



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center
Monday, October 12, 2015 6 p.m. Otsego County Court House Room 100
225 West Main Street, Gaylord, MI 49735

Call to Order:

Roll Call:

Members Present:

Members Absent:

Approval of Previous Minutes:

Public Comment:

- A. Mark Copeland and Monday LaLone – Archery at the Community Center

Budget:

Bills:

Director's Update:

- A. Louis M. Groen Nature Preserve
- B. Community Center
- C. County Park
- D. Wah Wah Soo
- E. Irontone Springs
- F. Libke Fields
- G. Other

Old Business:

- A. Electrical Use at the County Park
- B. Cabin Rental Summer 2015
- C. Cost for Gymnastic Bars
- D. Other

New Business:

- A. Louis M Groen Nature Preserve Visioning Committee Meeting
- B. Belly Dancing Classes at the Community Center
- C. Other Business not on Agenda

Commissioner Comments:



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center

Next Meeting: Monday, November 9, 2015 at 6:00 p.m. at the Otsego County Community Center.

Adjournment:

10/05/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 09/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDGT USED or spent
Fund 208 - PARKS AND RECREATION						
Revenues						
Dept 010-PROPERTY TAXES						
208-010-402.000	CURRENT REAL PROP TAXES	218,000.00	198,432.66	0.00	19,567.34	91.02
208-010-402.000-CHARGEBACK	CURRENT REAL PROP TAXES	0.00	(269.65)	0.00	269.65	100.00
208-010-411.000	DELINQUENT REAL PROPERTY TAXES	0.00	13,992.86	0.00	(13,992.86)	100.00
208-010-420.000	DELINQUENT PERS PROP TAXES	0.00	557.79	7.57	(557.79)	100.00
208-010-420.001	MILITARY-IFT-CF TAXES	0.00	317.32	0.00	(317.32)	100.00
208-010-429.000	COMMERCIAL FOREST RESERVE	0.00	44.18	0.00	(44.18)	100.00
208-010-445.022	INT ON TAXES	0.00	40.70	0.66	(40.70)	100.00
Total Dept 010-PROPERTY TAXES		218,000.00	213,115.86	8.23	4,884.14	97.76
Dept 025-INTEREST EARNINGS						
208-025-664.010	INTEREST - GENERAL	0.00	382.67	226.85	(382.67)	100.00
208-025-694.000	OTHER INCOME - OVER AND SHORT	0.00	281.41	0.68	(281.41)	100.00
208-025-694.010	OTHER INCOME - MISC	0.00	9.30	0.00	(9.30)	100.00
Total Dept 025-INTEREST EARNINGS		0.00	673.38	227.53	(673.38)	100.00
Dept 030-OTHER REVENUE						
208-030-675.000	PILT	0.00	1,548.75	0.00	(1,548.75)	100.00
208-030-676.040	REIMBURSEMENT - GENERAL	0.00	60,000.00	60,000.00	(60,000.00)	100.00
208-030-694.000	OTHER INCOME - OVER AND SHORT	0.00	9.35	0.00	(9.35)	100.00
Total Dept 030-OTHER REVENUE		0.00	61,558.10	60,000.00	(61,558.10)	100.00
Dept 050-SPECIAL ITEMS/TRANSFERS						
208-050-400.001	BUDGETED USE OF FUND BALANCE	43,012.00	0.00	0.00	43,012.00	0.00
208-050-673.000	OTHER REV - SALES FIXED ASSET	0.00	0.00	0.00	0.00	0.00
208-050-699.030	OTHER SOURCE - TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		43,012.00	0.00	0.00	43,012.00	0.00
Dept 440-PARKS						
208-440-539.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
208-440-626.030	SERVICE - CURRENT SERVICES	0.00	(155.00)	0.00	155.00	100.00
208-440-642.030	SALES - CONCESSIONS	6,500.00	7,736.30	924.80	(1,236.30)	119.02
208-440-651.060	USE -RESERVATION PAVILION	1,000.00	1,450.00	260.00	(450.00)	145.00
208-440-651.063	USE-PAVILION RENTAL Irontone Springs	0.00	10.00	0.00	(10.00)	100.00
208-440-652.010	ADMISSION - DAILY PASS	8,000.00	12,346.00	1,606.00	(4,346.00)	154.33
208-440-652.020	ADMISSION - SEASON PASS	10,500.00	13,167.00	785.00	(2,667.00)	125.40

