



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, January 23, 2018 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of January 9, 2018 w/attachments - Motion to Approve
- B. OCR 18-03 Social Host Responsibility Month resolution - Motion to Approve
- C. Airport Advisory Committee Reappointment (Deerfield) - Motion to Approve
- D. Airport Advisory Committee Reappointment (Matz) - Motion to Approve
- E. Zoning Board of Appeals Reappointment (Sagasser) - Motion to Approve
- F. County Surveyor Remonumentation Agreement - Motion to Approve
- G. Wade Trim, Inc. Remonumentation Agreement - Motion to Approve
- H. Brand Land Surveying, LLC Remonumentation Agreement - Motion to Approve
- I. OCR 18-04 Discharge of Mortgage (Troy) - Motion to Approve

Committee Reports

- A. Budget & Finance Committee Recommendations
 1. Otsego County Road Commission Budget Amendment - Motion to Approve
 2. Otsego County EMS Budget Amendment - Motion to Approve
 3. Otsego County Parks/Rec Property Purchase & Budget Amendment - Motion to Approve
 4. Early Retirement Incentive - Motion to Approve

Administrator's Report

Department Head Report

Special Presentations

1. Kirtland Community College - Tom Quinn

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 1. January 16, 2018 Warrant
 2. January 23, 2018 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of January 9, 2018 with attachments.	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of January 9, 2018 with attachments.

January 9, 2018

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by County Treasurer, Diann Axford.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion by Commissioner Paul Liss, seconded by Commissioner Rob Pallarito, to approve the Regular Minutes of December 12, 2017 with attachments and the Regular Minutes of January 3, 2018. Ayes: Unanimous. Motion carried.

Committee Report: None.

Administrator's Report:

Rachel Frisch reported that Otsego County has been gifted the last portion of the Groen nature preserve in December 2017; working with the County's attorney regarding language that appears on all ballot proposals for the county regarding the City of Gaylord DDA capture; Trail head discussion received a grant for construction; Opioid litigation, board to vote to either participate in the litigation, then choose a law firm.

Special Presentations: None.

City Liaison, Township and Village Representative: None.

Correspondence:

Commissioner Ken Glasser received a letter from the DNR.

Commissioner Ken Borton received and read a letter from Denise Pallarito regarding drug overdose in Otsego County.

New Business:

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to approve the December 19, 2017 Warrant in the total amount of \$241,624.69. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Duane Switalski, to approve the December 27, 2017 Warrant in the amount of \$602,462.28. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Doug Johnson, to approve the January 3, 2018 Warrant in the amount of \$30,227.55. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the January 9, 2018 Warrant in the amount of \$366,906.98. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Ken Glasser, to approve OCR 18-01 Resolution to approve outside counsel for Opioid litigation, Weitz & Luxenberg PC, the Sam Bernstein Law Firm PLLC, and Smith and Johnson Attorneys PC as special counsel to represent the interests of Otsego County in litigation concerning the opioid epidemic.

Roll Call Vote:

Ayes: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Duane Switalski, seconded by Commissioner Rob Pallarito, to approve OCR 18-02 Resolution to approve outside counsel for Opioid litigation, Crueger Dickinson LLC, Simmons Hanly Conroy LLC, and von Briesen & Roper as special counsel to represent the interests of Otsego County in litigation concerning the opioid epidemic.

Roll Call Vote:

Ayes: None.

Nays: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Motion failed.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau reported business after hours January 10, 2018 at the Airport.

Commissioner Julie Powers reported on the City Council meeting, 2 new Board members sworn in.

Commissioner Duane Switalski had no report.

Commissioner Rob Pallarito commended Matt Barresi for promoting the business after hours.

Commissioner Ken Glasser reported on NEMSCA; food program; various programs helping senior citizens with heat; Conservation District meeting, tree sale, recycling program; Joint Land Use, public hearings to be scheduled to review the plans.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss had no report.

Commissioner Doug Johnson reported on the Parks and Recreation meeting; beach cleanup, replacement plan discussed; Groen nature preserve, move entrance in the Spring; 2 pieces of property next to the County Park, offers made to purchase those; improvements at the dog park in the spring.

Commissioner Ken Borton is attending the MAC Environmental meeting January 12, 2018, growth in Otsego County; Committee assignments with the Board.

Meeting adjourned at 10:26 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

OCR 18-01

RESOLUTION TO APPROVE OUTSIDE COUNSEL FOR OPIOID LITIGATION

Otsego County Board of Commissioners

January 9, 2018

WHEREAS the Otsego County Board of Commissioners ("the Board") desires legal representation in the national litigation that is being waged against manufacturers and distributors of opioids and other culpable parties; and

WHEREAS the participation in such national litigation requires specialized expertise; and

WHEREAS the Board has reviewed the qualifications of Weitz & Luxenberg PC, the Sam Bernstein Law Firm PLLC, and Smith and Johnson Attorneys PC law firms, and believes that those firms collectively possess outstanding experience and qualifications to represent the County's interests as it related to the opioid epidemic; now therefore, be it

RESOLVED that the Board approves the firms of Weitz & Luxenberg PC, the Sam Bernstein Law Firm PLLC, and Smith and Johnson Attorneys PC, as special counsel to represent the interests of Otsego County in litigation concerning the opioid epidemic.

OCR 18-02

RESOLUTION TO APPROVE OUTSIDE COUNSEL FOR OPIOID LITIGATION

Otsego County Board of Commissioners

January 9, 2018

WHEREAS the Otsego County Board of Commissioners ("the Board") desires legal representation in the national litigation that is being waged against manufacturers and distributors of opioids and other culpable parties; and

WHEREAS the participation in such national litigation requires specialized expertise; and

WHEREAS the Board has reviewed the qualifications of Crueger Dickinson LLC, Simmons Hanly Conroy LLC, and von Briesen & Roper law firms, and believes that those firms collectively possess outstanding experience and qualifications to represent the County's interests as it related to the opioid epidemic; now therefore, be it

RESOLVED that the Board approves the firms of Crueger Dickinson LLC, Simmons Hanly Conroy LLC, and von Briesen & Roper, as special counsel to represent the interests of Otsego County in litigation concerning the opioid epidemic.



January 23, 2018 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at rfrisch@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 18-03 Social Host Responsibility Month resolution.	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

For the past several years, the Board has adopted an annual resolution proclaiming the month of April as Social Host Responsibility Month. The purpose of the resolution is to make those who host gatherings aware of their responsibilities and to take measures to eliminate access to alcohol to persons under the age of 21.

RECOMMENDATION:

Staff requests adoption of the resolution as proposed.

OCR 18-03
April 2018 is Social Host Responsibility Month
Otsego County Board of Commissioners
January 23, 2018

Underage drinking is a national public health issue with serious implications. Although we have done much work and made progress here in northern Michigan to address this pervasive problem, there is still much more we can do. According to a study by the National Survey on Drug Use and Health, an estimated 10 million people younger than the age of 21 drank alcohol in the past month in the United States.

WHEREAS, underage drinking is a problem that affects our community, our health, and our future. It exacts a terrible toll on individuals and families, and places a costly tax burden on the community at large for law enforcement, medical services, and other social services involved in the prevention and treatment of underage drinking; and

WHEREAS underage drinking has severe consequences, many of which parents and caregivers may not be fully aware. Consequences of underage drinking may include injury or death from accidents; unintended, unwanted, and unprotected sexual activity; academic problems; and drug use; and

WHEREAS, parents and caregivers have a significant influence on young people's decisions about alcohol consumption, especially when they create supportive and nurturing alcohol-free environments; and

WHEREAS, youth who start drinking before the age of 15 are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after age 21; and

WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the grave threat to their long-term development and well-being; and

WHEREAS, parents, educators, and community leaders who work with our young people every day are our best advocates for responsible decision-making; and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it; and

WHEREAS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking; and now, therefore be it

RESOLVED, that we Board of Commissioners of the County of Otsego, a Community Committed to UNDERAGE DRINKING PREVENTION, do hereby proclaim that April 2018 is Social Host Responsibility Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Airport Advisory Committee Reappointment (Deerfield)	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Michael Deerfield has expressed his interest in continuing to serve on the Airport Advisory Committee.

RECOMMENDATION:

Staff requests approval of the reappointment of Michael Deerfield to the Airport Advisory Committee to a term expiring on December 31, 2020.

Application for Appointment to Committees, Boards and Commissions : Entry # 1555

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

Airport Advisory Committee

Have you ever attended this committee/board meeting?

- Yes

Name

Michael Deerfield

Address

809 Woodcrest Dr.
Gaylord, Michigan 49735
United States
[Map It](#)

Phone

(989) 731-9668

Email

mdeerfield@gmail.com

Date available for appointment

12/10/2017

County Commission District

Bagley

I am a registered voter in Otsego County

- Yes

In which township, city or village?

Bagley

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

Application for Appointment to Committees, Boards and Commissions : Entry # 1555

Current Chairperson of the Gaylord Regional Airport - Airport Advisory Committee

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

Former President - Deerfield Communications Inc., Investor, Commercial Real Estate Owner (past), Coach in GHS school system, Church Volunteer, Resident of Otsego County since 1968

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.

I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time

- Yes

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek

I have served on this committee since its inception in 2006 as its Chair. I am also a pilot and tenant (hanger owner). I have significant knowledge of the airshow due to my involvement as an organizer, sponsor, and performer.

I hereby certify that the preceding information is correct and to the best of my knowledge

- Yes

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Airport Advisory Committee Reappointment (Matz)	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item D.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Donald Matz has expressed his interest in continuing to serve on the Airport Advisory Committee.

RECOMMENDATION:

Staff requests approval of the reappointment of Donald Matz to the Airport Advisory Committee to a term expiring on December 31, 2020.

Application for Appointment to Committees, Boards and Commissions : Entry # 1556

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

Airport Advisory Committee

Have you ever attended this committee/board meeting?

- Yes

Name

Donald Matz

Address

765 Maple Ridge Ln
Gaylord, Michigan 49735
United States
[Map It](#)

Phone

(989) 390-2472

Email

superace57@gmail.com

Date available for appointment

12/11/2017

County Commission District

7

I am a registered voter in Otsego County

- Yes

In which township, city or village?

Bagley Township

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

Application for Appointment to Committees, Boards and Commissions : Entry # 1556

Currently Serving on Airport Advisory Committee
Currently Serving on Efree Church Leadership Team
Past President of Otsego Christian School

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

BSME Michigan Technological University 1964
Sr Project Engineer for General Motors Saginaw Division
Process & Manufacturing Engineering 1964 to 1992 (3 years on Korean Joint Venture Project)
Real Estate Sales Person---Real Estate Appraiser---Auto & Heavy Duty Mechanic
Currently Solving Problems for North Pointe Manufacturing (Glass Window Manufacturing)

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.

I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time

- Yes

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek

Currently President of EAA Chapter 1095, served 2 years as Chapter Secretary.
Also very interested in airplanes especially engineering, construction and related areas. Took my Solo flight as student pilot at Gaylord Airport.

I hereby certify that the preceding information is correct and to the best of my knowledge

- Yes

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Zoning Board of Appeal Reappointment (Sagasser)	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item E.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Kevin Sagasser has expressed his interest in continuing to serve on the Otsego County Zoning Board of Appeals.

RECOMMENDATION:

Staff requests approval of the reappointment of Kevin Sagasser to the Otsego County Zoning Board of Appeals to a term expiring on December 31, 2020.

Susan Premo

From: KevinSagasser <website@gaslightmedia.com>
Sent: Tuesday, November 28, 2017 2:26 PM
To: appt_boc
Subject: "New submission from Application for Appointment to Committees, Boards and Commissions"

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

ZBA

Have you ever attended this committee/board meeting?

- Yes

Name

Kevin Sagasser

Address

9580 Geronimo's Trail
Gaylord, Michigan 49735
United States
[Map It](#)

Phone

(989) 619-8656

Email

ksagasser@sagasser-associates.com

Date available for appointment

11/28/2017

I am a registered voter in Otsego County

- Yes

In which township, city or village?

Hayes South

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

Currently Chair of ZBA - Term Expiring 2017

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

President Sagasser & Associates, Inc. founded in 1995 - Incorporated 1996 - Environmental Engineering and Consulting Company.

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.

If yes, please indicate potential conflicts

None currently apparent, though have excluded self previously as potential conflict had occurred on a ZBA case.

I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time

- Yes

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek

Past ZBA experience as member and Chairman.

I hereby certify that the preceding information is correct and to the best of my knowledge

- Yes

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: 2018 Remonumentation County Representative Agreement	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item F.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The State of Michigan, Office of Land Survey is responsible for administration of the statewide program of monumenting and remonumenting the original U.S. Government public land survey corners, which property ownership is based off of. The State provides annual grants to the Counties to have this work performed. The County Surveyor, Ronald C. Brand, PS, is our County's Representative for this grant. The Representative Agreement with Mr. Brand is to have him chair the Peer Group of surveyors who ratify corner locations; evaluate Land Corner Recordation Certificates; and submitting required documentation.

The contract amount is for \$2,100.00.

RECOMMENDATION:

Staff requests that the Agreement be approved as submitted.

**OTSEGO COUNTY 2018 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR COUNTY REPRESENTATIVE SERVICES**

1. Parties. This agreement made this Twenty-Third day of January, 2018, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Ronald C. Brand, PS.**, located at 533 Greenfield Drive, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on January 1, 2018, and continue until December 31, 2018.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws

 - C. County Surveyor. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - D. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT for the total amount not to exceed **Two Thousand One Hundred and 0/100 dollars (US \$2,100.00)**. The PROJECT shall be defined as completion of all duties listed in Section 7, Services to be Provided by CONTRACTOR.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when the required work listed in Section 7, Services to be Provided by CONTRACTOR, is completed by the CONTRACTOR.

If the CONTRACTOR fails to meet the deadlines contained within this contract, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator. Requests for payment for partial completion of contract will not be routinely approved in order to encourage timely performance of the contract.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:
 - A. Establishing, scheduling meetings of, and chairing a Peer Group which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the Open Meetings Act. Peer Group meetings shall be scheduled as to allow for all assigned Remonumentation corners, other than corners tabled until the following grant cycle, to be reviewed and ratified by October 1, 2018.
 - B. Evaluation of all completed Land Corner Recordation Certificate(s). Such work to be completed by October 31, 2018.
 - C. Creating and maintaining a filing system for each corner, which contains all survey information compiled.
 - D. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to the following:
 1. A general work-progress report for all current awarded contracts, by October 1, 2018.
 2. For the current-year projects, a description of the work area completed, and the work remaining to be completed. Such completion report will be completed by November 13, 2018.
 3. The Work Program for the following year. Such Work Program will be completed by November 30, 2018. The Work Program will indicate (a) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented and coordinates set within the next contract year; (b) the area where the Public Land Surveyor corners and Property-controlling corners are to be researched in the next contract year; (c) the area where horizontal and vertical control stations are to be researched and located; and (d) the area where horizontal and vertical coordinates are to be established.

The County Representative will consult with and obtain the consent of the Grant Administrator when drafting the Work Program and Remonumentation Grant Application for the following year.

- E. Any other duties contained in the Monumentation and Remonumentation Plan for Otsego County, Michigan or those contained in Act 345, of the Public Acts of 1990, the State Survey and Remonumentation Act, being Sections 54.261 to 54.279 of the Michigan Compiled Laws and to follow any rules set by the State, including Memorandum No. 16.
8. Motor Vehicle Liability Insurance. Proof of Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.
9. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.
10. Termination. This Agreement may be terminated prior to the expiration of its term as follows:
- A. By mutual written agreement of the parties; or
- B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.
11. Effect of Termination. In the event of termination of this Agreement pursuant to Section 10, CONTRACTOR will be entitled to the monies provided herein only through date of termination.
12. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, Michigan 49735

13. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Third day of January, 2018, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: Ronald C. Brand, PS
533 Greenfield Drive
Gaylord, MI 49735

By: _____
Rachel Frisch
Otsego County Administrator

By: _____
Ronald C. Brand, PS
Otsego County Surveyor

Approved as to Form

Approved as to Form

GRANT NO. BCC 18-69

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
OTSEGO COUNTY

GRANTEE/ADDRESS:

Marlene K. Hopp
County of Otsego
225 West Main Street, Room 213

Gaylord, MI 49735
(989) 731-7570
(989) 731-7599

STATE GRANT ADMINISTRATOR/ADDRESS:

Michael C. Barger, P.S., Director
Office of Land Survey and Remonumentation
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Phone: (517) 241-6321
Email: bargerm@michigan.gov

GRANT PERIOD:

From: 01-01-2018 To: 12-31-2018

TOTAL AUTHORIZED BUDGET: \$47,055.00

ACCOUNTING TEMPLATE: 6415137T001

RECEIVED
JAN 16 2018
BY: _____

GRANT

This is Grant No. BCC 18-69 between the Department of Licensing and Regulatory Affairs (Grantor), and Otsego County (Grantee), is entered into pursuant to the State Survey and Remonumentation Act, 1990 PA 345 (SSRA) and is subject to the terms and conditions of this Agreement (Agreement).

1.0 Statement of Purpose

This Grant is offered annually to the Grantee in accordance with the requirements of the SSRA. The SSRA establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling corners throughout the State.

This Grant is offered to the Grantee to carry out its annual work program as set forth and approved by the Grantor in the Grantee's Survey and Remonumentation Grant Application, made part of this Agreement as "Attachment A."

In accordance with the terms and conditions of this Grant, the Grantor will reimburse the eligible expenses incurred by the Grantee to carry out the annual work program as set forth and approved by the Grantor in "Attachment A."

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the project described in the Grantee's Proposal, Attachment A, file a Land Corner Recordation Certificate (LCRC) pursuant to the Corner Recordation Act, 1970 PA 74 (CRA) with the addition of a geodetic coordinate value, the peer group date, and county representative's signature on said LCRC for each corner identified in Attachment A under the requirements of the SSRA.

The Grantee must submit a Completion Report as specified in this Agreement, may submit a Work Progress Report as specified in this Agreement and provide any other reports or forms requested by the Grantor.

1.2 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment B, without the prior written consent of the Grant Administrator.

- C. Attachment A includes the Budget. The Grantee agrees that all funds shown in Attachment A are to be spent as detailed in Attachment A.
- D. Changes in the Budget of less than 5 percent of the total line item amount do not require prior written approval, but Grantee must provide notice to the Grant Administrator.
- E. Changes in the Budget equal to or greater than 5 percent of the total line item amount will be allowed only upon prior review and written approval by the State Grant Administrator. A formal grant amendment must be signed by both the Grantor and Grantee.

1.3 Payment Schedule

- A. The maximum amount of grant assistance offered is \$47,055.00. An initial advance of \$18,822.00 (40 percent of the State Grant Amount) shall be made to the Grantee upon submittal of the 2017 Completion Report and all required documentation to the State Grant Administrator.
- B. Progress payments up to a total of 85 percent of the Total Authorized Budget may be made upon submission of a Grantee request indicating the grant funds received, project expenditures incurred, and objectives completed to date, as well as backup documentation for all expenditures. Backup documentation must include a printout of the 245 grant account, invoice copies, and a payroll printout for any county costs supported with the grant, and be maintained for audit purposes in order to comply with this Agreement.
- C. Payment of the final 15 percent of the grant amount shall be made after completion of the project and after the State Grant Administrator has received and approved the Completion Report and supporting documentation as specified in this Agreement.

1984 PA 279 states that the State shall take all steps necessary to assure that payment for goods or services is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Program Performance - Monitoring, Reporting and Documentation

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished and provide a status report to the State Grant Administrator upon request.
- B. **Reporting (see 1.4.C. for documentation requirements):**
 - 1. The Grantee may submit to the State Grant Administrator a Progress Report as soon as July 1 of the grant year but no later than September 30 of

the grant year with backup documentation for work completed and expenditures incurred during the reporting period

2. The Grantee must submit to the State Grant Administrator a Completion Report no later than February 1 following the close of the grant year accompanied by all documentation for work completed and expenditures incurred during the reporting period.

D. Documentation. Backup documentation must include the following, as applicable:

1. A written narrative of the total work accomplished during the grant year, including an explanation for any additional work completed that was not specified in the approved "Attachment A," any work not completed that was specified in the approved "Attachment A," and any changes in an approved line item of the budget approved in "Attachment A" (submit for Completion Report only).
2. A narrative of any coordinated efforts with other organizations to complete the project (submit for Completion Report only).
3. Invoices:
 - a. An invoice from all Peer Review Group members, each surveyor or any other service provider for all services provided to the Grantee under this Agreement, and other supplies and purchases, as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
 - b. A detailed breakdown and backup documentation for any county costs charged to the program as outlined in the approved "Attachment A" (submit for Progress Report and Completion Report).
4. General Ledger: The County Treasurer's print-out of the State Survey and Remonumentation grant account or equivalent ledger providing a detailed history of each transaction occurring within the account, including all payroll, indirect and/or overhead expenses. If not itemized in the ledger, a salary and fringe benefits breakdown must also be submitted for all administrative staff (submit for Progress Report and Completion Report).
5. An exact, full-size copy of the recorded LCRC prepared in compliance with the CRA and SSRA (submit for Completion Report only).
 - (1) The LCRC must include geodetic coordinate values for each corner recorded, signed by the county representative and reflect the date of

the peer review group meeting at which the corner was reviewed.

- (2) A copy must be submitted for each corner code reported on an LCRC. If the LCRC identifies more than one corner code, the Grantee must provide a separate copy of the LCRC for each corner code.
6. An LCRC Spreadsheet listing all corner codes recorded for filing in the State's Corner Recordation Collection System (submit with Completion Report only).

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for project changes from the Grant Administrator. See Section 1.2. Detailed Budget.

2.2 Delegation

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation, and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Project Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor. All other program income shall either be added to the project budget and used to further eligible program objectives or deducted from the total program budget for the purpose of determining the amount of reimbursable costs. The final determination shall be made by the Grant Administrator.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

2.5 Order of Spending

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State.

2.6 Purchase of Equipment

The purchase of equipment not specifically listed in the Budget, "Attachment A," must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.7 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.8 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain, and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.9 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

3.1 Reserved

3.2 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.3 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs, including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.4 Termination

A. Termination for Cause

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any

location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.5 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

3.6 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or mental or physical disability. Breach of this covenant is a material breach of this Grant.

3.7 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.8 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

3.9 Media Releases

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

4.0 Website Incorporation

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

4.1 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.2 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any

person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.3 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved in Michigan Court of Claims. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint agents in Michigan to receive service of process.

4.4 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

Grantee is required to possess in order to perform under this Grant.

4.5 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely, or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

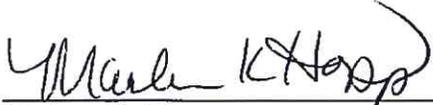
5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.



LeAnn Droste, Director
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

1-10-18
Date



Marlene K. Hopp
County Grant Administrator
County of Otsego

November 27, 2017
Date

GRANT NO. BCC 18-69

W

Grant Year: 2018
SURVEY AND REMONUMENTATION GRANT APPLICATION
 Attachment A To Annual Grant Agreement
 Authority: MCL 64.273

This application must be filed on or before December 31 of the calendar year immediately preceding the year in which the grant is made.

