



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, February 12, 2019 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of January 22, 2019 w/attachments – Motion to Approve
- B. OCR 19-04 Amendment for the Teamsters Bus Defined Benefit MERS Program – Motion to Approve
- C. Award Contract for GIS Maintenance Services to Amalgam LLC – Motion to Approve

Department Head Reports

- A. Sheriff, Matt Nowicki

Committee Reports

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 - 1. January 23, 2019 Warrant
 - 2. January 29, 2019 Warrant
 - 3. February 5, 2019 Warrant
 - 4. February 12, 2019 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment



February 12, 2019
Agenda

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of January 22, 2019 With attachments.	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of January 22, 2019 with attachments.

January 22, 2019

The regular meeting of the Otsego County Board of Commissioners was held in Room 100 of 225 West Main Street, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by Jon Deming.

Roll Call:

Present: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the Regular minutes of January 8, 2019 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve OCR 19-01, Health Care Savings Account.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the County Surveyor Remonumentation agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve Wade Trim Remonumentation agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve Brand Land Surveying, LLC Remonumentation agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the Board of Commissioners meeting schedule change from 5-14-19 to 5-7-19. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve OCR 19-02 Discharge of Mortgage for Donald and Patricia Marple.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve OCR 19-03 Discharge of Mortgage for Patrick J. and Suzanne L. Compeau.

Roll Call Vote:

Ayes: Julie Powers, Henry Mason, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the appointment of Martha Baril to the Library Board to a term expiring on December 31, 2024.

Ayes: Unanimous. Motion carried.

Special Presentations:

Tom Quinn reported on Kirtland Community College; Thanked Suzy DeFeyter, Ken Borton and Rachel Frisch for help on the ballot process and election for the Kirtland Community College; habitat for humanity house on campus, 7 students from 3 area high schools are working on it; 4-12-19 a strategic planning summit meeting scheduled; adding 2 more sections for welding; next year refreshing the media center; met with president with Ferris University; full on rental space; bowling tournament held this past weekend.

Committee Report:

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve adding a 30 hour per week part-time Mechanical/Plumbing inspector position and the related budget amendment. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: None. Abstain: Henry Mason. Motion carried. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the 2018 budget amendments as presented. Ayes: Unanimous. Motion carried. (see attached)

USDA Grant public hearing opened at 10:01 a.m.

USDA Grant public hearing closed at 10:04 a.m.

Motion by Commissioner Ken Glasser, seconded by Commissioner Bruce Brown, to approve the USDA grant for \$50,000 for an EMS Ambulance/Rescue Truck, and to approve the remaining cost of \$145,000 to be funded locally, through a loan to EMS from the public improvement fund (Fund 245), which will be a 5-year loan at 4% interest. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to award the bid to Berger Chevrolet for two Tahoe's totaling \$72,734. This purchase is in the 2019 budget, fund 266- Equipment fund. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Duane Switalski, to update the Otsego County Fee schedule by eliminating the \$5.00 transaction fee for Townships only, and to allow the Townships log-in capabilities to the ROD database, with the appropriate access level. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve the purchase of airport hangar lot #17 for \$4,000, funds to come from the Airport Capital Projects Fund (Fund 481). Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers, to award the bid for the Groen Hetherton entrance project to Earthworks Enterprises, Inc., for \$315,818.10. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: None. Abstain: Henry Mason. Motion carried.

Administrator's Report:

Rachel Frisch reported we have received the 2018 Fair Queen picture, it will be hanging in the entryway of the Courthouse; January 24th is the Chambers awards dinner; Alpenfrost is February 2&3, Ice slide on the county lawn in place of the ice rink; February 11th at 7:00 a.m. is the Otsego County Economic Alliance partnership breakfast; Registration is open for the MAC Legislative March 25th-27th; Recycling RFP was sent out January 11th and bids are due February 15th; Meeting scheduled in Grand Traverse on February 21st for a possible regional morgue facility.

City Liaison, Township and Village Representative:

Michelle Noirot reported on the Bagley Township meeting; Township voted unanimously to opt out of recreational marijuana.

Correspondence:

The December 2018 financial reports were presented to the board.

Commissioner Rob Pallarito received a flyer for Redevelopment Ready Committee training.

New Business:

Motion by Commissioner Rob Pallarito, seconded by Commissioner Duane Switalski, to approve the January 15, 2019 Warrant in the amount of \$198,653.39. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Henry Mason, to approve the January 22, 2019 Warrant in the amount of \$675,870.41. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito attended the City Council meeting, financial reports presented, voted to opt out of recreational marijuana.

Commissioner Ken Glasser reported on the Joint Land Use Study; attended the Road Commission meeting.

Commissioner Bruce Brown had no report.
Commissioner Paul Liss had no report.
Commissioner Duane Switalski had no report.
Commissioner Julie Powers had no report.
Commissioner Henry Mason had no report.

Commissioner Doug Johnson attended the Parks and Recreation meeting; approved the Groen Nature Preserve entrance bid; 6 log benches were approved to be built by an Eagle Scout; meeting with Great Lakes to upgrade the electric at the County Park; working on the plans for the ranger station at the Groen Nature preserve.

Commissioner Ken Borton reported he will get to welcome the County Treasurers at Treetops January 27th-30th for their annual conference; attended Planning Commissioner meeting; attended a MAC meeting with Register of Deeds; County Clerks and Treasurers, was a good meeting and was well attended. Meeting with Sheriffs and Prosecutors on January 24th.

Meeting adjourned at 10:42 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

MERS Health Care Savings Program Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2306 | Fax 517.703.9707

I. PARTICIPATING EMPLOYER

Employer Name: Otsego County
(Name of municipality or court)

Municipality Number: 6902-1 Division Number: 300437

II. EFFECTIVE DATE

1. If this is the initial Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of the program here adopted shall be:

(Date)

2. If this is an amendment and restatement of an existing Participation Agreement relating to the MERS Health Care Savings Program for this covered group, the effective date of this amendment and restatement shall be effective: 1-1-2019

(Date)

The original Health Care Savings Program was effective: 1-1-2009

(Date)

Note: You only need to mark *changes* to your plan throughout the remainder of this Agreement.

III. COVERED EMPLOYEE GROUPS

A participating Employer may cover all of its employee groups, bargaining units or personnel/ employee classifications ("Covered Group"), in Health Care Savings Program. **Contributions shall be made on the same basis within each Covered Group identified by this agreement, and remitted as directed by the Program Administrator.** If the Employer has varying coverage or contribution structures between groups, a separate agreement will need to be completed for each covered group. This agreement encompasses the following group(s):

All Full-time POAM Unit Employees

(Name/s of HCSP covered group/s)

IV. ELIGIBLE EMPLOYEES

Only Employees of a "municipality" may be covered by the Health Care Savings Program Participation Agreement. Independent contractors may not participate in the Health Care Savings Program.

The Employer shall provide MERS with the name, address, Social Security Number, and date of birth for each Eligible Employee, as defined by the Participation Agreement.

MERS Health Care Savings Program Participation Agreement

V. EMPLOYER CONTRIBUTIONS TO THE HEALTH CARE SAVINGS PROGRAM

The Participating Employer hereby elects to make contributions to the Trust. Contributions shall be made on the same basis within each Covered Group specified in this agreement, and remitted to MERS as directed by the Employer, to be credited to the individual accounts of Eligible Employees as follows:

Check one or more (A, B, and/or C):

A. **Basic Employer (Before-Tax) Contributions.** Before-tax employer contributions may be made as a percentage of salary and/or by a specified dollar amount. Identify below the basic employer contribution formula to be applied to the covered groups within the Health Care Savings Program identified in this agreement.

Contribution structure (specify):

\$40 per month

Vesting Cycle For Basic Employer Contributions Only. The employer contributions identified in this Participation Agreement are subject to the following vesting cycle.

- Immediate Vesting upon Participation.
- Cliff Vesting: The participant is 100% vested upon _____ year(s).
(Stated years)
- Graded Vesting Percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service:

Years of Service	Percent Vested
_____	_____
_____	_____
_____	_____
_____	_____
_____	100%

FORFEITURE PROVISION. Upon separation from service with the Employer prior to meeting the required vesting schedule set out above or in the event a Participant dies without Dependent(s) and/or a named Beneficiary, a Participant's account assets shall:

Check only one:

- Remain in the HCSP sub-trust to be reallocated among all Plan participants equally
- Remain in the HCSP sub-trust to be used to offset future Employer Contributions
- Be transferred to the Retiree Health Funding Vehicle ("RHFV")

MERS Health Care Savings Program Participation Agreement

- B. Mandatory Salary Reduction (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory salary reduction resulting from collective bargaining or the establishment of a personnel policy. These reductions may be made as a percentage of salary or a specific dollar amount.

Contribution structure (specify):

\$40 per month

- C. Mandatory Leave Conversion (Before-Tax) Contributions.** Before-tax Employer Contributions to the Health Care Savings Program Sub-Trust shall be made that represent a mandatory conversion of accrued leave including, but not limited to vacation, holiday, sick leave, or severance amounts otherwise paid out, to a cash contribution. These contributions may be calculated as a percentage of accrued leave or a specific dollar amount representing the accrued leave. Leave conversions may be made on an annual basis or at separation from service, or at such other time as the Employer indicates. *(Note: The leave conversion program shall not permit employees the option of receiving cash in lieu of the employer contribution.)*

Check one or more:

- | | |
|--------------------------|--|
| <input type="checkbox"/> | As of <u>remove leave conversion</u> , _____ % of _____
<small>Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)</small>
must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____
<small>Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)</small>
must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____
<small>Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)</small>
must be contributed to the HCSP. |
| <input type="checkbox"/> | As of _____, _____ % of _____
<small>Annual date or X weeks before termination Percentage Type of Leave Conversion (sick, vacation, etc.)</small>
must be contributed to the HCSP. |

MERS Health Care Savings Program Participation Agreement

Post-Tax Employee Contributions. Post-tax Employee Contributions made by Eligible Employees within the Covered Group(s) shall be remitted as directed by the Program Administrator, to be credited to the individual accounts of Eligible Employees. All Employee Contributions must be remitted to MERS along with the Participation Report.

VI. MODIFICATION OF THE TERMS OF THE PARTICIPATION AGREEMENT

If a Participating Employer desires to amend any of its previous elections contained in this Participation Agreement, including attachments, the Governing Body by official action must adopt a new Participation Agreement and forward it to the Board for approval. The amendment of the new Participation Agreement is not effective until approved by the Board and other procedures required by the Trust Agreement and Plan Document have been implemented.

VII. STATE LAW

To the extent not preempted by federal law, this agreement shall be interpreted in accordance with Michigan law.

VIII. TERMINATION OF THE PARTICIPATION AGREEMENT

This Participation Agreement may be terminated only in accordance with the Trust Agreement.

IX. EXECUTION BY GOVERNING BODY OF MUNICIPALITY

The foregoing Participation Agreement is hereby adopted and approved on the 22 day of January, 2019, at the official meeting held by Otsego County
(Name of approving employer)

Authorized Signature: _____

Title: Chair, Otsego County Board of Commissioners

Witness Signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____

(Authorized MERS signatory)

GRANT NO. BCC 19-69

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
OTSEGO COUNTY

GRANTEE/ADDRESS:

Marlene K. Hopp
County of Otsego
225 West Main Street, Room 213
Gaylord, MI 49735
(989) 731-7570
(989) 731-7599

STATE GRANT ADMINISTRATOR/ADDRESS:

Michael C. Barger, P.S., Director
Office of Land Survey and Remonumentation
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Phone: (517) 241-6321
Email: bargerm@michigan.gov

GRANT PERIOD:

From: 01-01-2019 To: 12-31-2019

TOTAL AUTHORIZED BUDGET: \$43,689.00

SIGMA Vendor ID: CV0048095
SIGMA Payment Address Code: 36

ACCOUNTING TEMPLATE: 6415137T001

GRANT

This is Grant No. BCC 19-69 between the Department of Licensing and Regulatory Affairs (Grantor), and Otsego County (Grantee), is entered into pursuant to the State Survey and Remonumentation Act, 1990 PA 345 (SSRA) and is subject to the terms and conditions of this Agreement (Agreement).

1.0 Statement of Purpose

This Grant is offered annually to the Grantee in accordance with the requirements of the SSRA. The SSRA establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling corners throughout the State.

This Grant is offered to the Grantee to carry out its annual work program as set forth and approved by the Grantor in the Grantee's Survey and Remonumentation Grant Application, made part of this Agreement as "Attachment A."

In accordance with the terms and conditions of this Grant, the Grantor will reimburse the eligible expenses incurred by the Grantee to carry out the annual work program as set forth and approved by the Grantor in "Attachment A."

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the project described in the Grantee's Proposal, Attachment A, file a Land Corner Recordation Certificate (LCRC) pursuant to the Corner Recordation Act, 1970 PA 74 (CRA) with the addition of a geodetic coordinate value, the peer group date, and county representative's signature on said LCRC for each corner identified in Attachment A under the requirements of the SSRA.

The Grantee must submit a Completion Report as specified in this Agreement, may submit a Work Progress Report as specified in this Agreement and provide any other reports or forms requested by the Grantor.

1.2 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment B, without the prior written consent of the Grant Administrator.
- C. Attachment A includes the Budget. The Grantee agrees that all funds shown in Attachment A are to be spent as detailed in Attachment A.

- D. Changes in the Budget of less than 5 percent of the total line item amount do not require prior written approval, but Grantee must provide notice to the Grant Administrator.
- E. Changes in the Budget equal to or greater than 5 percent of the total line item amount will be allowed only upon prior review and written approval by the State Grant Administrator. A formal grant amendment must be signed by both the Grantor and Grantee.

1.3 Payment Schedule

- A. The maximum amount of grant assistance offered is \$43,689.00. An initial advance of \$17,475.60 (40 percent of the State Grant Amount) shall be made to the Grantee upon submittal of the previous Grant Year Completion Report and all required documentation to the State Grant Administrator.
- B. Progress payments up to a total of 85 percent of the Total Authorized Budget may be made upon submission of a Grantee request indicating the grant funds received, project expenditures incurred, and objectives completed to date, as well as backup documentation for all expenditures. Backup documentation must include a printout of the 245 grant account, invoice copies, and a payroll printout for any county costs supported with the grant, and be maintained for audit purposes in order to comply with this Agreement.
- C. Payment of the final 15 percent of the grant amount shall be made after completion of the project and after the State Grant Administrator has received and approved the Completion Report and supporting documentation as specified in this Agreement.

1984 PA 279 states that the State shall take all steps necessary to assure that payment for goods or services is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Program Performance - Monitoring, Reporting and Documentation

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished and provide a status report to the State Grant Administrator upon request.
- B. **Reporting (see 1.4.C. for documentation requirements):**
 - 1. The Grantee may submit to the State Grant Administrator a Progress Report as soon as July 1 of the grant year but no later than September 30 of the grant year with backup documentation for work completed and expenditures incurred during the reporting period
 - 2. The Grantee must submit to the State Grant Administrator a Completion Report no later than February 1 following the close of the grant year accompanied by all documentation for work completed and expenditures incurred during the reporting period.

- D. Documentation. Backup documentation must include the following, as applicable:
1. A written narrative of the total work accomplished during the grant year, including an explanation for any additional work completed that was not specified in the approved "Attachment A," any work not completed that was specified in the approved "Attachment A," and any changes in an approved line item of the budget approved in "Attachment A" (submit for Completion Report only).
 2. A narrative of any coordinated efforts with other organizations to complete the project (submit for Completion Report only).
 3. Invoices:
 - a. An invoice from all Peer Review Group members, each surveyor or any other service provider for all services provided to the Grantee under this Agreement, and other supplies and purchases, as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
 - b. A detailed breakdown and backup documentation for any county costs charged to the program as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
 4. General Ledger: The County Treasurer's print-out of the State Survey and Remuneration grant account or equivalent ledger providing a detailed history of each transaction occurring within the account, including all payroll, indirect and/or overhead expenses. If not itemized in the ledger, a salary and fringe benefits breakdown must also be submitted for all administrative staff (submit for Progress Report and Completion Report).
 5. An exact, full-size copy of the recorded LCRC prepared in compliance with the CRA and SSRA (submit for Completion Report only).
 - (1) The LCRC must include geodetic coordinate values for each corner recorded, signed by the county representative and reflect the date of the peer review group meeting at which the corner was reviewed.
 - (2) A copy must be submitted for each corner code reported on an LCRC. If the LCRC identifies more than one corner code, the Grantee must provide a separate copy of the LCRC for each corner code.
 6. An LCRC Spreadsheet listing all corner codes recorded for filing in the State's Corner Recordation Collection System (submit with Completion Report only).

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for project changes from the Grant Administrator. See Section 1.2. Detailed Budget.

2.2 Delegation

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Project Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor. All other program income shall either be added to the project budget and used to further eligible program objectives or deducted from the total program budget for the purpose of determining the amount of reimbursable costs. The final determination shall be made by the Grant Administrator.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

2.5 Order of Spending

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State.

2.6 Purchase of Equipment

The purchase of equipment not specifically listed in the Budget, "Attachment A," must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.7 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.8 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain, and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.9 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

3.1 Reserved

3.2 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.3 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs, including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.4 Termination

A. Termination for Cause

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If

the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.5 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

3.6 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or mental or physical disability. Breach of this covenant is a material breach of this Grant.

3.7 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.8 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

3.9 Media Releases

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

4.0 Website Incorporation

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

4.1 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.2 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.3 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by

Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved in Michigan Court of Claims. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint agents in Michigan to receive service of process.

4.4 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

Grantee is required to possess in order to perform under this Grant.

4.5 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The

parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

LeAnn Droste
LeAnn Droste, Director
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

9-7-18
Date

Marlene K. Hopp
Marlene K. Hopp
County Grant Administrator
County of Otsego

11-13-2018
Date

GRANT NO. BCC 19-69

**OTSEGO COUNTY 2019 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Second day of January, 2019, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Brand Land Surveying LLC located at 533 Greenfield Drive, Gaylord, Michigan 49735, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2019.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

 - D. County Plan. Means the approved Otsego County Remonumentation Plan.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicated on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Seventeen Thousand Four Hundred Seventy Four and 50/100 dollars (US \$17,474.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the County Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant

Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2019.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed no later than October 14, 2019. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (19 total corners):

T32N, R2W – Corwith Township – 19 corners

<u>Code</u>	<u>Common Corners 7 will be coordinated.</u>
A09, A10, A12,	M09, M10, M12, T32N, R3W Corwith Township
B13, C13, D13, E13,	B01, C01, D01, E01, T31N, R2W Dover Township
B09, B11,	
C09, C10, C11, C12,	
D09, D11,	
E09, E10, E11, E12	

B. CORNERS TO BE MONUMENTED (29 total corners):

T32N, R2W – Corwith Township – 19 corners

<u>Code</u>	<u>Common Corners 7 will be coordinated.</u>
A09, A10, A12,	M09, M10, M12, T32N, R3W Corwith Township
B13, C13, D13, E13,	B01, C01, D01, E01, T31N, R2W Dover Township
B09, B11,	
C09, C10, C11, C12,	
D09, D11,	
E09, E10, E11, E12	

19 corners

7 common corners

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of Latitude and Longitude established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16. From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

Geodetic Coordinates- MCL 54.268(2)(a)(iii) and 54.268(2)(d)
Starting with the 2015 grant, latitude and longitude positions must be submitted for each original public land survey corner or protracted public land survey corner at the time it is monumented, remonumented or maintained. Latitude and longitude values must be reported to a minimum accuracy of 0.001 seconds of arc. Coordinate values must be obtained either:

1. Directly from a Continuously Operating Reference Station (CORS), or
2. From supplemental control established from CORS, or
3. From supplemental control established from other NGS horizontal control stations.

The following information must be published on the Land Corner Recordation Certificate.

Latitude: 00M00"00.000"

Longitude: 00M00"00.000"

Estimated Reputability/ Accuracy: 0.25'

Datum and Adjustment Year:

Epoch Date: 00-MMM-YYYY

Date of Observation: DD-MMM-YYYY

Method of Survey: Narrative explanation

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.

9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to: Brand Land Surveying LLC:
Ronald C. Brand, PS,
Owner
533 Greenfield Drive
Gaylord, Michigan 49735

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Second day of January, 2019, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: BRAND LAND
SURVEYING LLC
533 Greenfield Drive
Gaylord, MI 49735

By: _____
Kenneth Borton, Chair
Otsego County Commissioner

By: _____
Ronald C. Brand, PS
Owner

Approved as to Form

Approved as to Form

By: _____
Rachel Frisch,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY 2019 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Second day of January, 2019, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Wade Trim, Inc., located at 4241 Old US 27 S., Suite 1, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2019.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

 - D. County Plan. Means the approved Otsego County Remonumentation Plan.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Seventeen Thousand Four Hundred Seventy Four and 50/100 (US \$17,474.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the Monumentation and Remonumentation Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the

County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2019.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 14, 2019**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.

7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (19 total corners):

T31N R02W Dover Township

Code

B05,
C08, C10, C12,
E03, E04, E05, E10, E12,
F09,
G09, G10,
I-9, I10, I12,
J09,
K09, K10,
M12,

Common Corners 1 will be coordinated.

A12, T31N, R1W Charlton Township

B. CORNERS TO BE MONUMENTED (19 total corners):

T31N R02W Dover Township

Code

B05,
C08, C10, C12,
E03, E04, E05, E10, E12,

Common Corners 1 total will be coordinated.

F09,
G09, G10,
I-9, I10, I12,
J09,
K09, K10,
M12,

A12, T31N, R1W Charlton Township

19 corners

1 common

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of Latitude and Longitude established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16 From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

Geodetic Coordinates- MCL 54.268(2)(a)(iii) and 54.268(2)(d)
Starting with the 2015 grant, latitude and longitude positions must be submitted for each original public land survey corner or protracted public land survey corner at the time it is monumented, remonumented or maintained. Latitude and longitude values must be reported to a minimum accuracy of 0.001 seconds of arc. Coordinate values must be obtained either:

1. Directly from a Continuously Operating Reference Station (CORS), or
2. From supplemental control established from CORS, or
3. From supplemental control established from other NGS horizontal control stations.

The following information must be published on the Land Corner Recordation Certificate.

Latitude: 00M00"00.000"

Longitude: 00M00"00.000"

Estimated Reputability/ Accuracy: 0.25'

Datum and Adjustment Year:

Epoch Date: 00-MMM-YYYY

Date of Observation: DD-MMM-YYYY

Method of Survey: Narrative explanation

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any Immunities granted by law.

9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including, Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to Wade Trim, Inc.: Brian Sousa, P.E.
Wade Trim Inc. Vice-President
4241 Old US 27 S., Suite 1
PO Box 618
Gaylord, Michigan 49734

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Second day of January, 2019 at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: WADE-TRIM, INC.
P.O. Box 618
Gaylord, MI 49734

By: _____
Kenneth Borton, Chair
Otsego County Commissioner

By: _____
Brian Sousa, P.E.
Vice-President, Wade Trim Inc.

Approved as to Form

Approved as to Form

By: _____
Rachel Frisch,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY 2019 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR COUNTY REPRESENTATIVE SERVICES**

1. Parties. This agreement made this Twenty-Second day of January, 2019, by and between the County of Otsego, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and Ronald C. Brand, PS., located at 533 Greenfield Drive, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on January 1, 2019, and continue until December 31, 2019.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws

 - C. County Surveyor. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - D. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT for the total amount not to exceed **Two Thousand Two Hundred and 00/100 dollars (US \$2,200.00)**. The PROJECT shall be defined as completion of all duties listed in Section 7, Services to be Provided by CONTRACTOR.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when the required work listed in Section 7, Services to be Provided by CONTRACTOR, is completed by the CONTRACTOR.

If the CONTRACTOR fails to meet the deadlines contained within this contract, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator. Requests for payment for partial completion of contract will not be routinely approved in order to encourage timely performance of the contract.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:
 - A. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act. Peer Group meetings shall be scheduled as to allow for all assigned Remonumentation corners, other than corners tabled until the following grant cycle, to be reviewed and ratified by October 1, 2019.
 - B. Evaluation of all completed Land Corner Recordation Certificate(s). Such work to be completed by October 31, 2019.
 - C. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
 - D. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to the following:
 1. A general work-progress report for all current awarded contracts, by October 1, 2019.
 2. For the current-year projects, a description of the work area completed, and the work remaining to be completed. Such completion report will be completed by November 14, 2019.
 3. The Work Program for the following year. Such Work Program will be completed by November 30, 2019. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented and coordinates set within the next contract year; (b) the area where the Public Land Surveyor corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.

The County Representative will consult with and obtain the consent of the Grant Administrator when drafting the Work Program and Remonumentation Grant Application for the following year.

