



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, November 27, 2018 beginning at 9:30 a.m., at the Alpine Center at 800 Livingston Blvd, Multipurpose Room, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of November 13, 2018 w/attachments - Motion to Approve
- B. 2019 Board of Commissioners Meeting Schedule - Motion to Approve
- C. 2019 Holiday Schedule - Motion to Approve
- D. OCR 18-29 Resolution Opposing the Proposed MOA that would affect the airspace surrounding the Gaylord Regional Airport - Motion to Approve
- E. Otsego County 6-Year Capital Improvement Plan - Motion to Approve

Public Hearing - Hearing to convert the Board of the Otsego County Road Commission from a 3-member elected board to a 5-member board - Open Public Hearing

- A. Close Public Hearing
- B. Change the Otsego County Road Commission Board from a 3 to a 5-member board - Motion to Approve
- C. OCR 18-28 Resolution to Change the Board of Otsego County Road Commissioners from an elected board to an appointed board

Department Head Reports

Committee Reports

- A. Planning Commission Recommendations
 1. Rezoning of six subdivisions to R3/Residential Estates
 2. Rezoning of three parcels from B1/Local Business to B2/General Business with restrictions
 3. Rezoning of parcel from FR/Forestry Recreation to AR/Agricultural Resource

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 1. November 20, 2018 Warrant
 2. November 27, 2018 Warrant

Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of November 13, 2018 with attachments	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of November 13, 2018 with attachments.

November 13, 2018

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Dona Wishart.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Ken Borton, Bruce Brown.

Absent: Doug Johnson

Consent Agenda:

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the Regular minutes of October 23, 2018 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the Board of Commissioner meeting change in December from December 11th to December 18th, 2018. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the Board of Commissioner meeting location change for the November 27, 2018 meeting to the Alpine Center. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the reappointment of James Camiller to the Otsego County Commission on Aging Board to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the reappointment of Mary Sanders to the Otsego County Commission on Aging Board to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the reappointment of Mary Sanders to the Otsego County Ambulance Board to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the reappointment of Paul Eckert to the Construction Board of Appeals to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the reappointment of David Baragrey to the Parks and Recreation Board to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Duane Switalski, to approve the reappointment of Abe Cruz to the Parks and Recreation Board to a term expiring on December 31, 2021. Ayes: Unanimous. Motion carried.

Commissioner Doug Johnson arrived at 9:35 a.m.

Department Head Reports:

Bill Kerr presented the 2018 Apportionment report to the Board.

Committee Report:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Doug Johnson, to approve OCR 18-27 Sportsplex Operating Millage Ballot for .025 mills for 10 years for the August 6, 2019 ballot.

Roll Call Vote:

Ayes: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to eliminate future retiree healthcare for current employees (not retirees) for the non-union and teamsters clerical groups, excluding elected officials currently in office effective 12-31-18. Ayes: Julie Powers, Paul Beachnau, Paul Liss, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: Duane Switalski. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Rob Pallarito, to approve a budget amendment for the 2018 longevity payment. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Julie Powers, to approve the heavy duty vehicle for the Otsego County Animal Control to the low bidder Berger Chevrolet of Grand Rapids, Michigan. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Rob Pallarito, to approve the Sheriff Department budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Doug Johnson, to approve the Parks and Recreation budget amendment for replacing the septic system at the County Park. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to approve the UCMAN budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Rob Pallarito, to approve the Medical Examiners Department budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Liss, seconded by Commissioner Bruce Brown, to approve the upgrade of the PC Trans Dispatch Software. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

Rachel Frisch reported on new Christmas lights for the County Building; Community Mental Health rents space at the Alpine Center and their lease is expiring, working on to renew; working on the Community wide survey; The old trading post has been tore down and taking out the tank today; Information Center building has been tore down; Recycling contract expires March 2019, working on a new one; Trail project update, construction is done until Spring, the trail itself is done and will be open for snowmobile season December 1st, signage and seeding to be completed in the spring; Attended the Trail head ground breaking ceremony held November 12th in Vanderbilt.

City Liaison, Township and Village Representative:

Matt Nowak, Supervisor for Charlton Township, addressed some concerns of the possible change of Road Commissioner Board from a 3-member board to a 5-member board.

Vic Ouellette reported on the City, will continue to hold the position to opt out of recreational marijuana.

Correspondence: None.

New Business:

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the October 31, 2018 Warrant in the amount of \$47,166.88. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Doug Johnson, to approve the November 6, 2018 Warrant in the amount of \$627,139.54. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Paul Liss, to approve the November 13, 2018 Warrant in the amount of \$251,776.91. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito attended the Joint Land Use Study meeting, airspace issue came up; attended the Mackinac Bridge meeting, line 5 issue was discussed.

Commissioner Ken Glasser attended the Joint Land Use Study meeting; electronics recycling at Comp Renu, 1681 S. Old 27, some items there is a charge others are free.

Commissioner Bruce Brown complemented the Sportsplex board on how nice the tennis courts are, nice addition for the Sportsplex.

Commissioner Paul Liss, attended the trail head ground breaking ceremony held November 12th in the Village of Vanderbilt.

Commissioner Paul Beachnau had no report.

Commissioner Julie Powers attended the trail head ground breaking ceremony held November 12th in the Village of Vanderbilt; attended the Veterans service on November 12th.

Commissioner Duane Switalski thanked everyone who has been appointed and reappointed to be volunteers on various boards; Groen driveway; Road Commissioner board.

Commissioner Doug Johnson reported the rangers station has been moved at the County Park; septic tank completed; electrical system to be looked at and upgraded at the County Park.

Commissioner Ken Borton reminded the Board the next meeting of November 27th has been moved to the Multi-Purpose room at the Alpine Center.

Meeting adjourned at 10:30 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the Otsego County Courthouse, 225 W. Main Street, Room 100, Gaylord, Michigan on the 13th day of November, 2018 at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner _____.

RESOLUTION NO. OCR 18-27

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE
FOR A MILLAGE PROPOSITION TO PROVIDE
FUNDS FOR THE
OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY SPORTSPLEX
AND TO SUBMIT THE
PROPOSITION TO THE ELECTORATE AT THE
AUGUST 6, 2019 PRIMARY ELECTION**

Recitals

WHEREAS, Otsego County currently operates and maintains the Otsego County Sportsplex for the benefit of County residents and others visiting the County; and

WHEREAS, the funds to operate and maintain the Otsego County Sportsplex are currently provided by a millage of 0.25 mills previously approved by the County electors; and

WHEREAS, the millage previously approved by the County electors expires on December 1, 2020; and

WHEREAS, the Otsego County Board of Commissioners desires to again obtain voter approval for the same millage amount (0.25 mills) for ten (10) years, beginning December 1, 2021 through December 1, 2030, inclusive, to provide funds for operating and maintaining the Otsego County Sportsplex; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the County electors at the primary election to be held on August 6, 2019; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 6, 2019 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

PROPOSITION FOR RENEWAL OF OTSEGO COUNTY SPORTSPLEX OPERATING AND MAINTENANCE MILLAGE

This proposal is a renewal of the previously approved millage and will allow Otsego County to continue to levy 0.25 mills (\$0.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of the Otsego County Sportsplex.

Shall the constitutional tax rate limitation on general ad valorem taxes within the County of Otsego, Michigan be increased by 0.25 mills (\$0.25 per \$1,000 of taxable value) on the taxable value of such property for a period of ten (10) years, 2021 through 2030, both inclusive, to provide funds for operating and maintaining the Otsego County Sportsplex (such an increase is estimated to provide revenues of approximately \$320,472 in 2021).

By law, the City of Gaylord Downtown Development Authority (DDA) may capture and retain only that portion of the millage which is collected from the properties located within the defined DDA District boundaries.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Ken Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 13th day of November, 2018, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2018



**OTSEGO COUNTY
BUDGET AMENDMENT**

page 1 of 5

FUND/DEPARTMENT: General, Spec Rev. Enterprise

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2018 Longevity

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-131-703.050 Circuit Court Longevity	\$ 1,831	\$
101-148-703.050 Probate Court Longevity	\$ 200	\$
101-215-703.050 Clerk Longevity	\$ 875	\$
101-253-703.050 Treasurer Longevity	\$ 250	\$
101-257-703.050 Equaliz Dept Longevity	\$ 225	\$
101-261-703.050 MSU Ext Longevity	\$ 93	\$
Total	\$	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

** Cash Transfer*



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General, Spec Rev. Enterprise

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2018 Longevity

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-267-703.050 Pros Atty Dept Longevity	\$ 625	\$
101-268-703.050 Child Support Longevity	\$ 175	\$
101-301-703.050 Sheriff Longevity	\$ 875	\$
101-334-703.050 Secondary Road Longevity	\$ 150	\$
101-351-703.050 Jail Longevity	\$ 1,000	\$
101-682-703.050 Vet Affairs Longevity	\$ 139	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General, Spec Rev. Enterprise

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2018 Longevity

REVENUE

Account Number	Decrease	Increase
205-050-699.030 Transfer In	\$	\$ 175
208-050-699.030 Transfer in	\$	\$ 350
212-050-699.030 Transfer In	\$	\$ 550
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-721-705.030 Zoning Dept Longevity	\$ 150	\$
(Total General Fund \$6,588)	\$	\$
205-301-703.050 Work Camp Longevity	\$ 175	\$
208-751-703.050 Parks & Rec Longevity	\$ 175	\$
208-752-703.050 Community Center Longevity	\$ 175	\$
212-430-703.050 Animal Control Longevity	\$ 550	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

Page 4 of 5

FUND/DEPARTMENT: General, Spec Rev. Enterprise

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2018 Longevity

REVENUE

Account Number	Decrease	Increase
215-050-699.030 Transfer In	\$	\$ 525
232-050-699.030 Transfer In	\$	\$ 226
281-050-699.030 Transfer In	\$	\$ 175
292-050-699.030 Transfer In	\$	\$ 270
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
215-141-703.050 FOC longevity	\$ 525	\$
232-690-703.050 Housing Longevity	\$ 226	\$
281-537-703.050 Airport Longevity	\$ 175	\$
292-662-703.050 Child Support Longevity	\$ 270	\$
	\$	\$
	\$	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (If necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

Page 5 of 5

FUND/DEPARTMENT: General, Spec Rev. Enterprise

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION 2018 Longevity

REVENUE

Account Number	Decrease	Increase
645-050-699.030 Transfer In	\$	\$ 520
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
645-172-703.050 Admin Longevity	\$ 175	\$
645-201-703.050 Finance Longevity	\$ 120	\$
645-202-703.050 Grant Admin Longevity	\$ 25	\$
645-270-703.050 Human Res. Longevity	\$ 200	\$
101-969-999.000 Transfer Out	\$ 2,791	\$
101-941-999-010 Contingency	\$	\$ 9,379
Total	\$ 12,170	\$ 12,170

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Sheriff R&M and Gas

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-301-726.050 Repairs & Maint	\$ 6,000	\$
101-301-930.660 Gasoline	\$ 6,000	\$
101-301-703.030 Wages - Hourly	\$	\$ 12,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Parks & Rec

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Septic Repair

REVENUE

Account Number	Decrease	Increase
208-050-400.001 Budgeted Use of Fund Balance	\$	\$ 35,835
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 35,835

EXPENDITURE

Account Number	Increase	Decrease
208-901-970.300 Property Improvements	\$ 35,835	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 35,835	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: UCMAN

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION BUDGET AMENDMENT FOR DICKERSON PROJECT

REVENUE

Account Number	Decrease	Increase
594-050-400.001 BUDGETED USE OF FUND BALANCE	\$	\$ 10,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
594-806-970.440 PROPERTY - COMPUTER	\$ 9,019	\$
594-806-801.030 TECHNICAL SERVICES	\$ 331	\$
594-806-920.410 SERVICE CONTRACTS	\$ 650	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 10,000	\$ 10,000

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION Medical Examiners budget

REVENUE

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-648-801.020 Professional	\$ 5,000	\$
101-648-930.460 Transporting	\$ 2,500	\$
101-648-930.920 Autopsies	\$ 2,500	\$
101-941-999.010 Contingency	\$	\$ 10,000
	\$	\$
	\$	\$
Total	\$ 10,000	\$ 10,000

Department Head Signature Date

Administrator's Signature Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) Budget Adjustment # Posting Number



Efficiency in transit.

			Quote
Prepared for			15-Jul-18
Otsego County Bus System Attn: Mr. Timothy Cherwinski 1254 Energy Dr Gaylord, MI 49735 (989) 731-1204			
ITEM	QUANTITY	COST EACH	TOTAL
Scheduling and Dispatch and Maps Software	1	17,000	17,000
PcTrans tablet software licenses – live tablets	10	850	8,500
Tablet setup	12	150	1,800
On-site training	4	1,800	7,200
Each trip 2 days, average 4-5 hours per day			
Follow up trip	1	800	800
This trip 1 day, approximately 4 hours Cost reduced assuming this will be scheduled with other client training in Northern Michigan			
		Sub-total	35,300
Adjustments			
Less: Credit for previous purchase	1	(17,000)	(17,000)
Add: Upgrade software to latest version	1	3,200	3,200
		Sub-total	(13,800)
		TOTAL	21,500
Excluded and required			
<ul style="list-style-type: none"> • Computer hardware, system software including Microsoft SQL Server 2008 or later (2016 or later preferred), networking • Tablets running Windows 10 Pro and either with built-in cellular or use of a Verizon Jetpack. • A VPN that allows each tablet to have a fixed IP address. Contact PCTrans for models currently in use. • Fixed IP address at base, • Workstations need Windows 8 Pro or later (not Vista) • Cellular (Verizon or AT&T) 			
Ongoing costs			
<ul style="list-style-type: none"> • Scheduling and Dispatch support is needed from date of installation. Year 1 costs would be \$3,325. • Tablet software comes with a 1-year warranty. After that, ongoing costs are currently \$150 per year per live tablet, spare tablets no charge. 			

This document contains confidential and proprietary information and is not to be disclosed outside your organization without the prior written permission of PCTrans.

2699 Salisbury Lane Ann Arbor, MI 48103-2359 • 734-222-1881 www.PCTrans.com

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: 2019 Board of Commissioners Meeting Schedule	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Consent Agenda, Item B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This is the proposed 2019 meeting schedule for the Otsego County Board of Commissioners.

RECOMMENDATION:

Staff requests approval of the 2019 Board of Commissioner's Meeting Schedule as presented.



2019
BOARD OF COMMISSIONERS
MEETING SCHEDULE

Second and fourth Tuesdays of each month
**(unless noted), beginning at 9:30 a.m., in Room #100,*
Otsego County Building, 225 West Main Street

January 2* *(Organizational Meeting)*
January 8
January 22
February 12
February 26
March 12
March 28* *(4th Thursday due to MAC Legislative Conference)*
April 9
April 23
May 14
May 28
June 11
June 25
July 9
July 23
August 13
August 27
September 10
September 24
October 8
October 22
November 12
November 26
December 17* *(one meeting held this month)*

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: 2019 Holiday Schedule	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Consent Agenda, Item C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This is the schedule of County-approved holidays for 2019.

RECOMMENDATION:

Staff requests approval of the 2019 Holiday Schedule as presented.



2019 Holiday Schedule

Tuesday, January 1 st	New Year's Day
Monday, February 18 th	Presidents' Day
Friday, April 19 th	Good Friday
Monday, May 27 th	Memorial Day
Thursday, July 4 th	Independence Day
Monday, September 2 nd	Labor Day
Monday, November 11 th (observed)	Veterans' Day
Thursday, November 28 th	Thanksgiving Day
Friday, November 29 th	Friday after Thanksgiving
Tuesday, December 24 th	Christmas Eve
Wednesday, December 25 th	Christmas Day
Tuesday, December 31 st	New Year's Eve
Wednesday, January 1 st (2020)	New Year's Day

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Resolution (OCR) 18-29: Resolution Opposing the proposed MOA that would affect the airspace surrounding the Gaylord Regional Airport	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Consent Agenda, Item D.	ACTION REQUESTED: Motion to Approve Otsego County Resolution
STAFF CONTACT(S): Rachel Frisch, County Administrator/ Matt Barresi, Airport Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Army National Guard has proposed a new Military Operations Area (MOA) which encompasses a significant portion of airspace in Otsego County and would impact flight activity at the Gaylord Regional Airport.

RECOMMENDATION:

Staff requests approval of OCR 18-29, Opposing the proposed MOA.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the Alpine Center, 800 Livingston Blvd, Multipurpose Room, Gaylord, Michigan on the 27th day of November, 2018 beginning at 9:30 a.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 18-29
RESOLUTION TO OPPOSE THE PROPOSED MILITARY OPERATIONS AREA (MOA) CALLED GRAYLING AND GRAYLING LOW FROM 500 FEET ABOVE GROUND LEVEL TO 18,000 FEET ABOVE MEAN SEA LEVEL ADJACENT TO THE GAYLORD REGIONAL AIRPORT
OTSEGO COUNTY BOARD OF COMMISSIONERS
NOVEMBER 27, 2018

WHEREAS, the Army National Guard proposes a new Military Operations Area (MOA) called Grayling and Grayling Low from 500' above ground level to 18,000 above mean sea level adjacent to the Gaylord Regional Airport, and encompassing a significant portion of Otsego County;

WHEREAS, the Otsego County Board of Commissioners recognizes the importance of supporting the US military in its training exercises;

WHEREAS, the Otsego County Board of Commissioners must analyze the local impact of such proposed changes to preserve the economy and quality of life for Otsego County residents

WHEREAS, upon researching this issue, it has been determined that the Grayling and Grayling Low MOA have the potential to:

- Significantly reduce the ability of charter and tourism aircraft to utilize the Gaylord Regional Airport,
- Affect the ability to safely host and conduct the Wings Over Northern Michigan Airshow,
- Significantly reduce the number and safety of uncontrolled aircraft in the vicinity of Gaylord Regional Airport,
- Negatively impact the local businesses including resorts and golf courses with increased noise due to low level military flying aircraft,
- Affect residential areas with increased noise due to low level military flying aircraft,
- Culminate into an overall negative economic impact on the Gaylord Regional Airport, Otsego County, and its business and residents;

THEREFORE BE IT RESOLVED, that the Otsego County Board of Commissioners strongly objects to the Grayling and Grayling MOA as proposed, and directs County staff to coordinate with those officials necessary to communicate the problems identified above, and to propose and discuss alternative options.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
COUNTY OF OTSEGO) §

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 27th day of November, 2018, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2018

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

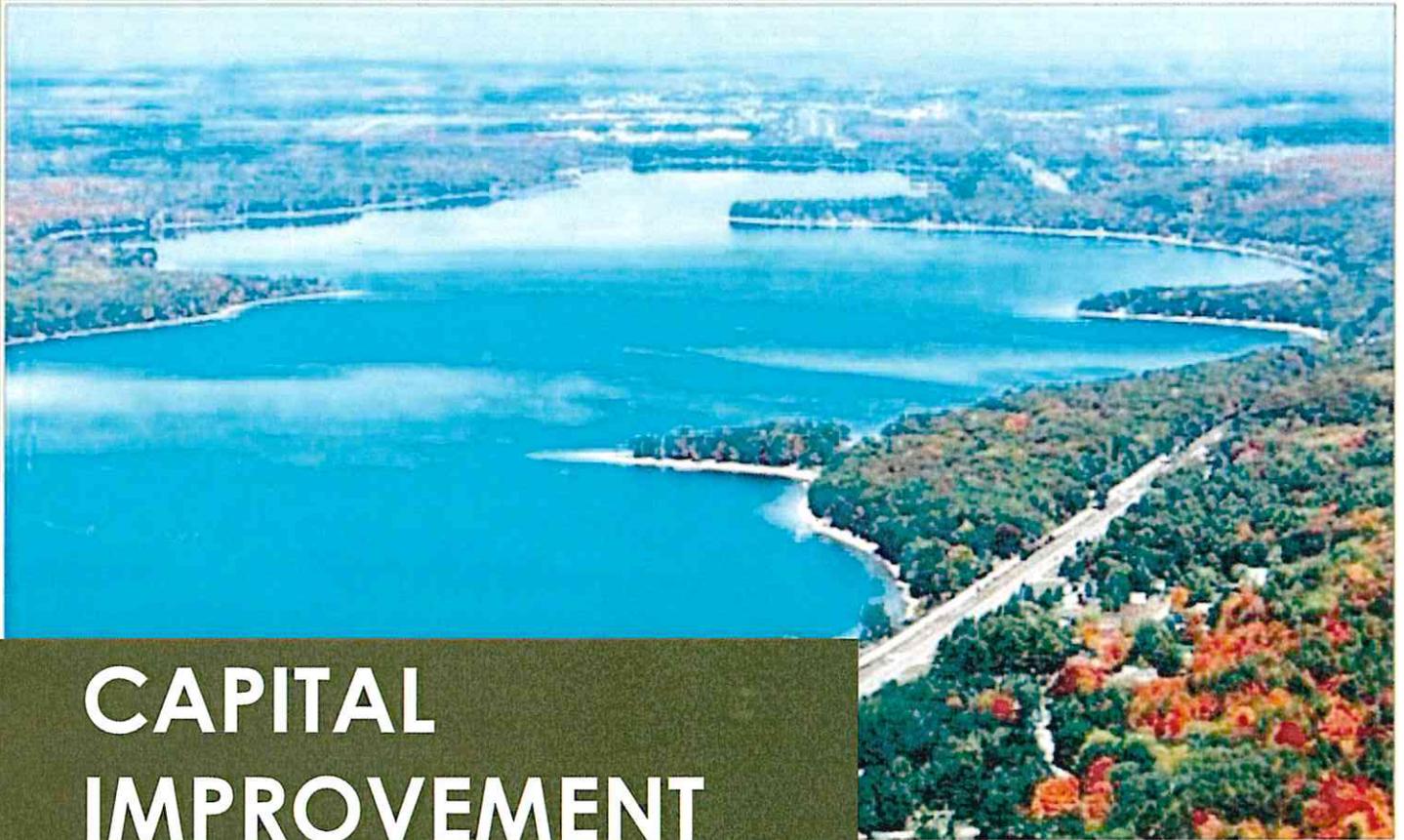
AGENDA ITEM: Otsego County 6-Year Capital Improvement Plan	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Consent Agenda, Item E.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator/ Chris Churches, Planning/Zoning and Capital Projects Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County prepares a 6-Year Capital Improvement Plan annually. The plan has been reviewed and approved by the Planning Commission and is recommended for full Board of Commissioners approval.

