

October 17, 2019 - Minutes #296

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Vice-Chairman, John LaFave called the meeting to order at 9:36 a.m.

PRESENT: Tammy LaBouef, John LaFave, Jim Mathis, Duane Switalski
EXCUSED: Julie Powers, Steven Riozzi, Joseph Wambold
OTHERS: Kevan Flory, Marlene Hopp

The Pledge of Allegiance was led by Marlene Hopp.

MOTION: by Tammy LaBouef, approval of regular housing minutes #295 of August 15, 2019, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Project HO-0812-000001 rehabilitation at a slow start with lead abatement contractor resolved, foundation issues address by inspectors with no additional cost to project, and contactor changed window manufacturer to speed up order.

PY 2018 program income reports and funding has been approved by MEDC to begin emergency applications.

New Business:

MOTION: by Duane Switalski, approve 26-2018 roof specifications and cost estimate. Award roof bid of \$10,600 to Northern Lights Construction LLC. Project to be financed by CDBG emergency program and 3% leverage by owner.

Ayes: Unanimous. Motion Carried.

Director Reports:

Director discussed concern of administration revenue of 232 housing fund due to the lack of bids and delay of projects.

Housing Inspector Report:

Contactor has been contacting inspector to review issues of project HO-0812-000001 with having no additional cost to the project at this time.

Next housing project discussed project HO-0812-000033, to split up interior rehabilitation specifications with the MSHDA HOME grant and the furnace, water heater, roof, porch/ramp with the MEDC CDBG program income fund.

MOTION: by Tammy LaBouef, modify program guidelines and application requirements of single item repair to as needed on project basis.

Ayes: Unanimous. Motion Carried.

Bills and Communications:

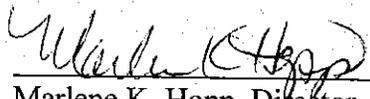
Activity and financial reports were presented and reviewed.

MOTION: by Duane Switalski, receive and file month end financial reports, ending September 30, 2019.

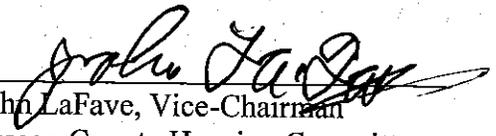
Ayes: Unanimous. Motion Carried.

Vice-Chairman, John LaFave opened the meeting for public comments.

Meeting adjourned at 10:37 a.m.



Marlene K. Hopp, Director
Otsego County Housing Committee



John LaFave, Vice-Chairman
Otsego County Housing Committee