208-440-652.030	ADMISSION - CAMPING FEE	110,000.00	147,669.18	3,436.52	(37,669.18)	134.24
208-440-652.030-HALLOWEEN_	ADMISSION - CAMPING FEE	0.00	(137.00)	(137.00)	137.00	100.00
208-440-652.035	REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
208-440-652.045	ADMISSION - CABIN RENTAL	2,000.00	10,014.60	9,049.60	(8,014.60)	500.73
208-440-652.050	ADMISSION - CAMP GROUND RESERV	0.00	0.00	0.00	0.00	0.00
208-440-655.050	FINES - NSF CHECK CHG	0.00	0.00	0.00	0.00	0.00
Total Dept 440-PARKS		138,000.00	192,101.08	15,924.92	(54,101.08)	139.20
Dept 442-REC PROGRAMS						
208-442-626.030	SERVICE - CURRENT SERVICES	0.00	210.30	0.00	(210.30)	100.00
208-442-626.030-BD_PARTY__	SERVICE - CURRENT SERVICES	1,000.00	3,422.50	922.50	(2,422.50)	342.25
208-442-626.030-BEAR_BBALL	SERVICE - CURRENT SERVICES	2,500.00	260.00	15.00	2,240.00	10.40
208-442-626.030-FLAG_FBALL	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-GYMNASTICS	SERVICE - CURRENT SERVICES	1,000.00	1,000.00	0.00	0.00	100.00
208-442-626.030-HORSESHOE_	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-LOCK_INS__	SERVICE - CURRENT SERVICES	600.00	620.00	0.00	(20.00)	103.33
208-442-626.030-MENS_BBALL	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-TENNIS____	SERVICE - CURRENT SERVICES	0.00	35.00	0.00	(35.00)	100.00
208-442-626.030-VOLLEYBALL	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-WM_VBALL__	SERVICE - CURRENT SERVICES	0.00	3,233.50	0.00	(3,233.50)	100.00
208-442-642.030	SALES - CONCESSIONS	0.00	19.30	0.00	(19.30)	100.00
208-442-652.010	ADMISSION - DAILY PASS	800.00	338.00	0.00	462.00	42.25
Total Dept 442-REC PROGRAMS		5,900.00	9,138.60	937.50	(3,238.60)	154.89
Dept 445-DRAINS						
208-445-674.000	OTHER REV - CONTRIBUTIONS	0.00	42.61	0.00	(42.61)	100.00
208-445-674.000-FRWKS00000	OTHER REV - CONTRIBUTIONS	15,000.00	14,226.50	0.00	773.50	94.84
208-445-674.000-SUMMERCAMP	OTHER REV - CONTRIBUTIONS	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 445-DRAINS		17,500.00	14,269.11	0.00	3,230.89	81.54
Dept 447-GIS MAPPING						
208-447-674.000	OTHER REV - CONTRIBUTIONS	0.00	43.32	0.00	(43.32)	100.00
Total Dept 447-GIS MAPPING		0.00	43.32	0.00	(43.32)	100.00
TOTAL Revenues		422,412.00	490,899.45	77,098.18	(68,487.45)	116.21
Expenditures						
Dept 751-PARKS AND RECREATION						
208-751-703.010	REG EMP - DEPT DIR/COMM	0.00	0.00	0.00	0.00	0.00
208-751-703.030	REGULAR - HOURLY	0.00	0.00	0.00	0.00	0.00
208-751-703.040	PER DIEM	0.00	0.00	0.00	0.00	0.00
208-751-703.050	LONGEVITY	0.00	0.00	0.00	0.00	0.00
208-751-703.060	PART-TIME/TEMPORARY	0.00	0.00	0.00	0.00	0.00
208-751-703.070	OVERTIME	0.00	0.00	0.00	0.00	0.00
208-751-704.110	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
208-751-704.140	LIFE AND DISABILITY	0.00	0.00	0.00	0.00	0.00

