



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, September 27, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of September 13, 2016 w/attachments - Motion to Approve
- B. Budget & Finance Committee Recommendations
  1. Emmet County Recycling Agreement Fourth Amendment - Motion to Approve
  2. FY 2017 Bus Budget
  3. FY 2017 Commission on Aging Budget - Motion to Approve
  4. Bid 2016-07 Land Use Vehicle
  5. Parks and Recreation Staffing
  6. Land Use Budget Amendment - Motion to Approve
- C. OCCOA Home Delivered Meals Agreement - Motion to Approve
- D. Bid 2016-08 Airport Vehicle
- E. OCR 16-25 Discharge of Mortgage (Truran) - Motion to Adopt
- F. OCT 16-26 Discharge of Mortgage (Gilarity, LLC)
- G. OCR 16-27 ARTA LWCF Grant Application - Motion to Adopt
- H. Housing Committee Reappointment (LaFave) - Motion to Approve

Committee Reports

- A. Budget & Finance Committee
  1. Fee Schedule Update (Marriage Ceremonies)

Administrator's Report

Special Presentations

- A. S.A.N.E. - Lt. Ken Mills

Department Head Report

- A. Bus System - Tim Cherwinski

City Liaison, Township & Village Representatives

Correspondence

- A. August Financial Reports

New Business

- A. Financials
  1. September 20, 2016 Warrant
  2. September 27, 2016 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment



# September 27, 2016 Agenda

## Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at [jburt@otsegocountymi.gov](mailto:jburt@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Regular Minutes of September 13, 2016 w/ attachments	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, A.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

**RECOMMENDATION:**

Staff requests approval of the Regular Minutes of September 13, 2016 with attachments.

September 13, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Prosecutor Mike Rola.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Consent Agenda:

Motion to approve the Regular minutes of August 23, 2016 with attachments. Ayes: Unanimous.

Motion carried.

Motion to approve the Otsego County Department of Health and Human Services (DHHS) reappointment of Sherry Huff with the term to expire October 31, 2019. Ayes: Unanimous. Motion carried.

Motion to approve BID 2016-06 to Total Communications Services (TCS) with the low bid of \$13,990.00 along with the associated budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Committee Reports:

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers-Gehman, to adopt the 2017-2022 Capital Improvement Plan as recommended by the Otsego County Planning Commission. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Ken Glasser, to adopt the proposed changes to the Otsego County Zoning Ordinance including changes to Article 2,4-13, 15,17 and 21 as recommended by the Otsego County Planning Commission at their August 15, 2016 regular meeting. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the tennis court at the Community Center; Courthouse windows are installed, doors are on back order; Courthouse plaza completed; Burnt structure in Vanderbilt going to auction; Interested in a rental inspection program.

Department Head Report:

Maureen Derenzy reported on the Library statistics, they remained even or went up; Resource sharing with other Counties; first meeting held on the library expansion; fall series program starting.

Special Presentations:

Abby Cherwinski from the Otsego Conservation District reported on the Recycling program; new recycling guides available; reported on how many tons of paper and containers were collected; had a display at the fair this year had good feedback; presentations are done at various schools, radio and newspapers; household hazardous waste collection was held; recycling bins are dumped at least once a week, sometimes more.

Jack Marlette from the Otsego Conservation District invited the Board to the fall tour 9-26-16.

City Liaison, Township and Village Representative: None.

Correspondence: None.

Prosecutor Mike Rola reported on the new Michigan Medical Marijuana bills; creates a Michigan Medical Marijuana licensing board-5 members; creates various licensees, growers, processors, transporters, provisioning centers; Establish seed to sale tracking systems; Marijuana infused products.

New Business:

Motion by Commissioner Erma Backenstose, seconded by Commissioner Paul Liss, to approve the August 30, 2016 Warrant for a total amount of \$148,239.23 Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to approve the September 6, 2016 Warrant in the total amount of \$140,112.18. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Ken Glasser, to approve the September 13, 2016 Warrant in the total amount of \$701,537.72. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Doug Johnson, to adopt Resolution OCR 16-24, Updated DNR Trust Fund Tennis Court Application.

Roll Call Vote:

Ayes: Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Julie Powers-Gehman.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Ken Glasser, seconded by Commissioner Erma Backenstose, to reconsider the approval of the Georgia Pacific Property Donation Agreement approved at the August 23, 2016 regular board meeting. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the donation agreement with Georgia Pacific contingent upon receipt by the County Administrator of the updated Landscape Plan being Attachment B; the form of the quitclaim deed being Attachment C and the minutes of the Otsego Lake Association approving cost reimbursement, along with approval of \$3,000 for the Phase 1 Environmental Site Assessment and title search.

Ayes: None.

Nays: Unanimous.

Motion **failed**.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Paul Beachnau reported Business After Hours 9-14-16 at the Brook Retirement Community from 5:00p-7:00p; Chamber Business showcase 9-28-16 from 4:00p-7:00p at the Sportsplex; New leadership students orientation held last week, 10 students.

Commissioner Julie Powers-Gehman likes how the Courthouse plaza has people out.

Commissioner Robert Harkness reported on the Health Department, Director Linda Yaroch is resigning effective January 1, 2017.

Commissioner Erma Backenstose reported on the computer classes at the Library; interested in reviewing the rental inspection.

Commissioner Paul Liss commented on the removal of the burned out building.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser reported on the dashboard for School Success program; NEMSAS; resolution passed to have 2 companies do a study on Enbridge.

Commissioner Doug Johnson reported on the Parks and Recreation meeting, working on Recreation plan; football at Libke fields; activities at the Community Center.

Commissioner Ken Borton reminded the Board of the MAC Conference this weekend.  
Meeting adjourned at 10:55 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk

**Empiric Solutions, Inc (Bid Manager)  
2016 VoIP Wiring Project RFP Responses  
RECOMMENDATION**

**\*RECOMMENDED contract be awarded to low bidder**

September 5, 2016

**\*Total Communications Services (TCS)**

**RANKED:** #1 (Lowest Bidder)  
**Bid:** \$13,990  
**Disclosure :** ESI has worked with this contractor and had no negative experiences.  
**Met RFP Requires:** YES - Bid was complete and met the terms of the RFP  
**Duration:** 3 weeks  
**Comments:** Contractor is geographically the closest to Otsego County.  
Included projected start date as early as 1 week if required.

**Feyen Zylstra**

**RANKED:** #2  
**Bid:** \$17,775  
**Prior Experience:** ESI has worked with this contractor and had no negative experiences.  
**Met RFP Requires:** YES - with exception (see comments)  
**Duration:** 2.5 weeks  
**Comments:** Did not provide Hubbell Certification. Last ESI was aware this vendor was not Hubbell Certified.

**Master Electric**

**RANKED:** #3  
**Bid:** \$28,975.99  
**Prior Experience:** ESI has no prior experience with this contractor.  
**Met RFP Requires:** YES - Bid was complete and met the terms of the RFP  
**Duration:** 26 Working days (Longest of all respondents)  
**Comments:** Easily readable proposal with itemized materials list

**Amcomin**

**RANKED:** #4  
**Bid:** \$31,985 (Highest Bid)  
**Prior Experience:** ESI has no prior experience with this contractor.  
**Met RFP Requires:** YES  
**Duration:** Not defined  
**Comments:** Easily readable proposal with itemized materials list and impressive references.  
Contractor estimated high on the cabling materials by approximately 30% more cabling than bidders #1 and #2. However their price is still disproportionately higher than bidders #1 and #2.

Summarized by:

Eric D Seelye / 231-348-1035



Empiric Solutions, Inc.

Digitally signed by ERIC D SEELYE  
DN: cn=Eric D Seelye, email=Eric.D.Seelye@Empiric.com, ou=Empiric Solutions, c=US  
Reason: I am the author of this document  
Date: 2016.09.05 10:27:01 -0400



# CAPITAL IMPROVEMENTS PROGRAM



## OTSEGO COUNTY CAPITAL IMPROVEMENT PLAN 2017-2022

Approved by the Planning Commission on August 15, 2016  
Adopted by the Board of Commissioners on XXXX

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## INTRODUCTION

The Michigan Planning Enabling Act requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. This language is contained in Article IV, Section 65, subparts (1) and (2), which reads:

(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

## CAPITAL IMPROVEMENTS

Capital Improvements are generally additions to the County's assets, including the construction or purchase of land, buildings or facilities or major renovations of the same, and involve a substantial investment and last a long time. For purposes of this Capital Improvement Program (CIP), only the following type of projects that meet this definition of a capital improvement, are included in the program, such as:

- a. New and expanded physical facilities.
- b. The acquisition of land for a community facility.
- c. Major Renovation or replacement of existing facilities costing over \$200,000.

Inclusion of a project in this Plan fulfills the requirements of MCL 125.3861.

### **Limitation on Authority**

This CIP is not meant to appropriate the power of the Otsego County Board of Commissioners in their duty to regulate the expenditure of County funds, but merely to provide guidance and recommendations to projects that may have a long-term impact on the community. To that end, the following limitations on authority will be observed:

- a. The Otsego County Board, its departments, and agencies have every right and an obligation to make emergency repairs without prior comment from the Otsego County Planning Commission. Information on such emergency repairs, will however, be submitted as soon as practicable to the Chairperson of the Planning Commission.
- b. Grant Applications that are attempting to obtain funds for projects that would fall under the CIP guidelines will be presented to the Planning Commission as soon as practicable.

### **Procedures**

- a) The Capital Improvements Program Committee is charged with gathering project information for inclusion into the CIP. The Committee consists of the Chairperson of the Otsego County Planning Commission or his/her designee; the Otsego County Land Use Services Director; the Otsego County Board Chairperson or his/her designee, an additional representative of the Otsego County Planning Commission; and the Otsego County Administrator. The Otsego County Administrator will act as the CIP Coordinator, with the responsibility of coordinating data gathering.
- b) The CIP Committee will create a draft CIP.
- c) The draft CIP will be sent to the Otsego County Planning Commission for comment/changes each year.
- d) The Planning Commission will conduct a public hearing on the draft CIP each year.
- e) Planning Commission will forward draft CIP, along with recommendation, to the Otsego County Board each year.
- f) Otsego County Board will adopt, modify, or reject with reasons, the CIP.
- g) The Capital Improvements Program Committee will annually update the CIP, and follow the above process.

## Project Prioritizing

Projects will be prioritized using the following categories:

- a) Urgent (imperative, must do)
  - Satisfies a legal obligation (legal mandate)
  - Corrects a condition dangerous to public health or safety
  - Alleviates an emergency service disruption or deficiency
  - Prevents irreparable damage to a valuable public facility
  
- b) Important (essential, should do)
  - Rehabilitates or replaces an obsolete public facility or attachment to the facility
  - Stimulates economic growth and private capital investment
  - Reduces future operating and maintenance costs
  - Leverages available state or federal funds
  
- c) Desirable (important, could do)
  - Provides a new or expanded level of service
  - Promotes intergovernmental cooperation
  - Enhances cultural or natural resources

<b>Projects</b>
-----------------

**Project Title: Gaylord Regional Airport Taxilane Extension**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2017

Project Description:

Construct a new taxilane from the west end of the terminal apron for future hangar construction.

The taxilane will be 50' wide extending west approximately 350' from the terminal apron for large box hangars. The taxilane will then turn north and be 35' wide for approximately 550'. The construction will consist of clearing and grubbing trees, grading and excavating pavement box, placing new aggregate, and paving a new bituminous surface. Note: A new option of extending the taxilane west is now under consideration.

Schedule:

The project will be constructed in the summer 2017

Estimated Cost: \$370,000

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (90.0% share): \$333,000

State Funds (5.0%): \$18,500

Local Funds (5.0%): \$18,500 to come from the Airport Capital Projects Fund.

Agency Reported Priority: Important

The new taxilane is needed to allow additional hangars to be built. The existing hangars are full and there is no available space for new hangars to be built without additional infrastructure.

Planning Commission Reported Priority: Important

**Project Title: Gaylord Regional Airport Box Hangar**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2020

Project Description:

The project consists of construction of a new 60' x 60' box hangar large enough to allow for storage of a Caravan, King Air, or Citation II plane.

Schedule:

The project will be constructed in the summer 2020

Estimated Cost: \$437,932

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (85.88% share): \$437,932

State Funds (4.77%): \$24,332

Local Funds (9.35%): \$47,698 to come from the Airport Capital Projects Fund.

Agency Reported Priority: Important

The existing facilities at the airport do not allow for storage of larger airplanes, resulting in loss revenue from hangar rentals. More importantly is that the Airport has lost out on business opportunities due to a lack of adequately sized hangars. The 60' x 60' size will allow for storage of a Caravan, a King Air, or a Citation II.

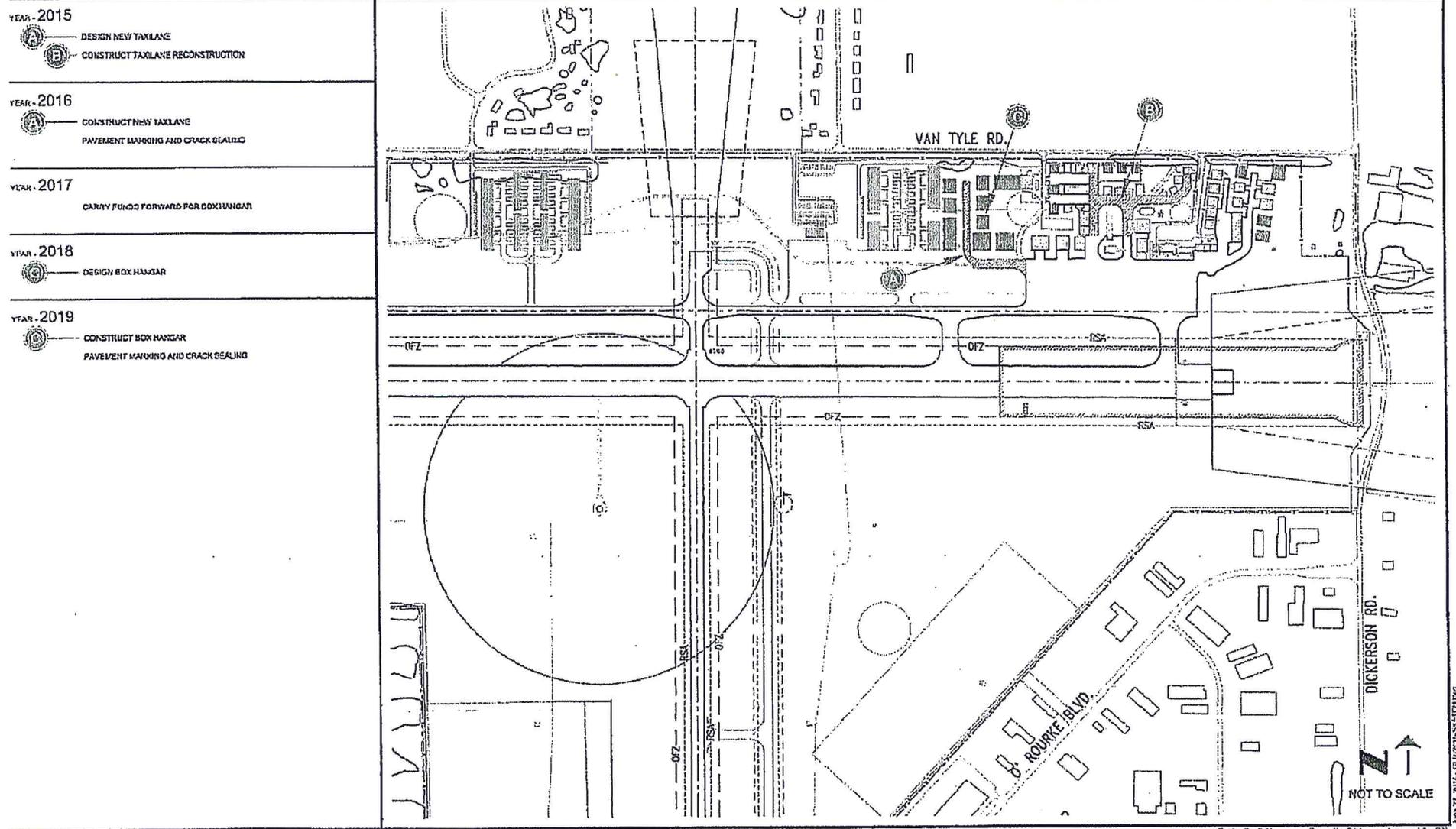
Planning Commission Reported Priority: Important