RECOMMENDATION:

Staff requests approval of the Otsego County 6-Year Capital Improvement Plan.



CAPITAL IMPROVEMENT PLAN 2019-2024

OTSEGO COUNTY, MICHIGAN

Approved by the Planning Commission on 10/15/2018
Adopted by the Board of Commissioners on XXXX



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INTRODUCTION

MICHIGAN PLANNING ENABLING ACT

The Michigan Planning Enabling Act requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. This language is contained in Article IV, Section 65, subparts (1) and (2), which reads:

- (1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.
- (2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

CAPITAL IMPROVEMENTS

Capital Improvements are generally additions to the County's assets, including the construction or purchase of land, buildings or facilities or major renovations of the same, and are long lasting and involve a substantial investment. For purposes of this Capital Improvement Program (CIP), only the following type of projects that meet this definition of a capital improvement, are included in the program, such as:

- New and expanded physical facilities.
- The acquisition of land for a community facility.
- Major Renovation or replacement of existing facilities costing over \$200,000.

Inclusion of a project in this Plan fulfills the requirements of MCL 125.3861.



LIMITATION ON AUTHORITY

This CIP is not meant to appropriate the power of the Otsego County Board of Commissioners in their duty to regulate the expenditure of County funds, but merely to provide guidance and recommendations to projects that may have a long-term impact on the community. To that end, the following limitations on authority will be observed:

- A. The Otsego County Board, its departments, and agencies have every right and an obligation to make emergency repairs without prior comment from the Otsego County Planning Commission. Information on such emergency repairs, will however, be submitted as soon as practicable to the Chairperson of the Planning Commission.
- B. Grant Applications that are attempting to obtain funds for projects that would fall under the CIP guidelines will be presented to the Planning Commission as soon as practicable.



PROCEDURES

- A. The Capital Improvements Program Committee is charged with gathering project information for inclusion into the CIP. The Committee consists of the Chairperson of the Otsego County Planning Commission or his/her designee; the Otsego County Land Use Services Director; the Otsego County Planning/Zoning Director, the Otsego County Board Chairperson or his/her designee, an additional representative of the Otsego County Planning Commission; and the Otsego County Administrator. The Otsego County Planning/Zoning Director will act as the CIP Coordinator, with the responsibility of coordinating data gathering.
- B. The CIP Committee will create a draft CIP.
- C. The draft CIP will be sent to the Otsego County Planning Commission for comment/changes each year.
- D. The Planning Commission will conduct a public hearing on the draft CIP each year.
- E. Planning Commission will forward draft CIP, along with recommendation, to the Otsego County Board each year.
- F. Otsego County Board will adopt, modify, or reject with reasons, the CIP.
- G. The Capital Improvements Program Committee will annually update the CIP, and follow the above process.



PROJECT PRIORITIZING

Projects will be prioritized using the following categories:

A. Urgent (imperative, must do)

- Satisfies a legal obligation (legal mandate)
- Corrects a condition dangerous to public health or safety
- Alleviates an emergency service disruption or deficiency
- Prevents irreparable damage to a valuable public facility

B. Important (essential, should do)

- Rehabilitates or replaces an obsolete public facility or attachment to the facility
- Stimulates economic growth and private capital investment
- Reduces future operating and maintenance costs
- Leverages available state or federal funds

C. Desirable (important, could do)

- Provides a new or expanded level of service
- Promotes intergovernmental cooperation
- Enhances cultural or natural resources

CAPITAL PROJECTS

GAYLORD REGIONAL AIRPORT BOX HANGAR

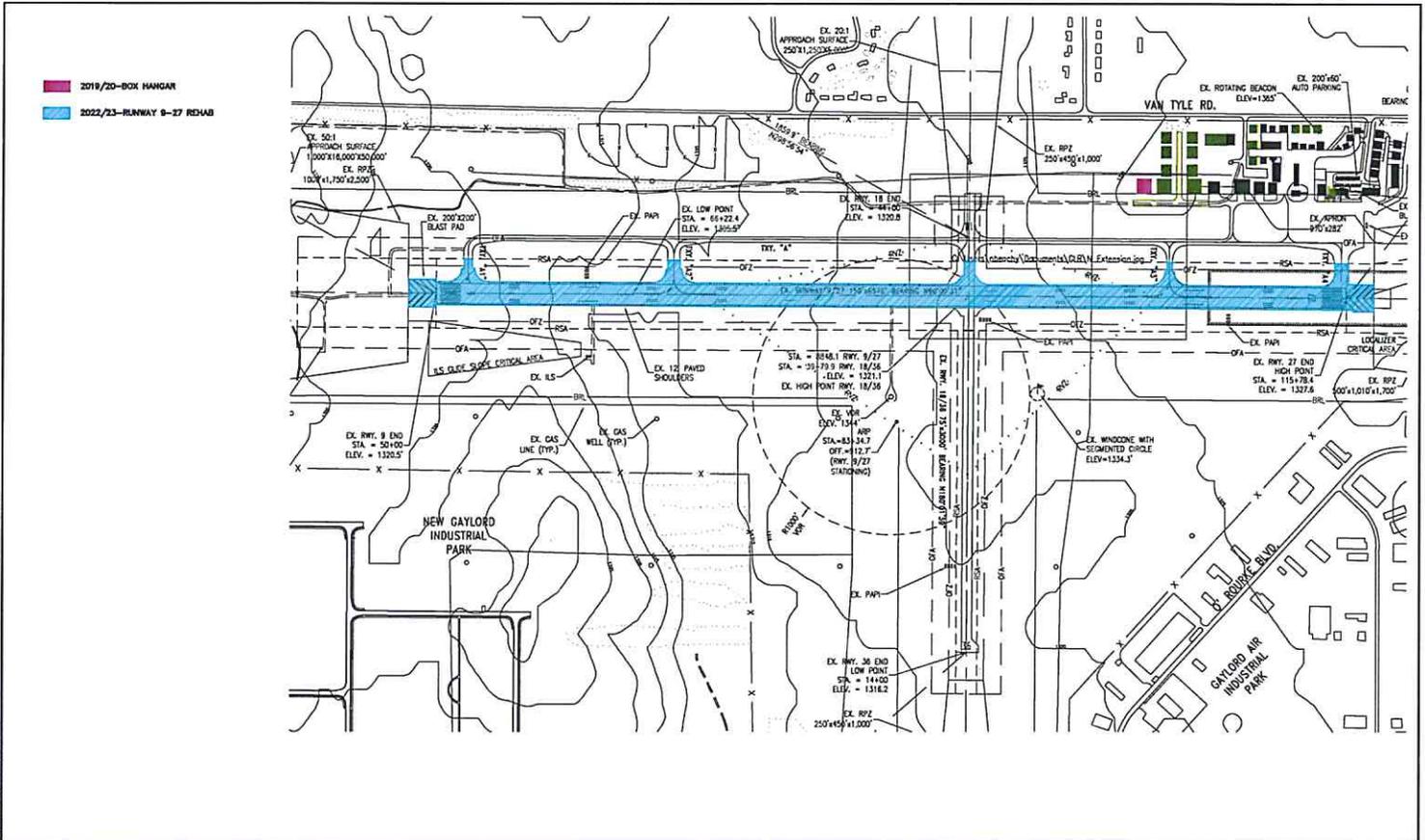
- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2019-2020
- Project Description:
 - The project consists of construction of a new 60' x 60' box hangar large enough to allow for storage of a Caravan, King Air, or Citation II plane.
- Schedule: Design - Fall 2019, Construction - Fall 2020
- Estimated Cost: \$660,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - FAA Non-Primary Entitlement Grants (91% share): \$ 600,000
 - State Funds (4.5%): \$ 33,333
 - Local Funds; Airport Capital Projects Fund (4.5%): \$ 33,333
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



GAYLORD REGIONAL AIRPORT REHABILITATE RUNWAY 9-27



- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2023
- Project Description:
 - This project is to rehabilitate the bituminous pavement of Runway 9-27. The existing runway is 6,579' x 150'. The existing pavement was last rehabilitated in 2002 and will be 21 years old at the time of this project. According to the PCI data taken in 2015, the existing pavement was listed at 73. The reports indicate low to medium severity longitudinal\transverse cracking and low severity weathering, but no significant structural concerns. The PCI for Runway 9-27 is forecasted to be at 59 in 2023. The rehabilitation will consist of a 4-inch mill and fill with full depth crack repair. Also included in this project will be the rehabilitation of the shoulders, blast pads, and existing taxiway connectors from Runway 9-27 to the hold lines. A full airfield remarking is included.
- Schedule: TBD
- Estimated Cost: \$5,250,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - FAA Non-Primary Entitlement Grants (3.17% share): \$ 166,500
 - FAA Federal Apportionment (86.83% share): \$4,558,500
 - State Funds (5.0% share): \$ 262,500
 - Local Funds (5.0% share): \$ 262,500
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Gaylord Regional Airport
Gaylord, MI

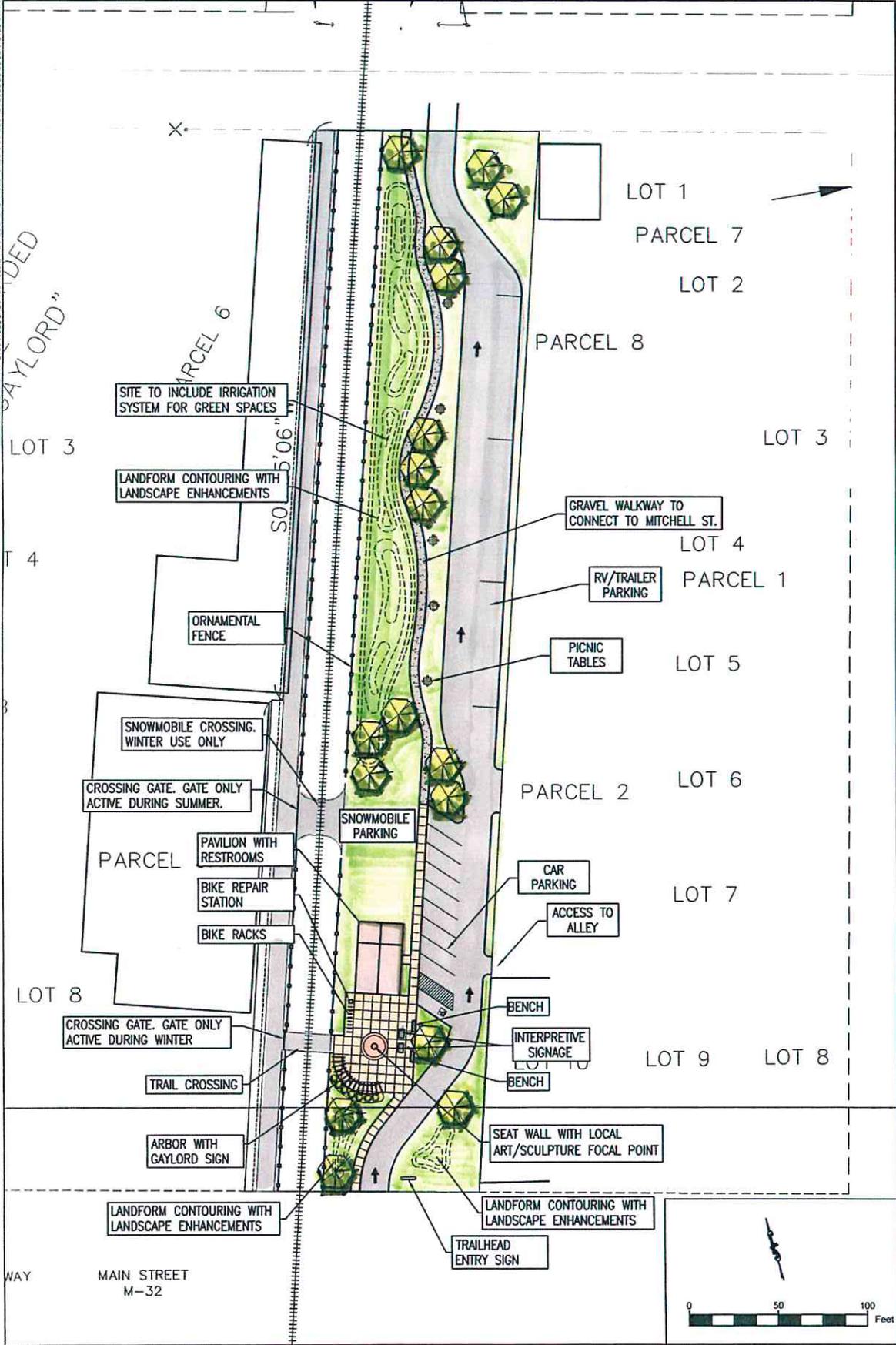
ACIP
2019-2023

PREPARED BY: **Prein & Newhof**
Engineers • Surveyors • Environmental • Laboratory
1220 AIRPORT ACCESS RD.
TRAVERSE CITY, MI, 49649 (231) 946-2394

IRON BELLE TRAIL DOWNTOWN GAYLORD TRAILHEAD



- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2019
- Project Description:
 - The Iron Belle Trailhead will be built on the east side of the railroad tracks between Main and Mitchell streets. The project is part of the Iron Belle Trail expansion and will include a pavilion with outdoor seating and restrooms, an area for parking, landscaping, and bike racks. The preliminary design incorporates key design elements from both the City Streetscape Project and the County Lawn Project. The entrance to the trailhead would be on Main and exit on Mitchell. The project is estimated to start in Spring 2019, with a completion date of Summer 2019.
- Schedule: Spring/Summer 2019
- Estimated Cost: \$732,180
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Michigan Dept. of Natural Resources Trust Fund Grant (41% share): \$300,000
 - Michigan Dept. of Natural Resources Trails Program (55% share): \$400,000
 - Local Funds (4% share): \$ 32,180
- Agency Reported Priority: Urgent
- Planning Commission Reported Priority: Urgent



PRELIMINARY CONCEPT #3
 IRON BELLE TRAIL
 GAYLORD TRAILHEAD
 GAYLORD, MI



OTSEGO LAKE OUTLET STRUCTURE REPLACEMENT



- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2019
- Project Description:
 - This project involves the replacement of Otsego Lake's outlet control structure located on the east side of Otsego Lake. The structure is responsible for controlling the lake level and preventing excess lake level rise during the spring. The current structure was installed in the late 1970s and has extensive damage due to ice and old age.
- Schedule: TBD
- Estimated Cost: \$200,000
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Economic Development Administration Public Works Grant: TBD
 - Michigan Dept. of Agriculture and Rural Development Grant: TBD
 - Local Funds: TBD
- Agency Reported Priority: Urgent
- Planning Commission Reported Priority: Urgent

OTSEGO COUNTY JAIL

- Agency: Otsego County
- Project Type: New Construction
- Year(s) of Project: 2023
- Project Description:
 - A new Jail facility will eventually be needed to replace the current outdated facility. The current facility is located as part of the Courthouse in downtown Gaylord. In 2008, the Jail Citizen Committee recommended building a new 24,621 sqft 68-bed jail when/if the Criminal Justice Coordinating Committee determines that jail alternative programs can no longer sufficiently alleviate overcrowding. A location has not been decided.
- Schedule: Construction will not happen until alternative jail programs can no longer sufficiently relieve the jail, and until a dedicated source of funding (millage) can be obtained. It is recommended tentatively for 2021 and will be pushed back as necessary.
- Estimated Cost: \$7,800,000 (costs to be finalized once final plan is adopted)
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Funding would likely have to come from a dedicated jail millage, which has not been passed at this time.
- Agency Reported Priority: Desirable; In conjunction with jail construction, existing jail alternative programs must continue to be utilized. Additionally, expanded programs such as a residential work camp should be incorporated.
- Planning Commission Reported Priority: Desirable



OCRC HEATHERTON ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2019
- Project Description:
 - Work will include reconstructing portions of Heatherton Road from M-32 East to Brown Road, approximately 3.2 miles. The existing pavement will be crushed into the aggregate base for additional strength and two courses of hot mix asphalt will be placed. Other locations will consist of wedging and overlaying the existing pavement with hot mix asphalt. Drainage improvements and paved shoulders will also be key items
- Schedule: Spring 2019
- Estimated Cost: \$922,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - State Funds (40% share): \$ 368,800
 - Local Funds (60% share): \$ 553,200
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Heatherton Rd Project
Otsego County Road Commission

Legend

- Project Start/End
- Project Limits



OCRC KRYS ROAD SMALL URBAN ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2019
- Project Description:
 - The Otsego County Road Commission plans to reconstruct Krys Road from McCoy Road to Johnson Road, approximately one mile. This crush and shape project will include improvements such as, resurfacing with hot mix asphalt with wider lanes, paved shoulders, vertical grade improvements, concrete curb and gutter, and recessed pavement markings.
- Schedule: Spring 2019
- Estimated Cost: \$516,416.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (73% share): \$ 375,000
 - Local Funds (27% share): \$ 141,416
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important

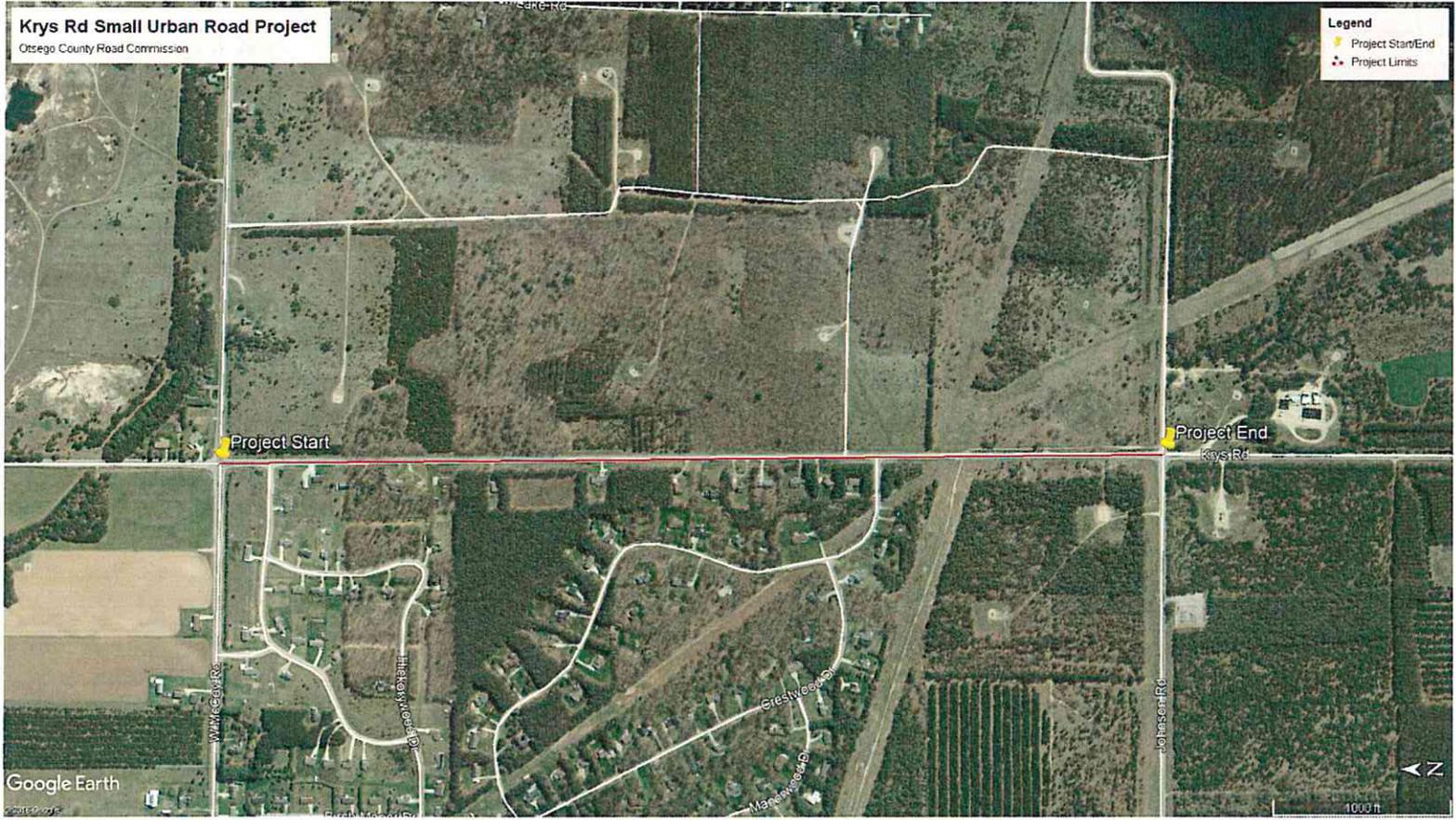


Krys Rd Small Urban Road Project

Otsego County Road Commission

Legend

- Project Start/End
- Project Limits



OCRC MARLETTE ROAD FROM SHERMAN ROAD TO FANTASY DRIVE PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2020
- Project Description:
 - The Otsego County Road Commission plans to reconstruct Marlette Road from Sherman Road to Fantasy Drive. This will be a crush and shape project with new HMA surface and lane widening as well as vertical grade improvements.
- Schedule: TBD
- Estimated Cost: \$704,555.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (53% share): \$ 376,176
 - Local Funds (47% share): \$ 328,379
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Marlette Rd from Sherman Rd to Fantasy Dr Project