208-751-704.200	SOCIAL SEC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
208-751-704.300	RETIREMENT CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
208-751-704.301	POST EMPLMT HLTH CARE SAVINGS	0.00	0.00	0.00	0.00	0.00
208-751-704.400	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
208-751-704.500	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00
208-751-704.600	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
208-751-704.700	PAYMENTS IN LIEU OF INSURANCE	0.00	0.00	0.00	0.00	0.00
208-751-704.800	SICK PAY BUY OUT	0.00	0.00	0.00	0.00	0.00
208-751-726.000	SUPPLIES - GENERAL	10,200.00	5,887.35	1,613.10	4,312.65	57.72
208-751-726.000-HALLOWEEN_	SUPPLIES - GENERAL	0.00	0.00	0.00	0.00	0.00
208-751-726.000-TRIAT00000	SUPPLIES - GENERAL	0.00	0.00	0.00	0.00	0.00
208-751-726.025	SUPPLIES - JANITORIAL	1,950.00	984.05	0.00	965.95	50.46
208-751-726.035	SUPPLIES - MEDICAL/PHARMACY	750.00	526.29	0.00	223.71	70.17
208-751-726.040	SUPPLIES - RECREATIONAL	1,500.00	0.00	0.00	1,500.00	0.00
208-751-726.046	SUPPLIES - UNIFORM/ACC	600.00	0.00	0.00	600.00	0.00
208-751-726.050	REPAIRS AND MAINT SUPPLIES	14,500.00	1,538.56	67.09	12,961.44	10.61
208-751-801.020	PROFESSIONAL	500.00	317.81	0.00	182.19	63.56
208-751-920.200	WATER/SEWAGE	4,500.00	1,564.32	119.23	2,935.68	34.76
208-751-920.200-TRIAT00000	WATER/SEWAGE	0.00	0.00	0.00	0.00	0.00
208-751-920.320	SNOW PLOWING	500.00	0.00	0.00	500.00	0.00
208-751-920.400	REPAIRS AND MAINTENANCE SVCS	0.00	0.00	0.00	0.00	0.00
208-751-920.410	SERVICE CONTRACTS	0.00	0.00	0.00	0.00	0.00
208-751-920.410-TRIAT00000	SERVICE CONTRACTS	0.00	0.00	0.00	0.00	0.00
208-751-930.100	INSURANCE AND BONDS	3,750.00	0.00	0.00	3,750.00	0.00
208-751-930.150	SERVICE CHARGES	2,100.00	1,885.36	544.34	214.64	89.78
208-751-930.210	TELEPHONE	750.00	517.06	50.10	232.94	68.94
208-751-930.230	CELLULAR	750.00	185.12	0.00	564.88	24.68
208-751-930.300	ADVERTISING	1,000.00	532.80	0.00	467.20	53.28
208-751-930.300-TRIAT00000	ADVERTISING	0.00	0.00	0.00	0.00	0.00
208-751-930.450	SHIPPING AND MAILING	150.00	70.46	0.00	79.54	46.97
208-751-930.450-TRIAT00000	SHIPPING AND MAILING	0.00	0.00	0.00	0.00	0.00
208-751-930.500	TRAVEL	1,100.00	331.00	0.00	769.00	30.09
208-751-930.610	NATURAL GAS	2,000.00	143.28	0.00	1,856.72	7.16
208-751-930.620	ELECTRICITY	10,000.00	1,643.98	415.23	8,356.02	16.44
208-751-930.660	GASOLINE	2,500.00	197.35	0.00	2,302.65	7.89
208-751-930.999	MISC OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.000	INSIDE PURCHASED SERVICES	12,000.00	12,000.00	0.00	0.00	100.00
208-751-940.010	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010-FRWKS00000	OUTSIDE CONTRACTED SERVICES	15,000.00	15,000.00	0.00	0.00	100.00
208-751-940.010-WK RL00000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010-WWGT000000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010-XC SKI 000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
208-751-970.420	PROPERTY - VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 751-PARKS AND RECREATION		86,100.00	43,324.79	2,809.09	42,775.21	50.32