- E. Any other duties contained in the Monumentation and Remonumentation Plan for Otsego County, Michigan or those contained in Act 345, of the Public Acts of 1990, the State Survey and Remonumentation Act, being Sections 54.261 to 54.279 of the Michigan Compiled Laws and to follow any rules set by the State, including Memorandum No. 16.
8. Motor Vehicle Liability Insurance. Proof of Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.
9. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.
10. Termination. This Agreement may be terminated prior to the expiration of its term as follows:
- A. By mutual written agreement of the parties; or
- B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.
11. Effect of Termination. In the event of termination of this Agreement pursuant to Section 10, CONTRACTOR will be entitled to the monies provided herein only through date of termination.
12. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, Michigan 49735

13. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Second day of January, 2019, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, MI 49735

By: _____
Rachel Frisch
Otsego County Administrator

By: _____
Ronald C. Brand, PS
Otsego County Surveyor

Approved as to Form

Approved as to Form

SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT

Michigan Department of Licensing & Regulatory Affairs Bureau of Construction Codes Office of Land Survey & Remonumentation PO Box 30254, Lansing, MI 48909 1 st Floor Ottawa Building 611 West Ottawa Street, Lansing, MI 48933. Phone 517-241-6321 E-Mail: bccolsr@michigan.gov www.Michigan.gov/bcc	Grantee/County: <u>Otsego County</u> -- Section below for OLSR staff use only -- Grant #: VCUST#: Address Code: GG #: Account Template:
--	---

Grant Year: 2019

State Payments		County Program Expenditures	
43,689	State Grant Award		
	Reimbursement for Expedited Expenditures (Oakland Co. only)		
43,689	Total Annual Budget		Approved Budget
17,475.60	Start-Up Payment (40% of State Grant)		
	Progress Payment (Maximum of 45% of remaining State Grant following Start-Up)		
	Balance after Progress Report		Total Progress Report Expenditures
	Final Payment		Total Completion Report Expenditures
	Total Grant Payments		Total County Program Expenditures
	Final Grant Balance		

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant. We request the following payment at this time:

Progress Payment Requested: \$ _____

Final Payment Requested: \$ _____

Mark K. Hopp
 County Grant Administrator

11-13-2018
 Date

County must provide: Detailed transaction history of all grant activity, S&W/Fringe Benefits/Overhead, detailed breakdown of all internal county costs, itemized invoices, and narrative for all differences in approved work program or budget.

Payment Authorized: \$ _____ Remaining Grant Balance: \$ _____ _____ Date Michael C. Barger, PS Director, Office of Land Survey & Remonumentation	
---	--

2019 Otsego County Remonumentation

Proposed 38 Corners

Contractor # 1, T31N, R2W – Dover Township – 19 corners

B05
C08, C10, C12
E03, E04, E05, E10, E12
F09
G09, G10
I-9, I10, I12
J09
K09, K10
M12 (common with A12, T31N, R1W Charlton Township)

Contractor # 2, T32N, R2W – Corwith Township – 19 corners

A09, A10, A12 (common with M09, M10, M12, T32N, R3W Corwith Township)
B13, C13, D13, E13 (common with B01, C01, D01, E01, T31N, R2W Dover Township)
B09, B11
C09, C10, C11, C12
D09, D11
E09, E10, E11, E12

Administrator	
Name: Marlene K. Hopp	Phone: (989) 731-7570
Email Address mhopp@otsegocountymi.gov	
Physical Address 225 W. Main Street, room 213	
City, State, Zip Gaylord MI 49735	
Representative	
Name: Ronald C. Brand	Phone: (989) 732-8077
Email Address surveyor@otsegocountymi.gov	
Physical Address 533 Greenfield Drive	
City, State, Zip Gaylord MI 49735	
Address for Payments	
Name: Otsego County Treasurer - Diann Axford	Phone: (989) 731-7560
Physical Address 225 W. Main Street, room 107	
City, State, Zip Gaylord MI 49735	

Is this county on a Maintenance Plan during this contract? Yes No

Remonumentation Services Completed				
Column A	Column B	Column C	Column D	Total Corners
No. of Original and Protracted PLSS Corners Completed by Grantee	No. of Original and Protracted PLSS Corners Completed by Others	No. of Original and Protracted PLSS Corners Revisited	No. of corners Revisited NOT requiring an LCRC	Column A + Column B + Column C + Column D
Provide a report listing the following items: Column A - any corner that deviates from the list provided in the Application. Column B - who completed the walk-in corners. Column C - the reason a corner was revisited. Column D - list the corners not requiring an LCRC.				

Remonumentation Services Inventory				
	TOTAL No of Corner Codes In County Plan	TOTAL No of Corner Codes Remonumented before this Contract Year	No of Corner Codes Remonumented This Contract Year	REMAINING No of Corner Codes In County Plan to be Remonumented
TOTAL No. of Corner Codes	2,073	998		
TOTAL No of Corner Codes In County Plan - TOTAL No of Corner Codes Remonumented before this Contract Year - No of Corner Codes Remonumented This Contract Year = REMAINING No of Corner Codes in County Plan to be Remonumented				

**Remonumentation Program
County Expenditure Detail**

Work Program Expenditures by Line Item	Approved Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures	Total Actual Expenditures	Difference Between Approved Budget & Actual Expenditures
Item A Remonumentation Services	36,089				
Item B Monument Maintenance Services	0				
Item C Remonumentation Supplies & Materials	0				
Item D Geodetic Control Maintenance & Operations	0				
Item E Grant Administrator Fees/Wages	3,600				
Item F County Representative Fees/Wages	2,200				
Item G Additional Administrative Staff Fees/Wages	0				
Item H Peer Group	1,800				
Item I Administrative Supplies & Indirect Costs	0				
Totals	43,689				



Dover

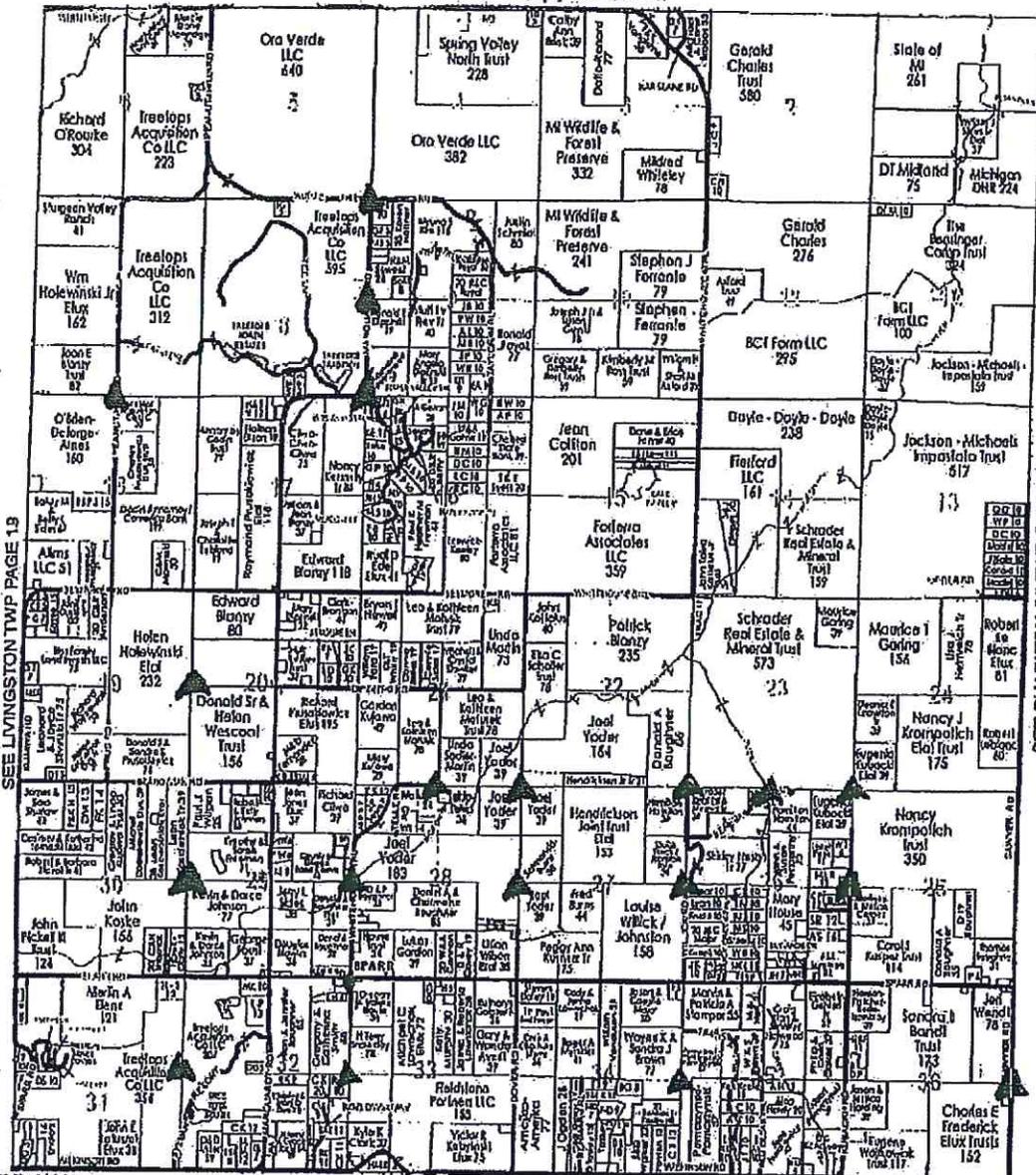
1

Township 31N - Range 2W

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SEE CORWITH (C) TWP PAGE 29

3
4
5
6
7
8
9
10
11
12
13
SEE LIVINGSTON TWP PAGE 19
SEE BAGLEY TWP PAGE 23



SEE CHARLTON (N) TWP PAGE 33

SEE CHESTER (N) TWP PAGE 33

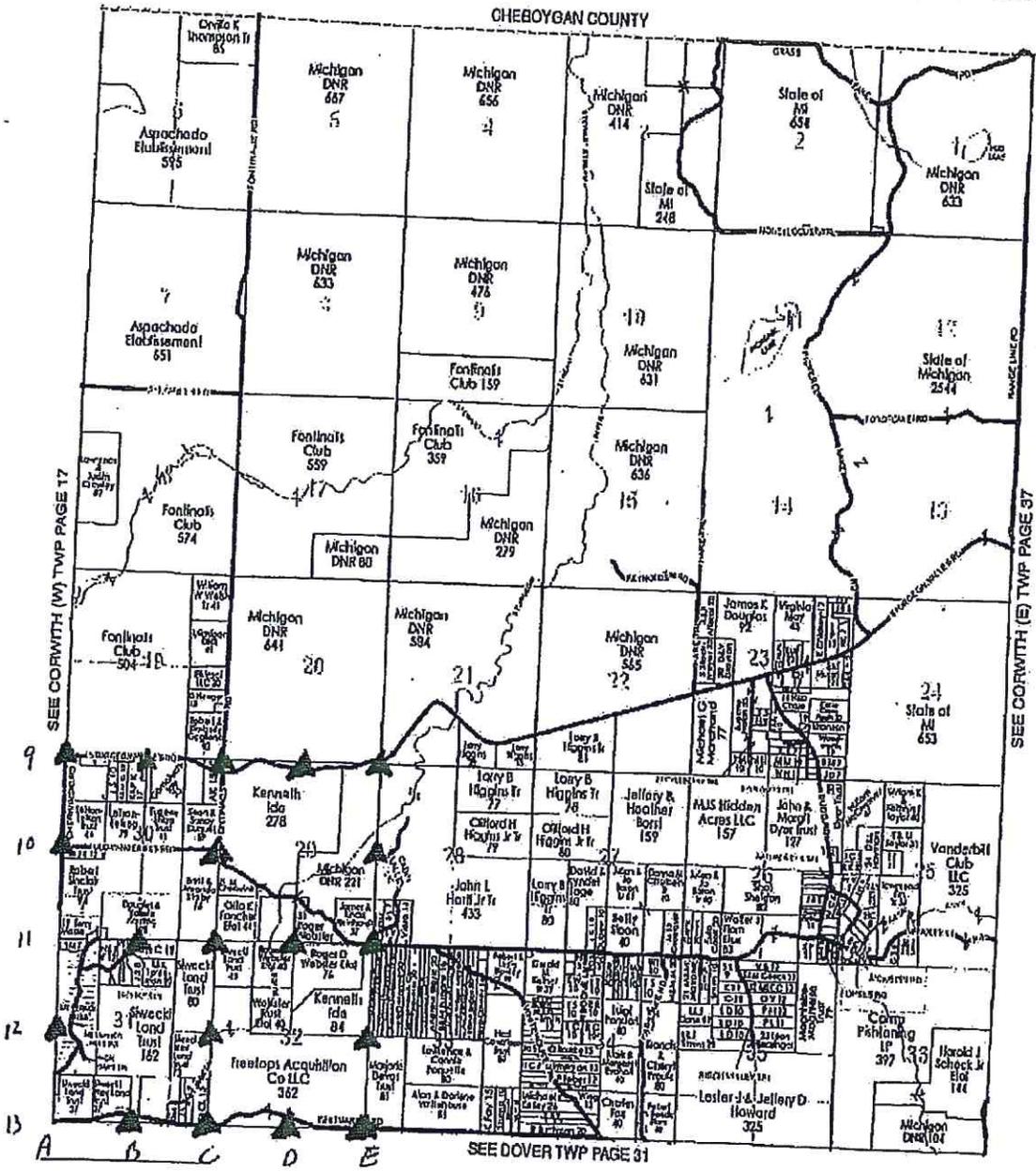
B C D E F G H I J K L M

Corwith (C) # 2

Township 32N - Range 2W

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CHEBOYGAN COUNTY



SEE CORWITH (W) TWP PAGE 17

SEE CORWITH (E) TWP PAGE 37

SEE COVER TWP PAGE 31



2019
BOARD OF COMMISSIONERS
MEETING SCHEDULE

Second and fourth Tuesdays of each month
****(unless noted), beginning at 9:30 a.m., in Room #100,***
Otsego County Building, 225 West Main Street

January 2* *(Organizational Meeting)*
January 8
January 22
February 12
February 26
March 12
March 28* *(if Thursday due to MAC Legislative Conference)*
April 9
April 23
~~May 14~~ **CHANGE TO May 7**
May 28
June 11
June 25
July 9
July 23
August 13
August 27
September 10
September 24
October 8
October 22
November 12
November 26
December 17* *(one meeting held this month)*

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 22nd, day of January, 2019 beginning at 9:30a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

**RESOLUTION NO. OCR 19-02
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1912 Sunset Drive, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1222, Pages 79-92 in the name Donald Marple and Patricia Marple, husband and wife, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Donald Marple and Patricia Marple, husband and wife, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
 §
COUNTY OF OTSEGO)

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 22nd, day of January, 2019 beginning at 9:30a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

**RESOLUTION NO. OCR 19-03
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1425 South Mapleleaf Drive, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1323, Pages 52-65 in the name Patrick J. Compeau and Suzanne L. Compeau, f/k/a Suzanne L. VandenHoek, husband and wife, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Patrick J. Compeau and Suzanne L. Compeau, f/k/a Suzanne L. VandenHoek, husband and wife, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
§
COUNTY OF OTSEGO)



**OTSEGO COUNTY
BUDGET AMENDMENT**

pg. 1

FUND/DEPARTMENT: Building Inspection (249)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Amendment for inspector position 2019

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249-371-703.030 Regular - Hourly	\$ 31,232	\$
249-371-704.200 Social Security Contributions	\$ 2,390	\$
249-371-704.500 Unemployment Compensation	\$ 468	\$
249-371-704.600 Workers Compensation	\$ 122	\$
249-371-704.110 Hospitalization	\$ 14,581	\$
Cont. on page 2	\$	\$
Total	\$	\$

[Signature]
Department Head Signature

01/18/2019
Date

Finance Department
Entered:
By:

Rachel Frisch
Administrator's Signature

1-18-19
Date

1122-19

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

pg:2

FUND/DEPARTMENT: Building Inspection (249)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Amendment for inspector position 2019

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
249-371-704.300 Retirement Contributions	\$ 313	\$
249-371-704.140 Life & Disability	\$ 793	\$
249-371-801.027 Professional-Mech Inspections	\$	\$ 25,080
249-371-801.028 Professional-Plumbing Inspections	\$	\$ 17,880
249-050-400.001 Budgeted Use of Fund Balance	\$	\$ 6,939
	\$	\$
Total	\$	\$

James March 1/18/2019
 Department Head Signature Date

Finance Department	
Entered:	
By:	

 Administrator's Signature Date

Board Approval Date (if necessary) Budget Adjustment # Posting Number

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 19-04 – Amendment for the Teamsters Bus Defined Benefit MERS Program	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: Consent Agenda, Item B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Trisha Adam, Asst. County Administrator/HR Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The MERS Defined Benefit Plan Adoption Agreement for the Teamsters Bus Group needs to be amended to conform with the new Collective Bargaining Agreement between Otsego County and the Teamsters Bus Local #214, effective January 1, 2019.

RECOMMENDATION:

Staff requests approval of the attached amendment OCR 19-04 to the MERS Defined Benefit Adoption Agreement for the Teamsters Bus Local #214 Group.

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name Otsego Co **Municipality #:** 6902

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 10), the effective date shall be the first day of January, 2019. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month

Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20__.

E. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20__.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

Only retirees will be in this division.

These employees are (check one or both):

In a collective bargaining unit (attach cover page, retirement section, signature page)

Subject to the same personnel policy

To receive one month of service credit (check one):

An employee shall work 10 _____ hour days.

An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

Probationary Periods are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: January 23, 20 19

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. **Please choose one:**

Our MERS representative presented and explained the valuation results to the

Human Resources on 01/30/2019.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

As an authorized representative of this municipality, I _____ (Name)

_____ (Title) waive the right for a presentation of the results.

Defined Benefit Plan Adoption Agreement

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

2. Benefit Multiplier (1%-2.5%, increments of 0.05%) 1.5 % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- Termination Final Average Compensation (calculated over the members entire wage history)
- Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. Final Average Compensation (Min 3 yr, increments of 1 yr) 5 years

4. Vesting (5 -10 yrs, increments of 1 yr) 10 years

5. Normal Retirement Age will be the later of: 60 (any age from 60-70), or the vesting provision selected above (#4).

6. Required employee contribution (Max 10%, increments of 0.01%) 1 %

7. Compensation for the Defined Benefit Plan means the salary or wages paid to an employee for personal services rendered while a member of MERS. Compensation and any applicable employee contributions must be reported to MERS on a monthly basis.

Employers shall define compensation using the following options (choose one):

- Compensation including all items as allowed in the MERS Plan Document (Section 14).

If anything varies, specify here:

Included: _____

Excluded: _____

- Base wages only.

If any items should be included, specify here:

Included: _____

- Medicare taxable wages as reported on W2.

- Wages plus amounts otherwise not reported as gross compensation, such as elected amounts for Section 125(a) or 457(b) deferrals.

Defined Benefit Plan Adoption Agreement

8. Unreduced Early Retirement/Service Requirements:

<input type="checkbox"/> Age 50 – 54 _____ Service of either <input type="checkbox"/> 25 or <input type="checkbox"/> 30 years
<input type="checkbox"/> Age 55 – 65 _____ Service between 15 and 30 years _____
<input type="checkbox"/> Service only (must be any number from 20 – 30 years accrued service): _____
<input type="checkbox"/> Age + Service Points (total must be from 70 – 90): _____ points

9. Other

- Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the employee's benefit
- Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- Deferred Retirement Option Program (DROP)
- Annuity Withdrawal Program (AWP)
 - Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
 - Interest rate for employee contributions as determined by the Retirement Board, or
 - MERS' assumed rate of return as of the date of the distribution.

10. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date	<input type="checkbox"/> Future retirees who retire after effective date
<input type="checkbox"/> Retirees who retire between _____/01/____ and _____/01/____	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

- Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

Defined Benefit Plan Adoption Agreement

11. Service Credit Purchase Estimates are:

- Not permitted
- Permitted

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Otsego County on
the 12 day of February, 2019.
(Name of Approving Employer)

Authorized signature: _____

Title: Chair, Board of Commissioners

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Municipal Employees' Retirement System of Michigan

Otsego Co (6902) - Division 10
Retirement Plan Options



January 23, 2019

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

The purpose of this report is to show the financial implications to the employer of different retirement plan design options for Otsego Co (6902) – Division 10. The report consists of separate sections that correspond to the different plan options under consideration. Each section contains the following additional detail:

- An executive summary that describes the plan provisions and provides a brief explanation of the results.
- An exhibit showing the short-term impact of the proposed benefit change – that is, the net impact on the applicable fiscal year's contribution (this exhibit is only shown for supplemental valuations and supplemental valuations with bridge benefits).
- An exhibit showing the estimated 5-year contribution impact of the proposed benefit change (i.e., a projection of the Actuarial Accrued Liabilities, Valuation Assets, funded ratio, and employer contributions under both the current and proposed plans).
- A graph showing the projected funded ratio and employer contribution under both the current and proposed plans.

This report was prepared at the request of MERS on behalf of the municipality and is intended for use by the municipality and those designated or approved by the municipality. **The report may be provided to parties other than the municipality only in its entirety.** GRS is not responsible for unauthorized use of this report.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The valuation was based upon information furnished by MERS staff, concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by the municipality and MERS staff.

The Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. This report was prepared using certain assumptions approved by the Board. The MERS Board adopted the actuarial assumptions based on the recommendations of the prior actuary. A description of these assumptions and methods can be found as follows:

- Plan Document, v03152018,
- Actuarial Policy, DOC 8062 (2018-05-01), and
- 2017 Appendix.

The Board is currently reviewing the Plan's economic assumptions and has a review of the demographic assumptions scheduled during 2019-2020. Changes resulting from these studies will have an impact on the level of calculated employer contributions.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of the municipality as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices and in conformity with the Actuarial Standards of Practice issued by the Actuarial Standards Board.

Mark Buis and Kurt Dosson are Members of the American Academy of Actuaries (MAAA) and meet the Academy's Qualification Standards to render the actuarial opinions contained herein.

The signing actuaries are independent of the plan sponsor.

Sincerely,



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, MAAA



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Supplemental Valuation Results – Option 1

Executive Summary

The purpose of this report is to show the impact on the liabilities and contributions of the proposed benefit changes for Otsego Co (6902) – Division 10. The following proposed benefit changes have been considered:

Option	Division	Proposed Change in Benefit	
1	Gnrl Local 214 Bus (10)	Bridged Benefits:	
		Benefit Multiplier To Bridge Date:	2.25% Multiplier (80% max)
		Benefit Multiplier On/After Bridge Date:	1.5% (No Max)
		Bridge Date:	January 1, 2019
		FAC Type:	Frozen FAC
		Bridge Benefit Max:	80% of FAC at Termination of Employment

There has been a change in actuary and actuarial software since the December 31, 2017 valuation. As a normal part of any actuarial transition, modeling the current benefits in new actuarial software may result in a change in value when compared to the published 2017 annual valuation. In order to isolate the impact of the proposed change, both the current and the proposed benefits columns were prepared in the new actuarial software.

The results of our calculations are shown as follows:

- The exhibit immediately following this page shows the short-term impact of the proposed benefit change (i.e., the change in the Actuarial Accrued Liability [AAL] as of December 31, 2017 and the change in the employer contribution for the fiscal year beginning January 1, 2019).
- In order to illustrate the long-term impact of the proposed benefit change, we are also showing projections under both the current and the proposed benefits. The projection results are illustrated both in tabular and graphical form.

Please note the following regarding these calculations:

- The option would change both the AAL and the Normal Cost. The change in AAL will be recognized over 21 years. The Normal Cost is the cost to provide benefits accrued each year. In the long run, the employer contribution is expected to converge to the employer's share of Normal Cost, if all the actuarial assumptions are met in the future.

Otsego Co (6902) – Gnrl Local 214 Bus (Division 10)
Employer Computed Contributions
Based on the 12/31/2017 Annual Actuarial Valuation

Benefits	Current Benefits		Proposed Option 1		Difference from Current	
a) Benefit Multiplier	2.25% Multiplier (80% max)		Bridged Benefit (See below)		Bridged Benefit (See below)	
b) Normal Retirement Age	60		60			
c) Vesting	10 years		10 years			
d) Early Retirement (Unreduced)	-		-			
e) Early Retirement (Unreduced)	-		-			
f) Early Retirement (Reduced)	50/25		50/25			
g) Early Retirement (Reduced)	55/15		55/15			
h) Final Average Compensation	5 years		5 years			
i) COLA for Future Retirees	-		-			
j) COLA for Current Retirees	-		-			
k) Normal Form of Payment	-		-			
l) Death and Disability (D-2)	-		-			
m) Member Contribution Rate	1.00%		1.00%			
n) Other	-		-			
Participant Summary						
a) Active	11		11		0	
b) Vested Former Members	4		4		0	
c) Retired	13		13		0	
d) Total	28		28		0	
e) Annual Payroll	\$372,497		\$372,497		\$0	
Results						
1. Determination of Unfunded Accrued Liabilities and Funded Percent						
a. Present Value of Future Benefits (Active) ¹	\$1,351,158		\$1,090,938		(\$260,220)	
b. Present Value of Future Normal Costs (Active) ²	194,361		133,299		(61,062)	
c. Accrued Liability ³						
i. Active Employees [1.a. - 1.b.]	\$1,156,797		\$957,639		(\$199,158)	
ii. Vested Former Employees	152,012		152,012		0	
iii. Retirees and Beneficiaries	1,344,906		1,344,906		0	
iv. Pending Refunds	3,174		3,174		0	
v. Total	\$2,656,889		\$2,457,731		(\$199,158)	
d. Actuarial Value of Assets	\$2,208,858		\$2,208,858		\$0	
e. Unfunded Accrued Liability (UAL) [1.c.v. - 1.d.]	\$448,031		\$248,873		(\$199,158)	
f. Division Percent Funded [1.d. / 1.c.v.]	83.1%		89.9%		6.8%	
2. Employer Contribution Development ⁴						
	As an Annual \$	As a % of payroll	As an Annual \$	As a % of payroll	As an Annual \$	As a % of payroll
a. Total Normal Cost ⁵	\$32,904	9.61%	\$22,152	6.47%	(\$10,752)	(3.14%)
b. Employee Contribution Rate	3,420	1.00%	3,420	1.00%	0	0.00%
c. Employer Normal Cost [2.a - 2.b.]	29,484	8.61%	18,732	5.47%	(10,752)	(3.14%)
d. Amortization of UAL ⁶	31,572	-	16,488	-	(15,084)	-
e. Employer Contribution ⁷ [2.c. + 2.d., not less than 0]	\$61,056	-	\$35,220	-	(\$25,836)	-
Miscellaneous and Technical Assumptions						
1. Increase in Final Compensation	2.00 %		2.00 %			
2. Withdrawal Rate Scaling Factor	100 %		100 %			

¹ The total value, in today's dollars, of benefits expected to be earned by the current active population and paid in the future.

