



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, May 23, 2017 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of May 9, 2017 w/attachments - Motion to Approve
- B. Budget & Finance Committee Recommendations
 1. Snowmobile Grant Budget Amendment - Motion to Approve
 2. Budget Calendar - Motion to Approve
 3. Courthouse Restoration Budget Amendment - Motion to Approve
 4. BID 2017-07 Building Department Vehicle
- C. Bus System Title VI Plan - Motion to Adopt

Special Presentations

- A. Public Hearing on Iron Belle Trail Surface
- B. Iron Belle Trail Surface
- C. OCR 2017-10 Iron Belle Trail Gaylord Gateway Trailhead

Committee Reports

- A. Budget & Finance Committee
 1. OCR 17-07 OCBS FY 2018 Resolution of Intent
 2. OCR 17-08 Iron Belle Trail Grant Match
 3. OCR 17-09 PACE Program Resolution of Intent
- B. Transportation & Airport Committee
 1. BID 2017-06 Bus Sale

Administrator's Report

Special Presentations

City Liaison, Township & Village Representatives

Correspondence

- A. April Financial Reports

New Business

- A. Financials
 1. May 16, 2017 Warrant
 2. May 23, 2017 Warrant
- B. Other Business

Public Comment

Closed Session

Board Remarks, Announcements, and Informal Discussions

Adjournment



May 23, 2017
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of May 9, 2017 w/ attachments	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of May 9, 2017 with attachments.

May 9, 2017

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers, followed by the Pledge of Allegiance led by

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion to approve the Regular Minutes of April 25, 2017 with attachments. Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Doug Johnson to approve the 2017-2019 contract with Wolverine Fireworks with the agreement sponsor being amended to read "Otsego County" and with the addition of language allowing for the cancellation of a fireworks show without financial consequences to the County. Ayes: Unanimous. Motion carried.

Commissioner Doug Johnson reported on the Parks and Recreation Commissioner, the new cabins are here and placed; healthy building grant, benches; County Park cleanup last weekend; Improvements to Libke fields.

Administrator report:

John Burt reported the canon will be sand blasted and repainted before Memorial Day; Groen Nature preserve set up Wi-Fi hot spots.

City Liaison, Township and Village Representative:

Mary Sanders reported contract signing tonight to improve Old Alba Road.

Michelle Noirof reported on road repair.

Correspondence:

Commissioner Ken Glasser received a letter from the DNR regarding the Pigeon River.

New Business:

Motion by Commissioner Julie Powers, seconded by Commissioner Paul Liss, to approve the May 2, 2017 Warrant in the amount of \$198,127.76. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, to approve the May 9, 2017 Warrant in the amount of \$227,900.12. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau reported Good morning Gaylord will be held Friday, May 12th at BJ'S sponsored by Cutting Edge; Pigeon River Advisory.

Commissioner Julie Powers attended the Pigeon River luncheon.

Commissioner Duane Switalski reported on the NMRE meeting, substance abuse main discussion.

Commissioner Rob Pallarito reported on the Enbridge tour.

Commissioner Ken Glasser reported on the Pigeon River management plan; NEMSCA.

Commissioner Bruce Brown reported on the upcoming Little League Fundraiser, all proceeds going to Little League.

Commissioner Paul Liss reported on the Village of Vanderbilt meeting.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton attended the Oakland County 2 day conference.

Meeting adjourned at 10:20 a.m.

Kenneth C. Borton, Chairman

Lynn Branch, Chief Deputy Clerk

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Snowmobile Grant Budget Amendment	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, B. Budget & Finance Committee Recommendations, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board originally budgeted for a \$2,000 grant for snowmobile patrols by the Sheriff's Office. The County received notice that it will receive a \$9,000 grant. The Board will review a budget amendment in the amount of \$7,000 to recognize the increase in the grant. The budget amendment was recommended for approval by the County's Budget & Finance Committee at their May 17, 2017 regular meeting.

RECOMMENDATION:

Staff requests approval of the FY 2017 snowmobile grant budget amendment in the amount of \$7,000.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund - Snowmobile Grant

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

DESCRIPTION To increase snowmobile grant budget to actual amount awarded by the State.

REVENUE

Account Number	Decrease	Increase
101-333-539.000 Snowmobile Grant	\$	\$ 7,000
	\$	\$
	\$	\$
	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101- 333 -726.046 Supplies - Uniforms	\$ 1,500	\$
101- 333 -703.030 Hourly Wages	\$ 5,500	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 7,000	\$ 7,000

Department Head Signature

Date

Administrator's Signature

Date

Finance Department
Entered:
By:

5/23/17

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Budget Calendar	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, B. Budget & Finance Committee Recommendations, 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

At their May 17, 2017 regular meeting, the Budget & Finance Committee recommended the enclosed Budget Calendar. The calendar sets the timelines and meeting dates in the budget setting process for the 2018 budget.

RECOMMENDATION:

Staff requests the approval 2018 Budget Calendar.



**FISCAL YEAR 2018
 BUDGET CALENDAR**

2017

- May 23 Board approve calendar
- July 14 Finance Director prepares budget packets for distribution to departments. Management Team members asked to complete line item descriptions, equipment request lists, and their requested 2018 budget figures using designated format.
- August 18 Departments submit completed budget requests, line item descriptions, and equipment lists to the Finance Director.
- Weeks of August 21,28 Administration staff conducts initial review of department budgets with department heads and elected officials as necessary.
- September 1 Component Units Budgets Due to Finance Director (Parks, Library, U Ctr, EMS, Road Cmsn, Cmsn on Aging, Bus, Sportsplex, M-TEC)
- September 29 General Fund Budget submitted to Budget and Finance Committee Members (all other funds submitted during the Budget Workshops).
- September 26 Board Adopts budgets for September 30 year-end funds, Bus and Cmsn on Aging

BUDGET WORKSHOPS:

- October 10 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 17 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 24 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- October 31 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212
- November 7 Budget & Finance Cmt Meeting, Budget Workshop – 1:30 p.m., Room 212

- November 14&17 Public Hearing notices published in Gaylord Herald Times
- November 15 Budget to Otsego County Clerk’s Office and Online, Available for Public Review
- November 28 Board holds Truth-in-Taxation hearing and Public Hearing on the Budget. Adopts General Appropriations Act resolution.

All Budget Work Sessions will be conducted in Room 212 of the downtown County Building, 225 West Main, Gaylord, MI 49735. In compliance with the Americans with Disabilities Act, persons requiring assistance to fully participate in the meeting should contact the County Administrator’s office 12 hours prior to the meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Courthouse Restoration Budget Amendment	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, B. Budget & Finance Committee Recommendations, 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

At their May 17, 2017 regular meeting, the Budget & Finance Committee recommended a budget amendment in the amount of \$9,545 within the Courthouse Restoration Fund to pay for improvements to the Court's JAVS (Justice Audio Visual Systems). The JAVS is a court video recording system.

RECOMMENDATION:

Staff requests the approval FY 2017 Courthouse Restoration Budget Amendment in the amount of \$9,545.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

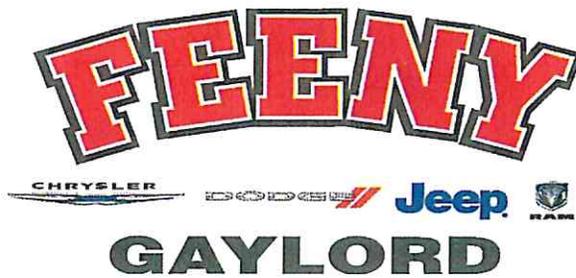
AGENDA ITEM: BID 2017-07 Building Department Vehicle	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, B. Budget & Finance Committee Recommendations, 4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

At their May 17, 2017 regular meeting, the Budget & Finance Committee recommended awarding BID 2017-07 for a new mid-size SUV vehicle for the Building Department in the amount of \$21,049 to Feeny of Gaylord with Funds to come from the Building Inspection Fund. The funds were allocated in the 2017 budget for the vehicle purchase.

MOTION:

Move to award of BID 2017-07 in the amount of \$21,049 to Feeny of Gaylord.



5/16/2017

John Burt
Otsego County Administrator
225 W. Main Street, Room 203
Gaylord, MI 49735

Below is the bid amount for a new mid-size SUV. This vehicle is in stock and ready for immediate delivery. 3yr/36,000 mile bumper to bumper warranty and 5yr/60,000 mile on Power Train Warranty. All incentives end 5/31/17 so we will have to deliver the vehicle by the end of the month.

1. New 2017 Jeep Renegade Sport 4x4 (color – Black) stk#17292 total bid \$20,354

Rust Preventive/Paint Sealant, fabric protector and undercoating - \$695.00 (optional)

Sincerely,

Gus Batsikouras
Sales/Fleet Manager
Feeny Chrysler Dodge Jeep Ram of Gaylord
P 989-732-5991
Email: sales@yahoo.com

Jeep 2017 MODEL YEAR RENEGADE SPORT 4X4

For more information visit: www.jeep.com
or call 1-877-IAM-JEEP

FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$19,995

JEEP RENEGADE SPORT 4X4
Exterior Color: Black Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Low-Back Bucket Seats
Engine: 2.4-Liter I4 MultiAir® Engine
Transmission: 9-Speed 948TE Automatic Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)
FUNCTIONAL/SAFETY FEATURES

Advanced Multistage Front Airbags
Supplemental Side-Curtain Front and Rear Airbags
Supplemental Front Seat-Mounted Side Airbags
Driver Inflatable Knee-Bolster Airbag
LATCH Ready Child Seat Anchor System
Keyless Go Push Button Start
Anti-Lock 4-Wheel Disc Brakes
Electric Park Brake
Electronic Stability Control
Electronic Roll Mitigation
Selec-Terrain™ System
All Speed Traction Control
Electric Power Steering
Capless Fuel Fill
Daytime Running Lamp System
Hill Start Assist
Tire Pressure Monitoring Display
Center Rear 3-Point Seat Belt

INTERIOR FEATURES

Radio 3.0
4 Speakers
Media Hub (USB, Aux)
Electronic Vehicle Information Center
Cluster 3.5-Inch TFT Monochrome Display
Outside Temperature Display
Steering Wheel Mounted Audio Controls
Tilt / Telescope Steering Column
Heater with Instrument Panel Ventilation
Manual 6-Way Driver Seat and 4-Way Pass Seat
Front-Passenger Fold Forward Seat with Soft Back
Rear 60 / 40 Folding Seat

Power Front Windows w/ 1-Touch Up and Down Feature
Height Adjustable Rear Cargo Floor
12-Volt Auxiliary Power Outlet
Auxiliary 12-Volt Rear Power Outlet
Floor Mats

EXTERIOR FEATURES

16-Inch x 6.5-Inch Styled Steel Wheels
215/65R16 All Season Tires
Tire Service Kit
Rear Window Wiper / Washer
Halogen Headlamps
Headlamps with Turn-Off Time Delay
Lower Body Side Cladding

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Customer Preferred Package 27A

Passive Entry Remote Start Package	\$205
Passive Entry / Keyless Go™	
Remote Start System	
Power and Air Group	\$1,495
Air Conditioning	
Power Heated Mirror	
Speed Control	
2.4-Liter I4 MultiAir® Engine	\$1,330
DESTINATION CHARGE	\$1,095

TOTAL PRICE: * \$24,120

WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR / 60,000 MILE
POWERTRAIN WARRANTY**

Assembly Point/Port of Entry: BALTIMORE, MARYLAND, U.S.A.

VIN: ZAC-CJBAB3HP-F21547

LA:VEN 5413

SL

0331

THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.
* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.
Small SUV 4WD range from 18 to 34 MPG. The best vehicle rates 136 MPGe.

24 MPG
combined city/hwy

21 MPG
city

29 MPG
highway

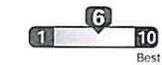
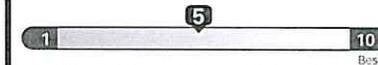
4.2 gallons per 100 miles

You spend \$750
more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost
\$1,550

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)



This vehicle emits 371 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at fuel economy.gov

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 26 MPG and cost \$7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.45 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuel economy.gov

Calculate personalized estimates and compare vehicles

Smartphone QR Code™



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side, and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal

Driver

★★★★★

Crash

Passenger

★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side

Front seat

★★★★★

Crash

Rear seat

★★★★

Based on the risk of injury in a side impact.

Rollover

★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)

www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 22%

MAJOR SOURCES OF FOREIGN PARTS

CONTENT:

ITALY: 62%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT:

MELFI, ITALY

COUNTRY OF ORIGIN:

ENGINE: UNITED STATES

TRANSMISSION: UNITED STATES

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Bus System Title VI Plan	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Consent Agenda, C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Bus System's Title VI (of the Civil Rights Act of 1964) is being updated to reflect the name of the new Bus Director, being Timothy M. Cherwinski.

Recommendation:

Staff requests adoption of the updated Title VI Plan for the Otsego County Bus System.



Otsego COUNTY M I C H I G A N

Agency Name: Otsego County Bus System

Date Adopted:

I. Program Statement

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Otsego County Bus System is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1B.

This program was developed in accordance with FTA C 4702.1B to guide the Otsego County Bus System in its administration and management of Title VI-related activities.

Title VI Coordinator Contact information

Tim Cherwinski, Transportation Manager
Otsego County Bus System
1254 Energy Drive, Gaylord MI 49735
989 731-1204 Fax# 989 731-9924
tcherwinski@otsegocountymi.gov

II. Title VI Information Dissemination

Title VI information posters shall be prominently and publicly displayed in the Otsego County Bus System facility and on the inside of their revenue vehicles (see Appendix G). The name of the Title VI coordinator is available on the Otsego County Bus Systems website, at www.otsegocountymi.gov; go to the 'County Government' tab and click on 'Otsego County Bus System', Title VI information can be located at the bottom of the page. Additional information relating to nondiscrimination obligation can also be obtained from the Otsego County Bus System's Title VI Coordinator.

Title VI information shall be disseminated to Otsego County Bus System employees annually via the Employee Education form (see Appendix A) in payroll envelopes. This form reminds employees of the Otsego County Bus System policy statement, and of their Title VI responsibilities in their daily work and duties.

During New Employee Orientation, new employees shall be informed of the provisions of Title VI, and the Otsego County Bus Systems expectations to perform their duties accordingly.

All employees shall be provided a copy of the Title VI Program and are required to sign the Acknowledgement of Receipt (see Appendix B).

III. Subcontracts and Vendors

All subcontractors and vendors who receive payments from the Otsego County Bus System where funding originates from any federal assistance are subject to the provisions of Title VI of the Civil Rights Act of 1964 as amended.

Written contracts shall contain non-discrimination language, either directly or through the bid specification package which becomes an associated component of the contract.

IV. Record Keeping

The Title VI Coordinator will maintain permanent records, which include, but are not limited to, signed acknowledgements of receipt from the employees indicating the receipt of the of Otsego County Bus Systems Title VI Program, copies of Title VI complaints or lawsuits and related documentation, and records of correspondence to and from complainants, and Title VI investigations.

V. Title VI Complaint Procedures

1. How to file a Title VI Complaint?

The complainant may file a signed, written complaint up to one hundred and eighty (180) days from the date of the alleged discrimination. The complaint should include the following information:

- Your name, mailing address, and how to contact you (i.e., telephone number, email address, etc.)
- How, when, where and why you believe you were discriminated against. Include the location, names and contact information of any witnesses.
- Other information that you deem significant

The Title VI Complaint Form (see Appendix C) may be used to submit the complaint information. The complaint may be filed in writing with the Otsego County Bus System at the following address:

*Otsego County Bus System
1254 Energy Drive
Gaylord MI, 49735*

NOTE: The Otsego County Bus System encourages all complainants to certify all mail that is sent through the U.S. Postal Service and/or ensure that all written correspondence can be tracked easily. For complaints originally submitted by facsimile, an original, signed copy of the complaint must be mailed to the Title VI Coordinator as soon as possible, but no later than 180 days from the alleged date of discrimination.

2. What happens to the complaint after it is submitted?

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by the Otsego County Bus System will be directly addressed by the Otsego County Bus System. The Otsego County Bus System shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are limited in their ability to communicate in English. Additionally, the Otsego County Bus System shall make every effort to address all complaints in an expeditious and thorough manner.

A letter of acknowledging receipt of complaint will be mailed within seven days (see Appendix D). Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

3. How will the complainant be notified of the outcome of the complaint?

Otsego County Bus System will send a final written response letter (see Appendix E or F) to the complainant. In the letter notifying complainant that the complaint is not substantiated (Appendix F), the complainant is also advised of his or her right to 1) appeal within seven calendar days of receipt of the final written decision from the Otsego County Bus System, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the FTA. Every effort will be made to respond to Title VI complaints within 60 working days of receipt of such complaints, if not sooner.

Once sufficient information for investigating the complaint is received by the Otsego County Bus System, a written response will be drafted subject to review by the transit's attorney. If appropriate, the Otsego County Bus System attorney may administratively close the complaint. In this case, the Otsego County Bus System will notify the complainant of the action as soon as possible.

In addition to the complaint process described above, a complainant may file a Title VI complaint with the following offices:

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Ave., SE
Washington, DC 20590

VI. Limited English Proficiency (LEP) Program

A four factor analysis was performed by the Otsego County Bus System in accordance with MDOT/FTA guidelines to determine the need and or the type of LEP program which might be needed in our service area. The four factor analysis is as follows:

1. The number or proportion of LEP persons eligible in the OCBS service area who may be served or likely to encounter an OCBS program, activity, or service:

OCBS has reviewed the current data from the U.S Census report of 2016 covering our geographic area of service. OCBS has determined that only 2.4% of the county population of 24,470 speak a language other than English at home.

2. The Frequency with which LEP individuals come in contact with an OCBS program, activity, or service:

Since the inception of OCBS in 1980, the agency has continually assessed the frequency with which LEP individuals come into contact with an OCBS program, activity or service. The Majority of our drivers and dispatchers have worked an average of 18 years for the OCBS and have never experienced a situation or come into contact with an individual who did not speak well enough to get a ride scheduled, or take advantage of our programs/and or our service.. The dispatchers and drivers of the OCBS have not encountered any individual who did not read, speak, write, or understand the English language less than “well.”

3. The nature and importance of the program, activity, or service provided by the OCBS to LEP community:

In our service area within our county, we have no concentration of any one type of LEP individuals. The Majority of our county speak English “very well” or “well”. We have contacted many local agencies, DHHS, chamber of commerce, CHS and the university center in an attempt to find an outreach, membership or leadership function that assist LEP individuals and none exists due to the very low number of people who speak other than English but still speak English “very well” or “well”. Should anyone within our community with LEP become known in the future, the OCBS will take the necessary measures to provide them with assistance; however, at this time the need for LEP services is very low.

4. The resources available to the OCBS and overall costs:

OCBS has assessed available resources that could be used for LEP assistance, in conjunction with using the “Google Translate” website, if needed to assist with

any non-English speaking community members whom might request service. We have determined that when or if that situation arises, we will use either the services of our local State Trooper post that has retain a Spanish Speaking translator on call, or we will use the language instructors at the M-TEC/University Center in Gaylord. The Cost incurred to provide this invaluable service to any non-English speaking patrons would be very minimal, based on no past contact with passengers whom didn't speak well enough English to schedule a ride.

VII. Language Assistance Program (LAP)

OCBS will take reasonable steps to ensure any individual identified as needing language assistance will receive that assistance with one of the following methods:

- Ongoing assistance will be provided by Dispatcher through the use of Google Translate upon request if and when the need arises.
- I Speak cards will be available in the dispatch and carried by all drivers on all buses at all times.
- OCBS will coordinate with the County DHHS, Health Dept, Commission on Aging, Crawford County Transit, and Thunder Bay Transportation Authority on language resources.
- The LAP will be monitored through dispatch and drivers receiving requests; If and when the need arises, additional resources will be sought out and implemented.

VIII. Community Outreach

As an agency receiving federal financial assistance, we have made the following community outreach efforts since our initial Title VI submission:

1. Board Meetings.

The Otsego County Bus System holds monthly meetings coordinated under the "Transportation and Airport Committee", Comprised of 3 County Commissioners, County Administrator and the Airport and Transportation Directors and the public is invited to attend and they do occasionally. Many outstanding ideas and inputs are received and incorporated as part of our service or operations based on the public's inputs at our Monthly Committee Meetings.

