



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735  
989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, March 12, 2019 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of February 26, 2019 w/attachments - Motion to Approve

Committee Reports

Administrator's Report

Department Head Reports

- A. Airport Update, Matt Barresi

City Liaison, Township & Village Representatives

Correspondence

Unfinished Business

- A. Recycling Bid Update

New Business

- A. Financials
  1. March 5, 2019 Warrant
  2. March 7, 2019 Warrant
  3. March 12, 2019 Warrant

- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of February 12, 2019 With attachments.	<b>AGENDA DATE:</b>  March 12, 2019
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of February 26, 2019 with attachments.

February 26, 2019

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by Commissioner Ken Glasser.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Julie Powers, seconded by Commissioner Paul Liss, to approve the Regular minutes of February 12, 2019 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Paul Liss, to approve Martha Baril to the Library board for a partial term vacancy until 8-31-2022. Ayes: Unanimous. Motion carried.

Committee Report:

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the contract with C2AE for \$30,000 for the Trail Extension project. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: Henry Mason. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve contracting with M&M Excavating for an amount not to exceed \$170,000 for the Trail Extension project, and to authorize the Administrator to sign the contract. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: Henry Mason. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the nine budget amendments as presented in the agenda packet for 2018 and 2019. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve the 2019 budget amendment for the Groen Ranger Station and Hetherton Entrance Projects. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: None. Abstained: Henry Mason. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the two uniform accounting guidance policies. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Duane Switalski, to enter into a 4-year contract with Emmet County for Recycling Services at an all-inclusive, not to exceed, annual cost-cap of \$215,000 in year 1, 223,600 in year 2, \$232,544 in year 3, and \$241,845 in year 4. These costs include hauling, processing, and bin rental. Commissioner Duane Switalski rescinded his support. Motion failed. Refer to legal counsel.

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the purchase of two more Chevy Tahoe's from Berger Chevrolet totaling \$72,734, and outfitting for all four new patrol vehicles, totaling \$48,000, funded with equipment fund dollars. Ayes: Unanimous. Motion carried. (see attached)

**Administrator's Report:**

Rachel Frisch reported working on an updated community wide survey, plans to complete the document in the summer and distribute in the fall; Royal Crest update, County is taking up security of the building; attended Governing Advisory meeting at the University Center; MAC Conference March 25th-27th; Board of Commissioner's meeting March 28th; joined MAC Government finance Committee; attended a regional pathology facility preliminary meeting; update on the trail head, pavilion building next to subway, funding design complete waiting for funding approval then send out for bid.

Correspondence: None.

**New Business:**

Motion by Commissioner Bruce Brown, seconded by Commissioner Paul Liss, to approve the February 19, 2019 Warrant in the amount of \$166,394.22. Ayes: Unanimous. Motion carried.

Motion by Commissioner Henry Mason, seconded by Commissioner Paul Liss, to approve the February 20, 2019 Warrant in the amount of \$500.00. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers, to approve the February 26, 2019 Warrant in the amount of \$145,426.57. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

**Board Remarks:**

Commissioner Rob Pallarito had no report.

Commissioner Ken Glasser attended the Road Commission meeting; attended the Library Board meeting; attended Camp Grayling Community Council meeting.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss had no report.

Commissioner Duane Switalski attended the Charlton and Chester Township meetings, both starting the process to opt out of recreational marijuana.

Commissioner Julie Powers had no report.

Commissioner Henry Mason attended the Fair Board meeting.

Commissioner Doug Johnson attended the Parks and Recreational meeting, posting for seasonal jobs; upgrade electric at the County park, camping fees; received a grant for Irontone Springs for a trail; grooming for ski and snowshoeing at the Groen Nature Preserve; attended the Commissioner on Aging meeting.

Commissioner Ken Borton received a call from Senator Stamas after Otsego County was declared State of Emergency asking if we needed any help from the State; attending National Association of Counties conference in Washington on 3-1-19; Pure Michigan snowmobile advertisement.

Meeting adjourned at 10:28 a.m.

---

Kenneth C. Borton, Chairman

---

Susan I. DeFeyter, Otsego County Clerk



123 W. Main St. Suite 200  
Gaylord, MI 49735  
O: 989.732.8131  
www.c2ae.com

January 16, 2019

Ms. Rachel Frisch, Administrator  
Otsego County  
225 West Main Street, Room 203  
Gaylord, MI 49735

**Re: Amendment to Proposal for Professional Services: Design and Construction Engineering Services  
Otsego County – Iron Belle Trail**

Dear Rachel:

Congratulations to Otsego County on the success of your recent Iron Belle Trail grant funding application (\$200,000) for the extension of the trail from Passenheim Road south to the Otsego County line (Bradford Road), a distance of 1.3 miles. C2AE is pleased to have assisted with this grant application.

This is an Amendment to the original agreement for Design and Construction Engineering services dated February 14, 2017. The Scope of Services to be provided under this amendment are the same as for the original agreement, which will include design, bidding and construction phase services specific to the trail extension. The trail extension will be similar in nature to the existing trail under construction, and will be located within the dedicated portion of the railroad right of way.

The project will continue to involve and require coordination with the MDNR, MDOT Office of Rail and Lake State Railroad. The anticipated cost for the trail extension is approximately \$170,000, and will be somewhat dependent on whether the project can be an extension of the existing construction contract either through MDOT, Otsego County, or will require rebidding.

C2AE proposes the following fees to provide engineering services as follows:

Design Phase Services	\$15,000 Lump Sum
Bidding or Negotiating Services	\$1,500 Lump Sum
Construction Engineering Fee	<u>\$13,500 Estimated, Time and Materials</u>
Total Amendment Amount	\$30,000

Note that the construction phase services are on a time and material basis, and will only be billed as needed. There is still remaining budget in the original contract that may cover the construction phase services, but that won't be determined until the completion of construction.

It is the intent to have the design and bidding/negotiating phases completed such that the trail extension work can be completed by late spring/early summer of 2019 along with the current construction.

Please do not hesitate to contact us should you have any questions or concerns, or if you need additional information.

Sincerely,

C2AE



Larry M. Fox, PE  
Project Manager

Accepted by: Otsego County

---

Rachel Frisch, County Administrator

---

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and the County of Otsego, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A|E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A|E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A|E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A|E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A|E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A|E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the A|E CONSULTANT and by mutual agreement between the parties, the A|E CONSULTANT will without additional compensation, correct those services not meeting such a standard.
- E. ADA Compliance: The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to persons with disabilities. The OWNER acknowledges that the requirement of the ADA will be subject to various and possibly contradictory interpretations. The A|E CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The A|E CONSULTANT, however, cannot and does not warrant or guarantee that the OWNER's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.
- F. Code Compliance: The A|E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A|E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- G. Permits and Approvals: The A|E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A|E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A|E CONSULTANT and included in the scope of Basic Services of this Agreement.
- H. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A|E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A|E CONSULTANT's opinions of probable construction costs are made on the basis of the A|E CONSULTANT's professional judgment and experience. The A|E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A|E CONSULTANT's opinion of probable construction cost.

- I. Schedule for Rendering Services: The A|E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A|E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A|E CONSULTANT's reasonable control.
- J. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A|E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A|E CONSULTANT, and shall remain in the possession of the A|E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A|E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)
- K. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A|E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A|E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A|E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A|E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A|E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys fees arising out of the unauthorized modification of these materials.
- L. Record Documents: Upon completion of the work, the A|E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the A|E CONSULTANT shall assume will be reliable, the A|E CONSULTANT cannot and does not warrant their accuracy.
- M. Payment Terms: Invoices will be submitted by the A|E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- N. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A|E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A|E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- O. Abandonment of Work: If any work is abandoned or suspended, the A|E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- P. Errors and Omissions Insurance: The A|E CONSULTANT maintains an errors and omissions insurance policy as part of normal business practice. The OWNER agrees to limit the A|E CONSULTANT's liability to the OWNER and to all Construction

Contractors and Subcontractors on the project due to the A|E CONSULTANT's negligent acts, errors, or omissions, such that the total aggregate liability of the A|E CONSULTANT to all those named shall not exceed \$406,000.

- Q. **Betterment:** If, due to the A|E CONSULTANT's negligence, a required item or component of the project is omitted from the A|E CONSULTANT's construction documents, the A|E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A|E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.
- R. **Indemnification:** The A|E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A|E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A|E CONSULTANT is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, directors, employees and subconsultants (collectively, A|E CONSULTANT) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the A|E CONSULTANT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

- S. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A|E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A|E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- T. **Full-Time Construction Observation:** The A|E CONSULTANT will provide full-time project representation in order to observe the progress and quality of the work completed by the Contractor. Such observation is not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather is to allow the A|E CONSULTANT, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.

The A|E CONSULTANT shall keep the OWNER informed about the progress of the work and shall endeavor to guard the OWNER against deficiencies in the work.

The A|E CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The A|E CONSULTANT shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the work, or any agents or employees of any of them. The A|E CONSULTANT does not guarantee

the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

- U. **Jobsite Safety:** Neither the professional activities of the A|E CONSULTANT, nor the presence of the A|E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A|E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A|E CONSULTANT and the A|E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- V. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A|E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A|E CONSULTANT or any other party encounters any hazardous or toxic materials, or should it become known to the A|E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A|E CONSULTANT's services, the A|E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, partners, employees and consultants (collectively, A|E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the A|E CONSULTANT.

- W. **Change Orders/Stop Work Orders:** The A|E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- X. **Agreement Not to Claim for Cost of Certain Change Orders:** The OWNER recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications and other design documentation furnished by the A|E CONSULTANT or in the other professional services performed or furnished by the A|E CONSULTANT under this Agreement whether caused by professional negligence or by imperfections that are within professional standards ("Covered Change Orders"). Accordingly, the OWNER agrees not to sue and otherwise to make no claim directly or indirectly against the A|E CONSULTANT on the basis of professional negligence, breach of contract or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed 5% of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of the A|E CONSULTANT for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that the OWNER would have

incurred if the Covered Change Order work had been included originally in the Contract Documents without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Drawings, Specifications and other design documents furnished by the A|E CONSULTANT or in the A|E CONSULTANT's other professional services related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, the A|E CONSULTANT is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order.

- Y. Dispute Resolution: The OWNER agrees that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing per State law and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to a court of competent jurisdiction.



123 W. Main St. Suite 200  
Gaylord, MI 49735  
O: 989.732.8131  
www.c2ae.com

February 12, 2019

Ms. Rachel Frisch, Administrator  
Otsego County  
225 W. Main Street  
Gaylord, MI 49735

Re: Otsego County Trail Extension Construction Contracting

Dear Rachel,

Congratulations on the successful \$200,000 Iron Belle Grant Award for the extension of the Otsego County Trail from Passenheim Road south to the County Line. We are pleased to have been able to assist with that successful application.

We have had numerous discussion over the past few weeks with you, the DNR and MDOT regarding how best to now implement the construction phase of the extension work. We all agree that it would be simplest, the least costly and most time efficient to be able to extend the existing contract at the bid prices with the current contractor, M&M Excavating. The following methods of extending that contract were all investigated and found not feasible:

1. Extension of existing contract through MDOT – we have discussed this at great length with MDOT. MDOT has some very particular guidelines on project extensions due to the federal funding involvement. Because the original project limits did not include the section of trail from Passenheim Road to the County line, environmental and historic clearances were not obtained. It is not possible to now “add on” or extend this contract through MDOT.
2. Contract through C2AE with M&M as a subconsultant – Since the County has a professional services contract with C2AE, it was thought that it might be possible to amend this contract to include the trail extension construction. However, after further investigation, it was determined that this would pose a conflict of interest with the original trail contract, where C2AE is acting as the engineer responsible for administering the contract with M&M. So it would be a conflict of interest to then hire the same contractor under our contract to perform construction on the trail extension, while still maintaining the administration responsibilities for the MDOT/M&M contract.
3. Contract with M&M through the DNR – The DNR has indicated that they do not have the mechanism to be able to do this. Plus, the Iron Belle Trail Grant was awarded to the County.

It appears that there remain two feasible methods to contract the construction of the trail extension, as follows:

- a. The first would be for the County to publicly advertise and competitively bid out the construction of the trail extension. This would be the normal procurement process for the County for an independent contract. The main drawback to this approach is that we believe that bidding out a relatively small project as this would not have the economies of scale of the original contract, and feel that it is extremely likely that the bids would exceed the cost of extending the existing contract, and may very possibly exceed the \$200,000 grant amount.
- b. The second would be for the County to forego their normal procurement process and contract directly with M&M Excavating. The contract would be for the same unit prices as their original bid for the main project. We would still need to work out some details and complete the design, but it appears from our preliminary estimates that this contract would be less than \$170,000, which leaves enough for

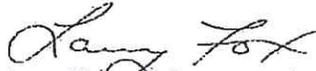
engineering and potential construction changes. Another advantage of this contract would be that M&M is already mobilized, has the sources for materials already under contract, and could just keep working farther south from where they are now, resulting in a quicker project completion.

We would strongly recommend that due to the unique set of circumstances in this instance, that the County direct contract with M&M Excavating for the trail extension project. We recommend direct contracting for the following reasons:

- We believe that direct contracting will save the County significant cost over competitive bidding. M&M was the low bidder on the original contract by a significant amount. M&M's price was \$1,944,720.80. J&N Construction was the only other bidder at \$2,190,332.96, 13% above M&M's price. The Engineer's estimate for the project was \$2,545,633.00. A bid tabulation from the original bid is attached.
- We believe that contractor that works on this project needs to be MDOT Prequalified. We believe that M&M and J&N are the only two local contractors with the necessary pre-qualifications.
- M&M can fit this project right into the schedule for completion of the original project. No coordination between contractors would be required.
- We will be assured that the same materials (gravel source, etc.) will be the same for the entire project.
- The DNR and MDOT are supportive of the direct contract.
- Contract administration would be simpler with the one Contractor.

Please do not hesitate to contact us with any questions or should you need additional information.

