



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, February 25, 2020 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of February 11, 2020 with attachments- Motion to Approve

Special Presentations

- A. Up North Prevention an Initiative of Catholic Family Services- Lynda Rutkowski, DYTUR/Prevention Specialist
- B. Employee Recognition
 - 1. Kristine Foguth- 20 Year Anniversary Recognition

Department Head Report

- A. Otsego County Bus System- Tim Cherwinski, Director

Committee Reports

- A. Budget and Finance
 - 1. OCR 02-06 OCBS FY2021 Act 51 Resolution of Intent
 - 2. Budget Amendment- 2019
 - 3. Budget Amendment-Airport Special Events
 - 4. Contract for Professional Services- Bond Counsel
 - 5. Bid Award- Building and Grounds Vehicle and Plow

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 - 1. February 18, 2020 Warrant
 - 2. February 25, 2020 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of February 11, 2020	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of February 11, 2020.

February 11, 2020

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Captain Brian Webber.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Ken Glasser,
Doug Johnson, Ken Borton, Bruce Brown.

Absent: Rob Pallarito.

Consent Agenda:

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the Regular minutes of January 28, 2020 with attachments. Ayes: Unanimous. Motion carried.

Department Head Reports:

Sheriff Matt Nowicki reported on the Sheriff's Department; attacks on law enforcement around the world; SANE officer approved from the Sheriff's Department; 481 complaints handled by the Road Patrol; school resource officer is a success; courts busy, road patrol sitting in court as security; mental health issues continue to be a need at the jail; training at the jail; jail count up to 50 last week, 38 this morning; still 1 corrections officer short.

Commissioner Rob Pallarito arrived at 9:39 a.m.

Special Presentations:

County Surveyor, Ronald Brand reported on the Remonumentation revised plan.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to approve the Otsego County Monumentation and Remonumentation Plan. Ayes: Unanimous. Motion carried. (see attached)

Employee Recognition:

HR Director, Trisha Adam, presented Marlene Hopp with a certificate of 30 years of service with the County.

Committee Reports: None.

Administrator's Report:

Rachel Frisch thanked Matt Nowicki, Matt Muladore, Brian Webber and the Sheriff's department staff for all of their hard work; Alpine Center still leaking; courtroom at the Alpine Center doesn't have heat; updating the language in the Animal Control ordinance; Brownfield Development meeting; Gaylord DDA sent out for bid the pavilion paint and repair; City is

working on the parking lot purchased behind Sugar Bowl; Economic alliance partnership breakfast 2-14-2020 at 7:00 a.m. at the Ellison Place; Conservation District holding a household hazardous waste day May 30, 2020 at the Road Commission; Spring Tree sale; Michigan Lumber and wood fiber moving forward; Lucky Steakhouse was issued their certificate of occupancy; Pine 45 new apartment complex across from Otsego Club; new VA clinic on schedule; Menards and Discount Tire breaking ground this spring; Conference call with MAC finance committee regarding Governor's budget; RFP for flooring at the Community Center due March 6, 2020.

Special Presentations: None.

City Liaison, Township & Village Representative:

Michelle Noirot from Bagley Township had a meeting with Michigan Lumber Company; appointing a new Township Treasurer.

Vic Ouellette reported on the City Council meeting, formed an Ad Hoc committee for marijuana establishments.

Correspondence: Commissioner Ken Glasser received a letter from the Upper Manistee Zoning.

New Business:

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve the February 4, 2020 Warrant in the amount of \$114,667.97 and seven voided checks. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Doug Johnson, to approve the February 11, 2020 Warrant in the amount of \$271,543.34 and one void check. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Duane Switalski reported dog licenses due this month; attended health department meeting; attended the Charlton Township meeting; Superintendent of Johannesburg-Lewiston School reported there will be a school proposal on the ballot for May 5, 2020.

Commissioner Julie Powers attended the Health Department meeting, youth vaping; opioids; positive radon results in Otsego County; attended the City Council meeting.

Commissioner Henry Mason discussed different prospective for the jail expansion, Todd Seidell doing some work.

Commissioner Rob Pallarito had no report.

Commissioner Ken Glasser reported Michaywe drive to be rebuilt.
Commissioner Bruce Brown had no report.

Commissioner Paul Liss thanked Rachel Frisch for attending the Village meeting.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton had no report.

Meeting adjourned at 10:18 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

Monumentation & Remonumentation Plan

For Otsego County, Michigan

Prepared for the implementation of 1990 PA 345 as amended, MCL 54.261-279

Revised and Approved by the Board of County Commissioners:

, Chairperson

Date

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I INTRODUCTION

The State Survey and Remonumentation Act, P.A. 345 of 1990, was revised on June 12, 2014 by P.A. 166 of 2014. This revision reinstated the State Survey and Remonumentation Commission and required them to promulgate the rules and to guide the counties in establishing a revised County Remonumentation Plan.

This plan is meant to outline the procedure to remonument original Public Land Survey corners and property controlling corners and for the monumentation or remonumentation of protracted Public Land Survey corners and property controlling corners listed in Appendix AA.

The monumentation or remonumentation of a corner shall consist of:

- Filing a Land Corner Recordation Certificate in conformance with the requirements of the corner recordation act, P.A. 74 of 1970, as amended, MCL 54.201 to 54.210D, for all original public land survey corners, protracted public land survey corners and property controlling corners specified in Appendix AA.
- The inclusion, within the above certificate, of any property controlling corner associated with the original public land survey corners and protracted public land survey corner that are the subject of said certificate.
- The filing of geodetic coordinates, expressed as Latitude and Longitude, for all original public land survey corners and protracted public land survey corners specified in Appendix AA.

An existing monument may be left in place to mark a corner location if it is unlikely to be disturbed and clearly described on the LCRC. (Size, composition, distance above or below ground, etc.)

A monument placed at a corner location shall be an Otsego County Monument.

II DEFINITIONS

Specific words and phrases are defined in Michigan P.A. 345 of 1990 and P.A. 70 of 1970, as amended. Other words and phrases included in the plan include the following:

- Otsego County Monument is a Slimline model 202 cast iron marker 2¾" in diameter and 20" long manufactured by the Harrison Marker Company.
- A walk-in corner is a corner within Otsego County, which is presented by a surveyor licensed within the State of Michigan, to the Otsego County Peer Review Group for inclusion into the Otsego County Remonumentation program. The Land Corner Recordation Certificate for the corner shall meet the requirements of this plan. If funds are available, through the current grant from the State of Michigan, the cost to record said Land Corner Recordation Certificate shall be paid by Otsego County with current grant funds.
- LCRC is a Land Corner Recordation Certificate recorded pursuant to P.A. 70 of 1970, as amended.

APPENDIX AA
Township 29 North, Range 01 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2014	B01	2014
A02		B02	Not included
A03		B03	
A04		B04	Not included
A05		B05	2006
A06		B06	Not included
A07		B07	
A08		B08	Not included
A09		B09	
A10		B10	Not included
A11		B11	
A12		B12	Not included
A13	1999	B13	1999

Code	Year	Code	Year	Code	Year	Code	Year
C01	2014	D01	2014	E01	2014	F01	2015
C02		D02	Not included	E02		F02	Not included
C03		D03		E03	2006	F03	2007
C04		D04		E04	2006	F04	In lake
C05	2006	D05	2006	E05	2006	F05	2006
C06		D06	Not included	E06	2007	F06	Not included
C07		D07		E07	2007	F07	2007
C08		D08	Not included	E08		F08	Not included
C09		D09		E09		F09	
C10		D10	Not included	E10		F10	Not included
C11		D11		E11		F11	
C12		D12	Not included	E12		F12	Not included
C13	1999	D13	1999	E13	1999	F13	1999
Code	Year	Code	Year	Code	Year	Code	Year
G01	2015	H01		I01	2015	J01	
G02		H02	Not included	I02		J02	In lake
G03	2007	H03		I03	2007	J03	2007
G04	2007	H04	Not included	I04	2007	J04	Not included
G05	2006	H05	2006	I05	2006	J05	2007
G06	2007	H06	Not included	I06		J06	Not included
G07	2007	H07		I07		J07	
G08		H08	Not included	I08		J08	Not included
G09		H09		I09		J09	
G10		H10	Not included	I10		J10	Not included
G11		H11		I11		J11	
G12		H12	Not included	I12		J12	Not included
G13	1999	H13	1999	I13	1999	J13	1999

Township 29 North, Range 01 West

Code	Year	Code	Year	Code	Year
K01		L01	In lake	M01	
K02	In lake	L02	In lake	M02	
K03	2007	L03		M03	
K04	2007	L04	Not included	M04	
K05	2007	L05		M05	
K06		L06	Not included	M06	
K07		L07		M07	
K08		L08		M08	
K09		L09		M09	
K10		L10		M10	In lake
K11		L11		M11	
K12		L12	Not included	M12	
K13	1999	L13	1999	M13	

Code	Year	Description	Code	Year	Description
001		W. side Little Bear lk. (MC1)			
002		E. side Little Bear lk. (MC2)			
003		W. side Big Bear lk. (MC3)			
004		E. side Big Bear lk. (MC4)			
005		N. side West Twin lk. (MC5)			
006		S. side West Twin lk. (MC6)			
007		W. side Duck lk. (MC7)			
008		E. side Duck lk. (MC8)			
009		S. side Big Bear lk. (MC9)			
010		N. side Big Bear lk. (MC10)			

1839: Township lines surveyed by James Mullett & Harvey Mellon

1856: Resurvey of sections by Harvey Mellon

All corners listed in Appendix AA with a blank in the year field will be completed in the future.

Township 29 North, Range 02 West

	A	B	C	D	E	F	G	H	I	J	K	L	M	
1														1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13														13
	A	B	C	D	E	F	G	H	I	J	K	L	M	

Code	Year	Code	Year
A01	2012	B01	In lake
A02	2016	B02	Not included
A03	2007	B03	
A04	2007	B04	Not included
A05	1994	B05	2007
A06		B06	Not included
A07	2020	B07	
A08	2020	B08	Not included
A09	2020	B09	2020
A10		B10	Not included
A11		B11	
A12		B12	Not included
A13	2005	B13	2005

Code	Year	Code	Year	Code	Year	Code	Year
C01		D01		E01		F01	In lake
C02		D02	Not included	E02		F02	Not included
C03	2007	D03		E03		F03	
C04	2007	D04	Not included	E04		F04	Not included
C05	2007	D05	2007	E05	2007	F05	2007
C06		D06	Not included	E06		F06	Not included
C07	2020	D07		E07		F07	
C08		D08	Not included	E08		F08	Not included
C09		D09		E09		F09	
C10		D10	Not included	E10		F10	Not included
C11		D11		E11		F11	
C12		D12	Not included	E12		F12	Not included
C13	2005	D13	2005	E13	2005	F13	2005
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not included	I02		J02	Not included
G03		H03		I03		J03	1994
G04		H04	Not included	I04		J04	1994
G05		H05		I05		J05	1994
G06		H06	Not included	I06		J06	Not included
G07		H07		I07		J07	
G08		H08	Not included	I08		J08	Not included
G09		H09		I09		J09	
G10		H10	Not included	I10		J10	Not included
G11		H11		I11		J11	
G12		H12	Not included	I12		J12	Not included
G13	2005	H13	2005	I13	2005	J13	2005

Township 29 North, Range 02 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	2014
K02		L02	Not included	M02	
K03	1994	L03		M03	
K04	1994	L04	Not included	M04	
K05		L05		M05	
K06		L06	Not included	M06	
K07		L07		M07	
K08		L08	Not included	M08	
K09		L09		M09	
K10		L10	Not included	M10	
K11		L11		M11	
K12		L12	Not included	M12	
K13	2005	L13	2005	M13	1999

Code	Year	Description	Code	Year	Description
001	1994	W. side Big Bass Lake, (MC9)		Not included	N. side Fox Lake, (MC7)
002	1994	E. side Big Bass Lake, (MC10)		Not included	S. side Fox Lake, (MC8)
003	2016	N. side Emerald Lake, (MC5)		Not included	N. side Big Bass Lake, MC(15) Same as corner K02
004	2016	S. side Emerald Lake, (MC6)			
005		E. side Turtle Lake, (MC1)			
006		W. side Turtle Lake, (MC2)			
007		E. side Ranger Lake, (MC3)			
008		W. side Ranger Lake, (MC4)			
009		S. side Big Bass Lake, (MC11)			
010		S. side Island in Big Bass Lake, (MC12)			
011		N. side Island in Big Bass Lake, (MC13)			
012		W. side Big Bass Lake, MC14)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Harvey Mellon

Township 29 North, Range 03 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2012	B01	2012
A02		B02	Not included
A03	2013	B03	2013
A04	2013	B04	Not included
A05	2013	B05	2013
A06	2013	B06	Not included
A07	2013	B07	2006
A08	2002	B08	Not included
A09	2002	B09	2006
A10	2002	B10	Not included
A11	2002	B11	2013
A12		B12	Not included
A13	2005	B13	2005

Code	Year	Code	Year	Code	Year	Code	Year
C01	1994	D01	In lake	E01	2002, 2011	F01	2002
C02	1994	D02	In lake	E02	In lake	F02	Not included
C03	1994	D03	In lake	E03	2002	F03	2002
C04	1994	D04	In lake	E04	2002	F04	Not included
C05	1995	D05	2002	E05	1995	F05	1995
C06	2013	D06	Not included	E06	2013	F06	Not included
C07	2006	D07	2006	E07	2013	F07	2013
C08	2013	D08	Not included	E08	2013	F08	Not included
C09	2013	D09	2006	E09	2013	F09	2013
C10	2013	D10	Not included	E10	2013	F10	Not included
C11	2013	D11	2013	E11	2013	F11	2013
C12	2013	D12	Not included	E12	2013	F12	Not included
C13	2005	D13	2005	E13	2005	F13	2005
Code	Year	Code	Year	Code	Year	Code	Year
G01	2002	H01	2012	I01	2012	J01	2016
G02	2002	H02	Not included	I02	2016	J02	Not included
G03	1995	H03	1994	I03	1994	J03	1994
G04	1996	H04	1995	I04	1995	J04	1995
G05	1994	H05	1994	I05	1994	J05	1995
G06	2013	H06	Not included	I06	2016	J06	Not included
G07	2013	H07		I07	2016	J07	In lake
G08	2013	H08	Not included	I08	2016	J08	In lake
G09	2013	H09		I09	2016	J09	2016
G10	1994	H10	Not included	I10		J10	Not included
G11	1995	H11	1994	I11	2013	J11	
G12	2013	H12	Not included	I12	2013	J12	Not included
G13	2005	H13	2005	I13	2005	J13	2005

Township 29 North, Range 03 West

Code	Year	Code	Year	Code	Year
K01	2016	L01	2016	M01	2012
K02	2016	L02	Not included	M02	2016
K03	1994	L03	2016	M03	2007
K04	1995	L04	Not included	M04	2007
K05	1994	L05	1994	M05	1994
K06	2016	L06	Not included	M06	
K07	2016	L07		M07	2020
K08	2016	L08		M08	2020
K09	2016	L09		M09	2020
K10		L10	Not included	M10	
K11		L11		M11	
K12		L12	Not included	M12	
K13	2005	L13	2005	M13	2005

Code	Year	Description	Code	Year	Description
001	2012	W. side Otsego Lake, Sec. 5, (MC1)	015	2016	W. side Opal Lake, Sec. 1 & 12, (MC19)
002	2012	E. side Otsego Lake, Sec. 5, (MC2)	016	2016	E. side Opal Lake, Sec. 1 & 12, (MC 20)
003	2002	E. side Otsego Lake, Sec. 4 & 5, (MC21)	017	2016	W. side Big Chub Lk., Sec. 14 & 23, (MC17)
004	2002	E. side Otsego Lake, Sec. 5 & 8, (MC22)	018	2016	E. side Big Chub Lk., Sec. 14 & 23, (MC18)
005	2013	E. side Big Bradford Lk., Sec. 31, (MC11)		Not included	N. side Fox Lake (MC5)
006	2013	W. side Big Bradford Lk, Sec. 31, (MC12)		Not included	S. side Fox Lake (MC6)
007	2013	E. side Big Bradford Lk., S. 31 & 32, (MC13)		Not included	Guthrie Lake (MC7)
008	2013	E. side Big Bradford Lk., S. 29 & 32, (MC14)		Not included	Guthrie Lake (MC8)
009	2013	W. side Big Bradford Lk., S. 29 & 32, (MC15)		Not included	Guthrie Lake (MC9)
010	2013	N. side Big Bradford Lk., S. 31 & 32, (MC16)		Not included	Guthrie Lake (MC10)
011	2013	W. side Otsego Lake, Sec. 5 & 8, (MC23)		Not included	Otsego Lake (MC24)
012	2013	E. side Otsego Lake, Sec. 4 & 5, (MC26)		Not included	Otsego Lake (MC25)
013	2016	N. side Emerald Lake, Sec. 1, (MC3)			
014	2016	S. side Emerald Lake, Sec. 1, (MC4)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Harvey Mellon