Otsego County Road Commission

Legend

- Project Start/End
- Project Limits



Google Earth

OCRC KRY'S ROAD RESURFACING PROJECT

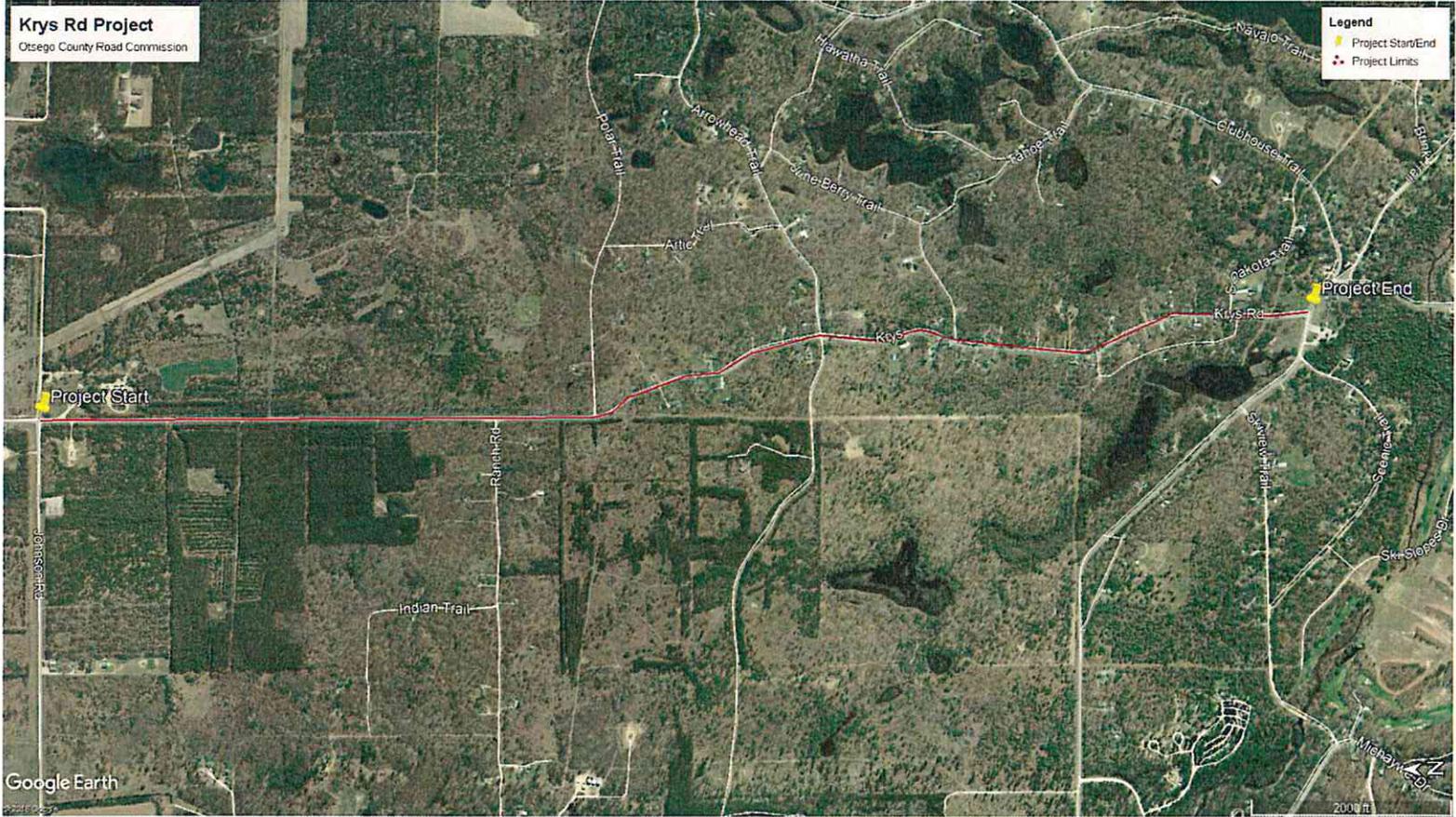
- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2021
- Project Description:
 - Work will include resurfacing Kry's Road from Johnson Road to Charles Brink Road, approximately 2.5 miles. Improvements will include new HMA surface, lane widening, paved shoulders, and recessed pavement markings.
- Schedule: TBD
- Estimated Cost: \$450,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (80% share): \$ 360,000
 - Local Funds (20% share): \$ 90,000
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Krys Rd Project
Otsego County Road Commission

Legend

- Project Start/End
- Project Limits



Google Earth

OCRC MARLETTE ROAD FROM OLD 27 TO SHERMAN ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2022
- Project Description:
 - Work will include crush and shape with new HMA surface from Old 27 South to Sherman Road. Improvements will include lane widening and paved shoulders.
- Schedule: TBD
- Estimated Cost: \$756,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (50% share): \$ 376,176
 - Local Funds (50% share): \$ 379,824
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Marlette Rd from Old 27 to Sherman Rd Project
Otsego County Road Commission

Legend

- Project Start/End
- Project Limits

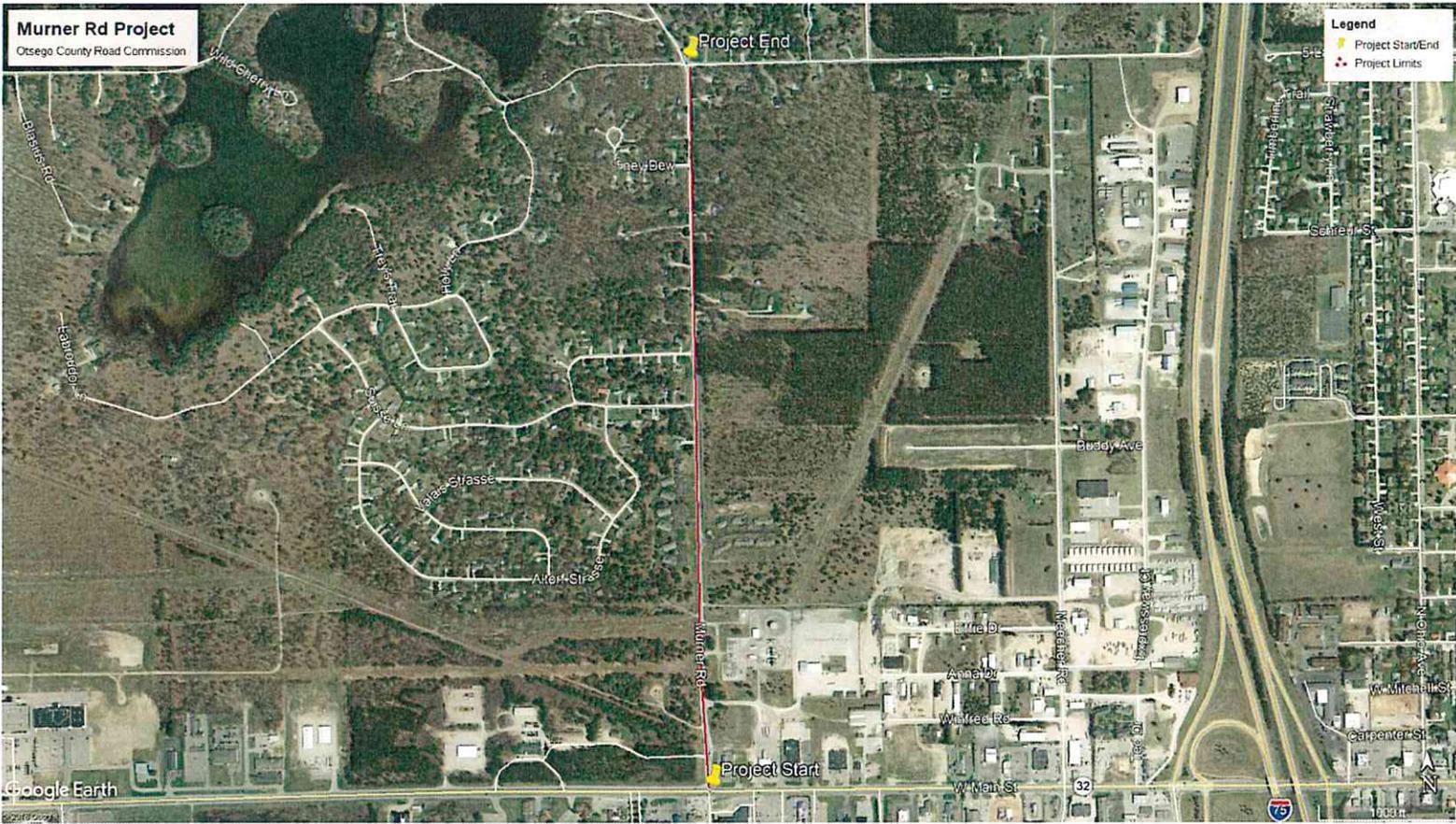


OCRC MURNER ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2022
- Project Description:
 - This will be a crush and shape project on Murner Road from M-32 West to Five Lakes Road. The improvements will include strengthening the aggregate base, paving shoulders, and resurfacing with HMA.
- Schedule: TBD
- Estimated Cost: \$595,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (63% share): \$ 375,000
 - Local Funds (37% share): \$ 220,000
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Murner Rd Project
Otsego County Road Commission



Legend
Project Start/End
Project Limits

Google Earth



1:00 mi

OCRC WILKINSON ROAD PROJECT

- Agency: Otsego County Road Commission
- Project Type: Major Renovation
- Year(s) of Project: 2024
- Project Description:
 - This will be primarily a crush and shape project from M-32 East to Marquardt Road. The existing pavement will be crushed and paved with two courses of HMA. At some locations, the top layer of existing pavement may be milled and resurfaced with a single course of HMA. Additional improvements may include paved shoulders, guardrail upgrades, and curb and gutter at intersections.
- Schedule: Spring 2024
- Estimated Cost: \$1,515,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Federal Funds (25% share): \$ 376,176
 - Local Funds (75% share): \$ 1,138,824
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important

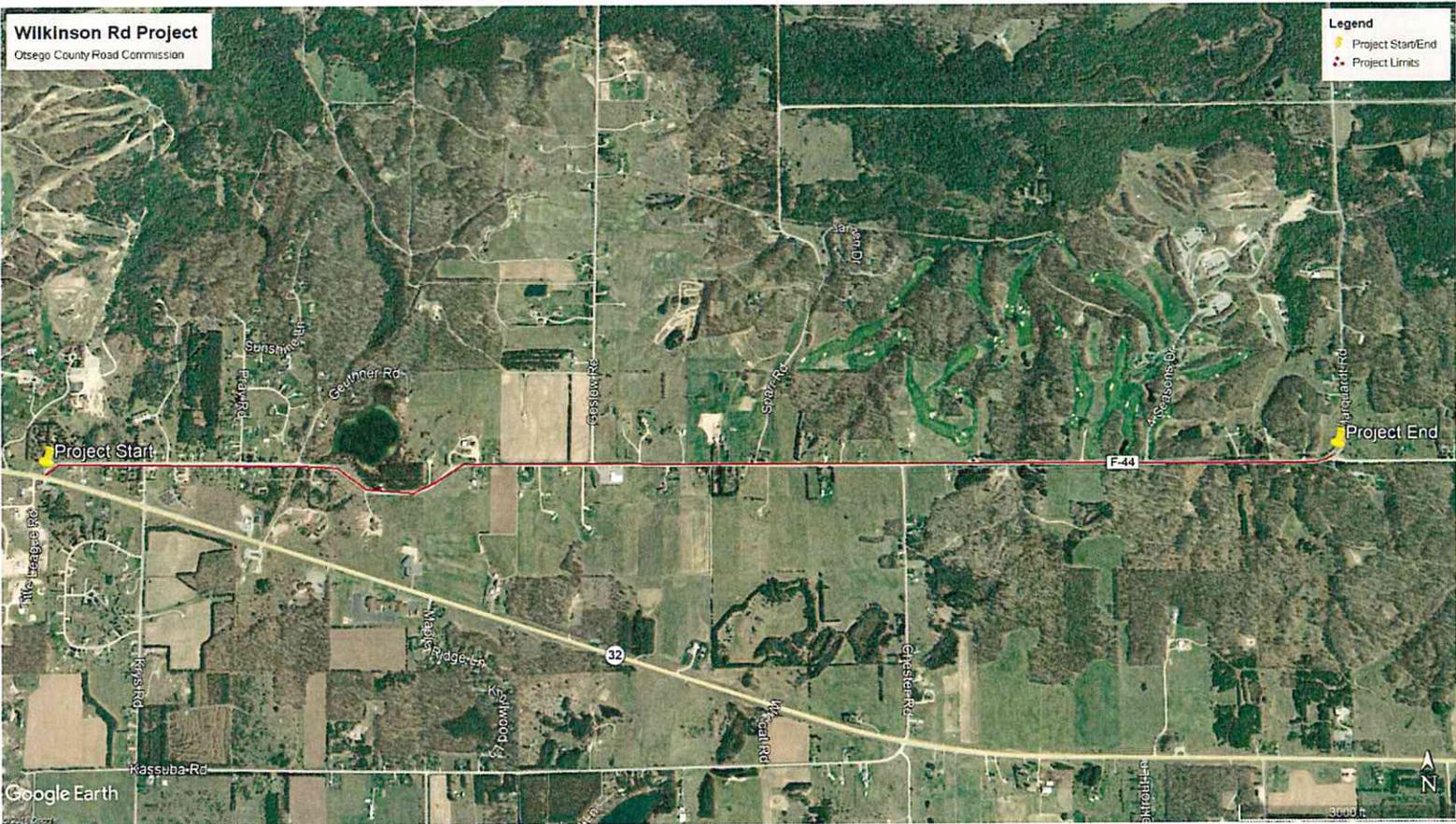


Wilkinson Rd Project

Otsego County Road Commission

Legend

- Project Start/End
- Project Limits



GROEN NATURE PRESERVE ENTRANCE

- Agency: Otsego County Parks and Recreation
- Project Type: Major Renovation
- Year(s) of Project: 2019
- Project Description:
 - The Groen Nature Preserve New Entrance Drive and Parking Lot Project consists of the installation of a new crushed limestone driveway, parking lot and pathway, concrete sidewalk with curb and gutter, and cultured stone veneer pillared entrance with an asphalt approach. The entire drive will be landscaped with approximately 70 sugar maple trees.
- Schedule: Spring/Summer 2019
- Estimated Cost: \$300,000.00
- Basis of Cost Estimate: Engineer Estimate
- Alternative Financing:
 - Local Funds: Groen Foundation (100% share): \$ 300,000
- Agency Reported Priority: Important
- Planning Commission Reported Priority: Important



Otsego County Six Year Capital Improvement Plan - Appendix A

Project Name	Agency	Project Type	Funding Source(s)	Estimated Cost	P.C. Priority	2019	2020	2021	2022	2023	2024
Gaylord Regional Airport Box Hangar	Otsego County	New Construction	Federal 91%; State 4.5%; Local 4.5% (Airport Capital Projects Fund)	\$660,000	Important		\$ 660,000				
Gaylord Regional Airport Rehabilitate Runway 9-27	Otsego County	New Construction	Federal 90%; State 5.0%; Local 5.0% (Airport Capital Projects Fund)	\$5,250,000	Important					\$5,250,000	
Iron Belle Trail Downtown Gaylord Trailhead	Otsego County	New Construction	State 96%; Local 4% (Capital Improvement Fund)	\$732,180	Urgent	\$ 732,180					
Otsego Lake Outlet Structure Replacement	Otsego County	New Construction	TBD	\$200,000	Urgent	\$ 200,000					
Otsego County Jail	Otsego County	New Construction	TBD	\$7,800,000	Desirable					\$ 7,800,000	
Heatherton Road Project	OC Road Commission	Major Renovation	Federal 40%; Local 60%	\$922,000	Important	\$ 922,000					
Krys Road Small Urban Road Project	OC Road Commission	Major Renovation	Federal 73%; Local 27%	\$516,416	Important	\$ 516,416					
Marlette Road From Sherman Road To Fantasy Drive Project	OC Road Commission	Major Renovation	Federal 53%; Local 47%	\$704,555	Important		\$ 704,555				
Krys Road Resurfacing Project	OC Road Commission	Major Renovation	Federal 80%; Local 20%	\$450,000	Important			\$ 450,000			
Marlette Road From Old 27 To Sherman Road Project	OC Road Commission	Major Renovation	Federal 50%; Local 50%	\$756,000	Important				\$ 756,000		
Murner Road Project	OC Road Commission	Major Renovation	Federal 63%; Local 37%	\$595,000	Important				\$ 595,000		
Wilkinson Road Project	OC Road Commission	Major Renovation	Federal 80%; Local 20%	\$1,515,000	Important						\$1,515,000
Groen Nature Preserve Entrance	Otsego County	Major Renovation	Local 100% (Groen Foundation)	\$300,000	Important	\$ 300,000					
Total Costs: \$20,401,151						\$ 2,670,596	\$ 1,364,555	\$ 450,000	\$ 1,351,000	\$ 13,050,000	\$ 1,515,000

**COUNTY OF OTSEGO
PUBLIC HEARING
TO ALTER THE NUMBER OF COUNTY ROAD COMMISSIONERS FROM A
THREE-MEMBER BOARD TO A FIVE-MEMBER BOARD
Tuesday, November 27, 2018
9:30 A.M.**

The County of Otsego will be holding a public hearing at its regular Board of Commissioners meeting on **Tuesday, November 27, 2018** at 9:30 a.m. at the Alpine Center Multipurpose Room, 800 Livingston Blvd., Gaylord, MI 49735, to update the public and solicit comment on its desire to alter the number of Otsego County Road Commissioners from a three-member Board to a five-member Board, as allowed under Section 6 of Chapter IV of 1909 PA 283, MCL 224.6

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Change the Otsego County Road Commission Board from a 3-member to a 5-member board	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Public Hearing, Item B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Due to financial challenges facing the Road Commission, the Board of Commissioners proposes to change the Road Commission Board from a 3-member to a 5-member board, with the 2 additional members being appointed by the County Board of Commissioners.

RECOMMENDATION:

Staff requests approval of the motion to change the Road Commission Board from 3 to 5 members, with the additional 2 being appointed.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Resolution (OCR) 18-28: Resolution to Change the Board of the Otsego County Road Commission from an elected board to an appointed board	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Public Hearing, Item C.	ACTION REQUESTED: Motion to Approve Otsego County Resolution
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Due to financial challenges facing the Road Commission, the Board of Commissioners proposes to change the Road Commission Board from an elected to an appointed board.

RECOMMENDATION:

Staff requests approval of the OCR 18-28, Changing the Road Commission Board from an elected to an appointed board.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the Alpine Center, 800 Livingston Blvd, Multipurpose Room, Gaylord, Michigan on the 27th day of November, 2018 beginning at 9:30 a.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 18-28
RESOLUTION TO CHANGE THE BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OTSEGO FROM AN ELECTED BOARD TO AN APPOINTED
BOARD AS ALLOWED UNDER SECTION 6 OF CHAPTER IV OF 1909 PA 283, MCL
224.6
OTSEGO COUNTY BOARD OF COMMISSIONERS
NOVEMBER 27, 2018

WHEREAS, the County Board of Commissioners of the County of Otsego pursuant to the authority granted under Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(6) conducted a public hearing on Tuesday, November 27, 2018 at 9:30 a.m., for the purpose of considering whether to alter the number of County Road Commissioners from three (3) members to five (5) members, after having published notice as required under the Michigan Open Meetings Act not less than twenty-eight days before the public hearing, and after providing written notice of the public hearing to the Otsego County Road Commission and by posting notice of the public hearing on the Otsego County website; and

WHEREAS, following the public hearing held on November 27, 2018, the County Board of Commissioners of the County of Otsego pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(6) voted to alter the number of County Road Commissioners on the Board of County Road Commissioners of the County of Otsego from three (3) members to five (5) members effective January 1, 2019; and

WHEREAS, the Otsego County Board of Commissioners pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6 will appoint two new members to the Board of County Road Commissioners, whose terms of office will commence January 1, 2019; one position will be a two-year appointed term and expire December 31, 2020; the second position will be a four-year appointed term and expire December 31, 2022; and

WHEREAS, the Otsego County Board of Commissioners pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(4) may by a majority vote of its members elect, change the method of selection County Road Commissioners to the Board of County Road Commissioners of the County of Otsego from an elected board to an appointed board; and

WHEREAS, the Otsego County Board of Commissioners pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(1) hereby confirms that the terms of office for the County Road Commissioners shall be staggered so that hereafter not more than two Road Commissioners' terms of office expire in the same year.