Dept 752-RECREATIONAL PROGRAMS

208-752-703.010	REG EMP - DEPT DIR/COMM	51,614.00	30,122.75	(1,415.57)	21,491.25	58.36
208-752-703.030	REGULAR - HOURLY	69,560.00	50,043.45	5,230.16	19,516.55	71.94
208-752-703.040	PER DIEM	4,000.00	2,400.00	80.00	1,600.00	60.00
208-752-703.050	LONGEVITY	325.00	0.00	0.00	325.00	0.00
208-752-703.060	PART-TIME/TEMPORARY	45,760.00	36,021.38	3,786.50	9,738.62	78.72
208-752-703.070	OVERTIME	5,000.00	3,305.29	903.69	1,694.71	66.11
208-752-704.110	HOSPITALIZATION	15,635.00	15,467.31	1,718.32	167.69	98.93
208-752-704.140	LIFE AND DISABILITY	1,633.00	1,103.21	114.10	529.79	67.56
208-752-704.200	SOCIAL SEC CONTRIBUTIONS	12,698.00	9,099.83	883.55	3,598.17	71.66
208-752-704.300	RETIREMENT CONTRIBUTIONS	30,712.00	13,068.08	1,366.67	17,643.92	42.55
208-752-704.301	POST EMLMT HLTH CARE SAVINGS	825.00	536.00	56.00	289.00	64.97
208-752-704.400	EDUCATION AND TRAINING	1,100.00	1,000.00	0.00	100.00	90.91
208-752-704.500	UNEMPLOYMENT COMPENSATION	1,105.00	925.60	56.80	179.40	83.76
208-752-704.600	WORKERS COMPENSATION	4,145.00	4,069.64	374.90	75.36	98.18
208-752-704.700	PAYMENTS IN LIEU OF INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
208-752-704.800	SICK PAY BUY OUT	0.00	0.00	0.00	0.00	0.00
208-752-726.000	SUPPLIES - GENERAL	12,950.00	10,805.94	2,139.10	2,144.06	83.44
208-752-726.025	SUPPLIES - JANITORIAL	2,650.00	2,477.59	110.99	172.41	93.49
208-752-726.035	SUPPLIES - MEDICAL/PHARMACY	900.00	670.11	0.00	229.89	74.46
208-752-726.040	SUPPLIES - RECREATIONAL	1,000.00	0.00	0.00	1,000.00	0.00
208-752-726.046	SUPPLIES - UNIFORM/ACC	500.00	403.00	209.00	97.00	80.60
208-752-726.050	REPAIRS AND MAINT SUPPLIES	8,750.00	12,451.55	751.97	(3,701.55)	142.30
208-752-801.020	PROFESSIONAL	500.00	309.81	0.00	190.19	61.96
208-752-920.200	WATER/SEWAGE	4,500.00	4,461.27	405.00	38.73	99.14
208-752-920.320	SNOW PLOWING	500.00	481.00	0.00	19.00	96.20
208-752-930.100	INSURANCE AND BONDS	3,750.00	0.00	0.00	3,750.00	0.00
208-752-930.150	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
208-752-930.210	TELEPHONE	750.00	501.98	79.36	248.02	66.93
208-752-930.230	CELLULAR	1,970.00	1,790.52	110.43	179.48	90.89
208-752-930.300	ADVERTISING	1,000.00	316.80	79.20	683.20	31.68
208-752-930.450	SHIPPING AND MAILING	250.00	236.57	39.89	13.43	94.63
208-752-930.500	TRAVEL	1,300.00	1,007.18	10.00	292.82	77.48
208-752-930.610	NATURAL GAS	4,200.00	3,582.05	0.00	617.95	85.29
208-752-930.620	ELECTRICITY	12,700.00	12,196.10	2,771.69	503.90	96.03
208-752-930.660	GASOLINE	2,500.00	2,184.60	454.51	315.40	87.38
208-752-940.000	INSIDE PURCHASED SERVICES	12,000.00	12,000.00	0.00	0.00	100.00
208-752-940.010	OUTSIDE CONTRACTED SERVICES	300.00	250.00	0.00	50.00	83.33
208-752-940.010-4H00000000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-BEAR_BBALL	OUTSIDE CONTRACTED SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
208-752-940.010-FRWKS00000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-GYMNASTICS	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-HORSESHOE_	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-MEN_FLAGFB	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-MENS_BBALL	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-SUMMERCAMP	OUTSIDE CONTRACTED SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
208-752-940.010-TENNIS_____	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-VOLLEYBALL	OUTSIDE CONTRACTED SERVICES	3,200.00	3,000.00	0.00	200.00	93.75

