



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 27, 2017 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of June 13, 2017 w/attachments - Motion to Approve
- B. OCR 17-11 Mortgage Discharge (Snyder) - Motion to Adopt
- C. OCR 17-12 Mortgage Discharge (Ulery) - Motion to Adopt
- D. Chester Township Planning Commission Representative

Committee Reports

- A. Budget & Finance Committee
 1. C2AE Agreement (Boiler)
 2. Land Use Fee Changes
 3. Bid 17-08 Tennis Courts
 4. OCR 17-14 EMS Millage
 5. BSA Software Purchase

Administrator's Report

Special Presentations

- A. DNR Update - Marc Miller, Regional Initiatives Deputy
- B. Random Acts of Music - Lisa McComb

Department Head Report

- A. Prosecutor Update - Brendan Curran, Prosecutor

City Liaison, Township & Village Representatives

Correspondence

- A. May 2017 Financial Reports

New Business

- A. Financials
 1. June 20, 2017 Warrant
 2. June 27, 2017 Warrant
- B. OCR 17-13 John Burt Recognition
- C. Retirement Incentive
- D. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment



June 27, 2017
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of June 13, 2017 w/ attachments	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Consent Agenda, A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of June 13, 2017 with attachments.

June 13, 2017

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Rob Pallarito.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Consent Agenda:

Motion by Commissioner Paul Liss, seconded by Commissioner Duane Switalski, to approve the Regular Minutes of May 23, 2017 with attachments. Ayes: Unanimous. Motion carried.

Motion to approve the Sportsplex Skate Park Agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion to accept the resignation of John Burt, The Otsego County Administrator, with the last day being July 14, along with authorization for Mr. Burt to utilize leave time/personal time through the final day of employment. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported he is working with C2AE to replace boilers at the Alpine Center; Groen Nature Preserve Trust Board Meeting, 25 acre transfer draft paperwork; Iron Belle trail waiting for Grant from the State; Pontrosenia Park; tennis court bids due today; Honors luncheon in July during Alpenfest.

Special Presentations:

Random Acts of Music with Judy Wagley put on next meeting.

Department Head Report:

Bill Michaels reported on the Sportsplex; \$25,000 in revenue last year, expos held 2 times a year help with the revenue; improvements in the pool use; rink still struggles; new program in the pool area, the Guppy Program ages 3-7 participate; USA swim program, can host swim meets; pickelball going well, resurfacing outside tennis court at the energy outlet for pickelball court. Karate and cheerleading use the back room; summer day camp starting Thursday June 15th; waiting for bids for the new tennis courts to break ground; skate park going great, used every day; millage dollar updates, new entryway, new Zamboni, replaced boiler, going to replace rubber flooring in walking in lobby and walking track; new vendors at the concession stand; spinning classes, 17 bikes class always full, yoga continues to grow.

City Liaison, Township and Village Representative:

Michelle Noirot, Bagley Township Supervisor, reported on the Bagley Township meeting held; ORV Ordinance complaint from a citizen regarding some roads that were on the list before but are not now.

Correspondence: None.

New Business:

Motion by Commissioner Julie Powers, seconded by Commissioner Duane Switalski, to approve the May 30, 2017 Warrant and the May 26, 2017 Special Warrant in the total amount of \$187,779.20. Ayes: Unanimous. Motion carried.

Motion by Commissioner Rob Pallarito, seconded by Commissioner Paul Liss, to approve the June 6, 2017 Warrant in the amount of \$103,852.92. Ayes: Unanimous. Motion carried.

Motion by Commissioner Duane Switalski, seconded by Commissioner Paul Liss, to approve the June 13, 2017 Warrant in the amount of \$292,274.93. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito reported on NEMCOG, joint land use study meetings and public hearings held; Air show needs volunteers.

Commissioner Ken Glasser reported on NEMCOG joint land use study meetings held; toured camp grayling, can house 8,000 people.

Commissioner Paul Liss had no report.

Commissioner Paul Beachnau attended a Michigan Marijuana meeting in Grayling; Leadership class of 2017 graduated 10 students, banquet was held last week; Air show and Big Ticket festival coming up.

Commissioner Julie Powers reported on the Health Department meeting; beach monitoring program, 50 on the list; water will be tested weekly for 10 weeks and will go on for 2 years.

Commissioner Duane Switalski reported on the Health Department meeting; melanoma, Otsego County is ranked the 8th highest; Emmet County ranked number 1, Measles outbreak in Minnesota.

Commissioner Doug Johnson attended the criminal justice and public safety meeting, exotic pets are not addressed in the ordinance yet; Reported on the Parks and Recreation meeting, splash in was very successful, had over 50 planes park was completely full; full for big ticket coming up; cabins are very popular, going to name the 4 cabins, naming one Dutcher and one Burt. Library is working with Kyle for Wi-Fi at the Groen Nature Preserve property; Parks and recreation is taking over the Pontrosenia Park property.

Chairman Ken Borton attended the leadership training in Washington for 4 days; attended the Bagley Township meeting, American Waste wants to expand recycling capabilities; Kassuba road was on the plan to be upgraded, can get it fixed instead of having to tear it up and replace, cost share with Road Commission and Bagley Township.

Meeting adjourned at 10:25 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

PROPERTY LEASE AND MAINTENANCE AGREEMENT

THIS LEASE AND MAINTENANCE AGREEMENT is made on the ____ day of _____, 2017, between **Otsego County**, a Michigan municipal corporation, whose address is 225 W. Main Street, Gaylord, Michigan 49735 ("County"), the **Otsego County Sportsplex**, a Michigan non-profit Corporation, whose address is 1250 Gornick Avenue, PO Box 1886, Gaylord, Michigan 49734 ("Sportsplex") and **City of Gaylord**, a Michigan municipal corporation, whose address is, 305 E. Main Street, Gaylord, Michigan 49735 ("City").

City and Sportsplex have worked cooperatively to relocate and reconstruct City's Ramp and Skateboard Park to property owned by County and under the control of Sportsplex. City has worked with a group of young volunteers to lay a concrete pad at a mutually agreed on location; relocate and restore ramps, signage, fencing and other equipment; place new fasteners and transition plates on all equipment; and restore areas disturbed in the transition. In consideration of this work, and the rents to be paid and the covenants below, the parties agree as follows:

1. **Lease:** Sportsplex, with County's approval, hereby leases to City an area at 1250 Gornick Avenue, Gaylord, Michigan, that is currently utilized as a ramp and skateboard park ("premises" or "skate park"), together with appurtenances and improvements thereon or related thereto.
2. **Term and Rent:** The term of this lease shall be for a period of twenty (20) years and shall commence on the 1st day of June, 2017. The rental to be paid during the initial term of this lease shall be the sum of \$1.00 per year payable on the commencement date as set forth above and on a like day of each year thereafter. There shall be no security deposit. All rents shall be paid to Sportsplex at such place as may be designated by Sportsplex from time to time.
3. **Use and Occupancy:** The premises shall be used and occupied for the operation of a skate park and for no other purpose without the written consent of all parties. On any breach of this agreement Sportsplex shall have the option to terminate this lease forthwith and reenter and repossess the premises.
4. **Repairs and Maintenance:** City and Sportsplex shall equally share the cost of any repairs to skate park equipment that City and Sportsplex mutually agree should be made. City agrees to provide continued police protection and coverage to the skate park as is typical of all municipal parks within City. Sportsplex agrees that it will handle all complaints and day-to-day operations of the skate park, with a level of oversight and rule enforcement typical of Sportsplex's other facilities. Sportsplex will further provide, as its sole cost, for all general upkeep and maintenance of grounds and equipment, including but not limited to grass cutting, trash pickup and removal, landscaping, sweeping, and upkeep of pad areas.
5. **Insurance:** City, at City's expense, shall maintain public liability insurance on the premises, including bodily injury and property coverage, insuring City, Sportsplex, and County with such minimum coverages as are acceptable to all parties. City shall provide all other parties with a Certificate of Insurance showing them as additional insured.

6. **Condition of Premises:** City acknowledges that it has examined the premises prior to the making of this lease, and knows the condition thereof, and that no representations as to the condition or state of repairs thereof have been made by Sportsplex, County, or their agent, which are not herein expressed, and City hereby accepts the leased premises in their present condition at the date of the execution of this lease.

7. **Holding Over:** It is hereby agreed that if City holds over after the termination of this lease, thereafter the tenancy shall be from month to month in the absence of a written agreement to the contrary, upon the same terms and conditions of this lease agreement existing as of the date of termination of this lease.

8. **Quiet Enjoyment:** County and Sportsplex covenant that City, on payment of all rent due and performing all the covenants herein, shall and may peacefully and quietly have, hold and enjoy the demised premises for the term.

9. **Access to Premises:** Sportsplex shall have the right to enter upon the leased premises at all reasonable hours for the purpose of inspecting the same.

10. **Default:** If City shall default in any payment other than rent required to be paid by City under the terms hereof, Sportsplex may make such payment, in which event the amount thereof shall be payable as rental to Sportsplex by City on the next rent day together with interest at 12% per annum from the date of such payment, and on default in such payment Sportsplex shall have the same remedies as on default in payment of rent.

11. **Assignment and Subletting:** City shall not assign this lease or sublet any portion of the premises without prior written consent of Sportsplex and County. Any such assignment or subletting without consent shall be void and shall give Sportsplex the right to terminate this lease and reenter and repossess the premises. Such written consent shall not be unreasonably withheld.

12. **Re-entry:** In case any rent shall be due and unpaid or if default be made in any of the covenants herein contained, or if the leased premises shall be deserted or vacated, then it shall be lawful for Sportsplex, his certain attorney, heirs, representatives and assigns, to reenter into, repossess the said premises.

13. **Remedies Not Exclusive:** It is agreed that each and every of the rights, remedies and benefits provided by this lease shall be cumulative, and shall not be exclusive of any other of said rights, remedies and benefits, or of any other rights, remedies and benefits allowed by law.

14. **Indemnity:** Each party agrees to indemnify, hold harmless, represent, and defend the other parties from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, for damages to any person or property in, on or about said premises caused by the party's own negligent, willful or intentional acts, including the acts of its agents, employees, and contractors.

15. **Waiver:** One or more waivers of any covenant or condition by Sportsplex shall not be construed as a waiver of a further breach of the same covenant or condition.

16. **Notices:** Any notice which either party may or is required to give, shall be given by mailing the same, postage prepaid, to the respective party at the address stated above.

17. **Governing Law:** This lease shall be construed in accordance with the laws of the State of Michigan. Venue for all purposes shall reside exclusively within the County of Otsego, and jurisdiction shall reside exclusively within the State of Michigan.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

SPORTSPLEX:

Witness

Witness

CITY:

Witness

Witness

COUNTY:

Witness

Witness

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-11 Mortgage Discharge (Snyder)	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Consent Agenda, B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of a mortgage for Keith and Renee Snyder.

As a matter of process, the County issues resolutions to discharge mortgages once payment to the County is completed.

RECOMMENDATION:

Staff requests Board adoption of the proposed resolution OCR 17-11.

RESOLUTION NO. OCR 17-11
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
June 27, 2017

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 109 Brandywine Lane, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1387, Pages 793-806 in the name Keith Snyder and Renee Snyder, husband and wife and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Keith Snyder and Renee Snyder, husband and wife and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-12 Mortgage Discharge (Ulery)	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Consent Agenda, C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of a mortgage for Kristin Trimble Ulery.

As a matter of process, the County issues resolutions to discharge mortgages once payment to the County is completed.

RECOMMENDATION:

Staff requests Board adoption of the proposed resolution OCR 17-12.

RESOLUTION NO. OCR 17-12
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
June 27, 2017

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1527 Dodge Lake Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1083, Pages 55-69 and a Loan_Modification in Liber 1094, Pages 368-370 in the name Kristin Trimble Ulery, AKA Kristin T. Ulery, a single woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Kristin Trimble Ulery, AKA Kristin T. Ulery a single woman and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: Chester Township Planning Commission Representative	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Consent Agenda, D.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Otsego County allows each Township participating in the Countywide zoning to select their representative to the Otsego County Planning Commission. Chester Township has requested to have Jan Norton serve as representative.

MOTION:

Move to remove Francis Nowak, and replace her with Jan Norton, as the Chester Township representative to the Otsego County Planning Commission to a term ending December 31, 2017.

Susan Premo

From: JanNorton <website@gaslightmedia.com>
Sent: Wednesday, June 21, 2017 10:05 AM
To: appt_boc
Subject: ""New submission from Application for Appointment to Committees, Boards and Commissions

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

Otsego County Planning Commission

Have you ever attended this committee/board meeting?

- Yes

Name

Jan Norton

Address

4385 Oley Lake Rd.
Gaylord, Michigan 49735
United States
[Map It](#)

Phone

(989) 448-8491

Email

Jnorton144@hotmail.com

Date available for appointment

06/21/2017

I am a registered voter in Otsego County

- Yes

In which township, city or village?

Chester Township

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

Chester Township Planning

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

High School graduate with College courses in Businessness Management.
Worked at KOWATCH Builders for 10 years as office and finance manager.
Worked at Miller & Cook, PLLC as accountant and auditor specializing in Small Townships

I have worked for Otsego County before

- Yes

If yes, please list dates and name(s) of departments

Worked at Otsego County Ambulance as office manager in 1988.

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.

I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time

- Yes

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek

I wish to represent Chester Township in Planning matters. I have lived in Otsego County since 1968, have a great love for this area and wish to help with continued growth and maintaining the beauty of the area.

I hereby certify that the preceding information is correct and to the best of my knowledge

- Yes

Susan Premo

From: John M. Burt
Sent: Wednesday, June 21, 2017 8:50 AM
To: Susan Premo
Subject: FW: Chester Township

-----Original Message-----

From: Brett Miller [<mailto:millerconstruction@live.com>]
Sent: Wednesday, June 21, 2017 5:40 AM
To: John M. Burt
Subject: Re: Chester Township

Jan Norton 989 448-8491

Sent from my iPhone

> On Jun 20, 2017, at 9:52 AM, John M. Burt <jburt@otsegocountymi.gov> wrote:

>

> Do you have the phone number and email address for Jan?

>

> -----Original Message-----

> **From:** Brett Miller [<mailto:millerconstruction@live.com>]
> **Sent:** Tuesday, June 20, 2017 9:45 AM
> **To:** John M. Burt
> **Subject:** Chester Township

>

> Dear John, Chester Township has appointed Jan Norton as our representative to the Planning Commission. She will be replacing Francis Nowak. Please have all information now sent to Jan Norton at 4385 Oley Lake Rd. Gaylord, Mi 49735. Thank you, Bonny Miller, Chester Township Supervisor

>

> Sent from my iPhone

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: C2AE Agreement (Boiler)	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee.1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Otsego County has been setting aside funds to replace the boiler system at the County's Alpine Center Complex for 800 Livingston Boulevard. The agreement with C2AE is to provide the engineering for the project.

RECOMMENDATION:

Staff requests Board approval of the agreement with C2AE as detailed above.

June 17, 2017

Mr. John Burt, Otsego County Administrator
Otsego County, Office of Administrator
225 W. Main
Gaylord, Michigan 49735

**Re: Proposal for Professional Services
Boiler Replacement, Alpine Center Building, Gaylord, Michigan**

Dear Mr. Burt,

Thank you for the opportunity to provide professional services and assistance to Otsego County relative to boiler replacements at the Alpine Center building located in Gaylord, Michigan. C2AE is a full-service engineering and architecture firm that has worked on multiple similar projects around the state over the years.

It is understood that C2AE will provide design only services at this point for replacement of the existing boilers at the Alpine Center building. Construction services will be provided as requested by the County.

SCOPE

- Replacement of sixteen (16) existing Hydrotherm natural gas boilers with four (4) new natural gas fired Weil-McLain or similar models providing the same total boiler output as the existing units.
- One site visit during design for consultation with Otsego County on boiler selection, related control system modifications and verification of existing boiler/piping layout including existing natural gas service pressure and flow.
- One technical bid document set including Signed and sealed drawings and technical specifications for issuance to the State of Michigan for Code Review.
- Conduct one design review meeting with the owner at 90% completion prior to issuance of bid documents. This meeting will be conducted via videoconference at the C2AE Gaylord office.
- Consult with Owner/contractor during the course of the work to address any construction issues.
- C2AE anticipates this design project will take four weeks. Construction schedule is estimated at roughly three months.

ASSUMPTIONS

1. The owner will perform construction services and generate front end specifications including a bid form.
2. All fees (Permit fees, local and state code review fees, etc.) and testing services are to be paid by the Owner or contractor and are excluded from this proposal. State plan review fees will be submitted as a reimbursable cost to the owner by C2AE.
3. Temporary heating of the building will not be needed and therefore is not included in the design effort.

4. This proposal is for the boiler replacement at the Alpine building only; this proposal does not include any assessments of other existing HVAC, plumbing systems, or utilities associated with the building.
5. Existing natural gas, water, and electrical utilities are sufficient to support the new boilers and upgrade or change of services is not required.

SCHEDULE

We are ready to start work on this project immediately upon approval from owner. We understand that this project must be completed and the heating system operational prior to the start of the 2017 heating season or approximately September 30th, 2017.

FEE

We propose to provide the services, as outlined herein, for the following lump sum fee, covering the duration of the design and construction phase of the project.

Lump Sum Amount: \$15,900.00

The enclosed proposal provides our scope of services, anticipated schedule, and fees for the Design phase of the project.

If this proposal is acceptable, please sign in the space provided and return one copy to our office. Should you have questions, please do not hesitate to contact us.

Sincerely,
C2AE


Douglas Drew, PE
Professional Engineer


Larry M. Fox, PE
Principal Owner

Accepted by: Mr. John Burt (Otsego County)

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and Otsego County, Gaylord, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A|E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A|E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A|E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A|E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A|E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A|E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the A|E CONSULTANT and by mutual agreement between the parties, the A|E CONSULTANT will without additional compensation, correct those services not meeting such a standard.
- E. ADA Compliance: The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to persons with disabilities. The OWNER acknowledges that the requirement of the ADA will be subject to various and possibly contradictory interpretations. The A|E CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The A|E CONSULTANT, however, cannot and does not warrant or guarantee that the OWNER's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.
- F. Code Compliance: The A|E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A|E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- G. Permits and Approvals: The A|E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A|E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A|E CONSULTANT and included in the scope of Basic Services of this Agreement.
- H. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A|E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A|E CONSULTANT's opinions of probable construction costs are made on the basis of the A|E CONSULTANT's professional judgment and experience. The A|E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A|E CONSULTANT's opinion of probable construction cost.
- I. Schedule for Rendering Services: The A|E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A|E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses,

allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A|E CONSULTANT's reasonable control.

- J. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A|E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A|E CONSULTANT, and shall remain in the possession of the A|E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A|E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)
- K. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A|E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A|E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A|E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A|E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A|E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys fees arising out of the unauthorized modification of these materials.
- L. Record Documents: Upon completion of the work, the A|E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the A|E CONSULTANT shall assume will be reliable, the A|E CONSULTANT cannot and does not warrant their accuracy.
- M. Payment Terms: Invoices will be submitted by the A|E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- N. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A|E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A|E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- O. Abandonment of Work: If any work is abandoned or suspended, the A|E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- P. Errors and Omissions Insurance: The A|E CONSULTANT maintains an errors and omissions insurance policy as part of normal business practice. The OWNER agrees to limit the A|E CONSULTANT's liability to the OWNER and to all Construction Contractors and Subcontractors on the project due to the A|E CONSULTANT's negligent acts, errors, or omissions, such that the total aggregate liability of the A|E CONSULTANT to all those named shall not exceed \$15,900.
- Q. Betterment: If, due to the A|E CONSULTANT's negligence, a required item or component of the project is omitted from the A|E CONSULTANT's construction documents, the A|E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A|E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.

- R. **Indemnification:** The A|E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A|E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A|E CONSULTANT is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, directors, employees and subconsultants (collectively, A|E CONSULTANT) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the A|E CONSULTANT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

- S. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A|E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A|E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- T. **Jobsite Safety:** Neither the professional activities of the A|E CONSULTANT, nor the presence of the A|E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A|E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A|E CONSULTANT and the A|E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- U. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A|E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A|E CONSULTANT or any other party encounters any hazardous or toxic materials, or should it become known to the A|E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A|E CONSULTANT's services, the A|E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, partners, employees and consultants (collectively, A|E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or

adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the A|E CONSULTANT.