Sincerely,  
C2AE



Larry M. Fox, P.E.  
Project Manager

Cc: Mr. Chris Churches, Otsego County

Enclosures

Item Description	Units	Item Code	Prop. Line	Unit Price	Prop South Quantity	Estimated Cost
Mobilization; Max \$231,600.00	LS	1500001	10	\$25,000.00	1	\$25,000.00
Curb and Gutter, Rem	Ft	2040020	20	\$10.00	0	\$0.00
Fence, Rem	Ft	2040025	30	\$20.00	0	\$0.00
Pavt, Rem	Syd	2040050	40	\$30.00	0	\$0.00
Sidewalk, Rem	Syd	2040055	50	\$30.00	0	\$0.00
Non Haz Contam Matl Handling & Disp, LM	Cyd	2050031	60	\$40.00	0	\$0.00
Subgrade Undercutting, Type II	Cyd	2050041	70	\$8.00	0	\$0.00
Drive and Parking Lot, Grading	LS	2057051	80	\$3,500.00	0	\$0.00
Erosion Control, Check Dam, Stone	Ft	2080012	90	\$25.00	0	\$0.00
Ero Con, Inlet Protection, Fabric Drop	Ea	2080020	100	\$100.00	0	\$0.00
Erosion Control, Silt Fence	Ft	2080036	110	\$2.00	0	\$0.00
Aggregate Base, 6 Inch	Syd	3020016	120	\$8.00	0	\$0.00
Aggregate Surface Cse, 6 Inch, Special	Syd	3027011	130	\$6.10	0	\$0.00
Maintenance Gravel, LM	Cyd	3060021	140	\$30.00	100	\$3,000.00
Geotextile, Stabilization	Syd	3080010	150	\$7.00	0	\$0.00
Curb End Sect, 12 Inch	Ea	4010012	160	\$375.00	0	\$0.00
Curb End Sect, 15 Inch	Ea	4010015	170	\$500.00	0	\$0.00
Curb, Cl A, 12 Inch	Ft	4010131	180	\$35.00	0	\$0.00
Curb, Cl A, 15 Inch	Ft	4010132	190	\$40.00	40	\$1,600.00
Underdrain, Subgrade, 6 inch	Ft	4040073	200	\$7.00	0	\$0.00
HMA Surface, Rem	Syd	5010005	210	\$7.00	50	\$350.00
Hand Patching	Ton	5010025	220	\$215.00	0	\$0.00
HMA Approach	Ton	5010061	230	\$165.00	0	\$0.00
Conc Pavt, Nonrein, 8 Inch	Syd	6020104	240	\$40.00	50	\$2,000.00
Steel Sheet Piling, Permanent	Sft	7040001	250	\$19.80	0	\$0.00
Structural Steel, Rolled Shape, Erect	Lb	7070070	260	\$1.50	0	\$0.00
Struct Steel, Rolled Shape, Furn and Fab	Lb	7070071	270	\$1.00	0	\$0.00
Driveway, Nonrein Conc, 8 Inch	Syd	8010007	280	\$45.00	0	\$0.00
Curb and Gutter, Conc, Det F4	Ft	8020038	290	\$23.00	0	\$0.00
Curb Ramp Opening, Conc	Ft	8030030	300	\$23.00	0	\$0.00
Sidewalk Ramp, Conc, 6 Inch	Sft	8030036	310	\$5.00	300	\$1,500.00
Sidewalk, Conc, 6 Inch	Sft	8030046	320	\$4.00	0	\$0.00
Detectable Warning Surface, Cast Iron	Ft	8037001	330	\$74.00	20	\$1,480.00
Shared Use Path, Grading, Modified	Ft	8067001	340	\$3.75	7400	\$27,750.00
Post, Wood Guard	Ea	8070085	350	\$45.00	150	\$6,750.00
Vehicle Control Post	Ea	8077050	360	\$30.00	0	\$0.00
Fence, Woven Wire with Steel Post	Ft	8080002	370	\$3.60	6700	\$24,120.00
Fence, Chain Link, 72 Inch	Ft	8080018	380	\$10.80	0	\$0.00
Fence, Moving	Ft	8080120	390	\$18.00	0	\$0.00
Fence, Decorative	Ft	8087001	400	\$45.00	0	\$0.00
Boulder	Ea	8087050	410	\$150.00	0	\$0.00
Post, Steel, 3 lb	Ft	8100371	420	\$4.50	2	\$9.00
Sign, Type III, Erect, Saly	Ea	8100402	430	\$25.00	0	\$0.00
Sign, Type III, Rem	Ea	8100403	440	\$5.00	10	\$50.00
Sign, Type IIIA	Sft	8100404	450	\$14.00	100	\$1,400.00
Sign, Type IIIB	Sft	8100405	460	\$14.00	0	\$0.00
Delinicator Post	Ea	8107050	470	\$20.00	0	\$0.00
Trail Sign Post and Installation	Ea	8107050	480	\$40.00	12	\$480.00
Pavt Mrlg, Waterborne, 4 Inch, White	Ft	8110231	490	\$1.35	0	\$0.00
Pavt Mrlg, Waterborne, 4 Inch, Yellow	Ft	8110232	500	\$1.35	0	\$0.00
Protective Only, Snowmobile Trail Crossing	Syd	8110550	510	\$90.00	0	\$0.00
Pavt Mrlg, Waterborne, 6 Inch, Crosswalk	Ft	8117001	520	\$2.10	60	\$126.00
Barr, Type III, High Inten, Dbl Sided, Ltd, Furn	Ea	8120012	530	\$70.00	5	\$350.00
Barr, Type III, High Inten, Dbl Sided, Ltd, Oper	Ea	8120013	540	\$5.00	5	\$25.00
Channeling Device, 42 Inch, Furn	Ea	8120030	550	\$24.00	10	\$240.00
Channeling Device, 42 Inch, Oper	Ea	8120031	560	\$10.00	10	\$100.00
Lighted Arrow, Type C, Furn	Ea	8120140	570	\$400.00	0	\$0.00
Lighted Arrow, Type C, Oper	Ea	8120141	580	\$200.00	0	\$0.00
Minor Trail Devices	LS	8120170	590	\$60,000.00	0	\$0.00
Plastic Drum, High Intensity, Furn	Ea	8120250	600	\$24.00	0	\$0.00
Plastic Drum, High Intensity, Oper	Ea	8120251	610	\$1.00	0	\$0.00
Sign, Type B, Temp, Prismatic, Furn	Sft	8120350	620	\$4.00	50	\$200.00
Sign, Type B, Temp, Prismatic, Oper	Sft	8120351	630	\$1.00	50	\$50.00
Sign, Type B, Temp, Prismatic, Special, Furn	Sft	8120352	640	\$4.00	5	\$20.00
Sign, Type B, Temp, Prismatic, Special, Oper	Sft	8120353	650	\$1.00	5	\$5.00
Trail Regulator Control	LS	8120370	660	\$6,500.00	0	\$0.00
Pedestrian Type II Barricade, Temp	Ea	8127050	670	\$95.00	0	\$0.00
Riprap, Heavy	Ton	8130006	680	\$62.00	0	\$0.00
Block Wall, Landscape, Nonrein	Sft	8157010	690	\$32.50	0	\$0.00
Bench	Ea	8157050	700	\$1,435.00	0	\$0.00
Mulch Blanket, High Velocity	Syd	8160028	710	\$0.97	0	\$0.00
Slope Restoration, Modified	Sta	8167002	720	\$255.00	74	\$18,870.00
Railroad Protection, at Grade Crossing	Dir	8507060	730	\$1.00	0	\$0.00
Abandoned Railroad Tie, Relocation	Cyd	2057021	735	\$40.00	0	\$0.00
Masonry and Conc Structure, Rem	Cyd	2040045	740	\$108.92	0	\$0.00
Drive and Parking Lot, Grading, Modified	LS	2057051	745	\$3,500.00	0	\$0.00
Aggregate Surface Cse, 6 Inch, Spec, Mod	Syd	3027011	750	\$5.93	8220	\$48,744.60
Gate Box, Adj, Case 1	Ea	8230431	755	\$264.55	0	\$0.00
Underdrain Outlet, 6 Inch	Ft	4040093	765	\$35.00	0	\$0.00
Riprap, Plain	Syd	8130010	770	\$51.00	0	\$0.00
Dr Structure, 24 Inch, PVC	Ea	4037050	775	\$1,350.00	0	\$0.00
Curb, Cl A, 18 Inch	Ft	4010133	780	\$47.00	0	\$0.00

\$164,129.60

**Budget Amendments Summary for Approval by BOC 2/26/2019**

BA#	Purpose	Financial Effect
29198	Increase budget for inmate health costs at 2018 year end	Decreased the hourly wage budget as there was money available and increased the inmate health budget line item by the needed \$21,683
28997	Increase budget in supplies Distributive Services Dept. for copier expenses at 2018 year end	Decreased the outside contracted services line item in dept. 601 District Health and increased the supply line item in Distributive Services by the needed \$300
28988	Increase budget in courts and FOC for retirement and PT wages respectively at 2018 year end	FOC decreased hospitalization by \$4,000 and increased retirement expense line budget by the needed \$4,000; Circuit Court, decreased overtime budget by \$2,000 and increased PT wage expense line item by the needed \$2,000
29161	Adjust the inside services budget in Sheriff dept. back to the approved budget at 2018 year end	Decreased regular-hourly line item budget and increased the inside purchased services by the needed \$800
29076	Adjust the Sheriff budget to reflect R. Keller's wages as PT rather than FT for the 2019 year	Decreased the hourly wage budget and increased the PT wage line item by the needed \$17,791
29075	Adjust the Sheriff budget to reflect R. Keller's wages as PT rather than FT for the 2018 year end	Decreased the hourly wage budget and increased the PT wage line item by the needed \$4,665
29229	Adjust the Groen budget to reflect R. Templeton as hourly rather than PT for the 2019 year	Decreased the PT wage budget and increased the hourly wage line item by the needed \$12,908
29206	Adjust the budget in recycling to cover recycling cost by using FB for the 2018 year end	Decrease outside contracted services by \$2,763 and fb by \$7,831 and increase outside contracted services program by the needed \$10,594
28948	Adjust the UCMAN budget for repairs and maintenance (originally planned to be done in 2017) by using FB for the 2018 year end	Decrease FB and increase the repairs and maintenance expense line item by the needed \$22,800

JOURNAL ENTRY

JE: 29198

Post Date: 12/31/2018

Entered By: mmaier

Entry Date: 02/19/2019

Journal: BA

Description: RECLASS SHERIFF EXPENSES FOR INMATE HEAL

GL #	Description	DR	CR
101-351-703.030	REGULAR - HOURLY	21,683.00	
101-351-930.470	INMATE HEALTH		21,683.00
	Journal Total:	21,683.00	21,683.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY

JE: 28997

Post Date: 12/31/2018

Entered By: mmaier

Entry Date: 01/30/2019

Journal: BA

Description: ADJUST BUDGET TO REFLECT SUPPLY PURCH.

GL #	Description	DR	CR
101-601-940.010	OUTSIDE CONTRACTED SERVICES	300.00	
101-864-726.000	SUPPLIES - GENERAL		300.00
	Journal Total:	300.00	300.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY  
JE: 28988

Post Date: 12/31/2018  
Entry Date: 01/29/2019  
Description: YE PAYROLL ADJUSTMENTS

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
215-141-704.110	HOSPITALIZATION	4,000.00	
215-141-704.300	RETIREMENT CONTRIBUTIONS		4,000.00
101-131-703.070	OVERTIME	2,000.00	
101-131-703.060	PART-TIME/TEMPORARY		2,000.00
	Journal Total:	6,000.00	6,000.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY  
JE: 29161

Post Date: 12/31/2018  
Entry Date: 02/15/2019  
Description: RECLASS SHERIFF BUDGET

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
205-301-940.000	INSIDE PURCHASED SERVICES		800.00
205-301-703.030	REGULAR - HOURLY	800.00	
	Journal Total:	800.00	800.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY

JE: 29076

Post Date: 01/01/2019

Entered By: mmaier

Entry Date: 02/05/2019

Journal: BA

Description: REFLECT R.KELLER AS PT RATHER THAN FT

GL #	Description	DR	CR
205-301-703.030	REGULAR - HOURLY	17,791.00	
205-301-703.060	PART-TIME/TEMPORARY		17,791.00
	Journal Total:	17,791.00	17,791.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY  
JE: 29075

Post Date: 12/31/2018  
Entry Date: 02/05/2019  
Description: REFLECT R.KELLER AS PT RATHER THAN FT

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
205-301-703.030	REGULAR - HOURLY	4,665.00	
205-301-703.060	PART-TIME/TEMPORARY		4,665.00
	Journal Total:	4,665.00	4,665.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY  
JE: 29229

Post Date: 01/01/2019  
Entry Date: 02/20/2019  
Description: CORRECT RUSS T. AS HR. NOT PT.

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
209-751-703.030	REGULAR - HOURLY		12,908.00
209-751-703.060	PART-TIME/TEMPORARY	12,908.00	
	Journal Total:	12,908.00	12,908.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY  
JE: 29206

Post Date: 12/31/2018  
Entry Date: 02/20/2019  
Description: RECLASS RECYCLING EXP

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
226-528-940.010	OUTSIDE CONTRACTED SERVICES	2,763.00	
226-528-940.010-PROG000000	OUTSIDE CONTRACTED SERVICES		10,594.00
226-050-400.001	BUDGETED USE OF FUND BALANCE	7,831.00	
	Journal Total:	10,594.00	10,594.00

APPROVED BY: \_\_\_\_\_

JOURNAL ENTRY

JE: 28948

Post Date: 12/31/2018

Entered By: RFRISCH

Entry Date: 01/23/2019

Journal: BA

Description: AMEND FOR UCMAN UPGRADES/MTNCE

GL #	Description	DR	CR
594-806-920.400	REPAIRS AND MAINTENANCE SVCS		22,800.00
594-050-400.001	BUDGETED USE OF FUND BALANCE	22,800.00	
	Journal Total:	22,800.00	22,800.00

APPROVED BY: \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: PARK-GROEN**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION Ranger Station & Entrance**

**REVENUE**

Account Number	Decrease	Increase
494-050-674.000	\$	\$ 130,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
494-901-970.300-ENTRNC_GRO	\$ 375,000	\$
494-901-970.300-RNGRSTN_GRO	\$ 65,000	\$
494-901-970.300	\$	\$ 310,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 440,000	\$ 440,000

*[Signature]* \_\_\_\_\_ 2/15/2019  
 Department Head Signature Date

\_\_\_\_\_  
 Administrator's Signature Date

\_\_\_\_\_  
 Board Approval Date (if necessary) Budget Adjustment #

<b>Finance Department</b>
Entered: <u>2/15/2019</u>
By: <u>[Signature]</u>

29158  
 Posting Number

JOURNAL ENTRY  
JE: 29158

Post Date: 01/01/2019  
Entry Date: 02/15/2019  
Description: ENTRANCE AND RANGER STATION ADJ

Entered By: mmaier  
Journal: BA

GL #	Description	DR	CR
494-901-970.300-RNGRSTN GR	PROPERTY - IMPROVEMENTS		65,000.00
494-901-970.300-ENTRNC GRO	PROPERTY - IMPROVEMENTS		375,000.00
494-901-970.300	PROPERTY - IMPROVEMENTS	310,000.00	
494-050-674.000	OTHER REV - CONTRIBUTIONS	130,000.00	
	Journal Total:	440,000.00	440,000.00

APPROVED BY: \_\_\_\_\_



**Policies and Procedures – Federal Awards Administration**  
**2 CFR 200 Compliance Supplement**  
**Activities Allowed/Unallowed and Allowable Costs/Cost Principles**

Grant Administration – Otsego County does not have a centralized grants department, therefore it is of the utmost importance that each department is mindful of the type of grant received. Operational grants will be the responsibility of each department to monitor and maintain applicable compliance requirements. Capital grants will be managed by the Director of Planning and Zoning, Capital Projects and Grants. If a grant is Federal, the department should immediately notify the Finance Department for inclusion in the County's Single Audit.

Source of Governing Requirements – The requirements for activities allowed or unallowed are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for allowable costs/cost principles are contained in 2 CFR 200, subpart E, program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The requirements for the development and submission of indirect (facilities and administration (F&A)) cost rate proposals and cost allocation plans (CAPs) are contained in 2 CFR part 200 Appendix X.

In order to ensure compliance with these requirements, The County has implemented the following policies and procedures:

1. All grant expenditures will be in compliance with the Uniform Guidance, State law, County policies, and the provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for expenditures that are considered reasonable and necessary for the administration of the program.
2. Grant expenditures will be approved by the Finance Director or assigned designee initially through the purchase order process, and again when the bill or invoice is received. This will be evidenced by signature or initials and date on the invoice. Accounts payable disbursements will not be processed for payment by the Finance Department until necessary approval has been obtained.
3. Payroll costs will be documented in accordance with the Uniform Guidance.
4. The County will be permitted to charge indirect costs to federal grants at either (1) the federally negotiated indirect cost rate (if one exists) or (2) the de minimis rate of 10 percent. The selected rate will be applied to Modified Total Direct Costs (MTDC).



**Policies and Procedures – Federal Awards Administration  
2 CFR 200 Compliance Supplement  
Cash Management**

Grant Administration – Otsego County does not have a centralized grants department, therefore it is of the upmost importance that each department is mindful of the type of grant received. Operational grants will be the responsibility of each department to monitor and maintain applicable compliance requirements. Capital grants will be managed by the Director of Planning and Zoning, Capital Projects and Grants. If a grant is Federal, the department should immediately notify the Finance Department for inclusion in the County's Single Audit.

Source of Governing Requirements – The requirements for cash management are contained in 2 CFR §200.305, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

In order to ensure compliance with these requirements, The County has implemented the following policies and procedures:

1. Most of the County grants are awarded on a reimbursement basis. As such, for reimbursement based grants, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency. In the event of an advance type grant, efforts will be made to minimize the time between receipt of funding and disbursement to applicable parties according to §200.302 (6) of the Uniform Guidance.
2. Reimbursement requests will be initiated by the applicable individual assigned to each specific grant. Documentation of how this amount was determined will be retained and signed/dated.
3. Each cash draw will be reviewed by an additional individual as assigned.
4. The physical draw of cash will be processed through the means prescribed by the grant agreement.
5. Supporting documentation of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Purchase 2 Tahoe patrol vehicles for the Sheriff Department and outfit 4 new patrol vehicles

**REVENUE** (For the 2 new vehicles and 2 previously purchased that still need to be outfitted for patrol.)

Account Number	Decrease	Increase
Budgeted Use of Fund Balance to outfit 4 new patrol vehicles	\$	\$ 48,000
Carry forward 2018 vehicle budget into 2019 for 2 Tahoes	\$	\$ 72,734
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
	\$ 120,734	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 120,734	\$ 120,734

Department Head Signature

Date

*Rachel Jirsch*

Administrator's Signature

Date

<b>Finance Department</b>
Entered:
By:

2/26/19

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$ \$36,367.00

Number of units 2

Total Bid Amount \$ \$72,734.00

Vehicle Description:

Year 2019

Make Chevrolet

Model Tahoe 4wd  
police package

Vendor :  
Berger Chevrolet Inc

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature



Printed Signature Robert M. Evans

Date 12/26/2018

Bid Prepared For :

Otsego County

Price includes title fee and delivery.



