



Budget & Finance Committee

Wednesday, July 18, 2018 at 9:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Beachnau, Ken Borton, Ken Glasser, Rob Pallarito, Rachel Frisch, Tim Hanley

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the June 20, 2018 Budget and Finance Committee meeting. Seconded by Mr. Pallarito. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Parks and Rec Budget Amendment

Mr. Hanley presented a budget amendment for the Groen Nature Preserve to address general expenses for the remainder of 2018.

Motion by Mr. Pallarito to recommend to the full board the approval of the Groen Nature Preserve budget amendment. Seconded by Mr. Glasser. Motion passed unanimously.

B. Groen Entrance Update

According to Ms. Frisch, no bids for the Groen Nature Preserve Entrance were received. The engineers contacted several contractors but none would bid as they were all too busy. The plan is to rebid in the fall in hopes of starting the project in the spring.

C. Audit Extension

Mr. Hanley presented information about extending the audit contract with Rehmann for an additional year. The additional year would give new staff the time to learn the audit process before switching to a new audit firm.

Motion by Mr. Borton to recommend to the full board the approval the one year audit extension. Seconded by Mr. Pallarito. Motion passed unanimously.

D. Work Camp Fees

Ms. Frisch presented an updated fee schedule for the work camp.

Motion by Mr. Borton to recommend to the full board the increase of work camp fees to new work camp participants and grandfather the existing participants with the old rates. Seconded by Mr. Pallarito. Motion passed unanimously.

E. Ballot Language - Bus

Mr. Hanley presented the bus ballot language.

Motion by Mr. Glasser to send the information to the transportation committee for further study. Seconded by Mr. Pallarito. Motion passed unanimously.

F. Ballot Language – Kirtland/UC

Ms. Frisch presented the language for the Kirtland/UC millage.

Motion by Mr. Glasser to recommend to the full board the approval of the ballot language for the Kirtland/UC millage. Seconded by Mr. Pallarito. Motion passed unanimously.

G. Foreclosed Property

Ms. Frisch gave an update on the Royal Crest property. At this time, The State and the City have refused to purchase this property.

Motion by Mr. Borton to recommend to the full board the purchase of the Royal Crest property for public purposes. Seconded by Mr. Glasser. Motion passed unanimously.

H. June Financial Reports

Mr. Hanley distributed and the Committee discussed the reports.

I. Credit Card Statements

The Committee reviewed and discussed the statements

Mr. Beachnau adjourned the meeting at 11:07 a.m.