volunteers from Energy, Food & Beverage, Tourism, Healthcare, Local Government, Real Estate, Financial Institutions, Investors and Developers, Commission on Aging, Manufacturing serving 3 year terms.

PROGRAMS

Accelerate Otsego

2019

9 Small Business participants

Awards totaling \$35,000 to 5 local entrepreneurs \$10,000/\$7,500/\$5,000/\$2500

Two additional tourism awardees (\$7,500 and \$2,500)

200 community member attendees at event!

2020

Launch in September

\$15,000 already secured through grants (DTE, Consumers Energy, NEMCOG) for award

Addition \$10,000 committed

Event to be held in November

SCORE

Business Mentorship by local business leaders – 4 Mentors (NEED MORE)

FREE – 40 Clients assisted (Tripled Numbers Served from 2018)

53 Client Sessions Conducted

100 Client Session Hours (15% Growth).

SBDC

Business Development

FREE

One-on-One Technical Assistance – FREE. (Partnerships - County Clerk's Office, Gaylord Regional Airport, Northeast Michigan Works, MDOT, MDNR, MDEQ, MEDC, Northeast Michigan Council of Governments, Governor's Regional Prosperity Initiative)

Initiatives Launched

4:45 Club – Held Monthly, entrepreneurial networking
Manufacturer’s Meet Up – Recurring and FREE –
Opportunity Zone Lunch and Learn – To be held in 2020
Childcare Initiative – To Be Launched in 2020

RESULTS

\$16.1 Million in Private Investment

\$3 Million in Public Investment

125 New Jobs

2020

COVID Response Assistance

OCEA applied for and granted \$200,000 in grant funding and \$200,000 in loan funding for six counties through Michigan Small Business Relief Program (MSBR)

--Applied, Received and Deployed in 2 weeks!

--378 applications received

--55 Small Businesses throughout County Funded

--11 Small Businesses in Otsego County received a total of \$48,000 in grants

D&D Interstate	\$5000
Saturn Booksellers	\$5000
Alpine Chocolate Haus	\$5000
Hogan’s Jeweler’s	\$5000
C&S Wyskiel Enterprises The Keg)	\$5000
Fit Body Boot Camp	\$2500
Powerhouse Gym	\$2500
Classic Plumb and Heating	\$5000
Alpine Oven LLC	\$5000
Alpine Cleaners & Launderers	\$5000
Belle Iron Grille	\$3000

--Leveraged \$200k for additional \$10k from Chemical Bank – 1 more business in Otsego County received grant funding

Porterhaus	\$2400
------------	--------

OCEA facilitating and administering City of Gaylord DDA Match on Main application and program which if approved for \$50,000 would provide grants to 11 businesses in the DDA – Award notification June 11, 2020. Funding would be deployed in 10 days.

If Match on Main received, OCEA has facilitated grant funding of \$100,400 to 23 small businesses in Otsego County, retaining 186 jobs to assist in remaining open or re-opening during the COVID pandemic.

Assisting Northeast Michigan Council of Governments with \$400,000 Economic Development Administration funding for COVID Relief and Response in 8 counties in Northeast Michigan.

Providing PPP Loan Assistance, EIDL loan assistance, Personal Protection Equipment access, business program resources for additional state and federal funding.

2020 Projections

\$103 Million in Private Investment

\$1.3 Million in Public Investment

331 New Jobs

179 New Hotel Rooms

120 New 1/2/3 bedroom market rate apartments

11,000 + Sq. Ft. of new outpatient clinic space

346,162 (approx.) Sq. Ft of new business space (industrial, commercial and retail)

120,000 Sq. Ft of new apartment housing



Department Presentation
June 9, 2020
Otsego County Prosecutors Office
Richard Treusch, Assistant Prosecutor

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: June 2, 2020 Warrant	AGENDA DATE: June 9, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 2, 2020 warrant is in the amount of \$99,156.36. Major expenditures in the warrant include:

