



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, November 12, 2019 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order  
Invocation  
Pledge of Allegiance  
Roll Call

#### Consent Agenda

- A. Regular Minutes of October 22, 2019, with attachments - Motion to Approve
- B. Planning Commission Recommendation for three Reappointments- (Brown, Caverson, Corfis) All Terms Expiring 12/31/2019- Motion to Approve
- C. Otsego County DHHS Recommendation Reappointment- (Huff) Term Expiring 10/31/2022
- D. OCR 19-25 Supporting Passage of Legislation to Adopt Four Year Terms for County Commissioners

#### Special Presentations

#### Department Head Reports

- A. Jason Melancon, Director- Otsego County Road Commission

#### Committee Reports

- A. Budget and Finance Committee
  1. Budget Amendment- Jail Supplies

#### Administrator's Report

#### City Liaison, Township & Village Representatives

#### Correspondence

#### New Business

- A. Financials
  1. November 5, 2019 Warrant
  2. November 12, 2019 Warrant
- B. Other Business

#### Public Comments

Board Remarks, Announcements, and Informal Discussions

Closed Session

Adjournment

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of October 22, 2019, with attachments	<b>AGENDA DATE:</b>  November 12, 2019
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of October 22, 2019.

October 22, 2019

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Undersheriff Matt Muladore.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton.

Absent: Bruce Brown.

Consent Agenda:

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers, to approve the Regular minutes of October 8, 2019 with attachments. Ayes: Unanimous. Motion carried.

Special Presentations:

Lt Ken Mills reported on Straits Area Narcotics Enforcement (SANE); 1-1-19 to 10-16-19, 47 cases opened, 29 persons arrested; 3 meth labs (Cheboygan, Emmet and Otsego); Heroin and cocaine arrests in Arbutus Beach; received the grant award again this year.

Commissioner Bruce Brown arrived at 9:40 a.m.

Lt Kip Belcher reported on Straits Area Narcotics Enforcement (SANE).

Department Head Reports:

Bill Kerr presented the Equalization Report; 3% taxable increase this year.

Rachel Frisch thanked Bill Kerr for his 18 years of service with the County and 4 years of contracted service. Mark Reetz announced at the Equalization Director effective 1-1-2020.

Bill Michaels reported on the Sportsplex; 2018 strongest year, pool had an excellent year, expenses below. Summer camp completed 15 years this past summer, \$15,000 more revenue generated, 58-59 kids a day. Ice rink growth outside of the community, our rink is open throughout the summer others are not. Expenses are low, utility and gas savings, upgrading and cleaning equipment helps utility fees.

Committee Reports:

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the budget amendment to add \$10,000 to juror services, funds to come from General Fund contingency. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the budget amendment to reflect the increase of \$751 to the Probate Judge's salary as mandated by the Michigan Supreme Court. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the lease agreement between Otsego County and Gaylord Community Schools. Ayes: Unanimous. Motion carried. (see attached)

**Administrator's Report:**

Rachel Frisch our mandatory training held with each County employee with our I.T. department was a success, no employee has clicked on any viruses; feasible study, will also be providing architectural have done initial walk through of our facility. Our jail is in the top 10 of the worst facilities he has seen; ribbon cutting ceremony for the Vanderbilt trail head was held, turned out nice; undergoing roof project on the County Building.

City Liaison, Township & Village Representative: None.

**Correspondence:**

Commissioner Ken Glasser received a letter from the DNR Ausable river planning.

**New Business:**

Motion by Commissioner Bruce Brown, seconded by Commissioner Henry Mason, to approve the October 15, 2019 Warrant in the amount of \$137,625.62 and one void check. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Duane Switalski, to approve the October 22, 2019 Warrant in the amount of \$292,150.65 and three void checks. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to adopt OCR 19-23 Otsego County Resolution in Support of Line 5 Tunnel.

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: None. Motion carried/ Resolution adopted. (see attached)

Motion by Commissioner Henry Mason, to adopt OCR 19-24, Otsego County Resolution in support of President Donald Trump. No second, motion dies for lack of support.

Chairman Ken Borton opened up the meeting for public comment.

**Board Remarks:**

Commissioner Rob Pallarito reported on the Pigeon River Counsel meeting, great celebration and was well attended.

Commissioner Ken Glasser attended the Bagley Township meeting; easement regarding property; looking at moving the Township hall and build a new one; Maureen Derenzy from the Library is retiring, looking at a new library director; attended the Road Commission meeting.

Commissioner Bruce Brown thanked Bill Michaels and the Sportsplex board.

Commissioner Paul Liss thanked everyone who came out to the ribbon cutting ceremony in Vanderbilt.

Commissioner Duane Switalski attended the Groen Nature meeting.

Commissioner Julie Powers had no report.

Commissioner Henry Mason attended the City Council meeting, approved electric kiosks for the electric cars in the City limits.

Commissioner Doug Johnson reported on the Parks and Recreation meeting; a special fund is set up called the Mary K. Sklarczyk foundation, pays for the 8<sup>th</sup> grade program at the Groen Nature preserve; electric finished up at the County Park; left over Afton stone from the Irontone Springs trail project; new hire at the Community Center; next year the Parks and Recreation commission will be working on replacing the floor at the Community Center.

Commissioner Ken Borton will be attending the MAC Transportation Committee meeting on 10-25-19.

Meeting adjourned at 11:05 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: GF-Jury Services**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**DESCRIPTION Increase budget for juror services**

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-145-930.930 Jury Commission	\$ 10,000	\$
101-941-999.010 Contingency	\$	\$ 10,000
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 10,000	\$ 10,000

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>	
Entered:	
By:	

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 148**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Probate Judges' Salary increase per SCAO memo dated 09/19/19

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-148-704.110 (Hospitalization)	\$	\$ 751.00
101-148-703.010 ( Reg Emp-Dept Dir/Comm)	\$ 751.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 751.00	\$ 751.00

*Tracy J. Cobby*  
 Department Head Signature

09/24/2019

Date

<b>Finance Department</b>	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

LEASE  
BETWEEN GAYLORD COMMUNITY SCHOOLS  
AND THE COUNTY OF OTSEGO

THIS GROUND LEASE AGREEMENT, made this 22<sup>nd</sup> day of October, 2019 by and between the COUNTY OF OTSEGO, a municipal corporation, hereinafter referred to as the "County", and the GAYLORD COMMUNITY SCHOOLS, hereinafter referred to as the "School".

WHEREAS, the County is the fee simple owner of the land hereinafter described in paragraph 1.01 consisting of approximately 1.05 acres;

WHEREAS, the School is empowered by statute including, but not limited to, Section 1132 of the School Code of 1976 as amended to acquire interest in real and personal property for educational purposes; and

WHEREAS, the School desires to facilitate, construct, operate and maintain a public high school complex on said land; and

WHEREAS, the County is desirous of fostering, promoting and assisting the School in meeting its statutory duties to provide public education for the benefit of the citizens in its district and in this county; and

WHEREAS, the School is therefore desirous of acquiring the exclusive use of the land for that purpose in accordance with plans and specifications being prepared by its architects, engineers and contractors; and

WHEREAS, the School, for the purpose of facilitating the establishment of a high school complex, has undertaken financial and contractual obligations;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is hereby agreed between the parties as follows:

ARTICLE I  
DESCRIPTION, CONDITION AND USE OF LAND

*1.01 Grant:*

The County, in consideration of the rent to be paid and the covenants to be performed by the School, does hereby lease to the School and the School hereby rents from the County the following land situated in the Township of Livingston, County of Otsego, State of Michigan and legally described as follows:

Commencing at the South ¼ corner of Section 27, Town 31 North, Range 3 West; thence North 00°07'50" East, along the North-South ¼ line of said section, 2114.16 feet; thence North 89°52'10" West 568.74 feet to the Point of Beginning; thence South 16°51'02" West 304.01 feet; thence South 86°23'19" West 150.65 feet; thence North 02°42'32" West 49.54 feet; thence 389.20 feet along the arc of a curve to the right, said curve having a radius of 239.64 feet, delta angle of 93°03'13", and chord of North 43°49'04" East 347.81 feet to the Point of the Beginning. Said Parcel contains 1.05 acres of land, more or less.

SUBJECT TO ALL valid agreements, covenants, easements and restrictions, if any.

This legal description of the real estate being leased by the School from the County shall be hereafter referred to in the Lease as "the land".

*1.02 Condition of Land:*

The School has inspected the land and agrees to accept the same in its present "as is" condition and subject to all zoning laws, ordinances affecting the land, the easement for highway purposes as set forth in the legal description to the land and any matter that would be discoverable upon an inspection and survey of the land. The School shall comply with all Miss Dig requirements.

*1.03 Use of Land:*

The land shall be used for the sole purpose of facilitating an educational trades program whereby students are trained to use heavy equipment to excavate the land. Any use not consistent with this purpose is prohibited and action may be taken by the County pursuant to Section 2.04 herein.

ARTICLE II  
OWNERSHIP

*2.01 Warranty:*

Subject to 1.02 hereof, the County warrants that it is the owner of the premises, in fee simple, and that it has the full right to enter into this Lease and warrants that the School shall have full power and right of possession to the land during the term and in accordance with the conditions of the Lease. These warranties are limited to the School.

*2.02 Transfer of Ownership:*

The County shall not, during the term of this Lease or any extensions or renewals thereof, convey or transfer any of its ownership interest, in fee simple or otherwise, in the land to any other person or entity.

