



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, April 24, 2018 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of April 10, 2018 w/attachments - Motion to Approve

Department Reports

- A. Parks and Recreation Update - Kyle Ryan, Director

Committee Reports

- A. Budget & Finance Committee Recommendations

1. OCR 18-07-Animal Control Millage Resolution and Ballot Language- Motion to Approve
2. OCR 18-08-Recycling Millage Resolution and Ballot Language - Motion to Approve
3. Contractual Services - Treasurer's Office - Motion to Approve
4. Travel Reimbursement Policy Updates- Motion to Approve

Special Presentation

- A. LuAnn Deane 20-Year Employment Anniversary Recognition

Administrator's Report

City Liaison, Township & Village Representatives

Correspondence

- A. Financial Reports - February 2018

New Business

- A. Financials

1. April 17, 2018 Warrant
2. April 24, 2018 Warrant

- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of April 10, 2018 with attachments.	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: Consent Agenda, Item A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of April 10, 2018 with attachments.

April 10, 2018

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Missy FitzGerald.

Roll Call:

Present: Julie Powers, Paul Beachnau, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Liss.

OCR 18-06 Resolution to support Michigan Indigent Defense Act was moved from the consent agenda to other business.

Consent Agenda:

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers, to approve the regular minutes of March 13, 2018. Ayes: Unanimous. Motion carried.

Department Head Report:

Bill Kerr reported on Equalization; increase of values of 1.96(last year was at 6.54) no power plant this year; do not have a stable residential market, need more houses. Will have an influx of people from the wood plant in Grayling, equalized value will go up; we are on the upside to stay on course. Thanked his staff for their hard work.

Melissa FitzGerald reported on the Animal Shelter; 5 years in the new shelter; 4 ½ staff members; 2017-1057 complaints 4% increase, 458 after hour complaints up 20% from 2016; 3 dogs and 5 cats currently up for adoption at the shelter; intake of dogs and cats have been steady; it is a millage year not asking for increase, paid off the building loan in 5 years as opposed to the 10 it was scheduled for; Missy thanked her staff.

Committee Reports:

Motion by Commissioner Doug Johnson, seconded by Commissioner Ken Glasser, to enter into a contract with C2AE for the professional services of engineering, bidding, and construction administration for the new entrance project at the Groen Nature Preserve, totaling an estimated \$19,300. Ayes: Unanimous. Commissioner Paul Liss excused. Motion carried.

Administrator's Report:

Rachel Frisch reported the Sheriff's department have partnered with Gaylord Community Schools to provide a deputy at the schools full time. The deputy will start ASAP. Looking to hire another deputy to fill this position and will be at the schools(primarily at the high school) for 9 months of the year and the sheriff's department will have the deputy during the summer months. There will be a cost share of 75% to the School and 25% to the County for next year.

As Gaylord Community Schools is paying for this, the deputy will be stationed only at Gaylord Community Schools. Met with Opioid Attorney's Otsego County is part of the Multi-County lawsuit, discovery will be over the next 2-3 months. Groen nature preserve entrance with the approved contract with C2AE; Building securities study which will focus on our structure such as doors, keys locks; Thanked Bill and his staff for their numbers and accuracy; Thanked Missy for her job well done; Tour of the MTECH on 4-12-18 or 4-16-18; Township association meeting 4-17-18.

City Liaison, Township, Village Representative:

Vic Ouellette reported on the City Council meeting; letter from Escanaba regarding big box stores made a donation of \$300.00 to the legal fund; Vanderbilt discussion in regards to medical marijuana; City close streets for Veteran's day.

Michelle Noirot Bagley Township Supervisor reported their meeting time has been moved from 7:00 p.m. to 6:00 p.m.; Bagley township clerk stated they need a 3rd precinct for voting; possibility of a new hall on the property that they own on Krys Rd.

Correspondence:

Commissioner Ken Glasser received correspondence stating that the Alcona fishing pond will be repaired.

New Business:

Motion by Commissioner Duane Switalski, seconded by Commissioner Doug Johnson, to approve the April 10, 2018 Warrant in the total amount of \$210,678.83. Ayes: Unanimous. Motion carried.

Other Business:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Duane Switalski, to postpone Resolution OCR 18-06 to support Michigan Indigent Defense Act until May meeting. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito reported April 18, 2018 NEMCOG public hearing from 6:00 p.m.-7:00 p.m. at the Ramada Inn in Grayling.

Commissioner Ken Glasser reported on NEMSCA, still has money for people needing help with their heating and utilities; need senior volunteers for the foster grand parent program.

Commissioner Bruce Brown had no report.

Commissioner Paul Beachnau had no report.

Commissioner Duane Switalski reported on the health department; 7-19-18 meeting Northern Michigan Public Health Alliance; Dental Clinics North update.

Commissioner Doug Johnson reported on the Parks and Recreation; new truck ready to be picked up; seasonal employees being interviewed; move ranger station at the County Park in October, (contract will still be honored) because of frost laws and will be so late into the season; Groen entrance.

Commissioner Julie Powers toured the library, construction on schedule; Alpine Center 4th floor is holding some of the books for the library and the rest is in the front of the library.

Commissioner Ken Borton will be attending a MAC meeting on 4-13-18; lots of talk on septic inspection on a regular basis.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser, to enter into closed session to discuss collective bargaining and to review an attorney-client communication exempt from disclosure pursuant to section 8 of the Open meetings Act.

Roll Call Vote:

Ayes: Paul Beachnau, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown, Julie Powers.

Nays: None.

Excused: Paul Liss.

Entered into closed session at 10:39 a.m.

Returned to open session at 10:40 a.m.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Ken Glasser to amended the closed session motion to remove "discuss collective bargaining and to review" from the motion.

Roll Call Vote:

Ayes: Paul Beachnau, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown, Julie Powers.

Nays: None.

Excused: Paul Liss.

Motion carried.

Entered into closed session at 10:45 a.m.

Returned to open session at 11:25 a.m.

Meeting adjourned at 11:25 a.m.

Kenneth C. Borton, Chairman

Dana Stubli, Deputy Clerk

OCR 18-06
Support of the Michigan Indigent Defense Act

Otsego County Board of Commissioners
April 10, 2018

WHEREAS, studies show Michigan is among the worst states in the country at protecting the constitutional rights of poor criminal defendants; and

WHEREAS, based on the proposals sent to the Michigan Indigent Defense Commission from virtually every county across the state, Michigan counties currently paid at least \$108 million MORE on prosecuting people accused of a crime than they do on the constitutionally required public defense attorneys for Michiganders who can't afford their own lawyer; and

WHEREAS, when a defendant has inadequate legal representation it can result in wrongful convictions and quite possibly poor innocent people being sent to jail; and

WHEREAS, inadequate legal defense was a factor in nearly half of the overturned convictions in Michigan; and now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners supports the Michigan Indigent Defense Act and its efforts to insist upon fair and equal justice for low-income and indigent defendants; and recognizes not nearly enough is being spent on indigent defense in this state; and be it further

RESOLVED that Otsego County believes that just because a defendant is poor, he or she should not be denied justice afforded to rich defendants; and be it further

RESOLVED the Otsego County Board of Commissioners affirms that it is not acceptable for wealth to buy constitutional protection. Instead the government must provide the rights afforded by the Constitution to all citizens regardless of income; and be it further

RESOLVED that Otsego County recognizes that while equal access to justice is a fundamental constitutional right, the expenses related to providing these vital services must not be unfairly shifted to county and local governments.

OTSEGO COUNTY
2018
EQUALIZATION REPORT

WILLIAM KERR, DIRECTOR
EQUALIZATION DEPARTMENT

APRIL 10, 2018

DEPARTMENT REPORT FOR COMMISSIONER'S MEETING

MEETING DATE: 04/10/2018

DEPARTMENT: Animal Control

PRESENTER: Melissa FitzGerald



123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

March 22, 2018

Ms. Rachel Frisch, Administrator
Otsego County
225 West Main St
Gaylord, MI 49735

**Re: Proposal for Professional Engineering Services: Otsego County - Louis M. Groen Nature Preserve
New Entrance and Parking Lot Project**

Dear Rachel,

In response to your request, we are pleased to submit our proposal for the above project. We truly value our relationship with Otsego County and greatly appreciate your continued confidence in C2AE. We would be pleased to address any questions or comments that you may have.

PROJECT UNDERSTANDING

In June 2017, C2AE assisted Otsego County in developing a concept plan for the Louis M. Groen Nature Preserve main entrance relocation in accordance with the guidelines of the Louis M. Groen Foundation. Attached, please find a copy of the preliminary opinion of probable construction costs and the concept plan. At this time, the County has requested a proposal from C2AE to proceed with developing the concept plan into a complete set of bidding documents and also for construction administration of the work.

The main design elements of the project include:

- Crushed limestone/afton stone entrance driveway (25 feet wide) off Hetherton Road into the new parking lot.
- Crushed limestone/afton stone parking lot similar in size to what is shown on the concept plan.
- Crushed limestone/afton stone pathway (8 feet wide) from the new entrance location, extending northerly then easterly along the entrance driveway and extending to the existing building as shown on the concept plan.
- Concrete sidewalk (5 feet wide) from the existing sidewalk at the NE corner of the M-32/Hetherton Road intersection, east within the Hetherton Road right-of-way, to the new entrance location as shown on the concept plan.
- A new entrance fence/gate at the north Hetherton Road right-of-way line similar to the existing entrance on the property (existing gate photo is attached). If budget does not allow to match the existing entrance, design an entrance similar in size, but using more economical materials.
- Design proposed landscaping (trees) along the entrance driveway to create a "tunnel of trees" and a landscape buffer (trees) between the existing Elm Street right-of-way and the new entrance into the nature preserve. All trees will be native to Michigan.
- Restore (topsoil & seed) all areas disturbed by construction.
- All project elements shall be designed to meet ADA accessibility requirements.
- No electrical power is required for the project elements.
- The proposed pavilion and restroom shown on the concept plan will not be designed at this time.
- Develop a two-track trail extension (not required to be ADA accessible) to connect existing trails on the property (the location is shown on the attached trail exhibit).

SCOPE

C2AE proposes to provide design, bidding and construction phase services for the Otsego County-Louis M. Groen Nature Preserve – New Entrance and Parking Lot Project, described above, as follows:

Design Phase Services

1. **Kick-Off Meeting:** Meet with the County staff to review the project requirements, including the scope of services and schedule.
2. **Topographic Survey:** Prepare a topographic survey of the project area. The topographic survey will be completed with ground crews utilizing "Total Station" or GPS electronic data collection for direct input into computer software.
3. **Landscape Design:** Complete landscape design for the proposed improvements.
4. **Construction Documents:** Develop construction documents (plans and specifications) for the Otsego County-Louis M. Groen Nature Preserve – New Entrance and Parking Lot Project based on the main elements of the project listed on the previous page. Complete the structural design of the new entrance fence/gate. Preliminary plans will be provided to the County for review and comment prior to the completion of final design.
5. **Opinion of Probable Construction Costs:** Prepare quantities and engineers detailed itemized cost opinion for the project.
6. **Final Design Package:** Assemble the final design package, including plans, specifications, and opinion of probable construction cost. Complete a final design review with the County.
7. **Final Revisions:** Make final revisions based on the above review and comment.

Bidding Phase Services

1. **Advertisement:** Advertise the project locally and at various Michigan plan rooms as chosen by the County. The costs of advertisement will be paid directly by the County.
2. **Distribution of Plans and Specifications:** Issue plans and specifications to requesting contractors and maintain bidders' list.
3. **Contractor Communications:** Respond to contractor questions and issue addenda as necessary.
4. **Attend Bid Opening/Bid Tabulation:** Assist the County with the bid opening and tabulate the bid results.
5. **Recommendation of Contract Award:** Review the bid prices and review qualifications of the low bidder. Make recommendation to the County for award of the project.
6. **Execution of Contract Documents:** Prepare Contract Documents for execution by the County and the selected contractor.

Construction Phase Services

1. **Pre-Construction Conference:** Schedule and conduct a pre-construction conference to review the project with the County, the contractor, sub-contractor(s), utility companies and other interested parties. Review project schedule. Record meeting minutes and distribute.
2. **Shop Drawing Review:** Provide shop drawing review in accordance with submittal requirements defined in the specifications.
3. **Construction Observation:** Provide part-time periodic observation based on the work taking place to monitor the project construction progress. Periodic observation is anticipated during concrete work, aggregate placement and for density testing. Prepare inspection reports for days on-site, record density/material testing data and record quantities of work completed. The County may also choose to provide periodic observation of construction progress and communicate the status with the Engineer.
4. **Density/Materials Testing:** Provide density and material testing services as needed (in accordance with engineer's judgment) for the project. Testing of items anticipated for footings, concrete/stone entrance and aggregate surface course.
5. **Construction Administration:** Provide office assistance for compliance with the contract documents, consult with the County during construction, review and approve estimates for progress and final payment, and provide reports and maintain such records as are required to document the work.
6. **Final Inspection and Project Closeout:** Attend the final project inspection with the County and contractor representatives. Prepare a final punch list for project completion. Complete project closeout with the County.

SCHEDULE

Design phase services are expected to take 4 weeks to complete, and should begin immediately, following proposal approval. Project advertisement is expected to place in late-May or early-June, with construction starting soon after bidding is complete. Construction completion and project closeout is expected to take place mid to late summer, 2018.

FEE

Design and Bidding Phase Services

C2AE proposes to provide design and bidding phase engineering services for this project on a lump sum basis, as follows:

Design Phase Services	\$11,800
Bidding Phase Services	\$1,800

Construction Phase Services

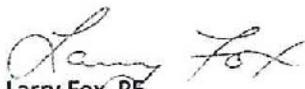
C2AE proposes to provide the scope of construction engineering services on a time and material basis with the total estimated amount of \$5,700.

The following assumptions are made for the basis for the construction fees:

- The majority of project construction will be completed in 4 weeks. However, gate construction will take more time to complete.
- Construction Administration will be on an as needed basis and is anticipated to require an average of 2 hours per week (8 hours total).
- Construction Observation and Testing will be on a periodic part-time basis, requiring an engineering technician for an average of 4 hours per week (16 hours total).

We have included our Standard Contract Provisions as part of our proposal. If the terms and conditions as stated are acceptable, please countersign and return one (1) copy to our office. Please do not hesitate to contact us should you have any questions or concerns, or if you need additional information.

Sincerely,
C2AE



Larry Fox, PE
Principal Owner | Project Manager

Accepted by:

Client

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and the Otsego County, Gaylord, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. **Limit of Scope:** The services provided by the A|E CONSULTANT shall be limited to those described in the Scope of Services.
- B. **Changed Conditions:** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A|E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A|E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A|E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A|E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. **Additional Services:** Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. **Standard of Care:** In providing services under this Agreement, the A|E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the A|E CONSULTANT and by mutual agreement between the parties, the A|E CONSULTANT will without additional compensation, correct those services not meeting such a standard.
- E. **ADA Compliance:** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to persons with disabilities. The OWNER acknowledges that the requirement of the ADA will be subject to various and possibly contradictory interpretations. The A|E CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The A|E CONSULTANT, however, cannot and does not warrant or guarantee that the OWNER's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.
- F. **Code Compliance:** The A|E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A|E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- G. **Permits and Approvals:** The A|E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A|E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A|E CONSULTANT and included in the scope of Basic Services of this Agreement.
- H. **Opinions of Probable Construction Cost:** In providing opinions of probable construction cost, the OWNER understands that the A|E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A|E CONSULTANT's opinions of probable construction costs are made on the basis of the A|E CONSULTANT's professional judgment and experience. The A|E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A|E CONSULTANT's opinion of probable construction cost.

- I. **Schedule for Rendering Services:** The A|E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A|E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A|E CONSULTANT's reasonable control.
- J. **Ownership of Reports, Drawings and Other Materials:** The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A|E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A|E CONSULTANT, and shall remain in the possession of the A|E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A|E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)
- K. **Alteration and Reuse of CAD Information:** Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A|E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A|E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A|E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A|E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A|E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys fees arising out of the unauthorized modification of these materials.
- L. **Record Documents:** Upon completion of the work, the A|E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the A|E CONSULTANT shall assume will be reliable, the A|E CONSULTANT cannot and does not warrant their accuracy.
- M. **Payment Terms:** Invoices will be submitted by the A|E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- N. **Disputed Invoices:** If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A|E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A|E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- O. **Abandonment of Work:** If any work is abandoned or suspended, the A|E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- P. **Errors and Omissions Insurance:** The A|E CONSULTANT maintains an errors and omissions insurance policy as part of normal business practice. The OWNER agrees to limit the A|E CONSULTANT's liability to the OWNER and to all Construction

Contractors and Subcontractors on the project due to the A|E CONSULTANT's negligent acts, errors, or omissions, such that the total aggregate liability of the A|E CONSULTANT to all those named shall not exceed \$19,300.

- Q. **Betterment:** If, due to the A|E CONSULTANT's negligence, a required item or component of the project is omitted from the A|E CONSULTANT's construction documents, the A|E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A|E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.
- R. **Indemnification:** The A|E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A|E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A|E CONSULTANT is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, directors, employees and subconsultants (collectively, A|E CONSULTANT) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the A|E CONSULTANT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

- S. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A|E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A|E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- T. **Part-Time Construction Observation:** The A|E CONSULTANT shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the A|E CONSULTANT, in order to observe the progress and quality of the work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the A|E CONSULTANT, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.

Based on this general observation, the A|E CONSULTANT shall keep the OWNER informed about the progress of the work and shall endeavor to guard the OWNER against deficiencies in the work.

The A|E CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The A|E CONSULTANT shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the work, or any agents or employees of any of them. The A|E CONSULTANT does not guarantee

the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

- U. **Jobsite Safety:** Neither the professional activities of the A|E CONSULTANT, nor the presence of the A|E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A|E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A|E CONSULTANT and the A|E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- V. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A|E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A|E CONSULTANT or any other party encounters any hazardous or toxic materials, or should it become known to the A|E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A|E CONSULTANT's services, the A|E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, partners, employees and consultants (collectively, A|E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the A|E CONSULTANT.

