

January 24, 2017

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Sheriff Matt Nowicki.

Roll Call:

Present: Julie Powers, Paul Beachnau, Paul Liss, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion to approve the Regular Minutes of January 10, 2017 with attachments Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser, to approve the submittal of the pre-application for a \$50,000 grant to the United States Department of Agriculture, and to acknowledge that Otsego County can provide the \$120,000 local match. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Duane Switalski, to approve the FY2016 Child Care Fund Budget Amendment in the amount of \$190,000 with funds to be taken from the delinquent tax fund (fund 516). Ayes: Unanimous. Motion carried. (see attached)

Motion by Commission Ken Glasser, seconded by Commissioner Doug Johnson, to rezoning property 010-003-100-060-00 from R2/General Residential to B2 General Business. Ayes: Paul Beachnau, Duane Switalski, Rob Pallarito, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown. Nays: Julie Powers, Paul Liss. Motion carried. (see attached)

Administrator's Report:

John Burt reported Groen nature next phase; chambers award banquet tickets; preliminary meetings on the library expansion.

Special Presentations:

Cynthia Pushman reported on the Department of Health and Human Services 2015/2016 annual report; provide various cash assistance programs; Medicaid increased since 2011; Family Independence program decreased since 2011; State emergency decreased.

City Liaison, Township and Village Representative: None.

Correspondence:

Commissioner Ken Glasser received a letter from the DNR.

Rachel Frisch reported on the November 2016 financials.

New Business:

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve the January 17, 2017 Warrant in the amount of \$186,225.49 Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers, seconded by Commissioner Ken Glasser, to approve the January 24, 2017 Warrant and the January 18, 2017 Special Warrant, in the total amount of \$240,776.19. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Rob Pallarito attended the NEMCOG meeting; Otsego Lake Township meeting, trails discussed.

Commissioner Ken Glasser reported on the Conservation District budget, Plat Books, tree diseases; reported on the Road Commission, money for the roads we are not receiving.

Commissioner Bruce Brown had no report.

Commissioner Paul Liss thanked John Burt for help personal committee.

Commissioner Paul Beachnau had no report.

Commissioner Julie Powers had no report.

Commissioner Duane Switalski reported on public safety signs.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton attended the LEPC meeting, accidents and when ambulances should go out; Dispensaries; MAC meeting, group formed to help get living wage jobs to our County, meeting set in April or May.

Meeting adjourned at 10:41 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
3. DATE RECEIVED BY STATE		State Application Identifier		
4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier		
5. APPLICANT INFORMATION				
Legal Name: Otsego County		Organizational Unit: Department: EMS Rescue		
Organizational DUNS: 080368624		Division:		
Address: Street: 225 W. Main Street		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Gaylord		Prefix: Mr.	First Name: John	
County: Otsego		Middle Name Maurice		
State: MI		Last Name Burt		
Zip Code 49735		Suffix:		
Country: United States of America		Email: jburt@otsegocountymi.gov		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 38-6004882		Phone Number (give area code) 9897317527	Fax Number (give area code) 9897317529	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) County Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Facilities Loan and Grant Program 10-766		9. NAME OF FEDERAL AGENCY: USDA Rural Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): The County of Otsego, City of Gaylord, Village of Vanderbilt, Michigan		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: To purchase a new ambulance for the County of Otsego, Michigan. The new ambulance will allow the continued servicing of residents of Otsego County. The County Board of Commissioners and the Otsego County Emergency Medical Services Board are fully supportive of the ambulance grant and purchase.		
13. PROPOSED PROJECT Start Date: 01/01/2017		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 1st		
Ending Date: 12/31/2017		b. Project 1st		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 50,000 ⁰⁰	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: December 27, 2016		
b. Applicant	\$ 120,000 ⁰⁰	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
e. Other	\$ ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$ ⁰⁰	18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.		
g. TOTAL	\$ 170,000 ⁰⁰	a. Authorized Representative		
Prefix		First Name John	Middle Name Maurice	
Last Name Burt		Suffix		
b. Title Administrator		c. Telephone Number (give area code) 989-731-7527		
d. Signature of Authorized Representative		e. Date Signed 12/27/16		

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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.	10.766	\$	\$	\$ 50,000.00	\$ 120,000.00	\$ 170,000.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 120,000.00	\$ 170,000.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories:	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)	
	(1)	(2)	(3)	(4)		
a. Personnel	\$	\$	\$	\$	\$ 0.00	
b. Fringe Benefits					0.00	
c. Travel					0.00	
d. Equipment			50,000.00	120,000.00	170,000.00	
e. Supplies					0.00	
f. Contractual					0.00	
g. Construction					0.00	
h. Other					0.00	
i. Total Direct Charges (sum of 6a-6h)		0.00	0.00	50,000.00	120,000.00	170,000.00
j. Indirect Charges					0.00	
k. TOTALS (sum of 6i and 6j)	\$	0.00	\$ 0.00	\$ 50,000.00	\$ 120,000.00	\$ 170,000.00
7. Program Income	\$	\$	\$	\$	\$	0.00