Township 29 North, Range 04 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2017	B01	2017
A02	2017	B02	Not Included
A03	2017	B03	2017
A04	2017	B04	Not included
A05	2017	B05	2017
A06	2017	B06	Not included
A07	2017	B07	2017
A08	2017	B08	Not included
A09	2017	B09	2017
A10	2017	B10	Not Included
A11	2017	B11	2017
A12	2017	B12	Not included
A13	2005	B13	2005

Code	Year	Code	Year	Code	Year	Code	Year
C01	2006	D01	2006	E01	2006	F01	2006
C02	2017	D02	Not included	E02	2017	F02	Not included
C03	1994	D03	2017	E03	2017	F03	
C04	1994	D04	Not included	E04	2017	F04	Not included
C05	2017	D05	2017	E05	2017	F05	
C06	2017	D06	Not included	E06	2017	F06	Not included
C07	2017	D07	1999	E07	2017	F07	2017
C08	2017	D08	Not included	E08	2017	F08	Not included
C09	1994	D09	1995	E09	2017	F09	2017
C10	1994	D10	1994	E10	2017	F10	Not included
C11	2017	D11	2017	E11	2017	F11	2017
C12	2017	D12	Not Included	E12	2017	F12	Not Included
C13	2005	D13	2005	E13	2005	F13	2005
Code	Year	Code	Year	Code	Year	Code	Year
G01	2006	H01	2006	I01	2006	J01	
G02		H02	Not included	I02		J02	Not included
G03		H03	1994	I03		J03	In lake
G04		H04	1994	I04		J04	In lake
G05		H05	1994	I05		J05	
G06		H06	Not Included	I06		J06	Not included
G07	2017	H07		I07		J07	
G08	2017	H08	Not included	I08		J08	Not included
G09	2017	H09		I09		J09	
G10	2017	H10	Not included	I10		J10	Not included
G11	2017	H11		I11		J11	
G12	2017	H12	Not included	I12		J12	Not included
G13	2005	H13	2005	I13	2005	J13	2005

Township 29 North, Range 04 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	2012
K02		L02	Not included	M02	
K03	In lake	L03		M03	2013
K04		L04	Not included	M04	2013
K05		L05		M05	2013
K06		L06	Not included	M06	2013
K07		L07		M07	2013
K08	2002	L08	Not included	M08	2002
K09	2002	L09	2002	M09	2002
K10	2002	L10	Not included	M10	2002
K11	2002	L11	2002	M11	2002
K12	2002	L12	Not included	M12	
K13	2005	L13	2005	M13	2005

Code	Year	Description	Code	Year	Description
001	2017	W. side Pencil Lake, Sec. 1 (MC1)			
002	2017	E. side Pencil Lake, Sec. 1 (MC2)			
003	1999	PCC Sec. 20			
004		E. side Lake Tecon (MC4)			
005		W. side Lake Horicon (MC5)			
006		N. side Lake Horicon (MC6)			
007		E. side Lake Horicon (MC7)			
008		S. side Lake Horicon (MC8)			
009		E. side Lake Tecon (MC9)			
010		W. side Lake Tecon (MC10)			
011		E. side Lynn Lake (MC11)			
012		E. side Lynn Lake (MC12)			
013		E. side Lynn Lake (MC13)			
014		W. side Lynn Lake (MC14)			
015		W. side Lake Tecon (MC3)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Harvey Mellon

Township 30 North, Range 01 West

	A	B	C	D	E	F	G	H	I	J	K	L	M	
1														1
2	6		5	4	3	2	1							2
3														3
4	7	8	9	10	11	12								4
5														5
6	18	17	16	15	14	13								6
7														7
8	19	20	21	22	23	24								8
9														9
10	30	29	28	27	26	25								10
11														11
12	31	32	33	34	35	36								12
13														13
	A	B	C	D	E	F	G	H	I	J	K	L	M	

Code	Year	Code	Year
A01		B01	
A02	2011	B02	Not included
A03	2011	B03	2011
A04	2011	B04	Not included
A05	2011	B05	2011
A06	2011	B06	Not included
A07	2011	B07	2011
A08	2011	B08	Not included
A09	2011	B09	2011
A10	2014	B10	Not included
A11	2014	B11	2014
A12	2014	B12	Not included
A13	2014	B13	2014

Code	Year	Code	Year	Code	Year	Code	Year
C01	2007	D01		E01		F01	
C02	2011	D02	Not included	E02		F02	Not included
C03	2011	D03	2011	E03	2015	F03	2015
C04	2011	D04	Not included	E04	2015	F04	Not included
C05	2011	D05	2015	E05	2014	F05	2015
C06	2011	D06	Not included	E06	In lake	F06	Not included
C07	2011	D07	2014	E07	2014	F07	2014
C08	2011	D08	Not included	E08	2014	F08	Not included
C09	2011	D09	2014	E09	2015	F09	2015
C10	2014	D10	Not included	E10	2015	F10	Not included
C11	2014	D11	2014	E11	2015	F11	2014
C12	2014	D12	Not included	E12	2014	F12	Not included
C13	2014	D13	2014	E13	2014	F13	2015
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not included	I02		J02	Not included
G03	2015	H03	1995	I03	2015	J03	
G04	2015	H04	1995	I04	1995	J04	Not included
G05	2015	H05	1995	I05	1995	J05	
G06	2015	H06	Not included	I06	1995	J06	Not included
G07	2014	H07		I07	1995	J07	
G08	2014	H08	Not included	I08	1995	J08	Not included
G09	2014	H09		I09	1995	J09	2009
G10	2015	H10	Not included	I10	2015	J10	Not included
G11	2014	H11		I11	2015	J11	2009
G12	2015	H12	Not included	I12	2015	J12	Not included
G13	2015	H13		I13	2015	J13	

Township 30 North, Range 01 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	
K02		L02	Not included	M02	
K03		L03		M03	
K04		L04	Not included	M04	
K05		L05		M05	
K06		L06	Not included	M06	
K07	2009	L07		M07	
K08	2009	L08	Not included	M08	
K09	2009	L09	2009	M09	
K10	2009	L10	Not included	M10	
K11	2009	L11	2009	M11	
K12		L12	Not included	M12	
K13		L13	In lake	M13	

Code	Year	Description	Code	Year	Description
001		E. side Big Bear Lake (MC1)			
002		W. side Big Bear Lake (MC2)			
003		E. side Little Bear Lake (MC3)			
004		W. side Little Bear Lake (MC4)			
005		S. side Swede Lake (MC5)			
006		N. side Swede Lake (MC6)			
007		S. side Johannesburg Lake (MC7)			
008		N. side Johannesburg Lake (MC8)			

1839: Township lines surveyed by Harvey Mellon

1856: Resurvey of sections by Adison Brewer

Township 30 North, Range 02 West

	A	B	C	D	E	F	G	H	I	J	K	L	M	
1														1
2	6		5		4		3		2		1			2
3														3
4	7		8		9		10		11		12			4
5														5
6	18		17		16		15		14		13			6
7														7
8	19		20		21		22		23		24			8
9														9
10	30		29		28		27		26		25			10
11														11
12	31		32		33		34		35		36			12
13														13
	A	B	C	D	E	F	G	H	I	J	K	L	M	

Code	Year	Code	Year
A01	2002	B01	2002
A02	2002	B02	Not included
A03	1996	B03	2002
A04	1996	B04	Not included
A05	1996	B05	
A06	1999	B06	Not included
A07	1996	B07	1996
A08	1996	B08	1996
A09	1996	B09	1996
A10	2012	B10	Not Included
A11	2012	B11	
A12	2012	B12	Not Included
A13	2012	B13	In lake

Code	Year	Code	Year	Code	Year	Code	Year
C01	2002	D01	2016	E01	2011	F01	2016
C02	2002	D02	Not Included	E02	2011	F02	Not included
C03	2002	D03	2007	E03	2007	F03	2007
C04	2007	D04	In lake	E04	2007	F04	Not Included
C05	2007	D05	2007	E05	2007	F05	2007
C06	2007	D06	Not included	E06	2007	F06	Not included
C07	1996	D07	2007	E07	2007	F07	2007
C08	1996	D08	Not Included	E08		F08	Not Included
C09	1996	D09		E09		F09	
C10		D10	Not included	E10		F10	Not Included
C11		D11		E11		F11	
C12		D12	Not Included	E12		F12	Not included
C13		D13		E13		F13	In lake
Code	Year	Code	Year	Code	Year	Code	Year
G01	2011	H01	2016	I01	2011	J01	
G02	2011	H02	Not included	I02	2011	J02	Not included
G03	2007	H03	2011	I03	2011	J03	2011
G04	2007	H04	Not Included	I04		J04	Not Included
G05	2007	H05	2011	I05		J05	
G06	2007	H06	Not included	I06		J06	Not Included
G07	2006	H07	2006	I07	2006	J07	2006
G08	2006	H08	Not included	I08	2006	J08	Not included
G09	2006	H09	2006	I09	2006	J09	2006
G10		H10	Not Included	I10		J10	Not included
G11		H11		I11		J11	
G12		H12	Not included	I12		J12	Not Included
G13		H13		I13		J13	

Township 30 North, Range 02 West

Code	Year	Code	Year	Code	Year
K01	2011	L01		M01	
K02	2011	L02	Not Included	M02	2011
K03	2011	L03	2011	M03	2011
K04		L04	Not included	M04	2011
K05		L05	2011	M05	2011
K06		L06	Not Included	M06	2011
K07	2006	L07	2011	M07	2011
K08	2006	L08	Not Included	M08	2011
K09	2006	L09		M09	2011
K10		L10	Not Included	M10	2014
K11		L11		M11	2014
K12		L12	Not included	M12	2014
K13		L13		M13	2014

Code	Year	Description	Code	Year	Description
001		E. side Turtle Lake (MC1)			
002		W. side Turtle Lake (MC2)			
003		E. side Ranger Lake (MC3)			
004		W. side Ranger Lake (MC4)			
005		W. side Big Lake (MC5)			
006		W. side Big Lake (MC6)			
	Not Included	N. side Lake Louise (MC7)			
	Not Included	N. side Lake Louise (MC8)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Adison Brewer

Township 30 North, Range 03 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2012	B01	2016
A02	2010	B02	Not Included
A03	1995	B03	1995
A04	1995	B04	Not Included
A05	1995	B05	1996
A06	1995	B06	Not Included
A07	1995	B07	1996
A08	2012	B08	Not Included
A09	2012	B09	2012
A10	2012	B10	Not Included
A11	2012	B11	2012
A12	2012	B12	Not Included
A13	2012	B13	2012

Code	Year	Code	Year	Code	Year	Code	Year
C01	2012	D01	2016	E01	2012	F01	2016
C02	2012	D02	Not Included	E02	1995	F02	Not Included
C03	1995	D03	1995	E03	1995	F03	2012
C04	1996	D04	Not Included	E04	1995	F04	2002
C05	1995	D05	1995	E05	1995	F05	2002
C06	1996	D06	Not Included	E06	1995	F06	2002
C07	1995	D07	1995	E07	1995	F07	2002
C08	1995, 2013	D08	Not included	E08	In lake	F08	2002
C09	1995	D09	2012	E09	In lake	F09	2002
C10	1995	D10	In lake	E10	2002	F10	Not Included
C11	1995	D11	In lake	E11	In lake	F11	2002
C12	1995	D12	In lake	E12	In lake	F12	Not Included
C13	1994	D13	In lake	E13	2002, 2011	F13	2002
Code	Year	Code	Year	Code	Year	Code	Year
G01	2012	H01	2016	I01	2012	J01	2016
G02	2012	H02	Not Included	I02	1995	J02	Not Included
G03	2012	H03	2007	I03	1995	J03	2007
G04	2012	H04	Not Included	I04	1995	J04	Not included
G05	2002	H05	2007	I05	1995	J05	2007
G06	2002	H06	Not Included	I06	1995	J06	Not Included
G07	2002	H07	2002	I07	1995	J07	2007
G08	2002	H08	Not Included	I08	1995	J08	Not Included
G09	2002	H09	2002	I09	1995	J09	2007
G10	2002	H10		I10	2012	J10	Not Included
G11	2002	H11	2012	I11	2012	J11	2012
G12	2012	H12	Not Included	I12	2012	J12	Not Included
G13	2002	H13	2012	I13	2012	J13	2012

Township 30 North, Range 03 West

Code	Year	Code	Year	Code	Year
K01	2012	L01	2016	M01	2002
K02	2012	L02	Not included	M02	2002
K03	2007	L03	2007	M03	1996
K04	2007	L04	Not included	M04	1996
K05	2006	L05	2006	M05	1996
K06	2006	L06	Not included	M06	1999
K07	2006	L07	2007	M07	1996
K08	2006	L08	Not included	M08	1996
K09	2006	L09	2007	M09	1996
K10	2012	L10	Not Included	M10	2012
K11	2012	L11	2012	M11	2012
K12	2012	L12	Not Included	M12	2012
K13	2012	L13	2012	M13	2012

Code	Year	Description	Code	Year	Description
001	2012	W. side Otsego Lake, Sec. 32 (MC1)			
002	2012	W. side Otsego Lake, Sec. 32 (MC2)		Not included	W. side Dixon Lake (MC10)
003	2012	E. side Otsego Lake, Sec. 28 & 29 (MC5)		Not included	E. side Dixon Lake (MC11)
004	2012	E. side Otsego Lake, Sec. 28 & 29 (MC4)		Not included	S. side O'Rourke Lake (MC12)
005	2002	E. side Otsego Lake, Sec. 21 & 28 (MC6)		Not included	W. side Kassuba Lake (MC14)
006	2002	E. side Otsego Lake, Sec. 28 & 33 (MC3)		Not included	N. side Kassuba Lake (MC15)
007	2012	N. side Otsego Lake, Sec. 20 & 21 (MC7)		Not included	N. side O'Rourke Lake, (MC13) Same as corner K04
008	2012	W. side Otsego Lake, Sec. 20 & 29 (MC8)			
009	2012	W. side Otsego Lake, Sec. 29 & 32 (MC9)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Adison Brewer

Township 30 North, Range 04 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13														13
	A	B	C	D	E	F	G	H	I	J	K	L	M	

Code	Year	Code	Year
A01		B01	2016
A02		B02	Not Included
A03		B03	1994
A04		B04	Not Included
A05		B05	1994
A06		B06	Not Included
A07	1999	B07	2006
A08	2006	B08	Not Included
A09	2009	B09	
A10	2006	B10	Not Included
A11	2006	B11	
A12		B12	Not Included
A13	2017	B13	2017

Code	Year	Code	Year	Code	Year	Code	Year
C01	2016	D01	2016	E01	2016	F01	2016
C02	2010	D02	Not Included	E02	1995	F02	Not included
C03	1994	D03	1994	E03	1994	F03	1994
C04	1995	D04	1994	E04	1994	F04	Not included
C05	1994	D05	1994	E05	1994	F05	
C06		D06	Not Included	E06		F06	Not included
C07	2006	D07	2006	E07	1999	F07	2001
C08		D08	Not Included	E08	2006	F08	Not included
C09	2006	D09	2006	E09	2006	F09	2006
C10	2006	D10	Not included	E10	2006	F10	Not included
C11	2006	D11	2006	E11	2006	F11	2006
C12		D12	Not Included	E12	2006	F12	2006
C13	2006	D13	2006	E13	2006	F13	2006
Code	Year	Code	Year	Code	Year	Code	Year
G01	2016	H01	2016	I01	2016	J01	2016
G02	1995	H02	Not included	I02	2010	J02	Not included
G03	1995	H03	2010	I03	2010	J03	2010
G04		H04	Not Included	I04	2010	J04	Not included
G05		H05		I05	2010	J05	2010
G06		H06	Not Included	I06	2010	J06	Not included
G07	2001	H07	2001	I07	1995	J07	2010
G08	2006	H08	Not included	I08	1995	J08	Not included
G09	2006	H09	2006	I09	1995	J09	
G10	2006	H10	Not included	I10	1995	J10	Not included
G11	2006	H11	2006	I11	1995	J11	
G12	2006	H12	2006	I12	2006	J12	Not included
G13	2006	H13	2006	I13	2006	J13	

