Otsego County
ESTABLISHED 1875 MICHIGAN

Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 25, 2019 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order
Invocation
Pledge of Allegiance
Roll Call
Consent Agenda
- A. Regular Minutes of June 11, 2019, with attachments
- B. OCR 19-11 Discharge of Mortgage (Thomas) - Motion to Approve
- C. OCR 19-12 Discharge of Mortgage (Roney) - Motion to Approve

Committee Reports
- A. Budget and Finance
  1. County Building Maintenance - Bid Award and Budget Amendment
  2. Recycling Millage Levy
  3. Land Use Services Vehicle - Budget Amendment
  4. Other 2019 Budget Amendments
- B. Planning Commission
  1. Charlton Township Rezoning

Administrator's Report

Department Head Reports
- A. Otsego County Animal Control - Director Melissa FitzGerald

City Liaison, Township & Village Representatives

Special Presentations

Correspondence

New Business
- A. Financials
  1. June 12, 2018 Warrant
  2. June 18, 2019 Warrant
  3. June 25, 2019 Warrant
- B. Other Business

Public Comment
Board Remarks, Announcements, and Informal Discussions
Closed Session
Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (989-731-7520) at least twelve (12) hours prior to the scheduled start of the meeting.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Regular Minutes of June 11, 2019	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, Item A.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of June11, 2019.

June 11, 2019

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by Captain Brian Webber.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Ken Borton.

Excused: Doug Johnson.

Absent: Bruce Brown.

Consent Agenda:

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers, to approve the Regular minutes of May 28, 2019 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers, to approve the appointment of Claude Huff to the Veterans' Affairs Board with a term expiring December 31, 2023. Ayes: Unanimous. Motion carried.

Special Presentations:

Kyle Ryan reported on the Otsego County Park Splash-In, one of the biggest County Park events; Thanked everyone involved with the Splash in. 60 sea planes and 5 land plans, 112 people fed Friday night and 91 people at the banquet at BJ'S Saturday night. Second largest one in the Midwest with sea planes.

Committee Report: None.

Administrator's Report:

Rachel Frisch reminded everyone the Air show is this weekend, 10th Anniversary; approaching $100,000 in donations; Airport named as the honored industry at the Alpenfest this year; Royal Crest property is now owned by the County, received a $53,000.00 grant from the DEQ, plans to demolish the building; Housing development coming similar to Glen Meadows; Dollar General coming in Johannesburg; Apartments on Dickerson Road; attended the graduation ceremony of Leadership Otsego County; Library granted full occupancy; employee parking lot repaved and restriped; recycling transition went smooth, now can accept Styrofoam and no sorting; Iron Belle trail very near completion, target date is 7-3-19.

Department Head Reports:

Brendan Curran reported on the Prosecutor's office; introduced Gabby Schultz as the summer intern; serious drug cases.

City Liaison, Township & Village Representative: Michelle Noirot reported on the Bagley Township meeting; spring cleanup held; Road Commission able to do 3 roads in the Township.

Correspondence: Commissioner Ken Glasser received letter from the Upper Manistee River Zoning Board.

New Business:
Motion by Commissioner Rob Pallarito, seconded by Commissioner Duane Switalski, to approve the May 28, 2019 Warrant in the amount of $39,367.00. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Henry Mason, to approve the June 4, 2019 Warrant in the amount of $74,563.99 and the checks voided on June 3, 2019. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the June 11, 2019 Warrant in the amount of $324,543.88 and the checks voided on June 7, 2019. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:
Commissioner Rob Pallarito met with Congressman Jack Bergman.

Commissioner Ken Glasser attended the NEMSCA meeting, handed out the administrator's report.

Commissioner Paul Liss reported the Trail head is making progress; 6-29-19 from 5:00 pm-9:00 p.m. is music in the park in Vanderbilt.

Commissioner Duane Switalski reported Charlton Township approved the rezoning for the Dollar General in Johannesburg, sent to the County Planning Commission.

Commissioner Julie Powers attended the City Council meeting, apartments on Dickerson Road discussed.

Commissioner Henry Mason had no report.

Commissioner Ken Borton attended the Bagley Township meeting; attended the car show on 6-10-19, over 300 cars.

Attorney Update:
Haider Kazim reported on the sex offender registration act changes on cases of conviction prior to 2006 & 2011; County jails with inmates with opioid withdrawals, some jails have a no narcotic policy, could violate constitution if refuse narcotics.

Meeting adjourned at 10:29 a.m.

_____

Kenneth C. Borton, Chairman

_____

Susan I. DeFeyter, Otsego County Clerk

Otsego COUNTY

ESTABLISHED 1875 MICHIGAN

June 25, 2019
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at rfrisch@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 19-11 Mortgage Discharge (Thomas)	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, Item B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of mortgage for Douglas P. Thomas.
As a matter of process, the County issues resolutions to discharge mortgages once payment in full is received from the Mortgagor.

RECOMMENDATION:

The Housing Committee requests Board adoption of the proposed resolution OCR 19-11.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 25th, day of June, 2019 beginning at 9:30a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 19-11
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 676 Krys Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1337, Pages 558-571 in the name Douglas P. Thomas, a single man, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Douglas P. Thomas, a single man, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

_____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

_____
Kenneth Borton, Chairman

_____
Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 25th, day of June, 2019, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and of such meeting were kept and will be or have been made available as required thereby.

_____

Susan I. DeFeyter, County Clerk

DATED: _____, 2019

MORTGAGE DISCHARGE
(By Entity)

KNOW ALL MEN BY THESE PRESENTS, that (1) The County of Otsego, a (2) Municipal Corporation, whose address Is (3) 225 West Main Street, Gaylord, Michigan 49735, does hereby certify that a certain Mortgage dated December 3rd, 2013, Made and executed by Douglas P. Thomas, a single man, as Mortgagor to the County of Otsego, a Municipal Corporation, as Mortgagee, and recorded on December 10th, 2013, in the office of the Register of Deeds for Otsego County Michigan in Liber, 1337 Pages 558-571, is fully paid, forgiven, satisfied and discharged.

In Witness whereof, the undersigned has executed this instrument as of the _____ day of _____, 2019.

WITNESSES:

_____
* Cynthia Marie Polena

(1) the County of Otsego _____

By_____
* Rachel Frisch
It's County Administrator, Otsego County Board of Commissioners.
(5)

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019,

By (4), Rachel Frisch the (5) County Administrator of (1) the County of Otsego, on

Behalf of the (6) Board of Commissioners.

(7) Prepared by: Cynthia M Polena, Clerk
Otsego County Housing Committee
225 West Main Street
Gaylord, Michigan 49735

_____
*Cynthia Marie Polena Notary Public
Otsego County, State of Michigan
My Commission Expires: December 17, 2019

Please send original recorded document(s) to:

Douglas P. Thomas
676 Krys Road
Gaylord, Michigan 49735

(1) Name of entity discharging mortgage. (2) Status of entity discharging mortgage (e.g., Michigan Corporation, etc.) (3) Address of entity discharging mortgage. (4) Name of person executing instrument.
(5) Title of person executing instrument. (6) Type of entity discharging mortgage (corporation, etc.) (7) Name and business address of person who drafted instrument.
* Names of Witnesses, Notary Public, and persons executing this instrument must be legibly printed, typewritten or stamped immediately beneath the signature of such person.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 19-12 Mortgage Discharge (Roney)	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, Item C.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of mortgage for Roney Main Street LLC.
As a matter of process, the County issues resolutions to discharge mortgages once payment in full is received from the Mortgagor.

RECOMMENDATION:

The Housing Committee requests Board adoption of the proposed resolution OCR 19-12.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 25th, day of June, 2019 beginning at 9:30a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 19-12
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 138 West Main Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1349, Pages 62-65 in the name Roney Main Street LLC, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Roney Main Street LLC, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

_____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

_____
Kenneth Borton, Chairman

_____
Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 25th, day of June, 2019, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and of such meeting were kept and will be or have been made available as required thereby.

_____

Susan I. DeFeyter, County Clerk

DATED: _____, 2019

MORTGAGE DISCHARGE
(By Entity)

KNOW ALL MEN BY THESE PRESENTS, that (1) The County of Otsego, a (2) Municipal Corporation, whose address Is (3) 225 West Main Street, Gaylord, Michigan 49735, does hereby certify that a certain Mortgage dated June 5th, 2014, Made and executed by Roney Main Street LLC, as Mortgagor to the County of Otsego, a Municipal Corporation, as Mortgagee, and recorded on June 6th, 2014, in the office of the Register of Deeds for Otsego County Michigan in Liber, 1349 Pages 62-65, is fully paid, forgiven, satisfied and discharged.

In Witness whereof, the undersigned has executed this instrument as of the _____ day of _____, 2019.

WITNESSES:

_____
* Cynthia Marie Polena

(1) the County of Otsego

By_____
* Rachel Frisch
It's County Administrator, Otsego County Board of Commissioners.
(5)

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019,

By (4), Rachel Frisch the (5) County Administrator of (1) the County of Otsego, on

Behalf of the (6) Board of Commissioners.

(7) Prepared by: Cynthia M Polena, Clerk
Otsego County Housing Committee
225 West Main Street
Gaylord, Michigan 49735

_____
*Cynthia Marie Polena Notary Public
Otsego County, State of Michigan
My Commission Expires: December 17, 2019

Please send original recorded document(s) to:

Roney Main Street LLC
2839 Brookview Lane
Gaylord, Michigan 49735

(1) Name of entity discharging mortgage. (2) Status of entity discharging mortgage (e.g., Michigan Corporation, etc.) (3) Address of entity discharging mortgage. (4) Name of person executing instrument.
(5) Title of person executing instrument. (6) Type of entity discharging mortgage (corporation, etc.) (7) Name and business address of person who drafted instrument..
* Names of Witnesses, Notary Public, and persons executing this instrument must be legibly printed, typewritten or stamped immediately beneath the signature of such person.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Capital Improvements, County Building Exterior Restoration	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 1.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

The Otsego County building was approved for roof and window work to be completed during the 2019 fiscal year. During a review of the planned work with South Arm Construction LLC, it was determined that additional roof work should be completed to mitigate future costly repairs. Additionally, it was noted that by including the needed paint with the restoration work, the County Building would match the downtown pavilion, enhancing the presentation of downtown and the County Building and would also address the needed updates. The proposed budget amendment would move funds from the Delinquent Tax Fund (Fund 516) in the amount of $50,000 to the Capital Improvements Fund (Fund 499) to accommodate the roof, window, and paint work proposed by South Arm LLC. The Budget and Finance Committee has reviewed this matter and recommends for approval, the Capital Improvement budget amendment and the award of the roof, window and paint work to South Arm LLC.

RECOMMENDATION:

The Budget and Finance Committeerequests approval of the Capital Improvement budget amendment and the award of the roof, window and paint work to South Arm Construction LLC.

South Arm Construction LLC

Residential & Commercial Builder
Consulting, Construction Management

117 South Lake Street
P.O. Box 1069
East Jordan, MI 49727
Phone: (231) 536-5001 Fax: (231) 536-5003
www.southarmconstruction.com

4/30/19

Otsego County Courthouse – Window and Roof Replacement
Pricing Breakout

Shingles & EPDM	**$117,629**
- Does not include EPDM roof over sheriff's offices	
- Only EPDM is on flat part of shingle roof (at the top)	
- Shingles on mansard and clock tower	
Shingles, Metal & EPDM	**$138,508**
- Option to have Standing Seam Metal Roof on Mansard and clock tower rather than shingles	
Windows	**$66,805**
- Remove and dispose of existing (44) windows	
- Supply and install (44) new windows and trim as Necessary	
- Includes a $2,500 allowance for caulking new Windows	
- Add - $24,764 to use Andersen "E-Series" window To match existing windows that have been replaced	
Paint	**$23,653**
- Paint exterior of building (excluding brick)	
- $94 – Per Additional Window to paint exterior of	
- window and stain interior trim	

**These numbers are provided to Otsego County in an attempt to better suit their budgetary needs. It is expected that good industry practices are kept and our numbers are not "shopped" to find a lower number.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Improvements Fund(499)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☑ Capital Project ☑ Business-Type (Enterprise or Internal Svc)

DESCRIPTION County Building Restoration Windows, Roof, Paint

REVENUE

Account Number	Decrease	Increase
499-050-699.030 Other Source - Transfers	$	$ 50,000
516-025-664.010 Interest Earnings	$	$ 17,347
516-170-445.100 Penalty & Interest Taxes	$	$ 28,245
516-030-694.000 Other Income over & Short	$	$ 4,409
Total	**$**	**$** 100,000

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300-COUNTYROOF	$ 26,347	$
499-901-970.300 Property Improvements	$ 23,653	$
516-999-999.000 Transfer Out	$ 50,000	$
	$	$
	$	$
	$	$
Total	**$** 100,000	**$**

Department Head Signature **Date**

Rachel Tirsch 6·21·19

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Recycling Millage	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 2.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

Analysis of the Recycling Fund's projected fiscal year 2020 expenditures identified that due to lower than anticipated contractual costs, operations can be met with a levy of .25 mills in lieu of the .35 millage rate the County is approved to levy. The Budget and Finance Committee has reviewed this matter and recommends for approval, the Recycling millage levy in the fall of 2019 in the amount of .25 mills.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Recycling millage levy in the fall of 2019 in the amount of .25 mills.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Land Use, Vehicle Purchase	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 3.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

It has been determined that the Otsego County Land Use Services Department is in need of an additional vehicle. The Land Use Services Department currently has 3 vehicles and 5 full time individuals in need of a vehicle to fulfill their duties. The proposed budget amendment would provide for the purchase of a vehicle in the amount of $25,000 by budgeting for a use of fund balance in the Building Inspection Fund (Fund 249). The Budget and Finance Committee has reviewed this matter and recommends for approval, the Land Use Services Department budget amendment.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Land Use Services Department budget amendment.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Building Inspection Fund (249)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☑ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Land Use Vehicle

REVENUE

Account Number	Decrease	Increase
249-050-400.001 Budgeted Use of Fund Balance	$	$ 25,000
	$	$
	$	$
	$	$
Total	**$**	**$** 25,000

EXPENDITURE

Account Number	Increase	Decrease
249-901-970.420 Property - Vehicles	$ 25,000	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$ 25,000	$

Department Head Signature **Date**

Rachel Fisch 6-21-19

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Child Care and Friend of the Court Workers Compensation	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

Analysis of the Child Care Fund (292) and the Friend of the Court Fund (215) showed that a budget amendment for each fund is necessary to provide for the workers compensation budget shortage due to a classification change of workers after the last completed audit. The budget amendments will move $2,462 from the Child Care Fund's supply line item to the worker's compensation and move $911 from the Friend of the Court Fund's supply line item to the worker's compensation. The Budget and Finance Committee has reviewed this matter and recommends for approval, the budget amendments for the Child Care Fund and the Friend of the Court Fund.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Child Care Fund and Friend of the Court budget amendments.

Otsego COUNTY MICHIGAN
ESTABLISHED 1875

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: 292-662

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Cover shortage withing Workers' Compensation caused by Child Care Fund Juvenile Case Managers and Juvenile Probation Officer Classification change.

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
292-662-704.600	$ 2462.00	$
292-662-726.000	$	$ 2462.00
	$	$
	$	$
	$	$
	$	$
Total	$ 2462.00	$ 2462.00

Tracey J Cress — 05/21/2019
Department Head Signature — Date

Rachel Frisch — 6-21-19
Administrator's Signature — Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: 215-141

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Cover shortage withing Workers' Compensation caused by FOC Case Managers, and Supervisor Classification change.

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
215-141-704.600	$ 911.00	$
215-141-726.000	$	$ 911.00
	$	$
	$	$
	$	$
	$	$
Total	$ 911.00	$ 911.00

Tracey J. Craig — 05/21/2019
Department Head Signature — Date

Rachel Tirsch — 6-21-19
Administrator's Signature — Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Finance Department Payroll Reclassification	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

Analysis of the Finance Department (Fund/Department 645-201) showed that a budget amendment is necessary to reflect the part-time payroll wages incurred. The current budget for the part-time position is currently recorded in the regular-hourly line item. The proposed budget amendment will correct the budgeted payroll by moving $35,978 from the regular-hourly budget to the part-time budget. The Budget and Finance Committee has reviewed this matter and recommends for approval, the budget amendment for the Finance Department.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Finance Department budget amendment.

Otsego COUNTY MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Administrative Services/Finance Dept.

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☑ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Reclass PT wages from the Reg Hrly line

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
645-201-703.030 Regular Hourly	$	$ 35,978
645-201-703.060 Part-Time/Hourly	$ 35,978	$
	$	$
	$	$
	$	$
	$	$
Total	**$**	**$**

Finance Department
Entered:
By:

Department Head Signature — Date

Rachel Trisch — 6-21-19

Administrator's Signature — Date

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Prosecutor, Computer Purchase	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

It has been determined that the Otsego County Prosecutor's laptop is in need of replacement. The Prosecutor's laptop has been rebuilt multiple times; however it continues to have issues, impacting the Prosecutor's ability to fulfill his role. The proposed budget amendment will move available funds from the Prosecutor's hospitalization budget to the supplies budget in the amount of $1,150 to provide for the purchase of a computer for the Prosecutor. The Budget and Finance Committee has reviewed this matter and recommends for approval, the Prosecutor budget amendment.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Prosecutor budget amendment.

Otsego COUNTY MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Prosecutor

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Use Hospitalization savings for Prosecutor computer purchase

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
101-267-704.110 Hospitalization	$	$ 1,150
101-267-726.000 Supplies - General	$ 1,150	$
	$	$
	$	$
	$	$
	$	$
Total	**$**	**$**

Department Head Signature **Date**

Rachel Frisch 6-21-19

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Prosecutor, Payroll Reclassification	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

Analysis of the Prosecutor Department (Fund/Department 101-267) showed that a budget amendment is necessary to reflect the full time payroll wages incurred. The current budget for the full time position is currently recorded in the part-time line item. The proposed budget amendment will correct the budgeted payroll by moving $30,934 from the part-time budget to the regular-hourly budget. The Budget and Finance Committee has reviewed this matter and recommends for approval, the budget amendment for the Finance Department.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Prosecutor Department budget amendment.