<p style="text-align: center;">Office of Land Survey Bureau of Construction Codes Department of Licensing and Regulatory Affairs Overnight Courler Service: 1st Flr., 611 W. Ottawa St., Lansing, MI 48933 U.S. Mail: PO Box 30254, Lansing, MI 48909 Telephone: (517) 241-6321 Facsimile: (517) 241-6301 Email: bccolsr@michigan.gov www.michigan.gov/sbc</p>	<p>APPLICANT (County): Otsego</p> <hr/> <p>FEDERAL I.D. #: 38-6004882</p> <hr/> <p>Grant #: BCC- <u>18-69</u></p> <hr/> <p>MAIN Mail Code:</p> <hr/> <p>P.O. #:</p>
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Grant Administrator	County Representative	Address for Payments
Name: Marlene K. Hopp	Name: Ronald C. Brand	Name: Otsego County Treasurer
Address: 225 W. Main St., room 213	Address: 533 Greenfield Drive	Address: 225 W. Main St., room 107
City: Gaylord	City: Gaylord	City: Gaylord
State, Zip: MI, 49735	State, Zip: MI, 49735	State, Zip: MI, 49735
Telephone: (989) 731-7570	Telephone: (989) 732-8077	Telephone: (989) 731-7560
Fax: (989) 731-7599	Fax: (989) 732-7767	
Email: mhopp@otsegocountymi.gov	Email: surveyor@otsegocountymi.gov	

GRANT REQUESTED		
State Grant	Reimbursement for Expedited Expenditures under MCL 600.2567a(4) (≤ 50% of State Grant)	Total Annual Budget (State Grant - Reimbursement = Total Budget)
\$ <u>47,055.00</u>	\$ <u>0.00</u>	\$ <u>47,055.00</u>

I certify the information in this grant application is correct and request a 40% Start-Up Payment upon approval of an Annual Grant Agreement.

RECEIVED

NOV 30 2017 November 27, 2017
 Date

Office of Land Survey & Remonumentation

Signature of County Grant Administrator (Original Signature Required) _____

Signature of Michael C. Barber, P.S., Director (Original Signature Required) _____

Office of Land Survey and Remonumentation

December 21, 2017
Date

Grant Year: 2018

SURVEY AND REMONUMENTATION GRANT APPLICATION
Attachment A to Annual Grant Agreement

Otsego

County of: _____

Surveying Services and Supplies
Total Surveying Services and Supplies (Items A or B, C and D)
Must be a Minimum of 80% of the Total Annual Budget

Item A - Remonumentation Services

Includes all requirements under MCL 54.268(2)a, i.e., monumentation or remonumentation plan includes the filing of a land corner recordation certificate and geodetic coordinates.

Column A	Column B	Column C	Column D	Total Item A
Number or Original and Protracted PLSS Corners Completed by Applicant	Number of Original and Protracted PLSS Corners Completed by Others	Number or Original and Protracted PLSS Corners Revisited	No. of Property Controlling Corners under MCL 54.262(h)(ii)	
58	0	0	0	\$ 41,055.00

Please attach a report for the work proposed. The report must include a corner list for the work proposed under Item A itemizing each column by Town, Range and Corner Code; do NOT list corners by municipality. For all corners, identify when a corner/monument location has more than one corner code associated with it, i.e., common corner codes, and identify all corner codes filed for that corner/monument location. For Column B, identify who is proposing to complete the work, and for Column C, identify why the corners are to be proposed revisited. Attach additional pages as necessary.

Total No. of Corner Records proposed (A+B+C+D+common corner codes identified on the attached corner list): 87

Item B - Monument Maintenance Services

Includes all requirements under MCL 54.268(2)d, i.e., perpetual monument maintenance plan, including the filing of a land corner recordation certificate and geodetic coordinates.

Column A	Column B	Column C	Column D	Total Item B
Number or Original and Protracted PLSS Corners Completed by Applicant	Number of Original and Protracted PLSS Corners Completed by Others	Number or Original and Protracted PLSS Corners Revisited	No. of Property Controlling Corners under MCL 54.262(h)(ii)	
0	0	0	0	\$ 0.00

Please attach a report for the work proposed. The report must include a corner list for the work proposed under Item B itemizing each column by Town, Range and Corner Code; do NOT list corners by municipality. For all corners, identify when a corner/monument location has more than one corner code associated with it, i.e., common corner codes, and identify all corner codes filed for that corner/monument location. For Column B, identify who is proposing to complete the work, and for Column C, identify why the corners are to be proposed revisited. Attach additional pages as necessary.

Total No. of Corner Records proposed (A+B+C+D+common corner codes identified on the attached corner list): 0

Item C - Remonumentation Supplies and Materials

Identify items and estimated expenses for each item. Attach additional pages as necessary.

No. of Markers: _____ x \$ _____ each = \$ <u>0</u>	Total Item C \$ <u>0.00</u>
No. of Caps: _____ x \$ _____ each = \$ <u>0</u>	
Other: _____ x \$ _____ each = \$ <u>0</u>	

Item D - Geodetic Control Maintenance and Operations

Identify items and estimated expenses for each station. Attach additional pages as necessary.

Station PID: _____ \$ _____	Station PID: _____ \$ _____	Total Item D \$ <u>0.00</u>
Station PID: _____ \$ _____	Station PID: _____ \$ _____	
Station PID: _____ \$ _____	Station PID: _____ \$ _____	

Subtotal Items A or B+C+D	Percent of Budget	Subtotal
	87 %	\$ <u>41,055.00</u>

Grant Year: 2018

SURVEY AND REMONUMENTATION GRANT APPLICATION

County of: _____

Otsego

Administrative Services and Supplies
 Total Administrative Services and Supplies (Items E, F, G, H, and I)
 Can be no greater than 20% of the Total Annual Budget

Item E - Grant Administrator Fees/Wages
 Attach additional pages as necessary.

Hours _____ x Rate \$ _____ = \$ <u>0.00</u> or Fixed \$ <u>2,100.00</u>	Total Item E
Comments:	\$ <u>2,100.00</u>

Item F - County Representative Fees/Wages
 Attach additional pages as necessary.

Hours _____ x Rate \$ _____ = \$ <u>0.00</u> or Fixed \$ <u>2,100.00</u>	Total Item F
Comments:	\$ <u>2,100.00</u>

Item G - Additional Administrative Staff Fees/Wages
 Attach additional pages as necessary.

Hours _____ x Rate \$ _____ = \$ <u>0.00</u> or Fixed \$ <u>0.00</u>	Total Item G
Identify staff by name and identify the delegated duties and responsibilities.	\$ <u>0.00</u>

Item H - Peer Review Group Fees/Wages
 Attach additional pages as necessary.

Number of Members <u>4</u> x Fee \$ <u>150.00</u> x Number of Meetings <u>3</u> = \$ <u>1,800.00</u> or Fixed \$ _____	Total Item H
Comments:	\$ <u>1,800.00</u>

Item I - Administrative Supplies and Indirect Costs
 Identify items and estimated expenses for each item, or identify a flat overhead rate. Attach additional pages as necessary.

_____ \$ _____	Total Item I
_____ \$ _____	
_____ \$ _____	\$ <u>0.00</u>

	Percent of Budget	Subtotal
Subtotal Items E+F+G+H+I	<u>13</u> %	\$ <u>6,000.00</u>

Annual Budget

Item A - Remonumentation Services	\$ <u>41,055.00</u>
Item B - Monument Maintenance Services	\$ <u>0.00</u>
Item C - Remonumentation Supplies and Materials	\$ <u>0.00</u>
Item D - Geodetic Control Maintenance and Operations	\$ <u>0.00</u>
Item E - Grant Administrator Fees/Wages	\$ <u>2,100.00</u>
Item F - County Representative Fees/Wages	\$ <u>2,100.00</u>
Item G - Additional Administrative Staff Fees/Wages	\$ <u>0.00</u>
Item H - Peer Review Group Fees/Wages	\$ <u>1,800.00</u>
Item I - Administrative Supplies and Indirect Costs	\$ <u>0.00</u>
Total MUST EQUAL "Total Annual Budget" on Page 1	\$ <u>47,055.00</u>

Otsego County
 2018 Proposed Remonumentation Corners
 Township 32 North, Range 3 West

CONTRACTOR # 1

CODE	Common with
A01	M01, T32N, R4W & M13, T33N, R4W, Charlevoix County and A13, T33N, R3W, Cheboygan County
A02	M02, T32N, R4W, Charlevoix County
A03	M03, T32N, R4W, Charlevoix County
A04	M04, T32N, R4W, Charlevoix County
A05	M05, T32N, R4W, Charlevoix County
A06	M06, T32N, R4W, Charlevoix County
A07	M07, T32N, R4W, Charlevoix County
B05	
B07	
C06	
D05	
E04	
E05	
E06	
F05	
G06	
H05	
I05	
I06	
I07	
J05	
K05	
K06	
K07	
L05	
L07	
M05	A05, T32N, R2W
M06	A06, T32N, R2W
M07	A07, T32N, R2W

CONTRACTOR # 2

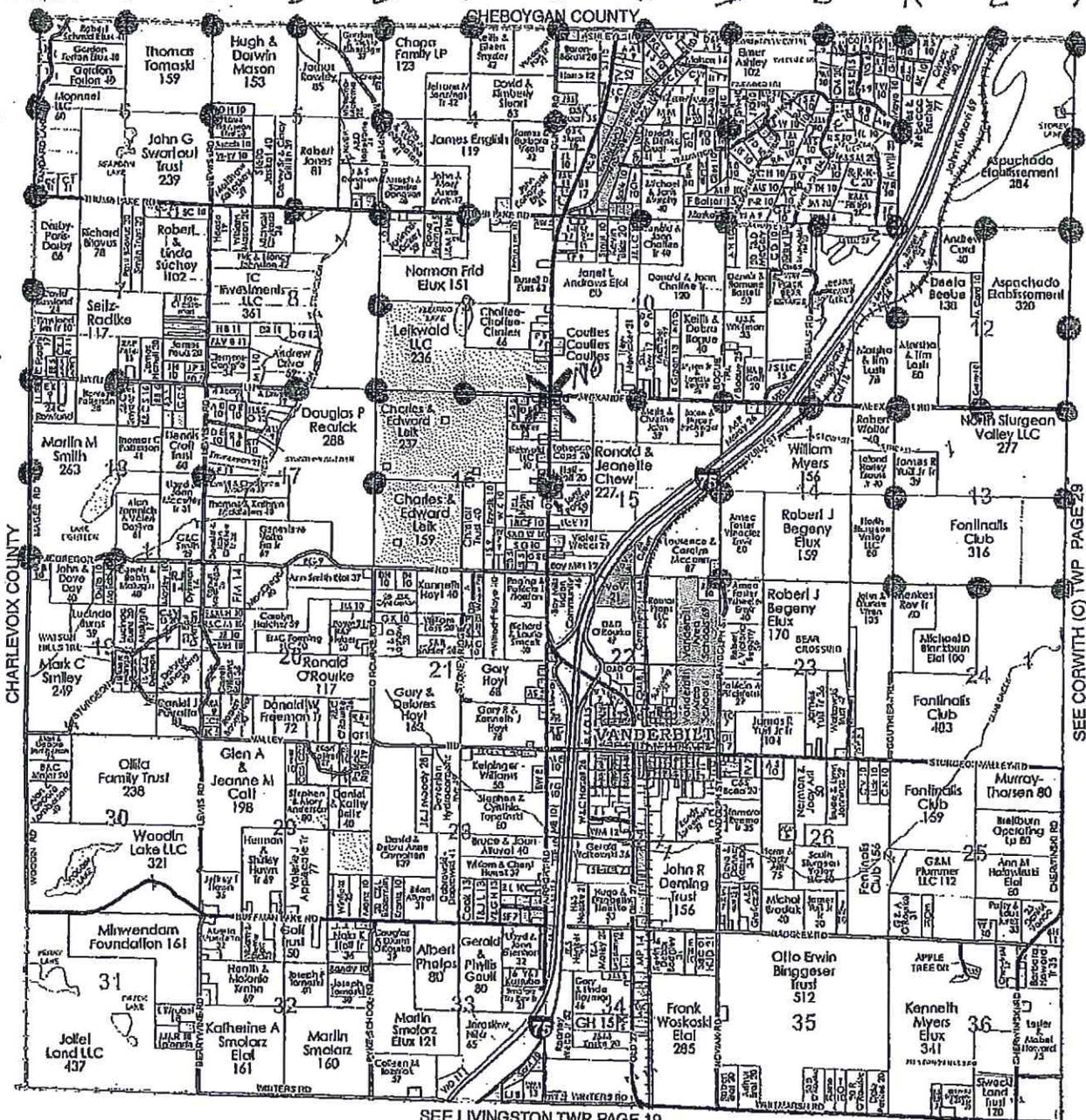
CODE	Common With
B01	B13, T33N, R3W, Cheboygan County
C01	C13, T33N, R3W, Cheboygan County
C02	
D01	D13, T33N, R3W, Cheboygan County
D03	
E01	E13, T33N, R3W, Cheboygan County
E02	
E03	
F01	F13, T33N, R3W, Cheboygan County
F03	
G01	G13, T33N, R3W, Cheboygan County
G02	
H01	H13, T33N, R3W, Cheboygan County
H03	
I01	I13, T33N, R3W, Cheboygan County
I02	
I03	
J01	J13, T33N, R3W, Cheboygan County
J03	
K01	K13, T33N, R3W, Cheboygan County
K02	
K03	
K04	
L01	L13, T33N, R3W, Cheboygan County
L03	
M01	A01, T32N, R2W and M13, T33N, R3W & A13, T33N, R2W, Cheboygan County
M02	A02, T32N, R2W
M03	A03, T32N, R2W
M04	A04, T32N, R2W

Corwith (W)

Township 32N - Range 3W

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CHARLEVOIX COUNTY

SEE CORWITH (C) TWP PAGE 28

SEE LIVINGSTON TWP PAGE 19

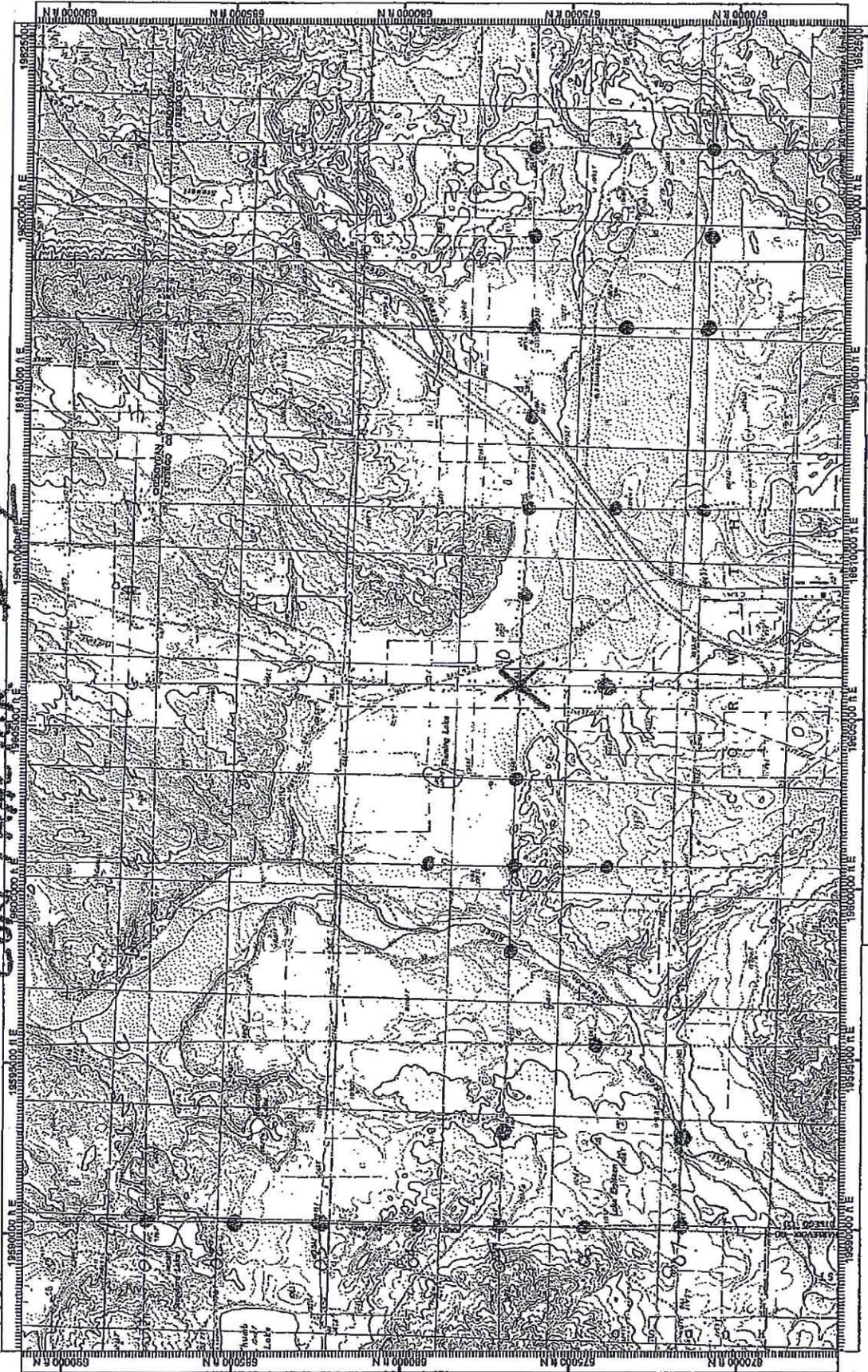


What Does the Conservation District Have to Offer...

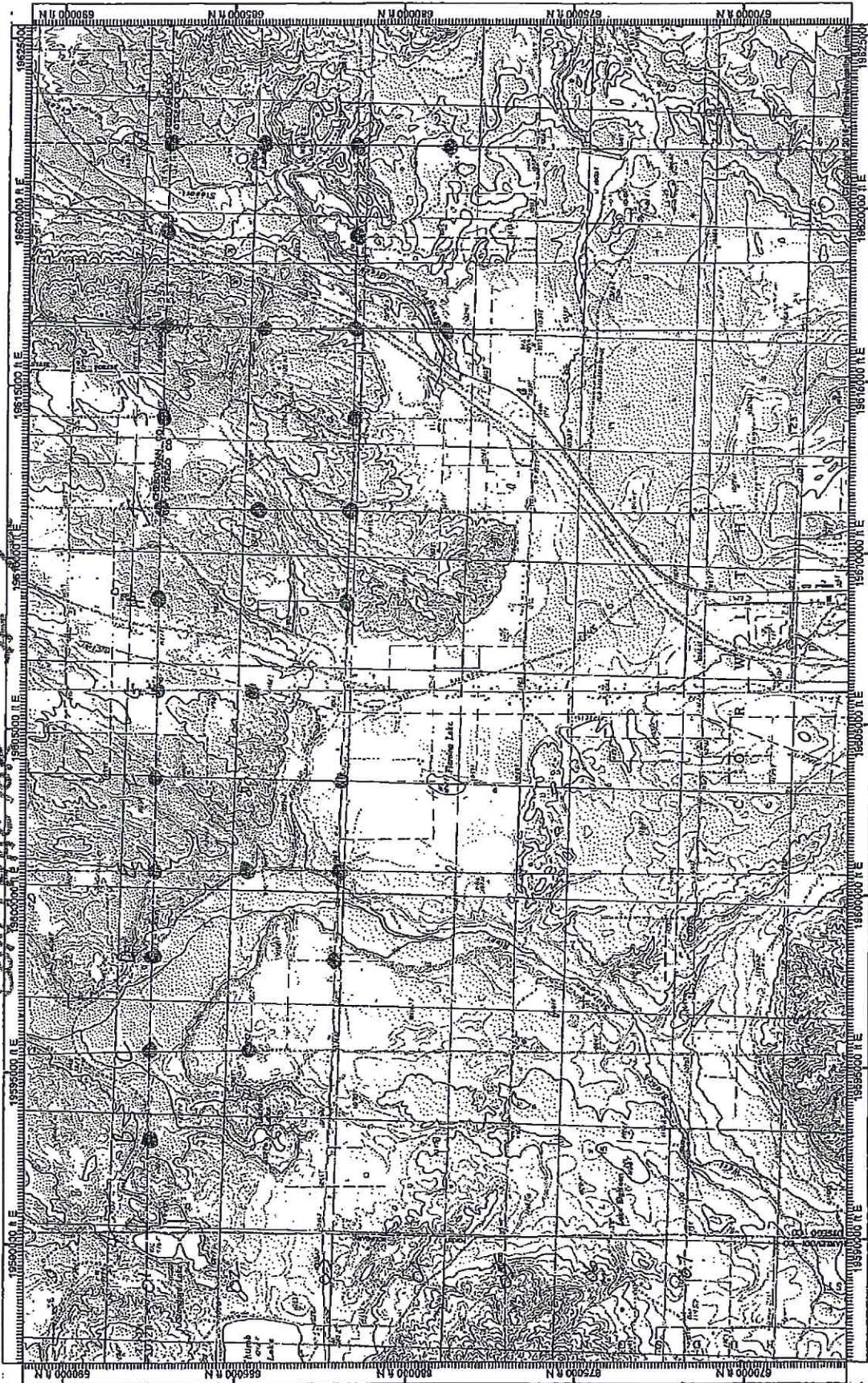
800 Livingston Blvd., Ste. 414
 Gaylord, MI 49735
 989-732-4021
 Fax: 989-732-7400
 www.otsegoed.org
 www.facebook.com/otsegoed

- Forestry Assistance Program
- Cost Share Riparian Buffer Program
- New Education Center
- Otsego County Recycling
- Conservation Day Camp
- Junior Master Gardeners: Seed To Harvest Program
- 8th Grade Natural Resources Day at the Louis M. Green Nature Preserve
- Art in the Garden Festival
- Demonstration Garden
- Native Plant Nursery
- Composting Demonstration Site
- Workshops & Seminars throughout the year
- Annual Spring and Fall Tree Sale
- Household Hazardous Waste Collection
- Soil Erosion Control
- And So Much More!

