



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, October 10, 2017 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of September 28, 2017 w/attachments - Motion to Approve
- B. DHHS Board Reappointment (Youngs) - Motion to Approve
- C. Board of Canvassers Reappointment (Candela) - Motion to Approve
- D. Board of Canvassers Reappointment (Corell) - Motion to Approve
- E. C2AE Contract Proposal for the Gaylord Gateway Trailhead - Motion to Approve

Committee Reports

- A. Parks & Recreation Commission Recommendation
  1. BID 2017-11 Award to Feeny-Gaylord

Administrator's Report

Department Head Report

Special Presentations

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  1. October 3 , 2017 Warrant
  2. October 10, 2017 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of September 28, 2017 w/attachments	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of September 28, 2017 with attachments.

September 28, 2017

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Finance Director, Tim Hanley.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Commissioner Julie Powers requested FY2018 Bus System Budget be removed from the consent agenda and placed under new business.

Consent Agenda:

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve the Regular minutes of September 12, 2017 with attachments as presented. Ayes: Unanimous.

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to adopt OCR 17-21 Mortgage Discharge for Robert E. Howe.

Roll Call Vote:

Ayes: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to adopt OCR 17-22 Mortgage Discharge for 111 Michigan, LLC.

Roll Call Vote:

Ayes: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR 17-23, Opposition to passage/enactment of SB 386 of 2017. **Resolution was withdrawn.**

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to adopt OCR-17-24 Opposition to reduction/elimination of federal funding to the Great Lakes Restoration Initiative

Roll Call Vote:

Ayes: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

**Budget & Finance Committee Recommendations:**

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve FY2018 Otsego County Commission on Aging Budget. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve FY2017 Probate Court budget amendment. Ayes: Unanimous. Motion carried. (see attached)

**Special Presentations:**

Employee recognition of Tonya Caverly by Trisha Adam for her 20 years of service to the County.

Kerry Wieber from the Michigan Department of Natural Resources, reported on the grant application for acquisition of Storey Lake property.

Motion by Commissioner Duane Switalski, seconded by Commissioner Glasser, to approve OCR 17-25 Support of DNR Grant Application for Acquisition of Storey Lake Property.

**Roll Call Vote:**

Ayes: Julie Powers, Paul Beachnau, Ken Glasser, Doug Johnson, Ken Borton.

Nays: Paul Liss, Duane Switalski, Rob Pallarito, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

**Administrator's Report:**

Rachel Frisch reported on the Groen Trust Fund Board meeting, moving forward with the remaining 25 acres.

**Department Head Report:**

Lisa Anderson, District Coordinator from the Michigan State University Extension, discussed the annual report; reported on the Michigan Cottage Food Law, citizens to use their own kitchen as an unlicensed facility to produce a product to sell. Devora Davis reported on 8 clubs; teens in leadership 12-19 year old formed team council; Equestrian Program continues to grow; Great success at the fair; 4-H summer camp; new archery program formed; Father Daughter dance had over 800 fathers, stepfathers and grandfathers that participated at treetops. Nicholas Pung reported on the head start program; food safety; cooking classes. Denise Aungst reported on the backpack program, partner with food bank of Eastern Michigan, 120 children in Otsego County receive food for the weekends; Working with Vanderbilt School on bullying.

**Committee Reports:**

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the sale of the 2012 Dodge Charger patrol car to Bill Marsh for \$12,000. The dealership offered a special buy-back offer, due to the 2012 Charger being a faulty model. Ayes: Unanimous. Motion carried.

City Liaison, Township, Village Representative: None.

Correspondence:

Tim Hanley presented the August 2017 Financial Reports.

New Business:

Motion by Commissioner Ken Glasser, Seconded by Commissioner Paul Liss, to approve the FY2018 Bus System Budget. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve the September 19, 2017 Warrant in the total amount of \$170,483.89. Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Paul Liss, to approve the September 22, 2017 Warrant in the total amount of \$817.55. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Rob Pallarito, to approve the September 28, 2017 Warrant in the amount of \$208,454.89. Ayes: Unanimous. Motion carried.

Chairman Ken Borton opened up the meeting for public comment.

Commissioner Paul Beachnau excused at 10:45 a.m.

Board Remarks:

Commissioner Julie Powers attended the City Council meeting, tabling any action on the dispensaries.

Commissioner Duane Switalski had no report.

Commissioner Rob Pallarito reported on NEMCOG, joint land use study still ongoing second public hearing set for October 10, 2017 from 6:00 p.m.-7:00 p.m. at Camp Grayling, Building #3; attended the City Council meeting.

Commissioner Ken Glasser had no report.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss attended the Soil Conservation fall tour.

Commissioner Doug Johnson attended the Soil Conservation fall tour.

Commissioner Ken Borton attended the MAC Conference, elected 1<sup>st</sup> Vice President.

Meeting adjourned at 10:57 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk

**RESOLUTION NO. OCR 17-21**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 28, 2017

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 4125 Kokozen Avenue, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1217, Pages 144-157 and two Modifications in Liber 1221, Pages 494-495 and Liber 1223, Pages 573-574 in the name Robert E. Howe, a single man and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Robert E. Howe, a single man and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**RESOLUTION NO. OCR 17-22**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 28, 2017

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 111 Michigan Avenue, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1300, Pages 453-456 by and between 111 Michigan, LLC, a Michigan Limited Liability Company, and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to by and between 111 Michigan, LLC, a Michigan Limited Liability Company, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**RESOLUTION NO. OCR 17-24**  
**Opposition to the Reduction or Elimination of Federal Funding for the**  
**Great Lakes Restoration Initiative**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 28, 2017

**WHEREAS**, the Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

**WHEREAS**, the Great Lakes Restoration Initiative ("GLRI") provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

**WHEREAS**, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

**WHEREAS**, while a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

**WHEREAS**, any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years; now, therefore, be it

**RESOLVED,** that the Board of Commissioners of Otsego County, Michigan opposes slashing federal funding for the Great Lakes Restoration Initiative, and be it further

**RESOLVED,** that copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

## Otsego County Commission on Aging

### 2017-2018 OCCOA BUDGET

REVENUE:		% of Total Revenue
	NEMCSA FEDERAL GRANT INCOME	150,935.00 8%
	NEMCSA STATE GRANT INCOME	75,505.00 4%
	DONATION INCOME	142,886.00 7%
	TOBACCO/WAIVER/OTHER GRANTS	72,250.00 4%
	PRIVATE PAY-OTSEGO HAUS	27,500.00 1%
	TAX RECEIPTS INCOME	1,230,000.00 64%
	CASH MATCH FOR GRANTS	21,628.00 1%
	INTEREST INCOME	1,000.00 0%
	ACTIVITIES/SPECIAL EVENTS INCOME	36,500.00 2%
	CONTRACTED INCOME	74,800.00 4%
	TRANSFER FROM FUND EQUITY	98,900.00 5%
	<b>BUDGETED TOTAL INCOME:</b>	<b>\$1,931,904.00 100%</b>
EXPENSES:		
	SALARY EXPENSES	1,130,000.00
	FRINGE BENEFITS	112,982.00
	RSVP FUNDING EXPENSE	42,000.00
	EMPLOYEE BENEFIT	13,979.00
	CASUAL LABOR	0.00
	BOARD EXPENSE	500.00
	RENTS	48,345.00
	RAW FOODS	241,800.00
	EMPLOYEE LUNCH ACCOUNT EXPENSE	1,800.00
	UTILITIES-OTSEGO HAUS	6,500.00
	DUES EXPENSE	3,308.00
	POSTAGE EXPENSE	3,700.00
	SUPPLIES EXPENSE	26,277.00
	KITCHEN SUPPLIES	8,750.00
	TELEPHONE EXPENSE	14,304.00
	SERVICE CONTRACTS/GRANTS	4,120.00
	HOME MEAL DELIVERY EXPENSE	64,200.00
	TRANSPORTATION EXP-OTSEGO HAUS	550.00
	CLEANING EXPENSE	3,219.00
	STAFF TRAVEL EXPENSE	38,045.00
	REPAIR/MAINT EXPENSE	3,650.00
	GARBAGE REMOVAL EXPENSE	2,000.00
	VOLUNTEER PROGRAMS EXPENSE	6,500.00
	EQUIPMENT LEASING-GENERAL OPER	10,440.00
	EQUIPMENT PURCHASE EXPENSE	1,500.00
	COMPUTER EXP-GENERAL OPER	6,000.00
	PRIME TIMES ADVERTISING EXPENSE	9,100.00
	INSURANCE EXPENSE	36,175.00
	AUDIT/PROFESSIONAL FEES	6,500.00
	ADVERTISING EXPENSE	13,360.00
	LEASEHOLD IMPROVEMENTS	500.00
	TRAINING EXPENSE	8,100.00
	ACTIVITIES/SPECIAL EVENTS EXPENSES	39,000.00
	CASH MATCH EXP-GENERAL OPER	21,700.00
	TAX TRIBUNAL CHARGEBACKS	3,000.00
	MILLAGE CAMPAIGN 8/2014	0.00
	<b>BUDGETED TOTAL EXPENSES:</b>	<b>\$1,931,904.00</b>
	<b>Revenue over Expenses/Expenses over Revenue:</b>	<b>\$0.00</b>



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 148**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Probate Judges' Salary increase per SCAO memo dated 8/16/17

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-148-704.110 (Hospitalization)	\$	\$ 1,060.00
101-148-703.010 ( Reg Emp-Dept Dir/Comm)	\$ 1,060.00	\$
101-148-940.110 (Hospitalization/Dental)	\$	\$ 560.00
101-148-704.200 (Social Sec Contribution)	\$ 560.00	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 1,620.00	\$ 1,620.00

Tracy J. Cruz 8/17/17  
 Department Head Signature Date

Rachel Frisch 9-20-17  
 Administrator's Signature Date

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

**RESOLUTION NO. OCR 17-25**  
**Support of the Department of Natural Resources'**  
**Grant Application for the Acquisition of the Storey Lake Property**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 28, 2017

**WHEREAS**, the County of Otsego supports the Department of Natural Resources' (DNR) grant application (#17-0175) to the Michigan Natural Resources Trust Fund for the proposed acquisition of the Storey Lake Property consisting of 2,140 acres of forested land containing Storey Lake and Stewart Creek corridor and located in Township 32N Range 02W Sections 6 and 7 and Township 32N Range 03W Sections 1 and 12 of Corwith Township, Otsego County, Michigan; and

**WHEREAS**, the location of the proposed DNR acquisition is within the jurisdiction of the County of Otsego; and

**WHEREAS**, with this resolution of support it is acknowledged that the County of Otsego is not committing to any obligations, financial or otherwise; now therefore, be it.

**RESOLVED**, that the County of Otsego hereby supports the grant and application for the proposed acquisition of the Storey Lake Property by the DNR.



# October 10, 2017 Agenda

## **Agenda Questions**

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at [rfrisch@otsegocountymi.gov](mailto:rfrisch@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Otsego County DHHS Reappointment (Youngs)	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item B.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Melanie Youngs has expressed her interest in continuing to serve on the County's DHHS Board.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Melanie Youngs to the Otsego County DHHS Board to a term expiring on October 31, 2020.

**From:** Melanie Youngs <website@gaslightmedia.com>  
**Sent:** Thursday, September 07, 2017 12:43 PM  
**To:** appt\_boc  
**Subject:** ""New submission from Application for Appointment to Committees, Boards and Commissions

**To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.**

Otsego County DHHS

**Have you ever attended this committee/board meeting?**

- Yes

**Name**

Melanie Youngs

**Address**

660 Maple Ridge Lane  
Gaylord, Michigan 49735  
United States  
[Map It](#)

**Phone**

(989) 858-1503

**Email**

[myoungs@frontier.com](mailto:myoungs@frontier.com)

**Date available for appointment**

09/07/2017

**I am a registered voter in Otsego County**

- Yes

**In which township, city or village?**

Bagley

**Community Service**

**List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county**

I am currently an Otsego Co DHHS board member however my term is expiring in October 2017. Recently nominated chair of the board. i would like to continue to serve my community and the board.  
I am on the Great Start Collaborative Leadership Committee for Cheboygan, Otsego and Presque Isle counties.  
I am a member of the Otsego TRUST team (Trauma & Resillience Unified Support Team). Also the early childhood rep for the Trauma Informed Learning Collaborative.  
I was a part of the NEMCSA Strategic Planning Committee.  
I am an active member of the Otsego County Human Service Network and COP Inter-agency Collaborative Council.

**List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained**

I have worked for NEMCSA for over 19 years currently in Early Head Start division supervising home visitors who are servicing at-risk families in the community. Prior to supervising I taught in a Head Start classroom for 12 years.  
My position with NEMCSA has allowed me to gain insight into the needs and services of families that are also served by DHHS.  
I have a Bachelors Degree from Central Michigan University majoring in Child Development

I have a Family Service Worker credential.

**I have worked for Otsego County before**

- Yes

**If yes, please list dates and name(s) of departments**

I have been the Otsego County DHHS Board Member since January 2016.

**Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.**

**I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time**

- Yes

**Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek**

In addition to the committees, board and groups I listed as being actively involved in above I have a spouse that suffered a stroke which has left him disabled requiring 24 hour care. I have first hand knowledge and experience with the services that are needed to care for him as a disabled adult.

I have completed training in areas of leadership, trauma, poverty, education, family engagement, management & communication. I have provided parent education to at-risk adults and presented to many different service agencies about our Early Head Start program.

Thank you for your consideration.

**I hereby certify that the preceding information is correct and to the best of my knowledge**

- Yes

Susan Premo

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**From:** Schlaufman, Jody L. (DHHS) <SchlaufmanJ@michigan.gov>  
**Sent:** Friday, September 08, 2017 9:17 AM  
**To:** Susan Premo  
**Cc:** Rachel Frisch  
**Subject:** RE: Melanie Youngs

Thank you Susan. I appreciate this.

Thank you very much,

Jody

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**From:** Susan Premo [<mailto:spremo@otsegocountymi.gov>]  
**Sent:** Friday, September 8, 2017 9:09 AM  
**To:** Schlaufman, Jody L. (DHHS) <SchlaufmanJ@michigan.gov>  
**Cc:** Rachel Frisch <[rfrisch@otsegocountymi.gov](mailto:rfrisch@otsegocountymi.gov)>  
**Subject:** RE: Melanie Youngs

Jody,  
I have received Melanie Youngs' application for reappointment to the DHHS board; it will be placed on the October 10<sup>th</sup> agenda.  
Thank you!  
Susan

*Susan Premo*

Otsego County Administration  
Direct Phone Line: 989-731-7524  
[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)

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**From:** Schlaufman, Jody L. (DHHS) [<mailto:SchlaufmanJ@michigan.gov>]  
**Sent:** Wednesday, September 06, 2017 4:30 PM  
**To:** Susan Premo  
**Subject:** RE: Melanie Youngs

Hi Susan,

Thank you very much, I appreciate this. I will forward this link to Melanie for her to complete and submit the application for her appointment.

I will attend the Board of Commissioners meeting on October 10<sup>th</sup> to present the request that Melanie be appointed for a new term.

Thank you very much for your assistance with this!

Jody

Jody Schlaufman  
Acting Director  
Otsego/Crawford/Oscoda Counties  
931 S Otsego Ave  
Gaylord, MI 49735  
989-590-2825  
Fax # 989-732-8715

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**From:** Susan Premo [mailto:[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)]  
**Sent:** Wednesday, September 6, 2017 4:21 PM  
**To:** Schlaufman, Jody L . (DHHS) <[SchlaufmanJ@michigan.gov](mailto:SchlaufmanJ@michigan.gov)>  
**Subject:** Melanie Youngs

Hi Jody,  
Here is the link for Melanie Youngs to complete an online application for reappointment to the DHHS board.  
<http://www.otsegocountymi.gov/online-services/forms/application-for-appointment-to-committees-boards-and-commissions/>

If you have any questions or concerns, please let me know.

We'll place the reappointment on the October 10<sup>th</sup> agenda.

Thanks!  
Susan

*Susan Premo*

Otsego County Administration  
Direct Phone Line: 989-731-7524  
[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)

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**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Otsego County Board of Canvassers Reappointment (Candela)	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Salvatore "Sam" Candela has expressed his interest in continuing to serve on the County's Board of Canvassers.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Salvatore "Sam" Candela to the Otsego County Board of Canvassers to a term expiring on October 20, 2021.