Otsego COUNTY MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Prosecutor

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☑ General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Reflect employee classification change from PT to FT

REVENUE

Account Number	Decrease	Increase
	$	$
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-267-704.060 Part-Time Temporary	$	$ 30,934
101-267-703.030 Regular - Hourly	$ 30,934	$
	$	$
	$	$
	$	$
	$	$
Total	$	$

Department Head Signature _____ Date _____

Rachel Frisch 6·21·19

Administrator's Signature Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Budget Amendment 2019: Capital Improvements, Parking Area Restoration	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator	No

BACKGROUND/DISCUSSION:

The Otsego County parking lot and surrounding landscaping underwent needed restoration work, including new asphalt, striping, and landscaping around the surrounding parking lot. This project was planned to take place in 2018; since the timing of the project was pushed back to 2019, we need to pull the budget dollars out of fund balance and into the 2019 budget. The Capital Improvement Fund (Fund 499) has available funds to accommodate the restoration work. The proposed budget amendment would use $13,200 from fund balance to cover the costs of the work. The Budget and Finance Committee has reviewed this matter and recommends for approval, the Capital Improvement budget amendment.

RECOMMENDATION:

The Budget and Finance Committee requests approval of the Capital Improvement budget amendment.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Improvements

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☑ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Reflect Parking Area Restoration

REVENUE

Account Number	Decrease	Increase
499-050-400.001 Budgeted Use of Fund Balance	$	$ 13,200
	$	$
	$	$
	$	$
Total	$	$ 13,200

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300-PARKLOTCNTY	$ 13,200	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$ 13,200	$

Department Head Signature — Date

Rachel Frisch — 6-21-19

Administrator's Signature — Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Charlton Township Rezoning	
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports, B. Planning Commission Recommendations, Item 1.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, County Administrator Chris Churches, Planning/Zoning and Capital Projects Director	Yes

BACKGROUND/DISCUSSION:

The property owner of three parcels in Charlton Township is requesting they be re-zoned from Residential Zoning Districts (R-1 / R-2) to the B-2 General Business District. The applicant is requesting a re-zone to allow for the future development of a Dollar General.

RECOMMENDATION:

The Planning Commission recommends the re-zone of parcel numbers 021-020-100-020-01, and 023-170-019-003-00 from the R-1 Residential Zoning District to the B-2 General Business Zoning District. The Planning Commission also recommends the re-zone of part of parcel number 023-170-018-004-00 from the R-2 General Residential Zoning District to the B-2 General Business Zoning District conditioned upon an approved parcel division.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

Department of
Land Use Services
1322 Hayes Road
Gaylord, Michigan 49735
Phone (989) 731-7400 Fax (989) 731-7419
www.otsegocountymi.gov

To: Otsego County Board of Commissioners

RE: Rezone of three (3) parcels in Charlton Township to permit the construction of a retail store

Motion made by Mr. Brown to recommend PZRZ19-001 to the Otsego County Board of Commissioners for the re-zone of parcel numbers 021-020-100-020-01 and 023-170-019-003-00 in Charlton Township from the R-1 Residential Zoning District to the B-2 General Business Zoning District; Seconded by Mrs. Norton.

Motion approved unanimously.

Motion made by Mr. Brown to recommend PZRZ19-001 to the Otsego County Board of Commissioners for the re-zone of a part of parcel 023-170-018-004-00 (Lots 7-12) in Charlton Township from the R-2 General Residential Zoning District to the B-2 General Business Zoning District conditional on the division of said parcel; Seconded by Mrs. Norton.

Motion approved unanimously.

OTSEGO COUNTY
PLANNING COMMISSION

PZRZ19-001
REZONE
021-020-100-020-01, 023-170-018-004-00 – part of, 023-170-019-003-00

FINDING OF FACT

1. This is a proposal for a rezone of a three (3) parcels located in Charlton Township along M-32 East Johannesburg, MI 49751. *Exhibit #1, Exhibit #5*

2. The properties are located in a R1/Residential and R2/General Residential Zoning District. *Exhibit #1, Exhibit #2*

3. The proposed rezone is to a B2/General Business Zoning District. *Exhibit #1*

4. Adjoining properties are zoned R1/Residential and B2/General Business. *Exhibit #2*

5. The purpose of the rezone is to allow the construction of a retail store. *Exhibit #1*

6. Any general recognized retail business within an enclosed building less than one hundred thousand (100,000) square feet, excluding bars and restaurants serving alcoholic beverages is a permitted use in a B2/General Business Zoning District. *Exhibit #3*

7. The proposed properties are 2.43 acres. *Exhibit #4*

8. Lots 4-6 Block 18 Village of Johannesburg part of parcel 023-170-018-004-00 are not included in the project. *Exhibit #1, Exhibit #5, Exhibit #6*

9. The proposed properties are currently under the ownership of Wesley & Holly Atkinson, applicants. *Exhibit #4*

10. The applicants are being represented by Dollar General, Rusty Doss. *Exhibit #7*

11. The Future Land Use Map depicts this area as a Mixed Use/Town Center Zoning District. *Exhibit #14*

12. Approval of the proposed rezone would be consistent with the adjoining properties and consistent with the Otsego County Future Land Use Map. *Exhibit #2, Exhibit #14*

13. The Public Hearing Notice was published in the Herald Times on May 31, 2019. *Exhibit #8*

14. The requirements of Article 27 of the Otsego County Zoning Ordinance have been met. *Exhibit #9, Exhibit #10*

15. All property owners within three hundred (300') feet were properly notified of the public hearing. *Exhibit #11*

16. The Planning Commission has the authority to approve a *Rezone* request after review and compliance with the Otsego County Zoning Ordinance, Future Land Use Map and Master Plan. (Section 25.7) *Exhibit #3, Exhibit #14*

17. The required fees have been collected by Otsego County Land Use Services. *Exhibit #12*

FINDINGS UNDER ARTICLE 11/B2 GENERAL BUSINESS DISTRICT

ARTICLE 11 B2 GENERAL BUSINESS DISTRICT

INTENT

The B2 General Business District is designed to provide sites for more diversified business types than the B1 Local Business District and often located so as to serve passer-by-traffic. Tourist services are included as being in character with the District.

SECTION 11.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

11.1.1 All principal uses permitted in the B1 Local Business District

11.1.2 Theaters, halls, and similar places of assembly

11.1.3 Laundromats and dry cleaners

11.1.4 Bowling alleys, pool or billiard parlors or clubs

11.1.5 Equipment rental shops with outside storage

11.1.6 Indoor archery range

11.1.7 Lumber yards and building material suppliers-within enclosed building

11.1.8 Tavern/night clubs

11.1.9 Restaurants serving alcoholic beverages

11.1.10 Public parking garages

11.1.11 Bus stations and passenger terminals

11.1.12 Businesses and restaurants with drive-through service

11.1.13 Wireless Telecommunications Towers and Facilities one hundred ninety (190) feet or less in height without lights [Permit criteria includes Article 21.46]

11.1.14 Transient Merchants-Tent and open air merchants, for periods of up to ninety (90) days per year, housing retail uses otherwise allowed by the Zoning Ordinance in this district. A single thirty (30) day extension may be applied for. Three (3) or more merchants on a parcel simultaneously must be permitted as a "Flea market".

11.1.15 WTG Building-Mounted: Permitted as an accessory use to an allowed Principal Use [See Article 21.46]

SECTION 11.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted, subject to the conditions herein imposed for each use, the review standards of Article 19 and only after the review and approval of the site plan by the Planning Commission. [See Article 21 for applicable Specific Requirements for Certain Uses, if any and Article 23 for Site Plan Requirements.]

11.2.1 All uses subject to special conditions in the B1 Local Business District

11.2.2 Lumber yards, building material suppliers, and home improvement centers, with outdoor storage

11.2.3 Rifle or pistol ranges when within a completely enclosed building

11.2.4 Auto repair garages or auto body shop, including wrecker service, provided that outdoor storage of vehicles under repair be confined to the rear yard and screened from view

11.2.5 Car wash

11.2.6 Sales, rental, and service centers for vehicles, watercraft, and/or mobile homes, including new or used automobiles, motor bikes, bicycles, boats, ATV's, campers, snowmobiles, trailers, and motor, mobile, modular, manufactured homes, or farm equipment, provided:

11.2.6.1 Ingress and egress to the use shall be at least sixty (60) feet from the intersection of any two (2) streets

11.2.6.2 The arrangement of vehicles stored in the open shall be uniform, following the patterns established for off-street parking lots

11.2.6.3 No sales or display shall occupy any public street or road right-of-way; and further, must be set back at least twenty (20) feet from the front property line

11.2.6.4 The use of a display model for a business office is permissible provided it is connected to sanitary and water facilities and approved by the County Health Department

11.2.7 Hospitals

11.2.8 Commercial outdoor sport and recreational facilities

11.2.9 Flea markets

11.2.10 Mini-storage buildings consisting of separate storage rooms rented or leased by the month

11.2.11 Wireless Telecommunication Towers and Facilities one hundred ninety (190) feet or more in height [Permit criteria includes Article 21.46]

11.2.12 Solid Waste Hauler

11.2.13 WTG Small: Permitted as an accessory use to an allowed Principal Use

11.2.14 Unlisted property uses if authorized under Article 21.44.

11.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

***** Any generally recognized retail business within an enclosed building less than one hundred thousand (100,000) square feet, excluding bars and restaurants serving alcoholic beverages is a permitted use in a B2 District**

FINDINGS UNDER ARTICLE 10/B1 BUSINESS, LIGHT MANUFACTURING DISTRICT

ARTICLE 10 B1 LOCAL BUSINESS DISTRICT

INTENT

The B1 Local Business District establishes a Business District that is more selective than a General Business District. It provides for the establishment of neighborhood shopping areas, personal services, and professional office areas that are compatible with and of service to residential uses, provided the uses are within a completely enclosed building.

SECTION 10.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

10.1.1 Office buildings for administrative, professional, governmental and sales offices

10.1.2 Medical and dental offices, including clinics

10.1.3 Banks and financial institutions, without drive through

10.1.4 Any generally recognized retail business within an enclosed building less than one hundred thousand (100,000) square feet, excluding bars and restaurants serving alcoholic beverages

10.1.5 Any personal service establishment which performs such services as, but not limited to: barber, beauty salon, shoe repair, tailor shops, interior decorators and photographers

10.1.6 Offices and showrooms of plumbers, electricians, decorators or similar trades, without outdoor storage

10.1.7 Rental shops with no outdoor storage

10.1.8 Printing establishments, newspaper offices, publishers, and copying services

10.1.9 Existing residences

10.1.10 Athletic or sports facilities and health clubs, indoor only

10.1.11 Churches

10.1.12 Convalescent or nursing home care facility

10.1.13 Community service facilities (public library, offices operated through public funds, etc.)

10.1.14 Educational institutions

10.1.15 Commercial Day Care

10.1.16 Funeral home and mortuary

10.1.17 Family Care Facility

10.1.18 WTG Building-Mounted: Permitted as an accessory use to an allowed Principal Use [See Article 21.46]

FINDINGS UNDER ARTICLE 25

ARTICLE 25 ADMINISTRATION AND ENFORCEMENT

SECTION 25.7 CHANGES AND AMENDMENTS

The County may from time to time, on recommendation from the Planning Commission, or on petition, amend, supplement or change the District boundaries or the regulations, herein, or subsequently established herein, pursuant to the authority and procedure established in Public Act 110 of 2006 as amended. The notices for all public hearings before the planning commission or County Board of Commissioners concerning proposed zoning ordinance amendments (zoning text or map amendments) shall comply with all of the following applicable provisions:

A. For a proposed amendment to the text of the zoning ordinance, the notice shall comply with all of the following:

1. The content of the notice shall include all of the following information

   a. A description of the nature of the proposed zoning ordinance amendment.

   b. The time, date, and place the proposed zoning ordinance will be considered.

   c. The places and times at which the proposed zoning ordinance amendment may be examined.

   d. The address where and the deadline when written comments will be received concerning the proposed zoning ordinance amendment.

B. For a proposed zoning ordinance amendment rezoning an individual property or ten (10) or fewer adjacent properties, the notice shall comply with all of the following:

1. The content of the notice shall include all of the following information:

   a. A description of the nature of the proposed zoning ordinance amendment.

   b. A description of the property or properties proposed for rezoning. The notice shall include a listing of all existing street addresses within the property or properties. Street addresses, however, do not need to be created and listed if no such addresses currently exist within the property or properties. If there are no street addresses, other means of identification may be used, such as using tax parcel identification numbers or including a map showing the location of the property or properties.

   c. The time, date, and place the proposed zoning ordinance will be considered.

   d. The places and times at which the proposed zoning ordinance amendment may be examined.

   e. The address where and the deadline when written comments will be received concerning the proposed zoning ordinance amendment.

2. The notice shall be published in a newspaper of general circulation within the County not less than fifteen (15) days before the scheduled public hearing.

3. The notice shall be sent by first-class mail or personal delivery to the owners of the property or properties proposed for rezoning not less than fifteen (15) days before the scheduled public hearing.

4. The notice shall also be sent first-class mail or personal delivery to all persons to whom real property is assessed within three hundred (300) feet of the property or properties proposed for rezoning and to the occupants of all structures within three hundred (300) feet of the property or properties proposed for rezoning not less than fifteen (15) days before the scheduled public hearing, regardless of whether the property or occupant is located in the County. If the name of the occupant is not known, the term "occupant" may be used in making notification under this subsection.

5. The notice shall be given by first-class mail to each electric, gas, and pipeline public utility Company, each telecommunication service provider, each railroad operating within the district or zone affected, and the airport manager of each airport, that registers its name and mailing address with the County clerk for the purpose of receiving the notice of public hearing.

******THE PLANNING COMMISSION HAS THE AUTHORITY TO APPROVE A REZONE IF COMPLIANCE IS FOUND WITH THE FUTURE LAND USE MAP AND MASTER PLAN***

