

**FOR JUDGE MERTZ  
FOR JUDGE HUNTER**

**CALL JENNIFER 989-731-0224  
CALL CHRIS 989-344-3271**

**Form CC 379**

**MOTION TO MODIFY, EXTEND OR TERMINATE  
PERSONAL PROTECTION ORDER**

**Use this form** if you want the court to modify, extend, or terminate the personal protection order.

## INSTRUCTION FOR COMPLETING "MOTION TO MODIFY, EXTEND OR TERMINATE PERSONAL PROTECTION ORDER"

**Please print neatly. Press firmly because you are printing on five copies.**

By filling in this form, you are asking the court to modify, extend or terminate a personal protection order.

Items A through E must be completed before your motion can be filed with the court. Please read the instruction for each item. Then fill in the correct information for that item on the form.

- A** Fill in the "Case No." the same way it appears on form CC 376 or CC 380.
- B** Fill in the "petitioner" and "respondent" and addresses the same way they appear on form CC 376 or CC 380, including the ages of the "petitioner" and "respondent" if either is under the age of 18.
- C** Write in the same date that form CC 376 or CC 380 was signed by the judge. That date is in the lower left hand corner of form CC 376 or CC 380.
- D** If you are the person the protection order is against, check item 2a. Also check either the box "modify" if you want the court to change something in the order or check the box "terminate" if you want the court to terminate the entire order. Then explain why you want the order changed or terminated. If the order was issued without a hearing (ex parte), you may file a motion and request a hearing within 14 days after being served with, or receiving actual notice of, the order. If the order was issued ex parte and more than 14 days have passed, you must show good cause for the motion. If the order was issued after a full hearing, you must show good cause for the motion. See MCR 3.707(A)(1)(b).

If you are the person who is protected by the order, you can check either item 2b or item 2c. Check item 2b if you want the court to change something in the order. Check item 2c if you want the court to extend the expiration date of the order or terminate the entire order. Then explain why you want the order extended or terminated. To extend the expiration date of the order, you must file this motion no later than 3 days before the order expires.

- E** If you are under 18 years old, you may need an adult (called a "next friend") to petition for you. Check this box if you have a next friend helping you file this form.
- F** Write in today's date and sign the form.
- G** If you checked box 2a or box 2b in **D** you must get a hearing date. Ask the clerk to schedule a hearing. The clerk will give you the information you need to fill out this part of the form. If you checked box 2c and the judge terminates the order without a hearing, skip the instructions below in **H**. If you checked box 2c and the judge will not terminate the order without a hearing, follow the instructions below in **H**.
- H** Write in today's date and sign the form. Hand the form to the county clerk. The clerk will keep two copies and return the blue, pink, and yellow copies to you.

**You must serve the other party with a copy of this form. If there is a hearing scheduled, you must serve this form at least 7 days before the hearing date unless the respondent is a law enforcement officer or a person required to carry a firearm as a condition of employment.** In that situation, you must serve this form at least 5 days before the hearing date. For details about serving the form, read page 7 of the booklet "Instructions for Personal Protection Orders."

If a hearing was scheduled, make sure you attend the hearing. Take a blank copy of form CC 376 or CC 380 with you to the hearing. If a hearing was not scheduled, the court will notify the law enforcement agency to make changes to LEIN as stated in the order.

- For details about the hearing, read page 8 of the booklet "Instructions for Personal Protection Orders."
- If you asked for a modified order and it is granted by the judge, you will need to fill out form CC 376 or CC 380, get it signed, and serve it on the other party. For details on how to do this, read pages 5 and 6 of the booklet "Instructions for Personal Protection Orders."

Approved, SCAO

STATE OF MICHIGAN  
46TH JUDICIAL CIRCUIT  
OTSEGO COUNTY

MOTION TO  
MODIFY, EXTEND OR TERMINATE  
PERSONAL PROTECTION ORDER

A CASE NO.

Court address

225 WEST MAIN STREET, GAYLORD, MI 49735

Court telephone no.

989-731-7500

|   |                                                            |     |   |                                               |     |
|---|------------------------------------------------------------|-----|---|-----------------------------------------------|-----|
| B | Petitioner's name                                          | Age | v | Respondent's name, address, and telephone no. | Age |
|   | Address and telephone no. where court can reach petitioner |     |   |                                               |     |

MOTION

C 1. On \_\_\_\_\_ a personal protection order was entered by this court.  
Date

D 2.  a. I am the respondent. I ask the court to conduct a hearing to  modify  terminate the order.  
 b. I am the petitioner. I ask the court to conduct a hearing to modify the order.  
 c. I am the petitioner. I ask the court to  extend  terminate the order.

Explain why you want the order modified, extended, or terminated. If box 2a is checked, the respondent must show good cause if the order was issued after a full hearing of if more than 14 days have passed since the ex parte order was served.

E  3. I have a next friend motioning for me. I certify that the next friend is not disqualified by statute and is an adult.

F \_\_\_\_\_  
Date Signature of moving party

Complete this Notice of Hearing only  
if you checked box 2a or 2b above.

NOTICE OF HEARING

G You are notified that a hearing has been scheduled to modify, extend or terminate the personal protection order issued in this case.

Judge: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: 225 WEST MAIN STREET, GAYLORD, MI 49735

If you require special accommodations to use the court because of disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

The court can modify, extend, or terminate the order even if you do not attend the hearing. It is important for you to attend.

H \_\_\_\_\_  
Date Signature of moving party

**Motion to Modify/Extend/Terminate  
Personal Protection Order**

Case No. \_\_\_\_\_

**PROOF OF SERVICE**

**TO PROCESS SERVER:** You must serve the copies of the motion to modify, extend or terminate personal protection order and file proof of service with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

**CERTIFICATE / AFFIDAVIT OF SERVICE / NONSERVICE**

**OFFICER CERTIFICATE**

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notarization not required)

OR

**AFFIDAVIT OF PROCESS SERVER**

Being first duly sworn, I state that I am a legally competent adult who is **not** a party or an officer of a corporate party, and that: (notarization required)

- I served a copy of the motion to modify, extend or terminate personal protection order by:  
 personal service     registered mail, delivery restricted to the nonmoving party (return receipt attached) on:

|                      |                             |                 |
|----------------------|-----------------------------|-----------------|
| Nonmoving party name | Complete address of service | Day, date, time |
|                      |                             |                 |

- I have personally attempted to serve a copy of the motion to modify, extend or terminate personal protection order on the following party and have been unable to complete service.

|                      |                             |
|----------------------|-----------------------------|
| Nonmoving party name | Complete address of service |
|                      |                             |

I declare that the statements above are true to the best of my information, knowledge, and belief.

|                       |                |     |                  |
|-----------------------|----------------|-----|------------------|
| Service fee           | Miles traveled | Fee |                  |
| \$                    |                | \$  |                  |
| Incorrect address fee | Miles traveled | Fee | <b>TOTAL FEE</b> |
| \$                    |                | \$  | \$               |

Signature \_\_\_\_\_

Name (type or print) \_\_\_\_\_

Title \_\_\_\_\_

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Date      Signature: \_\_\_\_\_  
Deputy court clerk/Notary public

Notary public, State of Michigan, County of \_\_\_\_\_

**ACKNOWLEDGMENT OF SERVICE**

I acknowledge that I have received a copy of the motion to modify, extend or terminate personal protection order on

\_\_\_\_\_  
Day, date, time

\_\_\_\_\_  
Signature of nonmoving party