- W. **Change Orders/Stop Work Orders:** The A|E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- X. **Agreement Not to Claim for Cost of Certain Change Orders:** The OWNER recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications and other design documentation furnished by the A|E CONSULTANT or in the other professional services performed or furnished by the A|E CONSULTANT under this Agreement whether caused by professional negligence or by imperfections that are within professional standards ("Covered Change Orders"). Accordingly, the OWNER agrees not to sue and otherwise to make no claim directly or indirectly against the A|E CONSULTANT on the basis of professional negligence, breach of contract or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed 5% of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of the A|E CONSULTANT for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that the OWNER would have

incurred if the Covered Change Order work had been included originally in the Contract Documents without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Drawings, Specifications and other design documents furnished by the A|E CONSULTANT or in the A|E CONSULTANT's other professional services related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, the A|E CONSULTANT is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order.

- Y. **Dispute Resolution:** The OWNER agrees that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing per State law and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to a court of competent jurisdiction.



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 Suite 200
 Gaylord, MI 49735
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 info@c2ae.com
 www.c2ae.com

OTSEGO COUNTY
Lous M. Groen Nature Preserve
New Entrance and Parking lot Project
Preliminary Opinion of Probable Construction Costs

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization, Max. 10%	1	LS	\$10,930.00	\$10,930.00
2	Parking Lot Grading	1	LS	\$10,000.00	\$10,000.00
3	Pathway Grading	19.1	Sta	\$200.00	\$3,820.00
4	Driveway Grading	10.5	Sta	\$700.00	\$7,350.00
5	Aggregate Surface Cse, 6 Inch	6,280	Syd	\$8.00	\$50,240.00
6	Concrete Curb	100	Lft	\$30.00	\$3,000.00
7	HMA Entrance at Hetherton Road (3 inch)	26	Ton	\$125.00	\$3,250.00
8	Connecting Trail	1	LS	\$3,000.00	\$3,000.00
9	Landscaping Allowance	1	LS	\$0.00	\$0.00
10	Entrance Gate/Fence Allowance	1	LS	\$0.00	\$0.00
11	Restoration (3" Topsoil, Seed & Mulch)	8,160	Syd	\$3.50	\$28,560.00
SUBTOTAL=					\$120,150.00
10% CONTINGENCY =					\$12,015.00
TOTAL ESTIMATED COST=					\$132,165.00

* Entrance Gate/Fence and Landscaping Allowances are not included in this cost opinion



ESTABLISHED 1875

Otsego
COUNTY

M I C H I G A N

April 24, 2018 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at frisch@otsegocountymi.gov, or during the Board meeting.

DEPARTMENT REPORT FOR COMMISSIONER'S MEETING

MEETING DATE: 04/24/2018

DEPARTMENT: Parks & Recreation

PRESENTER: Kyle Ryan



2016 AERIAL PHOTOGRAPH WITH SITE PLAN OVERLAY

FIGURE 2

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 18-07 A Resolution to approve the ballot language for a millage proposition to provide funds for the operation and maintenance of the Otsego County Animal Shelter and to submit the proposition to the electorate at the August 7, 2018 primary election	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: Committee Reports, Item A. Budget & Finance Committee Recommendations	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Otsego County currently operates and maintains an animal shelter with a no-kill policy, and employs individuals to carry out the functions of the shelter for the benefit of county residents and others visiting the county.

RECOMMENDATION:

Staff requests adoption of OCR 18-07 to include the millage proposition on the ballot for the August 7, 2018 primary election.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 24th day of April, 2018 beginning at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 18-07

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE
OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY ANIMAL SHELTER
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE
AT THE AUGUST 7, 2018 PRIMARY ELECTION**

OTSEGO COUNTY BOARD OF COMMISSIONERS
April 24, 2018

Recitals

WHEREAS, Otsego County currently operates and maintains an animal shelter and employs individuals to carry out the functions of the animal shelter for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the animal shelter are currently provided by a millage of 0.30 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the county animal shelter expires on December 1, 2018; and

WHEREAS, the Otsego County Board of Commissioners desires to again obtain voter approval for the same millage amount (0.30 mills) to provide funds for operating and maintaining the Otsego County Animal Shelter, including personnel administrative costs and capital improvement expenses; and

WHEREAS, the county finds it appropriate to submit this millage proposition to the county electors at the primary election to be held on August 7, 2018; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 7, 2018 state primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

PROPOSITION FOR RENEWAL OF OTSEGO COUNTY ANIMAL SHELTER MILLAGE

This proposal is a renewal of the previously approved millage and will allow the County to continue to levy 0.30 mills (\$0.30 per \$1,000.00 of taxable valuation) to provide funds for CONTINUATION OF THE NO KILL OF ADOPTABLE PET POLICY and for the operation and maintenance of the Otsego County Animal Shelter.

Shall the constitutional tax rate limitation on general ad valorem taxes within the County of Otsego, Michigan be increased by 0.30 mills (\$0.30 per \$1,000.00 of taxable valuation) on the taxable value of such property for a period of five (5) years, 2019 through 2023, both inclusive, to provide funds for the continued operation, maintenance, and improvements at the Otsego County Animal Shelter (such an increase would be estimated to provide revenues of approximately \$376,295 in 2019).

By law, the City of Gaylord Downtown Development Authority (DDA) may capture and retain only that portion of the millage which is collected from the properties which reside within the defined DDA District boundaries.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

Ken Borton, Chairman

Susan I. DeFeyter, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OTSEGO)

The undersigned, being the duly qualified and acting Clerk of the County of Otsego, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Otsego County Board of Commissioners at its regular meeting held on the 24th day of April 2018, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

Susan I. DeFeyter, County Clerk

DATED: _____, 2018

PROJECTED TAX REVENUE FOR THE ANIMAL CONTROL MILLAGE - RENEWAL

MILLAGE RATE OF .3 MILLS - RENEWAL

TENTATIVE TAX REVENUE
2019 376,295

ESTIMATED COST OF THE ANIMAL CONTROL MILLAGE ON A \$200,000 HOME (TV of \$100,000)

MILLAGE RATE OF .3 MILLS - RENEWAL

TENTATIVE TAX PER HOME

	<u>Annual</u>	<u>Monthly</u>
2019 \$	30.00 \$	2.50

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 18-08 A Resolution to approve the ballot language for a millage proposition to provide funds for the operation and maintenance of a solid waste recovery program and to submit the proposition to the electorate at the August 7, 2018 primary election	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: Committee Reports, Item A. Budget & Finance Committee Recommendations	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

Otsego County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county.

RECOMMENDATION:

Staff requests adoption of OCR 18-07 to include the millage proposition on the ballot for the August 7, 2018 primary election.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100 at the County Building, 225 W. Main St., Gaylord, Michigan on the 24th day of April, 2018 beginning at 9:30 a.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Commissioner: _____.

RESOLUTION NO. OCR 18-08

**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE
OPERATION AND MAINTENANCE OF A SOLID WASTE RECOVERY PROGRAM
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE IN THE PRIMARY ELECTION
ON AUGUST 7, 2018**

OTSEGO COUNTY BOARD OF COMMISSIONERS
April 24, 2018

Recitals

WHEREAS, Otsego County currently operates and maintains a county-wide recycling program for the benefit of county residents and others visiting the county; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the recycling program expired on December 1, 2017; and

WHEREAS, the Otsego County Board of Commissioners desires to again obtain voter approval for a millage levy of 0.35 mills to provide funds for operation and maintenance of the Otsego County Recycling Drop-off Program, and for recycling education, including all costs associated with the operation and maintenance of the county-wide recycling program; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 7, 2018; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 7, 2018 state primary election.

PROJECTED TAX REVENUE FOR THE RECYCLING MILLAGE

**CURRENT MILLAGE
RATE = 0.25 MILLS**

TENTATIVE TAX REVENUE
2018 \$ 313,580

**PROPOSED MILLAGE
RATE = 0.35 MILLS**

TENTATIVE TAX REVENUE
2018 \$ 439,012

ESTIMATED COST OF THE RECYCLING MILLAGE ON A \$200,000 HOME (TV of \$100,000)

**CURRENT MILLAGE
RATE = 0.25 MILLS**

TENTATIVE TAX PER HOME

Annual Monthly
2018 \$ 25.00 \$ 2.08

**PROPOSED MILLAGE
RATE = 0.35 MILLS**

TENTATIVE TAX PER HOME

Annual Monthly
2018 \$ 35.00 \$ 2.92

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Contractual Services – Treasurer’s Office	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: Committee Reports, Item A. Budget & Finance Committee Recommendations	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Due to a staffing shortage in the Treasurer’s Office, the County contracted with the accounting firm Anderson Tackman to provide accounting services, not to exceed \$15,000. Subsequently, the County learned that the cost for services totaled \$15,216.

RECOMMENDATION:

Staff requests the approval of the additional \$216 for contractual accounting services provided by Anderson Tackman.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

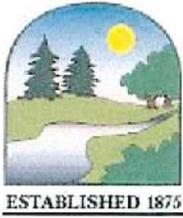
AGENDA ITEM: Travel Reimbursement Policy Update	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: Committee Reports A. Budget & Finance Committee Recommendations	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Due to rising costs, the maximum limits allowed for travel and meal reimbursements for out-of-town business training and meetings needs to be increased.

RECOMMENDATION:

Staff requests approval of the proposed increase to the reimbursement maximum limits for business travel and meals.



Otsego
COUNTY
M I C H I G A N

Travel & Business Expenses Policy

A. General. To reimburse County employees for reasonable expenses incurred while in training or conducting official business for the benefit of the County.

B. Policy and Procedures.

1. **Original itemized receipts** shall accompany requests for reimbursement for expenses incurred in conjunction with official travel and business meal reimbursement.
2. When practical, employees should share transportation and lodging as economy measures.
3. Approval authority for travel plans and travel expense reimbursement claims is as follows:

<u>Approval Authority</u> Elected Officials Department Heads County Administrator	<u>Approval For</u> Persons in their Department(s) Persons in their Department(s) Board Members, Elected Officials, Appointed Department Heads
--------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------
4. Claims for travel and business meal reimbursement shall be submitted by the employee within 30 days after travel has been completed using either or both of the following forms. Travel and business meal expenses shall be reimbursed only in the budget year in which expenses are incurred. On approval by the authorizing official as outlined above, travel and business meal claims will be forwarded for payment.
 - a. County Credit Card expense voucher.
 - b. Travel Expense voucher.
5. Employees must use a County owned vehicle during County business travel unless otherwise authorized by the designated approval authority.
6. Out-of-state travel and any exceptions to this policy must be submitted in writing to the County Administrator for prior approval, with such approval being provided in writing.

C. Travel Reimbursement.

1. Accommodations: ~~\$ 100.00~~ \$125.00 (tax included)
Reimbursement for accommodations may be higher when associated with a workshop or conference, with advance authorization from the designated approval authority.
2. Mileage cannot be incurred for travel of less than one mile and multiple trips of less than one mile shall not be accumulated for reimbursement purposes. Mileage will be reimbursed at 50 cents per mile, as approved by the County Board of Commissioners unless specified otherwise in a separate union contract. For out-of-county mileage, a copy of a Mapquest (or similar service) printout verifying the miles of travel requested for reimbursement must be submitted with the request form as supporting documentation.
3. Reimbursement of meals for out-of-county travel when the employee is on County business is addressed in the Business Meals while Traveling section below.

D. Reimbursement of Business Meals.

To be considered a business meal, such meals must be directly related to County business and purposes. The meal period must be planned for the purpose of and include substantive and bona fide business discussions or other business activities which directly and specifically benefit the County.

Documentation must include names of persons attending and the business purposes of the meal, or in the case of an organization or group, the name of the sponsoring organization, an original itemized receipt, and a description of the business purposes of the organization and meal. Cost of business meals may be paid or reimbursed if approved by the authorized department signatory with required documentation.

1. In-County Business Meals

- a. In-county business meals are those meals which are located within the county (and therefore not considered travel), but not at a County work site.
- b. Examples of in-county business meals may include the following: as part of an interview the County is conducting; or as part of a negotiation with potential business partners.
- c. In general, meals attended only by County staff will not be approved for reimbursement as business meals.
- d. All in-county business meals must be approved by the County Administrator prior to the meal taking place.

2. On-Site Business Meals

- a. On-site business meals are those meals which are located on County property. Meals may be provided at County offices and workplaces if the meals are for the convenience of the County in the conduct of substantive County business.
- b. Allowable on-site meals include occasions when the participants are meeting on-site and are conducting substantive County business during or immediately before or after the meals and it is necessary to provide the meals for the efficient conduct of County business. An example would be in-house training that goes through the lunch hour.
- c. All on-site business meals must be approved by the County Administrator prior to the meal taking place.

3. Business Meals while Traveling

Reimbursement of meals for out-of-county travel when the employee is on County business is as follows:

- a. Breakfast: Travel commences prior to 6:00 a.m. and extends beyond 8:00 a.m.
Allowance: Reimbursement of actual meal expenses incurred, up to ~~\$40.00~~ **\$15.00**, accompanied by the original itemized receipts.
- b. Lunch: Travel commences prior to 10:00 a.m. and extends beyond 2:30 p.m.
Allowance: Reimbursement of actual meal expenses incurred, up to ~~\$15.00~~ **\$20.00**, accompanied by the original itemized receipts.
- c. Dinner: Travel commences prior to 3:00 p.m. and extends beyond 8:00 p.m.
Allowance: Reimbursement of actual meal expenses incurred, up to ~~\$20.00~~ **\$25.00**, accompanied by the original itemized receipts.
- d. The above reimbursement amounts include gratuity. There is a limit of

- approximately** 20% of meal cost for gratuity.
- e. Expenses related to alcoholic beverages are not reimbursable. Employees are prohibited from using an Otsego County credit card to purchase alcoholic beverages.
 - f. The County Administrator may authorize meal charges in excess of the approved meal allowance upon receiving a written description of the necessity of the cost overage, which must be filed with the meal receipt in the Finance Department.

Adopted: 01-26-10

Revised: 04-24-18

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - FEBRUARY 28, 2018

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	2,511,840.72	1,195,582.57	880,198.79	27,030.59	36,498.47
INVESTMENTS		261,840.88	613,391.28	-	-
IMPREST CASH	10,465.00	-	-	-	-
TAXES RECEIVABLE	230,415.76	-	-	-	-
ACCOUNTS RECEIVABLE	62,417.35	95,466.48	-	-	-
DUE FROM OTHER GOVERNMENTS	11,671.48				
DUE FROM STATE	117,098.74	-	-	-	-
DUE FROM OTHER FUNDS	-	32,119.12	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-	-
LONG TERM ADV TO EMS	-	240,439.03	-	-	-
POSTAGE INVENTORY	3,335.58	-	-	-	-
SUPPLIES INVENTORY	14,315.54	-	-	-	-
PREPAID EXPENSE	12,230.28	-	-	-	-
TOTAL ASSETS	<u>2,973,790.45</u>	<u>1,825,448.08</u>	<u>1,493,590.07</u>	<u>27,030.59</u>	<u>36,498.47</u>
LIABILITIES					
ACCOUNTS PAYABLE	27,103.98	-	-	-	-
ACCRUED WAGES PAYABLE	45,532.34	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-
DEFERRED REVENUE	20,625.09	-	-	-	-
TOTAL LIABILITIES	<u>93,261.41</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	74,021.40	-	-	-	-
UNASSIGNED	2,806,507.64	1,825,448.08	1,493,590.07	27,030.59	36,498.47
TOTAL FUND BALANCE	<u>2,880,529.04</u>	<u>1,825,448.08</u>	<u>1,493,590.07</u>	<u>27,030.59</u>	<u>36,498.47</u>
TOTAL LIABS & FUND BALANCE	<u>2,973,790.45</u>	<u>1,825,448.08</u>	<u>1,493,590.07</u>	<u>27,030.59</u>	<u>36,498.47</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - FEBRUARY 28, 2018

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	-	707,241.09	725,000.00	225,071.80
RESERVED CASH	-	-	-	
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	6,354.63
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	184,512.78
TOTAL ASSETS	<u>-</u>	<u>707,241.09</u>	<u>725,000.00</u>	<u>417,939.21</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	725,000.00	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>725,000.00</u>	<u>-</u>
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	-	707,241.09	-	417,939.21
TOTAL FUND BALANCE	<u>-</u>	<u>707,241.09</u>	<u>-</u>	<u>417,939.21</u>
TOTAL LIABS & FUND BALANCE	<u>-</u>	<u>707,241.09</u>	<u>725,000.00</u>	<u>417,939.21</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS
BUDGET REPORT
YEAR TO DATE THROUGH FEBRUARY 28, 2018

GL NUMBER	2018		YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2017	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues					
010 - PROPERTY TAXES	50,666.58	5,182,712.00	51,122.32	5,131,589.68	0.99
015 - STATE UNRESTRICTED REVENUE	75,979.00	665,457.00	76,723.00	588,734.00	11.53
025 - INTEREST EARNINGS	7,608.42	160,000.00	16,657.44	143,342.56	10.41
030 - OTHER REVENUE	105.00	268,720.00	335.00	268,385.00	0.12
050 - SPECIAL ITEMS/TRANSFERS	-	18,184.00	-	18,184.00	-
131 - CIRCUIT COURT	14,397.69	203,400.00	12,009.90	191,390.10	5.90
132 - LEIN FEES	-	15,500.00	1,413.75	14,086.25	9.12
133 - DRUG COURT GRANT	703.50	148,098.00	22,380.56	125,717.44	15.11
134 - RDSS TRANSPORT GRANT	-	15,000.00	1,254.61	13,745.39	8.36
136 - DISTRICT COURT	69,489.19	437,255.00	70,089.73	367,165.27	16.03
145 - JURY COMMISSION	-	5,500.00	-	5,500.00	-
148 - PROBATE COURT	6,517.42	188,419.00	32,734.37	155,684.63	17.37
166 - FAMILY COUNSELING SERVICES	302.50	4,000.00	195.00	3,805.00	4.88
215 - COUNTY CLERK/ROD	56,160.01	351,700.00	53,603.38	298,096.62	15.24
253 - TREASURER	744.96	8,575.00	620.00	7,955.00	7.23
257 - EQUALIZATION	4,031.80	37,800.00	22,114.70	15,685.30	58.50
267 - PROSECUTOR	6,241.46	68,000.00	27,148.49	40,851.51	39.92
268 - CHILD SUPPORT SPECIALIST-PROS ATTY	(8,465.22)	48,000.00	-	48,000.00	-
301 - SHERIFF	1,512.36	15,500.00	6,999.28	8,500.72	45.16
302 - SHERIFF - CIVIL DIVISION	4,423.52	30,000.00	5,295.85	24,704.15	17.65
320 - JUSTICE TRAINING	-	3,000.00	-	3,000.00	-
331 - MARINE SAFETY	-	1,500.00	6,100.00	(4,600.00)	406.67
332 - MOTORCYCLE SAFETY EDUCATION	-	66,200.00	-	66,200.00	-
333 - SNOWMOBILE GRANT	-	7,917.00	-	7,917.00	-
334 - SECONDARY ROAD PATROL	-	36,000.00	-	36,000.00	-
336 - OFF-ROAD VEHICLE GRANT	-	28,886.00	-	28,886.00	-
351 - JAIL	(9,606.00)	86,600.00	38,517.20	48,082.80	44.48
427 - EMERGENCY SERVICES	-	6,100.00	14,574.65	(8,474.65)	238.93
450 - REMONUMENTATION	14,830.00	47,055.00	-	47,055.00	-
721 - PLANNING / ZONING	1,070.00	89,661.00	1,480.00	88,181.00	1.65
TOTAL Revenues	296,712.19	8,244,739.00	461,369.23	7,783,369.77	5.60