*2.03 Liens:*

Neither the County nor the School shall be permitted to encumber the land leased herein to the School in any form or for any reason including, but not limited to, pledging said land as security or

permitting any lien to be placed upon said land. If any lien or encumbrance were to be placed upon said land, the County and the School shall have the right to take whatever action is necessary to remove and discharge the encumbrance or lien and to obtain reimbursement from the party incurring the lien for any amounts paid, together with any reasonable costs and attorney fees incurred by the party to remove any lien or encumbrance.

*2.04 Assignment, Transfer and Sublease:*

The School shall not sublease, assign or transfer any portion of its interest created by this Lease. If this occurs or is attempted, the County shall have the right to take whatever action is necessary to prevent, cancel or nullify said action and to obtain reimbursement from the School for any amounts paid, together with any reasonable costs and attorney fees incurred by the County in preventing, canceling or nullifying the actual or attempted sublease, assignment or transfer.

ARTICLE III  
TERM AND RENT

*3.01 Term:*

The term of this Lease shall commence on the date this Lease is signed and shall continue for a period of three (3) years from said date. Expiration of the term, unless extended by the parties hereto or their successors, shall therefore be at midnight three (3) years after the date this Lease is signed. The School shall have the option and right to extend this Lease under terms and conditions mutually agreed upon by the parties if, at the expiration thereof, said land is still being occupied by the School and being used for the purpose of providing public education under the laws of this state. The School may exercise this option by giving the County notice of such extension at least ninety (90) days prior to the expiration of the Lease.

Either party may terminate this Lease, with or without cause, upon providing written notice thirty (30) days prior to the expiration of the original term or any renewal term of this Lease.

*3.02 Rent:*

The School shall pay to the County as rent for the land for the term of this Lease the sum of One Dollar (\$1.00)

*3.03 Land Condition:*

Upon conclusion of the Lease, the land must be completely filled in, leveled and grass planted to return it to its original state.

ARTICLE IV  
INDEMNIFICATION OF COUNTY

*4.01 Liability:*

Throughout the term of this Lease, the School hereby agrees to indemnify and hold the County harmless from any and all claims or demand for loss of or damage to property or for injury or death to any person from any cause whatsoever while in, upon or about the leased land. The parties reaffirm that the School shall be in exclusive possession and control of the land and that the County shall not be responsible for the condition of or any activities conducted upon said land by the School or any other persons or entities.

*4.02 Insurance:*

The School agrees to maintain, throughout the term of this Lease, at its sole cost and expense, comprehensive insurance against property damage and personal injury arising out of the construction upon, occupancy and use of said land. Although expressly relinquishing all rights of possession and control of the land and liability related thereto, for the further protection of the County, the School agrees to have the County named as an additional insured on all such policies of insurance obtained by the School insuring for property damage or personal injury as above-described.

ARTICLE V  
CONSTRUCTION OF AGREEMENT

5.01 Amendment:

This Lease represents the entire agreement between the parties regarding the lease of the land and easement. Except as expressly referred to herein, no oral or written, prior or contemporaneous agreements shall have any force or affect. This Lease may be amended, altered or modified only if done so in writing, signed by both parties hereto and only after authority for any such amendment, alteration or modification has been obtained by the necessary approval of the governing boards for the respective parties.

5.02 Construction:

This Lease shall be construed and interpreted according to the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have executed this Lease.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF OTSEGO

GAYLORD COMMUNITY SCHOOLS

\_\_\_\_\_  
By: Ken Borton  
Its Chairman

\_\_\_\_\_  
By: Brian Pearson  
Its Superintendent

Witnesses:  
\_\_\_\_\_  
\_\_\_\_\_

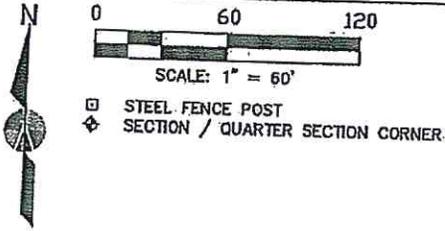
Witnesses:  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF MICHIGAN     )  
COUNTY OF OTSEGO     )ss

On this 22nd day of October, 2019 before me, a Notary Public in and for said County, personally appeared the above-named to me personally known and made oath that they have themselves read the foregoing Lease by them subscribed, know the contents thereof, and that the same is true of their own knowledge except as to the matters which are therein stated to be upon their information and belief and as to those matters they believe it to be true.

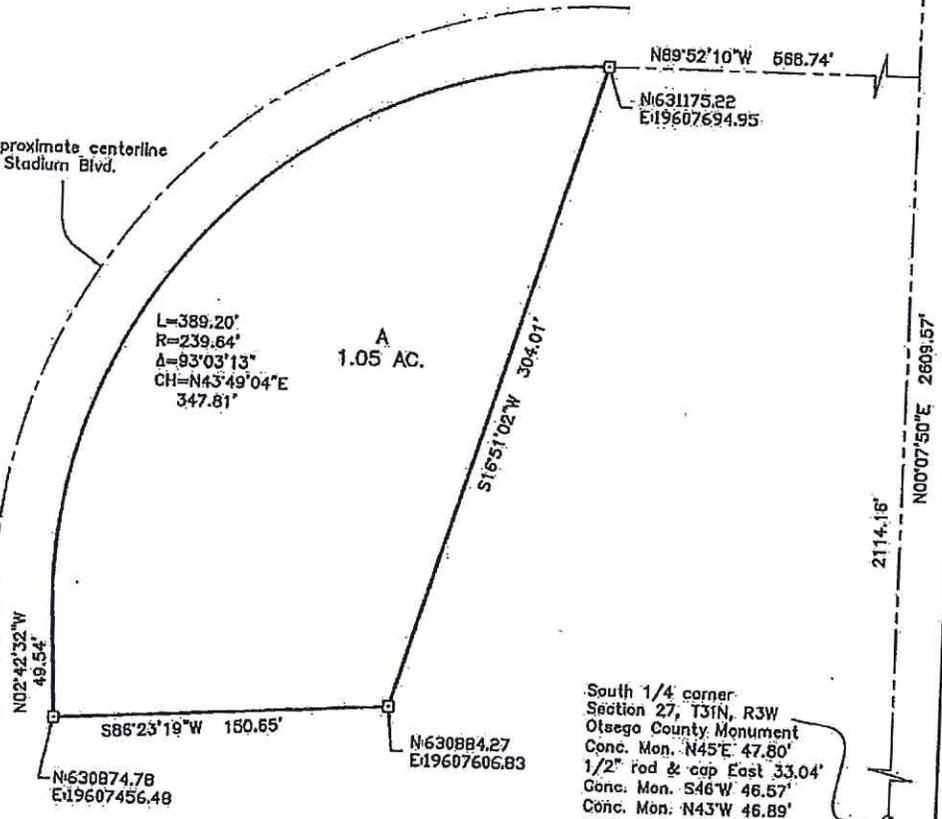
\_\_\_\_\_  
Susan I. Defeyter  
Notary Public, County of Otsego  
Commission Expires:

# CERTIFICATE OF SURVEY



Center 1/4 corner  
 Section 27, T31N, R3W  
 Otsego County Monument  
 recorded at Liber 4,  
 Page 136

Approximate centerline  
 of Stadium Blvd.

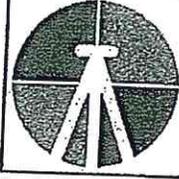


South 1/4 corner  
 Section 27, T31N, R3W  
 Otsego County Monument  
 Conc. Mon. N45°E 47.80'  
 1/2" rod & cap East 33.04'  
 Conc. Mon. S46°W 46.57'  
 Conc. Mon. N43°W 46.89'

I, Ronald C. Brand, Licensed Professional Surveyor number 43046 in the State of Michigan, hereby certify to: The County of Otsego that I have surveyed and mapped the parcel(s) herein described and that the relative positional precision of each corner is within the limits accepted by the practice of professional surveying and that all the requirements of P.A. 132 of 1970, as amended, have been complied with. This survey plot was prepared for the exclusive use of the person(s) or entity named in the certificate herein. Said certificate does not extend to any unnamed third person or entity without express written recertification by the surveyor naming said third person or entity. Alteration of any part of this document without the permission of Brand Land Surveying LLC is prohibited.



Brand Land Surveying LLC  
 Ronald C. Brand  
 Professional Surveyor No. 43046



Brand Land Surveying LLC  
 533 Greenfield Drive  
 Gaylord, Michigan 49735  
 989-732-8077  
 www.brandlandsurveying.com

MEASURED BEARINGS AND COORDINATES ARE BASED ON THE NAD83(2011) MICHIGAN CENTRAL STATE PLANE GRID.  
 MEASURED DISTANCES SHOWN ARE NAD 83 MICHIGAN CENTRAL ZONE STATE PLANE GRID IN INTERNATIONAL FEET. CONVERSION TO GROUND DISTANCE IS PERFORMED BY DIVIDING THE GRID DISTANCE BY THE COMBINED GRID FACTOR WHICH IS 0.999854024

CLIENT: Otsego County  
 LOCATION: Section 27, T31N, R3W Livingston Township Otsego County  
 FILE: BK. 5286 PG. 5  
 DATE: 10/16/2019  
 SHEET 1 OF 2 FILE NO. 195279

# CERTIFICATE OF SURVEY

DESCRIPTION: A parcel of land situated in the Township of Livingston, County of Otsego, State of Michigan, and described as:

Commencing at the South 1/4 corner of Section 27, Town 31 North, Range 3 West; thence North 00°07'50" East, along the North-South 1/4 line of said section, 2114.16 feet; thence North 89°52'10" West 568.74 feet to the Point of Beginning; thence South 16°51'02" West 304.01 feet; thence South 86°23'19" West 150.65 feet; thence North 02°42'32" West 49.54 feet; thence 389.20 feet along the arc of a curve to the right, said curve having a radius of 239.64 feet, delta angle of 93°03'13"; and chord of North 43°49'04" East 347.81 feet to the Point of Beginning. Said Parcel contains 1.05 acres of land, more or less.