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Otsego County EMS	\$ 120,000.00	\$	\$	\$ 120,000.00	
9.				0.00	
10.				0.00	
11.				0.00	
12. TOTAL (sum of lines 8- 11)	\$ 120,000.00	\$ 0.00	\$ 0.00	\$ 120,000.00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 50,000.00	\$ 50,000.00	\$	\$	\$
14. Non-Federal	120,000.00	120,000.00			
15. TOTAL (sum of lines 13 and 14)	\$ 170,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges:			
23. Remarks:					

ARTICLE 11 B2 GENERAL BUSINESS DISTRICT

INTENT

The B2 General Business District is designed to provide sites for more diversified business types than the B1 Local Business District and often located so as to serve passer-by-traffic. Tourist services are included as being in character with the District.

SECTION 11.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

- 11.1.1 All principal uses permitted in the B1 Local Business District
- 11.1.2 Theaters, halls, and similar places of assembly
- 11.1.3 Laundromats and dry cleaners
- 11.1.4 Bowling alleys, pool or billiard parlors or clubs
- 11.1.5 Equipment rental shops with outside storage
- 11.1.6 Indoor archery range
- 11.1.7 Lumber yards and building material suppliers-within enclosed building
- 11.1.8 Tavern/night clubs
- 11.1.9 Restaurants serving alcoholic beverages
- 11.1.10 Public parking garages
- 11.1.11 Bus stations and passenger terminals
- 11.1.12 Businesses and restaurants with drive-through service
- 11.1.13 Wireless Telecommunications Towers and Facilities one hundred ninety (190) feet or less in height without lights [Permit criteria includes Article 21.46]
- 11.1.14 Transient Merchants-Tent and open air merchants, for periods of up to ninety (90) days per year, housing retail uses otherwise allowed by the Zoning Ordinance in this district. A single thirty (30) day extension may be applied for. Three (3) or more merchants on a parcel simultaneously must be permitted as a "Flea market".
- 11.1.15 WTG Building-Mounted: Permitted as an accessory use to an allowed Principal Use [See Article 21.46]

SECTION 11.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted, subject to the conditions herein imposed for each use, the review standards of Article 19 and only after the review and approval of the site plan by the Planning Commission. [See Article 21 for applicable Specific Requirements for Certain Uses, if any and Article 23 for Site Plan Requirements.]

- 11.2.1 All uses subject to special conditions in the B1 Local Business District
- 11.2.2 Lumber yards, building material suppliers, and home improvement centers, with outdoor storage
- 11.2.3 Rifle or pistol ranges when within a completely enclosed building
- 11.2.4 Auto repair garages or auto body shop, including wrecker service, provided that outdoor storage of vehicles under repair be confined to the rear yard and screened from view
- 11.2.5 Car wash
- 11.2.6 Sales, rental, and service centers for vehicles, watercraft, and/or mobile homes, including new or used automobiles, motor bikes, bicycles, boats, ATV's, campers, snowmobiles, trailers, and motor, mobile, modular, manufactured homes, or farm equipment, provided:
 - 11.2.6.1 Ingress and egress to the use shall be at least sixty (60) feet from the intersection of any two (2) streets
 - 11.2.6.2 The arrangement of vehicles stored in the open shall be uniform, following the patterns established for off-street parking lots
 - 11.2.6.3 No sales or display shall occupy any public street or road right-of-way; and further, must be set back at least twenty (20) feet from the front property line
 - 11.2.6.4 The use of a display model for a business office is permissible provided it is connected to sanitary and water facilities and approved by the County Health Department
- 11.2.7 Hospitals
- 11.2.8 Commercial outdoor sport and recreational facilities
- 11.2.9 Flea markets
- 11.2.10 Mini-storage buildings consisting of separate storage rooms rented or leased by the month
- 11.2.11 Wireless Telecommunication Towers and Facilities one hundred ninety (190) feet or more in height [Permit criteria includes Article 21.46]
- 11.2.12 Solid Waste Hauler
- 11.2.13 WTG Small: Permitted as an accessory use to an allowed Principal Use
- 11.2.14 Unlisted property uses if authorized under Article 21.44.
- 11.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

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ARTICLE 5 R2 GENERAL RESIDENTIAL DISTRICT

INTENT

The R2 General Residential District is designed to provide for multiple-family structures. This district is further intended to be a transitional use district, such as a location between residential districts and non-residential districts.