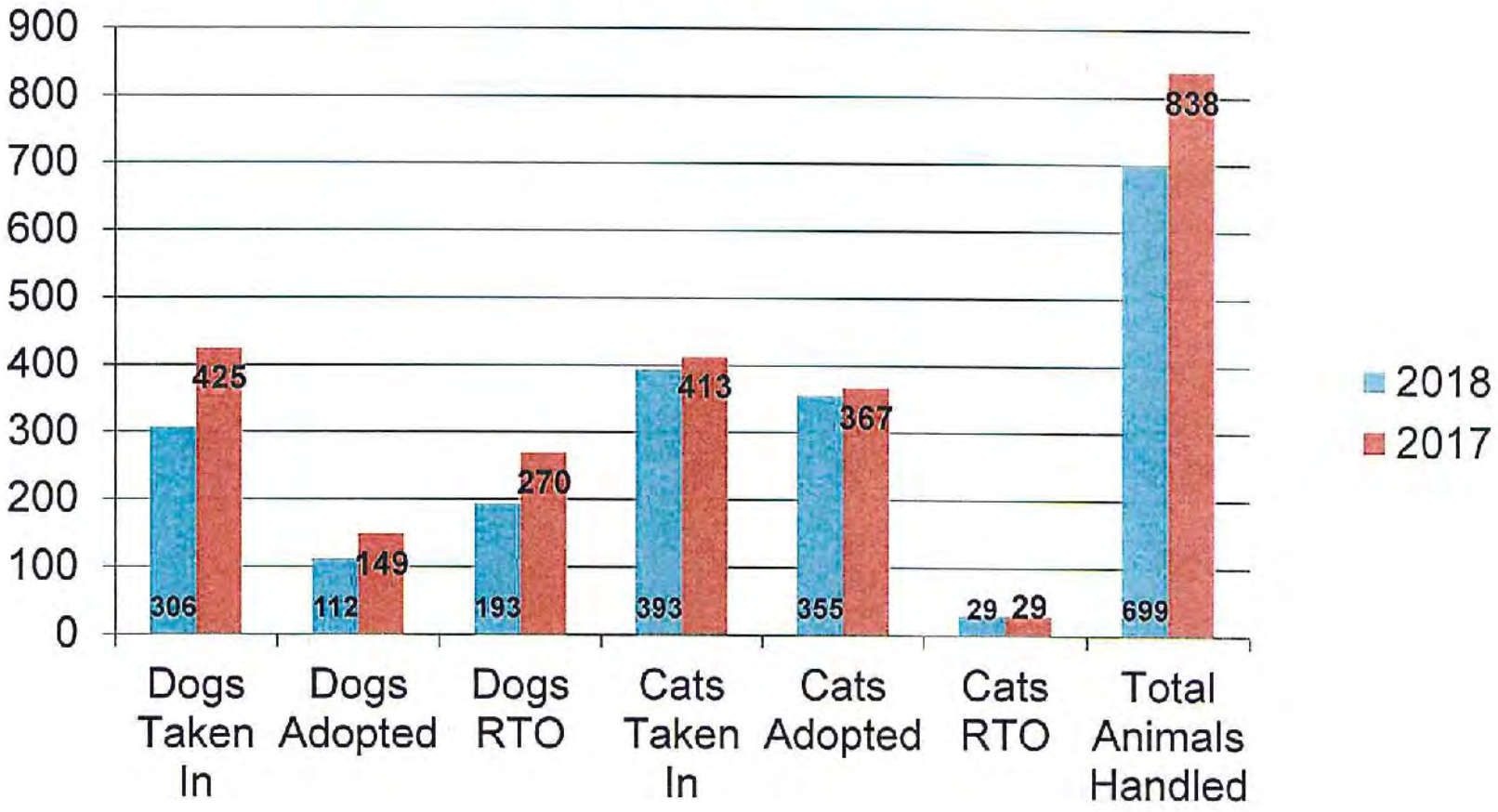
Otsego COUNTY

ESTABLISHED 1875 MICHIGAN

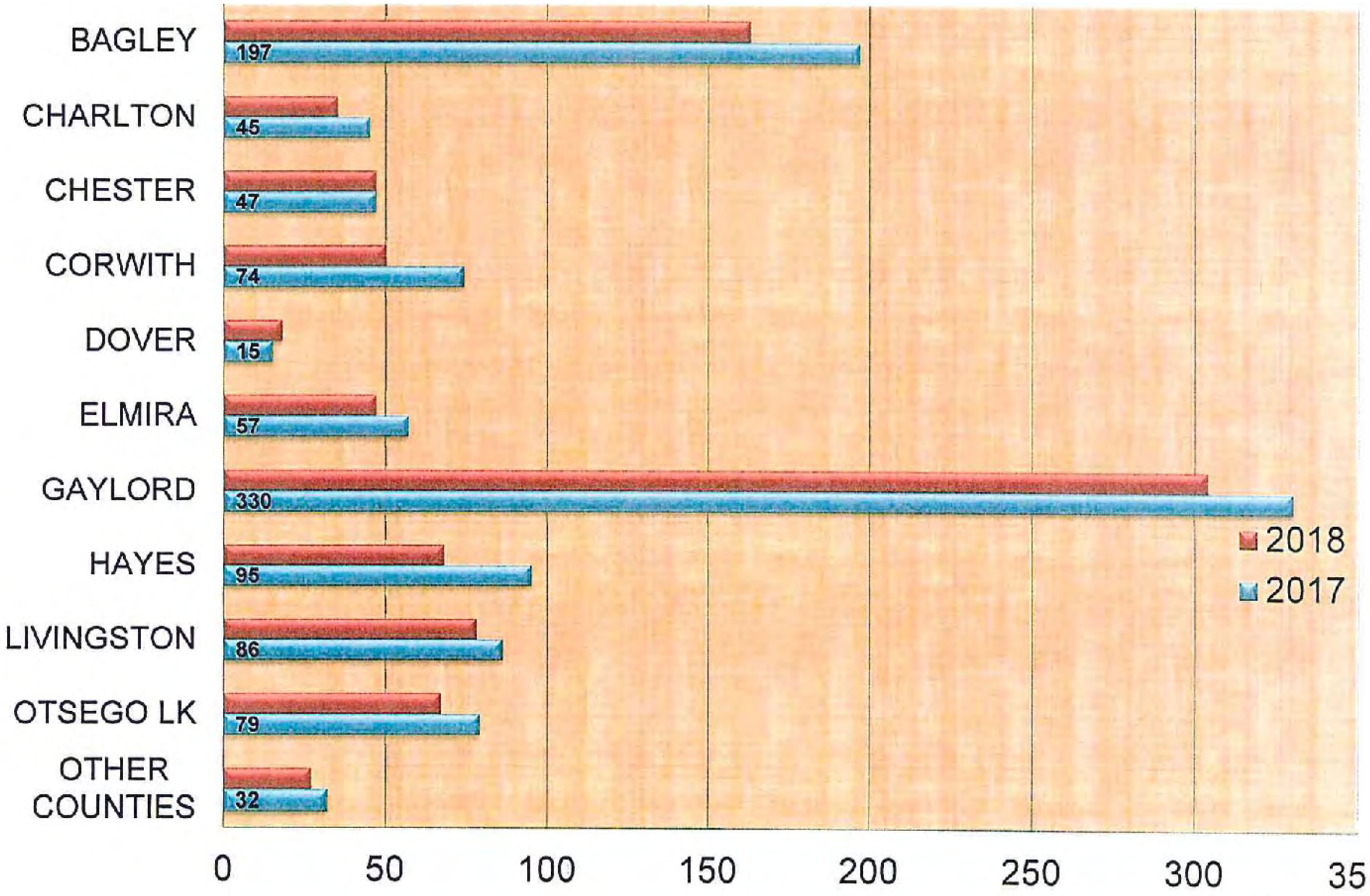
Department Presentation
June 25, 2019
Otsego County Animal Control
Director Melissa FitzGerald