- V. Change Orders/Stop Work Orders: The A|E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- W. Agreement Not to Claim for Cost of Certain Change Orders: The OWNER recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications and other design documentation furnished by the A|E CONSULTANT or in the other professional services performed or furnished by the A|E CONSULTANT under this Agreement whether caused by professional negligence or by imperfections that are within professional standards ("Covered Change Orders"). Accordingly, the OWNER agrees not to sue and otherwise to make no claim directly or indirectly against the A|E CONSULTANT on the basis of professional negligence, breach of contract or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed 5% of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of the A|E CONSULTANT for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that the OWNER would have incurred if the Covered Change Order work had been included originally in the Contract Documents without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Drawings, Specifications and other design documents furnished by the A|E CONSULTANT or in the A|E CONSULTANT's other professional services related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, the A|E CONSULTANT is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order.
- X. Dispute Resolution: The OWNER agrees that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing per State law and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to a court of competent jurisdiction.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Land Use Fee Changes	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee.2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Land Use Services handles a variety of Building and zoning permits. Land Use Services, along with Administration, has been working to streamline these processes as well as look for opportunities to reduce fees to the public. The County previously reduced building permits fees by 5% uniformly for all permit categories. At their June 21, 2017 regular meeting, the Budget & Finance Committee recommended several changes to the fee structure for Land Use Services.

See attachment following this page for details.

RECOMMENDATION:

Staff requests Board approval for the fee changes detailed on the following page.



MEMORANDUM

To: Otsego County Budget & Finance Committee
From: John Burt, County Administrator
Date: June 21, 2017
Subj: Land Use Fee Changes

Background

Land Use Services handles a variety of Building and zoning permits. Land Use Services, along with Administration, has been working to streamline these processes as well as look for opportunities to reduce fees to the public. The County previously reduced building permits fees by 5% uniformly for all permit categories.

The following changes are being recommended:

Building Permits

1. Door Installation Inspections: Eliminate permits for new doors when there are no structural changes. Typical Cost: \$135
2. Building Demolition: A demolition permit for a 1,200' structure would cost approximately \$237. The permit currently includes a \$35 application fee, a demolition fee based on size of structure, and two inspections (pre and post) at \$50 each. We are recommending removing the fee based on size of building for residential properties. In the case of the 1,200' structure, the cost of the permit would go from \$237 to \$135. The reasoning is to make it as easy as possible to remove blighted structures.

Zoning Permits

1. Camping Permits: This is to ensure that campers trailers placed are in compliance with zoning regulations. The application currently takes 20-30 minutes for staff to process. The charge is \$65. The department goes out to check staking, however, there is no proof stakes are in the correct spots in terms of relation to property boundaries. We would eliminate the staking inspection; permit will be streamlined to a 5-10 minute application process which includes a review of their plans; and reduce the fee to \$35 (a 54% reduction).

Total 2016 revenue: \$2,535. A 54% reduction would reduce that amount to \$1,166.10.

2. Fence Permit: This currently takes 20-30 minutes and is a fee of \$60. The department goes out to check staking, however, there is no proof stakes are in the correct spots in terms of relation to property boundaries. We would eliminate the staking inspection; permit will be streamlined to a 5-10 minutes application process which includes a review of their plans; and reduce fee to \$35 (a 58% reduction).

Total 2016 revenue: \$850. A 58% reduction would reduce that amount to \$357.

3. Shed Permit (accessory buildings less than 200 sq. ft.): The department goes out to check staking, however, there is no proof stakes are in the correct spots in terms of relation to property boundaries.

We would eliminate the staking inspection; permit will be streamlined to a 5-10 minutes application process which includes a review of their plans; and reduce the fee to \$35 (a 58% reduction).

Total 2016: \$1,180. A 58% reduction would reduce that amount to \$495.60.

4. Farm Animal Permit: This is a 30-60 minute application process requiring additional site visit(s), along with requirement for owners to obtain signature of neighbors within ¼ mile of the residence. Permit will be streamlined to 5-10 minute application process, though a site visit may be occasionally be needed if applicant does not provide required information. Current permit amount is \$65 (a 54% reduction). This would be reduced to \$35, as long as no site visit is required.
Total 2016: \$195. A 54% reduction would reduce that amount to \$89.70.

5. Shoreland Permits: This has been moved to Conservation District per language in the Conservation

Total 2016 revenue: \$2,265.

Recommendation

Make the following fee changes:

- Door Installation Building Permit: Waive for door installation with no structural changes
- Residential Building Demolition Permit: \$135.00
- Zoning Camping Permit: \$35.00
- Zoning Fence Permit: \$35.00
- Accessory Buildings less than 200 sq. ft. Zoning Permit: \$35.00
- Farm Animal Zoning Permit: \$35.00

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: BID 17-08 Tennis Courts	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee.3.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Two bids were received for the ARTA (Alpine Regional Tennis Association) tennis court construction at the Sportsplex. Rieth Riley's bid was the lowest at \$268,276.50. This project is contingent upon grant funding and a Sportsplex agreement which will detail the flow of funds from the Sportsplex to the County for this project.

RECOMMENDATION:

At their regular meeting on June 21, 2017, the Otsego County Budget & Finance Committee recommended awarding the bid to Rieth Riley for \$268,276.50 contingent upon the Natural Resources Trust Fund Grant being awarded by the State, and upon an agreement being entered into with the Otsego County Sportsplex for providing matching dollars, to largely come from ARTA, for the project.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: EMS Millage	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee.4.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The Emergency Medical Services (EMS) Board has requested a millage to be run in November for .78 mills for operations. The .78 mills would replace an existing .40 mills millage.

RECOMMENDATION:

The Otsego County Budget & Finance Committee recommended approval of the millage language at their regular meeting on June 21, 2017.

RESOLUTION NO. OCR 17-14

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A
MILLAGE PROPOSITION TO PROVIDE FUNDS
FOR THE OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY
EMERGENCY SERVICES AND RESCUE SYSTEM
AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE
AT A NOVEMBER 7, 2017 SPECIAL ELECTION

OTSEGO COUNTY BOARD OF COMMISSIONERS

June 27, 2017

Recitals

WHEREAS, the funds to operate and maintain the Otsego County Emergency Medical Services and Rescue System are currently provided by a millage of 0.40 mills, previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the Otsego County Emergency Medical Services and Rescue System expires on December 1, 2018; and

WHEREAS, the existing millage has been found to be insufficient to maintain the current level of service; and

WHEREAS, the EMS Board has requested a millage in the amount of 0.78 mills; and

WHEREAS, the Otsego County Budget & Finance Committee recommended approval of the ballot language at their June 21, 2017 regular meeting; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at a special election to be held on November 7, 2017; now

THEREFORE BE IT RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at a November 7, 2017 special election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal is for a new millage and will permit the County to levy up to .78/100 of one mill (\$0.78 per \$1,000.00 of taxable valuation) to provide funds for the operations, maintenance, capital improvements, and capital purchases at the Otsego County Emergency Medical Services facility.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to 78/100 of one mill (\$0.78 per \$1,000 of taxable value) on the taxable value of such property for a period of six (6) years, 2017 through 2022, inclusive, for the purpose of providing funds for the operations, maintenance, and capital improvements for at the Otsego County Emergency Medical Services facility, and for capital purchases in Gaylord, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$960,648 for Otsego County in 2017.

Should this millage pass, the previously adopted millage of 0.4 Mil for EMS operations, shall be rescinded.

To the extent required by law, a portion of this millage may be captured by and retained by the City of Gaylord Downtown Development Authority on those properties located within the Gaylord Downtown Development Authority boundary. Properties located outside of the Gaylord Downtown Development Authority boundary are not affected by this provision.

OTSEGO COUNTY EMS RESCUE

**P.O. BOX 642, 100 McLOUTH ROAD
GAYLORD, MICHIGAN 49734
989-732-9085 989-732-9497 FAX
www.ocems.com**

**Request for millage for year 2017
November 2017 Election**

**OTSEGO COUNTY EMS RESCUE
100 McLouth Road
Gaylord, Michigan 49735
989-732-9085**

**Millage requested: .78 mills
Duration: 6 years
Amount: \$960,648.00 for the first year**

FUNDS WILL BE USED FOR THE OPERATIONS OF THE AMBULANCE SERVICE FOR OTSEGO COUNTY. EMS WILL BE BETTER ABLE TO SERVE THE DEMANDS OF THE PUBLIC WITH THE STAFFING, EQUIPMENT, SUPPLIES, AND VEHICLES. THIS IS NECESSARY DUE TO THE DECREASE NUMBER OF INSURED PERSONS, THE LOWERED REIMBURSEMENTS OF MEDICARE AND MEDICAID, AND THE INCREASED COSTS OF DOING BUSINESS.

FUNDS WOULD BE MANAGED BY OTSEGO COUNTY FOR THE OPERATIONS OF THE SERVICE

This millage is to be used for operations, replacement of county owned ambulances and emergency/rescue equipment over next 6 years.

Why we need the millage: EMS has no other way to obtain money for operations, replacement of vehicles and emergency equipment. Payments for services has decreased due to the affordable care act(ACA) and our run volume goes up every year.

AS THE COUNTY GROWS, THERE IS INCREASED DEMAND FOR SERVICES FOR 911 CALLS AND TRANSFER CALLS. THE INDUSTRY HAS INCREASED ITS COSTS FOR WORKMAN'S COMPENSATION, AND VARIOUS OTHER REQUIRED EXPENSES. THIS LEVY PUTS OTSEGO COUNTRY IN LINE WITH SURROUNDING COUNTIES WITH THE MILLAGE AND WE PROVIDE MORE RUNS.

Submitted:

Mary Sanders
President

Jon Deming
Chief

OTSEGO COUNTY AMBULANCE CORP MEETING MINUTES, MAY 31, 2017

ATTENDING: Jeff Axford, Shanna Hanley, Kevin Drummond, Mary Sanders, Mark Kersten, Bruce Brown, Chuck Nelson, Chief Jon Deming

ABSENT: Brett Bowen

Mary opened the meeting at 5:10 pm. The March 22, 2017 meeting minutes were approved with a motion by Jeff and second by Chuck. Motion carried. The April financials were sent by email to the members after reconciled with our accountant. First quarter reports were also given to board members.

Warrant #2 covers the date of March 22, 2017 to May 31, 2017 with total payables of \$101,755.59. Check numbers are 11,370 to 11,470 with one voided check. Mark made the motion to accept payments made for this period and Chuck seconded the motion. Motion carried. The write-off for the months of March and April total \$277,226.50 and the bad debt amounts totaled \$9585.80. Mark made the motion to acknowledge these amounts and Shanna seconded the motion. Motion carried.

The remainder of the meeting was a very thorough discussion for a 2017 millage election to support the operations of EMS. Much statistical information was presented to the members prior to the meeting and was reviewed during the discussions. Several points were made including the loss of insurance coverage, the reduced reimbursements of Medicare and Medicaid, the increased expenses of equipment necessary for the best service, the payments for the vehicles to the county, the \$90,000 owed to Otsego County for 2016, transfer expenses, and the cost of staff needed to do the calls.

Jeff made the motion to levy .78 mills for 6 years 2017-2022. Chuck seconded the motion. Motion passed unanimously. This will provide \$960,648. If this vote in November is successful, the current operating millage of 0.4 would not be levied for 2017 or beyond. It is understood that EMS will reimburse the units with no election for their costs.

The next meeting dates are July 26 and September 27. Meeting adjourned at 6:20 pm.

Respectfully submitted,

Mary Sanders, Chair

**OTSEGO COUNTY EMS & RESCUE
BOARD AGENDA, MAY 31, 2017**

MISSION STATEMENT To provide quality ambulance transportation, rescue operations, and education for Otsego County with professional, knowledgeable, & compassionate personnel, and To promote cooperation and close working relationships with all related agencies that serve this county in times of emergency.

CALL TO ORDER 5 PM

ATTENDANCE:

INTRODUCTION OF GUESTS:

APPROVAL OF MINUTES; MARCH 22, 2017

REVIEW OF THE FINANCIAL REPORTS: APR/MAY 2017

WARRANT

WRITE OFF AMOUNTS ACKNOWLEDGED

PRESIDENT'S COMMENTS: MILLAGE REQUEST TO COUNTY

CHIEF'S REPORT: NEW AMBULANCE

BOARD MEMBER CONCERNS:

NEXT MEETING DATES

7/26/2017

9/27/2017

11/22/2017

OTSEGO COUNTY EMS/RESCUE

Request for Services Report

January 1st to June 20, 2016

Dispatch Complaint Numbers: 1579

Patient Care Report Numbers: 1793

January 1st to June 20, 2017

Dispatch Complaint Numbers: 1624

Patient Care Report Numbers: 1862

Year to Date Difference

Dispatch Complaint Numbers: +45

Patient Care Report Numbers: +69

**OTSEGO COUNTY EMS
SUMMARY OF MILLAGE INFORMATION FOR AREA EMS/AMBULANCE SERVICES**

<u>COUNTY</u>	<u>POPULATION</u>	<u>TRUCKS ON DUTY 24 HOURS</u>	<u>RUNS YTD</u>	<u>RUNS PER CAPITA</u>	<u>MILLAGE RATE</u>	<u>ANNUAL MILLAGE REVENUE</u>	<u>RESCUE</u>	<u>MILLAGE REVENUE PER RUN</u>	<u>MILLAGE PER CAPITA</u>
OTSEGO	24,158	3/24 HRS AND 12 HR TRUCK	4005	0.1658	0.4000	435,000.00	YES	108.61	18.01
BENZIE	17,519	2/24 HRS AND 12 HR TRUCK	2286	0.1305	0.8000	986,000.00	YES	431.32	56.28
OGEMAW	21,039	3/24 HRS AND 12 HR TRUCK	3800	0.1806	1.0000	825,000.00	NO	217.11	39.21
MECOSTA	43,186	4/24 HR TRUCKS	5264	0.1219	1.0000	1,052,693.00	YES	199.98	24.38
MONTCALM	62,893	8 TRUCKS ON 12 HRS; GOING TO 9	8634	0.1373	0.7500	1,252,905.19	YES	145.11	19.92
OSCELOA	23,169	3/24 HRS AND 12 HR TRUCK	3000	0.1295	1.3300	900,000.00	NO	300.00	38.85
ALPENA	28,988	4/24 HRS	4500	0.1552	1.0000	750,000.00	YES	166.67	25.87
EMMET	33,204	4/24 AND 12 HR TRUCK	4806	0.1447	0.2500	640,000.00	NO	133.17	19.27
CHEBOYGAN	25,675	3/24 HRS	3730	0.1453	GENERAL FUND	334,248.00	NO	89.61	13.02
Area average	31,092		4,447	0.1456	0.8163	797,316.24		199.06	28.31
Amount that Otsego County EMS is over/(under) the area average	(6,934)		(442)	0.0201	(0.4163)	(362,316.24)		(90.45)	(10.31)
% Difference	-22.30%		-9.94%	13.83%	-51.00%	-45.44%		-45.44%	-36.40%
	(1)		(2)	(3)	(4)	(5)		(6)	(7)

Light gray shaded figures - Cheboygan county does not fund their EMS using a separate millage. They use a general fund appropriation.

(1) Population Data from 2014 Census. Of the 9 counties included on this spreadsheet, Otsego County falls roughly 22% below average, mainly due to the two larger counties included in this analysis: Mecosta and Montcalm.

(2) The Year-to-Date Runs column represents the total number of runs from calendar year 2016. Otsego County is close to the average in total run volume.

(3) When both run volume and population are factored into the equation, this analysis shows that Otsego County's run volume per capita is above the area average.

(4) When compared to the area average, Otsego County's millage rate for EMS less than half of the rate of the other counties, .41 mills less.

(5) Otsego County falls short of the area average in terms of millage dollars by approximately \$362,000 per year. As in #4 above, approximately half.

(6) Otsego County collects roughly \$90 less in millage dollars per run than the area average, about 45% less.

(7) The amount of millage per capita in Otsego County is just over \$18, which is \$10 less than the area average of \$28 per capita.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: BSA Purchase	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: Committee Reports, A. Budget & Finance Committee.5.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The Village of Vanderbilt used to do their books by hand until recently, when the new Treasurer took office. The Village is requesting to have the County fund the purchase of BSA financial software for their taxes. This would save substantial staff time for the County, as the records would then be all done electronically. The County Treasurer's research has shown that many counties purchase this type of software for Townships or Villages that are struggling financially, as the Village of Vanderbilt is. The cost of the software is \$3,105

RECOMMENDATION:

At their June 21, 2017 regular meeting, the Otsego County Budget & Finance Committee recommended cost-sharing the purchase of BSA for the Village of Vanderbilt, with the County paying \$2,605 and the Village paying \$500

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
101-000-001.001	EQUITY IN POOLED CASH-GEN FUND	333,841.21	199,859.23
101-000-001.002	CASH RESERVE BOND ACCT	0.00	3,302.26
101-000-004.000	IMPREST CASH	200.00	200.00
101-000-004.130	IMPREST CASH - COURTS	2,750.00	2,750.00
101-000-004.131	IMPREST CASH - CIRCUIT COURT	1,020.00	1,020.00
101-000-004.141	IMPREST CASH - FOC	300.00	300.00
101-000-004.172	IMPREST CASH - ADMINISTRATION	125.00	125.00
101-000-004.253	IMPREST CASH - TREASURER	5,500.00	5,500.00
101-000-004.257	IMPREST CASH - EQUALIZATION	50.00	50.00
101-000-004.261	IMPREST CASH - MSU EXTEN	100.00	100.00
101-000-004.268	IMPREST CASH - ROD	200.00	200.00
101-000-004.301	IMPREST CASH - SHERIFF	400.00	400.00
101-000-004.351	IMPREST CASH - CORRECTIONS	20.00	20.00
101-000-017.000	INVESTMENTS	824,992.01	1,019,899.28
101-000-026.000	TAXES REC - REAL - DELQ	189,743.00	209,790.67
101-000-026.001	TAXES REC - PER PROP - DELQ	28,686.63	29,043.24
101-000-040.000	ACCOUNTS RECEIVABLE	0.00	4,764.48
101-000-072.000	DUE FROM OTHER GOVERNMENTS	0.00	6,759.08
101-000-078.000	DUE FROM STATE	0.00	2,200.28
101-000-103.000	POSTAGE INVENTORY	2,057.72	2,262.38
101-000-106.000	SUPPLIES INVENTORY	14,606.09	12,326.37
101-000-123.000	PREPAID EXPENSE	0.00	4,300.00
Total Assets		1,404,591.66	1,505,172.27
*** Liabilities ***			
101-000-339.001	DEF REV - PERSONAL PROP TAX	28,686.63	29,043.24
Total Liabilities		28,686.63	29,043.24
*** Fund Balance ***			
101-000-390.000	FUND BALANCE - UNASSIGNED	2,634,077.27	2,634,488.75
101-000-390.395	NONSPENDABLE FUND BAL - INVENTORY	12,911.48	12,500.00
101-000-393.010	RESTRICTED FUND BAL-MARRIAGE COUNSEL	57,993.36	57,993.36
101-000-393.090	RESTRICTED FUND BAL- MOTORCYCLE SFTY	3,528.04	3,528.04
Total Fund Balance		2,708,510.15	2,708,510.15
Beginning Fund Balance		2,708,510.15	2,708,510.15
Net of Revenues VS Expenditures - 2016			314,289.50
*2016 End FB/2017 Beg FB		3,022,799.65	
Net of Revenues VS Expenditures - Current Year		(1,332,605.12)	(1,546,670.62)
Ending Fund Balance		1,375,905.03	1,476,129.03
Total Liabilities And Fund Balance		1,404,591.66	1,505,172.27

* Year Not Closed

Fund 245 PUBLIC IMPROVEMENT FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
245-000-001.001	EQUITY IN POOLED CASH-PUBLIC IMPROV	726,062.18	1,472,564.65
245-000-017.000	INVESTMENTS	600,000.00	0.00
245-000-040.000-MNTL_HLTH_	ACCOUNTS RECEIVABLE	126,791.55	108,891.51
245-000-084.000	DUE FROM OTHER FUNDS	72,740.32	18,013.98
245-000-198.000	LONG TERM ADV TO OTH FUNDS	53,366.37	42,954.13
245-000-198.210-AMB0000000	LONG TERM ADV TO EMS	273,848.08	175,080.04
Total Assets		1,852,808.50	1,817,504.31
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
245-000-390.000	FUND BALANCE - UNASSIGNED	1,793,969.11	1,793,969.11
Total Fund Balance		1,793,969.11	1,793,969.11
Beginning Fund Balance		1,793,969.11	1,793,969.11
Net of Revenues VS Expenditures - 2016			22,283.77
*2016 End FB/2017 Beg FB		1,816,252.88	
Net of Revenues VS Expenditures - Current Year		58,839.39	1,251.43
Ending Fund Balance		1,852,808.50	1,817,504.31
Total Liabilities And Fund Balance		1,852,808.50	1,817,504.31