- \$70,081.68 – MERS – April 2020 payment

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$99,156.36.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/02/2020 - 06/02/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/02/2020	AP	2876(E)	CHARTER COMMUNICATIONS	CABLE/TV/INTERNET	208-751-726.000	124.98
		2876(E)		CABLE/TV/INTERNET	208-751-930.210	49.99
		2876(E)		CABLE/TV/INTERNET	208-752-726.000	96.67
		2876(E)		CABLE/TV/INTERNET	208-752-930.210	39.99
		2876(E)		IN# 0005147050620 A# 5147 05/06-06/05	588-697-930.240	64.97
						376.60
06/02/2020	AP	2877(E)	CONSUMERS ENERGY	201718210979 IRONTONE ELECTRIC	208-751-930.620	7.17
		2877(E)		APRIL 2020 ENERGY	226-528-930.620-PROG000000	53.95
		2877(E)		202786118184 MAY	588-697-930.620	535.38
						596.50
06/02/2020	AP	2878(E)	DTE ENERGY	910020860953 MAY	588-697-930.610	439.74
		2878(E)		APRIL 2020 ENERGY	637-265-930.610-ALPCT00000	6,129.16
		2878(E)		APRIL 2020 ENERGY	637-265-930.610-CRTHS00000	2,853.86
						9,422.76
06/02/2020	AP	2879(E)	FIRST BANKCARD	STATEMENT ENDING 5-11-2020	101-000-106.000	6,337.79
		2879(E)		STATEMENT ENDING 5-11-2020	101-101-704.400	(1,245.00)
		2879(E)		STATEMENT ENDING 5-11-2020	101-215-930.450	24.20
		2879(E)		STATEMENT ENDING 5-11-2020	101-267-801.020	10.00
		2879(E)		STATEMENT ENDING 5-11-2020	101-301-930.450	23.65
		2879(E)		STATEMENT ENDING 5-11-2020	101-302-930.450	16.05
		2879(E)		STATEMENT ENDING 5-11-2020	101-864-930.450	1.80
		2879(E)		STATEMENT ENDING 5-11-2020	256-215-726.000-COVID-19__	2,914.57
		2879(E)		STATEMENT ENDING 5-11-2020	588-697-930.450	3.85
		2879(E)		STATEMENT ENDING 5-11-2020	594-228-726.000	188.70
		2879(E)		STATEMENT ENDING 5-11-2020	594-806-930.450	14.80
		2879(E)		STATEMENT ENDING 5-11-2020	645-172-704.400	(350.00)
						7,940.41
06/02/2020	AP	2880(E)	FRONTIER	PHONE SERVICE	261-427-930.210	137.82
06/02/2020	AP	2881(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	MERS APRIL 2020	101-301-704.300	10,374.00
		2881(E)		MERS APRIL 2020	588-699-704.300	1,778.00
		2881(E)		MERS APRIL 2020	704-000-231.700	57,929.68
						70,081.68
06/02/2020	AP	2882(E)	PITNEY BOWES	LEASING CHARGES 3311179127	249-371-920.410	93.57
06/02/2020	AP	2883(E)	WEST PAYMENT CENTER	1003657961 - APRIL 2020 FOC SKIP TRACING FEE	215-141-940.010	138.23