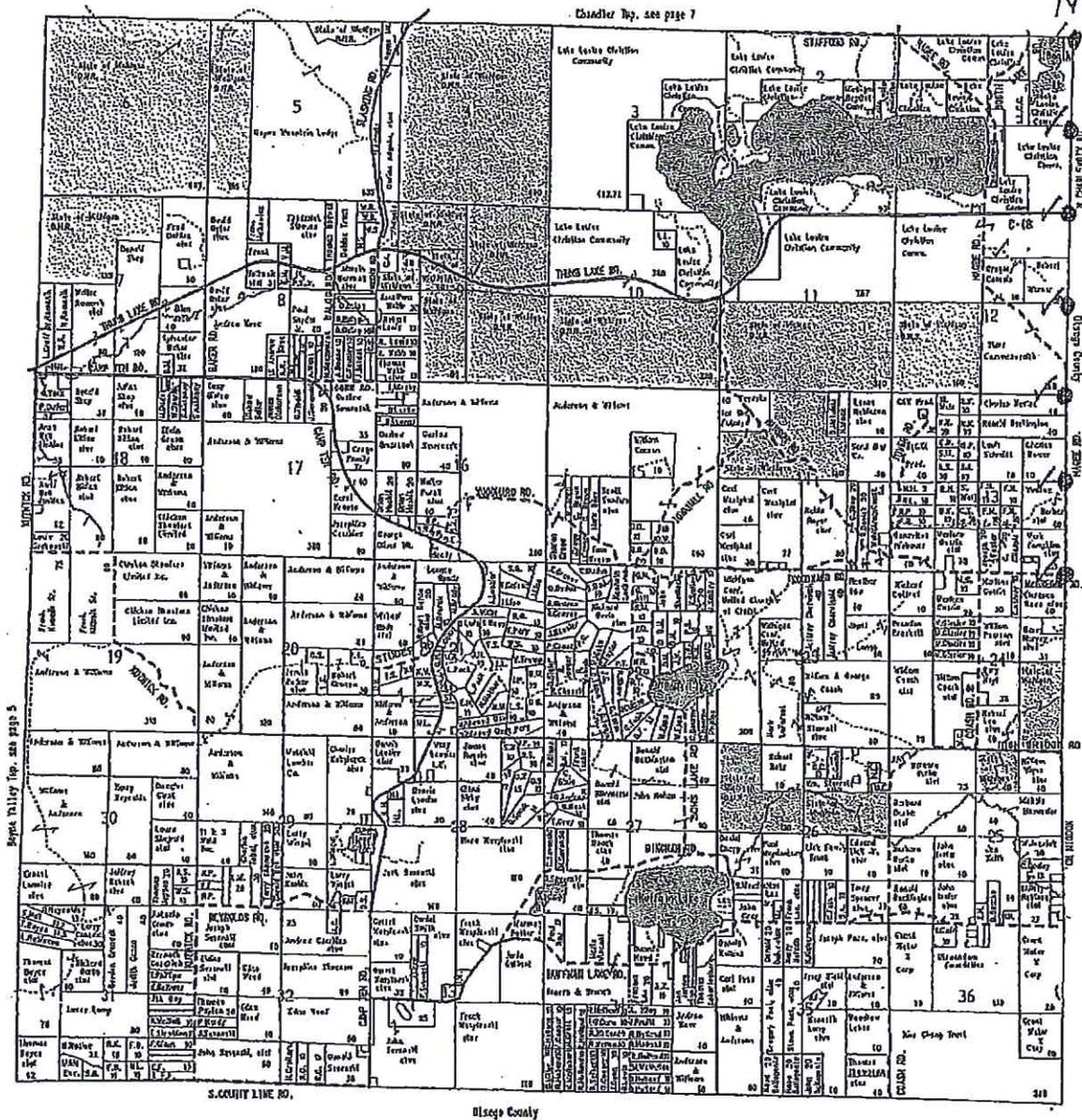
CONTRACT # 1



Central AC 70.0
A-2



SCALE 1:30000



M
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HUDSON TOWNSHIP BOARD

Meetings: first Wednesday of each month at 7:30pm

SUPERVISOR

Terence Erber
04856 Kuzmik Rd.
Vanderbilt, MI 49795
549-2624

TREASURER

Sharon Jepsen
06855 Reynolds Rd.
Elmira, MI 49730

TRUSTEE

Doris Glazier
03263 Consh Rd.
Vanderbilt, MI 49795
549-2793

CLERK

Frank Wasylewski
08755 Huffman Lake Rd.
Elmira, MI 49730
549-3019

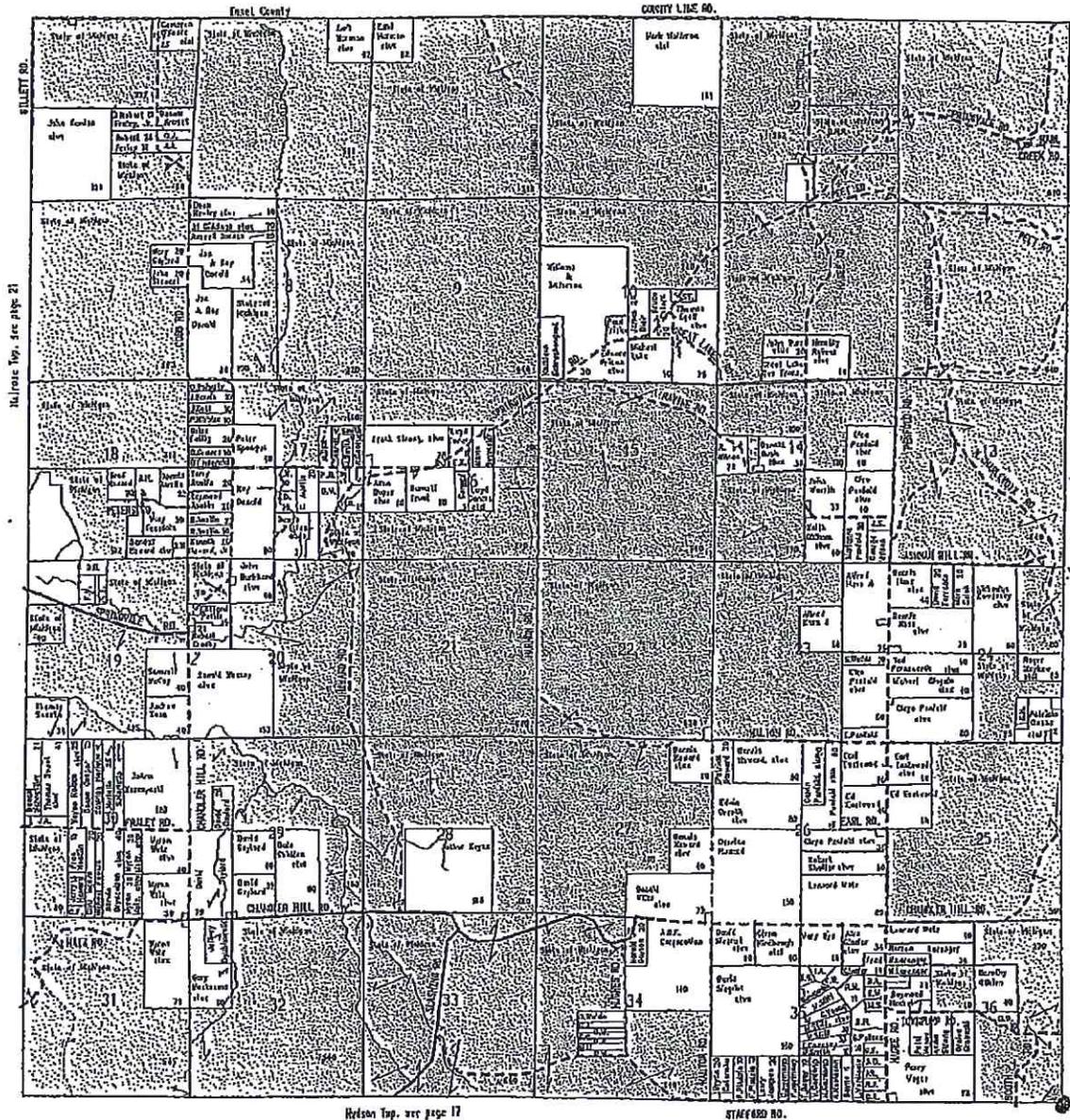
TRUSTEE

Caroline M. Kobyleczak
4545 Camp Ten Rd.
Elmira, MI 49730
549-3300

ZONING ADMINISTRATOR

Ira Holborn
11675 Huffman Lake Rd.
Elmira, MI 49730
549-3363

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CHANDLER TOWNSHIP BOARD
 Meetings: second Tuesday of each month at 7:30pm

SUPERVISOR
 Dennis Howard
 11373 Walton Rd.
 Boyne Falls, MI 49713
 549-2558

TREASURER
 Phyllis Penfold
 03473 Penfold Rd.
 Boyne Falls, MI 49713
 549-2590

TRUSTEE
 Myron Matz
 07090 Matz Rd.
 Boyne Falls, MI 49713
 549-2596

CLERK
 Raymond Neckel
 00598 Magee Rd.
 Boyne Falls, MI 49713
 549-2034

TRUSTEE
 Samuel Strong
 08053 Springvale Rd.
 Boyne Falls, MI 49713
 549-2936

ZONING ADMINISTRATOR
 Raymond Neckel
 00598 Magee Rd.
 Boyne Falls, MI 49713
 549-2034

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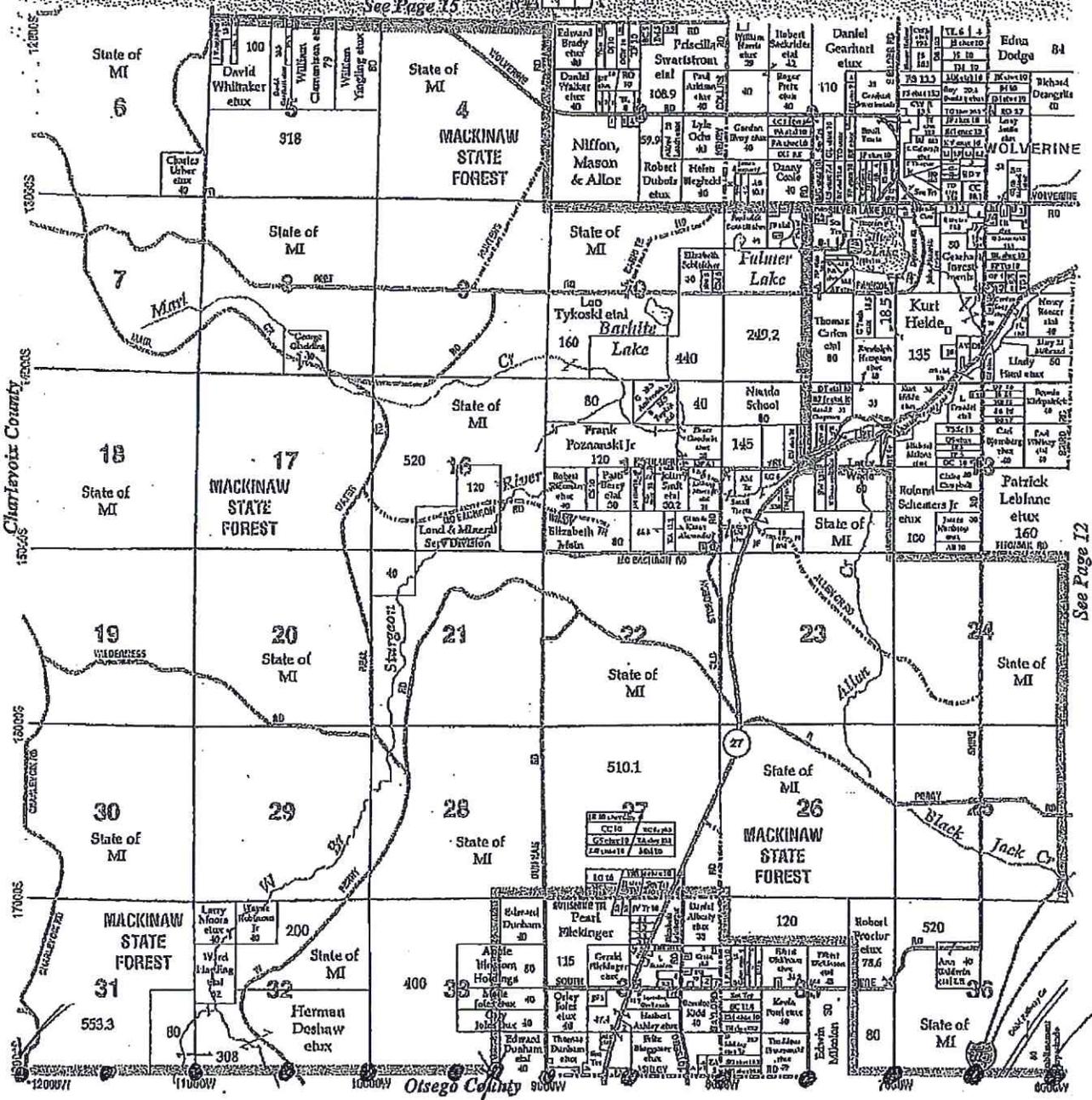
M

Wilmot

T.33 N. - R.3W.

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See Page 15



See Page 12

A D E F

The Big Dipper
Ice Cream Parlour

108. South Main - Cheboygan
Ice Cream - Yogurt
40 Flavors

(231) 627-9019
FAX: 231-627-1147

I S K

White's
Sales & Service

HONDA & KAWASAKI MOTORCYCLES
ARCTIC CAT, POLARIS & SKI-DOO SNOWMOBILES
ARCTIC CAT, POLARIS & KAWASAKI PERSONAL WATERCRAFT
POLARIS, HONDA & KAWASAKI ATVS

CHUCK FREESE

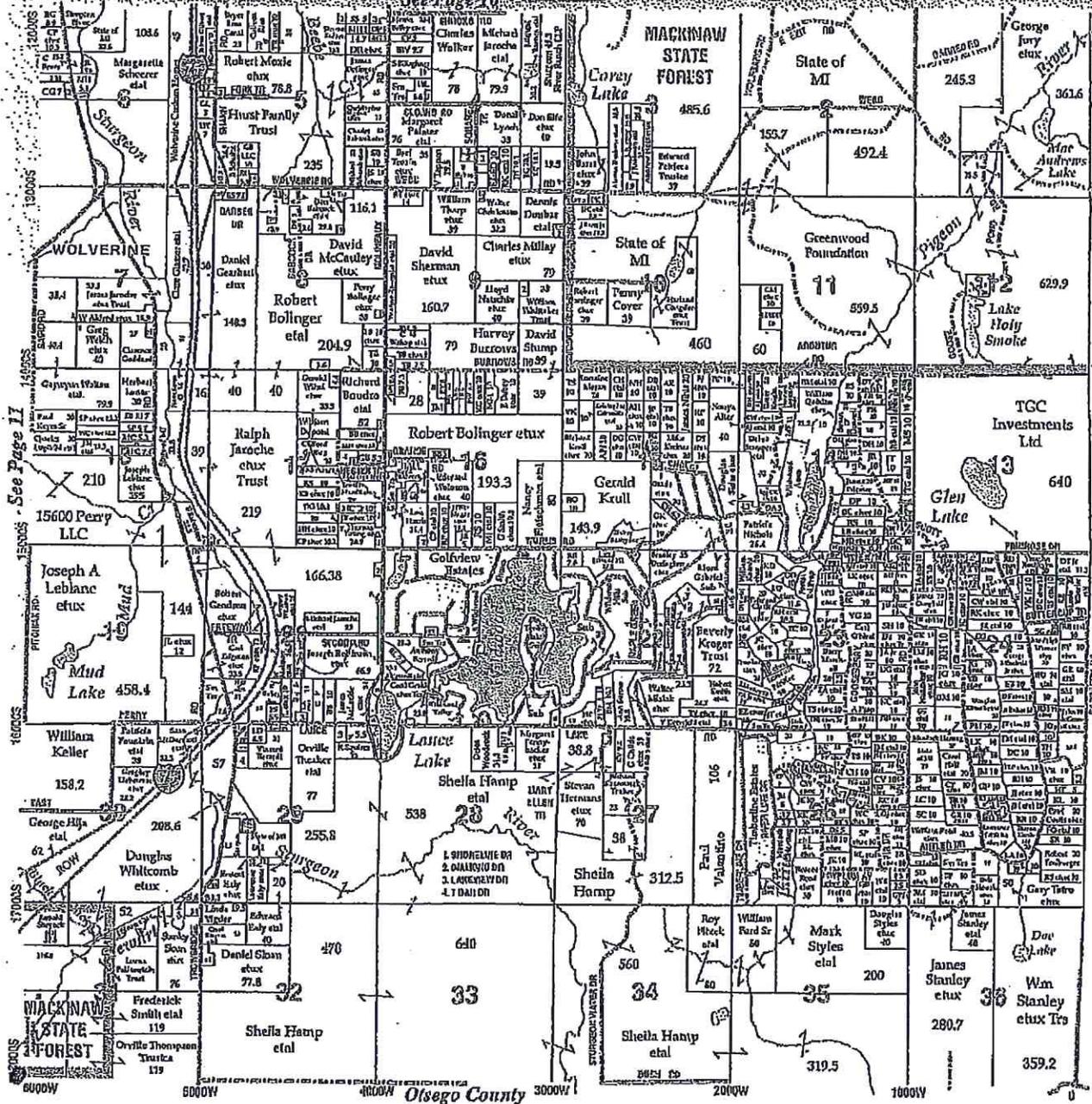
JCT. M-33 & US 27 N. STRAITS HWY.
P.O. Box 289
Cheboygan, MI 49721

Nunda (W)

T.33 N. R.2W.

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See Page 16



See Page 17

See Page 13

R.C. (Dick) Dunn
 Professional Land Surveyor

7291 Wolverine Road
 Wolverine, MI 49799

231-525-8712
 Fax 231-525-6758

Sloan Auctions
 AUCTIONEERS

STEAN SLOAN
 Ph. 231-525-8626
 Wolverine, MI

JOHN SLOAN
 Ph. 517-275-8703
 Roscommon, MI

*Our Years Of Experience
 Assures Your Auction Sells*

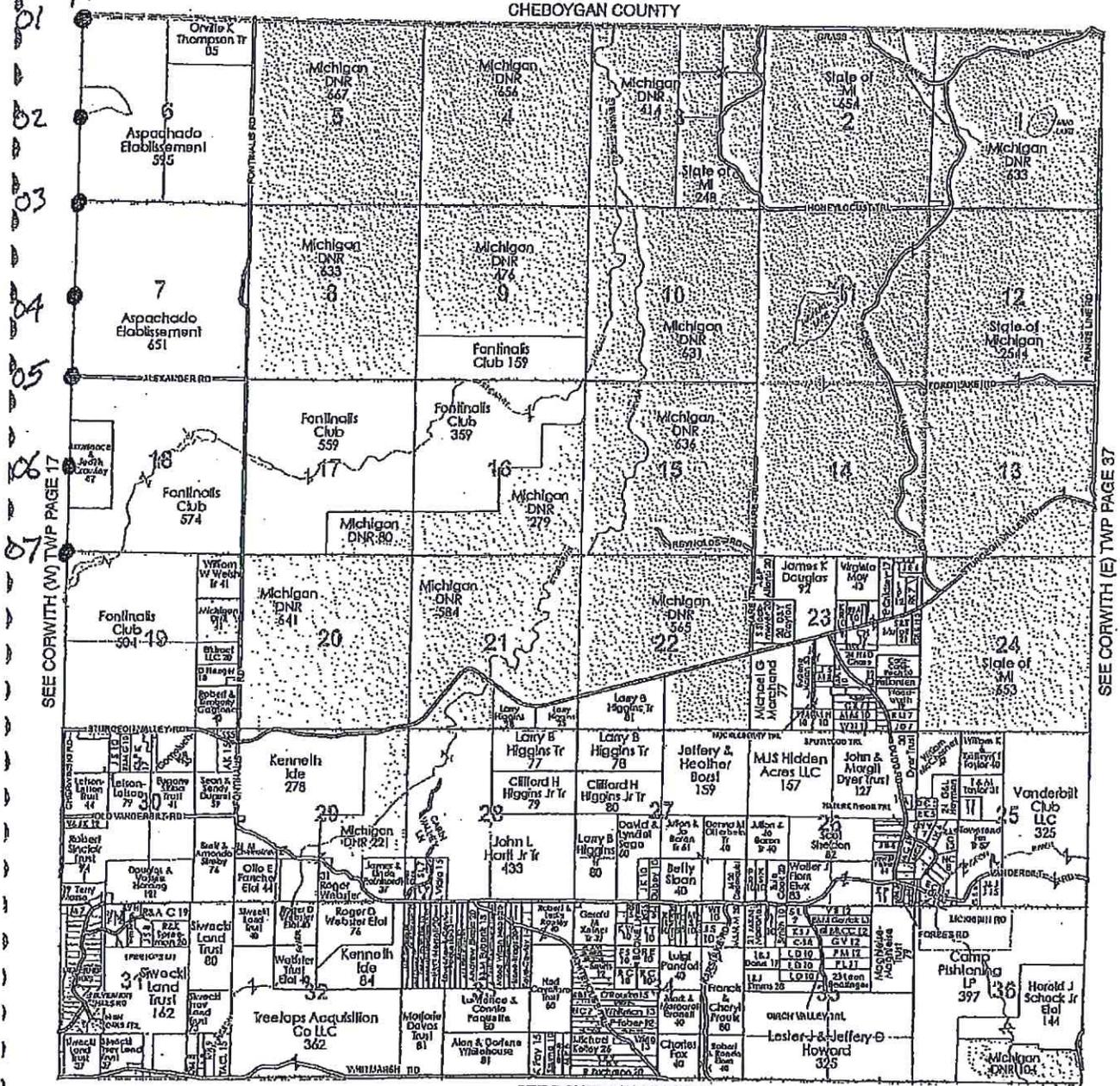


Corwith (C)

Township 32N - Range 2W

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CHEBOYGAN COUNTY



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SEE CORWITH (W) TWP PAGE 17

SEE CORWITH (E) TWP PAGE 37

SEE DOVER TWP PAGE 31

RICK RABDIAU CONSTRUCTION
 Licensed Builder • "Over 30 Years Experience"
 SPECIALIZING IN NEW CONSTRUCTION
 Residential & Commercial • Remodeling • Roofs • Decks
 Cellular: 989.350.3067

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: 2018 Wade Trim Remonumentation Agreement	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item G.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This agreement is to have Wade Trim, Inc. locate section corners and referenced in Item G. above for the Statewide Remonumentation Program.

The contract amount is for \$19,462.50.

RECOMMENDATION:

Staff requests that the Agreement be approved as submitted.

**OTSEGO COUNTY 2018 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Third day of January, 2018, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Wade Trim, Inc.**, located at 4241 Old US 27 S., Suite 1, Gaylord, Michigan, hereafter CONTRACTOR.

2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2018.

3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.

 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.

 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.

 - D. County Plan. Means the approved Otsego County Remonumentation Plan.

4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Nineteen Thousand Four Hundred Sixty Two and 50/100 (US \$19,462.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.

5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the Monumentation and Remonumentation Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the

County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2018.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 13, 2018**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.

7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (29 total corners):

T32N R03W (Corwith Township)

Code Common Corners 12 will be coordinated.

A01, M01, T32N R4W; M13, T33N R4W, Charlevoix County and
A13, T33N R3W, Cheboygan County

A02, M02, T32N R4W, Charlevoix County

A03, M03, T32N R4W, Charlevoix County

A04, M04, T32N R4W, Charlevoix County

A05, M05, T32N R4W, Charlevoix County

A06, M06, T32N R4W, Charlevoix County

A07, M07, T32N R4W, Charlevoix County

B05,

B07,

C06,

D05,

E04,

E05,

E06,

F05,

G06,

H05,	
I05,	
I06,	
I07,	
J05,	
K05,	
K06,	
K07,	
L05,	
L07,	
M05,	A05, T32N R2W, Otsego County
M06,	A06, T32N R2W, Otsego County
M07,	A07, T32N R2W, Otsego County

B. CORNERS TO BE MONUMENTED (29 total corners):

T32N R03W (Corwith Township)

<u>Code</u>	<u>Common Corners 12 total will be coordinated.</u>
A01,	M01, T32N R4W; M13, T33N R4W, Charlevoix County and A13, T33N R3W, Cheboygan County
A02,	M02, T32N R4W, Charlevoix County
A03,	M03, T32N R4W, Charlevoix County
A04,	M04, T32N R4W, Charlevoix County
A05,	M05, T32N R4W, Charlevoix County
A06,	M06, T32N R4W, Charlevoix County
A07,	M07, T32N R4W, Charlevoix County
B05,	
B07,	
C06,	
D05,	
E04,	
E05,	
E06,	
F05,	
G06,	
H05,	
I05,	
I06,	
I07,	
J05,	
K05,	
K06,	
K07,	
L05,	
L07,	
M05,	A05, T32N R2W, Otsego County
M06,	A06, T32N R2W, Otsego County
M07,	A07, T32N R2W, Otsego County

29 corners

12 common, total 41

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of Latitude and Longitude established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16 From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

Geodetic Coordinates- MCL 54.268(2)(a)(iii) and 54.268(2)(d)
Starting with the 2015 grant, latitude and longitude positions must be submitted for each original public land survey corner or protracted public land survey corner at the time it is monumented, remonumented or maintained. Latitude and longitude values must be reported to a minimum accuracy of 0.001 seconds of arc. Coordinate values must be obtained either:

1. Directly from a Continuously Operating Reference Station (CORS), or
2. From supplemental control established from CORS, or
3. From supplemental control established from other NGS horizontal control stations.

The following information must be published on the Land Corner Recordation Certificate.

Latitude: 00M00"00.000"

Longitude: 00M00"00.000"

Estimated Reputability/ Accuracy: 0.25'

Datum and Adjustment Year:

Epoch Date: 00-MMM-YYYY

Date of Observation: DD-MMM-YYYY

Method of Survey: Narrative explanation

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.