March 12, 2019

Agenda

# DEPARTMENT REPORT FOR COMMISSIONER'S MEETING

MEETING DATE: 03/12/2019

DEPARTMENT: AIRPORT

PRESENTER: Matt Barresi

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Recycling Bid Update	<b>AGENDA DATE:</b>  March 12, 2019
<b>AGENDA PLACEMENT:</b>  Unfinished Business, Item A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  Yes

**BACKGROUND/DISCUSSION:**

At its February 26, 2019 meeting the Board discussed the bids received for the Otsego County recycling program. The Board asked to have the matter reviewed by the County's attorney and report back to the Board. An update will be provided at the meeting.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  March 5, 2019 Warrant	<b>AGENDA DATE:</b>  March 12, 2019
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The March 5, 2019 warrant is in the amount of \$84,791.75. Major expenditures in the warrant include:

- \$14,913.03 – MERS February Court Payment
- \$9,658.42 – C2AE Work on Trailhead
- \$8,000.00 – Painting at Alpine Center

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$84,791.75.

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	52.66
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	61.66
				ACCT#5477259305970050 DUE: MAR 7TH	801.020	267	10.00
				SHERIFF CARD ACTIVITY 1/10/19-2/7/19	704.400	301	425.00
				ACCT#5477259305970050 DUE: MAR 7TH	726.000	301	175.53
				SHERIFF CARD ACTIVITY 1/10/19-2/7/19	726.000	301	457.57
				SHERIFF CARD ACTIVITY 1/10/19-2/7/19	726.000	351	361.32
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	704.400	682	90.00
				CHECK AP 2159(E) TOTAL FOR FUND 101:			<u>1,633.74</u>
03/05/2019	AP	2163(A)	US POSTAL SERVICE-CAPS SVC CENTER	APRIL 2019 JURY SUMMONS MAILING	930.450	145	320.00
03/05/2019	AP	75077*#	44NORTH	FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	704.110	131	213.56
				FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	704.110	133	0.95
				FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	704.110	148	24.90
				CHECK AP 75077 TOTAL FOR FUND 101:			<u>239.41</u>
03/05/2019	AP	75079	ANDREW SAMKOWIAK	FEBRUARY 2019 WEEKEND DRUG TESTER: FEB.16, 17, 18, 23, 24	940.010	133	200.00
03/05/2019	AP	75082	BRADY'S BUSINESS SYSTEMS	INV# 33AR324436, 2/8/2019 M.LATUSZEK	726.000	149	9.70
03/05/2019	AP	75089*#	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2019 COURT DENTAL	704.110	131	718.45
				0001160001 - MARCH 2019 COURT DENTAL	704.110	148	116.06
				CHECK AP 75089 TOTAL FOR FUND 101:			<u>834.51</u>
03/05/2019	AP	75090*	DIANN AXFORD	2018 TRAVEL VOUCHER; BANK RUN	930.500	253	33.00
03/05/2019	AP	75091*#	DUNNS	AR313582	726.000	215	95.19
				INVOICE # 33AR329731 COPIER CONTRACT, MONTH ENDING 01/31/20	920.410	682	44.83
				INVOICE AR321322	726.000	864	265.44
				CHECK AP 75091 TOTAL FOR FUND 101:			<u>405.46</u>
03/05/2019	AP	75097*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 - MARCH 2019	704.140	131	395.23
				CICOTSEGO-BL-954784 - MARCH 2019	704.140	133	41.56
				CHECK AP 75097 TOTAL FOR FUND 101:			<u>436.79</u>
03/05/2019	AP	75105*#	OTSEGO COUNTY JUDICIAL SYSTEM	02/20/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	131	15.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				2/27/2019 HRA REIMBURSEMENT CHECK REGISTER	704.110	131	793.48
				02/20/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	148	15.00
				CHECK AP 75105 TOTAL FOR FUND 101:			<u>823.48</u>
03/05/2019	AP	75108	TIAA COMMERCIAL FINANCE INC	FEBRUARY 2019, CONTRACT #20365488	726.000	864	44.67
03/05/2019	AP	75109	UPS		930.450	215	3.81
				Total for fund 101 GENERAL FUND			4,984.57
Fund: 208 PARKS AND RECREATION							
03/05/2019	AP	2157(E)	CHARTER COMMUNICATIONS	0078647020719 PHONE AND INTERNET	726.000	751	10.00
				0078647020719 PHONE AND INTERNET	930.210	751	10.00
				CHECK AP 2157(E) TOTAL FOR FUND 208:			<u>20.00</u>
03/05/2019	AP	2158(E)*#	CONSUMERS ENERGY	205633166143 CENTER ELECTRIC BILL	930.620	752	561.66
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.040	752	30.00
03/05/2019	AP	75096	KSS ENTERPRISES	1140269 ROLL TOWEL, ICE MELT	726.000	752	179.95
				1140269 ROLL TOWEL, ICE MELT	726.025	752	63.09
				CHECK AP 75096 TOTAL FOR FUND 208:			<u>243.04</u>
03/05/2019	AP	75102	NORTHWEST MICHIGAN COMMUNITY HEALTH	WATER SAMPLE BOTTLES	920.200	751	600.00
03/05/2019	AP	75104	OTSEGO COUNTY COMMISSION ON AGING	TRANSPORTATION AND ADS FOR WALKING GROUP	930.500	752	167.60
				Total for fund 208 PARKS AND RECREATION			1,622.30
Fund: 209 GROEN NATURE PRESERVE FUND							
03/05/2019	AP	75093	GREAT LAKES ENERGY	ELECTRIC BILLS	930.620	751	140.18
				ELECTRIC BILLS	930.620	751	1,089.00
				ELECTRIC BILLS	930.620	751	110.00
				ELECTRIC BILLS	930.620	751	16.00
				ELECTRIC BILLS	930.620	751	16.00
				ELECTRIC BILLS	930.620	751	70.00
				CHECK AP 75093 TOTAL FOR FUND 209:			<u>1,441.18</u>
				Total for fund 209 GROEN NATURE PRESERVE FUND			1,441.18
Fund: 212 ANIMAL CONTROL							
03/05/2019	AP	2158(E)*#	CONSUMERS ENERGY	ANIMAL CONTROL JAN-FEB 15 2019	930.620	430	1,162.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.000	430	80.00
Total for fund 212 ANIMAL CONTROL							1,242.00
Fund: 215 FRIEND OF THE COURT							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.000	141	681.02
03/05/2019	AP	75077*#	44NORTH	FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	704.110	141	149.40
03/05/2019	AP	75089*#	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2019 COURT DENTAL	704.110	141	482.10
03/05/2019	AP	75097*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 - MARCH 2019	704.140	141	152.21
03/05/2019	AP	75105*#	OTSEGO COUNTY JUDICIAL SYSTEM	2/27/2019 HRA REIMBURSEMENT CHECK REGISTER	704.110	141	1,781.40
Total for fund 215 FRIEND OF THE COURT							3,246.13
Fund: 232 HOUSING COMMISSION							
03/05/2019	AP	75091*#	DUNNS	INVOICE # 33AR329731 COPIER CONTRACT, MONTH ENDING 01/31/20 920.410		690	4.98
Total for fund 232 HOUSING COMMISSION							4.98
Fund: 249 BUILDING INSPECTION FUND							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.000	371	175.53
Total for fund 249 BUILDING INSPECTION FUND							175.53
Fund: 256 REGISTER OF DEEDS AUTOMATION							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.000	215	37.40
Total for fund 256 REGISTER OF DEEDS AUTOMATION							37.40
Fund: 261 911 SERVICE FUND							
03/05/2019	AP	2156(E)	CENTURY LINK	INV# 1461207238, FEBRUARY	930.210	427	143.11
03/05/2019	AP	2160(E)*#	FRONTIER	FEBRUARY TELEPHONE; DUE 3/15/2019	930.210	427	108.67
				FEBRUARY TELEPHONE; DUE 3/15/2019	930.210	427	58.30
CHECK AP 2160(E) TOTAL FOR FUND 261:							166.97
03/05/2019	AP	75110	VERIZON WIRELESS	JAN 11 - FEB 10, 2019, 225 W.MAIN STE AL	930.210	427	216.08
Total for fund 261 911 SERVICE FUND							526.16
Fund: 263 CONCEALED PISTOL LICENSING FUND							
03/05/2019	AP	75091*#	DUNNS	AR313582	726.000	215	17.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 263 CONCEALED PISTOL LICENSING FUND							
Fund: 281 AIRPORT				Total for fund 263 CONCEALED PISTOL LICENSING FUND			17.69
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	930.600	537	200.00
				ACCT#5477259305970050 DUE: MAR 7TH	930.600	537	200.00
				CHECK AP 2159(E) TOTAL FOR FUND 281:			400.00
03/05/2019	AP	75091*#	DUNNS	FEBRUARY PERIOD; INV# 33AR329608	726.000	537	48.34
Fund: 282 AIRPORT SPECIAL EVENTS FUND				Total for fund 281 AIRPORT			448.34
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	123.000	000	1,960.00
				ACCT#5477259305970050 DUE: MAR 7TH	123.000	000	1,400.00
				CHECK AP 2159(E) TOTAL FOR FUND 282:			3,360.00
Fund: 290 SOCIAL WELFARE FUND				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			3,360.00
03/05/2019	AP	75098	LORETTA MILLER	DHHS FEBRUARY BOARD MEETINGS	703.040	670	50.00
				DHHS FEBRUARY BOARD MEETINGS	930.500	670	28.00
				CHECK AP 75098 TOTAL FOR FUND 290:			78.00
03/05/2019	AP	75106	SHERRY S HUFF	FEBRUARY DHS BOARD MEETINGS	703.040	670	50.00
				FEBRUARY DHS BOARD MEETINGS	930.500	670	49.00
				CHECK AP 75106 TOTAL FOR FUND 290:			99.00
Fund: 292 CHILD CARE FUND				Total for fund 290 SOCIAL WELFARE FUND			177.00
03/05/2019	AP	75075	20TH CIRCUIT COURT	18-56-DL MEDICATION - JANUARY 2019	930.810	662	27.03
03/05/2019	AP	75077*#	44NORTH	FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	704.110	662	39.24
03/05/2019	AP	75078	7TH PROBATE FAMILY COURT	17-84-NA PLACEMENT 1/1/19 TO 1/31/19	930.810	662	4,960.00
03/05/2019	AP	75080	APRIL KELLEY	17-85-NA PLACEMENT 1/1/19 TO 1/31/19	930.700	662	689.44
03/05/2019	AP	75081	APRIL KELLEY	17-85-NA PLACEMENT 1/1/19 TO 1/31/19	930.700	662	689.44
03/05/2019	AP	75086	CASSIDY RAE CONMSTOCK	19-02-NA PLACEMENT & INITIAL CLOTHING ALLOWANCE 1/11/19 TO 1/31/19	930.700	662	572.04
03/05/2019	AP	75087	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 1/1/19 TO 1/31/19	930.810	662	689.44

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
03/05/2019	AP	75089*#	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2019 COURT DENTAL	704.110	662	161.18
03/05/2019	AP	75095	JAIME GABRIEL	18-91-NA PLACAEEMENT 1/1/19 TO 1/31/19	930.700	662	638.29
03/05/2019	AP	75097*#	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - MARCH 2019	704.140	662	100.25
03/05/2019	AP	75099	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT 1/1/19 TO 1/31/19	930.810	662	689.44
03/05/2019	AP	75105*#	OTSEGO COUNTY JUDICIAL SYSTEM	02/20/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	662	75.00
03/05/2019	AP	75111	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 1/4/19 TO 1/31/19	930.810	662	5,334.28
Total for fund 292 CHILD CARE FUND							14,665.07
Fund: 475 TRAIL CONSTRUCTION FUND							
03/05/2019	AP	75085*	C2AE	FOR PERIOD ENDING JANUARY 20,2019	801.020	901	2,846.04
Total for fund 475 TRAIL CONSTRUCTION FUND							2,846.04
Fund: 476 GAYLORD GATEWAY TRAILHEAD							
03/05/2019	AP	75085*	C2AE	FOR PERIOD ENDING JANUARY 20,2019	801.020	901	6,812.38
Total for fund 476 GAYLORD GATEWAY TRAILHEAD							6,812.38
Fund: 499 CAPITAL PROJECTS FUND							
03/05/2019	AP	75084	BULLDOG PAINTING	ALPINE CENTER 2ND FLOOR PAINTING	970.300	901	8,000.00
Total for fund 499 CAPITAL PROJECTS FUND							8,000.00
Fund: 516 DELINQUENT TAX REVOLVING							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	52.66
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	61.66
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	970.435	901	950.00
CHECK AP 2159(E) TOTAL FOR FUND 516:							1,064.32
03/05/2019	AP	75083	BRUMLEY, AVROL	REFUND FOR OVRPMT ON 2017 TAX YEAR FOR PARCEL 060-008-300-694.000		030	15.00
03/05/2019	AP	75090*	DIANN AXFORD	2018 TRAVEL VOUCHER; BANK RUN	930.500	253	33.00
03/05/2019	AP	75094	HUGHES, BYRON	REFUND FOR OVRPMT ON 2017 TAX YEAR FOR PARCEL 011-740-000-694.000		030	115.87
03/05/2019	AP	75100	LYNNSAY MACHESE	REFUND FOR OVRPMT MADE ON TAX YEAR 2017 FOR PARCEL 091-22694.000		030	1,062.07
Total for fund 516 DELINQUENT TAX REVOLVING							2,290.26
Fund: 588 TRANSPORTATION FUND							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	676.040	030	59.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
				Total for fund 588 TRANSPORTATION FUND			59.95
03/05/2019	AP	75092	GASLIGHT MEDIA	FOR MARCH 2019, INV# 58027	930.240	228	2,900.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			2,900.00
Fund: 617 TAX FORECLOSURE FUND							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	52.67
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	253	61.67
				CHECK AP 2159(E) TOTAL FOR FUND 617:			<u>114.34</u>
03/05/2019	AP	75090*	DIANN AXFORD	2018 TRAVEL VOUCHER; BANK RUN	930.500	253	33.00
				Total for fund 617 TAX FORECLOSURE FUND			147.34
Fund: 637 BUILDING AND GROUNDS							
03/05/2019	AP	2158(E)*#	CONSUMERS ENERGY	FEBRUARY 2019 BILL	930.620	265	4,888.59
				FEBRUARY 2019 BILL	930.620	265	98.79
				FEBRUARY 2019 BILL	930.620	265	3,039.96
				FEBRUARY 2019 BILL	930.620	265	515.30
				CHECK AP 2158(E) TOTAL FOR FUND 637:			<u>8,542.64</u>
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	726.000	265	114.30
03/05/2019	AP	2160(E)*#	FRONTIER	FEBRUARY TELEPHONE; DUE 3/15/2019	930.210	265	61.60
03/05/2019	AP	75088	CITY OF GAYLORD	WATER BILLS; FEBRUARY 2019	920.200	265	79.87
				WATER BILLS; FEBRUARY 2019	920.200	265	346.58
				WATER BILLS; FEBRUARY 2019	920.200	265	593.16
				WATER BILLS; FEBRUARY 2019	920.200	265	36.98
				CHECK AP 75088 TOTAL FOR FUND 637:			<u>1,056.59</u>
03/05/2019	AP	75107	SUBURBAN PROPANE	FEB 2019; INV# 7329-070441; BLDG&GRND	930.610	265	1,224.48
				Total for fund 637 BUILDING AND GROUNDS			10,999.61
Fund: 645 ADMINISTRATIVE SERVICES							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	704.400	172	105.00
				ACCT#5477259305970050 DUE: MAR 7TH	704.400	172	13.66
				ACCT#5477259305970050 DUE: MAR 7TH	726.000	172	93.50
				ACCT#5477259305970050 DUE: MAR 7TH	704.400	201	35.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 ADMINISTRATIVE SERVICES							
				ACCT#5477259305970050 DUE: MAR 7TH	704.400	201	119.00
				TREAS ACTIVITY 01-11-19 THRU 02-10-19	726.000	201	57.97
				ACCT#5477259305970050 DUE: MAR 7TH	726.000	201	117.81
				ACCT#5477259305970050 DUE: MAR 7TH	930.600	201	120.00
				CHECK AP 2159(E) TOTAL FOR FUND 645:			661.94
				Total for fund 645 ADMINISTRATIVE SERVICES			661.94
Fund: 647 HEALTH CARE FUND							
03/05/2019	AP	75076	44NORTH	FEBRUARY 2019 COBRA, INV# 187794	704.110	851	1,320.60
				Total for fund 647 HEALTH CARE FUND			1,320.60
Fund: 701 GENERAL AGENCY							
03/05/2019	AP	2159(E)*#	FIRST BANKCARD	ACCT#5477259305970050 DUE: MAR 7TH	232.004	000	269.99
03/05/2019	AP	75101	MICHAEL PARSONS	BOND RETURN LESS 10%	265.000	000	450.00
03/05/2019	AP	75103	OTSEGO COUNTY	BDU	265.000	000	50.00
				Total for fund 701 GENERAL AGENCY			769.99
Fund: 704 PAYROLL IMPREST FUND							
03/05/2019	AP	2161(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	FEBRUARY 2019 COURT MERS	231.700	000	14,913.03
03/05/2019	AP	2162(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	FEBRUARY 2019 COURT MERS HYBRID DEFINED CONT	231.700	000	747.74
03/05/2019	AP	75089*#	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2019 COURT DENTAL	231.261	000	374.52
				Total for fund 704 PAYROLL IMPREST FUND			16,035.29
			TOTAL - ALL FUNDS				84,791.75