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/02/2020 - 06/02/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/02/2020	AP	2884(A)	GARY GELOW	MIDC SUPPORT STAFF - MAY 11 - MAY 22, 2020	260-131-801.021	900.00
06/02/2020	AP	81488	AMY DUTCHER	REFUND	208-440-652.030	108.16
06/02/2020	AP	81489	AT&T MOBILITY	WIRELESS SERVICE	101-301-930.230	355.12
		81489		WIRELESS SERVICE	101-351-930.230	110.25
		81489		WIRELESS SERVICE	101-682-930.240	76.46
		81489		WIRELESS SERVICE	205-301-930.230	119.24
		81489		WIRELESS SERVICE	261-427-930.230	38.23
						<hr/> 699.30
06/02/2020	AP	81490	BARBARA PEAKE	CAMPING REFUNDS	208-440-652.030	386.88
06/02/2020	AP	81491	BRADY'S BUSINESS SYSTEMS	COPIER MAINTENANCE	101-149-726.000	10.67
06/02/2020	AP	81492	CITY OF GAYLORD	WATER BILL	208-752-920.200	46.01
		81492		MAY 2020 WATER BILL	637-265-920.200-SILLI00000	35.90
						<hr/> 81.91
06/02/2020	AP	81493	DAVE BARAGREY	PER DIEM MAY MEETING	208-752-703.040	50.00
06/02/2020	AP	81494	DEDRICK INVESTMENT LLC	REFUND FOR OVERPMT ON 2019 TAX YR ON PARCEL#080-031-400-01516-030-694.000		1,033.30
06/02/2020	AP	81495	DUNNS	33AR482877 FULL SERVICE CONTRACT 05/24-06/23	588-697-726.000	79.46
06/02/2020	AP	81496	ELI ELECTRIC LLC	SERVICES 5-15-2020 THROUGH 5-21-2020	249-371-801.026	840.00
06/02/2020	AP	81497	FIDELITY SECURITY LIFE INSURANCE CO	VISION MAY 2020	647-851-704.110	1,495.98
06/02/2020	AP	81498	IMPREST CASH, OTSEGO COUNTY BUS SYS	1172 VINYL & VELCRO BUSSES/ COVID-19	588-698-726.025-COVID-19__	180.00
06/02/2020	AP	81499	JAMES FIZELL	CAMPING REFUND	208-440-652.030	189.28
06/02/2020	AP	81500	JEFF HODGES	CAMPING REFUND	208-440-652.030	54.08
06/02/2020	AP	81501	JIM CRAWFIS	CAMPING REFUND	208-440-652.030	93.60
06/02/2020	AP	81502	JODI VANWAGNEN	CAMPING REFUND	208-440-652.030	81.12
06/02/2020	AP	81503	JULIA ALEXANDER	CAMPING REFUND	208-440-652.030	62.40
06/02/2020	AP	81504	KATIE KEITH	CAMPING REFUND	208-440-652.030	54.08
06/02/2020	AP	81505	KEVAN D FLORY	05/28/2020 HOUSING MEETING PER DIEM, ZOOM MEETING	233-691-703.040	50.00
06/02/2020	AP	81506	LAPPANS OF GAYLORD INC	01-307329 MOWER BLADES	208-751-726.000	70.38
06/02/2020	AP	81507	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - JUNE 2020	101-131-704.140	437.25

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/02/2020 - 06/02/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		81507		CICOTSEGOC-BL-954784 - JUNE 2020	101-133-704.140	41.56
		81507		CICOTSEGOC-BL-954784 - JUNE 2020	215-141-704.140	213.41
		81507		CICOTSEGOC-BL-954784 - JUNE 2020	292-662-704.140	106.62
						<hr/> 798.84
06/02/2020	AP	81508	LINDA WALSH	REFUND	208-440-652.030	234.00
06/02/2020	AP	81509	MARVAC	MAR092094337 ONLINE AD	208-751-930.300	60.00
06/02/2020	AP	81510	MCCARDEL CULLIGAN	MAY 2020 WATER COOLER	647-851-704.112	8.00
06/02/2020	AP	81511	MEYER ACE	#6521	208-751-726.000	484.28
06/02/2020	AP	81512	NICHOLAS SZAJNER	PE19-357	249-371-801.024	170.00
06/02/2020	AP	81513	OMS COMPLIANCE SERVICES INC	97954 PRE EMPLOYMENT DRUG TEST	209-751-940.010	83.00
06/02/2020	AP	81514	OTSEGO COUNTY JUDICIAL SYSTEM	5/20/20 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	195.62
06/02/2020	AP	81515	ROGER FAGERLIE JR	SERVICES 5-14-2020 THROUGH 5-20-2020	249-371-801.026	780.00
06/02/2020	AP	81516	SHANNON FURST	CAMPING REFUNDS	208-440-652.030	324.48
06/02/2020	AP	81517	SPARTAN SEWER & SEPTIC TANK SERVICE	13650 TOILET RENTAL	209-751-726.000	95.00
06/02/2020	AP	81518	STEVE RIOZZI	05/28/2020 HOUSING MEETING PER DIEM, ZOOM MEETING	233-691-703.040	50.00
06/02/2020	AP	81519	STEVE ROBBINS	CAMPING REFUND	208-440-652.030	162.24
06/02/2020	AP	81520	SUZANNE ROBINETTE	CAMPING REFUND	208-440-652.030	81.12
06/02/2020	AP	81521	TAMMY LABOUEF	05/28/20 HOUSING MEETING PER DIEM, ZOOM MEETING	233-691-703.040	50.00
06/02/2020	AP	81522	VERIZON CONNECT NWF INC	MONTHLY SERVICE-FEB	101-301-920.410	65.80
		81522		MONTHLY SERVICE-FEB	101-302-920.410	16.45
		81522		MONTHLY SERVICE-FEB	101-334-920.410	16.45
		81522		MONTHLY SERVICE-FEB	101-351-920.410	16.45
						<hr/> 115.15
06/02/2020	AP	81523	VERIZON WIRELESS	ACCT 842184815-00001; INV 9852483095	101-267-930.230	47.38
		81523		9855091727 JUNE	588-697-930.210	5.00
						<hr/> 52.38
06/02/2020	AP	81524	WHITNEY VANDENBOOM	CAMPING REFUND	208-440-652.030	54.08
06/02/2020	AP	81525	WILLIAM HOLEWINSKI	PER DIEM MAY MEETING	208-752-703.040	50.00
			TOTAL - ALL FUNDS	TOTAL OF 47 CHECKS		99,156.36