NOW THEREFORE, THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF OTSEGO, HEREBY RESOLVES:

RESOLVED, that pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(4) the method of selecting County Road Commissioners to the Board of County Road Commissioners of the County of Otsego shall be changed from an elected board to an appointed five (5) member board with immediate effect; and further

RESOLVED, that the two (2) additional members of the Board of County Road Commissioners of the County of Otsego shall be appointed by the Otsego County Board of Commissioners for a term beginning January 1, 2019 and expiring on December 31, 2020; and further

RESOLVED, that the County Road Commissioners elected in the 2014, 2016, and 2018 general elections and whose terms expire December 31, 2020, 2022, and 2024, respectively, shall at the expiration of their term be replaced by appointment of the Otsego County Board of Commissioners; and further

RESOLVED, that the Otsego County Board of Commissioners pursuant to authority granted in Section 6 of Chapter IV of 1909 PA 283, MCL 224.6(1) hereby confirms that the terms of office of the County Road Commissioners shall hereafter be staggered so that not more than two County Road Commissioners' terms of office expire in the same year; and further

RESOLVED, that the Otsego County Clerk and Otsego County Board of Commissioner's Chairman, shall perform any and all things or matters as may be necessary or appropriate under the law to fulfill the purpose and intent of this Resolution.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
 §
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 27th day of November, 2018, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2018

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Rezoning of 6 subdivisions to R3/Residential Estates	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Committee Reports, A. Planning Commission Recommendations, Item 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator/ Jim Mouch, Land Use Services Director/ Chris Churches, Planning/Zoning and Capital Projects Director	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Six subdivisions (5 in Bagley Township and 1 in Otsego Lake Township) that are currently zoned R1/R2 have over time inadvertently become noncompliant with the current code, and the residents cannot replace or alter their residences. Rezoning them to an R3 would allow them to perform repairs, improvements, and replace their residences. The Planning Commission has reviewed this issue and recommends approval.

RECOMMENDATION:

Staff requests approval of Rezoning the 6 subdivisions from R1/R2 to R3



**Department of
Land Use Services**
1322 Hayes Rd • Gaylord, MI 49735
Phone: 989.731.7400 • Fax: 989.731.7419
www.otsego-county-mi.gov

To: Otsego County Board of Commissioners

RE: Rezoning of six (6) subdivisions from their respective zoning districts to R3/Residential Estates:

Bagley Township: *Gaylord Mobile Home Estates, Hidden Pines Mobile Estates, Maple Grove Estates 1 & 2, Parkwood Subdivision*
Otsego Lake Township: *Arbutus Beach Highlands 1-4 Subdivision*

Motion made by Mr. Arndt to recommend to the Otsego County Board of Commissioners the rezoning of parcels in Gaylord Mobile Home Estates, Hidden Pines Mobile Estates, Maple Grove Estates 1 & 2 and Parkwood Subdivisions located in Bagley Township and parcels in Arbutus Beach Highlands 1-4 Subdivision located in Otsego Lake Township from their respective zoning districts to the R3/Residential Estates Zoning District. In addition, the current language contained in Section 21.22.6 of the Otsego County Zoning Ordinance, which reads "Units manufactured prior to 1976 (title date) shall not be installed." be removed and Section 21.22.6 be amended to read, "Units manufactured shall have a Title date not to exceed fifteen (15) years from the zoning application date."; Seconded by Mr. Brown.

Roll call vote: 7-1
Motion passes

INTENT

Problem:

It has been recognized that there are five (5) recorded plats located within Bagley Township (Gaylord Mobile Home Estates, Hidden Pines Mobile Estates, Maple Grove Estates 1 & 2, Parkwood Subdivision) and one (1) recorded plat located within Otsego Lake Township (Arbutus Beach Highlands 1-4) that are currently zoned R1/R2. Because these mentioned plats are R1/R2, many of these single family dwellings become non-compliant and are unable to be replaced or made alterations to.

Advisement:

The County Attorney was contacted to advise the Planning Commission on how to amend the zoning ordinance to allow structures less than 20 feet to be voluntarily replaced or altered when the need should arise such as a natural disaster, structure fire, structure modification or the addition of a structure less than 20 feet in width to a vacant lot.

The County Attorney has advised the Planning Commission to rezone these platted areas to R3 to allow for the replacement or addition of structures less than 20 feet in these areas.

There is also a text amendment to Section 21.22.6 of the Otsego County Zoning Ordinance to read "Units manufactured shall have a Title date not to exceed fifteen (15) years from the zoning application date." This is placed in the motion to assure that within reason, new structures that are added to these areas meet updated Building, Energy, Electrical, Mechanical and Plumbing Codes.

**GAYLORD MOBILE HOME ESTATES, HIDDEN PINES MOBILE ESTATES,
 MAPLE GROVE ESTATES 1 & 2 - BAGLEY TOWNSHIP**

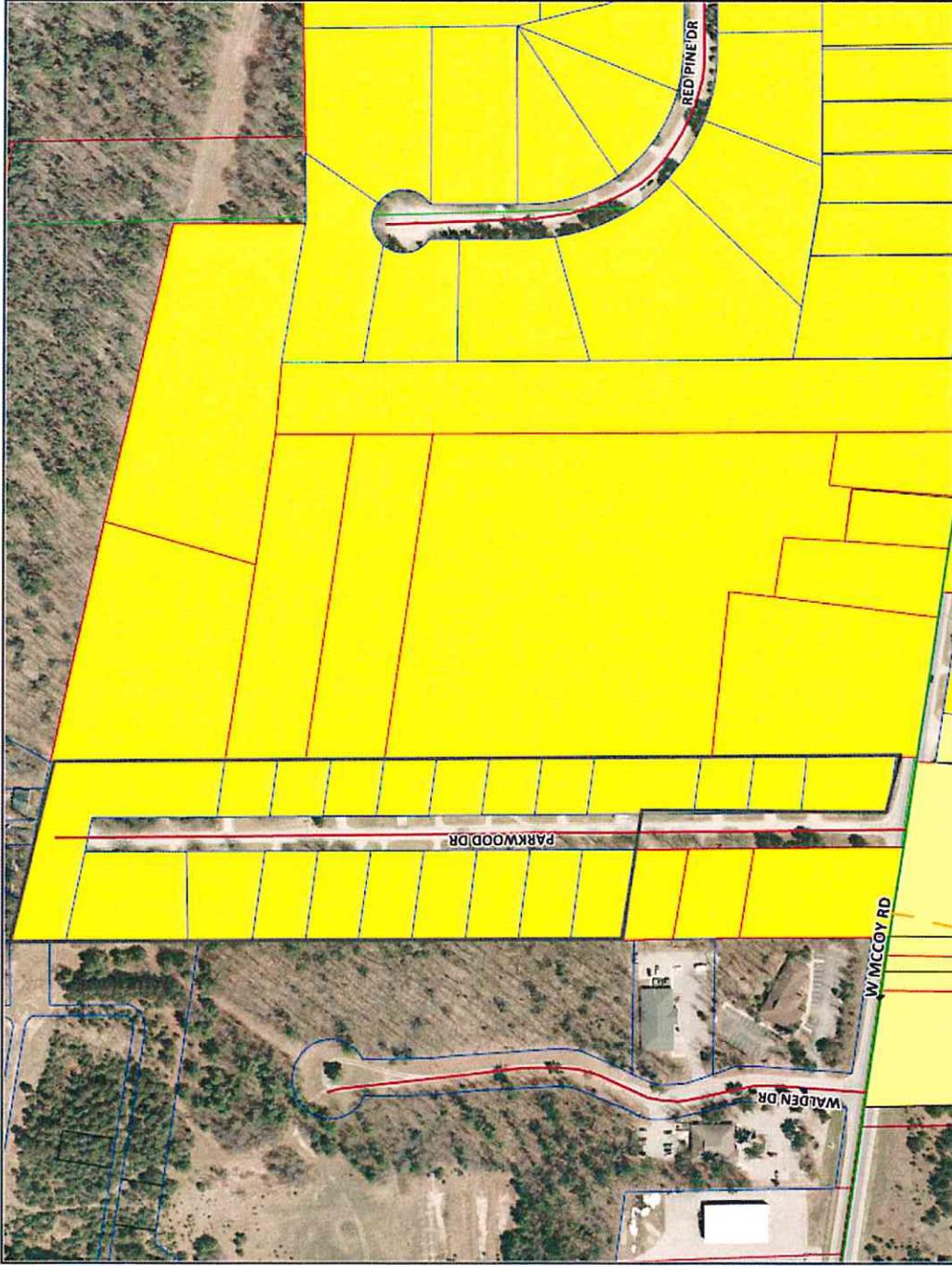


OTSEGO COUNTY ZONING MAP

LEGEND

	R-1/RESIDENTIAL
	R-2/GENERAL RESIDENTIAL
	R-3/RESIDENTIAL ESTATES
	RR/RECREATION RESIDENTIAL
	FR/FORESTRY RECREATION
	AR/AGRICULTURAL RESOURCE
	B-1/LOCAL BUSINESS
	B-2/GENERAL BUSINESS
	B-3/BUSINESS, LIGHT MANUFACTURING
	I/INDUSTRIAL
	HX/HIGHWAY INTERCHANGE
	MUZ MAIN/MULTIPLE USE ZONING MAIN STREET
	MUZ TWN CN/MULTIPLE USE ZONING TOWN CENTER
	PUD/PLANNED UNIT DEVELOPMENT
	STATE LAND
	N/A

PARKWOOD SUBDIVISION - BAGLEY TOWNSHIP

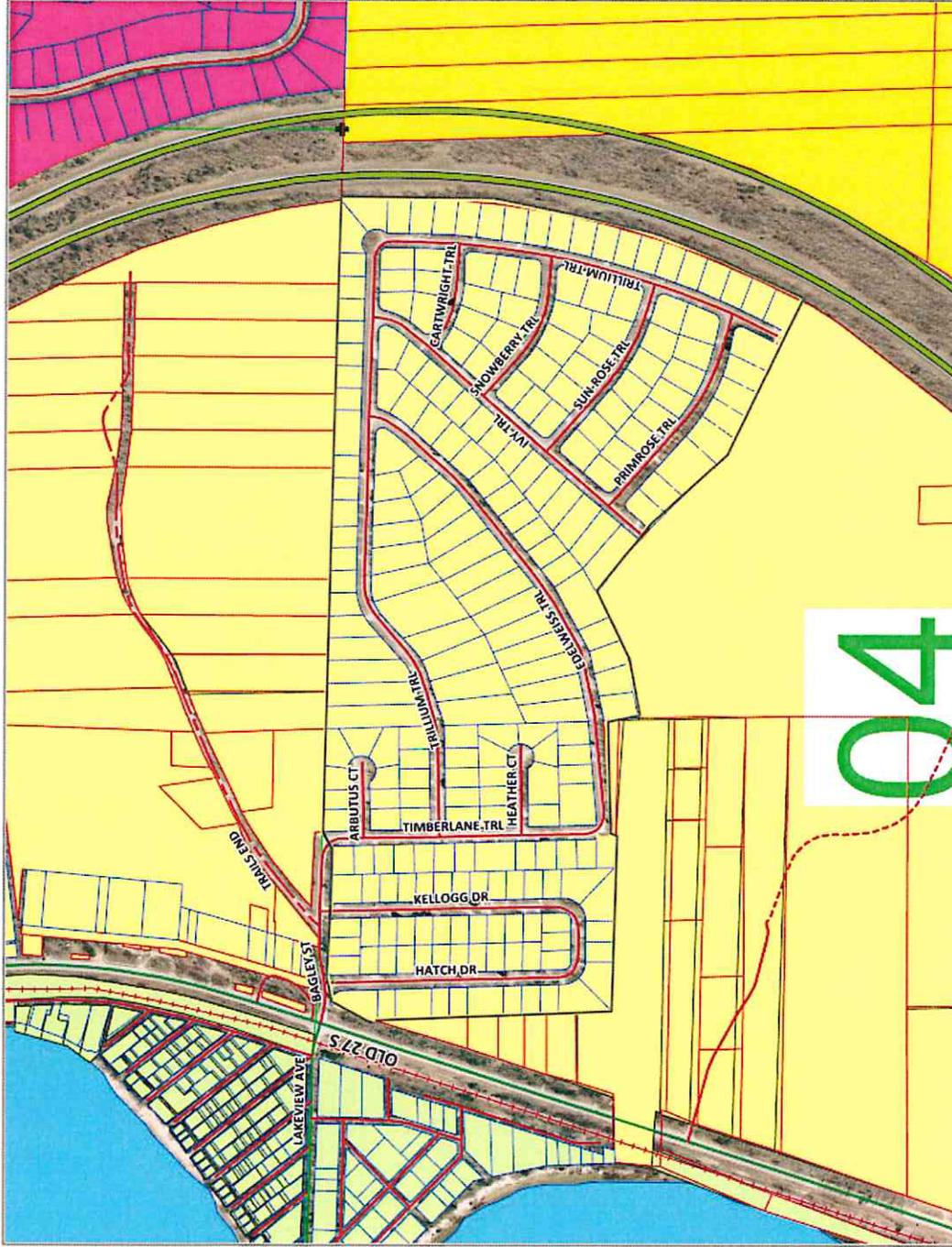


OTSEGO COUNTY ZONING MAP

LEGEND

[Yellow]	R-1/RESIDENTIAL
[Light Yellow]	R-2/GENERAL RESIDENTIAL
[Yellow-Green]	R-3/RESIDENTIAL ESTATES
[Light Green]	RR/RECREATION RESIDENTIAL
[Green]	FR/FORESTRY RECREATION
[Dark Green]	AR/AGRICULTURAL RESOURCE
[Light Orange]	B-1/LOCAL BUSINESS
[Orange]	B-2/GENERAL BUSINESS
[Dark Orange]	B-3/BUSINESS, LIGHT MANUFACTURING
[Brown]	I/INDUSTRIAL
[Dark Brown]	HX/HIGHWAY INTERCHANGE
[Light Blue]	MUZ MAIN/MULTIPLE USE ZONING MAIN STREET
[Dark Blue]	MUZ TWN CN/MULTIPLE USE ZONING TOWN CENTER
[Pink]	PUD/PLANNED UNIT DEVELOPMENT
[White]	STATE LAND
[Grey]	N/A

ARBUTUS BEACH HIGHLANDS - OTSEGO LAKE TOWNSHIP



OTSEGO COUNTY ZONING MAP

LEGEND

	R-1/RESIDENTIAL
	R-2/GENERAL RESIDENTIAL
	R-3/RESIDENTIAL ESTATES
	RR/RECREATION RESIDENTIAL
	FR/FORESTRY RECREATION
	AR/AGRICULTURAL RESOURCE
	B-1/LOCAL BUSINESS
	B-2/GENERAL BUSINESS
	B-3/BUSINESS, LIGHT MANUFACTURING
	I/INDUSTRIAL
	HX/HIGHWAY INTERCHANGE
	MUZ MAIN/MULTIPLE USE ZONING MAIN STREET
	MUZ TWN CN/MULTIPLE USE ZONING TOWN CENTER
	PUD/PLANNED UNIT DEVELOPMENT
	STATE LAND
	N/A

Bagley Township Planning Commission

Bagley Township, Michigan

Established 1868

October 3, 2018

Subject: Meeting Minutes and record of decisions for Scheduled Special Meeting on October 2, 2018.

Items: 1. Pending zoning changes/additions to certain subdivision zoning from R-2 to R-3 and discussion of changes to potential R-3 zoning once in place in these identified subdivisions.

2. Recommendation of changes to certain changes allowing increased communication tower height.

Members Present:

Ken Arndt

Brian Goebel

Wally Loney

Celeste Szymanski

Larry Beckett

Other Attendees:

Michelle Noiro, Supervisor

Celeste Szymanski, Voting Trustee, Excused by Super after meeting began (illness)

Citizens Attending: None

Meeting Opened at 7:00PM by Arndt

Item 1. Rezone of subdivisions in Bagley Township primarily oriented to manufactured housing from R-2 to R-3. This is an ongoing case with numerous re writes of the R-2 zoning regulation with changes and additions. After the last recommendations by the planning commission, the R-2 zoning with changes was referred to counsel for an opinion. The opinion suggested that, since the R-3 classification was already approved in a current form and that the R-3 zoning classification allows manufactured housing, that the commission should consider and recommend the manufactured subdivisions should be rezoned to R-3. This is now proposed as step 1 to support further accommodations to the subdivisions to be rezoned with changes to R-3 to better accommodate the citizens in these areas in the future.

Bagley Planning Commission moved by consensus supports rezoning to R-3 in preparation for a formal vote. The areas impacted are:

- 1.0 Gaylord Mobile Home Estates
- 2.0 Maple Grove 1
- 3.0 Maple Grove 2
- 4.0 Hidden Pines
- 5.0 Parkwood
- 6.0 Arbutus Beach Highlands

There being no further discussion the question on the table is the rezoning of certain mobile home parks from R-2 to R-3.

Loney offers a motion, Burkett seconds: Chair records a vote all in favor, none opposed.

Motion passes.

Item 1, Part 2. For study only as a basis for further changes going forward to adoption to R-3. The commission discussed the R-3 district as now in place and proposed certain changes which would, if adopted, specifically accommodate replacement of manufactured housing units after casualty losses when not the fault of the owner and set limits on the age of the units either installed on a vacant lot not before occupied by a unit or as a replacement. Discussion also studied lot width and recommended a change to the allowed lot width narrower than is currently in the ordinance. The future changes recommended to R-3 are:

Item 1, Part 2: Bagley Recommendations for modifications to R3, once adopted as currently written:

Article 17 (Dimensions)

R3:

Minimum Width of Principal Structure: Now 11 Feet

Change to read: 14 Feet

(Potentially also FR and AR Districts)

Minimum Square Feet of Living Area above ground: No change

Site Width Minimum: Now 100 Feet,

Change to Read: 80 Feet

Minimum site Size: Now 40,000 Square feet

Change to: 10,000 Square feet, .23 Acres

Setbacks: No change

Section 21.22, Manufactured or Site Built Dwelling Less than 16 feet wide:

Now reads: Manufactured prior to 1976 (title Date) Shall not be installed.

Change to read: Units manufactured more than 15 years (title Date) prior to the date of proposed install shall not be installed under any circumstances.

Add Section: 21.23.1: Replacement of unit losses from Reasonably Non-Preventable hazards or accidents.

Units lost to fire, damaging weather, terrorism, vehicle accident or other conditions not caused intentionally by the owner may be replaced by a similar unit subject to the following conditions:

- a. The unit must comply with a manufacture date as noted in 21.22.
- b. The unit must comply with Article 17 with a minimum width of 14 feet and 720 square feet of total, above ground living area.
- c. The District Health Department must certify the adequacy of the Well, septic and drain field prior to the replacement installation.

Item 1, Part 2. The commission developed and carefully studied the items in part 2. *Chair recorded 100% consensus, but no formal vote was taken since the changes will have to attach to the R-3 zoning in the above subdivisions once passed.* The recommendations are included for reference and potential input from interested parties.

Item 2: This item deals with the proposed changes to tower height for communications towers (unlighted). Sections 21.46.2, 21.46.3, and 21.46.3.2 and 21.46.2. All except the last item change the maximum tower height at 199 feet, where the former limit was 190 feet. The last items changes the tower standoff from its base to a property line or building from 100% of the tower height to 200% of the tower height to enhance the safety factor in the event a tower falls in a high wind or damaged causing a fall.

These are the only changes to the tower height limits. The commission discussed the changes briefly and were favorably impressed with the enhanced standoff. After several minutes of discussion, **a motion was made by Goebel** to approve the changes and **seconded by Burkett**.

Chair records a vote all in favor, none opposed.

Discussion ended at 7:45 Meeting closed by the chair at 7:55 PM.

Respectfully Submitted,



Kenneth Arndt, Chairman

*Item 1. **Approved as Recommended** Approved with Edits Not Approved*
Item 2. Comments

For Bagley Township

By: Michelle Noiro
Supervisor
Separate approval recorded by Supervisor on behalf of the board. KA

=====
Narrative supported by meeting recording Erase data 11/15/18

October 9, 2018

Mr. James Mouch
Director Otsego County Land Services
1322 Hayes Road
Gaylord, Mi 49735

Dear Jim,

At its October 4, 2018 meeting, the Otsego Lake Township Planning Commission reviewed the proposed zoning changes to the six proposed sites from R2 to R3. The Otsego Lake Township Planning Commission is opposed to rezoning as presented in Otsego Lake Township (Arbutus Beach Highlands) because Article 17.1 Schedule of Dimensions would reduce the minimum width to an unacceptable width (11 feet).

Sincerely,

Nora Corfis
Secretary
Otsego Lake Township Planning Commission

CHARLTON TOWNSHIP
OTSEGO COUNTY

P.O. Box 367 • Johannesburg, Michigan 49751 • Phone: (989) 731-1920 • Fax (989) 731-1070

To: James Mouch
1322 Hayes Rd.
Gaylord, MI 49735

09 October 2018

From: Ivan H. Maschke, Clerk

Dear Mr. Mouch,

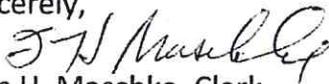
At the last regular meeting of the Charlton Township Board, there was discussion regards to two (2) items received from the Charlton Township Planning Commission.

After discussion, a motion was passed unanimously to recommend approval to the Otsego County Land Use Services of a request to rezone six (6) properties in Bagley and Otsego Lake Townships from R2 to R3 for trailer parks.

Also, a motion was passed to recommend approval to change Wireless Communication Towers height to 199 ft. and that they cannot be placed closer than 200% of the towers' height from any property line or any residence.

Thank you very much for your time and consideration.