\*\*--INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

\*#--INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2019	AP	2156(E)	CENTURY LINK	INV# 1461207238, FEBRUARY	261-427-930.210	143.11
03/05/2019	AP	2157(E)	CHARTER COMMUNICATIONS	0078647020719 PHONE AND INTERNET	208-751-726.000	10.00
		2157(E)		0078647020719 PHONE AND INTERNET	208-751-930.210	10.00
						20.00
03/05/2019	AP	2158(E)	CONSUMERS ENERGY	205633166143 CENTER ELECTRIC BILL	208-752-930.620	561.66
		2158(E)		ANIMAL CONTROL JAN-FEB 15 2019	212-430-930.620	1,162.00
		2158(E)		FEBRUARY 2019 BILL	637-265-930.620-ALPCT00000	4,987.38
		2158(E)		FEBRUARY 2019 BILL	637-265-930.620-CRTHS00000	3,039.96
		2158(E)		FEBRUARY 2019 BILL	637-265-930.620-LNDUS00000	515.30
						10,266.30
03/05/2019	AP	2159(E)	FIRST BANKCARD	TREAS ACTIVITY 01-11-19 THRU 02-10-19	101-253-726.000	114.32
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	101-267-801.020	10.00
		2159(E)		SHERIFF CARD ACTIVITY 1/10/19-2/7/19	101-301-704.400	425.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	101-301-726.000	633.10
		2159(E)		SHERIFF CARD ACTIVITY 1/10/19-2/7/19	101-351-726.000	361.32
		2159(E)		TREAS ACTIVITY 01-11-19 THRU 02-10-19	101-682-704.400	90.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	208-752-726.040	30.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	212-430-726.000	80.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	215-141-726.000	681.02
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	249-371-726.000	175.53
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	256-215-726.000	37.40
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	281-537-930.600	400.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	282-000-123.000	3,360.00
		2159(E)		TREAS ACTIVITY 01-11-19 THRU 02-10-19	516-253-726.000	114.32
		2159(E)		TREAS ACTIVITY 01-11-19 THRU 02-10-19	516-901-970.435	950.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	588-030-676.040	59.95
		2159(E)		TREAS ACTIVITY 01-11-19 THRU 02-10-19	617-253-726.000	114.34
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	637-265-726.000	114.30
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	645-172-704.400	118.66
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	645-172-726.000	93.50
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	645-201-704.400	154.00
		2159(E)		TREAS ACTIVITY 01-11-19 THRU 02-10-19	645-201-726.000	175.78
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	645-201-930.600	120.00
		2159(E)		ACCT#5477259305970050 DUE: MAR 7TH	701-000-232.004-TEAM000000	269.99
						8,682.53
03/05/2019	AP	2160(E)	FRONTIER	FEBRUARY TELEPHONE; DUE 3/15/2019	261-427-930.210	166.97
		2160(E)		FEBRUARY TELEPHONE; DUE 3/15/2019	637-265-930.210	61.60

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						228.57
03/05/2019	AP	2161(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	FEBRUARY 2019 COURT MERS	704-000-231.700	14,913.03
03/05/2019	AP	2162(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	FEBRUARY 2019 COURT MERS HYBRID DEFINED CONT	704-000-231.700	747.74
03/05/2019	AP	2163(A)	US POSTAL SERVICE-CAPS SVC CENTER	APRIL 2019 JURY SUMMONS MAILING	101-145-930.450	320.00
03/05/2019	AP	75075	20TH CIRCUIT COURT	18-56-DL MEDICATION - JANUARY 2019	292-662-930.810	27.03
03/05/2019	AP	75076	44NORTH	FEBRUARY 2019 COBRA, INV# 187794	647-851-704.110	1,320.60
03/05/2019	AP	75077	44NORTH	FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	101-131-704.110	213.56
		75077		FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	101-133-704.110	0.95
		75077		FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	101-148-704.110	24.90
		75077		FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	215-141-704.110	149.40
		75077		FEBRUARY 2019 COBRA, TELADOC, HRA ADMIN FEES	292-662-704.110	39.24
						428.05
03/05/2019	AP	75078	7TH PROBATE FAMILY COURT	17-84-NA PLACEMENT 1/1/19 TO 1/31/19	292-662-930.810	4,960.00
03/05/2019	AP	75079	ANDREW SAMKOWIAK	FEBRUARY 2019 WEEKEND DRUG TESTER: FEB.16, 17, 18, 23, 24	101-133-940.010	200.00
03/05/2019	AP	75080	APRIL KELLEY	17-85-NA PLACEMENT 1/1/19 TO 1/31/19	292-662-930.700	689.44
03/05/2019	AP	75081	APRIL KELLEY	17-85-NA PLACEMENT 1/1/19 TO 1/31/19	292-662-930.700	689.44
03/05/2019	AP	75082	BRADY'S BUSINESS SYSTEMS	INV# 33AR324436, 2/8/2019 M.LATUSZEK	101-149-726.000	9.70
03/05/2019	AP	75083	BRUMLEY, AVROL	REFUND FOR OVRPMT ON 2017 TAX YEAR FOR PARCEL 060-008-300-516-030-694.000		15.00
03/05/2019	AP	75084	BULLDOG PAINTING	ALPINE CENTER 2ND FLOOR PAINTING	499-901-970.300-ALPCTR-CPT	8,000.00
03/05/2019	AP	75085	C2AE	FOR PERIOD ENDING JANUARY 20,2019	475-901-801.020	2,846.04
		75085		FOR PERIOD ENDING JANUARY 20,2019	476-901-801.020	6,812.38
						9,658.42
03/05/2019	AP	75086	CASSIDY RAE CONMSTOCK	19-02-NA PLACEMENT & INITIAL CLOTHING ALLOWANCE 1/11/19 TO 1.292-662-930.700		572.04
03/05/2019	AP	75087	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 1/1/19 TO 1/31/19	292-662-930.810	689.44
03/05/2019	AP	75088	CITY OF GAYLORD	WATER BILLS; FEBRUARY 2019	637-265-920.200-ALPCT00000	426.45
		75088		WATER BILLS; FEBRUARY 2019	637-265-920.200-CRTHS00000	593.16
		75088		WATER BILLS; FEBRUARY 2019	637-265-920.200-SILLI00000	36.98
						1,056.59
03/05/2019	AP	75089	DELTA DENTAL OF MICHIGAN	0001160001 - MARCH 2019 COURT DENTAL	101-131-704.110	718.45

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		75089		0001160001 - MARCH 2019 COURT DENTAL	101-148-704.110	116.06
		75089		0001160001 - MARCH 2019 COURT DENTAL	215-141-704.110	482.10
		75089		0001160001 - MARCH 2019 COURT DENTAL	292-662-704.110	161.18
		75089		0001160001 - MARCH 2019 COURT DENTAL	704-000-231.261	374.52
						1,852.31
03/05/2019	AP	75090	DIANN AXFORD	2018 TRAVEL VOUCHER; BANK RUN	101-253-930.500	33.00
		75090		2018 TRAVEL VOUCHER; BANK RUN	516-253-930.500	33.00
		75090		2018 TRAVEL VOUCHER; BANK RUN	617-253-930.500	33.00
						99.00
03/05/2019	AP	75091	DUNNS	AR313582	101-215-726.000	95.19
		75091		INVOICE # 33AR329731 COPIER CONTRACT, MONTH ENDING 01/31/20	101-682-920.410	44.83
		75091		INVOICE AR321322	101-864-726.000	265.44
		75091		INVOICE # 33AR329731 COPIER CONTRACT, MONTH ENDING 01/31/20	232-690-920.410	4.98
		75091		AR313582	263-215-726.000	17.69
		75091		FEBRUARY PERIOD; INV# 33AR329608	281-537-726.000	48.34
						476.47
03/05/2019	AP	75092	GASLIGHT MEDIA	FOR MARCH 2019, INV# 58027	594-228-930.240	2,900.00
03/05/2019	AP	75093	GREAT LAKES ENERGY	ELECTRIC BILLS	209-751-930.620	1,441.18
03/05/2019	AP	75094	HUGHES, BYRON	REFUND FOR OVRPMT ON 2017 TAX YEAR FOR PARCEL 011-740-000-516-030-694.000		115.87
03/05/2019	AP	75095	JAIME GABRIEL	18-91-NA PLACAEMENT 1/1/19 TO 1/31/19	292-662-930.700	638.29
03/05/2019	AP	75096	KSS ENTERPRISES	1140269 ROLL TOWEL, ICE MELT	208-752-726.000	179.95
		75096		1140269 ROLL TOWEL, ICE MELT	208-752-726.025	63.09
						243.04
03/05/2019	AP	75097	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 - MARCH 2019	101-131-704.140	395.23
		75097		CICOTSEGO-BL-954784 - MARCH 2019	101-133-704.140	41.56
		75097		CICOTSEGO-BL-954784 - MARCH 2019	215-141-704.140	152.21
		75097		CICOTSEGO-BL-954784 - MARCH 2019	292-662-704.140	100.25
						689.25
03/05/2019	AP	75098	LORETTA MILLER	DHHS FEBRUARY BOARD MEETINGS	290-670-703.040	50.00
		75098		DHHS FEBRUARY BOARD MEETINGS	290-670-930.500	28.00
						78.00
03/05/2019	AP	75099	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT 1/1/19 TO 1/31/19	292-662-930.810	689.44

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/05/2019 - 03/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/05/2019	AP	75100	LYNNSAY MACHESE	REFUND FOR OVRPMT MADE ON TAX YEAR 2017 FOR PARCEL 091-22516-030-694.000		1,062.07
03/05/2019	AP	75101	MICHAEL PARSONS	BOND RETURN LESS 10%	701-000-265.000	450.00
03/05/2019	AP	75102	NORTHWEST MICHIGAN COMMUNITY HEALTH	WATER SAMPLE BOTTLES	208-751-920.200	600.00
03/05/2019	AP	75103	OTSEGO COUNTY	BDU	701-000-265.000	50.00
03/05/2019	AP	75104	OTSEGO COUNTY COMMISSION ON AGING	TRANSPORTATION AND ADS FOR WALKING GROUP	208-752-930.500	167.60
03/05/2019	AP	75105	OTSEGO COUNTY JUDICIAL SYSTEM	02/20/19 HRA REIMBURSEMENT CHECK REGISTER	101-131-704.110	808.48
		75105		02/20/19 HRA REIMBURSEMENT CHECK REGISTER	101-148-704.110	15.00
		75105		2/27/2019 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	1,781.40
		75105		02/20/19 HRA REIMBURSEMENT CHECK REGISTER	292-662-704.110	75.00
						2,679.88
03/05/2019	AP	75106	SHERRY S HUFF	FEBRUARY DHS BOARD MEETINGS	290-670-703.040	50.00
		75106		FEBRUARY DHS BOARD MEETINGS	290-670-930.500	49.00
						99.00
03/05/2019	AP	75107	SUBURBAN PROPANE	FEB 2019; INV# 7329-070441; BLDG&GRND	637-265-930.610-LNDUS00000	1,224.48
03/05/2019	AP	75108	TIAA COMMERCIAL FINANCE INC	FEBRUARY 2019, CONTRACT #20365488	101-864-726.000	44.67
03/05/2019	AP	75109	UPS		101-215-930.450	3.81
03/05/2019	AP	75110	VERIZON WIRELESS	JAN 11 - FEB 10, 2019, 225 W.MAIN STE AL	261-427-930.210	216.08
03/05/2019	AP	75111	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 1/4/19 TO 1/31/19	292-662-930.810	5,334.28
			TOTAL - ALL FUNDS	TOTAL OF 45 CHECKS		84,791.75

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  March 7, 2019 Warrant	<b>AGENDA DATE:</b>  March 12, 2019
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The March 7, 2019 warrant is in the amount of \$152.00.

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$152.00.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2019	AP	75112	ALPINE PROPANE	ACCT #2127, PROPANE, BANYCKY	293-689-930.999	152.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		152.00
--- GL TOTALS ---						
					293-689-930.999	
			MISC OTHER SERVICES			152.00
			TOTAL			152.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/07/2019 - 03/07/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 293 SOLDIERS' RELIEF FUND</b>							
03/07/2019	AP	75112	ALPINE PROPANE	ACCT #2127, PROPANE, BANYCKY	930.999	689	152.00
<b>TOTAL - ALL FUNDS</b>				<b>Total for fund 293 SOLDIERS' RELIEF FUND</b>			<b>152.00</b>

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  March 12, 2019 Warrant	<b>AGENDA DATE:</b>  March 12, 2019
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 3	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Mel Maier, Finance Director	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The March 12, 2019 warrant is in the amount of \$310,975.49. Major expenditures in the warrant include:

- \$60,006.95 – MERS February County Payment
- \$18,335.66 – OMH Inmate Health Care
- \$23,500.75 – North Country Community Mental Health 2018 Qtr 4 Billing
- \$23,500.75 – North Country Community Mental Health 2019 1<sup>st</sup> Qtr Billing
- \$19,222.59 – State of Michigan
- \$63,279.05 – Integrity Construction