2. Local Advisory Council.

The Otsego County Bus system has the opportunity to incorporate many great ideas, pass on any new information or service ideas and get much needed feedback from our very active Local Advisory Council. This council is made up with a wide array of representation from different demographics, and many agencies are invited to attend. Local human service agencies, commission on aging, CMH, DHS, HeadStart, Veterans Affairs and Veterans Homeless shelter,

school district, adult special needs workshops, disabled passengers, Senior passengers, and advocates from all local agencies.

3. Public Advertising.

Weekly bus system advertising is coordinated with the local radio stations, The Gaylord Herald Times Newspaper and other free publications in our community. Television and Radio notifications are done with all broadcasting agencies for Bus System Closure due to severe weather. These notifications happen before 6am to limit the impact on the community and to get the word out quickly if a closure occurs.

4. Customer Complaint Process.

Citizens may call our Dispatch Center at 989 732-6224 x1 to lodge a complaint or comment. All complaints/comments are distributed to the Department Manager who researches the complaint and responds back to the citizen in a timely manner.

5. General Awareness and Phone Surveys.

We conduct general awareness surveys through our dispatch center and take inputs from the public. Surveys are passed out by drivers and gathered for analysis and to determine routing needs or changes.

NOTE: The Otsego County Bus System has engaged the public in its planning and decision-making processes, as well as its marketing and outreach activities.

We submit to the Michigan Department of Transportation annually an application for funding. The application requests funding for both capital and operating assistance. Part of the annual application is a public notice, which includes a 30-day public comment period.

IX. Title VI Equity Analysis

In the event that the Otsego County Bus System remodels or builds a new facility we will follow NEPA process as indicated in FTA C 4702.1B in the entire programming of such a facility. The location will be selected without regard to race, color, or national origin. Further if a facility is built, census tracts will be used to determine no negative impact is made on potential Title VI individuals. If it is determined that an impact may occur there needs to be legitimate justification for the location with no alternate site available to meet the needs of the transit system. Before the programming process is completed Otsego County Bus must consider alternatives to determine any site that would lessen the potential impact. At that point, we must follow the least discriminatory alternative.

X. Membership of Non-Elected Committees:

During the process of attracting new LAC members, Otsego County Bus and the Otsego County Commission (OCCOA) on Aging will post notices for the LAC committee at the OCCOA stating that we are looking for members and we do not discriminate based on race, color, or national origin. Further the OCCOA senior center is one of the places in the County of Otsego that has a diverse ethnic population and comes in contact with a diverse ethnic population on a daily basis.

Body	Caucasian	African American	Asian	Native American	Pacific Islander
Population	95.9%	0.6%	0.8%	0.7%	0.0%
LAC Committee	100%	0%	0%	0%	0%

XI. Transit related Title VI investigations, complaints and lawsuits.

Otsego County Bus System has had no Title VI complaints, investigations, or lawsuits since the inception of the Transit System or prior to a written Title VI program.

Appendix A Employee Annual Education Form

Title VI Policy

No person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of the Otsego County Bus System are expected to consider, respect, and observe this policy in their daily work and duties. If a citizen approaches you with a question or complaint, direct him or her to Otsego County Bus System, Transportation Director.

In all dealings with citizens, use courtesy titles (i.e. Mr., Mrs., Ms., or Miss) to address them without regard to race, color or national origin.

Appendix B Acknowledgement of Receipt of Title VI Program

I hereby acknowledge the receipt of the Otsego County Bus System's Title VI Program. I have read the program and am committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular C 4702.1.B.

Your signature

Print your name

Date

Appendix C TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” If you feel you have been discriminated against in transit services, please provide the following information in order to assist us in processing your complaint and sent it to:

Otsego County Bus System
1254 Energy Drive
Gaylord MI, 49735

Please print clearly:

Name: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____(home) _____(cell) _____(message)

Person discriminated against: _____

Address of person discriminated against: _____

City, State, Zip Code: _____

Please indicate why you believe the discrimination occurred:

- _____ race or color
- _____ national origin
- _____ income
- _____ other

What was the date of the alleged discrimination? _____

Where did the alleged discrimination take place? _____

Please describe the circumstances as you saw it: _____

Please list any and all witnesses' names and phone numbers:

What type of corrective action would you like to see taken?

Please attach any documents you have which support the allegation. Then date and sign this form and send to the Title VI Coordinator at:

Tim Cherwinski, Transportation Manager
Otsego County Bus System
1254 Energy Drive
Gaylord MI, 49735

Your signature

Print your name

Date

APPENDIX D Letter Acknowledging Receipt of Complaint

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

This letter is to acknowledge receipt of your complaint against the Otsego County Bus System alleging _____.

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning 989 731-1204 x2, or write to me at this address.

Sincerely,

Tim Cherwinski, Transportation Manager
Otsego County Bus System

APPENDIX E Letter Notifying Complainant that the Complaint Is Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your letter of _____ (date) against the Otsego County Bus System alleging Title VI violation has been investigated.

(An/Several) apparent violation(s) of Title VI of the Civil Rights Act of 1964, including those mentioned in your letter (was/were) identified. Efforts are underway to correct these deficiencies.

Thank you for calling this important matter to our attention. You were extremely helpful during our review of the program. *(If a hearing is requested, the following sentence may be appropriate.)* You may be hearing from this office, or from federal authorities, if your services should be needed during the administrative hearing process.

Sincerely,

Tim Cherwinski, Transportation Manager
Otsego County Bus System

APPENDIX F Letter Notifying Complainant that the Complaint Is Not Substantiated

Today's Date

Ms. Jo Doe
1234 Main St.
Clarksville, Tennessee 37040

Dear Ms. Doe:

The matter referenced in your complaint of _____ (date) against the Otsego County Bus System alleging _____ has been investigated.

The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964, had in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

The Otsego County Bus System has analyzed the materials and facts pertaining to your case for evidence of the city's failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated.

I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.

You have the right to 1) appeal within seven calendar days of receipt of this final written decision from Otsego County Bus System, and/or 2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Ave., SE
Washington, DC 20590

Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Tim Cherwinski, Transportation Manager
Otsego County Bus System

APPENDIX G Samples of Narrative to be included in Posters to be Displayed in Revenue Vehicles and Facilities

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. Section 2000d).

Otsego County Bus System is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A. **If you feel you are being denied participation in or being denied benefits of the transit services provided by Otsego County Bus System, or otherwise being discriminated against because of your race, color, national origin, gender, age, or disability, you may contact our office at 989 731-1204 or by Mail at:**

**Otsego County Bus System
Transportation Manager /Title VI Coordinator
1254 Energy Drive, Gaylord MI, 49735**

For more information, go to 'Otsego County Bus System' under the 'County Government' on the Otsego County website at www.otsegocountymi.gov

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Iron Belle Trail Surface	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Special Presentations, B. Iron Belle Trail Surface	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Preceding this item, the County will have a public hearing on the preference of the public in the type of surface for the portion of the Iron Belle Trail going from Fairview south to Wisconsin Avenue. The options are either asphalt or crushed limestone similar to the existing trail north of Fairview as well as the planned portion of the trail south of Wisconsin.

RECOMMENDATION:

No recommendation.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 2017-10 Iron Belle Trail Gaylord Gateway Trailhead	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Special Presentations, C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Michigan Department of Natural Resources has requested a resolution supporting their application for a Michigan Natural Resources Trust Fund Grant in the amount of \$300,000. Additionally they have requested that Otsego County indicate their intention to maintain the trailhead.

RECOMMENDATION:

Staff recommends adoption of the resolution.

OCR 17-10
Support for Iron Belle Trail Trailhead
Otsego County Board of Commissioners
May 23, 2017

WHEREAS, the Otsego County Board of Commissioners has supported the expansion of its trails by pursuing the extension of the Iron Belle trail through its County; and

WHEREAS, Otsego County views the expansion of trails and associated trailheads as being an important part of its local economy; and

WHEREAS, Otsego County supports the Department of Natural Resources' (DNR) submission of an application titled, "Iron Belle Trail - Gaylord Gateway Trailhead Development" to the Michigan Natural Resources Trust Fund for the development of a Trailhead in downtown Gaylord along the Iron Belle Trail; and

WHEREAS, the location of the proposed project is within the jurisdiction of Otsego County; now, therefore, be it

RESOLVED, that Otsego County hereby supports submission of a Michigan Natural Resources Trust Fund Application for the "Iron Belle Trail - Gaylord Gateway Trailhead Development", by the DNR; and, be it further

RESOLVED, that Otsego County intends to enter into a lease agreement with the Michigan Department of Natural Resources upon trailhead completion, including management of the facility at the sole expense of the County.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-07 OCBS FY 2018 Resolution of Intent	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Otsego County Bus System must annually submit a budget to the Michigan Department of Transportation for state financial assistance. The County is applying for \$776,282 in state funding. The Transportation & Airport Committee, along with the Budget & Finance Committee, recommended approval of a resolution to apply for funds.

RECOMMENDATION:

Staff requests adopt resolution OCR 17-07 as recommended.

OCR 17-07
INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2018
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

Otsego County Board of Commissioners
May 23, 2017

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as THE APPLICANT) established under Act 94, to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$374,868.00, estimated state funds \$776,282.00, estimated local funds \$245,000.00, estimated farebox \$120,000.00, estimated other funds \$ 461,082.00 with total estimated expenses of \$ 2,092,267.00 , now, therefore, be it

RESOLVED, that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Timothy M. Cherwinski as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2018.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-08 Iron Belle Trail Grant Match	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee, 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Otsego County was awarded a Natural Resources Trust Fund Grant in the amount of \$300,000, which will be combined with various other funding sources to building the south extension to the Iron Belle Trail. The MI Department of Natural Resources now requires a resolution committing to the local match in the amount of \$590,700.

RECOMMENDATION:

Staff requests adopt resolution OCR 17-08 as recommended.

OCR 17-08
Michigan Department of Natural Resources
OTSEGO COUNTY BOARD OF COMMISSIONERS
May 23, 2017

RESOLVED, that the County of Otsego, Michigan, does hereby accept the terms of the Agreement for (insert grant number here) as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the County of Otsego does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the Iron Belle Trail Project during the project period and to provide Five Hundred Ninety Thousand Seven Hundred (\$590,700) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-09 PACE Program Resolution of Intent	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee, 3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The PACE (Property Assessed Clean Energy) Program allows for businesses to make energy improvements. They use funds from a lending source to make the improvements and use the savings to make payments on the loan. A municipality must establish the PACE District. The County is looking at creating such a district in Otsego County. The first step, being this resolution, informs the community of its intent. The next step will be to hold a public hearing on the PACE Report. The County's Budget & Finance Committee have recommended adoption of resolution OCR 17-09.

RECOMMENDATION:

Staff requests adoption of resolution OCR 17-09 as recommended.

PACE FINANCING WITH LEAN & GREEN MICHIGAN

What is PACE?

Property Assessed Clean Energy, or PACE, is a long-term financing tool for commercial property owners to pay for energy efficiency, water efficiency, and renewable energy upgrades. Property owners receive 100% pre-funding for energy saving upgrades on their facilities and pay the PACE loan back through a special assessment on their property taxes.

Benefits of PACE

- Long-term financing up to 25 years or the useful life of the project
- No upfront cost – 100% financing
- Immediate positive cash flow
- Runs with the land, transferring to subsequent owner upon sale of the property
- Solves split incentive problem – payments can be passed easily to tenants
- Fixed interest rate (negotiated on each deal)

Lean & Green Michigan

Lean & Green Michigan, a program of Levin Energy Partners, is Michigan's PACE marketplace, growing and managing one, statewide PACE program in collaboration with local governments, lenders, contractors, and property owners. Lean & Green Michigan offers PACE in twenty counties representing more than 62% of all Michiganders. By joining Lean & Green Michigan, each County is facilitating PACE financing by allowing commercial property owners to repay private lenders via a special assessment on their property tax bill. If your business or nonprofit building spends \$60,000 or more per year on utilities, it probably qualifies for PACE. Contact us to learn more.

Contact

Lean & Green Michigan™ at info@levinenergypartners.com | 313.444.1474

Why PACE?

Buildings consume 43 percent of energy in the United States and 30 percent of this consumption is wasted due to inefficiency. However, the payback period is simply too long on many energy efficiency and renewable energy measures – so businesses continue wasting energy and money! PACE solves this problem by offering long-term financing at a fixed rate, leading to no upfront cost and immediate positive cash flow.

Eligibility for PACE?

Qualifying properties:

- **Commercial & industrial properties:** hotels, restaurants, office buildings, & more.
- **Non-profit properties:** churches, private schools, cooperatives, & more.

Qualifying measures:

- **Energy efficiency:** lighting, HVAC, & more.
- **Water efficiency:** low flush, low flow, gray water systems, & more.
- **Renewable energy:** solar, CHP, & more.

WHAT IS PACE?

Property Assessed Clean Energy, or PACE, is a long-term financing tool for commercial property owners in Michigan to pay for energy efficiency, water efficiency, and renewable energy upgrades. Property owners receive 100% pre-funding for energy saving upgrades on their facilities and pay the loan back through their property tax bill.

BENEFITS OF PACE FINANCING

- Long-term financing up to 20 years or the useful life of the project
- No upfront cost - 100% financing
- Immediate positive cash flow
- Runs with the land, transferring to the subsequent owner upon sale of the property
- Solves split incentive problem - payments can be passed easily to tenants
- Fixed interest rate (negotiated on each deal)

ELIGIBILITY

Qualifying Properties

- Manufacturing facilities
- Agricultural operations
- Office buildings
- Non-profits, including faith-based institutions and hospitals
- Multifamily housing properties
- And more!

Qualifying measures

- Energy efficiency
- Water efficiency
- Renewable energy (nearly all)

WHY?

Buildings consume 40 percent of energy in the United States and 30 percent of this consumption is wasted due to inefficiency. However, the payback period is simply too long on many energy efficiency and renewable energy measures - so businesses continue wasting energy and money! PACE solves this problem by offering long-term financing at a fixed rate, leading to no upfront cost and *immediate positive cash flow*.

ABOUT PACE AND LEAN & GREEN MICHIGAN

Local governments facilitate PACE financing by allowing commercial property owners to repay private lenders via a special assessment on their property tax bill. To take advantage of PACE financing, the property owner signs an agreement with a private lender and the local government, and the loan repayment is then added to its property taxes.

Lean & Green Michigan, a program of Levin Energy Partners, is Michigan's PACE marketplace, growing and managing one, statewide PACE program in collaboration with local governments, lenders, contractors, and property owners. Lean & Green Michigan offers PACE in jurisdictions representing more than 62% of all Michiganders, with these numbers growing every month.

Lean & Green Michigan

Email: info@levinenergypartners.com

Phone: 313-444-1474

PACE FINANCING WITH LEAN & GREEN MICHIGAN

What is PACE?

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Why PACE?

Buildings consume 43 percent of energy in the United States and 30 percent of this consumption is wasted due to inefficiency. However, the payback period is simply too long on many energy efficiency and renewable energy measures – so businesses continue wasting energy and money! PACE solves this problem by offering long-term financing at a fixed rate, leading to no upfront cost and immediate positive cash flow.

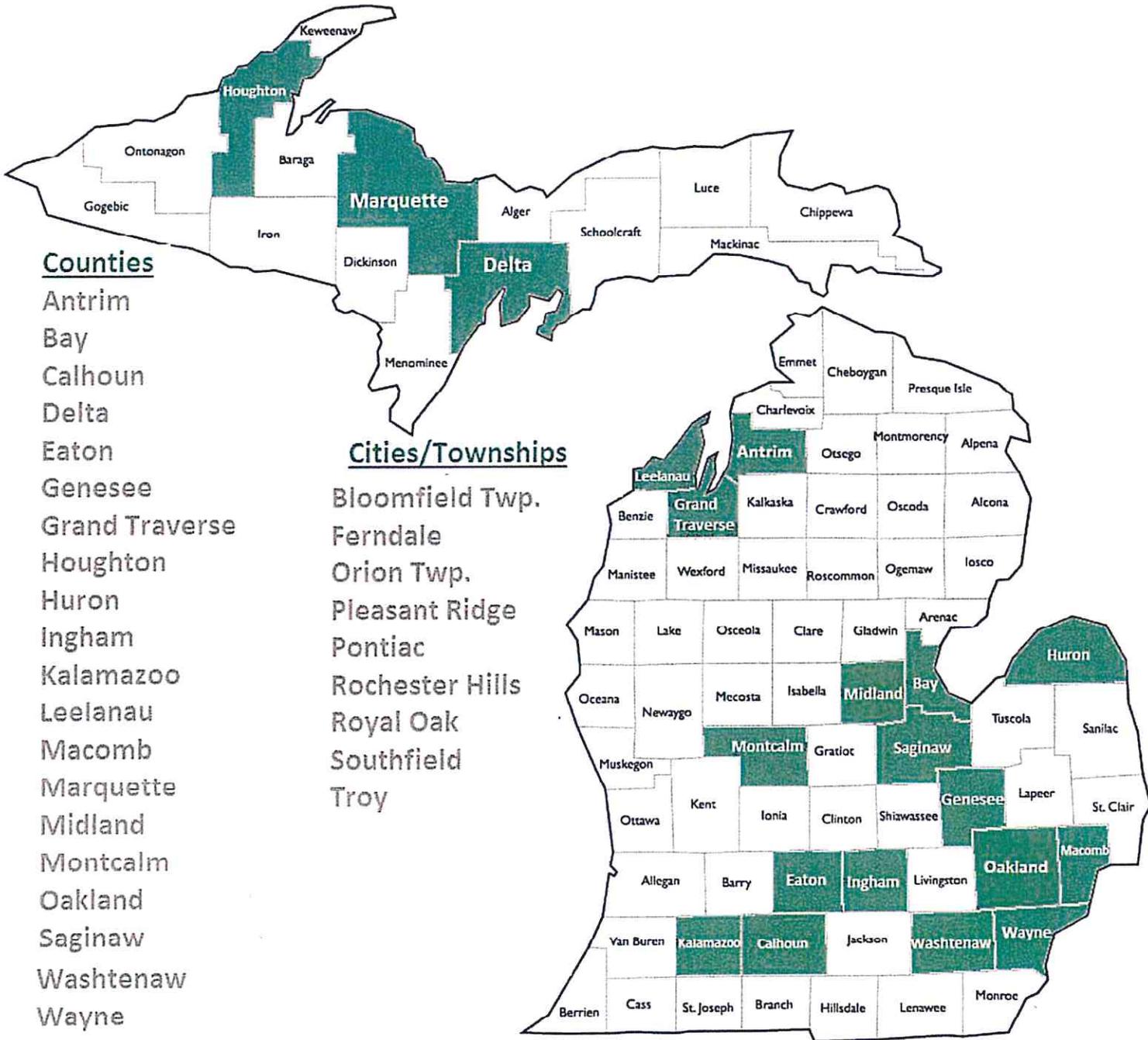
Eligibility for PACE?

Qualifying properties:

- **Commercial & industrial properties:** hotels, restaurants, office buildings, & more.
- **Non-profit properties:** churches, private schools, cooperatives, & more.

Qualifying measures:

- **Energy efficiency:** lighting, HVAC, & more.
- **Water efficiency:** low flush, low flow, gray water systems, & more.
- **Renewable energy:** solar, CHP, & more.



3400 Russell, Ste. 255 Detroit, MI 48207



OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: BID 2017-06 Bus Sale	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: Committee Reports, B. Transportation & Airport Committee, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Otsego County Bus System is selling one of their buses, being a 1999 Ford Eldorado 15 passenger bus. Two bids were received with the highest bid being for \$1,275 from Karen Manley. The Transportation and Airport Committee has recommended award of the bid to Ms. Manley.

RECOMMENDATION:

Staff requests award of Bid 17-06 to Karen Manley for \$1,275.