Township 30 North, Range 04 West

Code	Year	Code	Year	Code	Year
K01	2016	L01	2016	M01	2012
K02	2010	L02	Not Included	M02	2010
K03	2010	L03	2010	M03	1995
K04	2010	L04	Not Included	M04	1995
K05	2010	L05	2010	M05	1995
K06	2010	L06	Not included	M06	1995
K07	2010	L07	2010	M07	1995
K08		L08	Not Included	M08	2012
K09	In lake	L09		M09	2012
K10		L10	Not Included	M10	2012
K11		L11	In lake	M11	2012
K12		L12	Not included	M12	2012
K13		L13		M13	2012

Code	Year	Description	Code	Year	Description
001	2017	W. side Pencil Lake (MC1)		Not Included	N. side Lake Manuka (MC8) (Surrounded by platted lots)
002	2017	E. side Pencil Lake (MC2)		Not Included	E. side Lake Manuka (MC10) (Surrounded by platted lots)
003		N. side Lake Little Bear (MC3)		Not Included	E. side Thomas Lake (MC15) (One owner around lake)
004		S. side Lake Little Bear (MC4)		Not Included	N. side Thomas Lake (MC16) (One owner around lake)
005		W. side Lake Manuka (MC9)			
006		S. side Lake Wequas (MC11)			
007		W. side Lake Wequas (MC12)			
008		E. side Lake Wequas (MC13)			
009		N. side Lake Wequas (MC14)			
	Not Included	E. side Arrowhead Lake (MC5) (Surrounded by platted lots)			
	Not Included	E. side Arrowhead Lake (MC6) (Surrounded by platted lots)			
	Not Included	S. side Lake Manuka (MC7) (Surrounded by platted lots)			

1839: Township lines surveyed by James Mullett

1856: Resurvey of sections by Adison Brewer

Township 31 North, Range 01 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2	6	5	4	3	2	1								2
3														3
4	7	8	9	10	11	12								4
5														5
6	18	17	16	15	14	13								6
7														7
8	19	20	21	22	23	24								8
9														9
10	30	29	28	27	26	25								10
11														11
12	31	32	33	34	35	36								12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01		B01	
A02		B02	Not Included
A03		B03	
A04	1994	B04	Not included
A05	1994	B05	
A06	1994	B06	Not Included
A07	1994	B07	
A08	1995	B08	Not included
A09	1995	B09	2006
A10	1995	B10	Not included
A11	1994	B11	2007
A12	2019	B12	Not included
A13	2011	B13	

Code	Year	Code	Year	Code	Year	Code	Year
C01	2010	D01	2010	E01	2010	F01	
C02		D02	Not Included	E02		F02	Not Included
C03		D03		E03		F03	
C04		D04	Not Included	E04		F04	Not Included
C05	2006	D05	2007	E05		F05	
C06	2006	D06	Not Included	E06		F06	Not Included
C07	2006	D07		E07		F07	
C08		D08	Not Included	E08		F08	Not Included
C09	2006	D09		E09		F09	
C10	2007	D10	Not Included	E10		F10	Not Included
C11	2007	D11	2007	E11	2007	F11	2007
C12	2007	D12	Not Included	E12		F12	Not included
C13	2007	D13		E13		F13	
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not Included	I02		J02	Not Included
G03		H03		I03		J03	
G04		H04	Not Included	I04		J04	Not Included
G05		H05		I05		J05	
G06		H06	Not Included	I06		J06	Not Included
G07		H07		I07		J07	
G08		H08	Not Included	I08		J08	Not Included
G09		H09		I09		J09	
G10		H10	Not Included	I10		J10	Not Included
G11	2007	H11		I11		J11	
G12		H12	Not Included	I12		J12	Not Included
G13		H13		I13		J13	

Township 31 North, Range 01 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	
K02		L02	Not included	M02	
K03	2013	L03	2013	M03	2013
K04	2013	L04	Not included	M04	2013
K05	2013	L05	2013	M05	2013
K06		L06	Not included	M06	
K07		L07		M07	
K08		L08	Not included	M08	
K09	2014	L09	2014	M09	2014
K10	2014	L10	Not included	M10	2014
K11	2014	L11	2014	M11	2014
K12		L12	Not included	M12	
K13		L13		M13	

Code	Year	Description	Code	Year	Description

1839: Township lines surveyed by John Mullett

1856: Survey of sections by Austin Burt

Township 31 North, Range 02 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2008	B01	2019
A02		B02	Not Included
A03		B03	
A04		B04	Not Included
A05		B05	2019
A06		B06	Not Included
A07	2007	B07	2007
A08	2007	B08	Not included
A09	2007	B09	2007
A10	2007	B10	Not Included
A11	2007	B11	2007
A12	2007	B12	Not Included
A13	2007	B13	2007

Code	Year	Code	Year	Code	Year	Code	Year
C01	2019	D01	2019	E01	2019	F01	
C02		D02	Not Included	E02		F02	Not Included
C03		D03		E03	2019	F03	
C04		D04	Not Included	E04	2019	F04	Not included
C05		D05	2007	E05	2019	F05	
C06		D06	Not included	E06		F06	Not included
C07	2007	D07	2007	E07	2006	F07	2006
C08	2019	D08	Not included	E08	2006	F08	Not Included
C09	2007	D09	2007	E09	2006	F09	2019
C10	2019	D10	Not included	E10	2019	F10	Not Included
C11	2007	D11	1994	E11	1994	F11	1994
C12	2019	D12	Not included	E12	2019	F12	Not included
C13	2007	D13	2007	E13	2011	F13	2011
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not included	I02		J02	Not Included
G03		H03		I03		J03	
G04		H04	Not included	I04		J04	Not Included
G05		H05		I05	2006	J05	
G06		H06	Not included	I06	2006	J06	Not included
G07	2006	H07	2006	I07	2006	J07	
G08	2006	H08	Not Included	I08		J08	Not included
G09	2019	H09		I09	2019	J09	2019
G10	2019	H10	Not Included	I10	2019	J10	Not included
G11	1994	H11	1994	I11	1994	J11	1994
G12	2005	H12	Not included	I12	2019	J12	Not Included
G13	2005	H13	2005	I13	2005	J13	2005

Township 31 North, Range 02 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	
K02		L02		M02	
K03		L03		M03	
K04		L04	Not Included	M04	1994
K05		L05		M05	1994
K06		L06	Not Included	M06	1994
K07		L07		M07	1994
K08		L08		M08	1995
K09	2019	L09		M09	1995
K10	2019	L10	Not Included	M10	1995
K11	1994	L11	1994	M11	1994
K12	2005	L12	Not included	M12	2019
K13	2005	L13	2011	M13	2011

Code	Year	Description	Code	Year	Description

1839: Township lines surveyed by John Mullett

1856: Survey of sections by Austin Burt

Township 31 North, Range 03 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	2014	B01	2014
A02	2014	B02	Not included
A03	2008	B03	2008
A04	2009	B04	Not included
A05	2008	B05	2014
A06	2009	B06	Not included
A07	2003	B07	2002
A08	2003	B08	Not included
A09	2003	B09	2002
A10	1995	B10	Not included
A11	1995	B11	2010
A12	1995	B12	Not included
A13	2010	B13	2010

Code	Year	Code	Year	Code	Year	Code	Year
C01	2008	D01	2008	E01	2008	F01	2008
C02	2014	D02	Not included	E02	2008	F02	Not included
C03	2008	D03	2008	E03	2008	F03	2014
C04	2008	D04	Not included	E04	2008	F04	Not included
C05	2008	D05	2014	E05	2008	F05	2014
C06	2008	D06	Not included	E06	2008	F06	Not included
C07	2002	D07	2002	E07	2002	F07	2014
C08	2002	D08	Not included	E08	2002	F08	Not included
C09	2002	D09	2002	E09	1995	F09	2014
C10	In lake	D10	Not included	E10	1995	F10	Not included
C11	In lake	D11	1995	E11	1995	F11	1995
C12	2010	D12	1995	E12	1995	F12	1995
C13	2010	D13	2010	E13	2010	F13	2010
Code	Year	Code	Year	Code	Year	Code	Year
G01	2008	H01	2008	I01	2008	J01	2008
G02	2014	H02	Not included	I02	2014	J02	Not included
G03	2008	H03	2008	I03	2008	J03	
G04	2014	H04	Not included	I04	2008	J04	Not included
G05	1995	H05	2008	I05	2008	J05	
G06	1995	H06	Not included	I06	2008	J06	Not included
G07	1995	H07	2008	I07	2008	J07	2008
G08	1995	H08	Not included	I08	2014	J08	Not included
G09	1995	H09	1995	I09	1995	J09	
G10	1995	H10	1995	I10	1995	J10	Not included
G11	1995	H11	1995	I11	2014	J11	
G12	1995	H12	Not included	I12	2014	J12	Not included
G13	2010	H13	2010	I13	2010	J13	2010

Township 31 North, Range 03 West

Code	Year	Code	Year	Code	Year
K01	2008	L01	2008	M01	2008
K02		L02	Not Included	M02	
K03		L03		M03	
K04		L04	Not included	M04	
K05		L05		M05	
K06		L06	Not included	M06	
K07	2008	L07	2008	M07	2007
K08		L08	Not included	M08	2007
K09		L09		M09	2007
K10		L10	Not included	M10	2007
K11		L11		M11	2007
K12		L12	Not included	M12	2007
K13	2010	L13	2010	M13	2007

Code	Year	Description	Code	Year	Description
001		S. side Five Lakes (Lk. 3) (MC1)			
002		E. side Five Lakes (Lk. 1) (MC2)			
003		W. side Five Lakes Lk. 1) (MC3)			
004		E. side Five Lakes (Lk. 3) (MC4)			
005		W. side Five Lakes (Lk. 3) (MC5)			
006		E. side Five Lakes (Lk. 5) (MC6)			
007		W. side Five Lakes (Lk. 5) (MC7)			
008		N. side Five Lakes (Lk. 3) (MC8)			
009		S. side Five Lakes (Lk. 2) (MC9)			
010		N. side Five Lakes (Lk. 2) (MC10)			

1839: Township lines surveyed by John Mullett

1856: Resurvey of sections by Austin Burt

Township 31 North, Range 04 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01		B01	
A02		B02	Not Included
A03		B03	
A04		B04	Not Included
A05	2015	B05	2015
A06	2015	B06	
A07	2015	B07	2015
A08	2015	B08	Not included
A09	2015	B09	2015
A10	2015	B10	Not included
A11	2015	B11	2015
A12	2015	B12	2015
A13	2015	B13	2015

Code	Year	Code	Year	Code	Year	Code	Year
C01		D01		E01	2020	F01	2020
C02		D02	Not Included	E02	2020	F02	Not included
C03	2020	D03	2020	E03	2020	F03	2020
C04	2020	D04	Not included	E04	2020	F04	Not included
C05	2015	D05	1996	E05	1996	F05	2001
C06	2015	D06	Not included	E06	1996	F06	Not included
C07	2015	D07	2020	E07	1996	F07	2001
C08	2015	D08	Not included	E08	1996	F08	Not included
C09	2015	D09	2020	E09	2001	F09	
C10	2015	D10	Not included	E10	2001	F10	Not included
C11	1996	D11	1996	E11	2001	F11	
C12	1996	D12		E12	2001	F12	Not included
C13	1996	D13	1996	E13	1996	F13	2010
Code	Year	Code	Year	Code	Year	Code	Year
G01	2020	H01	2020	I01	2020	J01	2020
G02	2020	H02	Not Included	I02	2020	J02	Not included
G03	2020	H03	2020	I03	2020	J03	2020
G04	2020	H04	Not included	I04	2020	J04	Not included
G05	2001	H05	2014	I05	1996	J05	2014
G06	2020	H06	Not included	I06	1996	J06	Not included
G07	2001	H07	2014	I07	1996	J07	2014
G08	2020	H08	Not included	I08	1996	J08	Not included
G09	In lake	H09	In lake	I09	1996	J09	2014
G10	In lake	H10	In lake	I10	1996	J10	Not included
G11		H11	2020	I11	1996	J11	2014
G12		H12	Not included	I12	1996	J12	Not included
G13	2010	H13	2010	I13	1996	J13	2010

Township 31 North, Range 04 West

Code	Year	Code	Year	Code	Year
K01	2020	L01	2020	M01	2014
K02	2020	L02	Not included	M02	2014
K03	2009	L03	2009	M03	2008
K04	2009	L04	Not included	M04	2009
K05	2009	L05	2009	M05	2008
K06	2009	L06	Not included	M06	2009
K07	2009	L07	2014	M07	2002
K08	2014	L08	Not included	M08	2002
K09	2014	L09	2014	M09	2002
K10	2014	L10	Not included	M10	1995
K11	2014	L11	2014	M11	1995
K12	2014	L12	Not included	M12	1995
K13	2010	L13	2010	M13	2010

Code	Year	Description	Code	Year	Description
001		S. side Porcupine Lake (MC1)			
002		N. side Porcupine Lake (MC2)			
003		E. side Porcupine Lake (MC3)			
004		W. side Porcupine Lake (MC4)			
005	2020	Wit. Cor. 1.545 ch. South of G10			
006		Wit. Cor. 3.50 ch. North of G09			
007		Wit. Cor. 6.96 ch. West of H09			

1839: Township lines surveyed by John Mullett

1856: Resurvey of sections by Austin Burt

Township 32 North, Range 01 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2		6		5		4		3		2		1		2
3														3
4		7		8		9		10		11		12		4
5														5
6		18		17		16		15		14		13		6
7														7
8		19		20		21		22		23		24		8
9														9
10		30		29		28		27		26		25		10
11														11
12		31		32		33		34		35		36		12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01		B01	
A02		B02	Not Included
A03		B03	
A04		B04	Not Included
A05		B05	
A06		B06	Not Included
A07		B07	
A08		B08	Not Included
A09		B09	
A10		B10	Not Included
A11		B11	
A12		B12	Not Included
A13		B13	

Code	Year	Code	Year	Code	Year	Code	Year
C01		D01		E01		F01	
C02		D02	Not Included	E02		F02	Not Included
C03		D03		E03		F03	
C04		D04	Not Included	E04		F04	Not Included
C05		D05		E05		F05	
C06		D06	Not Included	E06		F06	Not Included
C07		D07		E07		F07	
C08		D08	Not Included	E08		F08	Not Included
C09		D09		E09		F09	
C10		D10	Not Included	E10		F10	Not Included
C11	2010	D11	2010	E11	2010	F11	
C12	2010	D12	Not Included	E12	2010	F12	Not Included
C13	2010	D13	2010	E13	2010	F13	
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not Included	I02		J02	Not Included
G03		H03		I03		J03	
G04		H04	Not Included	I04		J04	Not Included
G05		H05		I05		J05	
G06		H06	Not Included	I06		J06	Not Included
G07		H07		I07		J07	
G08		H08	Not Included	I08		J08	Not Included
G09		H09		I09		J09	
G10		H10	Not Included	I10		J10	Not Included
G11		H11		I11		J11	
G12		H12	Not Included	I12		J12	Not Included
G13		H13		I13		J13	

Township 32 North, Range 01 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	
K02		L02	Not Included	M02	
K03		L03		M03	
K04		L04	Not Included	M04	
K05		L05		M05	
K06		L06	Not Included	M06	
K07		L07		M07	
K08		L08	Not Included	M08	
K09		L09		M09	
K10		L10	Not Included	M10	
K11		L11		M11	
K12		L12	Not Included	M12	
K13		L13		M13	

Code	Year	Description	Code	Year	Description

1839: Township lines surveyed by John Mullett

1856: Resurvey of sections by William Burt

Township 32 North, Range 02 West

1	A	B	C	D	E	F	G	H	I	J	K	L	M	1
2	6	5	4	3	2	1								2
3														3
4	7	8	9	10	11	12								4
5														5
6	18	17	16	15	14	13								6
7														7
8	19	20	21	22	23	24								8
9														9
10	30	29	28	27	26	25								10
11														11
12	31	32	33	34	35	36								12
13	A	B	C	D	E	F	G	H	I	J	K	L	M	13

