

# Otsego County Planning Commission

Approved Minutes for November 18, 2019

**Call to Order:** 6:00pm by Vice Chairperson Jarecki

Pledge of Allegiance

**Roll Call:**

Present: Mrs. Jarecki, Mr. Maxwell, Mr. Borton, Mr. Hilgendorf, Mr. Brown, Mr. Marlette, Mr. Scott, Mr. Bauman, Ms. Corfis

Absent: Mr. Hartmann, Mr. Caverson

Staff Present: Mr. Churches, Ms. Boyak-Wohlfeil

Others Present: Michelle Noiro, Bagley Township Supervisor, Henry Mason, Otsego County Board of Commissioner

**Approval of minutes from:** October 21, 2019

Vice Chairperson Jarecki requested discussion on the minutes.

Motion made by Mr. Maxwell to approve minutes as presented; Seconded by Mr. Hilgendorf.

Motion approved unanimously.

**Consent Agenda:** None

**Other:** None

**Public participation for items not on the agenda:** None

**Public Hearing:**

*1. 2020-2025 Capital Improvement Plan (CIP)*

- a. Open Public Hearing*
- b. Applicant Summary*
- c. Public Comment (3 minute limit)*
- d. Close Public Hearing*
- e. Planning Commission Discussion*
- f. Motion*

Vice Chairperson Jarecki stated the case before the Commission, opened the public hearing and requested comment from Mr. Churches.

*Public hearing opened: 6:02pm*

Mr. Churches reviewed the items in the Capital Improvement Plan slated for the next six (6) years. He indicated costs of each project along with their level of importance and stated the CIP Committee had approved the Plan and was requesting recommendation to the Board of Commissioners. *SEE ATTACHMENT 1*

Vice Chairperson Jarecki requested further input, hearing none, closed the public hearing.

*Public hearing closed: 6:06pm*

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## **Advertised Case:**

### **1. 2020-2025 Capital Improvement Plan (CIP)**

Vice Chairperson Jarecki requested discussion, comments from members; hearing none requested a motion.

Motion made by Mr. Hilgendorf to recommend approval of the 2020-2025 Capital Improvement Plan (CIP) to the Otsego County Board of Commissioners; Seconded by Mr. Marlette.

Motion approved unanimously.

**Unfinished Commission Business:** None

## **New Business:**

### **1. Extension of PZSU18-006, PZSU18-007**

Mr. Churches stated the extension request was for a storage unit project on the corner of Dickerson Rd and North Otsego Lake Dr. He stated Mr. Maxwell could elaborate further.

Mr. Maxwell stated his in-laws owned the properties and were requesting an extension due to issues with contractor scheduling so late in the year; they would be moving forward with the project the spring of 2020. He also stated he would abstain from the vote due to a conflict of interest.

Vice Chairperson Jarecki requested a motion.

Motion made by Mr. Borton to grant a one (1) year extension from the date of approval for special use permits PZSU18-006 and PZSU18-007; Seconded by Mr. Brown.

Motion approved by majority; one abstention.

### **2. 2019 Objective List - Update**

Vice Chairperson Jarecki requested comment from Mr. Churches.

Mr. Churches read through the objective list item by item sharing the status of each with Commission members. New items were suggested as additions for the coming year; committees were formed.

The 2020 Objective List will be presented at December's meeting for review.

### **3. 2020 Meeting Dates**

Vice Chairperson Jarecki made the following motion:

Motion made by Mrs. Jarecki to approve the 2020 Meeting Dates as presented; Seconded by Mr. Maxwell.

Motion approved unanimously.

## **Reports and Commission Member's Comments:**

### **1. Otsego County Parks & Recreation report/Judy Jarecki**

Mrs. Jarecki stated \$1,183 had been donated by the Guardian Gals and Jay's Sporting Goods and would be used for the enhancement of the trail at Irontone Springs; the electrical update at the County Park was nearly complete; grant monies were received from the Health Department for \$10,000 and would be applied to updates at Libke Fields; sample designs

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were presented for the Community Center's new gym floor – labor costs for installation would be sought; low bid for fireworks came from Wolverine Fireworks Display in the amount of \$49,575 for a three year period (2020-2022) and was approved by Otsego Lake Association – a written contract with the Association would be sought for guaranteed reimbursement; the lease agreement with Mr. Sklarczyk had been renewed – a land management plan would be discussed with the Groen Preserve Board – approximately 120 pine trees at the Groen were diseased, a removal cost was pending.

## 2. Land Use Services report

Mr. Churches stated videos of the Groen had been located and would be ready for viewing at December's meeting.

Mr. Borton stated the ribbon cutting ceremony for the Library was scheduled for Tuesday at noon and the Grand Opening would be held Sunday, November 24<sup>th</sup> from 2-4; everyone was welcomed to attend.

Ms. Corfis stated they had reviewed and approved the request for the special use permit waiver; they would be reviewing the text amendments at their next meeting.

Mr. Maxwell stated they had an item for discussion at their next meeting but did not elaborate.

With nothing further, Vice Chairperson Jarecki adjourned the meeting.

**Adjournment:** 6:34pm by Vice Chairperson Jarecki

Pete Maxwell; Secretary

Christine Boyak-Wohlfeil; Recording Secretary