² The portion of the present value of future benefits for current active members, expected to be earned after the valuation date.

³ The portion of the present value of future benefits for current active members, earned through the valuation date.

⁴ Percentages of pay are not developed for a closed division.

⁵ The total normal cost is the ongoing cost of the plan under the applicable benefit structure.

⁶ Refer to the valuation Appendix, on the MERS website, for a description of the amortization policy.

⁷ Note that the results shown are based on the December 31, 2017 assumptions without any phase-in.

Bridged Benefit Description:

Benefit Multiplier To Bridge Date:	2.25% Multiplier (80% max)
Benefit Multiplier On/After Bridge Date:	1.5% (No Max)
Bridge Date:	Jan 1, 2019
FAC Type:	Frozen FAC
Bridge Benefit Max:	80% of FAC at Termination of Employment

This report may be provided to parties other than the municipality only in its entirety.

**Municipal Employees Retirement System of Michigan
Otsego Co (6902) – Gnrl Local 214 Bus (Division 10)
5-Year Projections of Employer Contributions and Funded Ratios**

Option	Description
Baseline	Current Provisions
1	Bridged Benefits: Benefit Multiplier To Bridge Date: 2.25% Multiplier (80% max) Benefit Multiplier On/After Bridge Date: 1.5% (No Max) Bridge Date: January 1, 2019 FAC Type: Frozen FAC Bridge Benefit Max: 80% of FAC at Termination of Employment

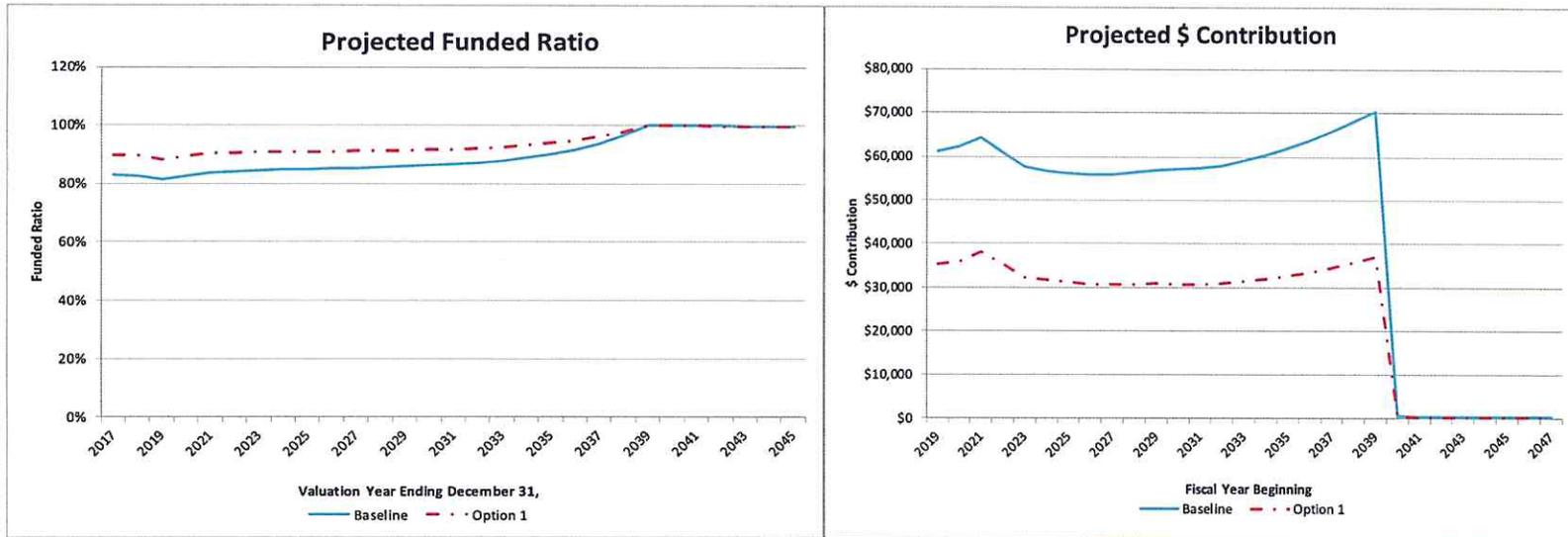
Valuation Year Ending December 31,	Baseline			Option 1			Fiscal Year Beginning January 1,	Baseline	Option 1
	Actuarial Accrued Liability	Valuation Assets	Funded Ratio	Actuarial Accrued Liability	Valuation Assets	Funded Ratio		Total Employer Contribution	Total Employer Contribution
2017	\$2,660,000	\$2,210,000	83%	\$2,460,000	\$2,210,000	90%	2019	\$61,000	\$35,200
2018	2,740,000	2,260,000	83%	2,510,000	2,260,000	90%	2020	62,200	35,700
2019	2,820,000	2,290,000	81%	2,570,000	2,270,000	88%	2021	64,200	38,200
2020	2,890,000	2,390,000	83%	2,610,000	2,340,000	90%	2022	60,800	35,200
2021	2,950,000	2,470,000	84%	2,640,000	2,390,000	91%	2023	57,600	32,400
2022	3,000,000	2,520,000	84%	2,670,000	2,420,000	91%	2024	56,700	31,600

Note that the results shown in the Baseline and Option 1 are based on the December 31, 2017 assumptions without any phase-in.

A projection is not a prediction. Future costs will be determined by future valuations and may change based on actual experience.

This report may be provided to parties other than the municipality only in its entirety.

Municipal Employees' Retirement System of Michigan Otsego Co (6902) – Gnrl Local 214 Bus (Division 10)



Comments:

- In the long run, the employer contribution will trend towards the employer long-term cost of the different benefit structures. The long-term cost of the various benefit structures expressed as a percent of pay is shown in the table below:

	Baseline	Option 1
Total Long-term Cost	9.61%	6.47%
Employee Contribution	1.00%	1.00%
Employer Long-term Cost	8.61%	5.47%

This report may be provided to parties other than the municipality only in its entirety.

Important Comments

Important Comments

1. The liabilities were calculated using the actuarial assumptions and methods adopted by the MERS Retirement Board and do not assume 100% retirement when first eligible. Actuarial assumptions and methods do not determine the cost of the benefits provided; they only impact the pattern of employer contributions. If future experience is unfavorable compared to the assumptions used, employer contribution rates will increase in future years, and vice versa. For example, if members retire when first eligible, the actual liabilities would be higher than calculated resulting in higher employer contributions.
2. The actuarial value of assets used to determine both the funded ratio and the required employer contribution is based on a smoothed value of assets. Only a portion of each year's investment market gain or loss is recognized in the current actuarial value of assets; the remaining portions of gains and losses will be reflected in future years' actuarial value of assets. This reduces the asset volatility impact on the determined required employer contribution and funded ratio. The smoothed actuarial rate of return for 2017 was 6.08%.

As of December 31, 2017, the actuarial value of assets is 101% of market value. This means that there is a net outstanding asset loss that is not yet recognized in the actuarial value of assets. Absent future asset gains offsetting the net outstanding asset loss, the net outstanding asset loss will be recognized in future actuarial valuations and is expected to decrease funded ratios and increase employer contribution requirements.

3. Unless otherwise indicated, a funded status measurement is based upon the actuarial accrued liability and the actuarial value of assets. The measurement is:
 - a. Inappropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan's benefit obligations.
 - b. Inappropriate for assessing benefit security for the membership.
 - c. Dependent upon the actuarial cost method which, in combination with the amortization policy and asset valuation method, affects the timing and amounts of future contributions. The amounts of future contributions will differ from those assumed due to future actual experience differing from assumed.

A funded status measurement of 100% is not synonymous with no required future contributions. If the funded status were 100%, the Plan would still require future normal cost contributions (i.e., the cost of the active membership accruing an additional year of service credit).

4. This report describes the financial effect of the proposed benefit plan. No statement contained within is a recommendation in favor of or in opposition to the proposed benefit plan.
5. The funded status shows the relationship of the assets to the amount needed to fund past service benefits, the actuarial accrued liability, under valuation assumptions.

Important Comments (Continued)

6. Contribution requirements take into consideration prior service with other MERS entities (for eligibility service only), reflected in the difference between benefit and vesting service. If members have service not reflected on the results page (e.g., prior MERS or Act 88 service), the unfunded liabilities and employer contributions may be understated.
7. The actuaries' understanding of the default invoicing procedure is that a percent of pay employer contribution is applied for open divisions and a dollar amount is applied for closed divisions.
8. Employer contributions are based on a percentage of members' reported pay for open divisions. If actual reported payroll is substantially lower than the payroll used in this report, the actuaries recommend a minimum contribution of the dollar developed in the "Results," item 2.e.
9. The results do not show the potential impact on other post-employment benefits (such as retiree health care insurance) or ancillary benefits (such as life insurance).
10. The results of separate actuarial valuations generally cannot be added together to produce a correct estimate of the employer contributions. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions and assumptions used.
11. Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of this supplemental actuarial valuation does not include an analysis of the potential range of such future measurements.
12. The calculations are based upon assumptions regarding future events, which may or may not materialize and proposed plan provisions. The actual impact of the proposed plan change(s) will change over time as actual experience emerges. Contact your MERS representative at 800-767-MERS if you believe that:
 - a. The assumptions are unreasonable,
 - b. The plan provisions are missing or incorrectly described,
 - c. Conditions have changed since the calculations were made,
 - d. The information provided in this report is inaccurate or is in any way incomplete, or
 - e. You need further information to make an informed decision.

Important Comments (Concluded)

13. Unless otherwise noted, The following information, assumptions and funding methods were used in the projections under the various options:
- a. Demographic, financial information and benefit provisions provided by MERS for the December 31, 2017 annual valuation.
 - b. The assumptions and methods used in the December 31, 2017 annual valuation.
 - c. All demographic assumptions will be met during the projection period.
 - d. If new hires are included in the valuation, the active population is assumed to remain stable during the projection period.
 - e. Demographic assumptions under the DC plan are unchanged from those of the DB plan, if applicable.
 - f. The Market Value of Assets will earn the assumed investment return each year during the projection period.
 - g. There will be no benefit changes during the projection period.
 - h. The employer contributions through December 31, 2018 are not affected, and are based on previous annual actuarial valuations.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Award contract for GIS Maintenance Services to Amalgam LLC	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: Consent Agenda, Item C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Our current GIS maintenance contract was with TopComp, which recently discontinued its business. The County's Equalization professionals researched other companies and determined that Amalgam LLC has a reputation of doing excellent work, and offers the same services at a lower cost.

RECOMMENDATION:

Staff requests to enter into a one-year contract with Amalgam LLC for GIS maintenance services.

AGREEMENT BETWEEN AMALGAM LLC AND OTSEGO COUNTY GIS MAINTENANCE

This Agreement is entered into on the date of signature by Otsego County, located at 225 W. Main, Gaylord, MI 49735, and Amalgam LLC, located at 809 East Bennett Street, Mount Pleasant, MI 48858, and (collectively referred to as the "Parties").

The purpose of this Agreement is to specify the responsibilities of the parties related to GIS maintenance. Ongoing maintenance of GIS data will keep the information current, relevant and retain value for those who use the data. In consideration of the mutual promises herein and benefits received, it is hereby agreed by Amalgam LLC and Otsego County as follows:

1. Project Overview:

The objective of this project is to maintain digital GIS data for Otsego County. Parcel maintenance will include all parcel splits, parcel description edits and other maintenance as determined throughout the process. Maintenance will be performed on the existing parcel data using legal documents and general legal descriptions. 911 GIS Maintenance will include updates to address point layer, road centerline layers, and MSAG databases as well as maintenance of other related GIS layers. Maintenance will be conducted using ESRI ArcGIS software. All deliverables (electronic copies) will be in a shapefile or geodatabase format.

2. Project Schedule: This Agreement shall remain in effect until either party terminates the agreement as described in Section 10 of this Agreement.

3. Responsibilities of Amalgam LLC:

- A. Amalgam LLC will conduct maintenance on the existing digital parcel GIS layers including parcel polygons and dimensions.
- B. Amalgam LLC will conduct maintenance on existing simultaneous conveyance GIS layers including subdivision outlines, blocks and lots.
- C. Amalgam LLC will conduct maintenance on parcels for land divisions, land combinations, land description changes and errors identified in the parcel map using coordinate geometry and legal documents when applicable.
- D. Amalgam LLC will perform land description review and troubleshooting including reporting of possible errors or omissions.
- E. Amalgam LLC will conduct maintenance on a monthly or more frequent basis.



Amalgam LLC
809 E. Bennett St.
Mt. Pleasant, MI 48858

- F. Amalgam LLC will complete parcel maintenance using industry standard GIS software.
- G. Amalgam LLC will conduct maintenance on existing 911 GIS data layers including address points, road centerlines, and emergency service zones.
- H. Amalgam LLC will complete 911 GIS data maintenance using industry standard GIS software and will adhere to the NENA NG911 standards.
- I. Amalgam LLC will conduct address point maintenance on an as-needed basis with geo-verification against street centerline data and MSAG database.
- J. Amalgam LLC will deliver updates to pertinent organizations including Central Dispatch and Michigan State Police.
- K. Amalgam LLC will perform corrections and edits to 911 databases (MSAG, ANI, ALI, etc.) on an as needed basis.
- L. Amalgam LLC will update GIS layers on the existing FetchGIS service on a continual basis as edits are performed.
- M. Amalgam LLC will maintain a close working relationship with Otsego County.

4. Responsibilities of the County:

- A. Otsego County will work with Amalgam LLC to undertake the objectives of this project.
- B. Otsego County will provide all existing GIS data that is to be maintained under this agreement to Amalgam LLC without fee.
- C. Otsego County will provide legal documents, Equalization records, and 911 address and centerline documents critical to this project without fee and in a timely fashion.
 - 1. Parcel Split: Parent parcel number and Child parcel numbers with land descriptions
 - 2. Parcel Combination: Parent parcel numbers and Child parcel number with land description
 - 3. Description Change: Parcel number and land description of all parcel involved in the change
 - 4. Address Change: Existing address information and edited address information
 - 5. New Address: Address information and available location information
 - 6. Road Centerline Change: Existing road segment and edited road segment information
 - 7. New Road Centerline: Road centerline information, and MSAG information and available location information



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Mt. Pleasant, MI 48858

D. Otsego County will work with Amalgam LLC to review deliverables and notify Amalgam LLC of any corrections that need to be made.

E. Otsego County will maintain a close working relationship with Amalgam LLC

5. **Payment:**

- Otsego County agrees to pay Amalgam LLC a maintenance fee of \$16,000 per year.
- Amalgam LLC will invoice Otsego County on a quarterly basis.
- Otsego County will issue checks based on each invoice. Checks will be issued within thirty days of receipt of invoice. Checks will be made payable to Amalgam LLC and will be mailed to Amalgam LLC, 809 E. Bennett St., Mt. Pleasant, Michigan 48858.

6. **Change of Project Fee Due to Revisions:** Any revisions to the agreed upon Project by the County, after the execution of this Contract could result in an increase in the Project Fee. In the event the County wishes to revise the original Project, the County shall submit the revised proposal to Amalgam LLC in writing. Amalgam LLC shall then have five (5) business days to provide the County with an updated Project Fee, if applicable. If the updated fee is acceptable to County, then the County shall sign the updated proposal, which shall become an amendment to this Contract. In the event the County does not accept the updated Project Fee, then Amalgam LLC shall continue to perform under this original, un-amended, Contract.

7. **Representations of Amalgam LLC:** Amalgam LLC represents that it shall make every effort to ensure that the final Project is technically accurate, based on the information provided to Amalgam LLC by the County.

8. **Representations of the County:** The County represents that it shall be responsible for providing all necessary data, materials or information which Amalgam LLC will need to complete the Project with technical accuracy. The County acknowledges that Amalgam LLC is not responsible for, nor shall it be held liable for any data, materials, or information, which The County has supplied to it, which are not accurate or are false, which Amalgam LLC has relied upon for completion of the Project.

9. **Indemnification of Amalgam LLC by County:** The County shall indemnify and hold harmless Amalgam LLC against any and all claims, actions, suits, damages, judgments, charges, costs, or expenses, including legal fees, based upon materials or information supplied by The County to Amalgam LLC to be used in the Project, including, but not limited to, if such materials or information were the intellectual property of a third party and The County did not possess the right to them; said



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Mt. Pleasant, MI 48858

materials were the privileged information of a third party and The County did not have the legal right to possess said information; or such information was slanderous or misleading.

10. **Termination of Agreement:** This Agreement may be terminated with thirty (30) days written notice by either party. If terminated, the County agrees to immediately pay Amalgam LLC for completed maintenance already provided under this agreement.

11. **Other Agreements:** This Agreement constitutes the entire agreement between the parties, and all prior discussions, agreements, and understanding, whether verbal or in writing, and are hereby merged into this Agreement.

12. **Amendment or Modification of this Contract:** This Contract may be amended or modified only by a written instrument of the Parties.

13. **Assignment:** This Contract may not be assigned by either Party without the prior written consent of the other Party.

14. **Force Majeure:** Amalgam LLC shall not be deemed to be in default or otherwise responsible for delays or failures in performance resulting from acts of God, acts of war or civil disturbance, epidemics, accidents, governmental action or inaction, fires, earthquakes, unavailability of labor, strikes or other labor difficulties, materials, power or communication, acts of terrorism, or other causes beyond Amalgam LLC reasonable control.

15. **Independent Contractor:** The relationship between Amalgam LLC and the County shall at all times and to the full extent recognized by law that of an independent contractor. The County understands and acknowledges that neither it nor any of its employees or agents shall be deemed to be employees of Amalgam LLC. Amalgam LLC understands and acknowledges that neither it nor any of its employees or agents shall be deemed to be employees of the County.

16. **Choice of Law:** This Contract has been drafted under the laws of the State of Michigan, and such state law shall control with regard to any dispute hereunder.

17. **Contact:** The contact person for Amalgam LLC is David Nichol, Co-Owner, Amalgam LLC, Mount Pleasant, Michigan 48858, telephone (989) 944.5188. The contact person for Otsego County is Bill Kerr, Equalization Director, Otsego County, 800 Livingston Blvd Suite 1-D Gaylord, Michigan.



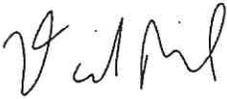
Amalgam LLC

Amalgam LLC
809 E. Bennett St.
Mt. Pleasant, MI 48858

18. Binding: The signatories affirm that they have authority to bind their respective parties to this Agreement.

AMALGAM LLC, a Michigan Limited Liability Company

Otsego County, MI

By: 
David Nichol

By: _____
Rachel Frisch

Co-founder, Amalgam LLC

Otsego County Administrator

Date: February 6, 2019

Date: _____

DEPARTMENT REPORT FOR COMMISSIONER'S MEETING

MEETING DATE: 2/22/2019

DEPARTMENT: SHERIFF

PRESENTER: Matt Nowicki

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: January 23, 2019 Warrant	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The January 23, 2019 warrant is in the amount of \$24,417.10

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$24,417.10

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 01/23/2019 - 01/23/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/23/2019	AP	74637	BAGLEY TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION	701-000-226.001	267.00
01/23/2019	AP	74638	BERNARD SWARTZ	DBOR PRE APPROVAL REFUND	516-000-026.022	81.81
01/23/2019	AP	74639	CELESTE MALLARI	DBOR PRE APPROVAL REFUND	516-000-026.022	1,149.48
01/23/2019	AP	74640	CORWITH TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION	701-000-226.001	298.86
01/23/2019	AP	74641	DAVID & KATHY LAND	DBOR PRE APPROVAL REFUND	516-000-026.022	786.19
01/23/2019	AP	74642	FOSTER-HULL	DBOR PRE APPROVAL REFUND	516-000-026.022	816.27
01/23/2019	AP	74643	JEFFREY LAWLER	DBOR PRE APPROVAL REFUND	516-000-026.022	3,452.73
01/23/2019	AP	74644	JOSEPH HELLMERS	BDOR PRE APPROVAL REFUND	516-000-026.022	4,566.02
01/23/2019	AP	74645	LAURA SWARTZ	DBOR PRE APPROVAL REFUND	516-000-026.022	717.24
01/23/2019	AP	74646	MARK & SALLY HALL	DBOR PRE APPROVAL REFUND	516-000-026.022	7,451.66
01/23/2019	AP	74647	MIKE & LINDA SOWDERS	DBOR PRE APPROVAL REFUND 2017	516-000-026.022	785.38
01/23/2019	AP	74648	OTSEGO COUNTY TREASURER	DBOR PRE APPROVAL REFUND FOR LINDA BROOKS	516-000-026.022	1,378.50
01/23/2019	AP	74649	OTSEGO COUNTY TREASURER	DBOR PRE APPROVAL REFUND FOR MCQUEEN	516-000-026.022	2,367.81
01/23/2019	AP	74650	ROBERT & SUZANNE HIGLEY	DBOR PRE APPROVAL REFUND	516-000-026.022	298.15
			TOTAL - ALL FUNDS	TOTAL OF 14 CHECKS		24,417.10

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2019 - 01/23/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 516 DELINQUENT TAX REVOLVING							
01/23/2019	AP	74638	BERNARD SWARTZ	DBOR PRE APPROVAL REFUND	026.022	000	27.27
				DBOR PRE APPROVAL REFUND	026.022	000	27.27
				DBOR PRE APPROVAL REFUND	026.022	000	27.27
				CHECK AP 74638 TOTAL FOR FUND 516:			<u>81.81</u>
01/23/2019	AP	74639	CELESTE MALLARI	DBOR PRE APPROVAL REFUND	026.022	000	1,149.48
01/23/2019	AP	74641	DAVID & KATHY LAND	DBOR PRE APPROVAL REFUND	026.022	000	494.49
				DBOR PRE APPROVAL REFUND	026.022	000	291.70
				CHECK AP 74641 TOTAL FOR FUND 516:			<u>786.19</u>
01/23/2019	AP	74642	FOSTER-HULL	DBOR PRE APPROVAL REFUND	026.022	000	412.68
				DBOR PRE APPROVAL REFUND	026.022	000	403.59
				CHECK AP 74642 TOTAL FOR FUND 516:			<u>816.27</u>
01/23/2019	AP	74643	JEFFREY LAWLER	DBOR PRE APPROVAL REFUND	026.022	000	1,145.18
				DBOR PRE APPROVAL REFUND	026.022	000	1,148.61
				DBOR PRE APPROVAL REFUND	026.022	000	1,158.94
				CHECK AP 74643 TOTAL FOR FUND 516:			<u>3,452.73</u>
01/23/2019	AP	74644	JOSEPH HELLMERS	BDOR PRE APPROVAL REFUND	026.022	000	1,506.86
				BDOR PRE APPROVAL REFUND	026.022	000	1,518.94
				BDOR PRE APPROVAL REFUND	026.022	000	1,540.22
				CHECK AP 74644 TOTAL FOR FUND 516:			<u>4,566.02</u>
01/23/2019	AP	74645	LAURA SWARTZ	DBOR PRE APPROVAL REFUND	026.022	000	679.44
				DBOR PRE APPROVAL REFUND	026.022	000	37.80
				CHECK AP 74645 TOTAL FOR FUND 516:			<u>717.24</u>
01/23/2019	AP	74646	MARK & SALLY HALL	DBOR PRE APPROVAL REFUND	026.022	000	2,501.22
				DBOR PRE APPROVAL REFUND	026.022	000	2,478.92
				DBOR PRE APPROVAL REFUND	026.022	000	2,471.52
				CHECK AP 74646 TOTAL FOR FUND 516:			<u>7,451.66</u>
01/23/2019	AP	74647	MIKE & LINDA SOWDERS	DBOR PRE APPROVAL REFUND 2017	026.022	000	785.38

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2019 - 01/23/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 516 DELINQUENT TAX REVOLVING							
01/23/2019	AP	74648	OTSEGO COUNTY TREASURER	DBOR PRE APPROVAL REFUND FOR LINDA BROOKS	026.022	000	458.14
				DBOR PRE APPROVAL REFUND FOR LINDA BROOKS	026.022	000	458.13
				DBOR PRE APPROVAL REFUND FOR LINDA BROOKS	026.022	000	462.23
				CHECK AP 74648 TOTAL FOR FUND 516:			<u>1,378.50</u>
01/23/2019	AP	74649	OTSEGO COUNTY TREASURER	DBOR PRE APPROVAL REFUND FOR MCQUEEN	026.022	000	1,182.13
				DBOR PRE APPROVAL REFUND FOR MCQUEEN	026.022	000	1,185.68
				CHECK AP 74649 TOTAL FOR FUND 516:			<u>2,367.81</u>
01/23/2019	AP	74650	ROBERT & SUZANNE HIGLEY	DBOR PRE APPROVAL REFUND	026.022	000	298.15
				Total for fund 516 DELINQUENT TAX REVOLVING			23,851.24
Fund: 701 GENERAL AGENCY							
01/23/2019	AP	74637	BAGLEY TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION	226.001	000	267.00
01/23/2019	AP	74640	CORWITH TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION	226.001	000	298.86
				Total for fund 701 GENERAL AGENCY			565.86
			TOTAL - ALL FUNDS				<u>24,417.10</u>

