

**OTSEGO COUNTY  
PLANNING COMMISSION**  
December 16, 2019  
6:00 PM

**MEETING WILL BE IN THE PLANNING AND ZONING MEETING ROOM LOCATED AT 1322 HAYES ROAD**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES: From November 18, 2019 meeting
5. CONSENT AGENDA
6. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA:  
(Please identify yourself for the record. All comments will be limited to two (2) minutes)
7. OTHER
8. PUBLIC HEARINGS
9. ADVERTISED CASES
10. UNFINISHED COMMISSION BUSINESS
11. NEW BUSINESS:
  1. Objective List 2020 – *Review*
  2. Groen Preserve videos
12. REPORTS AND COMMISSION MEMBER’S COMMENTS:
  1. Otsego County Parks & Recreation report / Judy Jarecki
  2. Land Use Services  
Chris Churches:
    - a. Enforcements / Zoning Permits - *Summary*
    - b. Master Plan – *Progress Update*Jim Mouch
13. ADJOURNMENT

# Otsego County Planning Commission

Proposed Minutes for November 18, 2019

**Call to Order:** 6:00pm by Vice Chairperson Jarecki

Pledge of Allegiance

**Roll Call:**

Present: Mrs. Jarecki, Mr. Maxwell, Mr. Borton, Mr. Hilgendorf, Mr. Brown, Mr. Marlette, Mr. Scott, Mr. Bauman, Ms. Corfis

Absent: Mr. Hartmann, Mr. Caverson

Staff Present: Mr. Churches, Ms. Boyak-Wohlfeil

Others Present: Michelle Noirot, Bagley Township Supervisor, Henry Mason, Otsego County Board of Commissioner

**Approval of minutes from:** October 21, 2019

Vice Chairperson Jarecki requested discussion on the minutes.

Motion made by Mr. Maxwell to approve minutes as presented; Seconded by Mr. Hilgendorf.

Motion approved unanimously.

**Consent Agenda:** None

**Other:** None

**Public participation for items not on the agenda:** None

**Public Hearing:**

*1. 2020-2025 Capital Improvement Plan (CIP)*

- a. Open Public Hearing*
- b. Applicant Summary*
- c. Public Comment (3 minute limit)*
- d. Close Public Hearing*
- e. Planning Commission Discussion*
- f. Motion*

Vice Chairperson Jarecki stated the case before the Commission, opened the public hearing and requested comment from Mr. Churches.

*Public hearing opened: 6:02pm*

Mr. Churches reviewed the items in the Capital Improvement Plan slated for the next six (6) years. He indicated costs of each project along with their level of importance and stated the CIP Committee had approved the Plan and was requesting recommendation to the Board of Commissioners. *SEE ATTACHMENT 1*

Vice Chairperson Jarecki requested further input, hearing none, closed the public hearing.

*Public hearing closed: 6:06pm*

# Otsego County Planning Commission

Proposed Minutes for November 18, 2019

## Advertised Case:

### 1. 2020-2025 Capital Improvement Plan (CIP)

Vice Chairperson Jarecki requested discussion, comments from members; hearing none requested a motion.

Motion made by Mr. Hilgendorf to recommend approval of the 2020-2025 Capital Improvement Plan (CIP) to the Otsego County Board of Commissioners; Seconded by Mr. Marlette.

Motion approved unanimously.

**Unfinished Commission Business:** None

## New Business:

### 1. Extension of PZSU18-006, PZSU18-007

Mr. Churches stated the extension request was for a storage unit project on the corner of Dickerson Rd and North Otsego Lake Dr. He stated Mr. Maxwell could elaborate further.

Mr. Maxwell stated his in-laws owned the properties and were requesting an extension due to issues with contractor scheduling so late in the year; they would be moving forward with the project the spring of 2020. He also stated he would abstain from the vote due to a conflict of interest.

Vice Chairperson Jarecki requested a motion.

Motion made by Mr. Borton to grant a one (1) year extension from the date of approval for special use permits PZSU18-006 and PZSU18-007; Seconded by Mr. Brown.

Motion approved by majority; one abstention.

### 2. 2019 Objective List - Update

Vice Chairperson Jarecki requested comment from Mr. Churches.

Mr. Churches read through the objective list item by item sharing the status of each with Commission members. New items were suggested as additions for the coming year; committees were formed.

The 2020 Objective List will be presented at December's meeting for review.

### 3. 2020 Meeting Dates

Vice Chairperson Jarecki made the following motion:

Motion made by Mrs. Jarecki to approve the 2020 Meeting Dates as presented; Seconded by Mr. Maxwell.

Motion approved unanimously.

## Reports and Commission Member's Comments:

### 1. Otsego County Parks & Recreation report/Judy Jarecki

Mrs. Jarecki stated \$1,183 had been donated by the Guardian Gals and Jay's Sporting Goods and would be used for the enhancement of the trail at Irontone Springs; the electrical update at the County Park was nearly complete; grant monies were received from the Health Department for \$10,000 and would be applied to updates at Libke Fields; sample designs were presented for the Community Center's new gym floor – labor costs for installation would be sought; low bid for

# Otsego County Planning Commission

Proposed Minutes for November 18, 2019

fireworks came from Wolverine Fireworks Display in the amount of \$49,575 for a three year period (2020-2022) and was approved by Otsego Lake Association – a written contract with the Association would be sought for guaranteed reimbursement; the lease agreement with Mr. Sklarczyk had been renewed – a land management plan would be discussed with the Groen Preserve Board – approximately 120 pine trees at the Groen were diseased, a removal cost was pending.

## 2. Land Use Services report

Mr. Churches stated videos of the Groen had been located and would be ready for viewing at December's meeting.

Mr. Borton stated the ribbon cutting ceremony for the Library was scheduled for Tuesday at noon and the Grand Opening would be held Sunday, November 24<sup>th</sup> from 2-4; everyone was welcomed to attend.

Ms. Corfis stated they had reviewed and approved the request for the special use permit waiver; they would be reviewing the text amendments at their next meeting.

Mr. Maxwell stated they had an item for discussion at their next meeting but did not elaborate.

With nothing further, Vice Chairperson Jarecki adjourned the meeting.

**Adjournment:** 6:34pm by Vice Chairperson Jarecki

Pete Maxwell; Secretary

Christine Boyak-Wohlfeil; Recording Secretary

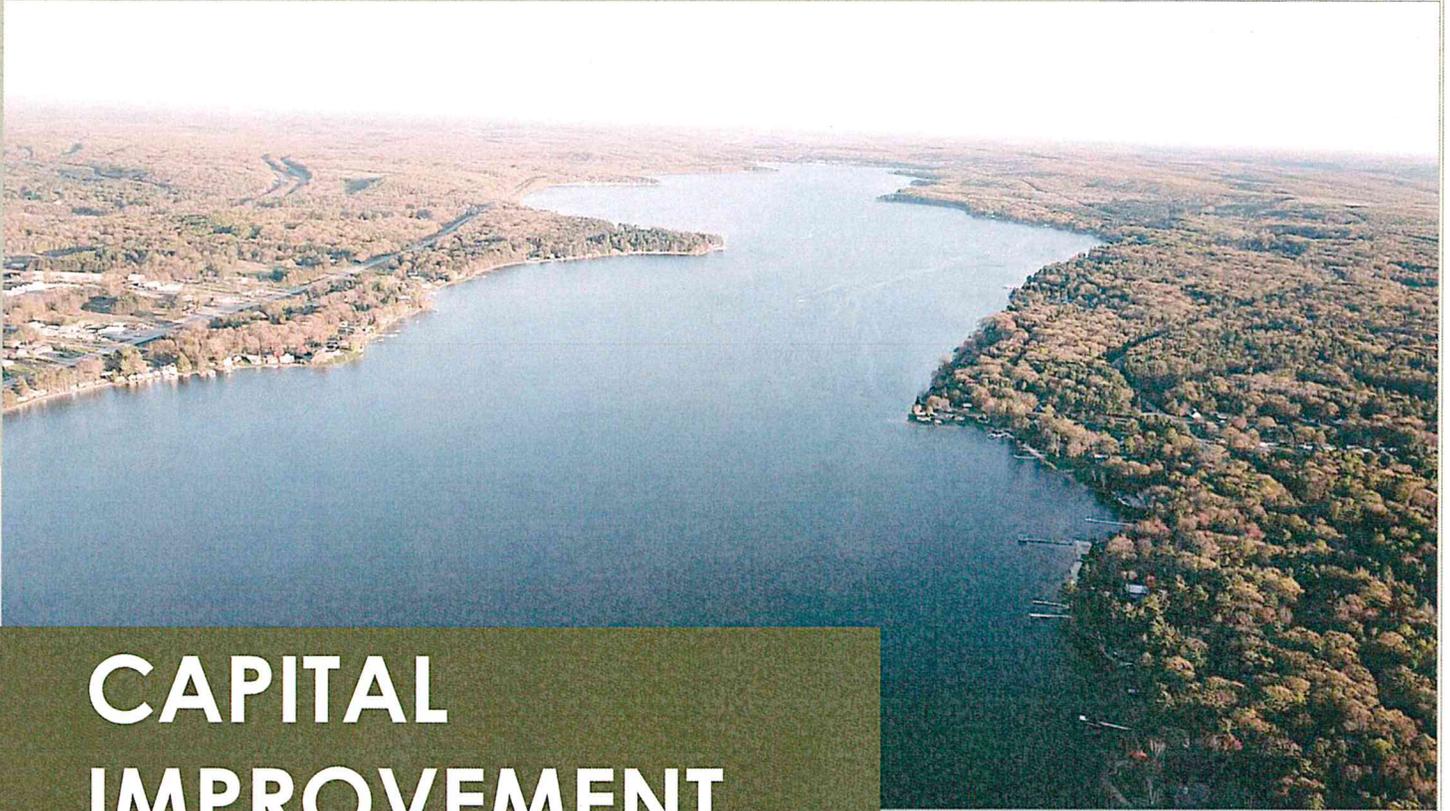


Photo Credit: Datema Media, LLC

# CAPITAL IMPROVEMENT PLAN 2020-2025

## OTSEGO COUNTY, MICHIGAN

Approved by the Planning Commission on 11/18/2019  
Adopted by the Board of Commissioners on XXX



