



## Budget & Finance Committee

Wednesday, October 8, 2019 at 1:30 p.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Glasser called the meeting to order at 1:30 p.m.

Roll call – Present: Ken Borton, Ken Glasser, Rob Pallarito, Paul Liss, Rachel Frisch

Others present – Mel Maier, Missy Fitzgerald-Director of Animal Control, Chris Churches-Director of Planning & Zoning, Capital Projects & Grants

#### APPROVAL OF MINUTES

Motion by Mr. Liss to approve the minutes from the September 18, 2019 Budget and Finance Committee meeting. Seconded by Mr. Pallarito. Motion passed unanimously.

#### UNFINISHED BUSINESS

A. None

#### NEW BUSINESS

##### A. Budget Amendment – Jury Services

A discussion regarding the increase in court cases and additional funding needed for the jury commission is held.

Motion by Mr. Liss to recommend to the full Board, the budget amendment to use \$10,000 from contingency for jury services. Seconded by Mr. Pallarito. Motion passed unanimously.

##### B. 2020 Budget Discussion

- a. General Fund: Ms. Maier walks the Committee through items that are significant changes from the 2019 General Fund budget to the 2020 proposed budget. Staffing, revenues and expenditures are discussed in detail. Ms. Frisch provides updates on the State budget and its effects at the County level.

\*A 5 minute recess is held at 2:35, Mr. Glasser calls the meeting to order at 2:40

- b. Planning & Zoning: Mr. Churches and the Committee discuss the 2020 proposed budget. Staffing and revenues are discussed in further detail.
- c. Animal Control: Ms. Fitzgerald discussed the vet tech and 2020 budget items. Mr. Glasser inquired about the garage and Ms. Fitzgerald responded that it is in discussion with the architect for design ideas to reduce costs.

### **C. Finance Department Updates**

MERS Budget Amendment – Ms. Frisch notes that as there is a division within the County’s MERS program, required contributions have increased significantly. Ms. Frisch noted that a budget amendment will be coming to address the increase in the required contribution.

Mr. Glasser adjourned the meeting at 3:13 p.m.