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: January 29, 2019 Warrant	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The January 29, 2019 warrant is in the amount of \$169,627.49. Major expenditures in the warrant include:

- \$66,561.70 – Blue Care Network – February 2019 premium

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$169,627.49

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 74640

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/23/2019	AP	74640	CORWITH TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 74637

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/23/2019	AP	74637	BAGLEY TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/29/2019	AP	74661	BRUCE TILLINGER	SERVICES 01/17/19 THRU 01/24/19	249-371-801.027	900.00
		74661		SERVICES 01/17/19 THRU 01/24/19	249-371-801.028	610.00
						1,510.00
01/29/2019	AP	74662	CITIZENS INSURANCE	RESTITUTION	701-000-271.000	40.00
01/29/2019	AP	74663	CITY OF GAYLORD	WATER BILL	208-752-920.200	63.13
01/29/2019	AP	74664	COMPRENEW	INV# 20273 1/9/2019	101-101-920.410	35.00
		74664		INV# 20273 1/9/2019	101-215-920.410	25.00
		74664		INV# 20273 1/9/2019	101-267-920.410	35.00
		74664		INV# 20273 1/9/2019	101-301-920.410	35.00
						130.00
01/29/2019	AP	74665	CROSSROADS INDUSTRIES	RESTITUTION	701-000-271.000	100.00
01/29/2019	AP	74666	DAVE BARAGREY	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	50.00
		74666		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	1.60
						51.60
01/29/2019	AP	74667	DELTA DENTAL OF MICHIGAN	INV# RIS0002132055, 2/01-2/28/2019	647-851-704.110	5,585.67
01/29/2019	AP	74668	DUNNS	DECEMBER 2018 COURT COPY FEES & MAINTENANCE AGREEMENT	101-131-920.520	78.54
		74668		AR303497;AR304595;AR304596	101-215-726.000	95.99
		74668		SUPPLIES	617-253-726.000	530.56
						705.09
01/29/2019	AP	74669	FARM BUREAU INSURANCE	RESTITUTION PYMTS X3 \$40 EA	701-000-271.000	120.00
01/29/2019	AP	74670	GASLIGHT MEDIA	INV#57813, 1/12/19	101-228-930.240	110.00
01/29/2019	AP	74671	GENEVIE BURZYNSKI	RESTITUTION PYMTS X2 (\$5 EA)	701-000-271.000	10.00
01/29/2019	AP	74672	JAIME GABRIEL	18-91-NA PLACEMENT 11/21/18 TO 11/30/18 & INITIAL CLOTHING ALLO	292-662-930.700	2,555.30
01/29/2019	AP	74673	JOHN LAFAVE	01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	233-690-703.040	50.00
		74673		01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	233-690-930.500	6.27
						56.27
01/29/2019	AP	74674	JUDITH JARECKI	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	50.00
		74674		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	16.00
						66.00
01/29/2019	AP	74675	JUSTIN WING	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	50.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		74675		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	8.55
						58.55
01/29/2019	AP	74676	KAYE WELCH	BDR LESS 10%	701-000-265.000	450.00
01/29/2019	AP	74677	KEVAN D FLORY	1/23/19 FINAL INSPECTION EMERGENCY ROOF #18-2017 PROJECT	233-690-940.010	200.00
01/29/2019	AP	74678	LINCOLN FINANCIAL	FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	101-131-704.140	627.53
		74678		FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	101-133-704.140	41.56
		74678		FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	215-141-704.140	225.65
		74678		FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	292-662-704.140	100.25
						994.99
01/29/2019	AP	74679	LIVINFRESH	BEAR BASKETBALL SHIRTS	208-752-940.010-BEAR_BBALL	1,048.00
01/29/2019	AP	74680	LOWES	RESTITUTION	701-000-271.000	50.00
01/29/2019	AP	74681	LOWES	914445 CYCLE MIX, GREASE GUN, CHAIN	209-751-726.000	74.88
01/29/2019	AP	74682	LUTHERAN CHILD & FAMILY SERVICES	17-68-NA PLACEMENT 12/1/18 TO 12/31/18	292-662-930.810	1,521.44
01/29/2019	AP	74683	MCSSCET	MCSSA LEGISLATIVE CONF REGISTRATION FEE	290-670-704.400	215.00
01/29/2019	AP	74684	MICHIGAN ASSOC OF COUNTY CLERKS	2019 DUES DEFYETER	101-215-930.600	200.00
01/29/2019	AP	74685	NORTHERN MICHIGAN REVIEW	2018 TAX SALE INSERTS	617-253-930.300	742.00
01/29/2019	AP	74686	OTSEGO COUNTY	18-5511 BDA \$540/BDU \$60, 8-5518 BDA \$90/BDU \$10, 18-5462 HAZEL E	701-000-265.000	2,000.00
01/29/2019	AP	74687	OTSEGO COUNTY BUS SYSTEM	DECEMBER 2018 JUVENILE BUS - ALTERNATIVE EDUCATION	292-662-930.500	108.00
01/29/2019	AP	74688	OTSEGO COUNTY FRIEND OF COURT	11-13907 \$400;17-16703 \$600	701-000-265.000	1,000.00
01/29/2019	AP	74689	OTSEGO COUNTY JUDICIAL SYSTEM	1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	101-131-704.110	2,688.80
		74689		1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	101-148-704.110	157.10
		74689		1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	215-141-704.110	87.70
		74689		1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	292-662-704.110	47.46
						2,981.06
01/29/2019	AP	74690	PIONEER STATE MUTUAL INSURANCE	RESTITUTION PYMTS X2 (\$5 EA)	701-000-271.000	10.00
01/29/2019	AP	74691	PROSECUTING ATTORNEYS ASSOCIATION M	PA CONF FEB 6-8, 2019 REGISTRATION	101-267-704.400	315.00
01/29/2019	AP	74692	ROSCOMMON COUNTY	18-82-DL PLACEMENT 12/6/18 TO 01/04/19	292-662-930.810	4,872.00
01/29/2019	AP	74693	STEVE RIOZZI	01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	233-690-703.040	50.00
		74693		01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	233-690-930.500	3.62

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						53.62
01/29/2019	AP	74694	TITLE CHECK LLC	JANUARY INSTALLMENT, 2016 TAX FORF, CYCLE	516-253-920.410	15,534.51
01/29/2019	AP	74695	UPS	OCTOBER 20, 2018 INVOICE	101-215-930.450	3.81
01/29/2019	AP	74696	WALMART	RESTITUTION	701-000-271.000	25.00
01/29/2019	AP	74697	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JANUARY MEETING	208-752-703.040	50.00
		74697		PER DIEM, TRAVEL JANUARY MEETING	208-752-930.500	3.00
						53.00
01/29/2019	AP	74698	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 12/28/18 TO 12/31/18	292-662-930.810	2,513.91
01/29/2019	AP	74699	AMERICAN FIDELITY ASSURANCE CO	JANUARY 2019 COURT FLEX SPENDING ACCOUNT	704-000-231.285	1,069.12
01/29/2019	AP	74700	AMERICAN FIDELITY ASSURANCE COMPANY	JANUARY 2019 CANCER/LIFE/DISABILITY	704-000-231.285	513.61
01/29/2019	AP	74701	BLUE CARE NETWORK	00182055-0001 FEBRUARY 2019 COURT MEDICAL	101-131-704.110	4,438.19
		74701		00182055-0001 FEBRUARY 2019 COURT MEDICAL	101-148-704.110	1,212.94
		74701		00182055-0001 FEBRUARY 2019 COURT MEDICAL	215-141-704.110	5,476.95
		74701		00182055-0001 FEBRUARY 2019 COURT MEDICAL	292-662-704.110	1,703.83
		74701		00182055-0001 FEBRUARY 2019 COURT MEDICAL	704-000-231.261	3,207.98
						16,039.89
01/29/2019	AP	74702	CHESTER TOWNSHIP TREASURER	2018 MILITARY LAND	701-000-226.030	38.41
01/29/2019	AP	74703	COP-ISD	2018 MILITARY LAND	701-000-225.000	74.58
01/29/2019	AP	74704	DELTA DENTAL OF MICHIGAN	0001160001 - FEBRUARY 2019 COURT DENTAL	101-131-704.110	834.02
		74704		0001160001 - FEBRUARY 2019 COURT DENTAL	101-148-704.110	116.06
		74704		0001160001 - FEBRUARY 2019 COURT DENTAL	215-141-704.110	482.10
		74704		0001160001 - FEBRUARY 2019 COURT DENTAL	292-662-704.110	161.18
		74704		0001160001 - FEBRUARY 2019 COURT DENTAL	704-000-231.261	403.53
						1,996.89
01/29/2019	AP	74705	GAYLORD COMMUNITY SCHOOLS	2018 MILITARY LAND	701-000-225.000	472.35
01/29/2019	AP	74706	SCOTT T BEATTY	JANUARY 2019 FOC REFEREE HEARINGS	215-141-940.010	1,700.00
			TOTAL - ALL FUNDS	TOTAL OF 61 CHECKS		169,627.49

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/30/2019	AP	2118(A)	GARY GELOW	FEBRUARY 2019 CAA CONTRACT PAYMENT	801.021	131	12,302.49
01/30/2019	AP	2119(A)	US POSTAL SERVICE-CAPS SVC CENTER	MARCH 2019 JURY SUMMONS MAILING	930.450	145	319.00
01/29/2019	AP	74651*#	44NORTH	JANUARY 2019 COBRA, TELADOC & HRA ADMIN FEES	704.110	131	213.56
				JANUARY 2019 COBRA, TELADOC & HRA ADMIN FEES	704.110	133	0.95
				JANUARY 2019 COBRA, TELADOC & HRA ADMIN FEES	704.110	148	24.90
				CHECK AP 74651 TOTAL FOR FUND 101:			<u>239.41</u>
01/29/2019	AP	74664#	COMPREENEW	INV# 20273 1/9/2019	920.410	101	35.00
				INV# 20273 1/9/2019	920.410	215	25.00
				INV# 20273 1/9/2019	920.410	267	35.00
				INV# 20273 1/9/2019	920.410	301	35.00
				CHECK AP 74664 TOTAL FOR FUND 101:			<u>130.00</u>
01/29/2019	AP	74668*#	DUNNS	DECEMBER 2018 COURT COPY FEES & MAINTENANCE AGREEMENT	920.520	131	78.54
				AR303497;AR304595;AR304596	726.000	215	95.99
				CHECK AP 74668 TOTAL FOR FUND 101:			<u>174.53</u>
01/29/2019	AP	74670	GASLIGHT MEDIA	INV#57813, 1/12/19	930.240	228	110.00
01/29/2019	AP	74678*#	LINCOLN FINANCIAL	FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	704.140	131	627.53
				FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	704.140	133	41.56
				CHECK AP 74678 TOTAL FOR FUND 101:			<u>669.09</u>
01/29/2019	AP	74684	MICHIGAN ASSOC OF COUNTY CLERKS	2019 DUES DEFEYTER	930.600	215	200.00
01/29/2019	AP	74689*#	OTSEGO COUNTY JUDICIAL SYSTEM	1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	131	11.14
				01/23/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	131	2,677.66
				1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	148	157.10
				CHECK AP 74689 TOTAL FOR FUND 101:			<u>2,845.90</u>
01/29/2019	AP	74691	PROSECUTING ATTORNEYS ASSOCIATION M	PA CONF FEB 6-8, 2019 REGISTRATION	704.400	267	315.00
01/29/2019	AP	74695	UPS	OCTOBER 20, 2018 INVOICE	930.450	215	3.81
01/29/2019	AP	74701*#	BLUE CARE NETWORK	00182055-0001 FEBRUARY 2019 COURT MEDICAL	704.110	131	4,438.19
				00182055-0001 FEBRUARY 2019 COURT MEDICAL	704.110	148	1,212.94

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK AP 74701 TOTAL FOR FUND 101:			5,651.13
01/29/2019	AP	74704*#	DELTA DENTAL OF MICHIGAN	0001160001 - FEBRUARY 2019 COURT DENTAL	704.110	131	834.02
				0001160001 - FEBRUARY 2019 COURT DENTAL	704.110	148	116.06
				CHECK AP 74704 TOTAL FOR FUND 101:			950.08
				Total for fund 101 GENERAL FUND			23,910.44
Fund: 208 PARKS AND RECREATION							
01/29/2019	AP	2117(E)*#	DTE ENERGY	GAS BILL	930.610	752	582.69
01/29/2019	AP	74653	ABEL M CRUZ	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	1.70
				CHECK AP 74653 TOTAL FOR FUND 208:			51.70
01/29/2019	AP	74657	BAGLEY TOWNSHIP	WINTER TAXES	930.150	751	51.68
				WINTER TAXES	930.150	751	15.30
				CHECK AP 74657 TOTAL FOR FUND 208:			66.98
01/29/2019	AP	74660	BONNY MILLER	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	20.00
				CHECK AP 74660 TOTAL FOR FUND 208:			70.00
01/29/2019	AP	74663	CITY OF GAYLORD	WATER BILL	920.200	752	63.13
01/29/2019	AP	74666	DAVE BARAGREY	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	1.60
				CHECK AP 74666 TOTAL FOR FUND 208:			51.60
01/29/2019	AP	74674	JUDITH JARECKI	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	16.00
				CHECK AP 74674 TOTAL FOR FUND 208:			66.00
01/29/2019	AP	74675	JUSTIN WING	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	8.55
				CHECK AP 74675 TOTAL FOR FUND 208:			58.55

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
01/29/2019	AP	74679	LIVINFRESH	BEAR BASKETBALL SHIRTS	940.010	752	1,048.00
01/29/2019	AP	74697	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JANUARY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JANUARY MEETING	930.500	752	3.00
				CHECK AP 74697 TOTAL FOR FUND 208:			<u>53.00</u>
				Total for fund 208 PARKS AND RECREATION			2,111.65
Fund: 209 GROEN NATURE PRESERVE FUND							
01/29/2019	AP	74681	LOWES	914445 CYCLE MIX, GREASE GUN, CHAIN	726.000	751	74.88
				Total for fund 209 GROEN NATURE PRESERVE FUND			74.88
Fund: 212 ANIMAL CONTROL							
01/29/2019	AP	2115(E)	AMERICAN WASTE	2785802	920.410	430	72.10
01/29/2019	AP	2116(E)*#	CONSUMERS ENERGY	ANIMAL CONTROL DEC 2018	930.620	430	1,096.28
01/29/2019	AP	2117(E)*#	DTE ENERGY	ANIMAL CONTROL DEC 2018	930.620	430	577.56
				Total for fund 212 ANIMAL CONTROL			1,745.94
Fund: 215 FRIEND OF THE COURT							
01/29/2019	AP	74651*#	44NORTH	JANUARY 2019 COBRA, TELADOC & HRA ADMIN FEES	704.110	141	149.40
01/29/2019	AP	74678*#	LINCOLN FINANCIAL	FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	704.140	141	225.65
01/29/2019	AP	74689*#	OTSEGO COUNTY JUDICIAL SYSTEM	1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	141	27.70
				01/23/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	141	60.00
				CHECK AP 74689 TOTAL FOR FUND 215:			<u>87.70</u>
01/29/2019	AP	74701*#	BLUE CARE NETWORK	00182055-0001 FEBRUARY 2019 COURT MEDICAL	704.110	141	5,476.95
01/29/2019	AP	74704*#	DELTA DENTAL OF MICHIGAN	0001160001 - FEBRUARY 2019 COURT DENTAL	704.110	141	482.10
01/29/2019	AP	74706	SCOTT T BEATTY	JANUARY 2019 FOC REFEREE HEARINGS	940.010	141	1,700.00
				Total for fund 215 FRIEND OF THE COURT			8,121.80
Fund: 226 RECYCLING FUND							
01/29/2019	AP	2116(E)*#	CONSUMERS ENERGY	100070199300 & 100070289754	930.620	528	596.32
				Total for fund 226 RECYCLING FUND			596.32
Fund: 233 HUD GRANT FUND							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND							
01/29/2019	AP	74654	ALPINE ROOFING INC	PROJECT #18-2017 ROOF COMPLETE AND INSPECTED, CDBG PI AND 940.010		690	9,976.45
				PROJECT #18-2017 ROOF COMPLETE AND INSPECTED, CDBG PI AND 940.010		690	308.55
				CHECK AP 74654 TOTAL FOR FUND 233:			<u>10,285.00</u>
01/29/2019	AP	74673	JOHN LAFAVE	01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	703.040	690	50.00
				01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	930.500	690	6.27
				CHECK AP 74673 TOTAL FOR FUND 233:			<u>56.27</u>
01/29/2019	AP	74677	KEVAN D FLORY	1/23/19 FINAL INSPECTION EMERGENCY ROOF #18-2017 PROJECT	940.010	690	200.00
01/29/2019	AP	74693	STEVE RIOZZI	01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	703.040	690	50.00
				01/17/19 HOUSING MEETING PER DIEM, MILEAGE REIMBURSEMENT	930.500	690	3.62
				CHECK AP 74693 TOTAL FOR FUND 233:			<u>53.62</u>
				Total for fund 233 HUD GRANT FUND			10,594.89
Fund: 249 BUILDING INSPECTION FUND							
01/29/2019	AP	74661	BRUCE TILLINGER	SERVICES 01/17/19 THRU 01/24/19	801.027	371	900.00
				SERVICES 01/17/19 THRU 01/24/19	801.028	371	610.00
				CHECK AP 74661 TOTAL FOR FUND 249:			<u>1,510.00</u>
				Total for fund 249 BUILDING INSPECTION FUND			1,510.00
Fund: 290 SOCIAL WELFARE FUND							
01/29/2019	AP	74683	MCSSCET	MCSSA LEGISLATIVE CONF REGISTRATION FEE	704.400	670	215.00
				Total for fund 290 SOCIAL WELFARE FUND			215.00
Fund: 292 CHILD CARE FUND							
01/29/2019	AP	74651#	44NORTH	JANUARY 2019 COBRA, TELADOC & HRA ADMIN FEES	704.110	662	39.24
01/29/2019	AP	74652	7TH PROBATE FAMILY COURT	15-20-DL PLACEMENT 12/11/18 TO 12/31/18	930.810	662	1,470.00
01/29/2019	AP	74655	APRIL KELLEY	17-85-NA PLACEMENT 12/1/18 TO 12/31/18	930.700	662	689.44
01/29/2019	AP	74656	APRIL KELLEY	17-85-NA PLACEMENT 12/1/18 TO 12/31/18	930.700	662	689.44
01/29/2019	AP	74672	JAIME GABRIEL	18-91-NA PLACEMENT 11/21/18 TO 11/30/18 & INITIAL CLOTHING ALLO	930.700	662	705.90
				18-91-NA PLACEMENT 11/21/18 - 11/30/18	930.700	662	515.90
				18-91-NA PLACEMENT 12/1/18 TO 12/3/18 & 12/12/18 TO 12/27/18	930.700	662	695.21
				18-91-NA PLACEMENT 12/1/18 TO 12/31/18	930.700	662	638.29
				CHECK AP 74672 TOTAL FOR FUND 292:			<u>2,555.30</u>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
01/29/2019	AP	74678*	LINCOLN FINANCIAL	FEBRUARY 2019 CICOTSEGOC-BL-954784 - FEBRUARY 2019	704.140	662	100.25
01/29/2019	AP	74682	LUTHERAN CHILD & FAMILY SERVICES	17-68-NA PLACEMENT 12/1/18 TO 12/31/18	930.810	662	534.44
				18-49-NA PLACEMENT 12/1/18 TO 12/20/18	930.810	662	444.80
				17-68-NA PLACEMENT 11/1/18 TO 11/30/18	930.810	662	542.20
				CHECK AP 74682 TOTAL FOR FUND 292:			<u>1,521.44</u>
01/29/2019	AP	74687	OTSEGO COUNTY BUS SYSTEM	DECEMBER 2018 JUVENILE BUS - ALTERNATIVE EDUCATION	930.500	662	108.00
01/29/2019	AP	74689*	OTSEGO COUNTY JUDICIAL SYSTEM	1/16/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	662	15.00
				01/23/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	662	32.46
				CHECK AP 74689 TOTAL FOR FUND 292:			<u>47.46</u>
01/29/2019	AP	74692	ROSCOMMON COUNTY	18-82-DL PLACEMENT 12/6/18 TO 01/04/19	930.810	662	4,872.00
01/29/2019	AP	74698	WOLVERINE HUMAN SERVICES	18-91-NA PLACEMENT 12/28/18 TO 12/31/18	930.810	662	1,436.52
				18-91-NA PLACEMENT 01/01/19 TO 01/03/19	930.810	662	1,077.39
				CHECK AP 74698 TOTAL FOR FUND 292:			<u>2,513.91</u>
01/29/2019	AP	74701*	BLUE CARE NETWORK	00182055-0001 FEBRUARY 2019 COURT MEDICAL	704.110	662	1,703.83
01/29/2019	AP	74704*	DELTA DENTAL OF MICHIGAN	0001160001 - FEBRUARY 2019 COURT DENTAL	704.110	662	161.18
				Total for fund 292 CHILD CARE FUND			16,471.49
Fund: 516 DELINQUENT TAX REVOLVING							
01/29/2019	AP	74694	TITLE CHECK LLC	JANUARY INSTALLMENT, 2016 TAX FORF, CYCLE	920.410	253	2,306.33
				FEBRUARY CERTIFIED MAILING EXPENSE-2017 TAX FORFEITURE CYC	920.410	253	6,406.80
				DECEMBER MAILING EXPENSES	920.410	253	6,418.04
				DECEMBER MAILING EXPENSES	920.410	253	403.34
				CHECK AP 74694 TOTAL FOR FUND 516:			<u>15,534.51</u>
				Total for fund 516 DELINQUENT TAX REVOLVING			15,534.51
Fund: 617 TAX FORECLOSURE FUND							
01/29/2019	AP	74668*	DUNNS	SUPPLIES	726.000	253	530.56
01/29/2019	AP	74685	NORTHERN MICHIGAN REVIEW	2018 TAX SALE INSERTS	930.300	253	196.00
				2018 TAX SALE INSERTS	930.300	253	350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 617 TAX FORECLOSURE FUND							
				2018 TAX SALE INSERTS	930.300	253	196.00
				CHECK AP 74685 TOTAL FOR FUND 617:			<u>742.00</u>
				Total for fund 617 TAX FORECLOSURE FUND			1,272.56
Fund: 637 BUILDING AND GROUNDS							
01/29/2019	AP	2116(E)*#	CONSUMERS ENERGY	FEB 7, 2019	930.620	265	5,150.40
				FEB 7, 2019	930.620	265	97.73
				FEB 7, 2019	930.620	265	462.93
				CHECK AP 2116(E) TOTAL FOR FUND 637:			<u>5,711.06</u>
				Total for fund 637 BUILDING AND GROUNDS			5,711.06
Fund: 647 HEALTH CARE FUND							
01/29/2019	AP	74659	BLUE CARE NETWORK	COVERAGE 2/1-2/28/19; INV# 190080070293	704.110	851	66,561.70
01/29/2019	AP	74667	DELTA DENTAL OF MICHIGAN	INV# RIS0002132055, 2/01-2/28/2019	704.110	851	5,585.67
				Total for fund 647 HEALTH CARE FUND			72,147.37
Fund: 701 GENERAL AGENCY							
01/29/2019	AP	74658	BEVERLY ENTERPRISES	RESTITUTION	271.000	000	25.00
01/29/2019	AP	74662	CITIZENS INSURANCE	RESTITUTION	271.000	000	40.00
01/29/2019	AP	74665	CROSSROADS INDUSTRIES	RESTITUTION	271.000	000	100.00
01/29/2019	AP	74669	FARM BUREAU INSURANCE	RESTITUTION PYMTS X3 \$40 EA	271.000	000	120.00
01/29/2019	AP	74671	GENEVIE BURZYNSKI	RESTITUTION PYMTS X2 (\$5 EA)	271.000	000	10.00
01/29/2019	AP	74676	KAYE WELCH	BDR LESS 10%	265.000	000	450.00
01/29/2019	AP	74680	LOWES	RESTITUTION	271.000	000	50.00
01/29/2019	AP	74686	OTSEGO COUNTY	18-5511 BDA \$540/BDU \$60, 8-5518 BDA \$90/BDU \$10, 18-5462 HAZEL E	265.000	000	2,000.00
01/29/2019	AP	74688	OTSEGO COUNTY FRIEND OF COURT	11-13907 \$400;17-16703 \$600	265.000	000	1,000.00
01/29/2019	AP	74690	PIONEER STATE MUTUAL INSURANCE	RESTITUTION PYMTS X2 (\$5 EA)	271.000	000	10.00
01/29/2019	AP	74696	WALMART	RESTITUTION	271.000	000	25.00
01/29/2019	AP	74702	CHESTER TOWNSHIP TREASURER	2018 MILITARY LAND	226.030	000	38.41
01/29/2019	AP	74703	COP-ISD	2018 MILITARY LAND	225.000	000	74.58
01/29/2019	AP	74705	GAYLORD COMMUNITY SCHOOLS	2018 MILITARY LAND	225.000	000	384.06
				2018 MILITARY LAND	225.000	000	64.01