* Year Not Closed

Fund 257 BUDGET STABILIZATION

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
257-000-001.001	EQUITY IN POOLED CASH-BUDGET STABIL	1,462,986.83	1,073,847.55
257-000-017.000	INVESTMENTS	22,568.51	410,787.73
Total Assets		1,485,555.34	1,484,635.28
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
257-000-390.000	FUND BALANCE - UNASSIGNED	1,485,187.14	1,485,187.14
Total Fund Balance		1,485,187.14	1,485,187.14
Beginning Fund Balance		1,485,187.14	1,485,187.14
Net of Revenues VS Expenditures - 2016			0.00
*2016 End FB/2017 Beg FB		1,485,187.14	
Net of Revenues VS Expenditures - Current Year		368.20	(551.86)
Ending Fund Balance		1,485,555.34	1,484,635.28
Total Liabilities And Fund Balance		1,485,555.34	1,484,635.28

* Year Not Closed

Fund 260 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
260-000-001.001	EQUITY IN POOLED CASH-LEGAL DEFENSE	112,456.00	61,724.29
Total Assets		112,456.00	61,724.29
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
260-000-390.000	FUND BALANCE - UNASSIGNED	122,450.02	122,450.02
Total Fund Balance		122,450.02	122,450.02
Beginning Fund Balance		122,450.02	122,450.02
Net of Revenues VS Expenditures - 2016			
*2016 End FB/2017 Beg FB		86,951.58	(35,498.44)
Net of Revenues VS Expenditures - Current Year		(9,994.02)	(25,227.29)
Ending Fund Balance		112,456.00	61,724.29
Total Liabilities And Fund Balance		112,456.00	61,724.29

* Year Not Closed

Fund 266 EQUIPMENT FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
266-000-001.001	EQUITY IN POOLED CASH-EQUIPMENT	142,138.59	115,077.04
Total Assets		142,138.59	115,077.04
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
266-000-390.000	FUND BALANCE - UNASSIGNED	130,401.49	130,401.49
Total Fund Balance		130,401.49	130,401.49
Beginning Fund Balance		130,401.49	130,401.49
Net of Revenues VS Expenditures - 2016			(34,454.76)
*2016 End FB/2017 Beg FB		95,946.73	
Net of Revenues VS Expenditures - Current Year		11,737.10	19,130.31
Ending Fund Balance		142,138.59	115,077.04
Total Liabilities And Fund Balance		142,138.59	115,077.04

* Year Not Closed

Fund 499 CAPITAL PROJECTS FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
499-000-001.001	EQUITY IN POOLED CASH-CAPITAL PROJ	341,745.17	417,283.90
499-000-001.002-BOILER	CASH RESERVE BOND ACCT	100,000.00	200,000.00
499-000-001.002-DOORS_CTY	CASH RESERVE BOND ACCT	50,000.00	0.00
499-000-001.002-TENNIS	CASH RESERVE BOND ACCT	0.00	15,000.00
499-000-001.002-WINDOWS	CASH RESERVE BOND ACCT	100,000.00	0.00
499-000-017.000	INVESTMENTS	100,000.00	0.00
499-000-084.000	DUE FROM OTHER FUNDS	8,000.00	0.00
Total Assets		699,745.17	632,283.90
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
499-000-390.000	FUND BALANCE - UNASSIGNED	647,449.47	647,449.47
Total Fund Balance		647,449.47	647,449.47
Beginning Fund Balance		647,449.47	647,449.47
Net of Revenues VS Expenditures - 2016			
*2016 End FB/2017 Beg FB		404,546.90	(242,902.57)
Net of Revenues VS Expenditures - Current Year		52,295.70	227,737.00
Ending Fund Balance		699,745.17	632,283.90
Total Liabilities And Fund Balance		699,745.17	632,283.90

* Year Not Closed

Fund 569 DEBT SERVICE

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
569-000-040.000	ACCOUNTS RECEIVABLE	(35,000.00)	0.00
569-000-072.000	DUE FROM OTHER GOVERNMENTS	760,000.00	725,000.00
Total Assets		725,000.00	725,000.00
*** Liabilities ***			
569-000-339.000	DEFERRED REVENUE	725,000.00	725,000.00
Total Liabilities		725,000.00	725,000.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 2016			0.00
*2016 End FB/2017 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		725,000.00	725,000.00

* Year Not Closed

Fund 647 HEALTH CARE FUND

GL Number	Description	PERIOD ENDED 05/31/2016	PERIOD ENDED 05/31/2017
*** Assets ***			
647-000-001.001	EQUITY IN POOLED CASH-HEALTH CARE	69,120.47	37,057.39
647-000-004.000	IMPREST CASH	2,000.00	2,000.00
647-000-017.000	INVESTMENTS	200,000.00	200,000.00
647-000-040.000	ACCOUNTS RECEIVABLE	2,546.97	6,255.97
647-000-123.000	PREPAID EXPENSE	15,645.96	92,823.44
Total Assets		289,313.40	338,136.80
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
647-000-390.000	FUND BALANCE - UNASSIGNED	394,860.11	394,860.11
Total Fund Balance		394,860.11	394,860.11
Beginning Fund Balance		394,860.11	394,860.11
Net of Revenues VS Expenditures - 2016			
*2016 End FB/2017 Beg FB		350,314.42	(44,545.69)
Net of Revenues VS Expenditures - Current Year		(105,546.71)	(12,177.62)
Ending Fund Balance		289,313.40	338,136.80
Total Liabilities And Fund Balance		289,313.40	338,136.80

* Year Not Closed

GL NUMBER	YTD BALANCE		YTD BALANCE		AVAILABLE BALANCE	% BGDG USED
	NORMAL (ABNORMAL)	05/31/2016	AMENDED BUDGET	05/31/2017		
Fund 101 - GENERAL FUND						
010-PROPERTY TAXES	304,303.87		5,001,111.00	299,656.43	4,701,454.57	5.99
015-STATE UNRESTRICTED RE'	186,262.00		652,464.00	190,544.00	461,920.00	29.20
025-INTEREST EARNINGS	61,601.36		185,000.00	17,307.76	167,692.24	9.36
030-OTHER REVENUE	33,846.49		275,216.00	34,818.83	240,397.17	12.65
050-SPECIAL ITEMS/TRANSFE	81,194.00		340,105.00	110,000.00	230,105.00	32.34
131-CIRCUIT COURT	62,522.73		203,350.00	62,823.59	140,526.41	30.89
132-LEIN FEES	2,625.00		11,800.00	4,423.42	7,376.58	37.49
133-DRUG COURT GRANT	26,745.09		147,612.00	30,638.23	116,973.77	20.76
134-RDSS TRANSPORT GRANT	1,930.20		15,000.00	2,387.86	12,612.14	15.92
136-DISTRICT COURT	231,316.29		443,705.00	186,073.26	257,631.74	41.94
145-JURY COMMISSION	0.00		5,500.00	1,482.50	4,017.50	26.95
148-PROBATE COURT	51,016.81		183,300.00	53,685.73	129,614.27	29.29
166-FAMILY COUNSELING SER'	1,022.84		4,000.00	1,263.00	2,737.00	31.58
215-COUNTY CLERK/ROD	102,294.04		271,550.00	151,733.85	119,816.15	55.88
253-TREASURER	2,026.00		8,600.00	2,017.96	6,582.04	23.46
257-EQUALIZATION	736.00		37,200.00	19,312.80	17,887.20	51.92
267-PROSECUTOR	16,145.37		58,450.00	38,047.94	20,402.06	65.09
268-CHILD SUPPORT SPECIAL	(0.01)		48,000.00	11,283.01	36,716.99	23.51
301-SHERIFF	3,771.22		14,400.00	3,768.78	10,631.22	26.17
302-SHERIFF - CIVIL DIVIS	13,316.44		30,000.00	12,028.14	17,971.86	40.09
320-JUSTICE TRAINING	905.67		3,000.00	0.00	3,000.00	0.00
331-MARINE SAFETY	0.00		1,500.00	16.00	1,484.00	1.07
332-MOTORCYCLE SAFETY EDU'	4,405.00		64,700.00	5,097.00	59,603.00	7.88
333-SNOWMOBILE GRANT	0.00		9,000.00	0.00	9,000.00	0.00
334-SECONDARY ROAD PATROL	41,317.00		40,000.00	41,664.00	(1,664.00)	104.16
336-OFF-ROAD VEHICLE GRAN'	0.00		3,500.00	0.00	3,500.00	0.00
351-JAIL	5,899.06		72,600.00	17,328.10	55,271.90	23.87
427-EMERGENCY SERVICES	(381.02)		6,100.00	0.00	6,100.00	0.00
450-REMONUMENTATION	13,915.20		37,075.00	14,830.00	22,245.00	40.00
721-PLANNING / ZONING	61,790.00		91,935.00	8,465.00	83,470.00	9.21
TOTAL REVENUES	1,310,526.65		8,265,773.00	1,320,697.19	6,945,075.81	15.98
101-COMMISSIONERS	76,772.29		204,118.00	80,056.51	124,061.49	39.22
105-OTHER LEGISLATIVE	21,223.56		21,242.00	21,223.56	18.44	99.91
131-CIRCUIT COURT	380,068.67		1,090,683.00	376,001.59	714,681.41	34.47
132-LEIN FEES	3,515.00		11,800.00	4,453.42	7,346.58	37.74
133-DRUG COURT GRANT	33,835.06		134,162.00	40,654.29	93,507.71	30.30
134-RDSS TRANSPORT GRANT	1,933.35		15,000.00	3,773.18	11,226.82	25.15
136-DISTRICT COURT	25,193.02		34,912.00	0.00	34,912.00	0.00
145-JURY COMMISSION	7,940.18		45,675.00	3,610.19	42,064.81	7.90
148-PROBATE COURT	66,058.94		174,845.00	67,048.53	107,796.47	38.35
149-PROBATION/PAROLE	470.84		1,500.00	166.30	1,333.70	11.09
166-FAMILY COUNSELING SER'	1,750.00		4,000.00	175.00	3,825.00	4.38
172-COUNTY ADMINISTRATOR	40,157.00		168,073.00	42,018.00	126,055.00	25.00
201-FINANCE DEPARTMENT	27,444.00		115,694.00	28,923.00	86,771.00	25.00
215-COUNTY CLERK/ROD	103,471.69		280,691.00	103,093.78	177,597.22	36.73
223-EXTERNAL AUDIT	27,000.00		11,825.00	9,496.62	2,328.38	80.31
228-INFORMATION TECHNOLOG'	13,322.23		61,381.00	20,121.22	41,259.78	32.78
253-TREASURER	45,963.80		127,069.00	44,290.68	82,778.32	34.86
257-EQUALIZATION	86,232.81		225,986.00	80,475.99	145,510.01	35.61
261-COOPERATIVE EXTENSION	27,095.38		59,926.00	27,279.94	32,646.06	45.52
262-ELECTIONS	13,984.88		20,740.00	0.00	20,740.00	0.00
265-BUILDING AND GROUNDS	70,000.00		290,000.00	72,500.00	217,500.00	25.00
267-PROSECUTOR	186,921.21		576,112.00	204,261.94	371,850.06	35.46
268-CHILD SUPPORT SPECIAL	18,568.07		58,710.00	18,940.65	39,769.35	32.26
270-HUMAN RESOURCES	21,677.00		90,991.00	22,747.00	68,244.00	25.00
278-SURVEYOR	0.00		200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION D	4,000.00		4,000.00	4,000.00	0.00	100.00
301-SHERIFF	273,191.30		949,092.00	353,815.00	595,277.00	37.28
302-SHERIFF - CIVIL DIVIS	18,063.46		38,624.00	23,614.84	15,009.16	61.14
306-SANE	20,000.00		20,000.00	20,000.00	0.00	100.00
320-JUSTICE TRAINING	651.00		3,000.00	550.00	2,450.00	18.33
331-MARINE SAFETY	131.41		6,772.00	1,193.09	5,578.91	17.62
332-MOTORCYCLE SAFETY EDU'	7,732.34		64,700.00	8,098.61	56,601.39	12.52
333-SNOWMOBILE GRANT	232.53		12,751.00	3,335.33	9,415.67	26.16
334-SECONDARY ROAD PATROL	31,220.33		89,411.00	35,812.95	53,598.05	40.05
336-OFF-ROAD VEHICLE GRAN'	87.16		8,651.00	0.00	8,651.00	0.00
351-JAIL	394,894.57		1,036,694.00	361,991.10	674,702.90	34.92
427-EMERGENCY SERVICES	7,500.00		30,000.00	7,500.00	22,500.00	25.00
445-DRAINS	0.00		6,000.00	0.00	6,000.00	0.00
450-REMONUMENTATION	0.00		37,075.00	0.00	37,075.00	0.00
601-DISTRICT HEALTH	97,954.50		205,606.00	102,803.00	102,803.00	50.00
605-COMMUNICABLE DISEASES	500.00		500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	0.00		78,421.00	19,293.00	59,128.00	24.60
648-MEDICAL EXAMINER	36,528.57		103,650.00	22,498.28	81,151.72	21.71
649-MENTAL HEALTH	23,500.75		94,003.00	23,500.75	70,502.25	25.00

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 05/31/2017

GL NUMBER	YTD BALANCE		2017 AMENDED BUDGET	YTD BALANCE		AVAILABLE BALANCE	% BDTG USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)		
Fund 101 - GENERAL FUND							
681-VETERANS BURIAL	3,316.50		7,650.00	1,200.00		6,450.00	15.69
682-VETERANS AFFAIRS	19,083.91		59,846.00	17,882.82		41,963.18	29.88
721-PLANNING / ZONING	23,605.86		94,879.00	34,947.02		59,931.98	36.83
729-CHAMBER OF COMMERCE	997.50		1,500.00	0.00		1,500.00	0.00
731-ECONOMIC ALLIANCE	15,000.00		15,000.00	15,000.00		0.00	100.00
851-INSURANCE AND BONDS	(6,946.50)		255,000.00	101,105.50		153,894.50	39.65
853-HEALTH CARE RETIREES	26,947.20		280,878.00	230,465.70		50,412.30	82.05
864-DISTRIBUTIVE SERVICES	12,729.40		79,575.00	25,423.43		54,151.57	31.95
941-CONTINGENCY	0.00		88,905.00	0.00		88,905.00	0.00
961-APPROPRIATION - HUMAN	8,904.00		8,904.00	8,904.00		0.00	100.00
966-APPROPRIATION - AIRPO	119,641.00		239,281.00	0.00		239,281.00	0.00
967-APPROPRIATION - CHILD	71,250.00		350,000.00	87,500.00		262,500.00	25.00
968-APPROPRIATION - FOC	28,316.00		113,264.00	28,316.00		84,948.00	25.00
969-APPROPRIATION - OTHER	8,500.00		40,806.00	40,806.00		0.00	100.00
970-APPROPRIATION - EQUIP	15,000.00		0.00	0.00		0.00	0.00
971-APPROPRIATION - SLDRS	0.00		5,000.00	5,000.00		0.00	100.00
972-APPROPRIATION - CAP F	80,000.00		5,000.00	5,000.00		0.00	100.00
978-APPROPRIATION - MAPPI	0.00		6,000.00	6,000.00		0.00	100.00
TOTAL EXPENDITURES	2,643,131.77		8,265,773.00	2,867,367.81		5,398,405.19	34.69
Fund 101 - GENERAL FUND:							
TOTAL REVENUES	1,310,526.65		8,265,773.00	1,320,697.19		6,945,075.81	15.98
TOTAL EXPENDITURES	2,643,131.77		8,265,773.00	2,867,367.81		5,398,405.19	34.69
NET OF REVENUES & EXPENDITURE	(1,332,605.12)		0.00	(1,546,670.62)		1,546,670.62	100.00
BEG. FUND BALANCE	2,708,510.15		2,708,510.15	2,708,510.15			
NET OF REVENUES/EXPENDITURE				314,289.50		314,289.50	
END FUND BALANCE	1,375,905.03		2,708,510.15	1,476,129.03			
Fund 245 - PUBLIC IMPROVEMENT FUND							
025-INTEREST EARNINGS	8,839.39		20,000.00	1,251.43		18,748.57	6.26
030-OTHER REVENUE	153,919.00		0.00	0.00		0.00	0.00
090-COURT FEES AND COSTS	67,102.00		0.00	0.00		0.00	0.00
TOTAL REVENUES	229,860.39		20,000.00	1,251.43		18,748.57	6.26
901-CAPITAL OUTLAY	171,021.00		0.00	0.00		0.00	0.00
941-CONTINGENCY	0.00		20,000.00	0.00		20,000.00	0.00
TOTAL EXPENDITURES	171,021.00		20,000.00	0.00		20,000.00	0.00
Fund 245 - PUBLIC IMPROVEMENT FUND:							
TOTAL REVENUES	229,860.39		20,000.00	1,251.43		18,748.57	6.26
TOTAL EXPENDITURES	171,021.00		20,000.00	0.00		20,000.00	0.00
NET OF REVENUES & EXPENDITURE	58,839.39		0.00	1,251.43		(1,251.43)	100.00
BEG. FUND BALANCE	1,793,969.11		1,793,969.11	1,793,969.11			
NET OF REVENUES/EXPENDITURE				22,283.77		22,283.77	
END FUND BALANCE	1,852,808.50		1,793,969.11	1,817,504.31			
Fund 257 - BUDGET STABILIZATION							
025-INTEREST EARNINGS	368.20		5,000.00	(551.86)		5,551.86	(11.04)
TOTAL REVENUES	368.20		5,000.00	(551.86)		5,551.86	(11.04)
941-CONTINGENCY	0.00		5,000.00	0.00		5,000.00	0.00
TOTAL EXPENDITURES	0.00		5,000.00	0.00		5,000.00	0.00
Fund 257 - BUDGET STABILIZATION:							
TOTAL REVENUES	368.20		5,000.00	(551.86)		5,551.86	11.04
TOTAL EXPENDITURES	0.00		5,000.00	0.00		5,000.00	0.00
NET OF REVENUES & EXPENDITURE	368.20		0.00	(551.86)		551.86	100.00
BEG. FUND BALANCE	1,485,187.14		1,485,187.14	1,485,187.14			
END FUND BALANCE	1,485,555.34		1,485,187.14	1,484,635.28			
Fund 260 - LEGAL DEFENSE FUND							
025-INTEREST EARNINGS	92.98		0.00	44.71		(44.71)	100.00

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 05/31/2017

GL NUMBER	YTD BALANCE 05/31/2016		2017 AMENDED BUDGET	YTD BALANCE 05/31/2017		AVAILABLE BALANCE		% BDGT USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 260 - LEGAL DEFENSE FUND								
050-SPECIAL ITEMS/TRANSFE:	0.00		50,000.00	0.00		50,000.00		0.00
TOTAL REVENUES	92.98		50,000.00	44.71		49,955.29		0.09
270-HUMAN RESOURCES	10,087.00		50,000.00	25,272.00		24,728.00		50.54
TOTAL EXPENDITURES	10,087.00		50,000.00	25,272.00		24,728.00		50.54
Fund 260 - LEGAL DEFENSE FUND								
TOTAL REVENUES	92.98		50,000.00	44.71		49,955.29		0.09
TOTAL EXPENDITURES	10,087.00		50,000.00	25,272.00		24,728.00		50.54
NET OF REVENUES & EXPENDITURE:	(9,994.02)		0.00	(25,227.29)		25,227.29		100.00
BEG. FUND BALANCE	122,450.02		122,450.02	122,450.02				
NET OF REVENUES/EXPENDITURE:				(35,498.44)		(35,498.44)		
END FUND BALANCE	112,456.00		122,450.02	61,724.29				
Fund 266 - EQUIPMENT FUND								
030-OTHER REVENUE	373.97		0.00	342.92		(342.92)		100.00
050-SPECIAL ITEMS/TRANSFE:	80,044.00		112,374.00	95,377.40		16,996.60		84.87
TOTAL REVENUES	80,417.97		112,374.00	95,720.32		16,653.68		85.18
901-CAPITAL OUTLAY	68,680.87		112,374.00	76,590.01		35,783.99		68.16
TOTAL EXPENDITURES	68,680.87		112,374.00	76,590.01		35,783.99		68.16
Fund 266 - EQUIPMENT FUND:								
TOTAL REVENUES	80,417.97		112,374.00	95,720.32		16,653.68		85.18
TOTAL EXPENDITURES	68,680.87		112,374.00	76,590.01		35,783.99		68.16
NET OF REVENUES & EXPENDITURE:	11,737.10		0.00	19,130.31		(19,130.31)		100.00
BEG. FUND BALANCE	130,401.49		130,401.49	130,401.49				
NET OF REVENUES/EXPENDITURE:				(34,454.76)		(34,454.76)		
END FUND BALANCE	142,138.59		130,401.49	115,077.04				
Fund 499 - CAPITAL PROJECTS FUND								
025-INTEREST EARNINGS	609.19		0.00	375.00		(375.00)		100.00
050-SPECIAL ITEMS/TRANSFE:	170,000.00		358,568.00	257,500.00		101,068.00		71.81
TOTAL REVENUES	170,609.19		358,568.00	257,875.00		100,693.00		71.92
901-CAPITAL OUTLAY	118,313.49		328,568.00	138.00		328,430.00		0.04
999-TRANSFER OUT	0.00		30,000.00	30,000.00		0.00		100.00
TOTAL EXPENDITURES	118,313.49		358,568.00	30,138.00		328,430.00		8.41
Fund 499 - CAPITAL PROJECTS								
TOTAL REVENUES	170,609.19		358,568.00	257,875.00		100,693.00		71.92
TOTAL EXPENDITURES	118,313.49		358,568.00	30,138.00		328,430.00		8.41
NET OF REVENUES & EXPENDITURE:	52,295.70		0.00	227,737.00		(227,737.00)		100.00
BEG. FUND BALANCE	647,449.47		647,449.47	647,449.47				
NET OF REVENUES/EXPENDITURE:				(242,902.57)		(242,902.57)		
END FUND BALANCE	699,745.17		647,449.47	632,283.90				
Fund 569 - DEBT SERVICE								
050-SPECIAL ITEMS/TRANSFE:	278,950.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL REVENUES	278,950.00		350,000.00	270,262.50		79,737.50		77.22
906-DEBT SERVICE	278,950.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL EXPENDITURES	278,950.00		350,000.00	270,262.50		79,737.50		77.22