TERM EXPIRES ON:  
10/20/2021



APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Board of Canvassers.

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: SALVATORE J. CANDOLA

Address: 2140 West Dixon Lk Dr Zip Code 49735

Telephone: 989-731-1877 Other: \_\_\_\_\_

Email address: \_\_\_\_\_

Date available for appointment most

County Commission District \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Bagley

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Past event coordinator for Judge Janet Allen election campaign.  
Past treasure of Otsego County Dems  
Past treasure of UAW Anchemco Retirees of Gaylord  
Present Chairman of UAW Anchemco Retirees of Gaylord.  
Served 2 terms on Board of Comassadors for Otsego County.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

12<sup>th</sup> grade graduate, Retired disability United Auto Workers

Have you ever worked for Otsego County?  Yes  No

If yes, please list dates and name(s) of departments.

Serving 2 terms on Board of Comassadors - Oct 2009 to Present

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

*Presently on the Board of Canvassers*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever attended this particular committee/board meeting?

Yes       No

I hereby certify that the preceding information is correct and to the best of my knowledge.

*Salvatore J. Candela*  
\_\_\_\_\_  
Signature

*8-16-17*  
\_\_\_\_\_  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)**

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Otsego County Board of Canvassers Reappointment (Corell)	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item D.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Larry Corell has expressed his interest in continuing to serve on the County's Board of Canvassers.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Larry Corell to the Otsego County Board of Canvassers to a term expiring on October 20, 2021.



**Otsego**  
**COUNTY**  
M I C H I G A N

**TERM EXPIRES ON:**  
**10/20/2021**

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Board of Canvassers

*PLEASE indicate what board or committee you are applying for in the space provided above.*

**Please print or type.**

Name: Larry Corell

Address: 116 W Third St Zip Code 49735

Telephone: 9898581570 Other: \_\_\_\_\_

Email address: lacorell@gmail.com

Date available for appointment immediately

County Commission District Julie Powers #1

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Gaylord

**Please complete the following. You may use additional sheets as needed.**

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Various church boards, Salvation Army Volunteer, Otsego County Republican Committee, First Congressional District committee member for 105th House District, Otsego County Tea Party, CERT Otsego County Food Pantry

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**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Transportation Director for Gaylord Schools. School bus driver for 55 years.

BA in Speech Capital University

B Div Trinity Evangelical Lutheran Seminary

Ongoing education as alcoholism specialist

Trained Parliamentarian

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Have you ever worked for Otsego County?  Yes  No

If yes, please list dates and name(s) of departments.

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**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

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Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Active in Local, State and National politics in many varied capacities.

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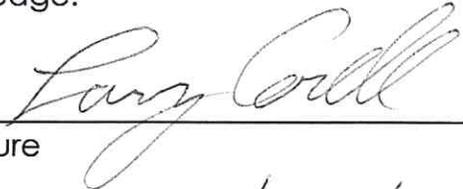
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Have you ever attended this particular committee/board meeting?

Yes       No

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

9/29/17

Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**spremo@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  C2AE Contract for Professional Engineering Services for the Gaylord Gateway Trailhead	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, Item E.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

C2AE is submitting a contract proposal for the preparation of plans, specifications and bidding documents for the development of the Gaylord Gateway Trailhead.

**RECOMMENDATION:**

Staff requests approval of the contract proposal submitted by C2AE for the preparation of plans, specifications and bidding documents for the development of the Gaylord Gateway Trailhead.

October 4, 2017

Ms. Rachel Frisch, Administrator  
Otsego County  
225 W. Main Street  
Gaylord, MI 49735

**Re: Proposal for Professional Services: Otsego County "Gaylord Gateway" Trailhead**

Dear Rachel,

C2AE is pleased to present this proposal for the preparation of plans, specifications, and bidding documents for the development of a new trailhead on the north side of Main Street and the east side of the Lake State Railroad, downtown Gaylord. The trailhead facility will be owned by the MDNR, but leased to Otsego County. The MDNR has transferred an Iron Belle Trail (IBT) grant in the amount of \$80,000 to Otsego County to cover the costs of the engineering design phase services. C2AE has previously completed a conceptual plan and cost opinions for this trailhead facility.

C2AE has completed numerous roadside enhancement and trail development projects throughout Michigan, and has extensive experience working with the Michigan Department of Natural Resources. Altogether, C2AE has completed more than 120 miles of trail projects, numerous park restroom/pavilion facilities, and assisted our clients in obtaining more than \$40 million in grant funding over the last 15 years. C2AE is also currently designing the related and integral Otsego County Iron Belle Trail project for 2018 construction.

#### PROJECT UNDERSTANDING

C2AE understands that Otsego County requires professional services to develop plans and specifications for site and building improvements at the Otsego County "Gaylord Gateway" Trailhead. The overall goal for the project is to increase vehicular and pedestrian access and amenities for both non-motorized and snowmobile users. The project engineering design phase is being funded by an Iron Belle Trail (IBT) grant that has been transferred from the MDNR to Otsego County. This allows the County to select the engineering consultant and be an integral part of the design team, since it is anticipated that the County will maintain the facilities. A grant application for the construction phase has been submitted to the Michigan Natural Resources Trust Fund (MNRTF). Announcements for funding are anticipated in late 2017. As such, the design and construction documents will be prepared to comply with the MNRTF requirements, and the MDNR will be a key part of the design team.

C2AE has previously completed the conceptual design phase for this Trailhead facility. A conceptual plan of the project and a preliminary cost opinion are included in this proposal. It is anticipated that the project will include the following key elements:

- Vehicular access from Main Street and Mitchell Street.
- Pedestrian connections from Main Street and Mitchell Street
- Gated linkage to the Iron Belle Trail for non-motorized users as well as a separate gated access for snowmobile users.
- Decorative concrete patio, with a local art/sculpture focal point to tie in with the City's streetscape theme and the County's courthouse lawn fountain.
- A pavilion building

- A year round restroom building
- Car and RV/Trailer parking
- Snowmobile parking area
- Ornamental fencing
- Site grading and landscaping
- Bicycle amenities
- Interpretive signage

Professional services required for compliance with state guidelines and requirements include project management, architecture, civil, electrical and mechanical engineering, landscape architecture and surveying.

## PROJECT APPROACH

C2AE's approach to this project will mirror our other successful urban design projects, where an emphasis of careful preliminary analysis, close client contact throughout the project development, and communication with all appropriate parties prior to commencing planning and design is stressed.

We will approach this project by segmenting it into various tasks. C2AE will provide our in-house team of qualified architects, landscape architects, engineers and technicians, as necessary to complete the various tasks outlined within this scope of work. These tasks will be used to describe the process and acknowledge completion of necessary project milestones. The tasks and products required to complete this work are described as follows in the order in which they will be performed.

## SCOPE OF WORK (BASIC SERVICE)

### Phase 1 - Construction Documents

#### Task 1 – Project Kick-Off Meeting

C2AE will meet with the County and DNR for a project kick-off meeting. During this meeting the following items will be specifically addressed:

- a. Review the C2AE Project Management Plan, schedule, and budget and establish/confirm milestone submittal dates.
- b. Establish project lines of communication/coordination, as well as review the proposed communications plan.
- c. Review the previously developed concept plan and cost opinions.
- d. Confirm and define strategies relative to site development, including structures, amenities, orientation, vehicular and pedestrian flow, etc.
- e. Discuss and establish the desired level of quality for the final design. We intend to incorporate design elements, materials, and aesthetic/functional principals established for other municipal development projects.

#### Task 2 – Survey

An accurate base map is necessary for the successful completion of the site design for the project. C2AE has previously obtained aerial mapping of the project area for the design of the Trail project. This aerial survey will be supplemented with a field topographic survey for additional detail and more accurate grade information.

### Task 3 - Base Map

Utilizing the boundary and topographic mapping, C2AE will develop a base plan for use during development of the final design drawings at a 24"x36" drawing format.

### Task 4 – Design Drawings and Specifications

C2AE will prepare final design drawings and specifications (contract documents) as required for competitive public bid. C2AE will review the progress of the drawings and specifications at the 60% and 100% completion stage. These documents shall consist of the following:

- Site demolition and clearing plans
- Grading plan
- Soil erosion control and sedimentation plan (if necessary)
- Building floor plans, elevations and sections
- Site utilities plan
- Site lighting and security plan
- Site landscape plan indicating improvements and geometrics
- Architectural and engineering details as necessary to construct the project
- Special details for the railroad crossings
- Project specifications including Owner requirements and general and technical sections
- A final estimate of probable construction cost (engineer's estimate)

### Task 5 – Public Information/Public Input

C2AE will prepare presentations and attend public meetings as desired by the County and DNR for obtaining public input and providing information for this project.

### **Phase 2 - Bidding and Phase 3 Construction (to be provided at a future date)**

#### SCHEDULE

Due to the likelihood of funding through the MNRTF Program, final award of the project funding is not anticipated until early summer of 2018. C2AE's design process will be geared to having completed construction documents, ready for bidding, by April/May of 2018.

#### FEE

C2AE will complete the work listed in the Scope of Work, Basic Services on a time and materials basis with a maximum not to exceed amount of \$80,000 (the amount of the DNR grant). It is not anticipated that the full amount will be utilized, and any excess will be applied toward the bidding and construction phases of the project.

This fee will not be exceeded without the written authorization of the County. Invoices will be presented to the City on a monthly basis reflecting the level of work completed and are due upon receipt.

The proposed scope of services, fee estimate and standard contract provisions are included as part of this proposal. We appreciate the opportunity to submit this proposal for consideration. If this proposal is acceptable, please sign in the space provided below and return one copy to our office. If you have any questions related to this proposal, please contact us at your convenience. Thank you for your consideration.

Sincerely,

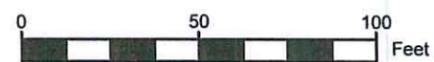
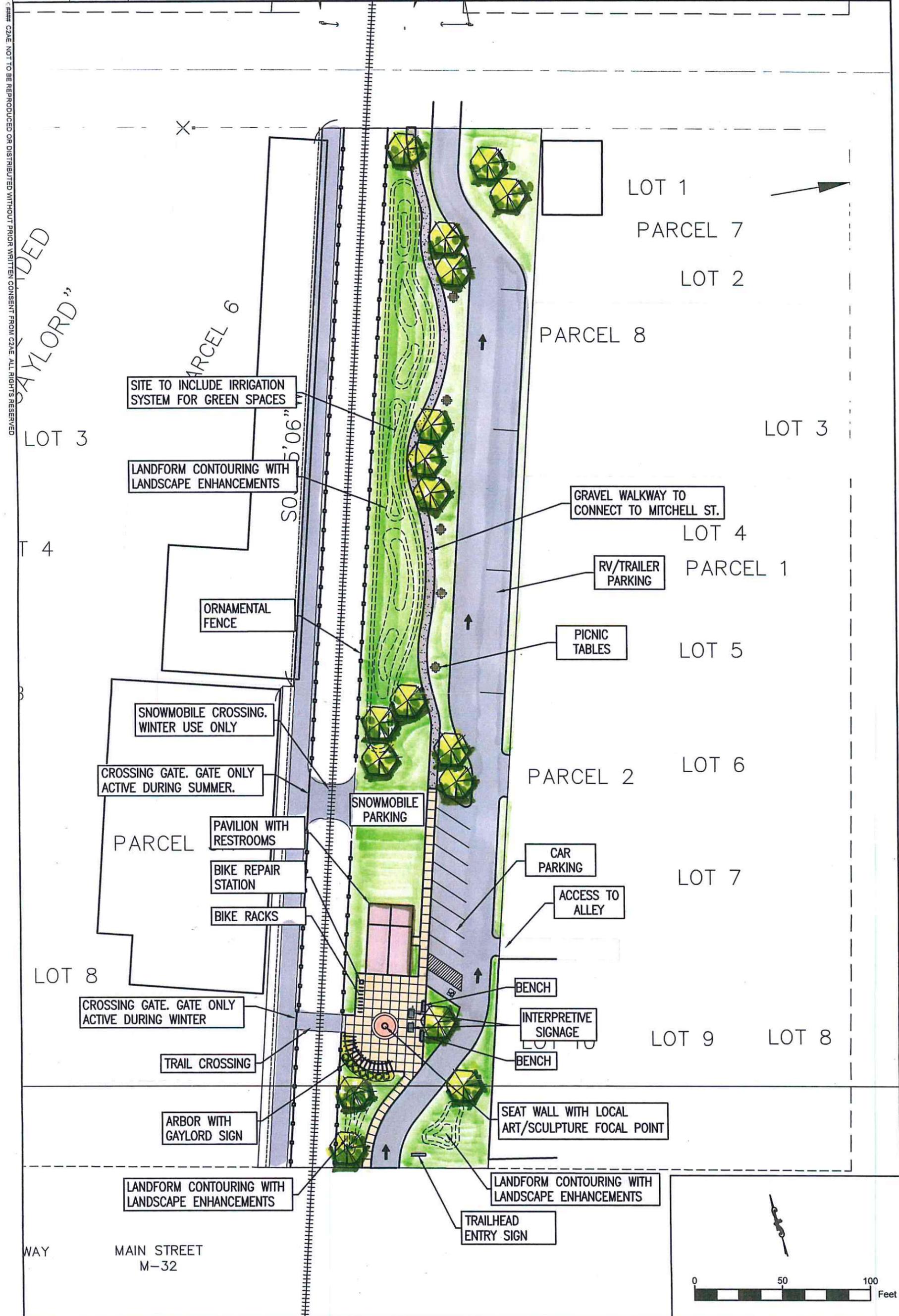
C2AE

ACCEPTED:  
Otsego County, Michigan

Larry M. Fox, P.E.  
Project Manager | Principal Owner

BY: \_\_\_\_\_

DATE: \_\_\_\_\_



SCALE: 1"=50'  
 PROJ. #: 150121  
 DATE: 01/15/16  
 SHEET: 1

PRELIMINARY CONCEPT #3

**IRON BELLE TRAIL  
 GAYLORD TRAILHEAD**  
 GAYLORD, MI



PRELIMINARY

**Otsego County Iron Belle Trail  
Proposed Gaylord Gateway Trailhead Development  
Preliminary Opinion of Probable Construction Costs**

**Main Street to Mitchell Street**

**Trailhead Site**

#	Code	Description	Quantity	Units	UnitPrice	Total
1		Mobilization, Max. _____	1	LS	\$40,000.00	\$40,000.00
2		Site Preparation & Site Excavation	2453	Syd	\$5.00	\$12,265.00
3		Aggregate Base, 6 inch	1960	Syd	\$4.75	\$9,310.00
4		HMA, LVSP (3 inch)	350	Ton	\$80.00	\$28,000.00
5		Sidewalk, Conc, 4 inch	1900	Sft	\$4.00	\$7,600.00
6		Sidewalk, Decorative	1260	Sft	\$12.00	\$15,120.00
7		Aggregate Surface Cse, 6 inch Special	300	Syd	\$8.00	\$2,400.00
8		Fill Dirt Placement/Landform Grading	700	Cyd	\$20.00	\$14,000.00
9		Restroom Building	1	LS	\$195,000.00	\$195,000.00
10		Pavilion Building	1	LS	\$199,000.00	\$199,000.00
11		Arbor with Sign	1	LS	\$10,000.00	\$10,000.00
12		Bike Rack	8	Ea	\$900.00	\$7,200.00
13		Bike Repair Station	1	Ea	\$1,500.00	\$1,500.00
14		Interpretive Signage	2	Ea	\$15,000.00	\$30,000.00
15		Bench	2	Ea	\$2,000.00	\$4,000.00
16		Drinking Fountain/Water Bottle Station	1	Ea	\$2,000.00	\$2,000.00
17		Entry Sign	1	Ea	\$3,000.00	\$3,000.00
18		Art/Sculpture	1	Ea	\$10,000.00	\$10,000.00
19		Seat Wall	50	Ft	\$400.00	\$20,000.00
20		Picnic Table	5	Ea	\$1,500.00	\$7,500.00
21		Oranmental Fence, Steel (with gates)	1190	Ft	\$35.00	\$41,650.00
22		Site Restoration	3350	Syd	\$6.00	\$20,100.00
23		Landscaping Trees and Plants	1	LS	\$7,500.00	\$7,500.00
24		Irrigation	1	LS	\$8,000.00	\$8,000.00
25		Decorative Street Light	4	Ea	\$5,200.00	\$20,800.00
26		Decorative Bollard Light	8	Ea	\$2,500.00	\$20,000.00
27		Site Electrical	1	LS	\$25,000.00	\$25,000.00
28		Electric Service	1	LS	\$5,000.00	\$5,000.00
29		Natural Gas Service	1	LS	\$5,000.00	\$5,000.00
30		Drainage Structure	4	Ea	\$2,000.00	\$8,000.00
31		12 inch dia. Storm Sewer	400	Ft	\$25.00	\$10,000.00
32		1 inch dia. Water Service	1	LS	\$4,000.00	\$4,000.00
33		Sanitary Sewer Service	1	LS	\$3,800.00	\$3,800.00
<b>SUBTOTAL=</b>						<b>\$796,745.00</b>
<b>CONTINGENCY &amp; ENGINEERING =</b>						<b>\$199,186.25</b>
<b>TOTAL=</b>						<b>\$995,931.25</b>

1. Includes ornamental fencing along both sides of the railroad tracks.
2. Includes decorative concrete or paver sidewalk for 40% of proposed concrete/patio.