ANIMAL SHELTER

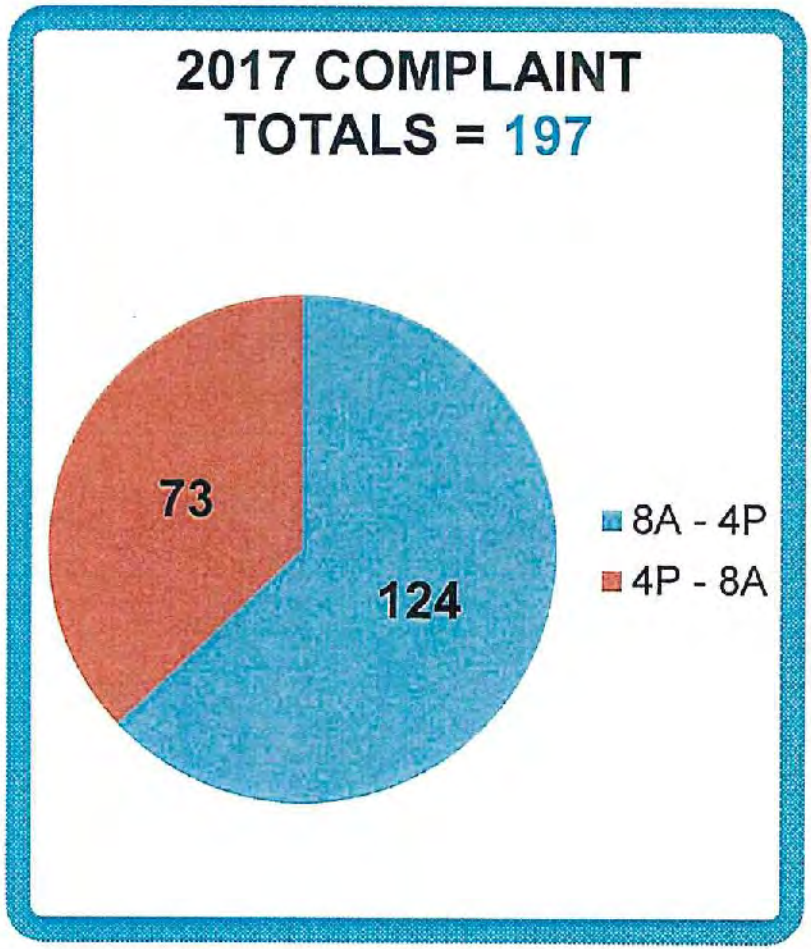
DOGS AND CATS

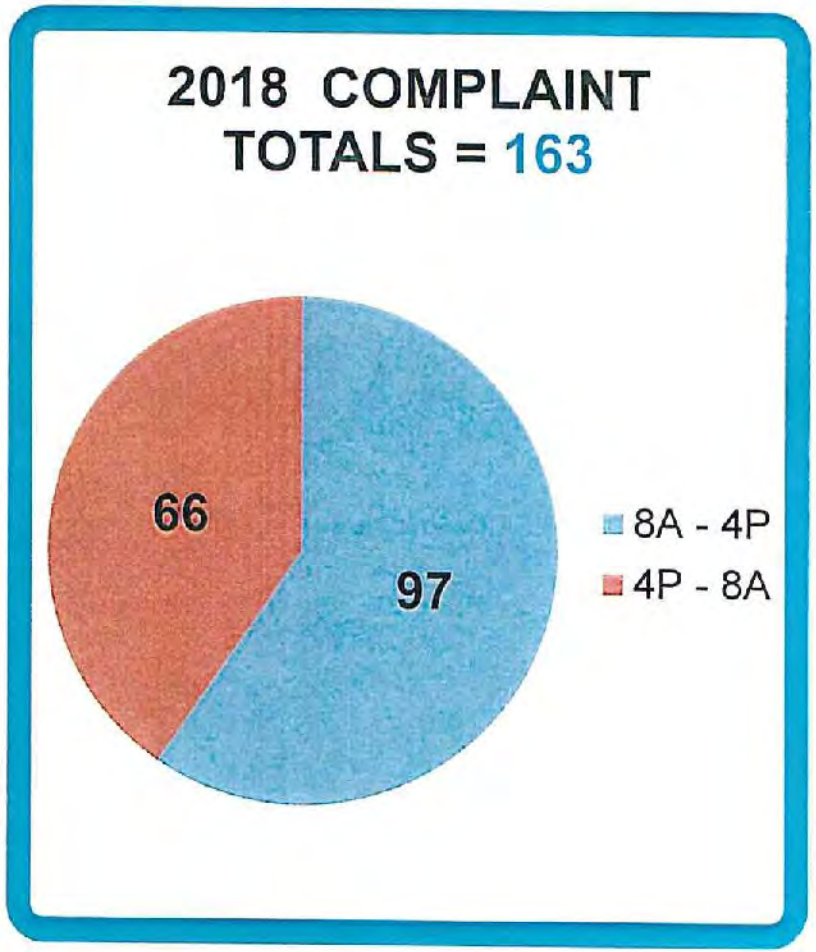


ANIMAL CONTROL COMPLAINTS By Township

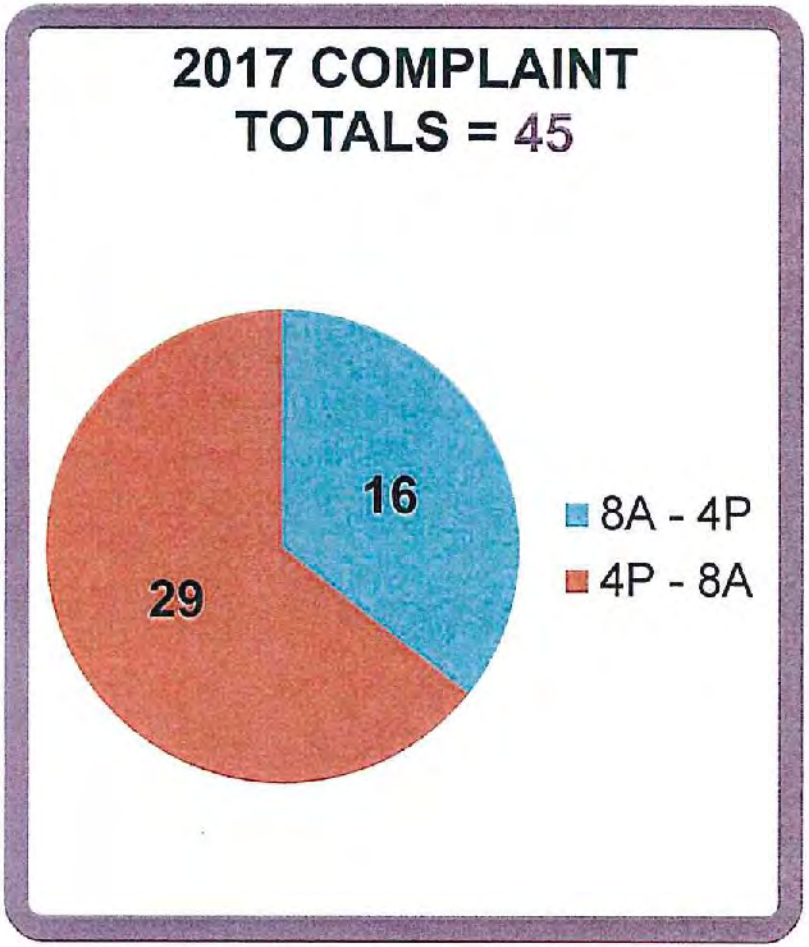


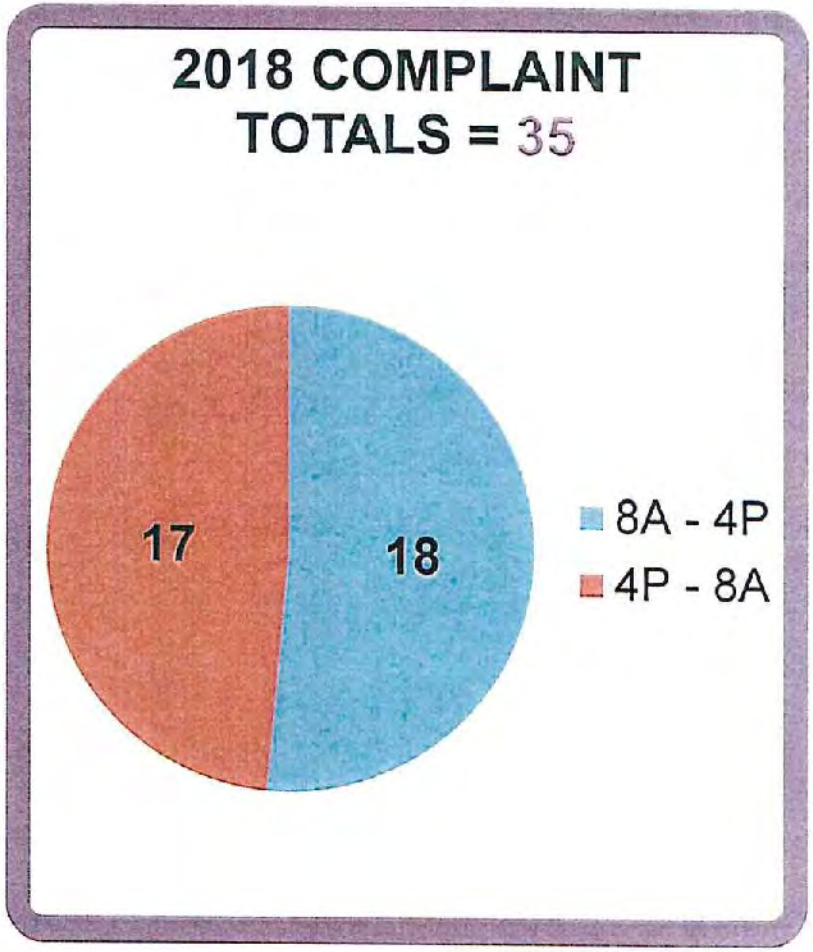
BAGLEY TOWNSHIP



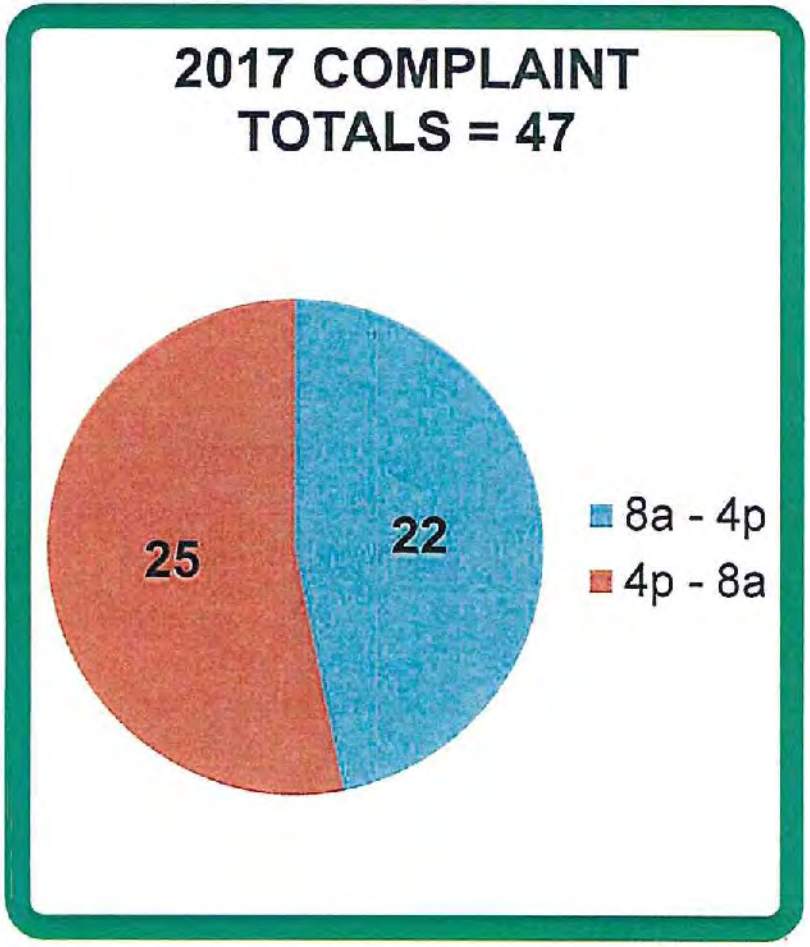


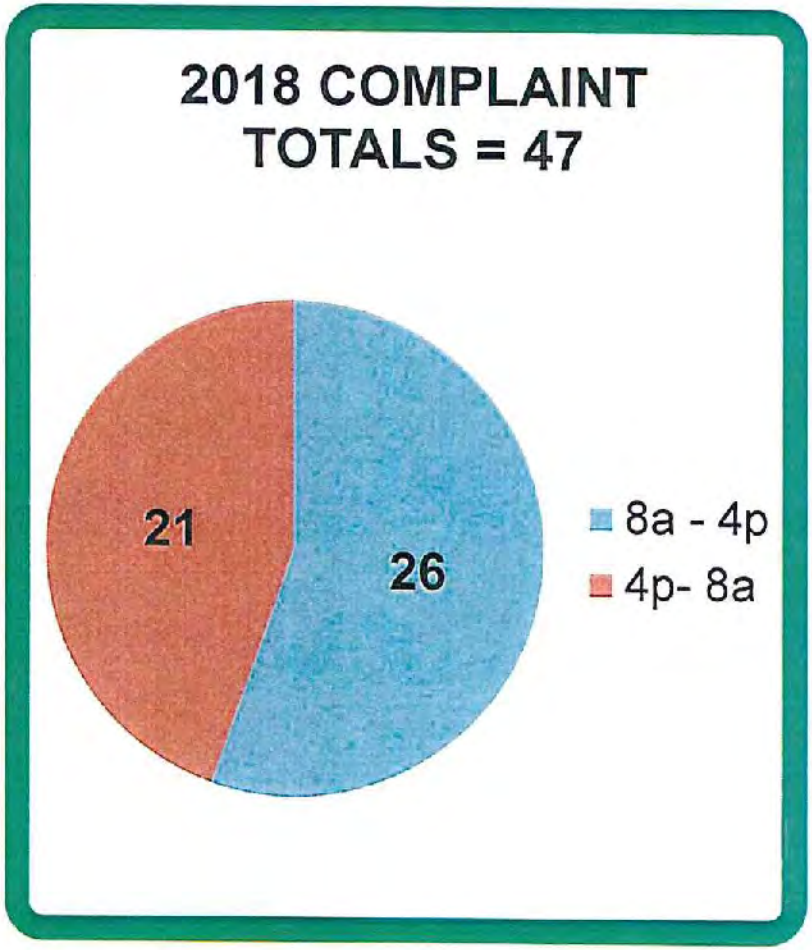
CHARLTON TOWNSHIP



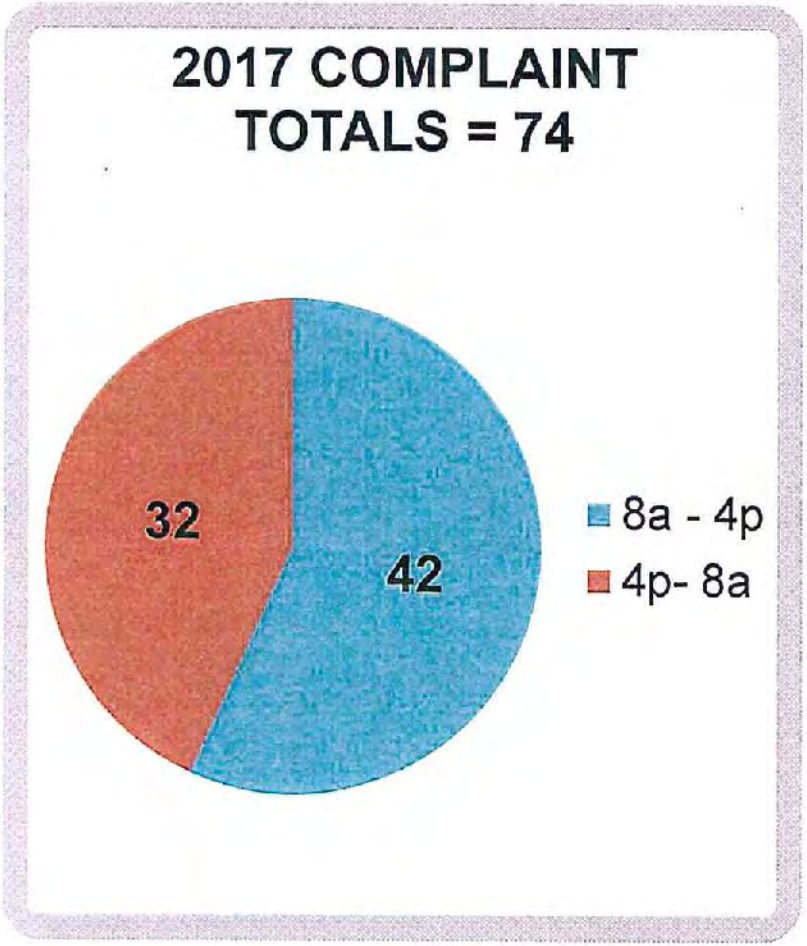


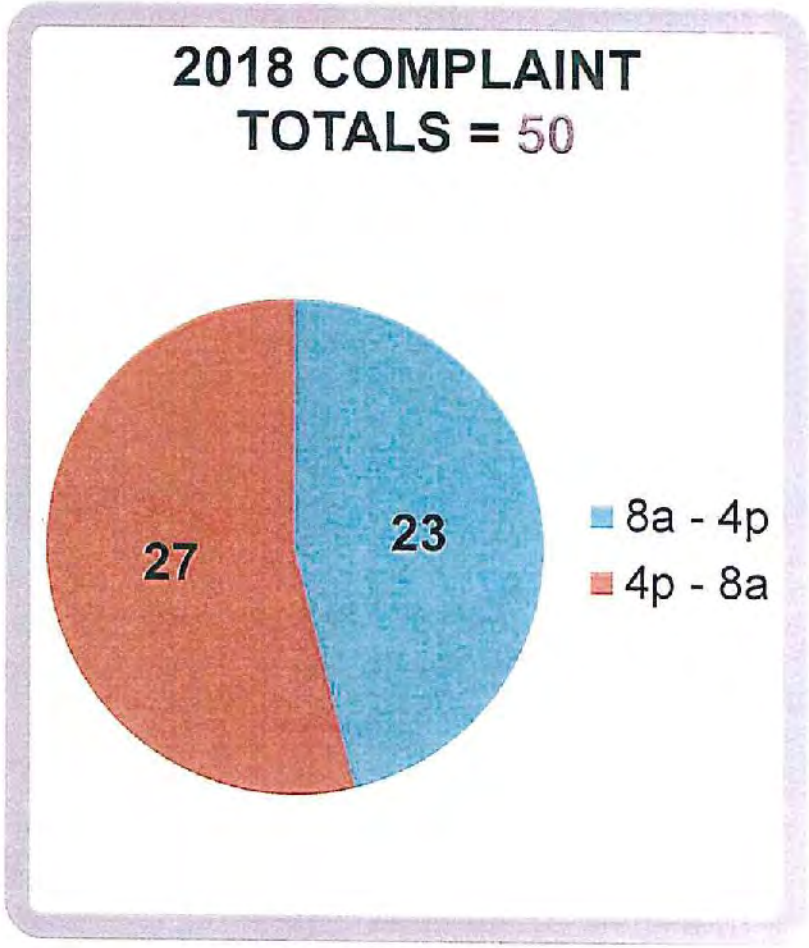
CHESTER TOWNSHIP



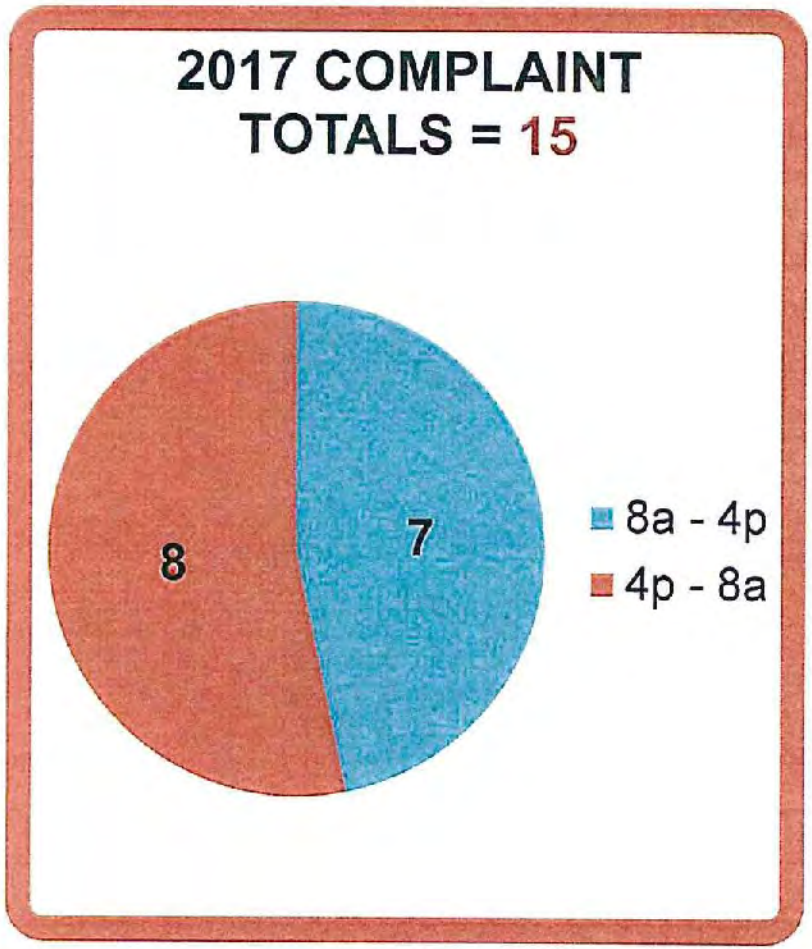


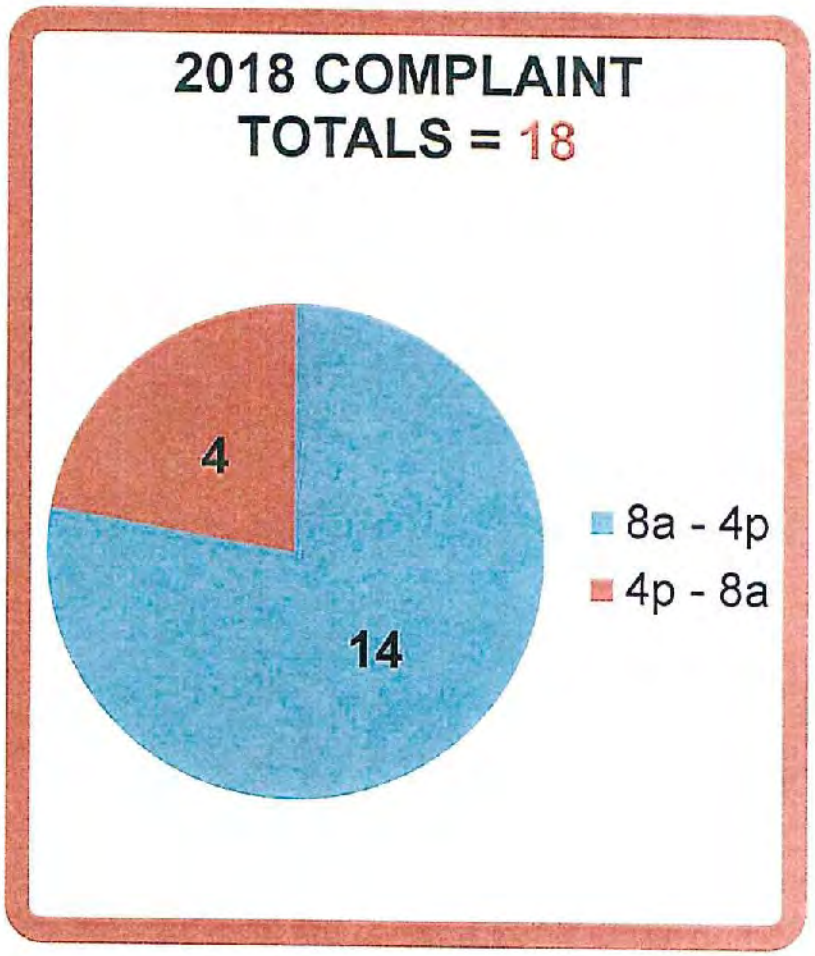
CORWITH TOWNSHIP



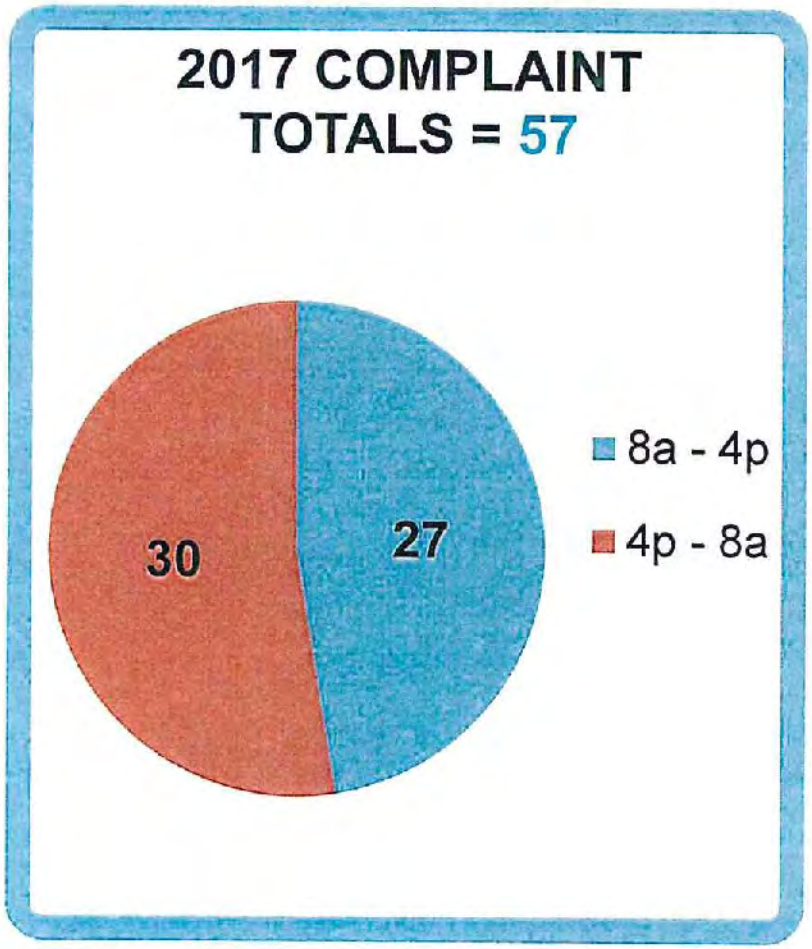


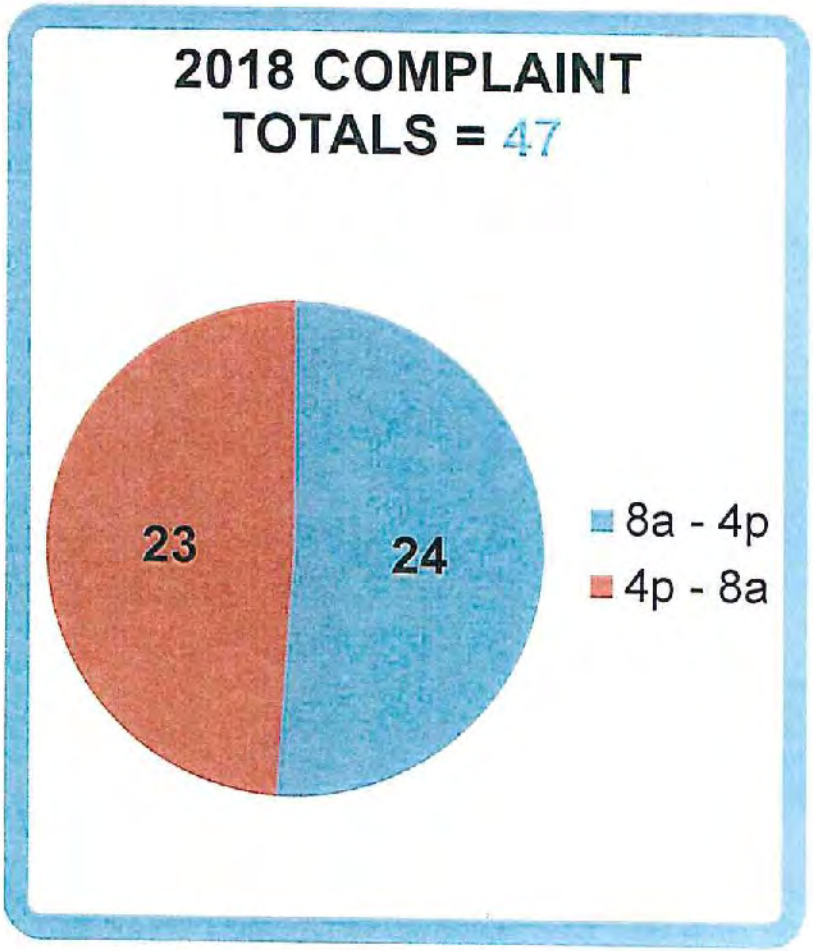
DOVER TOWNSHIP



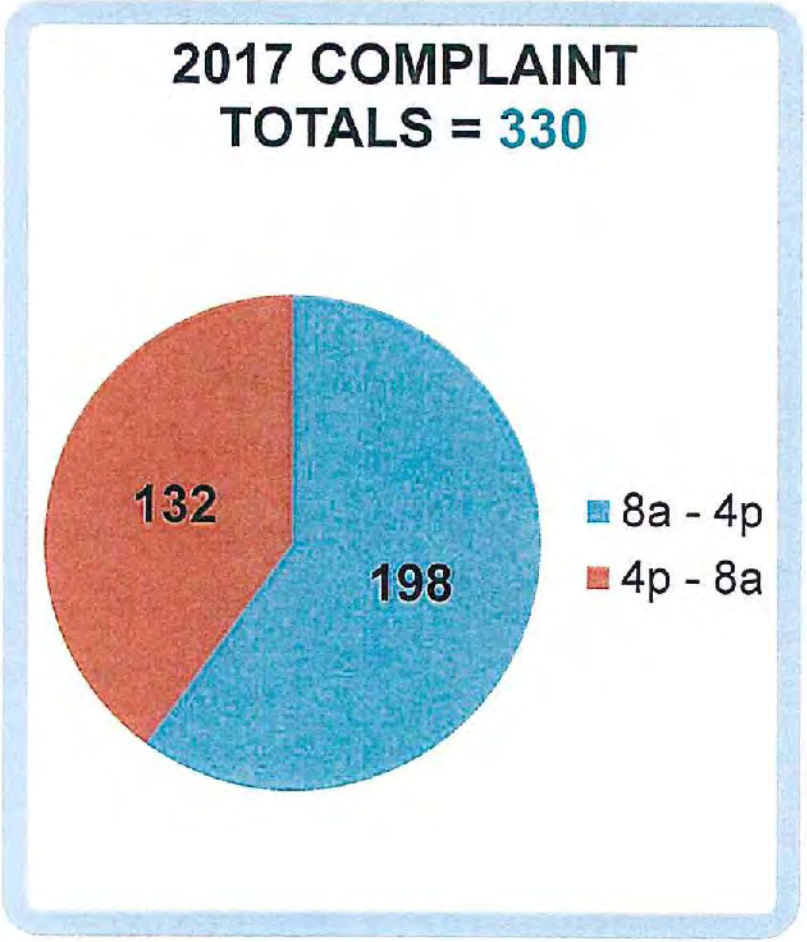


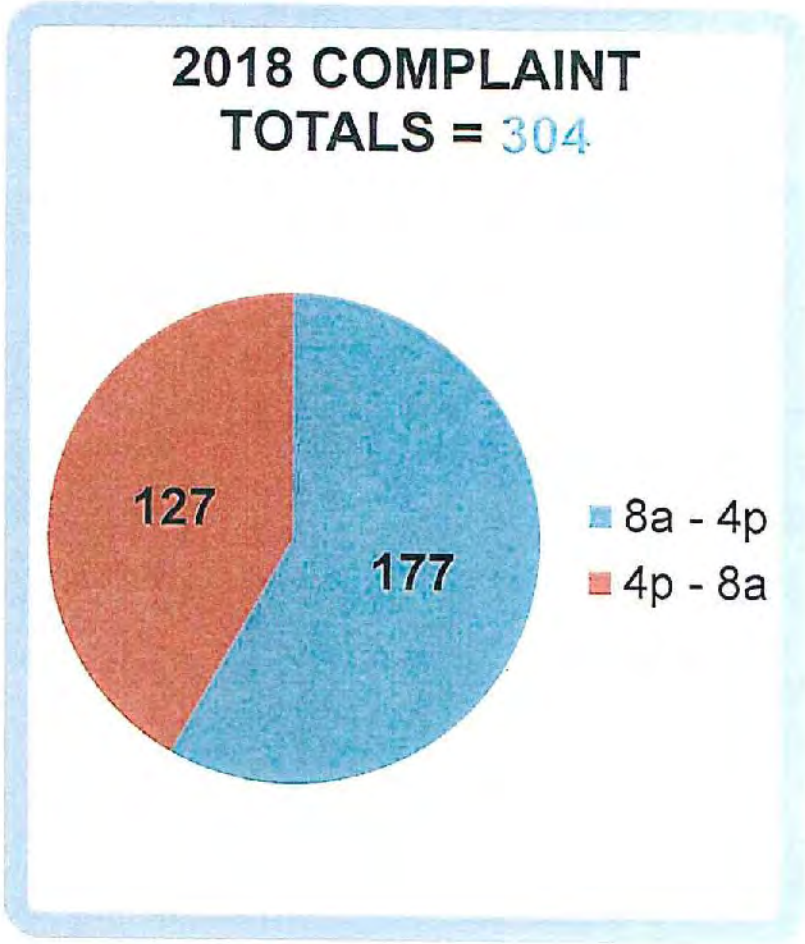
ELMIRA TOWNSHIP



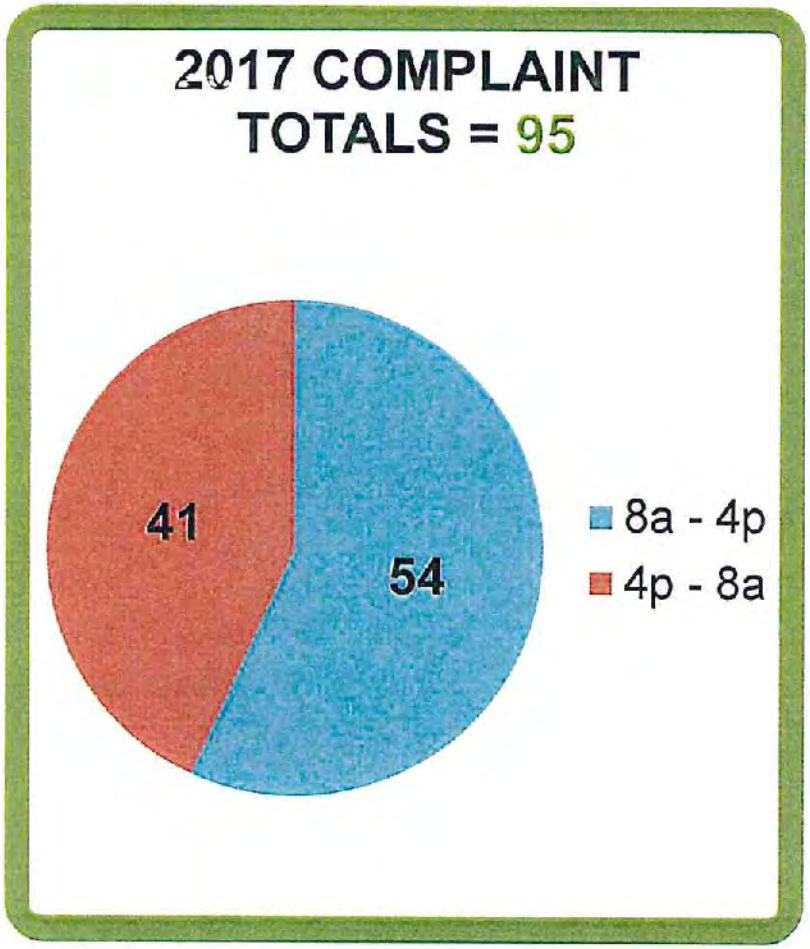


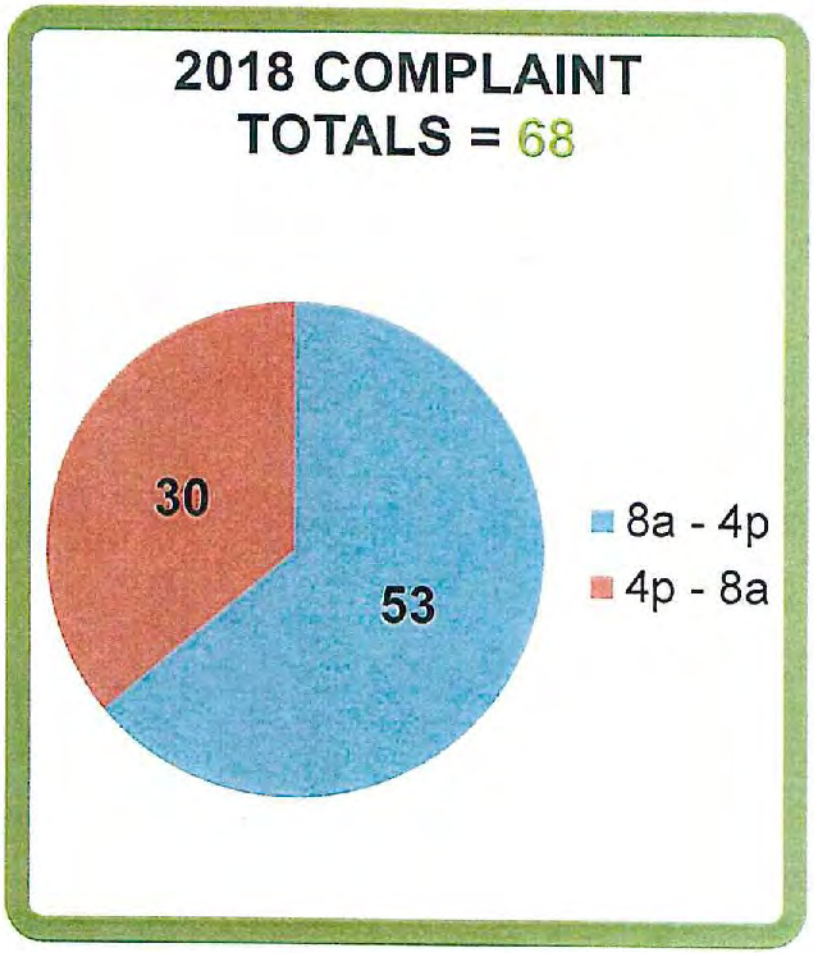
CITY OF GAYLORD



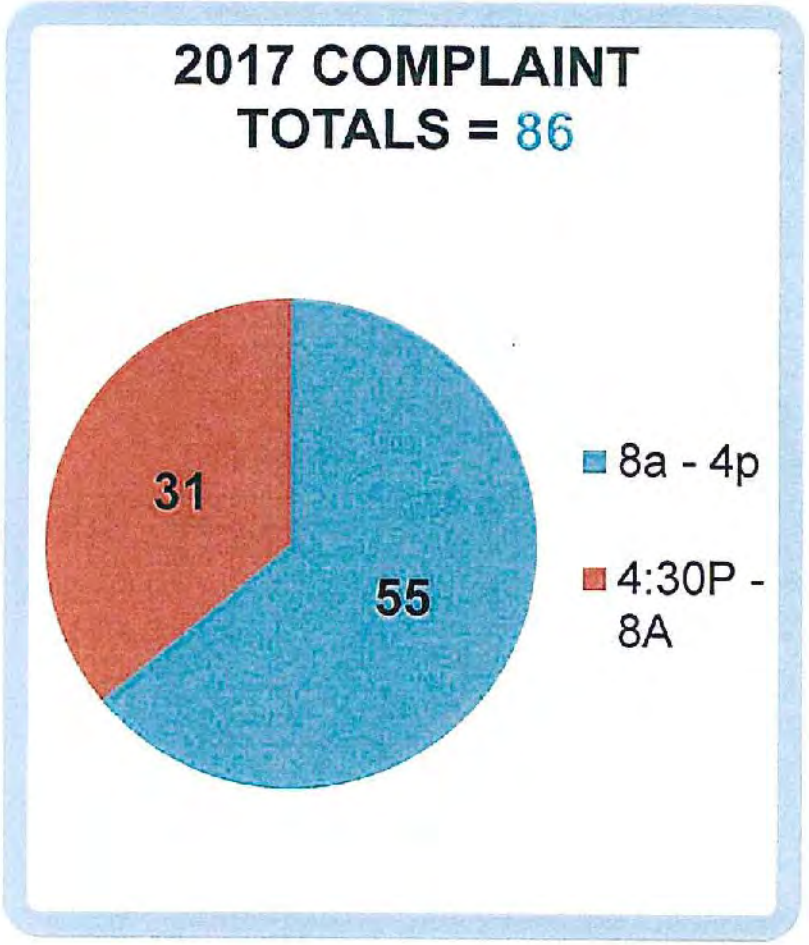


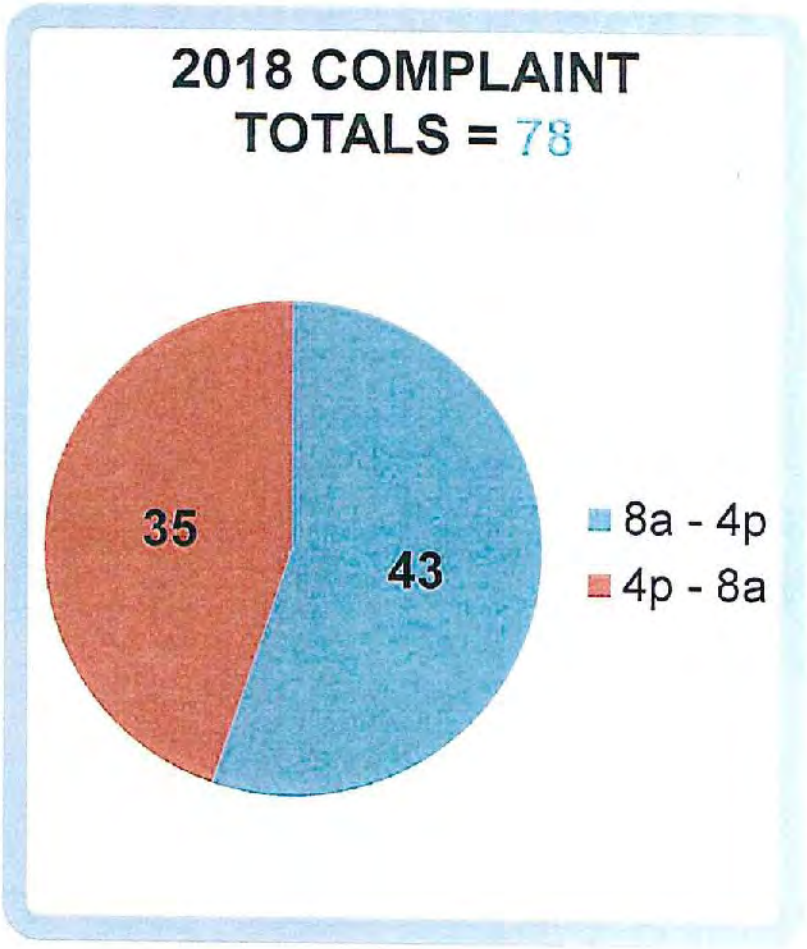
HAYES TOWNSHIP



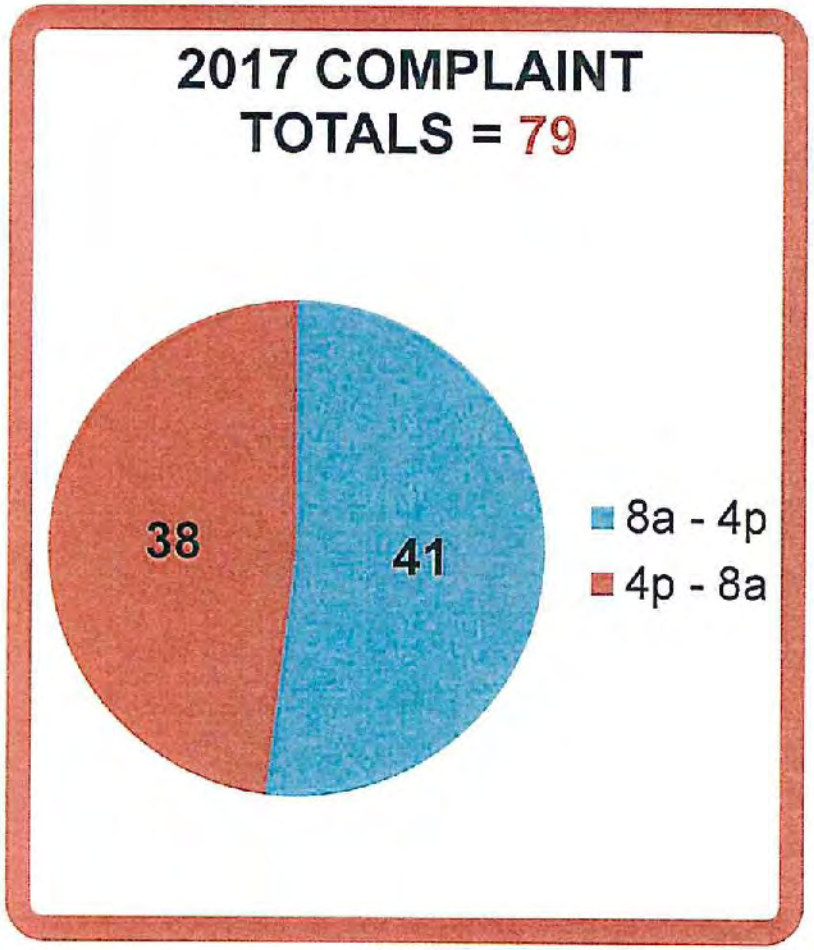


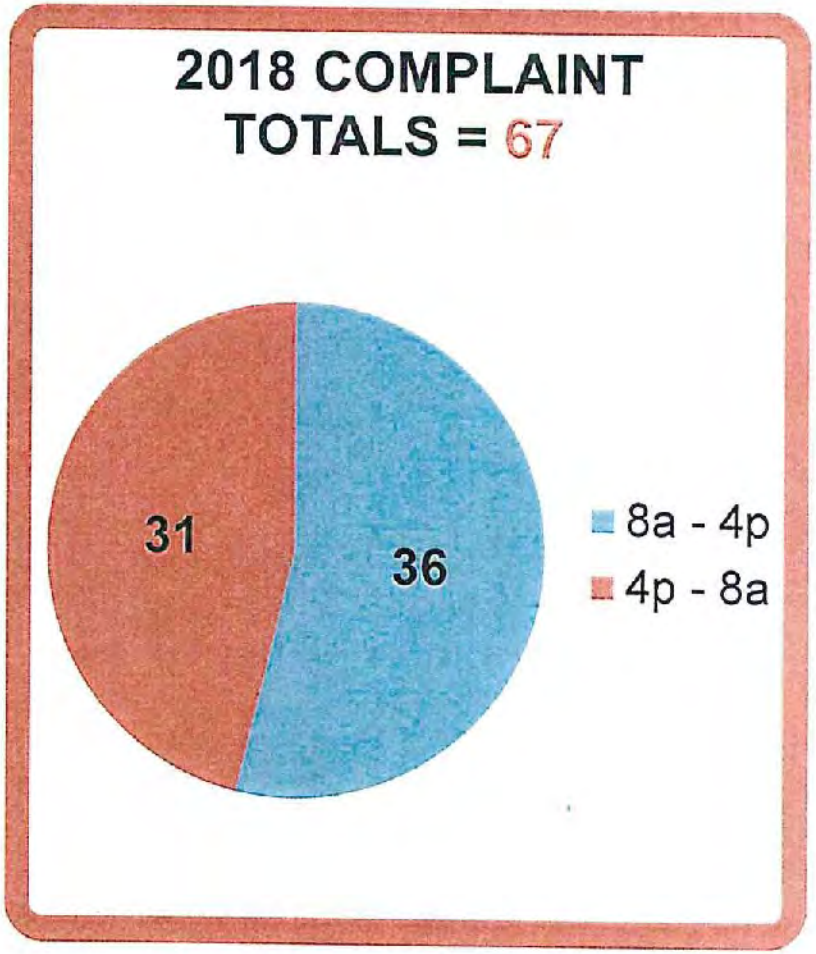
LIVINGSTON TOWNSHIP



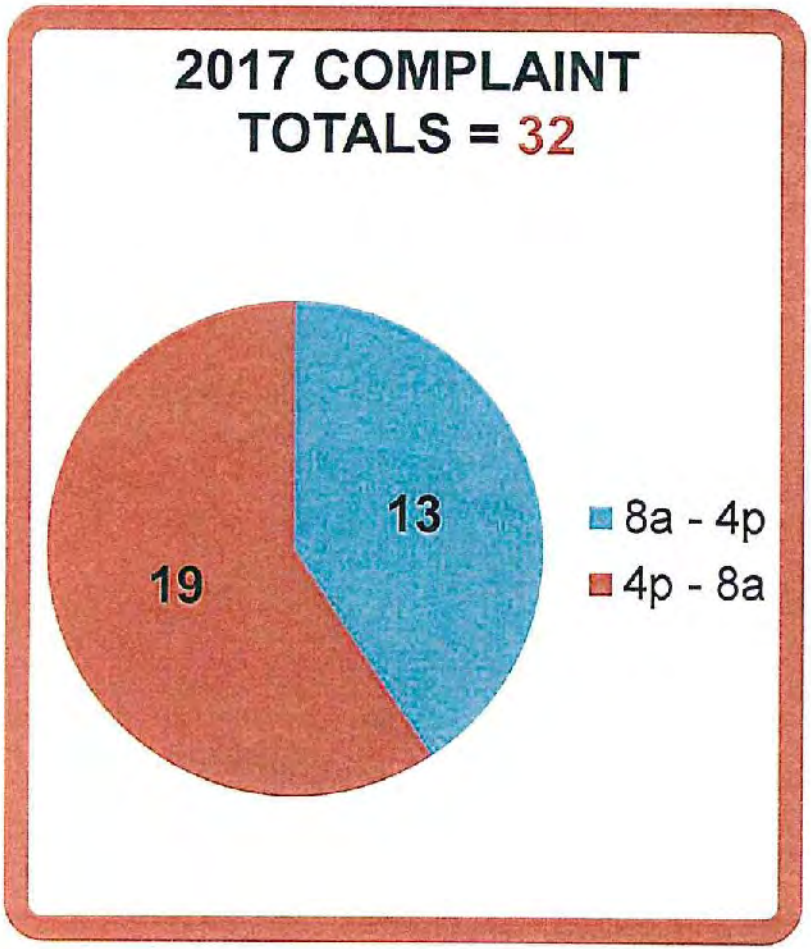


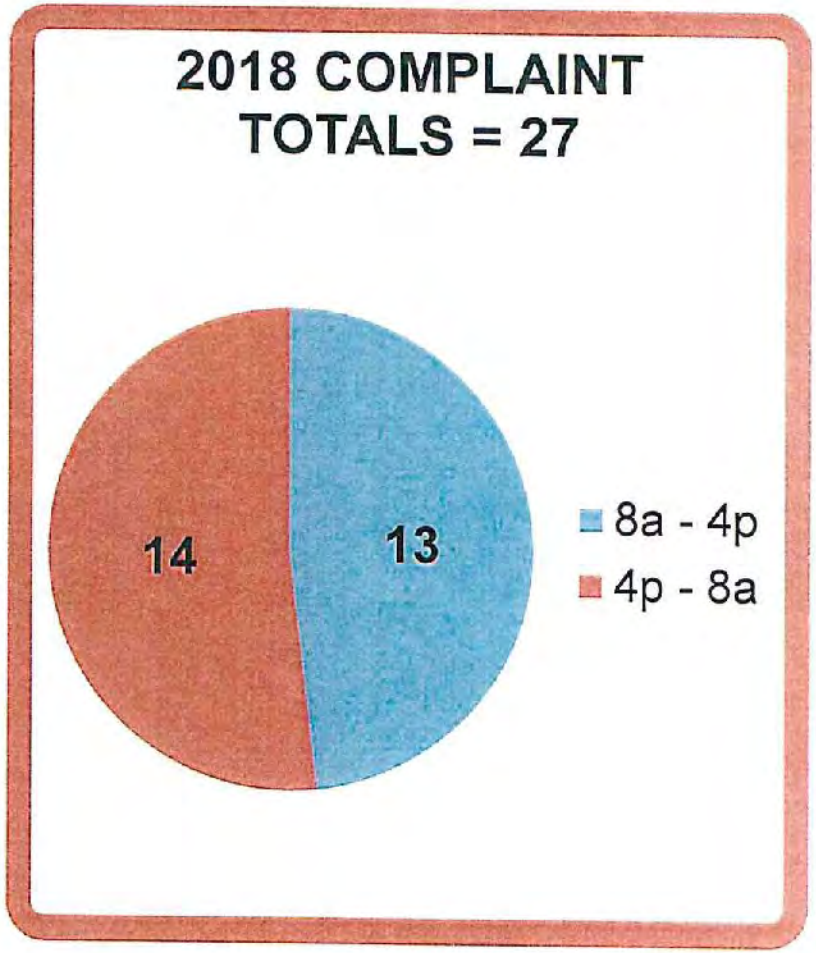
OTSEGO LK TOWNSHIP





OTHER COUNTIES





OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
June 12, 2019 Warrant	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 1	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Mel Maier, Finance Director	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 12, 2019 warrant is in the amount of $1,571.20.

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of $1,571.20 and one voided check on June 11, 2019.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 06/12/2019 - 06/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/12/2019	AP	76814	PRECISION EXOTICS LLC	AIRSHOW FUEL FOR EXOTIC VEHICLES	282-537-940.010	1,571.20
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,571.20

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 76811

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/11/2019	AP	76811	YANKEE AIR MUSEUM	2019 CONTRACTED AIRSHOW PAYMENT FINAL	** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
June 18, 2019 Warrant	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 2	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Mel Maier, Finance Director	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 18, 2019 warrant is in the amount of $304,323.77. Major expenditures in the warrant include:

- $85,205.38 – MERS – May 2019
- $36,367.00 – Berger Chevrolet Inc. – Sheriff Department Tahoe
- $24,311.57 – C2AE – Trail Project
- $50,028.30 – M&M Excavating Inc. – Iron Belle Trail Extension Project

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of $304,323.77 and one voided check on June 17, 2019.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	2350(E)	AMERICAN WASTE	3098617/3098618 GARBAGE BILLS	208-751-920.200	645.00
		2350(E)		3098617/3098618 GARBAGE BILLS	208-752-920.200	82.40
		2350(E)		3096022 JUNE	588-698-940.010	103.00
						830.40
06/18/2019	AP	2351(E)	CHARTER COMMUNICATIONS	#0005147060619 A#5147 06/06/19--07/05/19	588-697-930.240	62.88
06/18/2019	AP	2352(E)	CONSUMERS ENERGY	203230581797 JUNE	588-697-930.620	523.24
		2352(E)		JUNE ENERGY ACCT #1000 2119 0929	637-265-930.620-SILLI00000	47.26
						570.50
06/18/2019	AP	2353(E)	DE LAGE LANDEN PUBLIC FINANCE	OUTSIDE CONTRACTED SERVICES	101-257-726.000	178.12
06/18/2019	AP	2354(E)	DE LAGE LANDEN PUBLIC FINANCE	JUNE 2019 FOC COPY MACHINE LEASE PAYMENT	215-141-920.520	118.58
06/18/2019	AP	2355(E)	DE LAGE LANDEN PUBLIC FINANCE	JUNE 2019 COURT COPY MACHINE LEASE PAYMENT	101-131-920.520	130.99
06/18/2019	AP	2356(E)	DTE ENERGY	GAS BILL	208-752-930.610	264.89
		2356(E)		910020860953 MAY	588-697-930.610	556.06
		2356(E)		GAS - ACCT #9100 208 4607 7	637-265-930.610-ALPCT00000	2,343.71