9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including, Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to Wade Trim, Inc.: Brian Sousa, P.E.
Wade Trim Inc. Vice-President
4241 Old US 27 S., Suite 1
PO Box 618
Gaylord, Michigan 49734

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Third day of January, 2018, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: WADE-TRIM, INC.
P.O. Box 618
Gaylord, MI 49734

By: _____
Kenneth Borton, Chair
Otsego County Commissioner

By: _____
Brian Sousa, P.E.
Vice-President, Wade Trim Inc.

Approved as to Form

Approved as to Form

By: _____
Rachel Frisch,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: 2018 Brand Land Surveying, LLC Remonumentation Agreement	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item H.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This agreement is to have Brand Land Surveying, LLC locate section corners and referenced in Item G. above for the Statewide Remonumentation Program.

The contract amount is for \$19,462.50.

RECOMMENDATION:

Staff requests that the Agreement be approved as submitted.

**OTSEGO COUNTY 2018 MONUMENTATION/REMONUMENTATION PROGRAM
AGREEMENT FOR SURVEY/REMONUMENTATION SERVICES**

1. Parties. This agreement made this Twenty-Third day of January, 2018, by and between the **County of Otsego**, a Michigan Municipal Corporation, of Gaylord, Michigan 49735, hereafter COUNTY, and **Brand Land Surveying LLC** located at 533 Greenfield Drive, Gaylord, Michigan 49735, hereafter CONTRACTOR.
2. Term. Unless earlier terminated as provided in this Agreement, the term of this Agreement will commence on the date first above written, and continue until December 31, 2018.
3. Definitions.
 - A. County Grant Administrator. Means a person appointed by the Otsego County Board of Commissioners as the individual responsible for completing and submitting the annual Application for a survey and Monumentation Grant to the State of Michigan, and the administering of the approved annual grant.
 - B. County Representative. Means the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws.
 - C. Peer Group. Means not less than three non-associated surveyors appointed by the County Representative. One member of the Peer Group shall be the County Representative, who shall act as chair.
 - D. County Plan. Means the approved Otsego County Remonumentation Plan.
4. Compensation. The CONTRACTOR shall perform all work for the PROJECT at the applicable rates indicted on the Professional Fee Schedule attached to and made a part hereof, for the total amount not to exceed **Nineteen Thousand Four Hundred Sixty Two and 50/100 dollars (US \$19,462.50)**. The PROJECT shall be defined as the corners completed (corners to be researched, corners to be monumented or remonumented and corners to have coordinates set) without exceeding the maximum amount.
5. Payment of Compensation. The OWNER will pay the CONTRACTOR for the work when: (a) the Peer Review Group reviews and concurs with the CONTRACTORS Corner Research & Remonumentation according to the County Plan For Otsego County; (b) furnishes an original Land Corner Recordation Form, or forms if appropriate to the County Representative; (c) furnish one complete set of documents for each corner monumented, remonumented, researched or coordinate set to the County Representative to be placed in the permanent file maintained at the Register of Deeds Office; (d) the County Representative certifies to the appropriate County official or officer that (a), (b) and (c) have been completed and that such completed work is in accordance with the grant; (e) that the County will pay the amount owed and due within 30 days of receipt of itemized invoice, approved by the County Representative and by the County Grant

Administrator. These (a)-(d) requirements will be completed 45 days prior to end of the Grant Agreement, ending 12/31/2018.

Unless otherwise authorized by the County Grant Administrator, the Contractor's work is to be completed **no later than October 13, 2018**. Said statement shall be in accordance with the schedule of fees and charges outlined in this Contract. If the CONTRACTOR fails to meet this deadline, payment may be withheld at the option of the County Grant Administrator. In the event that the CONTRACTOR fails to meet the deadlines specified within this contract by at least fourteen days, there will be a reduction of \$50.00 per day from the Compensation total beginning on day fifteen. The Grant Administrator can extend deadlines at his/her discretion.

Payment for partial completion of contracts shall be allowed at the discretion of the Grant Administrator.

6. Subcontracting. Nothing contained in this contract shall prevent CONTRACTOR from employing such independent professional associates as CONTRACTOR to assist in the performance of services hereunder. The CONTRACTOR is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the CONTRACTOR and not that of the COUNTY.
7. Services to be Provided by CONTRACTOR. In consideration of the compensation to be paid by the COUNTY, CONTRACTOR shall perform the following services:

A. CORNERS TO BE RESEARCHED (29 total corners):
T32N R03W (Corwith Township)

<u>Code</u>	<u>Common Corners 17 will be coordinated.</u>
B01,	B13, T33N R3W, Cheboygan County
C01,	C13, T33N R3W, Cheboygan County
C02,	
D01,	D13, T33N R3W, Cheboygan County
D03,	
E01,	E13, T33N R3W, Cheboygan County
E02,	
E03,	
F01,	F13, T33N R3W, Cheboygan County
F03,	
G01,	G13, T33N R3W, Cheboygan County
G02,	
H01,	H13, T33N R3W, Cheboygan County
H03,	
I01,	I13, T33N R3W, Cheboygan County
I02,	
I03,	
J01,	J13, T33N R3W, Cheboygan County
J03,	
K01,	K13, T33N R3W, Cheboygan County

K02,	
K03,	
K04,	
L01,	L13, T33N R3W, Cheboygan County
L03,	
M01,	A01, T32N R2W; M13 T33N R3W; A13, T33N R2W, Cheboygan Co.
M02,	A02, T32N R2W, Otsego County
M03,	A03, T32N R2W, Otsego County
M04	A04, T32N R2W, Otsego County

B. CORNERS TO BE MONUMENTED (29 total corners):
T32N R03W (Corwith Township)

<u>Code</u>	<u>Common Corners 17 total will be coordinated.</u>
B01,	B13, T33N R3W, Cheboygan County
C01,	C13, T33N R3W, Cheboygan County
C02,	
D01,	D13, T33N R3W, Cheboygan County
D03,	
E01,	E13, T33N R3W, Cheboygan County
E02,	
E03,	
F01,	F13, T33N R3W, Cheboygan County
F03,	
G01,	G13, T33N R3W, Cheboygan County
G02,	
H01,	H13, T33N R3W, Cheboygan County
H03,	
I01,	I13, T33N R3W, Cheboygan County
I02,	
I03,	
J01,	J13, T33N R3W, Cheboygan County
J03,	
K01,	K13, T33N R3W, Cheboygan County
K02,	
K03,	
K04,	
L01,	L13, T33N R3W, Cheboygan County
L03,	
M01,	A01, T32N R2W; M13 T33N R3W; A13, T33N R2W, Cheboygan Co.
M02,	A02, T32N R2W, Otsego County
M03,	A03, T32N R2W, Otsego County
M04	A04, T32N R2W, Otsego County

29 corners 17 common, total 46

C. Project Details. RESEARCH shall consist of a thorough investigation of all available sources and include copies of pertinent supporting documents and data. REMONUMENTATION shall consist of field reconnaissance of existing monumentation and references; any required measurements or calculations; a Land Corner Recordation Certificate; presentation to, and acceptance of, the Otsego County Peer Review Group; placement of an Otsego County Monument provided by the COUNTY, and a record of the date of completion of specific tasks on a form provided by the COUNTY. The COUNTY will record all Land Corner Recordation Certificates after acceptance by the Otsego County Peer Review Group. COORDINATES shall consist of Latitude and Longitude established in accordance with the requirement of the Office of Land Survey and Remonumentation.

This Contract requires that all survey work be performed in accordance with Act 345 of Public Acts 1990 as amended, being Section 54.261 to 54.279 of the Michigan Compiled Laws, and the County Plan as adopted by the State Survey Commission and to follow any rules set by the State, including Memorandum No. 16. From time to time the Peer Group will outline a specific procedure to recover or replace a Government corner. It is required that these instructions be followed to the best of the Contractor's ability.

Geodetic Coordinates- MCL 54.268(2)(a)(iii) and 54.268(2)(d)

Starting with the 2015 grant, latitude and longitude positions must be submitted for each original public land survey corner or protracted public land survey corner at the time it is monumented, remonumented or maintained. Latitude and longitude values must be reported to a minimum accuracy of 0.001 seconds of arc. Coordinate values must be obtained either:

1. Directly from a Continuously Operating Reference Station (CORS), or
2. From supplemental control established from CORS, or
3. From supplemental control established from other NGS horizontal control stations.

The following information must be published on the Land Corner Recordation Certificate.

Latitude: 00M00"00.000"

Longitude: 00M00"00.000"

Estimated Reputability/ Accuracy: 0.25'

Datum and Adjustment Year:

Epoch Date: 00-MMM-YYYY

Date of Observation: DD-MMM-YYYY

Method of Survey: Narrative explanation

8. Indemnification. CONTRACTOR shall indemnify, defend and hold harmless the County its boards, commissioners, officers, employees and agents against all claims of loss, damage and/or injury arising out of the performance of services by CONTRACTOR under this Agreement or that may be sustained in or upon the County owned or leased premises from any actions or omissions of CONTRACTOR. Such indemnification shall survive the termination of this Agreement. By entering this Agreement, neither party waives any immunities granted by law.

9. Insurance. CONTRACTOR, shall at its sole expense, obtain and maintain in full force and effect at all times during the term of this Agreement, the following insurance coverages, in a form acceptable to the County, with responsible insurance companies licensed and admitted to do business in the State of Michigan. CONTRACTOR shall provide the COUNTY with proof of insurance prior to commencement of this Agreement.

A. General Liability Insurance. General liability insurance with limits of liability not less than \$1,000,000 per occurrence for the protection of the COUNTY and the State of Michigan against all claims, liabilities, obligations, damages, claims, judgments, costs and expenses, damages, and expenses for bodily injury or death, personal injury and/or damage to property that may arise out of CONTRACTOR's negligent act, error or wrongful conduct incident to or arising out of the services provided under this Agreement, or that may be sustained in or upon the COUNTY premises and the State of Michigan (and its agents and employees) from any actions or omissions of CONTRACTOR (or anyone directly or indirectly employed by it).

B. Motor Vehicle Liability. Motor vehicle liability insurance of \$1,000,000 per occurrence and aggregate, including Michigan no-fault coverages.

C. Each insurance policy shall name the County as an Additional Insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the County.

10. Sufficiency of Performance. Strict performance of the terms of this Agreement is necessary, and even substantial performance in good faith and without willful failure will not be deemed sufficient performance. Strict performance will be deemed the essence of this Agreement. In the event of CONTRACTOR's failure to timely perform the services under this Agreement, the COUNTY may, upon notice to CONTRACTOR, seek alternative means of obtaining the services.

11. Termination. This Agreement may be terminated prior to the expiration of its term as follows:

A. By mutual written agreement of the parties; or

B. In the event of default or breach of this Agreement by either party, the other party may terminate this contract immediately.

C. Either party may terminate this Agreement, with or without cause, upon 30 days prior written notice to the party.

12. Effect of Termination. In the event of termination of this Agreement pursuant to Section 11, CONTRACTOR will be entitled to the monies provided herein only through date of termination.

13. Notices. All required notices must be in writing and will be considered given when delivered (1) personally, or (2) by registered or certified mail, return receipt requested, addressed as follows (or any other address that is specified in writing by either party):

If to the County: Rachel Frisch
Otsego County Administrator
225 West Main Street, Suite 203
Gaylord, Michigan 49735

If to: Brand Land Surveying LLC:
Ronald C. Brand, PS,
Owner
533 Greenfield Drive
Gaylord, Michigan 49735

14. Titles; Headings. Titles and headings are inserted in this Agreement for reference purposes only, and must not be used to interpret the Agreement.

AGREED to this Twenty-Third day of January, 2018, at Gaylord, Michigan.

OWNER: COUNTY OF OTSEGO
225 W. Main Street
Gaylord, MI 49735

CONTRACTOR: BRAND LAND
SURVEYING LLC
533 Greenfield Drive
Gaylord, MI 49735

By: _____
Kenneth Borton, Chair
Otsego County Commissioner

By: _____
Ronald C. Brand, PS
Owner

Approved as to Form

Approved as to Form

By: _____
Rachel Frisch,
Otsego County Administrator

By: _____
Marlene K. Hopp,
Otsego County Grant Administrator

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 18-04 Mortgage Discharge (Troy)	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Consent Agenda, Item I.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of mortgage for Randy & Martha Troy. As a matter of process, the County issues resolutions to discharge mortgages once payment in full is received from the Mortgagor.

RECOMMENDATION:

Staff requests Board adoption of the proposed resolution OCR 18-04.

RESOLUTION NO. OCR 18-04
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
January 23, 2018

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 11779 Old 27 North, Vanderbilt, Michigan 49795 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 0923, Pages 942-956 and a Loan Modification in Liber 930, Pages 038-040 in the name of Randy J. Troy and Martha A. Troy, f/k/a Martha A Vanier, husband and wife; and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Randy J. Troy and Martha A. Troy, f/k/a Martha A Vanier, husband and wife; and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Road Commission Budget Amendment	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Otsego County Road Commission was notified that it will be receiving additional funds for 2018. This amendment reflects that change.

RECOMMENDATION:

Staff requests approval of the 2018 Budget Amendment for the Otsego County Road Commission.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County EMS Budget Amendment	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The EMS 2018 budget needs to be updated to reflect the passing of the millage request.

RECOMMENDATION:

Staff requests approval of the 2018 budget amendment for EMS.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: EMS

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To update the 2018 budget to actual

REVENUE

Account Number	Decrease	Increase
210-050-400.000 Component Unit Deposits	\$ 121,797.30	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 121,797.30	\$

EXPENDITURE

Account Number	Increase	Decrease
	\$	\$
210-651-700.000 Comp Unit Expenses	\$	\$ 121,797.30
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 121,797.30

Department Head Signature Date

Administrator's Signature Date

Finance Department
Entered:
By:

10/24/17

Board Approval Date (if necessary) Budget Adjustment # Posting Number

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Otsego County Parks & Recreation Budget Amendment	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Parks & Recreation Department has an opportunity to purchase two (2) lots adjacent to the County Park. Lot 23 is 41,978 sq. ft. and Lot 24 is 12,500 sq. ft. Both lots have undergone an environmental study and appraisal.

RECOMMENDATION:

Staff requests approval of the purchase of Lots 23 & 24 adjacent to the County Park.



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Parks and Rec

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

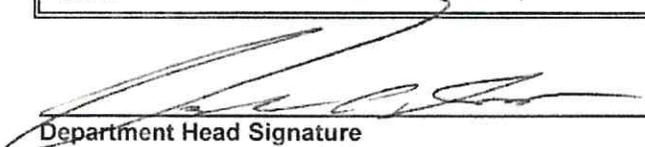
DESCRIPTION To amend the budget for land purchase

REVENUE

Account Number	Decrease	Increase
208-050-400.001 Budgeted Use of Fund Balance	\$	\$ 14,300
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$ 14,300

EXPENDITURE

Account Number	Increase	Decrease
208-901-970.300 Property i Improvements	\$ 14,300	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 14,300	\$


Department Head Signature

1/12/18
Date

Finance Department	
Entered:	
By:	

Administrator's Signature Date

01/23/2018

Board Approval Date (if necessary) Budget Adjustment # Posting Number

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Early Retirement Incentive	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations, Item 4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Otsego County has developed and approved an incentive program for early retirement, and would like to offer this option again for eligible employees.

RECOMMENDATION:

Staff requests approval of the early retirement incentive.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: January 16, 2018 Warrant	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The January 16, 2018 warrant is in the amount of \$224,184.20. Major expenditures in the warrant include:

- \$55,169.90 – MERS – Dec 2017 premium

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$224,184.20.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	1759(E)	CONSUMERS ENERGY	206433371061 JANUARY	588-697-930.620	1,141.00
01/16/2018	AP	1760(E)	CONSUMERS ENERGY	ACCT#1000 7028 9754 (247 OLD STATE ROAD)	226-528-930.620-PROG000000	50.99
01/16/2018	AP	1761(E)	DTE ENERGY	GAS BILL	208-752-930.610	575.18
		1761(E)		21274600 ANIMAL CONTROL	212-430-930.610	685.77
		1761(E)		910020860953 DECEMBER	588-697-930.610	2,173.10
						3,434.05
01/16/2018	AP	1762(E)	DTE ENERGY	VARIOUS ACCT. NUMBERS	637-265-930.610-CRTHS00000	2,153.67
		1762(E)		VARIOUS ACCT. NUMBERS	637-265-930.610-INFO CTR00	104.72
		1762(E)		VARIOUS ACCT. NUMBERS	637-265-930.610-SILLI00000	159.81
						2,418.20
01/16/2018	AP	1763(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00077358-19 (DEC. 2017)	704-000-231.700	55,169.90
01/16/2018	AP	1764(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00077907-2 CUST#390201 (2017)	704-000-231.700	524.65
01/16/2018	AP	69562	2-1-1 NORTHEAST MICHIGAN	2018 APPROPRIATION	101-101-940.010	3,512.00
01/16/2018	AP	69563	46TH CIRCUIT TRIAL COURT	REST PMT BY 07-20254-FY-3 TO BE APPLIED TO VICTIM MATTHEW M	701-000-271.130	52.00
		69563		10-67-DL RESTITUTION PAYMENT BY ERIK HAZEL	701-000-271.148	195.00
						247.00
01/16/2018	AP	69564	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69565	AMERICAN WASTE	2268164 GARBAGE BILL	208-752-920.200	82.40
01/16/2018	AP	69566	ASHLEY DANIELLE LAND	REST PMT BY CYNTHIA LAURET 17-34777-SM-3	701-000-271.130	89.50
01/16/2018	AP	69567	ASHLEY GERKE #979056	BDR LESS 10% P V GERKE	701-000-265.000	90.00
01/16/2018	AP	69568	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69569	BOYNE AREA GYMNASTICS	RE: JOELYSSA GYMNASTICS-ADDL. 8 WKS.	701-000-230.000	85.00
01/16/2018	AP	69570	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
01/16/2018	AP	69571	BRUCE TILLINGER	SERVICES 01/04/2018 THRU 01/09/2018 (2018)	249-371-801.027	550.00
01/16/2018	AP	69572	CATHERINE ISBELL	15-003-DL TRANSPORT ON 12/19/17	101-134-930.500	144.45
		69572		15-003-DL TRANSPORT ON 12/19/17	101-134-940.010	63.00
		69572		15-90-DL & 15-003-DL TRANSPORT ON 12/19/17	292-662-930.500	48.16
		69572		15-90-DL & 15-003-DL TRANSPORT ON 12/19/17	292-662-930.830	36.00
						291.61

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	69573	CHARTER COMMUNICATIONS	0005147122717 JANUARY	588-697-930.240	52.29
01/16/2018	AP	69574	CHOICE PUBLICATIONS	CENTER ADS	208-752-930.300	192.00
01/16/2018	AP	69575	CHOSEN ELECTRIC INCORPORATED	SERVICES 12/21/2017 THRU 12/31/2017 (2017)	249-371-801.026	1,230.00
01/16/2018	AP	69576	CHRIS DECKROW	RESTITUTION	701-000-271.000	25.00
01/16/2018	AP	69577	CHRIS DECKROW	RESTITUTION P V KONDRAT	701-000-271.000	25.00
01/16/2018	AP	69578	CLASSIC PLUMBING	1576 REPLACE PUMP ON BOILER	208-752-726.050	569.50
01/16/2018	AP	69579	DAVID J COLLINS	REFUND OF OVERPAYMENT CASE #17-34993-SD-3	701-000-286.002	90.00
01/16/2018	AP	69580	DEKETO LLC	NOVEMBER 2017 DOCUMENTS	101-215-920.410	798.00
		69580		NOVEMBER 2017 DOCUMENTS	256-215-920.410	1,596.00
						2,394.00
01/16/2018	AP	69581	DELTA DENTAL OF MICHIGAN	INV#RIS0001693024 (JAN. 2018)	647-851-704.110	5,592.38
01/16/2018	AP	69582	DOVER TOWNSHIP TREASURER	OVERPAYMENT FOR FIRE TRUCK	701-000-226.001	8,129.91
01/16/2018	AP	69583	DOVER TOWNSHIP TREASURER	2016 COMMERCIAL FOREST DISTRIBUTION TOWNSHIP, SCHOOL & S	701-000-274.006	678.27
01/16/2018	AP	69584	DUNNS	866733;866913;867088;870183	256-215-726.000	163.74
01/16/2018	AP	69585	EMPIRIC SOLUTIONS INC	FEBRUARY 2018 FOC COMPASS MANAGEMENT FEE	215-141-801.020	379.00
01/16/2018	AP	69586	ESTATE OF HAROLD M. GUEDRY	DISPURSE OF ESCROW FUNDS	701-000-256.000	12,500.00
01/16/2018	AP	69587	FIRST FEDERAL BANK	REST PMT BY THOMAS SYLVESTER 16-33740-FY-3	701-000-271.130	100.00
01/16/2018	AP	69588	FRONTIER	PHONE BILL	209-751-930.210	94.81
01/16/2018	AP	69589	GAYLORD CITY TREASURER	211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-221.000	250.80
01/16/2018	AP	69590	GAYLORD MACHINE & FABRICATION LLC	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69591	GBS INC	IMPRINTED BIRTH BINDER FOR 2018-2019	101-215-726.000	162.48
		69591		NOVEMBER 7, 2017 ELECTION	101-262-726.000	7,122.18
						7,284.66
01/16/2018	AP	69592	GRAPHIC SCIENCES INC	IMAGES TO FILM	256-215-726.000	137.14
01/16/2018	AP	69593	GREAT LAKES ENERGY	ELECTRIC BILL 712070778-002	209-751-930.620	109.15
01/16/2018	AP	69594	HOME DEPOT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69595	HOME DEPOT CREDIT SERVICES	INV 8034903 ANIMAL CONTROL OTSEGO COUNTY	212-430-726.000	126.40

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	69596	HOWARD L SHIFMAN PC	INV#13173 (DEC. 2017)	260-270-801.020	4,887.50
01/16/2018	AP	69597	HURON PINES RC&D INC	2018 APPROPRIATION	101-105-930.603	300.00
01/16/2018	AP	69598	IDENTISYS	COLOR RIBBON CPL PRINTER	263-030-476.050	165.82
01/16/2018	AP	69599	JAIME GABRIEL	11-33-DL PLACEMENT 12/1/17 TO 12/31/17	292-662-930.810	2,170.00
01/16/2018	AP	69600	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	701-000-271.130	9.60
01/16/2018	AP	69601	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123-FY-3	701-000-271.130	200.00
01/16/2018	AP	69602	JOHN DENISON	REST PMT BY TROY WILSON 08-21680-FY-3	701-000-271.130	6.78
01/16/2018	AP	69603	JOHNSON OIL COMPANY	REST PMT BY MICHAEL MAYNARD 16-34020-FY-3	701-000-271.130	65.00
01/16/2018	AP	69604	JUNE ELIZABETH GREVE	JANUARY 2018 COURT CLEANING FEE	101-131-726.025	150.00
		69604		JANUARY 2018 FOC CLEANING FEE	215-141-726.025	150.00
						300.00
01/16/2018	AP	69605	KANDICE BUNKER	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/16/2018	AP	69606	KEVIN AND COLLEEN LAMB	REST PMT BY LAWRENCE MCDONALD II 17-34880-SD-3	701-000-271.130	117.50
01/16/2018	AP	69607	KEVIN ROGER WELKIN	BDR \$360 LESS 10% BIGELOW	701-000-265.000	360.00
01/16/2018	AP	69608	LAURA MARTIN	16-96-DL RESTITUTION PAYMENT BY KADINCE FROST	701-000-271.148	201.25
01/16/2018	AP	69609	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	360.00
01/16/2018	AP	69610	M BANK	REST PMT BY JOY MILLER 06-18440-FY-3	701-000-271.130	30.00
01/16/2018	AP	69611	MARK LACROSS	REST PMT BY ROBIN COLLINS 17-34993-SD-3	701-000-271.130	1,744.15
01/16/2018	AP	69612	MARLENE ANN NEEDHAM	REST PMT BY RUTH COONS 17-35122-SM-3	701-000-271.130	1,428.54
01/16/2018	AP	69613	MARTHA THEISEN	COUNTY BURIAL ALLOWANCE, VETERAN	101-681-930.960	300.00
01/16/2018	AP	69614	MAXIMUM SECURITY	13928 MONITOR VISITOR CENTER AND RESTROOM JAN.-MAR.	209-751-726.000	209.94
01/16/2018	AP	69615	MCWCF	MEMBER 760 1ST QUARTER PAYMENT	101-131-704.600	595.71
		69615		MEMBER 760 1ST QUARTER PAYMENT	101-133-704.600	115.28
		69615		MEMBER 760 1ST QUARTER PAYMENT	215-141-704.600	410.80
		69615		MEMBER 760 1ST QUARTER PAYMENT	292-662-704.600	508.69
						1,630.48
01/16/2018	AP	69616	MGT OF AMERICA, INC	4TH QTR (OCT-DEC) 2017 DHS-286 BILLINGS & TIME SHEETS	215-141-801.020	1,941.20