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: June 9, 2020 Warrant	AGENDA DATE: June 9, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 9, 2020 warrant is in the amount of \$179,881.57. Major expenditures in the warrant include:

- \$43,761.00 – Northern Michigan Regional Entity – 2nd Qtr Liquor Tax
- \$65,543.58 – MERS – May 2020 payment

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$179,881.57.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/09/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/09/2020	AP	2885(A)	CDW GOVERNMENT INC	MCAFFEE END POINT PROTECTION - QUOTE LKVL813	101-228-726.300	3,330.80
		2885(A)		RETURNED BATTERY CARTRIDGE	281-537-726.000	(281.44)
						3,049.36
06/09/2020	AP	2886(A)	GARY GELOW	MAY 2020 MIDC - CAA COURT EXPENSE	260-131-801.021	1,335.00
06/09/2020	AP	2887(A)	NORTHERN MICHIGAN REGIONAL ENTITY	LIQUOR TAX FOR 2ND QTR 2020	101-631-940.010	43,761.00
06/09/2020	AP	2888(E)	AMERICAN WASTE	# 3645390 AND 3670770 TRASH REMOVAL	281-537-920.410	260.00
		2888(E)		TRASH PICK UP	637-265-920.410	375.55
						635.55
06/09/2020	AP	2889(E)	CONSUMERS ENERGY	JUNE ENERGY 100021190929	637-265-930.620-SILLI00000	66.28
06/09/2020	AP	2890(E)	DTE ENERGY	MAY 2020 ENERGY	637-265-930.610-SILLI00000	145.90
06/09/2020	AP	2891(E)	FRONTIER	TELEPHONE SERVICE MAY 2020	261-427-930.210	117.70
06/09/2020	AP	2892(E)	GORDON FOOD SERVICES - EFT	JAIL/KITCHEN/INMATE ROOM AND BOARD	101-351-726.025	111.56
		2892(E)		JAIL/KITCHEN/INMATE ROOM AND BOARD	101-351-726.030	80.31
		2892(E)		JAIL/KITCHEN/INMATE ROOM AND BOARD	101-351-930.700	1,056.64
						1,248.51
06/09/2020	AP	2893(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	MAY 2020 RETIREMENT	101-301-704.300	10,374.00
		2893(E)		MAY 2020 RETIREMENT	588-699-704.300	1,778.00
		2893(E)		MAY 2020 RETIREMENT	704-000-231.700	53,391.58
						65,543.58
06/09/2020	AP	2894(E)	PITNEY BOWES	POSTAGE SUPPLIES	101-101-726.000	118.98
06/09/2020	AP	2895(E)	PITNEY BOWES	MAIL EQUIPMENT LEASE - 2ND QUARTER (APR-JUN 2020)	101-131-920.520	227.58
		2895(E)		MAIL EQUIPMENT LEASE - 2ND QUARTER (APR-JUN 2020)	215-141-920.520	227.58
						455.16
06/09/2020	AP	2896(E)	SYSCO - EFT	JAIL/ INMATE ROOM AND BOARD	101-351-726.025	54.91
		2896(E)		JAIL/ INMATE ROOM AND BOARD	101-351-930.700	533.19
						588.10
06/09/2020	AP	2897(E)	WEX BANK	MAY 2020 FUEL	101-301-930.660	2,010.68
		2897(E)		MAY 2020 FUEL	101-351-930.660	26.46
		2897(E)		MAY 2020 FUEL	101-648-930.660	51.19
		2897(E)		MAY 2020 FUEL	101-721-930.660	21.46
		2897(E)		MAY 2020 FUEL	205-301-930.660	209.39
		2897(E)		MAY 2020 FUEL	208-751-930.660	90.30