208-752-940.010-WK RL00000	OUTSIDE CONTRACTED SERVICES	2,000.00	1,820.00	0.00	180.00	91.00
208-752-940.010-WM_VBALL__	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 752-RECREATIONAL PROGRAMS		326,782.00	238,108.61	20,316.26	88,673.39	72.86
Dept 901-CAPITAL OUTLAY						
208-901-970.300	PROPERTY - IMPROVEMENTS	1,500.00	1,490.00	1,490.00	10.00	99.33
208-901-970.435	PROPERTY - MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
208-901-970.450	PROPERTY - SOFTWARE	8,030.00	8,020.00	0.00	10.00	99.88
Total Dept 901-CAPITAL OUTLAY		9,530.00	9,510.00	1,490.00	20.00	99.79
Dept 941-CONTINGENCY						
208-941-999.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
208-941-999.990	CONTRIBUTION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 941-CONTINGENCY		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		422,412.00	290,943.40	24,615.35	131,468.60	68.88
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES		422,412.00	490,899.45	77,098.18	(68,487.45)	116.21
TOTAL EXPENDITURES		422,412.00	290,943.40	24,615.35	131,468.60	68.88
NET OF REVENUES & EXPENDITURES		0.00	199,956.05	52,482.83	(199,956.05)	100.00
BEG. FUND BALANCE		79,515.46	79,515.46			
END FUND BALANCE		79,515.46	279,471.51			

10/05/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
 PERIOD ENDING 09/30/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 09/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - GROEN NATURE PRESERVE FUND						
Revenues						
Dept 030-OTHER REVENUE						
209-030-676.040	REIMBURSEMENT - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 030-OTHER REVENUE		0.00	0.00	0.00	0.00	0.00
Dept 050-SPECIAL ITEMS/TRANSFERS						
209-050-400.001	BUDGETED USE OF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
209-050-674.000	OTHER REV - CONTRIBUTIONS	55,089.00	39,860.00	0.00	15,229.00	72.36
209-050-699.030	OTHER SOURCE - TRANSFERS	2,000.00	2,000.00	0.00	0.00	100.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		57,089.00	41,860.00	0.00	15,229.00	73.32
Dept 440-PARKS						
209-440-607.012	FEE - SNOWSHOE RENTAL	0.00	0.00	0.00	0.00	0.00
209-440-626.030	SERVICE - CURRENT SERVICES	0.00	33.00	0.00	(33.00)	100.00
209-440-642.030	SALES - CONCESSIONS	0.00	0.00	0.00	0.00	0.00
209-440-674.000	OTHER REV - CONTRIBUTIONS	0.00	170.00	42.00	(170.00)	100.00
Total Dept 440-PARKS		0.00	203.00	42.00	(203.00)	100.00
TOTAL Revenues		57,089.00	42,063.00	42.00	15,026.00	73.68
Expenditures						
Dept 751-PARKS AND RECREATION						
209-751-703.010	REG EMP - DEPT DIR/COMM	5,162.00	3,486.99	3,486.99	1,675.01	67.55
209-751-703.040	PER DIEM	0.00	0.00	0.00	0.00	0.00
209-751-703.060	PART-TIME/TEMPORARY	24,102.00	13,347.28	1,787.76	10,754.72	55.38
209-751-703.070	OVERTIME	400.00	348.54	111.96	51.46	87.14
209-751-704.140	LIFE AND DISABILITY	274.00	0.28	0.28	273.72	0.10
209-751-704.200	SOCIAL SEC CONTRIBUTIONS	2,239.00	1,044.52	148.20	1,194.48	46.65
209-751-704.300	RETIREMENT CONTRIBUTIONS	1,707.00	4.80	4.80	1,702.20	0.28
209-751-704.301	POST EMPLMT HLTH CARE SAVINGS	10.00	4.00	4.00	6.00	40.00
209-751-704.400	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
209-751-704.500	UNEMPLOYMENT COMPENSATION	510.00	219.45	13.75	290.55	43.03
209-751-704.600	WORKERS COMPENSATION	895.00	500.64	65.58	394.36	55.94
209-751-704.700	PAYMENTS IN LIEU OF INSURANCE	200.00	0.00	0.00	200.00	0.00
209-751-726.000	SUPPLIES - GENERAL	5,600.00	5,334.56	679.42	265.44	95.26