Sincerely,


Ivan H. Maschke, Clerk

Cc: Charlton Planning Commission
File

OTSEGO COUNTY

PLANNING COMMISSION

**Gaylord Mobile Home Estates
Hidden Pines Mobile Estates
Maple Grove Estates 1 & 2
Parkwood Subdivision
Arbutus Beach Highlands
REZONE**

SUMMARY

This proposal involves the rezoning of parcels in Gaylord Mobile Home Estates, Hidden Pines Mobile Estates, Maple Grove Estates 1 and 2, and Parkwood Subdivisions located in Bagley Township and parcels in Arbutus Beach Highlands Subdivisions located in Otsego Lake Township, from their respective zoning district to the R3 Zoning District. In addition, the proposal seeks to change the current language contained in Section 21.22.6 of the Otsego County Zoning Ordinance, which reads "Units manufactured prior to 1976 (title date) shall not be installed." be removed and Section 21.22.6 be amended to read, "Units manufactured shall have a Building Title date not to exceed fifteen (15) years from the zoning application date" (*See Attachments 1 and 2*).

FINDING OF FACT

1. This is a proposal for a rezone of a five (5) subdivisions located in Bagley Township Gaylord, MI 49735 and one (1) subdivision located in Otsego Lake Township Gaylord, MI 49735. *Exhibit #2, Exhibit #3*
2. The subdivisions located in Bagley Township are currently in R1/Residential and R2/General Residential Zoning Districts. *Exhibit #2*
3. The subdivision located in Otsego Lake Township is currently in a R2/General Residential Zoning District. *Exhibit #2*
4. The proposed rezone for all subdivisions is to a R3/Residential Estates Zoning District. *Exhibit #10*
5. The purpose of the rezone is to allow structures to have a minimum width of less than 20'. *Exhibit #10*
6. Minimum width of principal structure in a R1/R2 Zoning District is twenty feet (20'). *Exhibit #10*
7. Minimum width of principal structure in a R3/Residential Estates Zoning District is eleven feet (11'). *Exhibit #10*
8. The Future Land Use Map depicts these areas as *Residential*. *Exhibit #5*
9. The proposed rezone would be consistent with the Otsego County Future Land Use Map and the Otsego County Master Plan. *Exhibit #5*
10. The Public Hearing Notice was published in the Herald Times on November 2, 2018. *Exhibit #6*
11. The requirements of Article 27 of the Otsego County Zoning Ordinance have been met. *Exhibit #7, Exhibit #8*
12. All property owners within the respective subdivisions and owners within three hundred (300') feet were properly notified of the public hearing. *Exhibit #9*
13. The Planning Commission has the authority to approve a *Rezone* request after review and compliance with the Otsego County Zoning Ordinance, Future Land Use Map and Master Plan. (Section 25.7) *Exhibit #1, Exhibit #5, Exhibit #10*

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Rezoning of 3 Parcels from B1/Local Business to B2/General Business, with restrictions	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Committee Reports, A. Planning Commission Recommendations, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator/ Jim Mouch, Land Use Services Director/ Chris Churches, Planning/Zoning and Capital Projects Director	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The Planning Commission has recommended a rezoning of 3 parcels in Hayes Township from B1 to B2, with agreed-upon Land Use restrictions, in order for the applicant to construct storage units.

RECOMMENDATION:

Staff requests approval of the rezoning of 3 parcels in Hayes Township from B1 to B2, with agreed upon Land Use restrictions.



Otsego
COUNTY
M I C H I G A N

**Department of
Land Use Services**

1322 Hayes Rd • Gaylord, MI 49735
Phone: 989.731.7400 • Fax: 989.731.7419
www.otsegoountymi.gov

To: Otsego County Board of Commissioners

RE: Rezoning of three (3) parcels from B1/Local Business to B2/General Business

Motion made by Mr. Caverson to recommend to the Otsego County Board of Commissioners cases PZRZ18-004, PZRZ18-005, and PZRZ18-006 for the rezoning of three (3) parcels in Hayes Township from B1/Local Business to B2/General Business to include a letter between the applicant and township dated October 10, 2018 for listed Land Use restrictions to be recorded at the Otsego County Register of Deeds office; Seconded by Mr. Brown.

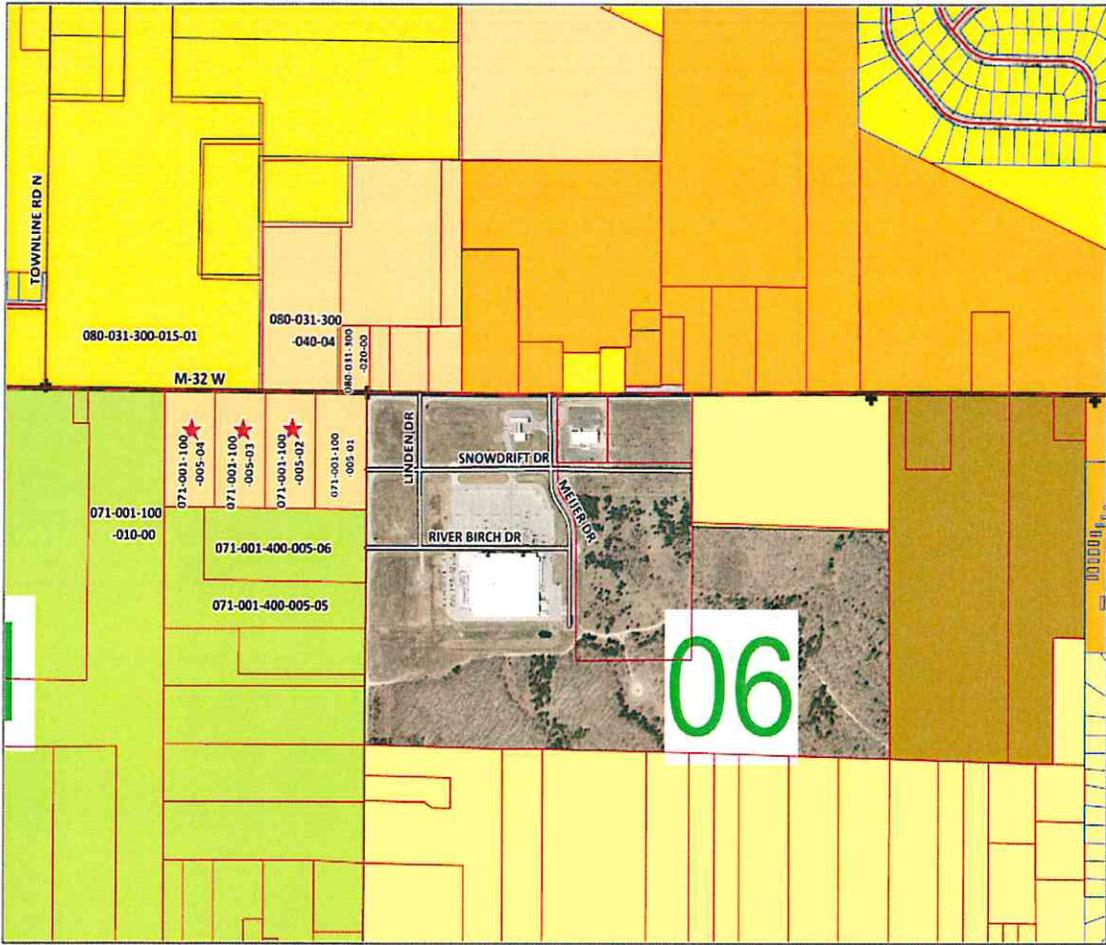
Roll call vote: 9-0

Motion approved unanimously.

SUMMARY:

- Case involves proposed indoor storage units on 3 parcels in Hayes Township
 - o 10 buildings total per parcel equaling 280 storage units
 - o 30 buildings total proposed for all three lots equaling 840 units
- Requesting a rezone to B-2 because proposed use (indoor storage) is not permitted in a B-1 district
- Proposed rezone was approved by Hayes Township on 10/9/18

PZRZ18-004 071-001-100-005-02 M-32 WEST
 PZRZ18-005 071-001-100-005-03 M-32 WEST
 PZRZ18-006 071-001-100-005-04 M-32 WEST



**OTSEGO COUNTY ZONING MAP
LEGEND**

- R-1 / RESIDENTIAL
- R-2 / GENERAL RESIDENTIAL
- R-3 / RESIDENTIAL ESTATES
- RR / RECREATION RESIDENTIAL
- FR / FORESTRY RECREATION
- AR / AGRICULTURAL RESOURCE
- B-1 / LOCAL BUSINESS
- B-2 / GENERAL BUSINESS
- B-3 / BUSINESS, LIGHT MANUFACTURING
- I / INDUSTRIAL
- HX / HIGHWAY INTERCHANGE
- MUZ MAIN / MULTIPLE USE ZONING MAIN STREET
- MUZ TWN CN / MULTIPLE USE ZONING TOWN CENTER
- PUD / PLANNED UNIT DEVELOPMENT
- STATE LAND
- N/A

Exhibit 2

**OTSEGO COUNTY
PLANNING COMMISSION**

**PZRZ18-004 071-001-100-005-02
PZRZ18-005 071-001-100-005-03
PZRZ18-006 071-001-100-005-04
REZONE**

FINDING OF FACT

1. This is a proposal for a rezone of a three (3) parcels located in Hayes Township on M-32 W Gaylord, MI 49735. *Exhibit #1, Exhibit #5*
2. The property is located in a B1/Local Business Zoning District. *Exhibit #2*
3. The proposed rezone is to a B2/General Business Zoning District. *Exhibit #1*
4. Adjoining properties are zoned FR/Forestry Recreation, R3/Residential Estates, B1/Local Business along with parcels annexed into the City of Gaylord. B2/General Business zoned parcels are within one thousand feet of the proposed rezone parcels. *Exhibit #2*
5. The purpose of the rezone is to allow the construction of storage units for commercial purposes. *Exhibit #1*
6. Storage units are a permitted use subject to special conditions in a B2/General Business Zoning District. *Exhibit #3*
7. The proposed property combined is 15.48 acres. *Exhibit #4*
8. The proposed property is currently under the ownership of Three M West Inc and S&H Properties LLC. *Exhibit #4*
9. The owners are being represented by Brian Royce, applicant. *Exhibit #1*
10. The Future Land Use Map depicts this area as Multi Uses Retail / Business / Office. *Exhibit #12*
11. The proposed rezone may be considered consistent with the Otsego County Future Land Use Map and the Otsego County Master Plan. *Exhibit #12, Exhibit #13*
12. The Public Hearing Notice was published in the Herald Times on November 2, 2018. *Exhibit #6*
13. The requirements of Article 27 of the Otsego County Zoning Ordinance have been met. *Exhibit #7, Exhibit #8*
14. All property owners within three hundred (300') feet were properly notified of the public hearing. *Exhibit #9*
15. The Planning Commission has the authority to approve a *Rezone* request after review and compliance with the Otsego County Zoning Ordinance, Future Land Use Map and Master Plan. (Section 25.7) *Exhibit #3, Exhibit #12*
16. The required fees have been collected by Otsego County Land Use Services. *Exhibit #10*

HAYES TOWNSHIP, OTSEGO COUNTY
MARY SANDERS, SUPERVISOR/ASSESSOR
7200 HAYES TOWER ROAD
GAYLORD, MI 49735

Brian Royce
2765 Hidden Ridge Court
Grayling, MI 49735

October 10, 2018

Deed Restrictions for approved uses for the parcels being considered for D 2 re-zoning

As part of the motion made to re-zone the parcels, the uses that are not appropriate to Hayes Township were listed in discussion and is included with the motion that the deed restrictions are to be recorded in Otsego County and will stay with the land.

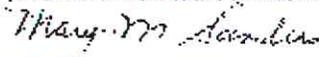
The following uses will not be allowed by deed restriction:
These were agreed to by letter 10/2/1996 by the current owners of said property

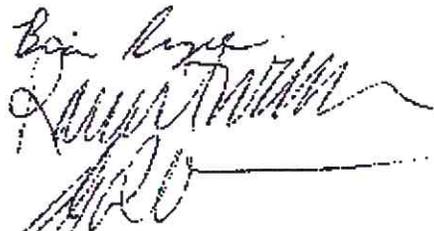
No tavern/night clubs
No public parking garages
No businesses with drive through sale of alcohol
No gas stations
No dry cleaners

Township board members asked that the following be included as per the current agreement to move forward:

No outdoor storage
No flea markets or open air merchants
No adult theaters or adult business ventures
No drive through services
No auto repair/auto shop business with outdoor storage
No solid waste hauler business
No service centers for vehicles, watercraft, mobile homes etc that can cause environmental harm

Please sign this letter as approval for the deed restrictions for the re-zoning that stays with the land. A copy will be kept with the township, a copy for the land use services department, and a copy for the proposed owners of this transaction.


Mary Sanders, Supervisor



**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Rezoning of 1 Parcel from FR/Forestry Recreation to AR/Agricultural Resource	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: Committee Reports, A. Planning Commission Recommendations, Item 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator/ Jim Mouch, Land Use Services Director/ Chris Churches, Planning/Zoning and Capital Projects Director	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Planning Commission has recommended a rezoning of 1 parcel in Charlton Township from FR/Forestry Recreation to AR/Agricultural Resource.

RECOMMENDATION:

Staff requests approval of rezoning of 1 parcel in Charlton Township from FR/Forestry Recreation to AR/Agricultural Resource.

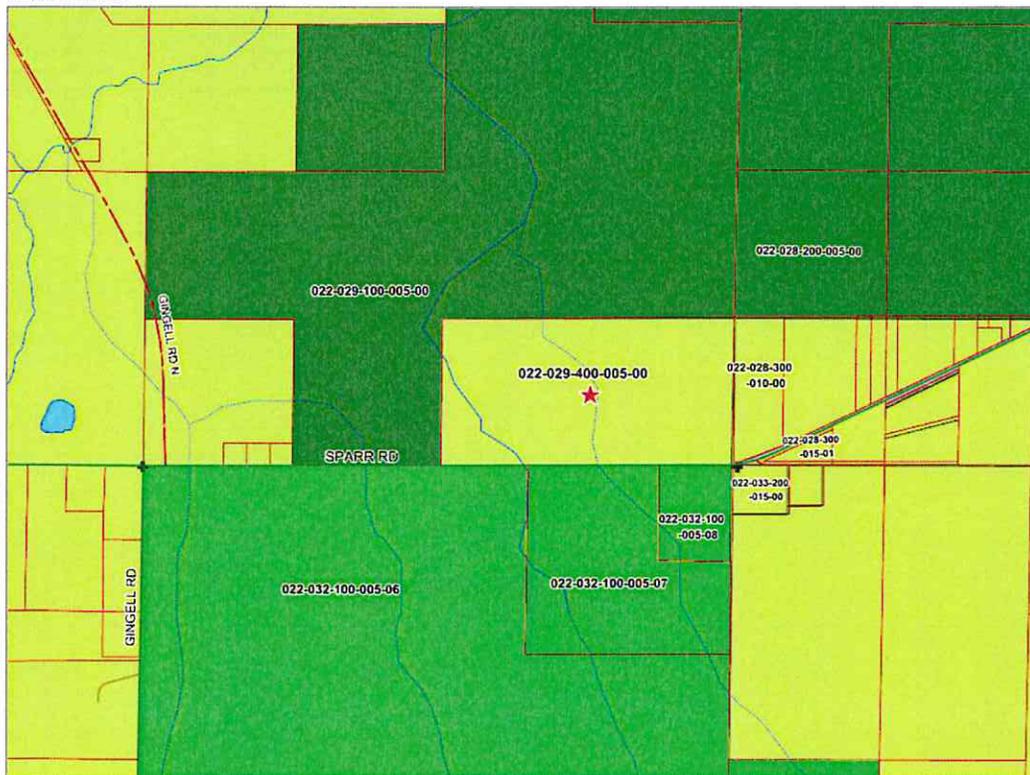
To: Otsego County Board of Commissioners

RE: Rezoning of parcel from FR/Forestry Recreation to AR/Agricultural Resource

Motion made by Mr. Brown to recommend case PZRZ18-001 be rezoned from FR/Forestry Recreation to AR/Agricultural Resource to the Otsego County Board of Commissioners; Seconded by Mr. Hilgendorf.

Motion approved unanimously.

PZRZ18-001
022-029-400-005-00
10508 SPARR RD



**OTSEGO COUNTY
PLANNING COMMISSION**

**PZRZ18-001
REZONE
022-029-400-005-00**

FINDING OF FACT

1. This is a proposal for a rezone of a single parcel located in Charlton Township at 10508 Sparr Rd Johannesburg, MI 49751. *Exhibit #1, Exhibit #5*
2. The property is located in a FR/Forestry Recreation Zoning District. *Exhibit #2*
3. The proposed rezone is to an AR/Agricultural Resource Zoning District. *Exhibit #1*
4. Adjoining properties are zoned FR/Forestry Recreation and AR/Agricultural Resource. *Exhibit #2*
5. The purpose of the rezone is for farming. *Exhibit #1*
6. The proposed property is 80 acres. *Exhibit #4*
7. The proposed property is currently under the ownership of Daniel G. Lubelan, applicant. *Exhibit #4*
8. The property will be reclassified as Qualified Agricultural in 2019 per Charlton Township assessor. *Exhibit #13*
9. The Future Land Use Map depicts this area as Forest. *Exhibit #12*
10. Approval of the proposed rezone would be consistent with the adjoining properties but not necessarily consistent with the Otsego County Future Land Use Map. *Exhibit #12*
11. The Public Hearing Notice was published in the Herald Times on August 29, 2018. *Exhibit #6*
12. The requirements of Article 27 of the Otsego County Zoning Ordinance have been met. *Exhibit #7, Exhibit #8*
13. All property owners within three hundred (300') feet were properly notified of the public hearing. *Exhibit #9*
14. The Planning Commission has the authority to approve a *Rezone* request after review and compliance with the Otsego County Zoning Ordinance, Future Land Use Map and Master Plan. (Section 25.7) *Exhibit #3, Exhibit #12*
15. The required fees have been collected by Otsego County Land Use Services. *Exhibit #10*

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: November 20, 2018 Warrant	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The November 20, 2018 warrant is in the amount of \$178,533.53. Major expenditures in the warrant include:

- \$58,527.78 - MERS – October 2018 premium
- \$50,890.40 – Blue Care Network – December 2018 premium