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GL NUMBER	YTD BALANCE 02/28/2017	2018 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% COLLECTED/ SPENT
Expenditures					
101 - COMMISSIONERS	29,790.56	211,935.00	30,699.46	181,235.54	14.49
105 - OTHER LEGISLATIVE	21,223.56	21,242.00	21,223.56	18.44	99.91
131 - CIRCUIT COURT	131,373.09	1,201,968.00	136,777.33	1,065,190.67	11.38
132 - LEIN FEES	-	15,500.00	-	15,500.00	-
133 - DRUG COURT GRANT	13,270.41	143,786.00	13,197.81	130,588.19	9.18
134 - RDSS TRANSPORT GRANT	822.05	15,000.00	1,011.90	13,988.10	6.75
136 - DISTRICT COURT	-	34,912.00	-	34,912.00	-
145 - JURY COMMISSION	699.87	44,725.00	3,821.04	40,903.96	8.54
148 - PROBATE COURT	26,703.07	180,020.00	26,681.32	153,338.68	14.82
149 - PROBATION/PAROLE	45.00	1,500.00	-	1,500.00	-
166 - FAMILY COUNSELING SERVICES	-	4,000.00	1,042.00	2,958.00	26.05
172 - COUNTY ADMINISTRATOR	-	152,319.00	-	152,319.00	-
201 - FINANCE DEPARTMENT	-	111,106.00	-	111,106.00	-
215 - COUNTY CLERK/ROD	39,574.76	303,484.00	41,616.82	261,867.18	13.71
223 - EXTERNAL AUDIT	-	12,508.00	-	12,508.00	-
228 - INFORMATION TECHNOLOGY	5,684.17	97,212.00	10,877.24	86,334.76	11.19
253 - TREASURER	17,429.95	148,596.00	20,076.42	128,519.58	13.51
257 - EQUALIZATION	28,811.72	219,454.00	29,993.97	189,460.03	13.67
261 - COOPERATIVE EXTENSION	12,774.39	62,083.00	13,497.14	48,585.86	21.74
262 - ELECTIONS	-	20,740.00	1,537.35	19,202.65	7.41
264 - BUILDING AUTHORITY	-	700.00	-	700.00	-
265 - BUILDING AND GROUNDS	-	290,000.00	-	290,000.00	-
267 - PROSECUTOR	76,912.39	612,661.00	87,482.08	525,178.92	14.28
268 - CHILD SUPPORT SPECIALIST-PROS ATTY	6,489.80	63,888.00	6,901.92	56,986.08	10.80
270 - HUMAN RESOURCES	-	94,947.00	-	94,947.00	-
278 - SURVEYOR	-	200.00	-	200.00	-
280 - OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	-	100.00
301 - SHERIFF	113,834.69	1,036,413.00	135,108.58	901,304.42	13.04
302 - SHERIFF - CIVIL DIVISION	8,771.84	57,236.00	6,226.75	51,009.25	10.88
306 - SANE	20,000.00	20,000.00	20,000.00	-	100.00
320 - JUSTICE TRAINING	-	3,000.00	-	3,000.00	-
331 - MARINE SAFETY	-	4,886.00	-	4,886.00	-
332 - MOTORCYCLE SAFETY EDUCATION	535.00	66,200.00	1,556.75	64,643.25	2.35
333 - SNOWMOBILE GRANT	1,047.16	8,686.00	964.02	7,721.98	11.10
334 - SECONDARY ROAD PATROL	13,908.52	89,514.00	15,358.87	74,155.13	17.16
336 - OFF-ROAD VEHICLE GRANT	-	28,886.00	-	28,886.00	-
351 - JAIL	125,178.66	1,078,595.00	167,778.22	910,816.78	15.56
427 - EMERGENCY SERVICES	-	30,000.00	-	30,000.00	-
445 - DRAINS	-	6,000.00	-	6,000.00	-

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GL NUMBER	2018		YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 02/28/2017	AMENDED BUDGET			
450 - REMONUMENTATION	-	47,055.00	-	47,055.00	-
601 - DISTRICT HEALTH	51,401.50	228,611.00	54,144.75	174,466.25	23.68
605 - COMMUNICABLE DISEASES	500.00	500.00	500.00	-	100.00
631 - SUBSTANCE ABUSE	-	82,439.00	-	82,439.00	-
648 - MEDICAL EXAMINER	1,918.71	108,600.00	9,299.24	99,300.76	8.56
649 - MENTAL HEALTH	-	94,003.00	-	94,003.00	-
681 - VETERANS BURIAL	600.00	6,150.00	300.00	5,850.00	4.88
682 - VETERANS AFFAIRS	6,918.92	59,757.00	7,561.65	52,195.35	12.65
721 - PLANNING / ZONING	12,759.67	91,171.00	12,196.89	78,974.11	13.38
729 - CHAMBER OF COMMERCE	-	1,500.00	722.00	778.00	48.13
731 - ECONOMIC ALLIANCE	15,000.00	21,838.00	21,838.00	-	100.00
851 - INSURANCE AND BONDS	-	220,000.00	-	220,000.00	-
853 - HEALTH CARE RETIREES	10,082.24	113,747.00	-	113,747.00	-
864 - DISTRIBUTIVE SERVICES	5,219.91	33,418.00	4,609.16	28,808.84	13.79
941 - CONTINGENCY	-	100,000.00	-	100,000.00	-
961 - APPROPRIATION - HUMAN SVCS	8,904.00	9,120.00	-	9,120.00	-
962 - APPROPRIATION - LGL DFS FUND	-	35,000.00	-	35,000.00	-
966 - APPROPRIATION - AIRPORT	-	150,000.00	-	150,000.00	-
967 - APPROPRIATION - CHILD CARE	-	235,000.00	-	235,000.00	-
968 - APPROPRIATION - FOC	-	92,928.00	-	92,928.00	-
969 - APPROPRIATION - OTHER FUNDS	11,772.00	-	-	-	-
972 - APPROPRIATION - CAP PROJ FUND	-	5,000.00	-	5,000.00	-
978 - APPROPRIATION - MAPPING FUND	-	11,000.00	-	11,000.00	-
TOTAL Expenditures	823,957.61	8,244,739.00	908,602.24	7,336,136.76	11.02
NET OF REVENUES & EXPENDITURES	(527,245.42)		(447,233.01)	447,233.01	100.00
FUND BALANCE - JANUARY 1	3,022,799.65		3,022,799.65		
NET OF REVENUES/EXPENDITURES - 2017			304,962.40	304,962.40	
FUND BALANCE - FEBRUARY 28	2,495,554.23		2,880,529.04		
Fund 245 - PUBLIC IMPROVEMENT FUND					
025 - INTEREST EARNINGS	958.60	10,000.00	2,153.36	7,846.64	21.53
090 - COURT FEES AND COSTS	-	-	50,000.00	(50,000.00)	100.00
TOTAL Revenues	958.60	10,000.00	52,153.36	(42,153.36)	521.53
Expenditures					
941 - CONTINGENCY	-	10,000.00	-	10,000.00	-
TOTAL Expenditures	-	10,000.00	-	10,000.00	-
NET OF REVENUES & EXPENDITURES	958.60		52,153.36	(52,153.36)	100.00
FUND BALANCE - JANUARY 1	1,816,252.88		1,816,252.88		
NET OF REVENUES/EXPENDITURES - 2017			(42,958.16)	(42,958.16)	
FUND BALANCE - FEBRUARY 28	1,817,211.48		1,825,448.08		

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GL NUMBER	YTD BALANCE 02/28/2017	2018 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 257 - BUDGET STABILIZATION					
Revenues					
025 - INTEREST EARNINGS	-	5,000.00	2,275.41	2,724.59	45.51
TOTAL Revenues	-	5,000.00	2,275.41	2,724.59	45.51
Expenditures					
941 - CONTINGENCY	-	5,000.00	(75.42)	5,075.42	(1.51)
TOTAL Expenditures	-	5,000.00	(75.42)	5,075.42	(1.51)
NET OF REVENUES & EXPENDITURES	-	-	2,350.83	(2,350.83)	100.00
FUND BALANCE - JANUARY 1	1,485,187.14		1,485,187.14		
NET OF REVENUES/EXPENDITURES - 2017			6,052.10	6,052.10	
FUND BALANCE - FEBRUARY 28	1,485,187.14		1,493,590.07		
Fund 260 - LEGAL DEFENSE FUND					
Revenues					
025 - INTEREST EARNINGS	21.26	-	10.66	(10.66)	100.00
050 - SPECIAL ITEMS/TRANSFERS	-	35,000.00	-	35,000.00	-
TOTAL Revenues	21.26	35,000.00	10.66	34,989.34	0.03
Expenditures					
270 - HUMAN RESOURCES	8,503.50	35,000.00	6,657.06	28,342.94	19.02
TOTAL Expenditures	8,503.50	35,000.00	6,657.06	28,342.94	19.02
NET OF REVENUES & EXPENDITURES	(8,482.24)	-	(6,646.40)	6,646.40	100.00
FUND BALANCE - JANUARY 1	86,951.58		86,951.58		
NET OF REVENUES/EXPENDITURES - 2017			(53,274.59)	(53,274.59)	
FUND BALANCE - FEBRUARY 28	78,469.34		27,030.59		
Fund 266 - EQUIPMENT FUND					
Revenues					
030 - OTHER REVENUE	127.14	-	99.17	(99.17)	100.00
050 - SPECIAL ITEMS/TRANSFERS	-	142,000.00	-	142,000.00	-
TOTAL REVENUES	127.14	142,000.00	99.17	141,900.83	0.07
Expenditures					
901 - CAPITAL OUTLAY	1,872.20	142,000.00	30,981.75	111,018.25	21.82
TOTAL Expenditures	1,872.20	142,000.00	30,981.75	111,018.25	21.82
NET OF REVENUES & EXPENDITURES	(1,745.06)	-	(30,882.58)	30,882.58	100.00
FUND BALANCE - JANUARY 1	95,946.73		95,946.73		
NET OF REVENUES/EXPENDITURES - 2017			(28,565.68)	(28,565.68)	
FUND BALANCE - FEBRUARY 28	94,201.67		36,498.47		

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GL NUMBER	YTD BALANCE 02/28/2017	2018 AMENDED BUDGET	YTD BALANCE 02/28/2018	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 499 - CAPITAL PROJECTS FUND					
Revenues					
025 - INTEREST EARNINGS	375.00	-	-	-	-
050 - SPECIAL ITEMS/TRANSFERS	-	450,000.00	-	450,000.00	-
TOTAL Revenues	375.00	450,000.00	-	450,000.00	-
Expenditures					
901 - CAPITAL OUTLAY	108.00	450,000.00	-	450,000.00	-
TOTAL Expenditures	108.00	450,000.00	-	450,000.00	-
NET OF REVENUES & EXPENDITURES	267.00	-	-	-	-
FUND BALANCE - JANUARY 1	404,546.90		404,546.90		
NET OF REVENUES/EXPENDITURES - 2017			302,694.19	302,694.19	
FUND BALANCE - FEBRUARY 28	404,813.90		707,241.09		
Fund 569 - DEBT SERVICE					
Revenues					
050 - SPECIAL ITEMS/TRANSFERS	-	725,000.00	17,512.50	707,487.50	2.42
TOTAL Revenues	-	725,000.00	17,512.50	707,487.50	2.42
Expenditures					
906 - DEBT SERVICE	-	725,000.00	17,512.50	707,487.50	2.42
TOTAL Expenditures	-	725,000.00	17,512.50	707,487.50	2.42
NET OF REVENUES & EXPENDITURES	-	-	-	-	-
FUND BALANCE - JANUARY 1					
FUND BALANCE - FEBRUARY 28					
Fund 647 - HEALTH CARE FUND					
Revenues					
025 - INTEREST EARNINGS	593.16	-	592.30	(592.30)	100.00
485 - HEALTH CARE CONTRIBUTIONS	202,176.03	1,385,000.00	191,751.22	1,193,248.78	13.84
TOTAL Revenues	202,769.19	1,385,000.00	192,343.52	1,192,656.48	13.89
Expenditures					
851 - INSURANCE AND BONDS	191,502.80	1,385,000.00	197,143.55	1,187,856.45	14.23
TOTAL Expenditures	191,502.80	1,385,000.00	197,143.55	1,187,856.45	14.23
NET OF REVENUES & EXPENDITURES	11,266.39	-	(4,800.03)	4,800.03	100.00
FUND BALANCE - JANUARY 1	350,314.42		350,314.42		
NET OF REVENUES/EXPENDITURES - 2017			72,424.82	72,424.82	
FUND BALANCE - FEBRUARY 28	361,580.81		417,939.21		

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**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: April 17, 2018 Warrant	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The April 17, 2018 warrant is in the amount of \$189,788.11. Major expenditures in the warrant include:

- \$32,521.00 Feeny Parks/Rec Truck
- \$34,269.44 Pineview Homes - Courts

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$189,788.11.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/17/2018	AP	1825(E)	CONSUMERS ENERGY	204742835296 MARCH	588-697-930.620	961.43
04/17/2018	AP	1826(E)	CONSUMERS ENERGY	VARIOUS ACCTS.	212-430-930.620	1,170.47
		1826(E)		VARIOUS ACCTS.	637-265-930.620-ALPCT00000	5,039.99
		1826(E)		VARIOUS ACCTS.	637-265-930.620-LNDUS00000	481.89
		1826(E)		VARIOUS ACCTS.	637-265-930.620-SILLI00000	94.61
						6,785.96
04/17/2018	AP	1827(E)	DTE ENERGY	GAS BILLS	208-752-930.610	843.98
		1827(E)		91002127460 2/27-3/27 2018	212-430-930.610	616.97
		1827(E)		910020860953 MARCH	588-697-930.610	1,731.66
						3,192.61
04/17/2018	AP	1828(A)	US POSTAL SERVICE-CAPS SVC CENTER	MARCH 2018 JURY SUMMONS MAILING	101-145-930.450	190.00
04/17/2018	AP	70759	20TH CIRCUIT COURT	15-58-DL PLACEMENT 3/1/18 TO 3/31/18	292-662-930.810	5,735.00
04/17/2018	AP	70760	44NORTH	APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	101-131-704.110	59.26
		70760		APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	101-133-704.110	0.95
		70760		APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	101-148-704.110	7.45
		70760		APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	215-141-704.110	44.70
		70760		APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	292-662-704.110	12.54
						124.90
04/17/2018	AP	70761	44NORTH	INV#178913 (APRIL 2018)	647-851-704.110	2,128.75
04/17/2018	AP	70762	46TH CIRCUIT TRIAL COURT	14-56-DL REST PMT BY GERMINIE OHMANN	701-000-271.148	25.00
04/17/2018	AP	70763	ABEL M CRUZ	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70763		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	1.70
						51.70
04/17/2018	AP	70764	AMERICAN WASTE	2434985	212-430-920.410	72.10
		70764		AIRPORT INV # 2412994 TRASH PICK UP	281-537-920.410	118.45
						190.55
04/17/2018	AP	70765	BENISTAR HARTFORD - 6795	INV#05012018 ACCT#06218	647-851-704.110	7,405.88
04/17/2018	AP	70766	BLUE CARE NETWORK	00182055 MAY 2018 COURT MEDICAL	101-131-704.110	6,745.25
		70766		00182055 MAY 2018 COURT MEDICAL	101-148-704.110	1,259.64
		70766		00182055 MAY 2018 COURT MEDICAL	215-141-704.110	6,170.22
		70766		00182055 MAY 2018 COURT MEDICAL	292-662-704.110	1,767.60
		70766		00182055 MAY 2018 COURT MEDICAL	704-000-231.261	3,985.68

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						19,928.39
04/17/2018	AP	70767	BONNY MILLER	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70767		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	20.00
						70.00
04/17/2018	AP	70768	BRENDA GOODRICH	17-117-NA PLACEMENT 3/1/18 TO 3/31/18	292-662-930.700	534.44
04/17/2018	AP	70769	BRUCE TILLINGER	SERVICES 03/21/18 THRU 03/27/18	249-371-801.027	500.00
		70769		SERVICES 03/21/18 THRU 03/27/18	249-371-801.028	200.00
						700.00
04/17/2018	AP	70770	C2AE	INV#65931 (GAYLORD TRAILHEAD)	499-901-970.300-TRAIL_____	9,708.32
04/17/2018	AP	70771	CAF - TORA ACCOUNT	DEPOSIT FOR 2018 AIRSHOW	282-537-940.010	2,000.00
04/17/2018	AP	70772	CATHERINE ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	101-134-930.500	315.75
		70772		16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	101-134-940.010	129.00
		70772		16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	292-662-930.500	138.99
		70772		16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	292-662-930.830	72.00
						655.74
04/17/2018	AP	70773	CHARLES ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	101-134-940.010	129.00
		70773		16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	292-662-930.830	72.00
						201.00
04/17/2018	AP	70774	CHARTER COMMUNICATIONS	CENTER CABLE AND PHONE BILLS	208-752-726.000	224.51
		70774		CENTER CABLE AND PHONE BILLS	208-752-930.210	79.98
						304.49
04/17/2018	AP	70775	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 3/1/18 TO 3/31/18	292-662-930.810	534.44
04/17/2018	AP	70776	CHOSEN ELECTRIC INCORPORATED	SERVICES 03/22/18 THRU 03/27/18	249-371-801.026	2,040.00
04/17/2018	AP	70777	CITY OF GAYLORD	AIRPORT WATER 1100 AERO DR	281-537-920.200	7.46
04/17/2018	AP	70778	CORECOMM	115039078 APRIL 2018 COURT INTERNET	101-131-930.210	21.95
04/17/2018	AP	70779	DANIELLE FOX	18-12-NA PLACEMENT 3/1/18 TO 3/31/18	292-662-930.700	1,068.88
04/17/2018	AP	70780	DANIELLE FOX	18-12-NA PLACEMENT 2/22/18 TO 2/28/18	292-662-930.700	241.36
04/17/2018	AP	70781	DAVE BARAGREY	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70781		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	1.60

