



Otsego
COUNTY
M I C H I G A N

**Otsego County
Personnel Committee Minutes
August 22, 2019**

Minutes

A meeting of the Otsego County Personnel Committee was held on August 22, 2019, at 9:00a.m. in Room 212 of the County Building.

CALL TO ORDER

Mr. Liss called the meeting to order at 9:07a.m.

PRESENT: Paul Liss, Doug Johnson, Duane Switalski, Rachel Frisch

OTHERS: Trisha Adam

EXCUSED: Ken Borton

APPROVAL OF AGENDA

Motion by Doug Johnson to approve agenda as presented. Motion Carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Electronic Communication / Internet Policy Update

Trisha Adam reviewed the revised Electronic Communication / Internet Policy. She noted the need to constantly review the policy and update as needed to combat the increased threats from cyber criminals/hackers. Rachel Frisch told the committee that she been working with Doug Kassuba of Empiric Solutions on additional training that will be provided to county employees and others who access our network. Motion by Duane Switalski to recommend to the full board that the revised Electronic / Internet Policy as presented be approved. Seconded by Doug Johnson. Motion passed unanimously.

b. Drug Free Work Environment Policy Update

Trisha Adam reviewed the updates to the Drug Free Work Environment Policy. The committee discussed the policy. Motion by Paul Liss to recommend to the full board that the Drug Free Work Environment Policy as modified be approved. Seconded by Doug Jonson. Motion passed unanimously.

c. Life/Disability Vendor

Trisha Adam updated the committee regarding a vendor change from Dearborn National to Lincoln Financial with no benefit changes which will result in an annual savings of \$3,140.61.

Mr. Liss adjourned the meeting at 9:36a.m.