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and the Otsego County, Gaylord, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A|E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A|E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A|E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A|E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A|E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A|E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the A|E CONSULTANT and by mutual agreement between the parties, the A|E CONSULTANT will without additional compensation, correct those services not meeting such a standard.
- E. ADA Compliance: The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to persons with disabilities. The OWNER acknowledges that the requirement of the ADA will be subject to various and possibly contradictory interpretations. The A|E CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The A|E CONSULTANT, however, cannot and does not warrant or guarantee that the OWNER's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.
- F. Code Compliance: The A|E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A|E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- G. Permits and Approvals: The A|E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A|E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A|E CONSULTANT and included in the scope of Basic Services of this Agreement.
- H. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A|E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A|E CONSULTANT's opinions of probable construction costs are made on the basis of the A|E CONSULTANT's professional judgment and experience. The A|E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A|E CONSULTANT's opinion of probable construction cost.
- I. Schedule for Rendering Services: The A|E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A|E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses,

allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A|E CONSULTANT's reasonable control.

- J. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A|E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A|E CONSULTANT, and shall remain in the possession of the A|E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A|E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)
- K. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A|E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A|E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A|E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A|E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A|E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys fees arising out of the unauthorized modification of these materials.
- L. Record Documents: Upon completion of the work, the A|E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the A|E CONSULTANT shall assume will be reliable, the A|E CONSULTANT cannot and does not warrant their accuracy.
- M. Payment Terms: Invoices will be submitted by the A|E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- N. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A|E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A|E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- O. Abandonment of Work: If any work is abandoned or suspended, the A|E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- P. Errors and Omissions Insurance: The A|E CONSULTANT maintains an errors and omissions insurance policy as part of normal business practice. The OWNER agrees to limit the A|E CONSULTANT's liability to the OWNER and to all Construction Contractors and Subcontractors on the project due to the A|E CONSULTANT's negligent acts, errors, or omissions, such that the total aggregate liability of the A|E CONSULTANT to all those named shall not exceed \$80,000.
- Q. Betterment: If, due to the A|E CONSULTANT's negligence, a required item or component of the project is omitted from the A|E CONSULTANT's construction documents, the A|E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A|E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.

- R. Indemnification: The A|E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A|E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A|E CONSULTANT is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, directors, employees and subconsultants (collectively, A|E CONSULTANT) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the A|E CONSULTANT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

- S. Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A|E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A|E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- T. Jobsite Safety: Neither the professional activities of the A|E CONSULTANT, nor the presence of the A|E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A|E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A|E CONSULTANT and the A|E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- U. Hazardous Materials: As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A|E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A|E CONSULTANT or any other party encounters any hazardous or toxic materials, or should it become known to the A|E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A|E CONSULTANT's services, the A|E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, partners, employees and consultants (collectively, A|E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or

adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the A|E CONSULTANT.

- V. Change Orders/Stop Work Orders: The A|E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- W. Agreement Not to Claim for Cost of Certain Change Orders: The OWNER recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications and other design documentation furnished by the A|E CONSULTANT or in the other professional services performed or furnished by the A|E CONSULTANT under this Agreement whether caused by professional negligence or by imperfections that are within professional standards ("Covered Change Orders"). Accordingly, the OWNER agrees not to sue and otherwise to make no claim directly or indirectly against the A|E CONSULTANT on the basis of professional negligence, breach of contract or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed 5% of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of the A|E CONSULTANT for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that the OWNER would have incurred if the Covered Change Order work had been included originally in the Contract Documents without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Drawings, Specifications and other design documents furnished by the A|E CONSULTANT or in the A|E CONSULTANT's other professional services related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, the A|E CONSULTANT is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order.
- X. Dispute Resolution: The OWNER agrees that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing per State law and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to a court of competent jurisdiction.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAGH  
DIRECTOR

July 20, 2017

Ms. Rachel Frisch, County Administrator  
County of Otsego  
225 West Main St.  
Gaylord, MI 49735

Dear Ms. Frisch:

SUBJECT: RTP 2016-07-04 – County of Otsego  
Recreation Trails Program – Memo of Understanding

Enclosed is the above mentioned MOU executed by the Department of Natural Resources (DNR) for your files.

If you have questions, please contact Bruce Currier via e-mail at [CurrierB1@michigan.gov](mailto:CurrierB1@michigan.gov), or call 517-284-6092.

Sincerely,

Jacklin Blodgett, Chief  
Administrative Services Section  
517-284-6085

Enclosure

cc: Mr. Paul Yauk, DNR  
Ms. Kriss Bennett, DNR



GRANT AGREEMENT NUMBER  
RTP16-07-04

MEMORANDUM OF UNDERSTANDING AND AGREEMENT  
FOR THE  
RECREATION TRAILS PROGRAM CFDA-20.219

This information is required by authority of Part 711 of Act 451 of 1994,  
as amended, to qualify for reimbursement.

Grantee County of Otsego	
Attention <i>Rachel Frisch</i> <del>John East</del> , County Administrator	
Address 225 West Main Street	
City, State, ZIP Gaylord, MI 49735	
Telephone (989) 731- <del>7522</del> <i>7523</i>	Federal Employer Identification Number (FEIN) 38-6004882

It is expressly understood by and between the parties hereto that the proposal bears the above Grant Agreement Number and associated documents including all attachments, are by this reference made part of this understanding. All materials bearing this number constitute the entire understanding between the parties.

An agreement is made between the MICHIGAN DEPARTMENT OF NATURAL RESOURCES (hereinafter called the Department; State Trails Coordinator, contracting officer) and the above-named Grantee for funding Engineering and design of Trailhead in Gaylord, MI along the Iron Belle Trail.

The project period shall be from signed to September 30, 2018. This understanding shall convey a sum of money for eligible costs, but which shall not in any event exceed Eighty Thousand \$80,000 dollars.

All projects will comply with the Americans with Disabilities Act of 1990.

All work must comply with State and Federal guidelines rules, regulations, and laws.

Additional guidelines and specifications for this agreement:

- **Project Coordination:** The Department contact for this project is Emily Meyerson, hereinafter referred to as the Coordinator. The Grantee will confer regularly with the Coordinator on the progress of this project.
- **Certification Regarding Suspension and Debarment: Sec. 3016.35 Sub Awards to debarred and suspended parties:** By signing this MOU the grantee certifies that the grantee, sub-grantees and/or any party who receives an award as a result of this MOU has not been debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension". Any false statement on this certification may be grounds for rejection of this proposal or termination of the award and may be grounds for debarment. If you are unable to certify to these statements, please attach a written explanation.
- **Payment:** Where applicable, the Department agrees to reimburse the Grantee for authorized expenditures upon verification of actual expenditures up to 90 percent of the grant amount. The Department will pay the final 10 percent upon project completion and final audit. Total payment under this grant is not to exceed the actual costs or \$80,000, whichever is less. Initial request for payment shall be made by completing *Request for Grant Reimbursement, PR4121*, (additional forms are available from the address at the end of this agreement). All requests for payment must be submitted quarterly and received by the Department no later than the 15<sup>th</sup> of the month following the end of the quarter. A final request must be made by **October 15, 2018**. Requests for payment must include copies of invoices and cancelled checks for all expenditures.
- **Fiscal Control and Accounting Procedures:** In addition to the summary documentation submitted to the Department, the Grantee will maintain complete financial records. Documents required to be maintained for audit include: purchase orders, vouchers, authorized payments, and time records for individual employee(s) charged to this program. All financial records for this Grant will be retained by the Grantee until audit, or for a minimum of three (3) years, whichever is less. Records under audit will be retained until the audit is closed.
- **Procurement:** The Grantee will use their own procurement procedures provided they reflect applicable state and local laws and regulations, to include low bidder competition bid process, as applicable.

- **Prevailing Wage and Fringe Benefits:** Any sub-contractor performing work under this agreement must comply with the requirements of P.A. 166 of 1965.
- **Insurance:** The Grantee will add the State of Michigan, Department of Natural Resources, as an additional insured party on Grantee's liability insurance policy. Proof of liability insurance must be supplied to the State Trails Coordinator prior to the Department releasing any reimbursements for this grant.
- **Changes:** From time to time, changes may be needed in the scope or an extension of the project and the grant. All changes must be submitted in writing to the Coordinator and approved by the Department 45 days prior to September 30, 20 . Changes implemented prior to approval by the Department will not be eligible for reimbursement.
- **Audits:** The project and related reports are subject to audit by the Department. This may include both financial audits and site visits.
- **Hold Harmless:** Each party to this agreement will be responsible for its own negligent acts, including the acts of its officers, agents, and employees.
- **Right of Cancellation:** This grant agreement may be cancelled by either party upon giving thirty (30) days' written notice to that effect to the other party.

The individuals or officers signing on behalf of the parties to this Agreement certify by their signatures that they have read, understand and agree to comply with this Agreement, and have the authority to enter into this Agreement on behalf of the Grantee.

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**DEPARTMENT COORDINATOR**

Printed Name: PAUL YANK Title: State Trails Coordinator  
 Signature: [Signature] Date: 7/20/17

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**GRANTEE'S REPRESENTATIVE(S)**

Printed Name: Rachel Frisch Title: County Administrator  
 Signature: Rachel Frisch Date: 7.6.17

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Please sign and return both copies to:

Non Motorized Grant Coordinator, Trails Section  
 PARKS AND RECREATION DIVISION  
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
 PO BOX 30257  
 LANSING MI 48909

A fully executed copy will be returned for Grantee's files to the address provided on page 1.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  BID 2017-11 Award Bid to Feeny	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  Committee Reports, A. Parks & Recreation Commission, Item 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Tim Hanley, Finance Director/Asst. County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Parks & Recreation Commission has recommended the purchase of a new truck; Otsego County received 5 sealed bids for the purchase and awarded BID 2017-11 to Feeny Chrysler-Gaylord.

**RECOMMENDATION:**

Staff requests approval of the purchase of a new truck from Feeny Chrysler-Gaylord for Parks & Recreation according to BID 2017-11.



**OTSEGO COUNTY ADMINISTRATION  
 BID REGISTER LOG/PRELIMINARY TABULATION SHEET**

**BID NUMBER:** 2017-11

**DATE/TIME BIDS DUE:** Friday, September 22 at Noon

**TITLE:** Parks and Recreation Pickup Truck

**DATE/TIME OF BID OPENING:** Friday, September 22 at 2:30pm

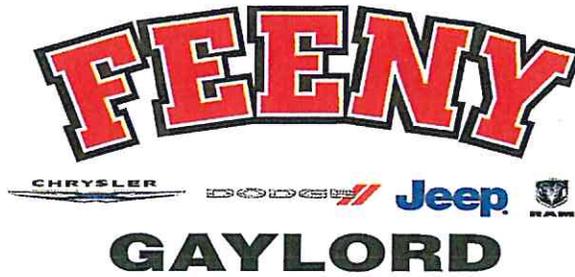
**ADVERTISED:** Yes

**BID DEPOSIT REQUIRED:** N/A

**ADDENDUM/DATES:**

**BIDS/PROPOSAL RECEIVED**

	COMPANY NAME	LOCATION	PRELIMINARY TOTAL BID	PRELIMINARY RANK
1.	Wagar Motors	Gaylord, MI	\$39,946.00 \$36,750 with 5% local variance	5
2.	Feeny	Gaylord, MI	\$32,521.00 \$30,895 with 5% local variance	1
3.	Signature Ford	Owosso, MI	\$31,612.00	2
4.	Todd Wenzel Buick	Westland, MI	\$32,128.00	3
5.	Jim Wernig	Gaylord, MI	\$36,000.00 \$34,200 with 5% local variance	4
6.				
7.				
8.				
9.				
10.				



9/20/2017

Rachel Frisch  
Otsego County Administrator  
225 W. Main Street, Room 203  
Gaylord, MI 49735

Below is the bid amount for a new 2018 Ram 2500 Regular Cab. Vehicle Factory Warranty 3yr/36,000 mile bumper to bumper and 5yr/60,000 mile on Power Train Warranty.

Please allow 10 to 12 weeks for delivery from the day we place the order.

1. New 2018 Ram 2500 Regular Cab Pickup truck with the V-Blade Western Plow **total bid \$32,521**

Rust Preventive/Paint Sealant, fabric protector and undercoating - \$695.00 (optional)

Sincerely,

A handwritten signature in black ink, appearing to read "Gus Batsikouras".

Gus Batsikouras  
Sales/Fleet Manager  
Feeny Chrysler Dodge Jeep Ram of Gaylord  
P 989-732-5991  
Email: [sales@yahoo.com](mailto:sales@yahoo.com)

FEENY CHRYSLER JEEP DODGE OF GAY  
 1001 MANKOWSKI ROAD  
 GAYLORD, MI 497359201

Configuration Preview

Date Printed: 2017-09-19 10:55 AM VIN: Quantity: 1  
 Estimated Ship Date: VON: Status: BA - Pending order  
 FAN 1: 00LST Otsego County, MI  
 FAN 2:  
 Client Code:  
 Bid Number: TB8071  
 PO Number:  
 Sold to: FEENY CHRYSLER JEEP DODGE OF GAYLORD (44696)  
 1001 MANKOWSKI ROAD  
 GAYLORD, MI 497359201  
 Ship to: FEENY CHRYSLER JEEP DODGE OF GAYLORD (44696)  
 1001 MANKOWSKI ROAD  
 GAYLORD, MI 497359201

Vehicle: 2018 2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box) (DJ7L62)

	Sales Code	Description	MSRP(USD)
Model:	DJ7L62	2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)	35,345
Package:	26A	Customer Preferred Package 26A	0
	EZC	5.7L V8 HEMI VVT Engine	0
	DFP	6-Spd Automatic 66RFE Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	95
	-X8	Black/Diesel Gray	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	WBN	18X8.0 Steel Wheels	145
	AJY	Popular Equipment Group	545
	YEP	Manuf Statement of Origin	0
	CK9	Delete Carpet	0
	BAD	180 Amp Alternator	0
	AD2	Snow Chief Group	845
	AJW	Power Accessory Group	545
	4DH	Prepaid Holdback	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	142	Zone 42-Detroit	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB8071	Government Incentives	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,395

Total Price: 38,915

Order Type: Fleet PSP Month/Week:  
 Scheduling Priority: 1-Sold Order Build Priority: 99  
 Customer Name: Otsego County  
 Customer Address: 225 W Main Street  
 Gaylord MI 49735 USA

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

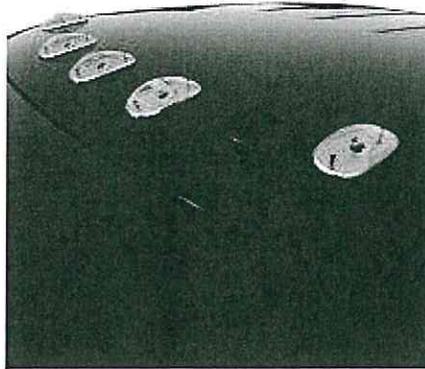
# Power Accessory Group (AJW)

Image not available at this time. Please try again later.