**AYLORD REGIONAL AIRPORT**  
**AYLORD, MICHIGAN**

**AIRPORT DEVELOPMENT PLAN - YEARS 2015 TO 2019**

**Mead Hunt**

FAA IDENTIFIER: GLR  
 STATE ID: 69-01



NOT TO SCALE

Design By DJH  
 Draft By DJH  
 Approved By RAL

MAY 27, 2014 - 10:10:54 AM CDT



2025 First Learning Place  
Lynch, MI 48601  
Phone: 810.221.1400  
mead@mead.com

NOT FOR CONSTRUCTION

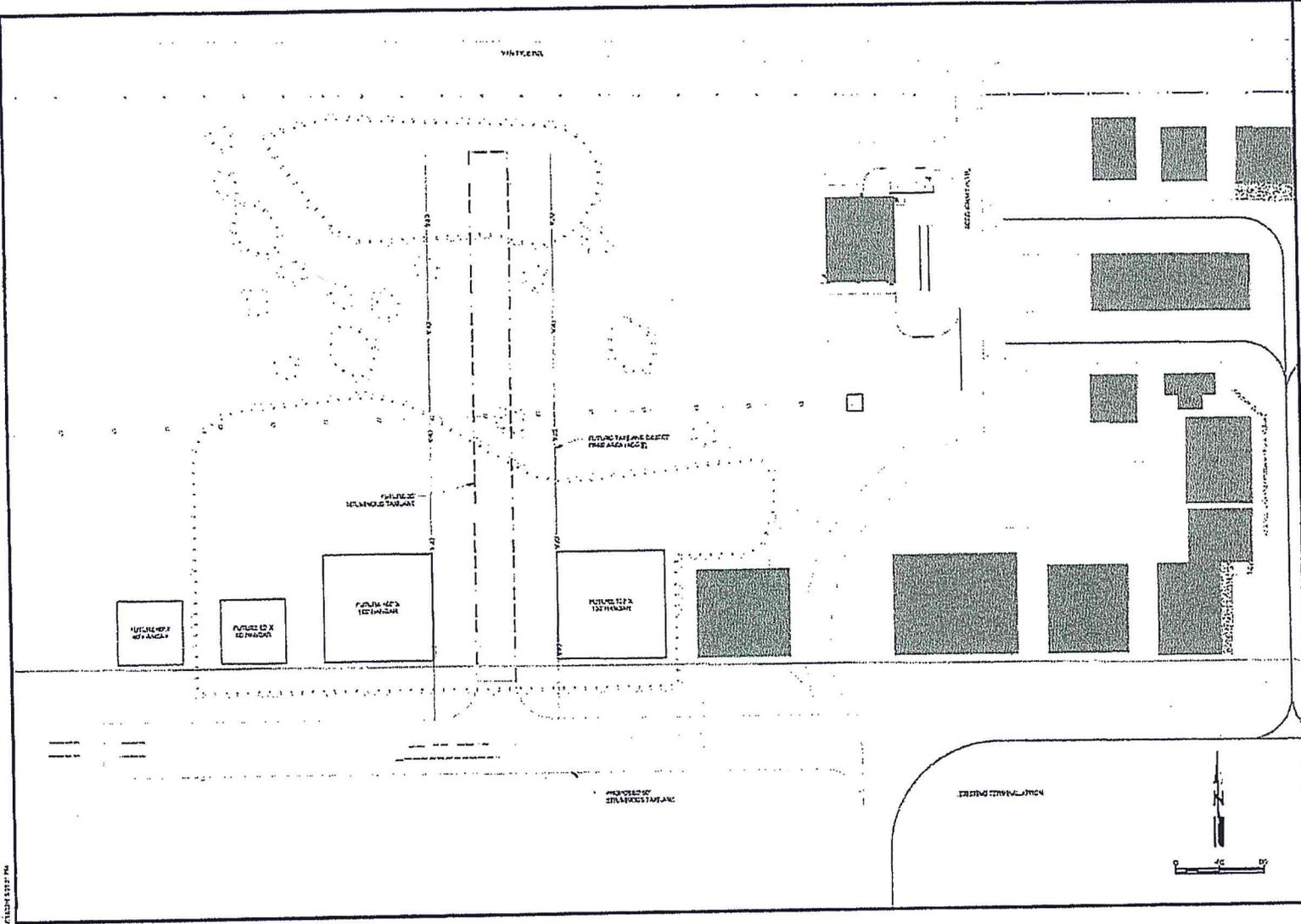
### GAYLORD REGIONAL AIRPORT CONSTRUCT WEST TAXILANE

1100 AERODR.  
GAYLORD, MI 49734

NOT FOR CONSTRUCTION

DATE: 12/15/2011  
DRAWN: JH  
CHECKED: JH  
SCALE: AS SHOWN  
PROJECT LAYOUT  
ALTERNATE

C-002



K:\PROJECTS\1100 AERODR\1100 AERODR\1100 AERODR.dwg  
DATE: 12/15/2011

**Project Title: North Central State Trail/Iron Belle Trail Extension**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2017

Project Description:

The existing North Central State Trail (NCST) currently runs from Fairview Road in Gaylord to Mackinaw City. The NCST is located along the proposed route of the planned Iron Belle Trail. The County is working with Bagley Township, Otsego Lake Township, the Michigan Department of Natural Resources (MDNR), and the Michigan Department of Transportation on expanding the current trail. The MDNR are the lead agency on a portion of the trail from Fairview Road to Wisconsin Avenue, with the County being the lead agency on the remaining segment from Wisconsin Avenue south. Two options for the terminus are being discussed with either the trail ending at the County line or ending earlier in Waters at the Otsego Lake Township Hall. The trail will take the place of an existing lease between the MDNR and the Lake State Railway, serving snowmobiles in the winter and non-motorized uses the remainder of the year. The total length of the County's portion of the extension is approximately 11 miles.

Otsego County and its partnering Townships recognize the need for a non-motorized trail, independent from the existing roadways to provide a safe recreational facility for County residents and visitors, and to encourage tourism. The construction of this trail will provide safe routes for residents and visitors to access recreation areas including the Otsego Lake State Park, Wah Wah Soo Beach and the Otsego County Sportsplex and Energy Outlet. As this project is planned to be constructed along with the Gaylord Gateway Trail as well, safe routes will also be provided to Gaylord's commercial districts and downtown, the Otsego County Dog Park, St. Mary's School, North Ohio Elementary School, the County Fairgrounds, Youth Soccer Complex and the Future Gaylord Gateway Trailhead in downtown. The proposed trail will help to promote healthy living and provide an economical transportation alternative. This proposed trail project is not only part of a regional trail network and Michigan's Iron Belle Trail, it is an important local non-motorized transportation facility that, when constructed with the Gaylord Gateway Trail, connects local schools, public parks and other recreational areas. Crawford County, immediately to the south of the project beginning point, is currently working a concept plan for development of the Iron Belle Trail within their County.

Schedule:

Construction will happen in the summer of 2017.

Estimated Cost: \$2,340,000 (Costs will change once a final plan is adopted, and construction plans are prepared and bid)

Basis of Cost Estimate: Architect Estimate

Alternative Financing: Funding would come from the following sources:

Michigan Natural Resources Trust Fund Grant: \$300,000  
Michigan Department of Transportation TAP Grant: \$1,400,000  
Iron Belle Trail Grant: \$30,000  
Local Match – County: \$204,000  
Local Match – Bagley Township: \$203,000  
Local Match – Otsego Lake Township: \$203,000

Agency Reported Priority: Important

Planning Commission Reported Priority: Important

# Otsego County Trail Part of Michigan's Iron Belle Trail

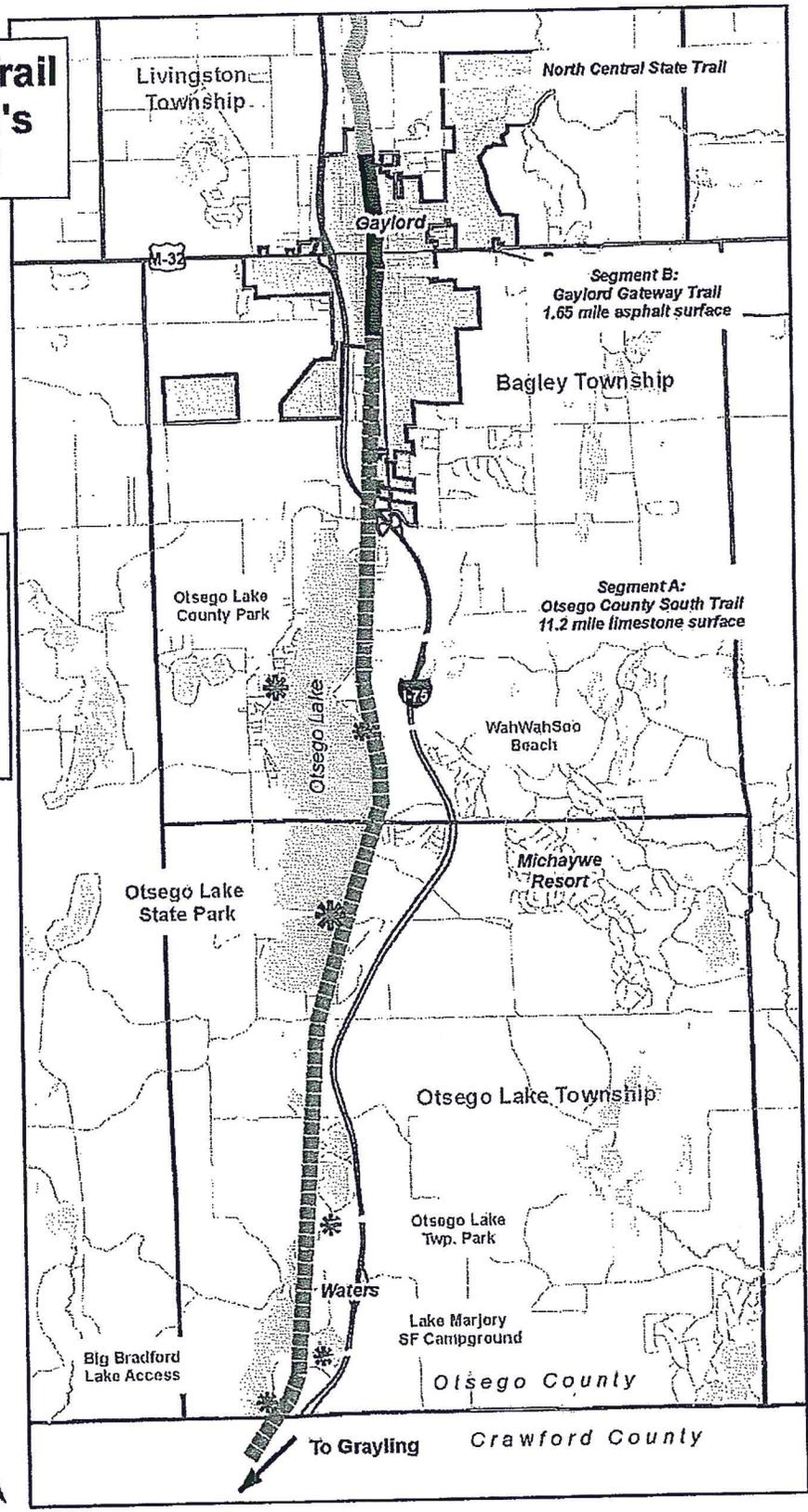
12.85 mile trail  
 Segment A: 11.2 miles  
 of limestone surface  
 Segment B: 1.65 miles  
 of asphalt surface

## Legend

Otsego County Trail  
 Project Segments

-  Segment A: Otsego County South Trail
-  Segment B: Gaylord Gateway Trail
-  North Central State Trail

Date: 3/4/2016



**Project Title: North Central State Trail (Iron Belle Trail) Downtown Gaylord Trailhead**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2018

**Project Description:**

In the event of the extension of the North Central State Trail is successful, a downtown Gaylord trailhead is needed to provide better access by trail users to downtown businesses and facilities, as well as providing a relief station.

The facility would include typical benches, picnic tables, and a pavilion with restrooms.