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	69617	MICHIGAN ASSOC OF COUNTY CLERKS	2018 DUES DEFEYTER	101-215-930.600	200.00
01/16/2018	AP	69618	MICHIGAN DEPARTMENT OF NATURAL RESO	15-54-DL RESTITUTION PAYMENT BY BLAKE MARCINIAK	701-000-271.148	50.00
01/16/2018	AP	69619	MICHIGAN STATE POLICE BFS-CASHIERS	NOVEMBER 2017 NEW AND RENEWAL CPL	701-000-228.016	2,636.00
01/16/2018	AP	69620	MUSKEGON RIVER YOUTH HOME INC	17-37-DL PLACEMENT 12/1/17 TO 12/3/17	292-662-930.810	395.48
01/16/2018	AP	69621	N&J AUTO DIESEL REPAIR	REST PMT BY RONALD SIDES 17-34317-FY-3	701-000-271.130	200.00
01/16/2018	AP	69622	NICHOLAS JAMES ANTHONY	DECEMBER 2017 WEEKEND DRUG TESTER: DEC.30, 31	101-133-940.010	80.00
01/16/2018	AP	69623	NORTHERN MICHIGAN LIVESTOCK	REST PMT BY TYLER PETERSEN 16-33561-FY-3	701-000-271.130	1,000.00
01/16/2018	AP	69624	NORTHERN MICHIGAN REVIEW	171991-394485 PRIME TIMES; NEW YEAR'S; SEO BOOST	588-697-930.300	383.60
01/16/2018	AP	69625	NORTHWEST MICHIGAN COMMUNITY HEALTH	201800541 CAMPGROUND LICENSE INSPECTION	208-751-726.000	175.00
01/16/2018	AP	69626	NORTHWEST MICHIGAN COMMUNITY HEALTH	2018 APPROPRIATION	101-605-801.020	500.00
01/16/2018	AP	69627	OMS COMPLIANCE SERVICES INC	89590 PRE EMPLOYMENT DRUG TEST	209-751-940.010	79.50
01/16/2018	AP	69628	OTSEGO CONSERVATION DISTRICT	627 SPRING 2017 SEEDLINGS	209-751-726.000	89.70
01/16/2018	AP	69629	OTSEGO CONSERVATION DISTRICT	2018 APPROPRIATION	101-280-801.030	4,000.00
01/16/2018	AP	69630	OTSEGO COUNTY	17-5328 \$360/\$40,5314 BDU \$40,5351 \$540/\$60,5316 \$968	701-000-265.000	2,008.00
01/16/2018	AP	69631	OTSEGO COUNTY BUS SYSTEM	DECEMBER 2017 DRUG COURT BUS	101-133-930.500	108.00
01/16/2018	AP	69632	OTSEGO COUNTY ECONOMIC ALLIANCE	2018 APPROPRIATION	101-731-940.010	21,838.00
01/16/2018	AP	69633	OTSEGO COUNTY HISTORICAL SOCIETY	2018 APPROPRIATION	101-101-940.010	500.00
01/16/2018	AP	69634	OTSEGO OUTDOOR MAINTENANCE LLC	7132 SNOW PLOWING DECEMBER	208-752-920.320	190.00
01/16/2018	AP	69635	PAT & BUDS	REST PMT BY SHAWN MOSS 11-25002-FY-3	701-000-271.130	5.00
01/16/2018	AP	69636	PROTECTION ONE	01/28/2018 TO 02/27/2018 DC/FAMILY WING MONITORING	101-131-940.010	82.59
		69636		01/28/18 TO 02/27/18 ADMIN/PA WING MONITORING	101-267-920.410	23.86
		69636		01/28/18 TO 02/27/18 ADMIN/PA WING MONITORING	101-267-930.983	3.67
		69636		01/28/2018 TO 02/27/2018 FOC WING MONITORING	215-141-940.010	44.04
						154.16
01/16/2018	AP	69637	REDWOOD TOXICOLOGY LABORATORY INC	DECEMBER 2017 DRUG COURT DRUG TESTING	101-133-940.010	347.45
01/16/2018	AP	69638	REHMANN CIS	PROFESSIONAL SERVICES	260-270-801.020	1,000.00
01/16/2018	AP	69639	RICHARD WING II	REST PMT BY JACOB METZGER 15-32066-SD-3	701-000-271.130	200.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	69640	ROBERT LINDOW	PAID 2017 TAXES IN ERROR - 2016 AND PRIOR ARE PAID 090-026-100-516-030-694.000		707.27
01/16/2018	AP	69641	ROSCOMMON COUNTY	15-003-DL PLACEMENT 12/12/17 TO 12/19/17	292-662-930.810	2,856.00
01/16/2018	AP	69642	SANE	2018 APPROPRIATION	101-306-930.600	20,000.00
01/16/2018	AP	69643	SCOTT NAGY	REST PMT BY TROY WILSON 08-21680-FY-3	701-000-271.130	0.89
01/16/2018	AP	69644	SOUL PURPOSE COUNSELING & CONSULT	DECEMBER 2017 MENTAL HEALTH COUNSELING	101-133-940.010	1,785.00
01/16/2018	AP	69645	SPARTAN SEWER & SEPTIC TANK SERVICE	11169 RENTAL AT GROEN	209-751-726.000	95.00
01/16/2018	AP	69646	STATE OF MICHIGAN	OCT-DEC 2017	701-000-228.040	7,155.04
01/16/2018	AP	69647	STATE OF MICHIGAN	DECEMBER 2017 NEW AND RENEWAL CPL'S	701-000-228.016	1,683.00
01/16/2018	AP	69648	STATE OF MICHIGAN	211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.030	120.00
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.037	4,187.68
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.042	240.00
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.057	120.00
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.058	3,584.00
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.059	8,518.72
		69648		211D DECEMBER 2017 DISTRICT COURT MONTH END	701-000-228.560	955.00
						17,725.40
01/16/2018	AP	69649	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	701-000-228.037	596.47
		69649		DECEMBER 2017 MONTH END	701-000-228.042	220.00
		69649		DECEMBER 2017 MONTH END	701-000-228.057	50.00
		69649		DECEMBER 2017 MONTH END	701-000-228.058	1,309.00
		69649		DECEMBER 2017 MONTH END	701-000-228.059	359.00
		69649		DECEMBER 2017 MONTH END	701-000-228.560	275.00
						2,809.47
01/16/2018	AP	69650	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	701-000-228.006	485.60
		69650		DECEMBER 2017 MONTH END	701-000-228.042	155.00
		69650		DECEMBER 2017 MONTH END	701-000-228.058	1,800.00
		69650		DECEMBER 2017 MONTH END	701-000-228.560	300.00
						2,740.60
01/16/2018	AP	69651	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	701-000-228.005	12.00
01/16/2018	AP	69652	STATE OF MICHIGAN	INV#17-000988 (2017)	261-427-940.010	250.00
01/16/2018	AP	69653	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LEASK 04-15634-FY-3	701-000-271.130	200.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/16/2018	AP	69654	TERRANCE M COTTLE	DECEMBER 2017 MENTAL HEALTH COUNSELING	101-133-940.010	1,120.00
01/16/2018	AP	69655	THERSA LAUBER	16-87-NA PLACEMENT 12/1/17 TO 12/31/17	292-662-930.700	1,223.88
01/16/2018	AP	69656	UCMAN	INV#6939 (JAN. 2018 BILLING)	261-427-930.240	200.00
01/16/2018	AP	69657	UPS	SHIPPING COURT FILES TO SUPREME COURT	101-215-930.450	18.91
01/16/2018	AP	69658	US POSTAL SERVICE	AIRPORT PO BOX 1396	281-537-920.410	182.00
01/16/2018	AP	69659	VERIZON WIRELESS	9798505496 DECEMBER	588-697-930.210	8.08
01/16/2018	AP	69660	VERIZON WIRELESS	283104123-00001-DECEMBER 2017	101-131-930.210	9.66
01/16/2018	AP	69661	VERIZON WIRELESS	INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	101-301-930.230	147.03
		69661		INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	101-351-930.230	49.01
		69661		INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	205-301-930.230	98.02
		69661		INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	208-751-930.230	47.38
		69661		INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	208-752-930.230	47.38
		69661		INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	281-537-930.230	49.01
						437.83
01/16/2018	AP	69662	VERONICA JAMES	BDR	701-000-265.000	1,032.00
01/16/2018	AP	69663	VISION SERVICE PLAN (VSP)	ACCT#300642260001 (JAN. 2018)	647-851-704.110	169.52
01/16/2018	AP	69664	WAL-MART STORES ASSET PROTECTION	REST PMT BY AALIYA GERE 17-35151-SM-3	701-000-271.130	91.64
01/16/2018	AP	69665	WALMART COMMUNITY GEMB	INV 8102 3849 OTSEGO ANIMAL CONTROL	212-430-726.000	230.15
01/16/2018	AP	69666	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69667	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69668	WAYNE BENTLEY	JANUARY 2018 WEEKEND DRUG TESTER: JAN.6	101-133-940.010	40.00
01/16/2018	AP	69669	WAYNE ISBELL	15-003-DL TRANSPORT ON 12/19/17	101-134-940.010	63.00
		69669		15-90-DL & 15-003-DL TRANSPORTS ON 12/19/17	292-662-930.830	36.00
						99.00
01/16/2018	AP	69670	WINN TELECOM	989-705-1786 DECEMBER	588-697-930.210	258.86
01/16/2018	AP	69671	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	20.00
01/16/2018	AP	69672	WOLVERINE POWER	REST PMT BY AMANDA GORDON 17-35148-SM-3	701-000-271.130	125.00
			TOTAL - ALL FUNDS	TOTAL OF 117 CHECKS		224,184.20

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Fund: 101 GENERAL FUND							
01/16/2018	AP	69562	2-1-1 NORTHEAST MICHIGAN	2018 APPROPRIATION	940.010	101	3,512.00
01/16/2018	AP	69572*#	CATHERINE ISBELL	15-003-DL TRANSPORT ON 12/19/17	930.500	134	96.30
				15-90-DL TRANSPORT ON 12/22/17	930.500	134	48.15
				15-003-DL TRANSPORT ON 12/19/17	940.010	134	42.00
				15-90-DL TRANSPORT ON 12/22/17	940.010	134	21.00
				CHECK AP 69572 TOTAL FOR FUND 101:			<u>207.45</u>
01/16/2018	AP	69580*	DEKETO LLC	NOVEMBER 2017 DOCUMENTS	920.410	215	408.67
				DECEMBER 2017 DOCUMENTS	920.410	215	389.33
				CHECK AP 69580 TOTAL FOR FUND 101:			<u>798.00</u>
01/16/2018	AP	69591#	GBS INC	IMPRINTED BIRTH BINDER FOR 2018-2019	726.000	215	162.48
				NOVEMBER 7, 2017 ELECTION	726.000	262	7,122.18
				CHECK AP 69591 TOTAL FOR FUND 101:			<u>7,284.66</u>
01/16/2018	AP	69597	HURON PINES RC&D INC	2018 APPROPRIATION	930.603	105	300.00
01/16/2018	AP	69604*#	JUNE ELIZABETH GREVE	JANUARY 2018 COURT CLEANING FEE	726.025	131	150.00
01/16/2018	AP	69605	KANDICE BUNKER	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
01/16/2018	AP	69613	MARTHA THEISEN	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
01/16/2018	AP	69615*#	MCWCF	MEMBER 760 1ST QUARTER PAYMENT	704.600	131	595.71
				MEMBER 760 1ST QUARTER PAYMENT	704.600	133	115.28
				CHECK AP 69615 TOTAL FOR FUND 101:			<u>710.99</u>
01/16/2018	AP	69617	MICHIGAN ASSOC OF COUNTY CLERKS	2018 DUES DEFYTER	930.600	215	200.00
01/16/2018	AP	69622	NICHOLAS JAMES ANTHONY	DECEMBER 2017 WEEKEND DRUG TESTER: DEC.30, 31	940.010	133	80.00
01/16/2018	AP	69626	NORTHWEST MICHIGAN COMMUNITY HEALTH	2018 APPROPRIATION	801.020	605	500.00
01/16/2018	AP	69629	OTSEGO CONSERVATION DISTRICT	2018 APPROPRIATION	801.030	280	4,000.00
01/16/2018	AP	69631	OTSEGO COUNTY BUS SYSTEM	DECEMBER 2017 DRUG COURT BUS	930.500	133	108.00
01/16/2018	AP	69632	OTSEGO COUNTY ECONOMIC ALLIANCE	2018 APPROPRIATION	940.010	731	21,838.00
01/16/2018	AP	69633	OTSEGO COUNTY HISTORICAL SOCIETY	2018 APPROPRIATION	940.010	101	500.00

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Fund: 101 GENERAL FUND							
01/16/2018	AP	69636*#	PROTECTION ONE	01/28/2018 TO 02/27/2018 DC/FAMILY WING MONITORING	940.010	131	55.06
				01/28/18 TO 02/27/18 ADMIN/PA WING MONITORING	940.010	131	27.53
				01/28/18 TO 02/27/18 ADMIN/PA WING MONITORING	920.410	267	23.86
				01/28/18 TO 02/27/18 ADMIN/PA WING MONITORING	930.983	267	3.67
				CHECK AP 69636 TOTAL FOR FUND 101:			<u>110.12</u>
01/16/2018	AP	69637	REDWOOD TOXICOLOGY LABORATORY INC	DECEMBER 2017 DRUG COURT DRUG TESTING	940.010	133	347.45
01/16/2018	AP	69642	SANE	2018 APPROPRIATION	930.600	306	20,000.00
01/16/2018	AP	69644	SOUL PURPOSE COUNSELING & CONSULT	DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	140.00
				NOVEMBER /DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	350.00
				NOVEMBER/DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	665.00
				NOVEMBER/DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	630.00
				CHECK AP 69644 TOTAL FOR FUND 101:			<u>1,785.00</u>
01/16/2018	AP	69654	TERRANCE M COTTLE	DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	160.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	160.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 MENTAL HEALTH COUNSELING	940.010	133	80.00
				DECEMBER 2017 GROUP COUNSELING	940.010	133	160.00
				CHECK AP 69654 TOTAL FOR FUND 101:			<u>1,120.00</u>
01/16/2018	AP	69657	UPS	SHIPPING COURT FILES TO SUPREME COURT	930.450	215	18.91
01/16/2018	AP	69660	VERIZON WIRELESS	283104123-00001-DECEMBER 2017	930.210	131	9.66
01/16/2018	AP	69661*#	VERIZON WIRELESS	INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	301	147.03
				INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	351	49.01
				CHECK AP 69661 TOTAL FOR FUND 101:			<u>196.04</u>
01/16/2018	AP	69668	WAYNE BENTLEY	JANUARY 2018 WEEKEND DRUG TESTER: JAN.6	940.010	133	40.00

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Fund: 101 GENERAL FUND							
01/16/2018	AP	69669*#	WAYNE ISBELL	15-003-DL TRANSPORT ON 12/19/17	940.010	134	42.00
				15-90-DL TRANSPORT ON 12/22/17	940.010	134	21.00
				CHECK AP 69669 TOTAL FOR FUND 101:			<u>63.00</u>
				Total for fund 101 GENERAL FUND			64,479.28
Fund: 205 WORK CAMP							
01/16/2018	AP	69661*#	VERIZON WIRELESS	INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	301	98.02
				Total for fund 205 WORK CAMP			98.02
Fund: 208 PARKS AND RECREATION							
01/16/2018	AP	1761(E)*#	DTE ENERGY	GAS BILL	930.610	752	575.18
01/16/2018	AP	69565	AMERICAN WASTE	2268164 GARBAGE BILL	920.200	752	82.40
01/16/2018	AP	69574	CHOICE PUBLICATIONS	CENTER ADS	930.300	752	48.00
				CENTER ADS	930.300	752	48.00
				CENTER ADS	930.300	752	48.00
				CENTER ADS	930.300	752	48.00
				CHECK AP 69574 TOTAL FOR FUND 208:			<u>192.00</u>
01/16/2018	AP	69578	CLASSIC PLUMBING	1576 REPLACE PUMP ON BOILER	726.050	752	569.50
01/16/2018	AP	69625	NORTHWEST MICHIGAN COMMUNITY HEALTH	201800541 CAMPGROUND LICENSE INSPECTION	726.000	751	175.00
01/16/2018	AP	69634	OTSEGO OUTDOOR MAINTENANCE LLC	7132 SNOW PLOWING DECEMBER	920.320	752	190.00
01/16/2018	AP	69661*#	VERIZON WIRELESS	INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	751	47.38
				INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	752	47.38
				CHECK AP 69661 TOTAL FOR FUND 208:			<u>94.76</u>
				Total for fund 208 PARKS AND RECREATION			1,878.84
Fund: 209 GROEN NATURE PRESERVE FUND							
01/16/2018	AP	69588	FRONTIER	PHONE BILL	930.210	751	94.81
01/16/2018	AP	69593	GREAT LAKES ENERGY	ELECTRIC BILL 712070778-002	930.620	751	109.15
01/16/2018	AP	69614	MAXIMUM SECURITY	13928 MONITOR VISITOR CENTER AND RESTROOM JAN.-MAR.	726.000	751	209.94
01/16/2018	AP	69627	OMS COMPLIANCE SERVICES INC	89590 PRE EMPLOYMENT DRUG TEST	940.010	751	79.50
01/16/2018	AP	69628	OTSEGO CONSERVATION DISTRICT	627 SPRING 2017 SEEDLINGS	726.000	751	89.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 209 GROEN NATURE PRESERVE FUND							
01/16/2018	AP	69645	SPARTAN SEWER & SEPTIC TANK SERVICE	11169 RENTAL AT GROEN	726.000	751	95.00
Total for fund 209 GROEN NATURE PRESERVE FUND							678.10
Fund: 212 ANIMAL CONTROL							
01/16/2018	AP	1761(E)*#	DTE ENERGY	21274600 ANIMAL CONTROL	930.610	430	685.77
01/16/2018	AP	69595	HOME DEPOT CREDIT SERVICES	INV 8034903 ANIMAL CONTROL OTSEGO COUNTY	726.000	430	126.40
01/16/2018	AP	69665	WALMART COMMUNITY GEMB	INV 8102 3849 OTSEGO ANIMAL CONTROL	726.000	430	230.15
Total for fund 212 ANIMAL CONTROL							1,042.32
Fund: 215 FRIEND OF THE COURT							
01/16/2018	AP	69585	EMPIRIC SOLUTIONS INC	FEBRUARY 2018 FOC COMPASS MANAGEMENT FEE	801.020	141	379.00
01/16/2018	AP	69604*#	JUNE ELIZABETH GREVE	JANUARY 2018 FOC CLEANING FEE	726.025	141	150.00
01/16/2018	AP	69615*#	MCWCF	MEMBER 760 1ST QUARTER PAYMENT	704.600	141	410.80
01/16/2018	AP	69616	MGT OF AMERICA, INC	4TH QTR (OCT-DEC) 2017 DHS-286 BILLINGS & TIME SHEETS	801.020	141	1,941.20
01/16/2018	AP	69636*#	PROTECTION ONE	01/28/2018 TO 02/27/2018 FOC WING MONITORING	940.010	141	44.04
Total for fund 215 FRIEND OF THE COURT							2,925.04
Fund: 226 RECYCLING FUND							
01/16/2018	AP	1760(E)	CONSUMERS ENERGY	ACCT#1000 7028 9754 (247 OLD STATE ROAD)	930.620	528	50.99
Total for fund 226 RECYCLING FUND							50.99
Fund: 249 BUILDING INSPECTION FUND							
01/16/2018	AP	69571	BRUCE TILLINGER	SERVICES 01/04/2018 THRU 01/09/2018 (2018)	801.027	371	550.00
01/16/2018	AP	69575	CHOSEN ELECTRIC INCORPORATED	SERVICES 12/21/2017 THRU 12/31/2017 (2017)	801.026	371	480.00
				SERVICES 01/01/2018 THRU 01/04/2018 (2018)	801.026	371	750.00
CHECK AP 69575 TOTAL FOR FUND 249:							1,230.00
Total for fund 249 BUILDING INSPECTION FUND							1,780.00
Fund: 256 REGISTER OF DEEDS AUTOMATION							
01/16/2018	AP	69580*	DEKETO LLC	NOVEMBER 2017 DOCUMENTS	920.410	215	817.33
				DECEMBER 2017 DOCUMENTS	920.410	215	778.67
CHECK AP 69580 TOTAL FOR FUND 256:							1,596.00
01/16/2018	AP	69584	DUNNS	866733;866913;867088;870183	726.000	215	163.74

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Fund: 256 REGISTER OF DEEDS AUTOMATION							
01/16/2018	AP	69592	GRAPHIC SCIENCES INC	IMAGES TO FILM	726.000	215	137.14
Total for fund 256 REGISTER OF DEEDS AUTOMATION							1,896.88
Fund: 260 LEGAL DEFENSE FUND							
01/16/2018	AP	69596	HOWARD L SHIFMAN PC	INV#13173 (DEC. 2017)	801.020	270	4,887.50
01/16/2018	AP	69638	REHMANN CIS	PROFESSIONAL SERVICES	801.020	270	1,000.00
Total for fund 260 LEGAL DEFENSE FUND							5,887.50
Fund: 261 911 SERVICE FUND							
01/16/2018	AP	69652	STATE OF MICHIGAN	INV#17-000988 (2017)	940.010	427	250.00
01/16/2018	AP	69656	UCMAN	INV#6939 (JAN. 2018 BILLING)	930.240	427	200.00
Total for fund 261 911 SERVICE FUND							450.00
Fund: 263 CONCEALED PISTOL LICENSING FUND							
01/16/2018	AP	69598	IDENTISYS	COLOR RIBBON CPL PRINTER	476.050	030	165.82
Total for fund 263 CONCEALED PISTOL LICENSING FUND							165.82
Fund: 281 AIRPORT							
01/16/2018	AP	69658	US POSTAL SERVICE	AIRPORT PO BOX 1396	920.410	537	182.00
01/16/2018	AP	69661*#	VERIZON WIRELESS	INV#9798649722 ACCT#483106843-00001 (DEC. 2017)	930.230	537	49.01
Total for fund 281 AIRPORT							231.01
Fund: 292 CHILD CARE FUND							
01/16/2018	AP	69572*#	CATHERINE ISBELL	15-90-DL & 15-003-DL TRANSPORT ON 12/19/17	930.500	662	24.08
				15-90-DL TRANSPORT ON 12/22/17	930.500	662	24.08
				15-90-DL & 15-003-DL TRANSPORT ON 12/19/17	930.830	662	24.00
				15-90-DL TRANSPORT ON 12/22/17	930.830	662	12.00
CHECK AP 69572 TOTAL FOR FUND 292:							84.16
01/16/2018	AP	69599	JAIME GABRIEL	11-33-DL PLACEMENT 12/1/17 TO 12/31/17	930.810	662	2,170.00
01/16/2018	AP	69615*#	MCWCF	MEMBER 760 1ST QUARTER PAYMENT	704.600	662	508.69
01/16/2018	AP	69620	MUSKEGON RIVER YOUTH HOME INC	17-37-DL PLACEMENT 12/1/17 TO 12/3/17	930.810	662	395.48
01/16/2018	AP	69641	ROSCOMMON COUNTY	15-003-DL PLACEMENT 12/12/17 TO 12/19/17	930.810	662	1,176.00
				15-90-DL PLACEMENT 12/12/17 TO 12/22/17	930.810	662	1,680.00
CHECK AP 69641 TOTAL FOR FUND 292:							2,856.00
01/16/2018	AP	69655	THERSA LAUBER	16-87-NA PLACEMENT 12/1/17 TO 12/31/17	930.700	662	1,223.88