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$310,975.49.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL FUND</b>							
03/12/2019	AP	2164(A)	CDW GOVERNMENT INC	ADOBE ACROBAT STANDARD 2017 - LICENSE	726.000	261	252.35
03/12/2019	AP	2167(A)	JAMES DONALD FOX	PROFESSIONAL MILEAGE	801.020	648	310.00
					930.500	648	10.00
				CHECK AP 2167(A) TOTAL FOR FUND 101:			<u>320.00</u>
03/12/2019	AP	75113	OMH MEDICAL GROUP & MEDCAR WALK:	INMATE HEALTHCARE	930.470	351	730.50
03/12/2019	AP	75114*#	RITE AID PHARMACY #1663	INMATE SCRIPTS	726.035	351	397.60
03/12/2019	AP	75115	OTSEGO MEMORIAL HOSPITAL	INMATE HEALTH BILLINGS	930.470	351	18,335.66
03/12/2019	AP	75116	PETOSKEY EAR, NOSE, & THROAT SPECI	INMATE HEALTHCARE	930.470	351	1,343.00
03/12/2019	AP	75117	TETER ORTHORTICS & PROSTHETICS	INMATE HEALTHCARE	930.470	351	65.00
03/12/2019	AP	75118	NORTHERN PATHOLOGY ASSOCIATES	INMATE HEALTHCARE	930.470	351	172.00
03/12/2019	AP	75119	NORTHERN IMAGING ASSOCIATES PC	INMATE HEALTHCARE	930.470	351	707.02
03/12/2019	AP	75120	MCLAREN NORTHERN MICHIGAN	INMATE HEALTHCARE	930.470	351	203.84
03/12/2019	AP	75121	NORTH COUNTRY COMMUNITY MENTAL	2018 EXPENSE; 10/01-12/31/2018 INV# 294	940.010	649	23,500.75
03/12/2019	AP	75124	NORTH COUNTRY COMMUNITY MENTAL	JANUARY THRU MARCH 2019, INV #2960	940.010	649	23,500.75
03/12/2019	AP	75125*	DOUG KASSUBA	INSTALL OF NEW CAMERAS-RAN NEW WIRE	726.000	253	100.00
03/12/2019	AP	75133	SLED SHED LLC	HELMET, GLOVES, JACKET	726.046	333	506.05
03/12/2019	AP	75134*#	OTSEGO COUNTY SHERIFF DEPT	ROAD PATROL SUPPLIES	726.000	301	65.02
				CIVIL SUPPLIES	726.000	302	31.79
				CHECK AP 75134 TOTAL FOR FUND 101:			<u>96.81</u>
03/12/2019	AP	75136	BILL MARSH FORD GAYLORD	INVOICE 914258 69-01	920.400	301	261.33
				INVOICE 914249 69-04	920.400	301	460.47
				CHECK AP 75136 TOTAL FOR FUND 101:			<u>721.80</u>
03/12/2019	AP	75142	NORTHERN LIGHTS COUNSELING AND C	FEBRUARY 2019	940.010	133	800.00
03/12/2019	AP	75143	NORTHERN LIGHTS COUNSELING AND C	FEBRUARY 2019	940.010	133	70.00
03/12/2019	AP	75144	NORTHERN LIGHTS COUNSELING AND C	FEBRUARY 2019	940.010	133	140.00
03/12/2019	AP	75145	NORTHERN LIGHTS COUNSELING AND C	FEBRUARY 2019	940.010	133	140.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL FUND</b>							
03/12/2019	AP	75146	NORTHERN LIGHTS COUNSELING AND	C FEBRUARY 2019	940.010	133	70.00
03/12/2019	AP	75147	TERRANCE M COTTLE	FEBRUARY 2019	940.010	133	160.00
03/12/2019	AP	75148	TERRANCE M COTTLE	FEBRUARY 2019	940.010	133	160.00
03/12/2019	AP	75149	TERRANCE M COTTLE	FEBRUARY 2019	940.010	133	240.00
03/12/2019	AP	75150	TERRANCE M COTTLE	FEBRUARY 2019	940.010	133	200.00
03/12/2019	AP	75151	TERRANCE M COTTLE	FEBRUARY 2019	940.010	133	240.00
03/12/2019	AP	75152	MAFCA	2019 MEMBERSHIP DUES	930.600	131	150.00
03/12/2019	AP	75153	CORECOMM	FEBRUARY 2019	930.210	131	21.95
03/12/2019	AP	75155	DUNNS	FEBRUARY 2019	920.520	131	84.52
03/12/2019	AP	75163	JUDICIAL MANAGEMENT SYSTEMS INC	PROGRAMMING	970.450	131	600.00
03/12/2019	AP	75166	JUNE ELIZABETH GREVE	MARCH 2019	726.025	131	150.00
03/12/2019	AP	75167	VERIZON WIRELESS	FEBRUARY 2019	930.210	131	37.61
03/12/2019	AP	75188	87TH-A DISTRICT COURT BOND ACCT	OTHER INCOME - DEPOSITORY	694.020	136	130.00
03/12/2019	AP	75189	87TH-A DISTRICT COURT BOND ACCT	OTHER INCOME - DEPOSITORY	694.020	136	100.00
03/12/2019	AP	75190	STAPLES BUSINESS CREDIT	SUPPLIES	726.000	133	60.49
03/12/2019	AP	75191	STAPLES BUSINESS CREDIT	SUPPLIES	940.111	131	282.51
03/12/2019	AP	75192	JOHN FANT	2/16/19 TRANSPORT - TRAVEL	930.500	134	198.38
				2/16/19 TRANSPORT	940.010	134	111.00
				CHECK AP 75192 TOTAL FOR FUND 101:			<u>309.38</u>
03/12/2019	AP	75193	DAWN FANT	2/26/19 TRANSPORT	940.010	134	111.00
03/12/2019	AP	75196	CATHERINE ISBELL	RDSS TRAINING	940.010	134	24.00
03/12/2019	AP	75197	CHARLES ISBELL	RDSS TRAINING - TRAVEL	930.500	134	208.80
				RDSS TRAINING	940.010	134	24.00
				CHECK AP 75197 TOTAL FOR FUND 101:			<u>232.80</u>
03/12/2019	AP	75199*#	STAPLES BUSINESS CREDIT	OCEA - 2/21 - PAPER	106.000	000	29.99
03/12/2019	AP	75201#	COMPRENEW	MAIN OFFICE, 160039	920.410	101	35.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL FUND</b>							
				COUNTY CLERK/ROD, 160037	920.410	215	25.00
				PROSECUTOR, 11593	920.410	267	35.00
				SHERIFF, 11598	920.410	301	35.00
				<b>CHECK AP 75201 TOTAL FOR FUND 101:</b>			<b>130.00</b>
03/12/2019	AP	75202	BROCK ARTFITCH	OTHER	704.400	648	75.00
				DEPUTY ON CALL FEE	801.020	648	100.00
				PROFESSIONAL	801.020	648	735.00
				MILEAGE	930.460	648	17.00
				TRANSPORT	930.460	648	225.00
				<b>CHECK AP 75202 TOTAL FOR FUND 101:</b>			<b>1,152.00</b>
03/12/2019	AP	75217*#	WMJZ EAGLE 101.5	ACCT #3404 VETERANS MARKETING	930.300	682	100.00
03/12/2019	AP	75230#	RESERVE ACCOUNT	ACCT #2 PROSECUTOR	930.450	267	65.59
				ACCT #3 VICTIM ADVOCATE	930.983	267	98.70
				ACCT #1 CHILD SUPPORT	930.450	268	194.29
				<b>CHECK AP 75230 TOTAL FOR FUND 101:</b>			<b>358.58</b>
03/12/2019	AP	75231	SARA SCHMIDT	KLEENEX, CUTTLERY, ETC	726.000	267	16.84
				POSTAGE	930.450	267	9.51
				<b>CHECK AP 75231 TOTAL FOR FUND 101:</b>			<b>26.35</b>
03/12/2019	AP	75232	DEP. JUSTIN HOLZSCHU	WITN FEE PRELIMS 1-4-19, 2-28-19 + MILEA	930.940	267	16.80
03/12/2019	AP	75233	VERIZON WIRELESS	INV 9824120947; ACCT 842184815-0001 CELL	930.230	267	51.33
03/12/2019	AP	75234	CURTISS REPORTING CORP	INV 18604; 18-36603 FY TRANSCRIPT	726.000	267	20.10
03/12/2019	AP	75235#	PITNEY BOWES INC-SUPPLIES	INV 1011196568; ACCT 0017176804; TAPE ST	930.450	267	39.66
				INV 1011196568; ACCT 0017176804; TAPE ST	930.983	267	39.66
				INV 1011196568; ACCT 0017176804; TAPE ST	930.450	268	39.66
				<b>CHECK AP 75235 TOTAL FOR FUND 101:</b>			<b>118.98</b>
03/12/2019	AP	75236	PROSECUTING ATTORNEYS ASSOCIATION	PA STAFF DEVEL CONF REGIST - GOODRICH &	704.400	267	80.00
				TRAFFIC SAFETY TRNG - TREUSCH	704.400	267	40.00
				<b>CHECK AP 75236 TOTAL FOR FUND 101:</b>			<b>120.00</b>
03/12/2019	AP	75237	THOMSON WEST	ACCT 1000715367; INV 839797519, 83971397	726.200	267	435.46

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL FUND</b>							
03/12/2019	AP	75238	ELLIE PANCI	FAMILY FUN FAIR RE: VICTIMS RIGHTS WEEK	930.983	267	50.00
03/12/2019	AP	75239	LYNDA BEASLEY	VICTIM'S LODGING, GAS, MEALS, CAR: CASE	930.983	267	1,195.28
03/12/2019	AP	75242	COUNTY EQUALIZATION SERVICES	FEBRUARY 2019 EQUALIZATION SERVICES	801.025	257	5,000.00
03/12/2019	AP	75243*#	DUNNS	ADMIN COPIER SERVICES	726.000	864	484.70
03/12/2019	AP	75247	DANIEL PHILLIPS	PROFESSIONAL	801.020	648	670.00
				DEPUTY ON CALL FEE	801.020	648	100.00
				MILEAGE	930.460	648	16.00
				<b>CHECK AP 75247 TOTAL FOR FUND 101:</b>			<b>786.00</b>
03/12/2019	AP	75248	THOMAS J PUDVAN	FEB 2019, EXP VOUCHER/TRAINING-TRANSPC	801.020	648	60.00
				DEPUTY ON CALL FEE	801.020	648	100.00
				CHIEF DEPUTY PAY	801.020	648	416.67
				CHIEF DEPUTY CALL PHONE	930.210	648	40.00
				MILEAGE	930.500	648	12.00
				<b>CHECK AP 75248 TOTAL FOR FUND 101:</b>			<b>628.67</b>
03/12/2019	AP	75249*#	EMPIRIC SOLUTIONS INC	INV #7951 - PROFESSIONAL	801.020	131	904.15
				INV #7951 - TECH SVC - INDEX 54	801.030	228	6,990.85
				<b>CHECK AP 75249 TOTAL FOR FUND 101:</b>			<b>7,895.00</b>
03/12/2019	AP	75250	ROB PALLARITO	PER DIEM	703.040	101	250.00
				TRAVEL	930.500	101	67.50
				<b>CHECK AP 75250 TOTAL FOR FUND 101:</b>			<b>317.50</b>
03/12/2019	AP	75251	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG TEST	940.010	253	80.00
03/12/2019	AP	75264	PAUL HARTMANN	PER DIEM	703.040	721	50.00
				MILEAGE	930.500	721	10.00
				<b>CHECK AP 75264 TOTAL FOR FUND 101:</b>			<b>60.00</b>
03/12/2019	AP	75265	KENNETH ARNDT	PER DIEM	703.040	721	50.00
				MILEAGE	930.500	721	5.00
				<b>CHECK AP 75265 TOTAL FOR FUND 101:</b>			<b>55.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL FUND</b>							
03/12/2019	AP	75266	WILLARD L BROWN	PER DIEM	703.040	721	50.00
				MILEAGE	930.500	721	20.00
				CHECK AP 75266 TOTAL FOR FUND 101:			<u>70.00</u>
03/12/2019	AP	75267	DUNNS	2019 0227 DUNNS 0222 INV	726.000	257	10.49
03/12/2019	AP	75269	MARVIN CARLSON	DEPUTY ON CALL FEE	801.020	648	100.00
				TRAINING	801.020	648	325.00
				CHECK AP 75269 TOTAL FOR FUND 101:			<u>425.00</u>
03/12/2019	AP	75270#	NYE UNIFORM COMPANY	ROAD PATROL UNIFORMS	726.046	301	572.35
				JAIL STRIPES	726.046	351	56.00
				CHECK AP 75270 TOTAL FOR FUND 101:			<u>628.35</u>
03/12/2019	AP	75271	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER CORRECTIONS	726.000	351	627.08
				Total for fund 101 GENERAL FUND			<b>96,340.05</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 205 WORK CAMP</b>							
03/12/2019	AP	75114*#	RITE AID PHARMACY #1663	WORK CAMP SUPPLIES	726.000	301	13.37
03/12/2019	AP	75134*#	OTSEGO COUNTY SHERIFF DEPT	WORK CAMP SUPPLIES	726.000	301	5.13
03/12/2019	AP	75135	DUNNS	STAPLER	726.000	301	4.99
03/12/2019	AP	75137	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES- SPARK PLUG	726.000	301	2.96
03/12/2019	AP	75139	SOVA, ESTER	SERVICE - CURRENT SERVICES	626.030	050	16.00
03/12/2019	AP	75140	PHILLIPS, BECKY	SERVICE - CURRENT SERVICES	626.030	050	14.00
Total for fund 205 WORK CAMP							56.45

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 208 PARKS AND RECREATION</b>							
03/12/2019	AP	2173(E)#	CHARTER COMMUNICATIONS	0078647020719 PHONE, INTERNET	726.000	751	20.00
				0069887030119 CABLE	726.000	752	82.51
				0069887030119 PHONE	930.210	752	39.99
				<b>CHECK AP 2173(E) TOTAL FOR FUND 208:</b>			<b>142.50</b>
03/12/2019	AP	2175(E)*#	DTE ENERGY	#910020845954	930.610	752	653.67
03/12/2019	AP	75220	OCNET	8654	726.000	752	59.95
03/12/2019	AP	75222	KADEE KIDD	CAMPING REFUND	652.030	440	94.00
03/12/2019	AP	75223	QUALITY PLUMBING & MECHANICAL IN	9867	726.050	752	292.00
03/12/2019	AP	75226	CHOICE PUBLICATIONS	ADS	930.300	752	192.00
03/12/2019	AP	75227*#	MEYER ACE	25477 LYSOL, MOPHEADS	726.025	752	54.93
				25504 SHOVEL, TOILET LEVER	726.025	752	33.97
				<b>CHECK AP 75227 TOTAL FOR FUND 208:</b>			<b>88.90</b>
03/12/2019	AP	75228	CITY OF GAYLORD	WATER BILL	920.200	752	60.62
				<b>Total for fund 208 PARKS AND RECREATION</b>			<b>1,583.64</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 209 GROEN NATURE PRESERVE FUND</b>							
03/12/2019	AP	2172(E)	FRONTIER	PHONE BILL	930.210	751	85.84
03/12/2019	AP	75221	SPARTAN SEWER & SEPTIC TANK SERVI 12388		726.000	751	95.00
03/12/2019	AP	75224	MAXIMUM SECURITY	16441 MONITOR APRIL -MARCH OFFICE, BARN	726.000	751	395.88
				16440 MONITOR APRIL-JUNE MAIN HOUSE	726.000	751	89.97
				16477 MONITOR VISITOR CENTER, RESTROOM	726.000	751	209.94
				<b>CHECK AP 75224 TOTAL FOR FUND 209:</b>			<b>695.79</b>
03/12/2019	AP	75225	GREAT LAKES ENERGY	26471001 PRESERVE	930.620	751	173.76
				632399884 WELCOME CENTER	930.620	751	121.91
				37764002 MAIN HOUSE	930.620	751	986.00
				674018500 BARN	930.620	751	110.00
				MAPLE ST. LIGHT	930.620	751	16.00
				MAPLE ST. LIGHT	930.620	751	16.00
				264710007 HILLTOP HOUSE	930.620	751	65.00
				<b>CHECK AP 75225 TOTAL FOR FUND 209:</b>			<b>1,488.67</b>
03/12/2019	AP	75227*#	MEYER ACE	25618 SNOW BLOWER, OIL, STRAPS	726.000	751	1,013.53
				25532 PROPANE CYLINDER, SAFETY GLASSES	726.000	751	80.94
				25537 SAWZALL BLADE SET	726.000	751	21.99
				25544 LOCK DEICER	726.000	751	6.78
				<b>CHECK AP 75227 TOTAL FOR FUND 209:</b>			<b>1,123.24</b>
03/12/2019	AP	75229	GILL ROYS HARDWARE	814424	726.000	751	14.99
				<b>Total for fund 209 GROEN NATURE PRESERVE FUND</b>			<b>3,503.53</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 212 ANIMAL CONTROL</b>							
03/12/2019	AP	75126	NORTH POINTE PLUMBING & HEATING	212413 FRONT OFFICE HEAT	726.050	430	125.00
03/12/2019	AP	75127	ZOETIS	9007579013	726.035	430	78.18
03/12/2019	AP	75128	MIDWEST VETERINARY SUPPLY, INC.	10259024	726.035	430	77.87
03/12/2019	AP	75129	DUNNS	33AR328763	726.000	430	132.07
03/12/2019	AP	75130	GAYLORD VETERINARY SERVICES	JAN 2019 MEDICAL	930.471	430	438.75
				JAN 2019 STERILIZATION	930.980	430	485.00
				CHECK AP 75130 TOTAL FOR FUND 212:			<u>923.75</u>
03/12/2019	AP	75131	OCNET	8609 ANIMAL CONTROL	920.410	430	400.00
03/12/2019	AP	75132	NETWORKFLEET INC	JAN 2018 OSV0000001673525	920.410	430	37.90
03/12/2019	AP	75243*#	DUNNS	ANIMAL CONTROL; COPIER SVC	726.000	430	41.38
				Total for fund 212 ANIMAL CONTROL			<b>1,816.15</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 215 FRIEND OF THE COURT</b>							
03/12/2019	AP	75154	SCOTT T BEATTY	FEBRUARY 2019	940.010	141	2,550.00
03/12/2019	AP	75156	DUNNS	FEBRUARY 2019	920.520	141	46.63
03/12/2019	AP	75164	EMPIRIC SOLUTIONS INC	APRIL 2019	801.020	141	379.00
03/12/2019	AP	75165	JUNE ELIZABETH GREVE	MARCH 2019	726.025	141	150.00
<b>Total for fund 215 FRIEND OF THE COURT</b>							<b>3,125.63</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 226 RECYCLING FUND</b>							
03/12/2019	AP	2168(E)	CONSUMERS ENERGY	100070199300; 621 GARFIELD ST.	930.620	528	27.67
03/12/2019	AP	2178(E)	CONSUMERS ENERGY	FEBRUARY 2019; 247 OLD STATE RD	930.620	528	27.28
03/12/2019	AP	75123	NORTHERN MICHIGAN REVIEW	JANUARY; 1/1-1/31/2019, ACCT# 185818,	940.010	528	78.63
03/12/2019	AP	75240	NORTH EXCAVATING & ASPHALTING	INV# OC-0119-04 FEB SNOW REMOVAL	940.010	528	1,270.00
<b>Total for fund 226 RECYCLING FUND</b>							<b>1,403.58</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 233 HUD GRANT FUND</b>							
03/12/2019	AP	75217*#	WMJZ EAGLE 101.5	ACCT #3404 HOUSING MARKETING	930.300	690	100.00
<b>Total for fund 233 HUD GRANT FUND</b>							<b>100.00</b>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 249 BUILDING INSPECTION FUND</b>							
03/12/2019	AP	75243*#	DUNNS	BLDG DEPT; COPIER SVC	726.000	371	65.02
03/12/2019	AP	75258	FEENY	ROUTINE MAINTENANCE #6245543/1	920.400	371	106.20
03/12/2019	AP	75259	TELEPHONE SUPPORT SYSTEMS INC	TELEPHONE SUPPORT ORDER 15763	920.400	371	176.40
03/12/2019	AP	75260	DUNNS	SUPPLIES INVOICE 33AR322872	726.000	371	241.82
03/12/2019	AP	75261	PITNEY BOWES INC-SUPPLIES	LEASE INVOICE POSTAGE MACHINE # 330813	920.410	371	93.57
03/12/2019	AP	75262	PITNEY BOWES INC-SUPPLIES	POSTAGE FEES	930.450	371	208.99
03/12/2019	AP	75263	NMCOA	ANNUAL SUBSCRIPTION CODE REFERENCE MAT	930.600	371	350.00
03/12/2019	AP	75268	DELL MARKETING LP	LATIITUDE RUGGED LAPTOPS	970.440	901	13,688.94
Total for fund 249 BUILDING INSPECTION FUND							14,930.94