		2356(E)		GAS - ACCT#9100 216 8842 9	637-265-930.610-CRTHS00000	776.77
						3,941.43
06/18/2019	AP	2357(E)	FRONTIER	989-705-2181/989-705-2469	209-751-726.000	22.92
		2357(E)		989-705-2181/989-705-2469	209-751-930.210	169.61
		2357(E)		MONTHLY INVOICE 989-732-9752	261-427-930.210	52.97
						245.50
06/18/2019	AP	2358(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	MAY MERS	101-301-704.300	9,565.00
		2358(E)		MAY MERS	704-000-231.700	75,640.38
						85,205.38
06/18/2019	AP	2359(E)	WEST PAYMENT CENTER	MAY 2019 FOC SKIP TRACING FEE	215-141-940.010	136.85
06/18/2019	AP	2360(E)	WEST PAYMENT CENTER	MAY 2019 COURT SKIP TRACING FEE	101-131-940.010	126.34
06/18/2019	AP	2361(A)	GARY GELOW	MIDC SUPPORT STAFF MAY 28 - JUNE 7, 2019	260-131-801.021	1,587.50
06/18/2019	AP	76815	20TH CIRCUIT COURT	18-56-DL PLACEMENT 5/1/19 TO 5/14/19	292-662-930.810	2,535.00
06/18/2019	AP	76816	45TH BUILD AND REMODEL LLC	BUILT NEW STEPS AND RAMP	208-751-726.050	3,767.00
06/18/2019	AP	76817	A. PETER DRAAISMA	CABIN REFUND	208-440-652.045	45.00
06/18/2019	AP	76818	AMERIFIRST	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YEAR FOR PARCEL	516-030-694.000	206.28

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	76819	ANDY BREHENWALD	REFUND FOR 2018 TAX PMT, SURPLUS SALE, SUMMER CHBK	516-030-694.000	90.46
06/18/2019	AP	76820	ATHOL EVANS	CAMPING REFUND	208-440-652.030	234.00
06/18/2019	AP	76821	BENISTAR HARTFORD - 6795	JULY PAYMENT FOR COVERAGE	647-851-704.110	6,842.59
06/18/2019	AP	76822	BERGER CHEVROLET INC	1 TAHOE SHERIFF	266-901-970.420	36,367.00
06/18/2019	AP	76823	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
06/18/2019	AP	76824	BRAND LAND SURVEYING LLC	EASEMENT SURVEY	637-265-726.050	200.00
06/18/2019	AP	76825	C.F. FICK AND SONS, INC.	186001/186002	209-751-930.610	253.90
		76825		186001/186002	209-751-930.660	1,082.72
						1,336.62
06/18/2019	AP	76826	C2AE	OTSEGO COUNTY TRAIL PROJECT 17-0019	475-901-801.020	24,311.57
06/18/2019	AP	76827	CATHERINE ISBELL	18-82-DL TRANSPORT ON 5/29/19	101-134-930.500	228.40
		76827		18-82-DL TRANSPORT ON 5/29/19	101-134-940.010	90.00
		76827		18-82-DL TRANSPORT ON 5/29/19	292-662-930.500	17.40
		76827		18-82-DL TRANSPORT ON 5/29/19	292-662-930.830	9.00
						344.80
06/18/2019	AP	76828	CATHOLIC HUMAN SERVICES INC	MAY 2019 MENTAL HEALTH COUNSELING	101-133-940.010	440.00
06/18/2019	AP	76829	CENTURYLINK	OUTSIDE CONTRACTED SERVICES	261-427-930.210	141.01
06/18/2019	AP	76830	CHARLES ISBELL	18-82-DL TRANSPORT ON 5/29/19	101-134-940.010	90.00
		76830		18-82-DL TRANSPORT ON 5/29/19	292-662-930.830	9.00
						99.00
06/18/2019	AP	76831	CHESTER TOWNSHIP	REST PMT BY ROBERT GIRARDIN 16-33731-ON-3	701-000-271.130	200.00
06/18/2019	AP	76832	CHOICE PUBLICATIONS	ADS 62855,54,53,52,51	209-751-930.300	192.00
06/18/2019	AP	76833	COMPRENEW	PICKUP AND DESTRUCTION OF MATERIAL	101-101-920.410	35.00
		76833		PICKUP AND DESTRUCTION OF MATERIAL	101-215-920.410	25.00
		76833		PICKUP AND DESTRUCTION OF MATERIAL	101-267-920.410	35.00
		76833		PICKUP AND DESTRUCTION OF MATERIAL	101-301-920.410	35.00
						130.00
06/18/2019	AP	76834	CORECOMM	115039078 - JUNE 2019 COURT INTERNET	101-131-930.210	21.95
06/18/2019	AP	76835	DANIELLE DENISON	DOUBLE PAID 2018 TAXES, PAID WITH HAYES IN MARCH	516-030-694.000	41.55

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	76836	DAWN CZYKOSKI	REST PMT BY ELIZABETH HOOPER 17-35123-SM-3	701-000-271.130	25.00
06/18/2019	AP	76837	DEBBRA CIARKOWSKI	REST PMT BY RANDY HARDY 19-37056-SM-3	701-000-271.130	25.00
06/18/2019	AP	76838	DEE ANN MAIN	CAMPING REFUND	208-440-652.030	94.00
06/18/2019	AP	76839	DEKETO LLC	MAY 2019 DOCUMENTS	101-215-920.410	437.33
		76839		MAY 2019 DOCUMENTS	256-215-920.410	874.67
						1,312.00
06/18/2019	AP	76840	DUNNS	33AR366380/33AR364954	208-751-726.000	18.84
		76840		33AR366380/33AR364954	208-752-726.000	25.81
