



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, July 11, 2017 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of June 27, 2017 w/attachments - Motion to Approve
- B. Remonumentation Peer Review Group Reappointment (Kiiskila) - Motion to Approve
- C. Remonumentation Peer Review Group Reappointment (Caverson) - Motion to Approve
- D. Brownfield Redevelopment Authority Reappointment (Brecheisen) - Motion to Approve
- E. Housing Committee Reappointment (Wambold) - Motion to Approve

Committee Reports

Administrator's Report

Department Head Report

Special Presentations

- A. PACE Report Public Hearing
- B. PACE Report Plan (Adoption)
  1. OCR 17-15 PACE Program (Adoption)
- C. 2016 Audit Presentation - Rehmann

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  1. July 5, 2017 Warrant
  2. July 11, 2017 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment



July 11, 2017  
Agenda

## **Agenda Questions**

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling Rachel Frisch at 989-731-7520 or via email at [rfrisch@otsegocountymi.gov](mailto:rfrisch@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of June 27, 2017 w/ attachments	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of June 27, 2017 with attachments.

June 27, 2017

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Thomas Burt.

**Roll Call:**

**Present:** Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton.

**Excused:** Julie Powers, Bruce Brown.

**Consent Agenda:**

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve the Regular Minutes of June 13, 2017 with attachments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve OCR 17-11, Mortgage Discharge for Keith and Renee Snyder.

**Roll Call Vote:**

**Ayes:** Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton.

**Nays:** None.

**Excused:** Julie Powers, Bruce Brown

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to approve OCR 17-12, Mortgage Discharge for Kristin Trimble Ulery.

**Roll Call Vote:**

**Ayes:** Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton.

**Nays:** None.

**Excused:** Julie Powers, Bruce Brown

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Liss, seconded by Commissioner Doug Johnson, to remove Francis Nowak and replace her with Jan Norton, as the Chester Township representative to the Otsego County Planning Commission to a term ending December 31, 2017. Ayes: Unanimous. Motion carried.

**Committee Reports:**

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to approve the agreement with C2AE as presented, along with any associated budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Rob Pallarito, to make the following changes to the Land Use Services fees under the Otsego County Fee Schedule:

- Door Installation Building Permit: Waive for door installation with no structural changes.
- Residential Building Demolition Permit: Set the fee at \$135.00
- Zoning Camping Permit: Set the fee at \$35.00
- Zoning Fence Permit: Set the fee at \$35.00
- Accessory Buildings less than 200 sq. ft. Zoning Permit: Set the fee at \$35.00
- Farm Animal Zoning Permit: Set the fee at \$35.00

Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to award bid 17-08 for the tennis court project to Rieth Riley in the amount of \$268,276.50 contingent upon the Natural Resources Trust Fund Grant being awarded by the State, and upon an agreement being entered into with the Otsego County Sportsplex for providing matching funds. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Doug Johnson, to adopt Resolution OCR 17-14 EMS Millage.

Roll Call Vote:

Ayes: Paul Beachnau, Duane Switalski, Rob Pallarito, Doug Johnson, Ken Borton.

Nays: Paul Liss, Ken Glasser.

Excused: Julie Powers, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Paul Liss, to cost-share the purchase of BSA financial software for the Village of Vanderbilt, with the County paying \$2,605 and the Village paying \$500. Ayes: Paul Beachnau, Paul Liss, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton. Nays: Duane Switalski. Excused: Julie Powers, Bruce Brown.

Motion carried.

Administrator's Report:

John Burt reported the Cannon is painted; Housing Department has applied for a demolition grant; Ironbelle Trail meeting held, discussed the next process; Library final design almost complete, end of August first of September put it out for bid; Pontrosenia Park, have the survey for what portion the Parks and Recreation will be taking over.

**Special Presentations:**

Marc Miller reported on the DNR; 12,000 miles of trails; rivers and lakes, camping; recreation; 4.6 million acres of land.

Lisa McComb reported on the random acts of music in downtown Gaylord; July 6-8, 2017 30 musicians performing in various downtown businesses; Gaylord Area Council for the Arts, headwaters music festival at the Otsego Club, August 26, 2017 4:00-7:00 6 local musicians; Land Use Study, citizens can complete a survey on the website.

**Department Head Report:**

Brendan Curran reported on the Prosecutor's Office, 667 new cases this year compared to 878 new cases last year; Personnel changes, new victim advocate hired, replaced part time clerical.

**City Liaison, Township and Village Representative:**

Michelle Noirot reported on the Bagley Township meeting, final bids are expected 6-29-17 on Kassuba Road.

**Correspondence:**

May 2017 Financial Reports.

**New Business:**

Motion by Commissioner Rob Pallarito, seconded by Commissioner Duane Switalski, to approve the June 20, 2017 Warrant in the amount of \$130,732.51. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to approve the June 27, 2017 Warrant in the amount of \$318,431.84. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, seconded by Commissioner Ken Glasser, to adopt resolution OCR 17-13, recognizing John Burt.

**Roll Call Vote:**

Ayes: Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser,  
Doug Johnson, Ken Borton.

Nays: None.

Excused: Julie Powers, Bruce Brown

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Liss, seconded by Commissioner Duane Switalski, to offer a one-time incentive of \$5,000 to all County employees that are eligible to retire who give their official notice to retire by September 1, 2017, and retire by November 1, 2017. The incentive would be paid at the time of their last pay check and would be subject to all payroll taxes. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito congratulated Matt Barresi regarding the Air Show; Joint land use study; attended the DNR public hearing regarding trails.

Commissioner Ken Glasser attended the Road Commission meeting, abandon Deer Lake Road; all Townships are involved in road projects.

Commissioner Paul Liss reported Vanderbilt is getting a Family Dollar store; Thank John Burt for all of his hard work and wished him well.

Commissioner Paul Beachnau had no report.

Commissioner Duane Switalski had no report.

Commissioner Doug Johnson thanked John Burt and wished him well.

Commissioner Ken Borton thanked John Burt and wished him well.

Meeting adjourned at 10:55 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk

**RESOLUTION NO. OCR 17-11**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
June 27, 2017

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 109 Brandywine Lane, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1387, Pages 793-806 in the name Keith Snyder and Renee Snyder, husband and wife and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Keith Snyder and Renee Snyder, husband and wife and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**RESOLUTION NO. OCR 17-12**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
June 27, 2017

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 1527 Dodge Lake Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1083, Pages 55-69 and a Loan Modification in Liber 1094, Pages 368-370 in the name Kristin Trimble Ulery, AKA Kristin T. Ulery, a single woman and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Kristin Trimble Ulery, AKA Kristin T. Ulery a single woman and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



106 W. Allegan St. Suite 500  
Lansing, MI 48933  
O: 517.371.1200  
www.c2ae.com

June 17, 2017

Mr. John Burt, Otsego County Administrator  
Otsego County, Office of Administrator  
225 W. Main  
Gaylord, Michigan 49735

Re: **Proposal for Professional Services**  
**Boiler Replacement, Alpine Center Building, Gaylord, Michigan**

Dear Mr. Burt,

Thank you for the opportunity to provide professional services and assistance to Otsego County relative to boiler replacements at the Alpine Center building located in Gaylord, Michigan. C2AE is a full-service engineering and architecture firm that has worked on multiple similar projects around the state over the years.

It is understood that C2AE will provide design only services at this point for replacement of the existing boilers at the Alpine Center building. Construction services will be provided as requested by the County.

#### SCOPE

- Replacement of sixteen (16) existing Hydrotherm natural gas boilers with four (4) new natural gas fired Weil-McLain or similar models providing the same total boiler output as the existing units.
- One site visit during design for consultation with Otsego County on boiler selection, related control system modifications and verification of existing boiler/piping layout including existing natural gas service pressure and flow.
- One technical bid document set including Signed and sealed drawings and technical specifications for issuance to the State of Michigan for Code Review.
- Conduct one design review meeting with the owner at 90% completion prior to issuance of bid documents. This meeting will be conducted via videoconference at the C2AE Gaylord office.
- Consult with Owner/contractor during the course of the work to address any construction issues.
- C2AE anticipates this design project will take four weeks. Construction schedule is estimated at roughly three months.

#### ASSUMPTIONS

1. The owner will perform construction services and generate front end specifications including a bid form.
2. All fees (Permit fees, local and state code review fees, etc.) and testing services are to be paid by the Owner or contractor and are excluded from this proposal. State plan review fees will be submitted as a reimbursable cost to the owner by C2AE.
3. Temporary heating of the building will not be needed and therefore is not included in the design effort.

4. This proposal is for the boiler replacement at the Alpine building only; this proposal does not include any assessments of other existing HVAC, plumbing systems, or utilities associated with the building.
5. Existing natural gas, water, and electrical utilities are sufficient to support the new boilers and upgrade or change of services is not required.

SCHEDULE

We are ready to start work on this project immediately upon approval from owner. We understand that this project must be completed and the heating system operational prior to the start of the 2017 heating season or approximately September 30<sup>th</sup>, 2017.

FEE

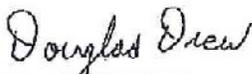
We propose to provide the services, as outlined herein, for the following lump sum fee, covering the duration of the design and construction phase of the project.

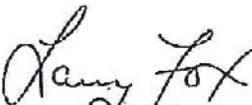
**Lump Sum Amount: \$15,900.00**

The enclosed proposal provides our scope of services, anticipated schedule, and fees for the Design phase of the project.

If this proposal is acceptable, please sign in the space provided and return one copy to our office. Should you have questions, please do not hesitate to contact us.

Sincerely,  
C2AE

  
Douglas Drew, PE  
Professional Engineer

  
Larry M. Fox, PE  
Principal Owner

Accepted by: Mr. John Burt (Otsego County)

\_\_\_\_\_

\_\_\_\_\_

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and Otsego County, Gaylord, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. **Limit of Scope:** The services provided by the A|E CONSULTANT shall be limited to those described in the Scope of Services.
- B. **Changed Conditions:** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A|E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A|E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A|E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A|E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. **Additional Services:** Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. **Standard of Care:** In providing services under this Agreement, the A|E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the A|E CONSULTANT and by mutual agreement between the parties, the A|E CONSULTANT will without additional compensation, correct those services not meeting such a standard.
- E. **ADA Compliance:** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to persons with disabilities. The OWNER acknowledges that the requirement of the ADA will be subject to various and possibly contradictory interpretations. The A|E CONSULTANT, therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project. The A|E CONSULTANT, however, cannot and does not warrant or guarantee that the OWNER's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the project.
- F. **Code Compliance:** The A|E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A|E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- G. **Permits and Approvals:** The A|E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A|E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A|E CONSULTANT and included in the scope of Basic Services of this Agreement.
- H. **Opinions of Probable Construction Cost:** In providing opinions of probable construction cost, the OWNER understands that the A|E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A|E CONSULTANT's opinions of probable construction costs are made on the basis of the A|E CONSULTANT's professional judgment and experience. The A|E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A|E CONSULTANT's opinion of probable construction cost.
- I. **Schedule for Rendering Services:** The A|E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A|E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses,

allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A|E CONSULTANT's reasonable control.

- J. **Ownership of Reports, Drawings and Other Materials:** The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A|E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A|E CONSULTANT, and shall remain in the possession of the A|E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A|E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)
- K. **Alteration and Reuse of CAD Information:** Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A|E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A|E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A|E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A|E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A|E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys fees arising out of the unauthorized modification of these materials.
- L. **Record Documents:** Upon completion of the work, the A|E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the A|E CONSULTANT shall assume will be reliable, the A|E CONSULTANT cannot and does not warrant their accuracy.
- M. **Payment Terms:** Invoices will be submitted by the A|E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- N. **Disputed Invoices:** If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A|E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A|E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- O. **Abandonment of Work:** If any work is abandoned or suspended, the A|E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- P. **Errors and Omissions Insurance:** The A|E CONSULTANT maintains an errors and omissions insurance policy as part of normal business practice. The OWNER agrees to limit the A|E CONSULTANT's liability to the OWNER and to all Construction Contractors and Subcontractors on the project due to the A|E CONSULTANT's negligent acts, errors, or omissions, such that the total aggregate liability of the A|E CONSULTANT to all those named shall not exceed \$15,900.
- Q. **Betterment:** If, due to the A|E CONSULTANT's negligence, a required item or component of the project is omitted from the A|E CONSULTANT's construction documents, the A|E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A|E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.

- R. **Indemnification:** The A|E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A|E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A|E CONSULTANT is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, directors, employees and subconsultants (collectively, A|E CONSULTANT) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the A|E CONSULTANT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

- S. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A|E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A|E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- T. **Jobsite Safety:** Neither the professional activities of the A|E CONSULTANT, nor the presence of the A|E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A|E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A|E CONSULTANT and the A|E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- U. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A|E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A|E CONSULTANT or any other party encounters any hazardous or toxic materials, or should it become known to the A|E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A|E CONSULTANT's services, the A|E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the A|E CONSULTANT, its officers, partners, employees and consultants (collectively, A|E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or

adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the A|E CONSULTANT.

- V. Change Orders/Stop Work Orders: The A|E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- W. Agreement Not to Claim for Cost of Certain Change Orders: The OWNER recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications and other design documentation furnished by the A|E CONSULTANT or in the other professional services performed or furnished by the A|E CONSULTANT under this Agreement whether caused by professional negligence or by imperfections that are within professional standards ("Covered Change Orders"). Accordingly, the OWNER agrees not to sue and otherwise to make no claim directly or indirectly against the A|E CONSULTANT on the basis of professional negligence, breach of contract or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed 5% of Construction Cost, and then only for an amount in excess of such percentage. Any responsibility of the A|E CONSULTANT for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that the OWNER would have incurred if the Covered Change Order work had been included originally in the Contract Documents without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Drawings, Specifications and other design documents furnished by the A|E CONSULTANT or in the A|E CONSULTANT's other professional services related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, the A|E CONSULTANT is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order.
- X. Dispute Resolution: The OWNER agrees that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing per State law and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to a court of competent jurisdiction.

## RESOLUTION NO. OCR 17-14

### A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF THE OTSEGO COUNTY EMERGENCY SERVICES AND RESCUE SYSTEM AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT A NOVEMBER 7, 2017 SPECIAL ELECTION

OTSEGO COUNTY BOARD OF COMMISSIONERS  
June 27, 2017

#### Recitals

**WHEREAS**, the funds to operate and maintain the Otsego County Emergency Medical Services and Rescue System are currently provided by a millage of 0.40 mills, previously approved by the county electors; and

**WHEREAS**, the millage previously approved by the county electors to operate and maintain the Otsego County Emergency Medical Services and Rescue System expires on December 1, 2018; and

**WHEREAS**, the existing millage has been found to be insufficient to maintain the current level of service; and

**WHEREAS**, the EMS Board has requested a millage in the amount of 0.78 mills; and

**WHEREAS**, the Otsego County Budget & Finance Committee recommended approval of the ballot language at their June 21, 2017 regular meeting; and

**WHEREAS**, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at a special election to be held on November 7, 2017; now

**THEREFORE BE IT RESOLVED**, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at a November 7, 2017 special election.

#### BALLOT LANGUAGE

##### OTSEGO COUNTY

*This proposal is for a new millage and will permit the County to levy up to .78/100 of one mill (\$0.78 per \$1,000.00 of taxable valuation) to provide funds for the operations, maintenance, capital improvements, and capital purchases at the Otsego County Emergency Medical Services facility.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to 78/100 of one mill (\$0.78 per \$1,000 of taxable value) on the taxable value of such property for a period of six (6) years, 2017 through 2022, inclusive, for the purpose of providing funds for the operations, maintenance, and capital improvements for at the Otsego County Emergency Medical Services facility, and for capital purchases in Gaylord, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$960,648 for Otsego County in 2017.

Should this millage pass, the previously adopted millage of 0.4 Mil for EMS operations, shall be rescinded.

To the extent required by law, a portion of this millage may be captured by and retained by the City of Gaylord Downtown Development Authority on those properties located within the Gaylord Downtown Development Authority boundary. Properties located outside of the Gaylord Downtown Development Authority boundary are not affected by this provision.

**OCR 17-13**  
**Recognition of John M. Burt**  
Otsego County Board of Commissioners  
June 27, 2017

- WHEREAS**, John M. Burt has chosen June 30, 2017 as his last day serving Otsego County as its County Administrator; and
- WHEREAS**, in 1993 he married Stacey and together they have a daughter and son; and
- WHEREAS**, in 1994 John earned his B.S. degree in Geography (Land Use Analysis) from Central Michigan University and in 1996 earned his M.A. degree in Geography (Urban Planning) from Western Michigan University; and
- WHEREAS**, John began employment with Otsego County on February 13, 2006 serving as our County Administrator and over the past 11+ years has accomplished many feats; and
- WHEREAS**, John helped oversee many County construction projects which include the new Gaylord Regional Airport Terminal; the new Animal Control facility; and currently the large expansion to the Otsego County Library; plus several major renovations to the County's buildings and structures; the County's Main Street Fountain, Café area, to name a few; and
- WHEREAS**, John was the primary contact and chief negotiator for the donation of and funding for the Louis M. Groen Nature Preserve which is a huge asset to our community; plus he worked with several community interest groups and designed the strategy that led to the establishment of the County's first drop-off recycling program and passage of a dedicated millage to support it; and
- WHEREAS**, John has offered his expertise and leadership over the years serving as liaison on many boards and committees; ICMA, OCEA, Otsego County Building Authority, Gaylord Rotary Club, OMH Foundation Board, Gaylord DDA, again, only naming a few; and
- WHEREAS**, when John isn't working he enjoys spending time with his wife, Stacey and daughter and son, Anna and Thomas. John is a huge movie buff, he loves Star Wars and all of the action hero movies and games, as a hobby he is currently collecting movies on iTunes; and now, therefore, be it
- RESOLVED**, that John is remembered by Otsego County colleagues and the public for the giving of his time and talents to make Otsego County a better place to live and work; and be it further
- RESOLVED**, that the Otsego County Board of Commissioners commend and honor John Burt for his outstanding service to our community, and wish him the best in his new endeavors.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Remonumentation Peer Review Group Reappointment (Kiiskila)	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Carl Kiiskila has expressed his interest in continuing to serve on the County's Remonumentation Peer Review Group.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Carl Kiiskila to the Remonumentation Peer Review Group to a term expiring on June 12, 2020.

Susan Premo

**From:** CarlKiiskila <website@gaslightmedia.com>  
**Sent:** Monday, July 03, 2017 1:04 PM  
**To:** appt\_boc  
**Subject:** \*\*New submission from Application for Appointment to Committees, Boards and Commissions

**To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.**

Otsego County Remonumentation Peer Review Group.

**Have you ever attended this committee/board meeting?**

- Yes

**Name**

Carl Kiiskila

**Address**

2528 Hickorywood Drive  
Gaylord, Michigan 49735  
United States  
[Map It](#)

**Phone**

(989) 731-1381

**Email**

[cskiiskila@charter.net](mailto:cskiiskila@charter.net)

**Date available for appointment**

07/03/2017

**County Commission District**

7

**I am a registered voter in Otsego County**

- Yes

**In which township, city or village?**

Bagley

**Community Service**

**List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county**

Otsego, Montmorency, Cheboygan Remonumentation Peer Review Groups

**List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained**

Professional Land Surveyor  
Survey Manager MDNR for 23 years  
Bachelors Degree in Forestry from Michigan Tech University

**Dates of law and ethics prohibit appointees from participating in and voting on matters in which they may have a**

**direct or indirect financial interest.**

**I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time**

- Yes

**Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek**

Professional Land Surveyor in the State of Michigan

**I hereby certify that the preceding information is correct and to the best of my knowledge**

- Yes

**OTSEGO COUNTY**  
**Board of Commissioners**



*Otsego*  
**COUNTY**

ESTABLISHED 1875

M I C H I G A N

**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Remonumentation Peer Review Group Reappointment (Caverson)	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Jason Caverson has expressed his interest in continuing to serve on the County's Remonumentation Peer Review Group.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Jason Caverson to the Remonumentation Peer Review Group to a term expiring on June 12, 2020.



APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Remonumentation Peer Review Group

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Jason Caverson, PS

Address: 9968 Mt Frederick Road, Gaylord, MI Zip Code 49735

Telephone: 989-732-3584 Other:

Email address: jcaverson@wadetrim.com

Date available for appointment July 14, 2017

County Commission District District 8

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Hayes Township

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Past President of the Northeast Chapter of the Michigan Society of Professional Surveyors.  
Past President of Wilderness Valley Homeowners Association  
Otsego County Remonumentation Peer Review Group  
Current member of the Michigan Society of Professional Surveyors.  
Current member of the Otsego County Planning Commission.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

I have been a licensed Professional Surveyor since 2000, and have worked in the surveying profession for 24 years. I have a Bachelor's Degree from Ferris State University in Land Surveying. I am currently the Survey Manager for the Gaylord branch of Wade Trim, and am responsible for overseeing field crews, proposal preparation and project management.

Have you ever worked for Otsego County?  Yes  No  
If yes, please list dates and name(s) of departments.

Otsego County Remonumentation Peer Review Group since 2014  
Otsego County Planning Commission since 2016

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have been serving on the Otsego County Remonumentation Peer Group for the last three years. Prior to that I  
have provided remonumentation contracting services to Arenac County, Bay County, Cheboygan County and  
Otsego County. I have been working in the survey profession for 21 years, and have been licensed since 2000.  
I feel that my experience, education and past service would qualify me as an appointee to this group.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the preceding information is correct and to the best of my knowledge.

\_\_\_\_\_  
Signature

6-27-17  
\_\_\_\_\_  
Date

Mail or return your completed application to:

Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735

You may email your completed application to:

[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)

Thank you very much for giving us the opportunity to consider you for appointment.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Brownfield Redevelopment Authority Reappointment (Brecheisen)	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, D.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Norm Brecheisen has expressed his interest in continuing to serve on the County's Brownfield Redevelopment Authority.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Norm Brecheisen to the Brownfield Redevelopment Authority to a term expiring on July 31, 2020.

Susan Premo

**From:** NORMANBRECHEISEN <website@gaslightmedia.com>  
**Sent:** Monday, June 26, 2017 2:34 PM  
**To:** Susan Premo  
**Subject:** \*\*New submission from Application for Appointment to Committees, Boards and Commissions

**To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.**

REAPPOINTMENT TO THE OTSEGO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

**Have you ever attended this committee/board meeting?**

- Yes

**Name**

NORMAN BRECHEISEN

**Address**

361 McLOUTH  
GAYLORD, Michigan 49735  
United States  
[Map It](#)

**Phone**

(989) 732-7688

**Email**

[BRECHEISENNORMAN@GMAIL.COM](mailto:BRECHEISENNORMAN@GMAIL.COM)

**Date available for appointment**

06/26/2017

**County Commission District**

2

**I am a registered voter in Otsego County**

- Yes

**In which township, city or village?**

LIVINGSTON TOWNSHIP

**Community Service**

**List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county**

Current board member of the Otsego County Brownfield Redevelopment Authority; Livingston Twp. Supervisor; OCEA; City of Gaylord; GIDC; Gaylord Regional Airport.