SUBJECT TO All valid agreements, covenants, easements and restrictions, if any.



Brand Land Surveying LLC  
Ronald C. Brand  
Professional Surveyor No. 43046



Brand Land Surveying LLC  
533 Greenfield Drive  
Gaylord, Michigan 49735  
989-732-8077  
www.brandlandsurveying.com

COUNTY: Otsego County  
LOCATION:  
Section 27, T31N, R3W  
Livingston Township  
Otsego County

FLD. BK. 5286 P. 5  
DATE: 10/16/2019

SHEET 2 OF 2 FILE NO. 195279

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 22<sup>nd</sup> day of October, 2019 beginning at 9:30 a.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner: \_\_\_\_\_.

**RESOLUTION NO. OCR 19-23**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
October 22, 2019

**OTSEGO COUNTY RESOLUTION IN SUPPORT OF LINE 5 TUNNEL**

**WHEREAS**, Enbridge's Line 5 has been operating safely and reliably in Straits of Mackinac for more than 66 years; and

**WHEREAS**, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

**WHEREAS**, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

**WHEREAS**, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service.

**WHEREAS**, Consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed;

**WHEREAS**, Issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5 year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate the chances of any leaks of product into the Great Lakes.

**WHEREAS**, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a lawsuit in Ingham County Circuit Court to close down Line 5 immediately effectively canceling all efforts to begin construction of the tunnel; and

**WHEREAS**, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome and;

**WHEREAS**, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

**WHEREAS**, Enbridge has demonstrated a willingness to work with the state to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.  
**NOW, THEREFORE, BE IT RESOLVED** that the Otsego County Board of Commissioners hereby joins with Baraga, Delta, Dickinson, Gogebic, Houghton, Iron, Mackinac, Marquette, Ontonagon, Cheboygan, and Grand Traverse Counties and the Michigan Association of Counties (MAC) in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

**AND, BE IT FURTHER RESOLVED** that Otsego County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES:

\_\_\_\_\_  
\_\_\_\_\_

NO:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

THE RESOLUTION WAS DECLARED ADOPTED.

\_\_\_\_\_  
Kenneth C. Borton, Chairman

\_\_\_\_\_  
Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)  
                                  §  
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 22<sup>nd</sup> day of October, 2019, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

\_\_\_\_\_  
Susan I. DeFeyter, County Clerk

DATED: \_\_\_\_\_, 2019

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 22<sup>nd</sup> day of October, 2019 beginning at 9:30 a.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Commissioner: \_\_\_\_\_.

**RESOLUTION NO. OCR 19-24**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
October 22, 2019

**OTSEGO COUNTY RESOLUTION IN SUPPORT OF PRESIDENT DONALD TRUMP**

**Whereas**, I, Commissioner Henry Mason, request that the resolution, as it is written be placed on the agenda the next Board of Commissioners meeting, October 22, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, the Otsego County Board of Commissioners, resolves to support President Trump, against any Bill of Impeachment.



# November 12, 2019 Agenda

## **Agenda Questions**

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at [rfrisch@otsegocountymi.gov](mailto:rfrisch@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Planning Commission Reappointment	<b>AGENDA DATE:</b> November 12, 2019
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item B.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator Chris Churches, Planning & Zoning, Capital Projects & Grants Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Planning Commission is recommending reappointment of Mr. Brown, Mr. Caverson, and Ms. Corfis to the Otsego County Planning Commission.

**RECOMMENDATION:**

The Planning Commission recommends the reappointment of Willard Brown, Jason Caverson, and Nora Corfis to the Otsego County Planning Commission as township representatives.



**Department of  
Land Use Services**  
1322 Hayes Rd • Gaylord, MI 49735  
Phone 989.731.7400 • Fax 989.731.741  
[www.otsegocountymi.gov](http://www.otsegocountymi.gov)

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**To:** Otsego County Board of Commissioners

**RE:** Planning Commission Members Term Reappointment

Motion made by Mr. Hartmann to the Otsego County Board of Commissioners for the recommendation of reappointment of Willard Brown, Jason Caverson and Nora Corfis as township representatives to the Otsego County Planning Commission; Seconded by Mr. Hilgendorf.

Motion approved unanimously.



**Otsego**  
COUNTY  
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

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To which committee(s), board(s) or commission(s) are you seeking appointment?

PLANNING COMMISSIONS

PLEASE indicate what board or committee you are applying for in the space provided above.

**Please print or type.**

Name: WILLARD L. BROWN

Address: 764 MERIDIAN LINE RD JOHANNESBURG, MI Zip Code 49751

Telephone: 989-619-1346 Other: \_\_\_\_\_

Email address: WLB@OUTLOOK.COM

Date available for appointment Now

County Commission District \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? CHARLTON TOWNSHIP

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

OTSEGO COUNTY PLANNING COMMISSION - CURRENT  
CHARLTON TWP PLANNING COMMISSION - CURRENT  
CHARLTON TWP B.O.R. - CURRENT  
CHARLTON TWP SUPERVISOR - PAST

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

ACCOUNTANT  
ENGINEERING  
MFB. SUPERINTENDANT  
PLANT MANAGER

Have you ever worked for Otsego County?

Yes  No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

MY EXPERIENCE BASED ON PREVIOUS PAGE POSITIONS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the preceding information is correct and to the best of my knowledge.

Willard J. Brown  
Signature

10-25-19  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**appt\_boc@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.



## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

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To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Planning Commission

*PLEASE indicate what board or committee you are applying for in the space provided above.*

**Please print or type.**

**Name:** Jason Caverson, PS \_\_\_\_\_

**Address:** 9968 Mt Frederick Road, Gaylord, MI \_\_\_\_\_ **Zip Code** 49735 \_\_\_\_\_

**Telephone:** 989-370-5584 \_\_\_\_\_ **Other:** 231-585-7038 \_\_\_\_\_

**Email address:** jcaverson@wadetrim.com \_\_\_\_\_

**Date available for appointment** November 2019 \_\_\_\_\_

**County Commission District** District 8 \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Hayes Township \_\_\_\_\_

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Past President of the Northeast Chapter of the Michigan Society of Professional Surveyors.  
Past President of Wilderness Valley Homeowners Association  
Otsego County Remonumentation Peer Review Group  
Current member of the Michigan Society of Professional Surveyors  
Current member of the Otsego County Planning Commission  
   
 

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

I have been a licensed Professional Surveyor since 2000, and have worked in the surveying profession for 25  
years. I have a Bachelor's Degree from Ferris State University in Land Surveying. I am currently the Survey  
Manager for the Gaylord branch of Wade Trim, and am responsible for overseeing field crews, proposal  
preparation and project management.  
   
 

Have you ever worked for Otsego County?       Yes       No

If yes, please list dates and name(s) of departments.

Otsego County Remonumentation Peer Review Group - 2012 to present  
Otsego County Planning Commission - April 2016 to present  
   
   
 

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

I do represent clients that have or will come before the planning commission for approvals. Should this happen,  
I would immediately disclose my professional relationship to the board and abstain from any comments or voting.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have been working with development in Otsego County for the last 22 years from the surveying and engineering side. I feel that my experience with planning, design and construction would be a benefit to the commission.

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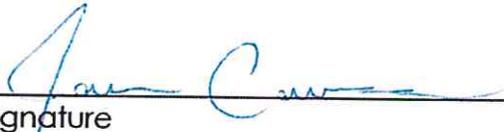
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I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

10-22-19  
\_\_\_\_\_  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)**

Thank you very much for giving us the opportunity to consider you for appointment.



**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

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To which committee(s), board(s) or commission(s) are you seeking appointment?

OTSEGO COUNTY PLANNING COMMISSION

PLEASE indicate what board or committee you are applying for in the space provided above.