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$178,533.53.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/20/2018	AP	2020(E)	AMERICAN WASTE	2738413 NOVEMBER	588-698-940.010	103.00
11/20/2018	AP	2021(E)	CHARTER COMMUNICATIONS	0069887110118 PHONE AND CABLE BILL	208-752-726.000	90.69
		2021(E)		0069887110118 PHONE AND CABLE BILL	208-752-930.210	39.99
						<u>130.68</u>
11/20/2018	AP	2022(E)	CONSUMERS ENERGY	ELECTRIC BILLS	208-751-930.620	1,059.53
		2022(E)		20554051615 NOVEMBER	588-697-930.620	543.73
		2022(E)		ACCT# 100021190929; 10/16/18	637-265-930.620-SILL100000	37.63
						<u>1,640.89</u>
11/20/2018	AP	2023(E)	DE LAGE LANDEN PUBLIC FINANCE	INVOICE #61334439, 12/01/2018	101-257-920.410	187.03
11/20/2018	AP	2024(E)	DTE ENERGY	GAS BILL 9100 208 4595 4	208-752-930.610	156.59
		2024(E)		910020860953 OCTOBER	588-697-930.610	309.54
		2024(E)		OTSEGO COUNTY NOVEMBER BILLING	637-265-930.610-ALPCT000000	1,243.87
		2024(E)		OTSEGO COUNTY NOVEMBER BILLING	637-265-930.610-CRTHS000000	399.02
						<u>2,109.02</u>
11/20/2018	AP	2025(E)	FLEETCOR SUPERFLEET MASTERCARD	ACCT# FB115, DUE: 11/25/18	101-331-930.660	26.70
11/20/2018	AP	2026(E)	FRONTIER	ACCT# 9897329752-032210-5, DUE 11/28/18	261-427-930.210	51.12
11/20/2018	AP	2027(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INVOICE 00088354-19, DUE 11/20/2018	704-000-231.700	58,527.78
11/20/2018	AP	2028(E)	PITNEY BOWES	STATEMENT DATE 11/05/2018	249-371-930.450	565.95
11/20/2018	AP	2029(E)	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	101-301-930.230	266.76
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	101-351-930.230	88.92
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	205-301-930.230	208.82
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	208-751-930.230	110.63
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	208-752-930.230	110.65
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	209-751-930.230	49.03
		2029(E)		ACCT# 483106843-000; INV# 9817093758-PAST DUE	281-537-930.230	88.92
						<u>923.73</u>
11/20/2018	AP	73685	20TH CIRCUIT COURT	18-56-DL PLACEMENT 10/25/18 TO 10/31/18	292-562-930.810	700.00
11/20/2018	AP	73686	ABEL M CRUZ	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73686		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	1.70
						<u>51.70</u>
11/20/2018	AP	73687	ACTIVE APPRAISAL, LLC	INVOICE #18211, 10/25/2018	499-901-970.300	2,400.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/20/2018	AP	73688	ADVANCE ELECTRIC INC	48292-01 LENS COVERS	208-752-726.000	188.91
11/20/2018	AP	73689	BENISTAR HARTFORD - 6795	RETIRES; INV #12012018, ACCT#06218	647-851-704.110	7,405.88
11/20/2018	AP	73690	BLUE CARE NETWORK	INV# 183100050510, GROUP #00282880	647-851-704.110	50,890.40
11/20/2018	AP	73691	BONNY MILLER	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73691		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	20.00
						<u>70.00</u>
11/20/2018	AP	73692	BROCK ARTFITCH	OCTOBER M.E. VOUCHER	101-648-801.020	100.00
11/20/2018	AP	73693	BRUCE TILLINGER	SERVICES 11/01/18 THRU 11/13/18	249-371-801.028	2,590.00
11/20/2018	AP	73694	CZAE	INV# 67016, 67024, 67034	475-901-801.020	19,431.76
		73694		INV# 67016, 67024, 67034	476-901-801.020	4,726.42
		73694		INV# 67016, 67024, 67034	494-901-970.300	525.00
						<u>24,683.18</u>
11/20/2018	AP	73695	CHRISTOPHER WILLIAMS	CAMPING REFUND	208-440-652.030	160.00
11/20/2018	AP	73696	CITY OF GAYLORD	INVOICE 3494 EVIDENCE TUBES	101-301-726.000	112.85
11/20/2018	AP	73697	COMPENEW	INV# 20144, DUE 11/30/18	101-101-920.410	35.00
		73697		INV# 20144, DUE 11/30/18	101-215-920.410	25.00
		73697		INV# 20144, DUE 11/30/18	101-267-920.410	35.00
		73697		INV# 20144, DUE 11/30/18	101-301-920.410	35.00
						<u>130.00</u>
11/20/2018	AP	73698	DARRELL EILTS	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
11/20/2018	AP	73699	DAVE BARAGREY	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73699		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	1.60
						<u>51.60</u>
11/20/2018	AP	73700	DIANE HOUSE	UC MAN ACH TAKEN OUT TWICE BY MISTAKE ON 11/1 & 11/5	594-000-040.000	59.95
11/20/2018	AP	73701	DUNNS	ACCT 2647 COPIER CONTRACT, MONTH END 10/31/18	101-682-920.410	47.86
		73701		ACCT 2647 COPIER CONTRACT, MONTH END 10/31/18	232-690-920.410	47.86
		73701		SUPPLIES-AR295742	249-371-726.000	32.69
						<u>128.41</u>
11/20/2018	AP	73702	ELI ELECTRIC LLC	SERVICES 11/08/18 THRU 11/08/18	249-371-801.026	2,260.00
11/20/2018	AP	73703	FORMAX A DIVISION OF BESCOP INC	INVOICE #85981, 9/1/18	645-201-920.410	997.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/20/2018	AP	73704	GASLIGHT MEDIA	INVOICE# 57467, 11/12/18	101-228-930.240	110.00
11/20/2018	AP	73705	GREAT LAKES ENERGY	ELECTRIC BILLS	209-751-930.620	858.50
11/20/2018	AP	73706	HD MOVERS LLC	MOVE RANGER STATION	208-901-970.300	3,500.00
11/20/2018	AP	73707	HOWARD L SHIFMAN PC	INVOICE #13450, 11/01/2018	280-270-801.020	782.00
11/20/2018	AP	73708	J&N CONSTRUCTION LLC	INVOICE #11690	594-806-970.440	4,722.00
11/20/2018	AP	73709	JAMES DONALD FOX	OCTOBER M.E. VOUCHER	101-648-801.020	325.00
		73709		OCTOBER M.E. VOUCHER	101-648-930.500	9.50
						<u>334.50</u>
11/20/2018	AP	73710	JOHNSON OIL COMPANY	SERVICES	208-751-726.050	29.95
		73710		SERVICES	209-751-726.050	19.95
						<u>49.90</u>
11/20/2018	AP	73711	JUDITH JARECKI	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73711		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	16.00
						<u>66.00</u>
11/20/2018	AP	73712	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	292-662-930.700	534.44
11/20/2018	AP	73713	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	292-662-930.700	534.44
11/20/2018	AP	73714	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	292-662-930.700	534.44
11/20/2018	AP	73715	JUSTIN WING	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73715		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	8.55
						<u>58.55</u>
11/20/2018	AP	73716	LARRY KENT	SERVICES 11/07/18 THRU 11/14/18	249-371-801.024	800.00
		73716		SERVICES 10/31/18 THRU 11/07/18	249-371-801.028	1,000.00
						<u>1,800.00</u>
11/20/2018	AP	73717	LARRYS LANDSCAPING	2018024 WINTERIZE SPRINKLER SYSTEM AT LIBKE	208-751-920.200	200.00
11/20/2018	AP	73718	LOWES	915208 ANTI FREEZE, BAR & CHAIN OIL	209-751-726.000	73.43
11/20/2018	AP	73719	MARVIN CARLSON	OCTOBER M.E. VOUCHER	101-648-801.020	160.00
		73719		OCTOBER M.E. VOUCHER	101-648-930.500	10.00
						<u>170.00</u>
11/20/2018	AP	73720	MEYER ACE	#6521	208-751-726.000	46.10

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		73720		#6521	208-752-726.000	2.00
		73720		#6521	208-752-726.025	3.99
		73720		#6521	209-751-726.000	129.99
						<u>182.08</u>
11/20/2018	AP	73721	OTSEGO COUNTY JUDICIAL SYSTEM	11/07/18 HRA REIMBURSEMENT CHECK REGISTER	101-131-704.110	15.00
		73721		11/07/18 HRA REIMBURSEMENT CHECK REGISTER	101-148-704.110	15.00
		73721		11/07/18 HRA REIMBURSEMENT CHECK REGISTER	215-141-704.110	171.23
		73721		11/07/18 HRA REIMBURSEMENT CHECK REGISTER	292-662-704.110	58.26
						<u>259.49</u>
11/20/2018	AP	73722	OTSEGO COUNTY TREASURER	8256 WIRELESS INTERNET	208-752-726.000	59.95
11/20/2018	AP	73723	QUALITY PLUMBING & MECHANICAL INC	9448 WINTERIZE DOG PARK	208-751-920.200	445.00
11/20/2018	AP	73724	RANDY STULTS	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73724		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	10.60
						<u>60.60</u>
11/20/2018	AP	73725	RICK'S CARPET CLEANING	CLEAN CARPET AT HILLTOP HOUSE	209-751-726.000	144.00
11/20/2018	AP	73726	RONALD C BRAND	INVOICE #20 COUNTY REPRESENTATIVE FEES 2018 REMON/SURVEY	101-450-801.020	2,100.00
11/20/2018	AP	73727	SPARTAN SEWER & SEPTIC TANK SERVICE	SERVICES	208-751-920.200	245.00
		73727		SERVICES	209-751-726.000	95.00
						<u>340.00</u>
11/20/2018	AP	73728	STEVEN ROLLINS	11/14/18 VETERANS MEETING PER DIEM, MILEAGE REIMBURSEMENT	101-682-703.040	50.00
		73728		11/14/18 VETERANS MEETING PER DIEM, MILEAGE REIMBURSEMENT	101-682-930.500	7.20
						<u>57.20</u>
11/20/2018	AP	73729	TERRANCE M COTTLE	OCTOBER 2018 MENTAL HEALTH COUNSELING	101-133-940.010	1,200.00
11/20/2018	AP	73730	THOMAS J PUDVAN	OCTOBER M.E. VOUCHER	101-648-801.020	621.67
		73730		OCTOBER M.E. VOUCHER	101-648-930.210	40.00
		73730		OCTOBER M.E. VOUCHER	101-648-930.500	18.00
						<u>679.67</u>
11/20/2018	AP	73731	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL NOVEMBER MEETING	208-752-703.040	50.00
		73731		PER DIEM, TRAVEL NOVEMBER MEETING	208-752-930.500	3.00
						<u>53.00</u>
11/20/2018	AP	73732	WINN TELECOM	989-705-1786 NOVEMBER	588-697-930.210	264.78

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/20/2018	AP	73733	WMJZ EAGLE 101.5	INVOICE #95-8, HOUSING & VETERANS RADIO ADVERTISEMENT MAR 101-682-930.300		100.00
		73733		INVOICE #95-8, HOUSING & VETERANS RADIO ADVERTISEMENT MAR 233-690-930.300		100.00
						<u>200.00</u>
11/20/2018	AP	73734	ZAREMBA EQUIPMENT INC	W 73756 REPAIRS TO CUB CADET	209-751-726.000	8.57
		73734		W 73756 REPAIRS TO CUB CADET	209-751-726.050	605.21
						<u>613.78</u>
			TOTAL - ALL FUNDS	TOTAL OF 60 CHECKS		178,533.53

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/20/2018	AP	2023(E)	DE LAGE LANDEN PUBLIC FINANCE	INVOICE #61334439, 12/01/2018	920.410	257	187.03
11/20/2018	AP	2025(E)	FLEETCOR SUPERFLEET MASTERCARD	ACCT# FB115, DUE: 11/25/18	930.660	331	26.70
11/20/2018	AP	2029(E)*#	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	301	119.94
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	301	146.82
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	351	48.94
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	351	39.98
				CHECK AP 2029(E) TOTAL FOR FUND 101:			355.68
11/20/2018	AP	73692	BROCK ARTFITCH	OCTOBER M.E. VOUCHER	801.020	648	100.00
11/20/2018	AP	73696	CITY OF GAYLORD	INVOICE 3494 EVIDENCE TUBES	726.000	301	112.85
11/20/2018	AP	73697#	COMPREENEW	INV# 20144, DUE 11/30/18	920.410	101	35.00
				INV# 20144, DUE 11/30/18	920.410	215	25.00
				INV# 20144, DUE 11/30/18	920.410	267	35.00
				INV# 20144, DUE 11/30/18	920.410	301	35.00
				CHECK AP 73697 TOTAL FOR FUND 101:			130.00
11/20/2018	AP	73698	DARRELL EILTS	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
11/20/2018	AP	73701*#	DUNNS	ACCT 2647 COPIER CONTRACT, MONTH END 10/31/18	920.410	682	47.86
11/20/2018	AP	73704	GASLIGHT MEDIA	INVOICE# 57467, 11/12/18	930.240	228	110.00
11/20/2018	AP	73709	JAMES DONALD FOX	OCTOBER M.E. VOUCHER	801.020	648	325.00
				OCTOBER M.E. VOUCHER	930.500	648	9.50
				CHECK AP 73709 TOTAL FOR FUND 101:			334.50
11/20/2018	AP	73719	MARVIN CARLSON	OCTOBER M.E. VOUCHER	801.020	648	60.00
				OCTOBER M.E. VOUCHER	801.020	648	100.00
				OCTOBER M.E. VOUCHER	930.500	648	10.00
				CHECK AP 73719 TOTAL FOR FUND 101:			170.00
11/20/2018	AP	73721*#	OTSEGO COUNTY JUDICIAL SYSTEM	11/07/18 HRA REIMBURSEMENT CHECK REGISTER	704.110	131	15.00
				11/07/18 HRA REIMBURSEMENT CHECK REGISTER	704.110	148	15.00
				CHECK AP 73721 TOTAL FOR FUND 101:			30.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
11/20/2018	AP	73726	RONALD C BRAND	INVOICE #20 COUNTY REPRESENTATIVE FEES 2018 REMON/SURVEY 801.020	801.020	450	2,100.00
11/20/2018	AP	73728	STEVEN ROLLINS	11/14/18 VETERANS MEETING PER DIEM, MILEAGE REIMBURSEMENT 703.040	703.040	682	50.00
				11/14/18 VETERANS MEETING PER DIEM, MILEAGE REIMBURSEMENT 930.500	930.500	682	7.20
				CHECK AP 73728 TOTAL FOR FUND 101:			<u>57.20</u>
11/20/2018	AP	73729	TERRANCE M COTTLE	OCTOBER 2018 MENTAL HEALTH COUNSELING	940.010	133	160.00
				OCTOBER 2018 MENTAL HEALTH COUNSELING	940.010	133	80.00
				OCTOBER 2018 MENTAL HEALTH COUNSELING	940.010	133	240.00
				OCTOBER 2018 MENTAL HEALTH COUNSELING	940.010	133	400.00
				OCTOBER 2018 GROUP MENTAL HEALTH COUNSELING	940.010	133	320.00
				CHECK AP 73729 TOTAL FOR FUND 101:			<u>1,200.00</u>
11/20/2018	AP	73730	THOMAS J PUDVAN	OCTOBER M.E. VOUCHER	801.020	648	621.67
				OCTOBER M.E. VOUCHER	930.210	648	40.00
				OCTOBER M.E. VOUCHER	930.500	648	18.00
				CHECK AP 73730 TOTAL FOR FUND 101:			<u>679.67</u>
11/20/2018	AP	73733#	WMJZ EAGLE 101.5	INVOICE #95-8, HOUSING & VETERANS RADIO ADVERTISEMENT MAR 930.300	930.300	682	100.00
				Total for fund 101 GENERAL FUND			<u>6,041.49</u>
Fund: 205 WORK CAMP							
11/20/2018	AP	2029(E)#	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	301	79.96
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	301	128.86
				CHECK AP 2029(E) TOTAL FOR FUND 205:			<u>208.82</u>
				Total for fund 205 WORK CAMP			<u>208.82</u>
Fund: 208 PARKS AND RECREATION							
11/20/2018	AP	2021(E)	CHARTER COMMUNICATIONS	0069887110118 PHONE AND CABLE BILL	725.000	752	90.69
				0069887110118 PHONE AND CABLE BILL	930.210	752	39.99
				CHECK AP 2021(E) TOTAL FOR FUND 208:			<u>130.68</u>
11/20/2018	AP	2022(E)#	CONSUMERS ENERGY	ELECTRIC BILLS	930.620	751	24.22
				ELECTRIC BILLS	930.620	751	955.71
				ELECTRIC BILLS	930.620	751	51.41
				ELECTRIC BILLS	930.620	751	28.19

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
CHECK AP 2022(E) TOTAL FOR FUND 208:							
11/20/2018	AP	2024(E)*#	DTE ENERGY	GAS BILL 9100 208 4595 4	930.610	752	1,059.53
11/20/2018	AP	2029(E)*#	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	751	50.01
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	751	60.62
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	752	60.63
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	752	50.02
CHECK AP 2029(E) TOTAL FOR FUND 208:							
221.28							
11/20/2018	AP	73686	ABEL M CRUZ	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	1.70
CHECK AP 73686 TOTAL FOR FUND 208:							
51.70							
11/20/2018	AP	73688	ADVANCE ELECTRIC INC	48292-01 LENS COVERS	726.000	752	188.91
11/20/2018	AP	73691	BONNY MILLER	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	20.00
CHECK AP 73691 TOTAL FOR FUND 208:							
70.00							
11/20/2018	AP	73695	CHRISTOPHER WILLIAMS	CAMPING REFUND	652.030	440	160.00
11/20/2018	AP	73699	DAVE BARAGREY	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	1.60
CHECK AP 73699 TOTAL FOR FUND 208:							
51.60							
11/20/2018	AP	73706	HD MOVERS LLC	MOVE RANGER STATION	970.300	901	3,500.00
11/20/2018	AP	73710*	JOHNSON OIL COMPANY	SERVICES	726.050	751	29.95
11/20/2018	AP	73711	JUDITH JARECKI	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	16.00
CHECK AP 73711 TOTAL FOR FUND 208:							
66.00							
11/20/2018	AP	73715	JUSTIN WING	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	8.55
CHECK AP 73715 TOTAL FOR FUND 208:							
58.55							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
11/20/2018	AP	73717	LARRYS LANDSCAPING	2018024 WINTERIZE SPRINKLER SYSTEM AT LIBKE	920.200	751	200.00
11/20/2018	AP	73720*	MEYER ACE	#6521	726.000	751	9.99
				#6521	726.000	751	24.12
				#6521	726.000	751	11.99
				#6521	726.000	752	2.00
				#6521	726.025	752	3.99
				CHECK AP 73720 TOTAL FOR FUND 208:			52.09
11/20/2018	AP	73722	OTSEGO COUNTY TREASURER	8256 WIRELESS INTERNET	726.000	752	59.95
11/20/2018	AP	73723	QUALITY PLUMBING & MECHANICAL INC	9448 WINTERIZE DOG PARK	920.200	751	190.00
				9393 WINTERIZE WELLS AND IRRIGATION	920.200	751	255.00
				CHECK AP 73723 TOTAL FOR FUND 208:			445.00
11/20/2018	AP	73724	RANDY STULTS	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	10.60
				CHECK AP 73724 TOTAL FOR FUND 208:			60.60
11/20/2018	AP	73727*	SPARTAN SEWER & SEPTIC TANK SERVICE	SERVICES	920.200	751	155.00
				SERVICES	920.200	751	90.00
				CHECK AP 73727 TOTAL FOR FUND 208:			245.00
11/20/2018	AP	73731	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL NOVEMBER MEETING	703.040	752	50.00
				PER DIEM, TRAVEL NOVEMBER MEETING	930.500	752	3.00
				CHECK AP 73731 TOTAL FOR FUND 208:			53.00
				Total for fund 208 PARKS AND RECREATION			6,860.43
Fund: 209 GROEN NATURE PRESERVE FUND							
11/20/2018	AP	2029(E)*#	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	751	23.50
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	751	25.53
				CHECK AP 2029(E) TOTAL FOR FUND 209:			49.03
11/20/2018	AP	73705	GREAT LAKES ENERGY	ELECTRIC BILLS	930.620	751	87.47
				ELECTRIC BILLS	930.620	751	453.00
				ELECTRIC BILLS	930.620	751	94.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 209 GROEN NATURE PRESERVE FUND							
				ELECTRIC BILLS	930.620	751	16.00
				ELECTRIC BILLS	930.620	751	16.00
				ELECTRIC BILLS	930.620	751	55.00
				ELECTRIC BILLS	930.620	751	137.03
				CHECK AP 73705 TOTAL FOR FUND 209:			858.50
11/20/2018	AP	73710*	JOHNSON OIL COMPANY	SERVICES	726.050	751	19.95
11/20/2018	AP	73718	LOWES	915208 ANTI FREEZE, BAR & CHAIN OIL	726.000	751	73.43
11/20/2018	AP	73720#	MEYER ACE	#6521	726.000	751	129.99
11/20/2018	AP	73725	RICK'S CARPET CLEANING	CLEAN CARPET AT HILLTOP HOUSE	726.000	751	144.00
11/20/2018	AP	73727*	SPARTAN SEWER & SEPTIC TANK SERVICE	SERVICES	726.000	751	95.00
11/20/2018	AP	73734	ZAREMBA EQUIPMENT INC	W 73756 REPAIRS TO CUB CADET	726.000	751	8.57
				W 73756 REPAIRS TO CUB CADET	726.050	751	571.38
				W74767 FIX TIRE	726.050	751	33.83
				CHECK AP 73734 TOTAL FOR FUND 209:			613.78
Fund: 215 FRIEND OF THE COURT							
				Total for fund 209 GROEN NATURE PRESERVE FUND			1,983.68
11/20/2018	AP	73721#	OTSEGO COUNTY JUDICIAL SYSTEM	11/07/18 HRA REIMBURSEMENT CHECK REGISTER	704.110	141	171.23
Fund: 232 HOUSING COMMISSION							
				Total for fund 215 FRIEND OF THE COURT			171.23
11/20/2018	AP	73701#	DUNNS	ACCT 2647 COPIER CONTRACT, MONTH END 10/31/18	920.410	690	47.86
Fund: 233 HUD GRANT FUND							
				Total for fund 232 HOUSING COMMISSION			47.86
11/20/2018	AP	73733#	WIMJZ EAGLE 101.5	INVOICE #95-8, HOUSING & VETERANS RADIO ADVERTISEMENT MAR 930.300		690	100.00
Fund: 249 BUILDING INSPECTION FUND							
				Total for fund 233 HUD GRANT FUND			100.00
11/20/2018	AP	2028(E)	PITNEY BOWES	STATEMENT DATE 11/05/2018	930.450	371	565.95
11/20/2018	AP	73693	BRUCE TILLINGER	SERVICES 11/01/18 THRU 11/13/18	801.028	371	1,650.00
				SERVICES 11/01/18 THRU 11/13/18	801.028	371	940.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING INSPECTION FUND							
				CHECK AP 73693 TOTAL FOR FUND 249:			2,590.00
11/20/2018	AP	73701*	DUNNS	SUPPLIES-AR295742	726.000	371	32.69
11/20/2018	AP	73702	ELI ELECTRIC LLC	SERVICES 11/08/18 THRU 11/08/18	801.026	371	1,230.00
				SERVICES 11/06/18 THRU 11/06/18	801.026	371	450.00
				SERVICES 11/01/18 THRU 11/01/18	801.026	371	580.00
				CHECK AP 73702 TOTAL FOR FUND 249:			<u>2,260.00</u>
11/20/2018	AP	73716	LARRY KENT	SERVICES 11/07/18 THRU 11/14/18	801.024	371	800.00
				SERVICES 10/31/18 THRU 11/07/18	801.028	371	1,000.00
				CHECK AP 73716 TOTAL FOR FUND 249:			<u>1,800.00</u>
				Total for fund 249 BUILDING INSPECTION FUND			7,248.64
				ACCT# 9897329752-032210-5, DUE 11/28/18	930.210	427	51.12
				Total for fund 261 911 SERVICE FUND			51.12
				INVOICE #13450, 11/01/2018	801.020	270	782.00
				Total for fund 280 LEGAL DEFENSE FUND			782.00
11/20/2018	AP	2029(E) #	VERIZON WIRELESS	ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	537	48.94
				ACCT# 483106843-000; INV# 9817093758-PAST DUE	930.230	537	39.98
				CHECK AP 2029(E) TOTAL FOR FUND 281:			<u>88.92</u>
				Total for fund 281 AIRPORT			88.92
11/20/2018	AP	73685	20TH CIRCUIT COURT	18-56-DL PLACEMENT 10/25/18 TO 10/31/18	930.810	662	700.00
11/20/2018	AP	73712	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	930.700	662	534.44
11/20/2018	AP	73713	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	930.700	662	534.44
11/20/2018	AP	73714	JULIE DANKERT	18-42-NA PLACEMENT 10/1/18 TO 10/31/18	930.700	662	534.44
11/20/2018	AP	73721 #	OTSEGO COUNTY JUDICIAL SYSTEM	11/07/18 HRA REIMBURSEMENT CHECK REGISTER	704.110	662	58.26
				Total for fund 292 CHILD CARE FUND			2,361.58
11/20/2018	AP	73694*	CZAE	INV# 67016, 67024, 67034	801.020	901	19,431.76
				Fund: 475 TRAIL CONSTRUCTION FUND			