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
101-000-001.001	EQUITY IN POOLED CASH-GEN FUND	397,491.61	294,435.47
101-000-001.002	CASH RESERVE BOND ACCT	0.00	3,299.41
101-000-004.000	IMPREST CASH	200.00	200.00
101-000-004.130	IMPREST CASH - COURTS	2,750.00	2,750.00
101-000-004.131	IMPREST CASH - CIRCUIT COURT	1,020.00	1,020.00
101-000-004.141	IMPREST CASH - FOC	300.00	300.00
101-000-004.172	IMPREST CASH - ADMINISTRATION	125.00	125.00
101-000-004.253	IMPREST CASH - TREASURER	5,500.00	5,500.00
101-000-004.257	IMPREST CASH - EQUALIZATION	50.00	50.00
101-000-004.261	IMPREST CASH - MSU EXTEN	100.00	100.00
101-000-004.268	IMPREST CASH - ROD	200.00	200.00
101-000-004.301	IMPREST CASH - SHERIFF	400.00	400.00
101-000-004.351	IMPREST CASH - CORRECTIONS	20.00	20.00
101-000-017.000	INVESTMENTS	1,013,118.99	1,581,032.47
101-000-026.000	TAXES REC - REAL - DELQ	189,743.00	209,790.67
101-000-026.001	TAXES REC - PER PROP - DELQ	29,379.61	35,883.92
101-000-040.000	ACCOUNTS RECEIVABLE	0.00	146.96
101-000-072.000	DUE FROM OTHER GOVERNMENTS	0.00	6,759.08
101-000-078.000	DUE FROM STATE	0.00	2,200.28
101-000-103.000	POSTAGE INVENTORY	2,953.93	1,968.00
101-000-106.000	SUPPLIES INVENTORY	13,394.24	12,055.98
101-000-123.000	PREPAID EXPENSE	0.00	4,300.00
Total Assets		1,656,746.38	2,162,537.24
*** Liabilities ***			
101-000-339.001	DEF REV - PERSONAL PROP TAX	29,379.61	35,883.92
Total Liabilities		29,379.61	35,883.92
*** Fund Balance ***			
101-000-390.000	FUND BALANCE - UNASSIGNED	2,634,077.27	2,634,488.75
101-000-390.395	NONSPENDABLE FUND BAL - INVENTORY	12,911.48	12,500.00
101-000-393.010	RESTRICTED FUND BAL-MARRIAGE COUNSEL	57,993.36	57,993.36
101-000-393.090	RESTRICTED FUND BAL- MOTORCYCLE SFTY	3,528.04	3,528.04
Total Fund Balance		2,708,510.15	2,708,510.15
Beginning Fund Balance		2,708,510.15	2,708,510.15
Net of Revenues VS Expenditures - 2016			314,289.50
*2016 End FB/2017 Beg FB		3,022,799.65	
Net of Revenues VS Expenditures - Current Year		(1,081,143.38)	(896,146.33)
Ending Fund Balance		1,627,366.77	2,126,653.32
Total Liabilities And Fund Balance		1,656,746.38	2,162,537.24

* Year Not Closed

Fund 245 PUBLIC IMPROVEMENT FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
245-000-001.001	EQUITY IN POOLED CASH-PUBLIC IMPROV	418,816.45	1,485,889.19
245-000-017.000	INVESTMENTS	900,000.00	0.00
245-000-040.000-MNTL_HLTH_	ACCOUNTS RECEIVABLE	128,283.22	110,383.18
245-000-084.000	DUE FROM OTHER FUNDS	75,525.92	20,981.39
245-000-198.000	LONG TERM ADV TO OTH FUNDS	53,366.37	42,954.13
245-000-198.210-AMB0000000	LONG TERM ADV TO EMS	273,848.08	157,226.48
Total Assets		1,849,840.04	1,817,434.37
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
245-000-390.000	FUND BALANCE - UNASSIGNED	1,793,969.11	1,793,969.11
Total Fund Balance		1,793,969.11	1,793,969.11
Beginning Fund Balance		1,793,969.11	1,793,969.11
Net of Revenues VS Expenditures - 2016			22,283.77
*2016 End FB/2017 Beg FB		1,816,252.88	
Net of Revenues VS Expenditures - Current Year		55,870.93	1,181.49
Ending Fund Balance		1,849,840.04	1,817,434.37
Total Liabilities And Fund Balance		1,849,840.04	1,817,434.37

* Year Not Closed

Fund 257 BUDGET STABILIZATION

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
257-000-001.001	EQUITY IN POOLED CASH-BUDGET STABIL	1,439,561.15	1,485,187.14
257-000-017.000	INVESTMENTS	45,860.43	0.00
Total Assets		1,485,421.58	1,485,187.14
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
257-000-390.000	FUND BALANCE - UNASSIGNED	1,485,187.14	1,485,187.14
Total Fund Balance		1,485,187.14	1,485,187.14
Beginning Fund Balance		1,485,187.14	1,485,187.14
Net of Revenues VS Expenditures - 2016			0.00
*2016 End FB/2017 Beg FB		1,485,187.14	
Net of Revenues VS Expenditures - Current Year		234.44	0.00
Ending Fund Balance		1,485,421.58	1,485,187.14
Total Liabilities And Fund Balance		1,485,421.58	1,485,187.14

* Year Not Closed

Fund 260 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
260-000-001.001	EQUITY IN POOLED CASH-LEGAL DEFENSE	119,298.77	67,609.91
Total Assets		119,298.77	67,609.91
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
260-000-390.000	FUND BALANCE - UNASSIGNED	122,450.02	122,450.02
Total Fund Balance		122,450.02	122,450.02
Beginning Fund Balance		122,450.02	122,450.02
Net of Revenues VS Expenditures - 2016			(35,498.44)
*2016 End FB/2017 Beg FB		86,951.58	
Net of Revenues VS Expenditures - Current Year		(3,151.25)	(19,341.67)
Ending Fund Balance		119,298.77	67,609.91
Total Liabilities And Fund Balance		119,298.77	67,609.91

* Year Not Closed

Fund 266 EQUIPMENT FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
266-000-001.001	EQUITY IN POOLED CASH-EQUIPMENT	152,759.60	92,414.77
Total Assets		152,759.60	92,414.77
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
266-000-390.000	FUND BALANCE - UNASSIGNED	130,401.49	130,401.49
Total Fund Balance		130,401.49	130,401.49
Beginning Fund Balance		130,401.49	130,401.49
Net of Revenues VS Expenditures - 2016			(34,454.76)
*2016 End FB/2017 Beg FB		95,946.73	
Net of Revenues VS Expenditures - Current Year		22,358.11	(3,531.96)
Ending Fund Balance		152,759.60	92,414.77
Total Liabilities And Fund Balance		152,759.60	92,414.77

* Year Not Closed

Fund 499 CAPITAL PROJECTS FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
499-000-001.001	EQUITY IN POOLED CASH-CAPITAL PROJ	413,210.20	174,813.90
499-000-001.002-BOILER	CASH RESERVE BOND ACCT	100,000.00	200,000.00
499-000-001.002-DOORS CTY	CASH RESERVE BOND ACCT	50,000.00	0.00
499-000-001.002-WINDOWS	CASH RESERVE BOND ACCT	75,000.00	0.00
499-000-017.000	INVESTMENTS	100,000.00	0.00
499-000-084.000	DUE FROM OTHER FUNDS	8,000.00	0.00
Total Assets		746,210.20	374,813.90
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
499-000-390.000	FUND BALANCE - UNASSIGNED	647,449.47	647,449.47
Total Fund Balance		647,449.47	647,449.47
Beginning Fund Balance		647,449.47	647,449.47
Net of Revenues VS Expenditures - 2016			(242,902.57)
*2016 End FB/2017 Beg FB		404,546.90	
Net of Revenues VS Expenditures - Current Year		98,760.73	(29,733.00)
Ending Fund Balance		746,210.20	374,813.90
Total Liabilities And Fund Balance		746,210.20	374,813.90

* Year Not Closed

Fund 569 DEBT SERVICE

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
569-000-001.001	EQUITY IN POOLED CASH-DEBT SERVICE	52,525.00	0.00
569-000-040.000	ACCOUNTS RECEIVABLE	(35,000.00)	0.00
569-000-072.000	DUE FROM OTHER GOVERNMENTS	760,000.00	725,000.00
Total Assets		777,525.00	725,000.00
*** Liabilities ***			
569-000-339.000	DEFERRED REVENUE	725,000.00	725,000.00
Total Liabilities		725,000.00	725,000.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 2016			0.00
*2016 End FB/2017 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		52,525.00	0.00
Ending Fund Balance		52,525.00	0.00
Total Liabilities And Fund Balance		777,525.00	725,000.00

* Year Not Closed

Fund 647 HEALTH CARE FUND

GL Number	Description	PERIOD ENDED 04/30/2016	PERIOD ENDED 04/30/2017
*** Assets ***			
647-000-001.001	EQUITY IN POOLED CASH-HEALTH CARE	78,891.76	46,279.02
647-000-004.000	IMPREST CASH	2,000.00	2,000.00
647-000-017.000	INVESTMENTS	200,000.00	200,000.00
647-000-040.000	ACCOUNTS RECEIVABLE	1,521.90	6,334.74
647-000-123.000	PREPAID EXPENSE	15,645.96	92,823.44
Total Assets		298,059.62	347,437.20
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
647-000-390.000	FUND BALANCE - UNASSIGNED	394,860.11	394,860.11
Total Fund Balance		394,860.11	394,860.11
Beginning Fund Balance		394,860.11	394,860.11
Net of Revenues VS Expenditures - 2016			(44,545.69)
*2016 End FB/2017 Beg FB		350,314.42	
Net of Revenues VS Expenditures - Current Year		(96,800.49)	(2,877.22)
Ending Fund Balance		298,059.62	347,437.20
Total Liabilities And Fund Balance		298,059.62	347,437.20

* Year Not Closed

User: RFRISCH

PERIOD ENDING 04/30/2017

DB: Otsego Co

GL NUMBER	YTD BALANCE		2017 AMENDED BUDGET	YTD BALANCE		AVAILABLE BALANCE	% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)		
Fund 101 - GENERAL FUND							
010-PROPERTY TAXES	303,439.59		5,001,111.00	297,401.41		4,703,709.59	5.95
015-STATE UNRESTRICTED RE	186,262.00		652,464.00	190,544.00		461,920.00	29.20
025-INTEREST EARNINGS	58,970.04		185,000.00	14,325.54		170,674.46	7.74
030-OTHER REVENUE	33,846.49		275,216.00	34,858.83		240,357.17	12.67
050-SPECIAL ITEMS/TRANSFE	81,194.00		340,105.00	0.00		340,105.00	0.00
131-CIRCUIT COURT	53,624.12		203,350.00	59,976.77		143,373.23	29.49
132-LEIN FEES	1,312.50		11,800.00	1,735.00		10,065.00	14.70
133-DRUG COURT GRANT	25,784.09		147,612.00	1,949.50		145,662.50	1.32
134-RDSS TRANSPORT GRANT	1,239.60		15,000.00	1,904.36		13,095.64	12.70
136-DISTRICT COURT	187,144.43		443,705.00	149,376.64		294,328.36	33.67
145-JURY COMMISSION	0.00		5,500.00	0.00		5,500.00	0.00
148-PROBATE COURT	48,209.75		183,300.00	50,686.68		132,613.32	27.65
166-FAMILY COUNSELING SER	767.84		4,000.00	740.50		3,259.50	18.51
215-COUNTY CLERK/ROD	81,990.18		271,550.00	122,401.76		149,148.24	45.08
253-TREASURER	1,560.00		8,600.00	1,523.96		7,076.04	17.72
257-EQUALIZATION	509.00		37,200.00	6,362.80		30,837.20	17.10
267-PROSECUTOR	70.50		58,500.00	13,588.12		44,911.88	23.23
268-CHILD SUPPORT SPECIAL	(0.01)		48,000.00	6,601.08		41,398.92	13.75
301-SHERIFF	2,918.21		14,400.00	3,025.78		11,374.22	21.01
302-SHERIFF - CIVIL DIVIS	11,605.71		30,000.00	9,647.01		20,352.99	32.16
320-JUSTICE TRAINING	0.00		3,000.00	0.00		3,000.00	0.00
331-MARINE SAFETY	0.00		1,500.00	0.00		1,500.00	0.00
332-MOTORCYCLE SAFETY EDU	1,730.00		64,700.00	1,650.00		63,050.00	2.55
333-SNOWMOBILE GRANT	0.00		2,000.00	0.00		2,000.00	0.00
334-SECONDARY ROAD PATROL	22,713.00		40,000.00	0.00		40,000.00	0.00
336-OFF-ROAD VEHICLE GRAN	0.00		3,500.00	0.00		3,500.00	0.00
351-JAIL	3,455.06		72,600.00	13,226.10		59,373.90	18.22
427-EMERGENCY SERVICES	(381.02)		6,100.00	0.00		6,100.00	0.00
450-REMONUMENTATION	13,915.20		37,075.00	14,830.00		22,245.00	40.00
721-PLANNING / ZONING	15,000.00		91,935.00	4,670.00		87,265.00	5.08
TOTAL REVENUES	1,136,880.28		8,258,823.00	1,001,025.84		7,257,797.16	12.12
101-COMMISSIONERS	63,096.71		204,118.00	62,058.96		142,059.04	30.40
105-OTHER LEGISLATIVE	21,223.56		21,242.00	21,223.56		18.44	99.91
131-CIRCUIT COURT	303,691.26		1,090,683.00	293,345.80		797,337.20	26.90
132-LEIN FEES	1,750.00		11,800.00	4,453.42		7,346.58	37.74
133-DRUG COURT GRANT	27,289.74		134,162.00	32,381.75		101,780.25	24.14
134-RDSS TRANSPORT GRANT	1,695.75		15,000.00	3,016.91		11,983.09	20.11
136-DISTRICT COURT	20,215.84		34,912.00	0.00		34,912.00	0.00
145-JURY COMMISSION	6,164.15		45,675.00	1,211.93		44,463.07	2.65
148-PROBATE COURT	52,925.00		174,845.00	53,585.81		121,259.19	30.65
149-PROBATION/PAROLE	470.84		1,500.00	166.30		1,333.70	11.09
166-FAMILY COUNSELING SER	675.00		4,000.00	175.00		3,825.00	4.38
172-COUNTY ADMINISTRATOR	40,157.00		168,073.00	0.00		168,073.00	0.00
201-FINANCE DEPARTMENT	27,444.00		115,694.00	0.00		115,694.00	0.00
215-COUNTY CLERK/ROD	82,196.28		280,691.00	82,880.26		197,810.74	29.53
223-EXTERNAL AUDIT	27,000.00		11,825.00	(4,003.38)		15,828.38	(33.86)
228-INFORMATION TECHNOLOG	12,972.25		61,381.00	16,081.37		45,299.63	26.20
253-TREASURER	36,713.64		127,069.00	35,324.38		91,744.62	27.80
257-EQUALIZATION	69,719.03		225,986.00	63,388.12		162,597.88	28.05
261-COOPERATIVE EXTENSION	25,656.66		59,926.00	25,893.26		34,032.74	43.21
262-ELECTIONS	13,984.88		20,740.00	0.00		20,740.00	0.00
265-BUILDING AND GROUNDS	70,000.00		290,000.00	0.00		290,000.00	0.00
267-PROSECUTOR	148,050.23		576,162.00	162,658.99		413,503.01	28.23
268-CHILD SUPPORT SPECIAL	15,308.51		58,710.00	15,248.74		43,461.26	25.97
270-HUMAN RESOURCES	21,677.00		90,991.00	0.00		90,991.00	0.00
278-SURVEYOR	0.00		200.00	0.00		200.00	0.00
280-OTSEGO CONSERVATION D	4,000.00		4,000.00	4,000.00		0.00	100.00
301-SHERIFF	225,042.60		949,092.00	267,403.75		681,688.25	28.17
302-SHERIFF - CIVIL DIVIS	13,572.56		38,624.00	19,393.80		19,230.20	50.21
306-SANE	20,000.00		20,000.00	20,000.00		0.00	100.00
320-JUSTICE TRAINING	0.00		3,000.00	550.00		2,450.00	18.33
331-MARINE SAFETY	131.41		6,772.00	0.00		6,772.00	0.00
332-MOTORCYCLE SAFETY EDU	3,192.01		64,700.00	3,788.60		60,911.40	5.86
333-SNOWMOBILE GRANT	232.53		5,751.00	1,809.75		3,941.25	31.47
334-SECONDARY ROAD PATROL	25,215.91		89,411.00	28,805.93		60,605.07	32.22
336-OFF-ROAD VEHICLE GRAN	87.16		8,651.00	0.00		8,651.00	0.00
351-JAIL	312,817.32		1,036,694.00	282,005.91		754,688.09	27.20
427-EMERGENCY SERVICES	7,500.00		30,000.00	7,500.00		22,500.00	25.00
445-DRAINS	0.00		6,000.00	0.00		6,000.00	0.00
450-REMONUMENTATION	0.00		37,075.00	0.00		37,075.00	0.00
601-DISTRICT HEALTH	97,954.50		205,606.00	51,401.50		154,204.50	25.00
605-COMMUNICABLE DISEASES	500.00		500.00	500.00		0.00	100.00
631-SUBSTANCE ABUSE	0.00		78,421.00	0.00		78,421.00	0.00
648-MEDICAL EXAMINER	26,862.11		103,650.00	19,485.61		84,164.39	18.80
649-MENTAL HEALTH	23,500.75		94,003.00	0.00		94,003.00	0.00

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 04/30/2017

GL NUMBER	YTD BALANCE		2017 AMENDED BUDGET	YTD BALANCE		AVAILABLE		% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
681-VETERANS BURIAL	2,417.85		7,650.00	900.00		6,750.00		11.76
682-VETERANS AFFAIRS	15,149.25		59,846.00	14,108.56		45,737.44		23.57
721-PLANNING / ZONING	17,618.07		94,879.00	29,232.13		65,646.87		30.81
729-CHAMBER OF COMMERCE	997.50		1,500.00	0.00		1,500.00		0.00
731-ECONOMIC ALLIANCE	15,000.00		15,000.00	15,000.00		0.00		100.00
851-INSURANCE AND BONDS	(6,946.50)		255,000.00	(6,946.50)		261,946.50		(2.72)
853-HEALTH CARE RETIREES	21,557.76		280,878.00	225,424.58		55,453.42		80.26
864-DISTRIBUTIVE SERVICES	9,932.54		79,575.00	18,282.37		61,292.63		22.98
941-CONTINGENCY	0.00		88,905.00	0.00		88,905.00		0.00
961-APPROPRIATION - HUMAN	8,904.00		8,904.00	8,904.00		0.00		100.00
966-APPROPRIATION - AIRPO	119,641.00		239,281.00	0.00		239,281.00		0.00
967-APPROPRIATION - CHILD	71,250.00		350,000.00	0.00		350,000.00		0.00
968-APPROPRIATION - FOC	28,316.00		113,264.00	0.00		113,264.00		0.00
969-APPROPRIATION - OTHER	8,500.00		40,806.00	16,531.00		24,275.00		40.51
971-APPROPRIATION - SLDRS	0.00		5,000.00	0.00		5,000.00		0.00
972-APPROPRIATION - CAP P	55,000.00		5,000.00	0.00		5,000.00		0.00
978-APPROPRIATION - MAPPI	0.00		6,000.00	0.00		6,000.00		0.00
TOTAL EXPENDITURES	2,218,023.66		8,258,823.00	1,897,172.17		6,361,650.83		22.97
Fund 101 - GENERAL FUND:								
TOTAL REVENUES	1,136,880.28		8,258,823.00	1,001,025.84		7,257,797.16		12.12
TOTAL EXPENDITURES	2,218,023.66		8,258,823.00	1,897,172.17		6,361,650.83		22.97
NET OF REVENUES & EXPENDITU.	(1,081,143.38)		0.00	(896,146.33)		896,146.33		100.00
BEG. FUND BALANCE	2,708,510.15		2,708,510.15	2,708,510.15				
NET OF REVENUES/EXPENDITURE.				314,289.50		314,289.50		
END FUND BALANCE	1,627,366.77		2,708,510.15	2,126,653.32				
Fund 245 - PUBLIC IMPROVEMENT FUND								
025-INTEREST EARNINGS	5,870.93		20,000.00	1,181.49		18,818.51		5.91
030-OTHER REVENUE	153,919.00		0.00	0.00		0.00		0.00
090-COURT FEES AND COSTS	67,102.00		0.00	0.00		0.00		0.00
TOTAL REVENUES	226,891.93		20,000.00	1,181.49		18,818.51		5.91
901-CAPITAL OUTLAY	171,021.00		0.00	0.00		0.00		0.00
941-CONTINGENCY	0.00		20,000.00	0.00		20,000.00		0.00
TOTAL EXPENDITURES	171,021.00		20,000.00	0.00		20,000.00		0.00
Fund 245 - PUBLIC IMPROVEME								
TOTAL REVENUES	226,891.93		20,000.00	1,181.49		18,818.51		5.91
TOTAL EXPENDITURES	171,021.00		20,000.00	0.00		20,000.00		0.00
NET OF REVENUES & EXPENDITU.	55,870.93		0.00	1,181.49		(1,181.49)		100.00
BEG. FUND BALANCE	1,793,969.11		1,793,969.11	1,793,969.11				
NET OF REVENUES/EXPENDITURE.				22,283.77		22,283.77		
END FUND BALANCE	1,849,840.04		1,793,969.11	1,817,434.37				
Fund 257 - BUDGET STABLIZATION								
025-INTEREST EARNINGS	234.44		5,000.00	0.00		5,000.00		0.00
TOTAL REVENUES	234.44		5,000.00	0.00		5,000.00		0.00
941-CONTINGENCY	0.00		5,000.00	0.00		5,000.00		0.00
TOTAL EXPENDITURES	0.00		5,000.00	0.00		5,000.00		0.00
Fund 257 - BUDGET STABLIZAT								
TOTAL REVENUES	234.44		5,000.00	0.00		5,000.00		0.00
TOTAL EXPENDITURES	0.00		5,000.00	0.00		5,000.00		0.00
NET OF REVENUES & EXPENDITU.	234.44		0.00	0.00		0.00		0.00
BEG. FUND BALANCE	1,485,187.14		1,485,187.14	1,485,187.14				
END FUND BALANCE	1,485,421.58		1,485,187.14	1,485,187.14				
Fund 260 - LEGAL DEFENSE FUND								
025-INTEREST EARNINGS	74.25		0.00	34.33		(34.33)		100.00
050-SPECIAL ITEMS/TRANSFE	0.00		25,000.00	0.00		25,000.00		0.00