**Schedule:**

The project will be constructed in the summer 2018

Estimated Cost: \$732,180

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing: Funding would come from the following sources:

Michigan Natural Resources Trust Fund Grant: \$300,000

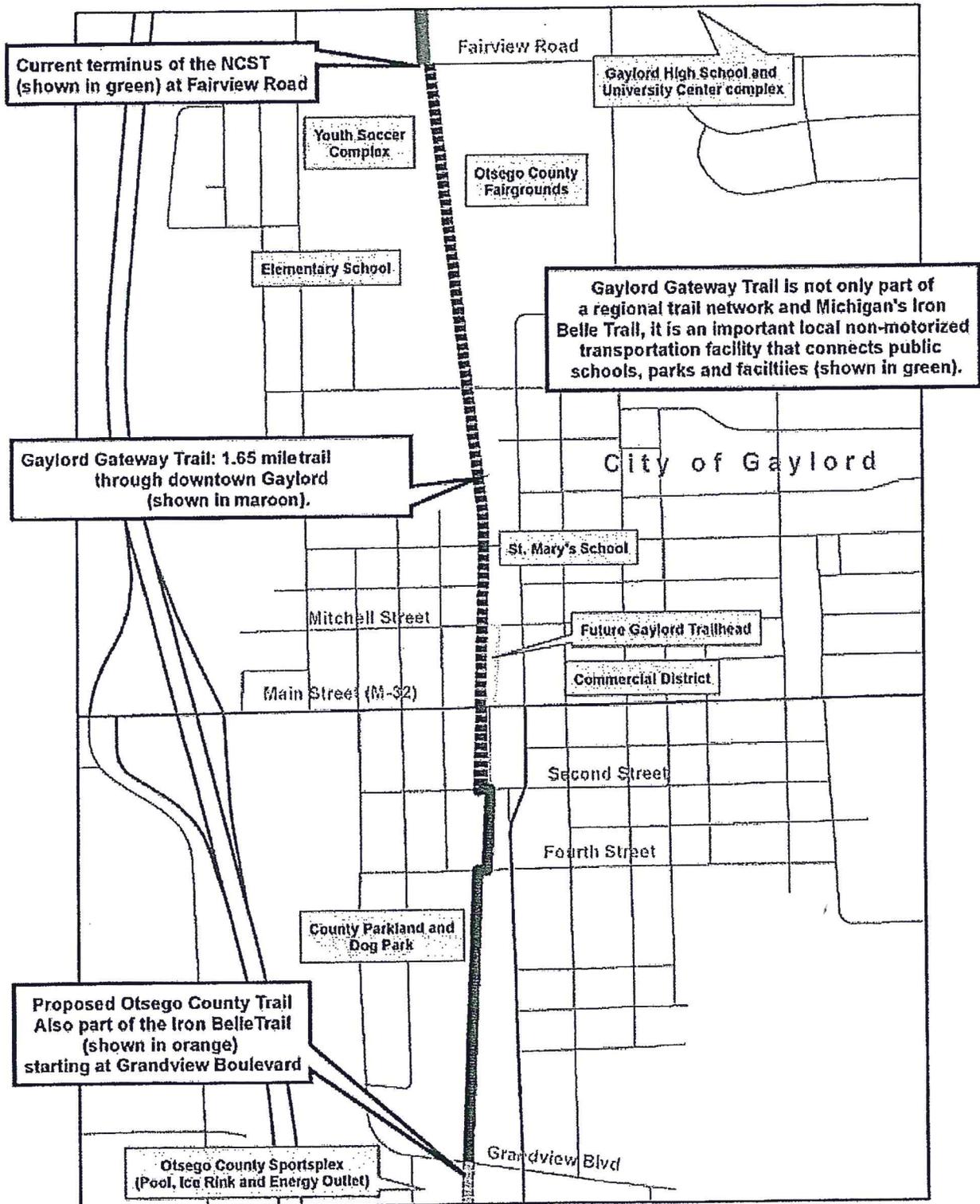
Michigan Department of Transportation TAP Grant: unknown amount

Local Match – County: unknown amount

Agency Reported Priority: Important

Planning Commission Reported Priority: Important

# Gaylord Gateway Trail part of the Otsego County Trail and Iron Belle Trail





**Project Title: Otsego County Jail**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2022

Project Description:

A new Jail facility will eventually be needed to replace the current outdated facility located as part of the Courthouse in downtown Gaylord. In 2008, the Jail Citizen Committee recommended building a new 24,621 sq ft 68-bed jail when/if the Criminal Justice Coordinating Committee determines that jail alternative programs can no longer sufficiently alleviate overcrowding. A location has not been decided.

Schedule:

Construction will not happen until alternative jail programs can no longer sufficiently relieve the jail, and until a dedicated source of funding (millage) can be obtained. It is recommended tentatively for 2021 and will be pushed back as necessary.

Estimated Cost: \$7,800,000 (Costs will change once a final plan is adopted, and construction plans are prepared)

Basis of Cost Estimate: Architect Estimate

Alternative Financing: Funding would likely have to come from a dedicated jail millage, which has not been passed at this time.

Agency Reported Priority: Important

In conjunction with jail construction, existing jail alternative programs must continue to be utilized. Additionally, expanded programs such as a residential work camp should be incorporated.

Planning Commission Reported Priority: Important

**Project Title: Otsego County Library Expansion**

Agency: Otsego County Library

Project Type: Facility Expansion

Year(s) of Project: 2017 (To be determined based on funding)

Project Description:

The 9,300 sq. ft. library facility at 700 S. Otsego Avenue was built in 1985 and has been a centerpiece of our rural county as a cultural and educational destination. The interior was remodeled in 2010, but the past 30 years have taken a toll on the exterior and the building is in need of major renovations to its landscaping/façade, including replacement of crumbling brick planters, sidewalks, sprinkler system, plantings, exterior doors and lighting, and airlock. The back portion of the library was last re-shingled in 1991 and the parking lots are overdue for resurfacing.

At the same time, Otsego County's current population of 24,164 (2010 census) has far surpassed the original design population and space needs are critical. Total square footage for all three libraries in our system is less than one-half the average for neighboring libraries in Boyne City, Charlevoix, Cheboygan, Crawford County, and Petoskey, all of which serve fewer residents. Our building is also much smaller than libraries with comparable populations statewide. Based on input from a wide range of community stakeholders, one of the four focus areas identified in our 2015-2019 strategic plan is "Right-Sizing Our Library."

The library delayed maintenance on the exterior of the building as long as possible, knowing that the most cost-effective solution would be to incorporate them into the long-needed building expansion. In 2015, we presented a Landscape and Façade Improvement plan to the Otsego County Library Board of Commissioners that would address the most critical entrance renovation needs. With encouragement from the County that the time for expansion is now, we expanded the scope of that RFP to revisit our earlier expansion plan (2009) to ensure that it reflects the changes in county demographics and library trends. The result is an L-shaped addition with two levels that makes maximum use of the library's current site and adds 7,430 sq. ft. on each level. The existing library is "tucked under" the new replacement roof. The current library space will remain as renovated in the 2010 Phase I project; spaces will be reconfigured to provide quiet areas, individual and group study rooms and additional seating. The main floor addition will accommodate a much larger youth area, where families will find age-appropriate spaces for preschoolers to teens. The lower level will house mechanical and storage areas, as well as meeting space with an after-hours entrance for use by community groups and businesses.

Schedule: The Library is planning to put a bond issue before the voters on the November 2016 ballot; if successful, construction could begin in 2017.

Estimated Cost: \$2,727,000 plus F & E of up to \$250,000

Basis of Cost Estimate: Architect's opinion of probable building cost ; Director estimate of F & E

Alternative Financing:

\$548,362 from the Designated Building Fund  
\$100,000 from the Library's Maintenance Fund  
\$ 45,501 from the Library's Technology Fund  
\$ 93,650 from the Otsego County Community Foundation/Library Fund

Potential funding sources for remainder:

Locally voted millage

Local capital campaign

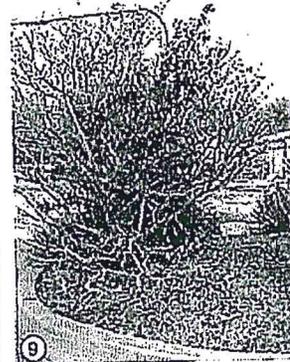
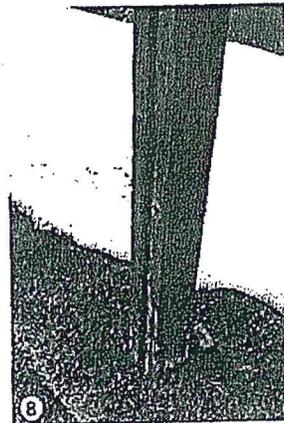
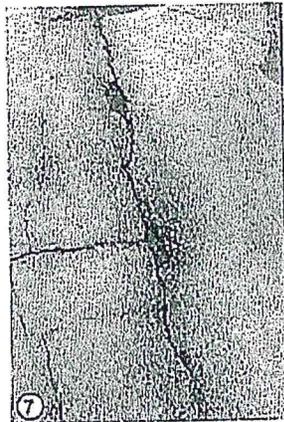
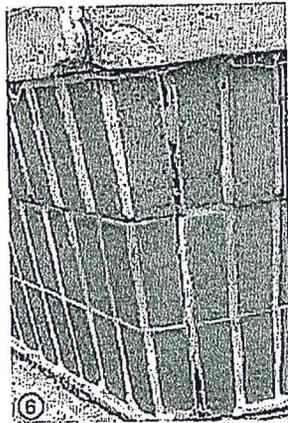
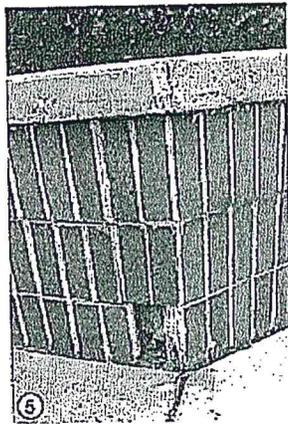
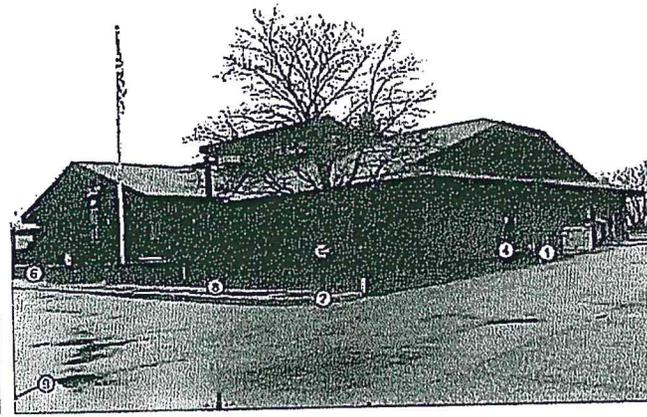
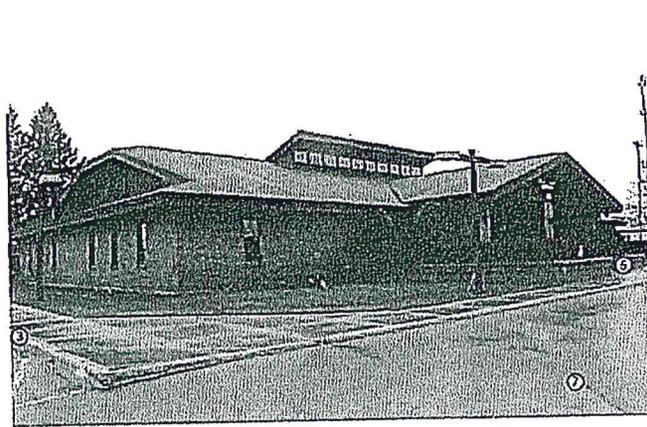
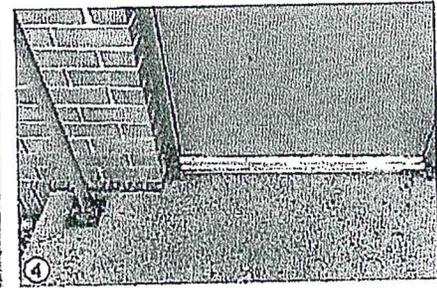
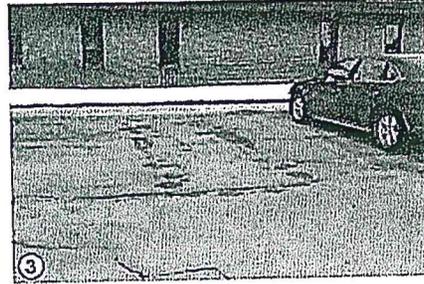
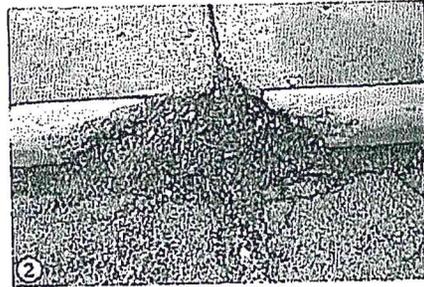
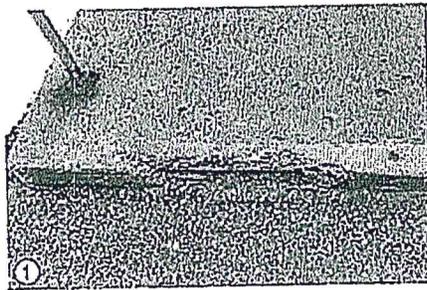
Michigan Council for the Arts and Cultural Affairs Capital Improvement Program