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						51.60
04/17/2018	AP	70782	DEKETO LLC	MARCH 2018 DOCUMENTS	101-215-920.410	290.67
		70782		MARCH 2018 DOCUMENTS	256-215-920.410	581.33
						<u>872.00</u>
04/17/2018	AP	70783	DUNNS	MARCH 2018 COURT COPY FEES & MAINTENANCE	101-131-920.520	38.50
		70783		876420;877148;877927; TONER,TAPE	101-215-726.000	123.98
		70783		ACCT# 2647 COPIER CONTRACT, MONTH END 03/30/18	101-682-920.410	37.41
		70783		MARCH 2018 FOC COPY FEES & MAINTENANCE	215-141-920.520	38.50
		70783		ACCT# 2647 COPIER CONTRACT, MONTH END 03/30/18	232-690-920.410	37.40
		70783		876420;877148;877927; TONER,TAPE	256-215-726.000	358.49
						<u>634.28</u>
04/17/2018	AP	70784	EAGLE VILLAGE	15-92-DL PLACEMENT 3/1/18 TO 3/31/18	292-662-930.810	12,955.52
04/17/2018	AP	70785	FRONTIER	PHONE BILL	209-751-930.210	94.96
		70785		ANIMAL CONTROL SHELTER	212-430-930.210	77.20
						<u>172.16</u>
04/17/2018	AP	70786	GINOP SALES INC	AP57515 PARTS FOR CUB CADET	209-751-726.050	448.91
04/17/2018	AP	70787	GORDON FOOD SERVICES	788223498 GLOVES, TOILET PAPER, PAPER TOWEL	209-751-726.025	56.46
04/17/2018	AP	70788	GRAPHIC SCIENCES INC	SCANNED DOCS;FILM	256-215-726.000	451.81
04/17/2018	AP	70789	HOME DEPOT CREDIT SERVICES	OTSEGO COUNTY ANIMAL SHELTER	212-430-726.000	127.48
04/17/2018	AP	70790	HOWARD L SHIFMAN PC	INV#13252 (MARCH 2018)	260-270-801.020	9,142.50
04/17/2018	AP	70791	JAIME GABRIEL	11-33-DL PLACEMENT 3/1/18 TO 3/31/18	292-662-930.700	2,170.00
04/17/2018	AP	70792	JIM WERNIG INC	140758 OIL CHANGE ON TRUCK	209-751-726.050	48.50
04/17/2018	AP	70793	JUDITH JARECKI	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70793		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	16.00
						<u>66.00</u>
04/17/2018	AP	70794	JUSTIN WING	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70794		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	8.55
						<u>58.55</u>
04/17/2018	AP	70795	KELLI PARKER	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70795		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	2.50

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/17/2018	AP	70813	RANDY STULTS	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70813		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	10.60
						60.60
04/17/2018	AP	70814	REDWOOD TOXICOLOGY LABORATORY INC	MARCH 2018 ADULT COURT DRUG TESTING	101-131-940.010	7.50
		70814		MARCH 2018 DRUG COURT DRUG TESTING	101-133-940.010	502.00
		70814		MARCH 2018 JUVENILE COURT DRUG TESTING	292-662-801.030	47.45
						556.95
04/17/2018	AP	70815	REV'D UP! INC. ITINIO	3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	208-751-726.000	136.13
		70815		3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	208-752-726.000	136.12
		70815		3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	208-901-970.450	5,220.00
						5,492.25
04/17/2018	AP	70816	ROSCOMMON COUNTY	13-76-DL PLACEMENT 3/11/18 TO 3/20/18	292-662-930.810	2,016.00
04/17/2018	AP	70817	SAMANTHA BULLOCK	ONLINE MEMBERSHIP REFUND	101-215-626.012-USERGROUPS	600.00
04/17/2018	AP	70818	SARAH BYRLEY	P V STEPHEN HAIGHT, 17-5215-FH PAID IN FULL	701-000-271.000	2,968.52
04/17/2018	AP	70819	SAULT STE MARIE TRIBE - CHIPPEWA IN	17-70-DL PLACEMENT 3/27/18 TO 3/31/18	292-662-930.810	600.00
04/17/2018	AP	70820	SCOTT COURTERIER	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70820		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	8.50
						58.50
04/17/2018	AP	70821	SOUL PURPOSE COUNSELING & CONSULT	FEBRUARY - MARCH 2018 MENTAL HEALTH COUNSELING	101-133-940.010	665.00
04/17/2018	AP	70822	SPARTAN SEWER & SEPTIC TANK SERVICE	TOILET RENTALS AT GROEN	209-751-726.000	210.00
04/17/2018	AP	70823	STATE OF MICHIGAN	1ST QUARTER 2018	701-000-228.040	5,598.74
04/17/2018	AP	70824	STATE OF MICHIGAN	NEW AND RENEWAL CPL'S FOR MARCH 2018	701-000-228.016	2,878.00
04/17/2018	AP	70825	STATE OF MICHIGAN	MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.037	801.00
		70825		MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.042	240.00
		70825		MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.057	75.00
		70825		MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.058	1,309.00
		70825		MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.059	190.97
		70825		MARCH 2018 MONTH END CIRCUIT COURT	701-000-228.560	275.00
						2,890.97
04/17/2018	AP	70826	STATE OF MICHIGAN	MARCH 2018 MONTH END PROBATE COURT	701-000-228.006	677.60
		70826		MARCH 2018 MONTH END PROBATE COURT	701-000-228.042	390.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		70826		MARCH 2018 MONTH END PROBATE COURT	701-000-228.058	2,959.00
		70826		MARCH 2018 MONTH END PROBATE COURT	701-000-228.560	550.00
						4,576.60
04/17/2018	AP	70827	STATE OF MICHIGAN	MARCH 2018 MONTH END	701-000-228.005	8.00
04/17/2018	AP	70828	STATE OF MICHIGAN	MI DEAL INVOICE	208-901-970.435	230.00
04/17/2018	AP	70829	TENURGY, LLC	INV#OTCO-103	212-430-930.610	26.61
		70829		INV#OTCO-103	281-537-930.610	42.23
		70829		INV#OTCO-103	637-265-930.610-CRTHS00000	8.41
						77.25
04/17/2018	AP	70830	TERAS MEDIA, LLC	25174 ANNUAL HOSTING FOR WEBSITE	208-751-726.000	120.00
		70830		25174 ANNUAL HOSTING FOR WEBSITE	208-752-726.000	120.00
		70830		25174 ANNUAL HOSTING FOR WEBSITE	209-751-726.000	120.00
						360.00
04/17/2018	AP	70831	TERRANCE M COTTLE	MARCH 2018 MENTAL HEALTH COUNSELING	101-133-940.010	1,600.00
04/17/2018	AP	70832	HERSA LAUBER	16-87-NA PLACEMENT 3/1/18 - 3/31/18	292-662-930.700	1,223.88
04/17/2018	AP	70833	THOMAS LAUBER	17-71-NA PLACEMENT 3/12/18 TO 3/31/18	292-662-930.700	344.80
04/17/2018	AP	70834	TIMOTHY MCPHERSON	4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS	101-332-726.000	61.83
		70834		4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS	101-332-801.020	684.00
		70834		4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS	101-332-930.500	132.30
						878.13
04/17/2018	AP	70835	UCMAN	7285 ANIMAL CONTROL APRIL 2018	212-430-920.410	400.00
04/17/2018	AP	70836	UPS	SHIPPED FILED TO COURT OF APPEALS	101-215-930.450	4.39
04/17/2018	AP	70837	VAN ISLER	12-123-DL REST PAID BY TYLER KWAPIS	701-000-271.148	50.00
04/17/2018	AP	70838	WAYNE BENTLEY	APRIL 2018 WEEKEND DRUG TESTER: APR. 7,8	101-133-940.010	80.00
04/17/2018	AP	70839	WEST PAYMENT CENTER	MARCH 2018 COURT SKIP TRACING FEE	101-131-940.010	125.08
04/17/2018	AP	70840	WEST PAYMENT CENTER	MARCH 2018 FOC SKIP TRACING FEE	215-141-940.010	135.50
04/17/2018	AP	70841	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL APRIL MEETING	208-752-703.040	50.00
		70841		PER DIEM, TRAVEL APRIL MEETING	208-752-930.500	3.00
						53.00
04/17/2018	AP	70842	WMJZ EAGLE 101.5	ACCT #3404 RADIO ADVERTISEMENT MARKETING 03/01 - 03/31/18	101-682-930.300	100.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		70842		ACCT #3404 RADIO ADVERTISEMENT MARKETING 03/01 - 03/31/18	233-690-930.300	100.00
						<hr/> 200.00
			TOTAL - ALL FUNDS	TOTAL OF 88 CHECKS		189,788.11

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/17/2018	AP	1828(A)	US POSTAL SERVICE-CAPS SVC CENTER	MARCH 2018 JURY SUMMONS MAILING	930.450	145	190.00
04/17/2018	AP	70760*#	44NORTH	APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	704.110	131	59.26
				APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	704.110	133	0.95
				APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	704.110	148	7.45
				CHECK AP 70760 TOTAL FOR FUND 101:			67.66
04/17/2018	AP	70766*#	BLUE CARE NETWORK	00182055 MAY 2018 COURT MEDICAL	704.110	131	6,745.25
				00182055 MAY 2018 COURT MEDICAL	704.110	148	1,259.64
				CHECK AP 70766 TOTAL FOR FUND 101:			8,004.89
04/17/2018	AP	70772*#	CATHERINE ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	930.500	134	98.10
				13-76-DL TRANSPORT ON 3/20/18	930.500	134	49.05
				17-70-DL TRANSPORT ON 3/27/18	930.500	134	84.30
				17-70-DL TRANSPORT ON 4/2/18	930.500	134	84.30
				16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	940.010	134	42.00
				13-76-DL TRANSPORT ON 3/20/18	940.010	134	21.00
				17-70-DL TRANSPORT ON 3/27/18	940.010	134	36.00
				17-70-DL TRANSPORT ON 4/2/18	940.010	134	30.00
				CHECK AP 70772 TOTAL FOR FUND 101:			444.75
04/17/2018	AP	70773*#	CHARLES ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	940.010	134	42.00
				13-76-DL TRANSPORT ON 3/20/18	940.010	134	21.00
				17-70-DL TRANSPORT ON 3/27/18	940.010	134	36.00
				17-70-DL TRANSPORT ON 4/2/18	940.010	134	30.00
				CHECK AP 70773 TOTAL FOR FUND 101:			129.00
04/17/2018	AP	70778	CORECOMM	115039078 APRIL 2018 COURT INTERNET	930.210	131	21.95
04/17/2018	AP	70782*	DEKETO LLC	MARCH 2018 DOCUMENTS	920.410	215	290.57
04/17/2018	AP	70783*#	DUNNS	MARCH 2018 COURT COPY FEES & MAINTENANCE	920.520	131	38.50
				876420;877148;877927; TONER,TAPE	726.000	215	123.98
				ACCT# 2647 COPIER CONTRACT, MONTH END 03/30/18	920.410	682	37.41
				CHECK AP 70783 TOTAL FOR FUND 101:			199.89

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/17/2018	AP	70796	KENNETH ARNDT	PLANNING COMMISSION MEETING / MARCH 19, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / MARCH 19, 2018	930.500	721	5.00
				CHECK AP 70796 TOTAL FOR FUND 101:			<u>55.00</u>
04/17/2018	AP	70797	KEVIN KING	FOC SMILE PROGRAM ON 4/2/18	940.010	166	242.00
04/17/2018	AP	70800	MSUE BUSINESS OFFICE	INV#2 OTSEGO 2018 (2ND QTR. APR-JUN 2018)	940.010	261	10,604.25
04/17/2018	AP	70801	MUNICIPAL CONSULTING SERVICES LLC	CLASSIFICATION STUDY	940.010	131	2,355.93
04/17/2018	AP	70803	NICHOLAS JAMES ANTHONY	MARCH 2018 WEEKEND DRUG TESTER: MAR.30, 31	940.010	133	80.00
				MARCH 2018 WEEKEND DRUG TESTER: APR.1	940.010	133	40.00
				CHECK AP 70803 TOTAL FOR FUND 101:			<u>120.00</u>
04/17/2018	AP	70812*#	PROTECTION ONE	4/28/18 TO 5/27/18 ADMIN/PA WING MONITORING	940.010	131	28.63
				4/28/18 TO 3/27/18 DC/FAMILY WING MONITORING	940.010	131	57.26
				4/28/18 TO 5/27/18 ADMIN/PA WING MONITORING	920.410	267	25.05
				4/28/18 TO 5/27/18 ADMIN/PA WING MONITORING	930.983	267	3.58
				CHECK AP 70812 TOTAL FOR FUND 101:			<u>114.52</u>
04/17/2018	AP	70814*#	REDWOOD TOXICOLOGY LABORATORY INC	MARCH 2018 ADULT COURT DRUG TESTING	940.010	131	7.50
				MARCH 2018 DRUG COURT DRUG TESTING	940.010	133	502.00
				CHECK AP 70814 TOTAL FOR FUND 101:			<u>509.50</u>
04/17/2018	AP	70817	SAMANTHA BULLOCK	ONLINE MEMBERSHIP REFUND	626.012	216	600.00
04/17/2018	AP	70821	SOUL PURPOSE COUNSELING & CONSULT	FEBRUARY - MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	490.00
				FEBRUARY - MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	175.00
				CHECK AP 70821 TOTAL FOR FUND 101:			<u>665.00</u>
04/17/2018	AP	70831	TERRANCE M COTTLE	MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	320.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	160.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	160.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	160.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	240.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	80.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	160.00
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	80.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				MARCH 2018 MENTAL HEALTH COUNSELING	940.010	133	240.00
				CHECK AP 70831 TOTAL FOR FUND 101:			<u>1,600.00</u>
04/17/2018	AP	70834	TIMOTHY MCPHERSON	4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS 726.000		332	61.83
				4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS 801.020		332	384.00
				4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS 801.020		332	300.00
				4/4/18 ADMIN FEE, EQUIP TRANSFER, MILEAGE, UTILITIES REIMBURS 930.500		332	132.30
				CHECK AP 70834 TOTAL FOR FUND 101:			<u>878.13</u>
04/17/2018	AP	70836	UPS	SHIPPED FILED TO COURT OF APPEALS	930.450	215	4.39
04/17/2018	AP	70838	WAYNE BENTLEY	APRIL 2018 WEEKEND DRUG TESTER: APR. 7,8	940.010	133	80.00
04/17/2018	AP	70839	WEST PAYMENT CENTER	MARCH 2018 COURT SKIP TRACING FEE	940.010	131	125.08
04/17/2018	AP	70842*#	WMJZ EAGLE 101.5	ACCT #3404 RADIO ADVERTISEMENT MARKETING 03/01 - 03/31/18	930.300	682	100.00
				Total for fund 101 GENERAL FUND			27,402.61
Fund: 208 PARKS AND RECREATION							
04/17/2018	AP	1827(E)*#	DTE ENERGY	GAS BILLS	930.610	752	405.57
				GAS BILLS	930.610	752	438.41
				CHECK AP 1827(E) TOTAL FOR FUND 208:			<u>843.98</u>
04/17/2018	AP	70763	ABEL M CRUZ	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	1.70
				CHECK AP 70763 TOTAL FOR FUND 208:			<u>51.70</u>
04/17/2018	AP	70767	BONNY MILLER	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	20.00
				CHECK AP 70767 TOTAL FOR FUND 208:			<u>70.00</u>
04/17/2018	AP	70774	CHARTER COMMUNICATIONS	CENTER CABLE AND PHONE BILLS	726.000	752	224.51
				CENTER CABLE AND PHONE BILLS	930.210	752	79.98
				CHECK AP 70774 TOTAL FOR FUND 208:			<u>304.49</u>
04/17/2018	AP	70781	DAVE BARAGREY	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	1.60
				CHECK AP 70781 TOTAL FOR FUND 208:			<u>51.60</u>