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/09/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		2897(E)		MAY 2020 FUEL	208-752-930.660	90.30
		2897(E)		MAY 2020 FUEL	210-651-930.660	1,906.19
		2897(E)		MAY 2020 FUEL	212-430-930.660	168.47
		2897(E)		MAY 2020 FUEL	249-371-930.660	9.20
		2897(E)		MAY 2020 FUEL	281-537-930.660	29.93
						<hr/> 4,613.57
06/09/2020	AP	81526	AXON ENTERPRISE INC	SI-1654854 ANIMAL CONTROL	212-430-920.410	1,530.00
06/09/2020	AP	81527	BC PIZZA	WORK CAMP PIZZA	205-301-930.700	12.00
06/09/2020	AP	81528	BRUCE TILLINGER	SERVICES 5-19-20 THRU 6-2-20	249-371-801.027	1,520.00
		81528		SERVICES 5-19-20 THRU 6-2-20	249-371-801.028	920.00
						<hr/> 2,440.00
06/09/2020	AP	81529	BS&A SOFTWARE INC	DELQ TAX SYSTEM ANNUAL SERVICE/SUPPORT FEE	516-253-920.410	4,684.00
06/09/2020	AP	81530	C2AE	GROEN PAVILION	494-901-970.300-PAVIL/REST	2,062.00
06/09/2020	AP	81531	CAMERON SCHOLL	19-34-DL RESTITUTION PAYMENT BY THOMAS KUCHARCZYK	701-000-271.148	150.00
06/09/2020	AP	81532	CHECK IN SYSTEMS INC	TWO CUSTOMER KIOSK'S	497-901-970.300-COVID-19__	2,296.00
06/09/2020	AP	81533	CORECOMM	115039078 - MAY 2020 COURT INTERNET	101-131-930.210	21.95
06/09/2020	AP	81534	DELL MARKETING LP	DELL 24 MONITOR - P2419H - QUOTE 3000061533505.1	249-901-970.440	10,645.92
		81534		DUPLICATE PAYMENT PO 47584 & 47764	516-901-970.435	(881.86)
						<hr/> 9,764.06
06/09/2020	AP	81535	DOUG KASSUBA	OCNET UPDATES	594-806-920.400	400.00
06/09/2020	AP	81536	DUNNS	DUN-5253 - NON-CONTACT FOREHEAD THERMOMETER	101-131-726.000-COVID-19__	121.95
		81536		MAY 2020 COPIER MAINTENANCE	101-267-726.000	20.20
		81536		INV #33AR484476, ACCT #DUN-2647 COPIER CONTRACT, MONTH ENC	101-682-920.410	39.64
		81536		MAY 2020 COPIER MAINTENANCE	101-864-726.000	272.67
		81536		MAY 2020 COPIER MAINTENANCE	212-430-726.000	761.34
		81536		INV #33AR484476, ACCT #DUN-2647 COPIER CONTRACT, MONTH ENC	232-690-920.410	4.40
		81536		MAY 2020 COPIER MAINTENANCE	249-371-726.000	143.34
		81536		COPIER MAINTENANCE	281-537-726.000	68.96
						<hr/> 1,432.50
06/09/2020	AP	81537	EMPIRIC SOLUTIONS INC	CONTRACT SERVICE JULY 2020	101-228-801.030	6,246.24
		81537		CONTRACT SERVICE JULY 2020	205-301-801.030	94.64
		81537		CONTRACT SERVICE JULY 2020	208-751-801.030	141.96