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 04/30/2017

GL NUMBER	YTD BALANCE 04/30/2016		2017 AMENDED BUDGET	YTD BALANCE 04/30/2017		AVAILABLE BALANCE		% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 260 - LEGAL DEFENSE FUND								
TOTAL REVENUES	74.25		25,000.00	34.33		24,965.67		0.14
270-HUMAN RESOURCES	3,225.50		25,000.00	19,376.00		5,624.00		77.50
TOTAL EXPENDITURES	3,225.50		25,000.00	19,376.00		5,624.00		77.50
Fund 260 - LEGAL DEFENSE FUND								
TOTAL REVENUES	74.25		25,000.00	34.33		24,965.67		0.14
TOTAL EXPENDITURES	3,225.50		25,000.00	19,376.00		5,624.00		77.50
NET OF REVENUES & EXPENDITURES	(3,151.25)		0.00	(19,341.67)		19,341.67		100.00
BEG. FUND BALANCE	122,450.02		122,450.02	122,450.02				
NET OF REVENUES/EXPENDITURES				(35,498.44)		(35,498.44)		
END FUND BALANCE	119,298.77		122,450.02	67,609.91				
Fund 266 - EQUIPMENT FUND								
030-OTHER REVENUE	280.36		0.00	275.67		(275.67)		100.00
050-SPECIAL ITEMS/TRANSFERS	50,044.00		112,374.00	77.40		112,296.60		0.07
TOTAL REVENUES	50,324.36		112,374.00	353.07		112,020.93		0.31
901-CAPITAL OUTLAY	27,966.25		112,374.00	3,885.03		108,488.97		3.46
TOTAL EXPENDITURES	27,966.25		112,374.00	3,885.03		108,488.97		3.46
Fund 266 - EQUIPMENT FUND:								
TOTAL REVENUES	50,324.36		112,374.00	353.07		112,020.93		0.31
TOTAL EXPENDITURES	27,966.25		112,374.00	3,885.03		108,488.97		3.46
NET OF REVENUES & EXPENDITURES	22,358.11		0.00	(3,531.96)		3,531.96		100.00
BEG. FUND BALANCE	130,401.49		130,401.49	130,401.49				
NET OF REVENUES/EXPENDITURES				(34,454.76)		(34,454.76)		
END FUND BALANCE	152,759.60		130,401.49	92,414.77				
Fund 499 - CAPITAL PROJECTS FUND								
025-INTEREST EARNINGS	0.00		0.00	375.00		(375.00)		100.00
050-SPECIAL ITEMS/TRANSFERS	145,000.00		358,568.00	0.00		358,568.00		0.00
TOTAL REVENUES	145,000.00		358,568.00	375.00		358,193.00		0.10
901-CAPITAL OUTLAY	46,239.27		328,568.00	108.00		328,460.00		0.03
999-TRANSFER OUT	0.00		30,000.00	30,000.00		0.00		100.00
TOTAL EXPENDITURES	46,239.27		358,568.00	30,108.00		328,460.00		8.40
Fund 499 - CAPITAL PROJECTS								
TOTAL REVENUES	145,000.00		358,568.00	375.00		358,193.00		0.10
TOTAL EXPENDITURES	46,239.27		358,568.00	30,108.00		328,460.00		8.40
NET OF REVENUES & EXPENDITURES	98,760.73		0.00	(29,733.00)		29,733.00		100.00
BEG. FUND BALANCE	647,449.47		647,449.47	647,449.47				
NET OF REVENUES/EXPENDITURES				(242,902.57)		(242,902.57)		
END FUND BALANCE	746,210.20		647,449.47	374,813.90				
Fund 569 - DEBT SERVICE								
050-SPECIAL ITEMS/TRANSFERS	278,950.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL REVENUES	278,950.00		350,000.00	270,262.50		79,737.50		77.22
906-DEBT SERVICE	226,425.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL EXPENDITURES	226,425.00		350,000.00	270,262.50		79,737.50		77.22
Fund 569 - DEBT SERVICE:								

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 04/30/2017

GL NUMBER	YTD BALANCE 04/30/2016		2017 AMENDED BUDGET	YTD BALANCE 04/30/2017		AVAILABLE BALANCE		% BDC USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 569 - DEBT SERVICE								
TOTAL REVENUES	278,950.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL EXPENDITURES	226,425.00		350,000.00	270,262.50		79,737.50		77.22
NET OF REVENUES & EXPENDITURE	52,525.00		0.00	0.00		0.00		0.00
BEG. FUND BALANCE								
END FUND BALANCE	52,525.00							
Fund 647 - HEALTH CARE FUND								
025-INTEREST EARNINGS	1,749.07		0.00	1,184.59		(1,184.59)		100.00
485-HEALTH CARE CONTRIBUT	408,891.49		1,301,116.00	404,719.15		896,396.85		31.11
TOTAL REVENUES	410,640.56		1,301,116.00	405,903.74		895,212.26		31.20
851-INSURANCE AND BONDS	507,441.05		1,301,116.00	408,780.96		892,335.04		31.42
TOTAL EXPENDITURES	507,441.05		1,301,116.00	408,780.96		892,335.04		31.42
Fund 647 - HEALTH CARE FUND								
TOTAL REVENUES	410,640.56		1,301,116.00	405,903.74		895,212.26		31.20
TOTAL EXPENDITURES	507,441.05		1,301,116.00	408,780.96		892,335.04		31.42
NET OF REVENUES & EXPENDITURE	(96,800.49)		0.00	(2,877.22)		2,877.22		100.00
BEG. FUND BALANCE	394,860.11		394,860.11	394,860.11				
NET OF REVENUES/EXPENDITURE				(44,545.69)		(44,545.69)		
END FUND BALANCE	298,059.62		394,860.11	347,437.20				
TOTAL REVENUES - ALL FUNDS	2,248,995.82		10,430,881.00	1,679,135.97		8,751,745.03		16.10
TOTAL EXPENDITURES - ALL FUNDS	3,200,341.73		10,430,881.00	2,629,584.66		7,801,296.34		25.21
NET OF REVENUES & EXPENDITURE	(951,345.91)		0.00	(950,448.69)		950,448.69		100.00
BEG. FUND BALANCE - ALL FUNDS	7,282,827.49		7,282,827.49	7,282,827.49				
END FUND BALANCE - ALL FUNDS	6,331,481.58		7,282,827.49	6,311,550.61				

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: May 16, 2017 Warrant	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The May 16, 2017 Warrant is in the amount of \$161,436.15.

RECOMMENDATION:

Staff requests approval of the warrants detailed above with a total amount of \$161,436.15

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/16/2017	AP	1619(E)	CONSUMERS ENERGY	100060707310 3/16-4/16 17	212-430-930.620	812.70
		1619(E)		206077234572 MAY	588-697-930.620	959.21
		1619(E)		ACCT#1000 0027 8521 & ACCT#1000 0006 7155	637-265-930.620-ALPCT00000	319.91
						2,091.82
05/16/2017	AP	1620(E)	DTE ENERGY	910020845954	208-752-930.610	395.04
		1620(E)		910021274600	212-430-930.610	321.27
		1620(E)		AIRPORT	281-537-930.610	2,703.71
		1620(E)		910020860953 APRIL	588-697-930.610	2,171.52
		1620(E)		VARIOUS PAYMENT COUPONS	637-265-930.610-ALPCT00000	4,968.76
		1620(E)		VARIOUS PAYMENT COUPONS	637-265-930.610-CRTHS00000	1,739.04
		1620(E)		VARIOUS PAYMENT COUPONS	637-265-930.610-INFO CTR00	102.31
		1620(E)		VARIOUS PAYMENT COUPONS	637-265-930.610-SILLI00000	194.79
						12,596.44
05/16/2017	AP	1621(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00069455-18	704-000-231.700	50,993.55
05/16/2017	AP	66416	44NORTH	INV#173270 (HRA,TELADOC,COBRA) APRIL 2017	647-851-704.110	1,870.30
05/16/2017	AP	66417	44NORTH	INV#171152 (MARCH 2017)	647-851-704.110	1,896.30
05/16/2017	AP	66418	AARON CHRISTOPHER LEE	REFUND OF OVERPAYMENT ON 16-33927-SD-3	701-000-286.002	16.00
05/16/2017	AP	66419	ABEL M CRUZ	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66419		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	1.70
						51.70
05/16/2017	AP	66420	AMERICAN WASTE	1948786 GARBAGE BILL	208-752-920.200	82.40
		66420		MAY 2017	212-430-920.410	72.10
						154.50
05/16/2017	AP	66421	ANDREW AND CASSIDY COMSTOCK	17-25-NA & 17-26-NA PLACEMENT 3/1/17 TO 3/31/17	292-662-930.700	1,209.60
05/16/2017	AP	66422	BARBARA BLOOM	REST PMT BY LARRY LEVERON 13-29821-SM-3	701-000-271.130	500.00
05/16/2017	AP	66423	BLARNEY CASTLE OIL	REST PMT BY JEREMIAH HANDRICH 17-34203-ST-3	701-000-271.130	284.71
05/16/2017	AP	66424	BONNY MILLER	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66424		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	20.00
						70.00
05/16/2017	AP	66425	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
05/16/2017	AP	66426	CATHERINE ISBELL	12-123-DL TRANSPORT ON 4/25/17	101-134-930.500	48.15
		66426		12-123-DL TRANSPORT ON 4/25/17	101-134-940.010	21.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		66426		12-123-DL TRANSPORT ON 4/25/17	292-662-930.500	24.08
		66426		12-123-DL TRANSPORT ON 4/25/17	292-662-930.830	18.00
						111.23
05/16/2017	AP	66427	CEDAR CREEK STORAGE BARNS LLC	5002 REMAINING BALANCE ON CABINS	208-901-970.200	10,390.00
05/16/2017	AP	66428	CHARLES HENRY FOX	REST PMT BY WILLIAM FISHBURN 16-33578-SM-3	701-000-271.130	1,542.75
05/16/2017	AP	66429	CHARTER COMMUNICATIONS	8245122490005147 MAY	588-697-930.240	45.47
05/16/2017	AP	66430	CRAWFORD COUNTY TREASURER	JANUARY 2017 TRI-COUNTY EXPENSE	101-131-940.111	9,932.94
		66430		JANUARY 2017 TRI-COUNTY EXPENSE	215-141-940.111	1,429.91
						11,362.85
05/16/2017	AP	66431	D&B HEAT TRANSFER PRODUCTS INC	39268 RADIATOR	208-751-726.050	510.41
05/16/2017	AP	66432	DAKOTA CHRISTOPHER HOSLEY	REST PMT BY JILLIAN WOLGAST 16-33518-FY-3	701-000-271.130	23.00
05/16/2017	AP	66433	DAVE BARAGREY	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66433		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	1.60
						51.60
05/16/2017	AP	66434	DE LAGE LANDEN PUBLIC FINANCE	MAY 2017 COPIER LEASE PAYMENT	215-141-920.520	80.74
05/16/2017	AP	66435	DE LAGE LANDEN PUBLIC FINANCE	MAY 2017 COURT COPIER LEASE PAYMENT	101-131-920.520	104.77
05/16/2017	AP	66436	DEKETO LLC	APRIL DOCUMENTS	101-215-920.410	654.00
		66436		APRIL DOCUMENTS	256-215-920.410	1,308.00
						1,962.00
05/16/2017	AP	66437	ERIK SNYDER	04/17/17 RANGE SET UP	101-332-801.020	300.00
05/16/2017	AP	66438	FRONTIER	PHONE BILL	209-751-930.210	82.82
05/16/2017	AP	66439	GAYLORD AREA RENTALS LLC	OVERPMT ON 2016 TAXES 103-370-003-004-00/103-361-002-004-00	516-030-694.000	49.67
05/16/2017	AP	66440	GAYLORD CITY TREASURER	211D APRIL 2017 DISTRICT COURT MONTH END	701-000-221.000	227.70
05/16/2017	AP	66441	GILBERTO BERMUDEZ	OVERPMT ON 2016 TAXES 070-034-200-010-02	516-030-694.000	18.27
05/16/2017	AP	66442	GIUSEPPINA DEMARCO PRATHER	REST PMT BY ERIC BYRNES 16-33617-SM-3	701-000-271.130	550.00
05/16/2017	AP	66443	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	97.27
05/16/2017	AP	66444	GREAT LAKES PIPE & SUPPLY	SUPPLIES	208-751-726.000	15.60
05/16/2017	AP	66445	HOME DEPOT CREDIT SERVICES	7111479 6560843 6560839 6170835	212-430-726.050	572.84

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/16/2017	AP	66446	HOWARD L SHIFMAN PC	INV#12960 (APRIL 2017 SERVICES)	260-270-801.020	2,300.00
05/16/2017	AP	66447	IMAGE FACTORY INC	42654 STAFF SHIRTS	208-751-726.046	783.08
05/16/2017	AP	66448	JAYS SPORTING GOODS	REST PMT BY CHRISTOPHER STAHL 17-34091-SM-3	701-000-271.130	80.99
05/16/2017	AP	66449	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	701-000-271.130	19.20
05/16/2017	AP	66450	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123-FY-3	701-000-271.130	200.00
05/16/2017	AP	66451	JUSTIN WING	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66451		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	8.55
						<u>58.55</u>
05/16/2017	AP	66452	KATIE FITZEK	CAMPING REFUND	208-440-652.030	15.00
05/16/2017	AP	66453	KELLI PARKER	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66453		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	2.50
						<u>52.50</u>
05/16/2017	AP	66454	KSS ENTERPRISES	1034154 ROLL TOWEL	208-752-726.025	64.99
05/16/2017	AP	66455	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	701-000-271.130	10.00
05/16/2017	AP	66456	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID PETHRES 07-20254-FY-3	701-000-271.130	20.80
05/16/2017	AP	66457	MCDONALDS	REST PMT BY CHRISTIAN RATHBUN 16-34033-SM-3	701-000-271.130	219.00
05/16/2017	AP	66458	MEIJER	REST PMT BY MELANIE MOORE 17-34213-SM-3	701-000-271.130	57.95
05/16/2017	AP	66459	MITCHELL 1	19773497 COMPUTER PROGRAM/ MNT.	588-699-940.010	2,220.00
05/16/2017	AP	66460	MUNICIPAL CONSULTING SERVICES LLC	INV#OTSEGO 4	101-864-801.020	4,700.00
05/16/2017	AP	66461	NATHAN SUTTON	OVERPMT ON 2016 TAXES 011-520-000-958-00	516-030-694.000	13.40
05/16/2017	AP	66462	NICHOLAS JAMES ANTHONY	APRIL/MAY 2017 WEEKEND DRUG TESTER: APR.29, 30, & MAY 6,	101-133-940.010	160.00
05/16/2017	AP	66463	NORTH CENTRAL EXCAVATING INC.	95719 AFTON STONE	208-751-726.000	241.00
		66463		95721 SITE WORK FOR CABINS	208-901-970.200	10,800.00
						<u>11,041.00</u>
05/16/2017	AP	66464	OTSEGO COUNTY TREASURER	WORK CAMP BILL PARK AND CENTER	208-751-940.010-WK RL00000	590.00
		66464		WORK CAMP BILL PARK AND CENTER	208-752-940.010-WK RL00000	590.00
						<u>1,180.00</u>
05/16/2017	AP	66465	PATRICIA MULLINS	REST PMT BY DOUGLAS SIMCEK 16-33167-SM-3	701-000-271.130	102.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/16/2017	AP	66466	PAULA LYNN STILES	REST PMT BY CHRISTOPHER MOHR 17-34258-ST-3	701-000-271.130	410.00
05/16/2017	AP	66467	PAY THE BILLS, LLC	555325 FIRE WOOD	208-751-726.000	120.00
05/16/2017	AP	66468	PRO-BUILD	REST PMT BY ASHLEIGH DUKES 17-34194-SM-3	701-000-271.130	60.50
05/16/2017	AP	66469	RANDY STULTS	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66469		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	10.60
						60.60
05/16/2017	AP	66470	RENEE EDWARDS	APRIL 2017 ALTERNATIVE EDUCATON TEACHER	292-662-940.010	1,440.00
05/16/2017	AP	66471	REV'D UP! INC. ITINIO	3790 ANNUAL SERVICE FEE	208-901-970.450	5,220.00
05/16/2017	AP	66472	ROBERT MILLER	OVERPMT ON 2016 TAXES 072-100-000-140-00	516-030-694.000	9.15
05/16/2017	AP	66473	ROSCOMMON COUNTY	12-27-DL PLACEMENT 4/11/17 TO 4/18/17	292-662-930.810	1,176.00
05/16/2017	AP	66474	RR DONNELLEY	SAFETY PAPER FOR VITAL RECORDS	101-215-726.000	102.00
05/16/2017	AP	66475	SCOTT COURTERIER	PER DIEM, TRAVEL MAY MEEETING	208-752-703.040	50.00
		66475		PER DIEM, TRAVEL MAY MEEETING	208-752-930.500	8.50
						58.50
05/16/2017	AP	66476	SPARTAN SEWER & SEPTIC TANK SERVICE	10412 RENTAL AT GROEN	209-751-726.000	90.00
05/16/2017	AP	66477	STATE OF MICHIGAN	211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.020	10.00
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.030	129.00
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.037	4,046.40
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.042	180.00
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.057	139.00
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.058	3,248.00
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.059	7,498.09
		66477		211D APRIL 2017 DISTRICT COURT MONTH END	701-000-228.560	820.00
						16,070.49
05/16/2017	AP	66478	STATE OF MICHIGAN	APRIL MONTH END, CIRCUIT COURT	701-000-228.037	1,304.60
		66478		APRIL MONTH END, CIRCUIT COURT	701-000-228.042	280.00
		66478		APRIL MONTH END, CIRCUIT COURT	701-000-228.057	75.00
		66478		APRIL MONTH END, CIRCUIT COURT	701-000-228.058	1,309.00
		66478		APRIL MONTH END, CIRCUIT COURT	701-000-228.059	395.53
		66478		APRIL MONTH END, CIRCUIT COURT	701-000-228.560	275.00
						3,639.13

