

VILLAGE COUNCIL MINUTES
REGULAR MEETING
November 6th, 2017

The Vanderbilt Village Council held its regular meeting on Monday, November 6th, 2017 at the Village Hall. The meeting was called to order by President C. Boone at 7 p.m. and was opened with the Lord's Prayer followed by the Pledge of Allegiance.

Moment of Silence in honor of Phillip McMillion; Village Trustee who recently passed away.

Members Present: R. Bush, T. Heintz, Posgate & R. Musall, C. Boone & R. Cottrell

Others Present: A. Deeter – Clerk, D. Troppens – Treasurer, J. Yurack – Zoning Admin., D. Robinson- Code Enf., D. Whitman, P. Liss, P. McMillion, J. Yurack, T. Serino & C. Powell.

MOTION by Posgate supported by Musall to accept the Regular Meeting minutes from the October 2nd, 2017 mtg. as presented. All in Favor; Motion Carried.

Communications: Copies of the Village of Vanderbilt Code of Ethics & Open Minutes Act fact sheet provided to council members for review.

Public Comment: T. Serino noted the successful Halloween event hosted by the Mills Street Diner. This local business distributed Halloween treats to over 300 trick-or-treaters. Mill Street Diner contributes in many ways to support our community and are greatly appreciated for their community support. J. Yurack also commented on the support provide by the local churches; both the Baptist & Community church also provided treats for the trick-or-treaters. Thanks to OTC for the refurbished office cubicles; this furniture is a nice improvement to the village office. Thank you to all those involved.

Commissioners Report – Union neg. for bus drivers still underway. 911 building was moved and will be reposed by developer. Groen Trust Agreement is moving forward ground breaking to proceed in spring New budget for OTC is being reviewed.

Presidents Report – Letter of resignation provided from treasurer; Deborah Troppens who thank the council and the community for the opportunity to work for the village. She will be leaving her treasurer's position to focus a home design business her family is opening in Gaylord. Motion made to appoint Teri Cherwinski to the position of treasurer for the Village. Ms. Cherwinski who had been interviewed by the employment committee earlier this year; was recognized as a qualified candidate and would be a great addition to the Village office team. Roll Call: Yeas: Heintz, Cottrell, Bush, Posgate, Boone and Musall. All in Favor. Motion passed the new treasurer will be sworn in on October 14th. It was also noted that an ad will be placed in the paper to ask for interested candidates for the Trustee position. According to GVLC there is no date of deadline required to appoint a replacement to the position.

Clerks Report – Office maintenance has been completed (airduct cleaning and carpets cleaned). OTC did provide and install refurbished cubicles for the Village office. Request to sign and agreement to allow local residents access to online tax information. These services will be a pay-per hit for end users; the Village will not incur any charges for this service. **MOTION** by

Bush supported by Boone to allow clerk to sign agreement with BS& A for online access for tax information. All in Favor; Motion Carried.

MOTION by Posgate supported by Bush to have Mister Glass fixed broken and damaged windows at the Village office; not to exceed \$500.00. All in Favor; Motion Carried. Clerk will also get prices for new ducting and price of install for the heating system.

Street Administrators – Reflective clothing needed for DPW worker. **MOTION** by Bush supported by Musall to purchase reflective clothing \$126.60 (plus shipping & tax). All in Favor; Motion Carried.

Code Enforcement: Report provided. Additional tickets are being issued for ordinance violations. Next steps are being taking for code enforcement violators.

Parks & Rec – Waiting to hear back on sign (reserved sign). Provided a Memorial Park Improvement Project proposal for the board to review. Proposed cost for park improvement would be approximately \$1500.00. Volunteers will be need for this improvement project to take place next spring. Interested volunteers please contact the Village office.

Zoning Administrator – Report provided. Several ongoing cases are still being addressed. It is taking time to review historical documents relating to cases. Request to appoint Zoning Deputy to help scan zoning documents and improve electronic access of documents to improve research tools. Motion to appoint Zoning Deputy; not to exceed annual budget of \$360.00 per year.

Planning Liaison Master Plan continues to be the current focus.

School Board Liaison – School board approved the Fiscal Year Audit. The board also approved a resolution for a cooperative agreement with Wolverine Community schools. They ratified the contract/master agreement with Educational Association for 2017-2018 & 2018-2019 school years. Rep. Triston Cole honored the efforts of the Vanderbilt Schools which helped the district reduce its budget deficit. He praised the Vanderbilt’s school for making the right decisions and continuing their mission to educate our children.

Fireboard Update – N/A

Treasurer’s Report:

Total of all Checking Accounts		\$629,180.39
Total of all Revenue	\$444.71	
Total of all CD’s	\$85,330.13	
Total of all Accounts		\$714,510.52

Motion by Boone supported by Musal to acknowledge the treasurer’s report as written. All in Favor. Motion passed.

Due To’s – **MOTION** by Bush, supported by Cottrell to accept September Labor Due To’s and have the Major and Local Street to pay the amount due: \$871.00 for Major, for Local \$982.44 All in Favor, Motion Carried.

Total Equipment Due’ To’s

Major Fund	\$3509.72
Local Fund	\$4423.53
General Fund	\$2561.28
Parks & Rec	\$ 49.89
Total Equipment	\$10,554.42

MOTION by Bush, supported by Cottrell to accept the Equipment Rental figures, enter them into the General Ledger, for payment at a later date. All in Favor/Motion Carried.

Payment of Bills -MOTION by Posgate supported by Boone to pay bills in the amount of **\$10,104.92**; All in Favor. Motion Carried.

Meeting adjourned at the Call of the Chair at 8:20pm

AnnaMarie Deeter

Clerk/Office Manager

Approved Minutes