Code	Year	Code	Year
A01	1996	B01	1999
A02	2018	B02	Not Included
A03	2018	B03	
A04	2018	B04	Not Included
A05	2018	B05	
A06	2018	B06	Not Included
A07	2018	B07	
A08		B08	Not Included
A09	2019	B09	2019
A10	2019	B10	Not included
A11	2008	B11	2019
A12	2019	B12	Not Included
A13	2008	B13	2019

Code	Year	Code	Year	Code	Year	Code	Year
C01	1999	D01		E01		F01	
C02		D02	Not Included	E02		F02	Not Included
C03		D03		E03		F03	
C04		D04	Not Included	E04		F04	Not Included
C05		D05		E05		F05	
C06		D06	Not Included	E06		F06	Not Included
C07		D07		E07		F07	
C08		D08	Not Included	E08		F08	Not Included
C09	2019	D09	2019	E09	2019	F09	
C10	2019	D10		E10	2019	F10	Not included
C11	2019	D11	2019	E11	2019	F11	
C12	2019	D12		E12	2019	F12	Not included
C13	2019	D13	2019	E13	2019	F13	
Code	Year	Code	Year	Code	Year	Code	Year
G01		H01		I01		J01	
G02		H02	Not Included	I02		J02	Not Included
G03		H03		I03		J03	
G04		H04	Not Included	I04		J04	In lake
G05		H05		I05		J05	
G06		H06	Not Included	I06		J06	Not Included
G07		H07		I07		J07	
G08		H08	Not Included	I08		J08	Not included
G09		H09		I09	1999	J09	1999
G10		H10	Not included	I10	1999	J10	Not included
G11		H11		I11	1999	J11	1996
G12		H12	Not included	I12		J12	Not included
G13		H13		I13		J13	

Township 32 North, Range 02 West

Code	Year	Code	Year	Code	Year
K01		L01		M01	
K02		L02	Not Included	M02	
K03		L03		M03	
K04		L04	Not Included	M04	
K05		L05		M05	
K06		L06	Not Included	M06	
K07		L07		M07	
K08		L08	Not Included	M08	
K09	1999	L09		M09	
K10	1999	L10	Not included	M10	
K11	1999	L11		M11	
K12		L12	Not Included	M12	
K13		L13		M13	

Code	Year	Description	Code	Year	Description

1839: Township lines surveyed by John Mullett
 1856: Resurvey of sections by William Burt

Township 32 North, Range 03 West

	A	B	C	D	E	F	G	H	I	J	K	L	M	
1														1
2	6	5	4	3	2	1								2
3														3
4	7	8	9	10	11	12								4
5														5
6	18	17	16	15	14	13								6
7														7
8	19	20	21	22	23	24								8
9														9
10	30	29	28	27	26	25								10
11														11
12	31	32	33	34	35	36								12
13														13
	A	B	C	D	E	F	G	H	I	J	K	L	M	

Code	Year	Code	Year
A01	2018	B01	2018
A02	2018	B02	Not Included
A03	2018	B03	1996
A04	2018	B04	1999
A05	2018	B05	2018
A06	2018	B06	Not included
A07	2018	B07	2018
A08		B08	Not included
A09		B09	
A10		B10	Not Included
A11		B11	
A12		B12	Not Included
A13	2014	B13	2014

Code	Year	Code	Year	Code	Year	Code	Year
C01	2018	D01	2018	E01	2018	F01	2018
C02	2018	D02	Not included	E02	2018	F02	Not Included
C03	1996	D03	2018	E03	2018	F03	2018
C04	1996	D04	Not Included	E04	2018	F04	In lake
C05	1996	D05	2018	E05	2018	F05	2018
C06	2018	D06	Not included	E06	2018	F06	Not included
C07	2005	D07	2005	E07	2005	F07	2005
C08	2005	D08	Not included	E08	2005	F08	Not included
C09	2005	D09	2005	E09	2005	F09	2005
C10		D10	Not included	E10		F10	Not included
C11	2008	D11	2008	E11	2008	F11	2008
C12	2008	D12	Not included	E12	2008	F12	Not included
C13	2008	D13	2008	E13	2008	F13	2008
Code	Year	Code	Year	Code	Year	Code	Year
G01	2018	H01	2018	I01	2018	J01	2018
G02	2018	H02	Not included	I02	2018	J02	Not Included
G03	2008	H03	2018	I03	2018	J03	2018
G04	2008	H04	Not included	I04	2018	J04	Not included
G05	2008	H05	2018	I05	2018	J05	2018
G06	2018	H06	Not included	I06	2018	J06	Not included
G07	2005	H07	1996	I07	2018	J07	
G08	2005	H08	1996	I08		J08	Not included
G09	2005	H09	1996	I09	1996	J09	
G10	2008	H10		I10	2008	J10	Not included
G11	1999	H11	2008	I11	2008	J11	2008
G12	2008	H12	Not Included	I12	2008	J12	Not included
G13	2008	H13	2008	I13	2008	J13	2008

Township 32 North, Range 03 West

Code	Year	Code	Year	Code	Year
K01	2018	L01	2018	M01	1996
K02	2018	L02	Not Included	M02	2018
K03	2018	L03	2018	M03	2018
K04	2018	L04	Not Included	M04	2018
K05	2018	L05	2018	M05	2018
K06	2018	L06	Not Included	M06	2018
K07	2018	L07	2018	M07	2018
K08		L08	Not included	M08	
K09		L09		M09	2019
K10		L10		M10	2019
K11	2008	L11	2008	M11	2008
K12		L12	Not included	M12	2019
K13	2008	L13	2008	M13	2008

Code	Year	Description	Code	Year	Description

1839: Township lines surveyed by John Mullett
 1856: Resurvey of sections by William Burt

APPENDIX BB
Perpetual Monument Maintenance Plan

Once all the corners listed in Appendix AA have been remonumented, or monumented, Otsego County will move to the Perpetual Monument Maintenance portion of the plan.

The goal of the Perpetual Monument Maintenance Plan is to revisit all corners, previously remonumented or monumented, within 20 years.

For each revisited corner a new LCRC is not required if the following is true:

- The corner monument is the same as described on the previous remonumentation LCRC.
- At least four witness from the previous remonumentation LCRC are existing. A previous witness tree, that has grown to a larger diameter, will be considered existing.
- No additional information has been found to refute the corner location.

If a new LCRC is required part A shall include:

- The recording information from the prior remonumentation LCRC and a statement that the entirety of the prior remonumentation LCRC is part of the current document.
- Any subsequent recording information for the corner.

If a new LCRC is required geodetic coordinates (see Appendix DD) shall be included.

The specific corners included in each year of maintenance will be determined by the Otsego County Representative. The number of corners completed each year will depend on several factors such as access to the corner and the number of new LCRCs that need to be recorded each year.

APPENDIX CC
Peer Review Group

The county peer review group shall consist of at least four individuals but may include more.

One member of the county peer review group will be the Otsego County Representative.

The members of the county peer review group shall be professional surveyors licensed in the State of Michigan or previous professional surveyors licensed in the State of Michigan who are now retired and let their license lapse within the previous 10 years. Previous professional surveyors who have been unlicensed for 10 years or longer will not be allowed on the Peer Review Group.

More than one peer review group member working for the same firm will be prohibited.

The members of the county peer review group shall be nominated by the Otsego County Representative and approved by the Otsego County Board of Commissioners.

The county peer review group shall act as a panel of surveyors to review evidence and provide advice to surveyors providing remonumentation or remonumentation services to the county.

The peer review group will meet 2-3 times a year as scheduled by the Otsego County Representative.

Compensation for a peer review group member is currently \$150 per meeting. This amount may be periodically increased at the suggestion of the Otsego County Representative and concurrence by the Otsego County Grant Administrator.

APPENDIX DD
Geodetic Coordinates

Public land survey corners and protracted public land survey corners completed under this plan shall have geodetic coordinates included on the recorded LCRC.

Geodetic coordinates will be reported as Latitude and Longitude.

Geodetic coordinates shall be reported in Degrees, Minutes and Seconds.

Geodetic coordinates shall be reported to two decimal places of a second.

The datum, adjustment year and epoch of all geodetic coordinates shall be listed on the LCRC.

Accuracy of the reported geodetic coordinates shall be within 1 foot.

The recorded LCRCs shall be the database of geodetic coordinates maintained by the County Representative.

The use of geodetic coordinates to re-establish a missing corner monument should be a last resort and distances to witnesses of record, or other measurement information, should be used first.

APPENDIX EE
Agreements for Active Geodetic Control Sites

Otsego County does not currently have any agreements for active geodetic control sites.

APPENDIX FF
Revisions to the Monumentation and Remonumentation Plan

The Otsego County Representative may request a revision of the Monumentation and Remonumentation Plan provided that:

- The revised plan is approved by the State Survey and Remonumentation Commission.
- The revised plan is approved by the Otsego County Board of Commissioners.



February 25, 2020 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at rfrisch@otsegocountymi.gov, or during the Board meeting.



Special Presentation

February 25, 2020

Up North Prevention an Initiative of
Catholic Services- Lynda Rutkowski,
Designated Youth Tobacco Use
Representative (DYTUR)/Prevention
Specialist



Overdose Education and Naloxone Training

FY 2020



Opioids in Michigan

863

Babies Exposed to Drugs at Birth

in 2016 - known as Neonatal Abstinence Syndrome.

17x

Increase in Overdose Deaths

in Michigan from the span of 1999-2016, from 99 deaths to 1,699 deaths.

1,544

Pharmacies in Michigan Registered

to dispense Naloxone under the standing order.

11.4M

Prescriptions for Painkillers

were written in 2015, equaling about 115 opioid prescriptions per 100 people.

2,729

Deaths from Drug Overdoses

In 2017 there were more deaths from drug overdoses than car crashes in Michigan.

1,941

Deaths from Opioid Overdoses

in 2017.

1,295

Deaths from Synthetic Narcotic Overdoses

(Including Fentanyl) in 2017.

699

Deaths from Heroin Overdoses

in 2017.

Information Graphic Sourced from: <https://www.michigan.gov/opioids/0,9238,7-377-88139---,00.html>

According to the Centers for Disease Control and Prevention, Opioids killed more people than breast cancer in 2016.

Opioid overdoses have also surpassed motor vehicle fatalities in Michigan.

Causes

Easy Access

Misconception that RX's drugs are safer than illicit drugs

Sharing Prescriptions

Impact on the Brain



Video: Susan's Brain: the science of addiction.
By: HarvardX

<https://www.bing.com/videos/search?q=impact+on+the+brain+national+geographic&&view=detail&mid=2DE4D3F8A78D7D9AC2D02DE4D3F8A78D7D9AC2D0&&FORM=VRDGAR>

Fentanyl and Carfentanil



Lethal Doses

Fentanyl – 100 times stronger than Morphine

Carfentanil –
10,000 times stronger than Morphine and
100 times stronger than Fentanyl



Video: CNN Pill Presses for Counterfeit Drugs Seized in Record Numbers

<https://www.cnn.com/2017/03/17/health/pill-presses-counterfeit-fentanyl/index.html>

Surgeon General's Advisory on Naloxone and Opioid Overdose

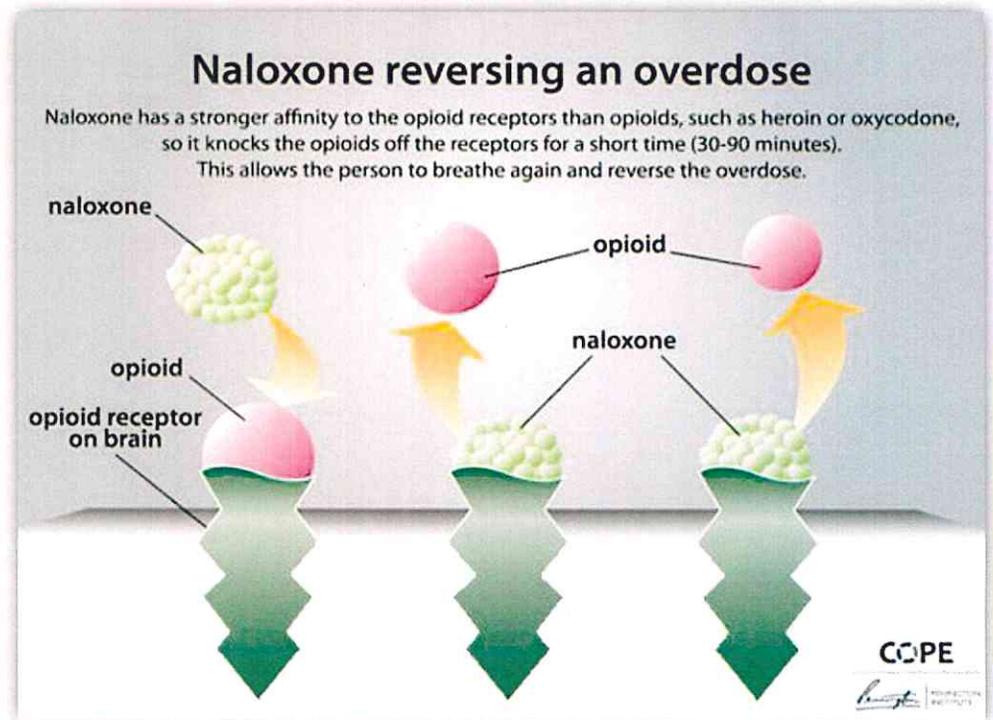
I, Surgeon General of the United States Public Health Service, VADM Jerome Adams, am emphasizing the importance of the overdose-reversing drug naloxone. For patients currently taking high doses of opioids as prescribed for pain, individuals misusing prescription opioids, individuals using illicit opioids such as heroin or fentanyl, health care practitioners, family and friends of people who have an opioid use disorder, and community members who come into contact with people at risk for opioid overdose, knowing how to use naloxone and keeping it within reach can save a life.

BE PREPARED. GET NALOXONE. SAVE A LIFE

(Source: <https://www.surgeongeneral.gov/priorities/opioid-overdose-prevention/naloxone-advisory.html>)

Naloxone Saves Lives

- Naloxone can reverse the effects of an opioid overdose (prescription medications or heroin) and save the person's life.
- When a person is overdosing from an opioid, their central nervous system is depressed and breathing slows or stops.
- Naloxone blocks the effects of opioids and reverses the effects of an overdose.
- It cannot be used to get a person high.
- If it is given to someone who has not taken opioids, it will not have any effect on them, since there are no opioids in their system to reverse.



*Image from COPE Pennington Institute www.pennington.org.au

RED PROJECT NALOXONE TRAINING VIDEO

<https://vimeo.com/209234988>

Opioid Overdose Signs and Symptoms

- Unresponsive to touch or voice
- Slow, uneven breathing or no breath at all
- Snoring, gasping, or gurgling sounds
- Fingernails and/or lips are blue or purple
- Pinpoint pupils
- Slow or no pulse
- Pale complexion
- Drug paraphernalia/Opioid RX bottle present

 **NARCAN**[®] (naloxone HCl)
NASAL SPRAY

QUICK START GUIDE
Opioid Overdose Response Instructions

Use NARCAN[®] (naloxone hydrochloride) Nasal Spray for known or suspected opioid overdose in adults and children.

Important: For use in the nose only.

Do not remove or test the NARCAN Nasal Spray until ready to use.

1 Identify
Opioid
Overdose
and Check
for Response

Ask person if he or she is okay and shout name.

Shake shoulders and firmly rub the middle of their chest.

Check for signs of an opioid overdose:

- Will not wake up or respond to your voice or touch
- Breathing is very slow, irregular, or has stopped
- Center part of their eye is very small, sometimes called “pinpoint pupils”

Lay the person on their back to receive a dose of NARCAN Nasal Spray.



IMPORTANT: If a phone is accessible, call 911 immediately. If there is another person available to assist, ask them to contact 911 emergency medical services while you administer the Naloxone.

2 Give NARCAN Nasal Spray

REMOVE NARCAN Nasal Spray from the box.
Peel back the tab with the circle to open the NARCAN Nasal Spray.

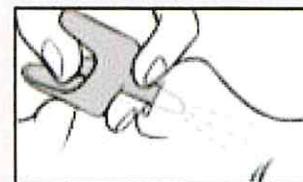
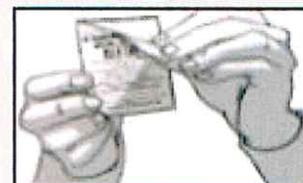
Hold the NARCAN Nasal Spray with your thumb on the bottom of the plunger and your first and middle fingers on either side of the nozzle.

Gently insert the tip of the nozzle into either nostril.