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# INTRODUCTION

## MICHIGAN PLANNING ENABLING ACT

The Michigan Planning Enabling Act requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. This language is contained in Article IV, Section 65, subparts (1) and (2), which reads:

- (1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.
- (2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

# CAPITAL IMPROVEMENTS

Capital Improvements are generally additions to the County's assets, including the construction or purchase of land, buildings or facilities or major renovations of the same, and are long lasting and involve a substantial investment. For purposes of this Capital Improvement Program (CIP), only the following type of projects that meet this definition of a capital improvement, are included in the program, such as:

- New and expanded physical facilities.
- The acquisition of land for a community facility.
- Major renovation or replacement of existing facilities costing over \$200,000.

Inclusion of a project in this Plan fulfills the requirements of MCL 125.3861.



# LIMITATION ON AUTHORITY

This CIP is not meant to appropriate the power of the Otsego County Board of Commissioners in their duty to regulate the expenditure of County funds, but merely to provide guidance and recommendations to projects that may have a long-term impact on the community. To that end, the following limitations on authority will be observed:

- A. The Otsego County Board, its departments, and agencies have every right and an obligation to make emergency repairs without prior comment from the Otsego County Planning Commission. Information on such emergency repairs, will however, be submitted as soon as practicable to the Chairperson of the Planning Commission.
- B. Grant Applications that are attempting to obtain funds for projects that would fall under the CIP guidelines will be presented to the Planning Commission as soon as practicable.



# PROCEDURES

- A. The Capital Improvements Program Committee is charged with gathering project information for inclusion into the CIP. The Committee consists of the Chairperson of the Otsego County Planning Commission or his/her designee; the Otsego County Land Use Services Director; the Otsego County Planning/Zoning Director, the Otsego County Board Chairperson or his/her designee, an additional representative of the Otsego County Planning Commission; and the Otsego County Administrator. The Otsego County Planning/Zoning Director will act as the CIP Coordinator, with the responsibility of coordinating data gathering.
- B. The CIP Committee will create a draft CIP.
- C. The draft CIP will be sent to the Otsego County Planning Commission for comment/changes each year.
- D. The Planning Commission will conduct a public hearing on the draft CIP each year.
- E. Planning Commission will forward draft CIP, along with recommendation, to the Otsego County Board each year.
- F. Otsego County Board will adopt, modify, or reject with reasons, the CIP.
- G. The Capital Improvements Program Committee will annually update the CIP, and follow the above process.



# PROJECT PRIORITIZING

Projects will be prioritized using the following categories:

## A. Urgent (imperative, must do)

- Satisfies a legal obligation (legal mandate)
- Corrects a condition dangerous to public health or safety
- Alleviates an emergency service disruption or deficiency
- Prevents irreparable damage to a valuable public facility

## B. Important (essential, should do)

- Rehabilitates or replaces an obsolete public facility or attachment to the facility
- Stimulates economic growth and private capital investment
- Reduces future operating and maintenance costs
- Leverages available state or federal funds

## C. Desirable (important, could do)

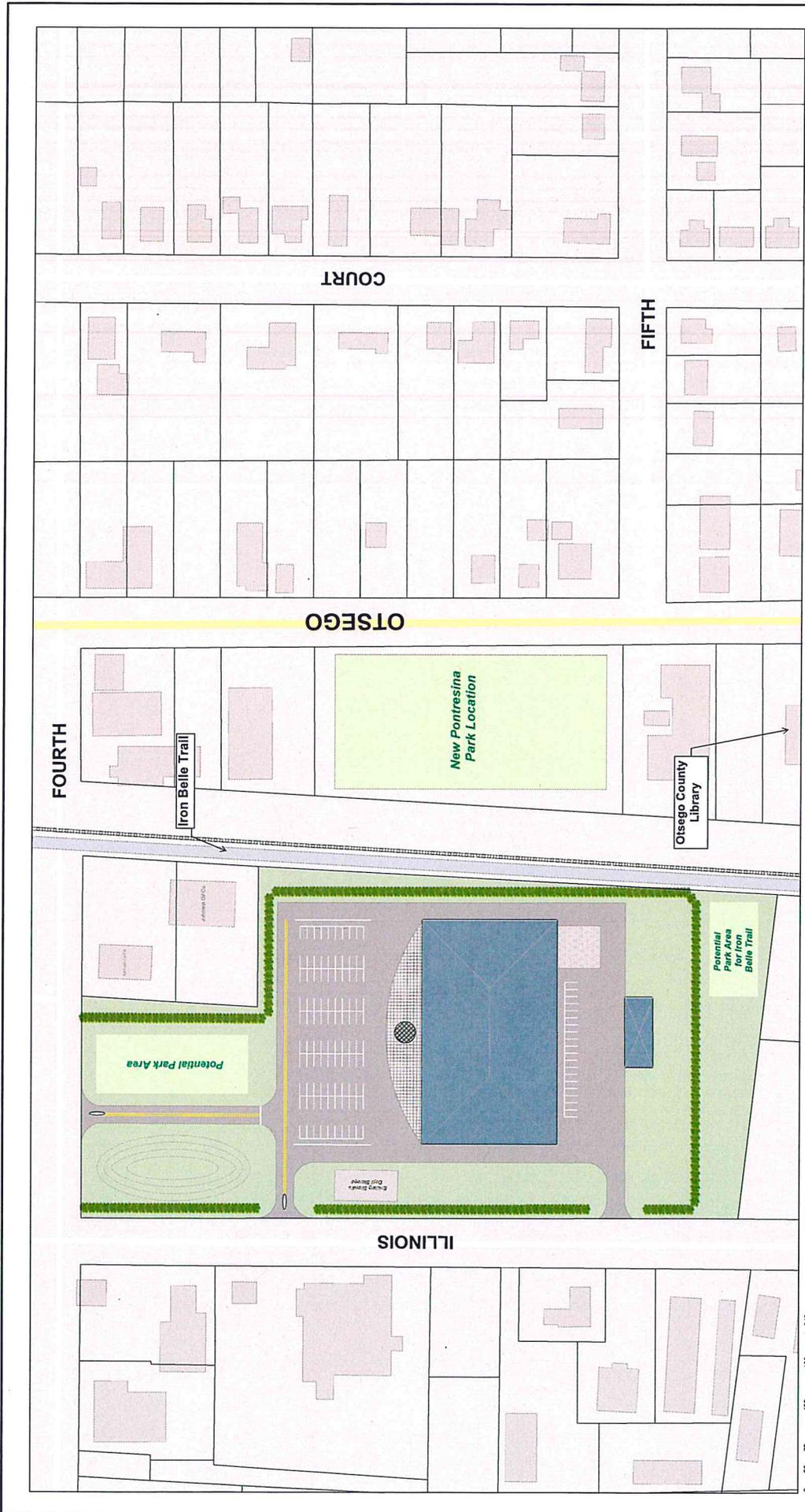
- Provides a new or expanded level of service
- Promotes intergovernmental cooperation
- Enhances cultural or natural resources

# CAPITAL PROJECTS

## OTSEGO COUNTY PUBLIC SAFETY COMPLEX

- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2020-2021
- Project Description:
  - The proposed complex would consist of a detention facility (jail), office space, and courtrooms. It would house the Sheriff's Department Road Patrol, the court system, prosecutor's office, court administration, probation/parole, and the work camp program. Preliminary analysis suggests the need for a 61,000 ft<sup>2</sup> building.
- Schedule:
  - Design: Spring 2020
  - Construction: Spring 2021
- Estimated Cost: TBD
- Basis of Cost Estimate: TBD
- Alternative Financing:
  - Funding would likely have to come from a dedicated jail millage, which has not been passed at this time.
- Agency Reported Priority: Urgent
- Planning Commission Reported Priority: **Urgent**





**Legend**

- Existing Bldgs
- Contours
- Proposed Bldgs
- Park
- Iron Belle Trail
- Railroad
- Roof Line
- Flag Center
- Island
- Loading Dock
- Plaza
- Trees
- Parking Lot

**North**

Sheet No.  
1 of 1

**Legend**

- Existing Bldgs
- Contours
- Proposed Bldgs
- Park
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- Trees
- Parking Lot

