

March 28, 2019

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Undersheriff Matt Muladore.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve the Regular minutes of March 12, 2019 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Rob Pallarito, to approve the reappointment of Randy Stults to the Parks and Recreation Commission, term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Committee Report:

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve Resolution OCR 19-05 which includes ballot language proposing a renewal of the 1 mill, 5-year millage for the Otsego County Commission on Aging.

Roll Call Vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Henry Mason.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Bruce Brown, to approve OCR 19-06 authorizing the full payoff of the Series 2011 Otsego County Bonds.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the elimination of permits and fees for roof maintenance/repair(re-roofing) projects. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve the budget amendment for the Land Use Services/Building Department Fund. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

Rachel Frisch reported on 4-11-19 is the Accelerate Otsego Pitch Night Competition is at the Gornick Auditorium at 6:00 p.m.; Huron Pines trail cleanup event; attended an after action meeting regarding the February 2019 blizzard; 3-28-19 meeting to switch out lights in our building to LED lights; library construction continues, soft opening second week in April; worked with the Road Commissioner to pay off bond early.

Department Head Reports: None.

City Liaison, Township & Village Representative: None.

Correspondence:

Commissioner Rob Pallarito received an email from NEMCOG offering training May 13, 2019 at Kirtland on opportunity zones.

Commissioner Ken Glasser received 2 letters from the DNR regarding canoe launch and fish structures.

New Business:

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the March 19, 2019 Warrant in the amount of \$449,930.01. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Henry Mason, to approve the March 20, 2019 Warrant in the amount of \$17,792.12. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Doug Johnson, to approve the March 28, 2019 Warrant in the amount of \$277,108.31. Ayes: Unanimous. Motion carried.

Other Business:

Chairman Ken Borton received Resolution 40 from the House of Representatives, 40th anniversary founding of the workers' compensation fund.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito attended Camp Grayling Community Council meeting; attended the Otsego Lake Township meeting; Attended the MAC Conference.

Commissioner Ken Glasser attended the MAC Conference, attended a break out session on adverse childhood experience.

Commissioner Bruce Brown attended the EMS meeting, 934 runs since 1-1-19 to 3-27-19.

Commissioner Paul Liss attended the MAC Conference, attended a breakout session on recreational marijuana.

Commissioner Duane Switalski announced Chester Township treasurer resigned, accepting applications through 3-29-19; 4th of July parade celebration in Johannesburg is cancelled; fireworks still going.

Commissioner Julie Powers attended the MAC Conference, attended the breakout sessions for recreational marijuana and childhood adverse experiences.

Commissioner Henry Mason attended the City council meeting; new low income apartments discussed.

Commissioner Doug Johnson attended the MAC Conference.

Commissioner Ken Borton attended the MAC Conference; almost 400 attendees this year, thanked the Board for attending conference; presentations from the conference will be on the MAC website.

Meeting adjourned at 10:15 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the Otsego County Courthouse, 225 W. Main Street, Room 100, Gaylord, Michigan on the 28th day of March, 2019 at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner _____.

RESOLUTION NO. OCR 19-05

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE OPERATING AND MAINTENANCE FUNDS FOR THE OTSEGO COUNTY COMMISSION ON AGING AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 6, 2019 PRIMARY ELECTION

Recitals

WHEREAS, Otsego County currently supports and maintains the Otsego County Commission on Aging which employs individuals to carry out the functions of the county commission on aging for the benefit of elderly residents of the county; and

WHEREAS, the funds to operate and maintain the Commission on Aging are currently provided by a millage of 1.0 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the Otsego County Commission on Aging expires on December 1, 2019; and

WHEREAS, the Otsego County Board of Commissioners wishes to again obtain voter approval for the same millage amount of 1.0 mills to provide funds for operating and maintaining the Otsego County Commission on Aging; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the election to be held on August 6, 2019; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 6, 2019 election.

BALLOT LANGUAGE

OTSEGO COUNTY

**PROPOSITION FOR RENEWAL OF OTSEGO COUNTY COMMISSION ON AGING
OPERATING AND MAINTENANCE MILLAGE**

This proposal is a renewal of the previously approved millage and will allow Otsego County to continue to levy 1.0 mills (\$1.00 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the Otsego County Commission on Aging.