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 05/31/2017

GL NUMBER	YTD BALANCE 05/31/2016		2017 AMENDED BUDGET	YTD BALANCE 05/31/2017		AVAILABLE BALANCE		% BDDT USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 569 - DEBT SERVICE								
Fund 569 - DEBT SERVICE:								
TOTAL REVENUES	278,950.00		350,000.00	270,262.50		79,737.50		77.22
TOTAL EXPENDITURES	278,950.00		350,000.00	270,262.50		79,737.50		77.22
NET OF REVENUES & EXPENDITURE	0.00		0.00	0.00		0.00		0.00
BEG. FUND BALANCE								
END FUND BALANCE								
Fund 647 - HEALTH CARE FUND								
025-INTEREST EARNINGS	2,337.29		0.00	1,482.57		(1,482.57)		100.00
485-HEALTH CARE CONTRIBUT	510,709.22		1,301,116.00	505,680.87		795,435.13		38.87
TOTAL REVENUES	513,046.51		1,301,116.00	507,163.44		793,952.56		38.98
851-INSURANCE AND BONDS	618,593.22		1,301,116.00	519,341.06		781,774.94		39.92
TOTAL EXPENDITURES	618,593.22		1,301,116.00	519,341.06		781,774.94		39.92
Fund 647 - HEALTH CARE FUND								
TOTAL REVENUES	513,046.51		1,301,116.00	507,163.44		793,952.56		38.98
TOTAL EXPENDITURES	618,593.22		1,301,116.00	519,341.06		781,774.94		39.92
NET OF REVENUES & EXPENDITURE	(105,546.71)		0.00	(12,177.62)		12,177.62		100.00
BEG. FUND BALANCE	394,860.11		394,860.11	394,860.11				
NET OF REVENUES/EXPENDITURE						(44,545.69)		
END FUND BALANCE	289,313.40		394,860.11	338,136.80				
TOTAL REVENUES - ALL FUNDS	2,583,871.89		10,462,831.00	2,452,462.73		8,010,368.27		23.44
TOTAL EXPENDITURES - ALL FUNDS	3,908,777.35		10,462,831.00	3,788,971.38		6,673,859.62		36.21
NET OF REVENUES & EXPENDITURE	(1,324,905.46)		0.00	(1,336,508.65)		1,336,508.65		100.00
BEG. FUND BALANCE - ALL FUNDS	7,282,827.49		7,282,827.49	7,282,827.49				
END FUND BALANCE - ALL FUNDS	5,957,922.03		7,282,827.49	5,925,490.65				

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: June 20, 2017 Warrant	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 20, 2017 Warrant is in the amount of \$130,732.51.

RECOMMENDATION:

Staff requests approval of the warrants detailed above with a total amount of \$130,732.51.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/20/2017	AP	66872*#	44NORTH	JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	704.110	131	52.76
				JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	704.110	133	0.95
				JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	704.110	148	7.45
				CHECK AP 66872 TOTAL FOR FUND 101:			<u>61.16</u>
06/20/2017	AP	66880	CORECOMM	115039078 - JUNE 2017 COURT INTERNET	930.210	131	21.95
06/20/2017	AP	66882*#	DE LAGE LANDEN PUBLIC FINANCE	INV.#54771673 ACCT#247393	920.410	267	98.90
				INV.#54771673 ACCT#247393	930.983	267	15.22
				INV.#54771673 ACCT#247393	920.410	864	595.78
				CHECK AP 66882 TOTAL FOR FUND 101:			<u>709.90</u>
06/20/2017	AP	66883*	DEKETO LLC	MAY 2017 DOCUMENTS	920.410	215	389.33
06/20/2017	AP	66884*#	DUNNS	MAY 2017 COURT COPY FEES & MAINTENANCE AGREEMENT	920.520	131	86.76
				854567;853136;853121	726.000	215	71.47
				CHECK AP 66884 TOTAL FOR FUND 101:			<u>158.23</u>
06/20/2017	AP	66886	GASLIGHT MEDIA	INV#54631	930.240	228	50.00
06/20/2017	AP	66897	MICHIGAN STATE POLICE BFS-CASHIERS	LEIN AVPN 3-WAY LINE 4/1/2017 TO 6/30/2017	930.240	132	1,765.00
06/20/2017	AP	66899	OMS COMPLIANCE SERVICES INC	INV#87276	940.010	215	79.50
06/20/2017	AP	66901*#	PROTECTION ONE	6/28/17 TO 7/27/17 DC/FAMILY COURT WING MONITORING	940.010	131	55.06
				6/28/17 TO 7/27/17 ADMIN/PA WING MONITORING	940.010	131	27.53
				6/28/17 TO 7/27/17 ADMIN/PA WING MONITORING	920.410	267	23.86
				6/28/17 TO 7/27/17 ADMIN/PA WING MONITORING	930.983	267	3.67
				CHECK AP 66901 TOTAL FOR FUND 101:			<u>110.12</u>
06/20/2017	AP	66902#	PURCHASE POWER	3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - JUN	920.520	131	211.48
				3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - JUN	940.111	131	211.48
				3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - JUN	930.450	267	183.28
				3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - JUN	930.983	267	28.20
				CHECK AP 66902 TOTAL FOR FUND 101:			<u>634.44</u>
06/20/2017	AP	66903*#	PURCHASE POWER	1ST FLOOR MAIL EQUIPMENT LEASE PAYMENT 2ND QTR (APR-JUN 2	920.520	131	422.96

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/20/2017	AP	66905*#	REDWOOD TOXICOLOGY LABORATORY INC	MAY 2017 ADULT COURT DRUG TESTING	940.010	131	15.00
				MAY 2017 DRUG COURT DRUG TESTING	940.010	133	132.40
				CHECK AP 66905 TOTAL FOR FUND 101:			<u>147.40</u>
06/20/2017	AP	66915	TERRANCE M COTTLE	MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	80.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	400.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	400.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	240.00
				MAY 2015 MENTAL HEALTH COUNSELING SERVICES	940.010	133	160.00
				MAY 2017 GROUP MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	320.00
				CHECK AP 66915 TOTAL FOR FUND 101:			<u>3,360.00</u>
06/20/2017	AP	66916	TIMOTHY MCPHERSON	6/7 ADMINISTRATION COORDINATOR SERVICES MAY 05/01 - 05/31/17	801.020	332	607.50
06/20/2017	AP	66920	WEST PAYMENT CENTER	MAY 2017 COURT SKIP TRACING FEE	940.010	131	123.84
				Total for fund 101 GENERAL FUND			<u>8,641.33</u>
Fund: 208 PARKS AND RECREATION							
06/20/2017	AP	1639(E)*#	CONSUMERS ENERGY	ELECTRIC BILL	930.620	751	53.26
				ELECTRIC BILL	930.620	751	22.57
				CHECK AP 1639(E) TOTAL FOR FUND 208:			<u>75.83</u>
06/20/2017	AP	1640(E)*#	DTE ENERGY	GAS BILL	930.610	752	23.88
06/20/2017	AP	66877	BONNY MILLER	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	15.00
				CHECK AP 66877 TOTAL FOR FUND 208:			<u>65.00</u>
06/20/2017	AP	66878	CHARTER COMMUNICATIONS	PHONE AND CABLE SERVIES	726.000	752	77.17

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
				PHONE AND CABLE SERVIES	930.210	752	39.99
				CHECK AP 66878 TOTAL FOR FUND 208:			<u>117.16</u>
06/20/2017	AP	66881	DAVE BARAGREY	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	8.00
				CHECK AP 66881 TOTAL FOR FUND 208:			<u>58.00</u>
06/20/2017	AP	66889*#	JOHNSON OIL COMPANY	GASOLINE, TRUCK REPAIRS	726.050	751	405.77
06/20/2017	AP	66891	JUSTIN WING	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	8.55
				CHECK AP 66891 TOTAL FOR FUND 208:			<u>58.55</u>
06/20/2017	AP	66893	KOORSEN FIRE & SECURITY	INSTALL NEW EXTINGUISHERS AND SERIVCE OTHERS PINV002706	726.050	751	157.90
06/20/2017	AP	66894	LAPPANS OF GAYLORD INC	OTSEGO PAR	726.050	751	92.76
				OTSEGO PAR	726.050	751	403.88
				CHECK AP 66894 TOTAL FOR FUND 208:			<u>496.64</u>
06/20/2017	AP	66900	OTSEGO COUNTY TREASURER	6003 WORK CAMP BILL	940.010	751	260.00
06/20/2017	AP	66904	RANDY STULTS	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	5.90
				CHECK AP 66904 TOTAL FOR FUND 208:			<u>55.90</u>
06/20/2017	AP	66906	ROBERT GATT	CAMPING REFUND	652.030	440	68.00
06/20/2017	AP	66908	SCOTT COURTERIER	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	13.00
				CHECK AP 66908 TOTAL FOR FUND 208:			<u>63.00</u>
06/20/2017	AP	66921	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JUNE MEETING	703.040	752	50.00
				PER DIEM, TRAVEL JUNE MEETING	930.500	752	10.00
				CHECK AP 66921 TOTAL FOR FUND 208:			<u>60.00</u>
				Total for fund 208 PARKS AND RECREATION			1,965.63

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 209 GROEN NATURE PRESERVE FUND							
06/20/2017	AP	66885	ELLSWORTH FARMERS EXCHANGE	SEEDS	970.300	901	1,973.55
06/20/2017	AP	66889*#	JOHNSON OIL COMPANY	GASOLINE, TRUCK REPAIRS	930.660	751	16.66
06/20/2017	AP	66898	NORTHERN MICHIGAN REVIEW	ADVERTISEMENT	930.300	751	607.50
06/20/2017	AP	66923	ZAREMBA EQUIPMENT INC	W64869	726.050	751	412.20
Total for fund 209 GROEN NATURE PRESERVE FUND							3,009.91
Fund: 212 ANIMAL CONTROL							
06/20/2017	AP	1640(E)*#	DTE ENERGY	910021274600 ANIMAL CONTROL MAY 2017	930.610	430	111.98
06/20/2017	AP	66874	AMERICAN WASTE	JUNE 2017 INVOICE 1977485	920.410	430	72.10
06/20/2017	AP	66882*#	DE LAGE LANDEN PUBLIC FINANCE	INV.#54771673 ACCT#247393	920.410	430	141.55
06/20/2017	AP	66887	HOME DEPOT CREDIT SERVICES	ANIMAL CONTROL 8580534	726.000	430	68.94
06/20/2017	AP	66918	UCMAN	5904 JUNE 2017	920.410	430	400.00
Total for fund 212 ANIMAL CONTROL							794.57
Fund: 215 FRIEND OF THE COURT							
06/20/2017	AP	66872*#	44NORTH	JUNE 2017 COVRA & TELEDOT ADMIN/MEMBERSHIP FEES	704.110	141	44.70
06/20/2017	AP	66884*#	DUNNS	MAY 2017 FOC COPY FEES & MAINTENANCE AGREEMENT	920.520	141	65.01
06/20/2017	AP	66901*#	PROTECTION ONE	6/28/17 TO 7/27/17 FOC WING MONITORING	940.010	141	44.04
06/20/2017	AP	66903*#	PURCHASE POWER	1ST FLOOR MAIL EQUIPMENT LEASE PAYMENT 2ND QTR (APR-JUN 2)	920.520	141	211.48
06/20/2017	AP	66919	WEST PAYMENT CENTER	MAY 2017 FOC SKIP TRACING FEE	940.010	141	134.16
Total for fund 215 FRIEND OF THE COURT							499.39
Fund: 233 HUD GRANT FUND							
06/20/2017	AP	66888	JOHN LAFAVE	06/15/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	703.040	690	50.00
				06/15/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMENT	930.500	690	6.27
CHECK AP 66888 TOTAL FOR FUND 233:							56.27
06/20/2017	AP	66890	JOSEPH WAMBOLD	06/15/17 HOUSING MEETING PER DIEM	703.040	690	50.00
06/20/2017	AP	66892	KEVAN D FLORY	06/15/17 HOUSING MEETING PER DIEM, 5/16 INITIAL INSPECTION #04-	703.040	690	50.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND							
				06/15/17 HOUSING MEETING PER DIEM, 5/16 INITIAL INSPECTION #04- 940.010		690	300.00
				3/29/17 #01-2017 INITIAL INSPECTION, 5/8/17 #05-2017 EMERGENCY FI 940.010		690	300.00
				3/29/17 #01-2017 INITIAL INSPECTION, 5/8/17 #05-2017 EMERGENCY FI 940.010		690	200.00
				CHECK AP 66892 TOTAL FOR FUND 233:			<u>850.00</u>
				Total for fund 233 HUD GRANT FUND			956.27
Fund: 249 BUILDING INSPECTION FUND							
06/20/2017	AP	66882*#	DE LAGE LANDEN PUBLIC FINANCE	INV.#54771673 ACCT#247393	920.410	371	100.42
				Total for fund 249 BUILDING INSPECTION FUND			100.42
Fund: 256 REGISTER OF DEEDS AUTOMATION							
06/20/2017	AP	66883*	DEKETO LLC	MAY 2017 DOCUMENTS	920.410	215	778.67
				Total for fund 256 REGISTER OF DEEDS AUTOMATION			778.67
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
06/15/2017	AP	66871	DAVE DACY AIRSHOWS INC	2017 AIRSHOW SERVICES AND PERFORMERS	940.010	537	33,000.00
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			33,000.00
Fund: 290 SOCIAL WELFARE FUND							
06/20/2017	AP	66879	CONNIE MURPHY	DHHS BD. EXP. - MAY 2017	703.040	670	50.00
				DHHS BD. EXP. - MAY 2017	930.500	670	27.00
				CHECK AP 66879 TOTAL FOR FUND 290:			<u>77.00</u>
06/20/2017	AP	66896	MELANIE YOUNGS	DHHS BD. EXP. - MAY 2017	930.500	670	30.00
06/20/2017	AP	66909	SHERRY S HUFF	DHHS BD. EXP. - MAY 2017	703.040	670	50.00
				DHHS BD. EXP. - MAY 2017	930.500	670	49.00
				CHECK AP 66909 TOTAL FOR FUND 290:			<u>99.00</u>
				Total for fund 290 SOCIAL WELFARE FUND			206.00
Fund: 292 CHILD CARE FUND							
06/20/2017	AP	66872*#	44NORTH	JUNE 2017 COVRA & TELEDOT ADMIN/MEMBERSHIP FEES	704.110	662	12.54
06/20/2017	AP	66895	LUTHERAN CHILD & FAMILY SERVICES	13-71-NA PLACEMENT COSTS - MAY 2017	930.810	662	1,196.29
				13-71-NA PLACEMENT DOC INCREASE COSTS 4/29/17 TO 4/30/17	930.810	662	36.00
				CHECK AP 66895 TOTAL FOR FUND 292:			<u>1,232.29</u>
06/20/2017	AP	66905*#	REDWOOD TOXICOLOGY LABORATORY INC	MAY 2017 JUVENILE COURT DRUG TESTING	801.030	662	102.50
06/20/2017	AP	66907	SATELLITE TRACKING OF PEOPLE LLC	MAY 2017 JUVENILE COURT TETHER	940.010	662	209.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
06/20/2017	AP	66914	SUSAN PHILPOT	17-12-NA PLACEMENT COSTS & INITIAL CLOTHING ALLOWANCE - MA`	930.700	662	638.29
				17-12-NA PLACEMENT COSTS & INITIAL CLOTHING ALLOWANCE - MA`	930.700	662	500.00
				CHECK AP 66914 TOTAL FOR FUND 292:			1,138.29
				Total for fund 292 CHILD CARE FUND			2,694.62
Fund: 588 TRANSPORTATION FUND							
06/20/2017	AP	1639(E)*#	CONSUMERS ENERGY	201005026613 JUNE	930.620	697	871.21
06/20/2017	AP	66889*#	JOHNSON OIL COMPANY	CL36057 FUEL	930.660	699	7,408.56
06/20/2017	AP	66922	WINN TELECOM	989-705-1786 MAY	930.210	697	259.19
				Total for fund 588 TRANSPORTATION FUND			8,538.96
Fund: 618 GIS PROJECT AND AERIAL							
06/20/2017	AP	66917	TOPCOMP COMPUTER SOFTWARE SERVICES	MAP SUPPORT MAY 2017	920.410	447	1,200.00
				Total for fund 618 GIS PROJECT AND AERIAL			1,200.00
Fund: 647 HEALTH CARE FUND							
06/20/2017	AP	66875	BENISTAR HARTFORD - 6795	INV#07012017 ACCT#06218	704.110	851	7,821.90
06/20/2017	AP	66876	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP#007041908710 (JULY 2017)	704.110	851	51,571.81
				Total for fund 647 HEALTH CARE FUND			59,393.71
Fund: 701 GENERAL AGENCY							
06/20/2017	AP	66873	46TH CIRCUIT COURT	RE-ISSUE RESTITUTION CHECKS FROM 07-20254-FY-3 VICTIM MATTH271.130		000	256.10
06/20/2017	AP	66910	STATE OF MICHIGAN	MAY 2017 NEW AND RENEWAL CPL'S	228.016	000	2,522.00
06/20/2017	AP	66911	STATE OF MICHIGAN	MAY 2017 MONTH END CIRCUIT COURT	228.037	000	676.92
				MAY 2017 MONTH END CIRCUIT COURT	228.042	000	310.00
				MAY 2017 MONTH END CIRCUIT COURT	228.058	000	1,785.00
				MAY 2017 MONTH END CIRCUIT COURT	228.059	000	121.00
				MAY 2017 MONTH END CIRCUIT COURT	228.560	000	375.00
				CHECK AP 66911 TOTAL FOR FUND 701:			3,267.92
06/20/2017	AP	66912	STATE OF MICHIGAN	MAY 2017 MONTH END PROBATE COURT	228.006	000	567.51
				MAY 2017 MONTH END PROBATE COURT	228.037	000	22.50
				MAY 2017 MONTH END PROBATE COURT	228.042	000	205.00
				MAY 2017 MONTH END PROBATE COURT	228.058	000	1,526.00
				MAY 2017 MONTH END PROBATE COURT	228.059	000	59.00
				MAY 2017 MONTH END PROBATE COURT	228.560	000	275.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				CHECK AP 66912 TOTAL FOR FUND 701:			2,655.01
06/20/2017	AP	66913	STATE OF MICHIGAN	MAY 2017 MONTH END	228.005	000	2.00
06/20/2017	AP	66924	SUSAN PREMO	2017 COUNTY GOLF OUTING-CASH PRIZES	232.001	000	250.00
				Total for fund 701 GENERAL AGENCY			8,953.03
				TOTAL - ALL FUNDS			130,732.51