209-751-726.025	SUPPLIES - JANITORIAL	500.00	144.33	55.00	355.67	28.87
209-751-726.035	SUPPLIES - MEDICAL/PHARMACY	1,700.00	1,674.03	0.00	25.97	98.47
209-751-726.046	SUPPLIES - UNIFORM/ACC	200.00	0.00	0.00	200.00	0.00
209-751-726.050	REPAIRS AND MAINT SUPPLIES	5,300.00	5,064.52	47.66	235.48	95.56
209-751-801.020	PROFESSIONAL	500.00	0.00	0.00	500.00	0.00
209-751-930.100	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	0.00
209-751-930.210	TELEPHONE	900.00	742.49	81.88	157.51	82.50
209-751-930.230	CELLULAR	100.00	60.00	60.00	40.00	60.00
209-751-930.300	ADVERTISING	1,100.00	441.20	79.20	658.80	40.11
209-751-930.450	SHIPPING AND MAILING	0.00	0.00	0.00	0.00	0.00
209-751-930.500	TRAVEL	490.00	192.00	0.00	298.00	39.18
209-751-930.610	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
209-751-930.620	ELECTRICITY	2,500.00	1,720.63	103.06	779.37	68.83
209-751-930.660	GASOLINE	1,000.00	169.58	19.85	830.42	16.96
209-751-940.010	OUTSIDE CONTRACTED SERVICES	1,700.00	1,640.00	0.00	60.00	96.47
209-751-970.435	PROPERTY - MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 751-PARKS AND RECREATION		57,089.00	36,139.84	6,749.39	20,949.16	63.30
Dept 755 SCHOOL FIELD TRIPS						
209-755-726.000	SUPPLIES - GENERAL	0.00	0.00	0.00	0.00	0.00
209-755-930.300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
209-755-930.500	TRAVEL	0.00	0.00	0.00	0.00	0.00
209-755-940.010	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 755-SCHOOL FIELD TRIPS		0.00	0.00	0.00	0.00	0.00
Dept 901-CAPITAL OUTLAY						
209-901-930.300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
209-901-970.300	PROPERTY - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 901-CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Dept 941-CONTINGENCY						
209-941-999.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
209-941-999.990	CONTRIBUTION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 941-CONTINGENCY		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		57,089.00	36,139.84	6,749.39	20,949.16	63.30
Fund 209 - GROEN NATURE PRESERVE FUND:						
TOTAL REVENUES		57,089.00	42,063.00	42.00	15,026.00	73.68
TOTAL EXPENDITURES		57,089.00	36,139.84	6,749.39	20,949.16	63.30
NET OF REVENUES & EXPENDITURES		0.00	5,923.16	(6,707.39)	(5,923.16)	100.00
BEG. FUND BALANCE		15,354.18	15,354.18			
END FUND BALANCE		15,354.18	21,277.34			