**List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained**

Owner/Operator of Brecheisen Diesel, City of Gaylord Mayor, Livingston Twp. Supr. , OCEA.  
Attended NCMC.

**Dules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a**

**direct or indirect financial interest.**

**I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time**

- Yes

**Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek**

Leadership, management, contracts, negotiating & finance skills.

**I hereby certify that the preceding information is correct and to the best of my knowledge**

- Yes

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Housing Committee Reappointment (Wambold)	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Consent Agenda, E.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Joe Wambold has expressed his interest in continuing to serve on the County's Housing Committee.

**RECOMMENDATION:**

Staff requests approval of the reappointment of Joe Wambold to the Housing Committee to a term expiring on December 31, 2020.

## Application for Appointment to Committees, Boards and Commissions

Application for Appointment to  
Committees, Boards and  
Commissions : Entry # 1177

Entry Id: 1177

Submitted on: 2017/06/28 at 10:36 am

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

Reappointment to the Otsego County Housing Committee

Have you ever attended this committee/board meeting?

- Yes

Name

Joe Wambold

Address

302 S. Center Ave  
Gaylord, Michigan 49735  
United States

Phone

(989) 619-8463

Email

wam714@hotmail.com

Date available for appointment

06/28/2017

County Commission District

One

I am a registered voter in Otsego County

- Yes

In which township, city or village?

City of Gaylord

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

Application for Appointment to  
Committees, Boards and  
Commissions : Entry # 1177

Current board member on the Otsego County Housing Committee  
City Council of Gaylord for 20+ years  
Otsego County Community Meals  
Blissfest Music Organization  
Have served on many different boards over the last 28 years in our  
community

**List any employment experience or education that, in your opinion, best  
qualifies you for this appointment. List job titles, duties (current and  
past), level of education and any certificates or degrees you have  
obtained**

10+ years with Goodwill Industry of Northern Michigan  
Working closely with United Way and First Call for Help  
B.S. in Business Management from Davenport University

**Rules of law and ethics prohibit appointees from participating in  
and voting on matters in which they may have a direct or indirect  
financial interest.**

**I am aware of the time commitment necessary to serve on the  
committee, board and/or commission to which I seek appointment and  
will have such time**

- Yes

**Please provide information about specific training, education,  
experience or interests you possess that qualify you as an appointee to  
the position you seek**

I have lived in Northern Michigan my whole life and 33 years in Gaylord.  
With my work on the Gaylord City Council and the years with Goodwill  
Industries, I have seen and learned about what some of the people in  
our area are going through to live.

**I hereby certify that the preceding information is correct and to the best  
of my knowledge**

- Yes

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  PACE Report Plan & OCR 17-15 PACE Program Resolution to Adopt	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  Special Presentations, B. & B. 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, County Administrator	<b>ATTORNEY REVIEW:</b>  Yes

**BACKGROUND/DISCUSSION:**

The PACE (Property Assessed Clean Energy) Program allows for businesses to make energy improvements. They use funds from a lending source to make the improvements and use the savings to make payments on the loan. Otsego County established a PACE District on May 23, 2017. The County is now holding a public hearing on the PACE Plan for consideration and approval. The County's Budget & Finance Committee have recommended adoption of resolution OCR 17-15

**RECOMMENDATION:**

Staff requests adoption of the PACE Report Plan and adoption of resolution OCR 17-15 as recommended.

# Lean & Green Michigan and Property Assessed Clean Energy

*A Financing Breakthrough  
End Energy Waste with Positive Cash Flow*

**Otsego County Board of Commissioners  
July 11, 2017**

Andrew S. Levin, JD  
[andy@levinenergypartners.com](mailto:andy@levinenergypartners.com)  
<http://www.leanandgreenmi.com>

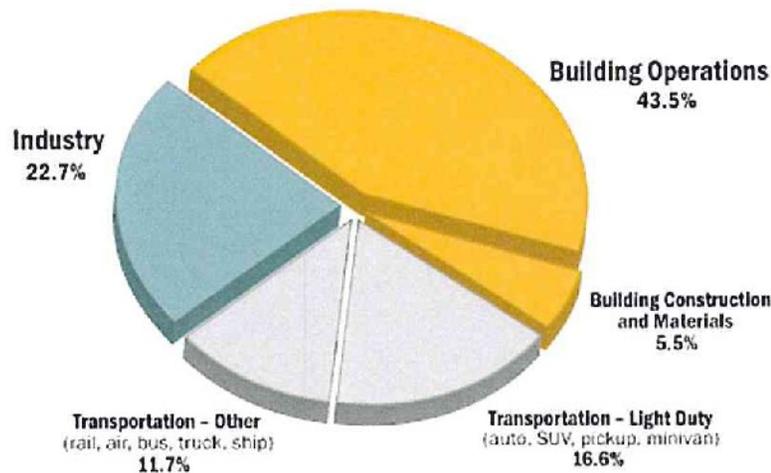


[www.leanandgreenmi.com](http://www.leanandgreenmi.com)

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# The Problem: Energy Waste

- Buildings use 43.5% of energy in the United States (*not counting industrial use*)
- 30% of that energy (and expense) is wasted!
- Massive investment opportunity (McKinsey & Co.: \$520B)



**U.S. Energy Consumption by Sector**

Source: ©2010-2030 Eno / Architecture 2030. All Rights Reserved.  
Data Source: U.S. Energy Information Administration (2009)



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lean & green  
**MICHIGAN**

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# The Solution: Property Assessed Clean Energy (PACE)

PACE brokers long-term financing so business property owners can undertake energy improvements profitably – making their business more efficient while gaining positive cash flow to plow back into operations.



**From “What’s the ROI?” to “immediately improved NOI” – for up to 20 years!**



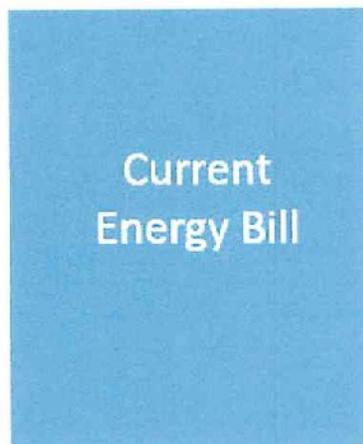
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# What is PACE?

- Financing through property tax special assessment
  - 100% financing
  - 10-25 year terms with *fixed interest rates*
  - Contractor must *guarantee* that energy savings will exceed the owner's PACE payments over the life of the project



CURRENT ENERGY COSTS



ENERGY COSTS WITH PACE

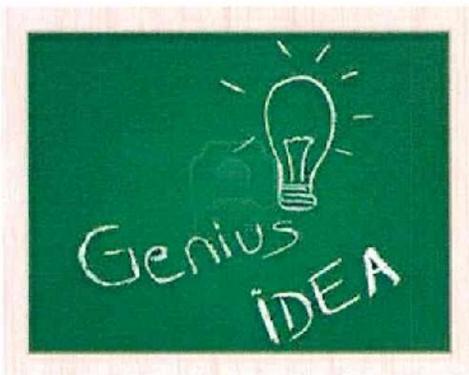


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# Why *Scientific American* Called PACE a World Changing Idea

- Paying for energy upgrade through property tax system is *completely different* than regular loan
- Lender becomes beneficiary of a tax lien
- Will lend \$ at competitive fixed interest rate *for 20 years* – bingo – positive cash flow
- Clean energy projects go from pie-in-sky “nice *hard-nosed, bottom line winners*”



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# PACE As Public Policy

PACE is an economic development incentive that requires *no* taxpayer money. The County is simply allowing businesses to use an assessment to make energy saving projects cash flow.

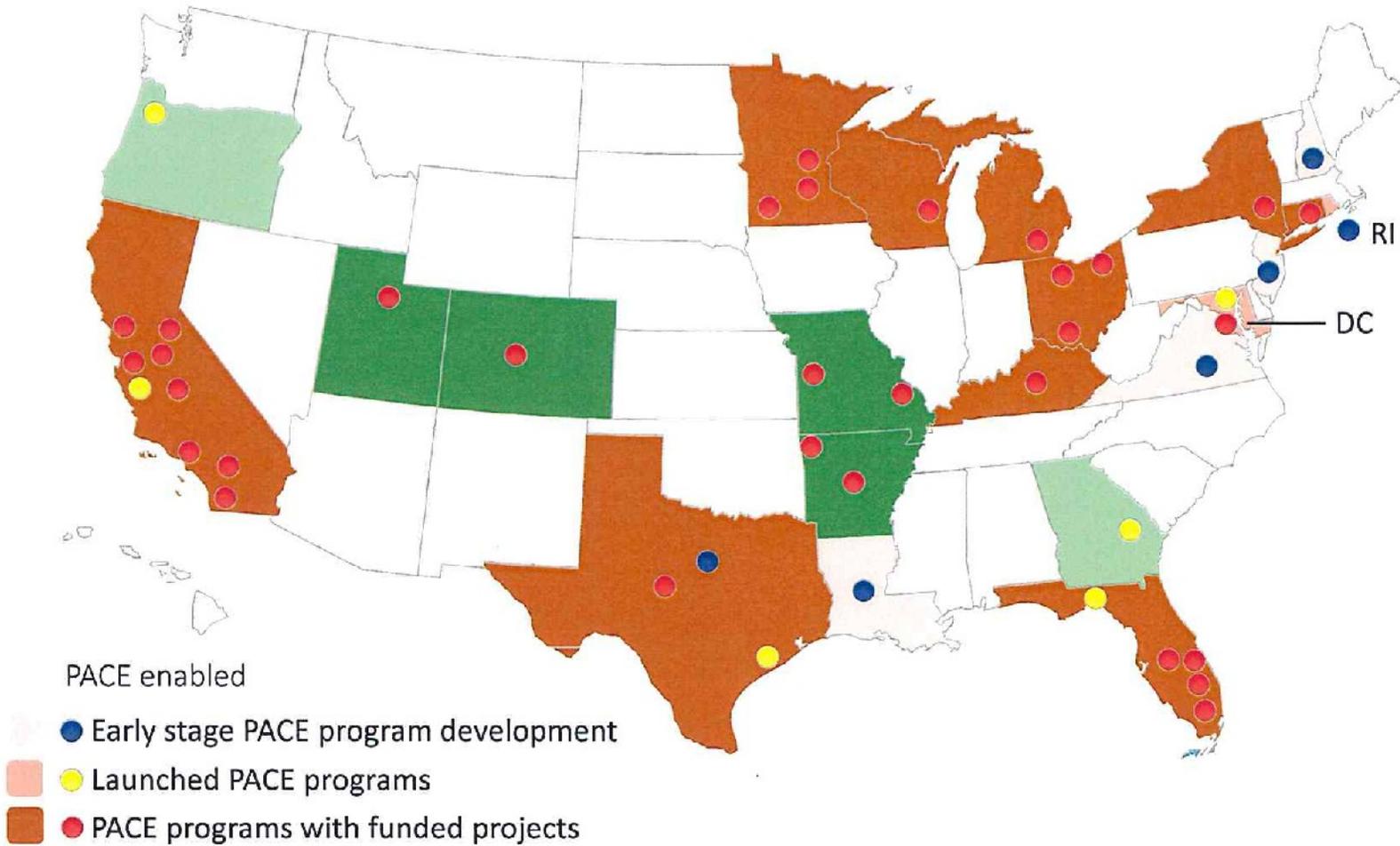


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# C-PACE PROGRAMS TODAY

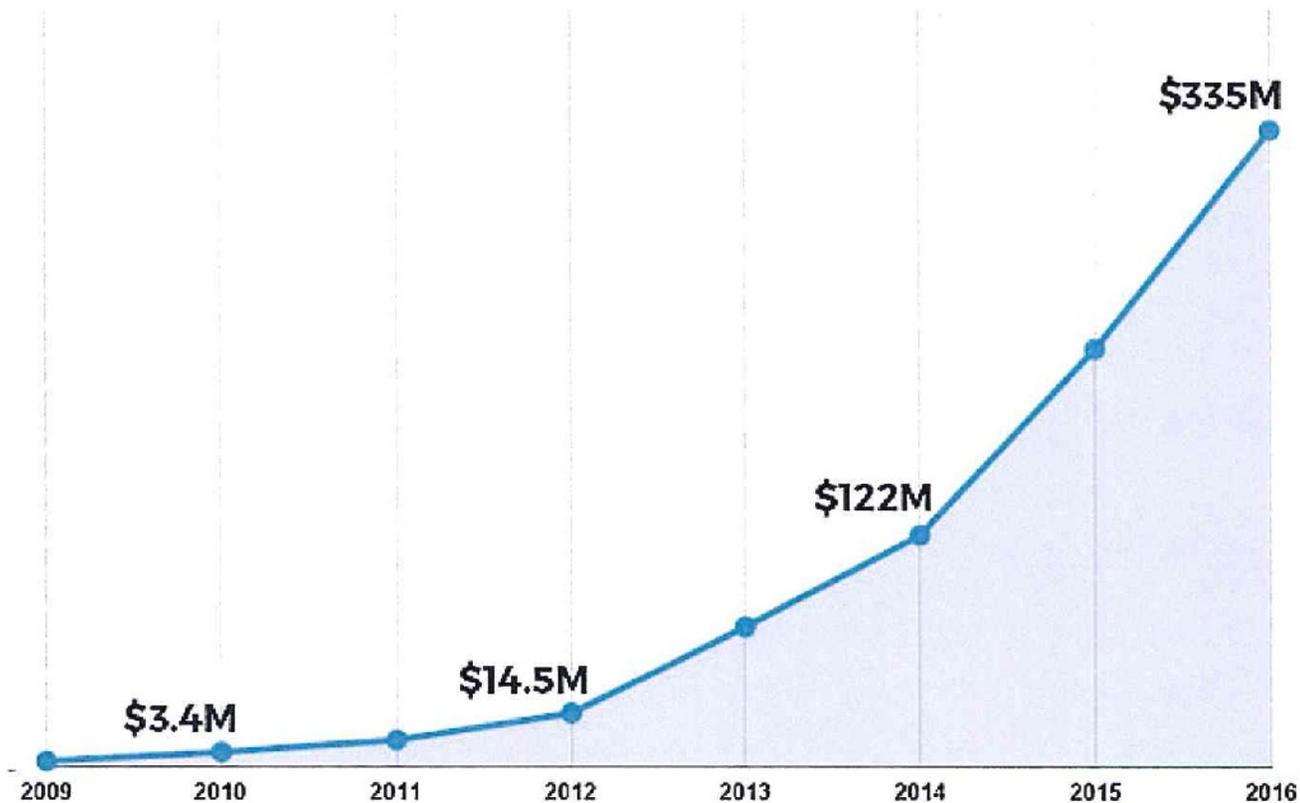
*1020 Projects – \$340M – 4,000+ jobs created*



# PACE Commercial Market Growth

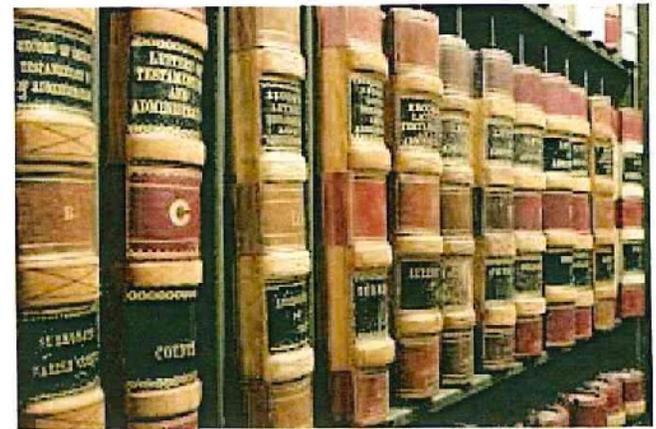
*Projects financed as of December 2016*

**C-PACE Financing (cumulative)** [PACENation.us](http://PACENation.us)



# Michigan's PACE Statute

- Public Act 270 of 2010
- For commercial bldgs. only – not houses
- Allows private financing – we use no public dollars
- Requires consent from bank if there's a mortgage
- Performance guarantee above \$250K
- Nationally significant; copied by TX, VA, IL, etc.



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**MICHIGAN**

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# Who can take advantage of PACE?

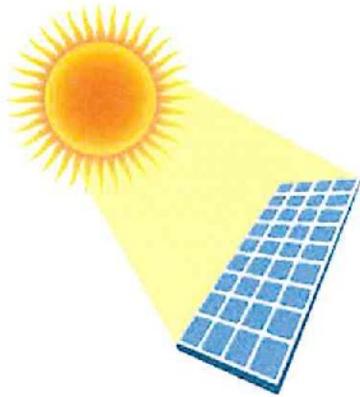
- Any business: commercial, industrial, agricultural, multi-family
- Private non-profits
  - (churches, hospitals, private schools and colleges, etc.)
- Who can *not* use PACE under the MI statute?
  - Single family homes
  - Residential condominiums
  - Government buildings



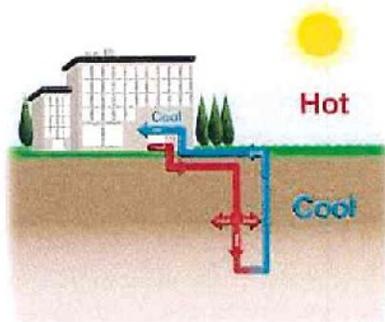
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# What can be financed?



- Energy efficiency improvements
- Water efficiency improvements
- Renewable energy improvements
- 100% of eligible project costs
- Refinancing all of above



[www.leanandgreenmi.com](http://www.leanandgreenmi.com)

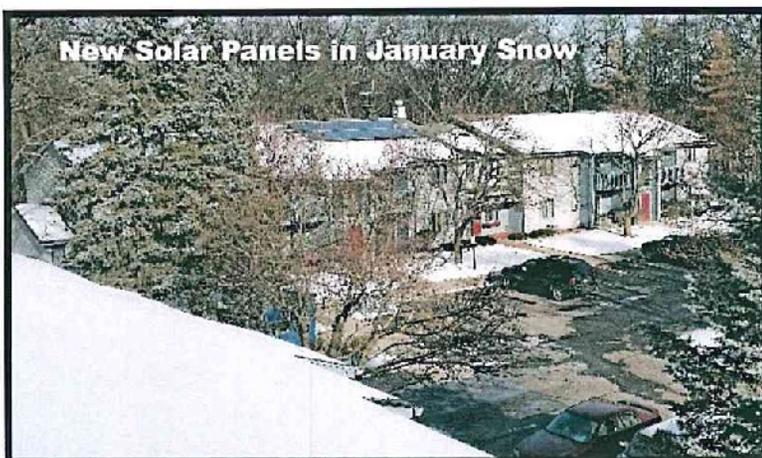
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# How is PACE doing in MI? A fast growing market

- 31 local govt's have joined program
- Urban & rural, big and small
- 65% of Michigan's population
- Even higher % of biz-to-biz economy
- More local govt's join all the time



# First USDA-Approved Affordable Housing PACE Project in US



## Cambridge Court Apartments Greenville, MI

Affordable housing owners do not have capital available to complete property upgrades.

With PACE, tenant comfort is improved and property operating costs are reduced.



[www.leanandgreenmi.com](http://www.leanandgreenmi.com)

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### Project Financing:

Total Assessment: \$117,580

Annual Payment: \$10,500

Avg. Annual Savings: \$17,000

Avg. Annual Cash Flow: **\$6,500**

### Impact:

Approx. 40% annual reductions, or:

- 50,000 kWh electricity
- 6,700 CCF natural gas
- 312,000 gallons water

### Building:

27,000 square feet – 2 buildings

Built: 1988

### Improvements:

Solar, low-flow plumbing, high-efficiency boilers, thermostats, Energy Star appliances

# Heller Machine Tools



- HVAC, building controls, roof, lighting, compressors, server room cooling
- 15 year term
- \$978,607 in PACE financing
- Total avoided utility costs \$1.7 million
- Positive cash flow (15 yrs.): \$170,454
- Troy, Michigan

Hear the Heller story on [special Michigan Radio feature](#)



[www.leanandgreenmi.com](http://www.leanandgreenmi.com)

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# PACE Comes to Downtown Saginaw: Historic Building, Historic Upgrade

## New Amadore Apartments

### Building:

- Located in Central Historic District
- Built in 1929
- Original windows were from 1929!
- Six Stories, 163 Units
- Property had other energy needs, but low property value



### Project Financing:

Total Assessment: \$298,295

Lifetime Savings: **\$610,186**

### Impact:

The project will eliminate 263,346 kWh of traditional electricity and 38,574 MCF of natural gas.