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 260 MICHIGAN INDIGENT DEFENSE</b>							
03/12/2019	AP	2165(A)	GARY GELOW	FEBRUARY 18 - MARCH 1, 2019	801.021	131	900.00
03/12/2019	AP	2166(A)	GARY GELOW	FEBRUARY 2019	801.021	131	3,485.00
<b>Total for fund 260 MICHIGAN INDIGENT DEFENSE</b>							<b>4,385.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 261 911 SERVICE FUND</b>							
03/12/2019	AP	2174(E)	FRONTIER	ADMIN - 269-161-8203-082208-5	930.210	427	63.53
03/12/2019	AP	2177(E)	FRONTIER	E911 FEB 2019, #231-189-0447-031698-5	930.210	427	381.85
03/12/2019	AP	75245	TELE-RAD	FEBRUARY 2019, OTSEGO LK TWP FIRE	970.435	901	120.00
<b>Total for fund 261 911 SERVICE FUND</b>							<b>565.38</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 280 LEGAL DEFENSE FUND</b>							
03/12/2019	AP	75218	HOWARD L SHIFMAN PC	INV # 13566, FOR FEBRUARY 2019 SERVICES	801.020	270	667.00
<b>Total for fund 280 LEGAL DEFENSE FUND</b>							<b>667.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 281 AIRPORT</b>							
03/12/2019	AP	2169(E)	CHARTER COMMUNICATIONS	# 0044755022219 TV,INTERNET, PHONE	920.410	537	355.03
03/12/2019	AP	2170(E)	AMERICAN WASTE	INV# 2881206 WASTE REMOVAL AIRPORT	920.410	537	130.00
03/12/2019	AP	2171(E)	DTE ENERGY	#910022288013 AIRPORT GAS	930.610	537	1,824.83
				# 910022288146	930.610	537	459.67
				<b>CHECK AP 2171(E) TOTAL FOR FUND 281:</b>			<b>2,284.50</b>
03/12/2019	AP	75203	WAGAR MOTOR SALES INC	GMC TRUCK # 09952 INVOICE WAGAR	920.400	537	2,175.36
03/12/2019	AP	75204	JOHNSON OIL COMPANY	# 488972 416.2 GALLOND DIESEL	930.662	537	986.39
				# 492681 526.1 GALLONS DIESEL	930.662	537	1,262.64
				<b>CHECK AP 75204 TOTAL FOR FUND 281:</b>			<b>2,249.03</b>
03/12/2019	AP	75205	JIM'S ALPINE AUTOMOTIVE	#1765977 WINDSTAR BATTERY	920.400	537	121.28
				#1765213 LOADER BLADE	920.400	537	12.99
				# 1765581 OSHKOSH SWITCHES	920.400	537	5.07
				<b>CHECK AP 75205 TOTAL FOR FUND 281:</b>			<b>139.34</b>
03/12/2019	AP	75206	STATE OF MICHIGAN	WEATHER OBS # 591-10400881	940.010	537	103.50
03/12/2019	AP	75207	UNIFIRST CORPORATION	# 1530054846 CARPET RENTAL	920.410	537	50.21
03/12/2019	AP	75208	SCIENTIFIC BRAKE & EQUIPMENT COMP	INV# 020229445 ANTI FREEZE OSHKOSH	920.400	537	5.07
				INV # 020224703 DEEP BLUE LENS OLD JET	920.400	537	3.51
				INV # 020229652 LOCKNET	920.400	537	4.38
				INV # 020229644 LOCKNET SOCKET	920.400	537	24.51
				<b>CHECK AP 75208 TOTAL FOR FUND 281:</b>			<b>37.47</b>
03/12/2019	AP	75209	MID STATES BOLT & SCREW CO	INV # 31468960 SMI HEX NUTS	920.400	537	4.77
				INV # 31468667 SRE IMPACT ADAPTOR	920.400	537	64.66
				INV # 31468815 SMI HEX FIN	920.400	537	46.16
				INV # 31469565 CUTTING WHEEL	920.400	537	13.68
				<b>CHECK AP 75209 TOTAL FOR FUND 281:</b>			<b>129.27</b>
03/12/2019	AP	75210	NORTHERN TANK TRUCK SERVICE	INV # 424778 WATER REMOVAL	920.400	537	270.00
				INV # 424894 WATER REMOVAL	920.400	537	360.00
				<b>CHECK AP 75210 TOTAL FOR FUND 281:</b>			<b>630.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 281 AIRPORT</b>							
03/12/2019	AP	75211	GILL ROYS HARDWARE	#1902796366 FUSE ASSORTEMENT	920.400	537	10.58
				# 1902807805 ICE MELTER	920.400	537	31.16
				# 1902814443 TUBE 100LL TRUCK	920.400	537	14.77
				# 1902845634 5000K LED	920.400	537	12.64
				<b>CHECK AP 75211 TOTAL FOR FUND 281:</b>			<b>69.15</b>
03/12/2019	AP	75212	JOHNSON OIL COMPANY	# 483473 442.3 GALLONS GASOLINE	930.660	537	756.33
				GALLONS	930.662	537	1,055.87
				<b>CHECK AP 75212 TOTAL FOR FUND 281:</b>			<b>1,812.20</b>
03/12/2019	AP	75213	WILBER AUTOMOTIVE SUPPLY INC	# 136115 KUBOTA DRY GAS	920.400	537	5.99
				#137394 JET 1 ENGINE HEATER	920.400	537	24.99
				# 137395 LOADER FUEL FILTER	920.400	537	71.36
				# 137905 SMI FITTING AND HOSES	920.400	537	58.46
				# 138621 JET 1 SOLENOID	920.400	537	22.99
				# 138809 OSHKOSH SWITCH	920.400	537	9.99
				# 139497 DRY GAS FOR EQUIP	920.400	537	9.16
				<b>CHECK AP 75213 TOTAL FOR FUND 281:</b>			<b>202.94</b>
03/12/2019	AP	75214	NORTHERN PUMP SERVICE INC	NP # 25681 INSPECTIONS AND UPDATES	920.400	537	1,800.00
				<b>Total for fund 281 AIRPORT</b>			<b>12,168.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 282 AIRPORT SPECIAL EVENTS FUND</b>							
03/12/2019	AP	75215	GAYLORD AREA CONVENTION & TOURIS	2019 VISITORS GUIDE FOR WONMG #3290	930.300	537	1,425.00
03/12/2019	AP	75216	VELOCIOUS, LLC	WEBSITE HOSTING WONMG # 0016	930.300	537	160.00
<b>Total for fund 282 AIRPORT SPECIAL EVENTS FUND</b>							<b>1,585.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 292 CHILD CARE FUND</b>							
03/12/2019	AP	75157	RENEE EDWARDS	FEBRUARY 2019	940.010	662	960.00
03/12/2019	AP	75158	THEOPHILUS HANDRICH	JANUARY 2019	930.700	662	120.68
03/12/2019	AP	75194	JOHN FANT	2/26/19 TRANSPORT - TRAVEL	930.500	662	46.40
				2/26/19 TRANSPORT	930.830	662	24.00
				CHECK AP 75194 TOTAL FOR FUND 292:			70.40
03/12/2019	AP	75195	DAWN FANT	2/26/19 TRANSPORT	930.830	662	24.00
				Total for fund 292 CHILD CARE FUND			1,175.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND</b>							
03/12/2019	AP	75200	INTEGRITY CONSTRUCTION SERVICES L	PERIOD 18; PROJECT 2517, APP #016	970.300	901	63,279.05
<b>Total for fund 472 LIBRARY BUILDING CONSTRUCTION BO</b>							<b>63,279.05</b>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 499 CAPITAL PROJECTS FUND</b>							
03/12/2019	AP	75122	WADE TRIM INC	SERVICES FROM 12/2/2018 THROUGH 2/1/2019	970.300	901	786.00
<b>Total for fund 499 CAPITAL PROJECTS FUND</b>							<b>786.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 516 DELINQUENT TAX REVOLVING</b>							
03/12/2019	AP	75125*	DOUG KASSUBA	INSTALL OF NEW CAMERAS-RAN NEW WIRE	726.000	253	100.00
03/12/2019	AP	75138	OTSEGO COUNTY TREASURER	OTHER INCOME - OVER AND SHORT	694.000	030	36.22
03/12/2019	AP	75141	VALLANCE, LINDA	OTHER INCOME - OVER AND SHORT	694.000	030	9.23
03/12/2019	AP	75159	LARRY STONE	TAX OVERPAYMENT 09110000001300	694.000	030	129.62
03/12/2019	AP	75160	DANIELLE WISE	TAX OVERPAYMENT 07210000014400	694.000	030	3.78
03/12/2019	AP	75161	DONALD LOWELL	TAX OVERPAYMENT 01182000000101	694.000	030	65.34
03/12/2019	AP	75162	DAVID MILLER	TAX OVERPAYMENT 08002930007000	694.000	030	845.93
<b>Total for fund 516 DELINQUENT TAX REVOLVING</b>							<b>1,190.12</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 588 TRANSPORTATION FUND</b>							
03/12/2019	AP	75252	ARTS AUTO ELECTRIC SERVICE INC	01ND2211 STOCK	726.050	699	52.26
03/12/2019	AP	75253	DUNNS	33AR328360 CONTRACT FEBRUARY	726.000	697	69.10
03/12/2019	AP	75254	JIM WERNIG INC	25122 BUS #28	726.050	699	144.38
03/12/2019	AP	75255	JIM'S ALPINE AUTOMOTIVE	1-765423 SHOP	726.050	699	6.48
03/12/2019	AP	75256	JIM'S ALPINE AUTOMOTIVE	1-765874 SHOP	726.050	699	131.62
03/12/2019	AP	75257	WILBER AUTOMOTIVE SUPPLY INC	139495 BUS #7	726.050	699	28.40
<b>Total for fund 588 TRANSPORTATION FUND</b>							<b>432.24</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 594 UC METROPOLITAN AREA NETWORK</b>							
03/12/2019	AP	75246	GRAND TRAVERSE MOBILE COMMUNICA	INV #51299, PRO SHOP	920.400	806	1,639.00
				INV #51445, BENINGO BARN REPAIRS	920.400	806	425.00
				<b>CHECK AP 75246 TOTAL FOR FUND 594:</b>			<b>2,064.00</b>
03/12/2019	AP	75249*#	EMPIRIC SOLUTIONS INC	INV #7953 - RESOURCE INDEX 10	940.010	806	1,775.00
				<b>Total for fund 594 UC METROPOLITAN AREA NETWORK</b>			<b>3,839.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 618 GIS PROJECT AND AERIAL</b>							
03/12/2019	AP	75198	AYRES ASSOCIATES	2018 12.31 AYRES ASSOCIATES	940.010	447	14,560.00
<b>Total for fund 618 GIS PROJECT AND AERIAL</b>							<b>14,560.00</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 637 BUILDING AND GROUNDS</b>							
03/12/2019	AP	2175(E)*#	DTE ENERGY	#910020847562	930.610	265	214.37
03/12/2019	AP	75241	DOUG KASSUBA	MARCH; INVOICE # 201902; ADMIN, PRINTER	726.050	265	200.00
<b>Total for fund 637 BUILDING AND GROUNDS</b>							<b>414.37</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 645 ADMINISTRATIVE SERVICES</b>							
03/12/2019	AP	75199*#	STAPLES BUSINESS CREDIT	ADMIN - 2/21 - WALL CLOCK	726.000	172	33.98
				ADMIN - 2/07; 2 MISC ITEMS	726.000	172	11.38
				ADMIN - 2/07; CORK BOARD	726.000	172	76.39
				ADMIN - 2/21 - MISC ITEMS	726.000	172	37.75
				FINANCE -1/31; 2 @ \$18.49	726.000	201	36.98
				FINANCE - 2/05; 8 MISC ITEMS	726.000	201	65.31
				FINANCE - 2/05; 12 MISC ITEMS	726.000	201	157.01
				FINANCE - 2/21 - MISC ITEMS	726.000	201	19.91
				H/R - 2/21 - MISC ITEMS	726.000	270	30.65
				<b>CHECK AP 75199 TOTAL FOR FUND 645:</b>			<b>469.36</b>
				<b>Total for fund 645 ADMINISTRATIVE SERVICES</b>			<b>469.36</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 647 HEALTH CARE FUND</b>							
03/12/2019	AP	75219	VISION SERVICE PLAN (VSP)	MARCH VISION, #12 049684 0798 POLC	704.110	851	128.52
				MARCH VISION, #12 049684 0797 NON-POLC	704.110	851	1,294.99
				<b>CHECK AP 75219 TOTAL FOR FUND 647:</b>			<b>1,423.51</b>
				<b>Total for fund 647 HEALTH CARE FUND</b>			<b>1,423.51</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 701 GENERAL AGENCY</b>							
03/12/2019	AP	75168	STATE OF MICHIGAN	STATE CNSRVTN CSTS LQDTN DMG	228.020	000	1,010.00
				DRIVERS LICENSE REINSTATEMENT	228.030	000	330.00
				CRIME VICTIM RIGHTS FUNDS	228.037	000	4,798.84
				STATE COURT FUND	228.042	000	310.00
				JUROR COMPENSATION REIMBURSE	228.057	000	330.00
				CIVIL FILING FEE FUND	228.058	000	2,793.00
				JUSTICE SYSTEM FUND	228.059	000	8,930.75
				ELECTRONIC FILING SYSTEM FEE	228.560	000	720.00
				<b>CHECK AP 75168 TOTAL FOR FUND 701:</b>			<b>19,222.59</b>
03/12/2019	AP	75169	GAYLORD CITY TREASURER	DUE CITIES	221.000	000	125.40
03/12/2019	AP	75170	LUCAS SHANE SHEETS	CASH REFUNDS DISTRICT COURT	286.002	000	10.00
03/12/2019	AP	75171	BRADLEY J BUTCHER	RESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00
03/12/2019	AP	75172	RYAN CZYKOSKI	RESTITUTIONS PAYALBE - DIST CT	271.130	000	34.00
03/12/2019	AP	75173	TERESA KAPPELLER	RESTITUTIONS PAYALBE - DIST CT	271.130	000	66.00
03/12/2019	AP	75174	STEPHANIE KENDALL	RESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00
03/12/2019	AP	75175	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	22.50
03/12/2019	AP	75176	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	25.00
03/12/2019	AP	75177	M BANK	RESTITUTIONS PAYALBE - DIST CT	271.130	000	30.00
03/12/2019	AP	75178	MARYS TAVERN	RESTITUTIONS PAYALBE - DIST CT	271.130	000	2.00
03/12/2019	AP	75179	ALESHA JEAN MORGAN	RESTITUTIONS PAYALBE - DIST CT	271.130	000	10.00
03/12/2019	AP	75180	KIM MOYER	RESTITUTIONS PAYALBE - DIST CT	271.130	000	400.00
03/12/2019	AP	75181	OTSEGO COUNTY ROAD COMMISSION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00
03/12/2019	AP	75182	DENISE RICHARDS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	20.00
03/12/2019	AP	75183	ULTA	RESTITUTIONS PAYALBE - DIST CT	271.130	000	32.00
03/12/2019	AP	75184	WAL-MART STORES ASSET PROTECTION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	122.87
03/12/2019	AP	75185	WAL-MART STORES ASSET PROTECTION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	25.00
03/12/2019	AP	75186	WAL-MART STORES ASSET PROTECTION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	12.50
03/12/2019	AP	75187	JESSICA MARIE WHEELIS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	9.60
				<b>Total for fund 701 GENERAL AGENCY</b>			<b>20,469.46</b>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 704 PAYROLL IMPREST FUND</b>							
03/12/2019	AP	2176(E)	MUNICIPAL EMPLOYEES RETIREMENT S	CONTRIBUTION EXPENSE	231.700	000	60,006.95
03/12/2019	AP	75244	UNEMPLOYMENT CONSULTANTS INC	2ND QUARTER 2019, TRACKING #1539075-34	228.027	000	700.00
<b>TOTAL - ALL FUNDS</b>					<b>Total for fund 704 PAYROLL IMPREST FUND</b>		<b>60,706.95</b>
							<b>310,975.49</b>