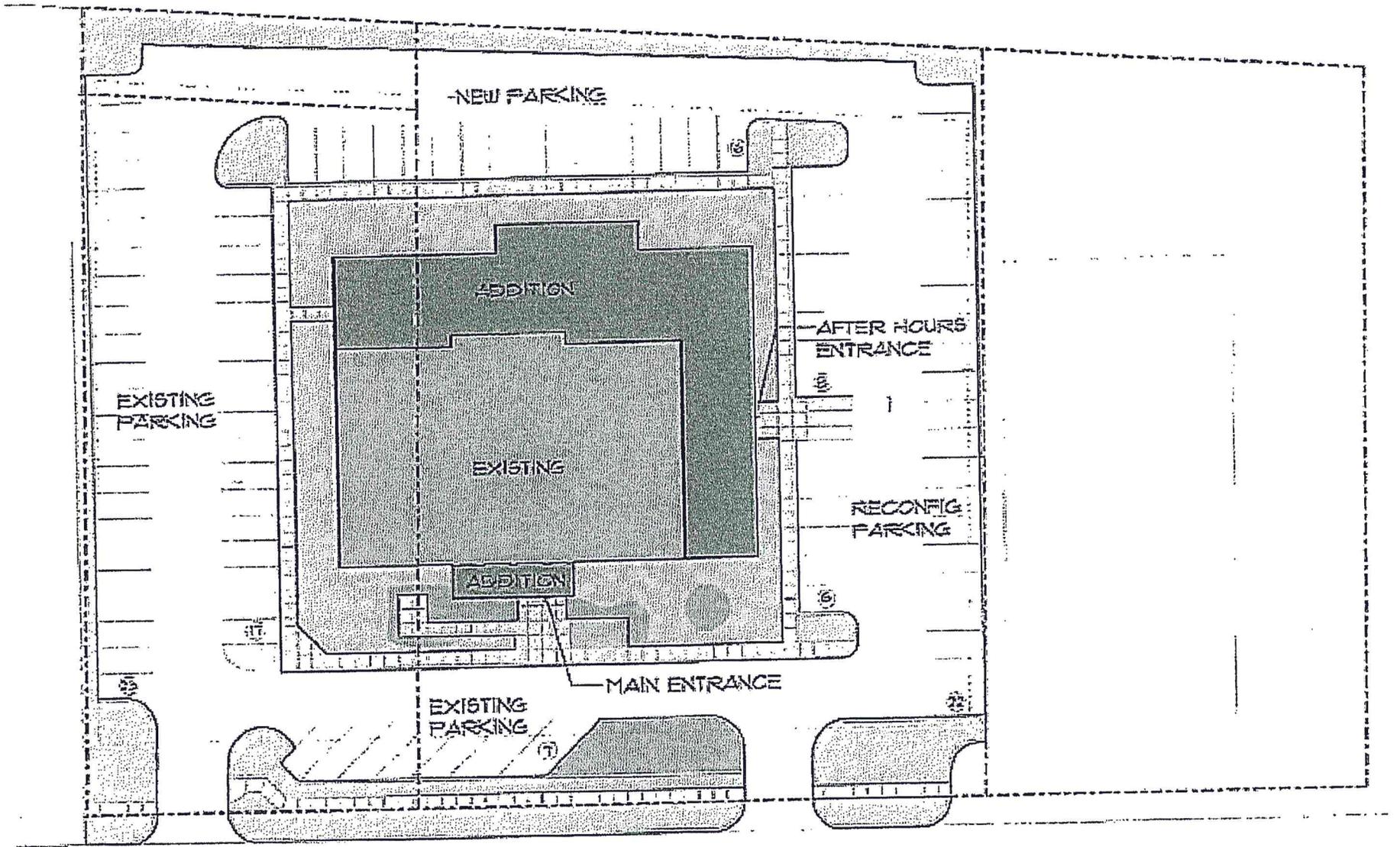
Private foundation grants

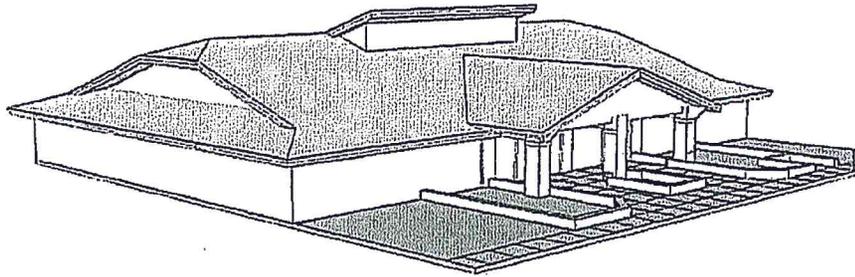
Agency Reported Priority: Urgent

Planning Commission Reported Priority: Urgent

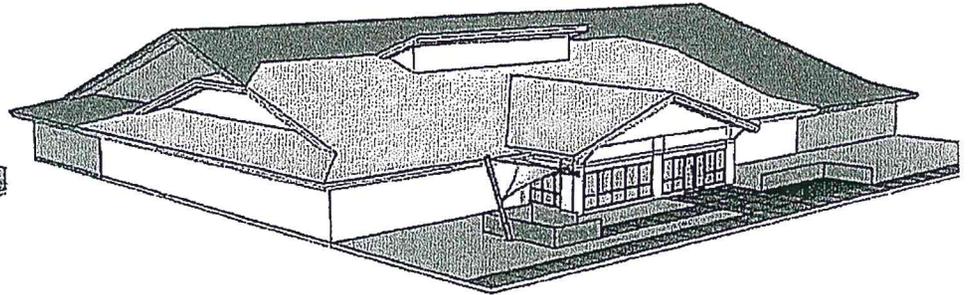




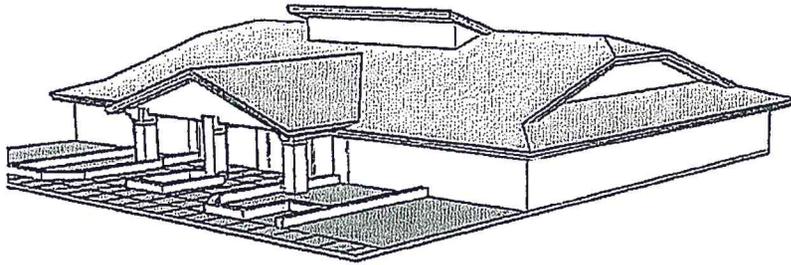




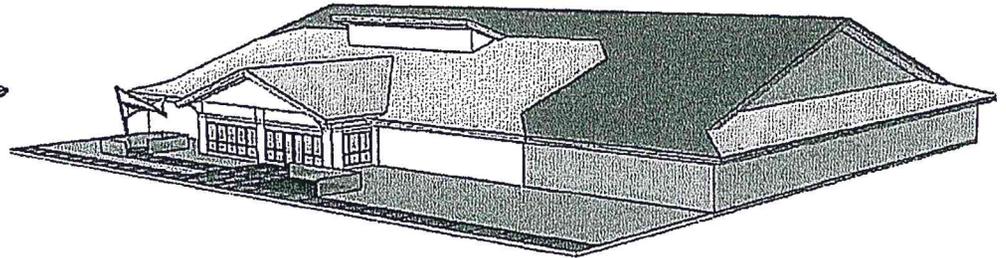
EXISTING VIEW FROM SOUTHEAST



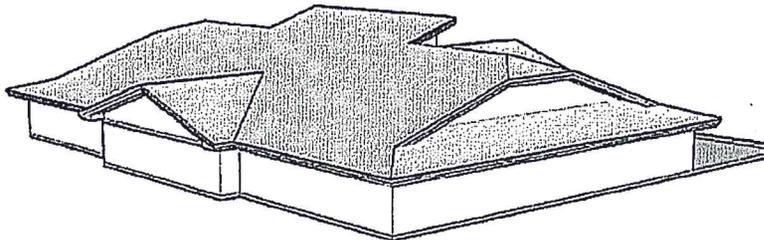
NEW VIEW FROM SOUTHEAST



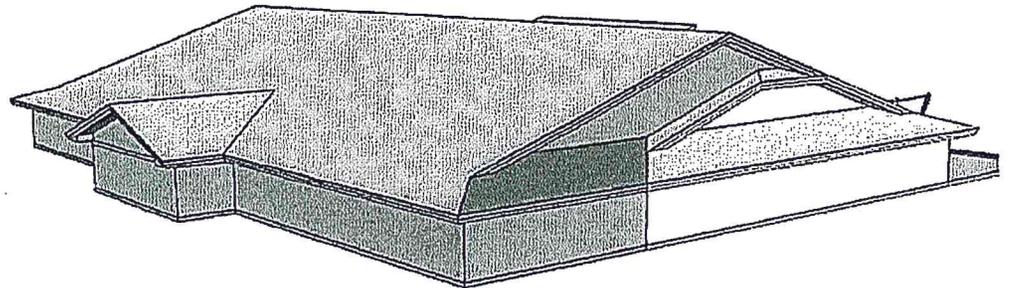
EXISTING VIEW FROM NORTHEAST



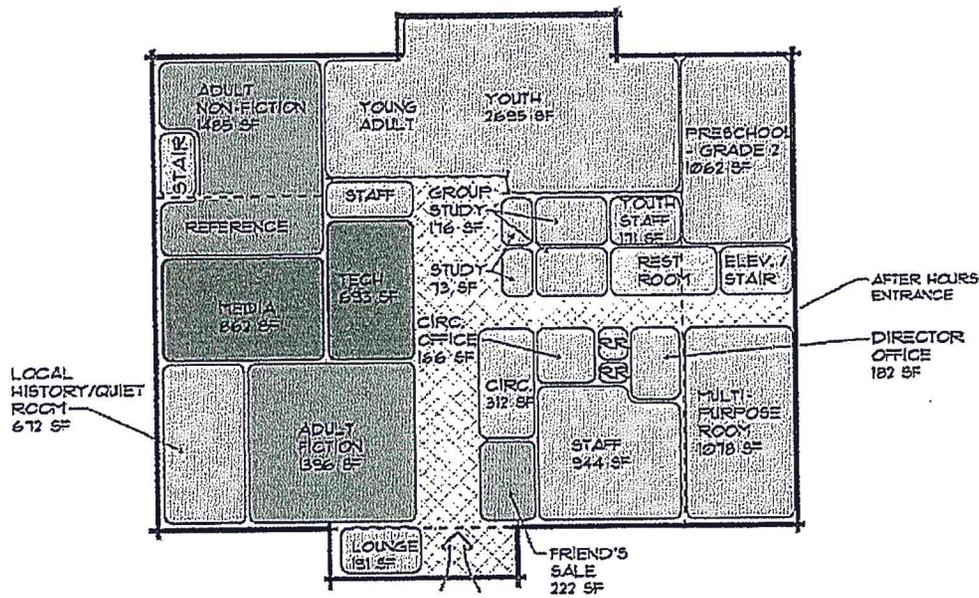
NEW VIEW FROM NORTHEAST



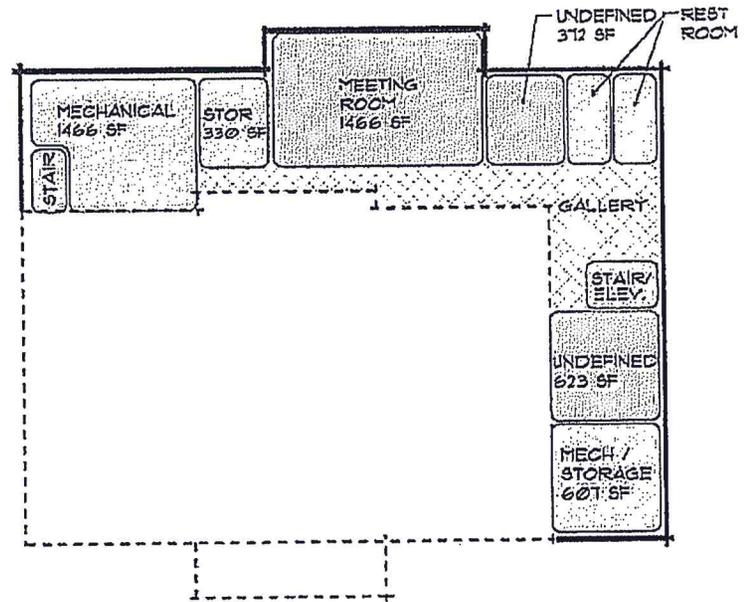
EXISTING VIEW FROM SOUTHWEST



NEW VIEW FROM SOUTHWEST



FIRST FLOOR PLAN  
 EXISTING SQ FT: 9,280  
 NEW SQ FT: 7,430  
 TOTAL SQ FT: 16,710



LOWER LEVEL PLAN  
 NEW SQ FT: 7,430

Project Title: **Otsego County Road Commission Sparr Road Project**

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2017

Project Description:

Work will include an upgrade to all season status and will take place from Marquardt Road to Dover Road.

Estimated Cost: \$522,000

Basis of Cost Estimate: Cost from Engineer

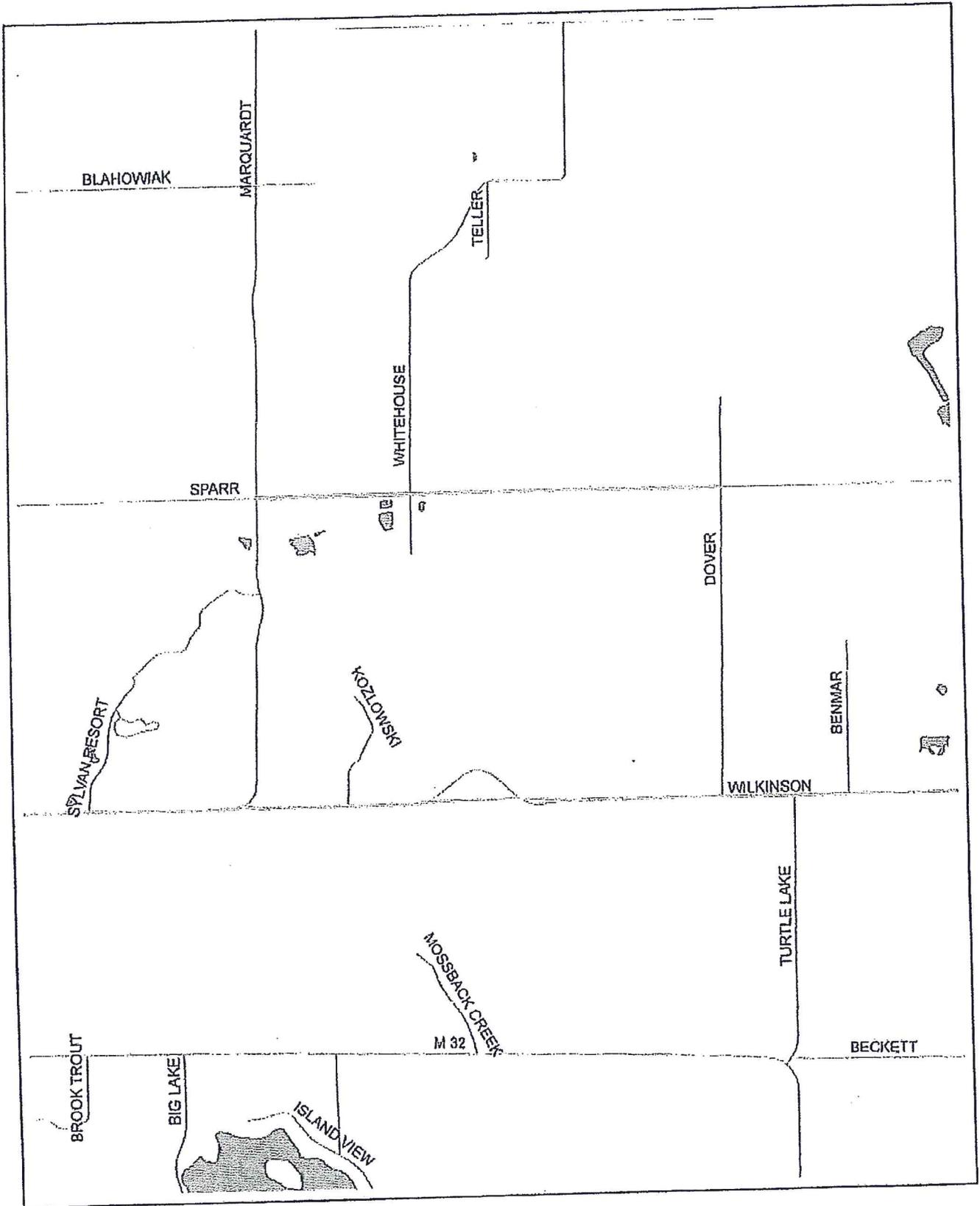
Alternative Financing:

Financing will include the following cost breakdowns:

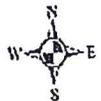
Federal:	\$417,600
Local:	\$104,400

Agency Reported Priority: Important

Planning Commission Reported Priority: Important



Sparr Road Project  
 Scale: 1" = 2,000'



**Project Title: Otsego County Road Commission Meridian Line Road Project 1**

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2017

Project Description:

The Road Commission plans to reconstruct Meridian Line Road from Heatherton Road northerly 1.5 miles. This section of road will be brought to all season status. Improvements will include resurfacing with hot mix asphalt with wider lanes, paved shoulders, surface drainage upgrades, pavement markings, sign upgrades and slope restoration.