### Improvements:

Replace all 281 single pane, 88-year-old windows with highly efficient windows



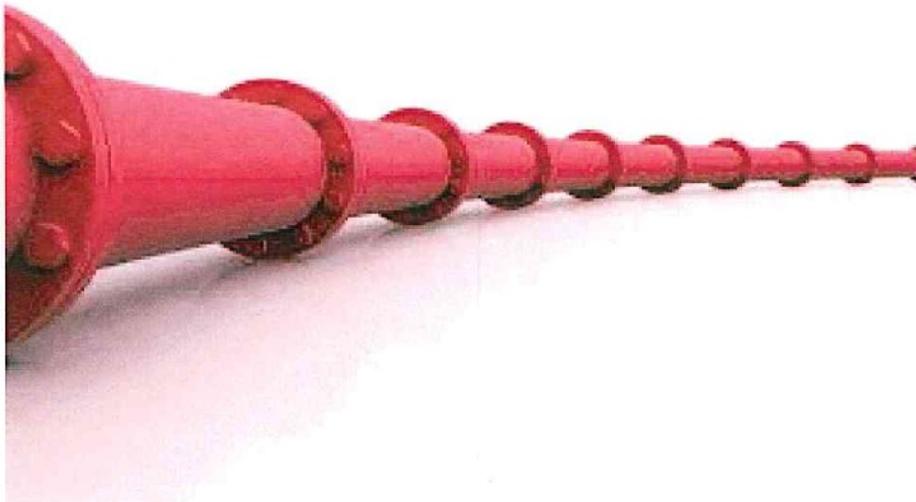
[www.leanandgreenmi.com](http://www.leanandgreenmi.com)

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# Lean & Green Michigan Pipeline

- Detroit foundation (\$1M)
- Food co-op in N MI city (\$400K)
- Repurposed Detroit factory (\$4M)
- Senior living in suburbs (\$3M)
- Major mall in Ann Arbor (\$650K)
- Downtown Detroit office bldg. (\$3M)
- Apartment building in NW MI (\$250K)
- YMCA in midsized city (\$1.5M)
- Rural private university (\$2.5M)
- Food pantry in SE MI city (\$600K)
- Industrial facility “Up North” (\$8.5M)
- Brewpub addition in Detroit suburb (\$600K)
- Iconic facility on Detroit River (\$1M)
- Factory converted to arts hub (\$2.5M)
- Multi-building food-beer-whiskey redevelopment in suburb (\$2M)
- Detroit baking facility (\$400K)
- Injection molding mfr. (\$1.2M)
- SE MI urban multifamily refinance (\$1M)
- New hotel in West MI (\$1.7M)

**Over \$90M of projects of tremendous variety**



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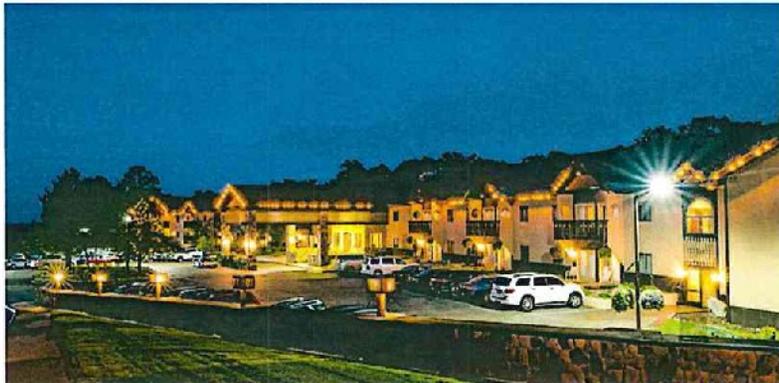
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# Small government economic development model

- Property owners
  - Bottom-line savings
  - Operational improvements
- Contractors
  - Get more and bigger jobs
- Otsego County
  - Tax-free, pro-business tool
  - Improve business climate
  - Grow property tax base
- Citizens
  - Create good jobs
  - More comfortable buildings
- Market opportunity
  - Commercial building owners to invest almost \$1 trillion in efficiency through 2023
  - Growing 7% per yr.
  - And renewable energy is *on top* of that



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# Questions and Discussion



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**OCR 17-15**  
**Adopt PACE Program**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
July 11, 2017

**WHEREAS**, the Board of Commissioners of Otsego County, Michigan previously has adopted a Resolution of Intent to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

**WHEREAS**, the Board of Commissioners hereby finds that financing energy projects is a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County; and

**WHEREAS**, the types of energy efficiency improvements and renewable energy systems that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the PACE Program; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (including a biomass stove but not an incinerator); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

**WHEREAS**, the Board of Commissioners conducted a public hearing on July 11, 2017, at 9:30am, in the Board of Commissioners office, 225 West Main Gaylord, MI 49735, to receive comments on the proposed PACE Program, including the Report referenced in Section 9(1) of Act 270 (the "PACE Report"); and

**WHEREAS**, the Board of Commissioners intends to establish a PACE Program as described in the PACE Report, so as to provide a property owner-based method of financing and funds for energy projects, including owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County monies, general County taxes or County credit of any kind whatsoever shall be

pledged, committed or used in connection with any project as required by, and subject to Act 270; now, therefore, be it

**RESOLVED** that:

1. The PACE Program for the County is established and approved.
2. The PACE district, having the same boundaries as the County's jurisdictional boundaries, is established.
3. The PACE Program constitutes a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County.
4. The PACE Report is incorporated herein in full by reference, and is approved and adopted.
5. The County formally joins Lean & Green Michigan™ and designates Levin Energy Partners, LLC as PACE administrator to administer the PACE Program.
6. In accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing.
7. In accordance with Act 270, an assessment imposed under the PACE Program, including any interest on the assessment and any penalty, shall constitute a lien against the property on which the assessment is imposed until the assessment, including any interest or penalty, is paid in full. The lien runs with the property and has the same priority and status as other property tax and assessment liens. The County has all rights in the case of delinquency in the payment of an assessment as it does with respect to delinquent property taxes. When the assessment, including any interest and penalty, is paid, the lien shall be removed from the property. The Administrator or his/her designee is authorized and directed to execute and deliver any special assessment agreement, document or certificate necessary or appropriate to create, establish and record an assessment under the PACE Program.
8. In accordance with Act 270, installments of assessments due under the PACE Program may be included in each summer and winter tax bill issued under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155 ("Act 206"), and may be collected at the same time and in the same manner as taxes collected under Act 206. Under owner-arranged financing, the County may impose an assessment and forward payments to the commercial lender or the record owner may pay the commercial lender directly. In all projects where the property owner will pay the installments of assessments through periodic payments to the County, the PACE special assessment agreement will provide for the County to be reimbursed for the actual costs of administering the billing and payment process.

9. The County may join with any other local unit of government, or with any person, or with any number or combination thereof, by contract or otherwise as may be permitted by law, for the implementation of the County's PACE Program, in whole or in part, and the Administrator or his/her designee is authorized to execute and deliver such documents, agreements or certificates as may be necessary or advisable to permit the cooperative implementation of the PACE Program as provided by Act 270 or other applicable law.
10. The Administrator or his/her designee is authorized to sign necessary documents, agreements or certificates, and to take all other actions necessary or convenient to implement a PACE Program consistent with the PACE Report.
11. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.



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COUNTY OF OTSEGO, MICHIGAN  
PACE PROGRAM

INSERT DATE

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**LEVIN**  
ENERGY  
PARTNERS

## TABLE OF CONTENTS

	<u>Page</u>
Executive Summary .....	1
Lean & Green Michigan™ PACE Program Report .....	2
APPENDIX A – PACE Special Assessment Agreement .....	8
APPENDIX B – PACE Program Application .....	24
APPENDIX C – Program Eligibility Checklist .....	29
APPENDIX D – PACE Special Assessment Parcel .....	30
APPENDIX E – PACE Special Assessment Roll .....	31
APPENDIX F – Payment Schedule.....	32
APPENDIX G – Lender Consent and Acknowledgement .....	33
APPENDIX H – Description of Improvements.....	35
APPENDIX I – Source of Private Financing.....	36

Executive Summary

Public Act No. 270 of 2010 (“Act 270”) authorizes local units of government to adopt Property Assessed Clean Energy (“PACE”) programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by the local unit of government. Act 270 allows private commercial lenders to finance energy projects; authorizes local units of government to issue bonds, notes and other indebtedness; and authorizes the assessment of properties for the cost of the energy projects. Act 270 provides for repayment to the local unit of government or the private lender through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

Lean & Green Michigan™ (“LAGM”) has developed a collaborative approach to PACE programs for local units of government by standardizing the administrative and legal process under which PACE programs are created and managed. Many local units of government throughout the state joined have or are in the process of joining LAGM utilizing a “shared services” approach to eliminate upfront and ongoing program costs and duplication. Further, this approach creates one efficient statewide market, allowing property owners, lenders and clean energy contractors to utilize a standardized process as they employ PACE financing in multiple jurisdictions throughout the state.

This documentation package includes the report required by Section 9 of Act 270 and provides model forms of documents for the PACE program. As many of the details of a PACE transaction are determined on a project-specific basis, adjustments to the model documents may be required to fit a particular transaction. Additionally, there are several blanks left in the documents that should be filled in when the corresponding information is known.



OTSEGO COUNTY, MICHIGAN

**PACE PROGRAM REPORT**

This Lean & Green Michigan™ PACE Program Report contains the information required by Section 9 of Act 270. Additional information is available from the County of Otsego (“Otsego County”). The PACE Program and Report were approved by the Otsego County Board of Commissioners on INSERT DATE, subsequent to a public hearing held on INSERT DATE.

## INTRODUCTION

In order to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare in Otsego County, the Board of Commissioners established the Otsego County Property Assessed Clean Energy Program pursuant to Public Act No. 270 of 2010 (“Act 270”) by joining Lean & Green Michigan™ (“LAGM,” the “PACE Program” or “Program”). The PACE Program has identified specific sources of commercial funding to finance the implementation of energy efficiency improvements, renewable energy systems and energy projects within the Otsego County PACE district (which is coterminous with Otsego County jurisdictional boundaries).

The Otsego County Commission passed a Resolution of Intent to create a PACE district by joining the Lean & Green Michigan statewide PACE program on INSERT DATE. The Commission published its first version of this PACE Report thereafter, and held a public hearing on INSERT DATE. The Commission passed a Final Resolution adopting this PACE program on INSERT DATE.

The purpose of this PACE Report (hereinafter the “Report”) is to fulfill the requirements of Act 270. Section 9 of Act 270 requires a Report that includes: a form of contract between Otsego County and the record owner; identification of an official authorized to enter into program contracts on behalf of Otsego County; a maximum aggregate amount for financing provided by the County under the program; an application process and eligibility requirements; a method for determining interest rates, repayment periods and the maximum amount of assessment; explanation of how assessments will be made and collected; a plan for raising capital; information regarding reserve funds and fees of the program; a requirement that the term of the assessment not exceed the useful life of the energy project; a requirement of an appropriate ratio of the amount of assessment to the assessed value of the property; requirement of consent from the mortgage holder; provisions for marketing and participant education; provisions for adequate debt service reserve fund; quality assurance and antifraud measures; and a requirement for baseline energy audits, ongoing savings measurements and performance guarantees for projects over \$250,000 in assessments.

### **1. Form of PACE Contract**

A form of model PACE Special Assessment Agreement is attached as **Appendix A**. Individual property owners may negotiate project-specific terms to be included in an actual agreement based upon the specific energy efficiency and renewable energy improvements to be financed through the individual agreement, subject to the limitations set forth herein.

### **2. Authorized Official/PACE Administrator**

The Administrator or his/her designee (the “Authorized Officials”) are authorized to enter into PACE Program contracts on behalf of Otsego County in consultation with Levin Energy Partners, LLC (“LEP”). The Authorized Official is further authorized to sign any agreement,

documents or certificates necessary to facilitate the participation of property owners and to facilitate the purposes hereunder.

As part of Lean & Green Michigan™, LEP will act as PACE administrator and will manage Otsego County's PACE Program. LEP is authorized to negotiate with credit providers and PACE project participants to facilitate the use of the PACE Program and to assist PACE project applicants in obtaining owner-arranged financing.

### **3. Financing Parameters**

In establishing its PACE district, Otsego County intends for PACE projects to be funded through owner-arranged private financing. The maximum aggregate annual amount of financing provided by Otsego County in 2016 shall be zero dollars. The maximum aggregate dollar amount for financing provided by the County may be adjusted and/or amended on an annual basis or more frequently by the Board of Commissioners and will remain at zero dollars unless and until it is changed.

Owner-arranged and other financing from commercial lenders, as allowed under Act 270, Section 9(1)(g)(iii), are separate sources of financing from the financing provided by Otsego County. Owner-arranged and other financing from commercial lenders are not included under the maximum aggregate annual dollar amount for financing provided by Otsego County under the Program. There is no limit on the maximum aggregate annual amount of financing provided by private commercial lenders under the program. The dollar amount for financing of a particular project will be established by the property owner seeking to make the property improvement and the commercial lender seeking to finance the energy improvements, as approved by LEP and the Authorized Official.

### **4. Application Process/Eligibility Requirements**

#### **Application Process:**

The application process for financing projects under the Program shall be that of LAGM. The current application form is attached as **Appendix B**. This form may be changed or amended as necessary by LEP.

#### **Eligibility Requirements:**

The eligibility requirements for financing projects under the Program shall be those of LAGM. Eligibility requirements may be changed or amended as necessary by LEP. The current list of eligibility requirements is attached as **Appendix C**.

### **5. Financing Terms of Assessments**

For funds supplied by Otsego County, the interest rate on a PACE special assessment shall be sufficient to pay principal and interest on the financing as determined by the Authorized Official. Additional financing terms shall be negotiated between the property owner and entity providing the financing.

For funds supplied by commercial lenders, the interest rate for PACE special assessment installments shall be negotiated by the parties based on current market conditions.

The maximum allowable repayment period of a PACE special assessment must be included in the PACE Special Assessment Agreement and will be determined on a project-specific basis and shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years.

The maximum dollar amount of a PACE special assessment shall be negotiated on a project-specific basis between the property owner and the entity providing the financing based upon the specific energy efficiency improvement(s) and/or renewable energy system(s) included in the individual PACE Special Assessment Agreement.

## **6. Assessment Collection Process**

Within the parameters set forth herein, the Authorized Official will determine to:

- i. Finance energy projects by the issuance of bonds to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements; or
- ii. Authorize one or more commercial lenders to provide financing to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements.

The Special Assessment Roll, attached as **Appendix E**, will be spread by the Authorized Official on behalf of Otsego County and without objection by the property owner to allocate one hundred percent (100%) of the PACE special assessment levy created hereby to the Special Assessment Parcel.

The PACE special assessment, as allocated by the Authorized Official on behalf of Otsego County without objection by the property owner, will be finally established against the property and the energy projects to be constructed on the Special Assessment Parcel. The PACE special assessment will be effective immediately upon the execution and delivery of the PACE Special Assessment Agreement by the property owner. The PACE special assessment may be paid in semi-annual installments pursuant to Section 13(2) of Act 270. The Authorized Official, on behalf of Otsego County, will confirm the Special Assessment Roll.

If the project is financed with bonds, the Special Assessment Roll shall bear interest at a rate sufficient to pay principal and interest on the bonds. If funds are supplied by commercial lenders, the interest rate for the PACE special assessment will be negotiated by the parties based on current market conditions.

## **7. Financing Program**

LAGM has developed and will continue to develop an active roster of financial institutions, institutional investors and other sources of private capital available to finance PACE projects in Michigan. By participating in LAGM, Otsego County helps its constituent property owners gain access to private capital made available through the statewide program. Otsego County authorizes the use of owner-arranged financing from commercial lenders to finance qualified energy projects under the Program.

Otsego County may also raise capital to finance qualified energy projects from the sale of bonds or notes, or may finance qualified energy projects under the Program from funds available to it from any other source.

## **8. Reserve Fund**

In the event Otsego County decides to issue bonds to provide financing for a PACE Program, Otsego County can determine at that time to fund a bond reserve account from any legally available funds, including funds from the proceeds of bonds.

By participating in LAGM, Otsego County assists its constituent property owners in taking advantage of any and all appropriate loan loss reserve and gap financing programs of the Michigan Economic Development Corporation ("MEDC"). Such financing mechanism can similarly be used to finance a reserve fund.

## **9. Fee Schedule**

Application, administration and program fees for record owners shall be those of LAGM. Administration and program fees will be determined on a project-specific basis and will depend on the size, nature and complexity of the energy project(s) and financing mechanism(s) involved.

## **10. Useful Life**

The maximum length of time allowable for repayment of a PACE assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years and will be determined on a project-specific basis by LEP. Projects involving multiple energy efficiency improvements and/or renewable energy systems may aggregate the useful life of each improvement to determine an overall useful life figure for financing purposes. In aggregating the improvements, the property owner must appropriately weigh each improvement's dollar cost.

## **11. Property Eligibility Parameters**

The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the parties may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the parties using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the parties using a proper

measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the value of the PACE project.

In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property.

In calculating the appropriate ratio of total indebtedness on the property, if the parties calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the parties calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property.

LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement.

## **12. Mortgage Consent Requirement**

If a property is subject to a mortgage the record owner must obtain written consent from the mortgagee to participate in the Program. Proof of lender consent must be submitted before a Special Assessment Agreement may be executed. A form of model lender consent to participate in a PACE Program is attached as **Appendix G**.

## **13. Marketing Program**

LAGM has developed an ongoing marketing and participant education program. By joining LAGM, Otsego County gains access to this program and agrees to partner with LAGM in educating businesses in Otsego County about opportunities to save energy, save money and improve their property value. The County authorizes the use of Otsego County's logo by LAGM to be incorporated into the LAGM website and other communication vehicles. More information regarding the Program can be obtained at LAGM's website: [www.leanandgreenmi.com](http://www.leanandgreenmi.com); or at Otsego County's website at <https://www.otsegocounty.gov/>.

## **14. Quality Assurance and Antifraud Measures**

LAGM includes the following quality assurance and antifraud measures:

- i. Business integrity review on clean energy contractors conducted by Michigan Saves;
- ii. Background check process on clean energy contractors conducted by Michigan Saves; and
- iii. Other general due diligence as may be necessary or required.

## **15. Audit Requirement**

As set forth in the PACE Program Application, a baseline energy audit must be completed before an energy project is undertaken. Each contract will require and provide adequate funding for monitoring and verification of energy savings throughout the life of the special assessment.

## **16. Projects Over \$250,000**

As set forth in the PACE Special Assessment Agreement, energy projects financed with more than \$250,000 require ongoing measurements to establish energy savings and a guarantee from the contractor that the energy project will achieve a savings to investment ratio greater than one.

## **17. Amendments to the Program**

A public hearing shall not be required to amend this Program. LEP may amend the Otsego County PACE program as necessary from time to time.

\_\_\_\_\_  
PURPOSES \_\_\_\_\_

SPACE ABOVE FOR RECORDING

**PACE SPECIAL ASSESSMENT AGREEMENT**

*between*

**COUNTY OF OTSEGO, MICHIGAN**

*and*

**INSERT NAME OF PROPERTY OWNER**

**Dated INSERT DATE**

**TABLE OF CONTENTS**

	<b><u>Page</u></b>
ARTICLE I (Definitions).....	10
ARTICLE II (Description of Improvements) .....	12
ARTICLE III (Covenants of <sup>NAME OF PROPERTY OWNER</sup> ).....	12
ARTICLE IV (Covenants of the County of Otsego).....	13
ARTICLE V (PACE Special Assessment) .....	13
ARTICLE VI (Conditions Precedent) .....	16
ARTICLE VII (Representations and Warranties).....	17
ARTICLE VIII (Default) .....	18
ARTICLE IX (Miscellaneous).....	19

PACE SPECIAL ASSESSMENT AGREEMENT

**THIS PACE SPECIAL ASSESSMENT AGREEMENT** (the “Agreement”) is made this INSERT DAY day of INSERT MONTH, INSERT YEAR, between INSERT NAME OF PROPERTY OWNER (the “Property Owner”), a INSERT TYPE OF ENTITY/PROPERTY OWNER, whose address is INSERT ADDRESS OF PROPERTY, and the County of Otsego whose address is 225 W. Main, Gaylord, MI 49735.

**RECITALS:**

A. Otsego County desires to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare.

B. Act No. 270, Public Acts of Michigan, 2010 provides that Otsego County may create a special assessment to defray the cost of certain energy improvements and that a special assessment may be levied in connection therewith, whereby the property owner(s) benefited thereby shall contribute toward the cost thereof.

C. Based upon the authority set forth in the Lean & Green Michigan™ (“LAGM”) PACE Program Report approved by Resolution, adopted on INSERT DATE, the parties have determined that it is necessary and appropriate to enter into this Agreement.

In consideration of the foregoing and the mutual covenants contained in this Agreement, Property Owner and Otsego County hereby enter into this Agreement and covenant and agree as follows:

**ARTICLE I**

**DEFINITIONS**

**Section 1.01**      **Definitions**

(a) The capitalized terms used in this Agreement shall have the following meanings, except to the extent the context in which they are used requires otherwise:

(b) “**Act 270**” means Act No. 270, Public Acts of Michigan, 2010, commonly referred to as the PACE Act.

(c) “**Agreement**” means this PACE Special Assessment Agreement as same may be amended and/or restated.

(d) “**Authorized Official**” means the County Administrator, or his/her designee, who is authorized to enter into this agreement under the Lean & Green Michigan™ PACE Program.

(e) “**Energy Efficiency Improvement**” means equipment, devices, or materials intended to decrease energy consumption, including, but not limited to, all of the following: insulation in walls, roofs, floors, foundations, or heating and cooling distribution

**Draft PACE Special Assessment Agreement**  
**APPENDIX A**

systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; and any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Otsego County Lean & Green Michigan PACE Program.

(f) **“Energy Project”** means the installation or modification of an energy efficiency improvement or the acquisition, installation, or improvement of a renewable energy system.

(g) **“Force Majeure”** means unforeseeable events beyond a party’s reasonable control and without such party’s failure or negligence including, but not limited to, acts of God, acts of public or national enemy, acts of the federal government, fire, flood, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, and delays of contractors due to such causes, but only if the party seeking to claim Force Majeure takes reasonable actions necessary to avoid delays caused thereby.

(h) **“Lean & Green Michigan™”** shall mean a consortium of local units of government and private entities involved in facilitating PACE-financed transactions.

(i) **“LEP”** shall mean Levin Energy Partners, LLC, a Michigan Limited Liability Company.

(j) **“Municipality”** means the County of Otsego, its coordinate agencies and political subdivisions and their respective successors and assigns.

(k) **“Owner-Arranged Financing”** means the process by which a property owner secures financing for improvements to its property that does not involve bonds or any other form of funding provided by or supported by the Municipality.

(l) **“PACE”** shall mean Property Assessed Clean Energy as defined in Act 270.

(m) **“PACE Program”** shall mean a program implemented by a municipality to stimulate energy efficiency and renewable energy projects in conformity with Act 270.

(n) **“Renewable Energy Improvement”** means a fixture, product, device, or interacting group of fixtures, products, or devices on the customer’s side of the meter that use one (1) or more renewable energy resources to generate electricity. Renewable energy includes a biomass stove but does not include an incinerator or digester.

**Draft PACE Special Assessment Agreement**  
**APPENDIX A**

(o) “**Special Assessment**” means the money obligation created pursuant to this Agreement, used to defray the cost of the Improvements and which shall, until paid, be a lien upon the Special Assessment Parcel (as defined below) of the same priority and status as other property tax liens and other assessment liens as provided in Act 270.

(p) “**Special Assessment District**” means the Special Assessment District established as part of the LAGM™ PACE Program pursuant to Act 270.

(q) “**Special Assessment Parcel**” means the property to which one hundred percent (100%) of the Special Assessment Roll has been spread by Otsego County and which is more particularly described on the attached **Appendix D**.

(r) “**Special Assessment Roll**” means the roll of properties with a PACE Special Assessment that sets forth a description of the property, the amount of the assessment, and the name of the person to whom the property was assessed, and as set forth by the Authorized Official, attached as **Appendix E**.

**ARTICLE II**

**DESCRIPTION OF IMPROVEMENTS**

**Section 1.02      Description of Improvements**

(a) The Improvements to be constructed, installed and financed under the PACE Program are described in **Appendix H** attached hereto. If after project approval, the Property Owner seeks to undertake additional Improvements, **Appendix H** may be amended or supplemented from time to time. Such additional Improvements must meet all the eligibility criteria of the PACE Program and may be added to the original application as a modification; or submitted as a new project at the discretion of LEP and the Authorized Official.

**ARTICLE III**

**COVENANTS OF INSERT NAME OF PROPERTY OWNER**

**Section 1.03      Acquisition, Construction and Installation of the Project**

(a) INSERT NAME OF PROPERTY OWNER, shall acquire, construct and install the Improvements as described in **Appendix H**.