**Please print or type.**

Name: NORA CORFIS

Address: 9299 TALL BIRCH, GAYLORD Zip Code 49735

Telephone: 989 732 5434 Other: \_\_\_\_\_

Email address: noraholly@sbcglobal.net

Date available for appointment IMMEDIATE

County Commission District 5

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? OTSEGO LAKE TWP.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

OTSEGO LAKE TWP PLANNING COMMISSION  
14 years, 12 years AS SECRETARY  
OTSEGO LAKE TWP CEMETERY ADVISORY COMMITTEE  
18 years, 12 years AS SECRETARY  
OTSEGO COUNTY PLANNING COMMISSION - 4 years  
GAYLORD LIONS CLUB - 16 years, 1 year AS SECRETARY

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- BACHELOR OF ARTS - ELEMENTARY EDUCATION  
- BACHELOR OF SCIENCE - ENGINEERING  
- MASTER OF SCIENCE CIVIL ENVIRONMENTAL ENGINEERING  
- 6 YEARS POST GRADUATE WORK IN  
WASTEWATER TREATMENT STUDIES

Have you ever worked for Otsego County?  Yes  No  
If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I HAVE LIFE-LONG TIES TO THE GAYLORD AREA, AND PERMANENT RESIDENCE FOR 25 YEARS. I HAVE BEEN ACTIVE WITH OTSEGO LAKE TOWNSHIP ISSUES SINCE THAT TIME. MY LIFE LONG PASSION WITH ENVIRONMENTAL ISSUES, LONG HISTORY WITH THE AREA, AND CONCERN WITH HELPING OUR COMMUNITY GROW WHILE KEEPING WHAT IS UNIQUE ABOUT OTSEGO COUNTY, IS WHY I AM SEEKING THIS APPOINTMENT.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Kora A Corpio

Signature

10-20-19

Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**appt\_boc@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY  
Board of Commissioners**



*Otsego*  
**COUNTY**  
ESTABLISHED 1875 M I C H I G A N

**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Otsego DHHS Reappointment	<b>AGENDA DATE:</b> November 12, 2019
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County DHHS Board is recommending reappointment of Ms. Sherry Huff to the Otsego County DHHS Board.

**RECOMMENDATION:**

The Otsego County DHHS Board recommends the reappointment of Ms. Sherry Huff to the Otsego County DHHS Board.



**APPLICATION FOR APPOINTMENT TO  
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To which committee(s), board(s) or commission(s) are you seeking appointment?

OTSEGO DHHS BOARD

*PLEASE indicate what board or committee you are applying for in the space provided above.*

**Please print or type.**

Name: SHERRY HUFF

Address: 13786 SPARR RD. Zip Code 49751

Telephone: 989-732-3180 Other: 989-619-8975

Email address: sherryandkeithh@yahoo.com

Date available for appointment when term ends, Oct 31, 2019

County Commission District 69

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? CHARLTON TWSP.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

JLA SCHOOL BOARD 8 YRS. (4 YRS TRUSTEE, 4 YRS AS PRESIDENT)

COP/ESD SCHOOL BOARD FOR 25 YEARS, CURRENTLY TREASURER

ZONTA 6 YEARS

8 YEARS SCHOOL IMPROVEMENT COMMITTEE (JLA)

MCSSA DISTRICT II, SECRETARY, 4 YRS.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

HOME BASE 31 YEARS AS A HEADSTART TEACHER-LOW INCOME BASED ELLIGIBILITY, MANY WORKSHOPS ABOUT POVERTY, MEDICAD, HOW TO WORK WITH THIS PART OF OUR CULTURE

EDUCATION: ASSOCIATES FROM MSU, CHILD DEVELOPMENT ASSOCIATES FROM BANK ST. COLLEGE, AND MANY CEU'S AND OTHER UNIVERSITY COURSES TO ADVANCE MY EARLY CHILDHOOD DEGREE, AS WELL AS MANY BRAIN DEVELOPMENT AND TRAUMA COURSES.

Have you ever worked for Otsego County?



Yes



No

If yes, please list dates and name(s) of departments.

I WORKED AS A TEMPORARY 4-H ASSISTANT IN THE EARLY 1970'S FOR COOPERATION EXTENSION

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I HAVE WORKED WITH DHHS COOPERATIVELY DURING MY 31 YEARS OF EMPLOYMENT WITH HEAD START, ABIDING BY THE CHILD PROTECTION LAWS AND TRAINED EVERY ONE OF THOSE YEARS IN THESE LAWS. I HAVE BEEN ON THE DHHS BOARD FOR 10+ YEARS AND HAVE ENJOYED IT. I AM RETIRED AND HAVE THE TIME TO DEVOTE AND FEEL I CAN BUILD ON MY PAST EXPERIENCE TO HELP THESE PARTICIPANTS IN OTSEGO COUNTY AND THE STATE OF MI.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the preceding information is correct and to the best of my knowledge.

**SHERRY S.  
HUFF**

Digitally signed by SHERRY S. HUFF  
DN: cn=SHERRY S. HUFF, o=DHHS, ou=BOARD  
MEMBER OTSEGO DHHS COUNTY APPOINTEE,  
email=sherryandkeithh@yahoo.com, c=US  
Date: 2019.10.29 14:36:07 -04'00'

Signature

\_\_\_\_\_  
10/29/2019  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**appt\_boc@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 19-25 Otsego County Resolution Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners	<b>AGENDA DATE:</b>  November 12, 2019
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item D.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Commissioners bring forward this issue to be considered at the Board of Commissioners meeting.

**RECOMMENDATION:**

Staff recommends that the Commissioners consider the resolution.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 12<sup>th</sup> day of November, 2019 beginning at 9:30 a.m.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner: \_\_\_\_\_.

**RESOLUTION NO. OCR 19-25**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
November 12, 2019

**OTSEGO COUNTY RESOLUTION SUPPORTING PASSAGE OF  
LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY  
COMMISSIONERS**

**WHEREAS**, the 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and

**WHEREAS**, the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

**WHEREAS**, Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

**WHEREAS**, the scope of duties of a county commissioner has greatly increased in the last century — road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and

**WHEREAS**, Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

**WHEREAS**, all other county and township elected officials in Michigan are elected to terms of at least four years; and

**WHEREAS**, the position of county commissioner is a highly complex oversight role that requires years to master; and

**WHEREAS**, legislation to amend state law to enact four-year terms has been filed in the form of House bills 4937-38 and Senate Bills 504-505; and

**WHEREAS**, the Michigan Association of Counties supports the legislation as introduced;

**THEREFORE, BE IT RESOLVED that OTSEGO COUNTY** supports House Bills 4937-38 and Senate Bills 504-505 to enact four-year terms for county commissioners.  
**Adopted this 12<sup>TH</sup> day of November, 2019**

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES:

\_\_\_\_\_  
\_\_\_\_\_

NO:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

THE RESOLUTION WAS DECLARED ADOPTED.

\_\_\_\_\_

Kenneth C. Borton, Chairman

\_\_\_\_\_

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)

§  
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 12<sup>th</sup> day of November, 2019, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

\_\_\_\_\_

Susan I. DeFeyter, County Clerk

DATED: \_\_\_\_\_, 2019



Department Presentation  
November 12, 2019  
Jason Melancon, Director  
Otsego County Road Commission

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Budget Amendment: Jail Supplies	<b>AGENDA DATE:</b>  November 12, 2019
<b>AGENDA PLACEMENT:</b>  Committee Reports A. Budget & Finance Committee Recommendations, Item 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Jail has requested an increase of \$2,750 to accommodate range supply purchases and needed end of year janitorial supply purchases. The budget amendment would increase range supplies by \$2,000 and janitorial supplies by \$750 and use \$2,750 from the regular hourly line item. The Budget and Finance Committee has reviewed this matter and recommends for approval the budget amendment in the amount of \$2,750.

**RECOMMENDATION:**

The Budget and Finance Committee requests approval of the budget amendment for the increase in supplies in the amount of \$2,750.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** GF-Jail

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Increase budget for jail supplies

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-351-726.006 Range Supplies	\$ 2,000	\$
101-351-726.025 Supplies-Janitorial	\$ 750	\$
101-351-726.030 Regular-Hourly	\$	\$ 2,750
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 2,750	\$ 2,750

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_

**OTSEGO COUNTY**  
**Board of Commissioners**



*Otsego*  
**COUNTY**  
M I C H I G A N

**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  November 5, 2019 Warrant	<b>AGENDA DATE:</b>  November 12, 2019
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The November 5, 2019 warrant is in the amount of \$182,117.30. Major expenditures in the warrant include:

- \$93,801.42 – MERS – October payment

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$182,117.30 and one void check.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/05/2019 - 11/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amc
11/05/2019	AP	2569(E)	AMERICAN WASTE	3358567 REMOVE DUMPSTERS FOR SEASON	208-751-920.200	225.
		2569(E)		INV # 3278730 GARBAGE REMOVAL AERO DRIVE	281-537-920.410	260.
						485.
11/05/2019	AP	2570(E)	CONSUMERS ENERGY	OCTOBER ENERGY	226-528-930.620-PROG000000	52.
		2570(E)		INV # 103035100496 1305 VANTYLE	281-537-930.620	24.
						77.
11/05/2019	AP	2571(E)	CONSUMERS ENERGY	9316740029 ELECTRIC CONTRACT, SERVICE AT PARK	208-901-970.300	1,803.
11/05/2019	AP	2572(E)	DTE ENERGY	# 910022288146 1028 BEECHCRAFT	281-537-930.610	40.
11/05/2019	AP	2573(E)	FIRST BANKCARD	CREDIT CARD 10/10/19-10/31/2019	101-101-704.400	(30.)
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	101-101-726.000	419.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	101-131-726.000	646.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	101-267-801.020	10.
		2573(E)		CREDIT CARD 10/10/19-10/31/19	101-267-930.983	734.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	101-721-726.000	106.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	208-752-726.000	152.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	212-430-726.000	211.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	261-427-940.010	6,250.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	594-806-940.010	369.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	645-172-930.500	(8.)
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	645-201-704.400	20.
		2573(E)		CREDIT CARD 10/10/19-10/31/2019	645-270-704.400	160.
						9,041.
11/05/2019	AP	2574(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	00100366-19/00100400-16	704-000-231.700	93,801.
11/05/2019	AP	78969	ALAN DALE HARDY	10-28-19 JURY SERVICE	101-145-930.930	21.
11/05/2019	AP	78970	ALPINE TITLE	DLQ TAX REFUND	516-030-694.000	6.
11/05/2019	AP	78971	AMY LEE GILDNER	10-28-19 JURY SERVICE	101-145-930.930	19.
11/05/2019	AP	78972	ANDREW MICHAEL FORMAN	10-28-19 JURY SERVICE	101-145-930.930	18.
11/05/2019	AP	78973	ANN ELIZABETH HARDEN	10-28-19 JURY SERVICE	101-145-930.930	19.
11/05/2019	AP	78974	AUTO OWNERS INSURANCE CO	RESTITUTION	701-000-271.000	100.
11/05/2019	AP	78975	BAGLEY TOWNSHIP	TOWNSHIP TAXES	281-537-940.010	14.
11/05/2019	AP	78976	BEVERLY ENTERPRISES	RESTITUTION	701-000-271.000	25.
11/05/2019	AP	78977	BILLIE SUE ZINKE	10-28-19 JURY SERVICE	101-145-930.930	17.





CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/05/2019 - 11/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amou
11/05/2019	AP	79015	KRISTINA KAY KASPER	10-28-19 JURY SERVICE	101-145-930.930	15.8
11/05/2019	AP	79016	KYLIE JEAN SMITH	10-28-19 JURY SERVICE	101-145-930.930	15.8
11/05/2019	AP	79017	LAPPANS OF GAYLORD INC	SUPPLIES	209-751-726.000	954.6
11/05/2019	AP	79018	LARRY KENT	SERVICES 10/16/19 THRU 10/23/19	249-371-801.024	1,080.0
11/05/2019	AP	79019	LINDSAY KLINE	19-17-NA PLACEMENT 9//19 TO 9/30/19	292-662-930.700	517.2
11/05/2019	AP	79020	LOUIS ALBERT MEYETTE	10-28-19 JURY SERVICE	101-145-930.930	19.8
11/05/2019	AP	79021	LUTHERAN CHILD & FAMILY SERVICES	19-006-NA PLACEMENT 9/1/19 TO 9/30/19	292-662-930.810	6,014.3
11/05/2019	AP	79022	MARIE MAE LISTVAN	10-28-19 JURY SERVICE	101-145-930.930	17.4
11/05/2019	AP	79023	MATTHEW GREEN	RESTITUTION	701-000-271.000	50.0
11/05/2019	AP	79024	MATTHEW STEPHEN MIELOCK	10-28-19 JURY SERVICE	101-145-930.930	19.0
11/05/2019	AP	79025	MELISSA SUE TYRER	10-28-19 JURY SERVICE	101-145-930.930	17.8
11/05/2019	AP	79026	MEYER ACE	#6521	208-751-726.000	38.9
		79026		#6521	208-752-726.000	10.9
						49.9
11/05/2019	AP	79027	MICHAEL PAUL SIGNORELLO	10-28-19 JURY SERVICE	101-145-930.930	19.0
11/05/2019	AP	79028	MICHELLE MARIE HOLBROOK	10-28-19 JURY SERVICE	101-145-930.930	16.6
11/05/2019	AP	79029	MID MICHIGAN ME GROUP	QUARTERLY ADMIN FEE	101-648-801.020	6,230.4
11/05/2019	AP	79030	NEW CENTURY SIGNS	49853 MUSEUM SIGN	209-751-726.000	375.0
11/05/2019	AP	79031	NFH REAL ESTATE LLC	DLQ TAX REFUND	516-030-694.000	982.4
11/05/2019	AP	79032	NORTHERN LIGHTS CONSTRUCTION LLC	PROJECT #HO-0812-000001, 50% COMPLETE, MSHDA HOME FUNDS	233-691-940.010	19,975.0
11/05/2019	AP	79033	OMS COMPLIANCE SERVICES INC	PROFESSIONAL SERVICES	208-752-940.010	166.0
		79033		ANNUAL CLIENT FEE	588-699-940.010	60.0
						226.0
11/05/2019	AP	79034	OTSEGO COUNTY COMMISSION ON AGING	TRANSPORATION AND ADS FOR WALKING GROUP	208-752-930.300	50.0
		79034		TRANSPORATION AND ADS FOR WALKING GROUP	208-752-930.500	307.2
						357.2
11/05/2019	AP	79035	OTSEGO COUNTY JUDICIAL SYSTEM	10/23/19 HRA REIMBURSEMENT CHECK REGISTER	101-148-704.110	16.1
		79035		10/23/19 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	126.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/05/2019 - 11/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/05/2019	AP	79036	OTSEGO COUNTY TREASURER	WORK CAMP INVOICES	208-751-940.010-WK RL00000	142.2
		79036		WORK CAMP INVOICES	208-901-970.300	575.0
						1,000.0
						1,575.0
11/05/2019	AP	79037	POLLIANA VOSS	10-28-19 JURY SERVICE	101-145-930.930	21.4
11/05/2019	AP	79038	QUALITY PLUMBING & MECHANICAL INC	10553 WINTERIZE RESTROOMS	208-751-726.050	237.5
11/05/2019	AP	79039	RAYMOND HUFFMAN	19-008-NA PLACEMENT 9/30/19 TO 10/1/19	292-662-930.700	20.5
11/05/2019	AP	79040	RESERVE ACCOUNT	REIMBURSE METER FOR POSTAGE USED	101-267-930.450	82.4
		79040		REIMBURSE METER FOR POSTAGE USED	101-267-930.983	89.3
		79040		REIMBURSE METER FOR POSTAGE USED	101-268-930.450	107.4
						279.1
11/05/2019	AP	79041	RONALD C BRAND	INVOICE #23, 2019 REMON GRANT OTSEGO COUNTY SURVEYOR REI	101-450-801.020	2,470.0
11/05/2019	AP	79042	SANE	SAN-30-16 RESTITUTION	701-000-271.000	195.8
11/05/2019	AP	79043	SANE	SAN-58-18 RESTITUTION	701-000-271.000	43.0
11/05/2019	AP	79044	SCOTT EDWARD JOHNSON	10-28-19 JURY SERVICE	101-145-930.930	22.2
11/05/2019	AP	79045	SCOTT T BEATTY	OCTOBER 2019 FOC REFEREE HEARINGS	215-141-940.010	2,550.00
11/05/2019	AP	79046	SHERRY S HUFF	MCSSA DISTRICT II MTG	290-670-703.040	50.00
		79046		MCSSA DISTRICT II MTG	290-670-930.500	20.00
						70.00
11/05/2019	AP	79047	SPENCER HOLDA ROSS	10-28-19 JURY SERVICE	101-145-930.930	19.00
11/05/2019	AP	79048	STATE OF MICHIGAN	P69 SUPPORT SERVICE 4TH QUARTER (OCT - DEC 19)	101-131-970.450	3,078.23
11/05/2019	AP	79049	STATE OF MICHIGAN	RESTITUTION	701-000-271.000	1,250.00
11/05/2019	AP	79050	STATE OF MICHIGAN DHHS,	RESTITUTION	701-000-271.000	75.00
11/05/2019	AP	79051	STEPHEN DANIEL ELMHIRST	10-28-19 JURY SERVICE	101-145-930.930	20.60
11/05/2019	AP	79052	STEVE RIOZZI	10/29/19 EMERGENCY HOUSING BOARD MEETING PER DIEM, MILEAC	233-690-703.040	50.00
		79052		10/29/19 EMERGENCY HOUSING BOARD MEETING PER DIEM, MILEAC	233-690-930.500	3.62
						53.62
11/05/2019	AP	79053	SUZANNA LOUISE DAVIS	10-28-19 JURY SERVICE	101-145-930.930	23.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/05/2019 - 11/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/05/2019	AP	79054	TAMMY BOYLAN	15-97-NA PLACEMENT 9/1/19 TO 9/30/19	292-662-930.700	517.2
11/05/2019	AP	79055	TARA LEE MUSALL	10-28-19 JURY SERVICE	101-145-930.930	23.0
11/05/2019	AP	79056	TERESA ANN KREGER	10-28-19 JURY SERVICE	101-145-930.930	22.6
11/05/2019	AP	79057	TITLE CHECK LLC	2017 INSPECTIONS LIVINGSTON-CITY-OTLK (87)	516-253-920.410	9,180.0
11/05/2019	AP	79058	TONI MARIE PEMBROKE	10-28-19 JURY SERVICE	101-145-930.930	17.4
11/05/2019	AP	79059	TONYA KLEE-JURCZYK	RESTITUTION	701-000-271.000	30.0
11/05/2019	AP	79060	UPS	SHIPPED FILE TO SUPREME COURT	101-215-930.450	3.8
11/05/2019	AP	79061	VERIZON WIRELESS	OCTOBER CELLULAR SERVICE	208-751-930.230	57.1
		79061		OCTOBER CELLULAR SERVICE	208-752-930.230	57.1
		79061		OCTOBER CELLULAR SERVICE	209-751-930.230	26.4
		79061		OCTOBER CELLULAR SERVICE	261-427-930.210	180.3
		79061		OCTOBER CELLULAR SERVICE	281-537-930.230	43.9
						<hr/> 364.90
11/05/2019	AP	79062	VICTORIA LYNN LEFEVRE	10-28-19 JURY SERVICE	101-145-930.930	25.40
11/05/2019	AP	79063	VIRGINIA GALE TUCK	10-28-19 JURY SERVICE	101-145-930.930	23.80
11/05/2019	AP	79064	WALMART	RESTITUTION	701-000-271.000	25.00
11/05/2019	AP	79065	WENDY MARIE SAGASSER	10-28-19 JURY SERVICE	101-145-930.930	17.40
11/05/2019	AP	79066	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 9/1/19 TO 9/25/19	292-662-930.810	4,762.75
			TOTAL - ALL FUNDS	TOTAL OF 104 CHECKS		182,117.30