Estimated Cost: \$532,500

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

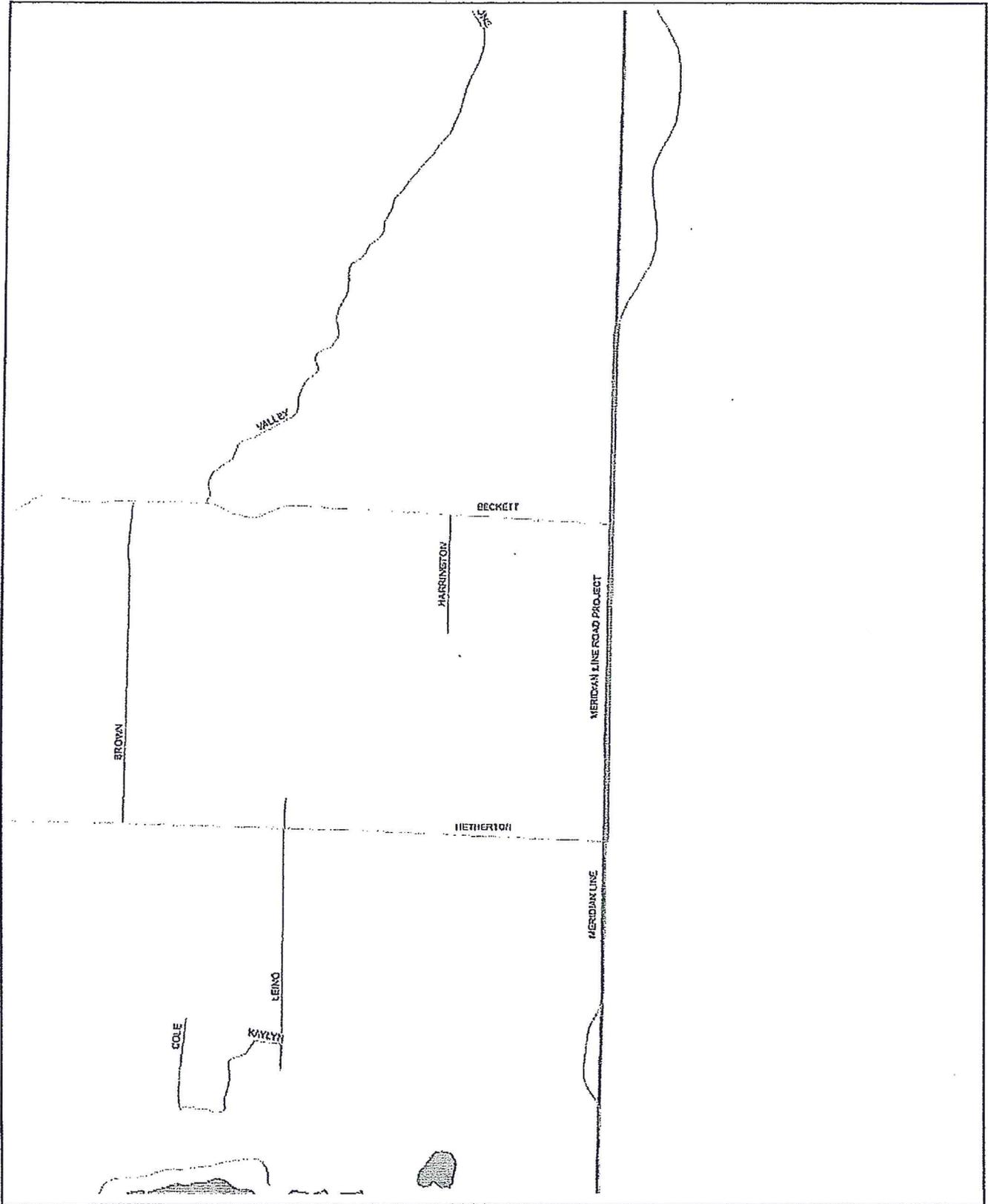
Financing will include the following cost breakdowns:

Federal:	\$426,000
Local:	\$106,500 (OCRC & Charlton Township)

Agency Reported Priority: Important

This project is important as it will upgrade and provide safety improvements to a public road on the border of Otsego and Montmorency Counties. It is important to note that intergovernmental cooperation will be a part of this project as the Road Commission will be partnering with Charlton Township on the local match. With widened paved shoulders and several other safety upgrades, this project will be constructed to all season status with a design life of twenty years. The Road Commission will benefit from a reduction of future maintenance costs with the completion of this project.

Planning Commission Reported Priority: Urgent



# Meridian Line Road Project 1

Scale: 1" = 2,000'

Date of Photography: Spring, 2010



**Project Title: Otsego County Road Commission Seymore Road and Kujawa Road Project**

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2018

**Project Description:**

Work will include a crush and shape project with HMA resurfacing, additional improvements including guardrail installation, flattening of side slopes, lane widening, shoulder paving, drainage upgrades and slope restoration. Work will take place from Marquardt Road westerly to Goslow Road.

Estimated Cost: \$935,000

Basis of Cost Estimate: Cost from Engineer

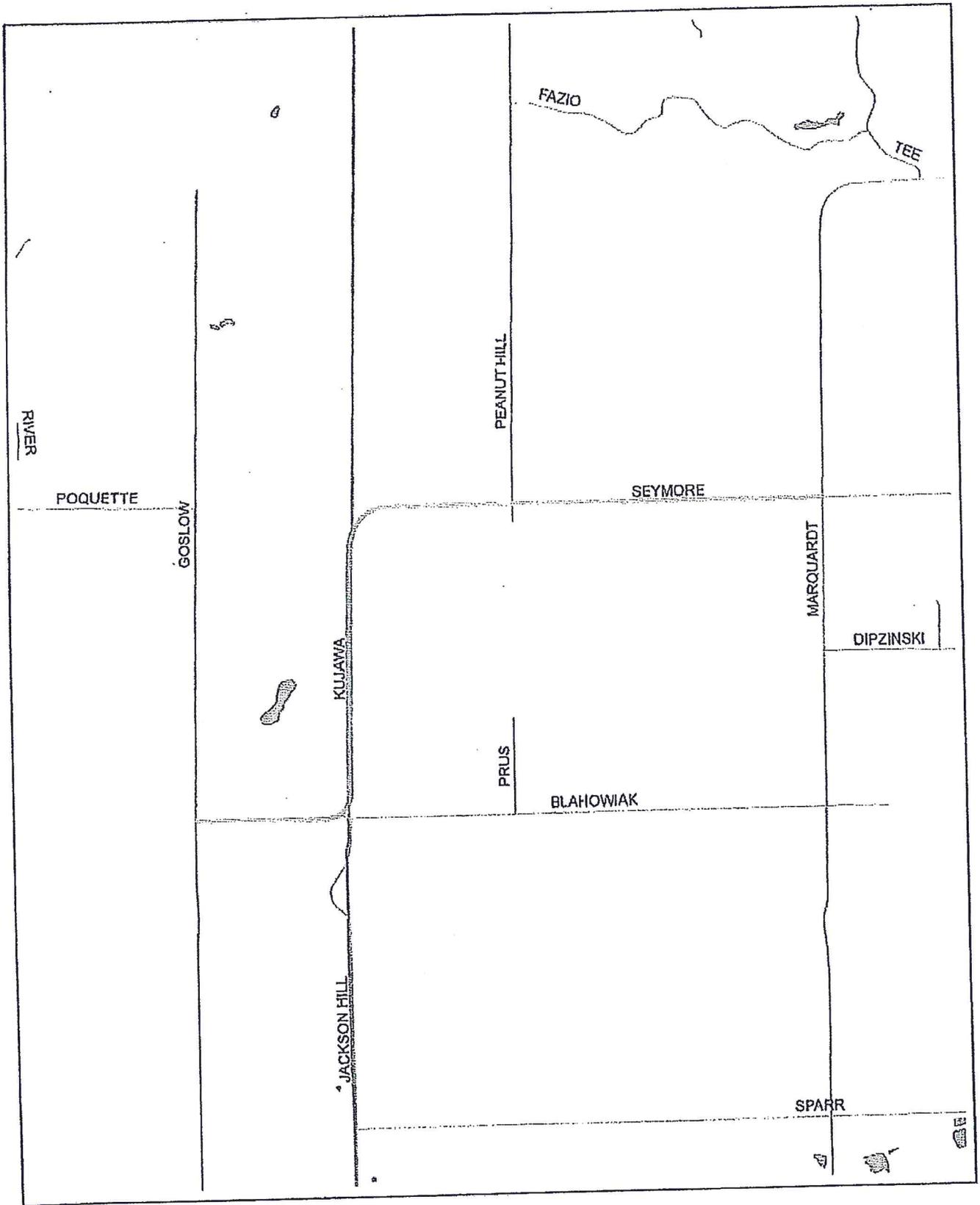
**Alternative Financing:**

Financing will include the following cost breakdowns:

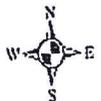
Federal:	\$748,000
Local:	\$187,000

Agency Reported Priority: Important

Planning Commission Reported Priority: Important



Seymore Road and Kujawa Road Project  
 Scale: 1" = 2,000'



**Project Title: Otsego County Road Commission Meridian Line Road Project 2**

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2019

Project Description:

The Road Commission plans to reconstruct Meridian Line Road from Sparr Road southerly 2.6 miles. This section of road will be brought to all season status. Improvements will include resurfacing with hot mix asphalt with wider lanes, paved shoulders, surface drainage upgrades, pavement markings, sign upgrades and slope restoration.

Estimated Cost: \$941,250

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

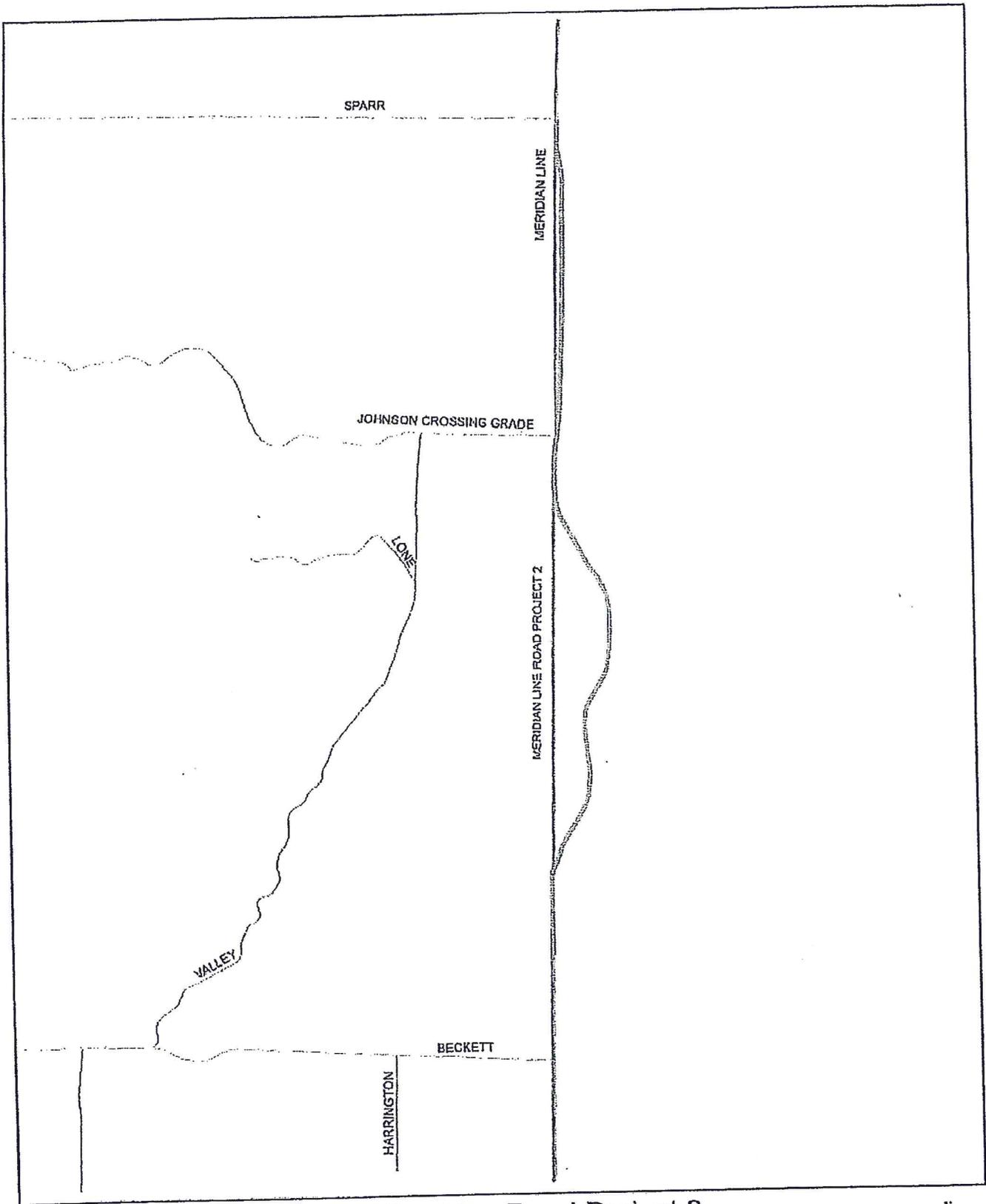
Financing will include the following cost breakdowns:

Federal:	\$753,000
Local:	\$188,250 (OCRC & Charlton Township)

Agency Reported Priority: Important

This project is important as it will upgrade and provide safety improvements to a public road on the border of Otsego and Montmorency Counties. It is important to note that intergovernmental cooperation will be a part of this project as the Road Commission will be partnering with Charlton Township on the local match. With widened paved shoulders and several other safety upgrades, this project will be constructed to all season status with a design life of twenty years. The Road Commission will benefit from a reduction of future maintenance costs with the completion of this project.

Planning Commission Reported Priority: Important



Meridian Line Road Project 2

Scale: 1" = 2,000'

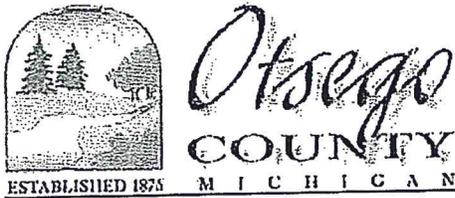
Date of Photography: Spring, 2010



**APPENDIX A  
CAPITAL IMPROVEMENT PLAN  
PROJECT SPREADSHEET**

Otsego County Six Year Capital Improvement Plan - Appendix A

Project Name	Agency	Project Type	Funding Source(s)	Estimated Cost	P.C. Priority	2017	2018	2019	2020	2021	2022
Gaylord Regional Airport Taxi Lane Extension	Otsego County	New Construction	90% Federal; 5% State; 5% Local	\$370,000	Important	\$370,000					
			85.88% Federal; 4.77% State; 9.35% Local		Important				\$437,932		
Gaylord Regional Airport Box Hangar	Otsego County	New Construction		\$437,932							
North Central State Trail / Iron Belle Trail Extension	Otsego County	New Construction	Various	\$2,340,000	Important	\$2,340,000					
North Central State Trailhead	Otsego County	New Construction	Various	\$732,180	Important		\$732,180				
Otsego County Jail	Otsego County	New Construction	Various	\$7,800,000	Important						\$7,800,000
Otsego County Library Expansion	Otsego County Library	Facility Expansion	Various	\$2,727,000	Urgent	\$2,727,000					
Otsego County Road Commission Road Projects	OC Road Commission										
Sparr Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$522,000	Important	\$522,000					
Meridian Line Road Project 1	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$532,500	Urgent	\$532,500					
Seymore Road and Kujawa Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$935,000	Important		\$935,000				
Meridian Line Road Project 2	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$941,250	Important			\$941,250			
Total Costs by Year:				\$17,337,862		\$6,491,500	\$1,667,180	\$941,250	\$437,932	\$0	\$7,800,000



Department of  
Land Use Services  
1322 Hayes Rd • Gaylord, MI 49735  
Phone: 989.731.7400 • Fax: 989.731.7419  
[www.otsegocountymi.gov](http://www.otsegocountymi.gov)

August 18, 2016

Otsego County Board of Commissioners:

- The Otsego County Planning Commission is recommending the revised Capital Improvement Program 2017-2022 to the Otsego County Board of Commissioners:

Motion made by Mr. Hilgendorf to recommend the Capital Improvement Program 2017-2022 with Committee members revisions to the Otsego County Board of Commissioners; Seconded by Mr. Brown.

Motion approved unanimously. (SEE LIBRARY – PG 18 / APPENDIX)

- The Otsego County Planning Commission is recommending the Otsego County Board of Commissioners add the following proposed language to the Zoning Ordinance:

Motion made by Mr. Klee to recommend to the Otsego County Board of Commissioners the addition of the proposed language for *Personal Wireless Communications*; Seconded by Ms. Nowak.

Motion approved unanimously.