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/29/2019 - 01/30/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				2018 MILITARY LAND	225.000	000	24.28
				CHECK AP 74705 TOTAL FOR FUND 701:			<u>472.35</u>
				Total for fund 701 GENERAL AGENCY			4,415.34
Fund: 704 PAYROLL IMPREST FUND							
01/29/2019	AP	74699	AMERICAN FIDELITY ASSURANCE CO	JANUARY 2019 COURT FLEX SPENDING ACCOUNT	231.285	000	1,069.12
01/29/2019	AP	74700	AMERICAN FIDELITY ASSURANCE COMPANY	JANUARY 2019 CANCER/LIFE/DISABILITY	231.285	000	513.61
01/29/2019	AP	74701*#	BLUE CARE NETWORK	00182055-0001 FEBRUARY 2019 COURT MEDICAL	231.261	000	3,207.98
01/29/2019	AP	74704*#	DELTA DENTAL OF MICHIGAN	0001160001 - FEBRUARY 2019 COURT DENTAL	231.261	000	403.53
			TOTAL - ALL FUNDS	Total for fund 704 PAYROLL IMPREST FUND			5,194.24
							169,627.49

*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 74594

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/22/2019	AP	74594	HEALTH DEPT OF NORTHWEST MI	INV# 2597, APPROPRIATIONS		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: February 5, 2019 Warrant	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: New Business, A. Financials, Item 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The February 5, 2019 warrant is in the amount of \$146,377.42. Major expenditures in the warrant include:

- \$62,654.26 – MERS – January expense

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$146,377.42

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/05/2019 - 02/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/05/2019	AP	2120(A)	GAYLORD ARFF INC	ARFF AIRPORT PAYMENT FEBRUARY 2019	281-537-940.010	13,205.00
02/05/2019	AP	2121(E)	DE LAGE LANDEN PUBLIC FINANCE	INV# 61957270, DUE 2/18/2019, ACCT# 247393	101-267-920.410	98.90
		2121(E)		INV# 61957270, DUE 2/18/2019, ACCT# 247393	101-267-930.983	15.22
		2121(E)		INV# 61957270, DUE 2/18/2019, ACCT# 247393	101-864-920.410	595.78
		2121(E)		INV# 61957270, DUE 2/18/2019, ACCT# 247393	212-430-920.410	141.55
		2121(E)		INV# 61957270, DUE 2/18/2019, ACCT# 247393	249-371-920.410	100.42
						951.87
02/05/2019	AP	2122(E)	FIRST BANKCARD	SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-000-106.000	131.96
		2122(E)		TREAS ACTIVITY 12/11/18-01/10/19	101-253-726.000	104.86
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-301-726.000	28.91
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	101-301-726.006	709.81
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-301-726.046	232.49
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-302-726.000	43.73
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	101-302-726.006	78.87
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	101-334-726.006	78.87
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-351-726.000	64.68
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	101-351-726.006	709.82
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-351-726.025	208.00
		2122(E)		SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	101-351-726.046	54.01
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	101-351-801.020	495.00
		2122(E)		SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	205-301-726.006	157.74
		2122(E)		TREAS ACTIVITY 12/11/18-01/10/19	516-253-704.400	175.00
		2122(E)		TREAS ACTIVITY 12/11/18-01/10/19	594-806-801.030	26.16
						3,299.91
02/05/2019	AP	2123(E)	FRONTIER	JAN BILLING DATE	261-427-930.210	545.35
		2123(E)		ACCT# 989732-2373-030804-5, DUE 1/31/19	637-265-930.210	52.12
						597.47
02/05/2019	AP	2124(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV# 00090927-19, 1/31/2019, CUST# 690201	704-000-231.700	62,654.26
02/05/2019	AP	2125(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2019 COURT MERS	704-000-231.700	14,420.04
02/05/2019	AP	2126(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2019 COURT MERS HYBRID DEFINED CONTRIBUTION	704-000-231.700	729.93
02/05/2019	AP	74707	44NORTH	INV#187425, 1/23/2019	647-851-704.110	4,015.60
02/05/2019	AP	74708	AMANDA L. HAGLAND	1-28-19 JURY SERVICE	101-145-930.930	17.00
02/05/2019	AP	74709	ANDREA RAGAN	BDR LESS 10%	701-000-265.000	180.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/05/2019 - 02/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/05/2019	AP	74710	APRIL M. AMES	1-18-19 JURY SERVICE	101-145-930.930	18.20
02/05/2019	AP	74711	AT&T MOBILITY	MONTHLY STATEMENT 12-12-18 THRU 1/11/19	101-301-930.230	19.94
02/05/2019	AP	74712	AUTO OWNERS INSURANCE CO	RESTITUTION	701-000-271.000	100.00
02/05/2019	AP	74713	BENJAMIN J. CASE	1-28-19 JURY SERVICE	101-145-930.930	19.80
02/05/2019	AP	74714	BILLIE L. BRUNK	1-28-19 JURY SERVICE	101-145-930.930	18.20
02/05/2019	AP	74715	BRADFORD C. JACOBSEN JR	1-28-19 JURY SERVICE	101-145-930.930	32.40
02/05/2019	AP	74716	BRITANY J. GUNDERSON	1-28-19 JURY SERVICE	101-145-930.930	15.80
02/05/2019	AP	74717	BRUCE TILLINGER	SERVICES 11/13/18 THRU 11/13/18 ***2018***	249-371-801.028	115.00
02/05/2019	AP	74718	BSN SPORTS	904210362 VOLLEYBALLS, BASKETBALLS, NET	208-752-726.040	794.00
02/05/2019	AP	74719	CAROLYN S. ELENZ	1-28-19 JURY SERVICE	101-145-930.930	38.00
02/05/2019	AP	74720	CHARLES KLEE	PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-703.040	50.00
		74720		PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-930.500	6.00
						56.00
02/05/2019	AP	74721	CHERYL A. BECKLEY	1-28-19 JURY SERVICE	101-145-930.930	17.00
02/05/2019	AP	74722	CHEYENNE N. HEARD	1-28-19 JURY SERVICE	101-145-930.930	20.60
02/05/2019	AP	74723	CHRISTINA D. HANSEN	1-28-19 JURY SERVICE	101-145-930.930	30.80
02/05/2019	AP	74724	CHRISTINE M. COOK	1-28-19 JURY SERVICE	101-145-930.930	19.00
02/05/2019	AP	74725	CHRISTOPHER C. CRIPPS III	1-28-19 JURY SERVICE	101-145-930.930	27.80
02/05/2019	AP	74726	CHRISTY A. SOMES	1-28-19 JURY SERVICE	101-145-930.930	17.00
02/05/2019	AP	74727	COMMUNITY FINANCIAL CREDIT UNION	RESTITUTION	701-000-271.000	17.50
02/05/2019	AP	74728	DARLENE L. BADOUR	1-28-19 JURY SERVICE	101-145-930.930	36.80
02/05/2019	AP	74729	DEBORAH A. JENKINS	1-28-19 JURY SERVICE	101-145-930.930	19.00
02/05/2019	AP	74730	DONALD G. MACGREGOR III	1-28-19 JURY SERVICE	101-145-930.930	15.40
02/05/2019	AP	74731	ERIC D. KUCHARAK	1-28-19 JURY SERVICE	101-145-930.930	23.00
02/05/2019	AP	74732	FARM BUREAU INSURANCE	RESTITUTION	701-000-271.000	80.00
02/05/2019	AP	74733	FRANK E. THOMAS	1-28-19 JURY SERVICE	101-145-930.930	20.60

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/05/2019	AP	74734	GINA BOZZER	PAYMENT ON 2018 TAXES THAT WE DO NOT COLLECT YET	516-030-694.000	2,860.32
02/05/2019	AP	74735	GRAND TRAVERSE MOBILE COMMUNICATION	INV# 47887, /66670, ON SITE SERVICE	594-806-920.400	17,848.60
02/05/2019	AP	74736	GRANT R. HUGHES	1-28-19 JURY SERVICE	101-145-930.930	22.20
02/05/2019	AP	74737	HEIDI A. PITTENGER	1-28-19 JURY SERVICE	101-145-930.930	20.60
02/05/2019	AP	74738	JACK A. SAMPSON	1-28-19 JURY SERVICE	101-145-930.930	33.20
02/05/2019	AP	74739	JASON CAVERSON	PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-703.040	100.00
		74739		PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-930.500	30.00
						130.00
02/05/2019	AP	74740	JASON T. DZWIK	1-28-19 JURY SERVICE	101-145-930.930	18.20
02/05/2019	AP	74741	JAVSI	01/01/19 TO 12/31/19 ANNUAL MAINTENANCE AGREEMENT	101-131-920.410	12,670.00
02/05/2019	AP	74742	JEANNE M. JACKSON	1-28-19 JURY SERVICE	101-145-930.930	34.00
02/05/2019	AP	74743	JEFFERY A. BOROWIAK	1-28-19 JURY SERVICE	101-145-930.930	21.00
02/05/2019	AP	74744	JEFFREY S. FITZGERALD	1-28-19 JURY SERVICE	101-145-930.930	34.00
02/05/2019	AP	74745	JENNIFER J. AKANS	1-28-19 JURY SERVICE	101-145-930.930	34.00
02/05/2019	AP	74746	JEREMY J. CURTISS	1-28-19 JURY SERVICE	101-145-930.930	21.40
02/05/2019	AP	74747	JESSICA KOEHLER	BDR LESS 10%	701-000-265.000	270.00
02/05/2019	AP	74748	JILL A. CHERWINSKI	1-28-19 JURY SERVICE	101-145-930.930	25.40
02/05/2019	AP	74749	JIM HILGENDORF	PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-703.040	100.00
		74749		PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-930.500	40.00
						140.00
02/05/2019	AP	74750	JOHNNY L. SHEARS	1-28-19 JURY SERVICE	101-145-930.930	31.20
02/05/2019	AP	74751	JOHNSON OIL COMPANY	168933 FIX LOOSE WHEEL	209-751-726.000	27.95
02/05/2019	AP	74752	JUDITH JARECKI	PC COMMITTEE MEETING / JANUARY 14, 2019	101-721-703.040	100.00
		74752		PC COMMITTEE MEETING / JANUARY 14, 2019	101-721-930.500	31.00
						131.00
02/05/2019	AP	74753	KAREN PELLEGRINI	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
02/05/2019	AP	74754	KATHERINE L. ZINK	1-28-19 JURY SERVICE	101-145-930.930	21.80

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/05/2019 - 02/05/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/05/2019	AP	74755	KATHRYN E. TITUS	1-28-19 JURY SERVICE	101-145-930.930	42.00
02/05/2019	AP	74756	KELLY C. KIRK	1-28-19 JURY SERVICE	101-145-930.930	19.00
02/05/2019	AP	74757	KEVIN S. KOCUR	1-28-19 JURY SERVICE	101-145-930.930	24.60
02/05/2019	AP	74758	KIM M. DELAUTER-TAYLOR	1-28-19 JURY SERVICE	101-145-930.930	43.60
02/05/2019	AP	74759	KRISTINA KASPER	BDR LESS 10%	701-000-265.000	180.00
02/05/2019	AP	74760	LAURA A. CHAMBERS	1-28-19 JURY SERVICE	101-145-930.930	38.00
02/05/2019	AP	74761	LAURA J. NASH	1-28-19 JURY SERVICE	101-145-930.930	23.00
02/05/2019	AP	74762	LEON C. MANKOWSKI	1-28-19 JURY SERVICE	101-145-930.930	19.40
02/05/2019	AP	74763	LIVINGSTON TOWNSHIP TREAS	2018 LIVINGSTON TWP PENALTY REFUND	701-000-226.001	145.47
02/05/2019	AP	74764	MARC P. BEDROSIAN	1-28-19 JURY SERVICE	101-145-930.930	15.80
02/05/2019	AP	74765	MARY L. WAY	1-28-19 JURY SERVICE	101-145-930.930	19.00
02/05/2019	AP	74766	MATT J. HUNTER	1-28-19 JURY SERVICE	101-145-930.930	23.80
02/05/2019	AP	74767	MATTHEW D. SCZEPANSKI	1-28-19 JURY SERVICE	101-145-930.930	21.80
02/05/2019	AP	74768	MELISSA L. STARKS	1-28-19 JURY SERVICE	101-145-930.930	19.00
02/05/2019	AP	74769	MIDLAND COUNTY JUVENILE CARE CENTER	17-100-DL PLACEMENT 12/11/18 TO 12/31/18	292-662-930.810	4,030.00
02/05/2019	AP	74770	NICHOLAS JAMES ANTHONY	JANUARY 2019 WEEKEND DRUG TESTER: JAN.19, 20, 21, 26, 27	101-133-940.010	200.00
02/05/2019	AP	74771	NICOLE M. WAGNER	1-28-19 JURY SERVICE	101-145-930.930	32.00
02/05/2019	AP	74772	OTSEGO COUNTY	17-5318 BDU \$20;17-5363 BDU \$30;17-5296 BDU \$20;16-5152 BDU \$10/E	701-000-265.000	270.00
02/05/2019	AP	74773	OTSEGO COUNTY COMMISSION ON AGING	TRANSPORTATION AND ADS FOR WALKING GROUP	208-751-930.150	50.00
		74773		TRANSPORTATION AND ADS FOR WALKING GROUP	208-752-930.500	62.80
						112.80
02/05/2019	AP	74774	OTSEGO COUNTY TREASURER	POSTAGE/SUPPLIES	516-253-726.000	31.53
		74774		POSTAGE/SUPPLIES	516-253-930.450	4.13
						35.66
02/05/2019	AP	74775	OTSEGO COUNTY TREASURER	JURY BOX (3) REIMBURSEMENT PD OUT 12/2018	101-145-930.930	83.40
02/05/2019	AP	74776	PAUL HARTMANN	PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-703.040	250.00
		74776		PLANNING COMMISSION MEETING / JANUARY 21, 2019	101-721-930.500	50.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/05/2019	AP	74798	WILLIAM J. NOBLE	1-28-19 JURY SERVICE	101-145-930.930	23.00
			TOTAL - ALL FUNDS	TOTAL OF 99 CHECKS		146,377.42

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/05/2019	AP	2121(E)*#	DE LAGE LANDEN PUBLIC FINANCE	INV# 61957270, DUE 2/18/2019, ACCT# 247393	920.410	267	98.90
				INV# 61957270, DUE 2/18/2019, ACCT# 247393	930.983	267	15.22
				INV# 61957270, DUE 2/18/2019, ACCT# 247393	920.410	864	595.78
				CHECK AP 2121(E) TOTAL FOR FUND 101:			709.90
02/05/2019	AP	2122(E)*#	FIRST BANKCARD	SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	106.000	000	131.96
				TREAS ACTIVITY 12/11/18-01/10/19	726.000	253	31.87
				TREAS ACTIVITY 12/11/18-01/10/19	726.000	253	72.99
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.000	301	19.99
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.000	301	8.92
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.006	301	709.81
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.046	301	206.00
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.046	301	26.49
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.000	302	43.73
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.006	302	78.87
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.006	334	78.87
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.000	351	64.68
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.006	351	709.82
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.025	351	144.00
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.025	351	64.00
				SHERIFF ACTIVITY 12/11/18 THRU 12/31/18	726.046	351	54.01
				SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	801.020	351	495.00
				CHECK AP 2122(E) TOTAL FOR FUND 101:			2,941.01
02/05/2019	AP	74708	AMANDA L. HAGLAND	1-28-19 JURY SERVICE	930.930	145	17.00
02/05/2019	AP	74710	APRIL M. AMES	1-18-19 JURY SERVICE	930.930	145	18.20
02/05/2019	AP	74711	AT&T MOBILITY	MONTHLY STATEMENT 12-12-18 THRU 1/11/19	930.230	301	19.94
02/05/2019	AP	74713	BENJAMIN J. CASE	1-28-19 JURY SERVICE	930.930	145	19.80
02/05/2019	AP	74714	BILLIE L. BRUNK	1-28-19 JURY SERVICE	930.930	145	18.20
02/05/2019	AP	74715	BRADFORD C. JACOBSEN JR	1-28-19 JURY SERVICE	930.930	145	32.40
02/05/2019	AP	74716	BRITANY J. GUNDERSON	1-28-19 JURY SERVICE	930.930	145	15.80
02/05/2019	AP	74719	CAROLYN S. ELENZ	1-28-19 JURY SERVICE	930.930	145	38.00
02/05/2019	AP	74720	CHARLES KLEE	PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	6.00
				CHECK AP 74720 TOTAL FOR FUND 101:			<u>56.00</u>
02/05/2019	AP	74721	CHERYL A. BECKLEY	1-28-19 JURY SERVICE	930.930	145	17.00
02/05/2019	AP	74722	CHEYENNE N. HEARD	1-28-19 JURY SERVICE	930.930	145	20.60
02/05/2019	AP	74723	CHRISTINA D. HANSEN	1-28-19 JURY SERVICE	930.930	145	30.80
02/05/2019	AP	74724	CHRISTINE M. COOK	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74725	CHRISTOPHER C. CRIPPS III	1-28-19 JURY SERVICE	930.930	145	27.80
02/05/2019	AP	74726	CHRISTY A. SOMES	1-28-19 JURY SERVICE	930.930	145	17.00
02/05/2019	AP	74728	DARLENE L. BADOUR	1-28-19 JURY SERVICE	930.930	145	36.80
02/05/2019	AP	74729	DEBORAH A. JENKINS	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74730	DONALD G. MACGREGOR III	1-28-19 JURY SERVICE	930.930	145	15.40
02/05/2019	AP	74731	ERIC D. KUCHARAK	1-28-19 JURY SERVICE	930.930	145	23.00
02/05/2019	AP	74733	FRANK E. THOMAS	1-28-19 JURY SERVICE	930.930	145	20.60
02/05/2019	AP	74736	GRANT R. HUGHES	1-28-19 JURY SERVICE	930.930	145	22.20
02/05/2019	AP	74737	HEIDI A. PITTENGER	1-28-19 JURY SERVICE	930.930	145	20.60
02/05/2019	AP	74738	JACK A. SAMPSON	1-28-19 JURY SERVICE	930.930	145	33.20
02/05/2019	AP	74739	JASON CAVERSON	PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	15.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	930.500	721	15.00
				CHECK AP 74739 TOTAL FOR FUND 101:			<u>130.00</u>
02/05/2019	AP	74740	JASON T. DZWIK	1-28-19 JURY SERVICE	930.930	145	18.20
02/05/2019	AP	74741	JAVSI	01/01/19 TO 12/31/19 ANNUAL MAINTENANCE AGREEMENT	920.410	131	12,670.00
02/05/2019	AP	74742	JEANNE M. JACKSON	1-28-19 JURY SERVICE	930.930	145	34.00
02/05/2019	AP	74743	JEFFERY A. BOROWIAK	1-28-19 JURY SERVICE	930.930	145	21.00
02/05/2019	AP	74744	JEFFREY S. FITZGERALD	1-28-19 JURY SERVICE	930.930	145	34.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/05/2019	AP	74745	JENNIFER J. AKANS	1-28-19 JURY SERVICE	930.930	145	34.00
02/05/2019	AP	74746	JEREMY J. CURTISS	1-28-19 JURY SERVICE	930.930	145	21.40
02/05/2019	AP	74748	JILL A. CHERWINSKI	1-28-19 JURY SERVICE	930.930	145	25.40
02/05/2019	AP	74749	JIM HILGENDORF	PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	20.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	930.500	721	20.00
				CHECK AP 74749 TOTAL FOR FUND 101:			<u>140.00</u>
02/05/2019	AP	74750	JOHNNY L. SHEARS	1-28-19 JURY SERVICE	930.930	145	31.20
02/05/2019	AP	74752	JUDITH JARECKI	PC COMMITTEE MEETING / JANUARY 14, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 14, 2019	930.500	721	15.50
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	15.50
				CHECK AP 74752 TOTAL FOR FUND 101:			<u>131.00</u>
02/05/2019	AP	74753	KAREN PELLEGRINI	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
02/05/2019	AP	74754	KATHERINE L. ZINK	1-28-19 JURY SERVICE	930.930	145	21.80
02/05/2019	AP	74755	KATHRYN E. TITUS	1-28-19 JURY SERVICE	930.930	145	42.00
02/05/2019	AP	74756	KELLY C. KIRK	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74757	KEVIN S. KOCUR	1-28-19 JURY SERVICE	930.930	145	24.60
02/05/2019	AP	74758	KIM M. DELAUTER-TAYLOR	1-28-19 JURY SERVICE	930.930	145	43.60
02/05/2019	AP	74760	LAURA A. CHAMBERS	1-28-19 JURY SERVICE	930.930	145	38.00
02/05/2019	AP	74761	LAURA J. NASH	1-28-19 JURY SERVICE	930.930	145	23.00
02/05/2019	AP	74762	LEON C. MANKOWSKI	1-28-19 JURY SERVICE	930.930	145	19.40
02/05/2019	AP	74764	MARC P. BEDROSIAN	1-28-19 JURY SERVICE	930.930	145	15.80
02/05/2019	AP	74765	MARY L. WAY	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74766	MATT J. HUNTER	1-28-19 JURY SERVICE	930.930	145	23.80
02/05/2019	AP	74767	MATTHEW D. SCZEPANSKI	1-28-19 JURY SERVICE	930.930	145	21.80