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		81537		CONTRACT SERVICE JULY 2020	208-752-801.030	141.96
		81537		CONTRACT SERVICE JULY 2020	212-430-801.030	283.92
		81537		JULY 2020 COMPASS MANAGEMENT FEE	215-141-801.020	379.00
		81537		CONTRACT SERVICE JULY 2020	232-690-801.030	94.64
		81537		CONTRACT SERVICE JULY 2020	249-371-801.030	757.12
		81537		CONTRACT SERVICE JULY 2020	261-427-801.030	94.64
		81537		CONTRACT SERVICE JULY 2020	281-537-801.030	189.28
		81537		CONTRACT SERVICE JULY 2020	516-253-801.030	189.28
		81537		CONTRACT SERVICE JULY 2020	588-697-801.030	378.56
		81537		CONTRACT SERVICE JULY 2020	594-806-940.010	1,837.00
		81537		CONTRACT SERVICE JULY 2020	617-253-801.030	189.28
		81537		CONTRACT SERVICE JULY 2020	618-447-801.030	189.28
		81537		CONTRACT SERVICE JULY 2020	637-265-801.030	94.64
		81537		CONTRACT SERVICE JULY 2020	645-172-801.030	189.28
		81537		CONTRACT SERVICE JULY 2020	645-201-801.030	94.64
		81537		CONTRACT SERVICE JULY 2020	645-270-801.030	94.64
						11,680.00
06/09/2020	AP	81538	GEORGE, JEANNE E	REFUND FOR OVERPMT ON 2019 TX YR FOR PARCEL #061-140-000-0-516-030-694.000		96.30
06/09/2020	AP	81539	GILL ROYS HARDWARE	2005950407	205-301-726.000	16.99
06/09/2020	AP	81540	HALL VETERINARY CLINIC	112120 113006 113297 113298	212-430-930.471	85.90
		81540		112120 113006 113297 113298	212-430-930.980	385.00
						470.90
06/09/2020	AP	81541	IMAGE 360 TRAVERSE CITY	GROEN MUSEUM AND EDU CENTER SIGN	494-901-970.300-MUSEUM_GRO	1,365.72
06/09/2020	AP	81542	INTERSTATE BATTERY SYSTEM OF CM	792703; 23419875 SHOP BATTERIES	588-698-726.025	149.90
06/09/2020	AP	81543	JEANETTE SAYRE	19-96-DL - PSYCHOLOGICAL EVALUATION ON 5/13/20 - JASON FOX	292-662-940.010	600.00
06/09/2020	AP	81544	JIM WERNIG INC	169905	101-301-726.050	60.60
06/09/2020	AP	81545	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-791446 JOHN DEERE TRACTOR #425	588-698-726.025	28.47
		81545		5150 OCBS 1-790987 SHOP TOOL	588-699-726.050	7.38
						35.85
06/09/2020	AP	81546	JOHN LAFAVE	05/28/20 HOUSING ZOOM MEETING PER DIEM	233-691-703.040	50.00
06/09/2020	AP	81547	JOHNSON OIL COMPANY	4921	101-301-726.050	59.95
06/09/2020	AP	81548	LAPPANS OF GAYLORD INC	01-307838 JOHN DEERE TRACTORS (2) #425; #GT235	588-698-726.025	92.14