Shall the tax rate limitation on general ad valorem taxes within the County of Otsego, Michigan be increased by *one (1.0) mill (\$1.00 per \$1,000.00 of taxable valuation)* on the taxable value of such property for a period of five (5) years, 2020 through 2024, both inclusive, to provide funds for operating and maintaining the Otsego County Commission on Aging (such an increase is estimated to provide revenues of approximately \$1,300,650 in 2020).

By law, the City of Gaylord Downtown Development Authority (DDA) may capture and retain only that portion of the millage which is collected from the properties located within the defined DDA District boundaries.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES:

NO:

ABSTAIN:

THE RESOLUTION WAS DECLARED ADOPTED.

Ken Borton, Chairman

Susan I. DeFeyter, County Clerk

COUNTY OF OTSEGO

At a regular meeting of the Board of Commissioners of the County of Otsego, Michigan held in Room 100 at the Otsego County Building, 225 West Main St, Gaylord, Michigan on March 28, 2019, at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____:

**RESOLUTION NO. OCR 19-06
RESOLUTION APPROVING REDEMPTION OF THE
OTSEGO COUNTY BUILDING AUTHORITY
BUILDING AUTHORITY BONDS (LIMITED TAX GENERAL OBLIGATION),
SERIES 2011
PRIOR TO MATURITY**

WHEREAS, the Otsego County Building Authority (the "Authority") issued its \$885,000 Otsego County Building Authority Bonds, Series 2011, dated October 1, 2011 in accordance with the terms of a certain Full Faith and Credit General Obligation Lease Contract, dated July 1, 2011, between the Authority and the County of Otsego, Michigan (the "County"), of which \$615,000 remain outstanding on the date hereof (the "Bonds") and part of such Bonds will be eligible for redemption prior to maturity on the next interest payment date, June 1, 2019, as set forth in *EXHIBIT A*; and,

WHEREAS, the outstanding Bonds due on or after June 1, 2019 will be eligible to be redeemed at par for redemption prior to maturity on the principal payment date, June 1, 2019; and,

WHEREAS, the Authority wishes to redeem on June 1, 2019 such Bonds maturing in the years 2020 through and including 2031 in the amount of \$615,000 with maturities and interest rates as set forth in *EXHIBIT B* (such bonds referred to as the "BOND TO BE REDEEMED") and to pay the costs of calling said Bonds; and,

WHEREAS, it is financially prudent for the Authority to redeem part of the outstanding bonds, as set forth in *EXHIBIT A*, thereby reducing interest costs to the benefit of the taxpayers.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County authorize the transfer of \$617,250.00 to the appropriate debt service account as necessary to call the BOND TO BE REDEEMED in conformance with the bond resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County requests that the Authority take the necessary steps to call the BOND TO BE REDEEMED at the next call date of June 1, 2019, in accordance with the original bond resolution;

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YES: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

COUNTY CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, State of Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County at a regular meeting held on March 28, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the Board of Commissioners of the County in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as thereby required.

Susan I. DeFeyter, Clerk
Otsego County

[SEAL]

EXHIBIT A

**\$885,000
OTSEGO COUNTY BUILDING AUTHORITY, MICHIGAN
BUILDING AUTHORITY BONDS, SERIES 2011**

**DEBT SERVICE SCHEDULE OF OUTSTANDING BONDS
Payment Due for BONDS TO BE REDEEMED
Redemption Date: June 1, 2019**

YEAR	PRINCIPAL DUE JUNE 1	ANNUAL RATE	PREMIUM	TOTAL
2020	\$40,000	3.500%	\$0	\$40,000.00
2021	\$40,000	3.750%	\$0	\$40,000.00
2022	\$45,000	4.500%	\$0	\$45,000.00
2023	\$45,000	4.500%	\$0	\$45,000.00
2024	\$45,000	4.500%	\$0	\$45,000.00
2025	\$50,000	4.500%	\$0	\$50,000.00
2026	\$50,000	4.500%	\$0	\$50,000.00
2027	\$55,000	5.000%	\$0	\$55,000.00
2028	\$55,000	5.000%	\$0	\$55,000.00
2029	\$60,000	5.000%	\$0	\$60,000.00
2030	\$65,000	5.000%	\$0	\$65,000.00
2031	\$65,000	5.000%	\$0	\$65,000.00
TOTAL	\$615,000		\$0	\$615,000.00*