**Otsego County Public Safety Complex Preliminary Design Concept**



**Otsego County Planning & Zoning**

Drawn By: C. Churches

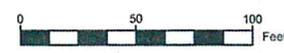
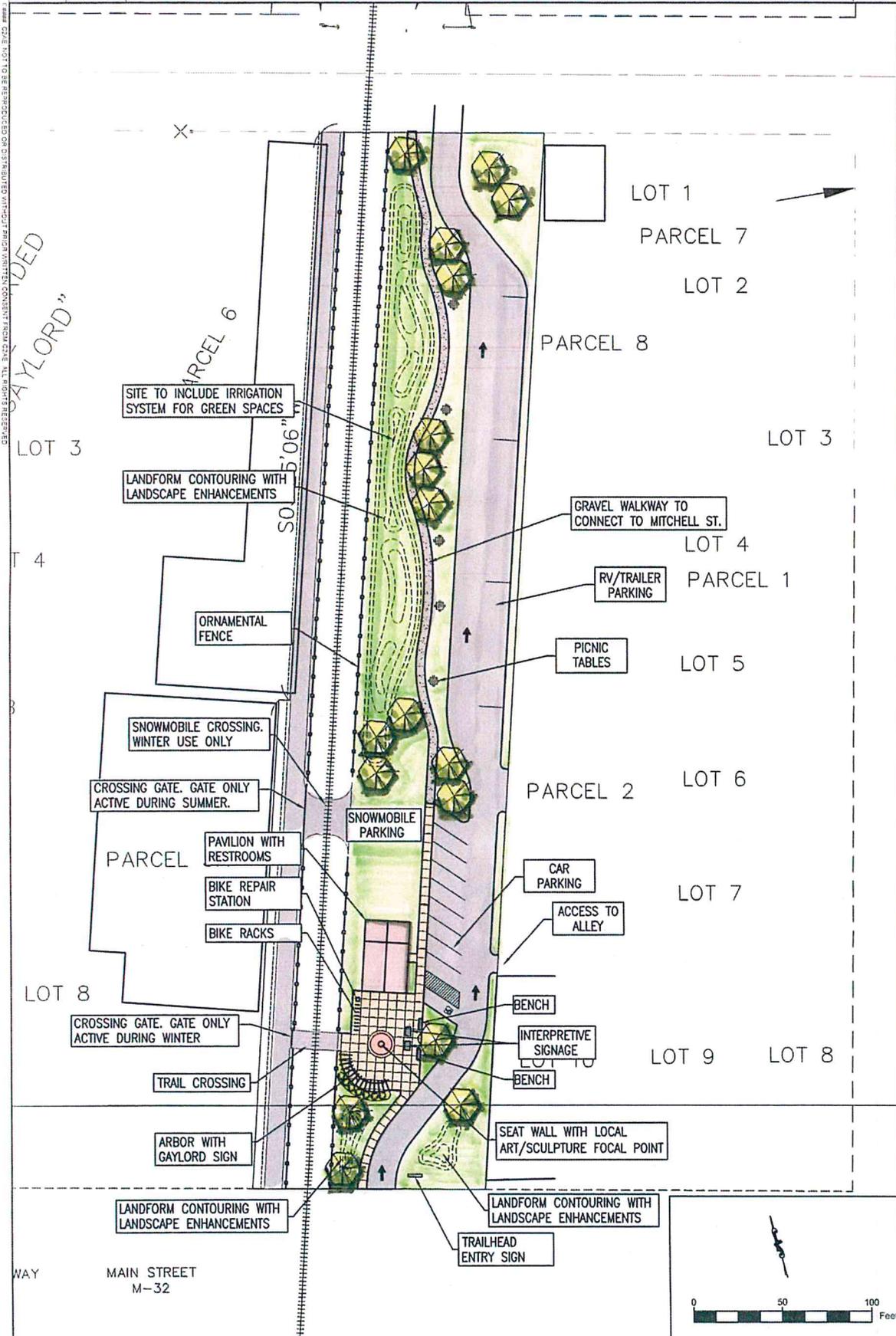
Checked By:

Date: 03/20/16

## IRON BELLE TRAIL GAYLORD GATEWAY TRAILHEAD



- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2020
- Project Description:
  - The Iron Belle Trailhead will be built on the east side of the railroad tracks between Main and Mitchell streets. The project is part of the Iron Belle Trail expansion and will include a pavilion with outdoor seating and restrooms, an area for parking, landscaping, and bike racks. The preliminary design incorporates key design elements from both the City Streetscape Project and the County Lawn Project. The entrance to the trailhead would be on Main and exit on Mitchell. The project is estimated to start in Spring 2020, with a completion date of Fall 2020.
- Schedule: Spring 2020
- Estimated Cost: \$1,110,000
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Michigan Dept. of Natural Resources Trust Fund Grant (27% share): \$300,000
  - Michigan Dept. of Natural Resources Trails Program (41% share): \$450,000
  - Michigan Economic Development Corporation (27% share): \$300,000
  - Local Funds (5% share): \$ 60,000
- Agency Reported Priority: Urgent
- Planning Commission Reported Priority: Urgent



1 PRELIMINARY CONCEPT #3

**IRON BELLE TRAIL  
 GAYLORD TRAILHEAD**  
 GAYLORD, MI



## OTSEGO LAKE OUTLET STRUCTURE REPLACEMENT

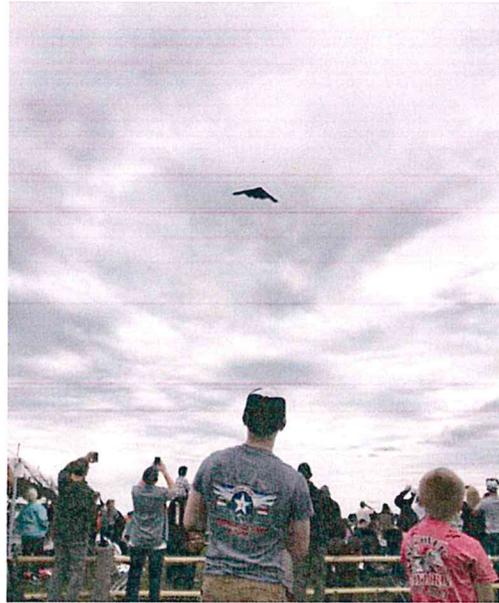
- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2020
- Project Description:
  - This project involves the replacement of Otsego Lake's outlet control structure located on the east side of Otsego Lake. The structure is responsible for controlling the lake level and preventing excess lake level rise during the spring. The current structure was installed in the late 1970s and has extensive damage due to ice and old age.
- Schedule: TBD
- Estimated Cost: \$200,000
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Michigan Dept. of Agriculture and Rural Development Grant: TBD
  - Local Funds: TBD
- Agency Reported Priority: Urgent
- Planning Commission Reported Priority: **Urgent**





## GAYLORD REGIONAL AIRPORT BOX HANGAR

- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2020
- Project Description:
  - The project consists of construction of a new 60' x 80' box hangar large enough to allow for storage of a Caravan, King Air, or Citation II plane.
- Schedule: 2020
- Estimated Cost: \$670,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - FAA Non-Primary Entitlement Grants (91% share): \$ 609,700
  - State Funds (4.5%): \$ 30,150.00
  - Local Funds (4.5%): \$ 30,150.00
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



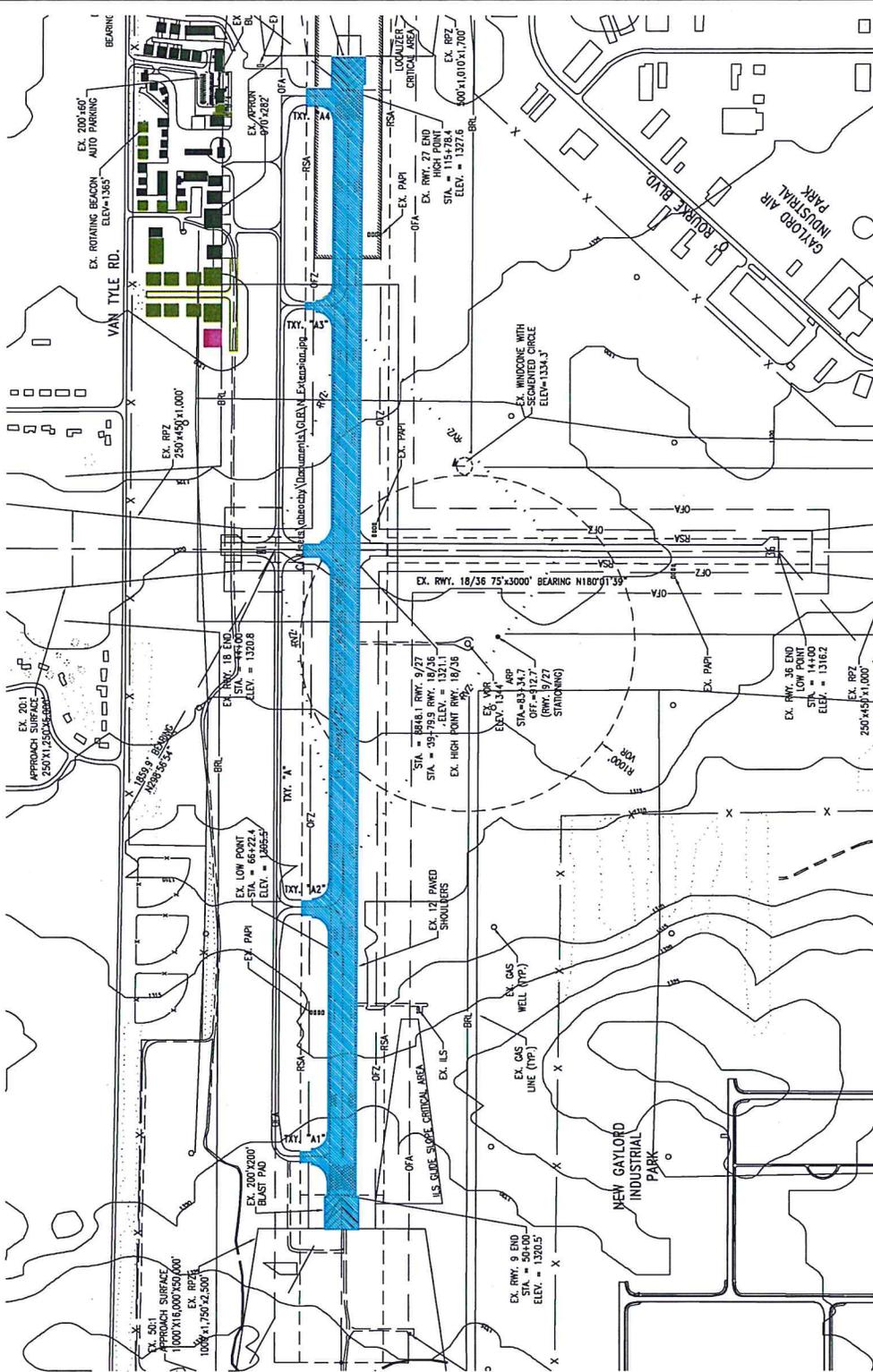
## GAYLORD REGIONAL AIRPORT REHABILITATE RUNWAY 9-27



- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2023
- Project Description:
  - This project is to rehabilitate the bituminous pavement of Runway 9-27. The existing runway is 6,579' x 150'. The existing pavement was last rehabilitated in 2002 and will be 21 years old at the time of this project. According to the PCI data taken in 2015, the existing pavement was listed at 73. The reports indicate low to medium severity longitudinal/transverse cracking and low severity weathering, but no significant structural concerns. The PCI for Runway 9-27 is forecasted to be at 59 in 2023. The rehabilitation will consist of a 4-inch mill and fill with full depth crack repair. Also included in this project will be the rehabilitation of the shoulders, blast pads, and existing taxiway connectors from Runway 9-27 to the hold lines. A full airfield remarking is included.
- Schedule: TBD
- Estimated Cost: \$5,650,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - FAA Non-Primary Entitlement Grants (3.17% share): \$ 179,105
  - FAA Federal Apportionment (86.83% share): \$ 4,905,895
  - State Funds (5.0% share): \$ 282,500
  - Local Funds (5.0% share): \$ 282,500
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**

2019 70-BOX HANGAR

2022 23-RUNWAY 9-27 RE-HAS



# Gaylord Regional Airport

Gaylord, MI

ACIP  
2019-2023

PREPARED BY:  
**Prein&Newhof**  
Engineers & Surveyors & Environmental Laboratory  
1220 AIRPORT ACCESS RD.  
TRAVERSE CITY, MI, 49649 (231) 946-2384

## OCRC MARLETTE ROAD FROM SHERMAN ROAD TO FANTASY DRIVE PROJECT

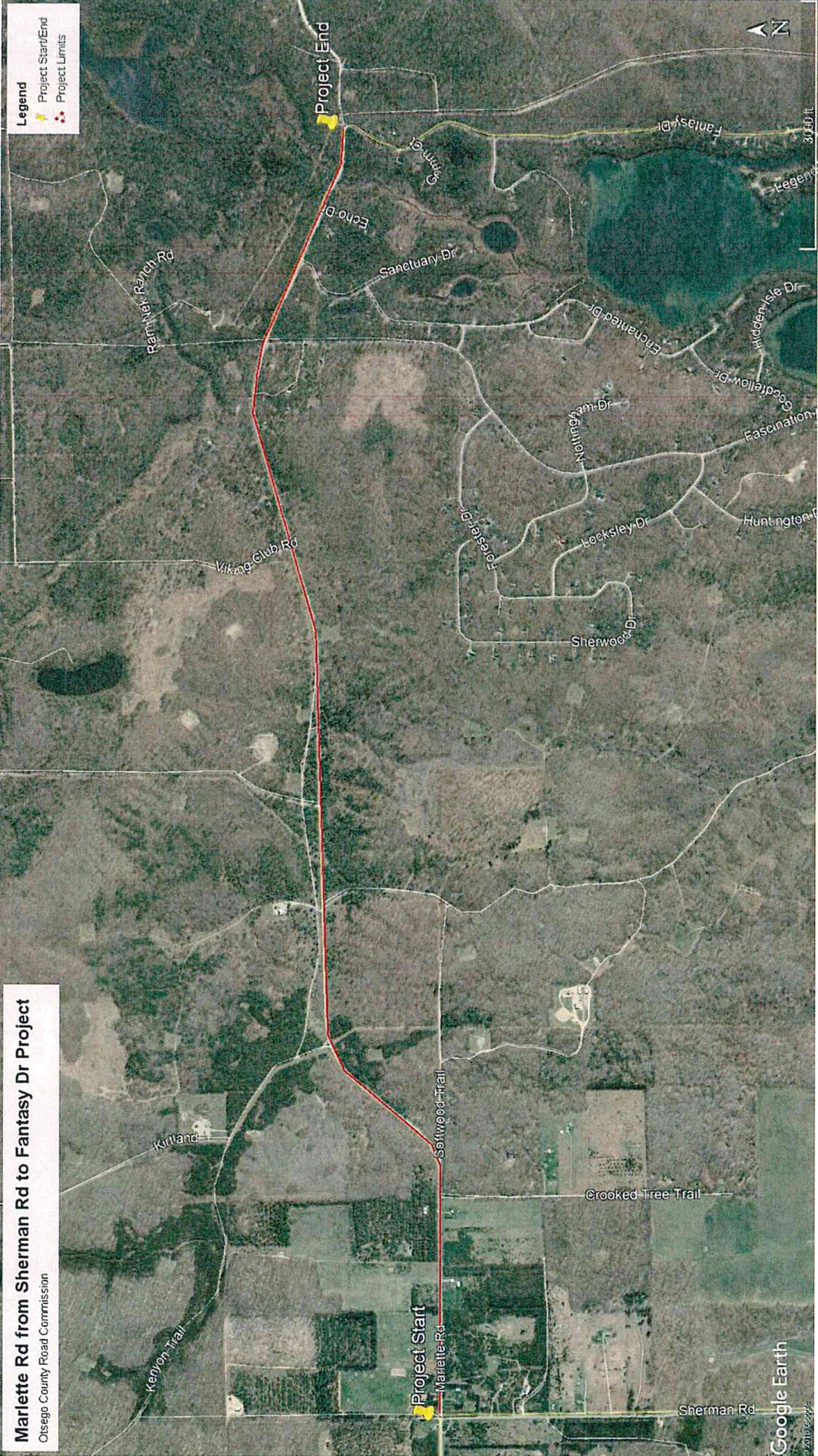
- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2020
- Project Description:
  - The Otsego County Road Commission plans to reconstruct Marlette Road from Sherman Road to Fantasy Drive. This will be a crush and shape project with new HMA surface and lane widening as well as vertical grade improvements.
- Schedule: TBD
- Estimated Cost: \$704,555.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (53% share): \$ 376,176
  - Local Funds (47% share): \$ 328,379
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



