



## Budget & Finance Committee

Wednesday, January 16, 2019 at 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Glasser called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Liss, Ken Borton, Ken Glasser, Rob Pallarito, Rachel Frisch, Jim Mouch, Diann Axford, Mel Maier.

#### APPROVAL OF MINUTES

Motion by Mr. Borton to approve the minutes from the December 12, 2018 Budget and Finance Committee meeting. Seconded by Mr. Pallarito. Motion passed unanimously.

#### UNFINISHED BUSINESS

A. None

#### NEW BUSINESS

##### A. Land Use staffing/breakeven analysis.

Ms. Frisch introduced current staffing needs within the Land Use Department. A part time 30 hr/week Plumbing/Mechanical inspector was recommended at a cost of \$49,897

Motion by Mr. Glasser to recommend to the full board the Land Use staffing proposal. Seconded by Mr. Borton. Motion passed unanimously.

##### B. Budget amendments 2018

Ms. Frisch explains the reasoning for the budget amendments. One is a temporary shortage of jail staff, causing overtime expenses and the other amendment was due to a state-imposed increase for the judge's salary.

Motion by Mr. Pallarito to recommend to the full board the 2018 budget amendments. Seconded by Mr. Liss. Motion passed unanimously.

##### C. Financial reports – committee reviewed

##### D. Credit care statements – committee reviewed

##### E. EMS ambulance purchase – USDA Grant

Mr. Deming states it's necessary to replace an ambulance and has been awarded a \$50,000 USDA Grant.

Motion by Mr. Borton to recommend to the full board the USDA Grant of \$50,000. Seconded by Mr. Pallarito. Motion passed unanimously.

**F. Sheriff Patrol vehicles bid award**

Bids were received and rejected for 2019 Explorers due to substantial cost. The bid was reopened and a bid for 2 Tahoes at a cost of \$72,734.00 was received by Berger of Grand Rapids.

Motion by Mr. Glasser to recommend to the full board the Berger bid for the Sheriff Patrol vehicles. Seconded by Mr. Pallarito. Motion passed unanimously.

**G. Library Expansion project update**

Ms. Frisch indicated the Library Expansion project is coming to an end and the budget is being monitored.

Mr. Glasser adjourned the meeting at 10:47 a.m.