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK NUMBER 76540

Check Date	Bank	Check #	Payee	Description	GL #	Amc
05/28/2019	AP	76540	JANETTE NORTON	PC COMMITTEE MEETING / APRIL 17, 2019		** VOIDED **
		76540		PLANNING COMMISSION MEETING / MAY 20, 2019		** VOIDED **
		76540		PC COMMITTEE MEETING / APRIL 17, 2019		** VOIDED **
		76540		PLANNING COMMISSION MEETING / MAY 20, 2019		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  November 12, 2019 Warrant	<b>AGENDA DATE:</b>  November 12, 2019
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 3	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The November 12, 2019 warrant is in the amount of \$242,655.55. Major expenditures in the warrant include:

- \$76,979.00 – South Arm Construction – County roof and windows

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$242,655.55 and ten void checks.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amot
11/12/2019	AP	2575(A)	GARY GELOW	MATTER OF GRACE ELIZABETH WIGGS	101-131-801.022	262.5
		2575(A)		OCTOBER 2019 MIDC - CAA EXPENSE	260-131-801.021	8,226.5
						8,489.0
11/12/2019	AP	2576(E)	AMERICAN WASTE	NOVEMBER TRASH	637-265-920.410	375.5
11/12/2019	AP	2577(E)	CONSUMERS ENERGY	203853736060 NOVEMBER	588-697-930.620	524.7
		2577(E)		OCTOBER ENERGY SERVICE	637-265-930.620-ALPCT00000	383.2
		2577(E)		OCTOBER ENERGY BILL	637-265-930.620-SILLI00000	46.1
						954.1
11/12/2019	AP	2578(E)	DE LAGE LANDEN PUBLIC FINANCE	CONTRACT #100-10096319	101-267-920.410	98.9
		2578(E)		CONTRACT #100-10096319	101-267-930.983	15.2
		2578(E)		CONTRACT #100-10096319	101-864-920.410	595.7
		2578(E)		CONTRACT #100-10096319	212-430-920.410	141.5
		2578(E)		CONTRACT #100-10096319	249-371-920.410	100.4
						951.8
11/12/2019	AP	2579(E)	DTE ENERGY	910020860953 OCTOBER	588-697-930.610	392.8
		2579(E)		ENERGY SERVICE A/C 9100 208 4756 2	637-265-930.610-SILLI00000	80.3
						473.1
11/12/2019	AP	2580(E)	FRONTIER	A/C 269-161-8203-082208-5	261-427-930.210	561.1
11/12/2019	AP	2581(E)	WEX BANK	OCTOBER 2019 FUEL	101-301-930.660	2,992.6
		2581(E)		OCTOBER 2019 FUEL	101-351-930.660	137.8
		2581(E)		OCTOBER 2019 FUEL	101-721-930.660	186.1
		2581(E)		OCTOBER 2019 FUEL	205-301-930.660	399.9
		2581(E)		OCTOBER 2019 FUEL	208-751-930.660	105.1
		2581(E)		OCTOBER 2019 FUEL	208-752-930.660	105.1
		2581(E)		OCTOBER 2019 FUEL	210-651-700.000	3,140.1
		2581(E)		OCTOBER 2019 FUEL	212-430-930.660	363.8
		2581(E)		OCTOBER 2019 FUEL	249-371-930.660	79.7
		2581(E)		OCTOBER 2019 FUEL	266-901-930.660	22.0
		2581(E)		OCTOBER 2019 FUEL	281-537-930.660	23.2
						7,555.8
11/12/2019	AP	79067	123NET	A/C 110735 11/01/19-11/30/19	637-265-930.210	1,297.8
11/12/2019	AP	79068	87- A DISTRICT	AUGUST 2019 CREDIT CARD FEES	101-131-930.150	15.0
11/12/2019	AP	79069	87-A DISTRICT COURT- IMPREST CASH	PEOPLE V KACHALA 18-36505-SM-3 & 18-36506-SM-3	101-145-930.930	554.8

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/12/2019	AP	79070	ACCU-FACTS SERVICES	INVESTIGATION BETWEEN 9/30/19-10/15/19	101-261-940.010	20.0
		79070		BACKGROUND CHECKS	101-351-940.010	40.0
		79070		BACKGROUND CHECKS	208-752-940.010	20.0
						80.0
11/12/2019	AP	79071	ADAM VERNON	MILEAGE FOR SPECIAL PROSECUTOR CASE, PEOPLE V SIMMONS	101-267-930.500	112.0
11/12/2019	AP	79072	ADE INC	20 NEEDS ASSESSMENT TESTS	101-131-970.450	160.0
11/12/2019	AP	79073	AMANDA MARIE ROSEBERRY	RESTITUTION PAYMENT BY MICHAEL WORM 19-37185-ST-3	701-000-271.130	300.0
11/12/2019	AP	79074	AMBASSADOR COMPANY	BOOKS	101-301-920.410	360.0
11/12/2019	AP	79075	ARTS AUTO ELECTRIC SERVICE INC	01NL5643 STOCK	588-699-726.050	199.5
11/12/2019	AP	79076	BAGLEY TOWNSHIP	2019 PRE INTEREST BAGLEY TWP PORTION	701-000-226.030	172.5
11/12/2019	AP	79077	BAYER HEALTHCARE LLC	6007940280	212-430-726.035	183.8
11/12/2019	AP	79078	BEAR RIVER HEALTH	OCTOBER 2019 MENTAL HEALTH COUNSELING	101-133-940.010	810.0
11/12/2019	AP	79079	BELLE TIRE	RESTITUTION PAYMENT BY RAFE ST-PETER 19-37462-SM-3	701-000-271.130	250.0
11/12/2019	AP	79080	BILL MARSH FORD GAYLORD	6905 INVOICE 9006909	101-301-726.050	1,810.0
11/12/2019	AP	79081	BLUEGLOBES LLC	INV # GLR-51715 LAMP 200W 6.6A QUARTZ	281-537-726.050	175.5
11/12/2019	AP	79082	BRADLEY J BUTCHER	RESTITUTION PAYMENT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.0
11/12/2019	AP	79083	BRADY'S BUSINESS SYSTEMS	OCTOBER COPIER MAINTENANCE	101-149-726.000	18.4
11/12/2019	AP	79084	BS&A SOFTWARE INC	2019 1104 BS&A ASSESS SUPPORT	101-257-920.410	3,456.0
11/12/2019	AP	79085	CAMERON SCHOLL	19-34-DL RESTITUTION PAYMENT BY T. KUCHARCZYK	701-000-271.148	150.0
11/12/2019	AP	79086	CAPITAL TIRE INC	50250847 #44 EQUINOX	588-699-726.052	479.0
11/12/2019	AP	79087	CATHERINE ISBELL	19-52-DL TRANSPORT ON 10/29/19	101-134-930.500	262.5
		79087		19-52-DL TRANSPORT ON 10/29/19	101-134-940.010	96.0
		79087		19-52-DL TRANSPORT ON 10/29/19	292-662-930.500	34.8
		79087		19-52-DL TRANSPORT ON 10/29/19	292-662-930.830	18.0
						411.3
11/12/2019	AP	79088	CHARLES ISBELL	19-52-DL TRANSPORT ON 10/29/19	101-134-940.010	96.0
		79088		19-52-DL TRANSPORT ON 10/29/19	292-662-930.830	18.0
						114.0
11/12/2019	AP	79089	CHECK AND CASH	OVERPAYMENT REFUND ON SUBPOENA FILING FEE	701-000-286.002	10.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/12/2019	AP	79090	CHESTER TOWNSHIP	RESTITUTION PAYMENT BY ROBERT GIRARDIN 16-33731-ON-3	701-000-271.130	300.0
11/12/2019	AP	79091	CITY OF GAYLORD	2019 PRE INTEREST CITY PORTION	701-000-226.030	72.6
		79091		RESTITUTION PAYMENT BY EUGENE ZAHRT 19-37457-SD-3	701-000-271.130	282.1
						355.7
11/12/2019	AP	79092	CITY OF GAYLORD FIRE DEPARTMENT	SEPT 2019 CHBK	516-000-026.028	133.9
11/12/2019	AP	79093	COMPREENEW	DOCUMENT SHRED	101-101-920.410	35.0
		79093		DOCUMENT SHRED	101-215-920.410	25.0
		79093		DOCUMENT SHRED	101-267-920.410	35.0
		79093		DOCUMENT SHRED	101-301-920.410	35.0
						130.0
11/12/2019	AP	79094	COUNTY EQUALIZATION SERVICES	EQUALIZATION SERVICES OCT 2019	101-257-801.025	5,000.0
11/12/2019	AP	79095	CYNTHIA GRAHAM SCHRADER	OCTOBER 2019 IN HOME SPECIALIST	292-662-940.010	1,636.8
11/12/2019	AP	79096	DAWN CZYKOSKI	RESTITUTION PAYMENT BY ELIZABETH HOOPER 17-35123-SM-3	701-000-271.130	50.0
11/12/2019	AP	79097	DIANE D. ST. CLAIRE PC	DEFERRAL MEETING ON 10/9/19	101-131-801.022	75.0
11/12/2019	AP	79098	DOUG KASSUBA	FOC REPAIRS MEN'S ROOM UPDATE	215-141-920.400	600.0
11/12/2019	AP	79099	DUNNS	4 PART PAPER	101-131-726.000	884.6
		79099		OCTOBER 2019 COURT COPIES & MAINTENANCE AGREEMENT	101-131-920.520	104.7
		79099		2019 1101 DUNNS COPIER BILL	101-257-726.000	18.5
		79099		INV. 33AR420743; ACCT DUN-406; TONER	101-267-726.000	175.3
		79099		FILE FOLDERS	101-351-726.000	913.8
		79099		COPIER MAINTENANCE	101-864-726.000	603.3
		79099		TONER 33AR400040	205-301-726.000	69.9
		79099		OCTOBER COPIES	212-430-726.000	68.4
		79099		OCTOBER 2019 FOC COPIES & MAINTENANCE AGREEMENT	215-141-920.520	71.6
		79099		OCTOBER COPIES	249-371-726.000	175.3
		79099		COPIER MAINTENANCE	281-537-726.000	49.1
		79099		33AR416505 SERVICE CONTRACT 10/24/19-11/23/19	588-697-726.000	79.4
		79099		BOOKCASE	645-201-726.000	499.0
						3,713.4
11/12/2019	AP	79100	VOID	** VOIDED **		** VOIDED **
11/12/2019	AP	79101	EMPIRIC SOLUTIONS INC	CONTRACT SERVICE DEC 2019	101-131-801.020	904.1
		79101		CONTRACT SERVICE DEC 2019	101-228-801.030	6,990.8