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Fund: 292 CHILD CARE FUND							
01/16/2018	AP	69669*#	WAYNE ISBELL	15-90-DL & 15-003-DL TRANSPORTS ON 12/19/17	930.830	662	24.00
				15-90-DL TRANSPORT ON 12/22/17	930.830	662	12.00
				CHECK AP 69669 TOTAL FOR FUND 292:			<u>36.00</u>
				Total for fund 292 CHILD CARE FUND			7,274.21
Fund: 516 DELINQUENT TAX REVOLVING							
01/16/2018	AP	69640	ROBERT LINDOW	PAID 2017 TAXES IN ERROR - 2016 AND PRIOR ARE PAID 090-026-100-694.000		030	707.27
				Total for fund 516 DELINQUENT TAX REVOLVING			707.27
Fund: 588 TRANSPORTATION FUND							
01/16/2018	AP	1759(E)	CONSUMERS ENERGY	206433371061 JANUARY	930.620	697	1,141.00
01/16/2018	AP	1761(E)*#	DTE ENERGY	910020860953 DECEMBER	930.610	697	2,173.10
01/16/2018	AP	69573	CHARTER COMMUNICATIONS	0005147122717 JANUARY	930.240	697	52.29
01/16/2018	AP	69624	NORTHERN MICHIGAN REVIEW	171991-394485 PRIME TIMES; NEW YEAR'S; SEO BOOST	930.300	697	383.60
01/16/2018	AP	69659	VERIZON WIRELESS	9798505496 DECEMBER	930.210	697	8.08
01/16/2018	AP	69670	WINN TELECOM	989-705-1786 DECEMBER	930.210	697	258.86
				Total for fund 588 TRANSPORTATION FUND			4,016.93
Fund: 637 BUILDING AND GROUNDS							
01/16/2018	AP	1762(E)	DTE ENERGY	VARIOUS ACCT. NUMBERS	930.610	265	2,153.67
				VARIOUS ACCT. NUMBERS	930.610	265	104.72
				VARIOUS ACCT. NUMBERS	930.610	265	159.81
				CHECK AP 1762(E) TOTAL FOR FUND 637:			<u>2,418.20</u>
				Total for fund 637 BUILDING AND GROUNDS			2,418.20
Fund: 647 HEALTH CARE FUND							
01/16/2018	AP	69581	DELTA DENTAL OF MICHIGAN	INV#RIS0001693024 (JAN. 2018)	704.110	851	5,592.38
01/16/2018	AP	69663	VISION SERVICE PLAN (VSP)	ACCT#300642260001 (JAN. 2018)	704.110	851	169.52
				Total for fund 647 HEALTH CARE FUND			5,761.90
Fund: 701 GENERAL AGENCY							
01/16/2018	AP	69563	46TH CIRCUIT TRIAL COURT	REST PMT BY 07-20254-FY-3 TO BE APPLIED TO VICTIM MATTHEW MC 271.130		000	10.40
				REST PMT BY 017-20254-FY-3 TO BE APPLIED TO VICTIM MATTHEW N 271.130		000	20.80
				REST PMT BY 07-20254-FY-3 TO BE APPLIED TO MATTHEW MCLAUGH 271.130		000	10.40
				REST PMT BY 07-20254-FY-3 TO BE APPLIED TO VICTIM MATTHEW MC 271.130		000	10.40
				10-67-DL RESTITUTION PAYMENT BY ERIK HAZEL	271.148	000	<u>195.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				CHECK AP 69563 TOTAL FOR FUND 701:			247.00
01/16/2018	AP	69564	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69566	ASHLEY DANIELLE LAND	REST PMT BY CYNTHIA LAURET 17-34777-SM-3	271.130	000	89.50
01/16/2018	AP	69567	ASHLEY GERKE #979056	BDR LESS 10% P V GERKE	265.000	000	90.00
01/16/2018	AP	69568	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69569	BOYNE AREA GYMNASTICS	RE: JOELYSSA GYMNASTICS-ADDL. 8 WKS.	230.000	000	85.00
01/16/2018	AP	69570	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	271.130	000	100.00
01/16/2018	AP	69576	CHRIS DECKROW	RESTITUTION	271.000	000	25.00
01/16/2018	AP	69577	CHRIS DECKROW	RESTITUTION P V KONDRAT	271.000	000	25.00
01/16/2018	AP	69579	DAVID J COLLINS	REFUND OF OVERPAYMENT CASE #17-34993-SD-3	286.002	000	90.00
01/16/2018	AP	69582	DOVER TOWNSHIP TREASURER	OVERPAYMENT FOR FIRE TRUCK	226.001	000	8,129.91
01/16/2018	AP	69583	DOVER TOWNSHIP TREASURER	2016 COMMERCIAL FOREST DISTRIBUTION TOWNSHIP, SCHOOL & S1274.006		000	21.79
				2016 COMMERCIAL FOREST DISTRIBUTION TOWNSHIP, SCHOOL & S1274.006		000	656.48
				CHECK AP 69583 TOTAL FOR FUND 701:			<u>678.27</u>
01/16/2018	AP	69586	ESTATE OF HAROLD M. GUEDRY	DISPURSE OF ESCROW FUNDS	256.000	000	12,500.00
01/16/2018	AP	69587	FIRST FEDERAL BANK	REST PMT BY THOMAS SYLVESTER 16-33740-FY-3	271.130	000	100.00
01/16/2018	AP	69589	GAYLORD CITY TREASURER	211D DECEMBER 2017 DISTRICT COURT MONTH END	221.000	000	250.80
01/16/2018	AP	69590	GAYLORD MACHINE & FABRICATION LLC	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69594	HOME DEPOT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69600	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	271.130	000	9.60
01/16/2018	AP	69601	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123-FY-3	271.130	000	200.00
01/16/2018	AP	69602	JOHN DENISON	REST PMT BY TROY WILSON 08-21680-FY-3	271.130	000	6.78
01/16/2018	AP	69603	JOHNSON OIL COMPANY	REST PMT BY MICHAEL MAYNARD 16-34020-FY-3	271.130	000	65.00
01/16/2018	AP	69606	KEVIN AND COLLEEN LAMB	REST PMT BY LAWRENCE MCDONALD II 17-34880-SD-3	271.130	000	117.50
01/16/2018	AP	69607	KEVIN ROGER WELKIN	BDR \$360 LESS 10% BIGELOW	265.000	000	360.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/16/2018 - 01/16/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
01/16/2018	AP	69608	LAURA MARTIN	16-96-DL RESTITUTION PAYMENT BY KADINCE FROST	271.148	000	201.25
01/16/2018	AP	69609	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	360.00
01/16/2018	AP	69610	M BANK	REST PMT BY JOY MILLER 06-18440-FY-3	271.130	000	30.00
01/16/2018	AP	69611	MARK LACROSS	REST PMT BY ROBIN COLLINS 17-34993-SD-3	271.130	000	1,744.15
01/16/2018	AP	69612	MARLENE ANN NEEDHAM	REST PMT BY RUTH COONS 17-35122-SM-3	271.130	000	1,428.54
01/16/2018	AP	69618	MICHIGAN DEPARTMENT OF NATURAL RESO	15-54-DL RESTITUTION PAYMENT BY BLAKE MARCINIAK	271.148	000	50.00
01/16/2018	AP	69619	MICHIGAN STATE POLICE BFS-CASHIERS	NOVEMBER 2017 NEW AND RENEWAL CPL	228.016	000	2,636.00
01/16/2018	AP	69621	N&J AUTO DIESEL REPAIR	REST PMT BY RONALD SIDES 17-34317-FY-3	271.130	000	200.00
01/16/2018	AP	69623	NORTHERN MICHIGAN LIVESTOCK	REST PMT BY TYLER PETERSEN 16-33561-FY-3	271.130	000	1,000.00
01/16/2018	AP	69630	OTSEGO COUNTY	17-5328 \$360/\$40,5314 BDU \$40,5351 \$540/\$60,5316 \$968	265.000	000	2,008.00
01/16/2018	AP	69635	PAT & BUDS	REST PMT BY SHAWN MOSS 11-25002-FY-3	271.130	000	5.00
01/16/2018	AP	69639	RICHARD WING II	REST PMT BY JACOB METZGER 15-32066-SD-3	271.130	000	200.00
01/16/2018	AP	69643	SCOTT NAGY	REST PMT BY TROY WILSON 08-21680-FY-3	271.130	000	0.06
				REST PMT BY TROY WILSON 08-21680-FY-3	271.130	000	0.06
				RE-ISSUE 11/20/16 & 12/31/16 REST PMT BY TROY WILSON 08-21680-F	271.130	000	0.77
				CHECK AP 69643 TOTAL FOR FUND 701:			0.89
01/16/2018	AP	69646	STATE OF MICHIGAN	OCT-DEC 2017	228.040	000	7,155.04
01/16/2018	AP	69647	STATE OF MICHIGAN	DECEMBER 2017 NEW AND RENEWAL CPL'S	228.016	000	1,683.00
01/16/2018	AP	69648	STATE OF MICHIGAN	211D DECEMBER 2017 DISTRICT COURT MONTH END	228.030	000	120.00
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.037	000	4,187.68
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.042	000	240.00
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.057	000	120.00
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.058	000	3,584.00
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.059	000	8,518.72
				211D DECEMBER 2017 DISTRICT COURT MONTH END	228.560	000	955.00
				CHECK AP 69648 TOTAL FOR FUND 701:			17,725.40
01/16/2018	AP	69649	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	228.037	000	596.47
				DECEMBER 2017 MONTH END	228.042	000	220.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				DECEMBER 2017 MONTH END	228.057	000	50.00
				DECEMBER 2017 MONTH END	228.058	000	1,309.00
				DECEMBER 2017 MONTH END	228.059	000	359.00
				DECEMBER 2017 MONTH END	228.560	000	275.00
				CHECK AP 69649 TOTAL FOR FUND 701:			<u>2,809.47</u>
01/16/2018	AP	69650	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	228.006	000	485.60
				DECEMBER 2017 MONTH END	228.042	000	155.00
				DECEMBER 2017 MONTH END	228.058	000	1,800.00
				DECEMBER 2017 MONTH END	228.560	000	300.00
				CHECK AP 69650 TOTAL FOR FUND 701:			<u>2,740.60</u>
01/16/2018	AP	69651	STATE OF MICHIGAN	DECEMBER 2017 MONTH END	228.005	000	12.00
01/16/2018	AP	69653	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LEASK 04-15634-FY-3	271.130	000	200.00
01/16/2018	AP	69662	VERONICA JAMES	BDR	265.000	000	1,032.00
01/16/2018	AP	69664	WAL-MART STORES ASSET PROTECTION	REST PMT BY AALIYA GERE 17-35151-SM-3	271.130	000	1.92
				REST PMT BY CHERYL WALLING 17-35250-SM-3	271.130	000	12.88
				REST PMT BY STEPHEN DEARDORFF 15-31626-SM-3	271.130	000	16.84
				REST PMT BY JUSTIN HETZEL 17-34823-SM-3	271.130	000	10.00
				REST PMT BY COURTNEY GRAHAM 17-35124-SM-3	271.130	000	50.00
				CHECK AP 69664 TOTAL FOR FUND 701:			<u>91.64</u>
01/16/2018	AP	69666	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69667	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69671	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	20.00
01/16/2018	AP	69672	WOLVERINE POWER	REST PMT BY AMANDA GORDON 17-35148-SM-3	271.130	000	125.00
				Total for fund 701 GENERAL AGENCY			66,747.34
Fund: 704 PAYROLL IMPREST FUND							
01/16/2018	AP	1763(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00077358-19 (DEC. 2017)	231.700	000	55,169.90
01/16/2018	AP	1764(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00077907-2 CUST#390201 (2017)	231.700	000	524.65
				Total for fund 704 PAYROLL IMPREST FUND			55,694.55
			TOTAL - ALL FUNDS				<u>224,184.20</u>

**-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 66288

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/09/2017	AP	66288	ESTATE OF HAROLD M. GUEDRY	DISPURSE OF ESCROW FUNDS		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
-- GL TOTALS --			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 67221

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67221	SCRUBS-R-US	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 67753

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/22/2017	AP	67753	CHRIS DECKROW	RESTITUTION P V KONDRAT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
— GL TOTALS —			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 65431

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2017	AP	65431	CHRIS DECKROW	RESTITUTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
--- GL TOTALS ---			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 67453

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/01/2017	AP	67453	DOVER TOWNSHIP TREASURER	2016 COMMERCIAL FOREST DISTRIBUTION TOWNSHIP, SCHOOL & S'	** VOIDED **	
		67453		2016 COMMERCIAL FOREST DISTRIBUTION TOWNSHIP, SCHOOL & S'	** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
— GL TOTALS —			TOTAL		0.00	

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: January 23, 2018 Warrant	AGENDA DATE: January 23, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The January 23, 2018 warrant is in the amount of \$517,477.19. Major expenditures in the warrant include:

- \$48,811.96 – Blue Care Network – February 2018 Premium
- \$240,483.50 – Michigan State Police – E911 Bi-Annual Payment

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$517,477.19.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2018 - 01/23/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	301	2,040.14
				ACCT#FB 115 (DEC. 2017)	930.660	302	188.82
				ACCT#FB 115 (DEC. 2017)	930.660	333	10.02
				ACCT#FB 115 (DEC. 2017)	930.660	648	49.65
				ACCT#FB 115 (DEC. 2017)	930.660	721	98.54
				CHECK AP 1767(E) TOTAL FOR FUND 101:			<u>2,387.17</u>
01/23/2018	AP	69674	ADE INC	20 NEEDS ASSESSMENT TESTS	970.450	131	160.00
01/23/2018	AP	69675	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL JAN 2018 #72201	930.470	351	3,590.24
01/23/2018	AP	69677	AXON ENTERPRISE INC	JAIL TASER'S #SI1516543	970.435	351	5,216.48
01/23/2018	AP	69680*#	BLUE CARE NETWORK	00182055 FEBRUARY 2018 COURT MEDICAL	704.110	131	8,190.52
				00182055 FEBRUARY 2018 COURT MEDICAL	704.110	148	1,259.64
				CHECK AP 69680 TOTAL FOR FUND 101:			<u>9,450.16</u>
01/23/2018	AP	69682	CDW GOVERNMENT INC	LEXMARK SUPPLIES 520Z IMAGING UNIT PO 36605	726.000	267	47.38
01/23/2018	AP	69687*#	CNA SURETY DIRECT BILL	BOND NOTARY RENEWAL FOR MARLENE HOPP, HOUSING & VETERA	930.600	682	27.50
01/23/2018	AP	69688	CORECOMM	115039078 JANUARY 2018 COURT INTERNET	930.210	131	21.95
01/23/2018	AP	69689	CURTISS REPORTING CORP	INV 18120; WCISEL PE 9-7-17 TRANSCRIPT	726.000	267	15.30
01/23/2018	AP	69690*#	DE LAGE LANDEN PUBLIC FINANCE	INV#57553272	920.410	267	98.90
				INV#57553272	930.983	267	15.22
				INV#57553272	920.410	864	595.78
				CHECK AP 69690 TOTAL FOR FUND 101:			<u>709.90</u>
01/23/2018	AP	69691	DE LAGE LANDEN PUBLIC FINANCE	INV#57611126 ACCT#247393	920.410	257	187.03
01/23/2018	AP	69692*#	DUNNS	ELECTRIC STAPLER, DIVIDERS, POCKET FILES, SHEET PROTECTOR	726.000	131	179.15
				CHAIRMAT, FILE DRAWER HANGERS	726.000	131	133.96
				RETURN OF FILE DRAWER HANGERS	726.000	131	(31.92)
				TAPE	726.000	301	15.61
				CHECK AP 69692 TOTAL FOR FUND 101:			<u>296.80</u>
01/23/2018	AP	69698	GASLIGHT MEDIA	INV#55770	930.240	228	50.00
01/23/2018	AP	69699	GAYLORD AREA CHAMBER OF COMMERCE	INV# 1060 (CHAMBER SEMINAR-MGMT. TEAM)	704.400	101	75.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2018 - 01/23/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/23/2018	AP	69702	INSTITUTE OF CONTINUING LEGAL EDUCA	2018/2019 ONLINE MI MODEL CRIMINAL JURY INSTRUCTIONS	726.200	131	121.50
				2018/2019 ONLINE MI MODEL CIVIL JURY INSTRUCTIONS	726.200	131	121.50
				CHECK AP 69702 TOTAL FOR FUND 101:			<u>243.00</u>
01/23/2018	AP	69703	JENNIFER BOYER	INV 0101; DIVISH 11-22-17 PE TRANSCRIPTS	726.000	267	28.80
01/23/2018	AP	69708	KEVIN KING	FOC SMILE PROGRAM ON 1/8/18	940.010	166	242.00
01/23/2018	AP	69709*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784-FEBRUARY 2018	704.140	131	436.89
				CICOTSEGO-BL-954784-FEBRUARY 2018	704.140	133	38.60
				CHECK AP 69709 TOTAL FOR FUND 101:			<u>475.49</u>
01/23/2018	AP	69711	MICH ASSOC OF TREATMENT COURT PROF.	ABE CRUZ & HON MICHAEL COOPER 2018 MATCP CONFERENCE FEE 704.400		133	305.00
				ABE CRUZ & HON MICHAEL COOPER 2018 MATCP CONFERENCE FEE 704.400		133	305.00
				CHECK AP 69711 TOTAL FOR FUND 101:			<u>610.00</u>
01/23/2018	AP	69712	MICHIGAN ASSESSORS ASSOCIATION	2018 1009 MAA DUES MARK; DEREK	930.600	257	90.00
				2018 1009 MAA DUES MARK; DEREK	930.600	257	90.00
				CHECK AP 69712 TOTAL FOR FUND 101:			<u>180.00</u>
01/23/2018	AP	69713	MICHIGAN ASSOCIATION OF EQUALIZATIO	2018 0109 MAED COUNTY MEMB DUES	930.600	257	100.00
01/23/2018	AP	69714*#	MICHIGAN NOTARY SERVICE	NOTARY STAMP-MARLENE HOPP FOR HOUSING & VETERANS	726.000	682	12.95
01/23/2018	AP	69716	MID NORTH PRINTING INC	500 WARRANT JACKETS	726.000	351	196.90
01/23/2018	AP	69717	NICHOLAS JAMES ANTHONY	JANUARY 2018 WEEKEND DRUG TESTER: JAN.1, 2, 7, 13, 14, 15	940.010	133	240.00
01/23/2018	AP	69723*#	QUILL CORPORATION	COPY PAPER, CLEANING SUPPLIES	726.000	131	134.00
				COPY PAPER, CLEANING SUPPLIES	726.025	131	23.20
				CHECK AP 69723 TOTAL FOR FUND 101:			<u>157.20</u>
01/23/2018	AP	69727*#	STATE OF MICHIGAN	NOTARY RENEWAL APPLICATION, MARLENE HOPP -HOUSING & VETE	930.600	682	5.00
01/23/2018	AP	69730	TIMOTHY MCPHERSON	10/01/17-12/30/17 ADMIN FEE	801.020	332	900.00
01/23/2018	AP	69733	UCMAN	INV#6946 (JAN. 2018)	930.240	864	800.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2018 - 01/23/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/23/2018	AP	69737	87- A DISTRICT	DECEMBER 2017 GARNISHMENT & CREDIT CARD FEES	930.150	131	909.37
01/23/2018	AP	69738	87-A DISTRICT COURT- IMPREST CASH	PEOPLE V MIKEAL PRELIM ON 12/21/17	930.940	131	10.10
				PEOPLE V PHIPPS PRELIEM ON 12/21/17	930.940	131	7.90
				CHECK AP 69738 TOTAL FOR FUND 101:			<u>18.00</u>
01/23/2018	AP	69739	ADVANCED CORRECTIONAL HEALTHCARE	DECEMBER 2017 INMATE MEDICAL #70765	930.470	351	3,590.24
01/23/2018	AP	69740	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER #221316	801.020	351	132.12
01/23/2018	AP	69743	BILL MARSH FORD GAYLORD	VEH 69-1 REPAIRS	920.400	301	1,091.72
01/23/2018	AP	69744	BOB BARKER COMPANY INC	INMATE SANDALS AND BLANKETS #NC1001390112/1378355	726.015	351	477.58
01/23/2018	AP	69746	CATHY MYZKIER	12/20/17 GUARDIANSHIP REVIEW	930.500	131	0.50
				12/20/17 GUARDIANSHIP REVIEW	930.830	131	30.00
				CHECK AP 69746 TOTAL FOR FUND 101:			<u>30.50</u>
01/23/2018	AP	69748	CROSSROADS INDUSTRIES	12/20/17 FILE DESTRUCTION OF TRANSCRIPS, RECORDER LOGS, ANI940.010		131	126.60
01/23/2018	AP	69749#	CROSSROADS INDUSTRIES	INV#18663	920.410	101	35.00
				INV#18663	920.410	215	25.00
				INV#18663	920.410	267	35.00
				INV#18663	920.410	301	35.00
				CHECK AP 69749 TOTAL FOR FUND 101:			<u>130.00</u>
01/23/2018	AP	69750	CROSSROADS INDUSTRIES	INV#18665	726.000	149	45.00
01/23/2018	AP	69751*#	DUNNS	BINDERS	726.000	131	51.90
				BINDERS	726.000	131	40.98
				2017 2018 0117 DUNNS DEC SUP & COPIES	726.000	257	35.82
				ACCT# 2647 COPIER CONTRACT, MONTH END 12/31/17	920.410	682	29.11
				CHECK AP 69751 TOTAL FOR FUND 101:			<u>157.81</u>
01/23/2018	AP	69752	DUNNS	ACCT#5179	726.000	149	399.00
01/23/2018	AP	69753	DUNNS	ACCT#3603	726.000	864	237.00
01/23/2018	AP	69754*#	DUNNS	ACCT#1738	726.000	267	29.28
				ACCT#1738	726.000	864	346.65