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/20/2017	AP	1639(E)	CONSUMERS ENERGY	ELECTRIC BILL	208-751-930.620	75.83
		1639(E)		201005026613 JUNE	588-697-930.620	871.21
						947.04
06/20/2017	AP	1640(E)	DTE ENERGY	GAS BILL	208-752-930.610	23.88
		1640(E)		910021274600 ANIMAL CONTROL MAY 2017	212-430-930.610	111.98
						135.86
06/15/2017	AP	66871	DAVE DACY AIRSHOWS INC	2017 AIRSHOW SERVICES AND PERFORMERS	282-537-940.010	33,000.00
06/20/2017	AP	66872	44NORTH	JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	101-131-704.110	52.76
		66872		JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	101-133-704.110	0.95
		66872		JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	101-148-704.110	7.45
		66872		JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	215-141-704.110	44.70
		66872		JUNE 2017 COVRA & TELEDOC ADMIN/MEMBERSHIP FEES	292-662-704.110	12.54
						118.40
06/20/2017	AP	66873	46TH CIRCUIT COURT	RE-ISSUE RESTITUTION CHECKS FROM 07-20254-FY-3 VICTIM M/701-000-271.130		256.10
06/20/2017	AP	66874	AMERICAN WASTE	JUNE 2017 INVOICE 1977485	212-430-920.410	72.10
06/20/2017	AP	66875	BENISTAR HARTFORD - 6795	INV#07012017 ACCT#06218	647-851-704.110	7,821.90
06/20/2017	AP	66876	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP#007041908710 (JULY 2017)	647-851-704.110	51,571.81
06/20/2017	AP	66877	BONNY MILLER	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66877		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	15.00
						65.00
06/20/2017	AP	66878	CHARTER COMMUNICATIONS	PHONE AND CABLE SERVIES	208-752-726.000	77.17
		66878		PHONE AND CABLE SERVIES	208-752-930.210	39.99
						117.16
06/20/2017	AP	66879	CONNIE MURPHY	DHHS BD. EXP. - MAY 2017	290-670-703.040	50.00
		66879		DHHS BD. EXP. - MAY 2017	290-670-930.500	27.00
						77.00
06/20/2017	AP	66880	CORECOMM	115039078 - JUNE 2017 COURT INTERNET	101-131-930.210	21.95
06/20/2017	AP	66881	DAVE BARAGREY	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66881		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	8.00
						58.00
06/20/2017	AP	66882	DE LAGE LANDEN PUBLIC FINANCE	INV.#54771673 ACCT#247393	101-267-920.410	98.90

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		66882		INV.#54771673 ACCT#247393	101-267-930.983	15.22
		66882		INV.#54771673 ACCT#247393	101-864-920.410	595.78
		66882		INV.#54771673 ACCT#247393	212-430-920.410	141.55
		66882		INV.#54771673 ACCT#247393	249-371-920.410	100.42
						<hr/> 951.87
06/20/2017	AP	66883	DEKETO LLC	MAY 2017 DOCUMENTS	101-215-920.410	389.33
		66883		MAY 2017 DOCUMENTS	256-215-920.410	778.67
						<hr/> 1,168.00
06/20/2017	AP	66884	DUNNS	MAY 2017 COURT COPY FEES & MAINTENANCE AGREEMENT	101-131-920.520	86.76
		66884		854567;853136;853121	101-215-726.000	71.47
		66884		MAY 2017 FOC COPY FEES & MAINTENANCE AGREEMENT	215-141-920.520	65.01
						<hr/> 223.24
06/20/2017	AP	66885	ELLSWORTH FARMERS EXCHANGE	SEEDS	209-901-970.300	1,973.55
06/20/2017	AP	66886	GASLIGHT MEDIA	INV#54631	101-228-930.240	50.00
06/20/2017	AP	66887	HOME DEPOT CREDIT SERVICES	ANIMAL CONTROL 8580534	212-430-726.000	68.94
06/20/2017	AP	66888	JOHN LAFAVE	06/15/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMEN	233-690-703.040	50.00
		66888		06/15/17 HOUSING MEETING PER DIEM, TRAVEL REIMBURSEMEN	233-690-930.500	6.27
						<hr/> 56.27
06/20/2017	AP	66889	JOHNSON OIL COMPANY	GASOLINE, TRUCK REPAIRS	208-751-726.050	405.77
		66889		GASOLINE, TRUCK REPAIRS	209-751-930.660	16.66
		66889		CL36057 FUEL	588-699-930.660	7,408.56
						<hr/> 7,830.99
06/20/2017	AP	66890	JOSEPH WAMBOLD	06/15/17 HOUSING MEETING PER DIEM	233-690-703.040	50.00
06/20/2017	AP	66891	JUSTIN WING	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66891		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	8.55
						<hr/> 58.55
06/20/2017	AP	66892	KEVAN D FLORY	06/15/17 HOUSING MEETING PER DIEM, 5/16 INITIAL INSPECTION	233-690-703.040	50.00
		66892		06/15/17 HOUSING MEETING PER DIEM, 5/16 INITIAL INSPECTION	233-690-940.010	800.00
						<hr/> 850.00
06/20/2017	AP	66893	KOORSEN FIRE & SECURITY	INSTALL NEW EXTINGUISHERS AND SERVICE OTHERS PINV0027	208-751-726.050	157.90
06/20/2017	AP	66894	LAPPANS OF GAYLORD INC	OTSEGO PAR	208-751-726.050	496.64

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/20/2017	AP	66895	LUTHERAN CHILD & FAMILY SERVICES	13-71-NA PLACEMENT COSTS - MAY 2017	292-662-930.810	1,232.29
06/20/2017	AP	66896	MELANIE YOUNGS	DHHS BD. EXP. - MAY 2017	290-670-930.500	30.00
06/20/2017	AP	66897	MICHIGAN STATE POLICE BFS-CASHIERS	LEIN AVPN 3-WAY LINE 4/1/2017 TO 6/30/2017	101-132-930.240	1,765.00
06/20/2017	AP	66898	NORTHERN MICHIGAN REVIEW	ADVERTISEMENT	209-751-930.300	607.50
06/20/2017	AP	66899	OMS COMPLIANCE SERVICES INC	INV#87276	101-215-940.010	79.50
06/20/2017	AP	66900	OTSEGO COUNTY TREASURER	6003 WORK CAMP BILL	208-751-940.010-WK RL00000	260.00
06/20/2017	AP	66901	PROTECTION ONE	6/28/17 TO 7/27/17 DC/FAMILY COURT WING MONITORING	101-131-940.010	82.59
		66901		6/28/17 TO 7/27/17 ADMIN/PA WING MONITORING	101-267-920.410	23.86
		66901		6/28/17 TO 7/27/17 ADMIN/PA WING MONITORING	101-267-930.983	3.67
		66901		6/28/17 TO 7/27/17 FOC WING MONITORING	215-141-940.010	44.04
						154.16
06/20/2017	AP	66902	PURCHASE POWER	3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - 101-131-920.520		211.48
		66902		3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - 101-131-940.111		211.48
		66902		3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - 101-267-930.450		183.28
		66902		3RD FLOOR MAIN EQUIPMENT LEASE PAYMENT 2ND QTR (APR - 101-267-930.983		28.20
						634.44
06/20/2017	AP	66903	PURCHASE POWER	1ST FLOOR MAIL EQUIPMENT LEASE PAYMENT 2ND QTR (APR-JI 101-131-920.520		422.96
		66903		1ST FLOOR MAIL EQUIPMENT LEASE PAYMENT 2ND QTR (APR-JI 215-141-920.520		211.48
						634.44
06/20/2017	AP	66904	RANDY STULTS	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66904		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	5.90
						55.90
06/20/2017	AP	66905	REDWOOD TOXICOLOGY LABORATORY INC	MAY 2017 ADULT COURT DRUG TESTING	101-131-940.010	15.00
		66905		MAY 2017 DRUG COURT DRUG TESTING	101-133-940.010	132.40
		66905		MAY 2017 JUVENILE COURT DRUG TESTING	292-662-801.030	102.50
						249.90
06/20/2017	AP	66906	ROBERT GATT	CAMPING REFUND	208-440-652.030	68.00
06/20/2017	AP	66907	SATELLITE TRACKING OF PEOPLE LLC	MAY 2017 JUVENILE COURT TETHER	292-662-940.010	209.00
06/20/2017	AP	66908	SCOTT COURTERIER	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66908		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	13.00
						13.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						63.00
06/20/2017	AP	66909	SHERRY S HUFF	DHHS BD. EXP. - MAY 2017	290-670-703.040	50.00
		66909		DHHS BD. EXP. - MAY 2017	290-670-930.500	49.00
						<u>99.00</u>
06/20/2017	AP	66910	STATE OF MICHIGAN	MAY 2017 NEW AND RENEWAL CPL'S	701-000-228.016	2,522.00
06/20/2017	AP	66911	STATE OF MICHIGAN	MAY 2017 MONTH END CIRCUIT COURT	701-000-228.037	676.92
		66911		MAY 2017 MONTH END CIRCUIT COURT	701-000-228.042	310.00
		66911		MAY 2017 MONTH END CIRCUIT COURT	701-000-228.058	1,785.00
		66911		MAY 2017 MONTH END CIRCUIT COURT	701-000-228.059	121.00
		66911		MAY 2017 MONTH END CIRCUIT COURT	701-000-228.560	375.00
						<u>3,267.92</u>
06/20/2017	AP	66912	STATE OF MICHIGAN	MAY 2017 MONTH END PROBATE COURT	701-000-228.006	567.51
		66912		MAY 2017 MONTH END PROBATE COURT	701-000-228.037	22.50
		66912		MAY 2017 MONTH END PROBATE COURT	701-000-228.042	205.00
		66912		MAY 2017 MONTH END PROBATE COURT	701-000-228.058	1,526.00
		66912		MAY 2017 MONTH END PROBATE COURT	701-000-228.059	59.00
		66912		MAY 2017 MONTH END PROBATE COURT	701-000-228.560	275.00
						<u>2,655.01</u>
06/20/2017	AP	66913	STATE OF MICHIGAN	MAY 2017 MONTH END	701-000-228.005	2.00
06/20/2017	AP	66914	SUSAN PHILPOT	17-12-NA PLACEMENT COSTS & INITIAL CLOTHING ALLOWANCE	292-662-930.700	1,138.29
06/20/2017	AP	66915	TERRANCE M COTTLE	MAY 2017 MENTAL HEALTH COUNSELING SERVICES	101-133-940.010	3,360.00
06/20/2017	AP	66916	TIMOTHY MCPHERSON	6/7 ADMINISTRATION COORDINATOR SERVICES MAY 05/01 - 05/3	101-332-801.020	607.50
06/20/2017	AP	66917	TOPCOMP COMPUTER SOFTWARE SERVICES	MAP SUPPORT MAY 2017	618-447-920.410	1,200.00
06/20/2017	AP	66918	UCMAN	5904 JUNE 2017	212-430-920.410	400.00
06/20/2017	AP	66919	WEST PAYMENT CENTER	MAY 2017 FOC SKIP TRACING FEE	215-141-940.010	134.16
06/20/2017	AP	66920	WEST PAYMENT CENTER	MAY 2017 COURT SKIP TRACING FEE	101-131-940.010	123.84
06/20/2017	AP	66921	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL JUNE MEETING	208-752-703.040	50.00
		66921		PER DIEM, TRAVEL JUNE MEETING	208-752-930.500	10.00
						<u>60.00</u>
06/20/2017	AP	66922	WINN TELECOM	989-705-1786 MAY	588-697-930.210	259.19
06/20/2017	AP	66923	ZAREMBA EQUIPMENT INC	W64869	209-751-726.050	412.20

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 06/15/2017 - 06/20/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/20/2017	AP	66924	SUSAN PREMO	2017 COUNTY GOLF OUTING-CASH PRIZES	701-000-232.001	250.00
			TOTAL - ALL FUNDS	TOTAL OF 56 CHECKS		130,732.51

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: June 27, 2017 Warrant	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: New Business, A. Financials, Item 2.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The June 27, 2017 Warrant in the amount of \$318,431.84.

RECOMMENDATION:

Staff requests approval of the warrant detailed above with a total amount of \$318,431.84.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	257	24.78
				MAY 2017 ACCT#100 1181 575	930.660	301	1,971.19
				MAY 2017 ACCT#100 1181 575	930.660	302	311.03
				MAY 2017 ACCT#100 1181 575	930.660	332	43.54
				MAY 2017 ACCT#100 1181 575	930.660	351	191.37
				MAY 2017 ACCT#100 1181 575	930.660	648	139.54
				MAY 2017 ACCT#100 1181 575	930.660	721	118.61
				CHECK AP 1642(E) TOTAL FOR FUND 101:			<u>2,800.06</u>
06/27/2017	AP	1643(A)	GARY GELOW	JULY 2017 CAA CONTRACT PAYMENT	801.021	131	12,060.08
06/27/2017	AP	66925	87- A DISTRICT	MAY 2017 CREDIT CARD & GARNISHMENT FEES	930.150	131	650.73
06/27/2017	AP	66927	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL CARE #66233	930.470	351	52.16
06/27/2017	AP	66930	ALPINE CHOCOLAT HAUS	ADDL. SHIPPING FOR BASKET SENT TO INCORRECT ZIP CODE	930.300	101	10.95
06/27/2017	AP	66937	AUTOMATED BUSINESS EQUIPMENT	CURRENCY COUNTER SERVICE CONTRACT	920.410	253	400.00
06/27/2017	AP	66939*#	BLUE CARE NETWORK	00182055-0001 JULY 2017 COURT MEDICAL	704.110	131	5,199.91
				00182055-0001 JULY 2017 COURT MEDICAL	704.110	148	1,259.64
				CHECK AP 66939 TOTAL FOR FUND 101:			<u>6,459.55</u>
06/27/2017	AP	66945	CDW GOVERNMENT INC	LEXMARK MS312DN - QUOTE HZDZ756	726.000	257	188.48
				LEXMARK MS312DN - QUOTE HZDZ756	726.000	257	130.77
				CHECK AP 66945 TOTAL FOR FUND 101:			<u>319.25</u>
06/27/2017	AP	66948	CHARLES KLEE	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	6.00
				CHECK AP 66948 TOTAL FOR FUND 101:			<u>56.00</u>
06/27/2017	AP	66957#	CROSSROADS INDUSTRIES	INV#18134 (SHREDDING FOR MAY 2017)	920.410	101	35.00
				INV#18134 (SHREDDING FOR MAY 2017)	920.410	215	25.00
				INV#18134 (SHREDDING FOR MAY 2017)	920.410	267	35.00
				INV#18134 (SHREDDING FOR MAY 2017)	920.410	301	35.00
				CHECK AP 66957 TOTAL FOR FUND 101:			<u>130.00</u>
06/27/2017	AP	66961*#	DELTA DENTAL OF MICHIGAN	MI001160001 JULY 2017 COURT DENTAL	704.110	131	585.35

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				MI001160001 JULY 2017 COURT DENTAL	704.110	148	118.46
				CHECK AP 66961 TOTAL FOR FUND 101:			<u>703.81</u>
06/27/2017	AP	66964	DOUG KASSUBA	INV 2017015; 6-9-17; NETWORK CONNECTION IN CONF. ROOM	920.400	267	150.00
06/27/2017	AP	66965*#	DUNNS	WALL FILE, PAGE PROTECTORS, LEGAL PADS, CORRECTION TAPE, V726.000		131	113.14
				INV 855992; DEPT 406; YELLOW PAPER	726.000	267	13.08
				INV# 856402-0 LEGAL PADS/3 RING BINDERS/PENS	726.000	301	38.90
				ACCT #2647 COPIER CONTRACT, MONTH END 05/31/17	920.410	682	30.51
				ACCT#3603 (FSM ON COPIER APR-MAY 2017)	726.000	864	237.00
				ACCT#3603 (FSM ON COPIER APR-MAY 2017)	726.000	864	237.00
				CHECK AP 66965 TOTAL FOR FUND 101:			<u>669.63</u>
06/27/2017	AP	66968	ERIK SNYDER	6/19 GAYLORD UPDATED RIDER COACH #2, RANGE SETUP	801.020	332	240.00
				6/19 GAYLORD UPDATED RIDER COACH #2, RANGE SETUP	801.030	332	720.00
				CHECK AP 66968 TOTAL FOR FUND 101:			<u>960.00</u>
06/27/2017	AP	66974	FRANCES NOWAK	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	7.50
				CHECK AP 66974 TOTAL FOR FUND 101:			<u>57.50</u>
06/27/2017	AP	66980	GBS INC	CASE FILE FOLDERS	726.000	131	2,120.00
06/27/2017	AP	66981	GENESEE COUNTY MEDICAL EXAMINER	INV#69-17-2010 (AUTOPSY)	930.920	648	1,230.00
				INV#A69172008 (AUTOPSY)	930.920	648	1,230.00
				CHECK AP 66981 TOTAL FOR FUND 101:			<u>2,460.00</u>
06/27/2017	AP	66982*#	GORDON FOOD SERVICES	INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	726.025	351	522.43
				INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	726.030	351	173.65
				INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	930.700	351	5,776.39
				CHECK AP 66982 TOTAL FOR FUND 101:			<u>6,472.47</u>
06/27/2017	AP	66984*#	HOSPITAL PURCHASING SERVICE	INV#LLC13390 (6/1/17 THRU 5/31/18)	920.410	301	85.62
				INV#LLC13390 (6/1/17 THRU 5/31/18)	920.410	351	96.32
				INV#LLC13390 (6/1/17 THRU 5/31/18)	920.410	864	802.71
				CHECK AP 66984 TOTAL FOR FUND 101:			<u>984.65</u>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/27/2017	AP	66985	INSTITUTE OF CONTINUING LEGAL EDUCA	2017 MI FAMILY LAW BENCH BOOK	726.200	131	96.50
06/27/2017	AP	66988	JASON CAVERSON	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	15.00
				CHECK AP 66988 TOTAL FOR FUND 101:			<u>65.00</u>
06/27/2017	AP	66991	JESSICA A. SLUSSER	6/19 WEST BRANCH BRC UPDATED RIDER COACH	801.030	332	390.00
06/27/2017	AP	66994	JOHNSON OIL COMPANY	INV# 47872 VEH# 697 BATTERY & INSTALLATION	726.050	301	157.15
06/27/2017	AP	66996	KENMAR COMPANY	INV# 70908 1 BOX EACH #4900 & #4910 BOOKING FILE FOLDERS + \$5	726.000	351	91.00
06/27/2017	AP	66997	KENNETH ARNDT	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	5.00
				CHECK AP 66997 TOTAL FOR FUND 101:			<u>55.00</u>
06/27/2017	AP	66998	KENNETH GARROTT	6/19 BRC WEST BRANCH BRC UPDATED RIDER COACH #2, RANGE SE801.020		332	45.00
				6/19 BRC WEST BRANCH BRC UPDATED RIDER COACH #2, RANGE SE801.030		332	735.00
				CHECK AP 66998 TOTAL FOR FUND 101:			<u>780.00</u>
06/27/2017	AP	67003*#	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JULY 2017	704.140	131	403.71
				CICOTSEGOC-BL-954784 JULY 2017	704.140	133	38.60
				CHECK AP 67003 TOTAL FOR FUND 101:			<u>442.31</u>
06/27/2017	AP	67007*#	MCWCF	MEMBER 760 2017 3RD QUARTER	704.600	131	542.90
				MEMBER 760 2017 3RD QUARTER	704.600	131	115.28
				CHECK AP 67007 TOTAL FOR FUND 101:			<u>658.18</u>
06/27/2017	AP	67014	NICHOLAS JAMES ANTHONY	JUNE 2017 WEEKEND DRUG TESTER: JUN 10, 11, 17, 18	940.010	133	160.00
06/27/2017	AP	67015	NORA HOLLY CORFIS	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	14.00
				CHECK AP 67015 TOTAL FOR FUND 101:			<u>64.00</u>
06/27/2017	AP	67019*#	NORTHERN MICHIGAN REVIEW	ACCT#181584 INV#53117	930.300	267	120.00
06/27/2017	AP	67020*#	OFFICE DEPOT INC	TONER	726.000	253	79.34