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		79101		DECEMBER 2019 FOC COMPASS MANAGEMENT FEE	215-141-801.020	379.0
		79101		CONTRACT SERVICE DEC 2019	594-806-940.010	1,775.0
						<u>10,049.0</u>
11/12/2019	AP	79102	ESPAR OF MICHIGAN	00034350 STOCK	588-699-726.050	986.0
11/12/2019	AP	79103	FAMILY FARE	RESTITUTION PAYMENT BY MICHAEL TROWBRIDGE JR 19-37156-SM-	701-000-271.130	26.8
11/12/2019	AP	79104	GALLS INC AN ARAMARK CO	SOFT SHELL JACKET #14183488	101-301-726.046	232.0
11/12/2019	AP	79105	GAYLORD CITY TREASURER	211D OCTOBER 2019 DISTRICT COURT MONTH END TRANSMITTAL	701-000-221.000	567.6
11/12/2019	AP	79106	GAYLORD COMMUNITY SCHOOLS	2019 PRE INTEREST SCHOOL PORTION	701-000-228.001-PRE0000000	7,874.9
11/12/2019	AP	79107	GAYLORD HERALD TIMES	RENEWAL 2020 NEWSPAPER	101-253-930.600	78.0
11/12/2019	AP	79108	GILL ROYS HARDWARE	TRAILER KIT W LIGHT	205-301-726.000	31.9
		79108		MULTIPLE INVOICES	281-537-920.400	161.1
						<u>193.1</u>
11/12/2019	AP	79109	HALL VETERINARY CLINIC	109278	212-430-930.471	20.0
		79109		109278	212-430-930.980	138.0
						<u>158.0</u>
11/12/2019	AP	79110	HAYES TOWNSHIP TREASURER	SEPT 19 CHBK	516-000-026.028	9.1
		79110		2019 PRE INTEREST HAYES TWP PORTION	701-000-226.030	19.1
						<u>28.3</u>
11/12/2019	AP	79111	HEALTH DEPT OF NORTHWEST MI	POSTAGE	101-101-940.010	25.5
11/12/2019	AP	79112	HOWARD L SHIFMAN PC	INVOICE 13839 SERVICES THRU 10/31/19	280-270-801.020	310.5
		79112		INVOICE 13839 SERVICES THRU 10/31/19	280-270-801.020-BUS0000000	189.0
						<u>499.5</u>
11/12/2019	AP	79113	IMAGE FACTORY INC	1000 TAX CERT LABELS	516-253-726.000	113.0
11/12/2019	AP	79114	INSTITUTE OF CONTINUING LEGAL EDUCA	MI COURTROOM EVIDENCE - 2019 UPDATE	101-131-726.200	108.5
11/12/2019	AP	79115	INTERSTATE BATTERY SYSTEM OF CM	23417028 STOCK	588-699-726.050	124.9
11/12/2019	AP	79116	J&P HEATING OF NORTHERN MI LLC	SERVICE CALL FURNACE	249-371-920.400	85.0
11/12/2019	AP	79117	JAMES MINTHORN	RESTITUTION PAYMENT BY CAMERON KLYDER 19-37574-FY-3	701-000-271.130	11.5
11/12/2019	AP	79118	JENNIFER BERIGAN	MULTIPLE INVOICES A.S. WEBSITE UPDATES 2019	282-537-940.010	750.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/12/2019	AP	79119	JENNIFER MARIE CURTIS	RESTITUTION PAYMENT BY BRIAN FERGUSON 19-37004-SM-3	701-000-271.130	55.0
11/12/2019	AP	79120	JIM WERNIG INC	6908 INV 162052	101-301-726.050	183.0
		79120		RESTITUTION PAYMENT BY MICHAEL MARSH 15-32123-FY-3	701-000-271.130	100.0
						283.0
11/12/2019	AP	79121	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-779319; ***1-779314 STOCK	588-699-726.050	130.0
		79121		5150 OCBS 1-778881 SHERIFF #69-018 (TRAILOR)	588-699-726.051	6.0
						137.0
11/12/2019	AP	79122	JIM'S ALPINE AUTOMOTIVE	MULTIPLE INVOICES	281-537-920.400	112.0
11/12/2019	AP	79123	JOHNSON OIL COMPANY	6906 TIRE PATCH	101-301-726.050	20.0
11/12/2019	AP	79124	JUDICIAL MANAGEMENT SYSTEMS INC	ANNUAL SUPPORT FEE TAX INTERCEPT	101-131-970.450	50.0
11/12/2019	AP	79125	JUNE ELIZABETH GREVE	NOVEMBER 2019 COURT CLEANING FEE	101-131-726.025	150.0
		79125		NOVEMBER 2019 FOC CLEANING FEE	215-141-726.025	150.0
						300.0
11/12/2019	AP	79126	KNRCONTROL, LLC	TATH/KETTLEWELL	101-301-704.400	1,100.0
11/12/2019	AP	79127	LC MATERIALS LLC	BIN BLOCK # 121793	281-537-726.000	315.0
11/12/2019	AP	79128	LIVINGSTON TOWNSHIP TREAS	REFUND FROM OVERPAYMENT ON QUICK TAX DISBURSEMENT FOR	701-000-226.001	20.0
11/12/2019	AP	79129	LUTHERAN CHILD & FAMILY SERVICES	15-44-NA FALL CLOTHING ALLOWANCE	292-662-930.810	835.0
11/12/2019	AP	79130	M BANK	RESTITUTION PAYMENT BY JOY MILLER 06-18440-FY-3	701-000-271.130	10.0
11/12/2019	AP	79131	MAPPING SOLUTIONS	2019 1101 MAPPING SOLUTIONS PLAT BOOKS	618-447-940.010-PLAT000000	8,785.0
11/12/2019	AP	79132	MASSTRANS	2019-18 F/Y 2020	588-697-930.600	2,070.0
11/12/2019	AP	79133	MCCARDEL CULLIGAN	ACCT# 1351024 WATER DELIVERY ON 10/24/19	101-131-726.000	18.0
11/12/2019	AP	79134	MELANIE GEHRINGER	RESTITUTION PAYMENT BY DAVID DARGA 19-37064-SD-3	701-000-271.130	77.0
11/12/2019	AP	79135	MELISSA SUE TYRER	JURY SERVICE	101-145-930.930	2.0
11/12/2019	AP	79136	MICHIGAN ASSOCIATION OF COUNTIES	30 DAY JOB POSTING	101-721-930.300	26.0
		79136		30 DAY JOB POSTING	249-371-930.300	11.0
		79136		30 DAY JOB POSTING	637-265-930.300	18.0
		79136		30 DAY JOB POSTING	645-172-930.300	18.0
						75.0
11/12/2019	AP	79137	MICHIGAN STATE POLICE BFS-CASHIERS	SOR FEE FOR AUG 551544756	701-000-228.018	180.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amo
11/12/2019	AP	79138	MID NORTH PRINTING INC	INV. 87347; BUSINESS CARDS - BRENDAN	101-267-726.000	52.1
11/12/2019	AP	79139	MOTOROLA SOLUTIONS INC	RADIOS	261-901-970.435	23,392.0
11/12/2019	AP	79140	MPJA	HON MICHAEL K COOPER - OTSEGO COUNTY PROBATE JUDGE 2019	101-131-930.600	425.0
11/12/2019	AP	79141	N&J AUTO DIESEL REPAIR	RESTITUTION PAYMENT BY RONALD SIDES	701-000-271.130	187.1
11/12/2019	AP	79142	NATIONAL AVIATION & MARINE	INSURANCE # 33221 AIRPORT LIABILITY	281-537-930.100	3,802.0
11/12/2019	AP	79143	NATIONAL MEDICAL SERVICES, INC	LABS INVOICE #1095821	101-648-930.920	213.0
11/12/2019	AP	79144	NEMCOG	RECOLLECT PLATFORM SERVICE 10/5/19-10/4/20	226-528-940.010-PROG000000	504.2
11/12/2019	AP	79145	NEUTRON INDUSTRIES	901207053 AIR FRESHENERS	588-698-726.025	275.2
11/12/2019	AP	79146	NEW CENTURY SIGNS	DOOR WINDOW DECAL	101-301-726.000	63.6
		79146		49918 REPLACEMENT SIGN FOR "GREEN'S ASSISTED LIVING"	588-697-940.010	43.2
						106.8
11/12/2019	AP	79147	NORTH POINTE PLUMBING & HEATING	213023	212-430-726.050	125.0
11/12/2019	AP	79148	NORTHERN ENERGY, INC	48719 DELO XLC AFC PRMX 50/50	588-699-930.660	489.3
11/12/2019	AP	79149	NORTHERN LIGHTS COUNSELING AND CONS	OCTOBER 2019 MENTAL HEALTH COUNSELING	101-133-940.010	1,325.0
11/12/2019	AP	79150	NORTHERN PUMP SERVICE INC	INV # 26151 L2 INTERSTITIAL	281-537-920.400	160.0
11/12/2019	AP	79151	OCNET	OCNET CONNECTIVITY NOVEMBER	101-864-930.240	800.0
		79151		OCNET CONNECTIVITY NOVEMBER	261-427-930.240	200.0
						1,000.0
11/12/2019	AP	79152	OMS COMPLIANCE SERVICES INC	96303 POST ACCIDENT DRUG TEST	588-699-940.010	131.2
11/12/2019	AP	79153	OTSEGO CONSERVATION DISTRICT	815 2019 PLAT BOOK	588-697-930.300	125.0
11/12/2019	AP	79154	OTSEGO COUNTY BUS SYSTEM	WORK CAMP TRAILOR	205-301-726.050	99.3
11/12/2019	AP	79155	OTSEGO COUNTY JUDICIAL SYSTEM	11/6/19 HRA REIMBURSEMENT CHECK REGISTER	101-148-704.110	4,156.4
		79155		10/30/2019 HRA REIMBURSEMENT CHECK REGISTER	292-662-704.110	36.8
						4,193.3
11/12/2019	AP	79156	OTSEGO COUNTY ROAD COMMISSION	RESTITUTION PAYMENT BY KANDRA BROZOWSKI 19-37614-SD-3	701-000-271.130	120.0
11/12/2019	AP	79157	PAK MAIL CENTERS OF AMERICA	IT - SHIP CAMERA	101-228-930.450	130.2
		79157		CUMMINGS, MCCLOREY, DAVIS & ACHO PLC	101-301-930.450	24.0
		79157		NOVA SECURITY GROUP	101-351-930.450	15.6