# Marlette Rd from Sherman Rd to Fantasy Dr Project

Otsego County Road Commission

**Legend**  
Project Start/End  
Project Limits



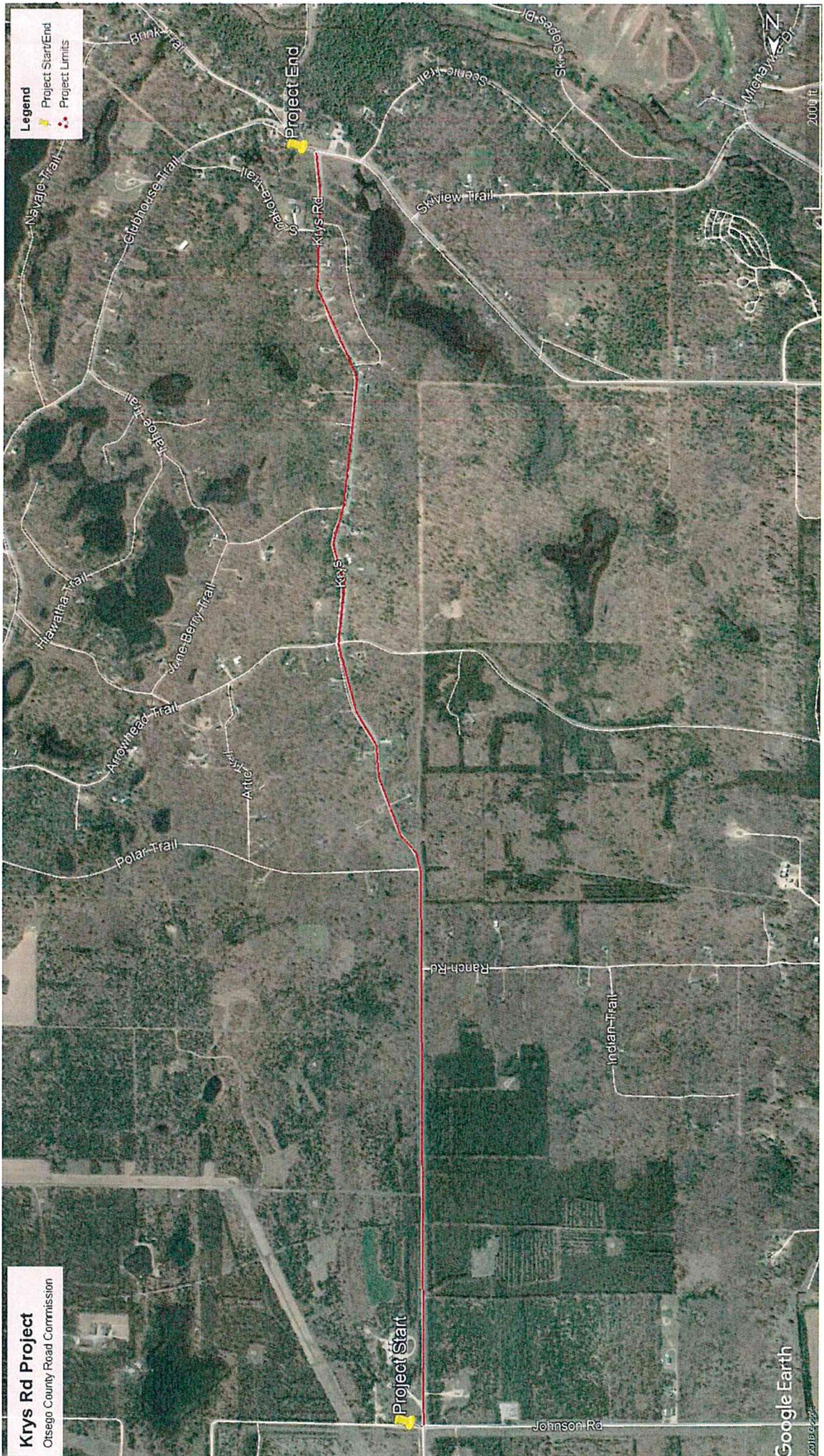
## OCRC KRYS ROAD RESURFACING PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2021
- Project Description:
  - Work will include resurfacing Krys Road from Johnson Road to Charles Brink Road, approximately 2.5 miles. Improvements will include new HMA surface, lane widening, paved shoulders, and recessed pavement markings.
- Schedule: TBD
- Estimated Cost: \$450,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (80% share): \$ 360,000
  - Local Funds (20% share): \$ 90,000
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



**Krys Rd Project**  
Otsego County Road Commission

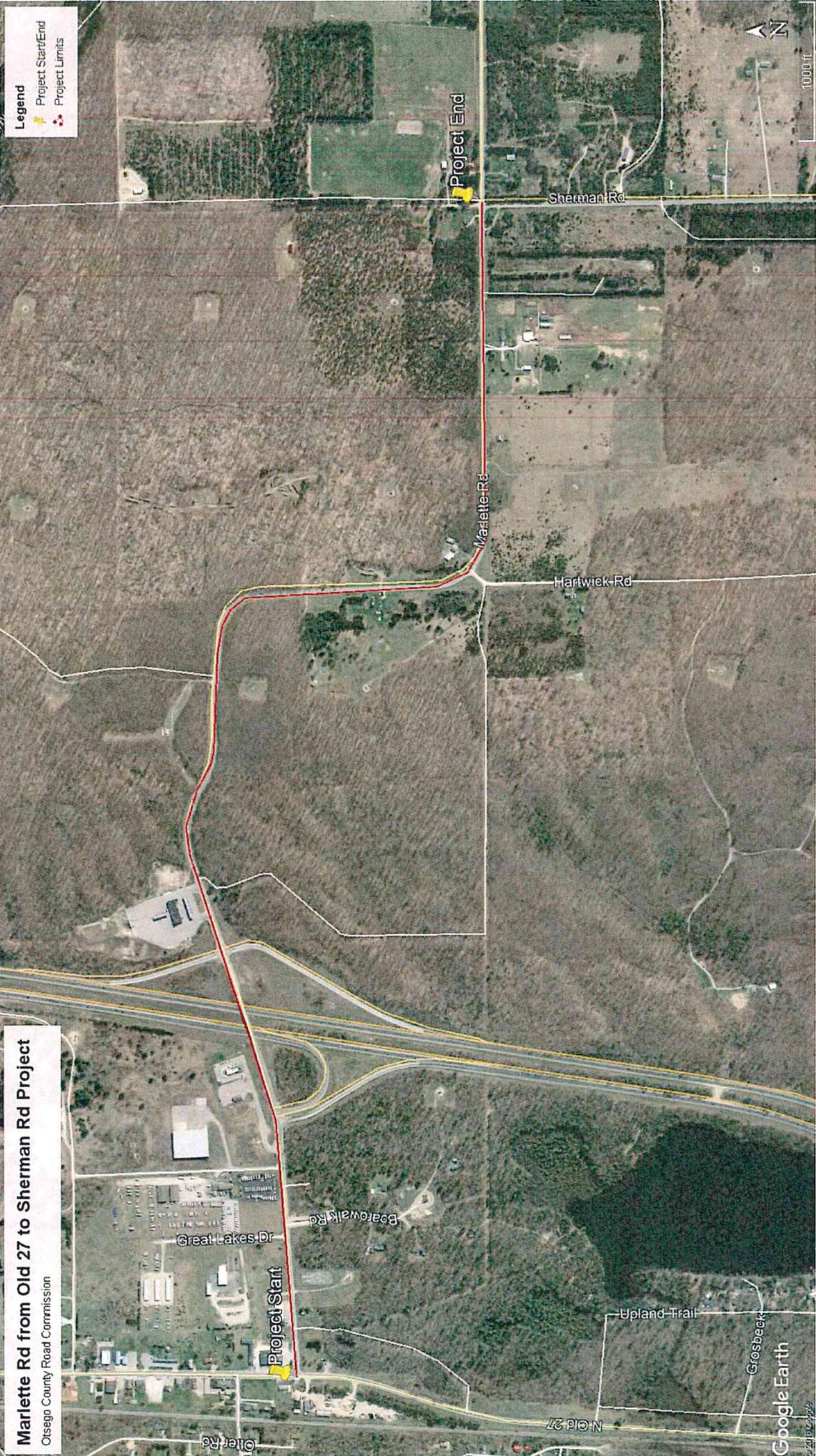
**Legend**  
Project Start/End  
Project Limits



## OCRC MARLETTE ROAD FROM OLD 27 TO SHERMAN ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2022
- Project Description:
  - Work will include crush and shape with new HMA surface from Old 27 South to Sherman Road. Improvements will include lane widening and paved shoulders.
- Schedule: TBD
- Estimated Cost: \$756,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (50% share): \$ 376,176
  - Local Funds (50% share): \$ 379,824
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**





**Marlette Rd from Old 27 to Sherman Rd Project**

Oscego County Road Commission

**Legend**

- Project Start/End
- Project Limits

Google Earth

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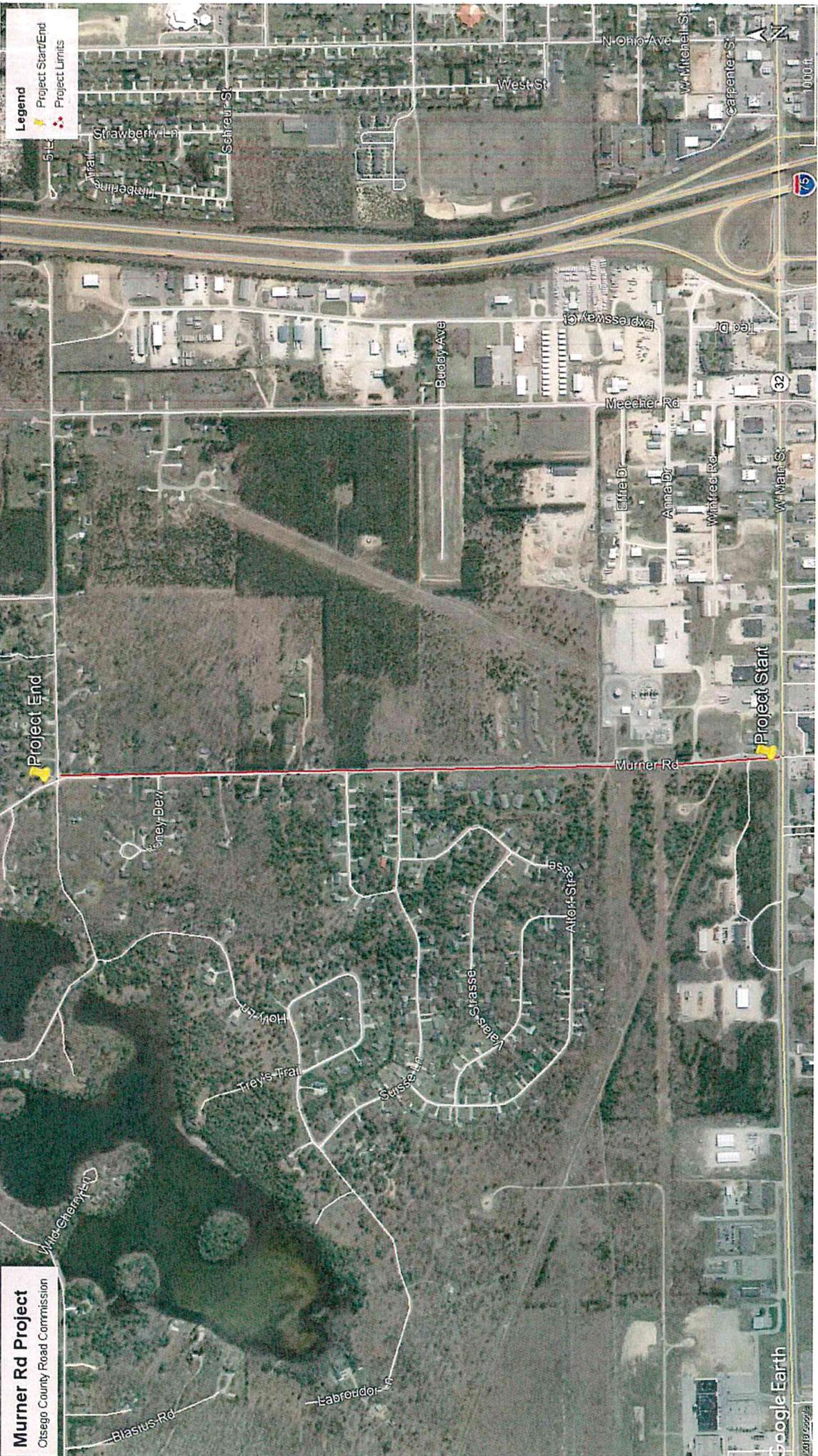
## OCRC MURNER ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2022
- Project Description:
  - This will be a crush and shape project on Murner Road from M-32 West to Five Lakes Road. The improvements will include strengthening the aggregate base, paving shoulders, and resurfacing with HMA.
- Schedule: TBD
- Estimated Cost: \$595,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (63% share): \$ 375,000
  - Local Funds (37% share): \$ 220,000
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