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/05/2019	AP	74768	MELISSA L. STARKS	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74770	NICHOLAS JAMES ANTHONY	JANUARY 2019 WEEKEND DRUG TESTER: JAN.19, 20, 21, 26, 27	940.010	133	200.00
02/05/2019	AP	74771	NICOLE M. WAGNER	1-28-19 JURY SERVICE	930.930	145	32.00
02/05/2019	AP	74775	OTSEGO COUNTY TREASURER	JURY BOX (3) REIMBURSEMENT PD OUT 12/2018	930.930	145	83.40
02/05/2019	AP	74776	PAUL HARTMANN	PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 14, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 16, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 7, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	10.00
				PC COMMITTEE MEETING / JANUARY 14, 2019	930.500	721	10.00
				PC COMMITTEE MEETING / JANUARY 28, 2019	930.500	721	10.00
				PC COMMITTEE MEETING / JANUARY 16, 2019	930.500	721	10.00
				PC COMMITTEE MEETING / JANUARY 7, 2019	930.500	721	10.00
				CHECK AP 74776 TOTAL FOR FUND 101:			<u>300.00</u>
02/05/2019	AP	74778	ROGER E. VEREEKE	1-28-19 JURY SERVICE	930.930	145	17.40
02/05/2019	AP	74779	RONALD F. PHILLIPS JR	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74781	RONALD H. FISK	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74783	SARAH M. FORMAN	1-28-19 JURY SERVICE	930.930	145	23.00
02/05/2019	AP	74785	SCOTT J. STARKS	1-28-19 JURY SERVICE	930.930	145	19.00
02/05/2019	AP	74786	SCOTT R. CARR	1-28-19 JURY SERVICE	930.930	145	24.60
02/05/2019	AP	74789	STEVE J BAUMAN	PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	1.00
				CHECK AP 74789 TOTAL FOR FUND 101:			<u>51.00</u>
02/05/2019	AP	74790	TERRI M. SORENSON	1-28-19 JURY SERVICE	930.930	145	23.00
02/05/2019	AP	74791	TIMOTHY J. RUDEL	1-28-19 JURY SERVICE	930.930	145	15.40
02/05/2019	AP	74793*#	VERIZON WIRELESS	ACCT 842184815-0001; INV 9822174046, DEC 13-JAN12	930.230	267	51.33
02/05/2019	AP	74796	WENDY L. STEFANI	1-28-19 JURY SERVICE	930.930	145	27.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/05/2019	AP	74797	WILLARD L BROWN	PC COMMITTEE MEETING / JANUARY 16, 2019	703.040	721	50.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	703.040	721	50.00
				PC COMMITTEE MEETING / JANUARY 16, 2019	930.500	721	20.00
				PLANNING COMMISSION MEETING / JANUARY 21, 2019	930.500	721	20.00
				CHECK AP 74797 TOTAL FOR FUND 101:			<u>140.00</u>
02/05/2019	AP	74798	WILLIAM J. NOBLE	1-28-19 JURY SERVICE	930.930	145	23.00
				Total for fund 101 GENERAL FUND			19,198.38
Fund: 205 WORK CAMP							
02/05/2019	AP	2122(E)*#	FIRST BANKCARD	SHERIFF ACTIVITY 1/1/19 THRU 1/9/19	726.006	301	157.74
				Total for fund 205 WORK CAMP			157.74
Fund: 208 PARKS AND RECREATION							
02/05/2019	AP	74718	BSN SPORTS	904210362 VOLLEYBALLS, BASKETBALLS, NET	726.040	752	794.00
02/05/2019	AP	74773#	OTSEGO COUNTY COMMISSION ON AGING	TRANSPORTATION AND ADS FOR WALKING GROUP	930.150	751	50.00
				TRANSPORTATION AND ADS FOR WALKING GROUP	930.500	752	62.80
				CHECK AP 74773 TOTAL FOR FUND 208:			<u>112.80</u>
02/05/2019	AP	74784	SARAH RUST	CAMPING REFUND	652.030	440	120.00
				Total for fund 208 PARKS AND RECREATION			1,026.80
Fund: 209 GROEN NATURE PRESERVE FUND							
02/05/2019	AP	74751	JOHNSON OIL COMPANY	168933 FIX LOOSE WHEEL	726.000	751	27.95
				Total for fund 209 GROEN NATURE PRESERVE FUND			27.95
Fund: 212 ANIMAL CONTROL							
02/05/2019	AP	2121(E)*#	DE LAGE LANDEN PUBLIC FINANCE	INV# 61957270, DUE 2/18/2019, ACCT# 247393	920.410	430	141.55
02/05/2019	AP	74795	WALMART COMMUNITY GEMB	OTSEGO COUNTY ANIMAL CONTROL JAN2019	726.000	430	294.63
				Total for fund 212 ANIMAL CONTROL			436.18
Fund: 249 BUILDING INSPECTION FUND							
02/05/2019	AP	2121(E)*#	DE LAGE LANDEN PUBLIC FINANCE	INV# 61957270, DUE 2/18/2019, ACCT# 247393	920.410	371	100.42
02/05/2019	AP	74717	BRUCE TILLINGER	SERVICES 11/13/18 THRU 11/13/18 ***2018***	801.028	371	115.00
				Total for fund 249 BUILDING INSPECTION FUND			215.42
Fund: 261 911 SERVICE FUND							
02/05/2019	AP	2123(E)*#	FRONTIER	JAN BILLING DATE	930.210	427	106.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 261 911 SERVICE FUND							
				JAN BILLING DATE	930.210	427	58.30
				JAN BILLING DATE	930.210	427	380.71
				CHECK AP 2123(E) TOTAL FOR FUND 261:			<u>545.35</u>
02/05/2019	AP	74793*	VERIZON WIRELESS	ACCT# 342115252-00001, DUE 020219	930.210	427	216.14
				Total for fund 261 911 SERVICE FUND			761.49
Fund: 281 AIRPORT							
02/05/2019	AP	2120(A)	GAYLORD ARFF INC	ARFF AIRPORT PAYMENT FEBRUARY 2019	940.010	537	13,205.00
				Total for fund 281 AIRPORT			13,205.00
Fund: 292 CHILD CARE FUND							
02/05/2019	AP	74769	MIDLAND COUNTY JUVENILE CARE CENTER	17-100-DL PLACEMENT 12/11/18 TO 12/31/18	930.810	662	3,255.00
				17-100-DL PLACEMENT 1/1/19 TO 1/6/19	930.810	662	775.00
				CHECK AP 74769 TOTAL FOR FUND 292:			<u>4,030.00</u>
				Total for fund 292 CHILD CARE FUND			4,030.00
Fund: 516 DELINQUENT TAX REVOLVING							
02/05/2019	AP	2122(E)*	FIRST BANKCARD	TREAS ACTIVITY 12/11/18-01/10/19	704.400	253	175.00
02/05/2019	AP	74734	GINA BOZZER	PAYMENT ON 2018 TAXES THAT WE DO NOT COLLECT YET	694.000	030	2,860.32
02/05/2019	AP	74774	OTSEGO COUNTY TREASURER	POSTAGE/SUPPLIES	726.000	253	31.53
				POSTAGE/SUPPLIES	930.450	253	4.13
				CHECK AP 74774 TOTAL FOR FUND 516:			<u>35.66</u>
				Total for fund 516 DELINQUENT TAX REVOLVING			3,070.98
Fund: 594 UC METROPOLITAN AREA NETWORK							
02/05/2019	AP	2122(E)*	FIRST BANKCARD	TREAS ACTIVITY 12/11/18-01/10/19	801.030	806	26.16
02/05/2019	AP	74735	GRAND TRAVERSE MOBILE COMMUNICATION	INV# 47887, /66670, ON SITE SERVICE	920.400	806	17,848.60
				Total for fund 594 UC METROPOLITAN AREA NETWORK			17,874.76
Fund: 637 BUILDING AND GROUNDS							
02/05/2019	AP	2123(E)*	FRONTIER	ACCT# 989732-2373-030804-5, DUE 1/31/19	930.210	265	52.12
				Total for fund 637 BUILDING AND GROUNDS			52.12
Fund: 647 HEALTH CARE FUND							
02/05/2019	AP	74707	44NORTH	INV#187425, 1/23/2019	704.110	851	4,015.60
02/05/2019	AP	74777	POWERHOUSE GYM	MEMBERSHIP AGREEMENT; 2/1/19-4/1/2020	704.112	851	1,750.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 647 HEALTH CARE FUND							
02/05/2019	AP	74794	VISION SERVICE PLAN (VSP)	ACCT# 30 064226 001, 1/21/19	704.110	851	169.52
				SVC FOR FEB 2019, ACCT #30 064226 001	704.110	851	169.52
				CHECK AP 74794 TOTAL FOR FUND 647:			<u>339.04</u>
				Total for fund 647 HEALTH CARE FUND			6,104.64
Fund: 701 GENERAL AGENCY							
02/05/2019	AP	74709	ANDREA RAGAN	BDR LESS 10%	265.000	000	180.00
02/05/2019	AP	74712	AUTO OWNERS INSURANCE CO	RESTITUTION	271.000	000	100.00
02/05/2019	AP	74727	COMMUNITY FINANCIAL CREDIT UNION	RESTITUTION	271.000	000	17.50
02/05/2019	AP	74732	FARM BUREAU INSURANCE	RESTITUTION	271.000	000	40.00
				RESTITUTION	271.000	000	40.00
				CHECK AP 74732 TOTAL FOR FUND 701:			<u>80.00</u>
02/05/2019	AP	74747	JESSICA KOEHLER	BDR LESS 10%	265.000	000	270.00
02/05/2019	AP	74759	KRISTINA KASPER	BDR LESS 10%	265.000	000	180.00
02/05/2019	AP	74763	LIVINGSTON TOWNSHIP TREAS	2018 LIVINGSTON TWP PENALTY REFUND	226.001	000	145.47
02/05/2019	AP	74772	OTSEGO COUNTY	17-5318 BDU \$20;17-5363 BDU \$30;17-5296 BDU \$20;16-5152 BDU \$10/E	265.000	000	270.00
02/05/2019	AP	74780	RONALD FOSTER	RESTITUTION	271.000	000	50.00
02/05/2019	AP	74782	SANE	SAN-222-11	271.000	000	92.00
02/05/2019	AP	74787	STATE FARM	RESTITUTION	271.000	000	700.00
02/05/2019	AP	74788	STATE FARM	RESTITUTION RESEND AFTER VOID #73809	271.000	000	296.76
02/05/2019	AP	74792	TONYA KLEE-JURCZYK	RESTITUTION	271.000	000	30.00
				Total for fund 701 GENERAL AGENCY			2,411.73
Fund: 704 PAYROLL IMPREST FUND							
02/05/2019	AP	2124(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV# 00090927-19, 1/31/2019, CUST# 690201	231.700	000	62,654.26
02/05/2019	AP	2125(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2019 COURT MERS	231.700	000	14,420.04
02/05/2019	AP	2126(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	JANUARY 2019 COURT MERS HYBRID DEFINED CONTRIBUTION	231.700	000	729.93
				Total for fund 704 PAYROLL IMPREST FUND			77,804.23
			TOTAL - ALL FUNDS				<u>146,377.42</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	73809	STATE FARM	RESTITUTION PYMTS X2		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: February 12, 2019 Warrant	AGENDA DATE: February 12, 2019
AGENDA PLACEMENT: New Business, A. Financials, Item 4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Mel Maier, Finance Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The February 12, 2019 warrant is in the amount of \$873,468.19. Major expenditures in the warrant include:

- \$25,645.10 – Emmet County DPW – Recycling Services
- \$40,373.42 – Crawford County Treasurer – Tri-County Expenses
- \$58,353.00 – Health Department of Northwest MI- 1st Qtr Appropriation
- \$70,032.56 – Integrity Construction Services LLC – Library Expansion Project
- \$198,186.27 – Kirtland Community College – MTEC Entrance Remodel/Millage
- \$247,120.50 – MI State Police BFS – E911 2019 / Livescan / SOR Fees
- \$58,853.00 – Northwest Michigan Community Health – 2019 Appropriation

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$873,468.19

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/12/2019 - 02/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/12/2019	AP	2134(E)*#	GORDON FOOD SERVICES - EFT	INMATE ROOM AND BOARD	726.025	351	516.54
				INMATE ROOM AND BOARD	726.030	351	390.71
				INMATE ROOM AND BOARD	930.700	351	5,250.88
				CHECK AP 2134(E) TOTAL FOR FUND 101:			<u>6,158.13</u>
02/12/2019	AP	2135(E)	SYSCO - EFT	INMATE ROOM AND BOARD	726.030	351	383.52
				INMATE ROOM AND BOARD	930.700	351	2,251.58
				CHECK AP 2135(E) TOTAL FOR FUND 101:			<u>2,635.10</u>
02/12/2019	AP	2137(A)	JAMES DONALD FOX	M.E. EXPENSE VOUCHER; JAN 2019	801.020	648	265.00
				M.E. EXPENSE VOUCHER; JAN 2019	930.500	648	9.50
				CHECK AP 2137(A) TOTAL FOR FUND 101:			<u>274.50</u>
02/12/2019	AP	74799	2-1-1 NORTHEAST MICHIGAN	O.C. BD COMM 2019 APPROPRIATED \$3512, TO 211	940.010	101	3,512.00
02/12/2019	AP	74801	87- A DISTRICT	JANUARY 2019 GARNISHMENT & CREDIT CARD FEES	930.150	131	1,309.58
02/12/2019	AP	74802	87-A DISTRICT COURT- IMPREST CASH	JUROR FEES PEOPLE V BUDDY CLYDE DAVIS JURY TRIAL ON 1/23/19 930.930		145	1,033.00
				JUROR FEES PEOPLE V BUDDY CLYDE DAVIS JURY TRIAL ON 1/23/19 930.930		145	23.00
				CHECK AP 74802 TOTAL FOR FUND 101:			<u>1,056.00</u>
02/12/2019	AP	74803	87TH-A DISTRICT COURT BOND ACCT	DEF AMENDED PLEA - PAYMENT RETURNED TO BOND ACCOUNT PEI 694.020		136	210.00
02/12/2019	AP	74806	ALPINE CLEANERS & LAUNDERERS, INC	TUBBS DRY CLEANING	920.410	334	5.25
02/12/2019	AP	74807	ANNE D. KORYCIAK	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
02/12/2019	AP	74809#	AXON ENTERPRISE INC	2019 SERVICE CONTRACT TASER ASSURANCE	920.410	301	2,622.48
				2019 SERVICE CONTRACT TASER ASSURANCE	920.410	351	3,744.00
				CHECK AP 74809 TOTAL FOR FUND 101:			<u>6,366.48</u>
02/12/2019	AP	74813	BENSINGER, COTANT & MENKES, PC	REFUND GARNISHMENT FEE 17-31916-SC-3 BENSINGER, COTANT & M606.010		136	15.00
02/12/2019	AP	74815	BILL MARSH FORD GAYLORD	MULTIPLE INVOICES ROAD PATROL	920.400	301	44.34
				MULTIPLE INVOICES ROAD PATROL	920.400	301	176.82
				MULTIPLE INVOICES ROAD PATROL	920.400	301	294.15
				MULTIPLE INVOICES ROAD PATROL	920.400	301	114.09
				69-5 L-O-F	920.400	301	36.94
				69-4 INVOICE 913874	920.400	301	136.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK AP 74815 TOTAL FOR FUND 101:			802.89
02/12/2019	AP	74817	BRADY'S BUSINESS SYSTEMS	INV# AR311966, DATED: 1/8/2019	726.000	149	40.43
02/12/2019	AP	74827	COUNTY EQUALIZATION SERVICES	INV# 201904, BILL KERR, DUE BY 02/15/2019	801.025	257	5,000.00
02/12/2019	AP	74828*#	CRAWFORD COUNTY TREASURER	OCTOBER 2018 TRI-COUNTY EXPENSE	940.111	131	5,121.20
				NOVEMBER 2018 TRI-COUNTY EXPENSE	940.111	131	25,464.89
				DECEMBER 2018 TRI-COUNTY EXPENSE	940.111	131	8,051.95
				CHECK AP 74828 TOTAL FOR FUND 101:			38,638.04
02/12/2019	AP	74830#	CURTISS REPORTING CORP	J-17-081-NA TRANSCRIPTS	801.030	131	2,350.25
				INV 18501; NEELEY TRANSCRIPT, 13-35862 FY	726.000	267	9.60
				CHECK AP 74830 TOTAL FOR FUND 101:			2,359.85
02/12/2019	AP	74831	DANIEL PHILLIPS	M.E. EXPENSE VOUCHER; JAN 2019	801.020	648	30.00
				M.E. EXPENSE VOUCHER; JAN 2019	801.020	648	100.00
				CHECK AP 74831 TOTAL FOR FUND 101:			130.00
02/12/2019	AP	74832*#	DAWN FANT	18-35-DL TRANSPORT ON 1/20/19	940.010	134	36.00
				18-95-DL TRANSPORT ON 1/20/19	940.010	134	30.00
				CHECK AP 74832 TOTAL FOR FUND 101:			66.00
02/12/2019	AP	74833*	DEKETO LLC	JANUARY 2019 DOCUMENTS	920.410	215	330.67
02/12/2019	AP	74835*#	DUNNS	COAT HOOK, STENO BOOKS, POST IT FLAGS, CORRECTION TAPE	726.000	131	168.13
				4 PART PAPER	726.000	131	476.00
				HANGING FILE FOLDERS, INK, TRAYS	726.000	131	111.86
				JANUARY 2019 COURT COPY FEES & MAINTENANCE AGREEMENT	920.520	131	96.68
				COPIER CONTRACT SERVICES	726.000	149	499.99
				2018 1220 DUNNS DEC STMT	726.000	257	273.46
				2018 1231 DUNNS TONER INV	726.000	257	157.49
				COPIER CONTRACT SERVICES	726.000	648	160.78
				ACCT #2647, INV #AR319759, COPIER CONTRACT, MONTH END 01/31/	920.410	682	57.84
				COPIER CONTRACT SERVICES	726.000	864	301.40
				COPIER CONTRACT SERVICES	726.000	864	265.44
				CHECK AP 74835 TOTAL FOR FUND 101:			2,569.07

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/12/2019	AP	74837*#	EMPIRIC SOLUTIONS INC	INVOIC57926 & 7928	801.020	131	904.15
				INVOIC57926 & 7928	801.030	228	6,990.85
				CHECK AP 74837 TOTAL FOR FUND 101:			<u>7,895.00</u>
02/12/2019	AP	74842*#	GAYLORD DRY CLEANERS	JANUARY DRY CLEANING	920.410	301	40.00
				JANUARY DRY CLEANING	920.410	302	20.00
				JANUARY DRY CLEANING	920.410	334	20.00
				JANUARY DRY CLEANING	920.410	351	52.50
				CHECK AP 74842 TOTAL FOR FUND 101:			<u>132.50</u>
02/12/2019	AP	74843*#	GILL ROYS HARDWARE	CIVIL- EXT CORD	726.000	302	10.99
02/12/2019	AP	74847	HEALTH DEPT OF NORTHWEST MI	INV# 2597, APPROPRIATIONS	940.010	601	58,353.00
02/12/2019	AP	74850	HUMAN FACTOR RESEARCH GROUP INC	DEFENSIVE TACTIC CERTIFICATES #10674	726.000	351	16.90
02/12/2019	AP	74851	HURON PINES RC&D INC	BOARD OF COMM. 2019 APPROPRIATION	930.603	105	300.00
02/12/2019	AP	74852*#	IMAGE FACTORY INC	BUSINESS CARDS - HOWARD	726.000	131	73.40
				ENVELOPES	726.000	131	701.00
				CHECK AP 74852 TOTAL FOR FUND 101:			<u>774.40</u>
02/12/2019	AP	74858*#	JOHN FANT	18-35-DL TRANSPORT ON 1/20/19	930.500	134	86.88
				18-95-DL TRANSPORT ON 1/20/19	930.500	134	90.86
				18-35-DL TRANSPORT ON 1/20/19	940.010	134	36.00
				18-95-DL TRANSPORT ON 1/20/19	940.010	134	30.00
				CHECK AP 74858 TOTAL FOR FUND 101:			<u>243.74</u>
02/12/2019	AP	74859*#	JOHNSON OIL COMPANY	INVOICE 2245 CORRECTIONS VAN	920.400	351	416.90
				INVOICE 398058 CORRECTIONS VAN	920.400	351	32.45
				CHECK AP 74859 TOTAL FOR FUND 101:			<u>449.35</u>
02/12/2019	AP	74861*#	JUNE ELIZABETH GREVE	FEBRUARY 2019 COURT CLEANING FEE	726.025	131	150.00
02/12/2019	AP	74862	JUSTIN HOLZSCHU	M.E. EXP VOUCHER; JAN 2019	801.020	648	780.00
				M.E. EXP VOUCHER; JAN 2019	801.020	648	100.00
				M.E. EXP VOUCHER; JAN 2019	930.500	648	37.75

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/12/2019 - 02/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK AP 74862 TOTAL FOR FUND 101:							917.75
02/12/2019	AP	74869	MACVC	04/23 - 26/2019 MACVC VETERANS CONFERENCE REGISTRATION FEE	704.400	682	65.00
02/12/2019	AP	74870#	MAKE IT MINE DESIGN	INVOICES 6290+6299	726.046	301	116.00
				INVOICES 6290+6299	726.046	351	40.00
CHECK AP 74870 TOTAL FOR FUND 101:							156.00
02/12/2019	AP	74871	MARVIN CARLSON	M.E. EXPENSE VOUCHER; JAN. 2019 SERVICES	801.020	648	420.00
				M.E. EXPENSE VOUCHER; JAN. 2019 SERVICES	801.020	648	100.00
				M.E. EXPENSE VOUCHER; JAN. 2019 SERVICES	930.500	648	30.50
CHECK AP 74871 TOTAL FOR FUND 101:							550.50
02/12/2019	AP	74876*#	MID NORTH PRINTING INC	ROAD PATROL DAILIES	726.000	301	168.40
02/12/2019	AP	74880	NORTHERN LIGHTS COUNSELING AND CONS	JANUARY 2019 SMART RECOVERY GROUP COUNSELING	940.010	133	960.00
				JANUARY 2019 MENTAL HEALTH COUNSELING	940.010	133	35.00
				JANUARY 2019 MENTAL HEALTH COUNSELING	940.010	133	35.00
				JANUARY 2019 MENTAL HEALTH COUNSELING	940.010	133	140.00
CHECK AP 74880 TOTAL FOR FUND 101:							1,170.00
02/12/2019	AP	74881#	NORTHWEST MICHIGAN COMMUNITY HEALTH	O.C. BD OF CMR'S 2019 1ST QTR APPROPRIATED FUNDS	940.010	601	58,353.00
				\$500 APPROPRIATION; OTSEGO CO. BOARD OF COMMISSIONERS	801.020	605	500.00
CHECK AP 74881 TOTAL FOR FUND 101:							58,853.00
02/12/2019	AP	74883	OMS COMPLIANCE SERVICES INC	NEW EMPLOYEE DRUG TEST	940.010	301	83.75
02/12/2019	AP	74884	OTSEGO CONSERVATION DISTRICT	O.C. BD OF COMM 2019 APPROPRIATED \$4000 FUNDS	801.030	280	4,000.00
02/12/2019	AP	74885#	OTSEGO COUNTY ECONOMIC ALLIANCE	2019 ANN PARTNER CELEB TABLE & SEAT; PLEDGE #401	704.400	101	225.00
				O.C. BD OF COMM. APPROPRIATED \$21,838 TO OCEA	940.010	731	21,838.00
CHECK AP 74885 TOTAL FOR FUND 101:							22,063.00
02/12/2019	AP	74886	OTSEGO COUNTY EMS	COUNTY MORGUE INVOICING	726.000	648	25.00
				COUNTY MORGUE INVOICING	726.000	648	25.00
				COUNTY MORGUE INVOICING	930.460	648	406.50
				COUNTY MORGUE INVOICING	930.460	648	419.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/12/2019 - 02/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				COUNTY MORGUE INVOICING	930.460	648	465.00
				COUNTY MORGUE INVOICING	930.460	648	413.00
				COUNTY MORGUE INVOICING	930.460	648	458.50
				COUNTY MORGUE INVOICING	930.460	648	406.50
				CHECK AP 74886 TOTAL FOR FUND 101:			<u>2,619.00</u>
02/12/2019	AP	74887	OTSEGO COUNTY HISTORICAL SOCIETY	O.C. BD OF COMM. 2019 APPROPRIATED \$500	940.010	101	500.00
02/12/2019	AP	74888*#	OTSEGO COUNTY JUDICIAL SYSTEM	1/30/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	131	170.40
				01/30/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	131	27.00
				CHECK AP 74888 TOTAL FOR FUND 101:			<u>197.40</u>
02/12/2019	AP	74890	PROSECUTING ATTORNEYS ASSOCIATION M	CHILD SUPPORT CONF MAR 20-22, 2019	704.400	268	200.00
02/12/2019	AP	74891	QUILL CORPORATION	TONER & IMAGING UNIT	726.000	131	230.96
02/12/2019	AP	74895	SANE	OTSEGO CO BOARD OF COMM. 2019 CONTRIBUTION TO S.A.N.E.	930.600	306	20,000.00
02/12/2019	AP	74896	SARA SCHMIDT	POSTAGE, CERT MAIL, 7-17-2018	930.450	267	11.80
02/12/2019	AP	74900	STAPLES BUSINESS CREDIT	LEIN PRINTER RIBBONS	726.000	131	56.58
				HIGHLIGHTERS, PARCHMENT PAPER, SPEAKERS	726.000	131	72.06
				CHECK AP 74900 TOTAL FOR FUND 101:			<u>128.64</u>
02/12/2019	AP	74907	THOMAS J PUDVAN	M.E. EXP VOUCHER; JAN 2019	801.020	648	100.00
				M.E. EXP VOUCHER; JAN 2019	801.020	648	416.67
				M.E. EXP VOUCHER; JAN 2019	930.210	648	40.00
				M.E. EXP VOUCHER; JAN 2019	930.500	648	6.00
				CHECK AP 74907 TOTAL FOR FUND 101:			<u>562.67</u>
02/12/2019	AP	74910	US POSTAL SERVICE	ACCT# 41665563 (REFILL POSTAGE METER)	103.000	000	4,000.00
02/12/2019	AP	74911	VERIZON WIRELESS	283104123-00001 - JANUARY 2019	930.210	131	20.79
02/12/2019	AP	74917*#	WMJZ EAGLE 101.5	INV #943-1, #944-1, HOUSING & VETERANS RADIO ADVERTISEMENT N	930.300	682	100.00
				Total for fund 101 GENERAL FUND			256,703.53
Fund: 205 WORK CAMP							
02/12/2019	AP	2134(E)*#	GORDON FOOD SERVICES - EFT	INMATE ROOM AND BOARD	726.000	301	17.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 205 WORK CAMP							
02/12/2019	AP	74835*#	DUNNS	WORK CAMP SUPPLIES	726.000	301	178.98
02/12/2019	AP	74842*#	GAYLORD DRY CLEANERS	JANUARY DRY CLEANING	920.410	301	20.00
02/12/2019	AP	74843*#	GILL ROYS HARDWARE	WORK CAMP SUPPLIES- SNOW ROOF RAKE	726.000	301	56.99
02/12/2019	AP	74857	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES WINTER BLADE	726.000	301	16.56
				WORK CAMP SUPPLIES	726.000	301	20.94
				CHECK AP 74857 TOTAL FOR FUND 205:			<u>37.50</u>
02/12/2019	AP	74860	JOY VALLEY COUNSELING	EMPLOYEE PSYCH EVAL	940.010	301	450.00
				Total for fund 205 WORK CAMP			761.45
Fund: 208 PARKS AND RECREATION							
02/12/2019	AP	2128(E)	AMERICAN WASTE	GARBAGE BILLS	920.200	752	82.40
				GARBAGE BILLS	920.200	752	82.40
				GARBAGE BILLS	920.200	752	180.00
				CHECK AP 2128(E) TOTAL FOR FUND 208:			<u>344.80</u>
02/12/2019	AP	74821	CHOICE PUBLICATIONS	ADS	930.300	752	48.00
				ADS	930.300	752	48.00
				ADS	930.300	752	48.00
				ADS	930.300	752	48.00
				ADS	930.300	752	48.00
				CHECK AP 74821 TOTAL FOR FUND 208:			<u>240.00</u>
02/12/2019	AP	74822*#	CHUCKS ELECTRIC OF GAYLORD	2440 REPLACE BALLAST IN LIGHTS	726.050	752	608.00
02/12/2019	AP	74835*#	DUNNS	AR320716 FOLDING CHAIRS 16	726.000	752	676.60
02/12/2019	AP	74874*#	MEYER ACE	#6521 TOTE, BATTERIES, SUPER GLUE, FLAG,	726.000	752	58.87
02/12/2019	AP	74897*#	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	PARTS	726.000	752	128.86
				Total for fund 208 PARKS AND RECREATION			2,057.13
Fund: 209 GROEN NATURE PRESERVE FUND							
02/12/2019	AP	2133(E)*#	FRONTIER	PHONE AND INTERNET HILLTOP HOUSE	726.000	751	74.11