### **\*Proposed Language for Personal Wireless Telecommunications**

- **BLACK:** All text in black is current language
- **BLUE:** All text in blue is new or revised language.
- **ORANGE:** New subsections

### **ARTICLE 2 CONSTRUCTION OF LANGUAGE AND DEFINITIONS**

#### **SECTION 2.2 DEFINITIONS...**

**CLIMBING BARRIER:** Material attached to the lowest eight feet (8') of a lattice tower for the prevention of using structural cross members as a ladder; a safety feature to discourage climbing by unauthorized individuals

**PERSONAL WIRELESS SERVICES TELECOMMUNICATIONS TOWERS AND FACILITIES:** Self-supporting or guyed towers of one hundred fifty feet (150') or less that provide data and internet access within a three to five (3-5) mile radius. These low wattage towers are a Permitted Use Subject to Special Conditions. (Section 21.46)

Section 322(c)(7) of the Federal Communications Act uses the following definitions:  
(i) the term "personal wireless services" means commercial mobile services, unlicensed wireless services, and common carrier wireless exchange access services;

(ii) the term "personal wireless service facilities" means facilities for the provision of personal wireless services; and

(iii) the term "unlicensed wireless service" means the offering of telecommunications services using duly authorized devices which do not require individual licenses, but does not mean the provision of direct-to-home satellite services.

## **SECTION 21.46 WIRELESS COMMUNICATIONS**

Reference the Telecommunication Act (Act 104 of 1996 as amended) and the Michigan Zoning and Enabling Act (Act 110 of 2006 as amended including Act 143 of 2012). These set forth provisions concerning placement, location and construction of towers and related facilities for wireless services, provide rules for changes to existing towers and set time frames for municipality action. The purpose of this Section is to establish general guidelines for the siting of wireless communications towers and antennas. The goals of the section are to:

- (1) Protect residential zoning districts from potential adverse impacts of towers and antennas;
- (2) Encourage the location of towers in non-residential areas;
- (3) Minimize the total number of towers throughout the county;
- (4) Strongly encourage the joint use of new and existing tower sites as a primary option rather than construction of additional single-use towers;
- (5) Encourage users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on aesthetics in this tourism based county is minimal;
- (6) Encourage users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas through careful design, siting, landscape screening, and innovative camouflaging techniques;
- (7) Enhance the ability of providers of telecommunication services to provide such services to the county quickly, effectively, and efficiently;
- (8) Consider the public health and safety of communication towers; and
- (9) Avoid potential damage to adjacent properties from tower failure through engineering and careful siting of tower structures. In furtherance of these goals, due consideration shall be given to the Otsego County master plan, zoning map, existing land uses, and environmentally sensitive areas in approving sites for the location of towers and antennas.

Wireless and cellular phone service are specially determined to not be essential services, nor to be public utilities as such terms are used in this Ordinance.

It is not the intent to create "antennae farms" with a number of monopoles and antennae in a small area. Also, it is not the intent to regulate ham radio antennae under this section, or to regulate towers installed at single family dwellings for personal television reception.

### **SECTION 21.46.1 DEFINITIONS**

As used in this section, the following terms shall have the meanings set forth below:

1. Antenna means any exterior transmitting or receiving device mounted on a tower, building structure and used in communications that radiate or capture electromagnetic waves, digital signals, analog signals, radio frequencies (excluding radar signals), wireless telecommunications signals or other communication signals.
2. Height means, when referring to a tower or other structure, the distance measured from the finished grade of the parcel to the highest point on the tower or other structure, including the base pad and any antenna.
3. Tower means any structure that is designed and constructed primarily for the purpose of supporting one or more antennas for telephone, radio and similar communication purposes, including self-supporting (lattice) towers, guyed towers, or monopole towers (including

telephone poles). The term includes radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers, alternative tower structures, and the like. The term includes the structure and any support thereto.

4. Co-location shall mean the location by two (2) or more communication providers of wireless communication facilities on a common structure, tower or building, with the view toward reducing the overall number of structures required to support wireless communication antennas within the County.

#### **SECTION 21.46.2 WIRELESS COMMUNICATIONS TOWERS OF ONE HUNDRED NINETY (190) FEET OR LESS AND RELATED FACILITIES**

Construction of Wireless Telecommunication Antenna Towers of one hundred ninety (190) feet or less and Equipment Shelter Buildings are allowed in Otsego County subject to the following provisions:

- 21.46.2.1 Prior to approval of any new tower to be located within one (1) mile of an existing tower or other structure of equal or greater height than the proposed tower, applicant shall contact owner(s) of all said towers or structures and request permission to locate or co-locate in lieu of construction of a new tower. No new tower request shall be granted until proof of contact(s) has been provided to the zoning administrator.

- 21.46.2.1.1 As an alternative to contacting owners of all towers or structures, as described in the above paragraph, location or co-location on existing towers or structures shall be approved by the Zoning Administrator under applicable provisions, including 21.46.2.7.1.

An accessory equipment shelter building shall meet all normal requirements of accessory buildings. Any location or co-location shall not result in a height of more than twice the height of the existing structure.

- 21.46.2.2 Wireless Telecommunication Antenna Towers and Equipment Shelter Buildings shall not be placed in any road right-of-way or in any easement for road purposes.

- 21.46.2.3 Such towers and facilities shall be placed on parcels (whether the land is owned or leased by the tower owner) that have an area no less than the minimum parcel size for the district, as listed in Article 17. No variances shall be granted to reduce this size limit.

- 21.46.2.4 All setbacks for the zoning district shall be met and in addition, no tower shall be placed closer than one hundred percent (100%) of the tower's height from any property line or any residence.

- 21.46.2.5 A tower proposal of more than thirty-five (35) feet shall be submitted to the Otsego County Airport Manager and FAA for review and approval prior to issuance of a zoning permit.

- 21.46.2.6 The tower itself must be of monopole design. Guyed and self-supporting towers may be considered by the Planning Commission and require a special use permit. (Section 19.7)

- 21.46.2.6.1 Maximum height of guyed and self-supporting towers to be one hundred fifty feet (150').

- 21.46.2.6.2 Guyed towers must have a clear area radius of one hundred twenty percent (120%) of their height to protect surrounding properties/structures should a tower collapse.

- 21.46.2.6.3 Eight (8) foot climbing barriers are required on guyed towers.

- 21.46.2.7 All such tower location proposals shall be submitted with a site plan (Section 23.2).

- 21.46.2.7.1 The following conditions are required for approval of an application.

Antennas may or may not be mounted on existing structures. The tower and antenna are painted or screened as to blend into the background.

The service building shall be constructed of material such as wood, brick, or stucco, and shall be designed to blend into the natural setting and surrounding buildings. In no case will metal exteriors be allowed for service buildings.

Unless technically impossible, all connecting wires from towers to accessory buildings shall be underground.

Unless technically impossible, all electrical and other service wires to the facility shall be underground.

The service building shall be no larger than necessary to house the equipment and shall meet all setback requirements of this Ordinance.

21.46.2.8 Lighting shall be designed in accordance with Section 21.19 in addition to the following:

Lights shall not be permitted on the tower or antennae unless FAA regulations require them.

Light poles and fixtures shall be located as low as practical; a greater number of low "area" lights are favored over higher lights. Incandescent lights are favored over sodium or mercury-type street lighting.

21.46.2.9 The tower and its accessory buildings shall be fenced with no less than a six-foot (6') safety fence with a locked gate. For towers with guy wires, anchor points must have individual six foot (6') fencing or yellow guy protection "sleeves" for high visibility. The Planning Commission will determine which of the two (2) will be required based upon the site chosen for the tower. Signage must be installed on the six foot (6') fence with locked gate stating the owner's name and contact information, including an emergency telephone number.

21.46.2.10 The application shall include a description of security. Security shall be posted at the time of receiving a building permit to ensure removal of the facility when it has been abandoned for more than twelve (12) months or is no longer needed. In this regard, the security shall, at the selection of the applicant, be in the form of cash or letter of credit to remove the tower in a timely manner as required under Section 21.46.4, with the further provision that the applicant and owner shall be responsible for the payment of any costs and attorneys' fees incurred by the county in securing removal. The amount of the security bond or letter of credit is to be determined by the Planning Commission. (Section 25.6)

21.46.2.11 Professional sealed documents are required for all Wireless Communications Towers (Section 23.2.2)

21.46.2.12 For projects involving less than twenty (20) square feet of soil disruption, soil samples and water flow analysis will not be required.

#### **ARTICLE 4 R1 RESIDENTIAL DISTRICT**

##### **SECTION 4.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

4.2.8 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

#### **ARTICLE 5 R2 GENERAL RESIDENTIAL DISTRICT**

##### **SECTION 5.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

5.2.7 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 6 R3 RESIDENTIAL ESTATES DISTRICT**

**SECTION 6.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

6.2.6 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 7 RR RECREATION RESIDENTIAL DISTRICT**

**SECTION 7.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

7.2.9 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 8 FR FORESTRY RECREATION DISTRICT**

**SECTION 8.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

8.2.22 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 9 AR AGRICULTURAL RESOURCE DISTRICT**

**SECTION 9.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

9.2.25 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 10 B1 LOCAL BUSINESS DISTRICT**

**SECTION 10.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

10.2.11 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 11 B2 GENERAL BUSINESS DISTRICT**

**SECTION 11.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

11.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 12 B3 BUSINESS, LIGHT MANUFACTURING DISTRICT**

**SECTION 12.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

12.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

**ARTICLE 13 I INDUSTRIAL DISTRICT**

**SECTION 13.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

13.2.20 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes Article 21.46]

- The Otsego County Planning Commission is recommending the Otsego County Board of Commissioners add the following proposed zoning district to the Zoning Ordinance:

Motion made by Mr. Hilgendorf to recommend to the Otsego County Board of Commissioners the addition of the proposed MUZ Multiple Use Zoning District with revisions; Seconded by Mr. Klee.

Motion approved unanimously.

## **\*Proposed New Zoning District (Revised)**

### **ARTICLE 15 MUZ MULTIPLE USE ZONING DISTRICT**

#### **MUZ MAIN STREET MULTIPLE USE ZONING**

##### **INTENT:**

Main Street Multiple Use Zoning (MUZ) is established for the purpose of accommodating the highest concentration of retail and service establishments. It is designed with the intent to promote a pedestrian-oriented and accessible, central commercial service district where a variety of mutually supporting retail, office, commercial, civic and limited residential uses are permitted. Collectively, the uses permitted in this district are intended to provide a convenient and attractive retail and service center for the community, its rural trade area and tourist traffic. A prime characteristic of this district is the offering of a variety of goods and comparison shopping opportunities directed primarily at the pedestrian shopper.

Each use shall be complementary to the stated function and purpose of the district and shall not have adverse impact upon street capacity, safety and utilities. In an effort to encourage this type of character and provide for the health, welfare and safety of the pedestrian in the area, drive-in and drive-through operations are excluded from this district.

The Main Street MUZ is further designed and intended to:

- A. Encourage innovative, traditional and neo-traditional commercial and mixed use developments
- B. Encourage a lively social environment and economically viable downtown with a wide variety of uses in a pedestrian-oriented setting, with on-street customer parking
- C. Extend greater opportunities for traditional community living, working, housing and recreation to all citizens, residents and visitors of the community
- D. Encourage a more efficient use of land and public services and to reflect changes in technology of land development by directing new development in a traditional, compact and consolidated pattern of mixed use
- E. Promote a walkable community and blend land uses to minimize traffic congestion
- F. Prohibit the development of drive-in and drive-through facilities which contribute to traffic congestion and pose a threat to the pedestrian environment
- G. Promote the creation of community places which are oriented to the pedestrian, thereby promoting citizen security and social interaction
- H. Promote structures that are harmonious in overall design and development pattern
- I. Encourage development of a community "Main Street" with mixed land uses, on-street customer parking and a continuous series of building façades and store fronts, which not only serves the needs of the immediate neighborhood but also the surrounding areas

## SECTION 15.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected, except for one (1) or more of the following specific uses:

- 15.1.1 Art galleries
- 15.1.2 Business establishments which perform services on premises such as, but not limited to, banks, savings and loans and credit unions, pedestrian oriented automated teller machine facilities
- 15.1.3 Dry cleaning establishments or pick-up stations dealing directly with the consumer, limited to two thousand (2,000) square feet of floor area; Central dry cleaning plants serving more than two (2) retail outlets shall be prohibited.
- 15.1.4 Hotels, bed and breakfast inns and bed and breakfast houses with more than four (4) rooms must meet off street parking requirements of Article 21.18.6.4.
- 15.1.5 Professional offices: Office for medical, dental, legal, engineering, architectural, accounting services, brokerage houses, insurance, real estate or travel agencies with a footprint of up to seven thousand (7,000) square feet
- 15.1.6 Mixed-use buildings with business, commercial or service uses on the ground floor and residential or office uses on upper floors. Where there is mixed business/office and residential use in a building, there shall be provided a separate, private pedestrian entranceway for the residential uses.
- 15.1.7 Newspaper offices and publishers and commercial printers with a footprint of up to seven thousand (7,000) square feet
- 15.1.8 Restaurants, including those with outdoor eating areas, carry-out and open front restaurants, subject to the following site design standards:
  - 15.1.8.1 Outdoor eating areas may be on a public right-of-way, on a building roof top, as part of a patio or deck or within the boundaries of a parcel or lot.
  - 15.1.8.2. A minimum of four (4) feet of public sidewalk along the entire eating area and leading to the entrance of the establishment shall be maintained free of tables and other encumbrances. The pedestrian area shall also be free from benches, waste receptacles, fire hydrants and similar structures. If the sidewalk is not wide enough to allow for a four (4) foot wide clearance for circulation, the outdoor eating area shall not be permitted on a public sidewalk.
  - 15.1.8.3 The outdoor eating area shall be kept clean, litter-free within and immediately adjacent to the area of the tables and chairs. Additionally, all waste generated on site shall be contained by the owner, which may require outdoor waste receptacles. Owners are responsible for all wastes so generated. Written procedures for cleaning and waste containment and removal responsibilities must be included with all applications.
  - 15.1.8.4 Tables, chairs, planters, waste receptacles and other elements of street furniture shall be compatible with the architectural character of the adjacent buildings. If table umbrellas will be used, they shall complement building colors. All tables, chairs, umbrellas and other furniture and fixtures must be stored inside the building or in an alternate location other than a public sidewalk, except thirty (30) minutes prior to opening until sixty (60) minutes after closing.
  - 15.1.8.5 Such areas are permitted seasonally between April 1<sup>st</sup> and October 31<sup>st</sup>; The hours of operation for the outdoor eating area shall be established and noted with the application.

15.1.8.6 The owner of an outdoor eating area may apply for two (2) event permits outside of the normal season of not more than ten (10) days combined; All other outdoor eating area requirements apply.