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/20/2018 - 11/20/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 475 TRAIL CONSTRUCTION FUND							
Fund: 476 GAYLORD GATEWAY TRAILHEAD							
11/20/2018	AP	73694*	CZAE	INV# 67016, 67024, 67034	801.020	901	4,726.42
Fund: 494 GROEN CAPITAL PROJECTS FUND II							
11/20/2018	AP	73694*	CZAE	INV# 67016, 67024, 67034	970.300	901	525.00
Fund: 499 CAPITAL PROJECTS FUND							
11/20/2018	AP	73687	ACTIVE APPRAISAL, LLC	INVOICE #18211, 10/25/2018	970.300	901	2,400.00
Fund: 588 TRANSPORTATION FUND							
11/20/2018	AP	2020(E)	AMERICAN WASTE	2738413 NOVEMBER	940.010	698	103.00
11/20/2018	AP	2022(E)#	CONSUMERS ENERGY	205544051615 NOVEMBER	930.620	697	543.73
11/20/2018	AP	2024(E)#	DTE ENERGY	910020860953 OCTOBER	930.610	697	309.54
11/20/2018	AP	73732	WINN TELECOM	989-705-1786 NOVEMBER	930.210	697	264.78
Fund: 594 UC METROPOLITAN AREA NETWORK							
11/20/2018	AP	73700	DIANE HOUSE	UC MAN ACH TAKEN OUT TWICE BY MISTAKE ON 11/1 & 11/5	040.000	000	59.95
11/20/2018	AP	73708	J&N CONSTRUCTION LLC	INVOICE #11690	970.440	806	4,722.00
Fund: 637 BUILDING AND GROUNDS							
11/20/2018	AP	2022(E)#	CONSUMERS ENERGY	ACCT# 100021190929; 10/16/18	930.620	265	37.63
11/20/2018	AP	2024(E)#	DTE ENERGY	OTSEGO COUNTY NOVEMBER BILLING	930.610	265	325.54
				OTSEGO COUNTY NOVEMBER BILLING	930.610	265	256.75
				OTSEGO COUNTY NOVEMBER BILLING	930.610	265	338.14
				OTSEGO COUNTY NOVEMBER BILLING	930.610	265	323.44
				OTSEGO COUNTY NOVEMBER BILLING	930.610	265	399.02
CHECK AP 2024(E) TOTAL FOR FUND 637:							1,642.89
Fund: 645 ADMINISTRATIVE SERVICES							
11/20/2018	AP	73703	FORMAX A DIVISION OF BESCORP INC	INVOICE #85981, 9/1/18	920.410	201	997.00
Total for fund 637 BUILDING AND GROUNDS							1,680.52

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 ADMINISTRATIVE SERVICES							
Fund: 647 HEALTH CARE FUND							
11/20/2018	AP	73689	BENISTAR HARTFORD - 6795	RETIREES; INV #12012018, ACCT#06218	704.110	851	7,405.88
11/20/2018	AP	73690	BLUE CARE NETWORK	INV# 183100050510, GROUP #00282880	704.110	851	50,890.40
Fund: 704 PAYROLL IMPREST FUND							
11/20/2018	AP	2027(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INVOICE 00088354-19, DUE 11/20/2018	231.700	000	58,527.78
TOTAL - ALL FUNDS							
							58,527.78
							178,533.53

**-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

**-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK NUMBER 73078

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/02/2018	AP	73078	RICK'S CARPET CLEANING	CLEAN CARPET AT HILLTOP HOUSE		0.00
TOTAL - ALL FUNDS						0.00
TOTAL						0.00
--- GL TOTALS ---						0.00

VOIDED

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 73078

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/02/2018	AP	73078	RICK'S CARPET CLEANING	CLEAN CARPET AT HILLTOP HOUSE		
TOTAL - ALL FUNDS						0.00
TOTAL						0.00

--- GL TOTALS ---

** VOIDED **

Check Date	Bank	Check #	Payee	Description	GL #	Amount
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11/06/2018	AP	73505	BRAND LAND SURVEYING LLC	INVOICE #20 COUNTY REPRESENTATIVE FEES 2018 REMONISURVEY		
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** VOIDED **

TOTAL - ALL FUNDS

TOTAL OF 1 CHECKS (1 voided)

0.00

--- GL TOTALS ---

TOTAL

0.00

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: November 27, 2018 Warrant	AGENDA DATE: November 27, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The November 27, 2018 warrant is in the amount of \$127,906.55. Major expenditures in the warrant include:

- \$25,069.34 – BCBS – December 2018 premium

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$127,906.55.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/27/2018 - 11/27/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	2030(E)	AMERICAN WASTE	#2735352 TRASH REMOVAL	281-537-920.410	130.00
11/27/2018	AP	2031(E)	CHARTER COMMUNICATIONS	TV INTERNET PHONE	281-537-920.410	349.77
		2031(E)		INMATE TV	595-351-726.000	222.77
11/27/2018	AP	2032(E)	CONSUMERS ENERGY	205989006554 CENTER ELECTRIC BILL	208-752-930.620	572.54
		2032(E)		ACCT #100000163053; DUE DEC 04,2018	637-265-930.620-CRTHS000000	384.50
11/27/2018	AP	2033(E)	DTE ENERGY	MULTIPLE ACCOUNTS	281-537-930.610	2,928.87
11/27/2018	AP	2034(E)	FRONTIER	PHONE BILL WELCOME CENTER 989-705-2181-051613-5	209-751-930.210	225.99
		2034(E)		ANIMAL CONTROL SHELTER 11/2018	212-430-930.210	84.68
		2034(E)		ACCT 98973223730308045	637-265-930.210	105.87
11/27/2018	AP	2035(A)	GARY GELOW	DECEMBER 2018 CAA CONTRACT PAYMENT	101-131-801.021	51.63
11/27/2018	AP	2036(A)	GAYLORD ARFF INC	AIRPORT CONTRACT DECEMBER 18 PAYMENT	281-537-940.010	242.18
11/27/2018	AP	73735	44NORTH	HRA, COBRA, TELADOC 11-2018	647-851-704.110	12,302.49
11/27/2018	AP	73736	ADVANCED CORRECTIONAL HEALTHCARE	INMATE HEALTH	101-351-930.470	13,205.00
11/27/2018	AP	73737	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER	101-351-726.000	1,842.10
11/27/2018	AP	73738	AIRGAS USA LLC	CYLINDER RENTALS	281-537-920.410	15,061.79
11/27/2018	AP	73739	ALLIE BROTHERS UNIFORMS	STERLY UNIFORMS	101-301-726.046	133.28
11/27/2018	AP	73740	ALPINE ANIMAL HOSPITAL	OCTOBER 2018	212-430-930.471	57.97
		73740		OCTOBER 2018	212-430-930.980	311.96
11/27/2018	AP	73741	AMERICAN FIDELITY ASSURANCE CO	NOVEMBER 2018 FLEX SPENDING ACCT	704-000-231.285	448.11
11/27/2018	AP	73742	AUTO OWNERS INSURANCE CO	RESTITUTION	701-000-271.000	768.00
11/27/2018	AP	73743	BEVERLY ENTERPRISES	RESTITUTION	701-000-271.000	1,216.11
11/27/2018	AP	73744	BILL MARSH FORD GAYLORD	MULTIPLE INVOICES- ROAD PATROL WORK	101-301-726.050	25.00
		73744		INV # 911782 INSPECT REAR AXLE	281-537-920.400	422.33
11/27/2018	AP	73745	BLARNEY STONE BROADCASTING INC	INV # 18060737	282-537-940.010	109.71
						532.04
						300.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	73746	BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO DEC 2018	647-851-704.110	25,069.34
11/27/2018	AP	73747	BS&A SOFTWARE INC	2018 1114 BS&A ASSESSING CONTRACT	101-257-920.410	3,375.00
11/27/2018	AP	73748	CAPITAL TIRE INC	INVOICES 50207081+50211341 WINTER TIRES	101-301-726.050	3,991.40
11/27/2018	AP	73749	CENTURYLINK	INV#1454191825 ACCT#63357762	261-427-930.210	147.02
11/27/2018	AP	73750	CHALET MARATHON	RESTITUTION	701-000-271.000	43.24
11/27/2018	AP	73751	CITIZENS INSURANCE	RESTITUTION	701-000-271.000	40.00
11/27/2018	AP	73752	COMMUNITY FINANCIAL	RESTITUTION	701-000-271.000	50.00
11/27/2018	AP	73753	CROSSROADS INDUSTRIES	2019 INV # 19250	282-000-123.000	85.08
		73753		RESTITUTION	701-000-271.000	100.00
						<u>185.08</u>
11/27/2018	AP	73754	DENISE SOCIA	RESTITUTION	701-000-271.000	20.00
11/27/2018	AP	73755	DERMATEC DIRECT	INMATE HEALTH INVOICE 1469648	101-351-930.470	158.99
11/27/2018	AP	73756	DOUG KASSUBA	EDUCATION CENTER, INVOICE 201810	266-901-970.440	600.00
11/27/2018	AP	73757	DUANE SWITALSKI	CANDIDATE FILING FEE RETURN	101-215-626.030	100.00
11/27/2018	AP	73758	DUNNS	4 PART PAPER	101-131-726.000	465.91
		73758		ROAD PATROL SUPPLIES	101-301-726.000	6.12
		73758		CORRECTIONS- RECEIPT TAPE	101-351-726.000	42.53
		73758		ACCT #3603, MSJ EXT.	101-864-726.000	265.44
		73758		WORK CAMP TONER	205-301-726.000	92.14
		73758		891564 10/31/18 SUPPLIES	212-430-726.000	271.49
		73758		AR297234 PEN REFILLS (DISP.)	588-697-726.000	302.60
		73758		AR296560 B. TISSUE; KITCHEN TOWELS	588-698-726.025	147.73
						<u>1,593.96</u>
11/27/2018	AP	73759	DUNNS	LEIN PAPER	101-131-726.000	108.76
11/27/2018	AP	73760	F&F EXCAVATING LLC	PROJECT #19-2017 SEPTIC FIELD 100% COMPLETE; CDBG P.I. AND O 233-690-940.010		5,480.00
11/27/2018	AP	73761	FAMILY FARE	RESTITUTION	701-000-271.000	25.87
11/27/2018	AP	73762	FARM BUREAU INSURANCE	RESTITUTION PYMTS X2	701-000-271.000	80.00
11/27/2018	AP	73763	GALLS INC AN ARAMARK CO	STERLY JACKET	101-301-726.046	650.97
11/27/2018	AP	73764	GARCIA CLINICAL LABORATORY	INMATE LABS #45581	101-351-726.035	25.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	73765	GAYLORD DRY CLEANERS	OCTOBER DRY CLEANING	101-301-920.410	105.00
		73765		OCTOBER DRY CLEANING	101-302-920.410	20.00
		73765		OCTOBER DRY CLEANING	101-334-920.410	20.00
		73765		OCTOBER DRY CLEANING	101-351-920.410	17.00
		73765		OCTOBER DRY CLEANING	205-301-920.410	70.00
						<u>232.00</u>
11/27/2018	AP	73766	GILL ROYS HARDWARE	WORK CAMP SUPPLIES	205-301-726.000	81.94
11/27/2018	AP	73767	IMAGE FACTORY INC	BUSINESS CARDS STERLY	101-301-726.000	90.00
11/27/2018	AP	73768	INTERSTATE BATTERY SYSTEM OF CM	23410906 STOCK	588-699-726.050	144.84
11/27/2018	AP	73769	JANET ASTRID FLINT	CANVASS 11-6-18 ELECTION	101-262-703.040	50.00
		73769		CANVASS 11-6-18 ELECTION	101-262-930.500	0.50
						<u>50.50</u>
11/27/2018	AP	73770	JIM WERNIG INC	24479 BUS #30 & STOCK	588-699-726.050	63.17
11/27/2018	AP	73771	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES	205-301-726.000	2.65
11/27/2018	AP	73772	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-758680 STOCK	588-699-726.050	168.40
11/27/2018	AP	73773	JOHNSON OIL COMPANY	69-4 TIRE PATCH	101-301-726.050	267.95
		73773		CL39150 FUEL	588-699-930.660	8,744.11
						<u>9,012.06</u>
11/27/2018	AP	73774	JOY VALLEY COUNSELING	NEW EMPLOYEE PSYCH TEST	101-301-940.010	450.00
		73774		PRE EMPLOYMENT PSYCH EVAL	101-351-940.010	450.00
						<u>900.00</u>
11/27/2018	AP	73775	KAMP OIL INC	INV # 5000017 15W40	281-537-726.050	18.20
11/27/2018	AP	73776	KENNETH BORTON	CANDIDATE FILING FEE RETURN	101-215-626.030	100.00
11/27/2018	AP	73777	KENNETH GLASSER	CANDIDATE FILING FEE RETURN	101-215-626.030	100.00
11/27/2018	AP	73778	LAPPANS OF GAYLORD INC	WORK CAMP BACK PACK BLOWER	205-301-726.000	399.96
11/27/2018	AP	73779	LARRY A CORELL	CANVASS 11-6-18 ELECTION	101-262-703.040	50.00
		73779		CANVASS 11-6-18 ELECTION	101-262-930.500	12.50
						<u>62.50</u>
11/27/2018	AP	73780	LIFELOC TECHNOLOGIES INC	INVOICE 312873	101-301-726.000	35.00
		73780		INVOICE 312873	101-351-726.000	35.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/27/2018 - 11/27/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		73780		INVOICE 312873	205-301-726.000	35.00
11/27/2018	AP	73781	LOWES	RESTITUTION	701-000-271.000	105.00
11/27/2018	AP	73782	MAKE IT MINE DESIGN	KELLER EMBROIDERY	205-301-726.046	100.00
		73782		6136	212-430-726.046	74.50
						174.50
11/27/2018	AP	73783	MATTHEW GREEN	RESTITUTION PYMTS X2	701-000-271.000	100.00
11/27/2018	AP	73784	MCCARDEL CULLIGAN	1351024 - WATER DELIVERY	101-131-726.000	37.50
11/27/2018	AP	73785	MEGA POWER SPORTS LLC	SUPPLIES	205-301-726.000	19.99
11/27/2018	AP	73786	MEIJER	RESTITUTION	701-000-271.000	73.56
11/27/2018	AP	73787	MICHIGAN STATE POLICE BFS-CASHIERS	LIVSCAN FEES OCTOBER	701-000-228.017	1,003.00
		73787		SOR OCTOBER 2018 FEES	701-000-228.018	30.00
						1,033.00
11/27/2018	AP	73788	MID AMERICAN AEL LLC	INV# 17886, 11/8/2018, WHELEN #J6188FO #11066	261-901-970.435	855.36
11/27/2018	AP	73789	MID NORTH PRINTING INC	86504 DEPARTMENT RECEIPTS	588-697-726.000	697.90
11/27/2018	AP	73790	MID STATES BOLT & SCREW CO	INV # 31399036 BOX BLADE	281-537-920.400	22.10
11/27/2018	AP	73791	NETWORKFLEET INC	OCTOBER MONTHLY SERVICE	101-301-920.410	75.80
		73791		OCTOBER MONTHLY SERVICE	101-302-920.410	18.95
		73791		OCTOBER MONTHLY SERVICE	101-334-920.410	18.95
		73791		OCTOBER MONTHLY SERVICE	101-351-920.410	18.95
		73791		OSV0000001594952	212-430-920.410	37.90
						170.55
11/27/2018	AP	73792	NEW CENTURY SIGNS	INVOICE 48075 GRAPHICS FOR EXPLORERS 8&11	101-301-726.050	1,095.86
		73792		INV # 48122 FUEL TRUCK DECALS	281-537-920.400	273.00
		73792		MULTIPLE INVOICES	282-537-940.010	699.50
						2,068.36
11/27/2018	AP	73793	NORTHERN MICHIGAN REVIEW	393426-571859 PRIMETIMES, BREAST CANCER, SEO BOOST	588-697-930.300	202.60
11/27/2018	AP	73794	NORTHWEST MICHIGAN COMMUNITY HEALTH	INMATE DENTAL	101-351-930.470	144.00
11/27/2018	AP	73795	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG TEST	101-351-940.010	80.00
11/27/2018	AP	73796	OTSEGO COUNTY	18-5520 BDA \$360/BDU \$40;18-5529 BDA \$270/BDU \$30;18-5488 BDA \$4701-000-265.000		1,200.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/27/2018	AP	73797	OTSEGO COUNTY EMS	INMATE HEALTH	101-351-930.470	963.40
11/27/2018	AP	73798	OTSEGO COUNTY FRIEND OF COURT	11-14075 \$600;14-15548 \$400;17-16719 \$600;17-16917 \$700	701-000-265.000	2,900.00
11/27/2018	AP	73799	OTSEGO COUNTY SHERIFF DEPT	IMPREST CASH	101-301-930.450	55.60
		73799		IMPREST CASH	101-351-930.700	10.36
		73799		IMPREST CASH	205-301-726.000	2.11
						<u>68.07</u>
11/27/2018	AP	73800	OTSEGO COUNTY TITLE	INV #GYL18-10257344 TITLE FEE PROJECT #19-2017, CDBG P.I. FUND: 233-690-940.010		295.00
11/27/2018	AP	73801	PAK MAIL CENTERS OF AMERICA	87-A DISTRICT COURT WEST LAW RETURN - 783630985579	101-131-930.450	14.72
11/27/2018	AP	73802	PETOSKEY EAR, NOSE, & THROAT SPECIA	INMATE HEALTH	101-351-930.470	1,343.00
11/27/2018	AP	73803	REDWOOD TOXICOLOGY LABORATORY INC	DRUG TEST SUPPLIES #631658	205-301-726.000	200.00
11/27/2018	AP	73804	RONALD FOSTER	RESTITUTION	701-000-271.000	60.00
11/27/2018	AP	73805	SAM CANDELA	CANVASS 11-6-18 ELECTION	101-262-703.040	50.00
		73805		CANVASS 11-6-18 ELECTION	101-262-930.500	4.00
						<u>54.00</u>
11/27/2018	AP	73806	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	MULTIPLE INVOICES	281-537-920.400	20.26
11/27/2018	AP	73807	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE #IDA00051024-51865	101-351-930.210-INMT000000	2,930.00
11/27/2018	AP	73808	STANDARD ELECTRIC COMPANY	MULTIPLE INVOICES	281-537-920.400	347.93
11/27/2018	AP	73809	STATE FARM	RESTITUTION PYMTS X2	701-000-271.000	296.76
11/27/2018	AP	73810	STATE OF MICHIGAN	WEATHER OBSERVATION SYSTEM	281-537-940.010	103.50
11/27/2018	AP	73811	STATE OF MICHIGAN	CPL RENEWAL AND NEW PERMITS OCTOBER 2018	701-000-228.016	2,789.00
11/27/2018	AP	73812	SUPERIOR AUTOMOTIVE EQUIPMENT INC	8886 SHOP TOOL	588-699-726.050	12.32
11/27/2018	AP	73813	THEODORE RICHARDSON	RESTITUTION	701-000-271.000	30.00
11/27/2018	AP	73814	TITLE CHECK LLC	NOV 2016 ADMIN FEES INV# 1811-38	516-253-920.410	2,306.33
11/27/2018	AP	73815	UNEMPLOYMENT CONSULTANTS INC	Q1 2019 UNEMPLOYMENT SERVICES	704-000-228.027	700.00
11/27/2018	AP	73816	UNIFIRST CORPORATION	#1530045172 CARPET RENTAL	281-537-920.410	45.89
11/27/2018	AP	73817	US POSTAL SERVICE	METER 41665563	101-000-103.000	1,000.00
11/27/2018	AP	73818	WALMART	RESTITUTION	701-000-271.000	145.75

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11/27/2018	AP	73819	WILLIAM LIGHT	CANVASS 11-6-18 ELECTION	101-262-703.040	50.00
		73819		CANVASS 11-6-18 ELECTION	101-262-930.500	15.00
						<u>65.00</u>
11/27/2018	AP	73820	ZAREMBA EQUIPMENT INC	S 117810 BUS #12	588-699-726.050	107.41
11/27/2018	AP	73821	ZOETIS	9007072951	212-430-726.035	262.00
			TOTAL - ALL FUNDS	TOTAL OF 94 CHECKS		127,906.55