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 02/12/2019 - 02/12/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 209 GROEN NATURE PRESERVE FUND							
				PHONE AND INTERNET HILLTOP HOUSE	930.210	751	84.62
				CHECK AP 2133(E) TOTAL FOR FUND 209:			<u>158.73</u>
02/12/2019	AP	74845	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	179.70
02/12/2019	AP	74897*#	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	PARTS	726.000	751	80.01
02/12/2019	AP	74899	SPARTAN SEWER & SEPTIC TANK SERVICE	12321 RENTAL AT GROEN	726.000	751	95.00
				Total for fund 209 GROEN NATURE PRESERVE FUND			513.44
Fund: 212 ANIMAL CONTROL							
02/12/2019	AP	2133(E)*#	FRONTIER	9897052645020712-5 ANIMAL CONTROL 1/19	930.210	430	96.82
02/12/2019	AP	74805	ALPINE ANIMAL HOSPITAL	DEC 2018	930.471	430	347.20
				DEC 2018	930.980	430	245.52
				CHECK AP 74805 TOTAL FOR FUND 212:			<u>592.72</u>
02/12/2019	AP	74811	BAYER HEALTHCARE LLC	704392609 DRONTAL	726.035	430	193.57
02/12/2019	AP	74824	CMP DISTRIBUTORS	DAVID VEST	726.046	430	917.00
02/12/2019	AP	74835*#	DUNNS	COPIER CONTRACT SERVICES	726.000	430	100.46
				AR318699	726.000	430	277.79
				CHECK AP 74835 TOTAL FOR FUND 212:			<u>378.25</u>
02/12/2019	AP	74839	FEENY	6245421 2014 RAM	726.050	430	34.02
02/12/2019	AP	74843*#	GILL ROYS HARDWARE	1901-733019	726.000	430	8.58
02/12/2019	AP	74846	HALL VETERINARY CLINIC	103496	726.035	430	10.00
				103389	930.471	430	20.00
				103256	930.471	430	10.00
				103389	930.980	430	138.00
				103256	930.980	430	69.00
				103496	930.980	430	69.00
				CHECK AP 74846 TOTAL FOR FUND 212:			<u>316.00</u>
02/12/2019	AP	74853	IMPREST CASH-ANIMAL CONTROL	OIL FOR SNOWBLOWER	726.000	430	7.14
02/12/2019	AP	74866	LAPPANS OF GAYLORD INC	01-293749 CABLES FOR TRACTOR	726.050	430	20.80

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL							
02/12/2019	AP	74878	NETWORKFLEET INC	JAN 2019 1647229	920.410	430	37.90
02/12/2019	AP	74882*#	OCNET	1900008532 ANIMAL CONTROL	920.410	430	400.00
02/12/2019	AP	74898	SHERWIN WILLIAMS	2766-1	726.000	430	85.16
02/12/2019	AP	74905*#	TENURGY, LLC	INV# OTCO - 110	930.610	430	63.58
Total for fund 212 ANIMAL CONTROL							3,151.54
Fund: 213 UNIVERSITY CENTER RESTRICTED							
02/12/2019	AP	74863*#	KIRTLAND COMMUNITY COLLEGE	INV #11286, 1/24/19 MTEC/UC ENTRANCE REMODEL	970.430	901	125,000.00
Total for fund 213 UNIVERSITY CENTER RESTRICTED							125,000.00
Fund: 215 FRIEND OF THE COURT							
02/12/2019	AP	74828*#	CRAWFORD COUNTY TREASURER	NOVEMBER 2018 TRI-COUNTY EXPENSE	940.111	141	425.57
				DECEMBER 2018 TRI-COUNTY EXPENSE	940.111	141	524.28
CHECK AP 74828 TOTAL FOR FUND 215:							949.85
02/12/2019	AP	74835*#	DUNNS	JANUARY 2019 FOC COPY FEES & MAINTENANCE AGREEMENT	920.520	141	46.41
02/12/2019	AP	74837*#	EMPIRIC SOLUTIONS INC	MARCH 2019 FOC COMPASS MANAGEMENT FEE	801.020	141	379.00
02/12/2019	AP	74852*#	IMAGE FACTORY INC	ENVELOPES	726.000	141	350.50
02/12/2019	AP	74861*#	JUNE ELIZABETH GREVE	FEBRUARY 2019 FOC CLEANING FEE	726.025	141	150.00
02/12/2019	AP	74888*#	OTSEGO COUNTY JUDICIAL SYSTEM	01/30/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	141	15.00
Total for fund 215 FRIEND OF THE COURT							1,890.76
Fund: 226 RECYCLING FUND							
02/12/2019	AP	2131(E)	CONSUMERS ENERGY	JANUARY ENERGY BILL	930.620	528	33.67
02/12/2019	AP	74836	EMMET COUNTY DPW	INV#19-0003556, 1/31/2019, RECYCLING	940.010	528	25,645.10
02/12/2019	AP	74879	NORTH EXCAVATING & ASPHALTING	OC-0119-03, 2/2/2019, RECYCLE CTR NORTH	940.010	528	1,235.00
Total for fund 226 RECYCLING FUND							26,913.77
Fund: 232 HOUSING COMMISSION							
02/12/2019	AP	74835*#	DUNNS	ACCT #2647, INV #AR319759, COPIER CONTRACT, MONTH END 01/31/	920.410	690	6.43

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 232 HOUSING COMMISSION							
Total for fund 232 HOUSING COMMISSION							6.43
Fund: 233 HUD GRANT FUND							
02/12/2019	AP	74917*#	WMJZ EAGLE 101.5	INV #943-1, #944-1, HOUSING & VETERANS RADIO ADVERTISEMENT	930.300	690	100.00
Total for fund 233 HUD GRANT FUND							100.00
Fund: 249 BUILDING INSPECTION FUND							
02/12/2019	AP	74825	COMPLETE AUTO GLASS	INV #ICAD130941, STMT: 12/31/18	920.400	371	59.95
02/12/2019	AP	74835*#	DUNNS	COPIER CONTRACT SERVICES	726.000	371	76.55
Total for fund 249 BUILDING INSPECTION FUND							136.50
Fund: 256 REGISTER OF DEEDS AUTOMATION							
02/12/2019	AP	74833*	DEKETO LLC	JANUARY 2019 DOCUMENTS	920.410	215	661.33
02/12/2019	AP	74834*#	DELL MARKETING LP	OPTIPLEX 7060 SFF - QUOTE 3000031602454.1	726.000	215	1,123.97
Total for fund 256 REGISTER OF DEEDS AUTOMATION							1,785.30
Fund: 260 MICHIGAN INDIGENT DEFENSE							
02/12/2019	AP	2136(A)	GARY GELOW	JANUARY 2019 MIDC - CAA EXPENSE	801.021	131	4,230.50
Total for fund 260 MICHIGAN INDIGENT DEFENSE							4,230.50
Fund: 261 911 SERVICE FUND							
02/12/2019	AP	2129(E)	CENTURY LINK	ACCT# 300451601, 1/07/19, DUE 2/04/19	930.210	427	59.20
02/12/2019	AP	74875*#	MICHIGAN STATE POLICE BFS-CASHIERS	FY19 BY-ANNUAL PMT FOR COMM CTR E911 SVC DISTRICT	940.010	427	246,222.00
Total for fund 261 911 SERVICE FUND							246,281.20
Fund: 264 LCL CORRECTIONS OFFR TRAINING							
02/12/2019	AP	74823*#	CITY OF GAYLORD	TRAINING ROOM RENTAL #3515	704.400	362	50.00
Total for fund 264 LCL CORRECTIONS OFFR TRAINING							50.00
Fund: 266 EQUIPMENT FUND							
02/12/2019	AP	74808*	AUTOMATED BUSINESS EQUIPMENT	INV# 19888, 1/3/2019, DUE 2/2/19	970.435	901	2,325.00
02/12/2019	AP	74834*#	DELL MARKETING LP	OPTIPLEX 7060 SFF - QUOTE 3000032034649.1	970.440	901	1,123.97
Total for fund 266 EQUIPMENT FUND							3,448.97
Fund: 269 LAW LIBRARY							
02/12/2019	AP	74828*#	CRAWFORD COUNTY TREASURER	OCTOBER 2018 TRI-COUNTY EXPENSE	726.210	145	258.40
				DECEMBER 2018 TRI-COUNTY EXPENSE	726.210	145	527.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 269 LAW LIBRARY				CHECK AP 74828 TOTAL FOR FUND 269:			785.53
				Total for fund 269 LAW LIBRARY			785.53
Fund: 280 LEGAL DEFENSE FUND							
02/12/2019	AP	74829	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV# 254849	801.020	270	930.00
				INV# 254849	801.020	270	3,069.00
				CHECK AP 74829 TOTAL FOR FUND 280:			<u>3,999.00</u>
02/12/2019	AP	74849	HOWARD L SHIFMAN PC	INV# 13533, 2/1/2019, GEN'L LABOR MATTERS	801.020	270	1,138.50
				Total for fund 280 LEGAL DEFENSE FUND			5,137.50
Fund: 281 AIRPORT							
02/12/2019	AP	74835*#	DUNNS	COPIER CONTRACT SERVICES	726.000	537	53.95
				DUNNS INV # AR307459 KEY TAGS	726.000	537	9.58
				CHECK AP 74835 TOTAL FOR FUND 281:			<u>63.53</u>
02/12/2019	AP	74843*#	GILL ROYS HARDWARE	GILROYS MULTIPLE INVOICES	920.400	537	19.98
				GILROYS MULTIPLE INVOICES	920.400	537	39.90
				CHECK AP 74843 TOTAL FOR FUND 281:			<u>59.88</u>
02/12/2019	AP	74844	GORDON FOOD SERVICES	INV # 788234931 GORDONS FOAM CUPS	726.000	537	26.48
02/12/2019	AP	74859*#	JOHNSON OIL COMPANY	DIESEL # 481224 FOR 453 GALLONS	930.662	537	989.07
02/12/2019	AP	74877	MID STATES BOLT & SCREW CO	MIDSTATE INV # 31446744 LOCKNUT	920.400	537	23.60
02/12/2019	AP	74882*#	OCNET	# 1900008525 OCNET CONNECTION	920.410	537	192.00
02/12/2019	AP	74905*#	TENURGY, LLC	INV# OTCO - 110	930.610	537	122.40
02/12/2019	AP	74909	UNIFIRST CORPORATION	CARPET RENTALS INV # 1530052469	920.410	537	50.21
02/12/2019	AP	74912	WAGAR MOTOR SALES INC	INV # 10040 GMC CHECK ENGINE LIGHTS ON	920.400	537	90.00
02/12/2019	AP	74915	WATERS GARAGE & EQUIPMENT LLC	WATERS GARAGE CUTTING EDGE GMC # 11061	920.400	537	435.00
				Total for fund 281 AIRPORT			2,052.17
Fund: 292 CHILD CARE FUND							
02/12/2019	AP	74800	7TH PROBATE FAMILY COURT	17-84-NA PLACEMENT 12/1/18 TO 12/31/18	930.810	662	4,960.00
02/12/2019	AP	74820	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 12/1/18 TO 12/31/18	930.810	662	689.44

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
02/12/2019	AP	74832*#	DAWN FANT	18-35-DL TRANSPORT ON 1/20/19	930.830	662	27.00
				18-95-DL TRANSPORT ON 1/20/19	930.830	662	27.00
				CHECK AP 74832 TOTAL FOR FUND 292:			<u>54.00</u>
02/12/2019	AP	74852*#	IMAGE FACTORY INC	ENVELOPES	726.000	662	350.50
02/12/2019	AP	74858*#	JOHN FANT	18-35-DL TRANSPORT ON 1/20/19	930.500	662	46.40
				18-95-DL TRANSPORT ON 1/20/19	930.500	662	46.40
				18-35-DL TRANSPORT ON 1/20/19	930.830	662	27.00
				18-95-DL TRANSPORT ON 1/20/19	930.830	662	27.00
				CHECK AP 74858 TOTAL FOR FUND 292:			<u>146.80</u>
02/12/2019	AP	74867	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT 12/1/18 TO 12/31/18	930.810	662	534.44
02/12/2019	AP	74888*#	OTSEGO COUNTY JUDICIAL SYSTEM	1/30/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	704.110	662	42.60
				01/30/19 HRA REIMBURSEMENT CHECK REGISTER	704.110	662	3.00
				CHECK AP 74888 TOTAL FOR FUND 292:			<u>45.60</u>
02/12/2019	AP	74892	RENEE EDWARDS	JANUARY 2019 ALTERNATIVE EDUCATION TEACHER	940.010	662	840.00
02/12/2019	AP	74893	RHONDA CONNOR	17-117-NA PLACEMENT 12/1/18 TO 12/31/18	930.700	662	534.44
				Total for fund 292 CHILD CARE FUND			8,155.22
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
02/12/2019	AP	74854	INTEGRITY CONSTRUCTION SERVICES LLC	APPLICATION #015, CONTRACT #2517 1/31/19	970.300	901	70,032.56
				Total for fund 472 LIBRARY BUILDING CONSTRUCTION BOND FUND			70,032.56
Fund: 516 DELINQUENT TAX REVOLVING							
02/12/2019	AP	74808*	AUTOMATED BUSINESS EQUIPMENT	INV# 19888, 1/3/2019, DUE 2/2/19	970.435	901	2,325.00
02/12/2019	AP	74812	BEACH, DEAN & JENNIFER	REFUND FOR OVERPMT MADE ON 2017 TAX YEAR FOR PARCEL 072- 694.000		030	13.78
02/12/2019	AP	74865	KOLTZ, PATRICK D	REFUND FOR OVERPMT MADE ON 2017 TAX YR FOR PARCEL 091-210694.000		030	65.22
				Total for fund 516 DELINQUENT TAX REVOLVING			2,404.00
Fund: 588 TRANSPORTATION FUND							
02/12/2019	AP	74822*#	CHUCKS ELECTRIC OF GAYLORD	2427 INSTALL OUTLET FOR TIRE BALANCER.	940.010	698	337.59
02/12/2019	AP	74835*#	DUNNS	AR307017 FULL SERVICE CONTRACT 08/30/2018-08/30/2019	726.000	697	69.10
				AR316233 SLIM TOWELS,B. TISSUE; INK PEN, ENVELOPES	726.000	697	19.99

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Fund: 588 TRANSPORTATION FUND							
				AR316233 SLIM TOWELS,B. TISSUE; INK PEN, ENVELOPES	726.025	698	94.19
				CHECK AP 74835 TOTAL FOR FUND 588:			<u>183.28</u>
02/12/2019	AP	74838	ESPAR OF MICHIGAN	00032887 STOCK	726.050	699	396.49
02/12/2019	AP	74874*#	MEYER ACE	25448 SHOP	726.050	699	16.99
02/12/2019	AP	74876*#	MID NORTH PRINTING INC	86632 #10 WINDOW ENV.	726.000	697	74.90
02/12/2019	AP	74916	WILBER AUTOMOTIVE SUPPLY INC	135550 SHOP	726.050	699	42.41
02/12/2019	AP	74918	ZAREMBA EQUIPMENT INC	S 118971 BUS #11; ***S 118990 CORE RETURN	726.050	699	705.26
				Total for fund 588 TRANSPORTATION FUND			1,756.92
Fund: 594 UC METROPOLITAN AREA NETWORK							
02/12/2019	AP	74837*#	EMPIRIC SOLUTIONS INC	INVOICS7926 & 7928	940.010	806	1,775.00
02/12/2019	AP	74840	GASLIGHT MEDIA	INV#57861, 1/22/19	930.240	228	2,900.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			4,675.00
Fund: 595 JAIL COMMISSARY							
02/12/2019	AP	2130(E)	CHARTER COMMUNICATIONS	INMATE TV	726.000	351	222.88
				Total for fund 595 JAIL COMMISSARY			222.88
Fund: 637 BUILDING AND GROUNDS							
02/12/2019	AP	74823*#	CITY OF GAYLORD	WATER BILLS	920.200	265	77.54
				WATER BILLS	920.200	265	387.51
				WATER BILLS	920.200	265	580.68
				WATER BILLS	920.200	265	36.98
				CHECK AP 74823 TOTAL FOR FUND 637:			<u>1,082.71</u>
02/12/2019	AP	74905*#	TENURGY, LLC	INV# OTCO - 110	930.610	265	5.90
				Total for fund 637 BUILDING AND GROUNDS			1,088.61
Fund: 647 HEALTH CARE FUND							
02/12/2019	AP	74873	MCCARDEL CULLIGAN	STMT #54-161, ACCT ID #1349712	704.112	851	58.50
				Total for fund 647 HEALTH CARE FUND			58.50
Fund: 701 GENERAL AGENCY							
02/12/2019	AP	2127(E)	AMERICAN WASTE	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	0.70
02/12/2019	AP	74804	ALESHA JEAN MORGAN	RESTITUTION PAYMENT BY KEVIN KORONKA 18-36516-SM-3	271.130	000	66.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
02/12/2019	AP	74810	BAGLEY TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION 7 PARCELS	226.001	000	267.00
02/12/2019	AP	74814	BETTY MOORE	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	53.10
02/12/2019	AP	74816	BRADLEY J BUTCHER	RESTITUTION PAYMENT BY CONNIE JOSEPH 05-16547-FY-3	271.130	000	100.00
02/12/2019	AP	74818	CATHERINE WIJSMAN	REFUND OF OVERPAYMENT ON TRAFFIC CASE 18-GCP1163-ST-3	286.002	000	433.00
02/12/2019	AP	74819	CHESTER TOWNSHIP	RESTITUTION PAYMENT BY ROBERT GIRARDIN 16-33731-ON-3	271.130	000	300.00
02/12/2019	AP	74823*#	CITY OF GAYLORD	CORRECTION OF 18-GPD1163-ST-3 CITY OF GAYLORD V WIJSMAN	221.000	000	34.65
02/12/2019	AP	74826	CORWITH TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION 2 PARCELS	226.001	000	298.86
02/12/2019	AP	74841	GAYLORD CITY TREASURER	211D JANUARY 2019 DISTRICT COURT MONTH-END	221.000	000	105.60
02/12/2019	AP	74848	HOME DEPOT	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	263.10
02/12/2019	AP	74855	JAYS SPORTING GOODS	RESTITUTION PAYMENT BY MATTHEW ANTHONY 18-36803-SM-3	271.130	000	80.00
				RESTITUTION PAYMENT BY DILLON CUSHMAN 18-36779-SM-3	271.130	000	34.99
				CHECK AP 74855 TOTAL FOR FUND 701:			<u>114.99</u>
02/12/2019	AP	74856	JESSICA MARIE WHEELIS	RESTITUTION PAYMENT BY DAVID PETHERS 07-20254-FY-3	271.130	000	24.00
02/12/2019	AP	74863*#	KIRTLAND COMMUNITY COLLEGE	PP PAYMENTS/MILLAGE	225.001	000	73,186.27
02/12/2019	AP	74864	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTION PAYMENT BY ASHLEY JARONESKI 18-35624-SM-3	271.130	000	80.00
				RESTITUTION PAYMENT BY VERONICA WALTER 17-34919-SM-3	271.130	000	12.50
				RESTITUTION PAYMENT BY DAVID KALAMEJSKI 18-36266-SM-3	271.130	000	15.00
				CHECK AP 74864 TOTAL FOR FUND 701:			<u>107.50</u>
02/12/2019	AP	74868	M BANK	RESTITUTION PAYMENT BY JOY MILLER 06-18440-FY-3	271.130	000	17.00
02/12/2019	AP	74872	MARY HOLLISTER	RESTITUTION PAYMENT BY DAKOTA CHESHER 18-36687-SM-3	271.130	000	304.00
02/12/2019	AP	74875*#	MICHIGAN STATE POLICE BFS-CASHIERS	JAN 2019 LIVESCAN FEES	228.017	000	778.50
				JAN SOR FEES	228.018	000	120.00
				CHECK AP 74875 TOTAL FOR FUND 701:			<u>898.50</u>
02/12/2019	AP	74889	OTSEGO COUNTY ROAD COMMISSION	RESTITUTION PAYMENT BY KEVIN STEVENS 16-33574-SM-3	271.130	000	150.00
02/12/2019	AP	74894	RYAN CZYKOSKI	RESTITUTION PAYMENT BY VERONICA WALTER 16-32971-SD-3	271.130	000	17.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
02/12/2019	AP	74901	STATE OF MICHIGAN	211D JANUARY 2019 DISTRICT COURT MONTH-END	228.030	000	181.67
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.037	000	4,880.22
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.042	000	294.00
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.057	000	191.66
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.058	000	3,850.00
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.059	000	9,643.75
				211D JANUARY 2019 DISTRICT COURT MONTH-END	228.560	000	1,080.00
				CHECK AP 74901 TOTAL FOR FUND 701:			<u>20,121.30</u>
02/12/2019	AP	74902	STATE OF MICHIGAN	JANUARY 2019 MONTH END	228.037	000	478.54
				JANUARY 2019 MONTH END	228.042	000	230.00
				JANUARY 2019 MONTH END	228.057	000	100.00
				JANUARY 2019 MONTH END	228.058	000	1,547.00
				JANUARY 2019 MONTH END	228.059	000	88.55
				JANUARY 2019 MONTH END	228.560	000	325.00
				CHECK AP 74902 TOTAL FOR FUND 701:			<u>2,769.09</u>
02/12/2019	AP	74903	STATE OF MICHIGAN	JANUARY 2019 MONTH END	228.006	000	285.59
				JANUARY 2019 MONTH END	228.037	000	93.60
				JANUARY 2019 MONTH END	228.042	000	190.00
				JANUARY 2019 MONTH END	228.058	000	388.00
				JANUARY 2019 MONTH END	228.059	000	100.00
				JANUARY 2019 MONTH END	228.560	000	100.00
				CHECK AP 74903 TOTAL FOR FUND 701:			<u>1,157.19</u>
02/12/2019	AP	74904	STATE OF MICHIGAN	JANUARY 2019 MONTH END	228.005	000	12.00
02/12/2019	AP	74906	TERESA KAPPELLER	RESTITUTION PAYMENT BY VERONICA WALTER 16-32971-SD-3	271.130	000	33.00
02/12/2019	AP	74908	ULTA	RESTITUTION PAYMENT BY DIANA MILLER 17-35251-SM-3	271.130	000	25.00
02/12/2019	AP	74913	WAL-MART STORES ASSET PROTECTION	RESTITUTION PAYMENT BY CHAD KAMEN 18-36180-SM-3	271.130	000	16.00
				RESTITUTION PAYMENT BY DONNA HOOPER 18-36778-SM-3	271.130	000	46.01
				CHECK AP 74913 TOTAL FOR FUND 701:			<u>62.01</u>
02/12/2019	AP	74914	WALTER DRZEWIECKI	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	453.10
02/12/2019	AP	74919	MICHAEL DUVAL	DONATED FUNDS FOR EYE GLASSES	230.002	000	135.35

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Fund: 701 GENERAL AGENCY							
				Total for fund 701 GENERAL AGENCY			101,509.31
Fund: 704 PAYROLL IMPREST FUND							
02/12/2019	AP	2132(E)	DEARBORN NATIONAL	ACCT#EAB2G00106-1, FEBRUARY BILLING	231.870	000	2,559.47
				Total for fund 704 PAYROLL IMPREST FUND			2,559.47
TOTAL - ALL FUNDS							873,468.19

** - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/12/2019	AP	2127(E)	AMERICAN WASTE	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	0.70
02/12/2019	AP	2128(E)	AMERICAN WASTE	GARBAGE BILLS	208-752-920.200	344.80
02/12/2019	AP	2129(E)	CENTURY LINK	ACCT# 300451601, 1/07/19, DUE 2/04/19	261-427-930.210	59.20
02/12/2019	AP	2130(E)	CHARTER COMMUNICATIONS	INMATE TV	595-351-726.000	222.88
02/12/2019	AP	2131(E)	CONSUMERS ENERGY	JANUARY ENERGY BILL	226-528-930.620-PROG000000	33.67
02/12/2019	AP	2132(E)	DEARBORN NATIONAL	ACCT#EAB2G00106-1, FEBRUARY BILLING	704-000-231.870	2,559.47
02/12/2019	AP	2133(E)	FRONTIER	PHONE AND INTERNET HILLTOP HOUSE	209-751-726.000	74.11
		2133(E)		PHONE AND INTERNET HILLTOP HOUSE	209-751-930.210	84.62
		2133(E)		9897052645020712-5 ANIMAL CONTROL 1/19	212-430-930.210	96.82
						255.55
02/12/2019	AP	2134(E)	GORDON FOOD SERVICES - EFT	INMATE ROOM AND BOARD	101-351-726.025	516.54
		2134(E)		INMATE ROOM AND BOARD	101-351-726.030	390.71
		2134(E)		INMATE ROOM AND BOARD	101-351-930.700	5,250.88
		2134(E)		INMATE ROOM AND BOARD	205-301-726.000	17.98
						6,176.11
02/12/2019	AP	2135(E)	SYSCO - EFT	INMATE ROOM AND BOARD	101-351-726.030	383.52
		2135(E)		INMATE ROOM AND BOARD	101-351-930.700	2,251.58
						2,635.10
02/12/2019	AP	2136(A)	GARY GELOW	JANUARY 2019 MIDC - CAA EXPENSE	260-131-801.021	4,230.50
02/12/2019	AP	2137(A)	JAMES DONALD FOX	M.E. EXPENSE VOUCHER; JAN 2019	101-648-801.020	265.00
		2137(A)		M.E. EXPENSE VOUCHER; JAN 2019	101-648-930.500	9.50
						274.50
02/12/2019	AP	74799	2-1-1 NORTHEAST MICHIGAN	O.C. BD COMM 2019 APPROPRIATED \$3512, TO 211	101-101-940.010	3,512.00
02/12/2019	AP	74800	7TH PROBATE FAMILY COURT	17-84-NA PLACEMENT 12/1/18 TO 12/31/18	292-662-930.810	4,960.00
02/12/2019	AP	74801	87- A DISTRICT	JANUARY 2019 GARNISHMENT & CREDIT CARD FEES	101-131-930.150	1,309.58
02/12/2019	AP	74802	87-A DISTRICT COURT- IMPREST CASH	JUROR FEES PEOPLE V BUDDY CLYDE DAVIS JURY TRIAL ON 1/23/19	101-145-930.930	1,056.00
02/12/2019	AP	74803	87TH-A DISTRICT COURT BOND ACCT	DEF AMENDED PLEA - PAYMENT RETURNED TO BOND ACCOUNT PEI	101-136-694.020	210.00
02/12/2019	AP	74804	ALESHA JEAN MORGAN	RESTITUTION PAYMENT BY KEVIN KORONKA 18-36516-SM-3	701-000-271.130	66.00
02/12/2019	AP	74805	ALPINE ANIMAL HOSPITAL	DEC 2018	212-430-930.471	347.20