ARTICLE IV

COVENANTS OF OTSEGO COUNTY

**Section 1.04** INSERT PROJECT-SPECIFIC PROVISIONS RELATED TO COLLECTION OF PACE SPECIAL ASSESSMENTS. SUCH PROVISIONS MAY INCLUDE A REQUIREMENT TO TURN OVER DELINQUENT SPECIAL ASSESSMENTS TO THE COUNTY TREASURER FOR COLLECTION AS DETERMINED BY THE AUTHORIZED OFFICIAL AND LEP.

ARTICLE V

PACE SPECIAL ASSESSMENT

**Section 1.05** PACE Special Assessment Created

(a) The Board of Commissioners has determined to establish a PACE Program and allow the financing of Improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official under the PACE Program finds is especially benefited in proportion to the costs of the Improvements. The Special Assessment Roll has been spread by the Authorized Official and this Agreement without objection by INSERT NAME OF PROPERTY OWNER to allocate one hundred percent (100%) of the special assessment levy created hereby to the Special Assessment Parcel.

(b) The PACE special assessment, as allocated by the Authorized Official without objection by INSERT NAME OF PROPERTY OWNER, is hereby finally established against the property and the Improvements now located or to be constructed on the Special Assessment Parcel as described on the attached **Appendix D** in an amount of: INSERT AMOUNT OF FINANCING Dollars (\$INSERT NUMERIC VALUE OF FINANCING) as stated on the Special Assessment Roll attached hereto as **Appendix E**. The PACE special assessment is effective immediately upon the execution and delivery of this Agreement by INSERT NAME OF PROPERTY OWNER. The amount of the PACE special assessment set forth in the Special Assessment Roll may be reduced as agreed between the INSERT NAME OF PROPERTY OWNER and Otsego County INSERT ANY SECURITY PROVISIONS REQUIRED BY OWNER-ARRANGED FINANCING. The PACE special assessment may be paid in semi-annual installments pursuant to the property tax collection mechanism of Otsego County. Delinquent PACE special assessment payments SHALL/SHALL NOT be turned over to the County Treasurer pursuant to the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155. The Authorized Official hereby confirms the Special Assessment Roll attached hereto as **Appendix E** and a payment schedule for the PACE special assessment payments due attached hereto as **Appendix F** (the "Payment Schedule").

**Section 1.06** Agrees to PACE Special Assessment; Waiver

(a) INSERT NAME OF PROPERTY OWNER, hereby irrevocably agrees and confirms the creation of the Special Assessment Roll established pursuant to this Agreement and EXPRESSLY WAIVES ANY AND ALL CLAIMS CHALLENGING THE LEGALITY, VALIDITY OR COLLECTIBILITY OF THE PACE SPECIAL ASSESSMENT, including, but not limited to, claims arising from or based upon any theory of procedural defect concerning the approval of the Improvements, the establishment of the Special Assessment District,

**Draft PACE Special Assessment Agreement**  
**APPENDIX A**

confirmation of the Special Assessment Roll and the Payment Schedule, Otsego County's right to place the special assessment lien on the Special Assessment Parcel, the collectibility and due dates of the PACE special assessment installments, or any other theory or claim. INSERT NAME OF PROPERTY OWNER further waives notice of hearing and the right to file objections.

(b) Following the signing of this Agreement, no suit or action of any kind shall be instituted or maintained for the purpose of contesting or enjoining the collection of any PACE special assessment, and INSERT NAME OF PROPERTY OWNER, for itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Special Assessment Parcel, hereby irrevocably waives its rights to contest the PACE special assessment with any adjudicative body having jurisdiction over the subject matter, including, but not limited to, the Michigan Tax Tribunal.

(c) INSERT NAME OF PROPERTY OWNER shall not sell, transfer, alienate or convey any of its interest in the Special Assessment Parcel without first having given written notice of the PACE special assessment to any successors in interest, lessees, purchasers or assigns and made a copy as part of any purchase contract, sale contract, lease agreement, deed or any other conveyancing instrument by which INSERT NAME OF PROPERTY OWNER purports to assign all or any part of its interest in the Special Assessment Parcel to any successors in interest, lessees, purchasers, and assigns. This Agreement shall be recorded against the real property constituting the Special Assessment Parcel by Otsego County with the Otsego County Clerk/Register of Deeds.

(d) Otsego County agrees that following payment to Otsego County in full of the PACE special assessment, as same may be expanded and/or amended, to promptly execute and deliver documentation discharging the County's interest with respect to the property.

(e) INSERT NAME OF PROPERTY OWNER agrees that it, its successors and assigns shall, during the term of this Agreement and the PACE special assessment, pay all ad valorem real property taxes and assessments levied against the property when due and INSERT NAME OF PROPERTY OWNER specifically waives, irrevocably for itself, its successors and assigns as to any and all portions of the Special Assessment Parcel, the right to pay ad valorem real property taxes and assessments on any other installment method which may be available to property owners in Otsego County.

**Section 1.07      Lien**

(a) The PACE special assessment is an obligation with respect to the Special Assessment Parcel, and shall, until paid, be and continue to be a lien upon all such property assessed for the amount of the PACE special assessment and all interest and charges apportioned to such property which may accrue thereon. Such lien shall be of the same character and effect as liens created pursuant to the General Property Tax Act, and shall be treated as such with respect to procedures for collection, including accrued interest and penalties. The PACE special assessment confirmed hereby is a debt to Otsego County that has been assigned to INSERT NAME OF PROPERTY OWNER and its successors in interest, lessees, purchasers and assigns. The transfer of title to all or any part of the Special Assessment Parcel shall not, in and of itself, trigger an acceleration of the PACE special assessment. No judgment or decree shall destroy or impair any

**Draft PACE Special Assessment Agreement**  
**APPENDIX A**

lien of the County upon the premises assessed for such amount of the assessment as may have been equitably or lawfully charged and assessed thereon. Failure of INSERT NAME OF PROPERTY OWNER or any subsequent property owner to receive any notice required to be sent shall not invalidate any PACE special assessment or the Special Assessment Roll and shall not be a jurisdictional requirement.

**Section 1.08      Installment Payments**

(a)      Payments shall be made in accordance with attached **Appendix F**.

**Section 1.09      Delinquent Payments**

(a)      In the event the payment by INSERT NAME OF PROPERTY OWNER of a PACE special assessment installment shall be due and unpaid for more than INSERT NUMBER OF DAYS (INSERT NUMERIC VALUE) days, then such installment shall be deemed delinquent and INSERT NAME OF PROPERTY OWNER shall pay thereon, in addition to the interest described above, an administrative fee in an amount equal to the product of unpaid balance due multiplied by an annual rate equal to INSERT PERCENTAGE% over the annual rate of interest borne by the bonds, multiplied by the number of days that the same remains unpaid and then divided by 365, together with the costs of collection, including actual attorneys' fees. All such amounts shall constitute a lien against the Special Assessment Parcel. [TO BE MODIFIED DEPENDING ON TERMS OF OWNER-ARRANGED FINANCING.]

**Section 1.10      Use of Assessment**

(a)      [INSERT LANGUAGE TO BE DETERMINED BASED ON OWNER-ARRANGED FINANCING; PROVIDED, HOWEVER, THE AUTHORIZED OFFICIAL SHALL ENSURE THAT SUCH USES INCLUDE PAYMENT OF ANY APPLICATION, ADMINISTRATION OR LEGAL FEES ASSOCIATED WITH THE PACE PROJECT. THE AUTHORIZED OFFICIAL IS PERMITTED TO ALLOW PAYMENT BE MADE DIRECTLY TO THE FINANCING SOURCE AND NOT THROUGH THE TRADITIONAL ASSESSMENT COLLECTION PROCESS, IF SUCH CHANGE IS MADE, CONFORMING CHANGES SHALL BE MADE THROUGHOUT THE AGREEMENT.] If the project was financed by a source other than by bonds, the assessment, as collected, may be forwarded by Otsego County to said financing source as identified in **Appendix I** attached hereto to be credited towards principal and interest owed by INSERT NAME OF PROPERTY OWNER to said financing source in accordance with a specific agreement entered into between INSERT NAME OF PROPERTY OWNER and said financing source.

**Section 1.11      Invalidity; Cure**

(a)      In the event of any invalidity of the PACE special assessment because of irregularity in the proceedings, or the adjudgment of the PACE special assessment as illegal by a court of competent jurisdiction, the Authorized Official may cause a new special assessment to be made for the Improvements, and INSERT NAME OF PROPERTY OWNER, on behalf of itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Improvements as reasonably determined by the County, hereby waives any objections to and agrees to the imposition of such new PACE special assessment. [AUTHORIZED OFFICIAL TO MAKE MODIFICATIONS FOR OWNER-ARRANGED FINANCING TO LIMIT DISCRETION TO CHANGE SPECIAL ASSESSMENT ROLL AND TO OBLIGATE ITSELF TO REVISE THE SPECIAL ASSESSMENT ROLL TO ENSURE OWNER-ARRANGED FINANCIAL INSTITUTION IS MADE WHOLE.]

ARTICLE VI

CONDITIONS PRECEDENT

Section 1.12 Conditions Precedent to Otsego County's Obligations

(a) The obligations of Otsego County to issue and/or sell bonds under this Agreement and/or to approve owner-arranged financing between INSERT NAME OF PROPERTY OWNER and a third-party financing source are subject to the following conditions precedent as required herein, or waived in writing by Otsego County, except as specifically hereinafter provided:

(b) The County and INSERT NAME OF PROPERTY OWNER shall have authorized, executed and delivered this Agreement and all approvals required hereby shall have been secured.

(c) No action, suit, proceeding or investigation shall be pending before any court, public board or body to which INSERT NAME OF PROPERTY OWNER or Otsego County is a party, or is threatened in writing against INSERT NAME OF PROPERTY OWNER or Otsego County, contesting the validity or binding effect of this Agreement, the PACE special assessment, or the bonds, which could result in an adverse decision that may have a material adverse effect upon the ability of INSERT NAME OF PROPERTY OWNER to pay, or Otsego County to levy and collect the PACE special assessments to pay the bonds or to pay a third-party financing source, including, without limitation, any determination by any agency or official as to the ability to levy the PACE special assessments, or which would have a material adverse effect on INSERT NAME OF PROPERTY OWNER or Otsego County's ability to comply with any of the obligations and terms of this Agreement or the bonds.

(d) There shall be no ongoing breach of any of the covenants and agreements of INSERT NAME OF PROPERTY OWNER required to have been observed or performed by INSERT NAME OF PROPERTY OWNER under the terms of this Agreement and no Event of Default by INSERT NAME OF PROPERTY OWNER or no event which with notice or the passage of time could become an Event of Default by INSERT NAME OF PROPERTY OWNER under this Agreement shall have occurred.

(e) All documents, schedules, materials, maps, plans, descriptions and related matters which are contemplated to be made Appendices to this Agreement shall have been fully completed by INSERT NAME OF PROPERTY OWNER to Otsego County's reasonable satisfaction and shall have been appended hereto.

(f) No objection shall have been made by INSERT NAME OF PROPERTY OWNER or any other party claiming an interest in the Special Assessment Parcel at Otsego County's Board of Commissioners meeting at the time the Authorized Official has spread the roll.

(g) INSERT NAME OF PROPERTY OWNER shall meet all eligibility requirements as set forth in **Appendix C**.

(h) INSERT NAME OF PROPERTY OWNER shall not have filed bankruptcy or sought the protections of any state and federal law insolvency statutes providing protections to debtors.

**ARTICLE VII**

**REPRESENTATIONS AND WARRANTIES**

**Section 1.13      Representations and Warranties of Otsego County**

that: (a) Otsego County represents and warrants to INSERT NAME OF PROPERTY OWNER

(i) The execution and delivery of this Agreement has been duly authorized by Otsego County, and this Agreement constitutes a valid and binding agreement of the County, enforceable in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principals of equity, including those relating to equitable subordination.

(ii) Neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated herein is in violation of any provision of any existing law, ordinance, rule, resolution or regulations, order or decree of any court or governmental entity, or any agreement to which Otsego County is a party or by which the County is bound.

**Section 1.14      Representations and Warranties of INSERT NAME OF PROPERTY OWNER**

that: (a) INSERT NAME OF PROPERTY OWNER represents and warrants to Otsego County

(i) INSERT NAME OF PROPERTY OWNER is duly organized and validly existing as a INSERT TYPE OF ENTITY/PROPERTY OWNER in good standing under the laws of the State of Michigan, with power under the laws of this state to carry on its business as now being conducted, and is duly qualified to do business in the State of Michigan; and INSERT NAME OF PROPERTY OWNER has the power and authority to own the property and carry out the obligations to complete the Improvements.

(ii) The execution and delivery of this Agreement will not result in a violation or default by INSERT NAME OF PROPERTY OWNER of any provision of its Articles of Organization or Operating Agreement, or under any indenture, contract, mortgage, lien, agreement, lease, loan agreement, note, order, judgment, decree or other instrument of any kind or character to which it is a party and by which it is bound, or to which it or any of its assets are subject.

(iii) INSERT NAME OF PROPERTY OWNER represents and warrants that it is the sole and exclusive legal and equitable title owner of fee simple title to the Special Assessment Parcel and the Improvements located, or to be located, thereon and

has full legal power and authority to consent to the finalization and levying of the PACE special assessment as provided herein.

(iv) The execution and delivery of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized by all requisite action, and this Agreement constitutes a valid and binding agreement enforceable in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

## ARTICLE VIII

### DEFAULT

**Section 1.15**            INSERT NAME OF PROPERTY OWNER **Default**

(a) If INSERT NAME OF PROPERTY OWNER breaches any covenant of this Agreement or any other agreement related to this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (INSERT NUMERIC VALUE) days after the written notice thereof has been received, INSERT NAME OF PROPERTY OWNER shall be deemed to have committed an event of default ("Event of Default").

**Section 1.16**            **Remedies**

(a) If INSERT NAME OF PROPERTY OWNER commits an Event of Default under this Agreement, Otsego County, after giving written notice as required, without further notice of any kind, shall be entitled to seek and obtain a decree of specific performance of this Agreement from a court of competent jurisdiction; or the right to recover from INSERT NAME OF PROPERTY OWNER any damages incurred by Otsego County and any costs incurred by the County in enforcing or attempting to enforce this Agreement or the PACE special assessment, including attorneys' fees and expenses; or to foreclose on the Special Assessment Parcel and to sell all or any part of the Special Assessment Parcel to the extent necessary to recover any damages and costs; or any combination of the foregoing.

**Section 1.17**            **Otsego County's Default**

(a) If Otsego County breaches any covenant of this Agreement or any other agreement related to the carrying out of this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (INSERT NUMERIC VALUE) days after written notice thereof has been received, Otsego County shall be deemed to have committed an Event of Default.

**Section 1.18**            **Remedies**

(a) If Otsego County commits an Event of Default under this Agreement and INSERT NAME OF PROPERTY OWNER shall have otherwise fully performed all of its obligations hereunder, INSERT NAME OF PROPERTY OWNER, after giving written notice as required, without further



If to NAME OF PROPERTY OWNER, \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_  
Attn: \_\_\_\_\_

With a copy to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_  
Attn: \_\_\_\_\_

or to such other address as such party may specify by written notice. To the extent Otsego County is advised in writing by INSERT NAME OF PROPERTY OWNER of the name, address and contact person for any lender, the County shall provide written notice to said Lender of any default hereunder by INSERT NAME OF PROPERTY OWNER simultaneously with providing such written notice to INSERT NAME OF PROPERTY OWNER.

**Section 1.23      Amendment and Waiver**

(a) No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by each party hereto. No waiver of any term of this Agreement shall be binding upon any party until such waiver is reduced to writing, executed by the party to be charged with such waiver, and delivered to the other party hereto.

**Section 1.24      Entire Agreement**

(a) This Agreement and the agreements and documents specifically referenced herein, contain all agreements between the parties. There are no other representations, warranties, promises, agreements or understandings, oral, written or implied, among the parties, except to the extent reference is made thereto in this Agreement.

**Section 1.25      Execution in Counterparts**

(a) This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

**Section 1.26      Captions**

(a) The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

**Section 1.27      Applicable Law**

(a) This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

**Section 1.28      Mutual Cooperation**

(a) Each party to this Agreement shall take all actions required of it by the terms of this Agreement as expeditiously as possible and shall cooperate to the fullest extent possible with the other party to this Agreement. Each party to this Agreement shall exercise reasonable diligence in reviewing, approving, executing and delivering all documents necessary to accomplish the purposes and intent of this Agreement. Each party to this Agreement also shall use its best efforts to assist the other party to this Agreement in the discharge of its obligations hereunder and to assure that all conditions precedent to the issuance of the bonds and/or other financing arrangements are satisfied.

**Section 1.29      Binding Effect**

(a) This Agreement, being for the benefit of the property, shall be binding upon the parties hereto and upon their respective successors and assigns.

**Section 1.30      Force Majeure**

(a) No party hereto shall be liable for the failure to perform its obligations hereunder if said failure to perform is due to Force Majeure. Said failure to perform shall be excused only for the period during which the event giving rise to said failure to perform exists; provided, however, that the party seeking to take advantage of this Section shall notify the other party in writing, setting forth the event giving rise to said failure to perform, within NUMBER OF DAYS (INSERT NUMERIC VALUE) business days after the occurrence of said event.

[SIGNATURES ON THE FOLLOWING PAGE]

**Draft PACE Special Assessment Agreement  
APPENDIX A**

IN WITNESS WHEREOF, Otsego County and INSERT NAME OF PROPERTY OWNER have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

Witnessed:

By: \_\_\_\_\_, a Michigan  
\_\_\_\_\_

\_\_\_\_\_  
Signature of:

By: \_\_\_\_\_

Signature of: \_\_\_\_\_

\_\_\_\_\_  
Signature of:

Its: Authorized Signatory

Witnessed as to both  
signatures by:

**County of Otsego, Michigan**  
Municipal corporation

\_\_\_\_\_  
Signature of:

By: \_\_\_\_\_

Signature of: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Signature of:

By: \_\_\_\_\_

Signature of: \_\_\_\_\_

Its: Clerk/Register of Deeds

State of Michigan            )  
  ) ss  
County of Otsego            )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_ the Authorized Signatory of \_\_\_\_\_ on behalf of the \_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
Otsego County, Michigan  
My commission expires \_\_\_\_\_

State of Michigan            )  
  ) ss  
County of Otsego            )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by INSERT NAME OF AUTHORIZED OFFICIAL, the INSERT TITLE OF AUTHORIZED OFFICIAL of Otsego County,

**Draft PACE Special Assessment Agreement**  
**APPENDIX A**

Michigan and \_\_\_\_\_, the County Clerk/Register of Deeds of Otsego County,  
Michigan on behalf of the County of Otsego.

\_\_\_\_\_  
Notary Public  
Otsego County, Michigan  
My commission expires \_\_\_\_\_

**APPENDIX B**

**Lean & Green Michigan™ PACE Program Application**

Public Act 270 of 2010 (“Act 270”) authorizes local units of government to adopt Property Assessed Clean Energy (“PACE”) programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by Otsego County. Act 270 allows private commercial lenders to finance energy projects and authorizes local units of government to issue bonds, notes and other indebtedness. Act 270 authorizes the assessment of properties for the cost of the energy projects and provides for repayment to local governments through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

LAGM has developed a PACE program that provides voluntary special assessments for certain energy efficiency improvements and renewable energy systems that are associated with real property.

The property eligibility requirements are as follows:

Property is privately owned commercial or industrial real property within Otsego County’s jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his or her discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application’s submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE Program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the parties may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the parties using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed

to by the parties using a proper measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the value of the PACE project.

- In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property.
- In calculating the appropriate ratio of total indebtedness on the property, if the parties calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the parties calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property.

LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).

For projects financed for more than \$250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than \$250,000, an agreement for ongoing measurement and verification of energy savings that meet standards set by LEP. MCL 460.939(p).

Bonds or notes issued under Act 270 shall not be general obligations of the local unit of government, but shall be secured by the voluntary assessments and other security mechanisms provided in the statute. MCL 460.945(2).

The applicant assumes all risk with respect to the implementation of a PACE Program in respect of the applicant's property. Otsego County is an accommodation party only, and is providing access to the PACE Program so as to enable property owners to make decisions regarding energy improvements to their property in a manner which allows the property owner to make the improvements in a cost-effective manner and for the property owner's benefit.

**PACE Program Application  
APPENDIX B**

Energy projects that may be eligible for PACE assessments include, but are not limited to: equipment, devices, or materials intended to decrease energy consumption, including: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; and a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one (1) or more renewable energy resources to generate electricity, but does not include an incinerator or digester.

Mail or deliver your application and attachments to:

Attention:  
Program Administrator for Otsego County PACE Program  
c/o Levin Energy Partners, LLC  
3400 Russell Street, Suite 255  
Detroit, MI 48207

Applications and attachments may also be e-mailed to the Program Administrator through the webpage [www.levinenergypartners.com](http://www.levinenergypartners.com). For questions regarding the status of your application please contact the Program Administrator at 248.581.9128.

**Applicant Information  
(Use attachments as necessary)**

**1. Property Owner(s) Legal Name(s) (as they appear on property tax records)**

	Name	Parcel #
Owner 1	_____	_____
Owner 2	_____	_____
Owner 3	_____	_____

**2. Property Owner(s) Contact Information**

	Name	Address	E-mail Address	Telephone
No.	_____	_____	_____	
	_____	_____	_____	
	_____	_____	_____	
	_____	_____	_____	

**3. Property Owner(s) Type**

- Individual                       LLP                                       LLC  
 Corporation                       Other (please specify) \_\_\_\_\_

**4. Property Type (Check all that apply)**

- Commercial**
- Grocery/convenience store
  - Health care/clinic
  - Mixed use
  - Multi-family unit (3 or more)
  - Office
  - Other - Please describe \_\_\_\_\_
  - Retail
  - Restaurant
  - Recreational
  - Warehouse

**Industrial**

Please describe \_\_\_\_\_

**5. Property Addresses and Parcel Number**

Physical Property Address of Improvements

\_\_\_\_\_

Mailing Address (if different)

\_\_\_\_\_

Assessor's Parcel #

\_\_\_\_\_

**6. Balance of Any Mortgage(s):**

	Amount of Mortgage	Name of Mortgage Holder
First Mortgage _____	\$ _____	
Second Mortgage	\$ _____	_____
Other	\$ _____	_____
State Equalized Value (SEV)	\$ _____	
Requested assessment amount	\$ _____	

Consent by mortgage holder(s) obtained, if subject to a mortgage. Please attach consent.

**7. Existing Liens Against Property (tax, special assessment, water or sewer charges, etc.)**

Amount	Type	End Date
\$ _____	_____	
_____		

**PACE Program Application  
APPENDIX B**

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

**8. Requested Assessment Amount**

Energy Project	\$ _____
Energy Audit	\$ _____
Engineering/Architect Plans	\$ _____
Building Permit Fees	\$ _____
Other (Please explain)	\$ _____
<b>Total</b>	\$ _____

**9. Requested Assessment Repayment Period** (Term may not exceed the lesser of the useful life of the energy project or 25 years.)