## Details:

- Prem Vinyl Door Trim w/Map Pocket (CBZ)
- Power Heated Mirrors, Fold-Away (GT6)
- Black Exterior Mirrors (LE4)
- Exterior Mirrors w/Heating Element (NHJ)
- Pwr Windows, Front 1-Touch Down (JPY)
- Power Locks (JPB)

## Snow Chief Group (AD2)



### Details:

- Anti-Spin Differential Rear Axle (DSA)
- Transfer Case Skid Plate Shield (XEF)
- Auxiliary Switches - I/P Mounted (LHL)
- Clearance Lamps (LNC)
- LT275/70R18E OWI On/Off Road Tires (TCP)
- LT275/70R18E BSW On/Off Road Tires (TCM)
- 220 Amp Alternator (BAJ)
- 220 Amp Alternator (BAJ)
- 180 Amp Alternator (BAD)

Standard Features - DJ7L62-2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)

Code	Description
DRQ	11.50" Single Wheel Rear Axle
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
BAB	160 Amp Alternator
WF1	17" Steel Spare Wheel
WDA	17X7.5 Steel Styled Wheels
DME	3.73 Axle Ratio
NFX	32 Gallon Fuel Tank
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
EZC	5.7L V8 HEMI VVT Engine
NAS	50 State Emissions
RCG	6 Speakers
DJN	6,000# Front Axle
DFP	6-Spd Automatic 66RFE Transmission
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
CTL	Base Door Trim Panel
CU3	Behind the Seat Storage / Bin
MNA	Black Door Handles
MB1	Black Front Bumper
MFF	Black Grille
MBN	Black Rear Bumper
CKJ	Black Vinyl Floor Covering
XJ8	Body Color Fuel Filler Door
MCM	Body Color Headlamp Filler Panel
LPE	Cargo and CHMSL Lamp
WMJ	Center Hub
XFR	Class V Receiver Hitch
DS7	Conventional Differential Frt Axle
DS8	Conventional Differential Rear Axle
HGB	Dash Liner Insulation
X82	Door Parts Module
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle

Standard Features - DJ7L62-2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)

Code	Description
RDD	Fixed Long Mast Antenna
HGF	Floor Tunnel Insulation
MXB	Front Air Dam
MXC	Front Bumper Sight Shields
X83	Front End Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
MDA	Front License Plate Bracket
SHA	Front Stabilizer Bar
TBB	Full Size Spare Tire
Z7C	GVW Rating - 9000#
LME	Halogen Quad Headlamps
*TX	HD Vinyl 40/20/40 Split Bench Seat
NMC	Heavy Duty Engine Cooling
SDB	Heavy Duty Suspension
MW5	Hemi Badge
LA6	Incandescent Taillamps
JAT	Instrument Cluster w/Display
JBF	Instrument Panel Black Bezel
X81	Instrument Panel Parts Module
XJJ	Locking Tailgate
TWD	LT245/70R17E BSW All Season Tires
DK1	Man Shift-On-The-Fly Transfer Case
GPU	Manual 6 x 9 Black Mirrors
JP8	Manual Adjust Seats
JE8	Manual Door Locks
JF8	Manual Windows
RS6	Media Hub (USB, Aux)
CUM	Mini Floor Console
APA	Monotone Paint
NZD	Next Generation Engine Controller
XA8	Non Adjustable Pedals
XAC	ParkView Rear Back-up Camera
XBS	Pickup Box
JKY	Power Accessory Delay
SBE	Power Steering
RA1	Radio 3.0
MS4	Ram 2500 Badge
MGA	Ram's Head Badge
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
SGB	Rear Heavy Duty Shock Absorbers
GNA	Rear View Day/Night Mirror

Standard Features - DJ7L62-2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)

Code	Description
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
GN4	RR View Auto Dim Mirror w/Display
X8Z	Seat Parts Module
GXX	Sentry Key Theft Deterrent System
NHM	Speed Control
CJ4	Supp Side Curtain Front Air Bags
CJ1	Supplemental Frit Seat Side Air Bags
CGS	Supplemental Side Air Bags
SUA	Tilt Steering Column
GAC	Tinted Glass Windows
GBB	Tinted Windshield Glass
XBN	Tip Start
X88	Tire & Wheel Parts Module
TBM	Tire Carrier Winch
XGM	Tire Pressure Monitoring Display
XFU	Trailer Tow w/4-Pin Connector Wiring
CV3	Urethane Shift Knob
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center
4ZB	Vendor Painted Cargo Box Tracking

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  October 3, 2017 Warrant	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Tim Hanley, Finance Director/County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The October 3, 2017 warrant is in the amount of \$164,879.74. Major expenditures in the warrant include:

- \$58,261.00 Gaylord ARFF 4<sup>th</sup> quarter payment
- \$52,245.80 MERS September payment

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$164,879.74.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/03/2017	AP	1699(E)*#	ELAN	SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	726.000	301	68.05
				SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	920.400	301	17.36
				SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	920.400	301	4.34
				SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	920.400	302	4.34
				SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	726.000	351	89.00
				SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	920.400	351	4.34
				CHECK AP 1699(E) TOTAL FOR FUND 101:			<u>187.43</u>
10/03/2017	AP	68302*#	CATHERINE ISBELL	15-20-DL TRANSPORT ON 9/17/17	930.500	134	48.15
				15-20-DL TRANSPORT ON 9/17/17	940.010	134	21.00
				CHECK AP 68302 TOTAL FOR FUND 101:			<u>69.15</u>
10/03/2017	AP	68307	DE LAGE LANDEN PUBLIC FINANCE	INV#56139470	920.410	257	178.12
10/03/2017	AP	68309*#	FIRST BANKCARD	DUE DATE 10/07/2017	801.020	228	400.00
				DUE DATE 10/07/2017	920.410	228	99.93
				DUE DATE 10/07/2017	801.020	267	10.00
				CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	726.006	301	1,546.45
				CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	726.006	302	463.92
				CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	726.006	334	154.64
				CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	726.006	351	1,546.45
				DUE DATE 10/07/2017	704.400	682	35.00
				CHECK AP 68309 TOTAL FOR FUND 101:			<u>4,256.39</u>
10/03/2017	AP	68324	STEVEN ROLLINS	09/21/17 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEMENT	703.040	682	50.00
				09/21/17 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEMENT	930.500	682	3.30
				CHECK AP 68324 TOTAL FOR FUND 101:			<u>53.30</u>
10/03/2017	AP	68326	US POSTAL SERVICE	METER ACCT#41665563	103.000	000	1,750.00
10/03/2017	AP	68329	WAYNE BENTLEY	SEPTEMBER 2017 WEEKEND DRUG TESTER: SEPT.16, 17, 23, 24	940.010	133	160.00
10/03/2017	AP	68330*#	WAYNE ISBELL	15-20-DL TRANSPORT ON 9/17/17	940.010	134	21.00
				Total for fund 101 GENERAL FUND			6,675.39
Fund: 205 WORK CAMP							
10/03/2017	AP	1699(E)*#	ELAN	SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	920.400	301	4.34

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 205 WORK CAMP							
10/03/2017	AP	68309*#	FIRST BANKCARD	CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	726.006	301	309.29
Total for fund 205 WORK CAMP							313.63
Fund: 208 PARKS AND RECREATION							
10/03/2017	AP	1698(E)*#	CONSUMERS ENERGY	203229681173 CENTER	930.620	752	294.49
10/03/2017	AP	68304	CHARTER COMMUNICATIONS	PHONE AND INTERNET	726.000	751	15.66
				PHONE AND INTERNET	930.210	751	15.66
CHECK AP 68304 TOTAL FOR FUND 208:							31.32
10/03/2017	AP	68309*#	FIRST BANKCARD	DUE DATE 10/07/2017	726.000	751	55.83
				DUE DATE 10/07/2017	726.000	751	125.00
CHECK AP 68309 TOTAL FOR FUND 208:							180.83
10/03/2017	AP	68320	PAY THE BILLS, LLC	555345 FIREWOOD	726.000	751	120.00
Total for fund 208 PARKS AND RECREATION							626.64
Fund: 209 GROEN NATURE PRESERVE FUND							
10/03/2017	AP	68312	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	67.84
Total for fund 209 GROEN NATURE PRESERVE FUND							67.84
Fund: 212 ANIMAL CONTROL							
10/03/2017	AP	68309*#	FIRST BANKCARD	DUE DATE 10/07/2017	726.000	430	65.88
10/03/2017	AP	68328	WALMART COMMUNITY GEMB	AUGU 2017 0080 2117	726.000	430	901.52
Total for fund 212 ANIMAL CONTROL							967.40
Fund: 215 FRIEND OF THE COURT							
10/03/2017	AP	68317	MGT OF AMERICA, INC	3RD QTR (JUL-SEPT) 2017 DHS-286 BILLINGS & TIME SHEETS	801.020	141	1,956.60
10/03/2017	AP	68322	SCOTT T BEATTY	SEPTEMBER 2017 FOC REFEREE HEARINGS	940.010	141	1,600.00
Total for fund 215 FRIEND OF THE COURT							3,556.60
Fund: 226 RECYCLING FUND							
10/03/2017	AP	1698(E)*#	CONSUMERS ENERGY	ACCT#1000 7019 9300	930.620	528	25.42
Total for fund 226 RECYCLING FUND							25.42
Fund: 233 HUD GRANT FUND							
10/03/2017	AP	68313	JOHN LAFAVE	09/21/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	703.040	690	50.00
				09/21/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	930.500	690	6.27
CHECK AP 68313 TOTAL FOR FUND 233:							56.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND							
10/03/2017	AP	68325	TAMMY LABOUEF	09/21/17 HOUSING MEETING PER DIEM	703.040	690	50.00
Total for fund 233 HUD GRANT FUND							106.27
Fund: 249 BUILDING INSPECTION FUND							
10/03/2017	AP	68301	BRUCE TILLINGER	SERVICES 09/21/17 THRU 09/26/17	801.027	371	1,200.00
				SERVICES 09/14/17 THRU 09/19/17	801.027	371	1,150.00
CHECK AP 68301 TOTAL FOR FUND 249:							2,350.00
10/03/2017	AP	68308	ELI ELECTRIC LLC	SERVICES 09/21/17 THRU 09/26/17	801.026	371	1,440.00
				SERVICES 09/13/17 THRU 09/19/17	801.026	371	1,290.00
CHECK AP 68308 TOTAL FOR FUND 249:							2,730.00
10/03/2017	AP	68314	KEVAN D FLORY	SERVICES 09/14/17 THRU 09/15/17	801.024	371	450.00
10/03/2017	AP	68315	LARRY KENT	SERVICES 09/14/17 THRU 09/20/17	801.024	371	1,750.00
				SERVICES 09/21/17 THRU 09/27/17	801.024	371	1,100.00
CHECK AP 68315 TOTAL FOR FUND 249:							2,850.00
Total for fund 249 BUILDING INSPECTION FUND							8,380.00
Fund: 260 LEGAL DEFENSE FUND							
10/03/2017	AP	68306	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV#241441	801.020	270	1,999.50
Total for fund 260 LEGAL DEFENSE FUND							1,999.50
Fund: 261 911 SERVICE FUND							
10/03/2017	AP	68303	CENTURYLINK	INV#1419019046 ACCT#63357762	930.210	427	130.25
10/03/2017	AP	68310	FRONTIER	ACCT#231-164-4102-082208-5	930.210	427	58.57
10/03/2017	AP	68327	VERIZON WIRELESS	INV#9792487256	930.210	427	180.84
10/03/2017	AP	68331	WINN TELECOM	ACCT#9897326108	930.210	427	63.34
Total for fund 261 911 SERVICE FUND							433.00
Fund: 292 CHILD CARE FUND							
10/03/2017	AP	68302*#	CATHERINE ISBELL	15-20-DL TRANSPORT ON 9/17/17	930.500	662	24.08
				17-37-DL TRANSPORT ON 9/19/17	930.500	662	144.45
				15-20-DL TRANSPORT ON 9/17/17	930.830	662	12.00
				17-37-DL TRANSPORT ON 9/19/17	930.830	662	66.00
CHECK AP 68302 TOTAL FOR FUND 292:							246.53
10/03/2017	AP	68318	MIDLAND COUNTY JUVENILE CARE CENTER	15-92-DL 8/1/17 TO 8/28/17 PLACEMENT	940.010	662	4,185.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
10/03/2017	AP	68321	ROSCOMMON COUNTY	15-20-DL 9/12/17 TO 9/17/17 PLACEMENT	930.810	662	840.00
10/03/2017	AP	68330*#	WAYNE ISBELL	15-20-DL TRANSPORT ON 9/17/17	930.830	662	12.00
				17-37-DL TRANSPORT ON 9/19/17	930.830	662	66.00
				CHECK AP 68330 TOTAL FOR FUND 292:			<u>78.00</u>
				Total for fund 292 CHILD CARE FUND			5,349.53
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
10/03/2017	AP	68323	SIDOCK GROUP INC	INV#515747.A-12	801.020	901	13,517.76
				Total for fund 472 LIBRARY BUILDING CONSTRUCTION BOND FUND			13,517.76
Fund: 516 DELINQUENT TAX REVOLVING							
10/03/2017	AP	68316	MARK & ELIZABETH SIMON	OVERPMT ON 2016 TAXES 071-022-100-150-02	694.000	030	20.73
				Total for fund 516 DELINQUENT TAX REVOLVING			20.73
Fund: 594 UC METROPOLITAN AREA NETWORK							
10/03/2017	AP	68311	GASLIGHT MEDIA	INV#55171	700.000	228	2,900.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			2,900.00
Fund: 637 BUILDING AND GROUNDS							
10/03/2017	AP	1698(E)*#	CONSUMERS ENERGY	ACCT#1000 0051 3331, 1000 5428 8418, 1000 0693 6593	930.620	265	4,240.19
				ACCT#1000 0051 3331, 1000 5428 8418, 1000 0693 6593	930.620	265	92.60
				ACCT#1000 0051 3331, 1000 5428 8418, 1000 0693 6593	930.620	265	451.81
				CHECK AP 1698(E) TOTAL FOR FUND 637:			<u>4,784.60</u>
10/03/2017	AP	1701(A)	GAYLORD ARFF INC	4TH QTR. BILLING (OCT/NOV/DEC)	940.010	265	58,261.00
10/03/2017	AP	68305	CITY OF GAYLORD	VARIOUS ACCT NUMBERS	920.200	265	597.35
				VARIOUS ACCT NUMBERS	920.200	265	76.83
				VARIOUS ACCT NUMBERS	920.200	265	571.95
				VARIOUS ACCT NUMBERS	920.200	265	34.48
				VARIOUS ACCT NUMBERS	920.200	265	48.78
				CHECK AP 68305 TOTAL FOR FUND 637:			<u>1,329.39</u>
10/03/2017	AP	68309*#	FIRST BANKCARD	DUE DATE 10/07/2017	726.000	265	27.80
				Total for fund 637 BUILDING AND GROUNDS			64,402.79
Fund: 645 ADMINISTRATIVE SERVICES							
10/03/2017	AP	68309*#	FIRST BANKCARD	DUE DATE 10/07/2017	726.000	172	11.25
				DUE DATE 10/07/2017	726.000	172	13.07
				DUE DATE 10/07/2017	930.450	172	6.65

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 ADMINISTRATIVE SERVICES							
				DUE DATE 10/07/2017	930.450	172	6.65
				DUE DATE 10/07/2017	930.450	172	6.65
				DUE DATE 10/07/2017	940.010	201	14.95
				CHECK AP 68309 TOTAL FOR FUND 645:			<u>59.22</u>
				Total for fund 645 ADMINISTRATIVE SERVICES			59.22
Fund: 704 PAYROLL IMPREST FUND							
10/03/2017	AP	1700(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00073977-19 (SEPT. 2017)	231.700	000	52,245.80
10/03/2017	AP	68319	MUTUAL OF OMAHA	GROUP ID: G000AYJX	231.870	000	3,232.22
				Total for fund 704 PAYROLL IMPREST FUND			55,478.02
			TOTAL - ALL FUNDS				164,879.74