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				ACCT #33676958, INVOICE #931466725001, HOUSING/VA SUPPLIES, C	726.000	682	34.84
				CHECK AP 67020 TOTAL FOR FUND 101:			<u>114.18</u>
06/27/2017	AP	67021	OLIVIA MOLLEN	BDA DEFT PD IN FULL PRIOR TO RECEIPT OF CK	626.030	215	90.00
06/27/2017	AP	67022*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	215	65.00
				ACCT#60162	940.010	301	106.00
				ACCT#60162	940.010	302	106.00
				ACCT#60162	940.010	682	65.00
				CHECK AP 67022 TOTAL FOR FUND 101:			<u>342.00</u>
06/27/2017	AP	67029*#	OTSEGO COUNTY BUS SYSTEM	MAY 2017 DRUG COURT BUS	930.500	133	308.00
06/27/2017	AP	67030*#	OTSEGO COUNTY EMS	EMER. MGMT CONTRACT 2ND QTR. & ME OFC. UCMAN-APR-MAY-JUN	940.010	427	7,500.00
				EMER. MGMT CONTRACT 2ND QTR. & ME OFC. UCMAN-APR-MAY-JUN	930.240	648	300.00
				CHECK AP 67030 TOTAL FOR FUND 101:			<u>7,800.00</u>
06/27/2017	AP	67031*#	OTSEGO COUNTY TREASURER	JURY BOX REIMB / DELQ NOTICE POSTAGE DUE	930.930	145	76.90
06/27/2017	AP	67032	PAUL HARTMANN	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	10.00
				CHECK AP 67032 TOTAL FOR FUND 101:			<u>60.00</u>
06/27/2017	AP	67035	PENGAD INC	EXHIBIT LABELS	726.000	131	22.55
06/27/2017	AP	67036	PITNEY BOWES INC-SUPPLIES	LEASE INV#3303656061	920.410	864	477.60
06/27/2017	AP	67038*#	QUILL CORPORATION	TONER	726.000	131	142.97
06/27/2017	AP	67039	QUILL CORPORATION	INV#7298761 & INV#7263327	106.000	000	83.97
				INV#7298761 & INV#7263327	106.000	000	119.95
				CHECK AP 67039 TOTAL FOR FUND 101:			<u>203.92</u>
06/27/2017	AP	67040	REHMANN ROBSON	INV#RR380692 JOB#1157471	801.020	223	8,900.00
06/27/2017	AP	67044	SARA SCHMIDT	KEY, BLANK DVD PACKAGE	726.000	267	21.86
06/27/2017	AP	67046	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE #IDA 38743	930.210	351	592.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
06/27/2017	AP	67050*#	STAPLES BUSINESS ADVANTAGE	INV#3342916140 (OCEA - COPY PAPER)	106.000	000	34.15
				INV 8044865216; TONER; CUST #DET 1046110; 6-3-2017	930.983	267	75.99
				CHECK AP 67050 TOTAL FOR FUND 101:			110.14
06/27/2017	AP	67051	STATE OF MICHIGAN	P69 SUPPORT SERVICE 2ND QTR APR-JUN 2017	970.450	131	2,792.04
06/27/2017	AP	67054	STEVE J BAUMAN	PLANNING / ZONING MEETING 06/19/2017	703.040	721	50.00
				PLANNING / ZONING MEETING 06/19/2017	930.500	721	2.00
				CHECK AP 67054 TOTAL FOR FUND 101:			52.00
06/27/2017	AP	67055	STEVEN ROLLINS	03/16/17 & 06/15/17 VETERANS MEETING PER DIEM, TRAVEL REIMBUF	703.040	682	100.00
				03/16/17 & 06/15/17 VETERANS MEETING PER DIEM, TRAVEL REIMBUF	930.500	682	6.60
				CHECK AP 67055 TOTAL FOR FUND 101:			106.60
06/27/2017	AP	67060	TIMOTHY MCPHERSON	6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	726.000	332	59.59
				6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	801.020	332	360.00
				6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	801.020	332	120.00
				6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	801.020	332	210.00
				6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	801.030	332	540.00
				6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETUP, E	970.420	332	185.86
				CHECK AP 67060 TOTAL FOR FUND 101:			1,475.45
06/27/2017	AP	67063	TREATMENT RESEARCH INSTITUTE	3 YEARS RANT LICENSE, MAINTENANCE & SUPPORT RENEWAL	970.450	131	1,500.00
06/27/2017	AP	67065	UNIVERSITY CENTER AT GAYLORD	CLASSROOM & MIC RENTAL AMAR CLASS	704.400	257	175.00
06/27/2017	AP	67071#	WEST PAYMENT CENTER	ACCT 1000715367; INV 836229215, 836312064, 836312062	726.200	267	417.20
				INV 836215184; ACCT 1000242483 MAY '17 CLEAR INFO CHGS	726.200	268	193.17
				CHECK AP 67071 TOTAL FOR FUND 101:			610.37
				Total for fund 101 GENERAL FUND			66,569.56
Fund: 205 WORK CAMP							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	301	353.61
06/27/2017	AP	66982*#	GORDON FOOD SERVICES	INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	726.000	301	17.49
06/27/2017	AP	66984*#	HOSPITAL PURCHASING SERVICE	INV#LLC13390 (6/1/17 THRU 5/31/18)	920.410	301	85.62

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 205 WORK CAMP							
				Total for fund 205 WORK CAMP			456.72
Fund: 208 PARKS AND RECREATION							
06/27/2017	AP	1641(E)*#	CONSUMERS ENERGY	ELECTRIC BILLS	930.620	752	356.37
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	751	142.64
				MAY 2017 ACCT#100 1181 575	930.660	752	142.64
				CHECK AP 1642(E) TOTAL FOR FUND 208:			<u>285.28</u>
06/27/2017	AP	66966	ELAN	ACTIVITY 5/13/17-6/13/17	970.200	901	216.14
06/27/2017	AP	67001	LARRYS LANDSCAPING	2017009 START UP SPRINKLER SYSTEM	920.200	751	100.00
06/27/2017	AP	67022*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	751	260.00
06/27/2017	AP	67033	PAUL KOEPKE	RENTAL REFUND	626.030	442	45.00
06/27/2017	AP	67034	PAY THE BILLS, LLC	555329 FIREWOOD	726.000	751	120.00
				Total for fund 208 PARKS AND RECREATION			1,382.79
Fund: 209 GROEN NATURE PRESERVE FUND							
06/27/2017	AP	66983	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	65.16
				Total for fund 209 GROEN NATURE PRESERVE FUND			65.16
Fund: 210 AMBULANCE SERVICES							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	700.000	651	3,944.80
				Total for fund 210 AMBULANCE SERVICES			3,944.80
Fund: 212 ANIMAL CONTROL							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	430	387.07
06/27/2017	AP	66929	ALPINE ANIMAL HOSPITAL	MAY 2017	726.035	430	50.00
				MAY 2017	930.471	430	702.19
				MAY 2017	930.980	430	505.00
				CHECK AP 66929 TOTAL FOR FUND 212:			<u>1,257.19</u>
06/27/2017	AP	66951	CHUCKS ELECTRIC OF GAYLORD	1471 ANIMAL CONTROL	726.050	430	90.00
06/27/2017	AP	66955	CMP DISTRIBUTORS	51738 OCS CARRIER	726.046	430	509.00
06/27/2017	AP	66965*#	DUNNS	855298	726.000	430	156.58

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL							
06/27/2017	AP	66976	GALLS INC AN ARAMARK CO	007570798	726.046	430	132.72
06/27/2017	AP	66979	GAYLORD VETERINARY SERVICES	MAY 2017	930.471	430	231.95
				MAY 2017	930.980	430	635.88
				CHECK AP 66979 TOTAL FOR FUND 212:			<u>867.83</u>
06/27/2017	AP	67012	MIDWEST VETERINARY SUPPLY, INC.	8123933	726.035	430	836.15
06/27/2017	AP	67016	NORTH POINTE PLUMBING & HEATING	210710	726.050	430	390.00
06/27/2017	AP	67070	WASH N GO MANAGEMENT INC	INVOICE 11045	920.410	430	15.00
				Total for fund 212 ANIMAL CONTROL			4,641.54
Fund: 215 FRIEND OF THE COURT							
06/27/2017	AP	66939*#	BLUE CARE NETWORK	00182055-0001 JULY 2017 COURT MEDICAL	704.110	141	7,273.20
06/27/2017	AP	66961*#	DELTA DENTAL OF MICHIGAN	MI001160001 JULY 2017 COURT DENTAL	704.110	141	674.54
06/27/2017	AP	66973	FOC ASSOCIATION	MARIA COGER-FOC 2017 SUMMER CONFERENCE REGISTRATION	704.400	141	200.00
06/27/2017	AP	67003*#	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JULY 2017	704.140	141	167.73
06/27/2017	AP	67007*#	MCWCF	MEMBER 760 2017 3RD QUARTER	704.600	141	427.38
				Total for fund 215 FRIEND OF THE COURT			8,742.85
Fund: 226 RECYCLING FUND							
06/27/2017	AP	1641(E)*#	CONSUMERS ENERGY	ACCT#1000 7019 9300 (621 GARFIELD ST.)	930.620	528	24.22
06/27/2017	AP	67028*#	OTSEGO CONSERVATION DISTRICT	INV#629 (RECYCLING PROGRAM)	940.010	528	6,944.87
				Total for fund 226 RECYCLING FUND			6,969.09
Fund: 232 HOUSING COMMISSION							
06/27/2017	AP	66965*#	DUNNS	ACCT #2647 COPIER CONTRACT, MONTH END 05/31/17	920.410	690	30.50
				Total for fund 232 HOUSING COMMISSION			30.50
Fund: 233 HUD GRANT FUND							
06/27/2017	AP	67020*#	OFFICE DEPOT INC	ACCT #33676958, INVOICE #931466725001, HOUSINGVA SUPPLIES, C	726.000	690	34.83
				Total for fund 233 HUD GRANT FUND			34.83
Fund: 249 BUILDING INSPECTION FUND							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 249 BUILDING INSPECTION FUND							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	371	39.54
06/27/2017	AP	66943	BRUCE TILLINGER	SERVICES THOROUGH 06/15/17	801.027	371	1,610.00
06/27/2017	AP	66965*#	DUNNS	OFFICE SUPPLIES	726.000	371	45.36
06/27/2017	AP	66967	ELI ELECTRIC LLC	SERVICES THROUGH 06/15/17	801.026	371	2,000.00
06/27/2017	AP	66986	JAMES RILING	CANCELLATION OF PERMIT PB17-0074	451.011	260	35.00
				CANCELLATION OF PERMIT PB17-0074	451.012	260	100.00
				CHECK AP 66986 TOTAL FOR FUND 249:			<u>135.00</u>
06/27/2017	AP	66990	JEFFERY B PROUX	FUEL REIMBURSEMENT	930.660	371	10.00
06/27/2017	AP	67019*#	NORTHERN MICHIGAN REVIEW	ACCT#181584 INV#53117	930.300	371	60.00
06/27/2017	AP	67029*#	OTSEGO COUNTY BUS SYSTEM	VEHICLE MAINTANCE - CHEVROLET	920.400	371	171.00
06/27/2017	AP	67037	PURCHASE POWER	POSTAGE	930.450	371	288.00
06/27/2017	AP	67047	SEIDELL ARCHITECTS	DECK PHOTOTYPE	801.020	371	455.00
				Total for fund 249 BUILDING INSPECTION FUND			4,813.90
Fund: 260 LEGAL DEFENSE FUND							
06/27/2017	AP	66959	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV#238302 (MAY 2017)	801.020	270	1,519.00
06/27/2017	AP	67000	KIRKPATRICK DUBOIS & SLOUGH PLC	INV#19557 & 19558	801.020	270	50.00
				INV#19557 & 19558	801.020	270	10.00
				CHECK AP 67000 TOTAL FOR FUND 260:			<u>60.00</u>
				Total for fund 260 LEGAL DEFENSE FUND			1,579.00
Fund: 261 911 SERVICE FUND							
06/27/2017	AP	66946	CENTURY LINK	ACCT#300451601 (ELMIRA TWP FIRE DEPT)	930.210	427	55.47
06/27/2017	AP	66947	CENTURYLINK	INV#1411166427 ACCT#63357762	930.210	427	129.90
06/27/2017	AP	66960	CUMMINS BRIDGEWAY	INV#015-96390	940.010	427	300.14
06/27/2017	AP	66971	FERNO-WASHINGTON, INC.	INV#810102 (SIM CARDS FOR DISPATCH TO TRACK EMS TRUCKS)	970.435	901	4,555.42
06/27/2017	AP	66975*#	FRONTIER	ACCT#989-732-9752-032210-5	930.210	427	54.74
06/27/2017	AP	67013	MOTOROLA SOLUTIONS INC	CITY POLICE CAR RADIO REPLACEMENT	970.435	901	5,015.88

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 261 911 SERVICE FUND							
06/27/2017	AP	67030*#	OTSEGO COUNTY EMS	COMMAND TRAILER UPGRADES & ADDITIONS	970.435	901	1,302.43
06/27/2017	AP	67052	STATE OF MICHIGAN	INV#FPTGJUN17	940.010	427	1,500.00
06/27/2017	AP	67058	TELE-RAD	INV#879732 JOB TKT#263284	970.435	901	568.50
06/27/2017	AP	67067	VERIZON WIRELESS	INV#9787258272 ACCT#342115252-00001	930.210	427	180.81
06/27/2017	AP	67073	WINN TELECOM	ACCT#9897326108	930.210	427	63.34
Total for fund 261 911 SERVICE FUND							13,726.63
Fund: 281 AIRPORT							
06/27/2017	AP	1642(E)*#	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	537	103.59
06/27/2017	AP	1644(A)	GAYLORD ARFF INC	MONTHLY CONTRACT	940.010	537	11,519.40
Total for fund 281 AIRPORT							11,622.99
Fund: 290 SOCIAL WELFARE FUND							
06/27/2017	AP	66934	ANNE SULLIVAN	DHHS CONFERENCE LODGING	930.500	670	98.20
06/27/2017	AP	66942	BRANDON CHOJNACKI	DHHS CONFERENCE LODGING	930.500	670	98.20
06/27/2017	AP	66956	CONNIE MURPHY	JUNE 2017 DHHS BD EXPS	703.040	670	50.00
				JUNE 2017 DHHS BD EXPS	930.500	670	27.00
CHECK AP 66956 TOTAL FOR FUND 290:							77.00
06/27/2017	AP	67004	LISA MATHIAS	DHHS CONFERENCE LODGING	930.500	670	98.20
06/27/2017	AP	67009	MELANIE YOUNGS	JUNE 2017 DHHS BD EXPS	930.500	670	30.00
06/27/2017	AP	67048	SHERRY S HUFF	JUNE 2017 DHHS BD EXPS	703.040	670	50.00
				JUNE 2017 DHHS BD EXPS	930.500	670	49.00
CHECK AP 67048 TOTAL FOR FUND 290:							99.00
06/27/2017	AP	67049	SONJA FIEL	DHHS CONFERENCE LODGING	930.500	670	98.20
Total for fund 290 SOCIAL WELFARE FUND							598.80
Fund: 292 CHILD CARE FUND							
06/27/2017	AP	66939*#	BLUE CARE NETWORK	00182055-0001 JULY 2017 COURT MEDICAL	704.110	662	1,767.60
06/27/2017	AP	66961*#	DELTA DENTAL OF MICHIGAN	MI001160001 JULY 2017 COURT DENTAL	704.110	662	161.18

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 292 CHILD CARE FUND							
06/27/2017	AP	66965*#	DUNNS	WALL FILE, PAGE PROTECTORS, LEGAL PADS, CORRECTION TAPE, V726.000		662	23.81
06/27/2017	AP	66987	JAMIE FITAK	HEALTHY LIVING PROGRAM SUPPLIES - REIMBURSEMENT	726.000	662	55.80
06/27/2017	AP	66989	JEANETTE SAYRE	17-33-DL - MAY 2017 COUNSELING SESSIONS	940.010	662	350.00
06/27/2017	AP	67003*#	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 JULY 2017	704.140	662	89.37
06/27/2017	AP	67007*#	MCWCF	MEMBER 760 2017 3RD QUARTER	704.600	662	508.69
06/27/2017	AP	67010	MICHIGAN DEPARTMENT OF HUMAN SERVIC	DFA-11-69001 3RD/4TH QUARTERS (APR-SEPT) 2017	801.020	662	21,750.00
06/27/2017	AP	67038*#	QUILL CORPORATION	TONER	726.000	662	111.01
				TONER	726.000	662	111.01
				CREDIT MEMO - TONER	726.000	662	(111.01)
				CHECK AP 67038 TOTAL FOR FUND 292:			<u>111.01</u>
06/27/2017	AP	67041	RENEE EDWARDS	JUNE 2017 ALTERNATIVE EDUCATION TEACHER	940.010	662	720.00
06/27/2017	AP	67056	SUSIE HARTZ	15-58-DL - MARCH 2017 COUNSELING	940.010	662	70.00
				15-58-DL - APRIL 2017 COUNSELING SESSION	940.010	662	70.00
				15-58-DL - MAY 2017 COUNSELING SESSIONS	940.010	662	140.00
				17-32-DL - MAY 2017 COUNSELING SESSION	940.010	662	70.00
				CHECK AP 67056 TOTAL FOR FUND 292:			<u>350.00</u>
				Total for fund 292 CHILD CARE FUND			25,887.46
Fund: 516 DELINQUENT TAX REVOLVING							
06/27/2017	AP	66928	AGNES KUCHARREK	OVERPMT ON 2 BAGLEY TOWNSHIP PARCELS	694.000	030	163.81
06/27/2017	AP	67020*#	OFFICE DEPOT INC	TONER	726.000	253	79.34
06/27/2017	AP	67031*#	OTSEGO COUNTY TREASURER	JURY BOX REIMB / DELQ NOTICE POSTAGE DUE	930.450	253	3.48
06/27/2017	AP	67061	TITLE CHECK LLC	PARCEL ADMIN FEES- JUNE INSTALLMENT. 2015 TAX CYCLE	920.410	253	1,927.83
				Total for fund 516 DELINQUENT TAX REVOLVING			2,174.46
Fund: 588 TRANSPORTATION FUND							
06/27/2017	AP	66926	ADVANCE AUTO PARTS	4495 STOCK	726.050	699	314.97
06/27/2017	AP	66933	AMERICAN WASTE	1978097 JUNE	940.010	698	103.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
06/27/2017	AP	66936	AUTO VALUE GAYLORD	259-342587 SHOP	726.025	698	4.22
06/27/2017	AP	66941	BLUE TOOL SERVICE LLC	67428 SHOP TOOLS	726.050	699	100.01
				67429 SHOP TOOLS	726.050	699	6.88
				67240 SHOP TOOLS	726.050	699	50.91
				CHECK AP 66941 TOTAL FOR FUND 588:			<u>157.80</u>
06/27/2017	AP	66944	CCP INDUSTRIES INC	IN01906866 SHOP SUPPLIES	726.050	699	236.52
06/27/2017	AP	66949*#	CHARTER COMMUNICATIONS	8245122490005147 JUNE	930.240	697	45.47
06/27/2017	AP	66953*#	CITY OF GAYLORD	001254-0000-02 JUNE	920.200	697	76.93
06/27/2017	AP	66965*#	DUNNS	8560880 COIN ENV.; BATH TISSUE	726.000	697	42.99
				8548160 MAY COPIES	726.000	697	136.30
				8551870 DRY-LINE	726.000	697	34.14
				8556640 PEN REFILLS, PHONE-KLEEN	726.000	697	35.73
				8560880 COIN ENV.; BATH TISSUE	726.025	698	56.53
				8557510 KLEENEX; PHONE-KLEEN (MNT)	726.025	698	111.39
				CHECK AP 66965 TOTAL FOR FUND 588:			<u>417.08</u>
06/27/2017	AP	66970	FEENY	5221940 SHERIFF #69-008	726.051	699	27.75
06/27/2017	AP	66972	FLORENCE SPICER	06/14/2007 CDL	930.600	699	47.00
06/27/2017	AP	66978	GAYLORD FORD	48866 SHERIFF #697	726.051	699	38.28
06/27/2017	AP	66992	JIM WERNIG INC	20688 BUS #29	726.050	699	203.40
06/27/2017	AP	66993	JIM'S ALPINE AUTOMOTIVE	1-722683 OCBS	726.050	699	21.95
				1-723169 OCBS	726.050	699	6.63
				1-723430 PARKS & REC 056X532	726.051	699	30.87
				CHECK AP 66993 TOTAL FOR FUND 588:			<u>59.45</u>
06/27/2017	AP	67018*#	NORTHERN MICHIGAN REVIEW	171991-269484 PRIME TIMES, MEMORIAL DAY, SEO BOOST	930.300	697	142.60
06/27/2017	AP	67022*#	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	940.010	699	65.00
06/27/2017	AP	67023	OMS COMPLIANCE SERVICES INC	87492 RANDOM DRUG TEST	940.010	699	75.75