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/16/2017	AP	66479	STATE OF MICHIGAN	APRIL MONTH END, PROBATION COURT	701-000-228.006	28.34
		66479		APRIL MONTH END, PROBATION COURT	701-000-228.042	95.00
		66479		APRIL MONTH END, PROBATION COURT	701-000-228.058	1,107.00
		66479		APRIL MONTH END, PROBATION COURT	701-000-228.560	200.00
						1,430.34
05/16/2017	AP	66480	STATE OF MICHIGAN	APRIL MONTH END	701-000-228.005	6.00
05/16/2017	AP	66481	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LEASK 04-15634-FY-3	701-000-271.130	200.00
05/16/2017	AP	66482	STUCKMAN TREE SERVICE INC	REST PMT BY JOSEPH BOADWAY 16-34017-FY-3	701-000-271.130	50.00
05/16/2017	AP	66483	TERRANCE M COTTLE	APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	101-133-940.010	2,680.00
05/16/2017	AP	66484	UCMAN	5713 WIRELESS CONNECTION	208-752-726.000	59.95
		66484		5729	212-430-920.410	400.00
						459.95
05/16/2017	AP	66485	ULTA	REST PMT BY CINDY NELSON 17-34171-FY-3	701-000-271.130	396.00
05/16/2017	AP	66486	VERIZON WIRELESS	9784363136 APRIL	588-697-930.210	6.60
05/16/2017	AP	66487	WAL-MART STORES ASSET PROTECTION	REST PMT BY JENNIFER BAIRD 16-33515-SM-3	701-000-271.130	454.57
05/16/2017	AP	66488	WALMART COMMUNITY GEMB	3971 8185 8180	212-430-726.000	141.78
05/16/2017	AP	66489	WAYNE ISBELL	12-123-DL TRANSPORT ON 4/25/17	101-134-940.010	21.00
		66489		12-123-DL TRANSPORT ON 4/25/17	292-662-930.830	18.00
						39.00
05/16/2017	AP	66490	WILBER AUTOMOTIVE SUPPLY INC	SUPPLIES	208-751-726.000	27.67
05/16/2017	AP	66491	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL MAY MEETING	208-752-703.040	50.00
		66491		PER DIEM, TRAVEL MAY MEETING	208-752-930.500	3.00
						53.00
05/16/2017	AP	66492	WOLVERINE FIREWORKS DISPLAYS INC	FIREWORKS DEPOSIT	208-751-940.010-FRWKS00000	3,750.00
05/16/2017	AP	66493	ZAREMBA EQUIPMENT INC	S 104236 MOWER BLADES	208-751-726.050	52.50
				TOTAL - ALL FUNDS	TOTAL OF 81 CHECKS	161,436.15

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/16/2017	AP	66426#	CATHERINE ISBELL	12-123-DL TRANSPORT ON 4/25/17	930.500	134	48.15
				12-123-DL TRANSPORT ON 4/25/17	940.010	134	21.00
				CHECK AP 66426 TOTAL FOR FUND 101:			<u>69.15</u>
05/16/2017	AP	66430#	CRAWFORD COUNTY TREASURER	JANUARY 2017 TRI-COUNTY EXPENSE	940.111	131	3,941.99
				FEBRUARY 2017 TRI-COUNTY EXPENSE	940.111	131	826.93
				MARCH 2017 TRI-COUNTY EXPENSE	940.111	131	5,164.02
				CHECK AP 66430 TOTAL FOR FUND 101:			<u>9,932.94</u>
05/16/2017	AP	66435	DE LAGE LANDEN PUBLIC FINANCE	MAY 2017 COURT COPIER LEASE PAYMENT	920.520	131	104.77
05/16/2017	AP	66436*	DEKETO LLC	APRIL DOCUMENTS	920.410	215	654.00
05/16/2017	AP	66437	ERIK SNYDER	04/17/17 RANGE SET UP	801.020	332	300.00
05/16/2017	AP	66460	MUNICIPAL CONSULTING SERVICES LLC	INV#OTSEGO 4	801.020	864	4,700.00
05/16/2017	AP	66462	NICHOLAS JAMES ANTHONY	APRIL/MAY 2017 WEEKEND DRUG TESTER: APR.29, 30, & MAY 6, 7	940.010	133	160.00
05/16/2017	AP	66474	RR DONNELLEY	SAFETY PAPER FOR VITAL RECORDS	726.000	215	102.00
05/16/2017	AP	66483	TERRANCE M COTTLE	APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	80.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	280.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	80.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	80.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	80.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				APRIL 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				CHECK AP 66483 TOTAL FOR FUND 101:			<u>2,680.00</u>
05/16/2017	AP	66489#	WAYNE ISBELL	12-123-DL TRANSPORT ON 4/25/17	940.010	134	21.00
				Total for fund 101 GENERAL FUND			18,723.86
Fund: 208 PARKS AND RECREATION							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
05/16/2017	AP	1620(E)*#	DTE ENERGY	910020845954	930.610	752	395.04
05/16/2017	AP	66419	ABEL M CRUZ	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	1.70
				CHECK AP 66419 TOTAL FOR FUND 208:			<u>51.70</u>
05/16/2017	AP	66420*#	AMERICAN WASTE	1948786 GARBAGE BILL	920.200	752	82.40
05/16/2017	AP	66424	BONNY MILLER	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	20.00
				CHECK AP 66424 TOTAL FOR FUND 208:			<u>70.00</u>
05/16/2017	AP	66427	CEDAR CREEK STORAGE BARNs LLC	5002 REMAINING BALANCE ON CABINS	970.200	901	10,390.00
05/16/2017	AP	66431	D&B HEAT TRANSFER PRODUCTS INC	39268 RADIATOR	726.050	751	510.41
05/16/2017	AP	66433	DAVE BARAGREY	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	1.60
				CHECK AP 66433 TOTAL FOR FUND 208:			<u>51.60</u>
05/16/2017	AP	66444	GREAT LAKES PIPE & SUPPLY	SUPPLIES	726.000	751	7.80
				SUPPLIES	726.000	751	7.80
				CHECK AP 66444 TOTAL FOR FUND 208:			<u>15.60</u>
05/16/2017	AP	66447	IMAGE FACTORY INC	42654 STAFF SHIRTS	726.046	751	783.08
05/16/2017	AP	66451	JUSTIN WING	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	8.55
				CHECK AP 66451 TOTAL FOR FUND 208:			<u>58.55</u>
05/16/2017	AP	66452	KATIE FITZEK	CAMPING REFUND	652.030	440	15.00
05/16/2017	AP	66453	KELLI PARKER	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	2.50
				CHECK AP 66453 TOTAL FOR FUND 208:			<u>52.50</u>
05/16/2017	AP	66454	KSS ENTERPRISES	1034154 ROLL TOWEL	726.025	752	64.99

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
05/16/2017	AP	66463#	NORTH CENTRAL EXCAVATING INC.	95719 AFTON STONE	726.000	751	241.00
				95721 SITE WORK FOR CABINS	970.200	901	10,800.00
				CHECK AP 66463 TOTAL FOR FUND 208:			<u>11,041.00</u>
05/16/2017	AP	66464#	OTSEGO COUNTY TREASURER	WORK CAMP BILL PARK AND CENTER	940.010	751	590.00
				WORK CAMP BILL PARK AND CENTER	940.010	752	590.00
				CHECK AP 66464 TOTAL FOR FUND 208:			<u>1,180.00</u>
05/16/2017	AP	66467	PAY THE BILLS, LLC	555325 FIRE WOOD	726.000	751	120.00
05/16/2017	AP	66469	RANDY STULTS	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	10.60
				CHECK AP 66469 TOTAL FOR FUND 208:			<u>60.60</u>
05/16/2017	AP	66471	REV'D UP! INC. ITINIO	3790 ANNUAL SERVICE FEE	970.450	901	5,220.00
05/16/2017	AP	66475	SCOTT COURTERIER	PER DIEM, TRAVEL MAY MEEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEEETING	930.500	752	8.50
				CHECK AP 66475 TOTAL FOR FUND 208:			<u>58.50</u>
05/16/2017	AP	66484*#	UCMAN	5713 WIRELESS CONNECTION	726.000	752	59.95
05/16/2017	AP	66490	WILBER AUTOMOTIVE SUPPLY INC	SUPPLIES	726.000	751	5.69
				SUPPLIES	726.000	751	21.98
				CHECK AP 66490 TOTAL FOR FUND 208:			<u>27.67</u>
05/16/2017	AP	66491	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL MAY MEETING	703.040	752	50.00
				PER DIEM, TRAVEL MAY MEETING	930.500	752	3.00
				CHECK AP 66491 TOTAL FOR FUND 208:			<u>53.00</u>
05/16/2017	AP	66492	WOLVERINE FIREWORKS DISPLAYS INC	FIREWORKS DEPOSIT	940.010	751	3,750.00
05/16/2017	AP	66493	ZAREMBA EQUIPMENT INC	S 104236 MOWER BLADES	726.050	751	52.50
				Total for fund 208 PARKS AND RECREATION			34,164.09
Fund: 209 GROEN NATURE PRESERVE FUND							
05/16/2017	AP	66438	FRONTIER	PHONE BILL	930.210	751	82.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 209 GROEN NATURE PRESERVE FUND							
05/16/2017	AP	66443	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	97.27
05/16/2017	AP	66476	SPARTAN SEWER & SEPTIC TANK SERVICE	10412 RENTAL AT GROEN	726.000	751	90.00
Total for fund 209 GROEN NATURE PRESERVE FUND							270.09
Fund: 212 ANIMAL CONTROL							
05/16/2017	AP	1619(E)*#	CONSUMERS ENERGY	100060707310 3/16-4/16 17	930.620	430	812.70
05/16/2017	AP	1620(E)*#	DTE ENERGY	910021274600	930.610	430	321.27
05/16/2017	AP	66420*#	AMERICAN WASTE	MAY 2017	920.410	430	72.10
05/16/2017	AP	66445	HOME DEPOT CREDIT SERVICES	7111479 6560843 6560839 6170835	726.050	430	572.84
05/16/2017	AP	66484*#	UCMAN	5729	920.410	430	400.00
05/16/2017	AP	66488	WALMART COMMUNITY GEMB	3971 8185 8180	726.000	430	141.78
Total for fund 212 ANIMAL CONTROL							2,320.69
Fund: 215 FRIEND OF THE COURT							
05/16/2017	AP	66430*#	CRAWFORD COUNTY TREASURER	JANUARY 2017 TRI-COUNTY EXPENSE	940.111	141	511.58
				FEBRUARY 2017 TRI-COUNTY EXPENSE	940.111	141	264.57
				MARCH 2017 TRI-COUNTY EXPENSE	940.111	141	653.76
CHECK AP 66430 TOTAL FOR FUND 215:							1,429.91
05/16/2017	AP	66434	DE LAGE LANDEN PUBLIC FINANCE	MAY 2017 COPIER LEASE PAYMENT	920.520	141	80.74
Total for fund 215 FRIEND OF THE COURT							1,510.65
Fund: 256 REGISTER OF DEEDS AUTOMATION							
05/16/2017	AP	66436*	DEKETO LLC	APRIL DOCUMENTS	920.410	215	1,308.00
Total for fund 256 REGISTER OF DEEDS AUTOMATION							1,308.00
Fund: 260 LEGAL DEFENSE FUND							
05/16/2017	AP	66446	HOWARD L SHIFMAN PC	INV#12960 (APRIL 2017 SERVICES)	801.020	270	2,300.00
Total for fund 260 LEGAL DEFENSE FUND							2,300.00
Fund: 281 AIRPORT							
05/16/2017	AP	1620(E)*#	DTE ENERGY	AIRPORT	930.610	537	84.01
				AIRPORT	930.610	537	2,123.91
				AIRPORT	930.610	537	495.79
CHECK AP 1620(E) TOTAL FOR FUND 281:							2,703.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 281 AIRPORT							
				Total for fund 281 AIRPORT			2,703.71
Fund: 292 CHILD CARE FUND							
05/16/2017	AP	66421	ANDREW AND CASSIDY COMSTOCK	17-25-NA & 17-26-NA PLACEMENT 3/1/17 TO 3/31/17	930.700	662	689.60
				17-25-NA & 17-26-NA PLACEMENT 3/1/17 TO 3/31/17	930.700	662	520.00
CHECK AP 66421 TOTAL FOR FUND 292:							<u>1,209.60</u>
05/16/2017	AP	66426*#	CATHERINE ISBELL	12-123-DL TRANSPORT ON 4/25/17	930.500	662	24.08
				12-123-DL TRANSPORT ON 4/25/17	930.830	662	18.00
CHECK AP 66426 TOTAL FOR FUND 292:							<u>42.08</u>
05/16/2017	AP	66470	RENEE EDWARDS	APRIL 2017 ALTERNATIVE EDUCATON TEACHER	940.010	662	1,440.00
05/16/2017	AP	66473	ROSCOMMON COUNTY	12-27-DL PLACEMENT 4/11/17 TO 4/18/17	930.810	662	1,176.00
05/16/2017	AP	66489*#	WAYNE ISBELL	12-123-DL TRANSPORT ON 4/25/17	930.830	662	18.00
				Total for fund 292 CHILD CARE FUND			3,885.68
Fund: 516 DELINQUENT TAX REVOLVING							
05/16/2017	AP	66439	GAYLORD AREA RENTALS LLC	OVERPMT ON 2016 TAXES 103-370-003-004-00/103-361-002-004-00	694.000	030	49.67
05/16/2017	AP	66441	GILBERTO BERMUDEZ	OVERPMT ON 2016 TAXES 070-034-200-010-02	694.000	030	18.27
05/16/2017	AP	66461	NATHAN SUTTON	OVERPMT ON 2016 TAXES 011-520-000-958-00	694.000	030	13.40
05/16/2017	AP	66472	ROBERT MILLER	OVERPMT ON 2016 TAXES 072-100-000-140-00	694.000	030	9.15
				Total for fund 516 DELINQUENT TAX REVOLVING			90.49
Fund: 588 TRANSPORTATION FUND							
05/16/2017	AP	1619(E)*#	CONSUMERS ENERGY	206077234572 MAY	930.620	697	959.21
05/16/2017	AP	1620(E)*#	DTE ENERGY	910020860953 APRIL	930.610	697	2,171.52
05/16/2017	AP	66429	CHARTER COMMUNICATIONS	8245122490005147 MAY	930.240	697	45.47
05/16/2017	AP	66459	MITCHELL 1	19773497 COMPUTER PROGRAM/ MNT.	940.010	699	2,220.00
05/16/2017	AP	66486	VERIZON WIRELESS	9784363136 APRIL	930.210	697	6.60
				Total for fund 588 TRANSPORTATION FUND			5,402.80
Fund: 637 BUILDING AND GROUNDS							
05/16/2017	AP	1619(E)*#	CONSUMERS ENERGY	ACCT#1000 0027 8521 & ACCT#1000 0006 7155	930.620	265	170.75
				ACCT#1000 0027 8521 & ACCT#1000 0006 7155	930.620	265	149.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 637 BUILDING AND GROUNDS							
				CHECK AP 1619(E) TOTAL FOR FUND 637:			319.91
05/16/2017	AP	1620(E)*#	DTE ENERGY	VARIOUS PAYMENT COUPONS	930.610	265	847.58
				VARIOUS PAYMENT COUPONS	930.610	265	597.34
				VARIOUS PAYMENT COUPONS	930.610	265	3,112.81
				VARIOUS PAYMENT COUPONS	930.610	265	411.03
				VARIOUS PAYMENT COUPONS	930.610	265	1,739.04
				VARIOUS PAYMENT COUPONS	930.610	265	102.31
				VARIOUS PAYMENT COUPONS	930.610	265	194.79
				CHECK AP 1620(E) TOTAL FOR FUND 637:			7,004.90
				Total for fund 637 BUILDING AND GROUNDS			7,324.81
Fund: 647 HEALTH CARE FUND							
05/16/2017	AP	66416	44NORTH	INV#173270 (HRA, TELADOC, COBRA) APRIL 2017	704.110	851	1,870.30
05/16/2017	AP	66417	44NORTH	INV#171152 (MARCH 2017)	704.110	851	1,308.75
				INV#171152 (MARCH 2017)	704.110	851	487.50
				INV#171152 (MARCH 2017)	704.110	851	100.05
				CHECK AP 66417 TOTAL FOR FUND 647:			1,896.30
				Total for fund 647 HEALTH CARE FUND			3,766.60
Fund: 701 GENERAL AGENCY							
05/16/2017	AP	66418	AARON CHRISTOPHER LEE	REFUND OF OVERPAYMENT ON 16-33927-SD-3	286.002	000	16.00
05/16/2017	AP	66422	BARBARA BLOOM	REST PMT BY LARRY LEVERON 13-29821-SM-3	271.130	000	500.00
05/16/2017	AP	66423	BLARNEY CASTLE OIL	REST PMT BY JEREMIAH HANDRICH 17-34203-ST-3	271.130	000	284.71
05/16/2017	AP	66425	BRADLEY J BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	271.130	000	100.00
05/16/2017	AP	66428	CHARLES HENRY FOX	REST PMT BY WILLIAM FISHBURN 16-33578-SM-3	271.130	000	1,542.75
05/16/2017	AP	66432	DAKOTA CHRISTOPHER HOSLEY	REST PMT BY JILLIAN WOLGAST 16-33518-FY-3	271.130	000	23.00
05/16/2017	AP	66440	GAYLORD CITY TREASURER	211D APRIL 2017 DISTRICT COURT MONTH END	221.000	000	227.70
05/16/2017	AP	66442	GIUSEPPINA DEMARCO PRATHER	REST PMT BY ERIC BYRNES 16-33617-SM-3	271.130	000	550.00
05/16/2017	AP	66448	JAYS SPORTING GOODS	REST PMT BY CHRISTOPHER STAHL 17-34091-SM-3	271.130	000	5.99
				REST PMT BY REBECCA TRELFA 17-34094-SM-3	271.130	000	75.00
				CHECK AP 66448 TOTAL FOR FUND 701:			80.99