\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/03/2017	AP	1698(E)	CONSUMERS ENERGY	203229681173 CENTER	208-752-930.620	294.49
		1698(E)		ACCT#1000 7019 9300	226-528-930.620-PROG000000	25.42
		1698(E)		ACCT#1000 0051 3331, 1000 5428 8418, 1000 0693 6593	637-265-930.620-ALPCT00000	4,332.79
		1698(E)		ACCT#1000 0051 3331, 1000 5428 8418, 1000 0693 6593	637-265-930.620-LNDUS00000	451.81
						5,104.51
10/03/2017	AP	1699(E)	ELAN	SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	101-301-726.000	68.05
		1699(E)		SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	101-301-920.400	21.70
		1699(E)		SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	101-302-920.400	4.34
		1699(E)		SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	101-351-726.000	89.00
		1699(E)		SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	101-351-920.400	4.34
		1699(E)		SEPTEMBER CREDIT CARD STATEMENT 08/16/2017 - 09/14/2017	205-301-920.400	4.34
						191.77
10/03/2017	AP	1700(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00073977-19 (SEPT. 2017)	704-000-231.700	52,245.80
10/03/2017	AP	1701(A)	GAYLORD ARFF INC	4TH QTR. BILLING (OCT/NOV/DEC)	637-265-940.010	58,261.00
10/03/2017	AP	68301	BRUCE TILLINGER	SERVICES 09/21/17 THRU 09/26/17	249-371-801.027	2,350.00
10/03/2017	AP	68302	CATHERINE ISBELL	15-20-DL TRANSPORT ON 9/17/17	101-134-930.500	48.15
		68302		15-20-DL TRANSPORT ON 9/17/17	101-134-940.010	21.00
		68302		15-20-DL TRANSPORT ON 9/17/17	292-662-930.500	168.53
		68302		15-20-DL TRANSPORT ON 9/17/17	292-662-930.830	78.00
						315.68
10/03/2017	AP	68303	CENTURYLINK	INV#1419019046 ACCT#63357762	261-427-930.210	130.25
10/03/2017	AP	68304	CHARTER COMMUNICATIONS	PHONE AND INTERNET	208-751-726.000	15.66
		68304		PHONE AND INTERNET	208-751-930.210	15.66
						31.32
10/03/2017	AP	68305	CITY OF GAYLORD	VARIOUS ACCT NUMBERS	637-265-920.200-ALPCT00000	674.18
		68305		VARIOUS ACCT NUMBERS	637-265-920.200-CRTHS00000	571.95
		68305		VARIOUS ACCT NUMBERS	637-265-920.200-INFO CTR00	34.48
		68305		VARIOUS ACCT NUMBERS	637-265-920.200-SILLI00000	48.78
						1,329.39
10/03/2017	AP	68306	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV#241441	260-270-801.020	1,999.50
10/03/2017	AP	68307	DE LAGE LANDEN PUBLIC FINANCE	INV#56139470	101-257-920.410	178.12
10/03/2017	AP	68308	ELI ELECTRIC LLC	SERVICES 09/21/17 THRU 09/26/17	249-371-801.026	2,730.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/03/2017	AP	68309	FIRST BANKCARD	DUE DATE 10/07/2017	101-228-801.020	400.00
		68309		DUE DATE 10/07/2017	101-228-920.410	99.93
		68309		DUE DATE 10/07/2017	101-267-801.020	10.00
		68309		CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	101-301-726.006	1,546.45
		68309		CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	101-302-726.006	463.92
		68309		CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	101-334-726.006	154.64
		68309		CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	101-351-726.006	1,546.45
		68309		DUE DATE 10/07/2017	101-682-704.400	35.00
		68309		CHEM BANK CREDIT CARD STATEMENT AUGUST 2017	205-301-726.006	309.29
		68309		DUE DATE 10/07/2017	208-751-726.000	180.83
		68309		DUE DATE 10/07/2017	212-430-726.000	65.88
		68309		DUE DATE 10/07/2017	637-265-726.000	27.80
		68309		DUE DATE 10/07/2017	645-172-726.000	24.32
		68309		DUE DATE 10/07/2017	645-172-930.450	19.95
		68309		DUE DATE 10/07/2017	645-201-940.010	14.95
						4,899.41
10/03/2017	AP	68310	FRONTIER	ACCT#231-164-4102-082208-5	261-427-930.210	58.57
10/03/2017	AP	68311	GASLIGHT MEDIA	INV#55171	594-228-700.000	2,900.00
10/03/2017	AP	68312	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	67.84
10/03/2017	AP	68313	JOHN LAFAVE	09/21/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMEN	233-690-703.040	50.00
		68313		09/21/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMEN	233-690-930.500	6.27
						56.27
10/03/2017	AP	68314	KEVAN D FLORY	SERVICES 09/14/17 THRU 09/15/17	249-371-801.024	450.00
10/03/2017	AP	68315	LARRY KENT	SERVICES 09/14/17 THRU 09/20/17	249-371-801.024	2,850.00
10/03/2017	AP	68316	MARK & ELIZABETH SIMON	OVERPMT ON 2016 TAXES 071-022-100-150-02	516-030-694.000	20.73
10/03/2017	AP	68317	MGT OF AMERICA, INC	3RD QTR (JUL-SEPT) 2017 DHS-286 BILLINGS & TIME SHEETS	215-141-801.020	1,956.60
10/03/2017	AP	68318	MIDLAND COUNTY JUVENILE CARE CENTER	15-92-DL 8/1/17 TO 8/28/17 PLACEMENT	292-662-940.010	4,185.00
10/03/2017	AP	68319	MUTUAL OF OMAHA	GROUP ID: G000AYJX	704-000-231.870	3,232.22
10/03/2017	AP	68320	PAY THE BILLS, LLC	555345 FIREWOOD	208-751-726.000	120.00
10/03/2017	AP	68321	ROSCOMMON COUNTY	15-20-DL 9/12/17 TO 9/17/17 PLACEMENT	292-662-930.810	840.00
10/03/2017	AP	68322	SCOTT T BEATTY	SEPTEMBER 2017 FOC REFEREE HEARINGS	215-141-940.010	1,600.00
10/03/2017	AP	68323	SIDOCK GROUP INC	INV#515747.A-12	472-901-801.020	13,517.76

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/03/2017 - 10/03/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/03/2017	AP	68324	STEVEN ROLLINS	09/21/17 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEME	101-682-703.040	50.00
		68324		09/21/17 VETERANS MEETING PER DIEM, TRAVEL REIMBURSEME	101-682-930.500	3.30
						<hr/> 53.30
10/03/2017	AP	68325	TAMMY LABOUEF	09/21/17 HOUSING MEETING PER DIEM	233-690-703.040	50.00
10/03/2017	AP	68326	US POSTAL SERVICE	METER ACCT#41665563	101-000-103.000	1,750.00
10/03/2017	AP	68327	VERIZON WIRELESS	INV#9792487256	261-427-930.210	180.84
10/03/2017	AP	68328	WALMART COMMUNITY GEMB	AUGU 2017 0080 2117	212-430-726.000	901.52
10/03/2017	AP	68329	WAYNE BENTLEY	SEPTEMBER 2017 WEEKEND DRUG TESTER: SEPT.16, 17, 23, 24	101-133-940.010	160.00
10/03/2017	AP	68330	WAYNE ISBELL	15-20-DL TRANSPORT ON 9/17/17	101-134-940.010	21.00
		68330		15-20-DL TRANSPORT ON 9/17/17	292-662-930.830	78.00
						<hr/> 99.00
10/03/2017	AP	68331	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
			TOTAL - ALL FUNDS	TOTAL OF 35 CHECKS		<hr/> 164,879.74

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  October 10, 2017 Warrant	<b>AGENDA DATE:</b>  October 10, 2017
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Tim Hanley, Finance Director/County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The October 10, 2017 warrant is in the amount of \$222,334.08. Major expenditures in the warrant include:

- \$38,911.19 MCWCF 4<sup>th</sup> quarter billing
- \$26,167.69 State of Michigan District Court September payment

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$222,334.08.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 66756

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/13/2017	AP	66756	HOME DEPOT	REST PMT BY M. O'ROURKE 15-31255-FY-3		** VOIDED **
		66756		REST PMT BY M. O'ROURKE 15-31255-FY-3		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/10/2017 - 10/10/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/10/2017	AP	1702(E)	AVFUEL CORPORATION	ACCT#2OTS	281-000-228.023	1,612.10
		1702(E)		ACCT#2OTS	281-537-930.664	19,042.23
						20,654.33
10/10/2017	AP	1703(E)	CONSUMERS ENERGY	ELECTRIC	208-751-930.620	1,398.69
		1703(E)		ACCT#1000 7028 9754 (247 OLD STATE RD.)	226-528-930.620-PROG000000	25.02
		1703(E)		206789170782 OCTOBER	588-697-930.620	863.68
						2,287.39
10/10/2017	AP	1704(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	SEPTEMBER 2017 COURT MERS	704-000-231.700	12,160.62
10/10/2017	AP	1705(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	SEPTEMBER 2017 COURT MERS HYBRID DEFINED CONTRIBUTIO	704-000-231.700	1,118.49
10/10/2017	AP	68332	87-A DISTRICT COURT- IMPREST CASH	PEOPLE V DENNIS MICHAEL QUINN - WITNESS PLANE TICKET RE	101-131-930.940	362.60
10/10/2017	AP	68333	ADVANCED CORRECTIONAL HEALTHCARE	IJNMATE HEALTH FOR OCT #69543	101-351-930.470	3,590.24
10/10/2017	AP	68334	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68335	AMERICAN WASTE	INV#2134389 & 2134390	637-265-920.410	375.55
10/10/2017	AP	68336	ANDREW SAMKOWIAK	SEPTEMBER 2017 WEEKEND DRUG TESTER: SEPT 30	101-133-940.010	40.00
10/10/2017	AP	68337	BAGLEY TOWNSHIP	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19,	2701-000-226.001	39.94
10/10/2017	AP	68338	BC PIZZA	WORK CAMP PIZZA	205-301-930.700	42.95
10/10/2017	AP	68339	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68340	BILL MARSH FORD GAYLORD	INV# 901551 VEH# 691 (2014 FORD EXPLORER) FRONT SWAY BAI	101-301-726.050	1,735.18
10/10/2017	AP	68341	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
10/10/2017	AP	68342	BSN SPORTS	BASKETBALLS	208-751-726.040	295.00
		68342		BASKETBALLS	208-752-726.040	125.00
						420.00
10/10/2017	AP	68343	CARL TIMOTHY KNOUSE	AIRPORT 644 LOADER # 907256	281-537-920.400	1,200.00
10/10/2017	AP	68344	CATHERINE ISBELL	17-18-DL TRANSPORT ON 9/26/17	101-134-930.500	48.15
		68344		17-18-DL TRANSPORT ON 9/26/17	101-134-940.010	21.00
		68344		17-37-DL TRANSPORT ON 9/24/17	292-662-930.500	163.18
		68344		17-37-DL TRANSPORT ON 9/24/17	292-662-930.830	72.00
						304.33
10/10/2017	AP	68345	CATHOLIC HUMAN SERVICES INC	SEPTEMBER 2017 MENTAL HEALTH COUNSELING CO-PAYS	101-133-940.010	10.00



CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 10/10/2017 - 10/10/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						921.50
10/10/2017	AP	68363	DUNNS	CORRECTION TAPE, LETTER OPENERS, SCISSORS, TAPE, DIVIDI	101-131-726.000	50.13
		68363		SUPPLIES - TABLE	101-253-726.000	111.00
		68363		SUPPLIES - TABLE	516-253-726.000	110.99
		68363		8637250 STICKY'S	588-697-726.000	21.97
		68363		8631980 B. TISSUE; RED PENS	588-698-726.025	56.53
		68363		SUPPLIES - TABLE	616-253-726.000	77.00
		68363		SUPPLIES - TABLE	617-253-726.000	111.00
						<hr/> 538.62
10/10/2017	AP	68364	ELLIE PANCI	PAINT FOR VICTIM'S ROOM	101-267-930.983	29.51
10/10/2017	AP	68365	ELMIRA TWP TREASUER	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2701-000-226.001		201.90
10/10/2017	AP	68366	EMPIRIC SOLUTIONS INC	INV#7499 & 7507	101-131-801.020	904.15
		68366		INV#7499 & 7507	101-228-801.030	3,989.85
		68366		INV#7499 & 7507	594-228-700.000	1,699.00
						<hr/> 6,593.00
10/10/2017	AP	68367	FANNIN COUNTY	J-16-081-NA - PERSONAL SERVICE OF COURT DATE	101-131-930.450	70.00
10/10/2017	AP	68368	FIRST FEDERAL BANK	REST PMT BY THOMAS SYLVESTER 16-33740-FY-3	701-000-271.130	125.00
10/10/2017	AP	68369	FRONTIER	9897052645020712-5 SEPT 17	212-430-930.210	84.84
		68369		ACCT#231-189-0447-031698-5	261-427-930.210	379.98
						<hr/> 464.82
10/10/2017	AP	68370	FRONTIER	ACCT#269-161-8203-082208-5 & 989-732-7858-011910-5	261-427-930.210	168.66
10/10/2017	AP	68371	GAYLORD CITY TREASURER	211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-221.000	196.35
10/10/2017	AP	68372	GAYLORD DRY CLEANERS	SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-301-920.410	115.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-302-920.410	40.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-331-920.410	10.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-334-920.410	20.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-336-920.410	10.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	101-351-920.410	121.00
		68372		SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	205-301-920.410	20.00
						<hr/> 336.00
10/10/2017	AP	68373	GAYLORD HERALD TIMES	830045 NEWS PAPER RENEWAL 2017/2018	101-131-726.200	67.00
10/10/2017	AP	68374	GAYLORD MACHINE & FABRICATION LLC	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/10/2017	AP	68375	GBS INC	VITAL RECORDS DOCUMENT FOLDER	101-215-726.000	429.48
10/10/2017	AP	68376	GILL ROYS HARDWARE	WORK CAMP SUPPLIES #1709-635154/640752/957267/938210/9638	205-301-726.000	75.08
		68376		OTS015	208-751-726.040	239.94
		68376		OTS015	208-751-726.050	12.14
		68376		OTS015	208-901-970.300	18.60
		68376		OTS015	209-751-726.000	21.58
						367.34
10/10/2017	AP	68377	GORDON FOOD SERVICES	FOOD AND SUPPLIES FOR HALLOWEEN WEEKENDS	208-751-726.040	559.81
10/10/2017	AP	68378	GRAPHIC SCIENCES INC	INV 145334-IN; SCANNER MAINT. 9/17 - 9/18	101-267-920.410	550.00
10/10/2017	AP	68379	HAYES TOWNSHIP TREASURER	TO PAY 2107 SUMMER TAXES ON 10 PARCELS SOLD AT AUG 19, 701-000-226.001		386.95
10/10/2017	AP	68380	HOME DEPOT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68381	IMAGE FACTORY INC	BUSINESS CARDS - FOUSEK	101-131-726.000	73.40
		68381		INV# 43148 BUSINES CARDS - K STERLY (SPLIT CIV DIV & MARINE	101-302-726.000	67.50
		68381		INV# 43148 BUSINES CARDS - K STERLY (SPLIT CIV DIV & MARINE	101-331-726.000	22.50
						163.40
10/10/2017	AP	68382	IMPREST CASH, OTSEGO COUNTY SHERIFF	SEPTEMBER 2017 IMPREST CASH	101-301-920.400	1.70
		68382		SEPTEMBER 2017 IMPREST CASH	101-301-930.450	5.31
		68382		SEPTEMBER 2017 IMPREST CASH	101-301-930.500	8.00
		68382		SEPTEMBER 2017 IMPREST CASH	101-333-726.000	30.00
		68382		SEPTEMBER 2017 IMPREST CASH	101-336-930.660	6.59
		68382		SEPTEMBER 2017 IMPREST CASH	101-351-930.450	1.96
						53.56
10/10/2017	AP	68383	IMPREST CASH-ANIMAL CONTROL	TRAINING, TRANSFER, FOOD	212-430-704.400	25.00
		68383		TRAINING, TRANSFER, FOOD	212-430-726.000	20.51
		68383		TRAINING, TRANSFER, FOOD	212-430-930.500	8.00
						53.51
10/10/2017	AP	68384	JAMES EDWARD BACKENSTOSE	REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	101-136-607.260	15.00
		68384		REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	701-000-228.030	15.00
		68384		REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	701-000-228.057	15.00
						45.00
10/10/2017	AP	68385	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	701-000-271.130	19.20
10/10/2017	AP	68386	JIM WERNIG INC	21528 BUS #29	588-699-726.050	4,992.61