Term: \_\_\_\_\_ years

**10. Projects Over \$250,000**

Please attach details regarding provisions for ongoing measurements of energy savings and information regarding performance guarantees.

**11. Baseline Energy Audit**

Please attach the baseline energy audit performed on the property and all supporting documentation.

APPENDIX C

**PROGRAM ELIGIBILITY CHECKLIST**

Property is privately owned commercial or industrial real property within Otsego County's jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his or her discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application's submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE Program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the parties may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the parties using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the parties using a proper measure such as an appraisal of the future value of the property or as determined based on the current market value of the property plus 75% of the value of the PACE project.

- In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property.
- In calculating the appropriate ratio of total indebtedness on the property, if the parties calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the parties calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property.

**PACE Special Assessment Parcel  
APPENDIX D**

LEP and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation as an addendum to the Special Assessment Agreement. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).

For projects financed for more than \$250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than \$250,000, an agreement for ongoing measurement and verification of energy savings that meet standards set by LEP. MCL 460.939(p).

**APPENDIX D**

**SPECIAL ASSESSMENT PARCEL WHICH IS ENCUMBERED  
BY THE PACE SPECIAL ASSESSMENT ROLL**

[PROJECT-SPECIFIC]

Parcel

Tax Parcel I.D. No.: \_\_\_\_\_.

**APPENDIX E**

**PACE SPECIAL ASSESSMENT ROLL**

[PROJECT-SPECIFIC]

**APPENDIX F**  
**PAYMENT SCHEDULE**  
**[PROJECT-SPECIFIC]**

**APPENDIX G**

Lender Consent and Acknowledgement of Owner Participation in  
County of Otsego, Michigan PACE Program<sup>1</sup>

This acknowledgement is granted INSERT DATE, by INSERT NAME OF MORTGAGE HOLDER (the “Lender”), and for the benefit of INSERT NAME OF PROPERTY OWNER (the “Property Owner”), and Otsego County in the State of Michigan.

**Recitals**

A. Pursuant to Public Act No. 270 of 2010, Otsego County established the Otsego County Property Assessed Clean Energy (“PACE”) Program on INSERT DATE, by INSERT RESOLUTION # to promote installation of energy efficiency improvements and/or renewable energy systems.

B. The Property Owner has applied to the Program to finance the amount of \$ INSERT AMOUNT OF FINANCING, to be paid back as an assessment on Property Owner’s real property, described in **Appendix D** attached hereto (the “Property”), over a period of INSERT NUMBER OF YEARS years.

C. Owner has previously executed a mortgage, deed of trust, dated INSERT DATE, to the Lender, covering the Property, to secure a promissory note in the sum of \$ INSERT AMOUNT OF LOAN, and recorded on INSERT DATE at Liber \_\_\_\_, Page \_\_\_\_, Otsego County Register of Deeds.

D. Repayment by the Property Owner under the PACE Special Assessment Agreement will be a statutory assessment levied against the Property notice of which shall be recorded against the Property in the Office of the County Clerk/Register of Deeds for Otsego County, Michigan, and which assessment, together with interest and any penalties, shall constitute a lien (the “Lien”) on the Property, and shall be collected subject to the terms agreed to between the parties and as contained in the PACE Special Assessment Agreement.

**Consent and Acknowledgement**

Lender acknowledges that it has been informed of the Property Owner’s participation in the Otsego County PACE Program, and agrees that Property Owner’s execution of the PACE Special Assessment Agreement will not constitute a default under Lender’s Deed of Trust.

Execution of this Consent and Acknowledgement by Lender’s representative shall constitute full and complete consent to the Property Owner’s participation in the Otsego County PACE Program.

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<sup>1</sup> If property being improved has no mortgage, please submit documentation demonstrating such.

**Lender Consent and Acknowledgement**  
**APPENDIX G**

Name of Lender: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF MICHIGAN            )  
  ) ss  
COUNTY OF OTSEGO        )

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_, on behalf of \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_ County, State of \_\_\_\_\_  
Acting in \_\_\_\_\_ County  
My Commission Expires:

APPENDIX H

DESCRIPTION OF IMPROVEMENTS

[PROJECT-SPECIFIC]

APPENDIX I

SOURCE OF PRIVATE FINANCING

[PROJECT-SPECIFIC]

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  July 5, 2017 Warrant	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The July 5, 2017 Warrant is in the amount of \$143,556.04. The largest expenditure in this warrant is the payment to:

- \$81,953.46 to MERS (Municipal Employees' Retirement System).

**RECOMMENDATION:**

Staff requests approval of the warrants detailed above with a total amount of \$143,556.04.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	103.000	000	98.98
				CREDIT CARD PURCHASES DUE 07/10/2017	704.400	101	75.00
				CREDIT CARD PURCHASES DUE 07/10/2017	801.020	257	10.00
				CHECK AP 1647(E) TOTAL FOR FUND 101:			<u>183.98</u>
07/05/2017	AP	67078	BRANDON GABRIEL	RDSS TRAINING ON MAY 18 - 19, 2017	930.500	134	68.42
				RDSS TRAINING ON MAY 18 - 19, 2017	940.010	134	24.00
				CHECK AP 67078 TOTAL FOR FUND 101:			<u>92.42</u>
07/05/2017	AP	67079*#	CATHERINE ISBELL	15-58-DL TRANSPORT ON 6/15/17	930.500	134	88.25
				15-58-DL TRANSPORT ON 6/19/17	930.500	134	82.90
				15-58-DL TRANSPORT ON 6/15/17	940.010	134	30.00
				15-58-DL TRANSPORT ON 6/19/17	940.010	134	30.00
				CHECK AP 67079 TOTAL FOR FUND 101:			<u>231.15</u>
07/05/2017	AP	67080	CATHOLIC HUMAN SERVICES INC	MAY 2017 MENTAL HEALTH COUNSELING CO-PAYS	940.010	133	25.00
07/05/2017	AP	67083	DE LAGE LANDEN PUBLIC FINANCE	INV#54852975	920.410	257	178.12
07/05/2017	AP	67089	JAIME GABRIEL	RDSS TRAINING ON MAY 18, & 19, 2017	930.500	134	8.50
				RDSS TRAINING ON MAY 18, & 19, 2017	940.010	134	24.00
				CHECK AP 67089 TOTAL FOR FUND 101:			<u>32.50</u>
07/05/2017	AP	67090	JAMES L HIGGINBOTTOM	06/25/17 BRC UPDATED CHEBOYGAN COACH #2	801.030	332	660.00
07/05/2017	AP	67092	KENNETH GARROTT	06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET UP	801.020	332	3.00
				06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET UP	801.030	332	660.00
				06/23 - 06/25/17 CHEBOYGAN BRC UPDATED COACH, LODGING REIME	801.030	332	810.00
				06/23 - 06/25/17 CHEBOYGAN BRC UPDATED COACH, LODGING REIME	930.500	332	132.00
				06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET UP	940.010	332	117.00
				CHECK AP 67092 TOTAL FOR FUND 101:			<u>1,722.00</u>
07/05/2017	AP	67094	KEVIN JOHN MISIAK	06/16 - 06/18/17 SS MARIE BRC UPDATED COACH	801.030	332	555.00
07/05/2017	AP	67099	MICHIGAN ASSOCIATION OF COUNTY CLERK	S. DEFYTER, CLERKS CONF REGISTRATION	704.400	215	250.00
07/05/2017	AP	67100	MIKE JAROSZ	06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	801.030	332	390.00
				06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	920.400	332	17.27

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	930.660	332	44.61
				CHECK AP 67100 TOTAL FOR FUND 101:			<u>451.88</u>
07/05/2017	AP	67101	MSUE BUSINESS OFFICE	INV#3OTSEGO2017	940.010	261	10,345.50
07/05/2017	AP	67103	NOAH MISIAK	06/17-06/18/17 SS MARIE BRC UPDATED RANGE AIDE	801.030	332	80.00
07/05/2017	AP	67108	SOUL PURPOSE COUNSELING & CONSULT	MAY 2017 MENTAL HEALTH COUNSELING	940.010	133	70.00
				MAY 2017 MENTAL HEALTH COUNSELING SERVICES	940.010	133	70.00
				CHECK AP 67108 TOTAL FOR FUND 101:			<u>140.00</u>
07/05/2017	AP	67111	TIMOTHY MCPHERSON	06/26/17 CHEBOYGAN 20 REGISTERED STUDENTS, EQUIPMENT TRAN	801.020	332	240.00
				06/26/17 CHEBOYGAN 20 REGISTERED STUDENTS, EQUIPMENT TRAN	801.020	332	60.00
				CHECK AP 67111 TOTAL FOR FUND 101:			<u>300.00</u>
07/05/2017	AP	67115	WAYNE BENTLEY	JUNE 2017 WEEKEND DRUG TESTER: JUN 24, 25	940.010	133	80.00
07/05/2017	AP	67116*#	WAYNE ISBELL	15-58-DL TRANSPORT ON 6/15/17	940.010	134	30.00
				15-58-DL TRANSPORT ON 6/19/17	940.010	134	30.00
				CHECK AP 67116 TOTAL FOR FUND 101:			<u>60.00</u>
				Total for fund 101 GENERAL FUND			15,387.55
Fund: 208 PARKS AND RECREATION							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.000	751	217.56
				CREDIT CARD PURCHASES DUE 07/10/2017	970.200	901	92.70
				CHECK AP 1647(E) TOTAL FOR FUND 208:			<u>310.26</u>
07/05/2017	AP	67077	ARTIC GLACIER USA	8003272920 ICE	726.000	751	174.30
07/05/2017	AP	67082*#	CITY OF GAYLORD	WATER BILL	920.200	752	111.07
07/05/2017	AP	67102*	NEW CENTURY SIGNS	45194 SIGNS FOR CABINS	726.000	751	139.50
				45362/45393/45381	726.000	751	50.00
				45362/45393/45381	726.000	751	15.00
				CHECK AP 67102 TOTAL FOR FUND 208:			<u>204.50</u>
07/05/2017	AP	67104*#	OTSEGO COUNTY BUS SYSTEM	1700006026 REPAIR FUEL LEAK	726.050	751	199.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
07/05/2017	AP	67109	SYSCO - GRAND RAPIDS	ICE CREAM	726.000	751	343.50
Total for fund 208 PARKS AND RECREATION							1,343.13
Fund: 209 GROEN NATURE PRESERVE FUND							
07/05/2017	AP	67095	KYLE RYAN	TRAVEL REIMBURSMENT	930.500	751	143.00
07/05/2017	AP	67102*	NEW CENTURY SIGNS	45362/45393/45381	726.000	751	72.00
Total for fund 209 GROEN NATURE PRESERVE FUND							215.00
Fund: 212 ANIMAL CONTROL							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.050	430	698.00
				CREDIT CARD PURCHASES DUE 07/10/2017	726.050	430	38.33
				CREDIT CARD PURCHASES DUE 07/10/2017	726.050	430	22.98
				CREDIT CARD PURCHASES DUE 07/10/2017	726.050	430	(22.98)
CHECK AP 1647(E) TOTAL FOR FUND 212:							736.33
Total for fund 212 ANIMAL CONTROL							736.33
Fund: 215 FRIEND OF THE COURT							
07/05/2017	AP	67098	MGT OF AMERICA, INC	2ND QTR (APR-JUN) 2017 DHS-286 BILLINGS & TIME SHEETS	801.020	141	1,944.00
Total for fund 215 FRIEND OF THE COURT							1,944.00
Fund: 233 HUD GRANT FUND							
07/05/2017	AP	67084	EARTHWORKS ENTERPRISES INC	PROJECT #02-2017 SEPTIC DRAINFIELD COMPLETED AND INSPECTEI940.010		690	275.90
				PROJECT #02-2017 SEPTIC DRAINFIELD COMPLETED AND INSPECTEI940.010		690	117.00
				PROJECT #02-2017 SEPTIC DRAINFIELD COMPLETED AND INSPECTEI940.010		690	3,507.10
CHECK AP 67084 TOTAL FOR FUND 233:							3,900.00
07/05/2017	AP	67093*#	KEVAN D FLORY	06/26/17 FINAL INSPECTION #02-2017 EM. WELL & SEPTIC	940.010	690	200.00
07/05/2017	AP	67105	OTSEGO COUNTY TITLE	TITLE FEE'S INV# GYL17-04237515, GYL17-04237522 PRJ# 02-2017, INV 940.010		690	201.95
				TITLE FEE'S INV# GYL17-04237515, GYL17-04237522 PRJ# 02-2017, INV 940.010		690	205.10
				TITLE FEE'S INV# GYL17-04237515, GYL17-04237522 PRJ# 02-2017, INV 940.010		690	205.10
CHECK AP 67105 TOTAL FOR FUND 233:							612.15
07/05/2017	AP	67110	THOMAS & ROSS PAYTON & SONS	PROJECT #02-2017 AND PROJECT #03-2017 EMERGENCY WATER WEI940.010		690	4,379.00
				PROJECT #02-2017 AND PROJECT #03-2017 EMERGENCY WATER WEI940.010		690	136.00
				PROJECT #02-2017 AND PROJECT #03-2017 EMERGENCY WATER WEI940.010		690	3,870.00
				PROJECT #02-2017 AND PROJECT #03-2017 EMERGENCY WATER WEI940.010		690	120.00
CHECK AP 67110 TOTAL FOR FUND 233:							8,505.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND							
				Total for fund 233 HUD GRANT FUND			13,217.15
Fund: 249 BUILDING INSPECTION FUND							
07/05/2017	AP	67093*#	KEVAN D FLORY	SERVICES THROUGH 06/23/2017	801.024	371	4,440.00
				Total for fund 249 BUILDING INSPECTION FUND			4,440.00
Fund: 256 REGISTER OF DEEDS AUTOMATION							
07/05/2017	AP	67088	GRAPHIC SCIENCES INC	IMAGES TO FILM	726.000	215	137.12
				Total for fund 256 REGISTER OF DEEDS AUTOMATION			137.12
Fund: 260 LEGAL DEFENSE FUND							
07/05/2017	AP	67097	MARK J. GLAZER	CANCELLATION 06/19/2017-EMPLOYER PORTION	801.020	270	650.00
				Total for fund 260 LEGAL DEFENSE FUND			650.00
Fund: 261 911 SERVICE FUND							
07/05/2017	AP	67085	FRONTIER	ACCT#989-732-7858-011910-5	930.210	427	104.86
07/05/2017	AP	67086	FRONTIER	ACCT#231-164-4102-082208-5 & 231-189-0447-031698-5	930.210	427	63.81
				ACCT#231-164-4102-082208-5 & 231-189-0447-031698-5	930.210	427	378.13
				CHECK AP 67086 TOTAL FOR FUND 261:			441.94
				Total for fund 261 911 SERVICE FUND			546.80
Fund: 281 AIRPORT							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.000	537	205.98
				CREDIT CARD PURCHASES DUE 07/10/2017	930.500	537	155.15
				CHECK AP 1647(E) TOTAL FOR FUND 281:			361.13
07/05/2017	AP	67075*	AMERICAN WASTE	INVOICE # 1977487 AIRPORT TRASH	920.410	537	118.45
07/05/2017	AP	67076	ARROW UNIFORM RENTAL	CARPET RENTALS AIRPORT 15537097	920.410	537	38.83
07/05/2017	AP	67081	CHARTER COMMUNICATIONS	AIRPORT TV INTERNET PHONE	920.410	537	305.16
07/05/2017	AP	67082*#	CITY OF GAYLORD	AIRPORT WATER 1100 AERO DRIVE	920.200	537	23.12
07/05/2017	AP	67112	UCMAN	UC MAN CONNECTION 5698 AND 5873	920.410	537	16.00
				UC MAN CONNECTION 5698 AND 5873	920.410	537	16.00
				CHECK AP 67112 TOTAL FOR FUND 281:			32.00
				Total for fund 281 AIRPORT			878.69
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	930.500	537	53.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
				CREDIT CARD PURCHASES DUE 07/10/2017	940.010	537	1,278.80
				CREDIT CARD PURCHASES DUE 07/10/2017	940.010	537	1,278.80
				CREDIT CARD PURCHASES DUE 07/10/2017	940.010	537	1,278.80
				CHECK AP 1647(E) TOTAL FOR FUND 282:			3,889.93
07/05/2017	AP	67075*	AMERICAN WASTE	AIRSHOW EXTRA TRAS DUMP	940.010	537	80.00
				15 YD TRASH DUMPSTER	940.010	537	460.00
				CHECK AP 67075 TOTAL FOR FUND 282:			540.00
Total for fund 282 AIRPORT SPECIAL EVENTS FUND							4,429.93
Fund: 292 CHILD CARE FUND							
07/05/2017	AP	67074	7TH PROBATE FAMILY COURT	15-20-DL & 13-106-DL PLACEMENT COSTS 5/1/17 TO 5/31/17	930.810	662	4,340.00
				15-67-NA PLACEMENT COSTS - 5/1/17 TO 5/31/17	930.810	662	2,170.00
				CHECK AP 67074 TOTAL FOR FUND 292:			6,510.00
07/05/2017	AP	67079#	CATHERINE ISBELL	15-58-DL TRANSPORT ON 6/15/17	930.500	662	32.10
				15-58-DL TRANSPORT ON 6/19/17	930.500	662	32.10
				15-58-DL TRANSPORT ON 6/15/17	930.830	662	18.00
				15-58-DL TRANSPORT ON 6/19/17	930.830	662	18.00
				CHECK AP 67079 TOTAL FOR FUND 292:			100.20
07/05/2017	AP	67091	JOY VALLEY COUNSELING	15-88-DL PSYCHOLOGICAL EVALUATION	940.010	662	600.00
07/05/2017	AP	67096	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT COSTS - 5/1/17 TO 5/31/17	930.810	662	534.44
07/05/2017	AP	67104#	OTSEGO COUNTY BUS SYSTEM	MAY 2017 ALTERNIVE EDUCATION BUS	930.500	662	393.00
07/05/2017	AP	67116#	WAYNE ISBELL	15-58-DL TRANSPORT ON 6/15/17	930.830	662	18.00
				15-58-DL TRANSPORT ON 6/19/17	930.830	662	18.00
				CHECK AP 67116 TOTAL FOR FUND 292:			36.00
Total for fund 292 CHILD CARE FUND							8,173.64
Fund: 516 DELINQUENT TAX REVOLVING							
07/05/2017	AP	67107	ROBERT MURRAY	OVERPMT ON 2016 TAXES 030-001-300-055-00	694.000	030	6.46
Total for fund 516 DELINQUENT TAX REVOLVING							6.46
Fund: 588 TRANSPORTATION FUND							
07/05/2017	AP	1647(E)#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.050	699	56.78
				CREDIT CARD PURCHASES DUE 07/10/2017	726.050	699	55.43

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND							
				CREDIT CARD PURCHASES DUE 07/10/2017	726.050	699	58.76
				CHECK AP 1647(E) TOTAL FOR FUND 588:			<u>170.97</u>
				Total for fund 588 TRANSPORTATION FUND			170.97
Fund: 594 UC METROPOLITAN AREA NETWORK							
07/05/2017	AP	67087	GASLIGHT MEDIA	INV#54683	700.000	228	2,900.00
				Total for fund 594 UC METROPOLITAN AREA NETWORK			2,900.00
Fund: 637 BUILDING AND GROUNDS							
07/05/2017	AP	1646(E)	CONSUMERS ENERGY	1322 HAYES RD./702 LIVINGSTON/1113 N. OLD 27 HWY.	930.620	265	87.94
				1322 HAYES RD./702 LIVINGSTON/1113 N. OLD 27 HWY.	930.620	265	4,403.66
				1322 HAYES RD./702 LIVINGSTON/1113 N. OLD 27 HWY.	930.620	265	670.58
				CHECK AP 1646(E) TOTAL FOR FUND 637:			<u>5,162.18</u>
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.050	265	33.50
				Total for fund 637 BUILDING AND GROUNDS			5,195.68
Fund: 645 ADMINISTRATIVE SERVICES							
07/05/2017	AP	1647(E)*#	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	726.000	172	44.51
				CREDIT CARD PURCHASES DUE 07/10/2017	930.450	172	6.65
				CREDIT CARD PURCHASES DUE 07/10/2017	930.450	172	6.65
				CREDIT CARD PURCHASES DUE 07/10/2017	930.450	172	6.65
				CREDIT CARD PURCHASES DUE 07/10/2017	930.450	172	6.65
				CREDIT CARD PURCHASES DUE 07/10/2017	930.450	172	6.65
				CREDIT CARD PURCHASES DUE 07/10/2017	930.500	172	300.24
				CREDIT CARD PURCHASES DUE 07/10/2017	930.500	201	316.89
				CREDIT CARD PURCHASES DUE 07/10/2017	930.500	201	157.98
				CREDIT CARD PURCHASES DUE 07/10/2017	930.500	201	13.13
				CREDIT CARD PURCHASES DUE 07/10/2017	704.400	270	25.00
				CHECK AP 1647(E) TOTAL FOR FUND 645:			<u>891.00</u>
				Total for fund 645 ADMINISTRATIVE SERVICES			891.00
Fund: 647 HEALTH CARE FUND							
07/05/2017	AP	67113	UNITED STATES TREASURY	38-6004882 (QTRLY. FED. EXCISE TAX RETURN)	704.110	851	169.50
07/05/2017	AP	67114	VISION SERVICE PLAN (VSP)	ACCT#30 064226 0001 (JULY 2017)	704.110	851	149.63
				Total for fund 647 HEALTH CARE FUND			319.13
Fund: 701 GENERAL AGENCY							
07/05/2017	AP	67106	REGINA RENKIEWI Z	RESTITUTION PAYMENT BY AARON BEGLEY JR 16-33827-FY-3	271.130	000	20.00
				Total for fund 701 GENERAL AGENCY			20.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 704 PAYROLL IMPREST FUND							
07/05/2017	AP	1648(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00071093-19 (JUNE 2017)	231.700	000	81,953.46
Total for fund 704 PAYROLL IMPREST FUND							81,953.46
TOTAL - ALL FUNDS							143,556.04