**Murner Rd Project**  
Otsego County Road Commission

**Legend**  
Project Start/End  
Project Limits



Project End

Project Start

Murner Rd

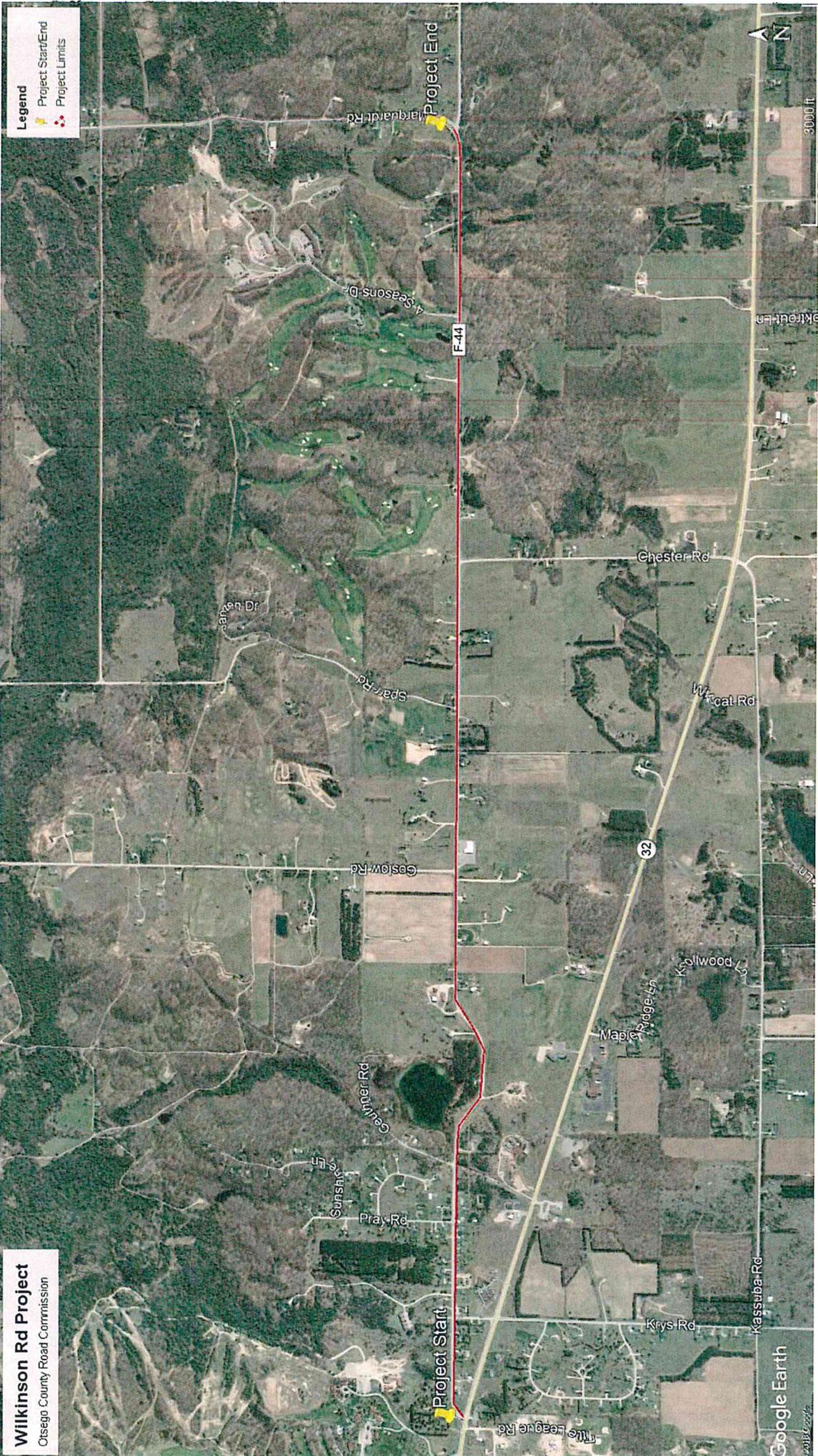
## OCRC WILKINSON ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2024
- Project Description:
  - This will be primarily a crush and shape project from M-32 East to Marquardt Road. The existing pavement will be crushed and paved with two courses of HMA. At some locations, the top layer of existing pavement may be milled and resurfaced with a single course of HMA. Additional improvements may include paved shoulders, guardrail upgrades, and curb and gutter at intersections.
- Schedule: Spring 2024
- Estimated Cost: \$1,515,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (25% share): \$ 376,176
  - Local Funds (75% share): \$ 1,138,824
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



