

June 12, 2018

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Lisa McComb.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Commissioner Ken Glasser requests item B, Land Use Services/Zoning Ordinance Sec 21.33 amendment to be removed from the consent agenda and placed under new business as item C.

Consent Agenda:

Motion by Commissioner Paul Liss, seconded by Commissioner Rob Pallarito, to approve the Regular Minutes of May 22, 2018 with attachments. Ayes: Unanimous. Motion carried.

Department Head Reports:

Assistant Prosecutor Richard Treusch reported on the Prosecutor's office. Reported on the case statistics for 2017 and 2018 to date, more volumes in cases and charges.

Lisa McComb reported on the Economic Alliance; in 2017 there are 75 partners; provide all free services for businesses, provide and collect a lot of data for citizens; in 2017 launches a new housing initiative, this year there will be 4 new housing developments; 15 new businesses downtown last year; 8 new businesses launched so far in 2018; club 4:45 was formed, entrepreneurs and business owners can meet every 2nd Wednesday of the month at a different location.

Committee Reports: None.

Administrator's Report:

Rachel Frisch reported the Wings Over Northern Michigan Airshow is this weekend; Susan Premo is retiring on July 20th; Library expansion is on target, the children's collection has been moved over to the Board of Education office; and the adult collection has been moved over to the 4th floor in the Alpine Center.

City Liaison, Township and Village Representative:

Michelle Noirot reported on the Bagley Township meeting held, Ironbelle trail discussed.

Correspondence: Chairman Ken Borton received an anonymous letter from a citizen regarding the road condition from Gaylord to Cheboygan.

New Business:

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers, to approve the May 29, 2018 Warrant in the total amount of \$205,148.26. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Ken Glasser, to approve the June 5, 2018 Warrant in the amount of \$74,682.55. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Rob Pallarito, to approve the June 12, 2018 Warrant in the amount of \$567,283.97. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Rob Pallarito, to approve the Land Use Services/Zoning Ordinance Sec. 21.33 amendment. Ayes: Unanimous. Motion carried. (see attached)

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau attended the Pigeon River Forest Discovery Center open house; Busy month of June of various events in the community.

Commissioner Julie Powers reported on the City Council meeting, first reading for sidewalk cafés regulations.

Commissioner Duane Switalski attended the Charlton Township meeting, July 4th is when the parade and fireworks will be held; Requesting MDOT to do a speed survey in Johannesburg.

Commissioner Rob Pallarito attended the June 1st reception of OMH and Munson merge; attended a meeting at NEMCOG regarding medical examiner concerns; Joint Land Use study draft meeting is coming up; Camp Grayling starting.

Commissioner Ken Glasser reported on the Joint Land Use Study draft, recommendation to create a military zone, conduct a noise study. The draft is located on the NEMCOG website. Received the road commission audit; June 30th are the fireworks on Otsego Lake and July 4th on Dixon Lake.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss reported on the Vanderbilt meeting, marijuana dispensary was discussed, no action taken; July 7th music in the park at 3:30 p.m.

Commissioner Doug Johnson reported on the parks and recreation meeting, approved the drain field and septic replacement at the County Park; fly in this past weekend, 43 planes, campground was full. All the summer hiring is done.

Commissioner Ken Borton is attending the annual MAC Board of Directors meeting June 13th at the Detroit institute of Arts.

Meeting adjourned at 10:53 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyer, Otsego County Clerk

Section 21.33
Recreational Equipment

Definitions:

Recreational Equipment: Travel trailers, pick-up campers, coaches, motorized dwellings, tent trailers, tentage, dune buggies, and other similar equipment meeting the intent of this Ordinance.

Campgrounds: A licensed campground is designed to accommodate short term guests occupying travel trailers, pick-up campers, coaches, motorized dwellings, tent trailers, tents, dune buggies, and other similar equipment meeting the intent of this Ordinance.

Section 21.33.01

Parking

The parking or storage of any recreational equipment in R1 & R2 Districts and platted subdivisions shall be allowed provided the following regulations are met:

- Section 21.33.01.01 No recreational equipment or trailers shall be parked or stored on any lot in a residential district except in a building, a rear or a side yard.
- Section 21.33.01.02 Set back requirements must be met in the respective zoning districts as follows:
- | | | |
|----------------|---------------|--------|
| R1, R2, R3, RR | Side Set Back | 10 ft. |
| | Rear Set Back | 30 ft. |
| FR, AR | Side Set Back | 20 ft. |
| | Rear Set Back | 40 ft. |
- Section 21.33.01.03: The unit is maintained in safe and ready running condition, has a valid and current license for highway travel, and can be towed from the premises by ordinary domestic vehicle on thirty (30) minutes notice.
- Section 21.33.01.04 The self-contained sanitary disposal system within the Recreational Equipment must be in working order and shall not be contrary to the public health, safety or welfare.