\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/05/2017	AP	1646(E)	CONSUMERS ENERGY	1322 HAYES RD./702 LIVINGSTON/1113 N. OLD 27 HWY.	637-265-930.620-ALPCT00000	4,491.60
		1646(E)		1322 HAYES RD./702 LIVINGSTON/1113 N. OLD 27 HWY.	637-265-930.620-LNDUS00000	670.58
						5,162.18
07/05/2017	AP	1647(E)	ELAN	CREDIT CARD PURCHASES DUE 07/10/2017	101-000-103.000	98.98
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	101-101-704.400	75.00
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	101-267-801.020	10.00
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	208-751-726.000	217.56
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	208-901-970.200	92.70
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	212-430-726.050	736.33
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	281-537-726.000	205.98
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	281-537-930.500	155.15
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	282-537-930.500	53.53
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	282-537-940.010	3,836.40
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	588-699-726.050	170.97
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	637-265-726.050	33.50
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	645-172-726.000	44.51
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	645-172-930.450	33.25
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	645-172-930.500	300.24
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	645-201-930.500	488.00
		1647(E)		CREDIT CARD PURCHASES DUE 07/10/2017	645-270-704.400	25.00
						6,577.10
07/05/2017	AP	1648(E)	MUNICIPAL EMPLOYEES RETIREMENT SYST	INV#00071093-19 (JUNE 2017)	704-000-231.700	81,953.46
07/05/2017	AP	67074	7TH PROBATE FAMILY COURT	15-20-DL & 13-106-DL PLACEMENT COSTS 5/1/17 TO 5/31/17	292-662-930.810	6,510.00
07/05/2017	AP	67075	AMERICAN WASTE	INVOICE # 1977487 AIRPORT TRASH	281-537-920.410	118.45
		67075		AIRSHOW EXTRA TRAS DUMP	282-537-940.010	540.00
						658.45
07/05/2017	AP	67076	ARROW UNIFORM RENTAL	CARPET RENTALS AIRPORT 15537097	281-537-920.410	38.83
07/05/2017	AP	67077	ARTIC GLACIER USA	8003272920 ICE	208-751-726.000	174.30
07/05/2017	AP	67078	BRANDON GABRIEL	RDSS TRAINING ON MAY 18 - 19, 2017	101-134-930.500	68.42
		67078		RDSS TRAINING ON MAY 18 - 19, 2017	101-134-940.010	24.00
						92.42
07/05/2017	AP	67079	CATHERINE ISBELL	15-58-DL TRANSPORT ON 6/15/17	101-134-930.500	171.15
		67079		15-58-DL TRANSPORT ON 6/15/17	101-134-940.010	60.00
		67079		15-58-DL TRANSPORT ON 6/15/17	292-662-930.500	64.20
		67079		15-58-DL TRANSPORT ON 6/15/17	292-662-930.830	36.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						331.35
07/05/2017	AP	67080	CATHOLIC HUMAN SERVICES INC	MAY 2017 MENTAL HEALTH COUNSELING CO-PAYS	101-133-940.010	25.00
07/05/2017	AP	67081	CHARTER COMMUNICATIONS	AIRPORT TV INTERNET PHONE	281-537-920.410	305.16
07/05/2017	AP	67082	CITY OF GAYLORD	WATER BILL	208-752-920.200	111.07
		67082		AIRPORT WATER 1100 AERO DRIVE	281-537-920.200	23.12
						134.19
07/05/2017	AP	67083	DE LAGE LANDEN PUBLIC FINANCE	INV#54852975	101-257-920.410	178.12
07/05/2017	AP	67084	EARTHWORKS ENTERPRISES INC	PROJECT #02-2017 SEPTIC DRAINFIELD COMPLETED AND INSPE	233-690-940.010	3,900.00
07/05/2017	AP	67085	FRONTIER	ACCT#989-732-7858-011910-5	261-427-930.210	104.86
07/05/2017	AP	67086	FRONTIER	ACCT#231-164-4102-082208-5 & 231-189-0447-031698-5	261-427-930.210	441.94
07/05/2017	AP	67087	GASLIGHT MEDIA	INV#54683	594-226-700.000	2,900.00
07/05/2017	AP	67088	GRAPHIC SCIENCES INC	IMAGES TO FILM	256-215-726.000	137.12
07/05/2017	AP	67089	JAIME GABRIEL	RDSS TRAINING ON MAY 18, & 19, 2017	101-134-930.500	8.50
		67089		RDSS TRAINING ON MAY 18, & 19, 2017	101-134-940.010	24.00
						32.50
07/05/2017	AP	67090	JAMES L HIGGINBOTTOM	06/25/17 BRC UPDATED CHEBOYGAN COACH #2	101-332-801.030	660.00
07/05/2017	AP	67091	JOY VALLEY COUNSELING	15-88-DL PSYCHOLOGICAL EVALUATION	292-662-940.010	600.00
07/05/2017	AP	67092	KENNETH GARROTT	06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET	101-332-801.020	3.00
		67092		06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET	101-332-801.030	1,470.00
		67092		06/23 - 06/25/17 CHEBOYGAN BRC UPDATED COACH, LODGING R	101-332-930.500	132.00
		67092		06/19/17 BRC UPDATED, WEST BRANCH COACH #2 , RANGE SET	101-332-940.010-DONAT0000	117.00
						1,722.00
07/05/2017	AP	67093	KEVAN D FLORY	06/26/17 FINAL INSPECTION #02-2017 EM. WELL & SEPTIC	233-690-940.010	200.00
		67093		SERVICES THROUGH 06/23/2017	249-371-801.024	4,440.00
						4,640.00
07/05/2017	AP	67094	KEVIN JOHN MISIAK	06/16 - 06/18/17 SS MARIE BRC UPDATED COACH	101-332-801.030	555.00
07/05/2017	AP	67095	KYLE RYAN	TRAVEL REIMBURSMENT	209-751-930.500	143.00
07/05/2017	AP	67096	LUTHERAN CHILD & FAMILY SERVICES	16-108-NA PLACEMENT COSTS - 5/1/17 TO 5/31/17	292-662-930.810	534.44

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/05/2017	AP	67097	MARK J. GLAZER	CANCELLATION 06/19/2017-EMPLOYER PORTION	260-270-801.020	650.00
07/05/2017	AP	67098	MGT OF AMERICA, INC	2ND QTR (APR-JUN) 2017 DHS-286 BILLINGS & TIME SHEETS	215-141-801.020	1,944.00
07/05/2017	AP	67099	MICHIGAN ASSOCIATION OF COUNTY CLERK	S. DEFEYTER, CLERKS CONF REGISTRATION	101-215-704.400	250.00
07/05/2017	AP	67100	MIKE JAROSZ	06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	101-332-801.030	390.00
		67100		06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	101-332-820.400	17.27
		67100		06/19/17 SOO BRC UPDATED, REIMB. GAS, CARB NEEDLE	101-332-930.660	44.61
						451.88
07/05/2017	AP	67101	MSUE BUSINESS OFFICE	INV#3OTSEGO2017	101-261-940.010	10,345.50
07/05/2017	AP	67102	NEW CENTURY SIGNS	45194 SIGNS FOR CABINS	208-751-726.000	204.50
		67102		45362/45393/45381	209-751-726.000	72.00
						276.50
07/05/2017	AP	67103	NOAH MISIAK	06/17- 06/18/17 SS MARIE BRC UPDATED RANGE AIDE	101-332-801.030	80.00
07/05/2017	AP	67104	OTSEGO COUNTY BUS SYSTEM	170006026 REPAIR FUEL LEAK	208-751-726.050	199.50
		67104		MAY 2017 ALTERNTIVE EDUCATION BUS	292-662-930.500	393.00
						592.50
07/05/2017	AP	67105	OTSEGO COUNTY TITLE	TITLE FEE'S INV# GYL17-04237515, GYL17-04237522 PRJ# 02-2017 233-690-940.010		612.15
07/05/2017	AP	67106	REGINA RENKIEWI Z	RESTITUTION PAYMENT BY AARON BEGLEY JR 16-33827-FY-3	701-000-271.130	20.00
07/05/2017	AP	67107	ROBERT MURRAY	OVERPMT ON 2016 TAXES 030-001-300-055-00	516-030-694.000	6.46
07/05/2017	AP	67108	SOUL PURPOSE COUNSELING & CONSULT	MAY 2017 MENTAL HEALTH COUNSELING	101-133-940.010	140.00
07/05/2017	AP	67109	SYSCO - GRAND RAPIDS	ICE CREAM	208-751-726.000	343.50
07/05/2017	AP	67110	THOMAS & ROSS PAYTON & SONS	PROJECT #02-2017 AND PROJECT #03-2017 EMERGENCY WATER	233-690-940.010	8,505.00
07/05/2017	AP	67111	TIMOTHY MCPHERSON	06/26/17 CHEBOYGAN 20 REGISTERED STUDENTS, EQUIPMENT	1101-332-801.020	300.00
07/05/2017	AP	67112	UCMAN	UC MAN CONNECTION 5698 AND 5873	281-537-920.410	32.00
07/05/2017	AP	67113	UNITED STATES TREASURY	38-6004882 (QTRLY. FED. EXCISE TAX RETURN)	647-851-704.110	189.50
07/05/2017	AP	67114	VISION SERVICE PLAN (VSP)	ACCT#30 054226 0001 (JULY 2017)	647-851-704.110	149.63
07/05/2017	AP	67115	WAYNE BENTLEY	JUNE 2017 WEEKEND DRUG TESTER: JUN 24, 25	101-133-940.010	80.00
07/05/2017	AP	67116	WAYNE ISBELL	15-58-DL TRANSPORT ON 6/15/17	101-134-940.010	60.00
		67116		15-58-DL TRANSPORT ON 6/15/17	292-662-930.830	36.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 07/05/2017 - 07/05/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						96.00
			TOTAL - ALL FUNDS	TOTAL OF 46 CHECKS		143,556.04

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/18/2016	AP	63694	MICHIGAN DEPARTMENT OF TREASURY	SHERIFF BOOKING FEES		** VOIDED **
01/31/2017	AP	64996	MICHIGAN DEPARTMENT OF TREASURY	4TH QUARTER SHERIFF BOOKING FEES		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS (2 voided)		0.00

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  July 11, 2017 Warrant	<b>AGENDA DATE:</b>  July 11, 2017
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The July 11, 2017 Warrant in the amount of \$239,981.21. Major expenditures in this warrant include:

- \$44,106.60 for the household waste program
- \$27,565.56 for June 2017 Recycling Services
- \$26,150.91 paid to the State for District Court June 2017 fines & costs

**RECOMMENDATION:**

Staff requests approval of the warrant detailed above with a total amount of \$239,981.21.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/11/2017	AP	1651(E)*#	ELAN	JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	728.000	301	1,473.76
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	726.050	301	7.64
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	728.050	302	7.64
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	704.400	320	466.88
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	726.050	336	85.95
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	726.000	351	117.11
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	920.400	351	7.64
				JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	930.500	351	466.88
				CHECK AP 1651(E) TOTAL FOR FUND 101:			<u>2,633.40</u>
07/11/2017	AP	67124	BARBARA J GOWARD	GUARDIANSHIP REVIEW ON 6/26/17	930.500	131	8.40
				GUARDIANSHIP REVIEW ON 6/26/17	930.830	131	30.00
				CHECK AP 67124 TOTAL FOR FUND 101:			<u>38.40</u>
07/11/2017	AP	67132	BROCK ARTFITCH	JUNE 2017	801.020	648	100.00
07/11/2017	AP	67137	DIANA M BOYD	GUARDIANSHIP REVIEW ON 6/20/17	930.500	131	1.50
				GUARDIANSHIP REVIEW ON 6/20/17	930.830	131	30.00
				CHECK AP 67137 TOTAL FOR FUND 101:			<u>31.50</u>
07/11/2017	AP	67138	DOUGLAS HEMPENSTALL	JUNE 2017	801.020	648	315.00
				JUNE 2017	801.020	648	100.00
				JUNE 2017	930.460	648	300.00
				JUNE 2017	930.500	648	18.00
				CHECK AP 67138 TOTAL FOR FUND 101:			<u>733.00</u>
07/11/2017	AP	67140*#	DUNNS	CHAIR, BINDER, DIVIDERS	728.000	131	317.13
				EARPHONES	726.000	131	29.99
				DIVIDERS, CERTIFICATES	728.000	131	26.89
				OFFICE SUPPLIES JUNE STMT	726.000	257	23.88
				DEPT 406; INV 857005, 857513; LABELS, TONER	728.000	267	183.32
				INV 856271; 6-19-2017; DEPT 3589, STAMP FOR VIC ADVOCATE	726.000	267	81.00
				CHECK AP 67140 TOTAL FOR FUND 101:			<u>662.21</u>
07/11/2017	AP	67142	EMMET COUNTY SHERIFF'S OFFICE	2018 NORTHERN MICHIGAN MUTUAL AID ANNUAL DUES	930.600	301	400.00
07/11/2017	AP	67143*#	EMPIRIC SOLUTIONS INC	INV#7427 & INV#7434	801.020	131	904.15

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				INV#7427 & INV#7434	801.030	228	3,989.65
				CHECK AP 67143 TOTAL FOR FUND 101:			<u>4,894.00</u>
07/11/2017	AP	67150*	GALLS INC AN ARAMARK CO	INV# 7785193 MARIJUANA TEST KITS (4 BOXES/10 EACH) + SHIPPING 726.000		301	147.01
07/11/2017	AP	67151	GAYLOR L. CARDINAL	DEFERRAL MEETING ON 6/15/17	801.022	131	75.00
07/11/2017	AP	67154*#	GAYLORD DRY CLEANERS	JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	301	100.00
				JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	302	70.00
				JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	331	40.00
				JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	334	25.00
				JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	336	10.00
				CHECK AP 67154 TOTAL FOR FUND 101:			<u>245.00</u>
07/11/2017	AP	67165#	IMAGE FACTORY INC	PLEA PACKETS	726.000	131	150.00
				INV# 27461 PR SUPPLY/500 9X12 PLASTIC LOGO BAGS	726.000	301	260.88
				CHECK AP 67165 TOTAL FOR FUND 101:			<u>410.88</u>
07/11/2017	AP	67176	KCC UNIVERSITY CENTER GAYLORD	BEESEY GED INTAKE & MATH	940.010	133	60.00
07/11/2017	AP	67177	KENMAR COMPANY	CIVIL CLERK OFFICE TYPEWRITER REPAIR	920.400	131	225.00
07/11/2017	AP	67184	MARVIN CARLSON	JUNE 2017	801.020	648	100.00
				JUNE 2017	801.020	648	75.00
				JUNE 2017	930.500	648	10.00
				CHECK AP 67184 TOTAL FOR FUND 101:			<u>185.00</u>
07/11/2017	AP	67186	MEGA POWER SPORTS LLC	INV# 1265 ORV BATTERY FOR WILDCAT	726.050	336	155.00
07/11/2017	AP	67187#	MGT OF AMERICA, INC	INV 30033, DHS-286; INV 30067; IV-E CONSULT FEE; APR, MAY, JUNE "	920.410	267	750.00
				INV 30033, DHS-286; INV 30067; IV-E CONSULT FEE; APR, MAY, JUNE "	920.410	268	1,100.00
				CHECK AP 67187 TOTAL FOR FUND 101:			<u>1,850.00</u>
07/11/2017	AP	67189	MICHAEL P REISTERER	DEFERRAL MEETING ON 6/12/17	801.022	131	75.00
07/11/2017	AP	67191	MICHIGAN FAMILY SUPPORT COUNCIL	REGISTRATION FOR MFSC CONF = ELLIS	704.400	268	75.00
07/11/2017	AP	67193*#	MID NORTH PRINTING INC	INV 85220; 6-6-2017; BUS. CARDS - E PANCI	726.000	267	49.95
				INV# 85301 (500) CASE FILE JACKETS	726.000	301	157.40

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 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK AP 67193 TOTAL FOR FUND 101:			207.35
07/11/2017	AP	67199#	NETWORKFLEET INC	INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	920.410	301	75.80
				INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	920.410	302	18.95
				INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	920.410	334	7.00
				INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	920.410	351	18.95
				CHECK AP 67199 TOTAL FOR FUND 101:			120.70
07/11/2017	AP	67205#	NYE UNIFORM COMPANY	INV#610107 ONE L/S SHIRT & ONE TROUSER (KILLINGBECK)	INV# 61(726.046	301	150.00
				INV#610107 ONE L/S SHIRT & ONE TROUSER (KILLINGBECK)	INV# 61(726.046	301	533.02
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	571.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	353.51
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	227.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	95.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	106.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	22.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	324.00
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	301	99.50
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	302	77.26
				ROAD PATROL & CIVIL DIVISION UNIFORMS	726.046	336	77.26
				CHECK AP 67205 TOTAL FOR FUND 101:			2,635.55
07/11/2017	AP	67207#	OMS COMPLIANCE SERVICES INC	INV 87709; 6-14-2017; PRE-EMPL DRUG TEST, COLLECTION CHG FOR	801.020	267	79.50
07/11/2017	AP	67209#	OTSEGO COUNTY BUS SYSTEM	INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6912	726.050	301	164.28
				INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6912	726.050	301	36.00
				INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6912	726.050	301	530.49
				INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6912	726.050	302	58.50
				CHECK AP 67209 TOTAL FOR FUND 101:			789.27
07/11/2017	AP	67210	OTSEGO COUNTY EMS	COUNTY MORGUE	930.460	648	484.50
				COUNTY MORGUE	930.460	648	419.50
				COUNTY MORGUE	930.460	648	517.00
				COUNTY MORGUE	930.460	648	426.00
				COUNTY MORGUE	930.460	648	413.00
				COUNTY MORGUE	930.460	648	439.00
				COUNTY MORGUE	930.460	648	413.00

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 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK AP 67210 TOTAL FOR FUND 101:							3,112.00
07/11/2017	AP	67213	PITNEY BOWES INC-SUPPLIES	RED INK CARTRIDGE - 1ST FLOOR METER	726.000	131	169.99
07/11/2017	AP	67217*#	RESERVE ACCOUNT	2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	131	2,562.01
				2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	940.111	131	18.11
				2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	267	41.98
				2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.983	267	93.71
				2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	268	165.94
CHECK AP 67217 TOTAL FOR FUND 101:							2,862.75
07/11/2017	AP	67225*#	STAPLES BUSINESS ADVANTAGE	INV#3344090283 (COPY PAPER-CCSD)	105.000	000	102.45
				MED. EXAM. MANILA FILE FOLDERS	726.000	648	21.86
CHECK AP 67225 TOTAL FOR FUND 101:							124.31
07/11/2017	AP	67233#	TELEPHONE SUPPORT SYSTEMS INC	PROGRAMMING X 3204	920.400	131	46.00
				INV#41931 (MED EXAMINER'S FAX)	920.400	648	46.00
CHECK AP 67233 TOTAL FOR FUND 101:							92.00
07/11/2017	AP	67234	TIMOTHY MCPHERSON	7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE726.000		332	26.80
				7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE726.000		332	13.19
				7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE726.000		332	71.53
				7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE801.020		332	630.00
				7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE801.020		332	288.00
				7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 24 RE801.030		332	810.00
CHECK AP 67234 TOTAL FOR FUND 101:							1,841.52
07/11/2017	AP	67238	TRAVERSE REPRODUCTION & SUPPLY CO I	PLOTTER INK CARTRIDGES 0617	726.000	257	230.35
07/11/2017	AP	67240	UCMAN	INV#6128 (COUNTY GOVT.)	930.240	864	800.00
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	930.230	301	148.82
				ACCT#483106843-00001 INV#9788059877	930.230	351	48.94
CHECK AP 67242 TOTAL FOR FUND 101:							195.76
Fund: 205 WORK CAMP							
Total for fund 101 GENERAL FUND							26,276.45
07/11/2017	AP	67154*#	GAYLORD DRY CLEANERS	JUNE 2017 DRYCLEANING & ALTERATIONS	920.410	301	30.00

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 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 205 WORK CAMP							
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	930.230	301	97.88
Total for fund 205 WORK CAMP							127.88
Fund: 208 PARKS AND RECREATION							
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	930.230	751	45.57
				ACCT#483106843-00001 INV#9788059877	930.230	752	45.57
CHECK AP 67242 TOTAL FOR FUND 208:							91.14
Total for fund 208 PARKS AND RECREATION							91.14
Fund: 212 ANIMAL CONTROL							
07/11/2017	AP	1649(E)	CONSUMERS ENERGY	100060707310 ANIMAL CONTROL	930.620	430	958.93
07/11/2017	AP	67120	ALPINE ANIMAL HOSPITAL	JUNE 2017	930.471	430	1,090.26
				JUNE 2017	930.980	430	695.00
CHECK AP 67120 TOTAL FOR FUND 212:							1,785.26
07/11/2017	AP	67149	FRONTIER	JUNE 2017 ANIMAL CONTROL	930.210	430	72.60
07/11/2017	AP	67150*#	GALLS INC AN ARAMARK CO	007756064	726.046	430	93.94
07/11/2017	AP	67157*#	GILL ROYS HARDWARE	1706-637733 663876	726.000	430	45.90
07/11/2017	AP	67161	HALL VETERINARY CLINIC	MAY 2017	930.980	430	519.30
07/11/2017	AP	67199*#	NETWORKFLEET INC	OSV000001091783 ANIMAL CONTROL	920.410	430	37.90
07/11/2017	AP	67200*#	NEW CENTURY SIGNS	45364 SECURITY SIGNS/ DRIVEWAY	726.050	430	144.00
07/11/2017	AP	67203	NORTHERN VETERINARY SERVICES	1734 1655	930.471	430	175.00
07/11/2017	AP	67245	WALMART COMMUNITY GEMB	9147 000075	726.000	430	106.04
07/11/2017	AP	67247	WASH N GO MANAGEMENT INC	11069	920.410	430	31.00
Total for fund 212 ANIMAL CONTROL							3,969.87
Fund: 214 M TEC							
07/11/2017	AP	67178	KIRTLAND COMMUNITY COLLEGE	JUNE 2017 PERSONAL PROPERTY	940.010	806	2,027.06
Total for fund 214 M TEC							2,027.06
Fund: 215 FRIEND OF THE COURT							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 215 FRIEND OF THE COURT							
07/11/2017	AP	67140*#	DUNNS	COLORED PAPER, RULED PADS, TAPE, ENVELOPES, STICKY NOTES, 726.000		141	171.29
07/11/2017	AP	67168	INSTITUTE OF CONTINUING LEGAL EDUCA	FOC MI FAMILY LAW 2017 UPDATE	726.200	141	134.50
07/11/2017	AP	67216	QUILL CORPORATION	COPY PAPER	726.000	141	149.95
07/11/2017	AP	67217*#	RESERVE ACCOUNT	2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	141	1,445.79
07/11/2017	AP	67220	SCOTT T BEATTY	JUNE 2017 FOC REFEREE HEARINGS	940.010	141	3,200.00
Total for fund 215 FRIEND OF THE COURT							5,101.53
Fund: 226 RECYCLING FUND							
07/11/2017	AP	67139	DRUG & LABORATORY DISPOSAL, INC.	INV#1706-00148 ACCT#26448	940.010	528	44,106.60
07/11/2017	AP	67141	EMMET COUNTY DPW	INV#703171 (JUNE 2017 SERVICES)	940.010	528	27,565.56
07/11/2017	AP	67198	NEMCOG	INV#04-342-170619OTS	940.010	528	242.56
Total for fund 226 RECYCLING FUND							71,914.72
Fund: 261 911 SERVICE FUND							
07/11/2017	AP	67232	TELE-RAD	INV#860018 JOB TKT#263460	970.435	901	932.02
07/11/2017	AP	67239	UCMAN	INV#6121 (911 DUE 08/01/2017)	930.240	427	200.00
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106643-00001 INV#9788059877	930.230	427	36.01
Total for fund 261 911 SERVICE FUND							1,168.03
Fund: 264 LCL CORRECTIONS OFFR TRAINING							
07/11/2017	AP	1651(E)*#	ELAN	JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	704.400	362	325.00
Total for fund 264 LCL CORRECTIONS OFFR TRAINING							325.00
Fund: 266 EQUIPMENT FUND							
07/11/2017	AP	67136*#	DELL MARKETING LP	OPTIPLEX 7050 MT - QUOTE 3000012834228.1	970.440	901	1,845.26
Total for fund 266 EQUIPMENT FUND							1,845.26
Fund: 281 AIRPORT							
07/11/2017	AP	67118*	AIRGAS USA LLC	CYLINDER RENTAL 9945108367	920.410	537	38.87
07/11/2017	AP	67144	ENGINEERED PROTECTION SYSTEMS INC	CAMERA SYSTEMS # A776101	920.400	537	285.00
07/11/2017	AP	67158	GILL ROYS HARDWARE	AIRPORT MULTIPLE INVOICES	920.400	537	104.34
				AIRPORT MULTIPLE INVOICES	920.400	537	20.66
				AIRPORT MULTIPLE INVOICES	920.400	537	19.73
				AIRPORT MULTIPLE INVOICES	920.400	537	11.26