*Plus paying agent fees, legal fees, and cost of publishing redemption notice (if necessary) and the annual principal payment in the amount of (\$40,000) and the semi-annual interest in the amount of (\$14,937.50) due on the bonds.

Applicable Redemption Provisions: Bonds maturing on or after June 1, 2020 shall be subject to redemption prior to maturity at the option of the Authority, in any order, in whole or in part on any interest payment date on or after June 1, 2019. Bonds called for redemption shall be redeemed at par, plus accrued interest to the date fixed for redemption.

Bond Registrar and Paying Agent:

BNY Mellon
Issuer & Loan Services – Client Service Delivery Corporate Trust Agency
2001 Bryan Street, 10th Floor
Dallas, TX 75201

EXHIBIT B

NOTICE OF REDEMPTION

\$885,000

**OTSEGO COUNTY BUILDING AUTHORITY, MICHIGAN
BUILDING AUTHORITY BONDS, SERIES 2011
Dated as of October 1, 2011**

REDEMPTION DATE: JUNE 1, 2019

NOTICE IS HEREBY GIVEN that the Otsego County Building Authority, State of Michigan has called for redemption, on June 1, 2019, (the "Redemption Date"), part of the callable outstanding Otsego County Building Authority, Building Authority Bonds, Series 2011 (the "Bonds"), pursuant to the redemption provisions contained in the Bonds, bearing the original issue date of October 1, 2011, maturing in the principal amounts, on the dates, bearing interest at the rates, with the "CUSIP" numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPs*</u>	<u>Due</u>
\$ 40,000	3.500%	689064EN9	June 1, 2020
40,000	3.750%	689064EP4	June 1, 2021
235,000	4.500%	689064EQ2	June 1, 2026
300,000	5.000%	689064ER0	June 1, 2031

Said Bonds will be redeemed at 100% of the par value thereof.

Said Bonds should be surrendered for redemption to BNY Mellon, Dallas, Texas, as paying agent, for payment as of June 1, 2019, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment at the office of the bond registrar and paying agent indicated below. Method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

BNY Mellon
Issuer & Loan Services – Client Service Delivery Corporate Trust Agency
2001 Bryan Street, 10th Floor
Dallas, TX 75201

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein and reliance may be placed only on the identification numbers.

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 1992, paying agents making payments of principal on municipal securities may be obligated to withhold a 30% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption or for payment at maturity.

OTSEGO COUNTY BUILDING AUTHORITY
_____, County Treasurer and Treasurer of
the Otsego County Building Authority



**OTSEGO COUNTY
BUDGET AMENDMENT**

page 1.

FUND/DEPARTMENT: Land Use

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Increase inspections, hrly pos. not filled

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249-371-703.030 Regular - hourly	\$	\$ 7,833
249-371-704.200 Social security contributions	\$	\$ 598
249-371-704.500 Unemployment compensation	\$	\$ 117
249-371-704.600 Workers compensation	\$	\$ 31
249-371-704.110 Hospitalization	\$	\$ 3,645
249-371-704.300 Retirement contributions	\$	\$ 78
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

page 2.

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DESCRIPTION Increase inspections, hrly pos. not filled

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249-371-704.140 Life and disability	\$	\$ 198
249-371-801.028 Professional-plumbing inspections	\$ 5,000	\$
249-371-801.027 Professional-mechanical inspections	\$ 7,500	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 12,500	\$ 12,500

W. H. Haines _____ 3/18/2019
 Department Head Signature Date

 Administrator's Signature Date

Finance Department
Entered:
By:

 Board Approval Date (if necessary) Budget Adjustment # Posting Number