



Budget & Finance Committee

Tuesday, April 16, 2019 at 10:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Glasser called the meeting to order at 10:30 a.m.

Roll call – Present: Ken Borton, Ken Glasser, Rob Pallarito, Paul Liss, Rachel Frisch, Diann Axford, Mel Maier.

Others present – Henry Mason, Trisha Adam, Mark Bevelhymer, Andy Grobaski, Chris Churches, Dave Matelski, Matt Muladore, Lindsey Walker, Andi Shepherd, Kyle Ryan.

APPROVAL OF MINUTES

Motion by Mr. Borton to approve the minutes from the March 18, 2019 Budget and Finance Committee meeting. Seconded by Mr. Liss. Motion passed unanimously.

UNFINISHED BUSINESS

A. None

NEW BUSINESS

A. Recycling Re-Bids

Ms. Frisch calls Mr. Haider Kazim, Attorney to the County, to teleconference in for the recycling bid discussion. Ms. Frisch provides a summary of information to accompany the bids from each bidder. Ms. Frisch acknowledges the presence of the two entities that provided bids, American Waste and Emmet County DPW. Both bidders were afforded the opportunity provide a brief presentation and be available for questions.

Ms. Walker from Emmet County DPW presents first, followed by Mr. Bevelhymer from American Waste.

Motion by Mr. Borton to recommend to the full Board the recycling bid award to American Waste as the low bidder. Seconded by Mr. Liss. Motion passed unanimously.

**Mr. Haider Kazim is now disconnected from the teleconference*

B. Bus Millage

Ms. Frisch presents the proposed 5-year Bus millage language and an increase from .25 mills to .60 mills for the August 2019 ballot. Ms. Frisch notes that Mr. Haider Kazim has reviewed and approved the proposed millage language.

The Committee discussed that for the County to continue providing such services, an increase is needed in the millage as Federal and State funds are declining. The Committee also discussed that this is an aging population and that this is a service for the Community and this is a decision that the public should be able to make.

Motion by Mr. Liss to recommend to the full Board the Bus ballot language on the August ballot. Seconded by Mr. Borton. Motion passed unanimously.

C. Gym Memberships

Mr. Glasser reads Mr. Mason's proposed motion. The motion provides a change that the County employees will be able to use the Powerhouse gym for free in lieu of the current \$1,750 annual rate and if the gym is at capacity then the employees will be required to pay for use.

Ms. Adam takes the floor and notes that this is part of the County's wellness program and reduces insurance costs. The price is \$125/month and helps to recruit employees and is \$5 per employee each month, based on approximate current monthly attendance. The committee notes that this is a very cost effective agreement.

Motion by Mr. Borton to keep the gym membership program as it is. Seconded by Mr. Pallarito. Motion passed unanimously.

D. Purchasing Policy

Mr. Glasser reads Mr. Mason's proposed bidding policy. Mr. Glasser discusses the current policy and notes the County spent a considerable amount of time on the current policy. Mr. Mason notes that he thinks the last bid process went very well and action may not be needed at this time.

The committee decides there is no action to take.

E. Camping Fees

Mr. Ryan presented a request of increasing camping rates as follows: a \$5 increase for twenty-one sites and two cabins and an \$8 increase for six other sites. Twenty-one sites will increase to \$30 for residents and \$31 for non-residents, two cabins will increase to \$90. Six additional sites will increase to \$33 for residents and \$34 for non-residents. These increases will be to accommodate the additional electricity costs from anticipated camp site upgrades. Mr. Ryan noted that with the needed electrical upgrades to certain sites, the County Park can expect an increase of approximately \$3,000 to \$5,000 in the annual electric bill. Mr. Ryan noted that the increased camping fees will cover the additional utility costs.

Motion by Mr. Pallarito to recommend to the full Board to approve the electrical upgrade and fee increase. Seconded by Mr. Liss. Motion passed unanimously.

F. Funding Updates

Ms. Frisch notes that there are a couple of updates and has been approached by two different agencies regarding potential upcoming funding requests. These items have been discussed with each agency in a preliminary fashion and formal funding requests haven't been made at this time.

1. Community Mental Health (CMH) – They have funding shortfalls and are asking for additional funding for a traveling counselor to jails and on site counselor. They currently serve the Otsego County jail on site two times per week. They are requesting \$70,000 from six counties, which would equate to \$12,000 per County. Ms. Frisch notes that before the County commits, CMH needs to show they are reaching out to the State for assistance and making the need known at a State level as well. Ms. Frisch noted that no formal request was been made as of this time.

2. SANE – The Narcotics team is reaching out for additional funding for a full time SANE officer. The committee acknowledges and discusses SANE’s request.

G. Budget Amendments

Ms. Maier introduces two budget amendments:

1. BA 29769 - 2018 year-end adjustment

Motion by Mr. Pallarito to recommend to the full Board to approve the 2018 year end adjustment budget amendment. Seconded by Mr. Borton. Motion passed unanimously.

2. Land Use Budget Amendment to Increase Inspections, Hourly Position not Filled

Motion by Mr. Pallarito to recommend to the full Board to approve the Land Use budget amendment. Seconded by Mr. Liss. Motion passed unanimously.

H. Financial Reports Reviewed

I. Credit Card Statements Reviewed

Mr. Glasser adjourned the meeting at 11:59 a.m.