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2018 - 01/23/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK AP 69754 TOTAL FOR FUND 101:							375.93
01/23/2018	AP	69760*#	GILL ROYS HARDWARE	JAIL AND WORK CAMP SUPPLIES #17110-713680/732960/1711-797792	920.400	351	51.54
01/23/2018	AP	69761	GORDON FOOD SERVICES	INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	726.025	351	74.54
				INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	726.030	351	76.15
				INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	930.700	351	1,694.51
CHECK AP 69761 TOTAL FOR FUND 101:							1,845.20
01/23/2018	AP	69764	INSTITUTE OF CONTINUING LEGAL EDUCA	2017 UPDATE - MI MODEL CRIMINAL JURY INSTRUCTIONS	726.200	131	396.50
01/23/2018	AP	69766	LAKE BREEZE LAW PLC	12/2/17 DEFERRAL HEARING	801.022	131	75.00
01/23/2018	AP	69769	MICHAEL P REISTERER	12/13/17 COMMITMENT HEARING	801.022	131	50.00
01/23/2018	AP	69772#	NETWORKFLEET INC	DECEMBER MONTHLY SERVICE	920.410	301	75.80
				DECEMBER MONTHLY SERVICE	920.410	302	18.95
				DECEMBER MONTHLY SERVICE	920.410	334	18.95
				DECEMBER MONTHLY SERVICE	920.410	351	18.95
CHECK AP 69772 TOTAL FOR FUND 101:							132.65
01/23/2018	AP	69774	NORTH COUNTRY COMMUNITY MENTAL HEAL	INV#2874 (4TH QTR. 2017)	940.010	649	23,500.75
01/23/2018	AP	69776	NORTHERN MICHIGAN REVIEW	33819 - PUBLICATION OF J-17-081-NA	930.450	131	80.50
01/23/2018	AP	69778	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG TESTING #88952	940.010	351	79.50
01/23/2018	AP	69780	OTSEGO COUNTY EMS	2017 MORGUE (#C-3609-17,C-3271-17,C-3555-17)	930.460	648	543.00
				2017 MORGUE (#C-3609-17,C-3271-17,C-3555-17)	930.460	648	419.50
				2017 MORGUE (#C-3609-17,C-3271-17,C-3555-17)	930.460	648	445.50
CHECK AP 69780 TOTAL FOR FUND 101:							1,408.00
01/23/2018	AP	69782	PROSECUTING ATTORNEYS ASSOCIATION M	INV DUES 0601-140; 2018 MEMBER DUES, LIC & SUPPORT FEE	930.600	267	4,405.00
01/23/2018	AP	69783	PUMMILL BUSINESS FORMS	2017 2018 0110 PUMMILL PROMARK DEC PPS FORMS	726.000	257	445.83
01/23/2018	AP	69784	QUILL CORPORATION	FILE STORAGE BOXES	726.000	131	255.76
01/23/2018	AP	69785*#	RESERVE ACCOUNT	4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.450	131	1,888.51
				4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.450	267	42.64
				4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.983	267	108.88

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Fund: 101 GENERAL FUND							
				4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.450	268	33.60
				CHECK AP 69785 TOTAL FOR FUND 101:			<u>2,073.63</u>
01/23/2018	AP	69786	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE	930.210	351	1,262.00
01/23/2018	AP	69788#	STAPLES BUSINESS ADVANTAGE	CORRECTION TAPE, POST IT FLAGS, PENS, STICKIES, STAPLES, CLA	726.000	131	510.87
01/23/2018	AP	69789	THEODORE WILLIAMS JR	DEC. 2017	801.020	648	81.25
				DEC. 2017	930.500	648	22.50
				CHECK AP 69789 TOTAL FOR FUND 101:			<u>103.75</u>
01/23/2018	AP	69790#	THOMSON WEST	INV 837465799 & 837451542; DEC '17 INFO CHGS	726.200	267	336.60
				INV 837465799 & 837451542; DEC '17 INFO CHGS	726.200	268	197.03
				CHECK AP 69790 TOTAL FOR FUND 101:			<u>533.63</u>
01/23/2018	AP	69796	WEST PAYMENT CENTER	DECEMBER 2017 COURT SKIP TRACING FEE	940.010	131	125.08
				Total for fund 101 GENERAL FUND			71,482.31
Fund: 205 WORK CAMP							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	301	350.78
01/23/2018	AP	69726	SPICY BOBS ITALIAN EXPRESS	PIZZA FOR WORK CAMP	930.700	301	22.65
01/23/2018	AP	69760#	GILL ROYS HARDWARE	JAIL AND WORK CAMP SUPPLIES #1710-713680/732960/1711-797792	726.050	301	19.99
				Total for fund 205 WORK CAMP			393.42
Fund: 208 PARKS AND RECREATION							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	751	72.19
				ACCT#FB 115 (DEC. 2017)	930.660	752	72.19
				CHECK AP 1767(E) TOTAL FOR FUND 208:			<u>144.38</u>
				Total for fund 208 PARKS AND RECREATION			144.38
Fund: 209 GROEN NATURE PRESERVE FUND							
01/23/2018	AP	69777#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162 (DEC. 2017)	940.010	751	65.00
				Total for fund 209 GROEN NATURE PRESERVE FUND			65.00
Fund: 210 AMBULANCE SERVICES							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	700.000	651	4,429.32

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Fund: 210 AMBULANCE SERVICES							
Total for fund 210 AMBULANCE SERVICES							4,429.32
Fund: 212 ANIMAL CONTROL							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	430	404.55
01/23/2018	AP	69676*#	AMERICAN WASTE	2268203	920.410	430	72.10
01/23/2018	AP	69690*#	DE LAGE LANDEN PUBLIC FINANCE	INV#57553272	920.410	430	141.55
01/23/2018	AP	69741	ALPINE ANIMAL HOSPITAL	DEC 2017	930.471	430	390.46
				DEC 2017	930.980	430	1,071.00
				CHECK AP 69741 TOTAL FOR FUND 212:			<u>1,461.46</u>
01/23/2018	AP	69754*#	DUNNS	ACCT#1738	726.000	430	39.75
01/23/2018	AP	69757	FEENY	6235333 2014 DODGE RAM	726.050	430	799.26
01/23/2018	AP	69758	GAYLORD HERALD TIMES	ANIMAL CONTROL OTSEGO COUNTY	930.400	430	78.00
01/23/2018	AP	69759	GAYLORD VETERINARY SERVICES	DEC 2017	930.471	430	716.20
				DEC 2017	930.980	430	2,010.00
				CHECK AP 69759 TOTAL FOR FUND 212:			<u>2,726.20</u>
01/23/2018	AP	69762	HALL VETERINARY CLINIC	NOV 2017/QUILLED DOGS DEC	930.471	430	1,495.61
				NOV 2017/QUILLED DOGS DEC	930.980	430	138.00
				CHECK AP 69762 TOTAL FOR FUND 212:			<u>1,633.61</u>
01/23/2018	AP	69771	MID NORTH PRINTING INC	85697	930.400	430	76.20
01/23/2018	AP	69775	NORTH POINTE PLUMBING & HEATING	211359	726.050	430	95.00
01/23/2018	AP	69793	TOTAL AUDIO & VIDEO ENGINEERING INC	669372 4TH QTR	920.410	430	90.00
01/23/2018	AP	69794	WASH N GO MANAGEMENT INC	11216 DEC OTSECO COUNTY ANIMAL CONTROL	920.410	430	10.00
01/23/2018	AP	69797	ZOETIS	9003289475 9005177239 9005177253	726.035	430	984.60
Total for fund 212 ANIMAL CONTROL							8,612.28
Fund: 215 FRIEND OF THE COURT							
01/23/2018	AP	69680*#	BLUE CARE NETWORK	00182055 FEBRUARY 2018 COURT MEDICAL	704.110	141	6,170.22

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Fund: 215 FRIEND OF THE COURT							
01/23/2018	AP	69694	FRIEND OF THE COURT ASSOCIATION	MARIA COGER - FOC 2018 WINTER CONFERENCE REGISTRATION	704.400	141	200.00
01/23/2018	AP	69695	FRIEND OF THE COURT ASSOCIATION	MARIA COGER - 2018 ASSOCIATION DUES	930.600	141	125.00
01/23/2018	AP	69709*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784-FEBRUARY 2018	704.140	141	185.89
01/23/2018	AP	69723*#	QUILL CORPORATION	COPY PAPER, CLEANING SUPPLIES	726.025	141	10.71
01/23/2018	AP	69785*#	RESERVE ACCOUNT	4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.450	141	1,574.82
01/23/2018	AP	69788*#	STAPLES BUSINESS ADVANTAGE	LEGAL PADS, PENS	726.000	141	12.66
				TONER	726.000	141	212.49
				CHECK AP 69788 TOTAL FOR FUND 215:			225.15
01/23/2018	AP	69795	WEST PAYMENT CENTER	DECEMBER 2017 FOC SKIP TRACING FEE	940.010	141	135.50
				Total for fund 215 FRIEND OF THE COURT			8,627.29
Fund: 226 RECYCLING FUND							
01/23/2018	AP	69756	EARTHWORKS ENTERPRISES INC	INV#20253 (NOV.-DEC. 2017)	940.010	528	1,619.06
				Total for fund 226 RECYCLING FUND			1,619.06
Fund: 232 HOUSING COMMISSION							
01/23/2018	AP	69714*#	MICHIGAN NOTARY SERVICE	NOTARY STAMP-MARLENE HOPP FOR HOUSING & VETERANS	726.000	690	12.95
01/23/2018	AP	69751*#	DUNNS	ACCT# 2647 COPIER CONTRACT, MONTH END 12/31/17	920.410	690	29.11
				Total for fund 232 HOUSING COMMISSION			42.06
Fund: 233 HUD GRANT FUND							
01/23/2018	AP	69687*#	CNA SURETY DIRECT BILL	BOND NOTARY RENEWAL FOR MARLENE HOPP, HOUSING & VETERA	930.600	690	27.50
01/23/2018	AP	69727*#	STATE OF MICHIGAN	NOTARY RENEWAL APPLICATION, MARLENE HOPP -HOUSING & VETE	930.600	690	5.00
				Total for fund 233 HUD GRANT FUND			32.50
Fund: 249 BUILDING INSPECTION FUND							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	371	32.84
01/23/2018	AP	69684	CHOSEN ELECTRIC INCORPORATED	SERVICES 01/01/18 THRU 01/09/18	801.026	371	320.00
01/23/2018	AP	69690*#	DE LAGE LANDEN PUBLIC FINANCE	INV#57553272	920.410	371	100.42

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Fund: 249 BUILDING INSPECTION FUND							
01/23/2018	AP	69745	BRUCE TILLINGER	SERVICES 12/26/17 THRU 12/28/17	801.027	371	890.00
01/23/2018	AP	69754*#	DUNNS	ACCT#1738	726.000	371	73.52
Total for fund 249 BUILDING INSPECTION FUND							1,416.78
Fund: 261 911 SERVICE FUND							
01/23/2018	AP	69696	FRONTIER	ACCT#989-732-9752-032210-5	930.210	427	50.85
01/23/2018	AP	69715	MICHIGAN STATE POLICE BFS-CASHIERS	INV#551-503544	940.010	427	240,483.50
01/23/2018	AP	69720	ONSOLVE, LLC	INV#ECN-029667 (CODE RED 2018)	940.010	427	9,000.00
01/23/2018	AP	69728	STATE OF MICHIGAN	INV#18-000529	940.010	427	250.00
Total for fund 261 911 SERVICE FUND							249,784.35
Fund: 266 EQUIPMENT FUND							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	901	33.95
01/23/2018	AP	69779	OSI HARDWARE	INV#INV-US11550 PO#36414	970.440	901	169.30
Total for fund 266 EQUIPMENT FUND							203.25
Fund: 281 AIRPORT							
01/23/2018	AP	1767(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	930.660	537	67.45
01/23/2018	AP	69754*#	DUNNS	ACCT#1738	726.000	537	92.21
Total for fund 281 AIRPORT							159.66
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
01/23/2018	AP	69773	NEW CENTURY SIGNS	AIRSHOW BANNERS HIGHWAY	123.000	000	660.00
				AIRSHOW BANNERS HIGHWAY	123.000	000	664.50
CHECK AP 69773 TOTAL FOR FUND 282:							1,324.50
Total for fund 282 AIRPORT SPECIAL EVENTS FUND							1,324.50
Fund: 290 SOCIAL WELFARE FUND							
01/23/2018	AP	69768	MCSSA	ANNUAL DUES	930.600	670	1,253.88
Total for fund 290 SOCIAL WELFARE FUND							1,253.88
Fund: 292 CHILD CARE FUND							
01/23/2018	AP	69680*#	BLUE CARE NETWORK	00182055 FEBRUARY 2018 COURT MEDICAL	704.110	662	1,767.60
01/23/2018	AP	69709*#	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784-FEBRUARY 2018	704.140	662	91.21
01/23/2018	AP	69747	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	534.44

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
01/23/2018	AP	69755	EAGLE VILLAGE	17-18-DL PLACEMENT 12/1/17 TO 12/31/17	930.810	662	6,477.76
				15-92-DL PLACEMENT 12/1/17 TO 12/31/17	930.810	662	6,477.76
				CHECK AP 69755 TOTAL FOR FUND 292:			<u>12,955.52</u>
01/23/2018	AP	69765	JEANETTE SAYRE	11-33-DL DECEMBER 2017 COUNSELING SERVICES	940.010	662	70.00
01/23/2018	AP	69767	LUTHERAN CHILD & FAMILY SERVICES	17-65-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	534.44
				17-68-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	534.44
				17-65-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	689.44
				17-82-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	534.44
				17-66-NA PLACEMENT 12/1/17 TO 12/31/17	930.810	662	534.44
				CHECK AP 69767 TOTAL FOR FUND 292:			<u>2,827.20</u>
01/23/2018	AP	69785*#	RESERVE ACCOUNT	4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	930.450	662	579.11
				Total for fund 292 CHILD CARE FUND			18,825.08
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
01/23/2018	AP	69787	SIDOCK GROUP INC	INV#515747.A-16 (2017 EXPENSE)LIBRARY	801.020	901	2,138.25
				Total for fund 472 LIBRARY BUILDING CONSTRUCTION BOND FUND			2,138.25
Fund: 499 CAPITAL PROJECTS FUND							
01/23/2018	AP	69742	BALLARD'S PLUMBING & HEATING INC	2017 BOILER REPLACEMENT	970.300	901	10,348.60
				Total for fund 499 CAPITAL PROJECTS FUND			10,348.60
Fund: 516 DELINQUENT TAX REVOLVING							
01/23/2018	AP	69731	TITLE CHECK LLC	JAN. ADMIN FEES 2015 TAX AND FEB. CERTIFIED MAILING 2016 TAX	920.410	253	1,927.83
				JAN. ADMIN FEES 2015 TAX AND FEB. CERTIFIED MAILING 2016 TAX	920.410	253	6,803.55
				CHECK AP 69731 TOTAL FOR FUND 516:			<u>8,731.38</u>
01/23/2018	AP	69763	IMAGE FACTORY INC	TREASURER TAX LABELS	726.000	253	90.00
				TREASURER'S LETTERHEAD	726.000	253	205.00
				CHECK AP 69763 TOTAL FOR FUND 516:			<u>295.00</u>
01/23/2018	AP	69781	OTSEGO COUNTY TREASURER	SUPPLIES FOR END OF YEAR	726.000	253	131.22
01/23/2018	AP	69791	TITLE CHECK LLC	DECEMBER CERTIFIED MAILING 2015 TAX FORFEITURE CYCLE	920.410	253	6,130.06
				Total for fund 516 DELINQUENT TAX REVOLVING			15,287.66
Fund: 588 TRANSPORTATION FUND							
01/23/2018	AP	69673	ACCU-FACTS SERVICES	2018001-016 PRE-EMPLOYMENT	940.010	699	49.00

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Fund: 588 TRANSPORTATION FUND							
01/23/2018	AP	69676*#	AMERICAN WASTE	2270943 JANUARY	940.010	698	103.00
01/23/2018	AP	69679	BILL MARSH FORD GAYLORD	9001249 SHERIFF #69-007	726.051	699	532.62
				9001485 SHERIFF #69-004	726.051	699	218.29
				CHECK AP 69679 TOTAL FOR FUND 588:			<u>750.91</u>
01/23/2018	AP	69686	CITY OF GAYLORD	0001254-0000-02 JANUARY	930.620	697	70.88
01/23/2018	AP	69692*#	DUNNS	8708580 DECEMBER COPIES	726.000	697	148.02
				8721540 BUSINESS CARDS, SINGLE DRY-LINE	726.000	697	45.19
				CHECK AP 69692 TOTAL FOR FUND 588:			<u>193.21</u>
01/23/2018	AP	69693	FEENY	0GGD43 OCCOA #40	920.400	699	75.55
01/23/2018	AP	69704	JIM WERNIG INC	22279 BUS #30	726.050	699	69.81
				22202 STOCK	726.050	699	108.28
				22346 BUS #2 & STOCK ; ***21699 RETURN	726.050	699	413.22
				CHECK AP 69704 TOTAL FOR FUND 588:			<u>591.31</u>
01/23/2018	AP	69705	JIM'S ALPINE AUTOMOTIVE	5150 OCBS	726.050	699	94.46
				5150 OCBS	726.050	699	97.54
				5150 OCBS	726.050	699	43.85
				5150 OCBS	726.050	699	11.48
				5150 OCBS	726.050	699	61.77
				5150 OCBS	726.050	699	24.76
				5150 OCBS	726.050	699	49.77
				5150 OCBS	726.051	699	539.99
				5150 OCBS	726.051	699	114.36
				5150 OCBS	726.051	699	207.47
				5150 OCBS	726.051	699	54.37
				5150 (2) OCBS	726.051	699	224.51
				CHECK AP 69705 TOTAL FOR FUND 588:			<u>1,524.33</u>
01/23/2018	AP	69706	JOHN JORDAN	1-738971 "911" BUS # 24	930.660	699	8.15
01/23/2018	AP	69707	JOHNSON OIL COMPANY	CL37526 FUEL	930.660	699	7,010.83
01/23/2018	AP	69718	NORTHERN ENERGY, INC	34103 HAV SYN ATF DEX VI	930.660	699	1,129.15

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Fund: 588 TRANSPORTATION FUND							
01/23/2018	AP	69719	OMS COMPLIANCE SERVICES INC	89665 PRE-EMPLOYMENT DRUG TEST	940.010	699	79.50
				89729 RANDOM DRUG TEST	940.010	699	75.75
				CHECK AP 69719 TOTAL FOR FUND 588:			<u>155.25</u>
01/23/2018	AP	69724	SAFETY KLEEN	75502534 WASHER SERVICE	940.010	699	248.75
01/23/2018	AP	69725	SHOEMAKER, INC.	2570152 AIR FILTERS	726.025	698	39.60
01/23/2018	AP	69732	TREDROC TIRE SERVICES LLC	7580003748 TIRE DISPOSAL (12)	920.400	699	60.00
01/23/2018	AP	69735	ZAREMBA EQUIPMENT INC	S 110879 STOCK & BUS #7	726.050	699	536.48
01/23/2018	AP	69777*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162 (DEC. 2017)	940.010	699	123.00
				ACCT#60162 (DEC. 2017)	940.010	699	65.00
				CHECK AP 69777 TOTAL FOR FUND 588:			<u>188.00</u>
				Total for fund 588 TRANSPORTATION FUND			12,734.40
Fund: 595 JAIL COMMISSARY							
01/23/2018	AP	69683	CHARTER COMMUNICATIONS	INMATE CABLE	726.000	351	221.39
				Total for fund 595 JAIL COMMISSARY			221.39
Fund: 618 GIS PROJECT AND AERIAL							
01/23/2018	AP	69792	TOPCOMP COMPUTER SOFTWARE SERVICES	2017 2018 0117 DEC MAP MAINT	920.430	447	1,200.00
				Total for fund 618 GIS PROJECT AND AERIAL			1,200.00
Fund: 637 BUILDING AND GROUNDS							
01/23/2018	AP	1765(E)	CONSUMERS ENERGY	DEC. 2017 ELECTRIC	930.620	265	175.18
				DEC. 2017 ELECTRIC	930.620	265	153.97
				DEC. 2017 ELECTRIC	930.620	265	50.39
				CHECK AP 1765(E) TOTAL FOR FUND 637:			<u>379.54</u>
01/23/2018	AP	1766(E)	DTE ENERGY	VARIOUS ACCTS. (GAS HEATING COSTS)	930.610	265	916.01
				VARIOUS ACCTS. (GAS HEATING COSTS)	930.610	265	649.68
				VARIOUS ACCTS. (GAS HEATING COSTS)	930.610	265	371.69
				VARIOUS ACCTS. (GAS HEATING COSTS)	930.610	265	3,384.16
				CHECK AP 1766(E) TOTAL FOR FUND 637:			<u>5,321.54</u>
01/23/2018	AP	69697	FRONTIER	ACCT#989-732-2373-030804-5	930.210	265	51.49
01/23/2018	AP	69736	123NET	ACCT#110735 INV.#360172 (DEC. 2017)	930.210	265	1,296.97

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Fund: 637 BUILDING AND GROUNDS							
				Total for fund 637 BUILDING AND GROUNDS			7,049.54
Fund: 647 HEALTH CARE FUND							
01/23/2018	AP	69678	BENISTAR HARTFORD - 6795	INV#02012018 ACCT#06218	704.110	851	7,405.88
01/23/2018	AP	69681	BLUE CARE NETWORK	INV#180090039622 (FEB. 2018)	704.110	851	48,811.96
				Total for fund 647 HEALTH CARE FUND			56,217.84
Fund: 701 GENERAL AGENCY							
01/23/2018	AP	69685	CHRIS DECKROW	REISSUE 65431/67753 \$25 EA & \$35 R#113212	271.000	000	85.00
01/23/2018	AP	69700	HAYES TOWNSHIP TREASURER	2017 SWAMP TAX - TOWNSHIP PORTION	274.003	000	13,837.59
01/23/2018	AP	69701	HOPEANN LEWIS	BDR LESS 10%	265.000	000	450.00
01/23/2018	AP	69710	M BANK	REST PMT BY J. MILLER 06-18440-FY-3 - REISSUED FROM CK 66784 D 271.130		000	30.00
01/23/2018	AP	69721	OTSEGO COUNTY	BDU CO CLK \$50	265.000	000	50.00
01/23/2018	AP	69722	OTSEGO COUNTY FRIEND OF COURT	12-14509 \$1300/12-14611 \$600/15-15748 \$412/07-12356 \$600	265.000	000	2,912.00
				09-13271 \$900/10-13500 \$600/11-14245 \$50/13-15027 \$600	265.000	000	2,150.00
				CHECK AP 69722 TOTAL FOR FUND 701:			<u>5,062.00</u>
01/23/2018	AP	69729	SUSANN MOUSSEAU	RESTITUTION FROM SHARI SMITH, CASE 17-35145 FY	299.000	000	2,563.87
01/23/2018	AP	69770	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-502605/502606	228.017	000	835.00
				Total for fund 701 GENERAL AGENCY			22,913.46
Fund: 704 PAYROLL IMPREST FUND							
01/23/2018	AP	1768(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	DECEMBER 2017 COURT MERS	231.700	000	12,474.32
01/23/2018	AP	1769(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	DECEMBER 2017 COURT MERS HYBRID DEFINED CONT.	231.700	000	1,135.61
01/23/2018	AP	69680*#	BLUE CARE NETWORK	00182055 FEBRUARY 2018 COURT MEDICAL	231.261	000	4,347.00
01/23/2018	AP	69734	UNEMPLOYMENT CONSULTANTS INC	ANNUAL CONTINGENT FEE (TRACKING#0805137-ANNUAL-6)	228.027	000	2,994.00
				Total for fund 704 PAYROLL IMPREST FUND			20,950.93
TOTAL - ALL FUNDS							<u>517,477.19</u>

