

**VILLAGE COUNCIL MINUTES  
REGULAR MEETING  
FEBRUARY 1, 2016**

The Vanderbilt Village Council held its regular meeting on Monday, February 1, 2016 at the Village Hall. The meeting was called to order by President Posgate at 7 p.m. and was opened with the Lord's Prayer followed by the Pledge of Allegiance.

Members Present: T. Heintz, M. Kenny, E. Posgate, R. Musall and P. McMillion

Members Absent: R. Bush (excused), & C. Boone (excused)

Others Present: A. Deeter – Clerk, N. Karlake – Treasurer, E. Haus – Zoning/Planning/Training Admin., Commissioner Liss, A. Haus, D. Whitman, T. Serino, J. & T. Kellogg, & P. McMillian

**MOTION** by Musal, supported by Kenny to accept the minutes of the January 4, 2016 meeting as presented. All in Favor; Motion Carried.

No Additions or Deletions

**Public Comment:** T. Kellogg addressed the council requesting a Letter of Commitment towards the Trailhead project. The commitment would be in relation to the 10x120 ft. area attached to Cheboygan Street, which would provide additional parking along the Trailhead. This commitment would take place in 2017 but would be presented in the package submitted to the DNR for funding approval in April. A. Deeter commented that the state and local street liaisons (State assigned Street Engineers) had been contract regarding usage of street funds for such a project and was awaiting final responses from these sources. T. Kellogg also stated that the Village would need to sign a Letter of Understanding relating to joint maintenance of the park area. These documents will need to be passed by motion at our March 7<sup>th</sup> meeting.

J. Kellogg discussed the maintenance agreement between the Village & the Township and what has been agreed to by each entity. The document involved is still being updated and should be completed by the March meeting.

**Commissioners Report** – Com. Liss brought a resolution in honor of E. Haus relating to her 20 years of service to the Village of Vanderbilt. This resolution was created and approved by the Board of Commissioners for Otsego County and presented by Comm. Liss.

President Posgate then presented E. Haus with a plaque in honor of her services to the Village of Vanderbilt and personally thanked E. Haus for all of her dedication through the years. He stated that he could not thank her enough and her services, which were greatly appreciated.

**Clerk** –Discussed board member packets which including 2016 tax information, dates relating to the end of the fiscal year and budget request worksheets. Further discussed was information pertaining to the trailhead project and proposed Village contributions towards the maintenance of

this project. The decision was as follows: all work currently completed by the Village will continue to be completed by the Village, as would plowing of this area. The power poles owned by the Village would remain as a Village asset, however access would be permitted (additional cost would be applied to the responsible party). The two wells owned by the Village could be utilized for this project; however, updates may be required. All updates would be the responsibility of the grant fund, not a Village expense. Use of playground equipment was another topic discussed, specifically what to do with playground equipment. The board will discuss this topic later in the meeting.

**Street Administrators report** – E. Posgate received estimates from Otsego for paving the project relating to Cheboygan Street. E. Posgate and is still waiting for additional quotes for parking area of Cheboygan Street the specific footage will be 120 x 10 ft. for this street parking project.

**Code Enforcement**- Code enforcement to address parking violations relating to plowing and winter parking rules.

**Parks & Rec** – No updates

**Zoning Administrator** – working on trying to get permits from the Elk Horn Grill. E. Haus has also been made aware of trailer renovations in the Village; which no permits have been pulled. She will be follow up on this matter.

**Planning Liaison** – T. Heintz stated the planning committee held their regular meeting. The owners of the Elk Horn Grill were in attendance. The owners stated that they had been working with the county to ensure they had followed the correct permit process for the changes made at their businesses. The building department will determine whether or not they have followed the appropriate guidelines. The planning committee is awaiting the building department decision. The fence at this property will all be reviewed by the Zoning Administrator. As of this date a permit has not been provided. E. Haus also noted from now on any commercial zoning permit requested must include a site plan and be approved by the Planning Committee per state law.

**School Board Liaison** – New teacher hired, grant provided by Exxon Mobil, March 1<sup>st</sup> blood drive at school, and parent teacher conference along with spaghetti dinner will be offered on the March 4<sup>th</sup>. Wall was built for the protection of the students and staff. Project is complete and looks very nice, another positive change for the Vanderbilt School.

**Fireboard Update** – There were several fire runs during the month. There have been several new hires. Repairs were required for the plow truck and were authorized.

<b>Treasurers Report</b>	Total of all Checking Accounts	\$554,150.19
	Total of All CD's	\$ 84,152.17
	Total of all Revenue (January)	\$ 40,550.07

**MOTION** by Musall supported by Kenny to accept the treasurer's report as written. All in Favor. Motion carried.

**Old Business:** Public right-away license for the Maple trailer just needs a signature from resident.

**Social Host Resolution – RESOLUTION 2016-1**

MOTION to support the Host Awareness Month Resolution 2016 -1

Motion by Posgate supported by Kenny

Roll call: Heintz, Kenny, Posgate, Musall & McMillian. All approved

**MOTION** the Township will be the signing authority for the Trailhead grant for Joint Trailhead Project with the Village.

Motion by Kenny supported by Musall. All in Favor. Motion Carried

**MOTION** that the playground equipment in the current children's park can be used for the trailhead playground and if it was not utilized it would go back to the Village to be used in another Vanderbilt park. Motion by McMillian supported by Heintz. All in Favor. Motion Carried

**Due To's -**

MOTION by Kenny to have the Major Fund repay the General Fund \$755.58. Motion supported by Posgate. All in Favor Motion to have the Local Fund repay the General \$817.26. MOTION supported by Posgate. All in Favor

**MOTION** by McMillon supported by Posgate to pay bills in the amount of \$10,704.10

Motion supported by Posgate. All in Favor

Meeting adjourned at the Call of the Chair at 8:00 p.m.

AnnaMarie Deeter  
Clerk/Office Manager