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		68386		REST PMT BY MICHAEL MARSH 15-32123-FY-3	701-000-271.130	200.00
						<u>5,192.61</u>
10/10/2017	AP	68387	JIM'S ALPINE AUTOMOTIVE	5150 OCBS; OCCOA #43	588-699-726.050	46.46
		68387		5150 OCBS; OCCOA #43	588-699-726.051	67.12
						<u>113.58</u>
10/10/2017	AP	68388	JOHNSON OIL COMPANY	ACCT#52710070	261-901-970.435	334.46
		68388		REST PMT BY MICHAEL MAYNARD 16-34020-FY-3	701-000-271.130	40.00
						<u>374.46</u>
10/10/2017	AP	68389	JUNE ELIZABETH GREVE	OCTOBER 2017 COURT CLEANING FEE	101-131-726.025	150.00
		68389		OCTOBER 2017 FOC CLEANING FEE	215-141-726.025	150.00
						<u>300.00</u>
10/10/2017	AP	68390	JUSTIN HOLZSCHU	SEPT. 2017	101-648-801.020	100.00
10/10/2017	AP	68391	KCC UNIVERSITY CENTER GAYLORD	GED EXAMS - CLEAR - MATH, SOCIAL STUDIES, LANGUAGE ARTS	101-133-940.010	85.00
10/10/2017	AP	68392	KOHL'S CORPORATE LOSS PREVENTION	REST PMT BY KEITH BUTLER JR 17-34708-SM-3	701-000-271.130	178.99
10/10/2017	AP	68393	LAKE COUNTY	2017 1002 HALL & LYLES REFUND	101-257-642.020-TRAIN00000	50.00
10/10/2017	AP	68394	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	720.00
10/10/2017	AP	68395	MACVC	2018 NACVSO AND MACVC MEMBERSHIP DUES - OTSEGO CO VA	101-682-930.600	55.00
10/10/2017	AP	68396	MARVIN CARLSON	SEPT. 2017	101-648-801.020	670.00
		68396		SEPT. 2017	101-648-930.460	300.00
		68396		SEPT. 2017	101-648-930.500	20.00
						<u>990.00</u>
10/10/2017	AP	68397	MAXIMUS INC	INV JUL-SEP 2016; DHS-286 BILLING; CONTRACT 102728.01.07	101-268-920.410	1,100.00
10/10/2017	AP	68398	MCWCF	MEMBER 760 - 2017 4TH QUARTER	101-131-704.600	542.90
		68398		MEMBER 760 - 2017 4TH QUARTER	101-133-704.600	115.28
		68398		MEMBER 760 - 2017 4TH QUARTER	215-141-704.600	427.38
		68398		MEMBER 760 - 2017 4TH QUARTER	292-662-704.600	508.69
						<u>1,594.25</u>
10/10/2017	AP	68399	MCWCF	INV#4021 (4TH QTR. BILLING)	704-000-231.270	38,911.19
10/10/2017	AP	68400	MEGA POWER SPORTS LLC	RO 0363 (\$411.77), RO 0443 (\$294.95), RO 0735 (\$118.68)	101-336-726.050	825.40
10/10/2017	AP	68401	MELANIE YOUNGS	SEPT. 2017	290-670-930.500	30.00

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10/10/2017	AP	68402	MEYER ACE	#6521	208-751-726.000	51.41
		68402		#6521	208-752-726.000	103.98
		68402		#6521	208-752-726.025	28.32
		68402		#6521	209-751-726.000	264.95
						448.66
10/10/2017	AP	68403	MICHAEL A KITCHEN ESQ PLLC	MAACS COUSEL APPOINTMENT PEOPE V CHRISTIAN EDMONDS	101-131-801.023	570.53
10/10/2017	AP	68404	MICHELE BURKETT	REST PMT BY NEOMA BODE 17-34440-FY-3	701-000-271.130	90.00
10/10/2017	AP	68405	MID NORTH PRINTING INC	INV 85471; 9-15-2017; VICTIM BROCHURES	101-267-930.983	299.60
10/10/2017	AP	68406	MIDWEST VETERINARY SUPPLY, INC.	8472513-100	212-430-726.035	469.17
10/10/2017	AP	68407	MISTER T'S GLASS	REPLACE GLASS WINDOW IN DISTRICT COURT TRAFFIC DOOR	101-131-920.400	1,296.00
10/10/2017	AP	68408	MSUE BUSINESS OFFICE	INV#4OTSEGO2017 (4TH QTR. MOA)	101-261-940.010	10,345.50
10/10/2017	AP	68409	NORTHERN CREDIT BUREAU	INVOICE #10826 SEPTEMBER CREDIT REPORTS	233-690-930.150	20.00
10/10/2017	AP	68410	NORTHERN MICHIGAN REVIEW	171991-340039 PRIME TIMES, ROS (SEPT), SEO BOOST	588-697-930.300	142.60
10/10/2017	AP	68411	OMS COMPLIANCE SERVICES INC	88215 PRE EMPLOYMENT DRUG TEST	208-751-940.010	79.50
		68411		88469 RANDOM DRUG TEST	588-699-940.010	177.00
						256.50
10/10/2017	AP	68412	OTSEGO COUNTY BUS SYSTEM	SEPTEMBER 2017 DRUG COURT BUS	101-133-930.500	152.00
		68412		INV# 17-6462 VEH#695 L-O-F & INV# 17-6463 TIRES FOR VEHS# 68	101-301-726.050	2,339.68
						2,491.68
10/10/2017	AP	68413	OTSEGO COUNTY COMMISSION ON AGING	BUS TRANSPORTATION FOR WALKING GROUP	208-901-970.300	540.00
10/10/2017	AP	68414	OTSEGO COUNTY EMS	AED	637-265-726.000	1,395.00
10/10/2017	AP	68415	OTSEGO COUNTY TREASURER	JURY BOX REIMB	101-145-930.930	105.30
10/10/2017	AP	68416	OTSEGO LAKE TWP TREAS	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2	701-000-226.001	72.51
10/10/2017	AP	68417	OTSEGO MEMORIAL HOSPITAL	INMATE HEALTH CARE	101-351-930.470	5,240.62
10/10/2017	AP	68418	PAY THE BILLS, LLC	555346 FIREWOOD	208-751-726.000	120.00
10/10/2017	AP	68419	PLASTIC TAG & TRADE CHECK CO.	12-4665 500 GREEN TOKENS	588-697-726.000	205.68
10/10/2017	AP	68420	QUILL CORPORATION	TONER, COPY PAPER	101-131-726.000	189.96
		68420		TONER	215-141-726.000	170.99
						170.99

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						360.95
10/10/2017	AP	68421	REDWOOD TOXICOLOGY LABORATORY INC	SEPTEMBER 2017 DRUG COURT DRUG TESTING	101-133-940.010	30.00
10/10/2017	AP	68422	RENEE EDWARDS	SEPTEMBER 2017 ALTERNATIVE EDUCATION TEACHER	292-662-940.010	1,440.00
10/10/2017	AP	68423	RESERVE ACCOUNT	3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-131-930.450	2,724.60
		68423		3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.450	61.66
		68423		3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.983	92.96
		68423		3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-268-930.450	70.06
		68423		3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	215-141-930.450	1,716.05
		68423		3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	292-662-930.450	303.04
						<hr/> 4,968.37
10/10/2017	AP	68424	RICHARD WING II	REST PMT BY JACOB METZGER	701-000-271.130	200.00
10/10/2017	AP	68425	RICK'S CARPET CLEANING	CLEAN CARPET	208-752-726.025	509.75
10/10/2017	AP	68426	RODNEY DENNIS ALDRICH	REST PMT BY JAMIE LYNN VERLINDE 17-34913-FY-3	701-000-271.130	47.00
10/10/2017	AP	68427	RONS WRECKER	132230 BUS #29 (TOWED TO GARAGE)	588-699-940.010	139.00
10/10/2017	AP	68428	ROYAL CREST	REST PMT BY ANDREW DAVIS 16-33189-FY-3	701-000-271.130	50.00
10/10/2017	AP	68429	SANE	REST PMT BY STACEY SNYDER 16-34001-FY-3	701-000-271.130	65.00
10/10/2017	AP	68430	SHELL	REST PMT BY REAGAN OSBORNE 17-34524-SM-3	701-000-271.130	141.00
10/10/2017	AP	68431	SHERRY S HUFF	SEPT. 2017	290-670-703.040	50.00
		68431		SEPT. 2017	290-670-930.500	49.00
						<hr/> 99.00
10/10/2017	AP	68432	SHOEMAKER, INC.	2538102 AIR FILTERS	588-698-726.025	39.60
10/10/2017	AP	68433	SIDOCK GROUP INC	INV#515747.A - 12	472-901-801.020	13,517.76
10/10/2017	AP	68434	SOUL PURPOSE COUNSELING & CONSULT	SEPTEMBER 2017 MENTAL HEALTH COUNSELING	101-133-940.010	770.00
10/10/2017	AP	68435	SPARTAN SEWER & SEPTIC TANK SERVICE	RENTALS	208-751-920.200	300.00
		68435		RENTALS	208-752-920.200	95.00
		68435		RENTALS	209-751-726.000	90.00
						<hr/> 485.00
10/10/2017	AP	68436	STAPLES BUSINESS ADVANTAGE	INV#3353018641	645-172-726.000	44.08
10/10/2017	AP	68437	STATE BAR OF MICHIGAN	2017-2018 JUDGE MICHAEL K COOPER STATE BAR DUES	101-131-930.600	300.00

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10/10/2017	AP	68438	STATE OF MICHIGAN	JULY-SEPT 2017 3RD QTR	701-000-228.040	6,520.70
10/10/2017	AP	68439	STATE OF MICHIGAN	211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.020	70.00
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.030	180.00
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.037	4,547.25
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.042	150.00
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.057	180.00
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.058	5,138.00
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.059	14,512.44
		68439		211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	701-000-228.560	1,390.00
						26,167.69
10/10/2017	AP	68440	STATE OF MICHIGAN	SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.037	620.88
		68440		SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.042	250.00
		68440		SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.057	100.00
		68440		SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.058	2,023.00
		68440		SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.059	56.00
		68440		SEPTEMBER 2017 MONTH END CIRCUIT COURT	701-000-228.560	425.00
						3,474.88
10/10/2017	AP	68441	STATE OF MICHIGAN	SEPTEMBER 2017 MONTH END	701-000-228.006	524.98
		68441		SEPTEMBER 2017 MONTH END	701-000-228.037	67.50
		68441		SEPTEMBER 2017 MONTH END	701-000-228.042	280.00
		68441		SEPTEMBER 2017 MONTH END	701-000-228.058	388.00
		68441		SEPTEMBER 2017 MONTH END	701-000-228.059	94.00
		68441		SEPTEMBER 2017 MONTH END	701-000-228.560	75.00
						1,429.48
10/10/2017	AP	68442	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LOU LEASK 04-15634-FY-3	701-000-271.130	300.00
10/10/2017	AP	68443	SUPERIOR AUTOMOTIVE EQUIPMENT INC	6321 STOCK	588-699-726.050	9.65
10/10/2017	AP	68444	SWANSON SERVICES GROUP	INMATE COMMISSARY THRU #1685372/ CREDIT1679196	595-351-726.000	1,811.23
10/10/2017	AP	68445	TELE-RAD	INV#881333 & 881331	261-901-970.435	243.00
10/10/2017	AP	68446	TERRANCE M COTTLE	SEPTEMBER 2017 MENTAL HEALTH COUNSELING	101-133-940.010	640.00
10/10/2017	AP	68447	THEODORE WILLIAMS JR	SEPT. 2017	101-648-801.020	43.75
		68447		SEPT. 2017	101-648-930.500	20.00
						63.75
10/10/2017	AP	68448	THOMAS J PUDVAN	SEPT. 2017	101-648-726.000	42.27

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		68448		SEPT. 2017	101-648-801.020	846.67
		68448		SEPT. 2017	101-648-930.210	40.00
		68448		SEPT. 2017	101-648-930.500	25.00
						953.94
10/10/2017	AP	68449	TITLE CHECK LLC	144 - TAX YEAR 2015 PROPERTY INSPECTIONS:	516-253-920.410	6,480.00
10/10/2017	AP	68450	UCMAN	WORK CAMP CONNECTIVITY #6487	205-301-930.240	16.00
10/10/2017	AP	68451	UCMAN	INV#6513 (UCMAN DUE 11-1-2017 )	261-427-930.240	200.00
10/10/2017	AP	68452	VERIZON WIRELESS	9793162265 SEPTEMBER	588-697-930.210	6.28
10/10/2017	AP	68453	VERIZON WIRELESS	283104123-00001 SEPTEMBER 2017	101-131-930.210	13.56
10/10/2017	AP	68454	VISION SERVICE PLAN (VSP)	ACCT#30 064226 0001 (OCT. 2017)	647-851-704.110	149.63
10/10/2017	AP	68455	WAL-MART STORES ASSET PROTECTION	REST PMT BY DEBORAH HOLBORN 17-34632-SM-3	701-000-271.130	458.76
10/10/2017	AP	68456	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68457	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68458	WAYNE ISBELL	17-18-DL TRANSPORT ON 9/26/17	101-134-940.010	21.00
		68458		17-37-DL TRANSPORT ON 9/24/17	292-662-930.830	72.00
						93.00
10/10/2017	AP	68459	WILBER AUTOMOTIVE SUPPLY INC	081048 STOCK	588-699-726.050	356.59
10/10/2017	AP	68460	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	40.00
10/10/2017	AP	68461	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MAI	101-682-930.300	100.00
		68461		ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MAI	233-690-930.300	100.00
						200.00
10/10/2017	AP	68462	ZAREMBA EQUIPMENT INC	S 108528 BUS #7	588-699-726.050	1,245.80
			TOTAL - ALL FUNDS	TOTAL OF 135 CHECKS		222,334.08

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Fund: 101 GENERAL FUND							
10/10/2017	AP	68332	87-A DISTRICT COURT- IMPREST CASH	PEOPLE V DENNIS MICHALE QUINN - WITNESS PLANE TICKET REIMB	930.940	131	362.60
10/10/2017	AP	68333	ADVANCED CORRECTIONAL HEALTHCARE	IJNMATE HEALTH FOR OCT #69543	930.470	351	3,590.24
10/10/2017	AP	68336	ANDREW SAMKOWIAK	SEPTEMBER 2017 WEEKEND DRUG TESTER: SEPT 30	940.010	133	40.00
10/10/2017	AP	68340	BILL MARSH FORD GAYLORD	INV# 901551 VEH# 691 (2014 FORD EXPLORER) FRONT SWAY BAR & F 726.050		301	837.83
				INV# 901423 VEH#697 WHEEL ALIGNMNT/REAR SUSPENSION/REPLAC 726.050		301	897.35
				CHECK AP 68340 TOTAL FOR FUND 101:			<u>1,735.18</u>
10/10/2017	AP	68344*	CATHERINE ISBELL	17-18-DL TRANSPORT ON 9/26/17	930.500	134	48.15
				17-18-DL TRANSPORT ON 9/26/17	940.010	134	21.00
				CHECK AP 68344 TOTAL FOR FUND 101:			<u>69.15</u>
10/10/2017	AP	68345	CATHOLIC HUMAN SERVICES INC	SEPTEMBER 2017 MENTAL HEALTH COUNSELING CO-PAYS	940.010	133	10.00
10/10/2017	AP	68352	CITY OF GLADWIN	REFUND CLASS FEE - K BRUNNER	642.020	257	25.00
10/10/2017	AP	68354	COUNTY EQUALIZATION SERVICES	INV#201739 (SEPT. 2017)	801.025	257	5,000.00
10/10/2017	AP	68355	DANIEL PHILLIPS	SEPT. 2017	801.020	648	600.00
				SEPT. 2017	801.020	648	100.00
				SEPT. 2017	930.500	648	40.00
				CHECK AP 68355 TOTAL FOR FUND 101:			<u>740.00</u>
10/10/2017	AP	68356*	DEKETO LLC	SEPTEMBER 2017 DOCUMENTS	920.410	215	412.00
10/10/2017	AP	68359	DIANA M BOYD	GUARDIANSHIP REVIEW ON 9/25/17	930.500	131	0.50
				GUARDIANSHIP REVIEW ON 9/25/17	930.830	131	30.00
				CHECK AP 68359 TOTAL FOR FUND 101:			<u>30.50</u>
10/10/2017	AP	68361	DOMINION VOTING	NEW ELECTION COMPUTER; CARD READERS	726.000	262	2,486.00
10/10/2017	AP	68362	DOUGLAS HEMPENSTALL	SEPT. 2017	801.020	648	495.00
				SEPT. 2017	801.020	648	100.00
				SEPT. 2017	930.460	648	287.50
				SEPT. 2017	930.500	648	39.00
				CHECK AP 68362 TOTAL FOR FUND 101:			<u>921.50</u>