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Fund: 208 PARKS AND RECREATION				CHECK AP 70781 TOTAL FOR FUND 208:			51.80
04/17/2018	AP	70793	JUDITH JARECKI	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	16.00
				CHECK AP 70793 TOTAL FOR FUND 208:			66.00
04/17/2018	AP	70794	JUSTIN WING	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	8.55
				CHECK AP 70794 TOTAL FOR FUND 208:			58.55
04/17/2018	AP	70795	KELLI PARKER	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	2.50
				CHECK AP 70795 TOTAL FOR FUND 208:			52.50
04/17/2018	AP	70807#	NORTHERN MICHIGAN REVIEW	ADS	930.300	751	299.00
				ADS	930.300	752	299.00
				CHECK AP 70807 TOTAL FOR FUND 208:			598.00
04/17/2018	AP	70808	OTSEGO COUNTY TREASURER	7250 WIRELESS	726.000	752	59.95
04/17/2018	AP	70809	OTSEGO OUTDOOR MAINTENANCE LLC	7194 SNOW PLOWING MARCH	920.320	752	76.00
04/17/2018	AP	70813	RANDY STULTS	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	10.60
				CHECK AP 70813 TOTAL FOR FUND 208:			60.60
04/17/2018	AP	70815#	REVD UP! INC. ITINIO	3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	726.000	751	136.13
				3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	726.000	752	136.12
				3870 ANNUAL SERVICE FEE, CREDIT CARD SWIPES	970.450	901	5,220.00
				CHECK AP 70815 TOTAL FOR FUND 208:			5,492.25
04/17/2018	AP	70820	SCOTT COURTERIER	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	8.50
				CHECK AP 70820 TOTAL FOR FUND 208:			58.50
04/17/2018	AP	70828	STATE OF MICHIGAN	MI DEAL INVOICE	970.435	901	230.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
04/17/2018	AP	70830*	TERAS MEDIA, LLC	25174 ANNUAL HOSTING FOR WEBSITE	726.000	751	120.00
				25174 ANNUAL HOSTING FOR WEBSITE	726.000	752	120.00
				CHECK AP 70830 TOTAL FOR FUND 208:			240.00
04/17/2018	AP	70841	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL APRIL MEETING	703.040	752	50.00
				PER DIEM, TRAVEL APRIL MEETING	930.500	752	3.00
				CHECK AP 70841 TOTAL FOR FUND 208:			53.00
				Total for fund 208 PARKS AND RECREATION			8,367.12
Fund: 209 GROEN NATURE PRESERVE FUND							
04/17/2018	AP	70785*	FRONTIER	PHONE BILL	930.210	751	94.96
04/17/2018	AP	70786	GINOP SALES INC	AP57515 PARTS FOR CUB CADET	726.050	751	448.91
04/17/2018	AP	70787	GORDON FOOD SERVICES	788223498 GLOVES, TOILET PAPER, PAPER TOWEL	726.025	751	56.46
04/17/2018	AP	70792	JIM WERNIG INC	140758 OIL CHANGE ON TRUCK	726.050	751	48.50
04/17/2018	AP	70807*	NORTHERN MICHIGAN REVIEW	ADS	930.300	751	1.77
04/17/2018	AP	70822	SPARTAN SEWER & SEPTIC TANK SERVICE	TOILET RENTALS AT GROEN	726.000	751	95.00
				TOILET RENTALS AT GROEN	726.000	751	95.00
				TOILET RENTALS AT GROEN	726.000	751	20.00
				CHECK AP 70822 TOTAL FOR FUND 209:			210.00
04/17/2018	AP	70830*	TERAS MEDIA, LLC	25174 ANNUAL HOSTING FOR WEBSITE	726.000	751	120.00
				Total for fund 209 GROEN NATURE PRESERVE FUND			980.60
Fund: 212 ANIMAL CONTROL							
04/17/2018	AP	1826(E)*#	CONSUMERS ENERGY	VARIOUS ACCTS.	930.620	430	1,170.47
04/17/2018	AP	1827(E)*#	DTE ENERGY	91002127460 2/27-3/27 2018	930.610	430	616.97
04/17/2018	AP	70764*	AMERICAN WASTE	2434985	920.410	430	72.10
04/17/2018	AP	70785*	FRONTIER	ANIMAL CONTROL SHELTER	930.210	430	77.20
04/17/2018	AP	70789	HOME DEPOT CREDIT SERVICES	OTSEGO COUNTY ANIMAL SHELTER	726.000	430	127.48

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL							
04/17/2018	AP	70802	NETWORKFLEET INC	OSV000001362090	920.410	430	37.90
04/17/2018	AP	70804	NORTH POINTE PLUMBING & HEATING	21536 211569	726.050	430	507.16
04/17/2018	AP	70829*#	TENURGY, LLC	INV#OTCO-103	930.610	430	26.61
04/17/2018	AP	70835	UCMAN	7265 ANIMAL CONTROL APRIL 2018	920.410	430	400.00
Total for fund 212 ANIMAL CONTROL							3,035.89
Fund: 215 FRIEND OF THE COURT							
04/17/2018	AP	70760*#	44NORTH	APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	704.110	141	44.70
04/17/2018	AP	70766*#	BLUE CARE NETWORK	00182055 MAY 2018 COURT MEDICAL	704.110	141	6,170.22
04/17/2018	AP	70783*#	DUNNS	MARCH 2018 FOC COPY FEES & MAINTENANCE	920.520	141	38.50
04/17/2018	AP	70812*#	PROTECTION ONE	4/28/18 TO 5/27/18 FOC WING MONITORING	940.010	141	45.80
04/17/2018	AP	70840	WEST PAYMENT CENTER	MARCH 2018 FOC SKIP TRACING FEE	940.010	141	135.50
Total for fund 215 FRIEND OF THE COURT							6,434.72
Fund: 232 HOUSING COMMISSION							
04/17/2018	AP	70783*#	DUNNS	ACCT# 2647 COPIER CONTRACT, MONTH END 03/30/18	920.410	690	37.40
Total for fund 232 HOUSING COMMISSION							37.40
Fund: 233 HUD GRANT FUND							
04/17/2018	AP	70842*#	WMJZ EAGLE 101.5	ACCT #3404 RADIO ADVERTISEMENT MARKETING 03/01 - 03/31/18	930.300	690	100.00
Total for fund 233 HUD GRANT FUND							100.00
Fund: 249 BUILDING INSPECTION FUND							
04/17/2018	AP	70769	BRUCE TILLINGER	SERVICES 03/21/18 THRU 03/27/18	801.027	371	500.00
				SERVICES 03/21/18 THRU 03/27/18	801.028	371	200.00
CHECK AP 70769 TOTAL FOR FUND 249:							700.00
04/17/2018	AP	70776	CHOSEN ELECTRIC INCORPORATED	SERVICES 03/22/18 THRU 03/27/18	801.026	371	450.00
				SERVICES 03/28/18 THRU 04/10/18	801.026	371	1,590.00
CHECK AP 70776 TOTAL FOR FUND 249:							2,040.00
Total for fund 249 BUILDING INSPECTION FUND							2,740.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 256 REGISTER OF DEEDS AUTOMATION							
04/17/2018	AP	70782*	DEKETO LLC	MARCH 2018 DOCUMENTS	920.410	215	581.33
04/17/2018	AP	70783*#	DUNNS	876420;877148;877927; TONER,TAPE	726.000	215	358.49
04/17/2018	AP	70788	GRAPHIC SCIENCES INC	SCANNED DOCS;FILM	726.000	215	314.29
				IMAGES	726.000	215	137.52
				CHECK AP 70788 TOTAL FOR FUND 256:			<u>451.81</u>
				Total for fund 256 REGISTER OF DEEDS AUTOMATION			1,391.63
Fund: 260 LEGAL DEFENSE FUND							
04/17/2018	AP	70790	HOWARD L SHIFMAN PC	INV#13252 (MARCH 2018)	801.020	270	9,142.50
				Total for fund 260 LEGAL DEFENSE FUND			9,142.50
Fund: 281 AIRPORT							
04/17/2018	AP	70764*#	AMERICAN WASTE	AIRPORT INV # 2412994 TRASH PICK UP	920.410	537	118.45
04/17/2018	AP	70777	CITY OF GAYLORD	AIRPORT WATER 1100 AERO DR	920.200	537	7.46
04/17/2018	AP	70829*#	TENURGY, LLC	INV#OTCO-103	930.610	537	42.23
				Total for fund 281 AIRPORT			168.14
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
04/17/2018	AP	70771	CAF - TORA ACCOUNT	DEPOSIT FOR 2018 AIRSHOW	940.010	537	2,000.00
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			2,000.00
Fund: 292 CHILD CARE FUND							
04/17/2018	AP	70759	20TH CIRCUIT COURT	15-58-DL PLACEMENT 3/1/18 TO 3/31/18	930.810	662	5,735.00
04/17/2018	AP	70760*#	44NORTH	APRIL 2018 COBRA ADMIN FEE & TELADOC MEMBERSHIPS	704.110	662	12.54
04/17/2018	AP	70766*#	BLUE CARE NETWORK	00182055 MAY 2018 COURT MEDICAL	704.110	662	1,767.60
04/17/2018	AP	70768	BRENDA GOODRICH	17-117-NA PLACEMENT 3/1/18 TO 3/31/18	930.700	662	534.44
04/17/2018	AP	70772*#	CATHERINE ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	930.500	662	49.06
				13-76-DL TRANSPORT ON 3/20/18	930.500	662	24.53
				17-70-DL TRANSPORT ON 3/27/18	930.500	662	32.70
				17-70-DL TRANSPORT ON 4/2/18	930.500	662	32.70
				16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	930.830	662	24.00
				13-76-DL TRANSPORT ON 3/20/18	930.830	662	12.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
				17-70-DL TRANSPORT ON 3/27/18	930.830	662	18.00
				17-70-DL TRANSPORT ON 4/2/18	930.830	662	18.00
				CHECK AP 70772 TOTAL FOR FUND 292:			<u>210.99</u>
04/17/2018	AP	70773*	CHARLES ISBELL	16-95-DL TRANSPORT ON 3/16/18 & 3/19/18	930.830	662	24.00
				13-76-DL TRANSPORT ON 3/20/18	930.830	662	12.00
				17-70-DL TRANSPORT ON 3/27/18	930.830	662	18.00
				17-70-DL TRANSPORT ON 4/2/18	930.830	662	18.00
				CHECK AP 70773 TOTAL FOR FUND 292:			<u>72.00</u>
04/17/2018	AP	70775	CHILD & FAMILY SERVICES OF NW MI	17-26-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
04/17/2018	AP	70779	DANIELLE FOX	18-12-NA PLACEMENT 3/1/18 TO 3/31/18	930.700	662	1,068.88
04/17/2018	AP	70780	DANIELLE FOX	18-12-NA PLACEMENT 2/22/18 TO 2/28/18	930.700	662	241.36
04/17/2018	AP	70784	EAGLE VILLAGE	15-92-DL PLACEMENT 3/1/18 TO 3/31/18	930.810	662	6,477.76
				17-18-DL PLACEMENT 3/1/18 TO 3/31/18	930.810	662	6,477.76
				CHECK AP 70784 TOTAL FOR FUND 292:			<u>12,955.52</u>
04/17/2018	AP	70791	JAIME GABRIEL	11-33-DL PLACEMENT 3/1/18 TO 3/31/18	930.700	662	2,170.00
04/17/2018	AP	70798	LUTHERAN CHILD & FAMILY SERVICES	17-68-NA PLACEMENT & CLOTHING 2/1/18 - 2/28/18	930.810	662	482.72
				17-68-NA PLACEMENT & CLOTHING 2/1/18 - 2/28/18	930.810	662	102.40
				17-68-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
				16-108-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
				17-66-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
				17-82-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
				17-66-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	689.44
				17-65-NA PLACEMENT 3/1/18 TO 3/31/18	930.810	662	534.44
				CHECK AP 70798 TOTAL FOR FUND 292:			<u>3,846.76</u>
04/17/2018	AP	70799	MIDCOURSE CORRECTIONS	17-87-DL PLACEMENT-CHALLENGE CAMP ON 3/23/18	930.810	662	475.00
04/17/2018	AP	70805	NORTHERN COUNSELING ASSOC PLLC	APRIL 2018 AMAZING CHANGES TODAY	940.010	662	4,763.74
04/17/2018	AP	70806	NORTHERN LIGHTS COUNSELING AND CONS	11-33-DL MARCH 2018 COUNSELING SERVICES	940.010	662	140.00
04/17/2018	AP	70810	PINEVIEW HOMES	12-83-DL PLACEMENT 1/9/18 TO 1/31/18	930.810	662	4,806.08
				12-83-DL PLACEMENT 2/1/18 TO 2/28/18	930.810	662	5,850.88

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
				15-90-DL PLACEMENT 1/9/18 TO 1/31/18	930.810	662	4,806.08
				15-90-DL PLACEMENT 2/1/18 TO 2/28/18	930.810	662	5,850.88
				12-83-DL PLACEMENT 3/1/18 TO 3/31/18	930.810	662	6,477.76
				15-90-DL PLACEMENT 3/1/18 TO 3/31/18	930.810	662	6,477.76
				CHECK AP 70810 TOTAL FOR FUND 292:			<u>34,269.44</u>
04/17/2018	AP	70811	POWERHOUSE GYM	YOUTH FITNESS ACADEMY 3/12/18 TO 5/11/18	940.010	662	400.00
04/17/2018	AP	70814*#	REDWOOD TOXICOLOGY LABORATORY INC	MARCH 2018 JUVENILE COURT DRUG TESTING	801.030	662	47.45
04/17/2018	AP	70816	ROSCOMMON COUNTY	13-76-DL PLACEMENT 3/11/18 TO 3/20/18	930.810	662	1,512.00
				16-95-DL PLACEMENT 3/16/18 TO 3/19/18	930.810	662	504.00
				CHECK AP 70816 TOTAL FOR FUND 292:			<u>2,016.00</u>
04/17/2018	AP	70819	SAULT STE MARIE TRIBE - CHIPPEWA IN	17-70-DL PLACEMENT 3/27/18 TO 3/31/18	930.810	662	600.00
04/17/2018	AP	70832	THERSA LAUBER	16-87-NA PLACEMENT 3/1/18 - 3/31/18	930.700	662	1,223.88
04/17/2018	AP	70833	THOMAS LAUBER	17-71-NA PLACEMENT 3/12/18 TO 3/31/18	930.700	662	344.80
				Total for fund 292 CHILD CARE FUND			73,529.84
Fund: 497 COURTHOUSE RESTORATION							
04/17/2018	AP	70812*#	PROTECTION ONE	2-DESK VIDEO MONITOR SECURITY DESK PHONES WITH INSTULATIC	970.300	901	3,647.61
				Total for fund 497 COURTHOUSE RESTORATION			3,647.61
Fund: 499 CAPITAL PROJECTS FUND							
04/17/2018	AP	70770	C2AE	INV#65931 (GAYLORD TRAILHEAD)	970.300	901	9,708.32
				Total for fund 499 CAPITAL PROJECTS FUND			9,708.32
Fund: 588 TRANSPORTATION FUND							
04/17/2018	AP	1825(E)	CONSUMERS ENERGY	204742835296 MARCH	930.620	697	961.43
04/17/2018	AP	1827(E)*#	DTE ENERGY	910020860953 MARCH	930.610	697	1,731.66
04/17/2018	AP	70807*#	NORTHERN MICHIGAN REVIEW	393426-446672 PRIMETIMES, BIG DANCE, SEO BOOST	930.300	697	267.60
				Total for fund 588 TRANSPORTATION FUND			2,960.69
Fund: 637 BUILDING AND GROUNDS							
04/17/2018	AP	1826(E)*#	CONSUMERS ENERGY	VARIOUS ACCTS.	930.620	265	4,936.48
				VARIOUS ACCTS.	930.620	265	103.51
				VARIOUS ACCTS.	930.620	265	481.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 637 BUILDING AND GROUNDS				VARIOUS ACCTS.	930.620	265	94.61
				CHECK AP 1826(E) TOTAL FOR FUND 637:			5,616.49
04/17/2018	AP	70829*#	TENURGY, LLC	INV#OTCO-103	930.610	265	8.41
				Total for fund 637 BUILDING AND GROUNDS			5,624.90
Fund: 647 HEALTH CARE FUND				INV#178913 (APRIL 2018)	704.110	851	2,128.75
04/17/2018	AP	70761	44NORTH				
04/17/2018	AP	70765	BENISTAR HARTFORD - 6795	INV#05012018 ACCT#06218	704.110	851	7,405.88
				Total for fund 647 HEALTH CARE FUND			9,534.63
Fund: 701 GENERAL AGENCY				14-56-DL REST PMT BY GERMINIE OHMANN	271.148	000	25.00
04/17/2018	AP	70762	46TH CIRCUIT TRIAL COURT				
04/17/2018	AP	70818	SARAH BYRLEY	P V STEPHEN HAIGHT, 17-5215-FH PAID IN FULL	271.000	000	2,968.52
04/17/2018	AP	70823	STATE OF MICHIGAN	1ST QUARTER 2018	228.040	000	5,598.74
04/17/2018	AP	70824	STATE OF MICHIGAN	NEW AND RENEWAL CPL'S FOR MARCH 2018	228.016	000	2,878.00
04/17/2018	AP	70825	STATE OF MICHIGAN	MARCH 2018 MONTH END CIRCUIT COURT	228.037	000	801.00
				MARCH 2018 MONTH END CIRCUIT COURT	228.042	000	240.00
				MARCH 2018 MONTH END CIRCUIT COURT	228.057	000	75.00
				MARCH 2018 MONTH END CIRCUIT COURT	228.058	000	1,309.00
				MARCH 2018 MONTH END CIRCUIT COURT	228.059	000	190.97
				MARCH 2018 MONTH END CIRCUIT COURT	228.560	000	275.00
				CHECK AP 70825 TOTAL FOR FUND 701:			2,890.97
04/17/2018	AP	70826	STATE OF MICHIGAN	MARCH 2018 MONTH END PROBATE COURT	228.006	000	677.60
				MARCH 2018 MONTH END PROBATE COURT	228.042	000	390.00
				MARCH 2018 MONTH END PROBATE COURT	228.058	000	2,959.00
				MARCH 2018 MONTH END PROBATE COURT	228.560	000	560.00
				CHECK AP 70826 TOTAL FOR FUND 701:			4,576.60
04/17/2018	AP	70827	STATE OF MICHIGAN	MARCH 2018 MONTH END	228.005	000	8.00
04/17/2018	AP	70837	VAN ISLER	12-123-DL REST PAID BY TYLER KWAPIS	271.148	000	50.00
				Total for fund 701 GENERAL AGENCY			18,995.83
Fund: 704 PAYROLL IMPREST FUND				00182055 MAY 2018 COURT MEDICAL	231.261	000	3,985.68
04/17/2018	AP	70766*#	BLUE CARE NETWORK				

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/17/2018 - 04/17/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 704 PAYROLL IMPREST FUND							
TOTAL - ALL FUNDS				Total for fund 704 PAYROLL IMPREST FUND			3,985.68
							189,788.11