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Fund: 101 GENERAL FUND							
11/27/2018	AP	2035(A)	GARY GELOW	DECEMBER 2018 CAA CONTRACT PAYMENT	801.021	131	12,302.49
11/27/2018	AP	73736	ADVANCED CORRECTIONAL HEALTHCARE	INMATE HEALTH	930.470	351	77.74
				INMATE HEALTH	930.470	351	3,680.00
				INMATE HEALTH	930.470	351	3,680.00
				INMATE HEALTH	930.470	351	3,680.00
				INMATE HEALTH	930.470	351	264.05
				INMATE HEALTH	930.470	351	3,680.00
				CHECK AP 73736 TOTAL FOR FUND 101:			15,061.79
11/27/2018	AP	73737	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER	726.000	351	133.28
11/27/2018	AP	73739	ALLIE BROTHERS UNIFORMS	STERLY UNIFORMS	726.046	301	311.96
11/27/2018	AP	73744#	BILL MARSH FORD GAYLORD	MULTIPLE INVOICES- ROAD PATROL WORK	726.050	301	36.94
				MULTIPLE INVOICES- ROAD PATROL WORK	726.050	301	36.94
				MULTIPLE INVOICES- ROAD PATROL WORK	726.050	301	251.27
				MULTIPLE INVOICES- ROAD PATROL WORK	726.050	301	57.04
				MULTIPLE INVOICES- ROAD PATROL WORK	726.050	301	40.14
				CHECK AP 73744 TOTAL FOR FUND 101:			422.33
11/27/2018	AP	73747	BS&A SOFTWARE INC	2018 1114 BS&A ASSESSING CONTRACT	920.410	257	3,375.00
11/27/2018	AP	73748	CAPITAL TIRE INC	INVOICES 50207081+50211341 WINTER TIRES	726.050	301	2,851.00
				INVOICES 50207081+50211341 WINTER TIRES	726.050	301	1,140.40
				CHECK AP 73748 TOTAL FOR FUND 101:			3,991.40
11/27/2018	AP	73755	DERMATEC DIRECT	INMATE HEALTH INVOICE 1469648	930.470	351	158.99
11/27/2018	AP	73757	DUANE SWITALSKI	CANDIDATE FILING FEE RETURN	626.030	215	100.00
11/27/2018	AP	73758#	DUNNS	4 PART PAPER	726.000	131	439.96
				FOR DEPOSIT ONLY STAMP	726.000	131	25.95
				ROAD PATROL SUPPLIES	726.000	301	6.12
				CORRECTIONS- RECEIPT TAPE	726.000	351	29.85
				CORRECTIONS SUPPLIES	726.000	351	12.68
				ACCT #3603, MSU EXT.	726.000	864	265.44
				CHECK AP 73758 TOTAL FOR FUND 101:			780.00

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Fund: 101 GENERAL FUND							
11/27/2018	AP	73759	DUNNS	LEIN PAPER	726.000	131	108.76
11/27/2018	AP	73763	GALLS INC AN ARAMARK CO	STERLY JACKET	726.046	301	239.56
				INVOICE 010929441+011105940	726.046	301	(135.00)
				INVOICE 010929441+011105940	726.046	301	546.41
				CHECK AP 73763 TOTAL FOR FUND 101:			650.97
11/27/2018	AP	73764	GARCIA CLINICAL LABORATORY	INMATE LABS #45581	726.035	351	25.00
11/27/2018	AP	73765#	GAYLORD DRY CLEANERS	OCTOBER DRY CLEANING	920.410	301	105.00
				OCTOBER DRY CLEANING	920.410	302	20.00
				OCTOBER DRY CLEANING	920.410	334	20.00
				OCTOBER DRY CLEANING	920.410	351	17.00
				CHECK AP 73765 TOTAL FOR FUND 101:			162.00
11/27/2018	AP	73767	IMAGE FACTORY INC	BUSINESS CARDS STERLY	726.000	301	90.00
11/27/2018	AP	73769	JANET ASTRID FLINT	CANVASS 11-6-18 ELECTION	703.040	262	50.00
				CANVASS 11-6-18 ELECTION	930.500	262	0.50
				CHECK AP 73769 TOTAL FOR FUND 101:			50.50
11/27/2018	AP	73773#	JOHNSON OIL COMPANY	69-4 TIRE PATCH	726.050	301	19.95
				INVOICE 1808 BATTERY	726.050	301	248.00
				CHECK AP 73773 TOTAL FOR FUND 101:			267.95
11/27/2018	AP	73774#	JOY VALLEY COUNSELING	NEW EMPLOYEE PSYCH TEST	940.010	301	450.00
				PRE EMPLOYMENT PSYCH EVAL	940.010	351	450.00
				CHECK AP 73774 TOTAL FOR FUND 101:			900.00
11/27/2018	AP	73776	KENNETH BORTON	CANDIDATE FILING FEE RETURN	626.030	215	100.00
11/27/2018	AP	73777	KENNETH GLASSER	CANDIDATE FILING FEE RETURN	626.030	215	100.00
11/27/2018	AP	73779	LARRY A CORELL	CANVASS 11-6-18 ELECTION	703.040	262	50.00
				CANVASS 11-6-18 ELECTION	930.500	262	12.50
				CHECK AP 73779 TOTAL FOR FUND 101:			62.50

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Fund: 101 GENERAL FUND							
11/27/2018	AP	73780#	LIFELC TECHNOLOGIES INC	INVOICE 312873	726.000	301	35.00
				INVOICE 312873	726.000	351	35.00
				CHECK AP 73780 TOTAL FOR FUND 101:			70.00
11/27/2018	AP	73784	MCCARDEL CULLIGAN	1351024 - WATER DELIVERY	726.000	131	37.50
11/27/2018	AP	73791#	NETWORKFLEET INC	OCTOBER MONTHLY SERVICE	920.410	301	75.80
				OCTOBER MONTHLY SERVICE	920.410	302	18.95
				OCTOBER MONTHLY SERVICE	920.410	334	18.95
				OCTOBER MONTHLY SERVICE	920.410	351	18.95
				CHECK AP 73791 TOTAL FOR FUND 101:			132.65
11/27/2018	AP	73792#	NEW CENTURY SIGNS	INVOICE 48075 GRAPHICS FOR EXPLORERS 8&11	726.050	301	1,095.86
11/27/2018	AP	73794	NORTHWEST MICHIGAN COMMUNITY HEALTH	INMATE DENTAL	930.470	351	144.00
11/27/2018	AP	73795	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG TEST	940.010	351	80.00
11/27/2018	AP	73797	OTSEGO COUNTY EMS	INMATE HEALTH	930.470	351	963.40
11/27/2018	AP	73799#	OTSEGO COUNTY SHERIFF DEPT	IMPREST CASH	930.450	301	55.60
				IMPREST CASH	930.700	351	10.36
				CHECK AP 73799 TOTAL FOR FUND 101:			65.96
11/27/2018	AP	73801	PAK MAIL CENTERS OF AMERICA	87-A DISTRICT COURT WEST LAW RETURN - 783630985579	930.450	131	14.72
11/27/2018	AP	73802	PETOSKEY EAR, NOSE, & THROAT SPECIA	INMATE HEALTH	930.470	351	1,343.00
11/27/2018	AP	73805	SAM CANDELA	CANVASS 11-6-18 ELECTION	703.040	262	50.00
				CANVASS 11-6-18 ELECTION	930.500	262	4.00
				CHECK AP 73805 TOTAL FOR FUND 101:			54.00
11/27/2018	AP	73807	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE #IDA00051024+51865	930.210	351	2,930.00
11/27/2018	AP	73817	US POSTAL SERVICE	METER 41665563	103.000	000	1,000.00
11/27/2018	AP	73819	WILLIAM LIGHT	CANVASS 11-6-18 ELECTION	703.040	262	50.00
				CANVASS 11-6-18 ELECTION	930.500	262	15.00
				CHECK AP 73819 TOTAL FOR FUND 101:			65.00

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Fund: 101 GENERAL FUND							
Fund: 205 WORK CAMP							
11/27/2018	AP	73758*	DUNNS	WORK CAMP TONER	726.000	301	87.99
				WORK CAMP SUPPLIES	726.000	301	4.15
				CHECK AP 73758 TOTAL FOR FUND 205:			<u>92.14</u>
11/27/2018	AP	73765*	GAYLORD DRY CLEANERS	OCTOBER DRY CLEANING	920.410	301	70.00
11/27/2018	AP	73766	GILL ROYS HARDWARE	WORK CAMP SUPPLIES	726.000	301	43.96
				WORK CAMP SUPPLIES	726.000	301	37.98
				CHECK AP 73766 TOTAL FOR FUND 205:			<u>81.94</u>
11/27/2018	AP	73771	JIM'S ALPINE AUTOMOTIVE	WORK CAMP SUPPLIES	726.000	301	2.65
11/27/2018	AP	73778	LAPPANS OF GAYLORD INC	WORK CAMP BACK PACK BLOWER	726.000	301	399.96
11/27/2018	AP	73780*	LIFELOC TECHNOLOGIES INC	INVOICE 312873	726.000	301	35.00
11/27/2018	AP	73782*	MAKE IT MINE DESIGN	KELLER EMBROIDERY	726.046	301	100.00
11/27/2018	AP	73785	MEGA POWER SPORTS LLC	SUPPLIES	726.000	301	19.99
11/27/2018	AP	73799*	OTSEGO COUNTY SHERIFF DEPT	IMPREST CASH	726.000	301	2.11
11/27/2018	AP	73803	REDWOOD TOXICOLOGY LABORATORY INC	DRUG TEST SUPPLIES #631658	726.000	301	200.00
				Total for fund 205 WORK CAMP			1,003.79
Fund: 208 PARKS AND RECREATION							
11/27/2018	AP	2032(E)*	CONSUMERS ENERGY	205989006554 CENTER ELECTRIC BILL	930.620	752	384.50
				Total for fund 208 PARKS AND RECREATION			384.50
Fund: 209 GROEN NATURE PRESERVE FUND							
11/27/2018	AP	2034(E)*	FRONTIER	PHONE BILL WELCOME CENTER 989-705-2181-051613-5	930.210	751	84.68
				Total for fund 209 GROEN NATURE PRESERVE FUND			84.68
Fund: 212 ANIMAL CONTROL							
11/27/2018	AP	2034(E)*	FRONTIER	ANIMAL CONTROL SHELTER 11/2018	930.210	430	105.87
11/27/2018	AP	73740	ALPINE ANIMAL HOSPITAL	OCTOBER 2018	930.471	430	448.11

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL							
				OCTOBER 2018	930.980	430	768.00
				CHECK AP 73740 TOTAL FOR FUND 212:			1,216.11
11/27/2018	AP	73758*	DUNNS	891564 10/31/18 SUPPLIES	726.000	430	271.49
11/27/2018	AP	73782*	MAKE IT MINE DESIGN	6136	726.046	430	74.50
11/27/2018	AP	73791*	NETWORKFLEET INC	OSV0000001594952	920.410	430	37.90
11/27/2018	AP	73821	ZOETIS	9007072951	726.035	430	262.00
				Total for fund 212 ANIMAL CONTROL			1,967.87
Fund: 233 HUD GRANT FUND							
11/27/2018	AP	73760	F&F EXCAVATING LLC	PROJECT #19-2017 SEPTIC FIELD 100% COMPLETE, CDBG P.I. AND	940.010	690	5,315.60
				PROJECT #19-2017 SEPTIC FIELD 100% COMPLETE, CDBG P.I. AND	940.010	690	164.40
				CHECK AP 73760 TOTAL FOR FUND 233:			5,480.00
11/27/2018	AP	73800	OTSEGO COUNTY TITLE	INV #GYL18-10257344 TITLE FEE PROJECT #19-2017, CDBG P.I. FUN	940.010	690	295.00
				Total for fund 233 HUD GRANT FUND			5,775.00
Fund: 261 911 SERVICE FUND							
11/27/2018	AP	73749	CENTURYLINK	INV# 1454191825 ACCT#63357762	930.210	427	147.02
11/27/2018	AP	73788	MID AMERICAN AEL LLC	INV# 17886, 11/8/2018, WHELEN #6188F0 #11066	970.435	901	855.36
				Total for fund 261 911 SERVICE FUND			1,002.38
Fund: 266 EQUIPMENT FUND							
11/27/2018	AP	73756	DOUG KASSUBA	EDUCATION CENTER, INVOICE 201810	970.440	901	600.00
				Total for fund 266 EQUIPMENT FUND			600.00
Fund: 281 AIRPORT							
11/27/2018	AP	2030(E)	AMERICAN WASTE	#2735352 TRASH REMOVAL	920.410	537	130.00
11/27/2018	AP	2031(E)#	CHARTER COMMUNICATIONS	TV INTERNET PHONE	920.410	537	349.77
11/27/2018	AP	2033(E)	DTE ENERGY	MULTIPLE ACCOUNTS	930.610	537	175.57
				MULTIPLE ACCOUNTS	930.610	537	50.42
				CHECK AP 2033(E) TOTAL FOR FUND 281:			225.99
11/27/2018	AP	2036(A)	GAYLORD ARFF INC	AIRPORT CONTRACT DECEMBER 18 PAYMENT	940.010	537	13,205.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 281 AIRPORT							
11/27/2018	AP	73738	AIRGAS USA LLC	CYLINDER RENTALS	920.410	537	29.37
				CYLINDER RENTALS	920.410	537	28.60
				CHECK AP 73738 TOTAL FOR FUND 281:			<u>57.97</u>
11/27/2018	AP	73744*	BILL MARSH FORD GAYLORD	INV # 911782 INSPECT REAR AXLE	920.400	537	109.71
11/27/2018	AP	73775	KAMP OIL INC	INV # 5000017 15W40	726.050	537	18.20
11/27/2018	AP	73790	MID STATES BOLT & SCREW CO	INV # 31399036 BOX BLADE	920.400	537	22.10
11/27/2018	AP	73792*	NEW CENTURY SIGNS	INV # 48122 FUEL TRUCK DECALS	920.400	537	273.00
11/27/2018	AP	73806	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	MULTIPLE INVOICES	920.400	537	16.86
				MULTIPLE INVOICES	920.400	537	3.40
				CHECK AP 73806 TOTAL FOR FUND 281:			<u>20.26</u>
11/27/2018	AP	73808	STANDARD ELECTRIC COMPANY	MULTIPLE INVOICES	920.400	537	243.55
				MULTIPLE INVOICES	920.400	537	104.38
				CHECK AP 73808 TOTAL FOR FUND 281:			<u>347.93</u>
11/27/2018	AP	73810	STATE OF MICHIGAN	WEATHER OBSERVATION SYSTEM	940.010	537	103.50
11/27/2018	AP	73816	UNIFIRST CORPORATION	#1530045172 CARPET RENTAL	920.410	537	46.89
				Total for fund 281 AIRPORT			14,909.32
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
11/27/2018	AP	73745	BLARNEY STONE BROADCASTING INC	INV # 18060737	940.010	537	300.00
11/27/2018	AP	73753*	CROSSROADS INDUSTRIES	2019 INV # 19250	123.000	000	85.08
11/27/2018	AP	73792*	NEW CENTURY SIGNS	MULTIPLE INVOICES	940.010	537	12.00
				MULTIPLE INVOICES	940.010	537	680.00
				MULTIPLE INVOICES	940.010	537	7.50
				CHECK AP 73792 TOTAL FOR FUND 282:			<u>699.50</u>
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			1,084.58
Fund: 516 DELINQUENT TAX REVOLVING							
11/27/2018	AP	73814	TITLE CHECK LLC	NOV 2016 ADMIN FEES INV# 1811-38	920.410	253	2,306.33
				Total for fund 516 DELINQUENT TAX REVOLVING			2,306.33

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
11/27/2018	AP	73758 #	DUNNS	AR297234 PEN REFILLS (DISP.)	726.000	697	4.78
				8936360 TONER (DISP.), BUSINESS CARDS, DRY-LINE,; TISSUES	726.000	697	150.06
				8939030 FULL SERVICE 08/30/18--08/30/19	726.000	697	69.10
				AR297633 FULL SERVICE CONTRACT 08/30/2018--08/30/2019	726.000	697	69.10
				AR298079 PEN REFILLS; SLIM TOWELS, LENS CLEANER	726.000	697	9.56
				AR296560 B. TISSUE; KITCHEN TOWELS	726.025	698	92.62
				AR298079 PEN REFILLS; SLIM TOWELS, LENS CLEANER	726.025	698	55.11
				CHECK AP 73758 TOTAL FOR FUND 588:			<u>450.33</u>
11/27/2018	AP	73768	INTERSTATE BATTERY SYSTEM OF CM	23410906 STOCK	726.050	699	25.89
				23410471 STOCK	726.050	699	118.95
				CHECK AP 73768 TOTAL FOR FUND 588:			<u>144.84</u>
11/27/2018	AP	73770	JIM WERNIG INC	24479 BUS #30 & STOCK	726.050	699	30.72
				24228 STOCK	726.050	699	32.45
				CHECK AP 73770 TOTAL FOR FUND 588:			<u>63.17</u>
11/27/2018	AP	73772	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-758680 STOCK	726.050	699	168.40
11/27/2018	AP	73773 #	JOHNSON OIL COMPANY	CL39150 FUEL	930.660	699	8,744.11
11/27/2018	AP	73789	MID NORTH PRINTING INC	86504 DEPARTMENT RECEIPTS	726.000	697	697.90
11/27/2018	AP	73793	NORTHERN MICHIGAN REVIEW	393426--571859 PRIMETIMES, BREAST CANCER, SEO BOOST	930.300	697	202.60
11/27/2018	AP	73812	SUPERIOR AUTOMOTIVE EQUIPMENT INC	8886 SHOP TOOL	726.050	699	12.32
11/27/2018	AP	73820	ZAREMBA EQUIPMENT INC	S 117810 BUS #12	726.050	699	107.41
				Total for fund 588 TRANSPORTATION FUND			10,591.08
Fund: 595 JAIL COMMISSARY							
11/27/2018	AP	2031(E)#	CHARTER COMMUNICATIONS	INMATE TV	726.000	351	222.77
				Total for fund 595 JAIL COMMISSARY			222.77
Fund: 637 BUILDING AND GROUNDS							
11/27/2018	AP	2032(E)#	CONSUMERS ENERGY	ACCT #100000163053; DUE DEC 04,2018	930.620	265	2,928.87
11/27/2018	AP	2034(E)#	FRONTIER	ACCT 98973223730308045	930.210	265	51.63
				Total for fund 637 BUILDING AND GROUNDS			2,980.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 11/27/2018 - 11/27/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 647 HEALTH CARE FUND							
11/27/2018	AP	73735	44NORTH	HRA, COBRA, TELADOC 11-2018	704.110	851	1,842.10
11/27/2018	AP	73746	BLUE CROSS BLUE SHIELD OF MICHIGAN	BCBS PPO DEC 2018	704.110	851	25,069.34
Fund: 701 GENERAL AGENCY							
11/27/2018	AP	73742	AUTO OWNERS INSURANCE CO	Total for fund 647 HEALTH CARE FUND RESTITUTION	271.000	000	100.00
11/27/2018	AP	73743	BEVERLY ENTERPRISES	RESTITUTION	271.000	000	25.00
11/27/2018	AP	73750	CHALET MARATHON	RESTITUTION	271.000	000	43.24
11/27/2018	AP	73751	CITIZENS INSURANCE	RESTITUTION	271.000	000	40.00
11/27/2018	AP	73752	COMMUNITY FINANCIAL	RESTITUTION	271.000	000	50.00
11/27/2018	AP	73753*	CROSSROADS INDUSTRIES	RESTITUTION	271.000	000	100.00
11/27/2018	AP	73754	DENISE SOCIA	RESTITUTION	271.000	000	20.00
11/27/2018	AP	73761	FAMILY FARE	RESTITUTION	271.000	000	25.87
11/27/2018	AP	73762	FARM BUREAU INSURANCE	RESTITUTION PYMTS X2	271.000	000	80.00
11/27/2018	AP	73781	LOWES	RESTITUTION	271.000	000	50.00
11/27/2018	AP	73783	MATTHEW GREEN	RESTITUTION PYMTS X2	271.000	000	100.00
11/27/2018	AP	73786	MEIJER	RESTITUTION	271.000	000	73.56
11/27/2018	AP	73787	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEES OCTOBER	228.017	000	502.75
				OCTOBER LIVESCAN FEES	228.017	000	500.25
				SOR OCTOBER 2018 FEES	228.018	000	30.00
CHECK AP 73787 TOTAL FOR FUND 701:							1,033.00
11/27/2018	AP	73796	OTSEGO COUNTY	18-5520 BDA \$360/BDU \$40;18-5529 BDA \$270/BDU \$30;18-5488 BDA \$	265.000	000	1,200.00
11/27/2018	AP	73798	OTSEGO COUNTY FRIEND OF COURT	11-14075 \$600;14-15548 \$400;17-16719 \$600;17-16917 \$700	265.000	000	2,300.00
PARTIAL BOND RELEASE (\$900 POSTED)							600.00
CHECK AP 73798 TOTAL FOR FUND 701:							2,900.00
11/27/2018	AP	73804	RONALD FOSTER	RESTITUTION	271.000	000	60.00
11/27/2018	AP	73809	STATE FARM	RESTITUTION PYMTS X2	271.000	000	296.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
11/27/2018	AP	73811	STATE OF MICHIGAN	CPL RENEWAL AND NEW PERMITS OCTOBER 2018	228.016	000	2,789.00
11/27/2018	AP	73813	THEODORE RICHARDSON	RESTITUTION	271.000	000	30.00
11/27/2018	AP	73818	WALMART	RESTITUTION	271.000	000	25.00
				RESTITUTION PYMTS X2	271.000	000	120.75
				CHECK AP 73818 TOTAL FOR FUND 701:			<u>145.75</u>
Fund: 704 PAYROLL IMPREST FUND							
11/27/2018	AP	73741	AMERICAN FIDELITY ASSURANCE CO	Total for fund 701 GENERAL AGENCY			9,162.18
11/27/2018	AP	73815	UNEMPLOYMENT CONSULTANTS INC	NOVEMBER 2018 FLEX SPENDING ACCT	231.285	000	1,069.12
				Q1 2019 UNEMPLOYMENT SERVICES	228.027	000	700.00
				Total for fund 704 PAYROLL IMPREST FUND			<u>1,769.12</u>
				TOTAL - ALL FUNDS			127,906.55

** - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT