



Louis M. Groen Nature Preserve
Irontone Springs
Libke Field
Pontresina Park

Otsego Lake County Park
Wah Wah Soo
Community Center

**Minutes Regular Meeting
Otsego County Parks and Recreation Commission
November 8th 2018**

Called to order at 6:00 pm by acting chairperson, Randy Stults.

Members Present: Bill Holewinski, Randy Stults, Bonny Miller, Doug Johnson, Abe Cruz, Judy Jarecki, and Justin Wing.

Members Absent: Kelli Parker, Scott Courterier and Dave Baragrey.

Others Present: Kyle Ryan and Rachel Frisch.

Approval of Previous Minutes: A motion to approve the minutes as presented from the meeting held on October 8th 2018 was made by Bill Holewinski and seconded by Abe Cruz. Motion carried.

Public Comment: None.

Bills: A motion was made by Bonny Miller and seconded by Doug Johnson to approve the payment of the bills from October 5th - November 4th 2018 for \$16,697.59. Motion carried.

Financial Reports: The members discussed the financial reports from October from the County Parks, the Community Center and the Groen Nature Preserve.

Director's Update:

- Kyle Ryan showed the members pictures of the ranger station and the septic field.
- Kyle Ryan said the septic field is completed and moving the ranger station is 90% completed.
- Kyle Ryan said that Ron Stahlbuck resigned from trail ranger at the Groen Nature Preserve for health reasons.
- Kyle Ryan said he has interviewed two candidates for the trail ranger position at the Groen Nature Preserve.
- Kyle Ryan said the process of remodeling the ranger station at the Groen Nature Preserve is currently on hold because of the language in the easement. Kyle Ryan and Rachel Frisch said they will be having a conference call with the Groen Trust members and the Groen attorney after Thanksgiving.
- Kyle was asked about the status of the Groen Nature Preserve Master Plan draft. It is on hold pending resolving the issues with remodeling the ranger station.

Dave Baragrey arrived at 6:11 pm.

Dave Baragrey assumed control of the meeting at 6:20 pm.



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Old Business:

- A. Repair and Replacement Schedule Update:** Kyle Ryan presented the members with an updated schedule. The items that were highlighted included:
- purchasing a new truck
 - purchasing a new computer
 - purchasing split rail fencing
 - completing the beach project
 - moving the ranger station
 - purchased new picnic tables
 - purchased new rec equipment
 - drinking water at Wah Wah Soo was moved to next year
 - septic system repair
 - continued working on replacing fencing at Libke Fields
 - purchase new property near the County Park
 - installing new benches at the Community Center

Randy Stults suggested putting \$5,000.00 per year for purchasing dirt to level some of the campsites.

Kyle Ryan said he successfully contacted one of the property owners that own a parcel in between the two parcels that were recently purchased and said the owner is interested in selling. Kyle Ryan said he is waiting for an appraisal to come back.

Kyle Ryan said he has contacted Consumers Energy about upgrading the power at the campsites at the campground.

- B. Campground Usage Update:** Kyle Ryan presented the members a report of the number of campsites and cabin rented per month this past summer. Kyle Ryan said campsite rental increased, season pass purchased increased. Kyle Ryan said the Day Passes and concessions were lower this past season than in 2017. Kyle Ryan said based on the totals that sales in 2018 were slightly better than in 2017.
- C. Wah Wah Soo Dock:** Kyle Ryan said the dock has been moved. Kyle Ryan that the hoist has not been moved yet but that the property owner will get in moved. Randy Stults discussed putting a fence near the north property line which was approved some time ago.

New Business:

- A. Approval of Bid for Groen Entrance:** Kyle Ryan said one bid was received from Earthworks in the amount of \$ 407,904.73. Kyle Ryan read the suggestions from C2AE which included that he bid should fit within the county's budget, negotiate a post bid addendum if there is only one bid to lower the cost of the project, reject the bid and re advertise the project with the completion dates. Kyle was provided guidance to seek additional information on cost controls for the scope



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of this project from C2AE and Earthworks. Then discuss the options with the Groen Trust Board for guidance from them.

- B. **Budget Amendment for Sewer Project:** A motion was made by Doug Johnson to move \$35,835.00 from the budgeted use of fund balance line item to the water and sewage line item. The motion was seconded by Randy Stults. Motion carried.

Doug Johnson left the meeting at 6:59 pm.

Commissioner Comments:

- Judy Jarecki said the ground breaking for the Gateway Trail Town Community in Vanderbilt is taking place next week.
- Bonny Miller thanked the board members for the use of Libke Fields for the youth football program.
- Bill Holewinski said the Road Commission meeting is on November 14th 2018.

The next meeting is Monday, December 10th 2018 at the Otsego County Building, room 100 at 6:00p.m.

A motion to adjourn the meeting was made by Bonny Miller and seconded by Bill Holewinski.

The meeting was adjourned at 7:18 pm.

Attachments as part of this meeting

- Financial Reports from October for the County Parks, the Community Center and the Groen Preserve.
- Bills from October 5th - November 4th 2018 for \$16,697.59.
- Repair and Replacement Schedule Update.
- Camping Night Report.
- Letter on Groen Entrance Bid from C2AE.

Keri Swantek, Recording Secretary

Randy Stults, Secretary