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		74805		DEC 2018	212-430-930.980	245.52
						592.72
02/12/2019	AP	74806	ALPINE CLEANERS & LAUNDERERS, INC	TUBBS DRY CLEANING	101-334-920.410	5.25
02/12/2019	AP	74807	ANNE D. KORYCIAK	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
02/12/2019	AP	74808	AUTOMATED BUSINESS EQUIPMENT	INV# 19888, 1/3/2019, DUE 2/2/19	266-901-970.435	2,325.00
		74808		INV# 19888, 1/3/2019, DUE 2/2/19	516-901-970.435	2,325.00
						4,650.00
02/12/2019	AP	74809	AXON ENTERPRISE INC	2019 SERVICE CONTRACT TASER ASSURANCE	101-301-920.410	2,622.48
		74809		2019 SERVICE CONTRACT TASER ASSURANCE	101-351-920.410	3,744.00
						6,366.48
02/12/2019	AP	74810	BAGLEY TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION 7 PARCELS	701-000-226.001	267.00
02/12/2019	AP	74811	BAYER HEALTHCARE LLC	704392609 DRONTAL	212-430-726.035	193.57
02/12/2019	AP	74812	BEACH, DEAN & JENNIFER	REFUND FOR OVERPMT MADE ON 2017 TAX YEAR FOR PARCEL 072- 516-030-694.000		13.78
02/12/2019	AP	74813	BENSINGER, COTANT & MENKES, PC	REFUND GARNISHMENT FEE 17-31916-SC-3 BENSINGER, COTANT & P	101-136-606.010	15.00
02/12/2019	AP	74814	BETTY MOORE	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	53.10
02/12/2019	AP	74815	BILL MARSH FORD GAYLORD	MULTIPLE INVOICES ROAD PATROL	101-301-920.400	802.89
02/12/2019	AP	74816	BRADLEY J BUTCHER	RESTITUTION PAYMENT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
02/12/2019	AP	74817	BRADY'S BUSINESS SYSTEMS	INV# AR311966, DATED: 1/8/2019	101-149-726.000	40.43
02/12/2019	AP	74818	CATHERINE WIJSMAN	REFUND OF OVERPAYMENT ON TRAFFIC CASE 18-GCP1163-ST-3	701-000-286.002	433.00
02/12/2019	AP	74819	CHESTER TOWNSHIP	RESTITUTION PAYMENT BY ROBERT GIRARDIN 16-33731-ON-3	701-000-271.130	300.00
02/12/2019	AP	74820	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 12/1/18 TO 12/31/18	292-662-930.810	689.44
02/12/2019	AP	74821	CHOICE PUBLICATIONS	ADS	208-752-930.300	240.00
02/12/2019	AP	74822	CHUCKS ELECTRIC OF GAYLORD	2440 REPLACE BALLAST IN LIGHTS	208-752-726.050	608.00
		74822		2427 INSTALL OUTLET FOR TIRE BALANCER.	588-698-940.010	337.59
						945.59
02/12/2019	AP	74823	CITY OF GAYLORD	TRAINING ROOM RENTAL #3515	264-362-704.400	50.00
		74823		WATER BILLS	637-265-920.200-ALPCT00000	465.05
		74823		WATER BILLS	637-265-920.200-CRTHS00000	580.68
		74823		WATER BILLS	637-265-920.200-SILLIO00000	36.98

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		74823		CORRECTION OF 18-GPD1163-ST-3 CITY OF GAYLORD V WIJSMAN	701-000-221.000	34.65
						<u>1,167.36</u>
02/12/2019	AP	74824	CMP DISTRIBUTORS	DAVID VEST	212-430-726.046	917.00
02/12/2019	AP	74825	COMPLETE AUTO GLASS	INV #ICAD130941, STMT: 12/31/18	249-371-920.400	59.95
02/12/2019	AP	74826	CORWITH TOWNSHIP	2018 SUMMER TAXES 2ND AUCTION 2 PARCELS	701-000-226.001	298.86
02/12/2019	AP	74827	COUNTY EQUALIZATION SERVICES	INV# 201904, BILL KERR, DUE BY 02/15/2019	101-257-801.025	5,000.00
02/12/2019	AP	74828	CRAWFORD COUNTY TREASURER	OCTOBER 2018 TRI-COUNTY EXPENSE	101-131-940.111	38,638.04
		74828		NOVEMBER 2018 TRI-COUNTY EXPENSE	215-141-940.111	949.85
		74828		OCTOBER 2018 TRI-COUNTY EXPENSE	269-145-726.210	785.53
						<u>40,373.42</u>
02/12/2019	AP	74829	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV# 254849	280-270-801.020	930.00
		74829		INV# 254849	280-270-801.020-ZONING___	3,069.00
						<u>3,999.00</u>
02/12/2019	AP	74830	CURTISS REPORTING CORP	J-17-081-NA TRANSCRIPTS	101-131-801.030	2,350.25
		74830		INV 18501; NEELEY TRANSCRIPT, 13-35862 FY	101-267-726.000	9.60
						<u>2,359.85</u>
02/12/2019	AP	74831	DANIEL PHILLIPS	M.E. EXPENSE VOUCHER; JAN 2019	101-648-801.020	130.00
02/12/2019	AP	74832	DAWN FANT	18-35-DL TRANSPORT ON 1/20/19	101-134-940.010	66.00
		74832		18-35-DL TRANSPORT ON 1/20/19	292-662-930.830	54.00
						<u>120.00</u>
02/12/2019	AP	74833	DEKETO LLC	JANUARY 2019 DOCUMENTS	101-215-920.410	330.67
		74833		JANUARY 2019 DOCUMENTS	256-215-920.410	661.33
						<u>992.00</u>
02/12/2019	AP	74834	DELL MARKETING LP	OPTIPLEX 7060 SFF - QUOTE 3000031602454.1	256-215-726.000	1,123.97
		74834		OPTIPLEX 7060 SFF - QUOTE 3000032034649.1	266-901-970.440	1,123.97
						<u>2,247.94</u>
02/12/2019	AP	74835	DUNNS	COAT HOOK, STENO BOOKS, POST IT FLAGS, CORRECTION TAPE	101-131-726.000	755.99
		74835		JANUARY 2019 COURT COPY FEES & MAINTENANCE AGREEMENT	101-131-920.520	96.68
		74835		COPIER CONTRACT SERVICES	101-149-726.000	499.99
		74835		2018 1220 DUNNS DEC STMT	101-257-726.000	430.95
		74835		COPIER CONTRACT SERVICES	101-648-726.000	160.78

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		74835		ACCT #2647, INV #AR319759, COPIER CONTRACT, MONTH END 01/31/	101-682-920.410	57.84
		74835		COPIER CONTRACT SERVICES	101-864-726.000	566.84
		74835		WORK CAMP SUPPLIES	205-301-726.000	178.98
		74835		AR320716 FOLDING CHAIRS 16	208-752-726.000	676.60
		74835		COPIER CONTRACT SERVICES	212-430-726.000	378.25
		74835		JANUARY 2019 FOC COPY FEES & MAINTENANCE AGREEMENT	215-141-920.520	46.41
		74835		ACCT #2647, INV #AR319759, COPIER CONTRACT, MONTH END 01/31/	232-690-920.410	6.43
		74835		COPIER CONTRACT SERVICES	249-371-726.000	76.55
		74835		COPIER CONTRACT SERVICES	281-537-726.000	63.53
		74835		AR307017 FULL SERVICE CONTRACT 08/30/2018-08/30/2019	588-697-726.000	89.09
		74835		AR316233 SLIM TOWELS,B. TISSUE; INK PEN, ENVELOPES	588-698-726.025	94.19
						4,179.10
02/12/2019	AP	74836	EMMET COUNTY DPW	INV#19-0003556, 1/31/2019, RECYCLING	226-528-940.010-PROG000000	25,645.10
02/12/2019	AP	74837	EMPIRIC SOLUTIONS INC	INVOIC57926 & 7928	101-131-801.020	904.15
		74837		INVOIC57926 & 7928	101-228-801.030	6,990.85
		74837		MARCH 2019 FOC COMPASS MANAGEMENT FEE	215-141-801.020	379.00
		74837		INVOIC57926 & 7928	594-806-940.010	1,775.00
						10,049.00
02/12/2019	AP	74838	ESPAR OF MICHIGAN	00032887 STOCK	588-699-726.050	396.49
02/12/2019	AP	74839	FEENY	6245421 2014 RAM	212-430-726.050	34.02
02/12/2019	AP	74840	GASLIGHT MEDIA	INV#57861, 1/22/19	594-228-930.240	2,900.00
02/12/2019	AP	74841	GAYLORD CITY TREASURER	211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-221.000	105.60
02/12/2019	AP	74842	GAYLORD DRY CLEANERS	JANUARY DRY CLEANING	101-301-920.410	40.00
		74842		JANUARY DRY CLEANING	101-302-920.410	20.00
		74842		JANUARY DRY CLEANING	101-334-920.410	20.00
		74842		JANUARY DRY CLEANING	101-351-920.410	52.50
		74842		JANUARY DRY CLEANING	205-301-920.410	20.00
						152.50
02/12/2019	AP	74843	GILL ROYS HARDWARE	CIVIL- EXT CORD	101-302-726.000	10.99
		74843		WORK CAMP SUPPLIES- SNOW ROOF RAKE	205-301-726.000	56.99
		74843		1901-733019	212-430-726.000	8.58
		74843		GILROYS MULTIPLE INVOICES	281-537-920.400	59.88
						136.44
02/12/2019	AP	74844	GORDON FOOD SERVICES	INV # 788234931 GORDONS FOAM CUPS	281-537-726.000	26.48

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02/12/2019	AP	74845	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	179.70
02/12/2019	AP	74846	HALL VETERINARY CLINIC	103496	212-430-726.035	10.00
		74846		103389	212-430-930.471	30.00
		74846		103389	212-430-930.980	276.00
						316.00
02/12/2019	AP	74847	HEALTH DEPT OF NORTHWEST MI	INV# 2597, APPROPRIATIONS	101-601-940.010	58,353.00
02/12/2019	AP	74848	HOME DEPOT	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	263.10
02/12/2019	AP	74849	HOWARD L SHIFMAN PC	INV# 13533, 2/1/2019, GEN'L LABOR MATTERS	280-270-801.020	1,138.50
02/12/2019	AP	74850	HUMAN FACTOR RESEARCH GROUP INC	DEFENSIVE TACTIC CERTIFICATES #10674	101-351-726.000	16.90
02/12/2019	AP	74851	HURON PINES RC&D INC	BOARD OF COMM. 2019 APPROPRIATION	101-105-930.603	300.00
02/12/2019	AP	74852	IMAGE FACTORY INC	BUSINESS CARDS - HOWARD	101-131-726.000	774.40
		74852		ENVELOPES	215-141-726.000	350.50
		74852		ENVELOPES	292-662-726.000	350.50
						1,475.40
02/12/2019	AP	74853	IMPREST CASH-ANIMAL CONTROL	OIL FOR SNOWBLOWER	212-430-726.000	7.14
02/12/2019	AP	74854	INTEGRITY CONSTRUCTION SERVICES LLC	APPLICATION #015, CONTRACT #2517 1/31/19	472-901-970.300	70,032.56
02/12/2019	AP	74855	JAYS SPORTING GOODS	RESTITUTION PAYMENT BY MATTHEW ANTHONY 18-36803-SM-3	701-000-271.130	114.99
02/12/2019	AP	74856	JESSICA MARIE WHEELIS	RESTITUTION PAYMENT BY DAVID PETHERS 07-20254-FY-3	701-000-271.130	24.00
02/12/2019	AP	74857	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES WINTER BLADE	205-301-726.000	37.50
02/12/2019	AP	74858	JOHN FANT	18-35-DL TRANSPORT ON 1/20/19	101-134-930.500	177.74
		74858		18-35-DL TRANSPORT ON 1/20/19	101-134-940.010	66.00
		74858		18-35-DL TRANSPORT ON 1/20/19	292-662-930.500	92.80
		74858		18-35-DL TRANSPORT ON 1/20/19	292-662-930.830	54.00
						390.54
02/12/2019	AP	74859	JOHNSON OIL COMPANY	INVOICE 2245 CORRECTIONS VAN	101-351-920.400	449.35
		74859		DIESEL # 481224 FOR 453 GALLONS	281-537-930.662	989.07
						1,438.42
02/12/2019	AP	74860	JOY VALLEY COUNSELING	EMPLOYEE PSYCH EVAL	205-301-940.010	450.00
02/12/2019	AP	74861	JUNE ELIZABETH GREVE	FEBRUARY 2019 COURT CLEANING FEE	101-131-726.025	150.00

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		74861		FEBRUARY 2019 FOC CLEANING FEE	215-141-726.025	150.00
						<u>300.00</u>
02/12/2019	AP	74862	JUSTIN HOLZSCHU	M.E. EXP VOUCHER; JAN 2019	101-648-801.020	880.00
		74862		M.E. EXP VOUCHER; JAN 2019	101-648-930.500	37.75
						<u>917.75</u>
02/12/2019	AP	74863	KIRTLAND COMMUNITY COLLEGE	INV #11286, 1/24/19 MTEC/UC ENTRANCE REMODEL	213-901-970.430	125,000.00
		74863		PP PAYMENTS/MILLAGE	701-000-225.001	73,186.27
						<u>198,186.27</u>
02/12/2019	AP	74864	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTION PAYMENT BY ASHLEY JARONESKI 18-35624-SM-3	701-000-271.130	107.50
02/12/2019	AP	74865	KOLTZ, PATRICK D	REFUND FOR OVERPMT MADE ON 2017 TAX YR FOR PARCEL 091-21(516-030-694.000		65.22
02/12/2019	AP	74866	LAPPANS OF GAYLORD INC	01-293749 CABLES FOR TRACTOR	212-430-726.050	20.80
02/12/2019	AP	74867	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT 12/1/18 TO 12/31/18	292-662-930.810	534.44
02/12/2019	AP	74868	M BANK	RESTITUTION PAYMENT BY JOY MILLER 06-18440-FY-3	701-000-271.130	17.00
02/12/2019	AP	74869	MACVC	04/23 - 26/2019 MACVC VETERANS CONFERENCE REGISTRATION FEE	101-682-704.400	65.00
02/12/2019	AP	74870	MAKE IT MINE DESIGN	INVOICES 6290+6299	101-301-726.046	116.00
		74870		INVOICES 6290+6299	101-351-726.046	40.00
						<u>156.00</u>
02/12/2019	AP	74871	MARVIN CARLSON	M.E. EXPENSE VOUCHER; JAN. 2019 SERVICES	101-648-801.020	520.00
		74871		M.E. EXPENSE VOUCHER; JAN. 2019 SERVICES	101-648-930.500	30.50
						<u>550.50</u>
02/12/2019	AP	74872	MARY HOLLISTER	RESTITUTION PAYMENT BY DAKOTA CHESHIER 18-36687-SM-3	701-000-271.130	304.00
02/12/2019	AP	74873	MCCARDEL CULLIGAN	STMT #54-161, ACCT ID #1349712	647-851-704.112	58.50
02/12/2019	AP	74874	MEYER ACE	#6521 TOTE, BATTERIES, SUPER GLUE, FLAG,	208-752-726.000	58.87
		74874		25448 SHOP	588-699-726.050	16.99
						<u>75.86</u>
02/12/2019	AP	74875	MICHIGAN STATE POLICE BFS-CASHIERS	FY19 BY-ANNUAL PMT FOR COMM CTR E911 SVC DISTRICT	261-427-940.010	246,222.00
		74875		JAN 2019 LIVESCAN FEES	701-000-228.017	778.50
		74875		JAN SOR FEES	701-000-228.018	120.00
						<u>247,120.50</u>

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02/12/2019	AP	74876	MID NORTH PRINTING INC	ROAD PATROL DAILIES	101-301-726.000	168.40
		74876		86632 #10 WINDOW ENV.	588-697-726.000	74.90
						243.30
02/12/2019	AP	74877	MID STATES BOLT & SCREW CO	MIDSTATE INV # 31446744 LOCKNUT	281-537-920.400	23.60
02/12/2019	AP	74878	NETWORKFLEET INC	JAN 2019 1647229	212-430-920.410	37.90
02/12/2019	AP	74879	NORTH EXCAVATING & ASPHALTING	OC-0119-03, 2/2/2019, RECYCLE CTR NORTH	226-528-940.010-PROG000000	1,235.00
02/12/2019	AP	74880	NORTHERN LIGHTS COUNSELING AND CONS	JANUARY 2019 SMART RECOVERY GROUP COUNSELING	101-133-940.010	1,170.00
02/12/2019	AP	74881	NORTHWEST MICHIGAN COMMUNITY HEALTH	O.C. BD OF CMR'S 2019 1ST QTR APPROPRIATED FUNDS	101-601-940.010	58,353.00
		74881		\$500 APPROPRIATION; OTSEGO CO. BOARD OF COMMISSIONERS	101-605-801.020	500.00
						58,853.00
02/12/2019	AP	74882	OCNET	1900008532 ANIMAL CONTROL	212-430-920.410	400.00
		74882		# 1900008525 OCNET CONNECTION	281-537-920.410	192.00
						592.00
02/12/2019	AP	74883	OMS COMPLIANCE SERVICES INC	NEW EMPLOYEE DRUG TEST	101-301-940.010	83.75
02/12/2019	AP	74884	OTSEGO CONSERVATION DISTRICT	O.C. BD OF COMM 2019 APPROPRIATED \$4000 FUNDS	101-280-801.030	4,000.00
02/12/2019	AP	74885	OTSEGO COUNTY ECONOMIC ALLIANCE	2019 ANN PARTNER CELEB TABLE & SEAT; PLEDGE #401	101-101-704.400	225.00
		74885		O.C. BD OF COMM. APPROPRIATED \$21,838 TO OCEA	101-731-940.010	21,838.00
						22,063.00
02/12/2019	AP	74886	OTSEGO COUNTY EMS	COUNTY MORGUE INVOICING	101-648-726.000	50.00
		74886		COUNTY MORGUE INVOICING	101-648-930.460	2,569.00
						2,619.00
02/12/2019	AP	74887	OTSEGO COUNTY HISTORICAL SOCIETY	O.C. BD OF COMM. 2019 APPROPRIATED \$500	101-101-940.010	500.00
02/12/2019	AP	74888	OTSEGO COUNTY JUDICIAL SYSTEM	1/30/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	101-131-704.110	197.40
		74888		01/30/19 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	15.00
		74888		1/30/19 HRA REIMBURSEMENT CHECK REGISTER - 2018 CHARGES	292-662-704.110	45.60
						258.00
02/12/2019	AP	74889	OTSEGO COUNTY ROAD COMMISSION	RESTITUTION PAYMENT BY KEVIN STEVENS 16-33574-SM-3	701-000-271.130	150.00
02/12/2019	AP	74890	PROSECUTING ATTORNEYS ASSOCIATION M	CHILD SUPPORT CONF MAR 20-22, 2019	101-268-704.400	200.00
02/12/2019	AP	74891	QUILL CORPORATION	TONER & IMAGING UNIT	101-131-726.000	230.96

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02/12/2019	AP	74892	RENEE EDWARDS	JANUARY 2019 ALTERNATIVE EDUCATION TEACHER	292-662-940.010	840.00
02/12/2019	AP	74893	RHONDA CONNOR	17-117-NA PLACEMENT 12/1/18 TO 12/31/18	292-662-930.700	534.44
02/12/2019	AP	74894	RYAN CZYKOSKI	RESTITUTION PAYMENT BY VERONICA WALTER 16-32971-SD-3	701-000-271.130	17.00
02/12/2019	AP	74895	SANE	OTSEGO CO BOARD OF COMM. 2019 CONTRIBUTION TO S.A.N.E.	101-306-930.600	20,000.00
02/12/2019	AP	74896	SARA SCHMIDT	POSTAGE, CERT MAIL, 7-17-2018	101-267-930.450	11.80
02/12/2019	AP	74897	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	PARTS	208-752-726.000	128.86
		74897		PARTS	209-751-726.000	80.01
						208.87
02/12/2019	AP	74898	SHERWIN WILLIAMS	2766-1	212-430-726.000	85.16
02/12/2019	AP	74899	SPARTAN SEWER & SEPTIC TANK SERVICE	12321 RENTAL AT GROEN	209-751-726.000	95.00
02/12/2019	AP	74900	STAPLES BUSINESS CREDIT	LEIN PRINTER RIBBONS	101-131-726.000	128.64
02/12/2019	AP	74901	STATE OF MICHIGAN	211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.030	181.67
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.037	4,880.22
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.042	294.00
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.057	191.66
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.058	3,850.00
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.059	9,643.75
		74901		211D JANUARY 2019 DISTRICT COURT MONTH-END	701-000-228.560	1,080.00
						20,121.30
02/12/2019	AP	74902	STATE OF MICHIGAN	JANUARY 2019 MONTH END	701-000-228.037	478.54
		74902		JANUARY 2019 MONTH END	701-000-228.042	230.00
		74902		JANUARY 2019 MONTH END	701-000-228.057	100.00
		74902		JANUARY 2019 MONTH END	701-000-228.058	1,547.00
		74902		JANUARY 2019 MONTH END	701-000-228.059	88.55
		74902		JANUARY 2019 MONTH END	701-000-228.560	325.00
						2,769.09
02/12/2019	AP	74903	STATE OF MICHIGAN	JANUARY 2019 MONTH END	701-000-228.006	285.59
		74903		JANUARY 2019 MONTH END	701-000-228.037	93.60
		74903		JANUARY 2019 MONTH END	701-000-228.042	190.00
		74903		JANUARY 2019 MONTH END	701-000-228.058	388.00
		74903		JANUARY 2019 MONTH END	701-000-228.059	100.00
		74903		JANUARY 2019 MONTH END	701-000-228.560	100.00
						1,157.19

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02/12/2019	AP	74904	STATE OF MICHIGAN	JANUARY 2019 MONTH END	701-000-228.005	12.00
02/12/2019	AP	74905	TENURGY, LLC	INV# OTCO - 110	212-430-930.610	63.58
		74905		INV# OTCO - 110	281-537-930.610	122.40
		74905		INV# OTCO - 110	637-265-930.610-CRTHS00000	5.90
						191.88
02/12/2019	AP	74906	TERESA KAPELLER	RESTITUTION PAYMENT BY VERONICA WALTER 16-32971-SD-3	701-000-271.130	33.00
02/12/2019	AP	74907	THOMAS J PUDVAN	M.E. EXP VOUCHER; JAN 2019	101-648-801.020	516.67
		74907		M.E. EXP VOUCHER; JAN 2019	101-648-930.210	40.00
		74907		M.E. EXP VOUCHER; JAN 2019	101-648-930.500	6.00
						562.67
02/12/2019	AP	74908	ULTA	RESTITUTION PAYMENT BY DIANA MILLER 17-35251-SM-3	701-000-271.130	25.00
02/12/2019	AP	74909	UNIFIRST CORPORATION	CARPET RENTALS INV # 1530052469	281-537-920.410	50.21
02/12/2019	AP	74910	US POSTAL SERVICE	ACCT# 41665563 (REFILL POSTAGE METER)	101-000-103.000	4,000.00
02/12/2019	AP	74911	VERIZON WIRELESS	283104123-00001 - JANUARY 2019	101-131-930.210	20.79
02/12/2019	AP	74912	WAGAR MOTOR SALES INC	INV # 10040 GMC CHECK ENGINE LIGHTS ON	281-537-920.400	90.00
02/12/2019	AP	74913	WAL-MART STORES ASSET PROTECTION	RESTITUTION PAYMENT BY CHAD KAMEN 18-36180-SM-3	701-000-271.130	62.01
02/12/2019	AP	74914	WALTER DRZEWIECKI	RESTITUTION PAYMENT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	453.10
02/12/2019	AP	74915	WATERS GARAGE & EQUIPMENT LLC	WATERS GARAGE CUTTING EDGE GMC # 11061	281-537-920.400	435.00
02/12/2019	AP	74916	WILBER AUTOMOTIVE SUPPLY INC	135550 SHOP	588-699-726.050	42.41
02/12/2019	AP	74917	WMJZ EAGLE 101.5	INV #943-1, #944-1, HOUSING & VETERANS RADIO ADVERTISEMENT	101-682-930.300	100.00
		74917		INV #943-1, #944-1, HOUSING & VETERANS RADIO ADVERTISEMENT	1233-690-930.300	100.00
						200.00
02/12/2019	AP	74918	ZAREMBA EQUIPMENT INC	S 118971 BUS #11; ***S 118990 CORE RETURN	588-699-726.050	705.26
02/12/2019	AP	74919	MICHAEL DUVALL	DONATED FUNDS FOR EYE GLASSES	701-000-230.002	135.35
			TOTAL - ALL FUNDS	TOTAL OF 132 CHECKS		873,468.19

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 73809

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	73809	STATE FARM	RESTITUTION PYMTS X2		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00