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
06/27/2017	AP	67059	TELEPHONE SUPPORT SYSTEMS INC	41911 SERVICE 05/22/2017	940.010	697	41.40
06/27/2017	AP	67064	TREDROC TIRE SERVICES LLC	7580000816 FLAT REPAIR	920.400	699	15.00
06/27/2017	AP	67066	VALLEY TRUCK PARTS	3-1201280 STOCK	726.050	699	6.60
06/27/2017	AP	67072	WILBER AUTOMOTIVE SUPPLY INC	065706 STOCK	726.050	699	129.99
				064259 BUS #24	726.050	699	3.09
				064475 LAND USE & STOCK	726.050	699	100.88
				064475 LAND USE & STOCK	726.051	699	10.00
				064758 CHEVY AVEO	726.051	699	12.48
				CHECK AP 67072 TOTAL FOR FUND 588:			<u>256.44</u>
				Total for fund 588 TRANSPORTATION FUND			2,334.66
Fund: 594 UC METROPOLITAN AREA NETWORK							
06/27/2017	AP	67006	M33 ACCESS	INV#713775 (EMERGENCY UNDERGROUND FIBER RESTORATION)	700.000	228	9,702.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			9,702.00
Fund: 595 JAIL COMMISSARY							
06/27/2017	AP	66949#	CHARTER COMMUNICATIONS	INMATE CABLE THRU 6/14/17	726.000	351	223.15
06/27/2017	AP	67057	SWANSON SERVICES GROUP	INMATE COMMISSARY PURCHASE #838128 THRU 849405 CREDIT #97	726.000	351	1,289.06
				Total for fund 595 JAIL COMMISSARY			1,512.21
Fund: 616 HOMESTEAD AUDIT FUND							
06/27/2017	AP	67020*#	OFFICE DEPOT INC	TONER	726.000	253	79.34
				Total for fund 616 HOMESTEAD AUDIT FUND			79.34
Fund: 617 TAX FORECLOSURE FUND							
06/27/2017	AP	67020*#	OFFICE DEPOT INC	TONER	726.000	253	79.33
				Total for fund 617 TAX FORECLOSURE FUND			79.33
Fund: 637 BUILDING AND GROUNDS							
06/27/2017	AP	1641(E)#	CONSUMERS ENERGY	ACCT#1000 0016 3053 & 1030 1585 2710	930.620	265	3,191.32
				ACCT#1000 0016 3053 & 1030 1585 2710	930.620	265	33.66
				CHECK AP 1641(E) TOTAL FOR FUND 637:			<u>3,224.98</u>
06/27/2017	AP	1645(A)	GAYLORD ARFF INC	3RD QTR. JUL-AUG-SEP	940.010	265	58,261.00
06/27/2017	AP	66931	ALPINE RESTORATION INC	INV#975 (BLAST,PRIME,PAINT - CANNON)	726.050	265	2,100.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 637 BUILDING AND GROUNDS							
06/27/2017	AP	66953*	CITY OF GAYLORD	MAY 2017 WATER BILLS	920.200	265	75.46
				MAY 2017 WATER BILLS	920.200	265	402.81
				MAY 2017 WATER BILLS	920.200	265	411.15
				MAY 2017 WATER BILLS	920.200	265	35.94
				MAY 2017 WATER BILLS	920.200	265	43.29
				CHECK AP 66953 TOTAL FOR FUND 637:			<u>968.65</u>
06/27/2017	AP	66975*	FRONTIER	ACCT#989-732-2373-030804-5	930.210	265	50.75
06/27/2017	AP	67017	NORTH STAR GARDENS INC	6 HANGING BASKETS-GARDEN CLUB	726.050	265	213.94
06/27/2017	AP	67018*	NORTHERN MICHIGAN REVIEW	ACCT#185818 (MAY 2017)	726.050	265	666.03
06/27/2017	AP	67028*	OTSEGO CONSERVATION DISTRICT	INV#626 (TREES FOR DOG PARK)	726.050	265	70.00
06/27/2017	AP	67042	RONALD C BRAND	INV#1409 (540 S. ILLINOIS)	726.050	265	600.00
				Total for fund 637 BUILDING AND GROUNDS			66,155.35
Fund: 645 ADMINISTRATIVE SERVICES							
06/27/2017	AP	1642(E)*	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	930.660	172	85.20
06/27/2017	AP	67050*	STAPLES BUSINESS ADVANTAGE	INV#3342354262 (BINDER)	726.000	201	4.39
				Total for fund 645 ADMINISTRATIVE SERVICES			89.59
Fund: 647 HEALTH CARE FUND							
06/27/2017	AP	66940	BLUE CARE NETWORK	INV#171600074768 (JULY 2017)	704.110	851	22,668.80
06/27/2017	AP	66962	DELTA DENTAL OF MICHIGAN	INV#RIS0001503157 (JULY 2017)	704.110	851	5,648.01
06/27/2017	AP	67068	VISION SERVICE PLAN (VSP)	ACCT#12 049684 0797 & 0798 (JULY 2017)	704.110	851	1,287.32
				ACCT#12 049684 0797 & 0798 (JULY 2017)	704.110	851	70.44
				CHECK AP 67068 TOTAL FOR FUND 647:			<u>1,357.76</u>
				Total for fund 647 HEALTH CARE FUND			29,674.57
Fund: 701 GENERAL AGENCY							
06/27/2017	AP	66935	AUTO OWNERS INSURANCE CO	RESTITUTION	271.000	000	200.00
06/27/2017	AP	66938	BEVERLY ENTERPRISES	RESTITUTION 2 PYMTS \$25 EA	271.000	000	50.00
06/27/2017	AP	66950	CHRIS DECKROW	RESTITUTION	271.000	000	25.00
06/27/2017	AP	66952	CITIZENS INSURANCE	RESTITUTION	271.000	000	40.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
06/27/2017	AP	66954	CITY OF GAYLORD	DISBURSE STATE PRE DENIALS APRIL 2017-JUNE 2017 CITY PORTIOI	226.030	000	57.09
06/27/2017	AP	66958	CROSSROADS INDUSTRIES	RESTITUTION P V TUSZYNSKI	271.000	000	200.00
06/27/2017	AP	66963	DENISE SOCIA	RESTITUTION	271.000	000	10.00
06/27/2017	AP	66969	FARM BUREAU INSURANCE	RESTITUTION X7 PYMTS @ \$40 EA	271.000	000	280.00
06/27/2017	AP	66977	GAYLORD COMMUNITY SCHOOLS	DISBURSE STATE PRE DENIALS COLLECTED FROM APRIL 2017-JUNE	228.001	000	2,518.22
06/27/2017	AP	66995	JUSTIN BUCKLER	PP0 VIOL BOND	265.000	000	300.00
06/27/2017	AP	66999	KEVIN KENNEDY	RESTITUTION	271.000	000	25.00
06/27/2017	AP	67002	LATITUDE SUBROGATION SERVICES	RESTITUTION	271.000	000	100.00
06/27/2017	AP	67005	LOWES	RESTITUTION	271.000	000	50.00
06/27/2017	AP	67011	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-489690/551-489689	228.017	000	947.25
06/27/2017	AP	67024	OTSEGO CO CLERK	BUCKLER PPO BOND FINES/COSTS	265.000	000	200.00
06/27/2017	AP	67025	OTSEGO CO CLK	P V ERVING BDA \$360/BDU \$40	265.000	000	400.00
06/27/2017	AP	67026	OTSEGO CO FOC	04-10759 \$3100,13-15172 \$600,15-15794 \$600, 15-15927 \$800,15-15919	265.000	000	5,300.00
06/27/2017	AP	67027	OTSEGO CO FOC	FOC PERF BOND CRIPPIN V HARRINGTON	265.000	000	600.00
06/27/2017	AP	67043	SANE	P V BRACKENBURY \$545 16-5172/P V MOLLEN \$230 16-5165	271.000	000	775.00
				RESTITUTION PYMTS X2 @ \$15 EA	271.000	000	15.00
				CHECK AP 67043 TOTAL FOR FUND 701:			790.00
06/27/2017	AP	67045	SCRUBS-R-US	RESTITUTION	271.000	000	100.00
06/27/2017	AP	67053	STATE OF MICHIGAN	DISBURSE STATE PRE DENIALS APRIL 2017-JUNE 2017 STATE PORTI	226.030	000	399.51
06/27/2017	AP	67062	TONYA KLEE-JURCZYK	RESTITUTION	271.000	000	30.00
06/27/2017	AP	67069	WALMART	02-2728 MCCLURE 2 PYMTS @ \$25 EA	271.000	000	50.00
				Total for fund 701 GENERAL AGENCY			12,672.07
Fund: 704 PAYROLL IMPREST FUND							
06/27/2017	AP	66932	AMERICAN FIDELITY ASSURANCE CO	JUNE 2017 FLEX SPENDING ACCOUNT	231.285	000	512.47
06/27/2017	AP	66939#	BLUE CARE NETWORK	00182055-0001 JULY 2017 COURT MEDICAL	231.261	000	3,875.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 704 PAYROLL IMPREST FUND							
06/27/2017	AP	66961*#	DELTA DENTAL OF MICHIGAN	MI001160001 JULY 2017 COURT DENTAL	231.261	000	384.89
06/27/2017	AP	67008	MCWCF	INV# 4020 (3RD QTR. BILLING)	231.270	000	38,119.19
				Total for fund 704 PAYROLL IMPREST FUND			42,891.64
				TOTAL - ALL FUNDS			318,431.84

*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	1641(E)	CONSUMERS ENERGY	ELECTRIC BILLS	208-752-930.620	356.37
		1641(E)		ACCT#1000 7019 9300 (621 GARFIELD ST.)	226-528-930.620-PROG000000	24.22
		1641(E)		ACCT#1000 0016 3053 & 1030 1585 2710	637-265-930.620-CRTHS00000	3,191.32
		1641(E)		ACCT#1000 0016 3053 & 1030 1585 2710	637-265-930.620-INFO CTR00	33.66
						3,605.57
06/27/2017	AP	1642(E)	FLEETCOR SUPERFLEET MASTERCARD	MAY 2017 ACCT#100 1181 575	101-257-930.660	24.78
		1642(E)		MAY 2017 ACCT#100 1181 575	101-301-930.660	1,971.19
		1642(E)		MAY 2017 ACCT#100 1181 575	101-302-930.660	311.03
		1642(E)		MAY 2017 ACCT#100 1181 575	101-332-930.660	43.54
		1642(E)		MAY 2017 ACCT#100 1181 575	101-351-930.660	191.37
		1642(E)		MAY 2017 ACCT#100 1181 575	101-648-930.660	139.54
		1642(E)		MAY 2017 ACCT#100 1181 575	101-721-930.660	118.61
		1642(E)		MAY 2017 ACCT#100 1181 575	205-301-930.660	353.61
		1642(E)		MAY 2017 ACCT#100 1181 575	208-751-930.660	142.64
		1642(E)		MAY 2017 ACCT#100 1181 575	208-752-930.660	142.64
		1642(E)		MAY 2017 ACCT#100 1181 575	210-651-700.000	3,944.80
		1642(E)		MAY 2017 ACCT#100 1181 575	212-430-930.660	387.07
		1642(E)		MAY 2017 ACCT#100 1181 575	249-371-930.660	39.54
		1642(E)		MAY 2017 ACCT#100 1181 575	281-537-930.660	103.59
		1642(E)		MAY 2017 ACCT#100 1181 575	645-172-930.660	85.20
						7,999.15
06/27/2017	AP	1643(A)	GARY GELOW	JULY 2017 CAA CONTRACT PAYMENT	101-131-801.021	12,060.08
06/27/2017	AP	1644(A)	GAYLORD ARFF INC	MONTHLY CONTRACT	281-537-940.010	11,519.40
06/27/2017	AP	1645(A)	GAYLORD ARFF INC	3RD QTR. JUL-AUG-SEP	637-265-940.010	58,261.00
06/27/2017	AP	66925	87- A DISTRICT	MAY 2017 CREDIT CARD & GARNISHMENT FEES	101-131-930.150	650.73
06/27/2017	AP	66926	ADVANCE AUTO PARTS	4495 STOCK	588-699-726.050	314.97
06/27/2017	AP	66927	ADVANCED CORRECTIONAL HEALTHCARE	INMATE MEDICAL CARE #66233	101-351-930.470	52.16
06/27/2017	AP	66928	AGNES KUCHARAK	OVERPMT ON 2 BAGLEY TOWNSHIP PARCELS	516-030-694.000	163.81
06/27/2017	AP	66929	ALPINE ANIMAL HOSPITAL	MAY 2017	212-430-726.035	50.00
		66929		MAY 2017	212-430-930.471	702.19
		66929		MAY 2017	212-430-930.980	505.00
						1,257.19
06/27/2017	AP	66930	ALPINE CHOCOLAT HAUS	ADDL. SHIPPING FOR BASKET SENT TO INCORRECT ZIP CODE	101-101-930.300	10.95

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	66931	ALPINE RESTORATION INC	INV#975 (BLAST,PRIME,PAINT - CANNON)	637-265-726.050	2,100.00
06/27/2017	AP	66932	AMERICAN FIDELITY ASSURANCE CO	JUNE 2017 FLEX SPENDING ACCOUNT	704-000-231.285	512.47
06/27/2017	AP	66933	AMERICAN WASTE	1978097 JUNE	588-698-940.010	103.00
06/27/2017	AP	66934	ANNE SULLIVAN	DHHS CONFERENCE LODGING	290-670-930.500	98.20
06/27/2017	AP	66935	AUTO OWNERS INSURANCE CO	RESTITUTION	701-000-271.000	200.00
06/27/2017	AP	66936	AUTO VALUE GAYLORD	259-342587 SHOP	588-698-726.025	4.22
06/27/2017	AP	66937	AUTOMATED BUSINESS EQUIPMENT	CURRENCY COUNTER SERVICE CONTRACT	101-253-920.410	400.00
06/27/2017	AP	66938	BEVERLY ENTERPRISES	RESTITUTION 2 PYMTS \$25 EA	701-000-271.000	50.00
06/27/2017	AP	66939	BLUE CARE NETWORK	00182055-0001 JULY 2017 COURT MEDICAL	101-131-704.110	5,199.91
		66939		00182055-0001 JULY 2017 COURT MEDICAL	101-148-704.110	1,259.64
		66939		00182055-0001 JULY 2017 COURT MEDICAL	215-141-704.110	7,273.20
		66939		00182055-0001 JULY 2017 COURT MEDICAL	292-662-704.110	1,767.60
		66939		00182055-0001 JULY 2017 COURT MEDICAL	704-000-231.261	3,875.09
						19,375.44
06/27/2017	AP	66940	BLUE CARE NETWORK	INV#171600074768 (JULY 2017)	647-851-704.110	22,668.80
06/27/2017	AP	66941	BLUE TOOL SERVICE LLC	67428 SHOP TOOLS	588-699-726.050	157.80
06/27/2017	AP	66942	BRANDON CHOJNACKI	DHHS CONFERENCE LODGING	290-670-930.500	98.20
06/27/2017	AP	66943	BRUCE TILLINGER	SERVICES THOROUGH 06/15/17	249-371-801.027	1,610.00
06/27/2017	AP	66944	CCP INDUSTRIES INC	IN01906866 SHOP SUPPLIES	588-699-726.050	236.52
06/27/2017	AP	66945	CDW GOVERNMENT INC	LEXMARK MS312DN - QUOTE HZDZ756	101-257-726.000	319.25
06/27/2017	AP	66946	CENTURY LINK	ACCT#300451601 (ELMIRA TWP FIRE DEPT)	261-427-930.210	55.47
06/27/2017	AP	66947	CENTURYLINK	INV#1411166427 ACCT#63357762	261-427-930.210	129.90
06/27/2017	AP	66948	CHARLES KLEE	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		66948		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	6.00
						56.00
06/27/2017	AP	66949	CHARTER COMMUNICATIONS	8245122490005147 JUNE	588-697-930.240	45.47
		66949		INMATE CABLE THRU 6/14/17	595-351-726.000	223.15
						268.62
06/27/2017	AP	66950	CHRIS DECKROW	RESTITUTION	701-000-271.000	25.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	66951	CHUCKS ELECTRIC OF GAYLORD	1471 ANIMAL CONTROL	212-430-726.050	90.00
06/27/2017	AP	66952	CITIZENS INSURANCE	RESTITUTION	701-000-271.000	40.00
06/27/2017	AP	66953	CITY OF GAYLORD	001254-0000-02 JUNE	588-697-920.200	76.93
		66953		MAY 2017 WATER BILLS	637-265-920.200-ALPCT00000	478.27
		66953		MAY 2017 WATER BILLS	637-265-920.200-CRTHS00000	411.15
		66953		MAY 2017 WATER BILLS	637-265-920.200-INFO CTR00	35.94
		66953		MAY 2017 WATER BILLS	637-265-920.200-SILLI00000	43.29
						<hr/> 1,045.58
06/27/2017	AP	66954	CITY OF GAYLORD	DISBURSE STATE PRE DENIALS APRIL 2017-JUNE 2017 CITY POR	701-000-226.030	57.09
06/27/2017	AP	66955	CMP DISTRIBUTORS	51738 OCS CARRIER	212-430-726.046	509.00
06/27/2017	AP	66956	CONNIE MURPHY	JUNE 2017 DHHS BD EXPS	290-670-703.040	50.00
		66956		JUNE 2017 DHHS BD EXPS	290-670-930.500	27.00
						<hr/> 77.00
06/27/2017	AP	66957	CROSSROADS INDUSTRIES	INV#18134 (SHREDDING FOR MAY 2017)	101-101-920.410	35.00
		66957		INV#18134 (SHREDDING FOR MAY 2017)	101-215-920.410	25.00
		66957		INV#18134 (SHREDDING FOR MAY 2017)	101-267-920.410	35.00
		66957		INV#18134 (SHREDDING FOR MAY 2017)	101-301-920.410	35.00
						<hr/> 130.00
06/27/2017	AP	66958	CROSSROADS INDUSTRIES	RESTITUTION P V TUSZYNSKI	701-000-271.000	200.00
06/27/2017	AP	66959	CUMMINGS, MCCLOREY, DAVIS & ACHO P	INV#238302 (MAY 2017)	260-270-801.020	1,519.00
06/27/2017	AP	66960	CUMMINS BRIDGEWAY	INV#015-96390	261-427-940.010	300.14
06/27/2017	AP	66961	DELTA DENTAL OF MICHIGAN	MI001160001 JULY 2017 COURT DENTAL	101-131-704.110	585.35
		66961		MI001160001 JULY 2017 COURT DENTAL	101-148-704.110	118.46
		66961		MI001160001 JULY 2017 COURT DENTAL	215-141-704.110	674.54
		66961		MI001160001 JULY 2017 COURT DENTAL	292-662-704.110	161.18
		66961		MI001160001 JULY 2017 COURT DENTAL	704-000-231.261	384.89
						<hr/> 1,924.42
06/27/2017	AP	66962	DELTA DENTAL OF MICHIGAN	INV#RIS0001503157 (JULY 2017)	647-851-704.110	5,648.01
06/27/2017	AP	66963	DENISE SOCIA	RESTITUTION	701-000-271.000	10.00
06/27/2017	AP	66964	DOUG KASSUBA	INV 2017015; 6-9-17; NETWORK CONNECTION IN CONF. ROOM	101-267-920.400	150.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	66965	DUNNS	WALL FILE, PAGE PROTECTORS, LEGAL PADS, CORRECTION TAI	101-131-726.000	113.14
		66965		INV 855992; DEPT 406; YELLOW PAPER	101-267-726.000	13.08
		66965		INV# 856402-0 LEGAL PADS/3 RING BINDERS/PENS	101-301-726.000	38.90
		66965		ACCT #2647 COPIER CONTRACT, MONTH END 05/31/17	101-682-920.410	30.51
		66965		ACCT#3603 (FSM ON COPIER APR-MAY 2017)	101-864-726.000	474.00
		66965		855298	212-430-726.000	156.58
		66965		ACCT #2647 COPIER CONTRACT, MONTH END 05/31/17	232-690-920.410	30.50
		66965		OFFICE SUPPLIES	249-371-726.000	45.36
		66965		WALL FILE, PAGE PROTECTORS, LEGAL PADS, CORRECTION TAI	292-662-726.000	23.81
		66965		8560880 COIN ENV.; BATH TISSUE	588-697-726.000	249.16
		66965		8560880 COIN ENV.; BATH TISSUE	588-698-726.025	167.92
06/27/2017	AP	66966	ELAN	ACTIVITY 5/13/17-6/13/17	208-901-970.200	216.14
06/27/2017	AP	66967	ELI ELECTRIC LLC	SERVICES THROUGH 06/15/17	249-371-801.026	2,000.00
06/27/2017	AP	66968	ERIK SNYDER	6/19 GAYLORD UPDATED RIDER COACH #2, RANGE SETUP	101-332-801.020	240.00
		66968		6/19 GAYLORD UPDATED RIDER COACH #2, RANGE SETUP	101-332-801.030	720.00
						960.00
06/27/2017	AP	66969	FARM BUREAU INSURANCE	RESTITUTION X7 PYMTS @ \$40 EA	701-000-271.000	280.00
06/27/2017	AP	66970	FEENY	5221940 SHERIFF #69-008	588-699-726.051	27.75
06/27/2017	AP	66971	FERNO-WASHINGTON, INC.	INV#810102 (SIM CARDS FOR DISPATCH TO TRACK EMS TRUCKS	261-901-970.435	4,555.42
06/27/2017	AP	66972	FLORENCE SPICER	06/14/2007 CDL	588-699-930.600	47.00
06/27/2017	AP	66973	FOC ASSOCIATION	MARIA COGER-FOC 2017 SUMMER CONFERENCE REGISTRATION	215-141-704.400	200.00
06/27/2017	AP	66974	FRANCES NOWAK	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		66974		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	7.50
						57.50
06/27/2017	AP	66975	FRONTIER	ACCT#989-732-9752-032210-5	261-427-930.210	54.74
		66975		ACCT#989-732-2373-030804-5	637-265-930.210	50.75
						105.49
06/27/2017	AP	66976	GALLS INC AN ARAMARK CO	007570798	212-430-726.046	132.72
06/27/2017	AP	66977	GAYLORD COMMUNITY SCHOOLS	DISBURSE STATE PRE DENIALS COLLECTED FROM APRIL 2017-J	701-000-228.001-PRE0000000	2,518.22
06/27/2017	AP	66978	GAYLORD FORD	48866 SHERIFF #697	588-699-726.051	38.28

