



Louis M. Groen Nature Preserve  
Irontone Springs  
Libke Field  
Pontresina Park

Otsego Lake County Park  
Wah Wah Soo  
Community Center

**Minutes  
Otsego County Parks and Recreation Commission  
Regular Meeting November 13<sup>th</sup> 2019**

Call to order at 6:02pm at the Otsego County Building by vice president Scott Courterier

**Members Present:** Scott Courterier, Randy Stults, Doug Johnson, Bonny Miller, and Justin Wing.

**Members Absent:** Bill Holewinski, Abe Cruz, Dave Baragrey and Judy Jarecki.

**Others Present:** Kyle Ryan, Roger Latuszek, Keri Swantek, Abby Hamilton and Mark Copeland.

**Approval of Previous Minutes:** A motion to approve the minutes from the October 14<sup>th</sup> 2019 meeting was made by Bonny Miller and seconded by Doug Johnson. Motion carried.

**Public Comment:** Abby Hamilton, executive director of Guardian Gals and Mark Copeland with Jay's Sporting Goods donated a check in the amount \$1,183.00 for enhancing the trail at Irontone Springs. These funds came from the Women Take over the Trail with Merrell hiking event held on August 21<sup>st</sup> at Treetops Resort.

**Bills:** A motion was made by Doug Johnson and seconded by Bonny Miller to approve the payment of the bills dated October 13<sup>th</sup> – November 13<sup>th</sup> 2019 in the amount of \$11,419.84.

**Financial Reports:** The members discussed the financial reports from October for the County Parks, the Community Center and the Groen Preserve.

**Director's Update:**

- Kyle Ryan said the new Community Center employee started a few weeks ago.
- Kyle Ryan said the electrical project at the campground is nearly done. Consumers Energy expects to be done with the project by the end of November.
- Kyle Ryan said he received a packet for a grant in the amount of \$10,000.00 from the health department. After discussion the members were in favor of Kyle applying for the grant and were in favor of the grant money going towards improvements with the fence at Libke Fields.

**Old Business:**

- A. Gym Floor:** Kyle Ryan presented a sample design of the new gym floor. Scott Courterier asked Kyle to get approximate labor costs for installing the gym floor.
  
- B. Fireworks Bid:** Kyle Ryan said the low bid came from Wolverine Fireworks Display Inc. Kyle said cost of the show for 2020 is \$15,750, for 2021 is \$16,500.00 and for 2022 for \$17,325.00 for a total of \$49,575.00. Kyle Ryan the Otsego Lake Association is in favor of this bid. The board members asked Kyle to get a written contract from the Otsego Lake Association guaranteeing they will reimburse the cost of the fireworks show. A motion was made by Randy Stults and



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seconded by Justin Wing to recommend to the Otsego County Board of Commissioners the bid from Wolverine Fireworks Display Inc. for the July 4th fireworks display at the County Park in 2020, 2021 and 2022 for a three year total of \$49,575.00 subject to a guarantee of that amount from the Otsego Lake Association. Motion carried.

- C. Sklarzyk Lease:** Kyle Ryan provided a copy of the lease agreement and the conservation easement regarding fields and open areas. A motion was made by Doug Johnson to agree to renew the lease with Sklarzyk for the years 2021 and 2022. Randy Stults wants the lease rewritten regarding a more specific contract regarding how notice is given. The motion was seconded by Randy Stults. Motion carried. The board members asked Kyle to discuss with the Groen board to see if they are in favor of a land management plan for the preserve.

**New Business:**

- A. Budget Amendment:** Kyle Ryan presented a budget amendment for the Groen operating fund to increase the budget by \$8,000.00 from fund balance. A motion was made by Randy Stults and seconded by Bonny Miller to recommend a budget amendment for the Groen Nature Preserve to reflect the increase in supply costs increasing the 209 budget by \$8,000.00 to go into supplies. Motion carried.

Roger Latuszek said invasive species have been attacking the pine trees by the main house. He is waiting on a cost for harvesting approximately 120 pine trees.

**Commissioner Comments:** Bonny Miller presented a check on behalf of the Gaylord Youth Instructional Football program in the amount of \$650.00 to the parks department as thanks for the use of Libke Fields. An additional \$200.00 was donated for the costs of the portable toilet rentals. Randy Stults asked about the boat hoist being on the Wah Wah Soo property.

The next meeting is Monday December 9<sup>th</sup> at 6:00pm at the Otsego County Building room 100.

The meeting was adjourned at 7:30pm.

**Attachments as part of these minutes**

- Financial reports from October for the County Parks, the Community Center and the Groen Preserve.
- Bills from October 13<sup>th</sup> – November 13<sup>th</sup> in the amount of \$11,419.84.
- Groen Nature Preserve Budget Amendment

Keri Swantek, Recording Secretary

Randy Stults, Secretary