North Campground Electricity Usage

	April		May		June		July		August		September		October	
	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost
2013														
2014	1,339	\$199.03	10,323	\$1,454.17	15,173	\$2,200.68	17,659	\$2,543.06	15,345	\$2,212.75	12,362	\$1,674.74	3,179	\$450.76
2015	3,214	\$472.14	7,159	\$991.31	12,008	\$1,735.20	18,413	\$2,638.46	14,282	\$2,047.01				

South Campground Electricity Usage

	April		May		June		July		August		September		October	
	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost	Energy Used	Cost
2013									2,437	\$357.87	1,274	\$190.55	0	\$10.91
2014	0	\$2.30	997	\$161.69	1,640	\$258.03	2,630	\$397.99	1,763	\$274.23	1,087	\$167.88	172	\$48.67
2015	116	\$30.57	489	\$88.78	1,243	\$199.88	2,461	\$372.22	2,421	\$365.79				



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center

Otsego Lake County Park

Cabin Rental Revenue – 2014 and 2015

2015 cabin rental revenue is as follow:

Cabin Revenue	\$9,416.60	(including credit card fees)
Less 2016 Rentals	(\$2,504.70)	(including credit card fees)
2015 Cabin Revenue	<u>\$6,911.90</u>	(including credit card fees)

2014 cabin revenue is as follows:

Cabin Revenue	\$7,255.00
Less Cancellation	(\$730.00)
Less 2015 Rentals	(\$550.00)
2014 Cabin Rental	<u>\$5,975.00</u>

As you can see, cabin revenue and future reservations have increased between 2014 and 2015.

The total expense to build the cabins was \$21,581.03. Between 2014 and 2015 cabin revenue was \$15,941.60. The cabins should be completely paid for by the end of the 2016 camping season.



**Otsego County Parks & Recreation Department
Special Event Permit Application**

315 S. Center Street, Gaylord, MI 49735
Telephone: (989) 732-6521 Email: gmarchio@otsegocountyparksrec.com

Name of Individual or Organization Pene Murdoch
Address: 5168 Seneca Trail City Gaylord State Mi Zip 49735
Daytime Phone: ⁹⁸⁹350-9366 Eve. Phone same Mobile Phone same
Fax: N/A Email Address: pene@i2k.com

***Any change in the above information, please notify the parks department immediately.**

Type of Organization: Government For Profit County Resident
 Non-Profit - Tax ID Non-County Resident
 Other hobby

SPECIAL EVENT INFORMATION complete all data as required for event of any size

Type of Event:
 Run/Walk Parade Wedding Ceremony/Photos Fair
 Concert Picnic other (specify): dance class

Event Title: Be the Goddess

Event Date(s): TBD Estimated Attendance (peak) 10

Requested Event Location: Park Name: community center
(Community Center; Irontone Springs; Libke Fields; Louis M. Groen Nature; Otsego Lake County Park; Wah Wah Soo)

Area of Park (Describe Physical Boundaries): _____

Are you planning on charging for the event: ⁺yes ⁺no

Actual Hours of Event: 5:30-7 AM/PM MORW

Set Up Times: _____ AM/PM - _____ Take Down Times: _____ AM/PM - _____ AM/PM N/A

Description of Event Set Up: none needed

Please attach additional sheets as necessary, including plans, drawings, maps, etc.

EXPENSE/REVENUE INFORMATION REQUIREMENTS

Funds raised at the Louis M. Groen Nature Preserve must be used to offset expenses, with any profits deposited with the Otsego County Parks and Recreation Department for use at the Groen Nature Preserve. Organizers of events permitted at the Louis M. Groen Nature Preserve are required to submit a tentative budget including expected expenses, revenues and profit. In addition, a profit and loss report will be required at completion of the event. All Activities at the Louis M. Groen Nature Preserve must be in compliance with the Conservation Easement recorded on Liber 1271 Page 786 at the Otsego County Register of Deeds Office.

Insurance Requirements During the performance, any and all events when there is a charge for participation, the applicant shall provide a certificate of insurance meeting the following requirements:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and aggregate.
- b. Motor Vehicle Liability Coverage and Michigan No-Fault Coverages including all owned, non-owned, and hired vehicles
- c. Workers Compensation and Employers' Liability, Michigan Statutory Limits of Liability.
- d. Otsego County, and Otsego County Parks and Recreation Department will be named as Additional Insured on all insurance coverage, with the exception of Workers Compensation and Employers' Liability Insurance
- e. A Waiver of Subrogation is required on the certificate of liability insurance

Otsego County, and the Otsego County Parks & Recreation Department, is not responsible for any accidents or damages to persons or property resulting from the issuance of this permit.

IDENNITY AGREEMENT to the fullest extent of the law, _____ (hereinafter described as "LESSEE" agrees to defend, pay on behalf of, indemnify and hold harmless the Otsego County Parks and Recreation Department (hereinafter referred to as "the OCPR"), its elected and appointed officials, employees and volunteers and any others working on behalf of the OCPR, against any and all claims, demands, suits or loss, including all costs and any fees connected therewith, brought by anyone and for any damages which may be asserted, claimed or recovered against or from the OCPR, its elected and appointed officials, employees, volunteers or others working on behalf of the OCPR, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, brought by anyone which arises out of the sole, comparative or partial negligence, error, omission or commission of any party including the OCPR, its agents or employees and is in any way connected or associated with this contract between LESSEE and the OCPR for the lease of the described premises.

LESSEE agrees to guarantee that the following rules will be observed by all individuals in attendance at the event. LESSEE accepts responsibility for assuring the following: (a) orderly behavior; (b) financial responsibility for any damage due to use of the facilities; (c) responsiveness to all directives of staff/personnel; (d) that the program is of a nature suitable for presentation on public property; (e) that the activity is lawful and in conformity with regulations of State and Federal laws and the OCPR; (f) that LESSEE will not remove, change, rearrange or revise anything in or on the property without specific approval from the OCPR. Intoxicated persons will not be allowed to enter; those found intoxicated will be removed. Failure by LESSEE to honor these requirements could result in forfeiture of the use of the property. LESSEE shall not deny participation in any event of LESSEE or membership I LESSEE because of race, creed, color, national origin or handicap. LESSEE understands and agrees that if at any time the OCPR determines that a person's activities pose a danger to persons or property, the OCPR shall have the right to close down all or party of the property or remove offending persons or groups from the property.

AFFIDAVIT OF APPLICANT: Everything I have stated on this application is correct to the best of my knowledge. I have read, understand and agree to abide by the policies and rules and regulations listed on this form as they pertain to the requested usage. By signing this application, the applicant agrees to follow all rules and regulations. The permit, if granted, is not transferable and is not revocable at any time at the absolute discretions of the Otsego County Parks and Recreation Department.

MISCELLANEOUS RULES

1. Trash Removal: You are responsible for securing additional receptacles or having your trash hauled away if facility containers won't accommodate the needs for your event.
2. Portable Toilets: You are responsible for securing the appropriate number of portable toilets for your event. They should be delivered at the latest date and time possible prior to your event and removed from facility property no more than 24 hours after your event ends.
3. Tents/Displays: The Otsego County Parks and Recreation Department are not responsible for any tents or times set up for your event. Tent staking is not allowed without previous approval by Otsego County Parks and Recreation staff as to location.
4. It is the applicant's responsibility to be familiar with the Otsego County Parks and Recreation Department rules to ensure their event complies with such.

Name of Applicant: GENE Murdoch
(Print)

Signature: Gene Murdoch Date: 10-2-15

OFFICE USE ONLY: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Notes: _____
Signed: _____		Date: _____