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 281 AIRPORT							
				AIRPORT MULTIPLE INVOICES	920.400	537	5.37
				AIRPORT MULTIPLE INVOICES	920.400	537	70.75
				AIRPORT MULTIPLE INVOICES	920.400	537	15.91
				AIRPORT MULTIPLE INVOICES	920.400	537	30.27
				AIRPORT MULTIPLE INVOICES	920.400	537	23.98
				AIRPORT MULTIPLE INVOICES	920.400	537	0.07
				CHECK AP 67158 TOTAL FOR FUND 281:			<u>302.34</u>
07/11/2017	AP	67167	INDEPENDENCE TIRE & AUTO REPAIR	100 LL TRUCK # 36511 TUBE	726.050	537	62.36
07/11/2017	AP	67172*#	JIM'S ALPINE AUTOMOTIVE	INVOICE # 1-723106 AIRPORT ASSORTMENT	920.400	537	3.20
07/11/2017	AP	67200*#	NEW CENTURY SIGNS	LOGOS JEEP 45010	930.300	537	117.00
07/11/2017	AP	67202	NORTHERN PUMP SERVICE INC	AIRPORT MULTIPLE INVOICES	920.400	537	660.00
				AIRPORT MULTIPLE INVOICES	920.400	537	305.15
				AIRPORT MULTIPLE INVOICES	920.400	537	3,524.55
				CHECK AP 67202 TOTAL FOR FUND 281:			<u>4,489.70</u>
07/11/2017	AP	67204	NORTHWEST HYDRAULICS & ENGRG	REPAIR ON MASTER CYLINDER AIRPORT 29841	920.400	537	1,258.75
07/11/2017	AP	67219	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	SILICON FILLED GAUGE AIRPORT 2271290024	920.400	537	18.75
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	930.230	537	51.30
				Total for fund 281 AIRPORT			6,627.27
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
07/11/2017	AP	67118*	AIRGAS USA LLC	JET AIRCRAFT CYLINDER OXYGEN NITROGEN	940.010	537	883.96
07/11/2017	AP	67123	ASCAP	2017 MUSIC LICENSE	940.010	537	300.00
07/11/2017	AP	67125	BECKMAN PRODUCTION SERVICES INC	DUST CONTROL AT AIRSHOW	940.010	537	188.70
07/11/2017	AP	67127	BJS RENTAL & CATERING	AIRSHOW TENTS AND FOOD	940.010	537	4,234.00
07/11/2017	AP	67128	BLARNEY STONE BROADCASTING INC	2017 AIRSHOW RADIO ADS	930.300	537	315.00
07/11/2017	AP	67157*#	GILL ROYS HARDWARE	AIRSHOW PARTS	726.000	537	40.54
				AIRSHOW PARTS	726.000	537	55.90
				AIRSHOW PARTS	726.000	537	185.95
				AIRSHOW PARTS	726.000	537	70.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 282 AIRPORT SPECIAL EVENTS FUND							
				AIRSHOW PARTS	726.000	537	4.99
				AIRSHOW PARTS	726.000	537	9.98
				CHECK AP 67157 TOTAL FOR FUND 282:			<u>367.92</u>
07/11/2017	AP	67159	GRAND EVENT CENTER	VIP TENT FOOD SERVICE	940.010	537	4,000.00
07/11/2017	AP	67162	HAMPTON INN	AIRSHOW PERFORMER ROOMS	940.010	537	6,133.05
07/11/2017	AP	67174	JOSEPH S KOPROWICZ	TWISTER JOE AT AIRSHOW	940.010	537	500.00
07/11/2017	AP	67182	MACDONALD GARBER BROADCASTING	RADIO BROADCASTING	930.300	537	3,000.00
07/11/2017	AP	67193*#	MID NORTH PRINTING INC	2017 AIRSHOW MAGAZINE	930.300	537	4,762.40
				AIRSHOW TICKETS PRINTING	930.300	537	2,694.50
				CHECK AP 67193 TOTAL FOR FUND 282:			<u>7,456.90</u>
07/11/2017	AP	67200*#	NEW CENTURY SIGNS	AIRSHOW VIP BADGES AND SIGNS BANNERS	930.300	537	3,088.80
07/11/2017	AP	67201	NORTHERN BROADCAST INC	AIRSHOW RADIO ADS	930.300	537	393.75
				AIRSHOW RADIO ADS	930.300	537	157.50
				CHECK AP 67201 TOTAL FOR FUND 282:			<u>551.25</u>
07/11/2017	AP	67208	OTSEGO CLUB & RESORT	AIRSHOW ROOMS	940.010	537	3,726.84
07/11/2017	AP	67222	SHIRT WORKS	AIRSHOW T SHIRTS	930.300	537	3,330.40
				AIRSHOW T SHIRTS	930.300	537	3,754.00
				CHECK AP 67222 TOTAL FOR FUND 282:			<u>7,084.40</u>
07/11/2017	AP	67224	SPARTAN SEWER & SEPTIC TANK SERVICE	PORT O JOHNS BATHROOM RENTALS	940.010	537	3,000.00
07/11/2017	AP	67252	WMJZ EAGLE 101.5	101.5 EAGLE RADIO ADS	930.300	537	2,000.00
				Total for fund 282 AIRPORT SPECIAL EVENTS FUND			46,830.82
Fund: 292 CHILD CARE FUND							
07/11/2017	AP	67217*#	RESERVE ACCOUNT	2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	930.450	662	51.71
				Total for fund 292 CHILD CARE FUND			51.71
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
07/11/2017	AP	67135	CITY OF GAYLORD	INV#3314	801.020	901	1,162.22
07/11/2017	AP	67169	INTEGRITY CONSTRUCTION SERVICES LLC	LIBRARY EXPANSION & RENOVATION	801.020	901	3,000.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 472 LIBRARY BUILDING CONSTRUCTION BOND FUND							
				Total for fund 472 LIBRARY BUILDING CONSTRUCTION BOND FUND			4,162.22
Fund: 475 TRAIL CONSTRUCTION FUND							
07/11/2017	AP	67133	C2AE	INV#64572 PROJ.#17-0019	970.300	901	3,756.00
				Total for fund 475 TRAIL CONSTRUCTION FUND			3,756.00
Fund: 481 AIRPORT CAPITAL PROJECTS							
07/11/2017	AP	67140*#	DUNNS	AIRPORT CONFERANCE ROOM CHAIRS	970.300	901	3,500.00
				Total for fund 481 AIRPORT CAPITAL PROJECTS			3,500.00
Fund: 516 DELINQUENT TAX REVOLVING							
07/11/2017	AP	67136*#	DELL MARKETING LP	OPTIPLEX 7040 SFF - QUOTE 3000014331070.1	726.000	253	984.96
07/11/2017	AP	67212	OTSEGO COUNTY TREASURER	POSTAGE / SUPPLIES	726.000	253	6.88
				POSTAGE / SUPPLIES	930.450	253	49.00
				CHECK AP 67212 TOTAL FOR FUND 516:			<u>55.88</u>
07/11/2017	AP	67235	TITLE CHECK LLC	MAPPING 2015 FORFEITURES	920.410	253	5,730.00
07/11/2017	AP	67243	VILLAGE OF VANDERBILT TREASURER	BS&A SOFTWARE	970.450	901	2,605.00
				Total for fund 516 DELINQUENT TAX REVOLVING			9,375.84
Fund: 588 TRANSPORTATION FUND							
07/11/2017	AP	67140*#	DUNNS	8564430 BATH TOWELS; CUPS	726.025	698	82.07
07/11/2017	AP	67146	FEENY	18285 VAN #40	726.051	699	215.41
07/11/2017	AP	67166#	IMPREST CASH, OTSEGO COUNTY BUS SYS	1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	726.000	697	17.97
				1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	726.025	698	20.02
				1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	930.660	699	30.00
				CHECK AP 67166 TOTAL FOR FUND 588:			<u>67.99</u>
07/11/2017	AP	67172*#	JIM'S ALPINE AUTOMOTIVE	5150 OCBS	726.025	698	2.26
				5150 OCBS	726.050	699	31.82
				CHECK AP 67172 TOTAL FOR FUND 588:			<u>34.08</u>
07/11/2017	AP	67194	MID STATES BOLT & SCREW CO	31061399 SHOP SUPPLIES	726.050	699	148.01
07/11/2017	AP	67207*#	OMS COMPLIANCE SERVICES INC	87741 RANDOM ALCOHOL TEST	940.010	699	52.00
07/11/2017	AP	67249	WILBER AUTOMOTIVE SUPPLY INC	057099 STOCK	726.050	699	21.38

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Depl	Amount
Fund: 588 TRANSPORTATION FUND							
07/11/2017	AP	67250	WINN TELECOM	989-705-1786 JUNE	930.210	697	258.86
07/11/2017	AP	67254	ZAREMBA EQUIPMENT INC	S 105619 LAWN MOWER	726.025	698	14.24
Total for fund 588 TRANSPORTATION FUND							894.04
Fund: 594 UC METROPOLITAN AREA NETWORK							
07/11/2017	AP	67143*#	EMPIRIC SOLUTIONS INC	INV#7427 & INV#7434	801.030	806	1,699.00
07/11/2017	AP	67237#	TOTAL COMMUNICATION SERVICES LLC	INV#252 (REPAIR FIBER DAMAGE)	700.000	228	10,027.50
				INV#261	801.030	806	590.70
CHECK AP 67237 TOTAL FOR FUND 594:							10,618.20
Total for fund 594 UC METROPOLITAN AREA NETWORK							12,317.20
Fund: 637 BUILDING AND GROUNDS							
07/11/2017	AP	1650(E)	DTE ENERGY	VARIOUS LOCATIONS	930.610	265	10.09
				VARIOUS LOCATIONS	930.610	265	213.70
				VARIOUS LOCATIONS	930.610	265	32.91
				VARIOUS LOCATIONS	930.610	265	38.10
CHECK AP 1650(E) TOTAL FOR FUND 637:							294.80
07/11/2017	AP	1652(A)	GAYLORD ARFF INC	GRASS MOWING-DOG PARK	726.050	265	800.00
07/11/2017	AP	67121	ALPINE RESTORATION INC	INV#975 (CANNON PAINT)	726.050	265	450.00
07/11/2017	AP	67225*#	STAPLES BUSINESS ADVANTAGE	INV#3344090281	726.050	265	15.79
07/11/2017	AP	67253	YEO & YEO COMPUTER CONSULTING	INV#89901 (3 WORKFIT WORKSTATIONS)	726.000	265	1,065.00
Total for fund 637 BUILDING AND GROUNDS							2,625.59
Fund: 645 ADMINISTRATIVE SERVICES							
07/11/2017	AP	67117	AICPA (PAYMENT-DUES)	MEMBER #01640618	930.600	201	132.50
07/11/2017	AP	67190	MICHIGAN ASSOC. OF CPAS	ORDER#414416 R. FRISCH (21757)	704.400	201	237.00
07/11/2017	AP	67225*#	STAPLES BUSINESS ADVANTAGE	INV#3344090280 (IPAD CASE-J. BURT)	726.000	172	22.99
				INV#3344090281	726.000	270	10.99
				INV#3344090281	726.000	270	10.99
				INV#3344090281	726.000	270	10.99
CHECK AP 67225 TOTAL FOR FUND 645:							55.96

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 ADMINISTRATIVE SERVICES							
07/11/2017	AP	67226#	STAPLES BUSINESS ADVANTAGE	INV#3343518427 & 3343518428	726.000	172	37.18
				INV#3343518427 & 3343518428	726.000	201	65.50
				CHECK AP 67226 TOTAL FOR FUND 645:			<u>102.68</u>
07/11/2017	AP	67242*#	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	930.230	172	51.07
				Total for fund 645 ADMINISTRATIVE SERVICES			579.21
Fund: 647 HEALTH CARE FUND							
07/11/2017	AP	67215	PROMAXIMA MANUFACTURING	QUOTE#0188757 (FW-150 BENCH PAD -BACK COLOR RED)	704.112	851	89.50
				Total for fund 647 HEALTH CARE FUND			89.50
Fund: 701 GENERAL AGENCY							
07/11/2017	AP	67119	ALEXIS NEWTON	RESTITUTION	271.000	000	40.11
07/11/2017	AP	67122	AMERICAN WASTE	RESTITUTION PAYMNET BY M. OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67126	BETTY MOORE	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67129	BRADLEY J BUTCHER	RESTITUTION PAYMENT BY C. JOSEPH 05-16547-FY-3	271.130	000	100.00
07/11/2017	AP	67130	BRIANA THOROLD	17-30-DL RESTITUTION PAYMENT BY J. STOCKI	271.148	000	394.57
07/11/2017	AP	67131	BRIANA THOROLD	17-30-DL RESTITUTION PAYMENT BY J. STOCKI	271.148	000	394.57
07/11/2017	AP	67134	CHESTER TOWNSHIP	RESTITUTION PAYMENT BY R.GIRARDIN 16-33731-ON-3	271.130	000	40.00
07/11/2017	AP	67145	FARM BUREAU INSURANCE	RESTITUTION	271.000	000	40.00
				RESTITUTION	271.000	000	40.00
				CHECK AP 67145 TOTAL FOR FUND 701:			<u>80.00</u>
07/11/2017	AP	67147	FRANCIS STARIHA	17-30-DL RESTITUTION PAYMENT BY J.STOCKI	271.148	000	394.57
07/11/2017	AP	67148	FRANCIS STARIHA	17-30-DL RESTITUTION PAYMENT BY J.STOCKI	271.148	000	394.57
07/11/2017	AP	67152	GAYLORD CHAMBER & TOURISM	RESTITUTION PAYMENT BY R.PIHLAINEN 17-34103-SM-3	271.130	000	475.00
07/11/2017	AP	67153	GAYLORD CITY TREASURER	211D JUNE 2017 DISTRICT COURT MONTH END	221.000	000	343.20
07/11/2017	AP	67155	GAYLORD MACHINE & FABRICATION LLC	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67156	GENTZ,MICHAEL	RESTITUTION	271.000	000	55.01
07/11/2017	AP	67160	HAILEY HUDSON	RESTITUTION PAYMENT BY R. RIDER JR. 15-32356-SM-3	271.130	000	139.50
07/11/2017	AP	67163	HOGANS JEWELER	RESTITUTION	271.000	000	51.48

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
07/11/2017	AP	67164	HOME DEPOT	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67170	JAMES WEBSTER	RESTITUTION	271.000	000	100.00
07/11/2017	AP	67171	JIM WERNIG INC	RESTITUTION PAYMENT BY M. MARSH 15-32123-FY-3	271.130	000	200.00
07/11/2017	AP	67173	JOHNSON OIL COMPANY	RESTITUTION PAYMENT BY M.MAYNARD 16-34020-FY-3	271.130	000	40.00
07/11/2017	AP	67175	KAREN NAPIER	RESTITUTION PAYMENT BY C.WOOD 16-32947-FY-3	271.130	000	50.00
07/11/2017	AP	67179	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTION PAYMENT BY LISA ,GAYLORD 17-34494-SM-3	271.130	000	71.00
07/11/2017	AP	67180	LOWES	RESTITUTION	271.000	000	50.00
				RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	271.130	000	636.90
				CHECK AP 67180 TOTAL FOR FUND 701:			<u>686.90</u>
07/11/2017	AP	67181	M BANK	RESTITUTION PAYMENT BY J.MILLER 06-18440-FY-3	271.130	000	10.00
07/11/2017	AP	67183	MARIE SARCHET	RESTITUTION PAYMENT BY A.NICHOLS 16-33343-SM-3	271.130	000	150.00
07/11/2017	AP	67185	MATTHEW GREEN	RESTITUTION	271.000	000	50.00
07/11/2017	AP	67188	MICHAEL BURZYNSKI	RESTITUTION	271.000	000	38.42
07/11/2017	AP	67192	MICHIGAN STATE POLICE	RESTITUTION	271.000	000	20.82
07/11/2017	AP	67196	N&J AUTO DIESEL REPAIR	RESTITUTION PAYMENT BY R.SIDES 17-34317-FY-3	271.130	000	570.00
07/11/2017	AP	67197	NANCY JEAN HALE	RESTITUTION PAYMENT BY A. KUZNICKI-QUINN 17-34367-ST-3	271.130	000	30.00
07/11/2017	AP	67206	OHIO CASUALTY GROUP	RESTITUTION	271.000	000	25.00
07/11/2017	AP	67211	OTSEGO COUNTY ROAD COMMISSION	RESTITUTION PAYMENT BY 15-58-DL J. WEBER	271.148	000	50.00
07/11/2017	AP	67214	PRO-BUILD	RESTITUTION PAYMENT BY A. DUKES 17-34194-SM-3	271.130	000	219.87
07/11/2017	AP	67218	ROYAL CREST	RESTITUTION PAYMENT BY A.DAVIS 16-33189-FY-3	271.130	000	25.00
07/11/2017	AP	67221	SCRUBS-R-US	RESTITUTION	271.000	000	20.00
07/11/2017	AP	67223	SMITH BROKER	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67227	STATE OF MICHIGAN	211D JUNE 2017 DISTRICT COURT MONTH END	228.030	000	180.00
				211D JUNE 2017 DISTRICT COURT MONTH END	228.037	000	4,382.76
				211D JUNE 2017 DISTRICT COURT MONTH END	228.042	000	240.00
				211D JUNE 2017 DISTRICT COURT MONTH END	228.057	000	180.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 GENERAL AGENCY							
				211D JUNE 2017 DISTRICT COURT MONTH END	228.058	000	4,095.00
				211D JUNE 2017 DISTRICT COURT MONTH END	228.059	000	16,013.15
				211D JUNE 2017 DISTRICT COURT MONTH END	228.560	000	1,060.00
				CHECK AP 67227 TOTAL FOR FUND 701:			<u>26,150.91</u>
07/11/2017	AP	67228	STUCKMAN TREE SERVICE INC	RESTITUTION PAYMENT BY J. BOADWAY 16-34017-FY-3	271.130	000	700.00
07/11/2017	AP	67229	STUCKMAN TREE SERVICE INC	OVERPAYMENT OF TRAFFIC TICKET 17-49544-SI-3	285.002	000	20.00
07/11/2017	AP	67230	SUNFROG	RESTITUTION PAYMENT BY R. BONNER 16-33776-SM-3	271.130	000	7.50
07/11/2017	AP	67231	SWW ENTERPRISES LLC	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67236	TONYA KLEE-JURCZYK	RESTITUTION	271.000	000	30.00
07/11/2017	AP	67241	VAN ISLER	12-123-DL RESTITUTION PAYMENT BY T. KWAPIS	271.130	000	40.00
07/11/2017	AP	67244	WAL-MART STORES ASSET PROTECTION	RESTITUTION PAYMENT BY AUTUMN NICHOLAS 16-33522-SD-3	271.130	000	11.97
				RESTITUTION PAYMENT BY CHRISTOPHER PILLING 17-34396-SM-3	271.130	000	25.00
				RESTITUTION PAYMENT BY TAMMY JONES 17-34468-SM-3	271.130	000	44.76
				RESTITUTION PAYMENT BY SHEA ONEIL 17-34493-SM-3	271.130	000	44.12
				RESTITUTION PAYMENT BY REUBEN ROSALES 17-34518-SM-3	271.130	000	9.08
				RESTITUTION PAYMENT BY TRACY ROSALES 17-34519-SM-3	271.130	000	135.00
				RESTITUTION PAYMENT BY CHRISTINE SCHWEIZER 16-33431-SM-3	271.130	000	45.14
				RESTITUTION PAYMENT BY JOSHUA BECKWITH 16-33920-FY-3	271.130	000	101.00
				RESTITUTION PAYMENT BY MARY DUNLAP 17-34219-SM-3	271.130	000	77.50
				RESTITUTION PAYMENT BY CASSANDRA ARMER 17-34395-SM-3	271.130	000	206.96
				RESTITUTION PAYMENT BY DAMIEN DARLING 17-34140-SM-3	271.130	000	3.77
				CHECK AP 67244 TOTAL FOR FUND 701:			<u>704.30</u>
07/11/2017	AP	67246	WALTER DRZEWIECKI	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67248	WASTE MANAGEMENT	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	271.130	000	40.00
07/11/2017	AP	67251	WITTOCK SUPPLY	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	271.130	000	40.00
				Total for fund 701 GENERAL AGENCY			33,272.30
07/11/2017	AP	67195	MUTUAL OF OMAHA	GROUP ID# G000AYJX (JULY 2017)	281.870	000	3,052.58
				Total for fund 704 PAYROLL IMPREST FUND			3,052.58
			TOTAL - ALL FUNDS				<u>239,981.21</u>