		76840		33AR366380/33AR364954	209-751-726.000	366.99
		76840		MAY 2019 FOC COPY FEES & MAINTENANCE AGREEMENT	215-141-920.520	38.50
						450.14
06/18/2019	AP	76841	FAMILY FARE	REST PMT BY APRIL WATSON 19-37065-SD-3	701-000-271.130	25.48
06/18/2019	AP	76842	GASLIGHT MEDIA	WEBSITE HOSTING	101-228-930.240	110.00
		76842		JULY 2019 INVOICE #58672	594-228-930.240	2,900.00
						3,010.00
06/18/2019	AP	76843	GAYLORD CITY TREASURER	211D MAY 2019 DISTRICT COURT MONTH END	701-000-221.000	330.00
06/18/2019	AP	76844	GAYLORD COMMUNITY FUNERAL HOME	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
06/18/2019	AP	76845	GBS INC	PRECINCT KITS FOR THE 8-6-19 ELECTION	101-262-726.000	501.81
06/18/2019	AP	76846	GILL ROYS HARDWARE	SUPPLIES	208-751-726.000	24.36
		76846		SUPPLIES	208-751-726.025	21.45
		76846		SUPPLIES	208-752-726.000	30.74
		76846		SUPPLIES	208-752-726.025	8.59
		76846		SUPPLIES	209-751-726.000	192.21
						277.35
06/18/2019	AP	76847	GRAPHIC SCIENCES INC	IMAGES TO FILM	256-215-726.000	138.99
06/18/2019	AP	76848	GREAT LAKES PIPE & SUPPLY	100158881/100159831	208-751-726.000	93.50
		76848		100158881/100159831	208-751-726.050	62.22
						155.72
06/18/2019	AP	76849	GREG TECHEL	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
06/18/2019	AP	76850	J KLEVEN	REST PMT BY TOSHIA BUTTS 19-37006-SD-3	701-000-271.130	89.95

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	76851	JAMES HILT III	BOND REFUND LESS 10%	101-215-626.030	450.00
06/18/2019	AP	76852	JANKE, KRISTIE	REFUND FOR OVERPMT ON 2018 TAX 043-125-000-027-00	516-030-694.000	142.59
06/18/2019	AP	76853	JAYS SPORTING GOODS	REST PMT BY MASON LUBY 18-36820-SM-3	701-000-271.130	25.00
06/18/2019	AP	76854	JEANETTE SAYRE	16-95-DL MAY 2019 COUNSELING SERVICES	292-662-940.010	350.00
06/18/2019	AP	76855	JESSICA MARIE WHEELIS	REST PMT BY DAVID PETHERS 07-20254-FY-3	701-000-271.130	19.20
06/18/2019	AP	76856	JOHNSON OIL COMPANY	CL40273 FUEL	588-699-930.660	7,475.87
06/18/2019	AP	76857	KATHY MARLINE	CAMPING REFUND	208-440-652.030	42.00
06/18/2019	AP	76858	KAY A ANDERSON	REFUND FOR OVERPMT ON TAX 042-003-200-005-01	516-030-694.000	15.85
06/18/2019	AP	76859	KODATT, JAMES & DAWN	REFUND FOR OVERPAYMENT MADE ON 2018 TAXES-#080-024-200-01	516-030-694.000	21.17
06/18/2019	AP	76860	KOHLS CORPORATE LOSS PREVENTION	REST PMT BY HEATHER KELSEY 19-37000-SM-3	701-000-271.130	55.00
06/18/2019	AP	76861	LAWSON PRODUCTS, INC.	9306607405 FREIGHT	588-699-726.050	32.74
06/18/2019	AP	76862	LIBRARY DESIGN ASSOCIATES INC	LDA LABOR INVOICE #19-188-00	472-901-970.300	437.00
06/18/2019	AP	76863	LUTHERAN CHILD & FAMILY SERVICES	18-43-NA PLACEMENT 3/11/19 TO 3/31/19	292-662-930.810	5,182.24
06/18/2019	AP	76864	M & M EXCAVATING	PROJECT: 17-0119 OTSEGO COUNTY IRON BELLE TRAIL EXTENSION	475-901-970.300	50,028.30
06/18/2019	AP	76865	M BANK	REST PMT BY JOY MILLER 06-18440-FY-3	701-000-271.130	20.00
06/18/2019	AP	76866	MAKE IT MINE DESIGN	6464 SHIRTS	209-751-726.046	250.00
06/18/2019	AP	76867	MAXIMUM SECURITY	16940/16983/16960	209-751-726.000	389.88
06/18/2019	AP	76868	MCCARDEL CULLIGAN	JUNE COOLER RENTAL & MAY WATER DELIVERY	647-851-704.112	40.50
06/18/2019	AP	76869	MICHAEL MEADOWS	REST PMT BY ASHLEY GRENKE-DELONG 18-35940-SM-3	701-000-271.130	926.14
06/18/2019	AP	76870	MICHELE BURKETT	REST PMT BY NEOMA EDWARDS 17-34440-FY-3	701-000-271.130	50.00
06/18/2019	AP	76871	MICHIGAN STATE POLICE BFS-CASHIERS	LIEN AVPN 3 WAY LINE 4/1/19 TO 6/30/19	101-132-930.240	1,765.00
06/18/2019	AP	76872	MISSAUKEE WILDERNESS YOUTH HOME	17-37-DL PLACEMENT 5/16/19 TO 5/31/19	292-662-930.810	3,040.00
06/18/2019	AP	76873	N&J AUTO DIESEL REPAIR	REST PMT BY RONALD SIDES 17-34317-FY-3	701-000-271.130	150.00
06/18/2019	AP	76874	NORTHERN MICHIGAN REVIEW	REQUEST FOR BIDS	499-901-970.300-CTY_ROOF__	92.50
		76874		585769-682749 PRIMETIMES, MEMORIAL DAY, SEO BOOST	588-697-930.300	281.98
						374.48