SECTION 5.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

- 5.1.1 All principal uses permitted in the R1 District [See Article 4.1]
- 5.1.2 Multiple family dwellings including rooming houses, bed and breakfast homes, tourist homes, apartment houses, group quarters, housing for the elderly, subject to the requirements of Article 17 SCHEDULE OF DIMENSIONS, and approval of the County Health Department
- 5.1.3 Group care facilities, meeting applicable state licensing requirements
- 5.1.4 The following uses provided there is direct access to a county primary or state trunkline highway, as defined by the County Road Commission:
 - 5.1.4.1 Retail specialty stores when operated by the property owner within a completely enclosed building with no outdoor storage or display; to include: apparel, antiques, ceramics, florists, food stores, fruit markets, gifts hobby shops [Permit criteria include Article 21.12.2, 21.12.3 and 21.12.5 through 21.12.7]
- 5.1.5 WTG Building-Mounted: Permitted as an accessory use to an allowed Principal Use

SECTION 5.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted, subject to the conditions herein imposed for each use, the review standards of Article 19 and only after the review and approval of the site plan by the Planning Commission. [See Article 21 for applicable Specific Requirements for Certain Uses, if any and Article 23 for Site Plan Requirements.]

- 5.2.1 All uses subject to special conditions in the R1 District
- 5.2.2 The following uses provided there is direct access to a County primary or State trunkline highway, as defined by the County Road Commission:
 - 5.2.2.1 Motels and hotels provided there is a minimum lot width of one hundred fifty (150) feet
 - 5.2.2.2 Fraternal halls, sportsmen associations, and athletic clubs within completely enclosed buildings with a minimum lot of five (5) acres with a road frontage of two hundred (200) feet
 - 5.2.2.3 Professional offices for medical, dental, legal, engineering, architectural, or accounting services
 - 5.2.2.4 Convenience retail establishments
- 5.2.3 Churches
- 5.2.4 Manufactured Housing Parks
- 5.2.5 Hospitals Convalescent or Nursing Home Care Facilities

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5.2.6 Commercial day care facilities

5.2.7 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

5.2.8 WTG Small: Permitted as an accessory use to an allowed Principal Use

5.2.9 Unlisted property uses if authorized under Article 21.44



Otsego
COUNTY
M I C H I G A N

**Department of
Land Use Services**

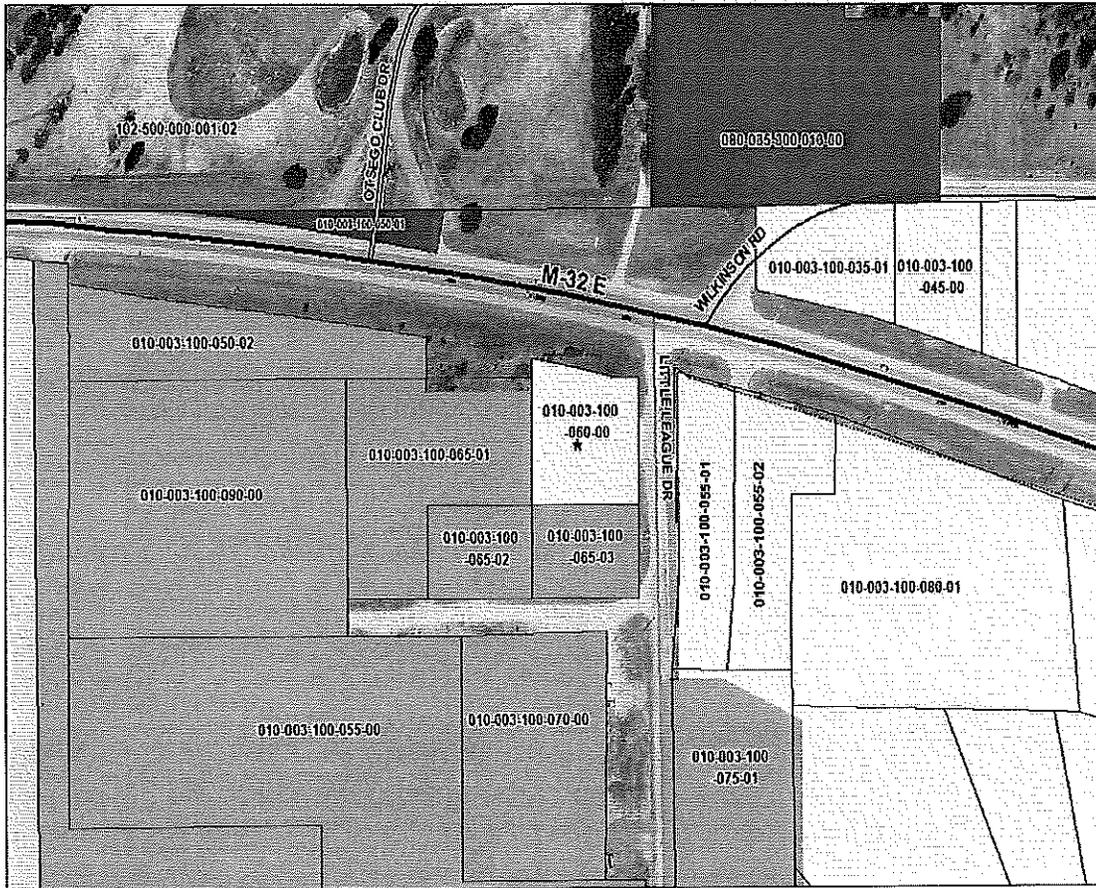
1322 Hayes Rd • Gaylord, MI 49735
Phone: 989.731.7400 • Fax: 989.731.7419
www.otsegocountymi.gov