- Tilt the person's head back and provide support under the neck with your hand. Gently insert the tip of the nozzle into **one nostril**, until your fingers on either side of the nozzle are against the bottom of the person's nose.

Press the plunger firmly to give the dose of NARCAN Nasal Spray.

- Remove the NARCAN Nasal Spray from the nostril after giving the dose.



IMPORTANT: Do not prime or test the nasal Narcan before administering, as it only has a single dose of naloxone and cannot be reused.

Rescue Breathing

Use rescue breathing in between doses

- Clear Airway
- Use barrier if available (CPR Face Shield)
- Place hand under chin, open mouth
- Give 2 quick breaths followed by 1 breath every 5 seconds while watching for chest to rise.
- Stay calm, remember to breath for yourself

3 Call for emergency medical help, Evaluate, and Support

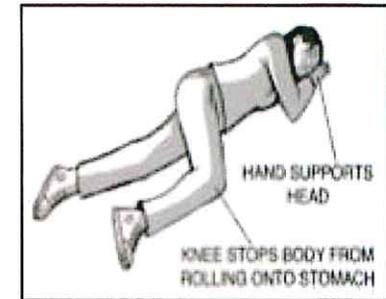
Get emergency medical help right away.

Move the person on their side (recovery position) after giving NARCAN Nasal Spray.

Watch the person closely.

If the person does not respond by waking up, to voice or touch, or breathing normally another dose may be given. NARCAN Nasal Spray may be dosed every 2 to 3 minutes, if available.

Repeat Step 2 using a new NARCAN Nasal Spray to give another dose in the other nostril. If additional NARCAN Nasal Sprays are available, repeat step 2 every 2 to 3 minutes until the person responds or emergency medical help is received.



ADAPT
PHARMA

For more information about NARCAN Nasal Spray, go to www.narcannasalspray.com, or call 1-844-4NARCAN (1-844-462-7226). You are encouraged to report negative side effects of prescription drugs to the FDA. Visit www.fda.gov/medwatch, or call 1-800-FDA-1088.

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IMPORTANT: If Fentanyl exposure is suspected, immediately administer 2nd dose. Gabapentin may also impact the effectiveness of Naloxone. (MSP Bulletin 1.11.2019)

Aftercare

- Administering naloxone to opioid dependent individuals can cause withdrawal symptoms.
- Stay with the person until medical professionals arrive.
- If you must leave the overdose victim for any reason, put them in the recovery position. (Lay the person slightly on the left side so that the body is supported by a bent knee, with the person's face turned to the side and bottom arm reaching out to stabilize the position).



Treatment and Recovery Resources

- Drug Free Northern Michigan Website: <http://www.drugfreenorthernmichigan.net/>
- Northern Michigan Regional Entity Access Center: 800-834-3393
 - Prevention
 - Early Intervention Services
 - Outpatient Services
 - Residential Services
 - Medication Assisted Treatment
 - Subacute Withdrawal Management
 - Women's Specialty Services
 - Peer Recovery Support Services
- NMSAS Peer Recovery Coaches: 989-732-1791
- Multiple Pathways: <http://youpickrecovery.org/>
- Families Against Narcotics: <https://www.familiesagainstnarcotics.org/>

BE THE SOLUTION



Secure RX drugs in a safe place like a lock box or locked cabinet



Monitor RX Drugs by controlling access, quantity, and tracking refills



Dispose of unused medications properly

Disposal

In FY 2018, 9,981.30 pounds of prescription medications were disposed of in the NMRE region.

It should be noted that not all agencies and counties in the region participate in weighing disposal amounts.

Otsego County RX Drug Disposal Sites:

- Otsego County Sheriff's Office
- Michigan State Police Post
 - Munson-OMH Lobby
 - Meijer Pharmacy



Educate. Collect. Dispose.



For more information and resources, visit:

www.drugfreenorthernmichigan.net



Special Presentation
February 25, 2020
Employee Recognition
Kristine Foguth- 20 Year Anniversary
Recognition



Department Presentation
February 25, 2020
Otsego County Bus System-
Tim Cherwinski, Director

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 20-06 OCBS FY2021 Act 51 Resolution of Intent	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Otsego County Bus System must annually submit a budget to the Michigan Department of Transportation for state financial assistance. The Otsego County Bus System is applying for \$509,103 in state funding through Act 51. The Transportation and Budget and Finance Committees have reviewed this matter and recommend for approval OCR 20-06.

RECOMMENDATION:

The Budget and Finance Committee requests Board adoption of resolution OCR 20-06 as recommended.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 25th day of February, 2020 beginning at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner _____

OCR 20-06

**INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2021
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.**

Otsego County Board of Commissioners
February 25, 2020

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as THE APPLICANT) established under Act 94, to provide a local transportation program for the state fiscal year of 2021 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$249,075.00, estimated state funds \$509,103.00, estimated local funds \$795,878.00, estimated farebox \$ 80,000.00, estimated other funds \$ 184,000, with total estimated expenses of \$ 1,383,748.00, now, therefore, be it

RESOLVED, that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Timothy M. Cherwinski as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2020.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
 §
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 25th day of February, 2020, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2020

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget Amendment- 2019	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Each year, budget amendments and fund transfers are made to close out the year. The 2019 amendment and transfers have been reviewed in-depth by the Budget and Finance Committee.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Budget Amendment for 2019 year-end.

2019 YEAR END BUDGET ADJUSTMENT

FUND/DEPARTMENT	GL ACCOUNT	ACCOUNT NAME	AMOUNT
GENERAL FUND/CIRCUIT COURT	101-131-703.020	REGULAR - SALARIED	1,134
GENERAL FUND/CIRCUIT COURT	101-131-703.030	REGULAR - HOURLY	(1,134)
GENERAL FUND/COUNTY CLERK/ROD	101-215-703.010	REG EMP - DEPT DIR/COMM	1,977
GENERAL FUND/COUNTY CLERK/ROD	101-215-703.030	REGULAR - HOURLY	3,883
GENERAL FUND/COUNTY CLERK/ROD	101-215-704.110	HOSPITALIZATION	1,312
GENERAL FUND/COUNTY CLERK/ROD	101-215-704.300	RETIREMENT CONTRIBUTIONS	7,877
GENERAL FUND/COUNTY CLERK/ROD	101-215-626.012	SERVICE - ONLINE COPIES	(13,461)
GENERAL FUND/COUNTY CLERK/ROD	101-215-920.410	SERVICE CONTRACTS	(1,588)
GENERAL FUND/TREASURER	101-253-703.020	REGULAR - SALARIED	3,825
GENERAL FUND/TREASURER	101-253-703.030	REGULAR - HOURLY	(2,813)
GENERAL FUND/TREASURER	101-253-704.110	HOSPITALIZATION	(1,012)
GENERAL FUND/EQUALIZATION	101-257-703.030	REGULAR - HOURLY	3,279
GENERAL FUND/EQUALIZATION	101-257-704.300	RETIREMENT CONTRIBUTIONS	2,068
GENERAL FUND/EQUALIZATION	101-257-704.700	PAYMENTS IN LIEU OF INSURANCE	2,000
GENERAL FUND/EQUALIZATION	101-257-703.060	PART-TIME/TEMPORARY	(1,271)
GENERAL FUND/EQUALIZATION	101-257-704.110	HOSPITALIZATION	(1,319)
GENERAL FUND/EQUALIZATION	101-257-704.400	EDUCATION AND TRAINING	(642)
GENERAL FUND/EQUALIZATION	101-257-704.500	UNEMPLOYMENT COMPENSATION	(331)
GENERAL FUND/EQUALIZATION	101-257-626.085	SERVICE - TO TOWNSHIPS	(2,566)
GENERAL FUND/EQUALIZATION	101-257-642.021	SALES - HOUSE NUMBERING	(1,175)
GENERAL FUND/EQUALIZATION	101-257-930.660	GASOLINE	(43)
GENERAL FUND/PROSECUTOR	101-267-703.030	REGULAR - HOURLY	1,426
GENERAL FUND/PROSECUTOR	101-267-704.300	RETIREMENT CONTRIBUTIONS	3,663
GENERAL FUND/PROSECUTOR	101-267-704.700	PAYMENTS IN LIEU OF INSURANCE	1,500
GENERAL FUND/PROSECUTOR	101-267-704.110	HOSPITALIZATION	(6,589)
GENERAL FUND/CHILD SUPPORT SPECIALIST	101-268-704.300	RETIREMENT CONTRIBUTIONS	1,983
GENERAL FUND/CHILD SUPPORT SPECIALIST	101-268-501.000-PACRPO	FEDERAL GRANTS	(1,983)
GENERAL FUND/SHERIFF	101-301-703.070	OVERTIME	13,197
GENERAL FUND/SHERIFF	101-301-704.200	SOCIAL SEC CONTRIBUTIONS	2,489
GENERAL FUND/SHERIFF	101-301-704.300	RETIREMENT CONTRIBUTIONS	(5,839)
GENERAL FUND/SHERIFF	101-301-704.600	WORKERS COMPENSATION	(8,862)
GENERAL FUND/SHERIFF	101-301-704.800	SICK PAY BUY OUT	(985)
GENERAL FUND/SHERIFF-CIVIL DIVISION	101-302-703.030	REGULAR - HOURLY	918
GENERAL FUND/SHERIFF-CIVIL DIVISION	101-302-703.060	PART-TIME/TEMPORARY	3,370
GENERAL FUND/SHERIFF-CIVIL DIVISION	101-302-703.070	OVERTIME	1,438
GENERAL FUND/SHERIFF-CIVIL DIVISION	101-302-704.600	WORKERS COMPENSATION	(2,705)
GENERAL FUND/SHERIFF-CIVIL DIVISION	101-302-930.660	GASOLINE	(1,072)
GENERAL FUND/SHERIFF	101-301-704.800	SICK PAY BUY OUT	(1,949)
GENERAL FUND/MARINE SAFETY	101-331-703.060	PART-TIME/TEMPORARY	2,237
GENERAL FUND/MARINE SAFETY	101-331-501.000	FEDERAL GRANTS	(2,237)
GENERAL FUND/SECONDARY ROAD PATROL	101-334-703.030	REGULAR - HOURLY	677
GENERAL FUND/SECONDARY ROAD PATROL	101-334-704.300	RETIREMENT CONTRIBUTIONS	1,617
GENERAL FUND/SECONDARY ROAD PATROL	101-334-539.000	STATE GRANTS	(2,294)
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-703.070	OVERTIME	4,392
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-704.300	RETIREMENT CONTRIBUTIONS	1,151
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-703.060	PART-TIME/TEMPORARY	(4,217)
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-930.660	GASOLINE	(777)
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-704.500	UNEMPLOYMENT COMPENSATION	(56)
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-726.046	SUPPLIES - UNIFORM/ACC	(200)
GENERAL FUND/OFF ROAD VEHICLE GRANT	101-336-726.050	REPAIRS AND MAINT SUPPLIES	(293)
GENERAL FUND/JAIL	101-351-703.070	OVERTIME	40,512
GENERAL FUND/JAIL	101-351-704.200	SOCIAL SEC CONTRIBUTIONS	6,344
GENERAL FUND/JAIL	101-351-704.300	RETIREMENT CONTRIBUTIONS	20,227
GENERAL FUND/JAIL	101-351-704.700	PAYMENTS IN LIEU OF INSURANCE	1,358

GENERAL FUND/JAIL	101-351-930.470	INMATE HEALTH	26,540
GENERAL FUND/JAIL	101-351-703.030	REGULAR - HOURLY	(16,029)
GENERAL FUND/JAIL	101-351-704.110	HOSPITALIZATION	(9,168)
GENERAL FUND/JAIL	101-351-704.500	UNEMPLOYMENT COMPENSATION	(2,000)
GENERAL FUND/JAIL	101-351-704.600	WORKERS COMPENSATION	(11,605)
GENERAL FUND/SHERIFF	101-301-703.030	REGULAR - HOURLY	(1,955)
GENERAL FUND/SHERIFF	101-301-704.800	SICK PAY BUY OUT	(943)
GENERAL FUND/COUNTY CLERK/ROD	101-215-607.170	FEE -NOTARY BOND FILING	(33,661)
GENERAL FUND/INTEREST	101-025-664.010	INTEREST - GENERAL	(19,620)
GENERAL FUND/DRAINS	101-445-930.999	MISC OTHER SERVICES	2,780
GENERAL FUND/COMMISSIONERS	101-101-704.700	PAYMENTS IN LIEU OF INSURANCE	(1,333)
GENERAL FUND/COMMISSIONERS	101-101-704.110	HOSPITALIZATION	(981)
GENERAL FUND/COMMISSIONERS	101-101-930.230	CELLULAR	(466)
GENERAL FUND/VETERANS	101-682-704.110	HOSPITALIZATION	621
GENERAL FUND/VETERANS	101-682-704.300	RETIREMENT CONTRIBUTIONS	910
GENERAL FUND/VETERANS	101-682-704.300-_MVAA	RETIREMENT CONTRIBUTIONS	843
GENERAL FUND/VETERANS	101-682-726.000-VA_GRA	SUPPLIES - GENERAL	(2,374)
GENERAL FUND/PLANNING/ZONING	101-721-703.030	REGULAR - HOURLY	14,139
GENERAL FUND/PLANNING/ZONING	101-721-703.070	OVERTIME	1,452
GENERAL FUND/PLANNING/ZONING	101-721-704.110	HOSPITALIZATION	6,407
GENERAL FUND/PLANNING/ZONING	101-721-704.200	SOCIAL SEC CONTRIBUTIONS	1,100
GENERAL FUND/PLANNING/ZONING	101-721-704.300	RETIREMENT CONTRIBUTIONS	7,637
GENERAL FUND/PLANNING/ZONING	101-721-704.600	WORKERS COMPENSATION	538
GENERAL FUND/PLANNING/ZONING	101-721-451.020	BUS LIC- ZONING PERMITS	(4,907)
GENERAL FUND/PLANNING/ZONING	101-721-451.025	BUS LIC - ZONING ENFORCEMENT/INSPECTIC	(2,355)
GENERAL FUND/PLANNING/ZONING	101-721-726.200	BOOKS AND PERIODICALS	(1,030)
GENERAL FUND/PLANNING/ZONING	101-721-801.020	PROFESSIONAL	(3,900)
GENERAL FUND/PLANNING/ZONING	101-721-920.400	REPAIRS AND MAINTENANCE SVCS	(500)
GENERAL FUND/PLANNING/ZONING	101-721-930.230	CELLULAR	(32)
GENERAL FUND/PLANNING/ZONING	101-721-930.300	ADVERTISING	(604)
GENERAL FUND/PLANNING/ZONING	101-721-930.450	SHIPPING AND MAILING	(1,500)
GENERAL FUND/PLANNING/ZONING	101-721-930.660	GASOLINE	(413)
GENERAL FUND/PLANNING/ZONING	101-721-940.010	OUTSIDE CONTRACTED SERVICES	(808)
GENERAL FUND/PLANNING/ZONING	101-721-703.040	PER DIEM	(400)
GENERAL FUND/PLANNING/ZONING	101-721-726.000	SUPPLIES - GENERAL	(1,222)
GENERAL FUND/PLANNING/ZONING	101-721-704.400	EDUCATION AND TRAINING	(674)
GENERAL FUND/PLANNING/ZONING	101-721-704.500	UNEMPLOYMENT COMPENSATION	(105)
GENERAL FUND/PLANNING/ZONING	101-721-674.000	OTHER REV - CONTRIBUTIONS	(768)
GENERAL FUND/INTEREST	101-025-664.010	INTEREST - GENERAL	(12,055)
GENERAL FUND/INSURANCE & BONDS	101-851-930.100	INSURANCE AND BONDS	1,856
GENERAL FUND/COMMISSIONERS	101-101-930.600	MEMBERSHIP AND DUES	(500)
GENERAL FUND/COMMISSIONERS	101-101-940.010	OUTSIDE CONTRACTED SERVICES	(865)
GENERAL FUND/COMMISSIONERS	101-101-930.230	CELLULAR	(426)
GENERAL FUND/COMMISSIONERS	101-101-704.400	EDUCATION AND TRAINING	(65)
WORK CAMP	205-301-703.030	REGULAR - HOURLY	1,349
WORK CAMP	205-301-703.060	PART-TIME/TEMPORARY	541
WORK CAMP	205-301-703.070	OVERTIME	3,689
WORK CAMP	205-301-704.800	SICK PAY BUY OUT	720
WORK CAMP	205-301-704.110	HOSPITALIZATION	(1,634)
WORK CAMP	205-301-920.410	SERVICE CONTRACTS	(4,665)
PARKS	208-751-703.030	REGULAR - HOURLY	1,425
PARKS	208-751-704.300	RETIREMENT CONTRIBUTIONS	1,677
PARKS	208-751-704.600	WORKERS COMPENSATION	534
PARKS	208-751-703.060	PART-TIME/TEMPORARY	(3,636)
PARKS	208-752-703.060	PART-TIME/TEMPORARY	5,319
PARKS	208-752-703.070	OVERTIME	825
PARKS	208-752-704.300	RETIREMENT CONTRIBUTIONS	1,652
PARKS	208-752-703.030	REGULAR - HOURLY	(4,990)