**Wilkinson Rd Project**  
Okego County Road Commission

**Legend**  
Project Start/End  
Project Limits

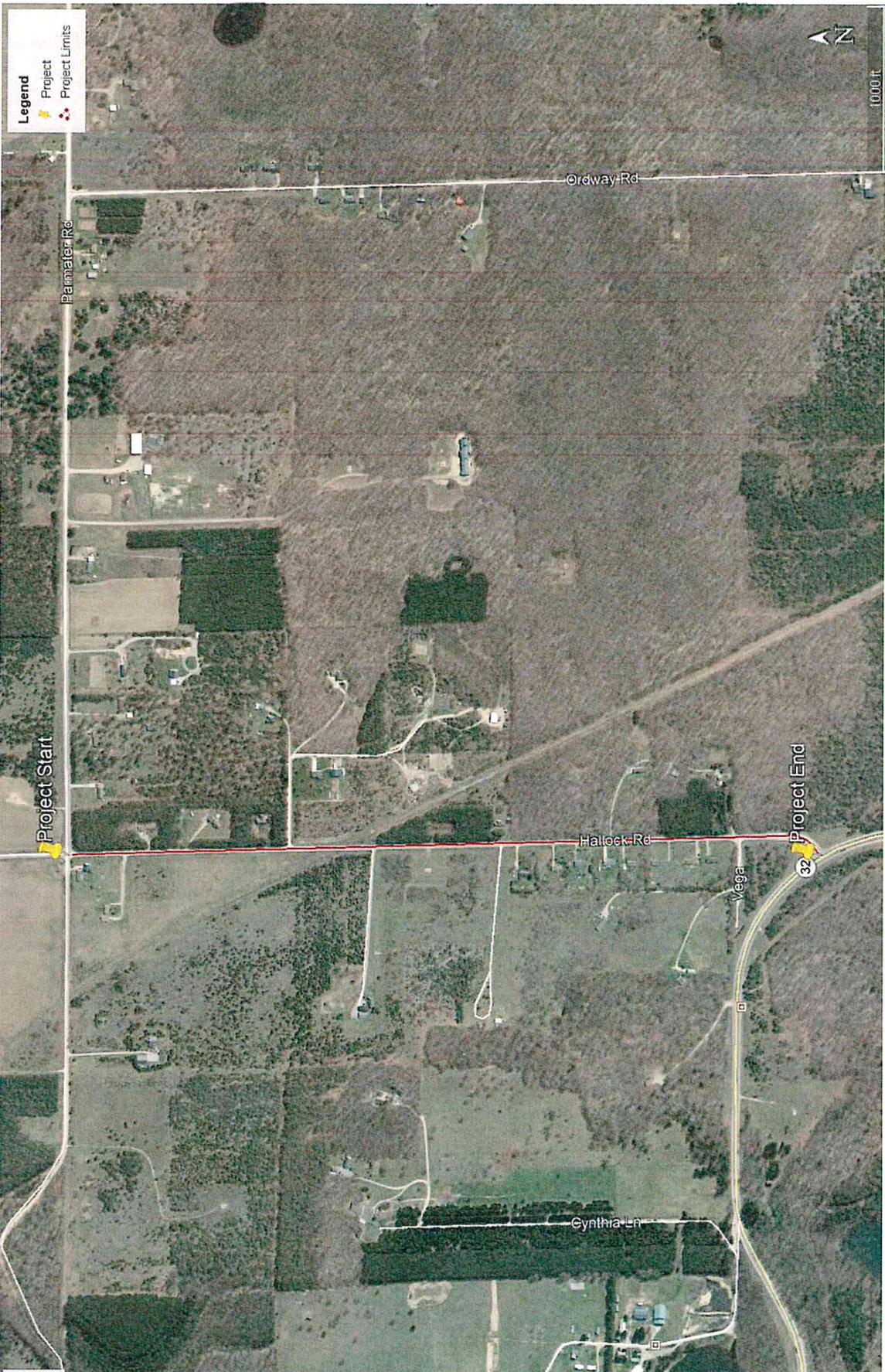


## OCRC HALLOCK ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2025
- Project Description:
  - This project will be a crush and shape project on Hallock Road from M-32 to Theisen Road. The project will include strengthening the aggregate base, drainage improvements, and new HMA surface.
- Schedule: Spring 2025
- Estimated Cost: \$825,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
  - Federal Funds (46% share): \$ 376,176
  - Local Funds (54% share): \$ 448,825
- Agency Reported Priority: Important
- Planning Commission Reported Priority: **Important**



**Hallock Rd Project**  
Osego County Road Commission



**Legend**

- Project Start
- Project End
- Project Limits

1000 ft

Google Earth  
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Otsego County Six Year Capital Improvement Plan - Appendix A

Project Name	Agency	Project Type	Funding Source(s)	Estimated Cost	P.C. Priority	2020	2021	2022	2023	2024	2025
Otsego County Public Safety Complex	Otsego County	New Construction	TBD	TBD	Urgent	TBD	TBD				
Iron Belle Trail Downtown Gaylord Trailhead	Otsego County	New Construction	State 96%; Local 4% (Capital Improvement Fund)	\$1,110,000	Urgent	\$ 1,110,000					
Otsego Lake Outlet Structure Replacement	Otsego County	New Construction	TBD	\$200,000	Urgent	\$ 200,000					
Gaylord Regional Airport Box Hangar	Otsego County	New Construction	Federal 91%; State 4.5%; Local 4.5% (Airport Capital Projects Fund)	\$670,000	Important	\$ 670,000					
Gaylord Regional Airport Rehabilitate Runway 9-27	Otsego County	New Construction	Federal 90%; State 5.0%; Local 5.0% (Airport Capital Projects Fund)	\$5,650,000	Important				\$5,650,000		
Marlette Road From Sherman Road To Fantasy Drive Project	OC Road Commission	Major Renovation	Federal 53%; Local 47%	\$704,555	Important	\$ 704,555					
Krys Road Resurfacing Project	OC Road Commission	Major Renovation	Federal 80%; Local 20%	\$450,000	Important		\$ 450,000				
Marlette Road From Old 27 To Sherman Road Project	OC Road Commission	Major Renovation	Federal 50%; Local 50%	\$756,000	Important			\$ 756,000			
Murner Road Project	OC Road Commission	Major Renovation	Federal 63%; Local 37%	\$595,000	Important			\$ 595,000			
Wilkinson Road Project	OC Road Commission	Major Renovation	Federal 80%; Local 20%	\$1,515,000	Important				\$ 1,515,000		
Hallock Road Project	OC Road Commission	Major Renovation	Federal 46%; Local 54%	\$825,000	Important					\$ 825,000	
				<b>Total Costs: \$11,165,555</b>		<b>\$ 1,374,555</b>	<b>\$ 450,000</b>	<b>\$ 1,351,000</b>	<b>\$ 5,650,000</b>	<b>\$ 1,515,000</b>	<b>\$ 825,000</b>

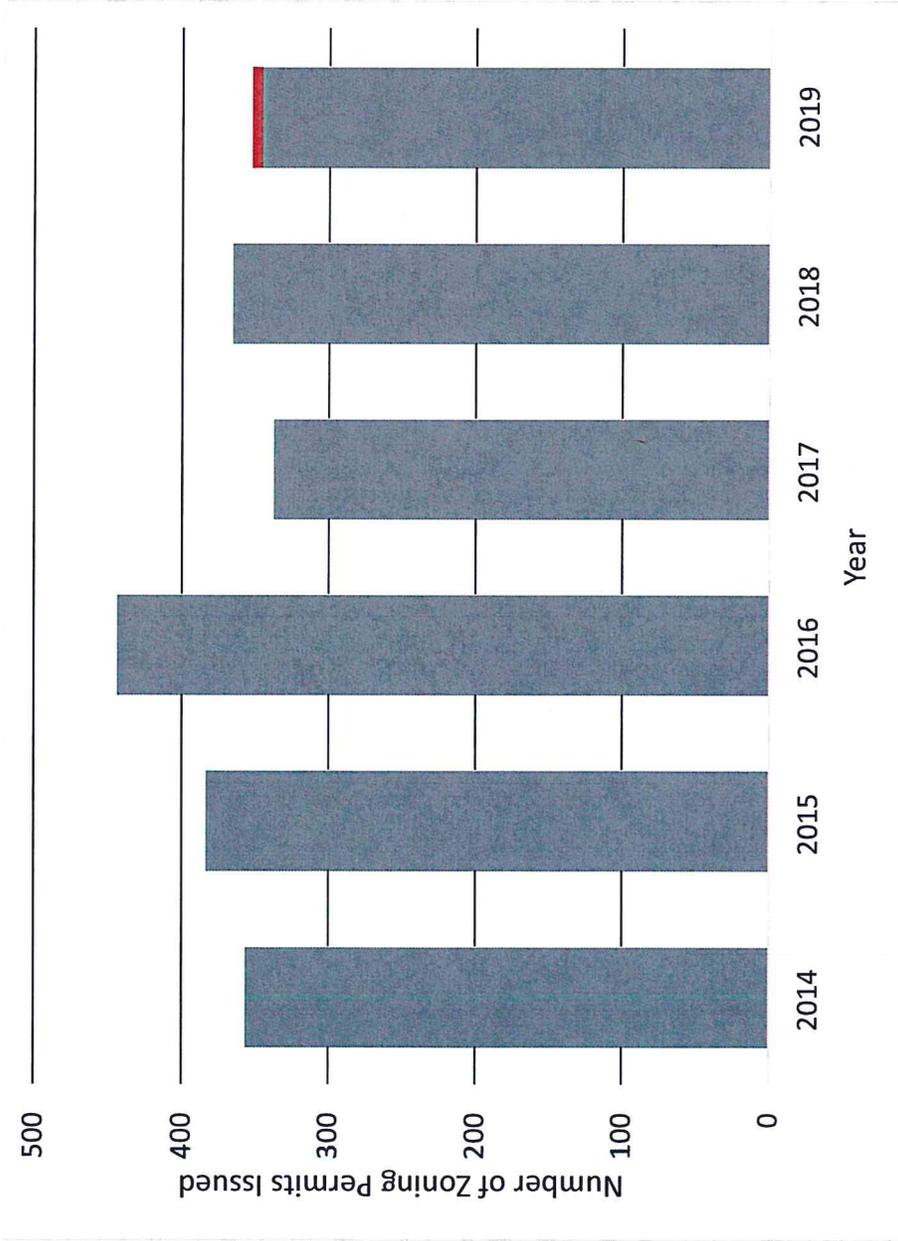
**REMINDER:** It is encouraged that all Planning Commission members participate in committees for input from all areas of Otsego County

Adopted:

**2020 OBJECTIVE LIST**

OBJECTIVE	INTENT	COMMENTS	COMPLETED
<p><b>1. Private Roads/ Emergency Vehicle Access</b></p>	<p>Identify Setbacks/ Easement - Develop very basic requirements for private roads within Otsego County to insure access is available to all emergency vehicles</p>	<p>Committee/ Volunteers: Mr. Maxwell, Mr. Brown, Mr. Hartmann, Mr. Caverson, Mr. Scott</p>	<p>Committee meetings - 5.1.19 - 9.13.19 - Sent to Attny - 10.2.19 - Sent to Twps - 11.14.19</p>
<p><b>2. Accessory Buildings II/Guest House</b></p>	<p>Building Height/Living Space</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mr. Scott, Mr. Brown, Mr. Hilgendorf</p>	<p>Committee meeting - 8.30.19 - Sent to Attny - 10.2.19 - Sent to Twp - 11.14.19</p>
<p><b>3. Pets and Other Animals/ Section 21.29</b></p>	<p>Enforcement Issue/ Define GAAMP Procedure - Regulations/ Animal Control/ Framework/ Define Pets - Residential</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mrs. Jarecki, Mr. Hilgendorf, Mr. Marlette</p>	<p>Committee meeting - 1.7.19 - Attny Reviewed - 1.28.19 - Sent to Twps - 3.12.19</p>
<p><b>4. Lots Near Water/ Article 18</b></p>	<p>Enforcement Issue/ Correlate Article w/State of MI, DEQ, DNR...</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mrs. Jarecki, Mr. Marlette, Ms. Corfis, Mr. Stults</p>	<p>Committee meeting - 4.17.19 - Sent for guidance to Environmental Consulting &amp; Technology Inc (ECT) - Proposal Review by ECT (\$17,800) - 7.23.19</p>