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/23/2018	AP	1765(E)	CONSUMERS ENERGY	DEC. 2017 ELECTRIC	637-265-930.620-ALPCT00000	329.15
		1765(E)		DEC. 2017 ELECTRIC	637-265-930.620-SILLI00000	50.39
						379.54
01/23/2018	AP	1766(E)	DTE ENERGY	VARIOUS ACCTS. (GAS HEATING COSTS)	637-265-930.610-ALPCT00000	5,321.54
01/23/2018	AP	1767(E)	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (DEC. 2017)	101-301-930.660	2,040.14
		1767(E)		ACCT#FB 115 (DEC. 2017)	101-302-930.660	188.82
		1767(E)		ACCT#FB 115 (DEC. 2017)	101-333-930.660	10.02
		1767(E)		ACCT#FB 115 (DEC. 2017)	101-648-930.660	49.65
		1767(E)		ACCT#FB 115 (DEC. 2017)	101-721-930.660	98.54
		1767(E)		ACCT#FB 115 (DEC. 2017)	205-301-930.660	350.78
		1767(E)		ACCT#FB 115 (DEC. 2017)	208-751-930.660	72.19
		1767(E)		ACCT#FB 115 (DEC. 2017)	208-752-930.660	72.19
		1767(E)		ACCT#FB 115 (DEC. 2017)	210-651-700.000	4,429.32
		1767(E)		ACCT#FB 115 (DEC. 2017)	212-430-930.660	404.55
		1767(E)		ACCT#FB 115 (DEC. 2017)	249-371-930.660	32.84
		1767(E)		ACCT#FB 115 (DEC. 2017)	266-901-930.660	33.95
		1767(E)		ACCT#FB 115 (DEC. 2017)	281-537-930.660	67.45
						7,850.44
01/23/2018	AP	1768(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	DECEMBER 2017 COURT MERS	704-000-231.700	12,474.32
01/23/2018	AP	1769(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	DECEMBER 2017 COURT MERS HYBRID DEFINED CONT.	704-000-231.700	1,135.61
01/23/2018	AP	69673	ACCU-FACTS SERVICES	2018001-016 PRE-EMPLOYMENT	588-699-940.010	49.00
01/23/2018	AP	69674	ADE INC	20 NEEDS ASSESSMENT TESTS	101-131-970.450	160.00
01/23/2018	AP	69675	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL JAN 2018 #72201	101-351-930.470	3,590.24
01/23/2018	AP	69676	AMERICAN WASTE	2268203	212-430-920.410	72.10
		69676		2270943 JANUARY	588-698-940.010	103.00
						175.10
01/23/2018	AP	69677	AXON ENTERPRISE INC	JAIL TASER'S #SI1516543	101-351-970.435	5,216.48
01/23/2018	AP	69678	BENISTAR HARTFORD - 6795	INV#02012018 ACCT#06218	647-851-704.110	7,405.88
01/23/2018	AP	69679	BILL MARSH FORD GAYLORD	9001249 SHERIFF #69-007	588-699-726.051	750.91
01/23/2018	AP	69680	BLUE CARE NETWORK	00182055 FEBRUARY 2018 COURT MEDICAL	101-131-704.110	8,190.52
		69680		00182055 FEBRUARY 2018 COURT MEDICAL	101-148-704.110	1,259.64
		69680		00182055 FEBRUARY 2018 COURT MEDICAL	215-141-704.110	6,170.22
		69680		00182055 FEBRUARY 2018 COURT MEDICAL	292-662-704.110	1,767.60

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		69680		00182055 FEBRUARY 2018 COURT MEDICAL	704-000-231.261	4,347.00
						21,734.98
01/23/2018	AP	69681	BLUE CARE NETWORK	INV#180090039622 (FEB. 2018)	647-851-704.110	48,811.96
01/23/2018	AP	69682	CDW GOVERNMENT INC	LEXMARK SUPPLIES 520Z IMAGING UNIT PO 36605	101-267-726.000-CVR0000000	47.38
01/23/2018	AP	69683	CHARTER COMMUNICATIONS	INMATE CABLE	595-351-726.000	221.39
01/23/2018	AP	69684	CHOSEN ELECTRIC INCORPORATED	SERVICES 01/01/18 THRU 01/09/18	249-371-801.026	320.00
01/23/2018	AP	69685	CHRIS DECKROW	REISSUE 65431/67753 \$25 EA & \$35 R#113212	701-000-271.000	85.00
01/23/2018	AP	69686	CITY OF GAYLORD	0001254-0000-02 JANUARY	588-697-930.620	70.88
01/23/2018	AP	69687	CNA SURETY DIRECT BILL	BOND NOTARY RENEWAL FOR MARLENE HOPP, HOUSING & VETERA	101-682-930.600	27.50
		69687		BOND NOTARY RENEWAL FOR MARLENE HOPP, HOUSING & VETERA	233-690-930.600	27.50
						55.00
01/23/2018	AP	69688	CORECOMM	115039078 JANUARY 2018 COURT INTERNET	101-131-930.210	21.95
01/23/2018	AP	69689	CURTISS REPORTING CORP	INV 18120; WCISEL PE 9-7-17 TRANSCRIPT	101-267-726.000	15.30
01/23/2018	AP	69690	DE LAGE LANDEN PUBLIC FINANCE	INV#57553272	101-267-920.410	98.90
		69690		INV#57553272	101-267-930.983	15.22
		69690		INV#57553272	101-864-920.410	595.78
		69690		INV#57553272	212-430-920.410	141.55
		69690		INV#57553272	249-371-920.410	100.42
						951.87
01/23/2018	AP	69691	DE LAGE LANDEN PUBLIC FINANCE	INV#57611126 ACCT#247393	101-257-920.410	187.03
01/23/2018	AP	69692	DUNNS	ELECTRIC STAPLER, DIVIDERS, POCKET FILES, SHEET PROTECTOR	101-131-726.000	281.19
		69692		TAPE	101-301-726.000	15.61
		69692		8708580 DECEMBER COPIES	588-697-726.000	193.21
						490.01
01/23/2018	AP	69693	FEENY	0GGD43 OCCOA #40	588-699-920.400	75.55
01/23/2018	AP	69694	FRIEND OF THE COURT ASSOCIATION	MARIA COGER - FOC 2018 WINTER CONFERENCE REGISTRATION	215-141-704.400	200.00
01/23/2018	AP	69695	FRIEND OF THE COURT ASSOCIATION	MARIA COGER - 2018 ASSOCIATION DUES	215-141-930.600	125.00
01/23/2018	AP	69696	FRONTIER	ACCT#989-732-9752-032210-5	261-427-930.210	50.85
01/23/2018	AP	69697	FRONTIER	ACCT#989-732-2373-030804-5	637-265-930.210	51.49

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01/23/2018	AP	69698	GASLIGHT MEDIA	INV#55770	101-228-930.240	50.00
01/23/2018	AP	69699	GAYLORD AREA CHAMBER OF COMMERCE	INV# 1060 (CHAMBER SEMINAR-MGMT. TEAM)	101-101-704.400	75.00
01/23/2018	AP	69700	HAYES TOWNSHIP TREASURER	2017 SWAMP TAX - TOWNSHIP PORTION	701-000-274.003	13,837.59
01/23/2018	AP	69701	HOPEANN LEWIS	BDR LESS 10%	701-000-265.000	450.00
01/23/2018	AP	69702	INSTITUTE OF CONTINUING LEGAL EDUCA	2018/2019 ONLINE MI MODEL CRIMINAL JURY INSTRUCTIONS	101-131-726.200	243.00
01/23/2018	AP	69703	JENNIFER BOYER	INV 0101; DIVISH 11-22-17 PE TRANSCRIPTS	101-267-726.000	28.80
01/23/2018	AP	69704	JIM WERNIG INC	22279 BUS #30	588-699-726.050	591.31
01/23/2018	AP	69705	JIM'S ALPINE AUTOMOTIVE	5150 OCBS	588-699-726.050	383.63
		69705		5150 OCBS	588-699-726.051	1,140.70
						<u>1,524.33</u>
01/23/2018	AP	69706	JOHN JORDAN	1-738971 "911" BUS # 24	588-699-930.660	8.15
01/23/2018	AP	69707	JOHNSON OIL COMPANY	CL37526 FUEL	588-699-930.660	7,010.83
01/23/2018	AP	69708	KEVIN KING	FOC SMILE PROGRAM ON 1/8/18	101-166-940.010	242.00
01/23/2018	AP	69709	LINCOLN FINANCIAL	CICOTSEGO-BL-954784-FEBRUARY 2018	101-131-704.140	436.89
		69709		CICOTSEGO-BL-954784-FEBRUARY 2018	101-133-704.140	38.60
		69709		CICOTSEGO-BL-954784-FEBRUARY 2018	215-141-704.140	185.89
		69709		CICOTSEGO-BL-954784-FEBRUARY 2018	292-662-704.140	91.21
						<u>752.59</u>
01/23/2018	AP	69710	M BANK	REST PMT BY J. MILLER 06-18440-FY-3 - REISSUED FROM CK 66784 D 701-000-271.130		30.00
01/23/2018	AP	69711	MICH ASSOC OF TREATMENT COURT PROF.	ABE CRUZ & HON MICHAEL COOPER 2018 MATCP CONFERENCE FEE	101-133-704.400	610.00
01/23/2018	AP	69712	MICHIGAN ASSESSORS ASSOCIATION	2018 1009 MAA DUES MARK; DEREK	101-257-930.600	180.00
01/23/2018	AP	69713	MICHIGAN ASSOCIATION OF EQUALIZATIO	2018 0109 MAED COUNTY MEMB DUES	101-257-930.600	100.00
01/23/2018	AP	69714	MICHIGAN NOTARY SERVICE	NOTARY STAMP-MARLENE HOPP FOR HOUSING & VETERANS	101-682-726.000	12.95
		69714		NOTARY STAMP-MARLENE HOPP FOR HOUSING & VETERANS	232-690-726.000	12.95
						<u>25.90</u>
01/23/2018	AP	69715	MICHIGAN STATE POLICE BFS-CASHIERS	INV#551-503544	261-427-940.010	240,483.50
01/23/2018	AP	69716	MID NORTH PRINTING INC	500 WARRANT JACKETS	101-351-726.000	196.90
01/23/2018	AP	69717	NICHOLAS JAMES ANTHONY	JANUARY 2018 WEEKEND DRUG TESTER: JAN.1, 2, 7, 13, 14, 15	101-133-940.010	240.00

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01/23/2018	AP	69718	NORTHERN ENERGY, INC	34103 HAV SYN ATF DEX VI	588-699-930.660	1,129.15
01/23/2018	AP	69719	OMS COMPLIANCE SERVICES INC	89665 PRE-EMPLOYMENT DRUG TEST	588-699-940.010	155.25
01/23/2018	AP	69720	ONSOLVE, LLC	INV#ECN-029667 (CODE RED 2018)	261-427-940.010	9,000.00
01/23/2018	AP	69721	OTSEGO COUNTY	BDU CO CLK \$50	701-000-265.000	50.00
01/23/2018	AP	69722	OTSEGO COUNTY FRIEND OF COURT	12-14509 \$1300/12-14611 \$600/15-15748 \$412/07-12356 \$600	701-000-265.000	5,062.00
01/23/2018	AP	69723	QUILL CORPORATION	COPY PAPER, CLEANING SUPPLIES	101-131-726.000	134.00
		69723		COPY PAPER, CLEANING SUPPLIES	101-131-726.025	23.20
		69723		COPY PAPER, CLEANING SUPPLIES	215-141-726.025	10.71
						167.91
01/23/2018	AP	69724	SAFETY KLEEN	75502534 WASHER SERVICE	588-699-940.010	248.75
01/23/2018	AP	69725	SHOEMAKER, INC.	2570152 AIR FILTERS	588-698-726.025	39.60
01/23/2018	AP	69726	SPICY BOBS ITALIAN EXPRESS	PIZZA FOR WORK CAMP	205-301-930.700	22.65
01/23/2018	AP	69727	STATE OF MICHIGAN	NOTARY RENEWAL APPLICATION, MARLENE HOPP -HOUSING & VETI	101-682-930.600	5.00
		69727		NOTARY RENEWAL APPLICATION, MARLENE HOPP -HOUSING & VETI	233-690-930.600	5.00
						10.00
01/23/2018	AP	69728	STATE OF MICHIGAN	INV#18-000529	261-427-940.010	250.00
01/23/2018	AP	69729	SUSANN MOUSSEAU	RESTITUTION FROM SHARI SMITH, CASE 17-35145 FY	701-000-299.000	2,563.87
01/23/2018	AP	69730	TIMOTHY MCPHERSON	10/01/17-12/30/17 ADMIN FEE	101-332-801.020	900.00
01/23/2018	AP	69731	TITLE CHECK LLC	JAN. ADMIN FEES 2015 TAX AND FEB. CERTIFIED MAILING 2016 TAX	516-253-920.410	8,731.38
01/23/2018	AP	69732	TREDROC TIRE SERVICES LLC	7580003748 TIRE DISPOSAL (12)	588-699-920.400	60.00
01/23/2018	AP	69733	UCMAN	INV#6946 (JAN. 2018)	101-864-930.240	800.00
01/23/2018	AP	69734	UNEMPLOYMENT CONSULTANTS INC	ANNUAL CONTINGENT FEE (TRACKING#0805137-ANNUAL-6)	704-000-228.027	2,994.00
01/23/2018	AP	69735	ZAREMBA EQUIPMENT INC	S 110879 STOCK & BUS #7	588-699-726.050	536.48
01/23/2018	AP	69736	123NET	ACCT#110735 INV.#360172 (DEC. 2017)	637-265-930.210	1,296.97
01/23/2018	AP	69737	87- A DISTRICT	DECEMBER 2017 GARNISHMENT & CREDIT CARD FEES	101-131-930.150	909.37
01/23/2018	AP	69738	87-A DISTRICT COURT- IMPREST CASH	PEOPLE V MIKEAL PRELIM ON 12/21/17	101-131-930.940	18.00
01/23/2018	AP	69739	ADVANCED CORRECTIONAL HEALTHCARE	DECEMBER 2017 INMATE MEDICAL #70765	101-351-930.470	3,590.24

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01/23/2018	AP	69740	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER #221316	101-351-801.020	132.12
01/23/2018	AP	69741	ALPINE ANIMAL HOSPITAL	DEC 2017	212-430-930.471	390.46
		69741		DEC 2017	212-430-930.980	1,071.00
						1,461.46
01/23/2018	AP	69742	BALLARD'S PLUMBING & HEATING INC	2017 BOILER REPLACEMENT	499-901-970.300-BOILER____	10,348.60
01/23/2018	AP	69743	BILL MARSH FORD GAYLORD	VEH 69-1 REPAIRS	101-301-920.400	1,091.72
01/23/2018	AP	69744	BOB BARKER COMPANY INC	INMATE SANDALS AND BLANKETS #NC1001390112/1378355	101-351-726.015	477.58
01/23/2018	AP	69745	BRUCE TILLINGER	SERVICES 12/26/17 THRU 12/28/17	249-371-801.027	890.00
01/23/2018	AP	69746	CATHY MYSZKIER	12/20/17 GUARDIANSHIP REVIEW	101-131-930.500	0.50
		69746		12/20/17 GUARDIANSHIP REVIEW	101-131-930.830	30.00
						30.50
01/23/2018	AP	69747	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 12/1/17 TO 12/31/17	292-662-930.810	534.44
01/23/2018	AP	69748	CROSSROADS INDUSTRIES	12/20/17 FILE DESTRUCTION OF TRANSCRIPTS, RECORDER LOGS, AN	101-131-940.010	126.60
01/23/2018	AP	69749	CROSSROADS INDUSTRIES	INV#18663	101-101-920.410	35.00
		69749		INV#18663	101-215-920.410	25.00
		69749		INV#18663	101-267-920.410	35.00
		69749		INV#18663	101-301-920.410	35.00
						130.00
01/23/2018	AP	69750	CROSSROADS INDUSTRIES	INV#18665	101-149-726.000	45.00
01/23/2018	AP	69751	DUNNS	BINDERS	101-131-726.000	92.88
		69751		2017 2018 0117 DUNNS DEC SUP & COPIES	101-257-726.000	35.82
		69751		ACCT# 2647 COPIER CONTRACT, MONTH END 12/31/17	101-682-920.410	29.11
		69751		ACCT# 2647 COPIER CONTRACT, MONTH END 12/31/17	232-690-920.410	29.11
						186.92
01/23/2018	AP	69752	DUNNS	ACCT#5179	101-149-726.000	399.00
01/23/2018	AP	69753	DUNNS	ACCT#3603	101-864-726.000	237.00
01/23/2018	AP	69754	DUNNS	ACCT#1738	101-267-726.000	29.28
		69754		ACCT#1738	101-864-726.000	346.65
		69754		ACCT#1738	212-430-726.000	39.75
		69754		ACCT#1738	249-371-726.000	73.52

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		69754		ACCT#1738	281-537-726.000	92.21
						581.41
01/23/2018	AP	69755	EAGLE VILLAGE	17-18-DL PLACEMENT 12/1/17 TO 12/31/17	292-662-930.810	12,955.52
01/23/2018	AP	69756	EARTHWORKS ENTERPRISES INC	INV#20253 (NOV.-DEC. 2017)	226-528-940.010-PROG000000	1,619.06
01/23/2018	AP	69757	FEENY	6235333 2014 DODGE RAM	212-430-726.050	799.26
01/23/2018	AP	69758	GAYLORD HERALD TIMES	ANIMAL CONTROL OTSEGO COUNTY	212-430-930.400	78.00
01/23/2018	AP	69759	GAYLORD VETERINARY SERVICES	DEC 2017	212-430-930.471	716.20
		69759		DEC 2017	212-430-930.980	2,010.00
						2,726.20
01/23/2018	AP	69760	GILL ROYS HARDWARE	JAIL AND WORK CAMP SUPPLIES #1710-713680/732960/1711-797792	101-351-920.400	51.54
		69760		JAIL AND WORK CAMP SUPPLIES #1710-713680/732960/1711-797792	205-301-726.050	19.99
						71.53
01/23/2018	AP	69761	GORDON FOOD SERVICES	INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	101-351-726.025	74.54
		69761		INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	101-351-726.030	76.15
		69761		INMATE FOOD FOR DECEMBER 2017 788220487 THRU 788220688	101-351-930.700	1,694.51
						1,845.20
01/23/2018	AP	69762	HALL VETERINARY CLINIC	NOV 2017/QUILLED DOGS DEC	212-430-930.471	1,495.61
		69762		NOV 2017/QUILLED DOGS DEC	212-430-930.980	138.00
						1,633.61
01/23/2018	AP	69763	IMAGE FACTORY INC	TREASURER TAX LABELS	516-253-726.000	295.00
01/23/2018	AP	69764	INSTITUTE OF CONTINUING LEGAL EDUCA	2017 UPDATE - MI MODEL CRIMINAL JURY INSTRUCTIONS	101-131-726.200	396.50
01/23/2018	AP	69765	JEANETTE SAYRE	11-33-DL DECEMBER 2017 COUNSELING SERVICES	292-662-940.010	70.00
01/23/2018	AP	69766	LAKE BREEZE LAW PLC	12/2/17 DEFERRAL HEARING	101-131-801.022	75.00
01/23/2018	AP	69767	LUTHERAN CHILD & FAMILY SERVICES	17-65-NA PLACEMENT 12/1/17 TO 12/31/17	292-662-930.810	2,827.20
01/23/2018	AP	69768	MCSSA	ANNUAL DUES	290-670-930.600	1,253.88
01/23/2018	AP	69769	MICHAEL P REISTERER	12/13/17 COMMITMENT HEARING	101-131-801.022	50.00
01/23/2018	AP	69770	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-502605/502606	701-000-228.017	835.00
01/23/2018	AP	69771	MID NORTH PRINTING INC	85697	212-430-930.400	76.20

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01/23/2018	AP	69772	NETWORKFLEET INC	DECEMBER MONTHLY SERVICE	101-301-920.410	75.80
		69772		DECEMBER MONTHLY SERVICE	101-302-920.410	18.95
		69772		DECEMBER MONTHLY SERVICE	101-334-920.410	18.95
		69772		DECEMBER MONTHLY SERVICE	101-351-920.410	18.95
						132.65
01/23/2018	AP	69773	NEW CENTURY SIGNS	AIRSHOW BANNERS HIGHWAY	282-000-123.000	1,324.50
01/23/2018	AP	69774	NORTH COUNTRY COMMUNITY MENTAL HEAL	INV#2874 (4TH QTR. 2017)	101-649-940.010	23,500.75
01/23/2018	AP	69775	NORTH POINTE PLUMBING & HEATING	211359	212-430-726.050	95.00
01/23/2018	AP	69776	NORTHERN MICHIGAN REVIEW	33819 - PUBLICATION OF J-17-081-NA	101-131-930.450	80.50
01/23/2018	AP	69777	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162 (DEC. 2017)	209-751-940.010	65.00
		69777		ACCT#60162 (DEC. 2017)	588-699-940.010	188.00
						253.00
01/23/2018	AP	69778	OMS COMPLIANCE SERVICES INC	PRE EMPLOYMENT DRUG TESTING #88952	101-351-940.010	79.50
01/23/2018	AP	69779	OSI HARDWARE	INV#INV-US11550 PO#36414	266-901-970.440	169.30
01/23/2018	AP	69780	OTSEGO COUNTY EMS	2017 MORGUE (#C-3609-17,C-3271-17,C-3555-17)	101-648-930.460	1,408.00
01/23/2018	AP	69781	OTSEGO COUNTY TREASURER	SUPPLIES FOR END OF YEAR	516-253-726.000	131.22
01/23/2018	AP	69782	PROSECUTING ATTORNEYS ASSOCIATION M	INV DUES 0601-140; 2018 MEMBER DUES, LIC & SUPPORT FEE	101-267-930.600	4,405.00
01/23/2018	AP	69783	PUMMILL BUSINESS FORMS	2017 2018 0110 PUMMILL PROMARK DEC PPS FORMS	101-257-726.000	445.83
01/23/2018	AP	69784	QUILL CORPORATION	FILE STORAGE BOXES	101-131-726.000	255.76
01/23/2018	AP	69785	RESERVE ACCOUNT	4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	101-131-930.450	1,888.51
		69785		4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.450	42.64
		69785		4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.983	108.88
		69785		4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	101-268-930.450	33.60
		69785		4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	215-141-930.450	1,574.82
		69785		4TH QUARTER 2017 METER FILLS - 1ST & 3RD FLOOR METERS	292-662-930.450	579.11
						4,227.56
01/23/2018	AP	69786	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE	101-351-930.210-INMT000000	1,262.00
01/23/2018	AP	69787	SIDOCK GROUP INC	INV#515747.A-16 (2017 EXPENSE)LIBRARY	472-901-801.020	2,138.25
01/23/2018	AP	69788	STAPLES BUSINESS ADVANTAGE	CORRECTION TAPE, POST IT FLAGS, PENS, STICKIES, STAPLES, CLA	101-131-726.000	510.87
		69788		LEGAL PADS, PENS	215-141-726.000	225.15

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 01/23/2018 - 01/23/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						736.02
01/23/2018	AP	69789	THEODORE WILLIAMS JR	DEC. 2017	101-648-801.020	81.25
		69789		DEC. 2017	101-648-930.500	22.50
						103.75
01/23/2018	AP	69790	THOMSON WEST	INV 837465799 & 837451542; DEC '17 INFO CHGS	101-267-726.200	336.60
		69790		INV 837465799 & 837451542; DEC '17 INFO CHGS	101-268-726.200	197.03
						533.63
01/23/2018	AP	69791	TITLE CHECK LLC	DECEMBER CERTIFIED MAILING 2015 TAX FORFEITURE CYCLE	516-253-920.410	6,130.06
01/23/2018	AP	69792	TOPCOMP COMPUTER SOFTWARE SERVICES	2017 2018 0117 DEC MAP MAINT	618-447-920.430	1,200.00
01/23/2018	AP	69793	TOTAL AUDIO & VIDEO ENGINEERING INC	669372 4TH QTR	212-430-920.410	90.00
01/23/2018	AP	69794	WASH N GO MANAGEMENT INC	11216 DEC OTSECO COUNTY ANIMAL CONTROL	212-430-920.410	10.00
01/23/2018	AP	69795	WEST PAYMENT CENTER	DECEMBER 2017 FOC SKIP TRACING FEE	215-141-940.010	135.50
01/23/2018	AP	69796	WEST PAYMENT CENTER	DECEMBER 2017 COURT SKIP TRACING FEE	101-131-940.010	125.08
01/23/2018	AP	69797	ZOETIS	9003289475 9005177239 9005177253	212-430-726.035	984.60
			TOTAL - ALL FUNDS	TOTAL OF 130 CHECKS		517,477.19

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 69375

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/27/2017	AP	69375	HAYES TOWNSHIP TREASURER	2017 SWAMP TAX - TOWNSHIP PORTION		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00