PARKS	208-752-703.040	PER DIEM	(1,178)
PARKS	208-752-704.110	HOSPITALIZATION	(1,628)
ANIMAL CONTROL	212-430-704.300	RETIREMENT CONTRIBUTIONS	3,226
ANIMAL CONTROL	212-430-930.620	ELECTRICITY	(3,023)
ANIMAL CONTROL	212-430-930.980	ANIMAL STERILIZATION	(203)
FRIEND OF THE COURT	215-141-704.300	RETIREMENT CONTRIBUTIONS	2,001
FRIEND OF THE COURT	215-141-704.110	HOSPITALIZATION	(2,001)
HOUSING	232-690-703.030	REGULAR - HOURLY	1,555
HOUSING	232-690-703.060	PART-TIME/TEMPORARY	(1,555)
BUILDING INSPECTION	249-371-703.010	REG EMP - DEPT DIR/COMM	519
BUILDING INSPECTION	249-371-703.030	REGULAR - HOURLY	13,054
BUILDING INSPECTION	249-371-703.060	PART-TIME/TEMPORARY	5,871
BUILDING INSPECTION	249-371-703.070	OVERTIME	1,339
BUILDING INSPECTION	249-371-704.600	WORKERS COMPENSATION	1,139
BUILDING INSPECTION	249-371-704.700	PAYMENTS IN LIEU OF INSURANCE	760
BUILDING INSPECTION	249-371-703.020	REGULAR - SALARIED	(22,682)
AIRPORT	281-537-703.010	REG EMP - DEPT DIR/COMM	1,608
AIRPORT	281-537-704.300	RETIREMENT CONTRIBUTIONS	1,751
AIRPORT	281-537-930.610	NATURAL GAS	(3,067)
AIRPORT	281-537-930.300	ADVERTISING	(292)
CHILD CARE	292-662-703.030	REGULAR - HOURLY	696
CHILD CARE	292-662-704.300	RETIREMENT CONTRIBUTIONS	1,369
CHILD CARE	292-662-801.020	PROFESSIONAL	(2,065)
BUILDING & GROUNDS	637-265-704.300	RETIREMENT CONTRIBUTIONS	3,406
BUILDING & GROUNDS	637-265-704.110	HOSPITALIZATION	(3,406)
ADMIN	645-172-703.010	REG EMP - DEPT DIR/COMM	8,695
ADMIN	645-172-703.060	PART-TIME/TEMPORARY	743
ADMIN	645-172-704.110	HOSPITALIZATION	2,546
ADMIN	645-172-704.300	RETIREMENT CONTRIBUTIONS	230
ADMIN	645-172-703.030	REGULAR - HOURLY	(10,373)
ADMIN	645-172-703.020	REGULAR - SALARIED	(777)
ADMIN	645-172-726.000	SUPPLIES - GENERAL	(1,064)

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Budget Amendment- Airport Special Events	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Airport has several special projects planned for fiscal year 2020. The estimated total cost will be \$6,000. The Budget and Finance Committee has reviewed this matter and recommend for approval a budget amendment in the amount of \$6,000 using funds from the Airport Special Event Fund's fund balance.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Airport Special Events budget amendment.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Airport Special Events

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Use of Special Event Funding for Approved Airport Projects

REVENUE

Account Number	Decrease	Increase
282-050-400.001 Budgeted Use of FB	\$	\$ 6,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 6,000

EXPENDITURE

Account Number	Increase	Decrease
282-537-726.000 Supplies	\$ 6,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 6,000	\$


 Department Head Signature _____ Date 2/13/2020
 Matt Barresi, Gaylord Regional Airport Director

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Contract for Professional Services- Bond Counsel	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

On May 5, 2020, a special election will be held for the Otsego County Justice Complex millage. Bond counsel is necessary for the proposed millage and issuing a bond. The Budget and Finance Committee has reviewed the proposed services and costs from Clark Hill to serve as bond counsel and recommends for approval using Clark Hill as bond counsel.

RECOMMENDATION:

The Budget and Finance Committee requests approval of entering into professional services from Clark Hill for bond counsel.

CLARK HILL

Clark Hill PLC
500 Woodward Avenue
Suite 3500
Detroit, MI 48226
T 313.965.8300
F 313.965.8252

clarkhill.com

January 7, 2020

Rachel Frisch
Otsego County Administrator
Suite 203
225 West Main St.
Gaylord, Michigan 49735

**Re: Issuance of Otsego County Building Authority Bonds for Construction of the
New Otsego County Justice Complex (the "Justice Complex").**

Dear Rachel:

This letter serves to record the terms of our continuing to represent the County of Otsego (the "County"), as clients, with regard to the captioned matter. We agree that the scope of our services in connection with the captioned the matter is as follows:

Preparation of and resolutions to be adopted by the Board of Commissioners to (1) approve a millage proposition to be placed on the ballot for a special election in Otsego County on May 5, 2020 and (2) a Building Authority Bond issue which will not be issued until after the millage is approved.

If the Justice Complex decides to proceed it will include, preparation of the necessary resolutions to be considered and adopted by the County Board of Commissioners which authorize the Special Election. Our work on the millage election will be charged on an hourly basis as set forth in Appendix II attached hereto.

If the millage proposition passes, this work will also include preparing all necessary resolutions and closing documents and will include our unqualified legal opinion as authority counsel in connection with sale and delivery of the captioned bonds.

If the millage is approved and bonds are issued, our fees for the bond issue will be paid through bond proceeds and the charges will be based on the fee schedule attached as Appendix III.

Our fees will also include our attendance at meetings of the Board of Commissioners or the Building Authority and whenever it is necessary to approve any resolution.

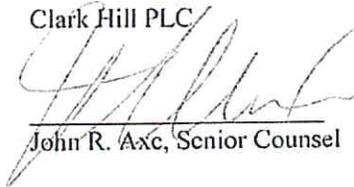
This letter is supplemented by our Standard Terms of Engagement for Legal Services, attached as Appendix I, which are incorporated in this letter and apply to this matter and other matter(s) for which you engage us. If you agree that this letter provides an acceptable terms for our engagement in this matter, please sign and return a copy to me.

We look forward to continue to work with you.

Sincerely,

Clark Hill PLC

By:



John R. Axc, Senior Counsel

County of Otsego accepts, and agrees to be bound by, the forgoing.

County of Otsego

By:

Rachel Frisch
Otsego County Administrator

APPENDIX I
STANDARD TERMS OF ENGAGEMENT
FOR LEGAL SERVICES

This statement provides the standard terms of our engagement as your attorneys. Unless modified in writing by mutual agreement, these terms will be an integral part of our agreement with you. Therefore, we ask that you review this statement carefully and contact us promptly if you have any questions.

GENERAL RIGHTS AND RESPONSIBILITIES OF CLIENTS OF THE FIRM

A client of the firm has the right to: (A) expect competent representation by the firm; (B) determine the purposes to be served by the legal representation, so long as those purposes are legal and do not violate the firm's obligation to the profession or to the judiciary; (C) be kept reasonably informed about the status of the matter and have the firm respond promptly to reasonable requests for information; and (D) terminate the representation at any time, with or without cause, subject to the obligation for payment of legal services provided and costs incurred by the firm.

A client of the firm has the responsibility to: (A) be candid and truthful with the firm and the court or other tribunal; and (B) pay the firm as provided by this agreement and any other agreements regarding payment for legal services and expenses. A client may not: (A) demand that the firm use offensive tactics or treat anyone involved in the transaction with anything but courtesy and consideration; (B) demand any assistance which violates the Rules of Professional Conduct; (C) pursue or insist upon a course of action which the firm believes to be illegal, fraudulent, offensive or unwise. The firm may terminate this agreement for reasons permitted under the Rules of Professional Conduct.

OBLIGATIONS OF A LAWYER

All lawyers are required to observe and uphold the law, including applicable court rules; and are governed by Rules of Professional Conduct that pertain to our relationship with a client, with third persons, other professionals and the courts. All of these laws apply to our representation of you, and we welcome your inquiry about them.

WHOM WE REPRESENT

The person or entity whom we represent is the person or entity identified in our engagement letter and does not include any affiliates or related parties of County of Otsego unless our engagement letter expressly provides otherwise.

THE SCOPE OF OUR WORK

You should have a clear understanding of the legal services we will provide. Any questions that you have should be dealt with promptly.

We will at all times act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your matters are expressions of our best professional judgment, but are not guarantees. Such advice is necessarily limited by our knowledge of the facts and are based on the state of the facts at the time they are expressed. Your obligations to pay our fees as provided in this letter is

not contingent upon a result or results in the matter.

Our relationship will be considered ended upon the earliest of (a) our completion of services in the matter(s) for which you have engaged us, (b) notifications by you to us that you desire to terminate such services, or (c) notification by the firm of termination of our client relationship.

WHO WILL PROVIDE THE LEGAL SERVICES

Customarily, each client of the firm is served by a principal attorney contact. The principal contact should be someone in whom you have confidence and with whom you enjoy working. You are free to request a change of attorney at any time. Subject to the supervisory role of the principal attorney, your work or parts of it may be performed by other lawyers and legal assistants in the firm.

RETAINER AND TRUST DEPOSITS

Clients of the firm are sometimes asked to deposit a retainer with the firm. Unless otherwise agreed, the retainer deposit will be credited toward your unpaid invoices, if any, at the conclusion of services. While the retainer is on deposit, you grant us a security interest in such funds. At the conclusion of our legal representation or at such time as the deposit is unnecessary or is appropriately reduced, the remaining balance or an appropriate part of it will be returned to you.

Deposits which are received to cover specific items will be disbursed as provided in our agreement with you, and you will be notified from time to time of the amounts applied or withdrawn. Any amount remaining after disbursement will be returned to you.

All trust deposits we receive from you will be placed in a trust account for your benefit. Your deposit will be placed in a pooled account unless you request a segregated account. By law, interest earned on the pooled account is payable to a charitable foundation. Interest earned on a segregated trust account will be added to the deposit for your benefit and will be includable in your taxable income.

EXPENSES

We frequently incur and/or pay on behalf of our clients a variety of expenses arising in connection with legal services. These expenses include charges made by courts, other government agencies and service vendors. You authorize us to incur such charges on your behalf, and agree to reimburse the firm to the extent we pay these charges on your behalf. You also authorize us to incur on your behalf expenses incidental to the representation, including but not limited to deposition and transcript costs; witness fees; travel expenses; charges of outside experts and legal counsel fees. You agree that you will be solely responsible for such expenses and that the firm will not be responsible for such expenses. We will usually advance expenses up to \$500, and require that our clients directly pay, or deposit with us funds to pay, expenses exceeding \$500.

The firm does charge for costs of copying, telephone, third party charges for services, mailing, and the like.

FILING AND OTHER MATERIALS

Files generated in the matter will be retained by the firm as required by law, and thereafter may

be retained or destroyed, at our discretion. To the extent we retain them, we will provide you reasonable access to matter files in accordance with applicable law, excluding thin files (firm administrative records, time and expense reports, personnel and staffing materials, accounting records, and internal lawyers work product, *e.g.*, drafts, notes, internal memoranda, legal research and factual research). Matter files to which you are given access may be reproduced at your request and at your expense. We reserve the right to make and retain copies of all documents generated or received by us in connection with the matter. After our engagement in this matter ends, upon your request and at your expense we will return any property you have entrusted to us, unless there is a balance on your account. If there is a balance on your account, the firm will assert a retaining lien on such property to the extent allowed by law. If you have not requested return of such property within reasonable time after our engagement in the matter ends, we may retain or destroy such property at our discretion.

TERMINATION

You may terminate our representation at any time, with or without cause, by notifying us. Your termination of our services will not affect your responsibility for payment of legal services rendered and out-of-pocket costs and internal charges incurred before termination and in connection with and orderly transition of the matter.

The Rules of Professional Conduct list several types of conduct or circumstances that require or allow us to withdraw from representing a client, including, for example: persistence in a course of conduct which we reasonably believe to be criminal or fraudulent, insistence upon pursuing and objective which we consider to be repugnant or imprudent, failure of a substantial nature to fulfill an obligation after reasonable warning that it will result in our withdrawal, or other good cause.

BILLING ARRANGEMENTS AND TERMS OF PAYMENT

Our invoices will report the work done by attorneys and other professionals on the matter, and describe the work performed. Unless otherwise provided in our engagement letter, we will provide you with a bill upon completion of the assignment. Payment is due on receipt.

We will give you notice if your account becomes delinquent, and you agree to bring the account or the retainer deposit current. If the delinquency continues and you do not arrange satisfactory payment terms, we may withdraw from the representation and pursue collection of your account. And you agree that non-payment of our fees is a valid basis for our request to so withdraw. To the extent collection of your account becomes necessary, you agree that, in addition to any unpaid balance and interest thereon, we will be entitled to recover all costs and expenses of collection, including reasonable attorney fees.

APPENDIX II

SCHEDULE OF HOURLY FEES

John R. Axe

Hourly Fee
\$285

APPENDIX III

COUNTY OF OTSEGO

SCHEDULE OF BOND COUNSEL FEES*

FOR

BUILDING AUTHORITY BONDS

<u>AMOUNT OF BONDS</u>	<u>FEE</u>
Less than \$500,000	\$1,500 (for any issue of \$150,000 or less) plus 1 of % the amount in excess of \$250,000
\$500,000 or more but less than \$1,000,000	\$4,000 plus 1/5 of 1% (.005) of the amount in excess of \$500,000
\$1,000,000 or more but less than \$3,000,000	\$6,500 plus 1/4 of 1% (.0025) of the amount in excess of \$1,000,000
\$3,000,000 or more	\$11,500 plus 1/5% of 1% (.002) of the amount in excess of \$3,000,000

The services to be performed for such fee consist of preparing and/or examining all proceedings prior to action being taken thereon by the administrative or governing body involved; preparation of contracts and authorizing resolutions for the issuer and such municipalities are agreeing to pay the capital cost of the project or are consenting or are contracting and consenting to service for individual users within their boundaries; conferring with and advising finance officers and consultants with respect to the proceedings and procedures required to finance the project; conferring with financial consultants with respect to the details of proposed bonds in connection with the public or private sale thereof; preparation of all closing papers and transcripts of proceedings; if necessary, conferring with the Municipal Finance Division, Michigan department of Treasury, with respect to the legal details of a proposed bond issue and the approval thereof; attendance at such meetings, conferences, public hearings and closings may be required; and issuing Bond Counsel's final approving opinion to the purchaser of the bonds.

Extraordinary Services. Such fees do not include extraordinary services such as the handling of litigation which may arise with respect to the project, services in connection with property acquisition and condemnation, preparation of revenue projections rolls and proceedings,

advising in connection with construction contracts and construction bids, advising in connection with the preparation or examination of applications for state or federal grants or loans, participation in the preparation, negotiation or adoption of operating agreements with public corporations not involved in financing of the project and other services which are agreed in advance to be of an extraordinary nature. Such work shall be performed at the established hourly rate(s) of the involved lawyer(s) for such actual time as is expended performing the work.

Post-Delivery Tax-Related Requirements. The foregoing Bond Counsel fees include assisting the issuer with compliance with the issuer's post-delivery federal income tax-related covenants, such as rebate or redemption requirements, including federal tax forms.

Expenses and Disbursements. In addition to the applicable fees, the issuer will be billed for expenses incurred and disbursements made on its behalf. Expenses and disbursements generally will be billed after delivery of the issue, but may be billed on a monthly basis as they are incurred or made with a final billing after delivery.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Bid Award- Building and Grounds Vehicle & Plow	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 5.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Budget and Finance Committee has reviewed the bid results for Building and Grounds vehicle bid 2020-01. The Budget and Finance Committee recommends for approval, the award of the bid to Jim Wernig for a 2020 Chevrolet Silverado vehicle with a plow in the amount of \$39,162.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the 2020-01 bid award to Jim Wernig for a 2020 Chevrolet Silverado vehicle with a plow in the amount of \$39,162.