15.1.8.7 The issuance of a permit for an outdoor eating area does not constitute a separate business.

- 15.1.9 Personal service establishments within a completely enclosed building, provided each occupies a total usable floor area of not more than seven thousand (7,000) square feet, including but not limited to such uses as: repair shops (watches, radio, television, shoes, etc.), tailor and dressmaking shops, beauty parlors and styling salons, barber shops, photographic studios, film processing outlets, copy centers, interior decorators, postal centers and computer services
- 15.1.10 Public, quasi-public and institutional uses such as, but not limited to, municipal buildings and offices, court houses, public off-street parking facilities, libraries, museums, public safety facilities, parks and playgrounds, post offices and civic centers and schools but excluding storage yards
- 15.1.11 Retail businesses which supply commodities on the premise with a footprint of up to seven thousand (7,000) square feet, such as but not limited to: groceries, meats, fruits and produce, dairy products, baked goods, candies, wine (specialty wine shops only) and other specialty food products (such products can be produced on the premises as an accessory use provided they are sold on the site at retail prices); and stores selling drugs, dry goods, flowers, clothing, notions, books and magazines, toys, sporting goods, shoes, tobacco products, musical instruments, recorded music, video rentals and sales, gifts and souvenirs, antiques, furniture and hardware
- 15.1.12 Retail sales with a footprint of up to seven thousand (7,000) square feet in which both a workshop and retail outlet or showroom are required, such as plumbing, electrical, interior decorating, upholstery, printing, photographic-reproducing, radio and home appliance and similar establishments of similar character subject to the provision that not more than eighty percent (80%) of the total useable floor area of the establishment shall be used for servicing, repairing or processing activities and further provided that such retail outlet or showroom activities area shall be provided in that portion of the building where the customer entrance is located
- 15.1.13 Cocktail lounges, bars, taverns (pubs) and brewpubs (excluding drive-in restaurants and those with drive-through facilities), where the patrons are served within the building occupied by such establishment
- 15.1.14 Studios for art, music, dance or theatrical instruction or fitness centers with footprint of up to seven thousand (7,000) square feet
- 15.1.15 The following in-home uses provided no more than twenty-five percent (25%) of floor area is used for such purpose:
- 15.1.15.1 Offices and home occupations when operated within the confines of a single family dwelling as an accessory to living quarters; Permit criteria for these uses include Article 4 R1 Residential District.
- 15.1.16 Existing Residences

## SECTION 15.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted subject to the conditions herein imposed for each use, the review standards of [Article 4.2](#) and only after the review and approval of the site plan by the Otsego County Planning Commission. See [Article 21](#) for applicable Specific Requirements for Certain Uses, if any, and [Article 23](#) for site plan requirements.

- 15.2.1 Indoor recreational centers, including the following: bowling alleys, roller and ice skating rinks, pool or billiard halls, pinball and mechanical amusement device arcades and other general indoor recreation facilities, with a footprint of up to seven thousand (7,000) square feet
- 15.2.2 Hardware, equipment rental and building supplies where the size is limited to seven thousand (7,000) square feet total, of which less than two thousand (2,000) square feet is outdoor storage; The Otsego County Planning Commission may permit outdoor storage for such uses provided it determines the design, placement and screening of such outdoor storage complies with the requirements of this ordinance.
- 15.2.3 Mortuaries and funeral homes with a footprint of up to seven thousand (7,000) square feet
- 15.2.4 Party stores (convenience stores) with a footprint of up to seven thousand (7,000) square feet
- 15.2.5 Senior housing, assisted living facilities or assisted day care facilities with a footprint of up to seven thousand (7,000) square feet
- 15.2.6 Accessory buildings with a footprint not greater than eight hundred (800) square feet
- 15.2.7 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include [Article 21.10](#) regarding screening and fence]
- 15.2.8 Wireless telecommunications towers and facilities one hundred fifty (150) feet or less in height. [Permit criteria included in [Article 21.46](#)]
- 15.2.9 Unlisted property uses if authorized under [Article 21.44](#)

## SECTION 15.3 DEVELOPMENT REQUIREMENTS

Buildings in the Main Street MUZ should possess architectural variety and must enhance the overall cohesiveness of the Main Street MUZ character and appearance as determined and described herein. Except as otherwise noted, buildings and uses in the Main Street MUZ shall comply with the following requirements:

- 15.3.1 The ground floor use shall be considered the main use of the building.
- 15.3.2 Building Placement: Buildings shall be built so that the front building line is within the Build-to-Area. The Otsego County Planning Commission may require greater setbacks if such space, in their determination, is needed for other requirements.
  - 15.3.2.1 Buildings shall have the greatest portion of front coverage along the primary street(s).
  - 15.3.2.2 Buildings may have up to forty percent (40%) or forty (40) feet, *whichever is less*, of front façade recessed from the Build-to-Area to allow for courtyards and plazas.
  - 15.3.2.3 Cantilevered or self-supporting awnings, signs or lights may extend into the setback area; however, they must be a minimum of four (4) feet away from curbs and shall not be within eight (8) feet of the side property lines.
- 15.3.3 Building Height: New buildings shall contain at least two (2) stories unless the Otsego County Planning Commission determines a single story will not detract from the character and appearance of the Main Street MUZ.

- 15.3.4 Not more than forty percent (40%) of any given floor other than the basement, may be used for bathrooms, closets, halls, utility or storage spaces and only where incidental to the primary use. All of the basement (100%) may be used for these incidental uses. Storage areas shall be in the rear one-half (1/2) of the building.
- 15.3.5 Façade Design: All visible building façades from a public right-of-way or public land shall conform to the following design criteria:
- 15.3.5.1 Architectural Features: Building façades greater than thirty-three (33) feet in length shall contain architectural features, details and ornaments. Elements such as wall clocks, decorative light fixtures and door or window canopies are recommended. Blank, windowless walls are prohibited.
- 15.3.6 All non-residential buildings must have interior downspout and gutter systems. Exterior downspouts and gutters are not permitted for non-residential buildings, except for those originally constructed for single-family residential purposes.
- 15.3.7 Fenestration: All façades visible from the street must contain glazed glass windows. Spaces between windows shall be formed by columns, mullions or material found elsewhere on the façade. Clear window glass is recommended; green, blue, bronze or smoke tints are permitted.
- 15.3.7.1 Glazing on the first floor shall occupy a minimum twenty-five percent (25%) of the façade; No glazing on first floor shall be placed less than two (2) feet six (6) inches above the sidewalk.
- 15.3.7.2 Glazing on the second or higher floors shall be a minimum of twenty percent (20%).
- 15.3.8 Building Materials: Building materials must be consistent with the surrounding neighborhood character. Building materials on the front façade or any façade visible from a public right-of-way must be primarily of natural materials (brick, stone, wood, cast stone or other approved material). Each front façade, any façade visible from a public right-of-way and any façade with a dedicated public entrance into the building, should contain at least sixty percent (60%) of the recommended materials listed below, excluding window areas:
- 15.3.8.1 Recommended Materials: Brick, stone, wood and cast stone
- 15.3.8.2 Acceptable Materials: Split face, scored or ground face block; beveled wood siding (lap, board and batten, shake); exterior finish insulation systems (EIFS)
- 15.3.8.3 Other synthetic or highly-reflective materials should not be used, except for decorative or accent features and limited to a maximum of ten percent (10%) of any face of a story
- 15.3.8.4 The following materials are prohibited within ten (10) feet of the building grade: Smooth faced block, smooth concrete, vinyl or metal siding
- 15.3.8.5 The following materials are prohibited: Opaque and reflective glass, T-111 panels, metal siding including aluminum siding and standing seam panels
- 15.3.9 Side or Rear Façade Design: All sides of a building shall be similar in design and material to present a cohesive appearance to neighboring properties. Wherever a side or rear façade is visible from a public right-of-way or if parking is located at the side or rear of a building, the façade shall be designed to create a pleasing appearance or as described within this Article.
- 15.3.10 Building Entrances: All buildings shall have at least one (1) primary public customer entrance that faces a public street unless a building does not face a public street. Rear entrances are permitted only if there is a primary entrance from a public street.
- 15.3.11 Mechanical Equipment: All units and appliances for central air conditioning, high voltage electrical (HVAC) systems, exhaust pipes or stacks, elevator housing and satellite dishes or other telecommunications receiving devices shall be thoroughly screened from view from the public right-of-way and from adjacent properties by using walls, fences, roofline

elements, penthouse-type screening devices or landscaping. Outdoor burning equipment is prohibited.

15.3.11.1 Fire escapes shall not be permitted on a building's front façade. In buildings requiring a second means of egress pursuant to the local building codes, internal stairs or other routes of egress shall be used.

15.3.11.2 Solid metal security gates or solid roll-down metal windows shall be prohibited. Link or grill type security devices shall be permitted only if installed from inside, within the window or door frames; or if installed on the outside, if the coil box is recessed and concealed behind the building wall. Security grills shall be recessed and concealed during normal business hours.

15.3.12 Service Access: A designated loading space shall be reserved at the rear of the building. Loading from secondary streets may be permitted by the Otsego County Planning Commission upon demonstration by the applicant that through traffic flow and access to neighboring uses will not be disrupted.

15.3.13 Landscaping: Landscaping is an integral part of this district and shall compliment this district and surrounding uses. Landscaping shall comply with the provisions elsewhere in this ordinance.

15.3.14 Courtyards and Plazas: Exterior public and semi-public spaces, such as courtyards or plazas, shall be designed for function, enhance surrounding buildings and provide amenities for users in the form of textured paving, landscaping, lighting, trees, benches, trash receptacles and other items of street furniture as appropriate. Courtyards shall have recognizable edges defined on at least three (3) sides by buildings, walls, elements of landscaping and elements of street furniture in order to create a strong sense of enclosure.

15.3.15 Sidewalks: Sidewalks shall be provided, maintained, repaired and/or replaced by the property owner. Sidewalks shall conform to placement and level of adjacent neighborhood sidewalks or be located one (1) foot inside of the street right-of-way along all streets abutting the property. Sidewalks shall be a minimum of forty-eight (48) inches wide or the width of adjoining sidewalks as approved during site plan review. Greater width may be required during site plan review. Sidewalk sections shall be maintained, repaired or replaced when they are deemed hazardous. Such maintenance, repair or replacement shall be completed within forty-five (45) days of written notice by Otsego County Building and Zoning.

15.3.16 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include Articles 21.10, 21.18.5 and 21.18.6 regarding screening and fencing]

15.3.17 Enclosed Buildings: Within the Main Street MUZ, all activities, unless specifically provided for herein, shall be conducted entirely within an enclosed building.

15.3.18 Parking Requirements: Parking in this district, except for hotels and bed and breakfast inns with more than four (4) rental rooms, is not subject to the parking requirements elsewhere in this ordinance for land uses that comply with the requirements of this district. On-street parking is encouraged in this district. Off-street parking may be provided to the rear of a building or in publicly owned designated lots.

## MUZ TOWN CENTER MULTIPLE USE ZONING

### **INTENT:**

Town Center Multiple Use Zoning (MUZ) is established for the purpose of accommodating moderately heavy residential density with some retail and service business. Collectively the uses permitted in this district are intended to provide a convenient and attractive living community. It is designed and intended to be walkable, thus enhancing the Main Street MUZ and providing a transition from the Main Street MUZ to other land uses. It is further intended to be residential in appearance and character with primarily off street parking. Streets are intended to have sidewalks.

### **SECTION 15.4 PRINCIPAL USES PERMITTED**

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

- 15.4.1 Single-family and duplex dwellings: These shall be built to the Build-to-Lines in a traditional residential style.
- 15.4.2 Apartment buildings: Apartment buildings may contain up to eight (8) units per building.
- 15.4.3 Churches: Churches, temples and similar places of worship, limited to a footprint of thirty-five hundred (3,500) square feet
- 15.4.4 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include Articles 21.10, 21.18.5 and 21.18.6 screening and fence]
- 15.4.5 Laundromats (self-service or coin operated) up to a footprint of one thousand (1,000) square feet
- 15.4.6 Parks
- 15.4.7 Community centers or similar places of assembly when conducted completely with enclosed buildings with a footprint of up to seven thousand (7,000) square feet
- 15.4.8 Senior housing, licensed residential care facilities with a footprint of up to seven thousand (7,000) square feet
- 15.4.9 The following in-home uses provided no more than twenty-five (25%) of the floor area is used for such a purpose:
  - 15.4.9.1 Offices and home occupations when operated within the confines of a single family dwelling as an accessory to living quarters; Permit criteria for these uses include Article 4 R1 Residential District.

### **SECTION 15.5 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS**

The following uses may be permitted subject to the conditions herein imposed for each use, the review standards of Article 4.2 and only after the review and approval of the site plan by the Otsego County Planning Commission. See Article 21 for applicable Specific Requirements for Certain Uses, if any, and Article 23 for site plan requirements.

- 15.5.1 Apartment buildings with greater than eight (8) units per building
- 15.5.2 Transitional Shelters: Temporary shelters, overnight shelters and temporary residences
  - 15.5.2.1 A minimum of one hundred twenty (120) square feet of area per individual occupant shall be provided
  - 15.5.2.2 Up to six (6) non-related occupants may be allowed
  - 15.5.2.3 Unlisted property uses if authorized under Article 21.44

## SECTION 15.6 DEVELOPMENT REQUIREMENTS

Buildings in the Town Center MUZ shall possess residential style architectural variety but must enhance the overall cohesiveness of the Town Center MUZ's character and appearance as determined and described herein. Except as otherwise noted, buildings and uses in the Town Center MUZ shall comply with the following requirements:

- 15.6.1 Building placement: Buildings shall be built so that the front building line is within the Build-to-Area. The Otsego County Planning Commission may require greater setbacks if such space, in their determination, is needed for other requirements.
- 15.6.2 Building Design: Buildings shall be of traditional residential home architecture and style.
  - 15.6.2.1 A porch at the main floor level shall be on the front street façade measuring one hundred twenty (120) square feet or ten percent (10%) of the main floor area, whichever is greater.
  - 15.6.2.2 Main floor level shall be elevated thirty-two (32) inches to forty-eight (48) inches above the grade at the Build-to-Line.
- 15.6.3 Building Materials: Building materials that produce the traditional style look are required. The following materials are prohibited on the exterior walls: Exposed concrete or cement blocks above the foundation, asbestos siding, tar or felt paper, T-111 panels and standing seam panels.
- 15.6.4 Sidewalks: Sidewalks shall be provided, maintained, repaired and/or replaced by the property owner. Sidewalks shall conform to placement and level of adjacent neighborhood sidewalks or be located one (1) foot inside of the street right of way along all streets abutting the property. Sidewalks shall be a minimum of forty-eight (48) inches wide or the width of adjoining sidewalks or as approved during site plan review. Greater width may be required during site plan review. Sidewalk sections shall be maintained, repaired or replaced when they are deemed hazardous. Such maintenance, repair or replacement shall be completed within forty-five (45) days of written notice by Otsego County Building and Zoning.
- 15.6.5 Mechanical Equipment: All mechanical equipment and appliances for central air conditioning, telecommunications and other such devices shall be located in the rear of the building. Outdoor burning units (stoves/furnaces) are prohibited.
- 15.6.6 Landscaping: Landscaping is an integral part of this district and shall compliment the district and surrounding uses. [Permit criteria included in [Article 21.18](#)]
- 15.6.7 Utilities: All utilities and service structures shall be located underground except such equipment as transformers, control panels, service connections and meters. All above ground equipment shall be located at the rear of the building. [Permit criteria include [Article 21.10](#) regarding screening and fence]
- 15.6.8 Shared driveways: Sharing of driveways is allowed with a written agreement that is recorded at Otsego County on all applicable deeds. [Permit criteria include [Article 25.3](#)]

## ARTICLE 2 CONSTRUCTION OF LANGUAGE AND DEFINITIONS

### SECTION 2.2 DEFINITIONS...

BUILD-TO-AREA: The space within the Build-to-Line and the Lot Line Sides. The Build-to-Area may vary a distance on either side of the Build-to-Line. The distance is determined by measuring the number of feet between the Build-to-Line and the public right-of-way and multiplying the number of feet by ten percent (10%).

