



## Budget & Finance Committee

Monday, March 18, 2019 at 1:00 p.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Glasser called the meeting to order at 1:03 p.m.

Roll call – Present: Ken Glasser, Rob Pallarito, Rachel Frisch, Jim Mouch, Mel Maier, Trisha Adam.

Others present – Henry Mason, Mark Bevelhymer, Andy Grobaski

Excused - Paul Liss, Ken Borton, Diann Axford.

#### APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the February 21, 2019 Budget and Finance Committee meeting. Seconded by Mr. Pallarito. Motion passed unanimously.

#### UNFINISHED BUSINESS

A. None

#### NEW BUSINESS

##### A. Land Use Service Fee Reduction

Mr. Mouch discussed the County's current requirement of the roofing permit and fee for an existing structure. He noted that the State of Michigan and 54% of the surrounding jurisdictions do not require a permit or fee for a re-roof. He also noted that a re-roof is a maintenance/repair item and in some cases challenging to do a thorough inspection due to existing conditions of the structure that are outside the scope of the current Roofing Permit.

Mr. Mouch recommended the Roofing Permit and Fee be discontinued. He concluded that new structures and additions to existing structures will still need a roof inspection but will be part of the Building Permit.

Motion by Mr. Pallarito to recommend to the full Board the removal of roof maintenance fees and permits. Seconded by Ms. Frisch. Motion passed unanimously.

##### B. COA Ballot Language

Ms. Frisch introduced the COA ballot language. She proposed a 1 mill 5-year renewal for the August ballot, millage runs from 2020-2014.

Motion by Mr. Glasser to recommend to the full Board the COA ballot language on the August ballot. Seconded by Mr. Pallarito. Motion passed unanimously.

### **C. ME Cremation Fee Update**

Ms. Frisch provided additional information on the \$50 cremation fee for the medical examiner. It was noted that this fee was approved in the ME contract approved by the Board from December 18, 2018. Budget and Finance Committee acknowledges this fee.

### **D. Road Commission Payoff for Bonds**

Ms. Frisch introduced the Road Commission bond payoff to the committee for the sand and salt building. Due to lower interest rates, the bond could be refunded, however, the Road Commission Director and Finance Director have indicated that the Road Commission has the funds to pay off the bond. The bond is callable June 1, 2019 and the payoff amount is \$669,937.50. The Building Authority will need to approve a resolution. A second resolution is presented to the committee for their review and then to the full Board of Commissioners for full resolution at the March 28<sup>th</sup> meeting.

Motion by Mr. Glasser to recommend to the full Board the resolution authorizing the Road Commission bond payoff. Seconded by Mr. Pallarito. Motion passed unanimously.

### **E. Budget Amendments**

Ms. Maier introduces the budget amendment for hourly Land Use services.

Motion by Mr. Pallarito to recommend to the full Board to approve the Land Use budget amendment. Seconded by Mr. Glasser. Motion passed unanimously.

### **F. Financials Reviewed**

### **G. Credit Cards Reviewed**

Mr. Glasser adjourned the meeting at 1:35 p.m.