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	76875	NORTHERN MICHIGAN WELL SERVICES INC	0433 REPLACE VALVE	208-751-726.050	650.00
06/18/2019	AP	76876	OCNET	1900009078 WIRELESS	208-752-726.000	59.95
06/18/2019	AP	76877	OTSEGO COUNTY BUS SYSTEM	MAY 2019 DRUG COURT BUS	101-133-930.500	164.00
		76877		MAY 2019 JUVENILE COURT BUS	292-662-930.500	420.00
						584.00
06/18/2019	AP	76878	OTSEGO COUNTY JUDICIAL SYSTEM	06/10/2019 HRA REIMBURSEMENT REGISTER	101-148-704.110	77.18
		76878		06/10/2019 HRA REIMBURSEMENT REGISTER	215-141-704.110	2,446.17
						2,523.35
06/18/2019	AP	76879	PAY THE BILLS, LLC	496902 FIRE WOOD	208-751-726.000	180.00
06/18/2019	AP	76880	PINEVIEW HOMES	15-90-DL PLACEMENT 5/1/19 TO 5/31/19	292-662-930.810	6,477.76
06/18/2019	AP	76881	PROTECTION ONE	6/28/19 TO 7/27/19 ADMIN/PA WING MONITORING	101-131-940.010	91.90
		76881		6/28/19 TO 7/27/19 ADMIN/PA WING MONITORING	101-267-920.410	26.81
		76881		6/28/19 TO 7/27/19 ADMIN/PA WING MONITORING	101-267-930.983	3.83
		76881		6/28/19 TO 7/27/19 FOC WING MONITORING	215-141-940.010	49.01
						171.55
06/18/2019	AP	76882	RR DONNELLEY	SAFTEY PAPER FOR VITAL RECORDS	101-215-726.000	109.67
06/18/2019	AP	76883	SANDRA KAY OLTERSDORF	JUROR SHOULD HAVE RECEIVED 30.00 FOR PER DIEM INSTEAD OF	1101-145-930.930	15.00
06/18/2019	AP	76884	SANKO, WILLIAM & MARIA	REFUND FOR OVERPMT ON TAX 091-340-001-209-00	516-030-694.000	32.03
06/18/2019	AP	76885	SAULT STE MARIE TRIBE - CHIPPEWA IN	18-82-DL PLACEMENT 5/14/19 TO 5/29/19	292-662-930.810	1,920.00
06/18/2019	AP	76886	SIDOCK GROUP INC	COUNTY BUILDING WINDOWS AND ROOF	499-901-970.300-COUNTYROOF	627.50
		76886		COUNTY BUILDING WINDOWS AND ROOF	499-901-970.300-WINDOWS___	627.50
						1,255.00
06/18/2019	AP	76887	SIGMUND CHRZANOWSKI	CABIN REFUND	208-440-652.045	75.00
06/18/2019	AP	76888	STATE OF MICHIGAN	NEW AND RENEWAL CPL MAY 2019	701-000-228.016	1,555.00
06/18/2019	AP	76889	STATE OF MICHIGAN	211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.020	150.00
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.030	98.33
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.037	3,180.16
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.042	400.00
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.057	108.34
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.058	3,115.00
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.059	11,314.56

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		76889		211D MAY 2018 DISTRICT COURT MONTH END	701-000-228.560	950.00
						19,316.39
06/18/2019	AP	76890	STATE OF MICHIGAN	CIRCUIT COURT MAY 2019 MONTH END	701-000-228.037	637.40
		76890		CIRCUIT COURT MAY 2019 MONTH END	701-000-228.042	250.00
		76890		CIRCUIT COURT MAY 2019 MONTH END	701-000-228.057	25.00
		76890		CIRCUIT COURT MAY 2019 MONTH END	701-000-228.058	1,566.00
		76890		CIRCUIT COURT MAY 2019 MONTH END	701-000-228.059	504.22
		76890		CIRCUIT COURT MAY 2019 MONTH END	701-000-228.560	350.00
						3,432.62
06/18/2019	AP	76891	STATE OF MICHIGAN	PROBATE COURT MONTH END MAY 2019	701-000-228.006	994.41
		76891		PROBATE COURT MONTH END MAY 2019	701-000-228.037	38.70
		76891		PROBATE COURT MONTH END MAY 2019	701-000-228.042	390.00
		76891		PROBATE COURT MONTH END MAY 2019	701-000-228.058	2,778.00
		76891		PROBATE COURT MONTH END MAY 2019	701-000-228.059	17.00
		76891		PROBATE COURT MONTH END MAY 2019	701-000-228.560	525.00
						4,743.11
06/18/2019	AP	76892	STATE OF MICHIGAN	MAY 2019 MONTH END	701-000-228.005	16.00
06/18/2019	AP	76893	STATE OF MICHIGAN - DHS	REST PMT BY SHANNON MICHELLE POLLIE 18-36612-FY-3	701-000-271.130	575.00
06/18/2019	AP	76894	STEPHEN D. ELMHIRST JR	4-22-19 JURY SERVICE	101-145-930.930	21.40
06/18/2019	AP	76895	TERAS MEDIA, LLC	ANNUAL HOSTING AND MAINTENACE FOR WEBSITE	208-751-726.000	120.00
		76895		ANNUAL HOSTING AND MAINTENACE FOR WEBSITE	208-752-726.000	120.00
		76895		ANNUAL HOSTING AND MAINTENACE FOR WEBSITE	209-751-726.000	120.00
						360.00
06/18/2019	AP	76896	THOMAS A COOK	DOUBLE PAID TAXES, PAID WITH HAYES IN MARCH	516-030-694.000	2,177.39
06/18/2019	AP	76897	VERIZON WIRELESS	9830604944 MAY	588-697-930.210	6.27
06/18/2019	AP	76898	VISION SERVICE PLAN (VSP)	JUNE COVERAGE	647-851-704.110	1,454.00
06/18/2019	AP	76899	WAL-MART STORES ASSET PROTECTION	REST PMT BY JOSHUA BECKWITH 16-33920-FY-3	701-000-271.130	62.50
06/18/2019	AP	76900	WILBER AUTOMOTIVE SUPPLY INC	PARTS	208-751-726.000	75.07
06/18/2019	AP	76901	WINN TELECOM	TELEPHONE CHARGES	261-427-930.210	61.32
		76901		989-705-1786 JUNE	588-697-930.210	256.49
						317.81

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2019	AP	76902	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 5/1/19 TO 5/31/19	292-662-930.810	5,905.81
06/18/2019	AP	76903	OTSEGO COUNTY TREASURER	VETERAN #05-2019 DELINQUENT PROPERTY TAXES	293-689-930.999	1,151.39
			TOTAL - ALL FUNDS	TOTAL OF 101 CHECKS		304,323.77

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 2240

Check Date	Bank	Check #	Payee	Description	GL #		Amount
04/09/2019	AP	2240(E)	FRONTIER	WELCOME CENTER PHONE		** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)			0.00

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
June 25, 2019 Warrant	June 25, 2019
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 3	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Mel Maier, Finance Director	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 25, 2019 warrant is in the amount of $846,120.00. Major expenditures in the warrant include:

- $60,426.20 – Gaylord AARF Inc. – Snowplowing & 3rd qtr. billing
- $55,726.93 – Blue Care Network – July 2019 premium
- $136,063.32 – Earthworks Enterprises Inc. – Groen entrance
- $144,024.07 – Library Design Associates Inc. – Library project
- $247,138.50 – Michigan State Police BFS – Bi-annual E911 services

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of $846,120.00 and the two voided checks on June 21, 2019.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 06/25/2019 - 06/25/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	2362(E)	AMERICAN WASTE	3095503	212-430-920.410	72.10
06/25/2019	AP	2363(E)	DTE ENERGY	ANIMAL SHELTER - FAIRVIEW MAY 2019	212-430-930.610	257.05
06/25/2019	AP	2364(E)	FIRST BANKCARD	ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-101-726.000	39.00
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-101-940.010	100.00
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-131-726.000	61.88
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-131-930.500	86.70
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-133-726.000	300.00
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	101-215-726.000	39.99
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	101-253-726.000	211.19
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	101-267-726.000	78.56
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	101-267-801.020	10.00
		2364(E)		CC PAYMENT	101-301-704.400	550.00
		2364(E)		CC PAYMENT	101-301-704.500	1,188.77
		2364(E)		CC PAYMENT	101-301-726.000	40.98
		2364(E)		CC PAYMENT	101-301-726.046	(37.98)
		2364(E)		CC PAYMENT	101-301-930.450	16.72
		2364(E)		CC PAYMENT	101-301-930.500	149.62
		2364(E)		CC PAYMENT	101-351-726.000	42.69
		2364(E)		CC PAYMENT	101-351-726.046	46.09
		2364(E)		CC PAYMENT	101-351-930.500	149.61
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	208-751-726.000	60.00
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	208-751-726.040	1,087.09
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	208-751-801.020	230.00
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	209-751-704.400	99.00
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	249-371-930.600	159.10
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	261-427-940.010	3,713.10
		2364(E)		CC PAYMENT	264-362-704.400	550.00
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	266-901-970.430	69.75
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	282-537-930.300	982.58
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	292-662-726.000	22.42
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	292-662-940.010	375.00
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	516-253-726.000	235.17
		2364(E)		TREAS CC ACTIVITY 5/10/19-6/10/19	516-253-930.600	50.00
		2364(E)		CC PAYMENT	595-351-726.000	288.16
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	637-265-726.000	399.00
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	645-172-930.500	618.93
		2364(E)		ADMIN CARD ACTIVITY 5/10/19 - 6/10/19	645-270-930.500	439.56
						12,452.68

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	2365(E)	FRONTIER	MONTHLY INVOICE ACCT #989-732-2373	637-265-930.210	53.52
06/25/2019	AP	2366(E)	GORDON FOOD SERVICES - EFT	KITCHEN SUPPLIES/FOOD / INMATE ROOM & BOARD	101-351-726.025	600.11
		2366(E)		KITCHEN SUPPLIES/FOOD / INMATE ROOM & BOARD	101-351-726.030	297.98
		2366(E)		KITCHEN SUPPLIES/FOOD / INMATE ROOM & BOARD	101-351-930.700	5,520.18
		2366(E)		KITCHEN SUPPLIES/FOOD / INMATE ROOM & BOARD	205-301-726.000	91.08
						6,509.35
06/25/2019	AP	2367(E)	PITNEY BOWES	LEASE INV 3308895252; ACCT 0011149009; 3/30/19 - 6/29/19 LEASE	101-267-930.450	151.72
		2367(E)		LEASE INV 3308895252; ACCT 0011149009; 3/30/19 - 6/29/19 LEASE	101-267-930.983	151.72
		2367(E)		LEASE INV 3308895252; ACCT 0011149009; 3/30/19 - 6/29/19 LEASE	101-268-930.450	151.72
		2367(E)		LEASE CHARGES ACCT #0010823078	101-864-920.410	455.16
						910.32
06/25/2019	AP	2368(E)	PITNEY BOWES	MAIL EQUIPMENT LEASE PYAMENT - 2ND QTR (APR-JUN)	101-131-920.520	227.58
		2368(E)		MAIL EQUIPMENT LEASE PYAMENT - 2ND QTR (APR-JUN)	215-141-920.520	227.58
						455.16
06/25/2019	AP	2369(E)	SYSCO - EFT	FOOD	101-351-726.030	240.92
		2369(E)		FOOD	101-351-930.700	2,370.36
						2,611.28
06/25/2019	AP	2370(A)	GARY GELOW	JULY 2019 CAA CONTRACT PAYMENT	101-131-801.021	12,302.49
06/25/2019	AP	2371(A)	GAYLORD ARFF INC	INVOICE #06132019 SNOWPLOWING AT RECYCLE CENTER	226-528-940.010-PROG000000	1,000.00
		2371(A)		BILLING FOR 3RD QUARTER	637-265-940.010	59,426.20
						60,426.20
06/25/2019	AP	2372(A)	JAMES DONALD FOX	ME EXPENSE VOUCHER	101-648-801.020	100.00
06/25/2019	AP	2373(A)	TIMOTHY MCPHERSON	ADMIN FEES/ BIKE MAINTENANCE/RANGE MATERIALS	101-332-726.000	30.92
		2373(A)		ADMIN FEES/ BIKE MAINTENANCE/RANGE MATERIALS	101-332-801.020	318.00
		2373(A)		ADMIN FEES/ BIKE MAINTENANCE/RANGE MATERIALS	101-332-920.400	147.78
		2373(A)		ADMIN FEES/ BIKE MAINTENANCE/RANGE MATERIALS	101-332-930.660	16.79
						513.49
06/25/2019	AP	76904	44NORTH	JUNE HRA	647-851-704.110	1,357.80
06/25/2019	AP	76905	44NORTH	JUNE 2019 COBRA, TELADOC & HRA ADMIN FEES	101-131-704.110	213.56
		76905		JUNE 2019 COBRA, TELADOC & HRA ADMIN FEES	101-133-704.110	0.95
		76905		JUNE 2019 COBRA, TELADOC & HRA ADMIN FEES	101-148-704.110	24.90
		76905		JUNE 2019 COBRA, TELADOC & HRA ADMIN FEES	215-141-704.110	149.40
		76905		JUNE 2019 COBRA, TELADOC & HRA ADMIN FEES	292-662-704.110	39.24

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						428.05
06/25/2019	AP	76906	87- A DISTRICT	MAY 2019 GARNISHMENT & CREDIT CARD FEES	101-131-930.150	1,609.36
06/25/2019	AP	76907	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL SERVICE #86495	101-351-930.470	3,790.40
06/25/2019	AP	76908	AKOURI & ASSOCIATES	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YR FOR PARCEL 0	516-030-694.000	30.12
06/25/2019	AP	76909	AMERICAN FIDELITY ASSURANCE CO	JUNE 2019 COURT FLEX SPENDING ACCT	704-000-231.285	1,069.12
06/25/2019	AP	76910	AMERICAN FIDELITY ASSURANCE COMPANY	JUNE 2019 CANCER/LIFE & DISABILITY	704-000-231.285	513.61
06/25/2019	AP	76911	AUTO GLASS SPECIALISTS	RESTITUTION	701-000-271.000	25.00
06/25/2019	AP	76912	AUTOMATED BUSINESS EQUIPMENT	SERVICE CONTRACT ON AMROTEC X-1000 8/15/19-8/15/20	516-253-920.410	400.00
06/25/2019	AP	76913	BAGLEY TOWNSHIP	REISSUE VOIDED CHECK FOR 2017 SETTLEMENT	516-000-026.000-TAX2017000	165.43
06/25/2019	AP	76914	BILL MARSH FORD GAYLORD	PARTS/LABOR	101-301-726.050	78.78
		76914		05/12/2019 SHERIFF WORK/CAMP	588-699-726.051	179.36
						258.14
06/25/2019	AP	76915	BLUE CARE NETWORK	COVERAGE PERIOD 7/1/19 TO 7/31/19	647-851-704.110	55,726.93
06/25/2019	AP	76916	BLUE CARE NETWORK	00182055-0001 - JULY 2019 COURT MEDICAL	101-131-704.110	5,062.82
		76916		00182055-0001 - JULY 2019 COURT MEDICAL	101-148-704.110	1,212.94
		76916		00182055-0001 - JULY 2019 COURT MEDICAL	215-141-704.110	5,476.95
		76916		00182055-0001 - JULY 2019 COURT MEDICAL	292-662-704.110	1,703.83
		76916		00182055-0001 - JULY 2019 COURT MEDICAL	704-000-231.261	3,364.13
						16,820.67
06/25/2019	AP	76917	BLUE CROSS BLUE SHIELD OF MICHIGAN	COVERAGE PERIOD 7/1/19 TO 7/31/19	647-851-704.110	2,262.13
06/25/2019	AP	76918	BOB BARKER COMPANY INC	INMATE HYGEINE RAZORS#NC1001486175	101-351-726.015	106.22
06/25/2019	AP	76919	BROCK ARTFITCH	ME EXPENSE VOUCHER	101-648-801.020	310.00
06/25/2019	AP	76920	BRUCE TILLINGER	SERVICES 5-30-2019 THRU 6-11-2019	249-371-801.027	1,170.00
		76920		SERVICES 5-30-2019 THRU 6-11-2019	249-371-801.028	820.00
						1,990.00
06/25/2019	AP	76921	BUCHOLTZ, JAMES L	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YR FOR PARCEL#0	516-030-694.000	50.42
06/25/2019	AP	76922	C2AE	PROJECT 18-0045 OTSEGO COUNTY GROEN NATURE PRESERVE PR	494-901-970.300-ENTRNC_GRO	1,865.67
06/25/2019	AP	76923	CHEMSEARCH	3572621 SHOP SUPPLIES	588-699-726.050	437.83

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76924	CITY OF GAYLORD	001254-0000-02 MAY	588-697-920.200	56.46
06/25/2019	AP	76925	COMFORTABLE HEATING & COOLING	PROJECT #20-2017 100% COMPLETE, CDBG P.I. FUNDS	233-690-940.010	9,500.00
06/25/2019	AP	76926	COMPRENEW	INVOICE #20488 PICKUP AND DESTRUCTION OF OFFICE MATERIAL	101-101-920.410	35.00
		76926		INVOICE #20488 PICKUP AND DESTRUCTION OF OFFICE MATERIAL	101-215-920.410	25.00
		76926		INVOICE #20488 PICKUP AND DESTRUCTION OF OFFICE MATERIAL	101-267-920.410	35.00
		76926		INVOICE #20488 PICKUP AND DESTRUCTION OF OFFICE MATERIAL	101-301-920.410	35.00
		76926		20460 SHREDDING	588-697-940.010	41.25
						171.25
06/25/2019	AP	76927	CORY DAVID SIKORA	RANGE AIDE	101-332-801.030	100.00
06/25/2019	AP	76928	CUMMINGS, MCCLOREY, DAVIS & ACHO P	OUTSIDE SERVICES INVOICE # 301517	280-270-801.020	3,317.00
		76928		OUTSIDE SERVICES INVOICE # 301517	280-270-801.020-ZONING____	387.50
						3,704.50
06/25/2019	AP	76929	CURTISS REPORTING CORP	19-36874-FY-3 PEOPLE V CARL CARPER	101-131-801.030	112.45
06/25/2019	AP	76930	DANIEL PHILLIPS	ME EXPENSE VOUCHER	101-648-801.020	580.00
		76930		ME EXPENSE VOUCHER	101-648-930.460	22.50
						602.50
06/25/2019	AP	76931	DEAN ALLEN CONVERSE JR	JURY SERVICE	101-145-930.930	34.00
06/25/2019	AP	76932	DEHATE, LAWRENCE & TAMMY	REFUND FOR PMT ON 2018 TAX, SURPLUS SALE MARCH 2019	516-030-694.000	32.29
06/25/2019	AP	76933	DELTA DENTAL OF MICHIGAN	COVERAGE PERIOD 7/1/19 TO 7/31/19	647-651-704.110	5,716.21
06/25/2019	AP	76934	DELTA DENTAL OF MICHIGAN	0001160001 - JULY 2019 COURT DENTAL	101-131-704.110	670.53
		76934		0001160001 - JULY 2019 COURT DENTAL	101-148-704.110	116.06
		76934		0001160001 - JULY 2019 COURT DENTAL	215-141-704.110	482.10
		76934		0001160001 - JULY 2019 COURT DENTAL	292-662-704.110	161.18
		76934		0001160001 - JULY 2019 COURT DENTAL	704-000-231.261	362.54
						1,792.41
06/25/2019	AP	76935	DOVER TOWNSHIP TREASURER	2017 COMMERCIAL FOREST	701-000-274.006	1,017.16
06/25/2019	AP	76936	DUNNS	INV 33AR368486; ACCT DUN-406; TONER	101-267-726.000	246.72
		76936		MSUE & CONSERVATION DISTRICT COPIER MAINTENANCE	101-864-726.000	265.44
		76936		33AR368152 K. TOWELS; DRY-LINE, COPY PAPER (81/2 X 11)	588-697-726.000	83.51
		76936		33AR368152 K. TOWELS; DRY-LINE, COPY PAPER (81/2 X 11)	588-698-726.025	35.99
						631.66