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/16/2017 - 05/16/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
05/16/2017	AP	66449	JESSICA ROGERS	REST PMT BY DAVID PETHERS 07-20254-FY-3	271.130	000	19.20
05/16/2017	AP	66450	JIM WERNIG INC	REST PMT BY MICHAEL MARSH 15-32123-FY-3	271.130	000	200.00
05/16/2017	AP	66455	LOWES	REST PMT BY MARCUS OROURKE 15-31255-FY-3	271.130	000	10.00
05/16/2017	AP	66456	MATTHEW EDWARD MCLAUGHLIN	REST PMT BY DAVID PETHRES 07-20254-FY-3	271.130	000	20.80
05/16/2017	AP	66457	MCDONALDS	REST PMT BY CHRISTIAN RATHBUN 16-34033-SM-3	271.130	000	219.00
05/16/2017	AP	66458	MEIJER	REST PMT BY MELANIE MOORE 17-34213-SM-3	271.130	000	25.00
				REST PMT BY MAZZY PEPIN 17-34342-SM-3	271.130	000	22.17
				REST PMT BY KRISTIN WHITE 17-34349-SM-3	271.130	000	10.78
				CHECK AP 66458 TOTAL FOR FUND 701:			<u>57.95</u>
05/16/2017	AP	66465	PATRICIA MULLINS	REST PMT BY DOUGLAS SIMCEK 16-33167-SM-3	271.130	000	102.00
05/16/2017	AP	66466	PAULA LYNN STILES	REST PMT BY CHRISTOPHER MOHR 17-34258-ST-3	271.130	000	410.00
05/16/2017	AP	66468	PRO-BUILD	REST PMT BY ASHLEIGH DUKES 17-34194-SM-3	271.130	000	60.50
05/16/2017	AP	66477	STATE OF MICHIGAN	211D APRIL 2017 DISTRICT COURT MONTH END	228.020	000	10.00
				211D APRIL 2017 DISTRICT COURT MONTH END	228.030	000	129.00
				211D APRIL 2017 DISTRICT COURT MONTH END	228.037	000	4,046.40
				211D APRIL 2017 DISTRICT COURT MONTH END	228.042	000	180.00
				211D APRIL 2017 DISTRICT COURT MONTH END	228.057	000	139.00
				211D APRIL 2017 DISTRICT COURT MONTH END	228.058	000	3,248.00
				211D APRIL 2017 DISTRICT COURT MONTH END	228.059	000	7,498.09
				211D APRIL 2017 DISTRICT COURT MONTH END	228.560	000	820.00
				CHECK AP 66477 TOTAL FOR FUND 701:			<u>16,070.49</u>
05/16/2017	AP	66478	STATE OF MICHIGAN	APRIL MONTH END, CIRCUIT COURT	228.037	000	1,304.60
				APRIL MONTH END, CIRCUIT COURT	228.042	000	280.00
				APRIL MONTH END, CIRCUIT COURT	228.057	000	75.00
				APRIL MONTH END, CIRCUIT COURT	228.058	000	1,309.00
				APRIL MONTH END, CIRCUIT COURT	228.059	000	395.53
				APRIL MONTH END, CIRCUIT COURT	228.560	000	275.00
				CHECK AP 66478 TOTAL FOR FUND 701:			<u>3,639.13</u>
05/16/2017	AP	66479	STATE OF MICHIGAN	APRIL MONTH END, PROBATION COURT	228.006	000	28.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				APRIL MONTH END, PROBATION COURT	228.042	000	95.00
				APRIL MONTH END, PROBATION COURT	228.058	000	1,107.00
				APRIL MONTH END, PROBATION COURT	228.560	000	200.00
				CHECK AP 66479 TOTAL FOR FUND 701:			<u>1,430.34</u>
05/16/2017	AP	66480	STATE OF MICHIGAN	APRIL MONTH END	228.005	000	6.00
05/16/2017	AP	66481	STATE OF MICHIGAN BUREAU OF FINANCE	REST PMT BY HELENA LEASK 04-15634-FY-3	271.130	000	200.00
05/16/2017	AP	66482	STUCKMAN TREE SERVICE INC	REST PMT BY JOSEPH BOADWAY 16-34017-FY-3	271.130	000	50.00
05/16/2017	AP	66485	ULTA	REST PMT BY CINDY NELSON 17-34171-FY-3	271.130	000	396.00
05/16/2017	AP	66487	WAL-MART STORES ASSET PROTECTION	REST PMT BY JENNIFER BAIRD 16-33515-SM-3	271.130	000	104.10
				REST PMT BY JOSHUA BECKWITH 16-33920-FY-3	271.130	000	19.50
				REST PMT BY MARY DUNLAP 17-34219-SM-3	271.130	000	87.50
				REST PMT BY VANESSA WILLIAMS 17-34252-SM-3	271.130	000	67.56
				REST PMT BY KRISTAL HOLBROOK 15-32578-SM-3	271.130	000	55.00
				REST PMT BY ANDREW DAVIS 16-33042-SM-3	271.130	000	30.91
				REST PMT BY JENNIFER NASH 16-33558-FY-3	271.130	000	30.00
				REST PMT BY MICHELLE BIANCHI 16-33860-SM-3	271.130	000	10.00
				REST PMT BY KRISTEN DUTTON 16-33946-SM-3	271.130	000	50.00
				CHECK AP 66487 TOTAL FOR FUND 701:			<u>454.57</u>
				Total for fund 701 GENERAL AGENCY			26,671.13
Fund: 704 PAYROLL IMPREST FUND							
05/16/2017	AP	1621(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00069455-18	231.700	000	50,993.55
				Total for fund 704 PAYROLL IMPREST FUND			50,993.55
TOTAL - ALL FUNDS							161,436.15

""-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

##-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: May 23, 2017 Warrant	AGENDA DATE: May 23, 2017
AGENDA PLACEMENT: New Business, A. Financials, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The May 23, 2017 Warrant in the amount of \$382,631.11.

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$382,631.11.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/23/2017 - 05/23/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/23/2017	AP	66495	87- A DISTRICT	APRIL 2017 CREDIT CARD & GARNISHMENT FEES	930.150	131	1,025.42
05/23/2017	AP	66496*#	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT	726.000	131	95.97
05/23/2017	AP	66497	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER #219573	726.000	351	132.04
05/23/2017	AP	66505	BOB BARKER COMPANY INC	INMATE RAZORS/TOWELS AND SANDALS #NC1001351267/NC1001352	726.015	351	181.13
05/23/2017	AP	66506	BROCK ARTFITCH	APRIL 2017 EXPENSES	801.020	648	100.00
05/23/2017	AP	66509	CDW GOVERNMENT INC	UPS BATTERY - QUOTE HVPZ223	726.000	351	36.01
05/23/2017	AP	66514	CHRISTINE BOYAK-WOHLFEIL	FUEL REIMBURSEMENT	930.450	721	53.14
				FUEL REIMBURSEMENT	930.500	721	37.00
				CHECK AP 66514 TOTAL FOR FUND 101:			90.14
05/23/2017	AP	66516	CITY OF TRAVERSE CITY	REFUND CLASS FEE - D TOLLEFSON (UNABLE TO ATTEND)	642.020	257	25.00
05/23/2017	AP	66517	CIVIL STAFFING RESOURCES LLC	PERSONAL SERVICE: J-17-011-NA	930.450	131	28.00
05/23/2017	AP	66519	CORECOMM	115039078 - MAY 2017 COURT INTERNET	930.210	131	21.95
05/23/2017	AP	66520	COUNTY OF ALGER	REFUND CLASS FEE - S PIERSON	642.020	257	25.00
05/23/2017	AP	66522	DANIEL PHILLIPS	APRIL 2017 EXPENSES	801.020	648	100.00
05/23/2017	AP	66524	DE LAGE LANDEN PUBLIC FINANCE	INV#54541844 CONTRACT#25425392	920.410	257	187.03
05/23/2017	AP	66525*#	DE LAGE LANDEN PUBLIC FINANCE	INV#54375362 CONTRACT#100-10096319	920.410	267	98.90
				INV#54375362 CONTRACT#100-10096319	930.983	267	15.22
				INV#54375362 CONTRACT#100-10096319	920.410	864	595.78
				CHECK AP 66525 TOTAL FOR FUND 101:			709.90
05/23/2017	AP	66528	DOUG KASSUBA	DATA DROP FOR LIVESCAN #2017/015	801.020	351	150.00
05/23/2017	AP	66529	DOUGLAS HEMPENSTALL	APRIL 2017 EXPENSES	801.020	648	100.00
05/23/2017	AP	66530*#	DUNNS	BATTERY	726.000	131	16.99
				APRIL 2017 COURT COPY FEE & MAINTENANCE AGREEMENT	920.520	131	85.50
				ACCT#1738	726.000	267	42.07
				INV# 853247-0 LABELS	726.000	301	19.11
				INV# 853247-0 LABELS	726.000	302	6.37
				ACCT# 2647 COPIER CONTRACT, MONTH END APRIL 04/28/17	920.410	682	29.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				ACCT#1738	726.000	864	417.40
				CHECK AP 66530 TOTAL FOR FUND 101:			<u>617.23</u>
05/23/2017	AP	66533	FEENY	INV# 6229806/1 VEH#698 2012 DODGE CHARGER L-O-F & SUSPENSIC	726.050	301	295.73
05/23/2017	AP	66536	GASLIGHT MEDIA	INV#54453 (WEBSITE HOSTING)	930.240	228	50.00
05/23/2017	AP	66543	IMPREST CASH EQUALIZATION DEPT	POSTAGE 05 2017 (STAMPS)	930.450	257	9.80
05/23/2017	AP	66545*#	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	930.500	101	23.26
05/23/2017	AP	66548	JAVSI	DOCKET UTILITY SOFTWARE	970.450	131	375.00
05/23/2017	AP	66553*#	JOHNSON OIL COMPANY	INV# 381229 OIL CHANGE VEH#695 (FORD EXPLORER)	726.050	301	33.95
05/23/2017	AP	66554	JOY VALLEY COUNSELING	INV# 041317-1 PSYCH EXAM/NEW HIRE RD PATROL (301-26)	940.010	301	450.00
05/23/2017	AP	66555	JUSTIN HOLZSCHU	APRIL 2017 EXPENSES	801.020	648	100.00
05/23/2017	AP	66560#	MAKE IT MINE DESIGN	UNIFORMS	726.046	301	242.24
				UNIFORMS	726.046	302	53.88
				UNIFORMS	726.046	351	349.88
				CHECK AP 66560 TOTAL FOR FUND 101:			<u>646.00</u>
05/23/2017	AP	66561	MARVIN CARLSON	APRIL 2017 EXPENSES	801.020	648	100.00
				APRIL 2017 EXPENSES	801.020	648	150.00
				APRIL 2017 EXPENSES	930.500	648	10.00
				CHECK AP 66561 TOTAL FOR FUND 101:			<u>260.00</u>
05/23/2017	AP	66565*#	MID NORTH PRINTING INC	PHONE BOOK	930.300	101	575.73
				INV 85120; DATE 4-28-2017; VICTIM ADVOCATE BUS. CARDS	930.983	267	67.60
				INV 85148, BROCHURES; INV 85120, VIC. ADVOCATE CARDS	930.983	267	266.30
				CHECK AP 66565 TOTAL FOR FUND 101:			<u>909.63</u>
05/23/2017	AP	66567	MMRMA	POLICY NUMBER M0000962 & R0000962	930.100	851	109,963.00
				POLICY NUMBER M0000962 & R0000962	930.100	851	25,000.00
				CHECK AP 66567 TOTAL FOR FUND 101:			<u>134,963.00</u>
05/23/2017	AP	66568	MOTORCYCLE SAFETY FOUNDATION	INVOICE # MS-344495 BASIC E COURSE STUDENT COUPON	726.000	332	27.93

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Fund: 101 GENERAL FUND							
05/23/2017	AP	66575*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	301	106.00
05/23/2017	AP	66576*#	OMS COMPLIANCE SERVICES INC	MCOLCS NEW HIRE DRUG SCREENS/INV#87238 CIVIL DIV-ORV (K)/IN\ 940.010		301	83.75
				MCOLCS NEW HIRE DRUG SCREENS/INV#87238 CIVIL DIV-ORV (K)/IN\ 940.010		302	83.75
				CHECK AP 66576 TOTAL FOR FUND 101:			<u>167.50</u>
05/23/2017	AP	66577#	OTSEGO COUNTY BUS SYSTEM	APRIL 2017 DRUG COURT BUS	930.500	133	148.00
				INV#17-5800 VEH#693 REPLC ALTERNATOR INV#17-5801 INSTALL SI 726.050		301	343.06
				INV#17-5800 VEH#693 REPLC ALTERNATOR INV#17-5801 INSTALL SI 726.050		301	345.16
				CHECK AP 66577 TOTAL FOR FUND 101:			<u>836.22</u>
05/23/2017	AP	66578#	OTSEGO COUNTY EMS	JAIL AMBULANCETRANS	930.470	351	1,485.30
				COUNTY MORGUE FEES	930.460	648	406.50
				COUNTY MORGUE FEES	930.460	648	465.00
				COUNTY MORGUE FEES	930.460	648	413.00
				COUNTY MORGUE FEES	930.460	648	406.50
				CHECK AP 66578 TOTAL FOR FUND 101:			<u>3,176.30</u>
05/23/2017	AP	66579*#	OTSEGO COUNTY TREASURER	POSTAGE DELQ NOTICES / JURY BOX REIMB	930.930	145	87.30
05/23/2017	AP	66580*#	OTSEGO COUNTY TREASURER	POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	930.930	145	616.10
05/23/2017	AP	66581	PANDO LEATHERCRAFT MFG	INV#7015 SB & GARRISON BLK B/W BELTS-KILLINGBECK	726.046	301	85.98
05/23/2017	AP	66582	PENELOPE SHEPHERD	PRELIM TRANSCRIPT OF 3-23-17, MCKEE, 17-34168 FY	726.000	267	53.49
05/23/2017	AP	66585*#	PROTECTION ONE	5/28/17 TO 6/27/17 DC/FAMILY COURT WING MONITORING	940.010	131	55.06
				5/28/17 TO 6/27/17 ADMIN/PA WING MONITORING	940.010	131	27.53
				5/28/17 TO 6/27/17 ADMIN/PA WING MONITORING	920.410	267	23.86
				5/28/17 TO 6/27/17 ADMIN/PA WING MONITORING	930.983	267	3.67
				CHECK AP 66585 TOTAL FOR FUND 101:			<u>110.12</u>
05/23/2017	AP	66586	QUILL CORPORATION	TONER	726.000	131	409.99
05/23/2017	AP	66587	QUILL CORPORATION	INV#6710228 (3 CASE PAPER TO CLERK RM#109)	106.000	000	83.97
05/23/2017	AP	66588	REDWOOD TOXICOLOGY LABORATORY INC	APRIL 2017 DRUG COURT DRUG TESTING	940.010	133	97.35

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Fund: 101 GENERAL FUND							
				APRIL 2017 ADULT COURT DRUG TESTING	940.010	133	7.50
				CHECK AP 66588 TOTAL FOR FUND 101:			<u>104.85</u>
05/23/2017	AP	66590*#	RONS WRECKER	TOWING FOR VEHICLE 6917 JAIL TRANS VAN #131071	920.400	351	91.00
05/23/2017	AP	66594	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE TIME PURCHASE #IDA37910	930.210	351	336.00
05/23/2017	AP	66596	SORENSEN-LOCKWOOD FUNERAL HOME	COUNTY BURIAL ALLOWANCE, VETERAN	930.960	681	300.00
05/23/2017	AP	66600#	TELEPHONE SUPPORT SYSTEMS INC	INV#41866	920.410	301	115.00
				INV#41866	920.410	302	23.00
				CHECK AP 66600 TOTAL FOR FUND 101:			<u>138.00</u>
05/23/2017	AP	66602	THOMAS J PUDVAN	APRIL 2017 EXPENSES	801.020	648	105.00
				APRIL 2017 EXPENSES	801.020	648	100.00
				APRIL 2017 EXPENSES	801.020	648	416.67
				APRIL 2017 EXPENSES	930.210	648	40.00
				CHECK AP 66602 TOTAL FOR FUND 101:			<u>661.67</u>
05/23/2017	AP	66606	US POSTAL SERVICE	METER ACCT#41665563 (POSTAGE REFILL)	103.000	000	1,500.00
05/23/2017	AP	66608	VERIZON WIRELESS	283104123-00001 APRIL 2017	930.210	131	17.46
05/23/2017	AP	66610*#	WEST PAYMENT CENTER	APRIL 2017 COURT SKIP TRACING FEE	940.010	131	123.84
				INV 836056347 & 836142545; ACCT 1000715367; LIBRARY CHGS, WEST 726.200		267	380.56
				INV 836041473; DATE 5-1-17; ACCT 1000242483; CHILD SUPPORT CLE/726.200		268	193.17
				CHECK AP 66610 TOTAL FOR FUND 101:			<u>697.57</u>
05/23/2017	AP	66612*#	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MARKE	930.300	682	100.00
05/23/2017	AP	66613	WOLF BUILDERS LLC	INSTALLATION OF ELECTRONIC SRIKE - WELLNESS ROOM	920.400	131	350.00
				Total for fund 101 GENERAL FUND			151,798.64
Fund: 205 WORK CAMP							
05/23/2017	AP	66563	MEDTOX	WORK CAMP DRUG TESTS #514169	726.000	301	216.43
				Total for fund 205 WORK CAMP			216.43
Fund: 208 PARKS AND RECREATION							
05/23/2017	AP	1622(E)*#	CONSUMERS ENERGY	COUNTY PARK	930.620	751	22.57
				COUNTY PARK	930.620	751	23.90

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Fund: 208 PARKS AND RECREATION							
				CHECK AP 1622(E) TOTAL FOR FUND 208:			46.47
05/23/2017	AP	66501	ATTIC TREASURES RUSTIC FURNITURE	FURNITURE FOR CABINS	970.200	901	9,008.00
05/23/2017	AP	66512	CHARTER COMMUNICATIONS	CENTER CABLE AND PHONE	726.000	752	77.17
				CENTER CABLE AND PHONE	930.210	752	34.85
				CHECK AP 66512 TOTAL FOR FUND 208:			112.02
05/23/2017	AP	66527	DELL MARKETING LP	DELL 23 MONITOR - P2317H - QUOTE 3000012575703.1	970.435	901	191.62
05/23/2017	AP	66530*#	DUNNS	SUPPLIES	726.000	751	286.75
				SUPPLIES	726.000	752	8.40
				SUPPLIES	726.000	752	286.75
				CHECK AP 66530 TOTAL FOR FUND 208:			581.90
05/23/2017	AP	66559	LAPPANS OF GAYLORD INC	SUPPLIES	726.050	751	84.13
				SUPPLIES	726.050	751	353.24
				CHECK AP 66559 TOTAL FOR FUND 208:			437.37
05/23/2017	AP	66565*#	MID NORTH PRINTING INC	GROEN AND PARK BROCHURES	726.000	751	696.40
05/23/2017	AP	66574*#	NORTHERN MICHIGAN REVIEW	PARK AND CENTER ADVERTISING	930.300	751	193.75
				PARK AND CENTER ADVERTISING	930.300	752	193.75
				CHECK AP 66574 TOTAL FOR FUND 208:			387.50
05/23/2017	AP	66576*#	OMS COMPLIANCE SERVICES INC	87201/87198	940.010	751	79.50
				87201/87198	940.010	751	79.50
				CHECK AP 66576 TOTAL FOR FUND 208:			159.00
05/23/2017	AP	66590*#	RONS WRECKER	131108 TOW TRUCK TO JOHNSON OIL	726.050	751	55.00
05/23/2017	AP	66604*#	TRACTOR SUPPLY CO-DEPT 30-120262666	200326762RAKE TEETH	726.050	751	24.95
				Total for fund 208 PARKS AND RECREATION			11,700.23
Fund: 209 GROEN NATURE PRESERVE FUND							
05/23/2017	AP	66530*#	DUNNS	SUPPLIES	726.000	751	299.99

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Fund: 209 GROEN NATURE PRESERVE FUND							
				SUPPLIES	726.000	751	22.94
				CHECK AP 66530 TOTAL FOR FUND 209:			<u>322.93</u>
05/23/2017	AP	66565#	MID NORTH PRINTING INC	GROEN AND PARK BROCHURES	726.000	751	397.10
				Total for fund 209 GROEN NATURE PRESERVE FUND			720.03
Fund: 212 ANIMAL CONTROL							
05/23/2017	AP	66499	ALPINE ANIMAL HOSPITAL	APRIL 2017	726.035	430	89.41
				APRIL 2017	930.471	430	252.00
				APRIL 2017	930.980	430	385.00
				CHECK AP 66499 TOTAL FOR FUND 212:			<u>726.41</u>
05/23/2017	AP	66523	DATAMARS INC	508777/17 MICRO CHIPS	726.000	430	1,843.69
05/23/2017	AP	66525#	DE LAGE LANDEN PUBLIC FINANCE	INV#54375362 CONTRACT#100-10096319	920.410	430	141.55
05/23/2017	AP	66530#	DUNNS	ACCT#1738	726.000	430	45.82
				851883	726.000	430	128.49
				CHECK AP 66530 TOTAL FOR FUND 212:			<u>174.31</u>
05/23/2017	AP	66534#	FRONTIER	9897052645-020712-5 MAY 2017	930.210	430	82.42
05/23/2017	AP	66535	GALLS INC AN ARAMARK CO	007384587	726.046	430	69.99
05/23/2017	AP	66538	GAYLORD VETERINARY SERVICES	APRIL 2017	726.035	430	17.20
				APRIL 2017	930.471	430	940.76
				APRIL 2017	930.980	430	200.00
				CHECK AP 66538 TOTAL FOR FUND 212:			<u>1,157.96</u>
05/23/2017	AP	66539	GILL ROYS HARDWARE	1705-208768	726.000	430	19.29
05/23/2017	AP	66540	GORDON FOOD SERVICES	788210747	726.000	430	34.97
05/23/2017	AP	66550	JENSENS ANIMAL HOSPITAL	161300 NOX	930.471	430	180.75
05/23/2017	AP	66553#	JOHNSON OIL COMPANY	1938016 DODGE	726.050	430	40.45
05/23/2017	AP	66566	MIDWEST VETERINARY SUPPLY, INC.	8028828-000	726.035	430	297.58
05/23/2017	AP	66570	NETWORKFLEET INC	OSV000001056066 ANIMAL CONTROL	920.410	430	37.90