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/11/2018 - 04/12/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
04/11/2018	AP	70758	FEENY	2018 RAM 2500 REG CAB VEHICLE P/REC	970.420	901	32,521.00
			TOTAL - ALL FUNDS	Total for fund 208 PARKS AND RECREATION			32,521.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/11/2018 - 04/12/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/11/2018	AP	70758	FEENY	2018 RAM 2500 REG CAB VEHICLE P/REC	208-901-970.420	32,521.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		32,521.00
— GL TOTALS —						
					208-901-970.420	
			PROPERTY - VEHICLES			32,521.00
			TOTAL			32,521.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO

CHECK NUMBER 1782

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/06/2018	AP	1782(A)	US POSTAL SERVICE-CAPS SVC CENTER	MARCH 2018 JURY SUMMONS MAILING		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
-- GL TOTALS --			TOTAL		0.00	

04/13/2018 01:20 PM
User: dlandrie
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 70697

Page: 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/10/2018	AP	70697	NORTH POINTE PLUMBING & HEATING	21536 211569		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
— GL TOTALS —			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 69902

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/06/2018	AP	69902	TERAS MEDIA, LLC	25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
		69902		25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
		69902		25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
— GL TOTALS —			TOTAL		0.00	

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: April 24, 2018 Warrant	AGENDA DATE: April 24, 2018
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Tim Hanley, Finance Director/Assistant County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The April 24, 2018 warrant is in the amount of \$. Major expenditures in the warrant include:

- \$39,612.18 Blue Care Network May 2018 premium
- \$35,308.77 Crawford County Treasurer Tri-County expense
- \$54,144.75 Health Dept of Northwest MI 2nd quarter expense
- \$50,550.00 The Bank of New York Mellon Bldg Auth Bond payment

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/24/2018 - 04/24/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/24/2018	AP	1829(E)	CONSUMERS ENERGY	206344551680 CENTER ELECTRIC BILL	208-752-930.620	743.79
04/24/2018	AP	1830(E)	CONSUMERS ENERGY	ACCT#1000 0006 7155 & #1000 0027 8521	637-265-930.620-ALPCT00000	336.67
04/24/2018	AP	1831(E)	CONSUMERS ENERGY	ACCT#1000 2119 0929 (611 S. ILLINOIS)	637-265-930.620-SILLI00000	49.12
04/24/2018	AP	1832(E)	DTE ENERGY	VARIOUS ACCTS.	637-265-930.610-ALPCT00000	4,033.19
		1832(E)		VARIOUS ACCTS.	637-265-930.610-CRTHS00000	1,760.26
		1832(E)		VARIOUS ACCTS.	637-265-930.610-INFO CTR00	116.50
		1832(E)		VARIOUS ACCTS.	637-265-930.610-SILLI00000	186.13
						6,096.08
04/24/2018	AP	1833(E)	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	101-301-930.660	2,479.76
		1833(E)		ACCT#FB 115 (MARCH 2018)	101-351-930.660	63.16
		1833(E)		ACCT#FB 115 (MARCH 2018)	101-648-930.660	165.02
		1833(E)		ACCT#FB 115 (MARCH 2018)	101-721-930.660	109.24
		1833(E)		ACCT#FB 115 (MARCH 2018)	205-301-930.660	369.24
		1833(E)		ACCT#FB 115 (MARCH 2018)	208-751-930.660	67.01
		1833(E)		ACCT#FB 115 (MARCH 2018)	208-752-930.660	67.02
		1833(E)		ACCT#FB 115 (MARCH 2018)	210-651-700.000	5,081.37
		1833(E)		ACCT#FB 115 (MARCH 2018)	212-430-930.660	357.46
		1833(E)		ACCT#FB 115 (MARCH 2018)	249-371-930.660	35.41
		1833(E)		ACCT#FB 115 (MARCH 2018)	266-901-930.660	17.47
		1833(E)		ACCT#FB 115 (MARCH 2018)	281-537-930.660	118.44
						8,931.60
04/24/2018	AP	1834(A)	GARY GELOW	MAY 2018 CAA CONTRACT PAYMENT	101-131-801.021	12,180.68
04/24/2018	AP	70843	123NET	ACCT#110735 INV#372856	637-265-930.210	1,363.59
04/24/2018	AP	70844	87- A DISTRICT	MARCH 2018 GARNISHMENT & CREDIT CARD FEES	101-131-930.150	946.62
04/24/2018	AP	70845	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	101-131-726.000	2.99
		70845		PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	101-131-930.450	1.78
		70845		PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	292-662-726.000	41.96
						46.73
04/24/2018	AP	70846	87-A DISTRICT COURT- IMPREST CASH	JUROR FEES FOR PEOPLE V JASON EVANS TRIAL ON 4/11/18	101-145-930.930	729.00
04/24/2018	AP	70847	ADVANCE AUTO PARTS	3609 BUS #8	586-699-726.050	20.39
04/24/2018	AP	70848	ALEXANDER LIMITED PARTNERSHIP, LLC	CLOSING STATMENT LOT 23 PINE PARK ACRES	208-901-970.300	10,709.39
04/24/2018	AP	70849	ALEXANDER LIMITED PARTNERSHIP, LLC	CLOSING STATEMENT LOT 24 PINE PARK ACRES	208-901-970.300	4,005.82

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/24/2018 - 04/24/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/24/2018	AP	70850	ALPINE ANIMAL HOSPITAL	MARCH 2018	212-430-930.471	2,102.52
		70850		MARCH 2018	212-430-930.980	919.25
						3,021.77
04/24/2018	AP	70851	AMERICAN FIDELITY ASSURANCE CO	APRIL 2018 FLEX SPENDING ACCOUNT	704-000-231.285	979.97
04/24/2018	AP	70852	AMERICAN WASTE	2436703 GARBAGE BILL	208-752-920.200	84.40
		70852		2435933 APRIL	588-698-940.010	103.00
						187.40
04/24/2018	AP	70853	BARBARA SINN	BDR \$90	701-000-265.000	90.00
04/24/2018	AP	70854	BILL MARSH FORD GAYLORD	89-3 L-O-F	101-301-726.050	67.52
04/24/2018	AP	70855	BLAKE BRANCHEAU	2-5-18 FORMAL HRG, 4 MILES + 1/2 DAY TESTIMONY	101-267-930.940	7.90
04/24/2018	AP	70856	BLUE CARE NETWORK	INVOICE 180960025947 MAY 2018 HEALTHCARE	647-851-704.110	39,612.18
04/24/2018	AP	70857	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 007041908 - 0000 MAY 2018 HEALTHCARE	647-851-704.110	23,115.58
04/24/2018	AP	70858	BRUCE TILLINGER	SERVICES 03/28/18 THRU 04/12/18	249-371-801.027	850.00
		70858		SERVICES 03/28/18 THRU 04/12/18	249-371-801.028	500.00
						1,350.00
04/24/2018	AP	70859	CDW GOVERNMENT INC	BOND CHECK PRINTER & TONER	101-131-726.000	406.95
		70859		WINDOWS PRO 10 UPGRADE LICENSE - CIRCUIT JURY LAPTOP	101-145-726.000	132.00
		70859		ADOBE ILLUSTRATOR CC - QUOTE JPWH053	208-752-726.000	370.00
						908.95
04/24/2018	AP	70860	CENTURYLINK	INV#1437144468 ACCT#63357762	261-427-930.210	135.92
04/24/2018	AP	70861	CHARLES KLEE	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70861		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	6.00
						56.00
04/24/2018	AP	70862	CHRISTINE BOYAK-WOHFEIL	REIMBURSEMENT - SITE PLANS	101-721-726.000	104.80
04/24/2018	AP	70863	CHRISTOPHER DECKROW	1/2 DAY TESTIMONY ON 3-15-18 PRELIM + 4.4 MILES	101-267-930.940	7.94
04/24/2018	AP	70864	CLASSIC PLUMBING	1643 REPLACE ELECTRIC EYE ON FOUNTAIN	208-752-726.050	85.00
04/24/2018	AP	70865	CNA SURETY DIRECT BILL	BOND #63608416N; NOTARY BOND FOR B GOODRICH	101-267-930.600	55.00
04/24/2018	AP	70866	CRAWFORD COUNTY TREASURER	FEBRUARY 2018 TRI-COUNTY EXPENSE	101-131-940.111	34,084.80
		70866		FEBRUARY 2018 TRI-COUNTY EXPENSE	215-141-940.111	1,213.97

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/24/2018 - 04/24/2018

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						35,308.77
04/24/2018	AP	70867	CUMMINS BRIDGEWAY	INV#015-99976	261-427-940.010	312.70
04/24/2018	AP	70868	CURTISS REPORTING CORP	INV 18216; MATELSKI TRANSCRIPT 3-8-18	101-267-726.000	23.10
04/24/2018	AP	70869	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2018 FOC COPY MACHINE LEASE PAYMENT	215-141-920.520	118.58
04/24/2018	AP	70870	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2018 COURT COPY MACHINE LEASE PAYMENT	101-131-920.520	130.99
04/24/2018	AP	70871	DE LAGE LANDEN PUBLIC FINANCE	INV#58691231 ACCT#247393	101-267-920.410	98.90
		70871		INV#58691231 ACCT#247393	101-267-930.983	15.22
		70871		INV#58691231 ACCT#247393	101-864-920.410	595.78
		70871		INV#58691231 ACCT#247393	212-430-920.410	141.55
		70871		INV#58691231 ACCT#247393	249-371-920.410	100.42
						951.87
04/24/2018	AP	70872	DE LAGE LANDEN PUBLIC FINANCE	INV#58747320 ACCT#247393	101-257-920.410	178.12
04/24/2018	AP	70873	DELL MARKETING LP	OPTIPLEX 7050 SFF - QUOTE 3000023060084.1	208-751-726.000	1,236.31
		70873		OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	256-215-726.000	8,118.63
						9,354.94
04/24/2018	AP	70874	DELTA DENTAL OF MICHIGAN	DELTA DENTAL - MAY	647-851-704.110	1.00
04/24/2018	AP	70875	DUNNS	HANDHELD CALCULATOR, LOCKING FILE DRAWER	101-131-726.000	648.22
		70875		DRAWER ORG, PENS, BANK BAGS, COLORED COPY PAPER, LABELS,	101-145-726.000	69.01
		70875		DEPT 5319; INV 872067, 870194, 870144, CHILD SUPPORT	101-268-726.000	87.85
		70875		SUPPLIES	101-301-726.000	8.86
		70875		COPIER FEE	101-864-726.000	265.44
		70875		878611	212-430-726.000	209.25
		70875		COUNTRFT PENS, BATTERY, COLORED COPY PAPER	215-141-726.000	62.48
		70875		OFFICE SUPPLIES	249-371-726.000	320.64
		70875		AIRPORT 878690 BINDER , BADGE HOLDERS	281-537-726.000	109.94
		70875		8779980 MARCH COPIES	588-697-726.000	129.32
		70875		8792410 LENS CLEANER	588-698-726.025	17.50
						1,928.52
04/24/2018	AP	70876	DUNNS	ACCT#1738	101-267-726.000	37.50
		70876		ACCT#1738	101-864-726.000	416.92
		70876		ACCT#1738	212-430-726.000	114.36
		70876		ACCT#1738	249-371-726.000	94.36
						663.14

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/24/2018	AP	70877	EARTHWORKS ENTERPRISES INC	INV#20577 (SNOWPLOWING)	226-528-940.010-PROG000000	308.75
04/24/2018	AP	70878	EMMET COUNTY DPW	INV#18-0001582 MIXED FIBER/CONTAINERS (MARCH 2018)	226-528-940.010-PROG000000	2,264.57
04/24/2018	AP	70879	ENGINEERED PROTECTION SYSTEMS INC	AIRPORT INV # A792375 VIDEO SERV AGREEMENT	281-537-920.410	293.55
04/24/2018	AP	70880	FEENY	# 6236880/ 1 FOR RENEGADE	281-537-920.400	70.75
04/24/2018	AP	70881	FRONTIER	PHONE BILL	209-751-930.210	152.70
		70881		ANIMAL CONTROL JAN 2018	212-430-930.210	76.53
		70881		ACCT#989-732-9752-032210-5	261-427-930.210	162.24
		70881		ACCT#989-732-2373-030804-5	637-265-930.210	112.68
						504.15
04/24/2018	AP	70882	GALLS INC AN ARAMARK CO	METHAMPHETAMINE TEST KITS	101-301-726.000	139.94
04/24/2018	AP	70883	GASLIGHT MEDIA	WEBSITE HOSTING	101-228-930.240	50.00
04/24/2018	AP	70884	GAYLOR L. CARDINAL	3/30/18 DEFERMENT & 4/3/18 COMMITMENT HEARINGS	101-131-801.022	150.00
04/24/2018	AP	70885	GAYLORD AREA CHAMBER OF COMMERCE	AIRSHOW CHAMBER MEMBERSHIP 2018 INV# 1057	282-537-930.300	180.00
04/24/2018	AP	70886	GAYLORD VETERINARY SERVICES	MARCH 2018	212-430-930.471	984.09
		70886		MARCH 2018	212-430-930.980	400.00
						1,384.09
04/24/2018	AP	70887	GENESEE COUNTY MEDICAL EXAMINER	AUTOPSY	101-648-930.920	430.00
04/24/2018	AP	70888	GENESEE COUNTY MEDICAL EXAMINER	INV#1810057 (AUTOPSY #A69-17-2029)	101-648-930.920	1,230.00
04/24/2018	AP	70889	GILL ROYS HARDWARE	AIRPORT MULTIPLE INVOICES	281-537-920.400	61.93
04/24/2018	AP	70890	HEALTH DEPT OF NORTHWEST MI	INV#2253 (APR-MAY-JUN 2018)	101-601-940.010	54,144.75
04/24/2018	AP	70891	HON. MICHAEL G. MACK	PEOPLE V CHRISTOPHER BONAMIE SENTENCING ON 3/26/18	101-131-930.500	75.44
04/24/2018	AP	70892	IMAGE FACTORY INC	12 FOC RECEIPT BOOKS	215-141-726.000	152.00
04/24/2018	AP	70893	IMPREST CASH, OTSEGO COUNTY BUS SYS	1102, 1103, 1104 MISC. CLEANERS	588-698-726.025	26.66
04/24/2018	AP	70894	JAMES LEE BOGGESS SR	1/2 DAY TESTIMONY, 11-8-17 DC BENCH TRL	101-267-930.940	7.50
04/24/2018	AP	70895	JANETTE NORTON	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70895		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	5.00
						55.00
04/24/2018	AP	70896	JENNIFER BOYER	PEOPLE V DEVER 17-5276-FC & 17-5278-FC TRANSCRIPTS	101-131-801.030	180.95

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/24/2018	AP	70897	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-744749 STOCK	588-699-726.050	582.66
04/24/2018	AP	70898	JOHNATHAN YANG	2-22-18 DC HRG, 16 MILES + 1/2 TESTIMONY	101-267-930.940	9.10
04/24/2018	AP	70899	JOHNSON OIL COMPANY	AIRPORT DIESEL AND GASOLINE	281-537-930.660	868.03
		70899		AIRPORT DIESEL AND GASOLINE	281-537-930.662	776.48
		70899		CL38000 FUEL	588-699-930.660	6,682.46
		70899		CL38000 FUEL	589-699-930.660	294.42
						8,641.39
04/24/2018	AP	70900	JONATHAN CREVISON	170.2 MI FOR WITN. ON 11-8-17 BENCH TRL.	101-267-930.940	17.02
04/24/2018	AP	70901	KENNETH ARNDT	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70901		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	5.00
						55.00
04/24/2018	AP	70902	KERRIE JO DAENZER	GUARDIANSHIP REPORT ON 3/24/18	101-131-930.500	24.20
		70902		GUARDIANSHIP REPORT ON 3/24/18	101-131-930.830	30.00
						54.20
04/24/2018	AP	70903	KOORSEN FIRE & SECURITY	SC# 3028299 AIRPORT EXTINGUISHERS 4356469	281-537-920.400	978.47
04/24/2018	AP	70904	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - MAY 2018	101-131-704.140	436.89
		70904		CICOTSEGOC-BL-954784 - MAY 2018	101-133-704.140	38.60
		70904		CICOTSEGOC-BL-954784 - MAY 2018	215-141-704.140	185.89
		70904		CICOTSEGOC-BL-954784 - MAY 2018	292-662-704.140	91.21
						752.59
04/24/2018	AP	70905	LISTVAN PLUMBING & HEATING	AIRPORT INV # 115339 PLUMBING INSPECTION	281-537-920.400	190.00
04/24/2018	AP	70906	LORA COEUR	3-7-18 DC HRG, 26.4 MILES + 1/2 DAY TESTIMONY	101-267-930.940	10.14
04/24/2018	AP	70907	MCCARDEL CULLIGAN	ACCT# 1351024 - WATER DELIVERY	101-131-726.000	31.00
04/24/2018	AP	70908	MCCARDEL CULLIGAN	ACCT. ID#1349712 STATEMENT#44-176	647-851-704.112	37.50
04/24/2018	AP	70909	MEYER ACE	23673 ICE MELT	588-698-726.025	391.51
04/24/2018	AP	70910	MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED ADS 3/02/18 - 03/30/18	101-721-930.300	1.00
04/24/2018	AP	70911	MISTER T'S GLASS	WORK CAMP- WINDSHIELD	205-301-726.050	235.50
04/24/2018	AP	70912	NETWORKFLEET INC	MARCH MONTHLY SERVICE	101-301-920.410	75.80
		70912		MARCH MONTHLY SERVICE	101-302-920.410	18.95
		70912		MARCH MONTHLY SERVICE	101-334-920.410	18.95