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	2164(A)	CDW GOVERNMENT INC	ADOBE ACROBAT STANDARD 2017 - LIC	101-261-726.000	252.35
03/12/2019	AP	2165(A)	GARY GELOW	FEBRUARY 18 - MARCH 1, 2019	260-131-801.021	900.00
03/12/2019	AP	2166(A)	GARY GELOW	FEBRUARY 2019	260-131-801.021	3,485.00
03/12/2019	AP	2167(A)	JAMES DONALD FOX	PROFESSIONAL	101-648-801.020	310.00
		2167(A)		MILEAGE	101-648-930.500	10.00
						320.00
03/12/2019	AP	2168(E)	CONSUMERS ENERGY	100070199300; 621 GARFIELD ST.	226-528-930.620-PROG000000	27.67
03/12/2019	AP	2169(E)	CHARTER COMMUNICATIONS	# 0044755022219 TV,INTERNET, PHONE	281-537-920.410	355.03
03/12/2019	AP	2170(E)	AMERICAN WASTE	INV# 2881206 WASTE REMOVAL AIRPOI	281-537-920.410	130.00
03/12/2019	AP	2171(E)	DTE ENERGY	#910022288013 AIRPORT GAS	281-537-930.610	1,824.83
		2171(E)		# 910022288146	281-537-930.610	459.67
						2,284.50
03/12/2019	AP	2172(E)	FRONTIER	PHONE BILL	209-751-930.210	85.84
03/12/2019	AP	2173(E)	CHARTER COMMUNICATIONS	0078647020719 PHONE, INTERNET	208-751-726.000	20.00
		2173(E)		0069887030119 CABLE	208-752-726.000	82.51
		2173(E)		0069887030119 PHONE	208-752-930.210	39.99
						142.50
03/12/2019	AP	2174(E)	FRONTIER	ADMIN - 269-161-8203-082208-5	261-427-930.210	63.53
03/12/2019	AP	2175(E)	DTE ENERGY	#910020845954	208-752-930.610	653.67
		2175(E)		#910020847562	637-265-930.610-SILLI00000	214.37
						868.04
03/12/2019	AP	2176(E)	MUNICIPAL EMPLOYEES RETIREME	CONTRIBUTION EXPENSE	704-000-231.700	60,006.95
03/12/2019	AP	2177(E)	FRONTIER	E911 FEB 2019, #231-189-0447-031698	261-427-930.210	381.85
03/12/2019	AP	2178(E)	CONSUMERS ENERGY	FEBRUARY 2019; 247 OLD STATE RD	226-528-930.620-PROG000000	27.28
03/12/2019	AP	75113	OMH MEDICAL GROUP & MEDCAR	INMATE HEALTHCARE	101-351-930.470	730.50
03/12/2019	AP	75114	RITE AID PHARMACY #1663	INMATE SCRIPTS	101-351-726.035	397.60
		75114		WORK CAMP SUPPLIES	205-301-726.000	13.37
						410.97
03/12/2019	AP	75115	OTSEGO MEMORIAL HOSPITAL	INMATE HEALTH BILLINGS	101-351-930.470	18,335.66
03/12/2019	AP	75116	PETOSKEY EAR, NOSE, & THROAT	INMATE HEALTHCARE	101-351-930.470	1,343.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	75117	TETER ORTHORTICS & PROSTHETI	INMATE HEALTHCARE	101-351-930.470	65.00
03/12/2019	AP	75118	NORTHERN PATHOLOGY ASSOCIAT	INMATE HEALTHCARE	101-351-930.470	172.00
03/12/2019	AP	75119	NORTHERN IMAGING ASSOCIATES	INMATE HEALTHCARE	101-351-930.470	707.02
03/12/2019	AP	75120	MCLAREN NORTHERN MICHIGAN	INMATE HEALTHCARE	101-351-930.470	203.84
03/12/2019	AP	75121	NORTH COUNTRY COMMUNITY MEI	2018 EXPENSE; 10/01-12/31/2018 INV;	101-649-940.010	23,500.75
03/12/2019	AP	75122	WADE TRIM INC	SERVICES FROM 12/2/2018 THROUGH 2499-901-970.300-DRAIN00000		786.00
03/12/2019	AP	75123	NORTHERN MICHIGAN REVIEW	JANUARY; 1/1-1/31/2019, ACCT# 1858:226-528-940.010-PROG000000		78.63
03/12/2019	AP	75124	NORTH COUNTRY COMMUNITY MEI	JANUARY THRU MARCH 2019, INV #296(	101-649-940.010	23,500.75
03/12/2019	AP	75125	DOUG KASSUBA	INSTALL OF NEW CAMERAS-RAN NEW W	101-253-726.000	100.00
		75125		INSTALL OF NEW CAMERAS-RAN NEW W	516-253-726.000	100.00
						200.00
03/12/2019	AP	75126	NORTH POINTE PLUMBING & HEAT	1212413 FRONT OFFICE HEAT	212-430-726.050	125.00
03/12/2019	AP	75127	ZOETIS	9007579013	212-430-726.035	78.18
03/12/2019	AP	75128	MIDWEST VETERINARY SUPPLY, II	10259024	212-430-726.035	77.87
03/12/2019	AP	75129	DUNNS	33AR328763	212-430-726.000	132.07
03/12/2019	AP	75130	GAYLORD VETERINARY SERVICES	JAN 2019 MEDICAL	212-430-930.471	438.75
		75130		JAN 2019 STERILIZATION	212-430-930.980	485.00
						923.75
03/12/2019	AP	75131	OCNET	8609 ANIMAL CONTROL	212-430-920.410	400.00
03/12/2019	AP	75132	NETWORKFLEET INC	JAN 2018 OSV0000001673525	212-430-920.410	37.90
03/12/2019	AP	75133	SLED SHED LLC	HELMET, GLOVES, JACKET	101-333-726.046	506.05
03/12/2019	AP	75134	OTSEGO COUNTY SHERIFF DEPT	ROAD PATROL SUPPLIES	101-301-726.000	65.02
		75134		CIVIL SUPPLIES	101-302-726.000	31.79
		75134		WORK CAMP SUPPLIES	205-301-726.000	5.13
						101.94
03/12/2019	AP	75135	DUNNS	STAPLER	205-301-726.000	4.99
03/12/2019	AP	75136	BILL MARSH FORD GAYLORD	INVOICE 914258 69-01	101-301-920.400	261.33
		75136		INVOICE 914249 69-04	101-301-920.400	460.47
						721.80
03/12/2019	AP	75137	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES- SPARK PLUG	205-301-726.000	2.96

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	75138	OTSEGO COUNTY TREASURER	OTHER INCOME - OVER AND SHORT	516-030-694.000	36.22
03/12/2019	AP	75139	SOVA, ESTER	SERVICE - CURRENT SERVICES	205-050-626.030-ALTENZIMMR	16.00
03/12/2019	AP	75140	PHILLIPS, BECKY	SERVICE - CURRENT SERVICES	205-050-626.030-ALTENZIMMR	14.00
03/12/2019	AP	75141	VALLANCE, LINDA	OTHER INCOME - OVER AND SHORT	516-030-694.000	9.23
03/12/2019	AP	75142	NORTHERN LIGHTS COUNSELING /FEBRUARY 2019		101-133-940.010	800.00
03/12/2019	AP	75143	NORTHERN LIGHTS COUNSELING /FEBRUARY 2019		101-133-940.010	70.00
03/12/2019	AP	75144	NORTHERN LIGHTS COUNSELING /FEBRUARY 2019		101-133-940.010	140.00
03/12/2019	AP	75145	NORTHERN LIGHTS COUNSELING /FEBRUARY 2019		101-133-940.010	140.00
03/12/2019	AP	75146	NORTHERN LIGHTS COUNSELING /FEBRUARY 2019		101-133-940.010	70.00
03/12/2019	AP	75147	TERRANCE M COTTLE	FEBRUARY 2019	101-133-940.010	160.00
03/12/2019	AP	75148	TERRANCE M COTTLE	FEBRUARY 2019	101-133-940.010	160.00
03/12/2019	AP	75149	TERRANCE M COTTLE	FEBRUARY 2019	101-133-940.010	240.00
03/12/2019	AP	75150	TERRANCE M COTTLE	FEBRUARY 2019	101-133-940.010	200.00
03/12/2019	AP	75151	TERRANCE M COTTLE	FEBRUARY 2019	101-133-940.010	240.00
03/12/2019	AP	75152	MAFCA	2019 MEMBERSHIP DUES	101-131-930.600	150.00
03/12/2019	AP	75153	CORECOMM	FEBRUARY 2019	101-131-930.210	21.95
03/12/2019	AP	75154	SCOTT T BEATTY	FEBRUARY 2019	215-141-940.010	2,550.00
03/12/2019	AP	75155	DUNNS	FEBRUARY 2019	101-131-920.520	84.52
03/12/2019	AP	75156	DUNNS	FEBRUARY 2019	215-141-920.520	46.63
03/12/2019	AP	75157	RENEE EDWARDS	FEBRUARY 2019	292-662-940.010	960.00
03/12/2019	AP	75158	THEOPHILUS HANDRICH	JANUARY 2019	292-662-930.700	120.68
03/12/2019	AP	75159	LARRY STONE	TAX OVERPAYMENT 09110000001300	516-030-694.000	129.62
03/12/2019	AP	75160	DANIELLE WISE	TAX OVERPAYMENT 07210000014400	516-030-694.000	3.78
03/12/2019	AP	75161	DONALD LOWELL	TAX OVERPAYMENT 01182000000101	516-030-694.000	65.34
03/12/2019	AP	75162	DAVID MILLER	TAX OVERPAYMENT 08002930007000	516-030-694.000	845.93
03/12/2019	AP	75163	JUDICIAL MANAGEMENT SYSTEMS PROGRAMMING		101-131-970.450	600.00
03/12/2019	AP	75164	EMPIRIC SOLUTIONS INC	APRIL 2019	215-141-801.020	379.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	75165	JUNE ELIZABETH GREVE	MARCH 2019	215-141-726.025	150.00
03/12/2019	AP	75166	JUNE ELIZABETH GREVE	MARCH 2019	101-131-726.025	150.00
03/12/2019	AP	75167	VERIZON WIRELESS	FEBRUARY 2019	101-131-930.210	37.61
03/12/2019	AP	75168	STATE OF MICHIGAN	STATE CNSRVTN CSTS LQDTN DMG	701-000-228.020	1,010.00
		75168		DRIVERS LICENSE REINSTATEMENT	701-000-228.030	330.00
		75168		CRIME VICTIM RIGHTS FUNDS	701-000-228.037	4,798.84
		75168		STATE COURT FUND	701-000-228.042	310.00
		75168		JUROR COMPENSATION REIMBURSE	701-000-228.057	330.00
		75168		CIVIL FILING FEE FUND	701-000-228.058	2,793.00
		75168		JUSTICE SYSTEM FUND	701-000-228.059	8,930.75
		75168		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	720.00
						19,222.59
03/12/2019	AP	75169	GAYLORD CITY TREASURER	DUE CITIES	701-000-221.000	125.40
03/12/2019	AP	75170	LUCAS SHANE SHEETS	CASH REFUNDS DISTRICT COURT	701-000-286.002	10.00
03/12/2019	AP	75171	BRADLEY J BUTCHER	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
03/12/2019	AP	75172	RYAN CZYKOSKI	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	34.00
03/12/2019	AP	75173	TERESA KAPELLER	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	66.00
03/12/2019	AP	75174	STEPHANIE KENDALL	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
03/12/2019	AP	75175	KOHL'S CORPORATE LOSS PREVEN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	22.50
03/12/2019	AP	75176	KOHL'S CORPORATE LOSS PREVEN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
03/12/2019	AP	75177	M BANK	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	30.00
03/12/2019	AP	75178	MARYS TAVERN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	2.00
03/12/2019	AP	75179	ALESHA JEAN MORGAN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	10.00
03/12/2019	AP	75180	KIM MOYER	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	400.00
03/12/2019	AP	75181	OTSEGO COUNTY ROAD COMMISS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
03/12/2019	AP	75182	DENISE RICHARDS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	20.00
03/12/2019	AP	75183	ULTA	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	32.00
03/12/2019	AP	75184	WAL-MART STORES ASSET PROTEC	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	122.87
03/12/2019	AP	75185	WAL-MART STORES ASSET PROTEC	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
03/12/2019	AP	75186	WAL-MART STORES ASSET PROTEC	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	12.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	75187	JESSICA MARIE WHEELIS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	9.60
03/12/2019	AP	75188		87TH-A DISTRICT COURT BOND A(OTHER INCOME - DEPOSITORY	101-136-694.020	130.00
03/12/2019	AP	75189		87TH-A DISTRICT COURT BOND A(OTHER INCOME - DEPOSITORY	101-136-694.020	100.00
03/12/2019	AP	75190	STAPLES BUSINESS CREDIT	SUPPLIES	101-133-726.000	60.49
03/12/2019	AP	75191	STAPLES BUSINESS CREDIT	SUPPLIES	101-131-940.111	282.51
03/12/2019	AP	75192	JOHN FANT	2/16/19 TRANSPORT - TRAVEL	101-134-930.500	198.38
		75192		2/16/19 TRANSPORT	101-134-940.010	111.00
						<u>309.38</u>
03/12/2019	AP	75193	DAWN FANT	2/26/19 TRANSPORT	101-134-940.010	111.00
03/12/2019	AP	75194	JOHN FANT	2/26/19 TRANSPORT - TRAVEL	292-662-930.500	46.40
		75194		2/26/19 TRANSPORT	292-662-930.830	24.00
						<u>70.40</u>
03/12/2019	AP	75195	DAWN FANT	2/26/19 TRANSPORT	292-662-930.830	24.00
03/12/2019	AP	75196	CATHERINE ISBELL	RDSS TRAINING	101-134-940.010	24.00
03/12/2019	AP	75197	CHARLES ISBELL	RDSS TRAINING - TRAVEL	101-134-930.500	208.80
		75197		RDSS TRAINING	101-134-940.010	24.00
						<u>232.80</u>
03/12/2019	AP	75198	AYRES ASSOCIATES	2018 12.31 AYRES ASSOCIATES	618-447-940.010-AERL000000	14,560.00
03/12/2019	AP	75199	STAPLES BUSINESS CREDIT	OCEA - 2/21 - PAPER	101-000-106.000	29.99
		75199		ADMIN - 2/21 - WALL CLOCK	645-172-726.000	33.98
		75199		ADMIN - 2/07; 2 MISC ITEMS	645-172-726.000	11.38
		75199		ADMIN - 2/07; CORK BOARD	645-172-726.000	76.39
		75199		ADMIN - 2/21 - MISC ITEMS	645-172-726.000	37.75
		75199		FINANCE -1/31; 2 @ \$18.49	645-201-726.000	36.98
		75199		FINANCE - 2/05; 8 MISC ITEMS	645-201-726.000	65.31
		75199		FINANCE - 2/05; 12 MISC ITEMS	645-201-726.000	157.01
		75199		FINANCE - 2/21 - MISC ITEMS	645-201-726.000	19.91
		75199		H/R - 2/21 - MISC ITEMS	645-270-726.000	30.65
						<u>499.35</u>
03/12/2019	AP	75200	INTEGRITY CONSTRUCTION SERV	PERIOD 18; PROJECT 2517, APP #016	472-901-970.300	63,279.05
03/12/2019	AP	75201	COMPRENEW	MAIN OFFICE, 160039	101-101-920.410	35.00
		75201		COUNTY CLERK/ROD, 160037	101-215-920.410	25.00
		75201		PROSECUTOR, 11593	101-267-920.410	35.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		75201		SHERIFF, 11598	101-301-920.410	35.00
						<u>130.00</u>
03/12/2019	AP	75202	BROCK ARTFITCH	OTHER	101-648-704.400	75.00
		75202		DEPUTY ON CALL FEE	101-648-801.020	100.00
		75202		PROFESSIONAL	101-648-801.020	735.00
		75202		MILEAGE	101-648-930.460	17.00
		75202		TRANSPORT	101-648-930.460	225.00
						<u>1,152.00</u>
03/12/2019	AP	75203	WAGAR MOTOR SALES INC	GMC TRUCK # 09952 INVOICE WAGAR	281-537-920.400	2,175.36
03/12/2019	AP	75204	JOHNSON OIL COMPANY	# 488972 416.2 GALLOND DIESEL	281-537-930.662	986.39
		75204		# 492681 526.1 GALLONS DIESEL	281-537-930.662	1,262.64
						<u>2,249.03</u>
03/12/2019	AP	75205	JIM'S ALPINE AUTOMOTIVE	#1765977 WINDSTAR BATTERY	281-537-920.400	121.28
		75205		#1765213 LOADER BLADE	281-537-920.400	12.99
		75205		# 1765581 OSHKOSH SWITCHES	281-537-920.400	5.07
						<u>139.34</u>
03/12/2019	AP	75206	STATE OF MICHIGAN	WEATHER OBS # 591-10400881	281-537-940.010	103.50
03/12/2019	AP	75207	UNIFIRST CORPORATION	# 1530054846 CARPET RENTAL	281-537-920.410	50.21
03/12/2019	AP	75208	SCIENTIFIC BRAKE & EQUIPMENT	INV# 020229445 ANTI FREEZE OSHKOSI	281-537-920.400	5.07
		75208		INV # 020224703 DEEP BLUE LENS OLD	281-537-920.400	3.51
		75208		INV # 020229652 LOCKNET	281-537-920.400	4.38
		75208		INV # 020229644 LOCKNET SOCKET	281-537-920.400	24.51
						<u>37.47</u>
03/12/2019	AP	75209	MID STATES BOLT & SCREW CO	INV # 31468960 SMI HEX NUTS	281-537-920.400	4.77
		75209		INV # 31468667 SRE IMPACT ADAPTOR	281-537-920.400	64.66
		75209		INV # 31468815 SMI HEX FIN	281-537-920.400	46.16
		75209		INV # 31469565 CUTTING WHEEL	281-537-920.400	13.68
						<u>129.27</u>
03/12/2019	AP	75210	NORTHERN TANK TRUCK SERVICE	INV # 424778 WATER REMOVAL	281-537-920.400	270.00
		75210		INV # 424894 WATER REMOVAL	281-537-920.400	360.00
						<u>630.00</u>
03/12/2019	AP	75211	GILL ROYS HARDWARE	#1902796366 FUSE ASSORTEMENT	281-537-920.400	10.58
		75211		# 1902807805 ICE MELTER	281-537-920.400	31.16
		75211		# 1902814443 TUBE 100LL TRUCK	281-537-920.400	14.77