The Planning Commission is recommending the approval of a rezone for the following parcel:

***Motion made by Mr. Arndt to approve case PZRZ16-00, the rezoning of parcel number 010-003-100-060-00 from a R2/General Residential Zoning District to a B2/General Business Zoning District; Seconded by Mr. Brown.

Motion approved by majority.

PZRZ16-001
MOORE / REZONE
010-003-100-060-00



Otsego County Zoning Districts	
	RR/Recreation Residential
	FR/Forestry Recreation
	State
	AR/Agricultural Resource
	B-2/General Business
	R-1/Residential
	R-2/General Residential
	N/A
	R-3/Residential Estates
	Industrial
	B-3/Business and Light Manufacturing
	B-4/Local Business
	PUD Planned Unit Development
	NUZ Multiple Use Zoning
	HI/Highway Interchange

Revised:

**OTSEGO COUNTY
PLANNING COMMISSION**

**PZRZ16-001
REZONE
010-003-100-060-00**

Exhibit List

- Exhibit #1:* Application for case PZRZ16-001 submitted by Applicant
- Exhibit #2:* Otsego County Zoning Map Effective Date March 20, 2010/Amended September 2016
- Exhibit #3:* Otsego County Zoning Ordinance Effective March 20, 2010/Amended September 2016
- Exhibit #4:* Copy of Otsego County Equalization Department record card/Warranty Deed 1321/789
- Exhibit #5:* Site Plan for case PZRZ16-001 submitted by Applicant
- Exhibit #6:* Survey 188/496
- Exhibit #7:* Public Hearing Notice
- Exhibit #8:* Letter to Bagley Township Planning Commission dated December 5, 2016
- Exhibit #9:* Response from Bagley Township Planning Commission dated January 3, 2017/December 27, 2016
- Exhibit #10:* Map and list of parties notified
- Exhibit #11:* Receipt #01311541
- Exhibit #12:* Finding of Fact/PZRZ16-001
- Exhibit #13:* Otsego County Future Land Use Map
- Exhibit #14:* Letter from Adjoining Property Owner dated January 9, 2017

Revised:

**OTSEGO COUNTY
PLANNING COMMISSION**

**PZRZ16-001
REZONE
010-003-100-060-00**

FINDING OF FACT

1. This is a proposal for a rezone of a single parcel located in Bagley Township at 60 Little League Dr Gaylord. *Exhibit #1, Exhibit #5*
2. The property is currently zoned R2/General Residential with a request to be rezoned B2/General Business. *Exhibit #2*
3. Adjoining properties are zoned B2/General Business, properties to the east of Little League Dr are zoned R2/General Residential and properties to the north of M-32 are part of the City of Gaylord and a PUD/Planned Unit Development. *Exhibit #2*
4. The proposed property is currently under the ownership of Walter Moore, applicant. *Exhibit #4*
5. Mr. Moore owns the parcel directly to the south already zoned B2/General Business. *Exhibit #4, Exhibit #2*
6. Approval of the proposed rezone would be consistent with the adjoining properties and Otsego County Future Land Use Map. *Exhibit #13*
7. The Public Hearing Notice was published in the Herald Times on December 30, 2016. *Exhibit #7*
8. The requirements of Article 27 of the Otsego County Zoning Ordinance have been met. *Exhibit #8, Exhibit #9*
9. All property owners within three hundred (300') feet were properly notified of the public hearing. *Exhibit #10*
10. The Planning Commission has the authority to approve a *Rezone* request after review and compliance with the Otsego County Zoning Ordinance, Future Land Use Map and Master Plan. (Section 25.7) *Exhibit #3, Exhibit #13, Exhibit #14*
11. The required fees have been collected by Otsego County Land Use Services. *Exhibit #11*

Exhibit 12