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Fund: 212 ANIMAL CONTROL							
05/23/2017	AP	66574*#	NORTHERN MICHIGAN REVIEW	185819 43017	930.300	430	104.37
05/23/2017	AP	66583	PIONEER PRODUCTS, INC	SI 90895 CLEANER	726.000	430	382.74
05/23/2017	AP	66589	REVIVAL ANIMAL HEALTH	318080	726.035	430	187.96
05/23/2017	AP	66590*#	RONS WRECKER	131051	726.000	430	45.00
05/23/2017	AP	66591	ROSERUSH SERVICES LLC	ANIMAL CONTROL/SHELTER SOFTWARE	970.450	901	7,345.00
05/23/2017	AP	66609	WASH N GO MANAGEMENT INC	APRIL 2017 INV 11023	920.410	430	30.00
05/23/2017	AP	66615	ZOETIS	9003769707 903769723	726.035	430	534.15
Total for fund 212 ANIMAL CONTROL							13,436.49
Fund: 215 FRIEND OF THE COURT							
05/23/2017	AP	66530*#	DUNNS	BULLETIN BOARD, SHEET PROTECTORS, STICKY NOTES, LABELS	726.000	141	72.06
				APRIL 2017 FOC COPY FEES & MAINTENANCE AGREEMENT	920.520	141	60.05
				CHECK AP 66530 TOTAL FOR FUND 215:			<u>132.11</u>
05/23/2017	AP	66585*#	PROTECTION ONE	5/28/17 TO 6/27/17 FOC WING MONITORING	940.010	141	44.04
05/23/2017	AP	66610*#	WEST PAYMENT CENTER	APRIL 2017 FOC SKIP TRACING FEE	940.010	141	134.16
Total for fund 215 FRIEND OF THE COURT							310.31
Fund: 226 RECYCLING FUND							
05/23/2017	AP	66530*#	DUNNS	INV#851314-0	940.010	528	82.00
Total for fund 226 RECYCLING FUND							82.00
Fund: 232 HOUSING COMMISSION							
05/23/2017	AP	66530*#	DUNNS	ACCT# 2647 COPIER CONTRACT, MONTH END APRIL 04/28/17	920.410	690	29.78
Total for fund 232 HOUSING COMMISSION							29.78
Fund: 233 HUD GRANT FUND							
05/23/2017	AP	66557*#	KEVAN D FLORY	INITIAL INSPECTIONS (2) EMERGENCY 03/29/17	940.010	690	200.00
				INITIAL INSPECTIONS (2) EMERGENCY 03/29/17	940.010	690	200.00
				CHECK AP 66557 TOTAL FOR FUND 233:			<u>400.00</u>
05/23/2017	AP	66574*#	NORTHERN MICHIGAN REVIEW	ACCT# 181575, EMERGENCY FUNDING ADVERTISEMENT FOR MARKE	930.300	690	31.22

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Fund: 233 HUD GRANT FUND							
05/23/2017	AP	66612*#	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MARKE	930.300	690	100.00
Total for fund 233 HUD GRANT FUND							531.22
Fund: 249 BUILDING INSPECTION FUND							
05/23/2017	AP	66507	BRUCE TILLINGER	SERVICES THORUGH 05/11/2017	801.027	371	1,650.00
05/23/2017	AP	66525*#	DE LAGE LANDEN PUBLIC FINANCE	INV#54375362 CONTRACT#100-10096319	920.410	371	100.42
05/23/2017	AP	66530*#	DUNNS	OFFICE SUPPLIES	726.000	371	19.17
				OFFICE SUPPLIES	726.000	371	79.00
				ACCT#1738	726.000	371	86.17
CHECK AP 66530 TOTAL FOR FUND 249:							184.34
05/23/2017	AP	66532	ELI ELECTRIC LLC	SERVICES THROUGH 05/12/2017	801.026	371	2,200.00
05/23/2017	AP	66549	JEFFERY B PROUX	SERVICES THROUGH 05/01/2017	801.024	371	940.00
				FUEL REIMBURSEMENT	930.500	371	44.39
				FUEL REIMBURSEMENT	930.500	371	37.25
CHECK AP 66549 TOTAL FOR FUND 249:							1,021.64
05/23/2017	AP	66557*#	KEVAN D FLORY	SERVICES THROUGH 05/12/2017	801.024	371	2,730.00
05/23/2017	AP	66575*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	371	65.00
05/23/2017	AP	66576*#	OMS COMPLIANCE SERVICES INC	PREEMPLOYMENT DRUG TEST	801.020	371	79.50
Total for fund 249 BUILDING INSPECTION FUND							8,030.90
Fund: 261 911 SERVICE FUND							
05/23/2017	AP	66510	CENTURY LINK	ACCT.#300451601 ELMIRA TWP FIRE DEPT.	930.210	427	55.23
05/23/2017	AP	66511	CENTURYLINK	ACCT#63357762 PHONE#9897326484	930.210	427	130.10
05/23/2017	AP	66534*#	FRONTIER	ACCT#989-732-9752-032210-5	930.210	427	54.74
05/23/2017	AP	66599	TELE-RAD	INV#879082,879083,879084	970.435	901	162.88
				INV#879082,879083,879084	970.435	901	228.64
				INV#879082,879083,879084	970.435	901	840.00
CHECK AP 66599 TOTAL FOR FUND 261:							1,231.52

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Fund: 261 911 SERVICE FUND				Total for fund 261 911 SERVICE FUND			1,471.59
Fund: 266 EQUIPMENT FUND							
05/23/2017	AP	66572	NEW CENTURY SIGNS	INV#45141 (GRAPHICS FOR CAR #693)	970.420	901	547.93
05/23/2017	AP	66574*#	NORTHERN MICHIGAN REVIEW	STATEMENT/INV#185818 43017	930.300	901	148.01
				Total for fund 266 EQUIPMENT FUND			695.94
Fund: 281 AIRPORT							
05/23/2017	AP	66530*#	DUNNS	ACCT#1738	726.000	537	43.98
05/23/2017	AP	66542	GUARDIAN PEST SOLUTIONS INC	AIRPORT INV # 3-29-17 TREATMENT OF TERMINAL	920.400	537	150.00
05/23/2017	AP	66592	ROYAL TRUCK & TRAILER SALES INC	AIRPORT INV# 0505P1713 AND 0505P2097	920.400	537	202.86
				AIRPORT INV# 0505P1713 AND 0505P2097	920.400	537	99.72
				CHECK AP 66592 TOTAL FOR FUND 281:			302.58
				Total for fund 281 AIRPORT			496.56
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
05/23/2017	AP	66601	THE PROMISE FM	2017 AIRSHOW RADIO SPOTS	930.300	537	1,000.00
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			1,000.00
Fund: 290 SOCIAL WELFARE FUND							
05/23/2017	AP	66595	SHERRY S HUFF	DHHS BOARD EXPENSES (APRIL 2017)	703.040	670	50.00
				DHHS BOARD EXPENSES (APRIL 2017)	930.500	670	20.00
				CHECK AP 66595 TOTAL FOR FUND 290:			70.00
				Total for fund 290 SOCIAL WELFARE FUND			70.00
Fund: 292 CHILD CARE FUND							
05/23/2017	AP	66496*#	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT	726.000	662	25.00
05/23/2017	AP	66531	EAGLE VILLAGE	16-26-DL PLACEMENT 4/1/17 TO 4/30/17	930.810	662	5,866.80
05/23/2017	AP	66547	JAMIE FITAK	REIMBURSEMENT: INC INCENTIVES & HEALTHY LIVING PROGRAM	726.000	662	63.56
				Total for fund 292 CHILD CARE FUND			5,955.36
Fund: 469 UNIVERSITY CENTER CAPITAL PROJECTS FUND							
05/23/2017	AP	66558	KIRTLAND COMMUNITY COLLEGE	UC PROPERTY TAXES	940.010	806	37,690.16
				Total for fund 469 UNIVERSITY CENTER CAPITAL PROJECTS FUND			37,690.16
Fund: 516 DELINQUENT TAX REVOLVING							
05/23/2017	AP	66498	AGNES KUCHARAK	OVERPAYMENT ON 2016 TAXES 103-360-001-004-00	694.000	030	7.95
05/23/2017	AP	66579*#	OTSEGO COUNTY TREASURER	POSTAGE DELQ NOTICES / JURY BOX REIMB	930.450	253	22.62

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Fund: 516 DELINQUENT TAX REVOLVING							
05/23/2017	AP	66580*#	OTSEGO COUNTY TREASURER	POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	726.000	253	16.97
				POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	930.450	253	22.04
				CHECK AP 66580 TOTAL FOR FUND 516:			<u>39.01</u>
05/23/2017	AP	66603	TITLE CHECK LLC	MAY INSTALLMENT PARCEL ADMIN FEE 2015 TAX CYCLE	920.410	253	1,927.83
				Total for fund 516 DELINQUENT TAX REVOLVING			1,997.41
Fund: 588 TRANSPORTATION FUND							
05/23/2017	AP	66500	AMERICAN WASTE	1945326 MAY	940.010	698	103.00
05/23/2017	AP	66504	BLUE TOOL SERVICE LLC	66550 SHOP	726.050	699	43.57
				66408 SHOP TOOLS	726.050	699	16.75
				66732 SHOP	726.050	699	34.77
				CHECK AP 66504 TOTAL FOR FUND 588:			<u>95.09</u>
05/23/2017	AP	66508	CAPITAL TIRE INC	50142544 SHERIFF/ STOCK	726.051	699	824.46
05/23/2017	AP	66513	CHRIS MAHAFFY	05/04/2017 CDL	930.600	699	47.00
05/23/2017	AP	66515	CITY OF GAYLORD	001254-0000-02 MAY	920.200	697	73.85
05/23/2017	AP	66518	COMPLETE AUTO GLASS	ICAD100204 SHOP TRUCK #14	940.010	699	175.00
05/23/2017	AP	66521	CROSSROADS INDUSTRIES	17839 SHREDDING	940.010	697	69.75
05/23/2017	AP	66526	DECAL FREAKZ INC	2204 NEW BUS #30	940.010	699	990.00
05/23/2017	AP	66530*#	DUNNS	8535690 STICKY NOTES; TONER (DISP)	726.000	697	88.82
				8525310 APRIL COPIES	726.000	697	132.14
				8523720 MOPS, WINDEX; DRY-LINE	726.000	697	34.14
				8523720 MOPS, WINDEX; DRY-LINE	726.025	698	136.91
				8531320 SANITIZER, K. PAPER TOWELS	726.025	698	82.02
				CHECK AP 66530 TOTAL FOR FUND 588:			<u>474.03</u>
05/23/2017	AP	66537	GAYLORD FORD	48558 SHERIFF #69-003	726.051	699	262.08
				48595 SHERIFF #69-003	726.051	699	10.32
				CHECK AP 66537 TOTAL FOR FUND 588:			<u>272.40</u>
05/23/2017	AP	66541	GRAND TRAVERSE RUBBER SUPPLY CO	255000 SHOP SUPPLIES	726.050	699	64.90
				255024 BUS #12	726.050	699	4.00

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Fund: 588 TRANSPORTATION FUND							
				CHECK AP 66541 TOTAL FOR FUND 588:			68.90
05/23/2017	AP	66544	IMPREST CASH, OTSEGO COUNTY BUS SYS	1068, 1069, 1070 CLEANERS	726.025	698	37.78
05/23/2017	AP	66546	INTERSTATE BATTERY SYSTEM OF CM	23400994 STOCK	726.050	699	203.90
05/23/2017	AP	66551	JIM WERNIG INC	20602 STOCK	726.050	699	46.18
				20534 STOCK	726.050	699	424.75
				20495 BUS #27	726.050	699	135.39
				20508 BUS #27 & STOCK	726.050	699	13.00
				128935 NEW BUS #30	920.400	699	90.00
				CHECK AP 66551 TOTAL FOR FUND 588:			709.32
05/23/2017	AP	66552	JIM'S ALPINE AUTOMOTIVE	10-720790 SHOP TRUCK #14'	726.050	699	172.96
				1-720792 SHOP	726.050	699	12.46
				1-720089 5150 OCBS	726.050	699	5.90
				5150 OCBS	726.050	699	49.99
				5150 OCBS	726.050	699	75.60
				1-719328 5150 OCBS	726.050	699	381.96
				1-719373 5150 OCBS	726.050	699	50.93
				1-719828 5150 OCBS	726.050	699	166.59
				1-720089 5150 OCBS	726.051	699	193.70
				1-720128 5150 OCBS	726.051	699	36.19
				5150 OCBS X(2)	726.051	699	85.34
				1-719828 5150 OCBS	726.051	699	168.20
				CHECK AP 66552 TOTAL FOR FUND 588:			1,399.82
05/23/2017	AP	66553*#	JOHNSON OIL COMPANY	CL35885 FUEL	930.660	699	6,913.26
05/23/2017	AP	66562	MCVEIGHS TRUCK SPRINGS INC	8248 STOCK	726.050	699	1,680.29
05/23/2017	AP	66569	MUFFLER MAN OF MICHIGAN	38755 STOCK	726.050	699	100.00
05/23/2017	AP	66571	NEUTRON INDUSTRIES	98220525 AI FRESHENERS	726.025	698	202.56
05/23/2017	AP	66573	NORTHERN ENERGY, INC	22101 SHOP DELO LE 15W40	726.050	699	946.40
05/23/2017	AP	66574*#	NORTHERN MICHIGAN REVIEW	171991-250391 PRIME TIMES, ROS, SEO BOOST	930.300	697	142.60
05/23/2017	AP	66575*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	699	123.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Fund: 588 TRANSPORTATION FUND							
05/23/2017	AP	66576*#	OMS COMPLIANCE SERVICES INC	87226 RANDOM DRUG TEST	940.010	699	75.75
05/23/2017	AP	66593	SAFETY KLEEN	73259340 SHOP CLEANER	940.010	698	199.00
05/23/2017	AP	66598	SUPERIOR AUTOMOTIVE EQUIPMENT INC	5275 SHOP SUPPLIES	726.050	699	97.53
05/23/2017	AP	66604*#	TRACTOR SUPPLY CO-DEPT 30-120262666	490598 SAFETY BOOTS; SHDP SUPPLIES 490598 SAFETY BOOTS; SHOP SUPPLIES	726.046 726.050	699 699	309.96 26.95
							336.91
05/23/2017	AP	66605	TREDROC TIRE SERVICES LLC	7580000123 MOUNT & BALANCE	920.400	699	30.00
05/23/2017	AP	66607	VALLEY TRUCK PARTS	3-1200718 BUS #12 & STOCK	726.050	699	167.83
05/23/2017	AP	66611	WILBER AUTOMOTIVE SUPPLY INC	058774 STOCK	726.050	699	38.98
				060285;***060797 SHERIFF #69-003	726.051	699	208.06
							247.04
05/23/2017	AP	66614	ZAREMBA EQUIPMENT INC	S 105110 BUS #8 S 104838 BUS #12 S 105232 STOCK S 105275 BUS #3	726.050 726.050 726.050 726.050	699 699 699 699	22.14 127.95 22.14 231.57
							403.80
Total for fund 588 TRANSPORTATION FUND							17,210.27
Fund: 637 BUILDING AND GROUNDS							
05/23/2017	AP	1622(E)*#	CONSUMERS ENERGY	ACCT#1000 0016 3053 & 1030 1585 2710 ACCT#1000 0016 3053 & 1030 1585 2710 ACCT#1000 2119 0929 (611 S. ILLINOIS)	930.620 930.620 930.620	265 265 265	3,197.80 42.24 48.65
							3,288.69
05/23/2017	AP	66494	123NET	ACCT#110735	930.210	265	1,354.48
05/23/2017	AP	66534*#	FRONTIER	ACCT#989-732-2373-030804-5	930.210	265	50.75
05/23/2017	AP	66545*#	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	726.050	265	6.00
Total for fund 637 BUILDING AND GROUNDS							4,699.92
Fund: 645 ADMINISTRATIVE SERVICES							

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
05/23/2017	AP	66597	STAPLES BUSINESS ADVANTAGE	INV#3339466215	726.000	172	10.36
				INV#3339466215	726.000	172	3.79
				CHECK AP 66597 TOTAL FOR FUND 645:			<u>14.15</u>
				Total for fund 645 ADMINISTRATIVE SERVICES			14.15
Fund: 647 HEALTH CARE FUND							
05/23/2017	AP	66502	BENISTAR HARTFORD - 6795	INV#06012017 ACCT#06218	704.110	851	7,821.90
05/23/2017	AP	66503	BLUE CROSS BLUE SHIELD OF MICHIGAN	INV#057132150 (JUNE 2017)	704.110	851	52,271.44
05/23/2017	AP	66556	KATHERINE SCHLAUD	REFUND OVERPAYMENT OF 2017 EMP. HEALTHCARE COST SHARE	704.110	851	41.91
05/23/2017	AP	66584	PROMAXIMA MANUFACTURING	QUOTE#0187397	704.112	851	71.90
				Total for fund 647 HEALTH CARE FUND			60,207.15
Fund: 701 GENERAL AGENCY							
05/23/2017	AP	66564	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-488694	228.017	000	660.75
				Total for fund 701 GENERAL AGENCY			660.75
Fund: 704 PAYROLL IMPREST FUND							
05/23/2017	AP	1623(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00069455-18	231.700	000	50,794.89
05/23/2017	AP	1624(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	APRIL 2017 COURT MERS	231.700	000	11,736.95
05/23/2017	AP	1625(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	APRIL 2017 COURT MERS HYBRID DEFINED CONTRIBUTION	231.700	000	1,073.98
				Total for fund 704 PAYROLL IMPREST FUND			63,605.82
TOTAL - ALL FUNDS							382,631.11

***-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/23/2017	AP	1622(E)	CONSUMERS ENERGY	COUNTY PARK	208-751-930.620	46.47
		1622(E)		ACCT#1000 0016 3053 & 1030 1585 2710	637-265-930.620-CRTHS00000	3,197.80
		1622(E)		ACCT#1000 0016 3053 & 1030 1585 2710	637-265-930.620-INFO CTR00	42.24
		1622(E)		ACCT#1000 2119 0929 (611 S. ILLINOIS)	637-265-930.620-SILLI00000	48.65
						3,335.16
05/23/2017	AP	1623(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00069455-18	704-000-231.700	50,794.89
05/23/2017	AP	1624(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	APRIL 2017 COURT MERS	704-000-231.700	11,736.95
05/23/2017	AP	1625(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	APRIL 2017 COURT MERS HYBRID DEFINED CONTRIBUTION	704-000-231.700	1,073.98
05/23/2017	AP	66494	123NET	ACCT#110735	637-265-930.210	1,354.48
05/23/2017	AP	66495	87- A DISTRICT	APRIL 2017 CREDIT CARD & GARNISHMENT FEES	101-131-930.150	1,025.42
05/23/2017	AP	66496	87-A DISTRICT COURT- IMPREST CASH	PETTY CASH REIMBURSEMENT	101-131-726.000	95.97
		66496		PETTY CASH REIMBURSEMENT	292-662-726.000	25.00
						120.97
05/23/2017	AP	66497	ADVANCED MARKETING PARTNERS, INC	LEIN PAPER #219573	101-351-726.000	132.04
05/23/2017	AP	66498	AGNES KUCHARAK	OVERPAYMENT ON 2016 TAXES 103-360-001-004-00	516-030-694.000	7.95
05/23/2017	AP	66499	ALPINE ANIMAL HOSPITAL	APRIL 2017	212-430-726.035	89.41
		66499		APRIL 2017	212-430-930.471	252.00
		66499		APRIL 2017	212-430-930.980	385.00
						726.41
05/23/2017	AP	66500	AMERICAN WASTE	1945326 MAY	588-698-940.010	103.00
05/23/2017	AP	66501	ATTIC TREASURES RUSTIC FURNITURE	FURNITURE FOR CABINS	208-901-970.200	9,008.00
05/23/2017	AP	66502	BENISTAR HARTFORD - 6795	INV#06012017 ACCT#06218	647-851-704.110	7,821.90
05/23/2017	AP	66503	BLUE CROSS BLUE SHIELD OF MICHIGAN	INV#057132150 (JUNE 2017)	647-851-704.110	52,271.44
05/23/2017	AP	66504	BLUE TOOL SERVICE LLC	66550 SHOP	588-699-726.050	95.09
05/23/2017	AP	66505	BOB BARKER COMPANY INC	INMATE RAZORS/TOWELS AND SANDALS #NC1001351267/NC100	101-351-726.015	181.13
05/23/2017	AP	66506	BROCK ARTFITCH	APRIL 2017 EXPENSES	101-648-801.020	100.00
05/23/2017	AP	66507	BRUCE TILLINGER	SERVICES THOROUGH 05/11/2017	249-371-801.027	1,650.00
05/23/2017	AP	66508	CAPITAL TIRE INC	50142544 SHERIFF/ STOCK	588-699-726.051	824.46
05/23/2017	AP	66509	CDW GOVERNMENT INC	UPS BATTERY - QUOTE HVPZ223	101-351-726.000	36.01

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05/23/2017	AP	66510	CENTURY LINK	ACCT.#300451601 ELMIRA TWP FIRE DEPT.	261-427-930.210	55.23
05/23/2017	AP	66511	CENTURYLINK	ACCT#63357762 PHONE#9897326484	261-427-930.210	130.10
05/23/2017	AP	66512	CHARTER COMMUNICATIONS	CENTER CABLE AND PHONE	208-752-726.000	77.17
		66512		CENTER CABLE AND PHONE	208-752-930.210	34.85
						112.02
05/23/2017	AP	66513	CHRIS MAHAFFY	05/04/2017 CDL	588-699-930.600	47.00
05/23/2017	AP	66514	CHRISTINE BOYAK-WOHLFEIL	FUEL REIMBURSEMENT	101-721-930.450	53.14
		66514		FUEL REIMBURSEMENT	101-721-930.500	37.00
						90.14
05/23/2017	AP	66515	CITY OF GAYLORD	001254-0000-02 MAY	588-697-920.200	73.85
05/23/2017	AP	66516	CITY OF TRAVERSE CITY	REFUND CLASS FEE - D TOLLEFSON (UNABLE TO ATTEND)	101-257-642.020-TRAIN00000	25.00
05/23/2017	AP	66517	CIVIL STAFFING RESOURCES LLC	PERSONAL SERVICE: J-17-011-NA	101-131-930.450	28.00
05/23/2017	AP	66518	COMPLETE AUTO GLASS	ICAD100204 SHOP TRUCK #14	588-699-940.010	175.00
05/23/2017	AP	66519	CORECOMM	115039078 - MAY 2017 COURT INTERNET	101-131-930.210	21.95
05/23/2017	AP	66520	COUNTY OF ALGER	REFUND CLASS FEE - S PIERSON	101-257-642.020-TRAIN00000	25.00
05/23/2017	AP	66521	CROSSROADS INDUSTRIES	17839 SHREDDING	588-697-940.010	69.75
05/23/2017	AP	66522	DANIEL PHILLIPS	APRIL 2017 EXPENSES	101-648-801.020	100.00
05/23/2017	AP	66523	DATAMARS INC	508777/17 MICRO CHIPS	212-430-726.000	1,843.69
05/23/2017	AP	66524	DE LAGE LANDEN PUBLIC FINANCE	INV#54541844 CONTRACT#25425392	101-257-920.410	187.03
05/23/2017	AP	66525	DE LAGE LANDEN PUBLIC FINANCE	INV#54375362 CONTRACT#100-10096319	101-267-920.410	98.90
		66525		INV#54375362 CONTRACT#100-10096319	101-267-930.983	15.22
		66525		INV#54375362 CONTRACT#100-10096319	101-864-920.410	595.78
		66525		INV#54375362 CONTRACT#100-10096319	212-430-920.410	141.55
		66525		INV#54375362 CONTRACT#100-10096319	249-371-920.410	100.42
						951.87
05/23/2017	AP	66526	DECAL FREAKZ INC	2204 NEW BUS #30	588-699-940.010	990.00
05/23/2017	AP	66527	DELL MARKETING LP	DELL 23 MONITOR - P2317H - QUOTE 3000012575703.1	208-901-970.435	191.62
05/23/2017	AP	66528	DOUG KASSUBA	DATA DROP FOR LIVESCAN #2017/015	101-351-801.020	150.00

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05/23/2017	AP	66529	DOUGLAS HEMPENSTALL	APRIL 2017 EXPENSES	101-648-801.020	100.00
05/23/2017	AP	66530	DUNNS	BATTERY	101-131-726.000	16.99
		66530		APRIL 2017 COURT COPY FEE & MAINTENANCE AGREEMENT	101-131-920.520	85.50
		66530		ACCT#1738	101-267-726.000	42.07
		66530		INV# 853247-0 LABELS	101-301-726.000	19.11
		66530		INV# 853247-0 LABELS	101-302-726.000	6.37
		66530		ACCT# 2647 COPIER CONTRACT, MONTH END APRIL 04/28/17	101-682-920.410	29.79
		66530		ACCT#1738	101-864-726.000	417.40
		66530		SUPPLIES	208-751-726.000	286.75
		66530		SUPPLIES	208-752-726.000	295.15
		66530		SUPPLIES	209-751-726.000	322.93
		66530		ACCT#1738	212-430-726.000	174.31
		66530		BULLETIN BOARD, SHEET PROTECTORS, STICKY NOTES, LABELS	215-141-726.000	72.06
		66530		APRIL 2017 FOC COPY FEES & MAINTENANCE AGREEMENT	215-141-920.520	60.05
		66530		INV#851314-0	226-528-940.010	82.00
		66530		ACCT# 2647 COPIER CONTRACT, MONTH END APRIL 04/28/17	232-690-920.410	29.78
		66530		OFFICE SUPPLIES	249-371-726.000	184.34
		66530		ACCT#1738	281-537-726.000	43.98
		66530		8535690 STICKY NOTES; TONER (DISP)	588-697-726.000	255.10
		66530		8523720 MOPS, WINDEX; DRY-LINE	588-698-726.025	218.93
						2,642.61
05/23/2017	AP	66531	EAGLE VILLAGE	16-26-DL PLACEMENT 4/1/17 TO 4/30/17	292-662-930.810	5,866.80
05/23/2017	AP	66532	ELI ELECTRIC LLC	SERVICES THROUGH 05/12/2017	249-371-801.026	2,200.00
05/23/2017	AP	66533	FEENY	INV# 6229806/1 VEH#698 2012 DODGE CHARGER L-O-F & SUSPEI	101-301-726.050	295.73
05/23/2017	AP	66534	FRONTIER	9897052645-020712-5 MAY 2017	212-430-930.210	82.42
		66534		ACCT#989-732-9752-032210-5	261-427-930.210	54.74
		66534		ACCT#989-732-2373-030804-5	637-265-930.210	50.75
						187.91
05/23/2017	AP	66535	GALLS INC AN ARAMARK CO	007384587	212-430-726.046	69.99
05/23/2017	AP	66536	GASLIGHT MEDIA	INV#54453 (WEBSITE HOSTING)	101-228-930.240	50.00
05/23/2017	AP	66537	GAYLORD FORD	48558 SHERIFF #69-003	588-699-726.051	272.40
05/23/2017	AP	66538	GAYLORD VETERINARY SERVICES	APRIL 2017	212-430-726.035	17.20
		66538		APRIL 2017	212-430-930.471	940.76
		66538		APRIL 2017	212-430-930.980	200.00

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						1,157.96
05/23/2017	AP	66539	GILL ROYS HARDWARE	1705-208768	212-430-726.000	19.29
05/23/2017	AP	66540	GORDON FOOD SERVICES	788210747	212-430-726.000	34.97
05/23/2017	AP	66541	GRAND TRAVERSE RUBBER SUPPLY CO	255000 SHOP SUPPLIES	588-699-726.050	68.90
05/23/2017	AP	66542	GUARDIAN PEST SOLUTIONS INC	AIRPORT INV # 3-29-17 TREATMENT OF TERMINAL	281-537-920.400	150.00
05/23/2017	AP	66543	IMPREST CASH EQUALIZATION DEPT	POSTAGE 05 2017 (STAMPS)	101-257-930.450	9.80
05/23/2017	AP	66544	IMPREST CASH, OTSEGO COUNTY BUS SYS	1068, 1069, 1070 CLEANERS	588-698-726.025	37.78
05/23/2017	AP	66545	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	101-101-930.500	23.26
		66545		REPLENISH IMPREST CASH	637-265-726.050	6.00
						29.26
05/23/2017	AP	66546	INTERSTATE BATTERY SYSTEM OF CM	23400994 STOCK	588-699-726.050	203.90
05/23/2017	AP	66547	JAMIE FITAK	REIMBURSEMENT: INC INCENTIVES & HEALTHY LIVING PROGRAI	292-662-726.000	63.56
05/23/2017	AP	66548	JAVSI	DOCKET UTILITY SOFTWARE	101-131-970.450	375.00
05/23/2017	AP	66549	JEFFERY B PROUX	SERVICES THROUGH 05/01/2017	249-371-801.024	940.00
		66549		FUEL REIMBURSEMENT	249-371-930.500	81.64
						1,021.64
05/23/2017	AP	66550	JENSENS ANIMAL HOSPITAL	161300 NOX	212-430-930.471	180.75
05/23/2017	AP	66551	JIM WERNIG INC	20602 STOCK	588-699-726.050	619.32
		66551		128935 NEW BUS #30	588-699-920.400	90.00
						709.32
05/23/2017	AP	66552	JIM'S ALPINE AUTOMOTIVE	10-720790 SHOP TRUCK #14'	588-699-726.050	916.39
		66552		1-720089 5150 OCBS	588-699-726.051	483.43
						1,399.82
05/23/2017	AP	66553	JOHNSON OIL COMPANY	INV# 381229 OIL CHANGE VEH#695 (FORD EXPLORER)	101-301-726.050	33.95
		66553		1938016 DODGE	212-430-726.050	40.45
		66553		CL35885 FUEL	588-699-930.660	6,913.26
						6,987.66
05/23/2017	AP	66554	JOY VALLEY COUNSELING	INV# 041317-1 PSYCH EXAM/NEW HIRE RD PATROL (301-26)	101-301-940.010	450.00
05/23/2017	AP	66555	JUSTIN HOLZSCHU	APRIL 2017 EXPENSES	101-648-801.020	100.00

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05/23/2017	AP	66556	KATHERINE SCHLAUD	REFUND OVERPAYMENT OF 2017 EMP. HEALTHCARE COST SHA 647-851-704.110		41.91
05/23/2017	AP	66557	KEVAN D FLORY	INITIAL INSPECTIONS (2) EMERGENCY 03/29/17	233-690-940.010	400.00
		66557		SERVICES THROUGH 05/12/2017	249-371-801.024	2,730.00
						3,130.00
05/23/2017	AP	66558	KIRTLAND COMMUNITY COLLEGE	UC PROPERTY TAXES	469-806-940.010	37,690.16
05/23/2017	AP	66559	LAPPANS OF GAYLORD INC	SUPPLIES	208-751-726.050	437.37
05/23/2017	AP	66560	MAKE IT MINE DESIGN	UNIFORMS	101-301-726.046	242.24
		66560		UNIFORMS	101-302-726.046	53.88
		66560		UNIFORMS	101-351-726.046	349.88
						646.00
05/23/2017	AP	66561	MARVIN CARLSON	APRIL 2017 EXPENSES	101-648-801.020	250.00
		66561		APRIL 2017 EXPENSES	101-648-930.500	10.00
						260.00
05/23/2017	AP	66562	MCVEIGHS TRUCK SPRINGS INC	8248 STOCK	588-699-726.050	1,680.29
05/23/2017	AP	66563	MEDTOX	WORK CAMP DRUG TESTS #514169	205-301-726.000	216.43
05/23/2017	AP	66564	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-488694	701-000-228.017	660.75
05/23/2017	AP	66565	MID NORTH PRINTING INC	PHONE BOOK	101-101-930.300	575.73
		66565		INV 85120; DATE 4-28-2017; VICTIM ADVOCATE BUS. CARDS	101-267-930.983	333.90
		66565		GROEN AND PARK BROCHURES	208-751-726.000	696.40
		66565		GROEN AND PARK BROCHURES	209-751-726.000	397.10
						2,003.13
05/23/2017	AP	66566	MIDWEST VETERINARY SUPPLY, INC.	8028828-000	212-430-726.035	297.58
05/23/2017	AP	66567	MMRMA	POLICY NUMBER M0000962 & R0000962	101-851-930.100	134,963.00
05/23/2017	AP	66568	MOTORCYCLE SAFETY FOUNDATION	INVOICE # MS-344495 BASIC E COURSE STUDENT COUPON	101-332-726.000	27.93
05/23/2017	AP	66569	MUFFLER MAN OF MICHIGAN	38755 STOCK	588-699-726.050	100.00
05/23/2017	AP	66570	NETWORKFLEET INC	OSV00001056066 ANIMAL CONTROL	212-430-920.410	37.90
05/23/2017	AP	66571	NEUTRON INDUSTRIES	98220525 AI FRESHENERS	588-698-726.025	202.56
05/23/2017	AP	66572	NEW CENTURY SIGNS	INV#45141 (GRAPHICS FOR CAR #693)	266-901-970.420	547.93
05/23/2017	AP	66573	NORTHERN ENERGY, INC	22101 SHOP DELO LE 15W40	588-699-726.050	946.40

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/23/2017	AP	66574	NORTHERN MICHIGAN REVIEW	PARK AND CENTER ADVERTISING	208-751-930.300	193.75
		66574		PARK AND CENTER ADVERTISING	208-752-930.300	193.75
		66574		185819 43017	212-430-930.300	104.37
		66574		ACCT# 181575, EMERGENCY FUNDING ADVERTISEMENT FOR MA	233-690-930.300	31.22
		66574		STATEMENT/INV#185818 43017	266-901-930.300	148.01
		66574		171991-250391 PRIME TIMES, ROS, SEO BOOST	588-697-930.300	142.60
						813.70
05/23/2017	AP	66575	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	101-301-940.010	106.00
		66575		ACCT#60162	249-371-940.010	65.00
		66575		ACCT#60162	588-699-940.010	123.00
						294.00
05/23/2017	AP	66576	OMS COMPLIANCE SERVICES INC	MCOLES NEW HIRE DRUG SCREENS/INV#87238 CIVIL DIV-ORV (K	101-301-940.010	83.75
		66576		MCOLES NEW HIRE DRUG SCREENS/INV#87238 CIVIL DIV-ORV (K	101-302-940.010	83.75
		66576		87201/87198	208-751-940.010	159.00
		66576		PREEMPLOYMENT DRUG TEST	249-371-801.020	79.50
		66576		87226 RANDOM DRUG TEST	588-699-940.010	75.75
						481.75
05/23/2017	AP	66577	OTSEGO COUNTY BUS SYSTEM	APRIL 2017 DRUG COURT BUS	101-133-930.500	148.00
		66577		INV#17-5800 VEH#693 REPLC ALTERNATOR INV#17-5801 INSTAI	101-301-726.050	688.22
						836.22
05/23/2017	AP	66578	OTSEGO COUNTY EMS	JAIL AMBULANCETRANS	101-351-930.470	1,485.30
		66578		COUNTY MORGUE FEES	101-648-930.460	1,691.00
						3,176.30
05/23/2017	AP	66579	OTSEGO COUNTY TREASURER	POSTAGE DELQ NOTICES / JURY BOX REIMB	101-145-930.930	87.30
		66579		POSTAGE DELQ NOTICES / JURY BOX REIMB	516-253-930.450	22.62
						109.92
05/23/2017	AP	66580	OTSEGO COUNTY TREASURER	POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	101-145-930.930	616.10
		66580		POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	516-253-726.000	16.97
		66580		POSTAGE SUPPLIES & JURY BOX REIMBURSEMENT	516-253-930.450	22.04
						655.11
05/23/2017	AP	66581	PANDO LEATHERCRAFT MFG	INV#7015 SB & GARRISON BLK B/W BELTS-KILLINGBECK	101-301-726.046	85.98
05/23/2017	AP	66582	PENELOPE SHEPHERD	PRELIM TRANSCRIPT OF 3-23-17, MCKEE, 17-34168 FY	101-267-726.000	53.49

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 05/23/2017 - 05/23/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/23/2017	AP	66601	THE PROMISE FM	2017 AIRSHOW RADIO SPOTS	282-537-930.300	1,000.00
05/23/2017	AP	66602	THOMAS J PUDVAN	APRIL 2017 EXPENSES	101-648-801.020	621.67
		66602		APRIL 2017 EXPENSES	101-648-930.210	40.00
						661.67
05/23/2017	AP	66603	TITLE CHECK LLC	MAY INSTALLMENT PARCEL ADMIN FEE 2015 TAX CYCLE	516-253-920.410	1,927.83
05/23/2017	AP	66604	TRACTOR SUPPLY CO-DEPT 30-120262666	200326762RAKE TEETH	208-751-726.050	24.95
		66604		490598 SAFETY BOOTS; SHOP SUPPLIES	588-699-726.046	309.96
		66604		490598 SAFETY BOOTS; SHOP SUPPLIES	588-699-726.050	26.95
						361.86
05/23/2017	AP	66605	TREDROC TIRE SERVICES LLC	7580000123 MOUNT & BALANCE	588-699-920.400	30.00
05/23/2017	AP	66606	US POSTAL SERVICE	METER ACCT#41665563 (POSTAGE REFILL)	101-000-103.000	1,500.00
05/23/2017	AP	66607	VALLEY TRUCK PARTS	3-1200718 BUS #12 & STOCK	588-699-726.050	167.83
05/23/2017	AP	66608	VERIZON WIRELESS	283104123-00001 APRIL 2017	101-131-930.210	17.46
05/23/2017	AP	66609	WASH N GO MANAGEMENT INC	APRIL 2017 INV 11023	212-430-920.410	30.00
05/23/2017	AP	66610	WEST PAYMENT CENTER	APRIL 2017 COURT SKIP TRACING FEE	101-131-940.010	123.84
		66610		INV 836056347 & 836142545; ACCT 1000715367; LIBRARY CHGS, V	101-267-726.200	380.56
		66610		INV 836041473; DATE 5-1-17; ACCT 1000242483; CHILD SUPPORT	101-268-726.200	193.17
		66610		APRIL 2017 FOC SKIP TRACING FEE	215-141-940.010	134.16
						831.73
05/23/2017	AP	66611	WILBER AUTOMOTIVE SUPPLY INC	058774 STOCK	588-699-726.050	38.98
		66611		060285; ***060797 SHERIFF #69-003	588-699-726.051	208.06
						247.04
05/23/2017	AP	66612	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MAI	101-682-930.300	100.00
		66612		ACCT# 3404 HOUSING & VETERANS RADIO ADVERTISEMENT MAI	233-690-930.300	100.00
						200.00
05/23/2017	AP	66613	WOLF BUILDERS LLC	INSTALLATION OF ELECTRONIC SRIKE - WELLNESS ROOM	101-131-920.400	350.00
05/23/2017	AP	66614	ZAREMBA EQUIPMENT INC	S 105110 BUS #8	588-699-726.050	403.80
05/23/2017	AP	66615	ZOETIS	9003769707 903769723	212-430-726.035	534.15
				TOTAL - ALL FUNDS	TOTAL OF 126 CHECKS	382,631.11