<p><b>5. B1, B2, &amp; B3 Business, Light Manufacturing Zoning District/ Article 12 - Overlay District</b></p>	<p>To provide consistency throughout Ordinance/ Possible amendment of 12.2.2 - Add 12.2.1/Possible Permitted Use Overlay</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mrs. Jarecki, Mr. Maxwell, Mr. Hilgendorf, Mr. Brown</p>	<p>Committee meeting - 4.22.19</p>
<p><b>6. Solar Panels</b></p>	<p>Language addition to specifically allow in zoning districts</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mrs. Jarecki, Mr. Scott, Mr. Brown, Mr. Hilgendorf, Mr. Marlette</p>	
<p><b>7. Wedding Barns</b></p>	<p>Language addition to specifically allow in zoning districts</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mr. Maxwell, Mr. Brown</p>	
<p><b>8. Minimum Square Footage/ Residence</b></p>	<p>Consideration of reducing minimum ground floor area of principal structure</p>	<p>Committee/ Volunteers: Mr. Hartmann, Mr. Maxwell, Mr. Brown</p>	
<p><b>9. Pigeon River - Overlay District</b></p>	<p>A recommended action in the 2009 Otsego County Master Plan/Developing special conditions to ensure the protection of the unique characteristics of the Pigeon River Country Area.</p>	<p>Committee/ Volunteers: Mr. Jarecki, Mr. Brown, Mr. Hartmann, Mrs. Marlette</p>	<p>To be discussed w/legal counsel for language</p>



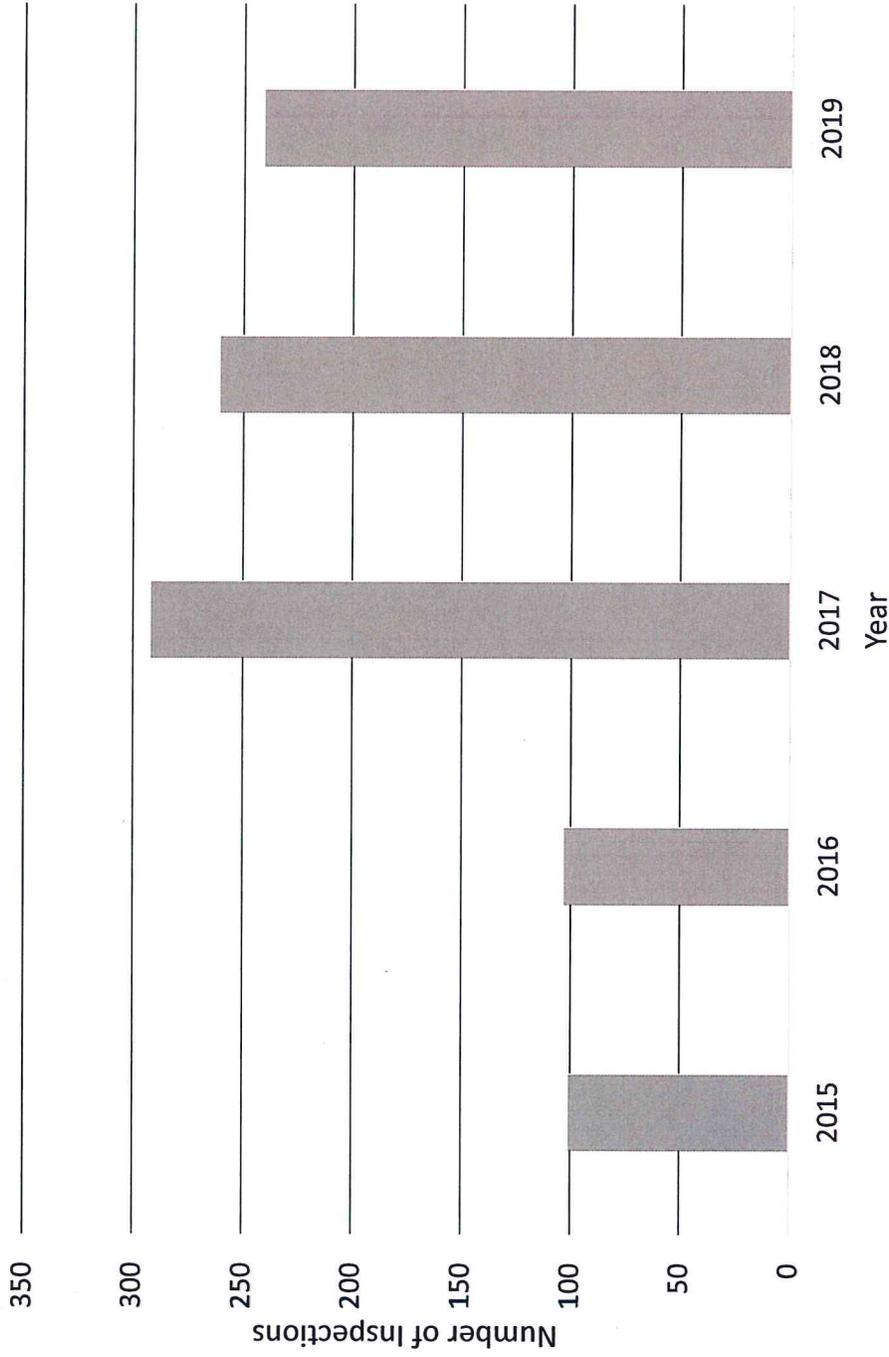
Total Permits Issued By Year	
Year	# of Permits
2014	357.00
2015	384.00
2016	444.00
2017	338.00
2018	366.00
2019	353.00
<b>Average / Yr</b>	<b>370</b>

Total Permits Issued By Type											
Permit Type	Livingston	Chester	Bagley	Corwith	Dover	Hayes	Charlton	Elmira	Otsego Lake	Total	
*BUILDING (ACCESSORY STRUCTURE)-<200 SQ. FT	3	1	2							6	
*BUILDING (ACCESSORY STRUCTURE)-COMMERCIAL			2						1	3	
*BUILDING (ACCESSORY STRUCTURE)-RESIDENTIAL	9	3	15	11	4	32	24	5	22	125	
*BUILDING (ALTER,ENLARGE,REPAIR)-COMMERCIAL	2		1							3	
*BUILDING (ALTER,ENLARGE,REPAIR)-RESIDENTIAL	5	7	11	1	1	6	5	3	13	52	
*BUILDING (NEW)-COMMERCIAL	1						1		1	3	
*BUILDING (NEW)-RESIDENTIAL	2	4	6	4	4	11	5	5	10	51	
ZONING-AG EXEMPT	1	1			1		1	3	1	8	
ZONING-CELL TOWER	1									1	
ZONING-DECK	3	2	4	2		6	2	2	5	26	
ZONING-HOME OCCUPATION			1	1						2	
ZONING-LAND DIVISION	5	5	6	2	6	3	10	10	3	49	
ZONING-REZONE				1			1			2	
ZONING-SIGN	4						2	1	1	8	
ZONING-SITE PLAN REVIEW			1							1	
ZONING-SPECIAL USE			1	1				2		4	
ZONING-ZBA VARIANCE							1			1	
<b>Grand Total</b>	<b>36</b>	<b>23</b>	<b>50</b>	<b>23</b>	<b>16</b>	<b>58</b>	<b>52</b>	<b>31</b>	<b>57</b>	<b>346</b>	

Total Zoning Enforcement Cases Opened in 2019 By Type

Enforcement Code	Bagley	Charlton	Chester	Corwith	Dover	Elmira	Hayes	Livingston	Otsego Lk	Grand Total
Z04.01-PRINCIPLE USES PERMITTED								1		1
Z05.01-PRINCIPLE USES PERMITTED	1									1
Z08.01-PRINCIPAL USES PERMITTED							1			1
Z11.01-PRINCIPAL USES PERMITTED								2		2
Z14.01 PRINCIPAL USES PERMITTED									1	1
Z17.00-SCHEDULE OF DIMENSIONS	2						3		1	6
Z18.04-CONSTRUCTION WITHIN THE SHORELANDS BY PERMIT	1									1
Z21.01-ACCESSORY BUILDINGS	1								1	2
Z21.10-FENCES	1							1		2
Z21.19-LIGHTING-OUTDOOR									1	1
Z21.29-PETS AND OTHER ANIMALS									1	1
Z21.33-RECREATIONAL EQUIPMENT	1									1
Z21.34-RESTRICTED USES	48	13	1	4		6	24	8	14	118
Z21.38-SIGNS AND BILLBOARDS	3									3
Z21.42-TRASH RECEPTACLES/DUMPSTERS							1			1
Z25.03-PERMIT PROCEDURES AND REGULATIONS	4	2	1		1	1	2	1	5	17
Grand Total	62	15	2	4	1	7	31	13	24	159

Total Zoning Inspections By Year



Total Inspections By Year	
Year	# of Permits
2015	101
2016	103
2017	292
2018	261
<b>2019 (YTD)</b>	<b>241</b>