



Otsego
COUNTY
M I C H I G A N

**Otsego County
Personnel Committee Minutes
July 24, 2019**

Minutes

A meeting of the Otsego County Personnel Committee was held on July 24, 2019, at 9:00a.m. in Room 212 of the County Building.

CALL TO ORDER

Mr. Liss called the meeting to order at 9:00a.m.

PRESENT: Paul Liss, Ken Borton, Doug Johnson, Duane Switalski, Rachel Frisch

OTHERS: Trisha Adam

APPROVAL OF AGENDA

Trisha requested the removal of Agenda item b. Drug Free Work Environment Policy Update. Motion by Ken Borton to remove item b and approve the remaining agenda items. Motion Carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Non Union Vacation Policy Update

Trisha Adam discussed the current vacation policy and recommended adding an additional 5 days to the maximum hours allowed in a non-union employees' vacation bank. Motion by Paul Liss to recommend to the full board that the non-union vacation policy be updated to allow non-union employees to have up to their base vacation plus five (5) days accrued in their vacation bank at any one time. Seconded by Ken Borton. Motion passed unanimously.

b. Contract Review

The County Administrator's contract was reviewed. Motion by Ken Borton to approve the updated employment contract terms as discussed along with any associated budget amendment. Seconded by Doug Johnson. Motion passed unanimously.

Mr. Liss adjourned the meeting at 9:27a.m.