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		70912		MARCH MONTHLY SERVICE	101-351-920.410	18.95
						132.65
04/24/2018	AP	70913	NMCOA	MADCAD (CODE MATERIAL SUBSCRIPTION)	249-371-726.200	300.00
04/24/2018	AP	70914	NORTHERN ENERGY, INC	31034 ULTI-PLX (120#NRQD) GREASE	588-699-930.660	1,248.64
04/24/2018	AP	70915	NORTHERN MICHIGAN REVIEW	AIRSHOW & AIRPORT COMBINED INV# 184221-22818	261-537-930.300	270.56
		70915		AIRSHOW & AIRPORT COMBINED INV# 184221-22818	282-537-930.300	400.00
						670.56
04/24/2018	AP	70916	OMH MEDICAL GROUP & MEDCAR WALKIN	60162 DOTS (2)	588-699-940.010	246.00
04/24/2018	AP	70917	OMS COMPLIANCE SERVICES INC	90486 PRE EMPLOYMENT DRUG TEST	208-751-940.010	79.50
		70917		90469 RANDOM ALCOHOL TEST	588-698-940.010	52.00
						131.50
04/24/2018	AP	70918	OTSEGO COUNTY	17-5305 \$270/\$30;18-5399 \$180/\$20;18-5416 \$450/\$50;17-5251 \$90/\$10;1701-000-265.000		1,710.00
04/24/2018	AP	70919	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES	101-548-930.460	1,926.80
04/24/2018	AP	70920	OTSEGO COUNTY EMS	MORGUE	101-648-930.460	4,100.50
04/24/2018	AP	70921	OTSEGO COUNTY FRIEND OF COURT	08-12751 \$700;11-14131 \$600;11-14070 \$1285;12-14670 \$600;14-15545 \$701-000-265.000		3,900.00
04/24/2018	AP	70922	OTSEGO COUNTY TREASURER	1700007306 CUT TREE AT PARK	208-751-940.010-WK RL00000	100.00
04/24/2018	AP	70923	OTSEGO MEMORIAL HOSPITAL	PROFESSIONAL SERVICES	101-648-930.920	990.00
04/24/2018	AP	70924	PAM MILLER	MILEAGE 03/19/2018-04/06/2018	588-697-930.500	36.50
04/24/2018	AP	70925	PAUL HARTMANN	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70925		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	10.00
						60.00
04/24/2018	AP	70926	PITNEY BOWES	POSTAGE	249-371-930.450	217.98
04/24/2018	AP	70927	PLANNING & ZONING CENTER INC	SUBSCRIPTION	645-172-930.600	185.00
04/24/2018	AP	70928	REDWOOD BIOTECH	DRUG TESTS	101-131-726.000	2,593.75
		70928		DRUG TESTS	101-133-726.000	5,187.50
		70928		DRUG TESTS	292-662-726.000	2,593.75
						10,375.00
04/24/2018	AP	70929	RONALD KORONKA	INV#880688 SNOWPLOWING	226-528-940.010-PROG000000	258.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/24/2018	AP	70930	SHELBI BARBARA MEADOWS	3-15-18 PRELIM, 20.4 MILES + 1/2 TESTIMONY	101-267-930.940	9.54
04/24/2018	AP	70931	STANDARD ELECTRIC COMPANY	AIRPORT # 9535268-00 LAMPS	281-537-920.400	16.26
04/24/2018	AP	70932	STANWYK AVIONICS INC	AIRPORT # 391802148 AWOS / ASOS	281-537-920.410	300.00
04/24/2018	AP	70933	STATE CHEMICAL SOLUTIONS	900451924 AIR FRESHENER UNITS FOR RESTROOMS	208-751-726.025	756.58
		70933		900451924 AIR FRESHENER UNITS FOR RESTROOMS	208-752-726.025	304.00
						1,060.58
04/24/2018	AP	70934	STATE OF MICHIGAN	AIRPORT # 591-10339418 WEATHER INFORMATION SYSTEM	281-537-940.010	103.50
04/24/2018	AP	70935	STATE OF MICHIGAN	D. STUBLI	101-215-930.100	10.00
04/24/2018	AP	70936	STEVE J BAUMAN	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70936		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	1.00
						51.00
04/24/2018	AP	70937	TELEPHONE SUPPORT SYSTEMS INC	PROGRAM GROUP PICKUP - ADMIN WING	101-131-920.400	147.00
04/24/2018	AP	70938	THE BANK OF NEW YORK MELLON	BLDG AUTH SERIES 2011 BOND PMT	569-906-990.100	35,000.00
		70938		BLDG AUTH SERIES 2011 BOND PMT	569-906-990.200	15,550.00
						50,550.00
04/24/2018	AP	70939	TOPCOMP COMPUTER SOFTWARE SERVICES	2018 0404 TOPCOMP MAR BILL	618-447-920.410	1,300.00
04/24/2018	AP	70940	TOTAL COMMUNICATION SERVICES LLC	INV#349	594-228-700.000	167.00
04/24/2018	AP	70941	TOTTEN'S BODY SHOP INC	69-4 INVOICE 37693+37806	101-301-726.050	7,472.11
04/24/2018	AP	70942	UNIFIRST CORPORATION	AIRPORT CARPET RENTALS # 1530022266	281-537-920.410	40.65
04/24/2018	AP	70943	VERIZON WIRELESS	SGT. HOLZSCHU INVOICE 180071408	101-301-726.000	50.00
04/24/2018	AP	70944	WASH N GO MANAGEMENT INC	11287 MARCH 2018	212-430-920.410	25.00
04/24/2018	AP	70945	WATKINS ROSS & CO.	OPEB STUDY YEAR ENDING 12/31/2017	847-851-704.110	4,900.00
04/24/2018	AP	70946	WEST BRANCH LITTLE LEAGUE	LITTLE LEAGUE BASEBALL ENROLLMENT	701-000-230.002	100.00
04/24/2018	AP	70947	WEST PAYMENT CENTER	ACT 1000715367; INV 838058033,837974329, 838058032	101-267-726.200	431.23
		70947		INV 837955530; ACT 1000242483; CLEAR INFO CHGS MAR. '18	101-268-726.200	197.03
						628.26
04/24/2018	AP	70948	WILLARD L BROWN	PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-703.040	50.00
		70948		PLANNING COMMISSION MEETING / APRIL 16, 2018	101-721-930.500	40.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
						90.00
			TOTAL - ALL FUNDS	TOTAL OF 112 CHECKS		332,224.26

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	301	2,479.76
				ACCT#FB 115 (MARCH 2018)	930.660	351	63.16
				ACCT#FB 115 (MARCH 2018)	930.660	648	165.02
				ACCT#FB 115 (MARCH 2018)	930.660	721	109.24
				CHECK AP 1833(E) TOTAL FOR FUND 101:			2,817.18
04/24/2018	AP	1834(A)	GARY GELOW	MAY 2018 CAA CONTRACT PAYMENT	801.021	131	12,180.68
04/24/2018	AP	70844	87- A DISTRICT	MARCH 2018 GARNISHMENT & CREDIT CARD FEES	930.150	131	946.62
04/24/2018	AP	70845*#	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	726.000	131	2.99
				PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	930.450	131	1.78
				CHECK AP 70845 TOTAL FOR FUND 101:			4.77
04/24/2018	AP	70846	87-A DISTRICT COURT- IMPREST CASH	JUROR FEES FOR PEOPLE V JASON EVANS TRIAL ON 4/11/18	930.930	145	729.00
04/24/2018	AP	70854	BILL MARSH FORD GAYLORD	69-3 L-O-F	726.050	301	33.76
				69-5 L-O-F	726.050	301	33.76
				CHECK AP 70854 TOTAL FOR FUND 101:			67.52
04/24/2018	AP	70855	BLAKE BRANCHEAU	2-5-18 FORMAL HRG, 4 MILES + 1/2 DAY TESTIMONY	930.940	267	7.90
04/24/2018	AP	70859*#	CDW GOVERNMENT INC	BOND CHECK PRINTER & TONER	726.000	131	406.95
				WINDOWS PRO 10 UPGRADE LICENSE - CIRCUIT JURY LAPTOP	726.000	145	132.00
				CHECK AP 70859 TOTAL FOR FUND 101:			538.95
04/24/2018	AP	70861	CHARLES KLEE	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	6.00
				CHECK AP 70861 TOTAL FOR FUND 101:			56.00
04/24/2018	AP	70862	CHRISTINE BOYAK-WOHFEIL	REIMBURSEMENT - SITE PLANS	726.000	721	104.80
04/24/2018	AP	70863	CHRISTOPHER DECKROW	1/2 DAY TESTIMONY ON 3-15-18 PRELIM + 4.4 MILES	930.940	267	7.94
04/24/2018	AP	70865	CNA SURETY DIRECT BILL	BOND #63608416N; NOTARY BOND FOR B GOODRICH	930.600	267	55.00
04/24/2018	AP	70866*#	CRAWFORD COUNTY TREASURER	FEBRUARY 2018 TRI-COUNTY EXPENSE	940.111	131	12,630.92
				MARCH 2018 TRI-COUNTY EXPENSE	940.111	131	10,572.99
				JANUARY 2018 TRI-COUNTY EXPENSE	940.111	131	10,890.89

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				CHECK AP 70866 TOTAL FOR FUND 101:			34,094.80
04/24/2018	AP	70868	CURTISS REPORTING CORP	INV 18216; MATELSKI TRANSCRIPT 3-8-18	726.000	267	23.10
04/24/2018	AP	70870	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2018 COURT COPY MACHINE LEASE PAYMENT	920.520	131	130.99
04/24/2018	AP	70871*#	DE LAGE LANDEN PUBLIC FINANCE	INV#58691231 ACCT#247393	920.410	267	98.90
				INV#58691231 ACCT#247393	930.983	267	15.22
				INV#58691231 ACCT#247393	920.410	864	595.78
				CHECK AP 70871 TOTAL FOR FUND 101:			709.90
04/24/2018	AP	70872	DE LAGE LANDEN PUBLIC FINANCE	INV#58747320 ACCT#247393	920.410	257	178.12
04/24/2018	AP	70875*#	DUNNS	HANDHELD CALCULATOR, LOCKING FILE DRAWER	726.000	131	250.79
				BATTERY, LAMINATING SHEETS	726.000	131	60.46
				CALCULATOR, LEIN RIBBONS	726.000	131	106.33
				DRAWER ORG, PENS, BANK BAGS, COLORED COPY PAPER, LABELS,	726.000	131	116.76
				LEIN TELETYPE PAPER	726.000	131	113.88
				DRAWER ORG, PENS, BANK BAGS, COLORED COPY PAPER, LABELS,	726.000	145	69.01
				DEPT 5319; INV 872067, 870194, 870144, CHILD SUPPORT	726.000	268	87.85
				SUPPLIES	726.000	301	8.86
				COPIER FEE	726.000	864	265.44
				CHECK AP 70875 TOTAL FOR FUND 101:			1,079.38
04/24/2018	AP	70876*#	DUNNS	ACCT#1738	726.000	267	37.50
				ACCT#1738	726.000	864	416.92
				CHECK AP 70876 TOTAL FOR FUND 101:			454.42
04/24/2018	AP	70882	GALLS INC AN ARAMARK CO	METHAMPHETAMINE TEST KITS	726.000	301	139.94
04/24/2018	AP	70883	GASLIGHT MEDIA	WEBSITE HOSTING	930.240	228	50.00
04/24/2018	AP	70884	GAYLOR L. CARDINAL	3/30/18 DEFERMENT & 4/3/18 COMMITMENT HEARINGS	801.022	131	150.00
04/24/2018	AP	70887	GENESEE COUNTY MEDICAL EXAMINER	AUTOPSY	930.920	648	430.00
04/24/2018	AP	70888	GENESEE COUNTY MEDICAL EXAMINER	INV#1810057 (AUTOPSY #A69-17-2029)	930.920	648	1,230.00
04/24/2018	AP	70890	HEALTH DEPT OF NORTHWEST MI	INV#2253 (APR-MAY-JUN 2018)	940.010	601	54,144.75
04/24/2018	AP	70891	HON. MICHAEL G. MACK	PEOPLE V CHRISTOPHER BONAMIE SENTENCING ON 3/26/18	930.500	131	75.44

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
04/24/2018	AP	70894	JAMES LEE BOGGESS SR	1/2 DAY TESTIMONY, 11-8-17 DC BENCH TRL	930.940	267	7.50
04/24/2018	AP	70895	JANETTE NORTON	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	5.00
				CHECK AP 70895 TOTAL FOR FUND 101:			<u>55.00</u>
04/24/2018	AP	70896	JENNIFER BOYER	PEOPLE V DEVER 17-5276-FC & 17-5278-FC TRANSCRIPTS	801.030	131	180.95
04/24/2018	AP	70898	JOHNATHAN YANG	2-22-18 DC HRG, 16 MILES + 1/2 TESTIMONY	930.940	267	9.10
04/24/2018	AP	70900	JONATHAN CREVISON	170.2 MI FOR WITN. ON 11-8-17 BENCH TRL.	930.940	267	17.02
04/24/2018	AP	70901	KENNETH ARNDT	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	5.00
				CHECK AP 70901 TOTAL FOR FUND 101:			<u>55.00</u>
04/24/2018	AP	70902	KERRIE JO DAENZER	GUARDIANSHIP REPORT ON 3/24/18	930.500	131	24.20
				GUARDIANSHIP REPORT ON 3/24/18	930.830	131	30.00
				CHECK AP 70902 TOTAL FOR FUND 101:			<u>54.20</u>
04/24/2018	AP	70904*#	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 - MAY 2018	704.140	131	436.89
				CICOTSEGOC-BL-954784 - MAY 2018	704.140	133	38.60
				CHECK AP 70904 TOTAL FOR FUND 101:			<u>475.49</u>
04/24/2018	AP	70906	LORA COEUR	3-7-18 DC HRG, 26.4 MILES + 1/2 DAY TESTIMONY	930.940	267	10.14
04/24/2018	AP	70907	MCCARDEL CULLIGAN	ACCT# 1351024 - WATER DELIVERY	726.000	131	31.00
04/24/2018	AP	70910	MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED ADS 3/02/18 - 03/30/18	930.300	721	1.00
04/24/2018	AP	70912#	NETWORKFLEET INC	MARCH MONTHLY SERVICE	920.410	301	75.80
				MARCH MONTHLY SERVICE	920.410	302	18.95
				MARCH MONTHLY SERVICE	920.410	334	18.95
				MARCH MONTHLY SERVICE	920.410	351	18.95
				CHECK AP 70912 TOTAL FOR FUND 101:			<u>132.65</u>
04/24/2018	AP	70919	OTSEGO COUNTY EMS	PROFESSIONAL SERVICES	930.460	648	1,926.80
04/24/2018	AP	70920	OTSEGO COUNTY EMS	MORGUE	930.460	648	452.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				MORGUE	930.460	648	465.00
				MORGUE	930.460	648	413.00
				MORGUE	930.460	648	458.50
				MORGUE	930.460	648	478.00
				MORGUE	930.460	648	465.00
				MORGUE	930.460	648	445.50
				MORGUE	930.460	648	465.00
				MORGUE	930.460	648	458.50
				CHECK AP 70920 TOTAL FOR FUND 101:			4,100.50
04/24/2018	AP	70923	OTSEGO MEMORIAL HOSPITAL	PROFESSIONAL SERVICES	930.920	648	686.00
				PROFESSIONAL SERVICES	930.920	648	304.00
				CHECK AP 70923 TOTAL FOR FUND 101:			990.00
04/24/2018	AP	70925	PAUL HARTMANN	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	10.00
				CHECK AP 70925 TOTAL FOR FUND 101:			60.00
04/24/2018	AP	70928*#	REDWOOD BIOTECH	DRUG TESTS	726.000	131	2,593.75
				DRUG TESTS	726.000	133	5,187.50
				CHECK AP 70928 TOTAL FOR FUND 101:			7,781.25
04/24/2018	AP	70930	SHELBI BARBARA MEADOWS	3-15-18 PRELIM, 20.4 MILES + 1/2 TESTIMONY	930.940	267	9.54
04/24/2018	AP	70935	STATE OF MICHIGAN	D. STUBLI	930.100	215	10.00
04/24/2018	AP	70936	STEVE J BAUMAN	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	1.00
				CHECK AP 70936 TOTAL FOR FUND 101:			51.00
04/24/2018	AP	70937	TELEPHONE SUPPORT SYSTEMS INC	PROGRAM GROUP PICKUP - ADMIN WING	920.400	131	147.00
04/24/2018	AP	70941	TOTTEN'S BODY SHOP INC	69-4 INVOICE 37693+37806	726.050	301	7,472.11
04/24/2018	AP	70943	VERIZON WIRELESS	SGT. HOLZSCHU INVOICE 180071408	726.000	301	50.00
04/24/2018	AP	70947#	WEST PAYMENT CENTER	ACT 1000715367; INV 838058033,837974329, 838058032	726.200	267	431.23
				INV 837955530; ACT 1000242483; CLEAR INFO CHGS MAR, '18	726.200	268	197.03

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Fund: 101 GENERAL FUND				CHECK AP 70947 TOTAL FOR FUND 101:			628.26
04/24/2018	AP	70948	WILLARD L BROWN	PLANNING COMMISSION MEETING / APRIL 16, 2018	703.040	721	50.00
				PLANNING COMMISSION MEETING / APRIL 16, 2018	930.500	721	20.00
				MARCH MEETING MILEAGE	930.500	721	20.00
				CHECK AP 70948 TOTAL FOR FUND 101:			90.00
				Total for fund 101 GENERAL FUND			134,752.71
Fund: 205 WORK CAMP							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	301	369.24
04/24/2018	AP	70911	MISTER T'S GLASS	WORK CAMP- WINDSHIELD	726.050	301	235.50
				Total for fund 205 WORK CAMP			604.74
Fund: 208 PARKS AND RECREATION							
04/24/2018	AP	1829(E)	CONSUMERS ENERGY	205344551680 CENTER ELECTRIC BILL	930.620	752	426.02
				201539069353/202606938034	930.620	752	317.77
				CHECK AP 1829(E) TOTAL FOR FUND 208:			743.79
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	751	67.01
				ACCT#FB 115 (MARCH 2018)	930.660	752	67.02
				CHECK AP 1833(E) TOTAL FOR FUND 208:			134.03
04/24/2018	AP	70848	ALEXANDER LIMITED PARTNERSHIP, LLC	CLOSING STATMENT LOT 23 PINE PARK ACRES	970.300	901	10,709.39
04/24/2018	AP	70849	ALEXANDER LIMITED PARTNERSHIP, LLC	CLOSING STATEMENT LOT 24 PINE PARK ACRES	970.300	901	4,005.82
04/24/2018	AP	70852*#	AMERICAN WASTE	2436703 GARBAGE BILL	920.200	752	84.40
04/24/2018	AP	70859*#	CDW GOVERNMENT INC	ADOBE ILLUSTRATOR CC - QUOTE JPWH053	726.000	752	370.00
04/24/2018	AP	70864	CLASSIC PLUMBING	1643 REPLACE ELECTRIC EYE ON FOUNTAIN	726.050	752	85.00
04/24/2018	AP	70873*#	DELL MARKETING LP	OPTIPLEX 7050 SFF - QUOTE 3000023060084.1	726.000	751	1,236.31
04/24/2018	AP	70917*#	OMS COMPLIANCE SERVICES INC	90486 PRE EMPLOYMENT DRUG TEST	940.010	751	79.50
04/24/2018	AP	70922	OTSEGO COUNTY TREASURER	1700007306 CUT TREE AT PARK	940.010	751	100.00