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
10/10/2017	AP	68363*#	DUNNS	CORRECTION TAPE, LETTER OPENERS, SCISSORS, TAPE, DIVIDERS	726.000	131	50.13
				SUPPLIES - TABLE	726.000	253	111.00
				CHECK AP 68363 TOTAL FOR FUND 101:			<u>161.13</u>
10/10/2017	AP	68364	ELLIE PANCI	PAINT FOR VICTIM'S ROOM	930.983	267	29.51
10/10/2017	AP	68366*#	EMPIRIC SOLUTIONS INC	INV#7499 & 7507	801.020	131	904.15
				INV#7499 & 7507	801.030	228	3,989.85
				CHECK AP 68366 TOTAL FOR FUND 101:			<u>4,894.00</u>
10/10/2017	AP	68367	FANNIN COUNTY	J-16-081-NA - PERSONAL SERVICE OF COURT DATE	930.450	131	70.00
10/10/2017	AP	68372*#	GAYLORD DRY CLEANERS	SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	301	115.00
				SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	302	40.00
				SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	331	10.00
				SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	334	20.00
				SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	336	10.00
				SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	351	121.00
				CHECK AP 68372 TOTAL FOR FUND 101:			<u>316.00</u>
10/10/2017	AP	68373	GAYLORD HERALD TIMES	830045 NEWS PAPER RENEWAL 2017/2018	726.200	131	67.00
10/10/2017	AP	68375	GBS INC	VITAL RECORDS DOCUMENT FOLDER	726.000	215	429.48
10/10/2017	AP	68378	GRAPHIC SCIENCES INC	INV 145334-IN; SCANNER MAINT. 9/17 - 9/18	920.410	267	550.00
10/10/2017	AP	68381#	IMAGE FACTORY INC	BUSINESS CARDS - FOUSEK	726.000	131	73.40
				INV# 43148 BUSINES CARDS - K STERLY (\$PLIT CIV DIV & MARINE)	726.000	302	67.50
				INV# 43148 BUSINES CARDS - K STERLY (\$PLIT CIV DIV & MARINE)	726.000	331	22.50
				CHECK AP 68381 TOTAL FOR FUND 101:			<u>163.40</u>
10/10/2017	AP	68382#	IMPREST CASH, OTSEGO COUNTY SHERIFF	SEPTEMBER 2017 IMPREST CASH	920.400	301	1.70
				SEPTEMBER 2017 IMPREST CASH	930.450	301	5.31
				SEPTEMBER 2017 IMPREST CASH	930.500	301	8.00
				SEPTEMBER 2017 IMPREST CASH	726.000	333	30.00
				SEPTEMBER 2017 IMPREST CASH	930.660	336	6.59
				SEPTEMBER 2017 IMPREST CASH	930.450	351	1.96
				CHECK AP 68382 TOTAL FOR FUND 101:			<u>53.56</u>

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Fund: 101 GENERAL FUND							
10/10/2017	AP	68384*#	JAMES EDWARD BACKENSTOSE	REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	607.260	136	15.00
10/10/2017	AP	68389*#	JUNE ELIZABETH GREVE	OCTOBER 2017 COURT CLEANING FEE	726.025	131	150.00
10/10/2017	AP	68390	JUSTIN HOLZSCHU	SEPT. 2017	801.020	648	100.00
10/10/2017	AP	68391	KCC UNIVERSITY CENTER GAYLORD	GED EXAMS - CLEAR - MATH, SOCIAL STUDIES, LANGUAGE ARTS	940.010	133	85.00
10/10/2017	AP	68393	LAKE COUNTY	2017 1002 HALL & LYLES REFUND	642.020	257	50.00
10/10/2017	AP	68395	MACVC	2018 NACVSO AND MACVC MEMBERSHIP DUES - OTSEGO CO VA	930.600	682	55.00
10/10/2017	AP	68396	MARVIN CARLSON	SEPT. 2017	801.020	648	100.00
				SEPT. 2017	801.020	648	570.00
				SEPT. 2017	930.460	648	300.00
				SEPT. 2017	930.500	648	20.00
				CHECK AP 68396 TOTAL FOR FUND 101:			990.00
10/10/2017	AP	68397	MAXIMUS INC	INV JUL-SEP 2016; DHS-286 BILLING; CONTRACT 102728.01.07	920.410	268	1,100.00
10/10/2017	AP	68398*#	MCWCF	MEMBER 760 - 2017 4TH QUARTER	704.600	131	542.90
				MEMBER 760 - 2017 4TH QUARTER	704.600	133	115.28
				CHECK AP 68398 TOTAL FOR FUND 101:			658.18
10/10/2017	AP	68400	MEGA POWER SPORTS LLC	RO 0363 (\$411.77), RO 0443 (\$294.95), RO 0735 (\$118.68)	726.050	336	118.68
				RO 0363 (\$411.77), RO 0443 (\$294.95), RO 0735 (\$118.68)	726.050	336	294.95
				RO 0363 (\$411.77), RO 0443 (\$294.95), RO 0735 (\$118.68)	726.050	336	411.77
				CHECK AP 68400 TOTAL FOR FUND 101:			825.40
10/10/2017	AP	68403	MICHAEL A KITCHEN ESQ PLLC	MAACS COUSEL APPOINTMENT PEOPE V CHRISTIAN EDMONDS	801.023	131	570.53
10/10/2017	AP	68405	MID NORTH PRINTING INC	INV 85471; 9-15-2017; VICTIM BROCHURES	930.983	267	299.60
10/10/2017	AP	68407	MISTER T'S GLASS	REPLACE GLASS WINDOW IN DISTRICT COURT TRAFFIC DOOR	920.400	131	408.00
				REPLACE GLASS WINDOW IN DISTRICT COURT BACK ENTRY DOOR	920.400	131	423.00
				REPLACE GLASS WINDOW IN 3RD FLOOR ADMIN ENTRY DOOR	920.400	131	465.00
				CHECK AP 68407 TOTAL FOR FUND 101:			1,296.00
10/10/2017	AP	68408	MSUE BUSINESS OFFICE	INV#40TSEGO2017 (4TH QTR. MOA)	940.010	261	10,345.50



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Fund: 101 GENERAL FUND							
				CHECK AP 68446 TOTAL FOR FUND 101:			640.00
10/10/2017	AP	68447	THEODORE WILLIAMS JR	SEPT. 2017	801.020	648	43.75
				SEPT. 2017	930.500	648	20.00
				CHECK AP 68447 TOTAL FOR FUND 101:			63.75
10/10/2017	AP	68448	THOMAS J PUDVAN	SEPT. 2017	726.000	648	42.27
				SEPT. 2017	801.020	648	416.67
				SEPT. 2017	801.020	648	330.00
				SEPT. 2017	801.020	648	100.00
				SEPT. 2017	930.210	648	40.00
				SEPT. 2017	930.500	648	25.00
				CHECK AP 68448 TOTAL FOR FUND 101:			953.94
10/10/2017	AP	68453	VERIZON WIRELESS	283104123-00001 SEPTEMBER 2017	930.210	131	13.56
10/10/2017	AP	68458*#	WAYNE ISBELL	17-18-DL TRANSPORT ON 9/26/17	940.010	134	21.00
10/10/2017	AP	68461*#	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MARKE	930.300	682	100.00
				Total for fund 101 GENERAL FUND			52,565.55
Fund: 205 WORK CAMP							
10/10/2017	AP	68338	BC PIZZA	WORK CAMP PIZZA	930.700	301	42.95
10/10/2017	AP	68372*#	GAYLORD DRY CLEANERS	SEPTEMBER 2017 DRYCLEANING AND ALTERATIONS	920.410	301	20.00
10/10/2017	AP	68376*#	GILL ROYS HARDWARE	WORK CAMP SUPPLIES #1709-635154/640752/957267/938210/963857/9	726.000	301	75.08
10/10/2017	AP	68450	UCMAN	WORK CAMP CONNECTIVITY #6487	930.240	301	16.00
				Total for fund 205 WORK CAMP			154.03
Fund: 208 PARKS AND RECREATION							
10/10/2017	AP	1703(E)*#	CONSUMERS ENERGY	ELECTRIC	930.620	751	204.39
				ELECTRIC	930.620	751	28.36
				ELECTRIC	930.620	751	1,165.94
				CHECK AP 1703(E) TOTAL FOR FUND 208:			1,398.69
10/10/2017	AP	68342#	BSN SPORTS	BASKETBALLS	726.040	751	295.00
				BASKETBALLS	726.040	752	125.00

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Fund: 208 PARKS AND RECREATION							
				CHECK AP 68342 TOTAL FOR FUND 208:			420.00
10/10/2017	AP	68349	CHUCKS ELECTRIC OF GAYLORD	1641 REPLACE BREAKER ON SITE	726.050	751	95.00
				1662 REPLACE GFCI PLUG ON CAMPSITE	726.050	751	160.00
				CHECK AP 68349 TOTAL FOR FUND 208:			255.00
10/10/2017	AP	68350	CITY OF GAYLORD	WATER-315 S CENTER	920.200	752	42.45
10/10/2017	AP	68376*#	GILL ROYS HARDWARE	OTS015	726.040	751	239.94
				OTS015	726.050	751	12.14
				OTS015	970.300	901	18.60
				CHECK AP 68376 TOTAL FOR FUND 208:			270.68
10/10/2017	AP	68377	GORDON FOOD SERVICES	FOOD AND SUPPLIES FOR HALLOWEEN WEEKENDS	726.040	751	250.58
				FOOD AND SUPPLIES FOR HALLOWEEN WEEKENDS	726.040	751	282.75
				FOOD AND SUPPLIES FOR HALLOWEEN WEEKENDS	726.040	751	26.48
				CHECK AP 68377 TOTAL FOR FUND 208:			559.81
10/10/2017	AP	68402*#	MEYER ACE	#6521	726.000	751	23.96
				#6521	726.000	751	27.45
				#6521	726.000	752	63.37
				#6521	726.000	752	40.61
				#6521	726.025	752	9.18
				#6521	726.025	752	19.14
				CHECK AP 68402 TOTAL FOR FUND 208:			183.71
10/10/2017	AP	68411*#	OMS COMPLIANCE SERVICES INC	88215 PRE EMPLOYMENT DRUG TEST	940.010	751	79.50
10/10/2017	AP	68413	OTSEGO COUNTY COMMISSION ON AGING	BUS TRANSPORTATION FOR WALKING GROUP	970.300	901	540.00
10/10/2017	AP	68418	PAY THE BILLS, LLC	555346 FIREWOOD	726.000	751	120.00
10/10/2017	AP	68425	RICK'S CARPET CLEANING	CLEAN CARPET	726.025	752	509.75
10/10/2017	AP	68435*#	SPARTAN SEWER & SEPTIC TANK SERVICE	RENTALS	920.200	751	150.00
				RENTALS	920.200	751	60.00
				RENTALS	920.200	751	90.00
				RENTALS	920.200	752	95.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
				CHECK AP 68435 TOTAL FOR FUND 208:			395.00
				Total for fund 208 PARKS AND RECREATION			4,774.59
Fund: 209 GROEN NATURE PRESERVE FUND							
10/10/2017	AP	68376*#	GILL ROYS HARDWARE	OTS015	726.000	751	21.58
10/10/2017	AP	68402*#	MEYER ACE	#6521	726.000	751	50.38
				#6521	726.000	751	121.58
				#6521	726.000	751	24.81
				#6521	726.000	751	68.18
				CHECK AP 68402 TOTAL FOR FUND 209:			264.95
10/10/2017	AP	68435*#	SPARTAN SEWER & SEPTIC TANK SERVICE	RENTALS	726.000	751	90.00
				Total for fund 209 GROEN NATURE PRESERVE FUND			376.53
Fund: 212 ANIMAL CONTROL							
10/10/2017	AP	68369*#	FRONTIER	9897052645020712-5 SEPT 17	930.210	430	84.84
10/10/2017	AP	68383	IMPREST CASH-ANIMAL CONTROL	TRAINING, TRANSFER, FOOD	704.400	430	25.00
				TRAINING, TRANSFER, FOOD	726.000	430	20.51
				TRAINING, TRANSFER, FOOD	930.500	430	8.00
				CHECK AP 68383 TOTAL FOR FUND 212:			53.51
10/10/2017	AP	68406	MIDWEST VETERINARY SUPPLY, INC.	8472513-100	726.035	430	469.17
				Total for fund 212 ANIMAL CONTROL			607.52
Fund: 215 FRIEND OF THE COURT							
10/10/2017	AP	68389*#	JUNE ELIZABETH GREVE	OCTOBER 2017 FOC CLEANING FEE	726.025	141	150.00
10/10/2017	AP	68398*#	MCWCF	MEMBER 760 - 2017 4TH QUARTER	704.600	141	427.38
10/10/2017	AP	68420*#	QUILL CORPORATION	TONER	726.000	141	170.99
10/10/2017	AP	68423*#	RESERVE ACCOUNT	3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	141	1,716.05
				Total for fund 215 FRIEND OF THE COURT			2,464.42
Fund: 226 RECYCLING FUND							
10/10/2017	AP	1703(E)*#	CONSUMERS ENERGY	ACCT#1000 7028 9754 (247 OLD STATE RD.)	930.620	528	25.02

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Fund: 226 RECYCLING FUND							
				Total for fund 226 RECYCLING FUND			25.02
Fund: 232 HOUSING COMMISSION							
10/10/2017	AP	68358	DENISE ALLOR	08/17/17 OVERPAYMENT OF RECORDING FEES \$54 - PROJECT 03-200 930.150		690	54.00
				Total for fund 232 HOUSING COMMISSION			54.00
Fund: 233 HUD GRANT FUND							
10/10/2017	AP	68409	NORTHERN CREDIT BUREAU	INVOICE #10826 SEPTEMBER CREDIT REPORTS	930.150	690	20.00
10/10/2017	AP	68461*#	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MARKE	930.300	690	100.00
				Total for fund 233 HUD GRANT FUND			120.00
Fund: 249 BUILDING INSPECTION FUND							
10/10/2017	AP	68346*#	CDW GOVERNMENT INC	LOGITECH MK345 WIRELESS KEYBOARD & MOUSE (QUOTE-JFFX101)	726.000	371	126.00
				LOGITECH MK345 KEYBOARD - QUOTE JGSP813	726.000	371	84.00
				CHECK AP 68346 TOTAL FOR FUND 249:			<u>210.00</u>
				Total for fund 249 BUILDING INSPECTION FUND			210.00
Fund: 256 REGISTER OF DEEDS AUTOMATION							
10/10/2017	AP	68356*	DEKETO LLC	SEPTEMBER 2017 DOCUMENTS	920.410	215	824.00
				Total for fund 256 REGISTER OF DEEDS AUTOMATION			824.00
Fund: 261 911 SERVICE FUND							
10/10/2017	AP	68369*#	FRONTIER	ACCT#231-189-0447-031698-5	930.210	427	379.98
10/10/2017	AP	68370	FRONTIER	ACCT#269-161-8203-082208-5 & 989-732-7858-011910-5	930.210	427	63.81
				ACCT#269-161-8203-082208-5 & 989-732-7858-011910-5	930.210	427	104.85
				CHECK AP 68370 TOTAL FOR FUND 261:			<u>168.66</u>
10/10/2017	AP	68388*#	JOHNSON OIL COMPANY	ACCT#52710070	970.435	901	334.46
10/10/2017	AP	68445	TELE-RAD	INV#881333 & 881331	970.435	901	162.00
				INV#881333 & 881331	970.435	901	81.00
				CHECK AP 68445 TOTAL FOR FUND 261:			<u>243.00</u>
10/10/2017	AP	68451	UCMAN	INV#6513 (UCMAN DUE 11-1-2017 )	930.240	427	200.00
				Total for fund 261 911 SERVICE FUND			1,326.10
Fund: 266 EQUIPMENT FUND							
10/10/2017	AP	68346*#	CDW GOVERNMENT INC	ERGOTRON HX TRIPLE MONITOR BOW KIT — QUOTE: JFSM310	970.440	901	549.62