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/12/2019 - 03/12/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		75211		# 1902845634 5000K LED	281-537-920.400	12.64
						<u>69.15</u>
03/12/2019	AP	75212	JOHNSON OIL COMPANY	# 483473 442.3 GALLONS GASOLINE	281-537-930.660	756.33
		75212		GALLONS	281-537-930.662	1,055.87
						<u>1,812.20</u>
03/12/2019	AP	75213	WILBER AUTOMOTIVE SUPPLY INC	# 136115 KUBOTA DRY GAS	281-537-920.400	5.99
		75213		#137394 JET 1 ENGINE HEATER	281-537-920.400	24.99
		75213		# 137395 LOADER FUEL FILTER	281-537-920.400	71.36
		75213		# 137905 SMI FITTING AND HOSES	281-537-920.400	58.46
		75213		# 138621 JET 1 SOLENOID	281-537-920.400	22.99
		75213		# 138809 OSHKOSH SWITCH	281-537-920.400	9.99
		75213		# 139497 DRY GAS FOR EQUIP	281-537-920.400	9.16
						<u>202.94</u>
03/12/2019	AP	75214	NORTHERN PUMP SERVICE INC	NP # 25681 INSPECTIONS AND UPDATE	281-537-920.400	1,800.00
03/12/2019	AP	75215	GAYLORD AREA CONVENTION & T	2019 VISITORS GUIDE FOR WONMG #32282	281-537-930.300	1,425.00
03/12/2019	AP	75216	VELOCIOUS, LLC	WEBSITE HOSTING WONMG # 0016	282-537-930.300	160.00
03/12/2019	AP	75217	WMJZ EAGLE 101.5	ACCT #3404 VETERANS MARKETING	101-682-930.300	100.00
		75217		ACCT #3404 HOUSING MARKETING	233-690-930.300	100.00
						<u>200.00</u>
03/12/2019	AP	75218	HOWARD L SHIFMAN PC	INV # 13566, FOR FEBRUARY 2019 SERV	280-270-801.020	667.00
03/12/2019	AP	75219	VISION SERVICE PLAN (VSP)	MARCH VISION, #12 049684 0798 POLC	647-851-704.110	128.52
		75219		MARCH VISION, #12 049684 0797 NON-	647-851-704.110	1,294.99
						<u>1,423.51</u>
03/12/2019	AP	75220	OCNET	8654	208-752-726.000	59.95
03/12/2019	AP	75221	SPARTAN SEWER & SEPTIC TANK	12388	209-751-726.000	95.00
03/12/2019	AP	75222	KADEE KIDD	CAMPING REFUND	208-440-652.030	94.00
03/12/2019	AP	75223	QUALITY PLUMBING & MECHANIC	9867	208-752-726.050	292.00
03/12/2019	AP	75224	MAXIMUM SECURITY	16441 MONITOR APRIL -MARCH OFFICE,	209-751-726.000	395.88
		75224		16440 MONITOR APRIL-JUNE MAIN HOU	209-751-726.000	89.97
		75224		16477 MONITOR VISITOR CENTER, REST	209-751-726.000	209.94
						<u>695.79</u>
03/12/2019	AP	75225	GREAT LAKES ENERGY	26471001 PRESERVE	209-751-930.620	173.76







Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/12/2019	AP	75271	ADVANCED MARKETING PARTNER	LEIN PAPER CORRECTIONS	101-351-726.000	627.08
			TOTAL - ALL FUNDS	TOTAL OF 174 CHECKS		310,975.49

--- GL TOTALS ---

101-000-106.000	SUPPLIES INVENTORY	29.99
101-101-703.040	PER DIEM	250.00
101-101-920.410	SERVICE CONTRACTS	35.00
101-101-930.500	TRAVEL	67.50
101-131-726.025	SUPPLIES - JANITORIAL	150.00
101-131-801.020	PROFESSIONAL	904.15
101-131-920.520	RENTAL - EQUIP/VEHICLES	84.52
101-131-930.210	TELEPHONE	59.56
101-131-930.600	MEMBERSHIP AND DUES	150.00
101-131-940.111	TRI COUNTY COURT EXPENSES	282.51
101-131-970.450	PROPERTY - SOFTWARE	600.00
101-133-726.000	SUPPLIES - GENERAL	60.49
101-133-940.010	OUTSIDE CONTRACTED SERVICES	2,220.00
101-134-930.500	TRAVEL	407.18
101-134-940.010	OUTSIDE CONTRACTED SERVICES	270.00
101-136-694.020	OTHER INCOME - DEPOSITORY	230.00
101-215-920.410	SERVICE CONTRACTS	25.00
101-228-801.030	TECHNICAL SVCS	6,990.85
101-253-726.000	SUPPLIES - GENERAL	100.00
101-253-940.010	OUTSIDE CONTRACTED SERVICES	80.00
101-257-726.000	SUPPLIES - GENERAL	10.49
101-257-801.025	PROFESSIONAL SVCS	5,000.00
101-261-726.000	SUPPLIES - GENERAL	252.35
101-267-704.400	EDUCATION AND TRAINING	120.00
101-267-726.000	SUPPLIES - GENERAL	36.94
101-267-726.200	BOOKS AND PERIODICALS	435.46
101-267-920.410	SERVICE CONTRACTS	35.00
101-267-930.230	CELLULAR	51.33
101-267-930.450	SHIPPING AND MAILING	114.76
101-267-930.940	WITNESS SERVICES	16.80
101-267-930.983	VICTIMS RIGHTS SERVICES	1,333.64
101-267-930.983-CVAW000000	VICTIMS RIGHTS SERVICES	50.00
101-268-930.450	SHIPPING AND MAILING	233.95
101-301-726.000	SUPPLIES - GENERAL	65.02
101-301-726.046	SUPPLIES - UNIFORM/ACC	572.35
101-301-920.400	REPAIRS AND MAINTENANCE SVCS	721.80
101-301-920.410	SERVICE CONTRACTS	35.00
101-302-726.000	SUPPLIES - GENERAL	31.79
101-333-726.046	SUPPLIES - UNIFORM/ACC	506.05
101-351-726.000	SUPPLIES - GENERAL	627.08
101-351-726.035	SUPPLIES - MEDICAL/PHARMACY	397.60
101-351-726.046	SUPPLIES - UNIFORM/ACC	56.00
101-351-930.470	INMATE HEALTH	21,557.02
101-648-704.400	EDUCATION AND TRAINING	75.00
101-648-801.020	PROFESSIONAL	2,916.67
101-648-930.210	TELEPHONE	40.00
101-648-930.460	TRANSPORTING	258.00
101-648-930.500	TRAVEL	22.00
101-649-940.010	OUTSIDE CONTRACTED SERVICES	47,001.50
101-682-930.300	ADVERTISING	100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-721-703.040				PER DIEM		150.00
101-721-930.500				TRAVEL		35.00
101-864-726.000				SUPPLIES - GENERAL		484.70
205-050-626.030-ALTENZIMMR				SERVICE - CURRENT SERVICES		30.00
205-301-726.000				SUPPLIES - GENERAL		26.45
208-440-652.030				ADMISSION - CAMPING FEE		94.00
208-751-726.000				SUPPLIES - GENERAL		20.00
208-752-726.000				SUPPLIES - GENERAL		142.46
208-752-726.025				SUPPLIES - JANITORIAL		88.90
208-752-726.050				REPAIRS AND MAINT SUPLLIES		292.00
208-752-920.200				WATER/SEWAGE		60.62
208-752-930.210				TELEPHONE		39.99
208-752-930.300				ADVERTISING		192.00
208-752-930.610				NATURAL GAS		653.67
209-751-726.000				SUPPLIES - GENERAL		1,929.02
209-751-930.210				TELEPHONE		85.84
209-751-930.620				ELECTRICITY		1,488.67
212-430-726.000				SUPPLIES - GENERAL		173.45
212-430-726.035				SUPPLIES - MEDICAL/PHARMACY		156.05
212-430-726.050				REPAIRS AND MAINT SUPLLIES		125.00
212-430-920.410				SERVICE CONTRACTS		437.90
212-430-930.471				MEDICAL		438.75
212-430-930.980				ANIMAL STERILIZATION		485.00
215-141-726.025				SUPPLIES - JANITORIAL		150.00
215-141-801.020				PROFESSIONAL		379.00
215-141-920.520				RENTAL - EQUIP/VEHICLES		46.63
215-141-940.010				OUTSIDE CONTRACTED SERVICES		2,550.00
226-528-930.620-PROG000000				ELECTRICITY		54.95
226-528-940.010-PROG000000				OUTSIDE CONTRACTED SERVICES		1,348.63
233-690-930.300				ADVERTISING		100.00
249-371-726.000				SUPPLIES - GENERAL		306.84
249-371-920.400				REPAIRS AND MAINTENANCE SVCS		282.60
249-371-920.410				SERVICE CONTRACTS		93.57
249-371-930.450				SHIPPING AND MAILING		208.99
249-371-930.600				MEMBERSHIP AND DUES		350.00
249-901-970.440				PROPERTY - COMPUTER		13,688.94
260-131-801.021				COURT APPOINTED ATTORNEY FEES		4,385.00
261-427-930.210				TELEPHONE		445.38
261-901-970.435				PROPERTY - MACHINERY & EQUIPMENT		120.00
280-270-801.020				PROFESSIONAL		667.00
281-537-920.400				REPAIRS AND MAINTENANCE SVCS		5,183.53
281-537-920.410				SERVICE CONTRACTS		535.24
281-537-930.610				NATURAL GAS		2,284.50
281-537-930.660				GASOLINE		756.33
281-537-930.662				DIESEL FUEL		3,304.90
281-537-940.010				OUTSIDE CONTRACTED SERVICES		103.50
282-537-930.300				ADVERTISING		1,585.00
292-662-930.500				TRAVEL		46.40
292-662-930.700				ROOM AND BOARD		120.68
292-662-930.830				SVCS OF CARE GIVER		48.00
292-662-940.010				OUTSIDE CONTRACTED SERVICES		960.00
472-901-970.300				PROPERTY - IMPROVEMENTS		63,279.05
499-901-970.300-DRAIN00000				PROPERTY - IMPROVEMENTS		786.00
516-030-694.000				OTHER INCOME - OVER AND SHORT		1,090.12
516-253-726.000				SUPPLIES - GENERAL		100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
588-697-726.000				SUPPLIES - GENERAL		69.10
588-699-726.050				REPAIRS AND MAINT SUPPLIES		363.14
594-806-920.400				REPAIRS AND MAINTENANCE SVCS		2,064.00
594-806-940.010				OUTSIDE CONTRACTED SERVICES		1,775.00
618-447-940.010	AERL000000			OUTSIDE CONTRACTED SERVICES		14,560.00
637-265-726.050				REPAIRS AND MAINT SUPLIES		200.00
637-265-930.610	SILLI00000			NATURAL GAS		214.37
645-172-726.000				SUPPLIES - GENERAL		159.50
645-201-726.000				SUPPLIES - GENERAL		279.21
645-270-726.000				SUPPLIES - GENERAL		30.65
647-851-704.110				HOSPITALIZATION		1,423.51
701-000-221.000				DUE CITIES		125.40
701-000-228.020				STATE CNSRVTN CSTS LQDTN DMG		1,010.00
701-000-228.030				DRIVERS LICENSE REINSTATEMENT		330.00
701-000-228.037				CRIME VICTIM RIGHTS FUNDS		4,798.84
701-000-228.042				STATE COURT FUND		310.00
701-000-228.057				JUROR COMPENSATION REIMBURSE		330.00
701-000-228.058				CIVIL FILING FEE FUND		2,793.00
701-000-228.059				JUSTICE SYSTEM FUND		8,930.75
701-000-228.560				ELECTRONIC FILING SYSTEM FEE		720.00
701-000-271.130				RESTITUTIONS PAYALBE - DIST CT		1,111.47
701-000-286.002				CASH REFUNDS DISTRICT COURT		10.00
704-000-228.027				UNEMPLOYMENT COMPENSATION		700.00
704-000-231.700				RETIREMENT -MERS		60,006.95
				TOTAL		310,975.49