Check Date	Bank	Check #	Payee	Description	GL #	Amo
						169.9
11/12/2019	AP	79158	PATRICK M. BURWELL	RESTITU FROM BARBER, 18-36814 SM	701-000-299.000	781.1
11/12/2019	AP	79159	QUALITY PLUMBING & MECHANICAL INC	IRRIGATION WINTERIZATION	637-265-726.050	142.9
11/12/2019	AP	79160	REDWOOD TOXICOLOGY LABORATORY INC	30146920199	205-301-920.410	39.8
11/12/2019	AP	79161	RENEE EDWARDS	OCTOBER 2019 ALTERNATIVE EDUCATION TEACHER	292-662-940.010	2,700.0
11/12/2019	AP	79162	RESERVE ACCOUNT	POSTAGE - 3RD QUARTER (JUL-SEPT) 2019 METER FILL	101-131-930.450	2,451.1
		79162		POSTAGE - 3RD QUARTER (JUL-SEPT) 2019 METER FILL	215-141-930.450	1,875.5
		79162		POSTAGE - 3RD QUARTER (JUL-SEPT) 2019 METER FILL	292-662-930.450	354.0
						4,680.7
11/12/2019	AP	79163	ROBERT EDWARD SIGLER	1/2 DAY TESTIMONY + 6 MILES = MCKENZIE TRIAL	101-267-930.940	8.1
11/12/2019	AP	79164	ROBERTA HENRY	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.0
11/12/2019	AP	79165	RON'S WRECKER	RESTITUTION FROM R MOREY, COMPL 421-3053-18	701-000-299.000	137.0
11/12/2019	AP	79166	RONALD C BRAND	2019 COUNTY SURVEYOR SALARY	101-278-940.010	200.0
11/12/2019	AP	79167	RON'S WRECKER	WINCHING	101-301-726.050	153.0
		79167		140420 BUS #6 N. TOWNLINE RD.	588-699-940.010	905.0
						1,058.0
11/12/2019	AP	79168	SAGASSER & ASSOCIATES INC	ROYAL CREST ENVIROMENTAL STUDY	617-901-970.300	1,585.2
11/12/2019	AP	79169	SAGINAW COUNTY PROBATE COURT	10/28/19 DEFERRAL HEARING	101-131-801.022	65.0
11/12/2019	AP	79170	SOUTH ARM CONSTRUCTION LLC	INVOICE #18536	499-901-970.300-COUNTYROOF	69,254.0
		79170		INVOICE #18536	499-901-970.300-WINDOWS__	7,725.0
						76,979.0
11/12/2019	AP	79171	SPECTRUM REACH	INV # 110176932 FINAL SPECTRUM REACH	282-537-930.300	1,475.5
11/12/2019	AP	79172	STANDARD ELECTRIC COMPANY	MULTIPLE INVOICES	281-537-920.400	215.5
11/12/2019	AP	79173	STAPLES BUSINESS CREDIT	ADMIN SUPPLIES	101-101-726.000	2.1
		79173		SHARPIES, TONER, FLAIR PENS, TAPE	101-131-726.000	913.2
		79173		FOLDERS, COPY PAPER, BUBBLE MAILERS	101-131-940.111	152.1
		79173		CLEANERS	215-141-726.025	55.4
		79173		ADMIN SUPPLIES	645-201-726.000	33.3
						1,156.2



CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 11/12/2019 - 11/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amc
11/12/2019	AP	79190	WMJZ EAGLE 101.5	INV #943-10 & #944-10, HOUSING & VETERANS RADIO ADVERTISEMEI	101-682-930.300	100.0
		79190		INV #943-10 & #944-10, HOUSING & VETERANS RADIO ADVERTISEMEI	233-690-930.300	100.0
						200.0
11/12/2019	AP	79191	ZAREMBA EQUIPMENT INC	S 125387 BUS #12	588-699-726.050	3,269.0
		79191		W 80839 BUS #8	588-699-920.400	1,950.0
						5,219.0
			TOTAL - ALL FUNDS	TOTAL OF 132 CHECKS (1 voided)		242,655.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 76373

Check Date	Bank	Check #	Payee	Description	GL #	Amo
05/14/2019	AP	76373	MELVIN & STEPHANIE FULTZ	PMT 071-024-300-005-00 BAL AREADY IN OVER/SHORT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 76239

Check Date	Bank	Check #	Payee	Description	GL #	Amo
05/07/2019	AP	76239	DEBORAH WILCOX	2 DAYS TESTIMONY; SERINO JURY TRL 4-16-19		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 76015

Check Date	Bank	Check #	Payee	Description	GL #	Amo
04/23/2019	AP	76015	TRINA HESS	REFUND FOR OVERPMT ON 2018 TAXES FOR PARCEL 071-026-100-0C		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75700

Check Date	Bank	Check #	Payee	Description	GL #	Amt
04/09/2019	AP	75700	NORTHERN MICHIGAN REVIEW	PUBLIC HEARING NOTICES ORDER 628618		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75869

Check Date	Bank	Check #	Payee	Description	GL #	Amc
04/16/2019	AP	75869	SIMMONS, RANDI	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YEAR FOR PARCE	** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 79025

Check Date	Bank	Check #	Payee	Description	GL #	Am
11/05/2019	AP	79025	MELISSA SUE TYRER	10-28-19 JURY SERVICE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75780

Check Date	Bank	Check #	Payee	Description	GL #	Am
04/16/2019	AP	75780	DENNIS WALUS	REFUND FOR OVERPAYMENT ON 2018 TAXES FOR PARCEL 011-130-		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75753

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/16/2019	AP	75753	ALL WELL NATURAL HEALTH	12-123-DL RESTITUTION PAYMENT BY TYLER KWAPIS		0.
						** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75993

Check Date	Bank	Check #	Payee	Description	GL #	Am
04/23/2019	AP	75993	ROBERT EDWARD SIGLER	1/2 DAY TESTIMONY + 6 MILES = MCKENZIE TRIAL		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 75992

Check Date	Bank	Check #	Payee	Description	GL #	Amc
04/23/2019	AP	75992	RESERVE ACCOUNT	1ST QUARTER (JAN-MAR) 2019 POSTAGE METER FILL		** VOIDED **
		75992		1ST QUARTER (JAN-MAR) 2019 POSTAGE METER FILL		** VOIDED **
		75992		1ST QUARTER (JAN-MAR) 2019 POSTAGE METER FILL		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.