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/09/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/09/2020	AP	81549	LARRY KENT	SERVICES 5-13-2020 THRU 6-2-2020	249-371-801.024	2,180.00
		81549		SERVICES 5-13-2020 THRU 6-2-2020	249-371-801.027	120.00
						2,300.00
06/09/2020	AP	81550	NEW CENTURY SIGNS	50648	101-301-726.000	24.50
06/09/2020	AP	81551	NORTHERN LIGHTS COUNSELING	MAY 2020 GROUP MENTAL HEALTH COUNSELING	101-133-940.010	320.00
06/09/2020	AP	81552	NORTHERN MICHIGAN REVIEW	789850-782664 PRIME TIMES, IMPRESSIONS, SEO BOOST	588-697-930.300	153.00
06/09/2020	AP	81553	OCNET	JUNE CONNECTIVITY	101-864-930.240	800.00
		81553		JUNE CONNECTIVITY	261-427-930.240	200.00
						1,000.00
06/09/2020	AP	81554	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG SCREENING	208-751-940.010	249.00
06/09/2020	AP	81555	PHOENIX CABINETS AND TOPS, INC.	COVID-19 PROTECTIVE PLEXIGLASS GUARDS	101-131-726.000-COVID-19__	61.00
		81555		COVID-19 PROTECTIVE PLEXIGLASS GUARDS	497-901-970.300-COVID-19__	1,621.00
						1,682.00
06/09/2020	AP	81556	PROSECUTING ATTORNEYS ASSOCIATION M	DUES 0501-111; 2021 PAAM & NDAA DUES, SUPPORT FEE	101-267-930.600	5,050.00
06/09/2020	AP	81557	ROGER FAGERLIE JR	SERVICES 5-21-20 THRU 6-2-2020	249-371-801.026	480.00
06/09/2020	AP	81558	SMART START MICHIGAN	19-84-DL MAY 2020 TETHER	292-662-940.010	8.50
06/09/2020	AP	81559	STAPLES BUSINESS CREDIT	403654 - TONER, LABELS	101-131-726.000	675.66
		81559		403654 - LEGAL LAMINATING POUCHS, SORTKWIK FINGERTIP MOISTI	101-131-726.000-COVID-19__	53.59
		81559		ADMIN SUPPLIES	645-172-726.000	63.33
						792.58
06/09/2020	AP	81560	STAPLES BUSINESS CREDIT	ORDER# 7307867265-0-1, ACCT #403659, FILE FOLDERS, TABS, COPY	101-682-726.000	0.16
		81560		ORDER# 7307867265-0-1, ACCT #403659, FILE FOLDERS, TABS, COPY	101-682-726.000-_MVAA_____	44.71
						44.87
06/09/2020	AP	81561	STRYKER SALES CORPORATION	BATTERIES FOR ME COT	101-648-726.000	751.10
06/09/2020	AP	81562	TELE-RAD	PAGER BATTERIES	261-901-970.435	679.60
06/09/2020	AP	81563	TENURGY, LLC	GAS SAVINGS	212-430-930.610	158.18
		81563		GAS SAVINGS	281-537-930.610	71.63
						229.81
06/09/2020	AP	81564	THOMSON WEST	INV 842341478, 842341479; ACCT 1000715367	101-267-726.200	493.93
		81564		INV 842238893; ACCT 1000242483; CLEAR CHGS	101-268-726.200	204.99

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/09/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						698.92
06/09/2020	AP	81565	TOTTEN'S BODY SHOP INC	39518	101-301-726.050	500.20
06/09/2020	AP	81566	UNEMPLOYMENT CONSULTANTS INC	3RD QTR 2020	704-000-228.027	700.00
06/09/2020	AP	81567	US POSTAL SERVICE	POSTAGE	101-000-103.000	2,000.00
06/09/2020	AP	81568	VANDERBILT AREA SCHOOLS	16-95-DL RESITUTION PAYMENT BY DYLAN JAMES BUSCHBACHER	701-000-271.148	166.67
06/09/2020	AP	81569	VERIZON WIRELESS	MAY 2020 MOBILE SERVICE	208-751-930.230	56.71
		81569		MAY 2020 MOBILE SERVICE	208-752-930.230	56.71
		81569		MAY 2020 MOBILE SERVICE	209-751-930.230	26.20
		81569		MAY 2020 MOBILE SERVICE	261-427-930.210	252.39
		81569		MAY 2020 MOBILE SERVICE	281-537-930.230	43.61
						435.62
06/09/2020	AP	81570	WILLIAMS, PHILLIP	REFUND FOR OVERPMT ON 2019 TX YR FOR PARCEL #043-125-000-01516-030-694.000		82.67
06/09/2020	AP	81571	WINN TELECOM	DISPATCH/911	261-427-930.210	61.82
		81571		989-705-1786 JUNE	588-697-930.210	221.16
						282.98
06/09/2020	AP	81572	WMJZ EAGLE 101.5	INV #1710-5, VETERANS RADIO ADVERTISEMENT MARKETING 05/01-C 101-682-930.300		100.00
			TOTAL - ALL FUNDS	TOTAL OF 60 CHECKS		179,881.57