""-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	1649(E)	CONSUMERS ENERGY	100060707310 ANIMAL CONTROL	212-430-930.620	958.93
07/11/2017	AP	1650(E)	DTE ENERGY	VARIOUS LOCATIONS	637-265-930.610-ALPCT00000	10.09
		1650(E)		VARIOUS LOCATIONS	637-265-930.610-CRTHS00000	213.70
		1650(E)		VARIOUS LOCATIONS	637-265-930.610-INFO CTR00	32.91
		1650(E)		VARIOUS LOCATIONS	637-265-930.610-SILLI00000	38.10
						294.80
07/11/2017	AP	1651(E)	ELAN	JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-301-726.000	1,473.76
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-301-726.050	7.64
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-302-726.050	7.64
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-320-704.400	466.83
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-336-726.050	85.95
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-351-726.000	117.11
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-351-920.400	7.64
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	101-351-930.500	466.83
		1651(E)		JUNE CREDIT CARD STATEMENT 05/13/2017 - 06/13/2017	264-362-704.400	325.00
						2,958.40
07/11/2017	AP	1652(A)	GAYLORD ARFF INC	GRASS MOWING-DOG PARK	637-265-726.050	800.00
07/11/2017	AP	67117	AICPA (PAYMENT-DUES)	MEMBER #01640618	645-201-930.600	132.50
07/11/2017	AP	67118	AIRGAS USA LLC	CYLINDER RENTAL 9945108367	281-537-920.410	38.87
		67118		JET AIRCRAFT CYLINDER OXYGEN NITROGEN	282-537-940.010	883.96
						922.83
07/11/2017	AP	67119	ALEXIS NEWTON	RESTITUTION	701-000-271.000	40.11
07/11/2017	AP	67120	ALPINE ANIMAL HOSPITAL	JUNE 2017	212-430-930.471	1,080.26
		67120		JUNE 2017	212-430-930.980	695.00
						1,785.26
07/11/2017	AP	67121	ALPINE RESTORATION INC	INV#975 (CANNON PAINT)	637-265-726.050	450.00
07/11/2017	AP	67122	AMERICAN WASTE	RESTITUTION PAYMNET BY M. OROURKE 15-31265-FY-3	701-000-271.130	40.00
07/11/2017	AP	67123	ASCAP	2017 MUSIC LICENSE	282-537-940.010	300.00
07/11/2017	AP	67124	BARBARA J GOWARD	GUARDIANSHIP REVIEW ON 6/26/17	101-131-930.500	8.40
		67124		GUARDIANSHIP REVIEW ON 6/26/17	101-131-930.830	30.00
						38.40
07/11/2017	AP	67125	BECKMAN PRODUCTION SERVICES INC	DUST CONTROL AT AIRSHOW	282-537-940.010	188.70

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67126	BETTY MOORE	RESTITUTION PAYMENT BY M.ROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67127	BJS RENTAL & CATERING	AIRSHOW TENTS AND FOOD	282-537-940.010	4,234.00
07/11/2017	AP	67128	BLARNEY STONE BROADCASTING INC	2017 AIRSHOW RADIO ADS	282-537-930.300	315.00
07/11/2017	AP	67129	BRADLEY J BUTCHER	RESTITUTION PAYMENT BY C. JOSEPH 05-16547-FY-3	701-000-271.130	100.00
07/11/2017	AP	67130	BRIANA THOROLD	17-30-DL RESTITUTION PAYMENT BY J. STOCKI	701-000-271.148	394.57
07/11/2017	AP	67131	BRIANA THOROLD	17-30-DL RESTITUTION PAYMENT BY J. STOCKI	701-000-271.148	394.57
07/11/2017	AP	67132	BROCK ARTFITCH	JUNE 2017	101-648-801.020	100.00
07/11/2017	AP	67133	C2AE	INV#64572 PROJ#17-0019	475-901-970.300	3,756.00
07/11/2017	AP	67134	CHESTER TOWNSHIP	RESTITUTION PAYMENT BY R.GIRARDIN 16-33731-ON-3	701-000-271.130	40.00
07/11/2017	AP	67135	CITY OF GAYLORD	INV#3314	472-901-801.020	1,162.22
07/11/2017	AP	67136	DELL MARKETING LP	OPTIPLEX 7050 MT - QUOTE 3000012834228.1	266-901-970.440	1,845.26
		67136		OPTIPLEX 7040 SFF - QUOTE 3000014331070.1	616-253-726.000	984.96
						2,830.22
07/11/2017	AP	67137	DIANA M BOYD	GUARDIANSHIP REVIEW ON 6/20/17	101-131-930.500	1.50
		67137		GUARDIANSHIP REVIEW ON 6/20/17	101-131-930.830	30.00
						31.50
07/11/2017	AP	67138	DOUGLAS HEMPENSTALL	JUNE 2017	101-648-801.020	415.00
		67138		JUNE 2017	101-648-930.450	300.00
		67138		JUNE 2017	101-648-930.500	18.00
						733.00
07/11/2017	AP	67139	DRUG & LABORATORY DISPOSAL, INC.	INV#1706-00148 ACCT#26448	226-528-940.010-PROG000000	44,106.60
07/11/2017	AP	67140	DUNNS	CHAIR, BINDER, DIVIDERS	101-131-726.000	374.01
		67140		OFFICE SUPPLIES JUNE STMT	101-257-726.000	23.88
		67140		DEPT 406; INV 857006, 857513; LABELS, TONER	101-267-726.000	183.32
		67140		INV 856271; 6-19-2017; DEPT 3589, STAMP FOR VIC ADVOCATE	101-267-726.000-CVR0000000	81.00
		67140		COLORED PAPER, RULED PADS, TAPE, ENVELOPES, STICKY NO	215-141-726.000	171.29
		67140		AIRPORT CONFERANCE ROOM CHAIRS	481-901-970.300	3,500.00
		67140		8564430 BATH TOWELS; CUPS	588-698-726.025	82.07
						4,415.57
07/11/2017	AP	67141	EMMET COUNTY DPW	INV#703171 (JUNE 2017 SERVICES)	226-528-940.010-PROG000000	27,565.56



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 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67158	GILL ROYS HARDWARE	AIRPORT MULTIPLE INVOICES	281-537-920.400	302.34
07/11/2017	AP	67159	GRAND EVENT CENTER	VIP TENT FOOD SERVICE	282-537-940.010	4,000.00
07/11/2017	AP	67160	HAILEY HUDSON	RESTITUTION PAYMENT BY R. RIDER JR. 15-32356-SM-3	701-000-271.130	139.50
07/11/2017	AP	67161	HALL VETERINARY CLINIC	MAY 2017	212-430-930.980	519.30
07/11/2017	AP	67162	HAMPTON INN	AIRSHOW PERFORMER ROOMS	282-537-940.010	6,133.05
07/11/2017	AP	67163	HOGANS JEWELER	RESTITUTION	701-000-271.000	51.48
07/11/2017	AP	67164	HOME DEPOT	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67165	IMAGE FACTORY INC	PLEA PACKETS	101-131-726.000	150.00
		67165		INV# 27461 PR SUPPLY/500 9X12 PLASTIC LOGO BAGS	101-301-726.000	260.88
						410.88
07/11/2017	AP	67166	IMPREST CASH, OTSEGO COUNTY BUS SYS	1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	588-697-726.000	17.97
		67166		1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	588-698-726.025	20.02
		67166		1073 INK (DISP); 1074 FUEL (SHOP); CLEANERS	588-699-930.660	30.00
						67.99
07/11/2017	AP	67167	INDEPENDENCE TIRE & AUTO REPAIR	100 LL TRUCK # 38511 TUBE	281-537-726.050	62.36
07/11/2017	AP	67168	INSTITUTE OF CONTINUING LEGAL EDUCA	FOC MI FAMILY LAW 2017 UPDATE	215-141-726.200	134.50
07/11/2017	AP	67169	INTEGRITY CONSTRUCTION SERVICES LLC	LIBRARY EXPANSION & RENOVATION	472-901-801.020	3,000.00
07/11/2017	AP	67170	JAMES WEBSTER	RESTITUTION	701-000-271.000	100.00
07/11/2017	AP	67171	JIM WERNIG INC	RESTITUTION PAYMENT BY M. MARSH 15-32123-FY-3	701-000-271.130	200.00
07/11/2017	AP	67172	JIM'S ALPINE AUTOMOTIVE	INVOICE # 1-723106 AIRPORT ASSORTMENT	281-537-920.400	3.20
		67172		5150 OCBS	588-698-726.025	2.26
		67172		5150 OCBS	588-699-726.050	31.82
						37.28
07/11/2017	AP	67173	JOHNSON OIL COMPANY	RESTITUTION PAYMENT BY M.MAYNARD 16-34020-FY-3	701-000-271.130	40.00
07/11/2017	AP	67174	JOSEPH S KOPROWICZ	TWISTER JOE AT AIRSHOW	282-537-940.010	500.00
07/11/2017	AP	67175	KAREN NAPIER	RESTITUTION PAYMENT BY C.WOOD 16-32947-FY-3	701-000-271.130	50.00
07/11/2017	AP	67176	KCC UNIVERSITY CENTER GAYLORD	BEESELY GED INTAKE & MATH	101-133-940.010	60.00
07/11/2017	AP	67177	KENMAR COMPANY	CIVIL CLERK OFFICE TYPEWRITER REPAIR	101-131-920.400	225.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67178	KIRTLAND COMMUNITY COLLEGE	JUNE 2017 PERSONAL PROPERTY	214-806-940.010	2,027.05
07/11/2017	AP	67179	KOHL'S CORPORATE LOSS PREVENTION	RESTITUTION PAYMENT BY LISA .GAYLORD 17-34494-SM-3	701-000-271.130	71.00
07/11/2017	AP	67180	LOWES	RESTITUTION	701-000-271.000	50.00
		67180		RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	701-000-271.130	636.90
						686.90
07/11/2017	AP	67181	M BANK	RESTITUTION PAYMENT BY J.MILLER 06-18440-FY-3	701-000-271.130	10.00
07/11/2017	AP	67182	MACDONALD GARBER BROADCASTING	RADIO BROADCASTING	282-537-930.300	3,000.00
07/11/2017	AP	67183	MARIE SARCHET	RESTITUTION PAYMENT BY A.NICHOLS 16-33343-SM-3	701-000-271.130	150.00
07/11/2017	AP	67184	MARVIN CARLSON	JUNE 2017	101-648-801.020	175.00
		67184		JUNE 2017	101-648-930.500	10.00
						185.00
07/11/2017	AP	67185	MATTHEW GREEN	RESTITUTION	701-000-271.000	50.00
07/11/2017	AP	67186	MEGA POWER SPORTS LLC	INV# 1265 ORV BATTERY FOR WILDCAT	101-336-726.050	155.00
07/11/2017	AP	67187	MGT OF AMERICA, INC	INV 30033, DHS-286; INV 30067; IV-E CONSULT FEE; APR, MAY, JU	101-267-920.410	750.00
		67187		INV 30033, DHS-286; INV 30067; IV-E CONSULT FEE; APR, MAY, JU	101-268-920.410	1,100.00
						1,850.00
07/11/2017	AP	67188	MICHAEL BURZYNSKI	RESTITUTION	701-000-271.000	38.42
07/11/2017	AP	67189	MICHAEL P REISTERER	DEFERRAL MEETING ON 6/12/17	101-131-801.022	75.00
07/11/2017	AP	67190	MICHIGAN ASSOC. OF CPAS	ORDER#414416 R. FRISCH (21757)	645-201-704.400	237.00
07/11/2017	AP	67191	MICHIGAN FAMILY SUPPORT COUNCIL	REGISTRATION FOR MFSC CONF = ELLIS	101-268-704.400	75.00
07/11/2017	AP	67192	MICHIGAN STATE POLICE	RESTITUTION	701-000-271.000	20.82
07/11/2017	AP	67193	MID NORTH PRINTING INC	INV 85220; 6-6-2017; BUS. CARDS - E PANCI	101-267-726.000-CVR0000000	49.95
		67193		INV# 85301 (500) CASE FILE JACKETS	101-301-726.000	157.40
		67193		2017 AIRSHOW MAGAZINE	282-537-930.300	7,455.90
						7,664.25
07/11/2017	AP	67194	MID STATES BOLT & SCREW CO	31061399 SHOP SUPPLIES	588-699-726.050	148.01
07/11/2017	AP	67195	MUTUAL OF OMAHA	GROUP ID# G000AYJX (JULY 2017)	704-000-231.870	3,052.58
07/11/2017	AP	67196	N&J AUTO DIESEL REPAIR	RESTITUTION PAYMENT BY R.SIDES 17-34317-FY-3	701-000-271.130	570.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

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07/11/2017	AP	67197	NANCY JEAN HALE	RESTITUTION PAYMENT BY A. KUZNICKI-QUINN 17-34367-ST-3	701-000-271.130	30.00
07/11/2017	AP	67198	NEMCOG	INV#04-342-1706190TS	226-528-940.010-PROG000000	242.56
07/11/2017	AP	67199	NETWORKFLEET INC	INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	101-301-920.410	75.80
		67199		INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	101-302-920.410	18.95
		67199		INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	101-334-920.410	7.00
		67199		INV# OSV1061492 FLEET MANAGER MOBILE DATA 7 VEHICLES	101-351-920.410	18.95
		67199		OSV00001091783 ANIMAL CONTROL	212-430-920.410	37.90
						<hr/> 158.60
07/11/2017	AP	67200	NEW CENTURY SIGNS	45364 SECURITY SIGNS/ DRIVEWAY	212-430-726.050	144.00
		67200		LOGOS JEEP 45010	281-537-930.300	117.00
		67200		AIRSHOW VIP BADGES AND SIGNS BANNERS	262-537-930.300	3,088.80
						<hr/> 3,349.80
07/11/2017	AP	67201	NORTHERN BROADCAST INC	AIRSHOW RADIO ADS	282-537-930.300	551.25
07/11/2017	AP	67202	NORTHERN PUMP SERVICE INC	AIRPORT MULTIPLE INVOICES	281-537-920.400	4,489.70
07/11/2017	AP	67203	NORTHERN VETERINARY SERVICES	1734 1665	212-430-930.471	175.00
07/11/2017	AP	67204	NORTHWEST HYDRAULICS & ENGRG	REPAIR ON MASTER CYLINDER AIRPORT 29841	281-537-920.400	1,258.75
07/11/2017	AP	67205	NYE UNIFORM COMPANY	INV#610107 ONE L/S SHIRT & ONE TROUSER (KILLINGBECK)	INV:101-301-726.046	2,481.03
		67205		ROAD PATROL & CIVIL DIVISION UNIFORMS	101-302-726.046	77.26
		67205		ROAD PATROL & CIVIL DIVISION UNIFORMS	101-336-726.046	77.26
						<hr/> 2,635.55
07/11/2017	AP	67206	OHIO CASUALTY GROUP	RESTITUTION	701-000-271.000	25.00
07/11/2017	AP	67207	OMS COMPLIANCE SERVICES INC	INV 87709; 6-14-2017; PRE-EMPL DRUG TEST, COLLECTION CHG I	101-267-801.020	79.50
		67207		87741 RANDOM ALCOHOL TEST	588-699-940.010	52.00
						<hr/> 131.50
07/11/2017	AP	67208	OTSEGO CLUB & RESORT	AIRSHOW ROOMS	282-537-940.010	3,726.84
07/11/2017	AP	67209	OTSEGO COUNTY BUS SYSTEM	INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6	101-301-726.050	730.77
		67209		INV#17-6055 VEH697/INV# 17-6056 VEH693 LOF/INV#17-6057 VEH6	101-302-726.050	58.50
						<hr/> 789.27
07/11/2017	AP	67210	OTSEGO COUNTY EMS	COUNTY MORGUE	101-648-930.460	3,112.00
07/11/2017	AP	67211	OTSEGO COUNTY ROAD COMMISSION	RESTITUTION PAYMENT BY 15-58-DL J. WEBER	701-000-271.148	50.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67212	OTSEGO COUNTY TREASURER	POSTAGE / SUPPLIES	516-253-726.000	6.88
		67212		POSTAGE / SUPPLIES	516-253-930.450	49.00
						55.88
07/11/2017	AP	67213	PITNEY BOWES INC-SUPPLIES	RED INK CARTRIDGE - 1ST FLOOR METER	101-131-726.000	169.99
07/11/2017	AP	67214	PRO-BUILD	RESTITUTION PAYMENT BY A. DUKES 17-34194-SM-3	701-000-271.130	219.87
07/11/2017	AP	67215	PROMAXIMA MANUFACTURING	QUOTE#0188757 (FW-150 BENCH PAD -BACK COLOR RED)	647-851-704.112	89.50
07/11/2017	AP	67216	QUILL CORPORATION	COPY PAPER	215-141-726.000	149.95
07/11/2017	AP	67217	RESERVE ACCOUNT	2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-131-930.450	2,562.01
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-131-940.111	18.11
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.450	41.98
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-267-930.983	93.71
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	101-268-930.450	166.94
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	215-141-930.450	1,445.79
		67217		2ND QUARTER METER FILLS - 1ST & 3RD FLOOR METERS	292-662-930.450	51.71
						4,380.25
07/11/2017	AP	67218	ROYAL CREST	RESTITUTION PAYMENT BY A.DAVIS 16-33189-FY-3	701-000-271.130	25.00
07/11/2017	AP	67219	SCIENTIFIC BRAKE & EQUIPMENT COMPAN	SILICON FILLED GAUGE AIRPORT 2271290024	281-537-920.400	18.75
07/11/2017	AP	67220	SCOTT T BEATTY	JUNE 2017 FOG REFEREE HEARINGS	215-141-940.010	3,200.00
07/11/2017	AP	67221	SCRUBS-R-US	RESTITUTION	701-000-271.000	20.00
07/11/2017	AP	67222	SHIRT WORKS	AIRSHOW T SHIRTS	282-537-930.300	7,084.40
07/11/2017	AP	67223	SMITH BROKER	RESTITUTION PAYMENT BY M.OROURKE 156-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67224	SPARTAN SEWER & SEPTIC TANK SERVICE	PORT O JOHNS BATHROOM RENTALS	282-537-940.010	3,000.00
07/11/2017	AP	67225	STAPLES BUSINESS ADVANTAGE	INV#3344090283 (COPY PAPER-OCSD)	101-000-105.000	102.45
		67225		MED. EXAM. MANILA FILE FOLDERS	101-646-726.000	21.86
		67225		INV#3344090281	637-265-726.050	15.79
		67225		INV#3344090280 (IPAD CASE-J. BURT)	645-172-726.000	22.99
		67225		INV#3344090281	645-270-726.000	32.97
						196.06
07/11/2017	AP	67226	STAPLES BUSINESS ADVANTAGE	INV#3343518427 & 3343518428	645-172-726.000	37.18
		67226		INV#3343518427 & 3343518428	645-201-726.000	65.50
						102.68

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/11/2017	AP	67227	STATE OF MICHIGAN	211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.030	180.00
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.037	4,382.76
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.042	240.00
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.057	180.00
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.058	4,095.00
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.059	16,013.15
		67227		211D JUNE 2017 DISTRICT COURT MONTH END	701-000-228.560	1,060.00
						26,150.91
07/11/2017	AP	67228	STUCKMAN TREE SERVICE INC	RESTITUTION PAYMENT BY J. BOADWAY 16-34017-FY-3	701-000-271.130	700.00
07/11/2017	AP	67229	STUCKMAN TREE SERVICE INC	OVERPAYMENT OF TRAFFIC TICKET 17-49544-SI-3	701-000-286.002	20.00
07/11/2017	AP	67230	SUNFROG	RESTITUTION PAYMENT BY R. BONNER 16-33776-SM-3	701-000-271.130	7.50
07/11/2017	AP	67231	SWW ENTERPRISES LLC	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67232	TELE-RAD	INV#880018 JOB TKT#263460	261-901-970.435	932.02
07/11/2017	AP	67233	TELEPHONE SUPPORT SYSTEMS INC	PROGRAMMING X 3204	101-131-920.400	46.00
		67233		INV#41931 (MED EXAMINER'S FAX)	101-648-920.400	46.00
						92.00
07/11/2017	AP	67234	TIMOTHY MCPHERSON	7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 2 101-332-726.000		113.52
		67234		7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 2 101-332-801.020		918.00
		67234		7/3 COACHED GAYLORD BRC UPDATED, COORDINATOR FEE'S, 2 101-332-801.030		810.00
						1,841.52
07/11/2017	AP	67235	TITLE CHECK LLC	MAPPING 2015 FORFEITURES	516-253-920.410	5,730.00
07/11/2017	AP	67236	TONYA KLEE-JURCZYK	RESTITUTION	701-000-271.000	30.00
07/11/2017	AP	67237	TOTAL COMMUNICATION SERVICES LLC	INV#262 (REPAIR FIBER DAMAGE)	594-226-700.000	10,027.50
		67237		INV#261	594-806-801.030	590.70
						10,618.20
07/11/2017	AP	67238	TRAVERSE REPRODUCTION & SUPPLY CO I	PLOTTER INK CARTRIDGES 0617	101-257-726.000	230.36
07/11/2017	AP	67239	UCMAN	INV#6121 (911 DUE 08/01/2017)	261-427-930.240	200.00
07/11/2017	AP	67240	UCMAN	INV#6128 (COUNTY GOVT.)	101-854-930.240	800.00
07/11/2017	AP	67241	VAN ISLER	12-123-DL RESTITUTION PAYMENT BY T. KWAPIS	701-000-271.130	40.00
07/11/2017	AP	67242	VERIZON WIRELESS	ACCT#483106843-00001 INV#9788059877	101-301-930.230	146.82

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 07/11/2017 - 07/11/2017

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		67242		ACCT#483106843-00001 INV#9788059877	101-351-930.230	48.94
		67242		ACCT#483106843-00001 INV#9788059877	205-301-930.230	97.88
		67242		ACCT#483106843-00001 INV#9788059877	208-751-930.230	45.57
		67242		ACCT#483106843-00001 INV#9788059877	208-752-930.230	45.57
		67242		ACCT#483106843-00001 INV#9788059877	261-427-930.230	36.01
		67242		ACCT#483106843-00001 INV#9788059877	281-537-930.230	51.30
		67242		ACCT#483106843-00001 INV#9788059877	645-172-930.230	51.07
						523.15
07/11/2017	AP	67243	VILLAGE OF VANDERBILT TREASURER	BS&A SOFTWARE	516-901-970.450	2,605.00
07/11/2017	AP	67244	WAL-MART STORES ASSET PROTECTION	RESTITUTION PAYMENT BY AUTUMN NICHOLAS 16-33522-SD-3	701-000-271.130	704.30
07/11/2017	AP	67245	WALMART COMMUNITY GEMB	9147 000075	212-430-726.000	106.04
07/11/2017	AP	67246	WALTER DRZEWIECKI	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67247	WASH N GO MANAGEMENT INC	11069	212-430-920.410	31.00
07/11/2017	AP	67248	WASTE MANAGEMENT	RESTITUTION PAYMENT BY M.OROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67249	WILBER AUTOMOTIVE SUPPLY INC	067099 STOCK	588-699-726.050	21.38
07/11/2017	AP	67250	WINN TELECOM	989-705-1786 JUNE	588-697-930.210	258.86
07/11/2017	AP	67251	WITTOCK SUPPLY	RESTITUTION PAYMENT BY M. OROURKE 15-31255-FY-3	701-000-271.130	40.00
07/11/2017	AP	67252	WMJZ EAGLE 101.5	101.5 EAGLE RADIO ADS	282-537-930.300	2,000.00
07/11/2017	AP	67253	YEO & YEO COMPUTER CONSULTING	INV#89901 (3 WORKFIT WORKSTATIONS)	637-265-726.000	1,085.00
07/11/2017	AP	67254	ZAREMBA EQUIPMENT INC	S 105819 LAWN MOWER	588-698-726.025	14.24
			TOTAL - ALL FUNDS	TOTAL OF 142 CHECKS		239,981.21