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Fund: 266 EQUIPMENT FUND							
				ERGOTRON HX TRIPLE MONITOR BOW KIT — QUOTE: JFSM310	970.440	901	170.52
				ERGOTRON HX TRIPLE MONITOR BOW KIT — QUOTE: JFSM310	970.440	901	18.94
				MS OFFICE 2016 - QUOTE JDBL941	970.440	901	263.00
				TRIPP LITE 15FT DVI DUAL LINK MOLDED TMDS MONITOR CABLE - QL970.440		901	18.94
				CHECK AP 68346 TOTAL FOR FUND 266:			<u>1,021.02</u>
10/10/2017	AP	68357	DELL MARKETING LP	LATITUDE RUGGED 5414 - QUOTE: 3000017149833.1	970.440	901	1,378.08
				DELL OPTIPLEX + MONITORS _ QUOTE - 3000017105224.1 - FIN DEP1970.440		901	1,299.96
				DELL OPTIPLEX + MONITORS _ QUOTE - 3000017105224.1 - FIN DEP1970.440		901	1,364.94
				CHECK AP 68357 TOTAL FOR FUND 266:			<u>4,042.98</u>
				Total for fund 266 EQUIPMENT FUND			5,064.00
Fund: 281 AIRPORT							
10/10/2017	AP	1702(E)#	AVFUEL CORPORATION	ACCT#2OTS	228.023	000	1,612.10
				ACCT#2OTS	930.664	537	19,042.23
				CHECK AP 1702(E) TOTAL FOR FUND 281:			<u>20,654.33</u>
10/10/2017	AP	68343	CARL TIMOTHY KNOUSE	AIRPORT 644 LOADER # 907256	920.400	537	1,200.00
				Total for fund 281 AIRPORT			21,854.33
Fund: 290 SOCIAL WELFARE FUND							
10/10/2017	AP	68401	MELANIE YOUNGS	SEPT. 2017	930.500	670	30.00
10/10/2017	AP	68431	SHERRY S HUFF	SEPT. 2017	703.040	670	50.00
				SEPT. 2017	930.500	670	49.00
				CHECK AP 68431 TOTAL FOR FUND 290:			<u>99.00</u>
				Total for fund 290 SOCIAL WELFARE FUND			129.00
Fund: 292 CHILD CARE FUND							
10/10/2017	AP	68344*#	CATHERINE ISBELL	17-37-DL TRANSPORT ON 9/24/17	930.500	662	139.10
				17-18-DL TRANSPORT ON 9/26/17	930.500	662	24.08
				17-37-DL TRANSPORT ON 9/24/17	930.830	662	60.00
				17-18-DL TRANSPORT ON 9/26/17	930.830	662	12.00
				CHECK AP 68344 TOTAL FOR FUND 292:			<u>235.18</u>
10/10/2017	AP	68398#	MCWCF	MEMBER 760 - 2017 4TH QUARTER	704.600	662	508.69
10/10/2017	AP	68422	RENEE EDWARDS	SEPTEMBER 2017 ALTERNATIVE EDUCATION TEACHER	940.010	662	1,440.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
10/10/2017	AP	68423*#	RESERVE ACCOUNT	3RD QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	662	303.04
10/10/2017	AP	68458*#	WAYNE ISBELL	17-37-DL TRANSPORT ON 9/24/17	930.830	662	60.00
				17-18-DL TRANSPORT ON 9/26/17	930.830	662	12.00
				CHECK AP 68458 TOTAL FOR FUND 292:			<u>72.00</u>
				Total for fund 292 CHILD CARE FUND			2,558.91
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
10/10/2017	AP	68433	SIDOCK GROUP INC	INV#515747.A - 12	801.020	901	13,517.76
				Total for fund 472 LIBRARY BUILDING CONSTRUCTION BOND FUND			13,517.76
Fund: 516 DELINQUENT TAX REVOLVING							
10/10/2017	AP	68363*#	DUNNS	SUPPLIES - TABLE	726.000	253	110.99
10/10/2017	AP	68449	TITLE CHECK LLC	144 - TAX YEAR 2015 PROPERTY INSPECTIONS:	920.410	253	6,480.00
				Total for fund 516 DELINQUENT TAX REVOLVING			6,590.99
Fund: 588 TRANSPORTATION FUND							
10/10/2017	AP	1703(E)*#	CONSUMERS ENERGY	206789170782 OCTOBER	930.620	697	863.68
10/10/2017	AP	68348*#	CHARTER COMMUNICATIONS	8245122490005147 SEPTEMBER & OCTOBER	930.240	697	103.80
10/10/2017	AP	68363*#	DUNNS	8637250 STICKY'S	726.000	697	6.48
				8631980 B. TISSUE; RED PENS	726.000	697	15.49
				8631980 B. TISSUE; RED PENS	726.025	698	56.53
				CHECK AP 68363 TOTAL FOR FUND 588:			<u>78.50</u>
10/10/2017	AP	68386*#	JIM WERNIG INC	21528 BUS #29	726.050	699	2,914.17
				21528 BUS #29	726.050	699	61.58
				21559; ***CM21559 BUS #30	726.050	699	1,955.28
				21567 BUS #30	726.050	699	61.58
				CHECK AP 68386 TOTAL FOR FUND 588:			<u>4,992.61</u>
10/10/2017	AP	68387	JIM'S ALPINE AUTOMOTIVE	5150 OCBS; OCCOA #43	726.050	699	46.46
				5150 OCBS; OCCOA #43	726.051	699	67.12
				CHECK AP 68387 TOTAL FOR FUND 588:			<u>113.58</u>
10/10/2017	AP	68410	NORTHERN MICHIGAN REVIEW	171991-340039 PRIME TIMES, ROS (SEPT), SEO BOOST	930.300	697	142.60

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Fund: 588 TRANSPORTATION FUND							
10/10/2017	AP	68411*#	OMS COMPLIANCE SERVICES INC	88469 RANDOM DRUG TEST	940.010	699	75.75
				88786 MEMBERSHIP FEES	940.010	699	101.25
				CHECK AP 68411 TOTAL FOR FUND 588:			177.00
10/10/2017	AP	68419	PLASTIC TAG & TRADE CHECK CO.	12-4665 500 GREEN TOKENS	726.000	697	205.68
10/10/2017	AP	68427	RONS WRECKER	132230 BUS #29 (TOWED TO GARAGE)	940.010	699	139.00
10/10/2017	AP	68432	SHOEMAKER, INC.	2538102 AIR FILTERS	726.025	698	39.60
10/10/2017	AP	68443	SUPERIOR AUTOMOTIVE EQUIPMENT INC	6321 STOCK	726.050	699	9.65
10/10/2017	AP	68452	VERIZON WIRELESS	9793162265 SEPTEMBER	930.210	697	6.28
10/10/2017	AP	68459	WILBER AUTOMOTIVE SUPPLY INC	081048 STOCK	726.050	699	356.59
10/10/2017	AP	68462	ZAREMBA EQUIPMENT INC	S 108528 BUS #7	726.050	699	269.94
				S 108622 BUS #11	726.050	699	259.13
				S 108461 BUS #6; ***S 108394 OLD STOCK	726.050	699	212.35
				S 108467 BUS #6	726.050	699	27.35
				S B108648 SHOP & BUS #7	726.050	699	429.36
				S 108649 STOCK	726.050	699	47.67
				CHECK AP 68462 TOTAL FOR FUND 588:			1,245.80
				Total for fund 588 TRANSPORTATION FUND			8,474.37
Fund: 594 UC METROPOLITAN AREA NETWORK							
10/10/2017	AP	68366*#	EMPIRIC SOLUTIONS INC	INV#7499 & 7507	700.000	228	1,699.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			1,699.00
Fund: 595 JAIL COMMISSARY							
10/10/2017	AP	68348*#	CHARTER COMMUNICATIONS	INMATE CABLE THRU 10/15/17	726.000	351	221.39
10/10/2017	AP	68444	SWANSON SERVICES GROUP	INMATE COMMISSARY THRU #1685372/ CREDIT1679196	726.000	351	1,811.23
				Total for fund 595 JAIL COMMISSARY			2,032.62
Fund: 616 HOMESTEAD AUDIT FUND							
10/10/2017	AP	68363*#	DUNNS	SUPPLIES - TABLE	726.000	253	77.00
				Total for fund 616 HOMESTEAD AUDIT FUND			77.00
Fund: 617 TAX FORECLOSURE FUND							
10/10/2017	AP	68363*#	DUNNS	SUPPLIES - TABLE	726.000	253	111.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 617 TAX FORECLOSURE FUND							
				Total for fund 617 TAX FORECLOSURE FUND			111.00
Fund: 637 BUILDING AND GROUNDS							
10/10/2017	AP	68335	AMERICAN WASTE	INV#2134389 & 2134390	920.410	265	190.55
				INV#2134389 & 2134390	920.410	265	185.00
CHECK AP 68335 TOTAL FOR FUND 637:							<u>375.55</u>
10/10/2017	AP	68414	OTSEGO COUNTY EMS	AED	726.000	265	1,395.00
				Total for fund 637 BUILDING AND GROUNDS			1,770.55
Fund: 645 ADMINISTRATIVE SERVICES							
10/10/2017	AP	68436	STAPLES BUSINESS ADVANTAGE	INV#3353018641	726.000	172	40.49
				INV#3353018641	726.000	172	3.59
CHECK AP 68436 TOTAL FOR FUND 645:							<u>44.08</u>
				Total for fund 645 ADMINISTRATIVE SERVICES			44.08
Fund: 647 HEALTH CARE FUND							
10/10/2017	AP	68454	VISION SERVICE PLAN (VSP)	ACCT#30 064226 0001 (OCT. 2017)	704.110	851	149.63
				Total for fund 647 HEALTH CARE FUND			149.63
Fund: 701 GENERAL AGENCY							
10/10/2017	AP	68334	AMERICAN WASTE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68337	BAGLEY TOWNSHIP	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2017 ,226.001		000	39.94
10/10/2017	AP	68339	BETTY MOORE	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68341	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	271.130	000	100.00
10/10/2017	AP	68347	CHARLTON TOWNSHIP	TO PAY 2017 SUMMER TAXES ON 4 PARCELS SOLD AT AUG 19, 2017 ,226.001		000	257.10
10/10/2017	AP	68351	CITY OF GAYLORD TREASURER	TO PAY SUMMER 2017 TAXES ON 1 PARCEL SOLD AT AUG 19, 2017 A\226.001		000	653.05
10/10/2017	AP	68353	CORWITH TWP TREAS	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2017 ,226.001		000	116.78
10/10/2017	AP	68360	DOLLAR GENERAL	REST PMT BY LISA PERRY 17-34865-SM-3	271.130	000	6.50
10/10/2017	AP	68365	ELMIRA TWP TREASUER	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2017 ,226.001		000	201.90
10/10/2017	AP	68368	FIRST FEDERAL BANK	REST PMT BY THOMAS SYLVESTER 16-33740-FY-3	271.130	000	125.00
10/10/2017	AP	68371	GAYLORD CITY TREASURER	211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	221.000	000	196.35
10/10/2017	AP	68374	GAYLORD MACHINE & FABRICATION LLC	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68379	HAYES TOWNSHIP TREASURER	TO PAY 2107 SUMMER TAXES ON 10 PARCELS SOLD AT AUG 19, 2017 226.001		000	386.95

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
10/10/2017	AP	68380	HOME DEPOT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68384*	JAMES EDWARD BACKENSTOSE	REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	228.030	000	15.00
				REFUND OF TICKET OVERPAYMENT - 17-X2673535-SI-3	228.057	000	15.00
				CHECK AP 68384 TOTAL FOR FUND 701:			30.00
10/10/2017	AP	68385	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	271.130	000	19.20
10/10/2017	AP	68386*	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123-FY-3	271.130	000	200.00
10/10/2017	AP	68388*	JOHNSON OIL COMPANY	REST PMT BY MICHAEL MAYNARD 16-34020-FY-3	271.130	000	40.00
10/10/2017	AP	68392	KOHL'S CORPORATE LOSS PREVENTION	REST PMT BY KEITH BUTLER JR 17-34708-SM-3	271.130	000	155.00
				REST PMT BY LISA GAYLORD 17-34494-SM-3	271.130	000	23.99
				CHECK AP 68392 TOTAL FOR FUND 701:			178.99
10/10/2017	AP	68394	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	720.00
10/10/2017	AP	68404	MICHELE BURKETT	REST PMT BY NEOMA BODE 17-34440-FY-3	271.130	000	90.00
10/10/2017	AP	68416	OTSEGO LAKE TWP TREAS	TO PAY 2017 SUMMER TAXES ON 2 PARCELS SOLD AT AUG 19, 2017 ,	226.001	000	72.51
10/10/2017	AP	68424	RICHARD WING II	REST PMT BY JACOB METZGER	271.130	000	200.00
10/10/2017	AP	68426	RODNEY DENNIS ALDRICH	REST PMT BY JAMIE LYNN VERLINDE 17-34913-FY-3	271.130	000	47.00
10/10/2017	AP	68428	ROYAL CREST	REST PMT BY ANDREW DAVIS 16-33189-FY-3	271.130	000	50.00
10/10/2017	AP	68429	SANE	REST PMT BY STACEY SNYDER 16-34001-FY-3	271.130	000	65.00
10/10/2017	AP	68430	SHELL	REST PMT BY REAGAN OSBORNE 17-34524-SM-3	271.130	000	141.00
10/10/2017	AP	68438	STATE OF MICHIGAN	JULY-SEPT 2017 3RD QTR	228.040	000	6,520.70
10/10/2017	AP	68439	STATE OF MICHIGAN	211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.020	000	70.00
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.030	000	180.00
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.037	000	4,547.25
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.042	000	150.00
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.057	000	180.00
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.058	000	5,138.00
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.059	000	14,512.44

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				211D SEPTEMBER 2017 DISTRICT COURT MONTH-END	228.560	000	1,390.00
				CHECK AP 68439 TOTAL FOR FUND 701:			<u>26,167.69</u>
10/10/2017	AP	68440	STATE OF MICHIGAN	SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.037	000	620.88
				SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.042	000	250.00
				SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.057	000	100.00
				SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.058	000	2,023.00
				SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.059	000	56.00
				SEPTEMBER 2017 MONTH END CIRCUIT COURT	228.560	000	425.00
				CHECK AP 68440 TOTAL FOR FUND 701:			<u>3,474.88</u>
10/10/2017	AP	68441	STATE OF MICHIGAN	SEPTEMBER 2017 MONTH END	228.006	000	524.98
				SEPTEMBER 2017 MONTH END	228.037	000	67.50
				SEPTEMBER 2017 MONTH END	228.042	000	280.00
				SEPTEMBER 2017 MONTH END	228.058	000	388.00
				SEPTEMBER 2017 MONTH END	228.059	000	94.00
				SEPTEMBER 2017 MONTH END	228.560	000	75.00
				CHECK AP 68441 TOTAL FOR FUND 701:			<u>1,429.48</u>
10/10/2017	AP	68442	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LOU LEASK 04-15634-FY-3	271.130	000	300.00
10/10/2017	AP	68455	WAL-MART STORES ASSET PROTECTION	REST PMT BY DEBORAH HOLBORN 17-34632-SM-3	271.130	000	61.76
				REST PMT BY DYLAN EHLERT 17-34824-SM-3	271.130	000	52.50
				REST PMT BY JOSHUA BECKWITH 16-33920-FY-3	271.130	000	94.50
				REST PMT BY MARY DUNLAP 17-34219-SM-3	271.130	000	100.00
				REST PMT BY JENNIFER JOHNS 17-34543-SM-3	271.130	000	150.00
				CHECK AP 68455 TOTAL FOR FUND 701:			<u>458.76</u>
10/10/2017	AP	68456	WALTER DRZEWIECKI	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68457	WASTE MANAGEMENT	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
10/10/2017	AP	68460	WITTOCK SUPPLY	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	40.00
				Total for fund 701 GENERAL AGENCY			42,568.78
Fund: 704 PAYROLL IMPREST FUND							
10/10/2017	AP	1704(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	SEPTEMBER 2017 COURT MERS	231.700	000	12,160.62
10/10/2017	AP	1705(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	SEPTEMBER 2017 COURT MERS HYBRID DEFINED CONTRIBUTION	231.700	000	1,118.49
10/10/2017	AP	68399	MCWCF	INV#4021 (4TH QTR. BILLING)	231.270	000	38,911.19

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 704 PAYROLL IMPREST FUND							
TOTAL - ALL FUNDS				Total for fund 704 PAYROLL IMPREST FUND			52,190.30 222,334.08

\*\*\*INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

##-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT