

June 26, 2018

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Vice-Chairman Doug Johnson. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by Ken Bradstreet.

Roll Call:

Present: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Excused: Paul Beachnau, Ken Borton.

Consent Agenda:

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Regular Minutes of June 12, 2018 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-13 Alpenfest Honored Industry, Gaylord Community Schools.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-14 Alpenfest der Buergermeister, Sheila Simpson.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-15 Alpenfest Parade Marshal, Chris Collins.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-16 Alpenfest Dar Mongeau Award, Chris Dandeneau.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-17 Alpenfest Unsung Hero Award, Stephanie Corby.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to adopt OCR 18-18 Alpenfest Pontresina Award, Wendie Forman.

Roll call vote:

Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Bruce Brown.

Nays: None.

Excused: Paul Beachnau, Ken Borton.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Budget Amendment to make an adjustment to the Planner position and to add a part-time HR, Assistant. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Budget Amendment to replenish the Legal Defense Fund.

Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Budget Amendment for the medical examiner for autopsies. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Budget Amendment to replace the septic system at the County Park. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Rob Pallarito, seconded by Commissioner Julie Powers, to approve the Budget Amendment in the Tax Foreclosure Fund to cleanup foreclosed properties. Ayes: Unanimous. Motion carried. (see attached)

Department Head Reports:

Equalization update from Bill Kerr is rescheduled for a later date.

Committee Reports:

Motion by Commissioner Ken Glasser, seconded by Commissioner Bruce Brown, to waive the interest on the cash advance to EMS through 12/31/17. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the \$15,000 local match contribution to the MEDC grant for the Gaylord Gateway Trailhead Project. Ayes: Julie Powers, Paul Liss, Rob Pallarito, Ken Glasser, Doug Johnson, Bruce Brown. Nays: Duane Switalski. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the low bid from Bill Marsh of Gaylord for \$62,996.10 for both patrol vehicles. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Duane Switalski, to approve the increase of \$1,927.26 in the Otsego Conservation District Recycling Contract. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Bruce Brown, to approve the purchase of a camera for the Emergency Management Mobile Command Center in the amount of \$16,825 using 9-1-1 Fund monies. Ayes: Julie Powers, Paul Liss, Duane Switalski, Rob Pallarito, Doug Johnson, Bruce Brown. Nays: Ken Glasser. Motion carried.

Administrator's Report:

Rachel Frisch reported the Alpenfest luncheon is Tuesday, July 10<sup>th</sup>; Airshow was huge success, estimated 30,000 people attended; Bids on the Groen Nature property entrance have gone out and are due July 11<sup>th</sup>., Library expansion coming along; Tennis courts are complete, court 3 needs to be corrected, some painting and asphalt; trail construction began on 6-25-18, ground breaking ceremony on 6-27-18 at 2:00 p.m. near Gobblers restaurant; trail project, received 100% match able to move forward. Project to begin in October; UC man network partnered with the City was able to lay some conduit on Dickerson road when work was being done and will provide connectivity to the Airport. University Center entrance construction.

City Liaison, Township and Village Representative:

Commissioner Julie Powers reported on the City Council meeting, sidewalk café resolution approved; Big Ticket was discussed.

Correspondence:

Tim Hanley presented the May 2018 financial reports.

New Business:

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the June 12, 2018 Warrant in the total amount of \$600.00. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to approve the June 19, 2018 Warrant in the amount of \$835,337.52. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Rob Pallarito, to approve the June 26, 2018 Warrant in the amount of \$718,494.02. Ayes: Unanimous. Motion carried.

Vice-Chairman Doug Johnson opened up the meeting for public comment.

Board Remarks:

Commissioner Julie Powers had no report.

Commissioner Duane Switalski is attending a special meeting today at the Health Department.

Commissioner Rob Pallarito attended the Otsego County drug task force meeting, vaping was discussed. Attended the ribbon cutting ceremony at Freeway RV; Joint Land Use Study meeting was delayed, to continue to review and receive input.

Commissioner Ken Glasser reported 27 South road work not to start until September 1<sup>st</sup>.

Commissioner Bruce Brown commended Matt Barresi and staff at the airshow.

Commissioner Paul Liss had no report.

Commissioner Doug Johnson attended the Regional summit meeting at Treetops for MAC; Thanked Bruce Brown for his efforts in welcoming the performers at the airshow to Gaylord.

Meeting adjourned at 10:25 a.m.

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Douglas C. Borton, Vice-Chairman

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Susan I. DeFeyter, Otsego County Clerk

**OCR 18-13**  
**Recognition of 2018 Alpenfest Honored Industry – Gaylord Community Schools**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS,** Gaylord Community Schools consists of North Ohio Elementary, South Maple Elementary, Gaylord Intermediate, Gaylord Middle and Gaylord High Schools; and

**WHEREAS,** Gaylord Community Schools employs close to 300 people responsible for the care, well-being and education of our students; and

**WHEREAS,** there are approximately 840 public school districts in Michigan and the majority of these public school districts have less than 3,000 students each. Gaylord is one of 140 district that educate over 3,000 students each year; and

**WHEREAS,** Gaylord Community Schools has made a significant impact on this community with their new college building and health center. They've been a great friend to Alpenfest by sponsoring and serving several of the food events, as well as supplying so many volunteers; and

**WHEREAS,** the Alpenfest Honors Committee has named Gaylord Community Schools as the 2018 Alpenfest Honored Industry; now, therefore, be it

**RESOLVED,** that the County of Otsego recognizes the importance of having a successful school system in our community; and be it further

**RESOLVED,** that the Otsego County Board of Commissioners, hereby congratulates Gaylord Community Schools as the recipient of the 2018 Alpenfest Honored Industry.

**OCR 18-14**  
**Recognition of 2018 Alpenfest der Bürgermeister – Sheila Simpson**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS**, Sheila (Quinn) Simpson was born in Kansas City, Missouri, her family moved to Des Plaines, Illinois when she was young; and

**WHEREAS**, Sheila went onto Michigan State University and met her husband, Charlie, after graduating with a bachelor's degree in speech and language pathology, she then took a position in that field in Denver, Colorado; and

**WHEREAS**, Sheila's relationship with Charlie flourished when he visited her in Denver, she married him soon thereafter and moved to Lansing, they had their two sons, David and Collin while in Lansing; and

**WHEREAS**, Sheila's husband is a Gaylord native and was offered a job here so they made the move back, it was here that Sheila's daughter, Brianna was born; and

**WHEREAS**, Sheila's career took a turn while here in Gaylord where she became the director of hospice. Sheila has played a number of roles that have served her and her community well. The other roles she has taken on are speech therapist, author, speaker, entrepreneur and marketing coordinator; and

**WHEREAS**, when Sheila isn't spending time with family and volunteering, she enjoys playing tennis. Sheila along with others formed the Alpine Regional Tennis Association in 2012 and she played an integral part in acquiring funds through grants, the public and County to build new tennis courts next to the Sportsplex; and

**WHEREAS**, the Gaylord Herald Times has named Sheila Simpson as the 2018 Alpenfest der Bürgermeister; and

**WHEREAS**, the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Sheila Simpson continues to make in our community.

**OCR 18-15**  
**Recognition of 2018 Alpenfest Parade Marshal – Chris Collins**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS**, Chris Collins is a 44 year resident of Gaylord, relocating from Grand Rapids; and

**WHEREAS**, Chris attended Ohio University, played basketball on their team for 4 years, graduating in 1974; and

**WHEREAS**, Chris is owner/agent of Christopher Collins & Associates - Gaylord; and

**WHEREAS**, Chris is a longtime supporter of Alpenfest and the parade, as well as a member of the Rotary for 40 years, School Board for 25 years and the Otsego Memorial Hospital Board; and

**WHEREAS**, Chris enjoys spending time with his family, his wife, Debby, daughter, Erin, sons, Michael and Bill and especially his grandsons, Caeden and Brady. Chris also enjoys doing anything outdoors; and

**WHEREAS**, the Alpenfest Board of Directors and the Gaylord Area Chamber of Commerce has named Chris Collins the 2018 Alpenfest Parade Marshal; and

**WHEREAS**, the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Chris Collins has made to our community and to Alpenfest.

**OCR 18-16**  
**Recognition of 2018 Dar Mongeau Award – Chris Dandeneau**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS**, Chris Dandeneau moved to Gaylord in the late 1990s moving from Oregon after graduating from college; and

**WHEREAS**, Chris has been employed at Edward Jones since 2012; and

**WHEREAS**, Chris volunteers to build the Boog every year for Alpenfest and has for close to 20 years; and

**WHEREAS**, the Alpenfest Board has named Chris Dandeneau as the 2018 Dar Mongeau Award recipient; and

**WHEREAS**, the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Chris Dandeneau continues to make in our community.

**OCR 18-17**  
**Recognition of 2018 Unsung Hero Award Recipient Stephanie Corby**  
**(In Honor of the late Pam Duczowski)**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS**, Stephanie Corby grew up downstate in the small town of Luna Pier, Michigan; and

**WHEREAS**, during her childhood, her and her family would vacation in northern Michigan for years especially in Gaylord; and

**WHEREAS**, Stephanie has been a resident of Gaylord since 2010, she graduated from North Central Michigan College in 2013; and

**WHEREAS**, Stephanie is employed with the Gaylord Chamber for over 5 years in many different capacities and is highly regarded by her peers. She also is treasurer of the Downtown Merchants Association; and

**WHEREAS**, in her spare time Stephanie enjoys spending it with her husband, Jason and their 1-year old son, Cohen. They love doing all of the "up north" activities such as camping, kayaking, canoeing, fishing and hiking through the Pigeon Forest; and

**WHEREAS**, the Alpenfest Board has named Stephanie Corby as the first ever recipient of the 2018 Unsung Hero Award (in honor of the late Pam Duczowski); and

**WHEREAS**, the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Stephanie Corby continues to make in our community.

**OCR 18-18**  
**Recognition of 2018 Alpenfest Pontresina Award Recipient Wendie Forman**  
**(In Honor of the late Patti Dobrzelewski)**  
Otsego County Board of Commissioners  
June 26, 2018

**WHEREAS,** Wendie Forman has resided in Gaylord since 1984; and

**WHEREAS,** Wendie has been a realtor since 1996 and starting working for Berkshire Hathaway in 2017; and

**WHEREAS,** Wendie is a member of the National, State and Local Board of Realtors; and

**WHEREAS,** Wendie has been involved with the Gaylord Chamber, the local Elks Club and has volunteered countless hours organizing the Queen's Pageant and making it a success each year, her upbeat personality and helpful nature allows her to excel in all that she does; and

**WHEREAS,** the Alpenfest Board of Directors and the Gaylord Area Chamber of Commerce has named Wendie Forman the 2018 Alpenfest Pontresina Award Recipient (in honor of the late Patti Dobrzelewski); and

**WHEREAS,** the County of Otsego recognizes that one of its greatest assets is the strength, diversity and commitment of its community members; now, therefore, be it

**RESOLVED,** that the Otsego County Board of Commissioners, hereby recognizes and honors the outstanding contributions that Wendie Forman has made to our community and to Alpenfest.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: Building Inspection Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION Staffing Amendments**

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
249-371-703.010 REG EMP - DEPT DIR/COMM	\$ 7,100	\$
249-371-704.140 LIFE AND DISABILITY	\$ 50	\$
249-371-704.300 RETIREMENT CONTRIBUTIONS	\$ 675	\$
249-371-703.020 REGULAR - SALARIED	\$	\$ 7,825
	\$	\$
	\$	\$
<b>Total</b>	\$ 7,825	\$ 7,825

Department Head Signature

Date

*Rachel Trisch*

*6/20/18*

Administrator's Signature

Date

*6/26/18*

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Administrative Services

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Staffing Amendments

**REVENUE**

Account Number	Decrease	Increase
645-125-626.075 ADMINISTRATIVE SERVICES	\$	\$ 22,145
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
645-172-703.020 REGULAR - SALARIED	\$ 9,100	\$
645-270-703.060 PART-TIME/TEMPORARY	\$ 8,350	\$
645-172-704.110 HOSPITALIZATION	\$ 1,840	\$
645-172-704.140 LIFE AND DISABILITY	\$ 190	\$
645-172-704.200 SOCIAL SECURITY CONTRIBUTIONS	\$ 675	\$
645-270-704.200 SOCIAL SECURITY CONTRIBUTIONS	\$ 660	\$
<b>Total</b>	\$	\$

Department Head Signature

Date

*Rachel Frisch*

*6/20/18*

Administrator's Signature

Date

*6/26/18*

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Administrative Services

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Staffing Amendments

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
645-172-704.300 RETIREMENT CONTRIBUTIONS	\$ 620	\$
645-172-704.301 POST EMPLOYMT HLTH CARE SAVINGS	\$ 60	\$
645-172-704.500 UNEMPLOYMENT COMPENSATION	\$ 300	\$
645-270-704.500 UNEMPLOYMENT COMPENSATION	\$ 300	\$
645-172-704.600 WORKERS COMPENSATION	\$ 30	\$
645-270-704.600 WORKERS COMPENSATION	\$ 20	\$
<b>Total</b>	\$ 22,145	\$ 22,145

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Building and Grounds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Staffing Amendments

**REVENUE**

Account Number	Decrease	Increase
637-215-667.050 RENT - MENTAL HEALTH	\$	\$ 12,815
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
637-265-703.020 REGULAR - SALARIED	\$ 9,100	\$
637-265-704.110 HOSPITALIZATION	\$ 1,840	\$
637-265-704.140 LIFE AND DISABILITY	\$ 190	\$
637-265-704.200 SOCIAL SECURITY CONTRIBUTIONS	\$ 675	\$
637-265-704.300 RETIREMENT CONTRIBUTIONS	\$ 620	\$
637-265-704.301 POST EMPLOYMENT HLTH CARE SAVINGS	\$ 60	\$
<b>Total</b>	\$	\$

Department Head Signature

Date

*Rachel Trisch*  
Administrator's Signature

*6/20/18*  
Date

*6/26/18*

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Building and Grounds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Staffing Amendments

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
637-265-704.500 UNEMPLOYMENT COMPENSATION	\$ 300	\$
637-265-704.600 WORKERS COMPENSATION	\$ 30	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 12,815	\$ 12,815

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: GENERAL FUND**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Staffing Amendments

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-721-703.010 REG EMP - DEPT DIR/COMM	\$	\$ 7,065
101-721-704.110 HOSPITALIZATION	\$	\$ 751
101-721-703.060 PART-TIME/TEMPORARY	\$ 7,816	\$
101-721-703.020 REGULAR - SALARIED	\$ 420	\$
101-721-704.200 SOCIAL SECURITY CONTRIBUTIONS	\$ 150	\$
101-721-704.500 UNEMPLOYMENT COMPENSATION	\$ 240	\$
<b>Total</b>	\$	\$

Department Head Signature

Date

*Rachel French*

*6/20/18*

Administrator's Signature

Date

*6/26/18*

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: GENERAL FUND**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION Staffing Amendments**

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-721-704.700 PAYMENTS IN LIEU OF INSURANCE	\$ 5	\$
101-721-704.300 RETIREMENT CONTRIBUTIONS	\$	\$ 815
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 8,631	\$ 8,631

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: Legal Defense Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Legal Defense

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
260-270-726.000 SUPPLIES GENERAL	\$ 50	\$
260-270-801.020 PROFESSIONAL	\$ 36,000	\$
260-270-801.020-ZONING PROFESSIONAL	\$ 250	\$
260-050-400.001 BUDGETED USE OF FUND BALANCE	\$	\$ 8,500
101-941-999.010 CONTINGENCY	\$	\$ 27,800
	\$	\$
<b>Total</b>	\$ 36,300	\$ 36,300

Department Head Signature

Date

*Rachel Trisch*

*6/20/18*

Administrator's Signature

Date

*6/26/18*

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** General

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Autopsies

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-648-930.920 AUTOPSIES	\$ 25,000	\$
101-941-999.010 CONTINGENCY	\$	\$ 25,000
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Rachel Frisch \_\_\_\_\_ 6/20/18  
Administrator's Signature Date

6/26/18  
Board Approval Date (if necessary)

Budget Adjustment # \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Parks & Rec

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Septic Repair

**REVENUE**

Account Number	Decrease	Increase
208-050-400.001 Budgeted Use of Fund Balance	\$	\$ 15,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$ 15,000

**EXPENDITURE**

Account Number	Increase	Decrease
208-751-920.200 Water/Sewage	\$ 15,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 15,000	\$

*[Signature]*  
Department Head Signature

6/12/18  
Date

<b>Finance Department</b>	
Entered:	
By:	

*Rachel Frisell*  
Administrator's Signature

6/22/18  
Date

6/26/18  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Tax Foreclosure Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Clean up Foreclosed Properties

**REVENUE**

Account Number	Decrease	Increase
617--050-673.000 Other Rev - Sales Fixed Asset	\$	\$ 100,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
617-901-970.300 Property - improvements	\$ 100,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 100,000	\$ 100,000

Department Head Signature

Date

*Rachel Frisch*

*6.20.18*

Administrator's Signature

Date

*6.26.18*

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number