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	66979	GAYLORD VETERINARY SERVICES	MAY 2017	212-430-930.471	231.95
		66979		MAY 2017	212-430-930.980	635.88
						867.83
06/27/2017	AP	66980	GBS INC	CASE FILE FOLDERS	101-131-726.000	2,120.00
06/27/2017	AP	66981	GENESEE COUNTY MEDICAL EXAMINER	INV#69-17-2010 (AUTOPSY)	101-648-930.920	2,460.00
06/27/2017	AP	66982	GORDON FOOD SERVICES	INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	101-351-726.025	522.43
		66982		INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	101-351-726.030	173.65
		66982		INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	101-351-930.700	5,776.39
		66982		INMATE FOOD /KITCHEN SUPPLIES #788210687-212737	205-301-726.000	17.49
						6,489.96
06/27/2017	AP	66983	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	65.16
06/27/2017	AP	66984	HOSPITAL PURCHASING SERVICE	INV#LLC13390 (6/1/17 THRU 5/31/18)	101-301-920.410	85.62
		66984		INV#LLC13390 (6/1/17 THRU 5/31/18)	101-351-920.410	96.32
		66984		INV#LLC13390 (6/1/17 THRU 5/31/18)	101-864-920.410	802.71
		66984		INV#LLC13390 (6/1/17 THRU 5/31/18)	205-301-920.410	85.62
						1,070.27
06/27/2017	AP	66985	INSTITUTE OF CONTINUING LEGAL EDUCA	2017 MI FAMILY LAW BENCH BOOK	101-131-726.200	96.50
06/27/2017	AP	66986	JAMES RILING	CANCELLATION OF PERMIT PB17-0074	249-260-451.011	35.00
				CANCELLATION OF PERMIT PB17-0074	249-260-451.012	100.00
						135.00
06/27/2017	AP	66987	JAMIE FITAK	HEALTHY LIVING PROGRAM SUPPLIES - REIMBURSEMENT	292-662-726.000	55.80
06/27/2017	AP	66988	JASON CAVERSON	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
				PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	15.00
						65.00
06/27/2017	AP	66989	JEANETTE SAYRE	17-33-DL - MAY 2017 COUNSELING SESSIONS	292-662-940.010	350.00
06/27/2017	AP	66990	JEFFERY B PROUX	FUEL REIMBURSEMENT	249-371-930.660	10.00
06/27/2017	AP	66991	JESSICA A. SLUSSER	6/19 WEST BRANCH BRC UPDATED RIDER COACH	101-332-801.030	390.00
06/27/2017	AP	66992	JIM WERNIG INC	20688 BUS #29	588-699-726.050	203.40
06/27/2017	AP	66993	JIM'S ALPINE AUTOMOTIVE	1-722683 OCBS	588-699-726.050	28.58
				1-723430 PARKS & REC 056X532	588-699-726.051	30.87

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						59.45
06/27/2017	AP	66994	JOHNSON OIL COMPANY	INV# 47872 VEH# 697 BATTERY & INSTALLATION	101-301-726.050	157.15
06/27/2017	AP	66995	JUSTIN BUCKLER	PP0 VIOL BOND	701-000-265.000	300.00
06/27/2017	AP	66996	KENMAR COMPANY	INV# 70908 1 BOX EACH #4900 & #4910 BOOKING FILE FOLDERS	101-351-726.000	91.00
06/27/2017	AP	66997	KENNETH ARNDT	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		66997		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	5.00
						55.00
06/27/2017	AP	66998	KENNETH GARROTT	6/19 BRC WEST BRANCH BRC UPDATED RIDER COACH #2, RANG	101-332-801.020	45.00
		66998		6/19 BRC WEST BRANCH BRC UPDATED RIDER COACH #2, RANG	101-332-801.030	735.00
						780.00
06/27/2017	AP	66999	KEVIN KENNEDY	RESTITUTION	701-000-271.000	25.00
06/27/2017	AP	67000	KIRKPATRICK DUBOIS & SLOUGH PLC	INV#19557 & 19558	260-270-801.020	60.00
06/27/2017	AP	67001	LARRYS LANDSCAPING	2017009 START UP SPRINKLER SYSTEM	208-751-920.200	100.00
06/27/2017	AP	67002	LATITUDE SUBROGATION SERVICES	RESTITUTION	701-000-271.000	100.00
06/27/2017	AP	67003	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 JULY 2017	101-131-704.140	403.71
		67003		CICOTSEGO-BL-954784 JULY 2017	101-133-704.140	38.60
		67003		CICOTSEGO-BL-954784 JULY 2017	215-141-704.140	167.73
		67003		CICOTSEGO-BL-954784 JULY 2017	292-662-704.140	89.37
						699.41
06/27/2017	AP	67004	LISA MATHIAS	DHHS CONFERENCE LODGING	290-670-930.500	98.20
06/27/2017	AP	67005	LOWES	RESTITUTION	701-000-271.000	50.00
06/27/2017	AP	67006	M33 ACCESS	INV#713775 (EMERGENCY UNDERGROUND FIBER RESTORATION	594-228-700.000	9,702.00
06/27/2017	AP	67007	MCWCF	MEMBER 760 2017 3RD QUARTER	101-131-704.600	658.18
		67007		MEMBER 760 2017 3RD QUARTER	215-141-704.600	427.38
		67007		MEMBER 760 2017 3RD QUARTER	292-662-704.600	508.69
						1,594.25
06/27/2017	AP	67008	MCWCF	INV# 4020 (3RD QTR. BILLING)	704-000-231.270	38,119.19
06/27/2017	AP	67009	MELANIE YOUNGS	JUNE 2017 DHHS BD EXPS	290-670-930.500	30.00
06/27/2017	AP	67010	MICHIGAN DEPARTMENT OF HUMAN SERVIC	DFA-11-69001 3RD/4TH QUARTERS (APR-SEPT) 2017	292-662-801.020	21,750.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	67011	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FEE'S #551-489690/551-489689	701-000-228.017	947.25
06/27/2017	AP	67012	MIDWEST VETERINARY SUPPLY, INC.	8123933	212-430-726.035	836.15
06/27/2017	AP	67013	MOTOROLA SOLUTIONS INC	CITY POLICE CAR RADIO REPLACEMENT	261-901-970.435	5,015.88
06/27/2017	AP	67014	NICHOLAS JAMES ANTHONY	JUNE 2017 WEEKEND DRUG TESTER: JUN 10, 11, 17, 18	101-133-940.010	160.00
06/27/2017	AP	67015	NORA HOLLY CORFIS	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		67015		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	14.00
						<hr/> 64.00
06/27/2017	AP	67016	NORTH POINTE PLUMBING & HEATING	210710	212-430-726.050	390.00
06/27/2017	AP	67017	NORTH STAR GARDENS INC	6 HANGING BASKETS-GARDEN CLUB	637-265-726.050	213.94
06/27/2017	AP	67018	NORTHERN MICHIGAN REVIEW	171991-269484 PRIME TIMES, MEMORIAL DAY, SEO BOOST	588-697-930.300	142.60
		67018		ACCT#185818 (MAY 2017)	637-265-726.050	666.03
						<hr/> 808.63
06/27/2017	AP	67019	NORTHERN MICHIGAN REVIEW	ACCT#181584 INV#53117	101-267-930.300	120.00
		67019		ACCT#181584 INV#53117	249-371-930.300	60.00
						<hr/> 180.00
06/27/2017	AP	67020	OFFICE DEPOT INC	TONER	101-253-726.000	79.34
		67020		ACCT #33676958, INVOICE #931466725001, HOUSING/VA SUPPLIE	101-682-726.000	34.84
		67020		ACCT #33676958, INVOICE #931466725001, HOUSING/VA SUPPLIE	233-690-726.000	34.83
		67020		TONER	516-253-726.000	79.34
		67020		TONER	616-253-726.000	79.34
		67020		TONER	617-253-726.000	79.33
						<hr/> 387.02
06/27/2017	AP	67021	OLIVIA MOLLEN	BDA DEFT PD IN FULL PRIOR TO RECEIPT OF CK	101-215-626.030	90.00
06/27/2017	AP	67022	OMH MEDICAL GROUP & MEDCAR WALKIN	ACCT#60162	101-215-940.010	65.00
		67022		ACCT#60162	101-301-940.010	106.00
		67022		ACCT#60162	101-302-940.010	106.00
		67022		ACCT#60162	101-682-940.010	65.00
		67022		ACCT#60162	208-751-940.010	260.00
		67022		ACCT#60162	588-699-940.010	65.00
						<hr/> 667.00
06/27/2017	AP	67023	OMS COMPLIANCE SERVICES INC	87492 RANDOM DRUG TEST	588-699-940.010	75.75

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	67024	OTSEGO CO CLERK	BUCKLER PPO BOND FINES/COSTS	701-000-265.000	200.00
06/27/2017	AP	67025	OTSEGO CO CLK	P V ERVING BDA \$360/BDU \$40	701-000-265.000	400.00
06/27/2017	AP	67026	OTSEGO CO FOC	04-10759 \$3100,13-15172 \$600,15-15794 \$600, 15-15927 \$800,15-15	701-000-265.000	5,300.00
06/27/2017	AP	67027	OTSEGO CO FOC	FOC PERF BOND CRIPPIN V HARRINGTON	701-000-265.000	600.00
06/27/2017	AP	67028	OTSEGO CONSERVATION DISTRICT	INV#629 (RECYCLING PROGRAM)	226-528-940.010-PROG000000	6,944.87
		67028		INV#626 (TREES FOR DOG PARK)	637-265-726.050	70.00
						<hr/> 7,014.87
06/27/2017	AP	67029	OTSEGO COUNTY BUS SYSTEM	MAY 2017 DRUG COURT BUS	101-133-930.500	308.00
		67029		VEHICLE MAINTANCE - CHEVROLET	249-371-920.400	171.00
						<hr/> 479.00
06/27/2017	AP	67030	OTSEGO COUNTY EMS	EMER. MGMT CONTRACT 2ND QTR. & ME OFC. UCMAN-APR-MAY	101-427-940.010	7,500.00
		67030		EMER. MGMT CONTRACT 2ND QTR. & ME OFC. UCMAN-APR-MAY	101-648-930.240	300.00
		67030		COMMAND TRAILER UPGRADES & ADDITIONS	261-901-970.435	1,302.43
						<hr/> 9,102.43
06/27/2017	AP	67031	OTSEGO COUNTY TREASURER	JURY BOX REIMB / DELQ NOTICE POSTAGE DUE	101-145-930.930	76.90
		67031		JURY BOX REIMB / DELQ NOTICE POSTAGE DUE	516-253-930.450	3.48
						<hr/> 80.38
06/27/2017	AP	67032	PAUL HARTMANN	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		67032		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	10.00
						<hr/> 60.00
06/27/2017	AP	67033	PAUL KOEPKE	RENTAL REFUND	208-442-626.030-GYM_RENTAL	45.00
06/27/2017	AP	67034	PAY THE BILLS, LLC	555329 FIREWOOD	208-751-726.000	120.00
06/27/2017	AP	67035	PENGAD INC	EXIBIT LABELS	101-131-726.000	22.55
06/27/2017	AP	67036	PITNEY BOWES INC-SUPPLIES	LEASE INV#3303656061	101-864-920.410	477.60
06/27/2017	AP	67037	PURCHASE POWER	POSTAGE	249-371-930.450	288.00
06/27/2017	AP	67038	QUILL CORPORATION	TONER	101-131-726.000	142.97
		67038		TONER	292-662-726.000	111.01
						<hr/> 253.98
06/27/2017	AP	67039	QUILL CORPORATION	INV#7298761 & INV#7263327	101-000-106.000	203.92

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	67040	REHMANN ROBSON	INV#RR380692 JOB#1157471	101-223-801.020	8,900.00
06/27/2017	AP	67041	RENEE EDWARDS	JUNE 2017 ALTERNATIVE EDUCATION TEACHER	292-662-940.010	720.00
06/27/2017	AP	67042	RONALD C BRAND	INV#1409 (540 S. ILLINOIS)	637-265-726.050	600.00
06/27/2017	AP	67043	SANE	P V BRACKENBURY \$545 16-5172/P V MOLLEN \$230 16-5165	701-000-271.000	790.00
06/27/2017	AP	67044	SARA SCHMIDT	KEY, BLANK DVD PACKAGE	101-267-726.000	21.86
06/27/2017	AP	67045	SCRUBS-R-US	RESTITUTION	701-000-271.000	100.00
06/27/2017	AP	67046	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE #IDA 38743	101-351-930.210-INMT000000	592.00
06/27/2017	AP	67047	SEIDELL ARCHITECTS	DECK PHOTOTYPE	249-371-801.020	455.00
06/27/2017	AP	67048	SHERRY S HUFF	JUNE 2017 DHHS BD EXPS	290-670-703.040	50.00
		67048		JUNE 2017 DHHS BD EXPS	290-670-930.500	49.00
						99.00
06/27/2017	AP	67049	SONJA FIEL	DHHS CONFERENCE LODGING	290-670-930.500	98.20
06/27/2017	AP	67050	STAPLES BUSINESS ADVANTAGE	INV#3342916140 (OCEA - COPY PAPER)	101-000-106.000	34.15
		67050		INV 8044865216; TONER; CUST #DET 1046110; 6-3-2017	101-267-930.983	75.99
		67050		INV#3342354262 (BINDER)	645-201-726.000	4.39
						114.53
06/27/2017	AP	67051	STATE OF MICHIGAN	P69 SUPPORT SERVICE 2ND QTR APR-JUN 2017	101-131-970.450	2,792.04
06/27/2017	AP	67052	STATE OF MICHIGAN	INV#FPTGJUN17	261-427-940.010	1,500.00
06/27/2017	AP	67053	STATE OF MICHIGAN	DISBURSE STATE PRE DENIALS APRIL 2017-JUNE 2017 STATE PC	701-000-226.030	399.51
06/27/2017	AP	67054	STEVE J BAUMAN	PLANNING / ZONING MEETING 06/19/2017	101-721-703.040	50.00
		67054		PLANNING / ZONING MEETING 06/19/2017	101-721-930.500	2.00
						52.00
06/27/2017	AP	67055	STEVEN ROLLINS	03/16/17 & 06/15/17 VETERANS MEETING PER DIEM, TRAVEL REIM	101-682-703.040	100.00
		67055		03/16/17 & 06/15/17 VETERANS MEETING PER DIEM, TRAVEL REIM	101-682-930.500	6.60
						106.60
06/27/2017	AP	67056	SUSIE HARTZ	15-58-DL - MARCH 2017 COUNSELING	292-662-940.010	350.00
06/27/2017	AP	67057	SWANSON SERVICES GROUP	INMATE COMMISSARY PURCHASE #838128 THRU 849405 CREDIT	595-351-726.000	1,289.06
06/27/2017	AP	67058	TELE-RAD	INV#879732 JOB TKT#263284	261-901-970.435	568.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 06/27/2017 - 06/27/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2017	AP	67059	TELEPHONE SUPPORT SYSTEMS INC	41911 SERVICE 05/22/2017	588-697-940.010	41.40
06/27/2017	AP	67060	TIMOTHY MCPHERSON	6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETU 101-332-726.000		59.59
		67060		6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETU 101-332-801.020		690.00
		67060		6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETU 101-332-801.030		540.00
		67060		6/20 W, BRANCH BRC, REGISTERED 30 STUDENTS, RANGE SETU 101-332-970.420		185.86
						1,475.45
06/27/2017	AP	67061	TITLE CHECK LLC	PARCEL ADMIN FEES- JUNE INSTALLMENT. 2015 TAX CYCLE	516-253-920.410	1,927.83
06/27/2017	AP	67062	TONYA KLEE-JURCZYK	RESTITUTION	701-000-271.000	30.00
06/27/2017	AP	67063	TREATMENT RESEARCH INSTITUTE	3 YEARS RANT LICENSE, MAINTENANCE & SUPPORT RENEWAL	101-131-970.450	1,500.00
06/27/2017	AP	67064	TREDROC TIRE SERVICES LLC	7580000816 FLAT REPAIR	588-699-920.400	15.00
06/27/2017	AP	67065	UNIVERSITY CENTER AT GAYLORD	CLASSROOM & MIC RENTAL AMAR CLASS	101-257-704.400	175.00
06/27/2017	AP	67066	VALLEY TRUCK PARTS	3-1201280 STOCK	588-699-726.050	6.60
06/27/2017	AP	67067	VERIZON WIRELESS	INV#9787258272 ACCT#342115252-00001	261-427-930.210	180.81
06/27/2017	AP	67068	VISION SERVICE PLAN (VSP)	ACCT#12 049684 0797 & 0798 (JULY 2017)	647-851-704.110	1,357.76
06/27/2017	AP	67069	WALMART	02-2728 MCCLURE 2 PYMTS @ \$25 EA	701-000-271.000	50.00
06/27/2017	AP	67070	WASH N GO MANAGEMENT INC	INVOICE 11045	212-430-920.410	15.00
06/27/2017	AP	67071	WEST PAYMENT CENTER	ACCT 1000715367; INV 836229215, 836312064, 836312062	101-267-726.200	417.20
		67071		INV 836215184; ACCT 1000242483 MAY '17 CLEAR INFO CHGS	101-268-726.200	193.17
						610.37
06/27/2017	AP	67072	WILBER AUTOMOTIVE SUPPLY INC	065706 STOCK	588-699-726.050	233.96
		67072		064475 LAND USE & STOCK	588-699-726.051	22.48
						256.44
06/27/2017	AP	67073	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
			TOTAL - ALL FUNDS	TOTAL OF 154 CHECKS		318,431.84

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 17-13 John Burt Recognition	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: New Business, B	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

John Burt is leaving his position with Otsego County as the County Administrator. A resolution has been prepared to honor his contributions to the community.

RECOMMENDATION:

Staff requests adoption of the resolution as presented.

OCR 17-13
Recognition of John M. Burt

Otsego County Board of Commissioners
June 27, 2017

WHEREAS, John M. Burt has chosen June 30, 2017 as his last day serving Otsego County as its County Administrator; and

WHEREAS, in 1993 he married Stacey and together they have a daughter and son; and

WHEREAS, in 1994 John earned his B.S. degree in Geography (Land Use Analysis) from Central Michigan University and in 1996 earned his M.A. degree in Geography (Urban Planning) from Western Michigan University; and

WHEREAS, John began employment with Otsego County on February 13, 2006 serving as our County Administrator and over the past 11+ years has accomplished many feats; and

WHEREAS, John helped oversee many County construction projects which include the new Gaylord Regional Airport Terminal; the new Animal Control facility; and currently the large expansion to the Otsego County Library; plus several major renovations to the County's buildings and structures; the County's Main Street Fountain, Café' area, to name a few; and

WHEREAS, John was the primary contact and chief negotiator for the donation of and funding for the Louis M. Groen Nature Preserve which is a huge asset to our community; plus he worked with several community interest groups and designed the strategy that led to the establishment of the County's first drop-off recycling program and passage of a dedicated millage to support it; and

WHEREAS, John has offered his expertise and leadership over the years serving as liaison on many boards and committees; ICMA, OCEA, Otsego County Building Authority, Gaylord Rotary Club, OMH Foundation Board, Gaylord DDA, again, only naming a few; and

WHEREAS, when John isn't working he enjoys spending time with his wife, Stacey and daughter and son, Anna and Thomas. John is a huge movie buff, he loves Star Wars and all of the action hero movies and games, as a hobby he is currently collecting movies on iTunes; and now, therefore, be it

RESOLVED, that John is remembered by Otsego County colleagues and the public for the giving of his time and talents to make Otsego County a better place to live and work; and be it further

RESOLVED, that the Otsego County Board of Commissioners commend and honor John Burt for his outstanding service to our community, and wish him the best in his new endeavors.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Retirement Incentive	AGENDA DATE: June 27, 2017
AGENDA PLACEMENT: New Business, C	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Trisha Adam, HR Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County is offering a one-time incentive of \$5,000 to all County employees that are eligible to retire who give their official notice to retire by September 1, 2017, and retire by November 1, 2017. The incentive would be paid at the time of their last pay check and would be subject to all payroll taxes.

RECOMMENDATION:

Staff requests approval of the retirement incentive as detailed above.