Section 21.33.02

Recreational Equipment Dwelling (Temporary) - Permit Not Required

Recreational Equipment may be used as a temporary dwelling without a permit provided the following regulations are met:

- Section 21.33.02.01 Recreational Equipment under this Section shall not be occupied for more than 60 days in any calendar year.
- Section 21.33.02.02
- | | | |
|--------|--|---|
| R1, R2 | Number of Recreational Equipment Units Allowed | 0 |
| R3, RR | Number of Recreational Equipment Units Allowed | 1 |
- Section 21.33.02.03
- | | | |
|--------|--|---|
| FR, AR | Number of Recreational Equipment Units Allowed | 2 |
|--------|--|---|

Section 21.33.03

Alter, Enlarge, Repair

The unit shall not be enlarged with any structural annex or addition.

Section 21.33.2.04

Recreational Equipment used during Construction - Permit Required

Recreational Equipment may be used as a temporary dwelling in any Zoning District until the owner or occupant thereof completes the construction or erection of a conventional housing unit for which a Building Permit has been issued. Upon application for a temporary dwelling permit from the Zoning

Administrator, the applicant may obtain a permit for an initial period not to exceed one hundred eighty (180) days from the effective date of the permit; and upon showing reasonable and diligent progress, may renew the permit for a maximum of an additional 180 days. Sanitary facilities are subject to Health Department approval.

Section 21.33.05

Campgrounds – Special Use Permit Needed

A Special use permit may be granted by the Planning Commission for a private Recreational Vehicle Park with tenting areas and used as a general camping ground (commercial campgrounds) in R3, FR, AR and B1 Districts when the site plan has been reviewed and approved by the Planning Commission, provided that the following conditions are met:

- Section 21.33.05.01 The minimum County and/or State of Michigan health requirements governing Recreational Vehicle Park with camping areas for public use are met.
- Section 21.33.05.02 The use is developed on a site of at least twenty (20) acres and is at least six hundred (600) feet in width.

SECTION 21.33 RECREATIONAL EQUIPMENT OR TRAILER

For the purposes of this section, recreational equipment includes travel trailers, pick-up campers or coaches, motorized dwellings, tent trailers, dune buggies, and other similar equipment meeting the intent of this Ordinance.

21.33.1 The parking or storage of any recreational equipment or trailers in R1 & R2 Districts and platted subdivisions shall be subject to the following:

21.33.1.1 No recreational equipment or trailers shall be parked or stored on any lot in a residential district except in a rear yard and no such equipment shall be used for living, or housekeeping purposes when parked or stored on a residential lot.

21.33.1.2 Parking in a side yard may be permitted by the Zoning Administrator in those instances where the rear yard is inaccessible, or impractical to use.

21.33.2 Unless otherwise regulated in travel trailer courts in this Ordinance, travel trailers may be stored and/or occupied as temporary recreation housing in R3, RR, FR and AR Districts with a zoning permit granted by the Zoning Administrator, provided:

21.33.2.1 The unit is maintained in safe and ready running condition, has a valid and current trailer license for highway travel, and can be towed from the premises by ordinary domestic vehicle on thirty (30) minutes notice.

21.33.2.2 The unit shall be served by an approved on-site sanitary disposal system, but shall not be attached to the sanitary system (or to a water supply) in such a manner as to preclude the units' mobility as defined under Item 1 above.

21.33.2.3 No travel trailer permitted under this Section shall be occupied for more than forty-five (45) days in any calendar year.

21.33.2.4 The unit shall not be enlarged with any structural annex or addition.

21.33.2.5 Travel trailers may be used as temporary dwellings in any district until the owner or occupant thereof completes the construction or erection of a conventional housing unit for which a Building Permit has been issued. Upon application for a temporary dwelling permit from the Zoning Administrator, the applicant may obtain a permit for an initial period not to exceed one hundred eighty (180) days from the effective date of the permit; and upon showing reasonable and diligent progress, may renew the permit. Sanitary facilities are subject to Health Department approval.

21.33.2.6 Subject to review and approval by the County Planning Commission, travel trailers may be used in B3 or I District for the purpose of establishing a watchman or caretaker's office, but only as an accessory use to the main use of the premises. Time limitation on the duration of the use may be set by the Planning Commission.

21.33.3 Campgrounds: Special use permits may be granted by the Planning Commission for private travel trailer courts, tenting areas, and general camping grounds (commercial campgrounds) in R3, FR, AR and B1 Districts when the site plan has been reviewed and approved by the Planning Commission, provided that:

21.33.3.1 The minimum County and/or State of Michigan health requirements governing travel trailer courts and camping areas for public use are complied with.

21.33.3.2 The use is developed on a site of at least twenty (20) acres and is at least six hundred (600) feet in width.

21.33.3.3 No person shall occupy any trailer, tent, or house car unit for more than six (6) months in any one (1) year.

21.33.3.4 The use is effectively screened from public streets and thoroughfares, and adjacent R1, R2 or RR Districts.

21.33.3.5 Minimum dimensions shall be forty (40) feet by forty (40) feet for each site in a trailer court.

21.33.3.6 Site Plan is required. (See Article 23).