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Fund: 208 PARKS AND RECREATION							
04/24/2018	AP	70933#	STATE CHEMICAL SOLUTIONS	900451924 AIR FRESHENER UNITS FOR RESTROOMS	726.025	751	758.58
				900451924 AIR FRESHENER UNITS FOR RESTROOMS	726.025	752	304.00
				CHECK AP 70933 TOTAL FOR FUND 208:			<u>1,060.58</u>
				Total for fund 208 PARKS AND RECREATION			18,608.82
Fund: 209 GROEN NATURE PRESERVE FUND							
04/24/2018	AP	70881*#	FRONTIER	PHONE BILL	930.210	751	84.89
				FAX LINE BILL 989-732-4187-100389-5	930.210	751	67.71
				CHECK AP 70881 TOTAL FOR FUND 209:			<u>152.70</u>
				Total for fund 209 GROEN NATURE PRESERVE FUND			152.70
Fund: 210 AMBULANCE SERVICES							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	700.000	651	5,081.37
				Total for fund 210 AMBULANCE SERVICES			5,081.37
Fund: 212 ANIMAL CONTROL							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	430	357.46
04/24/2018	AP	70850	ALPINE ANIMAL HOSPITAL	MARCH 2018	930.471	430	2,102.52
				MARCH 2018	930.980	430	919.25
				CHECK AP 70850 TOTAL FOR FUND 212:			<u>3,021.77</u>
04/24/2018	AP	70871*#	DE LAGE LANDEN PUBLIC FINANCE	INV#58691231 ACCT#247393	920.410	430	141.55
04/24/2018	AP	70875*#	DUNNS	878611	726.000	430	209.25
04/24/2018	AP	70876*#	DUNNS	ACCT#1738	726.000	430	114.36
04/24/2018	AP	70881*#	FRONTIER	ANIMAL CONTROL JAN 2018	930.210	430	76.53
04/24/2018	AP	70886	GAYLORD VETERINARY SERVICES	MARCH 2018	930.471	430	984.09
				MARCH 2018	930.980	430	400.00
				CHECK AP 70886 TOTAL FOR FUND 212:			<u>1,384.09</u>
04/24/2018	AP	70944	WASH N GO MANAGEMENT INC	11287 MARCH 2018	920.410	430	25.00
				Total for fund 212 ANIMAL CONTROL			5,330.01
Fund: 215 FRIEND OF THE COURT							

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 215 FRIEND OF THE COURT							
04/24/2018	AP	70866*#	CRAWFORD COUNTY TREASURER	FEBRUARY 2018 TRI-COUNTY EXPENSE	940.111	141	329.74
				MARCH 2018 TRI-COUNTY EXPENSE	940.111	141	266.83
				JANUARY 2018 TRI-COUNTY EXPENSE	940.111	141	617.40
				CHECK AP 70866 TOTAL FOR FUND 215:			<u>1,213.97</u>
04/24/2018	AP	70869	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2018 FOC COPY MACHINE LEASE PAYMENT	920.520	141	118.58
04/24/2018	AP	70875*#	DUNNS	COUNTRFT PENS, BATTERY, COLORED COPY PAPER	726.000	141	62.49
04/24/2018	AP	70892	IMAGE FACTORY INC	12 FOC RECEIPT BOOKS	726.000	141	152.00
04/24/2018	AP	70904*#	LINCOLN FINANCIAL	CICOTSEGO-C-BL-954784 - MAY 2018	704.140	141	185.89
				Total for fund 215 FRIEND OF THE COURT			1,732.93
Fund: 226 RECYCLING FUND							
04/24/2018	AP	70877	EARTHWORKS ENTERPRISES INC	INV#20577 (SNOWPLOWING)	940.010	528	308.75
04/24/2018	AP	70878	EMMET COUNTY DPW	INV#18-0001582 MIXED FIBER/CONTAINERS (MARCH 2018)	940.010	528	2,264.57
04/24/2018	AP	70929	RONALD KORONKA	INV#890688 SNOWPLOWING	940.010	528	258.00
				Total for fund 226 RECYCLING FUND			2,831.32
Fund: 249 BUILDING INSPECTION FUND							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	371	36.41
04/24/2018	AP	70858	BRUCE TILLINGER	SERVICES 03/28/18 THRU 04/12/18	801.027	371	850.00
				SERVICES 03/28/18 THRU 04/12/18	801.028	371	500.00
				CHECK AP 70858 TOTAL FOR FUND 249:			<u>1,350.00</u>
04/24/2018	AP	70871*#	DE LAGE LANDEN PUBLIC FINANCE	INV#56691231 ACCT#247393	920.410	371	100.42
04/24/2018	AP	70875*#	DUNNS	OFFICE SUPPLIES	726.000	371	180.85
				OFFICE SUPPLIES	726.000	371	38.34
				OFFICE SUPPLIES	726.000	371	101.45
				CHECK AP 70875 TOTAL FOR FUND 249:			<u>320.64</u>
04/24/2018	AP	70876*#	DUNNS	ACCT#1738	726.000	371	94.36
04/24/2018	AP	70913	NMCOA	MADCAD (CODE MATERIAL SUBSCRIPTION)	726.200	371	300.00

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Fund: 249 BUILDING INSPECTION FUND							
04/24/2018	AP	70926	PITNEY BOWES	POSTAGE	930.450	371	217.98
Total for fund 249 BUILDING INSPECTION FUND							2,419.81
Fund: 256 REGISTER OF DEEDS AUTOMATION							
04/24/2018	AP	70873*#	DELL MARKETING LP	OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	726.000	215	2,528.52
				OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	726.000	215	179.97
				OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	726.000	215	134.94
				OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	726.000	215	262.49
				OPTIPLEX 7050 MFF PLUS OTHER - QUOTE 3000021829430.1	726.000	215	67.47
				DELL OPTIPLEX 7050 SFF - QUOTE 3000021837650.1	726.000	215	4,945.24
CHECK AP 70873 TOTAL FOR FUND 256:							8,118.63
Total for fund 256 REGISTER OF DEEDS AUTOMATION							8,118.63
Fund: 261 911 SERVICE FUND							
04/24/2018	AP	70860	CENTURYLINK	INV#1437144468 ACCT#63357762	930.210	427	135.92
04/24/2018	AP	70867	CUMMINS BRIDGEWAY	INV#015-99976	940.010	427	312.70
04/24/2018	AP	70881*#	FRONTIER	ACCT#989-732-9752-032210-5	930.210	427	50.85
				ACCT#989-732-9752-032210-5	930.210	427	111.39
CHECK AP 70881 TOTAL FOR FUND 261:							162.24
Total for fund 261 911 SERVICE FUND							610.86
Fund: 266 EQUIPMENT FUND							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	901	17.47
Total for fund 266 EQUIPMENT FUND							17.47
Fund: 281 AIRPORT							
04/24/2018	AP	1833(E)*#	FLEETCOR SUPERFLEET MASTERCARD	ACCT#FB 115 (MARCH 2018)	930.660	537	118.44
04/24/2018	AP	70875*#	DUNNS	AIRPORT 876690 BINDER , BADGE HOLDERS	726.000	537	109.94
04/24/2018	AP	70879	ENGINEERED PROTECTION SYSTEMS INC	AIRPORT INV # A792375 VIDEO SERV AGREEMENT	920.410	537	293.55
04/24/2018	AP	70880	FEENY	# 6236880/ 1 FOR RENEGADE	920.400	537	70.75
04/24/2018	AP	70889	GILL ROYS HARDWARE	AIRPORT MULTIPLE INVOICES	920.400	537	15.98
				AIRPORT MULTIPLE INVOICES	920.400	537	11.99
				AIRPORT MULTIPLE INVOICES	920.400	537	33.96
CHECK AP 70889 TOTAL FOR FUND 281:							61.93

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Fund: 281 AIRPORT							
04/24/2018	AP	70899*#	JOHNSON OIL COMPANY	AIRPORT DIESEL AND GASOLINE	930.660	537	888.03
				AIRPORT DIESEL AND GASOLINE	930.662	537	776.48
				CHECK AP 70899 TOTAL FOR FUND 281:			<u>1,664.51</u>
04/24/2018	AP	70903	KOORSEN FIRE & SECURITY	SO# 3028299 AIRPORT EXTINGUISHERS 4356469	920.400	537	978.47
04/24/2018	AP	70905	LISTVAN PLUMBING & HEATING	AIRPORT INV # 115339 PLUMBING INSPECTION	920.400	537	190.00
04/24/2018	AP	70915*	NORTHERN MICHIGAN REVIEW	AIRSHOW & AIRPORT COMBINED INV# 184221-22818	930.300	537	270.56
04/24/2018	AP	70931	STANDARD ELECTRIC COMPANY	AIRPORT # 9535268-00 LAMPS	920.400	537	16.26
04/24/2018	AP	70932	STANWYK AVIONICS INC	AIRPORT # 391802148 AWOS / ASOS	920.410	537	300.00
04/24/2018	AP	70934	STATE OF MICHIGAN	AIRPORT # 591-10339418 WEATHER INFORMATION SYSTEM	940.010	537	103.50
04/24/2018	AP	70942	UNIFIRST CORPORATION	AIRPORT CARPET RENTALS # 1530022266	920.410	537	40.65
				Total for fund 281 AIRPORT			4,218.56
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
04/24/2018	AP	70885	GAYLORD AREA CHAMBER OF COMMERCE	AIRSHOW CHAMBER MEMBERSHIP 2018 INV# 1057	930.300	537	180.00
04/24/2018	AP	70915*	NORTHERN MICHIGAN REVIEW	AIRSHOW & AIRPORT COMBINED INV# 184221-22818	930.300	537	400.00
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			580.00
Fund: 292 CHILD CARE FUND							
04/24/2018	AP	70845*#	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT: JUVENILE INCENTIVES, DESK ORG.,	726.000	662	41.96
04/24/2018	AP	70904*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 - MAY 2018	704.140	662	91.21
04/24/2018	AP	70923*#	REDWOOD BIOTECH	DRUG TESTS	726.000	662	2,593.75
				Total for fund 292 CHILD CARE FUND			<u>2,726.92</u>
Fund: 569 DEBT SERVICE							
04/24/2018	AP	70938	THE BANK OF NEW YORK MELLON	BLDG AUTH SERIES 2011 BOND PMT	990.100	906	35,000.00
				BLDG AUTH SERIES 2011 BOND PMT	990.200	906	15,550.00
				CHECK AP 70938 TOTAL FOR FUND 569:			<u>50,550.00</u>
				Total for fund 569 DEBT SERVICE			50,550.00
Fund: 588 TRANSPORTATION FUND							
04/24/2018	AP	70847	ADVANCE AUTO PARTS	3609 BUS #8	726.050	699	20.39

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
04/24/2018	AP	70852*#	AMERICAN WASTE	2435933 APRIL	940.010	698	103.00
04/24/2018	AP	70875*#	DUNNS	8779980 MARCH COPIES 8792410 LENS CLEANER	726.000 726.025	697 698	129.32 17.50
							145.82
04/24/2018	AP	70893	IMPREST CASH, OTSEGO COUNTY BUS SYS	1102, 1103, 1104 MISC. CLEANERS	726.025	698	26.66
04/24/2018	AP	70897	JIM'S ALPINE AUTOMOTIVE	5150 OCBS 1-744749 STOCK 5150 OCBS 1-745028 MISC. SUPPLIES 5150 OCBS 1-744748 BUS #11	726.050 726.050 726.050	699 699 699	84.20 330.06 168.40
							582.66
04/24/2018	AP	70899*#	JOHNSON OIL COMPANY	CL38000 FUEL	930.660	699	6,662.46
04/24/2018	AP	70909	MEYER ACE	23673 ICE MELT	726.025	698	391.51
04/24/2018	AP	70914	NORTHERN ENERGY, INC	31034 ULTI-PLX (120#NRQD) GREASE 33516 DELO 400 15W40	930.660 930.660	699 699	316.80 931.84
							1,248.64
04/24/2018	AP	70916	OMH MEDICAL GROUP & MEDCAR WALKIN	60162 DOTS (2)	940.010	699	246.00
04/24/2018	AP	70917*#	OMS COMPLIANCE SERVICES INC	90469 RANDOM ALCOHOL TEST	940.010	698	52.00
04/24/2018	AP	70924	PAM MILLER	MILEAGE 03/19/2018-04/06/2018	930.500	697	36.50
							9,536.64
Fund: 589 HOMEBOUND MEALS PROGRAM							
04/24/2018	AP	70899*#	JOHNSON OIL COMPANY	CL38000 FUEL	930.660	699	294.42
							294.42
Fund: 594 UC METROPOLITAN AREA NETWORK							
04/24/2018	AP	70940	TOTAL COMMUNICATION SERVICES LLC	INV#349	700.000	228	167.00
							167.00
Fund: 618 GIS PROJECT AND AERIAL							
04/24/2018	AP	70939	TOPCOMP COMPUTER SOFTWARE SERVICES	2018 0404 TOPCOMP MAR BILL	920.410	447	1,300.00
							1,300.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 637 BUILDING AND GROUNDS							
04/24/2018	AP	1830(E)	CONSUMERS ENERGY	ACCT#1000 0006 7155 & #1000 0027 8521	930.620	265	156.19
				ACCT#1000 0006 7155 & #1000 0027 8521	930.620	265	180.48
				CHECK AP 1830(E) TOTAL FOR FUND 637:			<u>336.67</u>
04/24/2018	AP	1831(E)	CONSUMERS ENERGY	ACCT#1000 2119 0929 (611 S. ILLINOIS)	930.620	265	49.12
04/24/2018	AP	1832(E)	DTE ENERGY	VARIOUS ACCTS.	930.610	265	2,221.46
				VARIOUS ACCTS.	930.610	265	324.15
				VARIOUS ACCTS.	930.610	265	631.27
				VARIOUS ACCTS.	930.610	265	856.31
				VARIOUS ACCTS.	930.610	265	1,760.26
				VARIOUS ACCTS.	930.610	265	116.50
				VARIOUS ACCTS.	930.610	265	186.13
				CHECK AP 1832(E) TOTAL FOR FUND 637:			<u>6,096.08</u>
04/24/2018	AP	70843	123NET	ACCT#110735 INV#372856	930.210	265	1,363.59
04/24/2018	AP	70881#	FRONTIER	ACCT#989-732-2373-030804-5	930.210	265	51.49
				PHONE BILL	930.210	265	61.19
				CHECK AP 70881 TOTAL FOR FUND 637:			<u>112.68</u>
				Total for fund 637 BUILDING AND GROUNDS			7,958.14
Fund: 645 ADMINISTRATIVE SERVICES							
04/24/2018	AP	70927	PLANNING & ZONING CENTER INC	SUBSCRIPTION	930.600	172	185.00
				Total for fund 645 ADMINISTRATIVE SERVICES			185.00
Fund: 647 HEALTH CARE FUND							
04/24/2018	AP	70856	BLUE CARE NETWORK	INVOICE 180960025947 MAY 2018 HEALTHCARE	704.110	851	39,612.18
04/24/2018	AP	70857	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 007041908 - 0000 MAY 2018 HEALTHCARE	704.110	851	23,115.58
04/24/2018	AP	70874	DELTA DENTAL OF MICHIGAN	DELTA DENTAL - MAY	704.110	851	1.00
04/24/2018	AP	70908	MCCARDEL CULLIGAN	ACCT. ID#1349712 STATEMENT#44-176	704.112	851	37.50
04/24/2018	AP	70945	WATKINS ROSS & CO.	OPEB STUDY YEAR ENDING 12/31/2017	704.110	851	4,900.00
				Total for fund 647 HEALTH CARE FUND			67,666.26
Fund: 701 GENERAL AGENCY							
04/24/2018	AP	70853	BARBARA SINN	BDR \$90	265.000	000	90.00
04/24/2018	AP	70918	OTSEGO COUNTY	17-5305 \$270/\$30;18-5399 \$180/\$20;18-5416 \$450/\$50;17-5251 \$90/\$10;1 265.000		000	1,710.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 04/24/2018 - 04/24/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
04/24/2018	AP	70921	OTSEGO COUNTY FRIEND OF COURT	08-12751 \$700;11-14131 \$600;11-14070 \$1285;12-14670 \$600;14-15545 \$265.000		000	3,900.00
04/24/2018	AP	70946	WEST BRANCH LITTLE LEAGUE	LITTLE LEAGUE BASEBALL ENROLLMENT	230.002	000	100.00
Total for fund 701 GENERAL AGENCY							5,800.00
Fund: 704 PAYROLL IMPREST FUND							
04/24/2018	AP	70851	AMERICAN FIDELITY ASSURANCE CO	APRIL 2018 FLEX SPENDING ACCOUNT	231.285	000	979.97
Total for fund 704 PAYROLL IMPREST FUND							979.97
TOTAL - ALL FUNDS							332,224.28

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 69902

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/06/2018	AP	69902	TERAS MEDIA, LLC	25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
		69902		25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
		69902		25174 ANNUAL HOSTING FOR WEBSITE	** VOIDED **	
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00
— GL TOTALS —			TOTAL		0.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 70087 - 70088

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/20/2018	AP	70087	FRONTIER	PHONE BILL		** VOIDED **
		70087		ANIMAL CONTROL JAN 2018		** VOIDED **
		70087		ACCT#989-732-9752-032210-5		** VOIDED **
		70087		ACCT#989-732-2373-030804-5		** VOIDED **
02/20/2018	AP	70088	GASLIGHT MEDIA	INV#55935	101-228-930.240	50.00
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS (1 voided)		50.00