**OTSEGO COUNTY ADMINISTRATION
 BID REGISTER LOG/PRELIMINARY TABULATION SHEET**

BID NUMBER: 2020-01

DATE/TIME BIDS DUE: Friday, January 24, 2020 at 11:30 a.m.

TITLE: Building and Grounds Vehicle

DATE/TIME OF BID OPENING: Friday, January 24, 2020 at 11:35 a.m.

ADVERTISED: Yes

BID DEPOSIT REQUIRED: N/A

ADDENDUM/DATES: N/A

BIDS/PROPOSAL RECEIVED

	COMPANY NAME	LOCATION	PRELIMINARY TOTAL BID	PRELIMINARY RANK
1.	Bill Marsh	Gaylord, MI	\$41,633.00	4*
2.	Watson Benzie	Benzonia, MI	Diesel: 45,395 Gas: 37,644	5 2
3.	Jim Wernig Chevrolet	Gaylord, MI	\$39,162.00	1**
4.	Fox Motors	Grand Rapids, MI	\$38,442.00	3
5.				
6.				
7.				
8.				
9.	*=eligible for 5% local variance; reduces bid amount to \$39,551.35 = rank 4 **=eligible for 5% local variance; reduces bid amount to \$37,203.90 = rank 1			
10.				

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: February 18, 2020 Warrant	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The February 18, 2020 warrant is in the amount of \$170,601.34. Major expenditures in the warrant include:

- \$68,067.34 – Blue Care Network – March 2020 premium

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$170,601.34 and one void check.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/18/2020 - 02/18/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/18/2020	AP	2718(E)	AMERICAN WASTE	3514480	212-430-920.410	72.10
		2718(E)		8623567 FEBRUARY	588-698-940.010	103.00
						175.10
02/18/2020	AP	2719(E)	BLUE CARE NETWORK-EFT	MAR 2020 HEALTHCARE HMO	647-851-704.110	68,067.34
02/18/2020	AP	2720(E)	BLUE CROSS BLUE SHIELD OF MICHIGAN	MAR 2020 HEALTHCARE PPO	647-851-704.110	1,968.80
02/18/2020	AP	2721(E)	CHARTER COMMUNICATIONS	IN#0005147020620 A# 5147 02/02/20-03/05/20	588-697-930.240	64.97
02/18/2020	AP	2722(E)	CONSUMERS ENERGY	601012172027 NORTH CAMP ELECTRIC	208-751-930.620	32.12
		2722(E)		FEBRUARY ENERGY	637-265-930.620-CRTHS00000	3,125.76
						3,157.88
02/18/2020	AP	2723(E)	DE LAGE LANDEN PUBLIC FINANCE	INVOICE #66787156	101-257-920.410	178.12
02/18/2020	AP	2724(E)	DTE ENERGY	ANIMAL CONTROL 7460	212-430-930.610	609.57
02/18/2020	AP	2725(E)	FRONTIER	A/C 989-732-9752-032210-5	261-427-930.210	53.34
02/18/2020	AP	80342	123NET	INVOICE 455801	637-265-930.210	1,293.76
02/18/2020	AP	80343	ALPINE CARPET AND PANELING	8898 INSTALL NEW VINYL FLOOR IN SNACK ROOM	208-752-726.050	2,655.00
02/18/2020	AP	80344	AXON ENTERPRISE INC	2020 SERVICE CONTRACT TASER ASSURANCE	101-301-920.410	2,622.48
		80344		2020 SERVICE CONTRACT TASER ASSURANCE	101-351-920.410	3,744.00
						6,366.48
02/18/2020	AP	80345	BRINK, RACHEL	DLQ TAX REFUND	516-000-214.000	354.62
02/18/2020	AP	80346	BRUCE TILLINGER	SERVICES 1-23-20 THRU 1-30-2020	249-371-801.027	1,020.00
		80346		SERVICES 1-23-20 THRU 1-30-2020	249-371-801.028	720.00
						1,740.00
02/18/2020	AP	80347	COMPRENEW	FEB 2020 DOCUMENT SHRED	101-101-920.410	35.00
		80347		FEB 2020 DOCUMENT SHRED	101-215-920.410	25.00
		80347		FEB 2020 DOCUMENT SHRED	101-267-920.410	70.00
		80347		FEB 2020 DOCUMENT SHRED	101-301-920.410	35.00
						165.00
02/18/2020	AP	80348	DEKETO LLC	JANUARY 2020 DOCUMENTS	101-215-920.410	387.33
		80348		JANUARY 2020 DOCUMENTS	256-215-920.410	774.67
						1,162.00
02/18/2020	AP	80349	DELTA DENTAL OF MICHIGAN	MARCH 2020 DENTAL	647-851-704.110	6,428.24

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/18/2020 - 02/18/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/18/2020	AP	80350	DUNNS	2020 1231 DUNNS DEC CONT	101-257-726.000	22.21
		80350		COPIER MAINTENANCE	101-864-726.000	265.44
		80350		33AR443362;443881;444612;445086;448317;449408;450962	256-215-726.000	488.67
						776.32
02/18/2020	AP	80351	EARTHWORKS ENTERPRISES INC	SNOW REMOVAL -OLD STATE/FRANKOWIAK RD	226-528-940.010-PROG000000	1,718.00
02/18/2020	AP	80352	ELECTION SOURCE	THUMB DRIVE PROGRAMMING AND SHIPPING 3-10-20 ELECTION	101-262-726.000	5,408.73
02/18/2020	AP	80353	ELI ELECTRIC LLC	SERVICES 1-31-2020 THRU 2-6-2020	249-371-801.026	1,760.00
02/18/2020	AP	80354	EXTREME POWER SPORTS	94852762/94852359/94852083	209-751-726.000	229.63
		80354		94852762/94852359/94852083	209-751-726.050	1,311.33
						1,540.96
02/18/2020	AP	80355	HOWARD L SHIFMAN PC	LEGAL SERVICES THROUGH 1/31/2020	280-270-801.020	486.00
02/18/2020	AP	80356	JACK KORTE	BEAR BASKETBALL REF	208-752-940.010-BEAR_BBALL	360.00
02/18/2020	AP	80357	JAKOVON PRYOR-MCCOVERY	BEAR BASKETBALL REF	208-752-940.010-BEAR_BBALL	360.00
02/18/2020	AP	80358	JIM WERNIG INC	166377 OIL CHANGE ON TRUCK	209-751-726.000	48.60
02/18/2020	AP	80359	JOHNSON OIL COMPANY	CL41622 FUEL	588-699-930.660	7,152.09
02/18/2020	AP	80360	KIMMEL, ERIC	DLQ TAX REFUND	516-000-214.000	21.54
02/18/2020	AP	80361	KRISTY GREEN	CAMPING REFUND	208-440-652.030	10.40
02/18/2020	AP	80362	LIBRARY DESIGN ASSOCIATES INC	SPECIAL PROJECT	472-901-970.430	18,368.75
02/18/2020	AP	80363	MARVAC	RVC 2020 DUES	208-751-930.300	280.00
02/18/2020	AP	80364	NEW CENTURY SIGNS	50393 NO LOITERING SIGNS	208-752-726.000	108.00
02/18/2020	AP	80365	NORTHERN LIGHTS CONSTRUCTION LLC	PROJECT #HO-0812-000033, 50% COMPLETE AND INSPECTED, MSHD 233-691-940.010		20,000.00
02/18/2020	AP	80366	NORTHERN MICHIGAN REVIEW	181577-2220 ADS FOR PARK AND GROEN	208-751-930.300	398.00
		80366		181577-2220 ADS FOR PARK AND GROEN	209-751-930.300	398.00
						796.00
02/18/2020	AP	80367	NORTHWEST MICHIGAN COMMUNITY HEALTH	LICENSE FOR SEA PLANE FLY IN 2020	208-751-726.000	212.00
02/18/2020	AP	80368	NORTHWEST MICHIGAN COMMUNITY HEALTH	WATER SAMPLE BOTTLES FOR PARK FOR 2020 SEASON	208-751-920.200	418.00
02/18/2020	AP	80369	OCNET	CONNECTIVITY FEB INV#10213	205-301-930.240	16.00
		80369		10215 CONNECTIVITY	208-752-726.000	59.95

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/18/2020 - 02/18/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		80369		10247 FEB ANIMAL CONTROL	212-430-920.410	400.00
						475.95
02/18/2020	AP	80370	OLIVER, REBECCA	REFUND FOR OVERPMT ON 2018 TAX YR FOR PARCEL #071-034-100- 516-030-694.000		200.00
02/18/2020	AP	80371	OTSEGO COUNTY FRIEND OF COURT	11-13942 KONE;13-14769 KOHLER; 16-16267 BREWER;12-14613 BREW 701-000-265.000		3,300.00
02/18/2020	AP	80372	OTSEGO COUNTY FRIEND OF COURT	18-17153-DS BREWER	701-000-265.000	2,100.00
02/18/2020	AP	80373	OTSEGO COUNTY FRIEND OF COURT	LUBE VS LUBE, FOC PERFORMANCE BOND	701-000-265.000	250.00
02/18/2020	AP	80374	PRESQUE ISLE ELECTRIC AND GAS CO-OP	GAS BILL	209-751-930.610	425.06
02/18/2020	AP	80375	ROGER FAGERLIE JR	SERVICES 1-30-2020 THRU 2-12-2020	249-371-801.024	1,220.00
02/18/2020	AP	80376	STATE OF MICHIGAN	JANUARY 2020 NEW AND RENEWAL CPL'S	701-000-228.016	1,486.00
02/18/2020	AP	80377	STATE OF MICHIGAN	JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.037	617.07
		80377		JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.042	260.00
		80377		JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.057	25.00
		80377		JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.058	833.00
		80377		JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.059	292.38
		80377		JANUARY 2020 MONTH END CIRCUIT COURT	701-000-228.560	175.00
						2,202.45
02/18/2020	AP	80378	STATE OF MICHIGAN	JANUARY 2020 MONTH END PROBATE COURT	701-000-228.006	932.39
		80378		JANUARY 2020 MONTH END PROBATE COURT	701-000-228.037	22.50
		80378		JANUARY 2020 MONTH END PROBATE COURT	701-000-228.042	100.00
		80378		JANUARY 2020 MONTH END PROBATE COURT	701-000-228.058	957.00
		80378		JANUARY 2020 MONTH END PROBATE COURT	701-000-228.059	130.00
		80378		JANUARY 2020 MONTH END PROBATE COURT	701-000-228.560	200.00
						2,341.89
02/18/2020	AP	80379	STATE OF MICHIGAN	JANUARY 2020 MONTH END	701-000-228.005	12.00
02/18/2020	AP	80380	TELEPHONE SUPPORT SYSTEMS INC	43068 MAINT. AGREEMENT MARCH 2020 THRU FEB. 2021	588-697-940.010	632.74
02/18/2020	AP	80381	ULINE	116470231 FRAMES FOR DUST MOPS	208-752-726.025	39.86
02/18/2020	AP	80382	UNDERGROUND SECURITY COMPANY	STORAGE FROM 2-1-2020 TO 1-31-2021	256-215-726.000	1,387.60
02/18/2020	AP	80383	VERIZON CONNECT NWF INC	OSV0000002016369	212-430-920.410	37.90
02/18/2020	AP	80384	VERIZON WIRELESS	ACCT 842184815-00001; INV 9846236113; 1-12-20	101-267-930.230	51.54
02/18/2020	AP	80385	VISION SERVICE PLAN (VSP)	DEC 2019 BILLING	647-851-704.110	10.48

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 02/18/2020 - 02/18/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/18/2020	AP	80386	WINN TELECOM	FEB 2020 TELEPHONE CHARGES	261-427-930.210	62.26
02/18/2020	AP	80387	WMJZ EAGLE 101.5	INV #1710-1 VETERANS RADIO ADVERTISEMENT MARKETING 01/01 - -101-682-930.300		100.00
			TOTAL - ALL FUNDS	TOTAL OF 54 CHECKS		170,601.34

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 80067

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/28/2020	AP	80067	GAYLORD HERALD TIMES	OTSEGO COUNTY ANIMAL CONTROL 2020		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

OTSEGO COUNTY
Board of Commissioners



Otsego
COUNTY
M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM: February 25, 2020 Warrant	AGENDA DATE: February 25, 2020
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The February 25, 2020 warrant is in the amount of \$243,016.23. Major expenditures in the warrant include:

- \$32,604.04 – Crawford County Treasurer – Oct 2019 Tri-County expense

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$243,016.23.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/25/2020 - 02/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/25/2020	AP	2726(A)	CDW GOVERNMENT INC	MICROSOFT OFFICE STANDARD 2019 - LICENSE - 1 PC - QUOTE LDDI	261-901-970.435	289.51
		2726(A)		2020 COURT COMPUTER UPGRADE - OFFICE LICENSE	497-901-970.300	11,031.34
						11,320.85
02/25/2020	AP	2727(A)	GARY GELOW	MARCH 2020 PROBATE COURT CAA CONTRACT PAYMENT	101-131-801.023	2,164.03
		2727(A)		MARCH 2020 CAA CONTRACT PAYMENT	260-131-801.021	12,261.14
						14,425.17
02/25/2020	AP	2728(E)	AMERICAN WASTE	CLEAN-UP 4398 SURFWOOD	101-721-940.010	1,320.00
		2728(E)		RECYCLING JAN 2020	226-528-940.010-PROG000000	16,436.70
						17,756.70
02/25/2020	AP	2729(E)	CENTURY LINK	A/C 300451601	261-427-930.210	65.20
02/25/2020	AP	2730(E)	CONSUMERS ENERGY	ELECTRIC BILLS	208-751-930.620	221.48
		2730(E)		ELECTRIC BILLS	208-752-930.620	471.90
		2730(E)		ANIMAL SHELTER JAN 13-FEB 10 2020	212-430-930.620	1,039.19
		2730(E)		FEB 2020 ENERGY	226-528-930.620-PROG000000	27.66
		2730(E)		FEB 2020 ENERGY	637-265-930.620-ALPCT00000	4,593.54
		2730(E)		FEB 2020 ENERGY	637-265-930.620-LNDUS00000	315.91
						6,669.68
02/25/2020	AP	2731(E)	DE LAGE LANDEN PUBLIC FINANCE	FEBRUARY 2020 COURT COPY MACHINE LEASE PAYMENT	101-131-920.520	130.99
02/25/2020	AP	2732(E)	DE LAGE LANDEN PUBLIC FINANCE	FEBRUARY 2020 FOC COPY MACHINE LEASE PAYMENT	215-141-920.520	118.58
02/25/2020	AP	2733(E)	FIRST BANKCARD	STATEMENT CLOSING DATE 2-10-2020	101-101-704.400	10.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-101-726.000	30.96
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-101-930.500	495.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-131-930.500	139.23
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-133-704.400	610.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-215-704.400	10.00
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	101-215-726.000	31.97
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	101-253-704.400	108.33
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	101-253-726.000	54.17
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	101-253-930.500	132.50
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	101-267-801.020	10.00
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	101-301-726.000	17.48
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	208-751-930.500	258.18
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	212-430-704.400	10.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	212-430-726.000	388.86
2733(E)	STATEMENT CLOSING DATE 2-10-2020	261-901-970.435	670.33			