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76937	EARTHWORKS ENTERPRISES INC	PROJECT 18-0045 WORK PERFORMED DURING PERIOD OF 5/7/19 TH	494-901-970.300-ENTRNC_GRO	136,063.32
06/25/2019	AP	76938	ERIK SNYDER	RIDER COACH 2	101-332-801.030	660.00
06/25/2019	AP	76939	GABE'S CONTSTRUCTION CO.,INC.	ACCT #VAR100	594-806-920.400	795.00
06/25/2019	AP	76940	GALLS INC AN ARAMARK CO	LEGEND KIT	101-301-726.000	1.99
06/25/2019	AP	76941	GAYLORD BOWLING CENTER	RESTITUTION	701-000-271.000	25.00
06/25/2019	AP	76942	GAYLORD VETERINARY SERVICES	MAY 2019	212-430-930.471	675.09
		76942		MAY 2019	212-430-930.980	585.00
						1,260.09
06/25/2019	AP	76943	GILL ROYS HARDWARE	SINGLE CUT KEY	101-301-726.000	19.90
		76943		CIVIL DIV SUPPLIES- KEYS	101-302-726.000	8.63
		76943		RING TERMINAL/ BUTT CONNECTOR/ SLPIT FLEX TUBING	101-336-726.050	28.75
		76943		AYP BLADE ADAPTER	205-301-726.000	20.99
						78.27
06/25/2019	AP	76944	HALL VETERINARY CLINIC	106287	212-430-930.471	30.37
		76944		106287	212-430-930.980	79.00
						109.37
06/25/2019	AP	76945	HILLS, GARY & LESLEY	REFUND FOR OVERPMT ON 2018 TAXES 011-160-000-043-01	516-030-694.000	77.56
06/25/2019	AP	76946	HOWARD L SHIFMAN PC	INVOICE FOR SERVICES THROUGH MAY 31, 2019	280-270-801.020	2,806.00
06/25/2019	AP	76947	HUFF, RUSSEL K III	REFUND ON PERMIT APPLICATION 8-29-2017 REISSUE REPLACEME	249-260-451.011	35.00
06/25/2019	AP	76948	IMPREST CASH, OTSEGO COUNTY BUS SYS	1130PLATES, NAPKINS;;1131 STAPLES, CLORAX WIPES	588-697-726.000	1.88
		76948		1130PLATES, NAPKINS;;1131 STAPLES, CLORAX WIPES	588-698-726.025	40.92
						42.80
06/25/2019	AP	76949	INSTITUTE OF CONTINUING LEGAL EDUCA	MI FAMILY LAW APRIL 2019 UPDATE	101-131-726.200	98.90
06/25/2019	AP	76950	INTERNAL REVENUE SERVICE	HRA P CORI FEE	647-851-704.110	166.60
06/25/2019	AP	76951	INTERSTATE BATTERY SYSTEM OF CM	23414375 STOCK	588-699-726.050	118.95
06/25/2019	AP	76952	JAMES J. PHILLIPS	DEFERMENT HEARING ON 5/29/19	101-131-801.022	75.00
06/25/2019	AP	76953	JANETTE NORTON	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		76953		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	5.00
						55.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76954	JANS NORTHSIDE DELI & MARKET	FOOD FOR MANAGEMENT TEAM MEETING	101-101-930.500	189.00
06/25/2019	AP	76955	JENNIFER BOYER	18-5444-FC PEOPLE V GREGORY L KNOPF TRANSCRIPTS	101-131-801.030	162.45
06/25/2019	AP	76956	JIM WERNIG INC	LABOR AND PARTS FOR HHR	101-301-726.050	272.56
06/25/2019	AP	76957	JIM'S ALPINE AUTOMOTIVE	PRIMARY WIRE/SPLIT LOOM	101-336-726.050	31.98
		76957		5150 OCBS 1-771436 BUS#2	588-699-726.050	47.21
						79.19
06/25/2019	AP	76958	JOHN LAFAVE	06/20/19 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-703.040	50.00
		76958		06/20/19 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	233-691-930.500	6.27
						56.27
06/25/2019	AP	76959	JOHNSON OIL COMPANY	TIRE PATCH	101-301-726.050	20.00
		76959		WORK ON DODGE GRAND CARAVAN	101-351-920.400	271.15
		76959		2807 - TIRES 401096 OIL CHANGE DODGE	212-430-726.050	363.85
						655.00
06/25/2019	AP	76960	JOHNSON OIL COMPANY	RESTITUTION	701-000-271.000	500.00
06/25/2019	AP	76961	JONATHAN JAMES HOUSEMAN	JURY SERVICE	101-145-930.930	32.40
06/25/2019	AP	76962	JOSEPH WAMBOLD	06/20/19 HOUSING MEETING PER DIEM	233-691-703.040	50.00
06/25/2019	AP	76963	KAREN JARUZEL	COUNTY BURIAL ALLOWANCE, SPOUSE OF DECEASED VETERAN	101-681-930.960	300.00
06/25/2019	AP	76964	KEITH BOGUE	RESTITUTION FROM CODY BRANDOW	701-000-299.000	1,306.00
06/25/2019	AP	76965	KENNETH ARNDT	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		76965		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	5.00
						55.00
06/25/2019	AP	76966	KENNETH JAMES FOOT	JURY SERVICE	101-145-930.930	32.40
06/25/2019	AP	76967	KEVAN D FLORY	06/20/19 HOUSING MEETING PER DIEM, FINAL INSPECTION FURNACE	233-690-703.040	200.00
		76967		06/20/19 HOUSING MEETING PER DIEM, FINAL INSPECTION FURNACE	233-691-703.040	50.00
						250.00
06/25/2019	AP	76968	LARRY KENT	SERVICES 5-29-2019 THRU 6-5-2019	249-371-801.024	2,340.00
		76968		SERVICES 6-12-19 THRU 6-18-2019	249-371-801.027	50.00
						2,390.00
06/25/2019	AP	76969	LESSLEY, MARSHA	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YEAR FOR PARCEL	516-030-694.000	37.87

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76970	LIBRARY DESIGN ASSOCIATES INC	INVOICE #18-278-02	472-901-970.430	144,024.07
06/25/2019	AP	76971	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - JULY 2019	101-131-704.140	510.87
		76971		CICOTSEGOC-BL-954784 - JULY 2019	101-133-704.140	41.56
		76971		CICOTSEGOC-BL-954784 - JULY 2019	215-141-704.140	213.41
		76971		CICOTSEGOC-BL-954784 - JULY 2019	292-662-704.140	100.25
						866.09
06/25/2019	AP	76972	MARJORIE LYN DENNIS	JURY SERVICE	101-145-930.930	44.40
06/25/2019	AP	76973	MCCARDEL CULLIGAN	ACCT# 1351024 WATER DELIVERY ON 6/6/19	101-131-726.000	31.00
06/25/2019	AP	76974	MCVEIGHS TRUCK SPRINGS INC	014120 STOCK	588-699-726.050	271.95
06/25/2019	AP	76975	MEYER ACE	26232 GRASS SEED; HOOKS, PROPANE	588-698-726.025	54.99
		76975		26232 GRASS SEED; HOOKS, PROPANE	588-699-726.050	19.83
						74.82
06/25/2019	AP	76976	MGT OF AMERICA CONSULTING, INC	IVN 35849; DHS-286 APR-JUN '19	101-268-920.410	1,100.00
		76976		2ND QTR (APR - JUN) 2019 DHS-286 BILLINGS & TIME SHEETS	215-141-801.020	1,948.20
						3,048.20
06/25/2019	AP	76977	MICHAEL TOBER	RIDER COACH	101-332-801.030	810.00
06/25/2019	AP	76978	MICHIGAN DEPARTMENT OF HUMAN SERVIC	DFA19-69001 3RD & 4TH QUARTER (APR - SEPT 19)	292-662-801.020	21,750.00
06/25/2019	AP	76979	MICHIGAN STATE POLICE BFS-CASHIERS	BI-ANNUAL PAYMENT FOR DESIGNATION OF GAYLORD REGIONAL C	261-427-940.010	246,222.00
		76979		LIVESCAN FOR MAY 2019	701-000-228.017	766.50
		76979		MAY 2019 SOR FEES	701-000-228.018	150.00
						247,138.50
06/25/2019	AP	76980	MICHIGAN SUPREME COURT FINANCE	FOC HANDBOOKS	215-141-726.000	55.72
06/25/2019	AP	76981	MICPA	2019/2020 MEMBERSHIP DUES	645-172-930.600	310.00
06/25/2019	AP	76982	MID NORTH PRINTING INC	INV 87023; VICTIM ADVOCATE BUS. CARDS	101-267-930.983	52.30
		76982		ID CARDS	101-301-726.000	15.00
		76982		ID CARDS	101-302-726.000	1.50
		76982		ID CARDS	101-331-726.000	1.50
		76982		ID CARDS	101-333-726.000	3.00
		76982		ID CARDS	101-351-726.000	7.50
		76982		ID CARDS	205-301-726.000	1.50
		76982		86977 SURRENDER	212-430-930.400	55.90
						138.20

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76983	MISTER T'S GLASS	A07791 BUS #8 (WINDSHIELD)	588-699-726.050	241.59
		76983		A07791 BUS #8 (WINDSHIELD)	588-699-920.400	130.00
						371.59
06/25/2019	AP	76984	NETWORKFLEET INC	MAY MONTHLY SERVICE	101-301-920.410	75.80
		76984		MAY MONTHLY SERVICE	101-302-920.410	18.95
		76984		MAY MONTHLY SERVICE	101-334-920.410	18.95
		76984		MAY MONTHLY SERVICE	101-351-920.410	18.95
		76984		OSV0000001779666 ANIMAL CONTROL	212-430-920.410	31.79
						164.44
06/25/2019	AP	76985	NEUTRON INDUSTRIES	900995624 DISINFECTANT	588-698-726.025	287.74
06/25/2019	AP	76986	NORA HOLLY CORFIS	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		76986		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	14.00
						64.00
06/25/2019	AP	76987	NYE UNIFORM COMPANY	HERITAGE PANT MALE-PINK TAN	101-301-726.046	264.90
06/25/2019	AP	76988	O'NEIL, WILLIAM	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YR FOR PARCEL #	516-030-694.000	98.01
06/25/2019	AP	76989	OCNET	1900009109 JUNE 2019	212-430-920.410	400.00
06/25/2019	AP	76990	OMH MEDICAL GROUP & MEDCAR WALKIN	EMPLOYEE PHYSICALS	101-331-940.010	65.00
		76990		EMPLOYEE PHYSICALS	209-751-940.010	65.00
		76990		EMPLOYEE PHYSICALS	249-371-940.010	65.00
		76990		EMPLOYEE PHYSICALS	588-699-940.010	123.00
						318.00
06/25/2019	AP	76991	OMS COMPLIANCE SERVICES INC	94761 RANDOM DRUG TEST	588-699-940.010	162.25
06/25/2019	AP	76992	OTSEGO COUNTY	19-5645 $450 BDA/$50 BDU;19-5615 $720 BDA/$80 BDU;18-5562 $90 BD	701-000-265.000	1,400.00
06/25/2019	AP	76993	OTSEGO COUNTY EMS	EMERGENCY MGMT CONTRACT FOR 2ND QTR/ UCMAN ME OFFICE	101-427-940.010	7,500.00
		76993		EMERGENCY MGMT CONTRACT FOR 2ND QTR/ UCMAN ME OFFICE	101-648-930.240	300.00
						7,800.00
06/25/2019	AP	76994	OTSEGO COUNTY JUDICIAL SYSTEM	6/19/19 HRA REIMBURSEMENT CHECK REGISTER	101-131-704.110	552.12
		76994		6/19/19 HRA REIMBURSEMENT CHECK REGISTER	101-148-704.110	15.00
		76994		6/19/19 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	15.00
						582.12
06/25/2019	AP	76995	OTSEGO COUNTY TITLE	TITLE LOAN POLICY, INV# GYL19-05263061 PJT #20-2017 & INV# GYL1	233-690-940.010	435.40

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	76996	OTSEGO MEMORIAL HOSPITAL	INMATE MEDICAL SEE ATTACHED	101-351-930.470	8,813.26
06/25/2019	AP	76997	PAUL HARTMANN	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		76997		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	10.00
						60.00
06/25/2019	AP	76998	QUILL CORPORATION	PRINTER RIBBONS	101-131-726.000	176.94
06/25/2019	AP	76999	RAYMOND DAVID BADGLEY	JURY SERVICE	101-145-930.930	33.20
06/25/2019	AP	77000	REDWOOD TOXICOLOGY LABORATORY INC	MAY 2019 DRUG COURT DRUG TESTING	101-133-940.010	511.95
06/25/2019	AP	77001	RICHARD TREUSCH	ON-EAR HEADPHONES	101-267-726.000	18.88
06/25/2019	AP	77002	SECURUS TECHNOLOGIES T-NETIX	INMATE TELEPHONE PURCHASE IDA 59340/60751	101-351-930.210-INMT000000	3,234.00
06/25/2019	AP	77003	SESCIOREANU, CRISTIAN	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YEAR FOR PARCEI	516-030-694.000	606.58
06/25/2019	AP	77004	SMITH EQUIPMENT RENTAL AND TRAILER	INV # 21 150KVW GENERATOR	282-537-940.010	1,300.00
06/25/2019	AP	77005	STAPLES BUSINESS CREDIT	COPY PAPER ORDER #7220427137-0-1	101-000-106.000	59.98
		77005		TONER	101-131-726.000	125.24
		77005		CD SLEEVES	101-131-940.111	154.78
						340.00
06/25/2019	AP	77006	STEVE J BAUMAN	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		77006		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	1.00
						51.00
06/25/2019	AP	77007	STEVE RIOZZI	06/20/19 HOUSING MEETING PER DIEM, TRAVEL REIMBURSMENT	233-691-703.040	50.00
		77007		06/20/19 HOUSING MEETING PER DIEM, TRAVEL REIMBURSMENT	233-691-930.500	3.62
						53.62
06/25/2019	AP	77008	STEVEN W SCOTT	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		77008		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	7.00
						57.00
06/25/2019	AP	77009	SWANSON SERVICES GROUP	INMATE COMMISSARY PURCHASE FOR MAY 2019	595-351-726.000	2,728.54
06/25/2019	AP	77010	SWARTHOUT, LORRAINE	REFUND FOR OVERPAYMENT MADE ON 2018 TAX YR FOR PARCEL #	516-030-694.000	8.79
06/25/2019	AP	77011	TAMMY LABOUEF	06/20/19 HOUSING MTG PER DIEM	233-691-703.040	50.00
06/25/2019	AP	77012	THOMAS PAYTON & SONS WELL DRILLING	PROJECT #23-2017 WATER WELL COMPLETE AND INSPECTED, CDBC	233-690-940.010	7,820.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/25/2019	AP	77013	THOMSON WEST	INV 840358177, 840370562; INFO CHGS MAY 2019	101-267-726.200	357.10
		77013		INV 840358177, 840370562; INFO CHGS MAY 2019	101-268-726.200	200.97
						558.07
06/25/2019	AP	77014	TIAA COMMERCIAL FINANCE INC	CONTRACTED SERVICES	101-864-726.000	209.43
06/25/2019	AP	77015	TITLE CHECK LLC	JUNE PMT 2017 TAX INV #1906-42	516-253-920.410	2,310.84
06/25/2019	AP	77016	TREDROC TIRE SERVICES LLC	INV 7580009144 JOHN DEERE LOADER TIRES	481-901-970.300	8,349.60
06/25/2019	AP	77017	U.S. POST OFFICE	RETURN MAIL	516-253-930.450	40.87
06/25/2019	AP	77018	WALMART	P V TAMILLA MCCLURE	701-000-271.000	25.00
06/25/2019	AP	77019	WASH N GO MANAGEMENT INC	INVOICE # 11627 & 11657 CIVIL CAR WASH	101-302-920.400	18.00
		77019		MAY ANIMAL CONTROL INV 11656	212-430-920.410	24.00
						42.00
06/25/2019	AP	77020	WILBER AUTOMOTIVE SUPPLY INC	151642 STOCK	588-699-726.050	429.23
06/25/2019	AP	77021	WILLARD L BROWN	PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-703.040	50.00
		77021		PLANNING COMMISSION MEETING / JUNE 17, 2019	101-721-930.500	20.00
						70.00
06/25/2019	AP	77022	ZAREMBA EQUIPMENT INC	S 122434 BUS #12	588-699-726.050	729.94
06/25/2019	AP	77023	ZAREMBA GROUP LLC	MTT TAXABLE VALUE DECREASE 080-031-400-005-01	516-000-026.021	18,391.44
			TOTAL - ALL FUNDS	TOTAL OF 132 CHECKS		846,120.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 76182

Check Date	Bank	Check #	Payee	Description	GL #		Amount
04/30/2019	AP	76182	STEPHEN D. ELMHIRST JR	4-22-19 JURY SERVICE		** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)			0.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 76721

Check Date	Bank	Check #	Payee	Description	GL #		Amount
06/11/2019	AP	76721	ALPINE TITLE & ESCROW	REFUND FOR OVERPMT ON 2018 TAX 090-029-100-030-00		** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)			0.00