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/25/2020 - 02/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	475-901-801.020-TRAIL_IBEL	209.80
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	497-901-970.300	6,375.15
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	516-253-704.400	108.33
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	516-253-726.000	54.17
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	516-253-930.500	132.50
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	594-228-726.000	133.29
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	617-253-704.400	108.34
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	617-253-726.000	54.17
		2733(E)		TREASURERS CC ACTIVITY 1/11/2020-2/10/2020	617-253-930.500	132.50
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	637-265-726.050	374.85
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	645-172-704.400	123.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	645-201-704.400	30.00
		2733(E)		STATEMENT CLOSING DATE 2-10-2020	701-000-232.002	100.00
						10,913.11
02/25/2020	AP	2734(E)	FRONTIER	FEB 2020 ANIMAL CONTROL	212-430-930.210	98.44
		2734(E)		A/C 989732-7858-011910-5	261-427-930.210	125.09
						223.53
02/25/2020	AP	2735(E)	LINCOLN FINANCIAL-EFT	MAR 2020 LIFE/ADD/DISABILITY	704-000-231.870	2,338.45
02/25/2020	AP	2736(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2020 COURT MERS	704-000-231.700	13,911.07
02/25/2020	AP	2737(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2020 COURT MERS HYBRID - DEFINED CONTRIBUTION	704-000-231.700	706.38
02/25/2020	AP	2738(E)	SYSCO - EFT	JAIL/KITCHEN/INMATE RM&BOARD	101-351-726.025	201.19
		2738(E)		JAIL/KITCHEN/INMATE RM&BOARD	101-351-726.030	112.94
		2738(E)		JAIL/KITCHEN/INMATE RM&BOARD	101-351-930.700	3,646.61
						3,960.74
02/25/2020	AP	2739(E)	WEST PAYMENT CENTER	JANUARY 2020 FOC SKIP TRACING	215-141-940.010	138.23
02/25/2020	AP	2740(E)	WEST PAYMENT CENTER	JANUARY 2020 COURT SKIP TRACING FEE	101-131-940.010	127.59
02/25/2020	AP	80388	20TH CIRCUIT COURT	19-52-DL PLACEMENT 1/1/20 TO 1/31/20	292-662-930.810	5,117.69
02/25/2020	AP	80389	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT - MOP HEAD, JUVENILE INCENTIVES, 101-131-726.025		5.68
		80389		PETTY CASH REIMBURSEMENT - MOP HEAD, JUVENILE INCENTIVES, 101-133-726.000		57.20
		80389		PETTY CASH REIMBURSEMENT - MOP HEAD, JUVENILE INCENTIVES, 292-662-726.000		50.00
						112.88
02/25/2020	AP	80390	ALMA TIRE SERVICE INC	517002071 4 RECAP TIRES	588-699-726.052	526.28
02/25/2020	AP	80391	ALPINE ANIMAL HOSPITAL	JANUARY 2020	212-430-930.471	313.13

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/25/2020 - 02/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		80391		JANUARY 2020	212-430-930.980	252.91
						<u>566.04</u>
02/25/2020	AP	80392	AMERICAN FIDELITY ASSURANCE CO	FEBRUARY 2020 FLEX SPENDING ACCOUNT	704-000-231.285	1,154.09
02/25/2020	AP	80393	ARTHUR LANDAU	MACC COUNSEL APPOINTMENT PEOPLE V ALLEN ROBERT MILLSAP	101-131-801.023	1,139.03
02/25/2020	AP	80394	ASHLEY RAYFIELD	1/2 DAY WITN FEE - POIRIER PRELIM 1-23-2020	101-267-930.940	7.50
02/25/2020	AP	80395	ATC GROUP SERVICES LLC	INV #2250714, LEAD-BASED PAINT CLEARANCE & REPORT	233-691-940.010	450.00
02/25/2020	AP	80396	AUTO ZONE	RESTITU. = WOODWARD, CASE 15-31423 SM	701-000-299.000	24.99
02/25/2020	AP	80397	BENISTAR HARTFORD - 6795	MARCH 2020 RETIREE HEALTHCARE	647-851-704.110	7,585.94
02/25/2020	AP	80398	BILL MARSH FORD GAYLORD	6921	101-301-920.400	216.79
		80398		6905	101-351-920.400	40.39
						<u>257.18</u>
02/25/2020	AP	80399	BLUE CARE NETWORK	00182055-0001 - MARCH 2020 COURT MEDICAL	101-131-704.110	3,142.93
		80399		00182055-0001 - MARCH 2020 COURT MEDICAL	101-148-704.110	1,287.23
		80399		00182055-0001 - MARCH 2020 COURT MEDICAL	215-141-704.110	5,811.15
		80399		00182055-0001 - MARCH 2020 COURT MEDICAL	292-662-704.110	2,005.84
		80399		00182055-0001 - MARCH 2020 COURT MEDICAL	704-000-231.261	3,061.79
						<u>15,308.94</u>
02/25/2020	AP	80400	BRADY'S BUSINESS SYSTEMS	COPIER MAINTENANCE	101-149-726.000	10.67
02/25/2020	AP	80401	BRIAN MARCHLEWSKI	1/ DAY WITN FEE +MILEAGE = 1-27-20 TRIAL	101-267-930.940	10.10
02/25/2020	AP	80402	BRUCE TILLINGER	SERVICES 2-4-20 THRU 2-18-20	249-371-801.027	1,340.00
		80402		SERVICES 2-4-20 THRU 2-18-20	249-371-801.028	1,180.00
						<u>2,520.00</u>
02/25/2020	AP	80403	CAMERON SCHOLL	19-34-DL RESTITUTION PAYMENT BY THOMAS KUCHARCZYK	701-000-271.148	300.00
02/25/2020	AP	80404	CAMERON SCHOLL	19-39-DL RESTITUTION PAYMENT BY THOMAS KUCHARCZYK	701-000-271.148	150.00
02/25/2020	AP	80405	CAMERON SCHOLL	19-34-DL RESTITUTION PAYMENT BY THOMAS KUCHARCZYK	701-000-271.148	150.00
02/25/2020	AP	80406	CATHOLIC HUMAN SERVICES INC	JANUARY 2020 MENTAL HEALTH COUNSELING	101-133-940.010	40.00
02/25/2020	AP	80407	CENTURYLINK	INVOICE 1485526464	261-427-930.210	2.33
02/25/2020	AP	80408	CMP DISTRIBUTORS	62140	101-351-726.046	359.40
02/25/2020	AP	80409	CORE TECHNOLOGY CORPORATION	INV MN3001341; TALON APR '20 - MAR '21	101-267-726.000	115.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/25/2020 - 02/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/25/2020	AP	80410	CRAWFORD COUNTY TREASURER	OCTOBER 2019 TRI-COUNTY EXPENSE	101-131-940.111	31,065.18
		80410		OCTOBER 2019 TRI-COUNTY EXPENSE	215-141-940.111	1,001.18
		80410		NOVEMBER 2019 TRI-COUNTY EXPENSE	269-145-726.210	537.68
						32,604.04
02/25/2020	AP	80411	CURTISS REPORTING CORP	INV 18996 & 18995, 10-17-19 & 11-21-19 TRANSCRIPTS	101-267-726.000	21.60
02/25/2020	AP	80412	CYNTHIA GRAHAM SCHRADER	JANUARY 2020 IN HOME CARE SPECIALIST	292-662-940.010	2,575.27
02/25/2020	AP	80413	DAMON ROBINSON	1/2 DAY WITN FEE + MILEAGE = POIRIER PRELIM 1-23-2020	101-267-930.940	8.70
02/25/2020	AP	80414	DAVID HUBLICK	1/2 DAY WITN FEE - CARPER TRL 1-23-20	101-267-930.940	7.50
02/25/2020	AP	80415	DELL MARKETING LP	2020 COURT COMPUTER UPGRADE - COMPUTERS	497-901-970.300	24,076.51
02/25/2020	AP	80416	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2020 COURT DENTAL	101-131-704.110	560.94
		80416		0001160001 - MARCH 2020 COURT DENTAL	101-148-704.110	116.06
		80416		0001160001 - MARCH 2020 COURT DENTAL	215-141-704.110	482.10
		80416		0001160001 - MARCH 2020 COURT DENTAL	292-662-704.110	174.33
		80416		0001160001 - MARCH 2020 COURT DENTAL	704-000-231.261	337.59
						1,671.02
02/25/2020	AP	80417	DONELLA KUCHARAK	1/2 DAY WITN FEE + 3 MILES -SULLIVAN PRELIM	101-267-930.940	7.80
02/25/2020	AP	80418	DR. KWAPISZ	1/2 DAY WITN FEE + 41 MILES, SULLIVAN PRELIM	101-267-930.940	11.60
02/25/2020	AP	80419	DUNNS	MSU EXT SUPPLIES	101-261-726.000	76.68
		80419		INV. 33AR453404; ACCT DUN-406	101-267-726.000	100.99
		80419		INV 33AR453420; ACCT DUN-3589, VIC ADVOCATE	101-267-930.983	11.70
		80419		33AR446754	101-301-726.000	67.09
		80419		33AR446754	101-302-726.000	60.00
		80419		33AR446754	101-334-726.000	35.96
		80419		33AR451560	101-351-726.000	19.69
		80419		33AR451560	101-351-726.035	10.03
		80419		SUPPLIES	208-752-726.000	370.39
		80419		SUPPLIES	209-751-726.000	122.53
		80419		33AR454296 COPY PAPER, T. TISSUE, CALENDAR (TIM)	588-697-726.000	54.24
		80419		33AR454296 COPY PAPER, T. TISSUE, CALENDAR (TIM)	588-698-726.025	45.99
02/25/2020	AP	80420	EREMAL L REPP	SERVICES 1-10-2020 THRU 1-14-2020	249-371-801.026	780.00
02/25/2020	AP	80421	EXTREME POWER SPORTS	94853454	101-333-726.050	104.98

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/25/2020	AP	80422	FEENY	2016 JEEP PATRIOT SERVICE	249-371-920.400	53.69
02/25/2020	AP	80423	FLAGHOUSE INC	PO84552501023 TABLE TENNIS BALLS	208-752-726.040	542.88
02/25/2020	AP	80424	FRANCENE FRANCE	1/2 DAY WITN FEE + 120 MILES - SULLIVAN PRELIM	101-267-930.940	13.50
02/25/2020	AP	80425	GASLIGHT MEDIA	MAR 2020 CONNECTIVITY AND WEB HOSTING	101-228-930.240	110.00
		80425		MAR 2020 CONNECTIVITY AND WEB HOSTING	594-228-930.240	2,900.00
						3,010.00
02/25/2020	AP	80426	GAYLORD DRY CLEANERS	JAN DRY CLEANING	101-301-920.410	90.00
		80426		JAN DRY CLEANING	101-302-920.410	40.00
		80426		JAN DRY CLEANING	101-351-920.410	52.50
		80426		JAN DRY CLEANING	205-301-920.410	20.00
						202.50
02/25/2020	AP	80427	GAYLORD VETERINARY SERVICES	JANUARY 2020	212-430-930.471	127.00
		80427		JANUARY 2020	212-430-930.980	805.38
						932.38
02/25/2020	AP	80428	GILL ROYS HARDWARE	2001-920650	205-301-726.000	57.23
02/25/2020	AP	80429	HALL VETERINARY CLINIC	111558 111458	212-430-930.471	241.71
		80429		111558 111458	212-430-930.980	276.00
						517.71
02/25/2020	AP	80430	IMAGE FACTORY INC	SUPPLIES STICKERS INV # 45498	249-371-726.000	420.00
02/25/2020	AP	80431	JAYS SPORTING GOODS	REC#2394022	205-301-726.006	69.67
02/25/2020	AP	80432	JEAN WHITEHOUSE	1/2 DAY WITN FEE - SULLIVAN PRELIM EXAM	101-267-930.940	7.50
02/25/2020	AP	80433	JEANETTE SAYRE	JANUARY 2020 ART THERAPY PROGRAM	292-662-940.010	2,280.00
02/25/2020	AP	80434	JENNIFER BOYER	19-5754-FH PEOPLE V KENNETH WAYNE APPLETON TRANSCRIPTS	101-131-801.030	88.73
02/25/2020	AP	80435	JESSICA HUBLICK	1/2 DAY WITN FEE + MILEAGE - CARPER TRL 1-23-20	101-267-930.940	9.60
02/25/2020	AP	80436	JIM WERNIG INC	165920	101-301-726.050	60.60
02/25/2020	AP	80437	JIM'S ALPINE AUTOMOTIVE	INV1785317 WASHER SOLVENT	101-301-726.050	38.04
02/25/2020	AP	80438	JOHNSON OIL COMPANY	408456 CHEVY	212-430-726.050	41.95
02/25/2020	AP	80439	JONATHAN VOORHEIS	1/2 WITN FEE + 82 MILES, SULLIVAN PRELIM	101-267-930.940	15.70

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/25/2020 - 02/25/2020

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/25/2020	AP	80457	OTSEGO COUNTY JUDICIAL SYSTEM	2/5/20 HRA REIMBURSEMENT CHECK REGISTER	101-131-704.110	1,314.84
		80457		2/12/20 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	90.47
		80457		2/5/20 HRA REIMBURSEMENT CHECK REGISTER	292-662-704.110	676.95
						2,082.26
02/25/2020	AP	80458	PAULA DIXON	1/2 DAY WITN FEE + 40 MILES, SULLIVAN PRELIM	101-267-930.940	11.50
02/25/2020	AP	80459	PROTECTION ONE	2/28/20 TO 3/27/20 ADMIN & PA WING MONITORING	101-131-940.010	91.90
		80459		2/28/20 TO 3/27/20 ADMIN & PA WING MONITORING	101-267-920.410	26.81
		80459		2/28/20 TO 3/27/20 ADMIN & PA WING MONITORING	101-267-930.983	3.83
		80459		2/28/20 TO 3/27/20 FOC WING MONITORING	215-141-940.010	49.01
						171.55
02/25/2020	AP	80460	R.C. BYCE & ASSOCIATES, INC.	SAFETY COMPLEX FEASIBILITY STUDY	498-351-940.010	4,708.50
02/25/2020	AP	80461	REDWOOD TOXICOLOGY LABORATORY INC	JANUARY 2020 JUVENILE DRUG TESTING	292-662-801.030	14.50
02/25/2020	AP	80462	ROGER FAGERLIE JR	SERVICES 2-13-2020 THRU 2-19-2020	249-371-801.026	440.00
02/25/2020	AP	80463	RONALD KORONKA	SNOW REMOVAL	226-528-940.010-PROG000000	301.00
02/25/2020	AP	80464	SAGINAW COUNTY PROBATE COURT	DEFERRAL MEETING ON 2/6/20	101-131-801.022	65.00
02/25/2020	AP	80465	SALLY VOORHEIS	1/2 DAY WITN FEE - SULLIVAN PRELIM EXAM	101-267-930.940	7.50
02/25/2020	AP	80466	SMART START MICHIGAN	JANUARY 2020 JUVENILE TETHER	292-662-940.010	212.50
02/25/2020	AP	80467	STAPLES BUSINESS CREDIT	403654 - FILE FOLDERS, LABELS	101-131-726.000	179.58
02/25/2020	AP	80468	SUBURBAN PROPANE	FEB 2020 PROPANE	637-265-930.610-LNDUS00000	1,112.16
02/25/2020	AP	80469	TARGET INFORMATION MANAGEMENT INC	DC213 ADVICE OF RIGHTS FORMS	101-131-726.000	94.48
02/25/2020	AP	80470	TELE-RAD	5-UNICATION AMPLIFIED CHARGER	261-901-970.435	2,377.38
02/25/2020	AP	80471	TERESA SEESE	1/2 DAY WITN FEE + 41 MILES, SULLIVAN PRELIM	101-267-930.940	15.70
02/25/2020	AP	80472	THOMSON WEST	INV 841761733; DATE 2-1-2020; ACCT 1000715367	101-267-726.200	493.93
		80472		INV 841744611; ACCT 1000242483; CLEAR INFO	101-268-726.200	204.99
						698.92
02/25/2020	AP	80473	TIAA COMMERCIAL FINANCE INC	CONTRACT #20365488	101-864-726.000	229.43
02/25/2020	AP	80474	TITLE CHECK LLC	FEBRUARY INSTALLMENT 2017 TAX FORFEITURE CYCLE INV #2002-2516-253-920.410		2,310.84
02/25/2020	AP	80475	TODD LOVELY	1/2 DAY WITN FEE + 20 MILES, SULLIVAN PRELIM	101-267-930.940	9.50
02/25/2020	AP	80476	UP RENTAL	10-75-DL RESTITUTION PAYMENT BY KODY PADGETT	701-000-271.148	100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/25/2020	AP	80477	VICTORIA HUBLICK	1/2 DAY WITN FEE - CARPER TRL 1-23-20	101-267-930.941	7.50
02/25/2020	AP	80478	VISION SERVICE PLAN (VSP)	MARCH 2020 VISION	647-851-704.110	116.72
02/25/2020	AP	80479	WALMART STORES ASSET PROTECTION	RESTITU - MEKEDIAK, DISTRICT CT 19-38017 SM	701-000-299.000	87.37
02/25/2020	AP	80480	WHITNEY MONARCH	1/2 DAY WITN FEE + MILEAGE - 1-27-2020 TRIAL	101-267-930.940	43.50
02/25/2020	AP	80481	WITTOCK SUPPLY	22029255-00 PARTS FOR NEW SINK	209-751-726.000	273.03
			TOTAL - ALL FUNDS	TOTAL OF 109 CHECKS		243,016.23