BUILD-TO-LINE: The line of vertical plane formed by the planned building façade that is parallel to the road right-of-way and extends to and coincides with the plane of the front façade of existing or planned buildings along the same right-of-way.

COURTYARD: An unroofed area that is completely or mostly enclosed by the walls of a large building.

FENESTRATION: The arrangement of windows and doors on the elevations of a building.

GLAZING: Furnishing or fitting with glass all surfaces on a fenestration.

NEO-TRADITIONAL: Reviving traditional methods; combining tradition with newer elements.

PLAZA: A public square in a city or town; an open area usually located near urban buildings and often featuring walkways, trees and shrubs, places to sit and sometimes shops.

PARK: An area of land, usually in a largely natural state, for the enjoyment of the public, having facilities for rest and recreation, often owned, set apart and managed by a city, state or nation.

## ARTICLE 17 SCHEDULE OF DIMENSIONS

17.1 Table 1 - LIMITING HEIGHT, DENSITY, AND AREA BY ZONING DISTRICTS (See also Article 21.1 Accessory Buildings and Article 22 General Exceptions for Area, Height, and Use)

<i>Zoning District</i>	R1 & R2	R3	RR	FR & AR	Reserved for future use	Reserved for future use
Min. Lot Area (Sq. feet)	20,000 .46 acre	40,000 .92 acre	20,000 .46 acre	88,000 2.02 acre		
Min. Front Setback (b)(j)	25 ft	25 ft	25 ft	50 ft		
Max. Front Setback	NA	NA	NA	NA		
Min. Side Setback	10 ft	10 ft	10 ft	20 ft		
Min. Rear Setback	30 ft (a, h)	30ft (a, h)	30 ft (a, h)	40 ft (a)		
Min. Lot width (k)	100 ft 150 ft Duplex	100 ft	100 ft	150 ft AR 300 ft Duplex		
Max. % lot coverage	25%	25%	25%	30%		
Max. Building height (l)	35 ft (g)	35 ft (g)	35 ft (g)	35 ft (g)		
Min. Ground Floor area of principal structure (Square feet)	720 (i)	720 (i)	720 (i)	720 (i)		
Min. Width of principal structure	20 ft (i)	11ft (i)	20 ft (i)	11 ft (i)		

<i>Zoning District</i>	B1	B2	B3	I	HX	MUZ	
						MAIN ST	TOWN CENTER
Min. Lot Area (Square feet)	10,000	10,000	20,000	40,000	10,000	8,000	8,000
Min. Front Setback	30 ft (e)	Build-to-Area	Build-to-Area				
Max. Front Setback	NA	NA	NA	NA	NA	NA	NA
Min. Side Setback	10 ft (c)	5 ft	5 ft				
Min. Rear Setback	20 ft (a, d, f)	10 ft	10 ft				
Min. Lot width (k)	100 ft	100 ft	100 ft	150 ft	150 ft	60 ft	60 ft
Max. % lot coverage	NA	NA	NA	NA	NA	NA	NA
Max. Building height (l)	35 ft (g)	35 ft	35 ft				
Min. Ground Floor area principal structure (Square feet)	NA	NA	NA	NA	NA	NA	NA
Min. Width of principal structure	NA	NA	NA	NA	NA	NA	NA

Minimum front, side and rear setbacks, and maximum lot coverage modifications of up to twenty-five percent (25%) may be approved by the Zoning Administrator for nonconforming lots, as described in Article 21.26.1 and 21.26.2.

**RESOLUTION NO. OCR 16-24**  
**Alpine Regional Tennis Association Tennis Courts**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 13, 2016

**WHEREAS**, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Trust Fund for the construction of a four court tennis complex; and

**WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

**WHEREAS**, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$124,260 matching funds in cash and in-kind; now therefore, be it

**RESOLVED**, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$175,740, and further resolves to make its financial obligation amount of \$124,260 (\$104,260 cash; \$20,000 in-kind) (together 41.42%), for a total project cost of \$300,000, during the 2016-2017 fiscal years.

# OTSEGO COUNTY Board of Commissioners



## EXECUTIVE SUMMARY

<b>AGENDA ITEM:</b>  Emmet County Recycling Agreement	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

### **BACKGROUND/DISCUSSION:**

Otsego County contracted with Emmet County for a second containers recycling bin at the Gaylord location for the summers of 2016, 2017 and 2018. The County is now looking at entering into a 3 year agreement for the extra container bin year-round. The increased cost for the 3 years is \$37,187 for 2016, \$37,928 for 2017, and \$38,668 for 2018. The bin is needed to keep up with the growing amount of materials being recycled in Otsego County.

### **RECOMMENDATION:**

Staff requests approval of the Fourth Amendment to the Emmet County Recycling Agreement.

**FOURTH AMENDMENT TO  
AGREEMENT REGARDING RECYCLABLE MATERIALS  
between  
COUNTY OF EMMET  
and  
COUNTY OF OTSEGO**

This Amendment is made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 to the Agreement for Recyclable Materials dated March 11, 2013 between the County of Emmet, Michigan, and the County of Otsego, Michigan, as previously amended, and is to be attached to and made a part of the Agreement.

NOW THEREFORE, the parties agree as follows:

1. Section 4 of the Agreement for shall be amended to state:

4. COMPENSATION/RATES FOR RECYCLABLES. Except as otherwise provided herein, Otsego County will pay to Emmet County the following rates for its acceptance of recyclable materials:

\* \* \*

- |         |   |
|---------|---|
| Year 3: | \$60 per ton processed and \$1,440 per month for the lease of 14 recycling bins to the capped total amount of \$38,080 (formerly) revised to \$42,000, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met. |
| Year 4: | \$66 per ton processed and \$1,640 per month for the lease of 15 recycling bins to the capped total amount of \$77,007, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.                                |
| Year 5: | \$68 per ton processed and \$1,640 per month for the lease of 15 recycling bins to the capped total amount of \$82,438, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.                                |
| Year 6: | \$70 per ton processed and \$1,640 per month for the lease of 15 recycling bins to the capped total amount of \$86,868, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.                                |

Until December 31, 2015, Emmet County will provide revenue sharing to Otsego

County at \$5.00 per ton on all mixed fiber based on actual weights received and marketed monthly.

For the remainder of Year 3 and for Years 4, 5, and 6, Emmet County will provide revenue sharing to Otsego County in accordance with Emmet County's Revenue Sharing Policy, a copy of which will be provided to Otsego County and adopted herein by reference. In the event that Otsego County's annual growth (in tons or in pulls) exceeds 10% in any year of this Agreement (after Year 3), Emmet County reserves the right to request an increase in the capped total amount to accommodate exceptional growth.

Except as otherwise provided herein, Otsego County will pay to Emmet County the following capped rates for the hauling of recycled materials.

\* \* \*

- Year 3: \$285 per bin pull to the capped total amount of \$115,500, (formerly) revised to \$132,320, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
- Year 4: \$290 per bin pull to the capped total amount of \$185,080 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
- Year 5: \$295 per bin pull to the capped total amount of \$202,420 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
- Year 6: \$300 per bin pull to the capped total amount of \$214,800 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.

Emmet County reserves the right to implement a fuel surcharge (Attachment C), assessed monthly, if the Department of Energy average Midwest on-road diesel fuel price exceeds \$4.50 per gallon. Such surcharge will only be for the amount over \$4.50 per gallon.

The cap amounts will be based on the total compensation paid by Otsego County in each category (hauling and processing). Otsego County's revenue share will be credited against each monthly invoice, resulting in a net lower cost paid by Otsego County each month. These net amounts will be used to determine if the cap amounts are reached. The fuel surcharges set forth in Attachment C, entitled "FUEL SURCHARGE TABLE," will not be applied to the cap amounts.

There will be no other costs assigned to Otsego County outside of those listed above; provided, however, that in the event that Otsego County's volume/bin pulls exceeds 10% in any year of this Agreement (after Year 3), Emmet County reserves the right to request an increase in the capped total amount to share in the program's success.

3. Otsego County acknowledges that it will be responsible to actively manage the capacity of the bins to minimize pull requests. Emmet County agrees to continue to work to provide additional service as needed to maintain the Gaylord site.

4. All of the other terms and conditions contained in the Agreement will remain in full force and effect and without change or modification except as expressly provided herein.

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment on the date first written above.

COUNTY OF OTSEGO:

Attest:

\_\_\_\_\_

\_\_\_\_\_  
John Burt, County Administrator

COUNTY OF EMMET:

Attest:

\_\_\_\_\_  
Juli Wallin, Clerk

\_\_\_\_\_  
James E. Tamlyn, Chairperson  
Emmet County Board of Commissioners

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  FY 2017 Bus Budget	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 2.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County Bus System is on the State's Fiscal Calendar being October through September. The County must approve the Bus budget prior to October 1 of each year.

**MOTION:**

Move to approve the Otsego County Bus Budget and employee position listing.

**Otsego County Bus System**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2017**

**Revenue Schedule Report**

Code	Description	Amount
<b>401 :</b>	<b>Farebox Revenue</b>	
40100	Passenger Fares (-)	\$150,000
40400	Package Delivery/Meal Delivery Programs (-CAP approved)	\$34,100
<b>406 :</b>	<b>Auxiliary Trans Revenues</b>	
40615	Advertising (-)	\$8,000
<b>407 :</b>	<b>NonTrans Revenues</b>	
40710	Sales of Maintenance Services (-work on sheriffs cars and other county vehicles)	\$22,000
40799	Other NonTrans Revenue (Explain in comment field) (-Scrap metal, bus sales)	\$5,000
<b>408 :</b>	<b>Local Revenue</b>	
40800	Taxes Levied Directly for/by Transit Agency (-.25 MILLS)	\$290,721
<b>409 :</b>	<b>Local Service Contract</b>	
40950	Local Service Contract/Local Source (-adult workshops, school support runs )	\$295,800
<b>411 :</b>	<b>State Formula and Contracts</b>	
41101	State Operating Assistance (@37.38%)	\$665,039
<b>413 :</b>	<b>Federal Contracts</b>	
41301	Section 5311 Operating (@18.5%)	\$329,108
<b>Total Revenues: \$1,799,768</b>		

**Otsego County Bus System**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2017**

**Expense Schedule Report**

Code	Description	Amount
<b>501 :</b>	<b>Labor</b>	
50101	Operators Salaries & Wages (cola increase due to union negotiations)	\$557,000
50102	Other Salaries & Wages ( cola increase due to county board approving raise across the board)	\$251,958
50103	Dispatchers' Salaries & Wages ( cola increase due to union negotiations)	\$140,184
<b>502 :</b>	<b>Fringe Benefits</b>	
50200	Fringe Benefits (-)	\$360,000
<b>503 :</b>	<b>Services</b>	
50302	Advertising Fees (-)	\$3,000
50305	Audit Costs (-)	\$5,500
50399	Other Services (Explain in comment field) (Drug test, dot, printing, admin fees,garage door maint)	\$71,000
<b>504 :</b>	<b>Materials and Supplies</b>	
50401	Fuel & Lubricants (-)	\$197,000
50402	Tires & Tubes (-)	\$10,000
50499	Other Materials & Supplies (-)	\$111,000
<b>505 :</b>	<b>Utilities</b>	
50500	Utilities (-)	\$44,000
<b>506 :</b>	<b>Insurance</b>	
50603	Liability Insurance (-)	\$20,000
<b>507 :</b>	<b>Taxes &amp; Fees</b>	
50700	Taxes & Fees (-)	\$322
<b>509 :</b>	<b>Misc Expenses</b>	

**Otsego County Bus System**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2017**

**Expense Schedule Report**

Code	Description	Amount
50902	Travel, Meetings & Training (-)	\$700
50903	Association Dues & Subscriptions (-)	\$5,300
<b>513 :</b>	<b>Depreciation</b>	
51300	Depreciation (buses, bldg)	\$49,000
<b>550 :</b>	<b>Ineligible Expenses</b>	
55008	Other Ineligible Expenses (Explain in comment field) (-meals on wheels. CAP APPROVED)	\$25,000
<b>560 :</b>	<b>Ineligible Expenses</b>	
56001	Ineligible Expenses Associated w/Sale of Maintenance Service (-MAINT ON SHERIFF'S DEPT CARS/OTHER COUNTY VEHICLES)	\$22,000

**Total Expenses: \$1,825,964**

**Total Ineligible Expenses: \$47,000**

**Total Eligible Expenses: \$1,778,964**

**Bus Position Roster**  
**10/1/16 - 9/30/17**

**Management/Office**

Transit Manager	1
Bus Office Manager	1

**Teamsters Bus**

Bus Driver	11
Bus Driver - Part-Time	2
Chief Dispatcher	1
Dispatcher	2
Driver/Dispatcher	1
Lead Mechanic	1
Mechanic	1
General Maintenance	1

**Part-time Irregular**

Irr Bus Driver	3
Irr Bus Aid	3
Irr Bus Aid - Fill In	2
Home Delivered Meals	4

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**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  FY 2017 Commission on Aging Budget	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 3.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County Commission on Aging (OCCOA) is on the State's Fiscal Calendar being October through September. The County must approve the OCCOA budget prior to October 1 of each year.

**RECOMMENDATION:**

Staff requests approval of the Otsego County Commission on Aging Budget.

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## Otsego County Commission on Aging

2016-2017 OCCOA BUDGET		
<b>REVENUE:</b>		
	NEMCSA FEDERAL GRANT INCOME	144,942.00
	NEMCSA STATE GRANT INCOME	68,630.00
	DONATION INCOME	136,786.00
	TOBACCO/WAIVER/OTHER GRANTS	69,130.00
	PRIVATE PAY-OTSEGO HAUS	27,500.00
	TAX RECEIPTS INCOME	1,152,000.00
	CASH MATCH FOR GRANTS	20,390.00
	INTEREST INCOME	1,000.00
	ACTIVITIES/SPECIAL EVENTS INCOME	43,500.00
	CONTRACTED INCOME	84,400.00
	TRANSFER FROM FUND EQUITY	161,941.00
	<b>BUDGETED TOTAL INCOME:</b>	<b>\$1,910,219.00</b>
<b>EXPENSES:</b>		
	SALARY EXPENSES	1,088,000.00
	FRINGE BENEFITS	94,336.00
	RSVP FUNDING EXPENSE	42,000.00
	EMPLOYEE BENEFIT	36,620.00
	CASUAL LABOR	0.00
	BOARD EXPENSE	500.00
	RENTS	50,158.00
	RAW FOODS	268,251.00
	EMPLOYEE LUNCH ACCOUNT EXPENSE	1,500.00
	UTILITIES-OTSEGO HAUS	6,500.00
	DUES EXPENSE	3,375.00
	POSTAGE EXPENSE	3,700.00
	SUPPLIES EXPENSE	25,452.00
	KITCHEN SUPPLIES	11,750.00
	TELEPHONE EXPENSE	10,450.00
	SERVICE CONTRACTS/GRANTS	3,810.00
	HOME MEAL DELIVERY EXPENSE	58,392.00
	TRANSPORTATION EXP-OTSEGO HAUS	800.00
	CLEANING EXPENSE	2,900.00
	STAFF TRAVEL EXPENSE	36,525.00
	REPAIR/MAINT EXPENSE	3,650.00
	GARBAGE REMOVAL EXPENSE	2,000.00
	VOLUNTEER PROGRAMS EXPENSE	6,500.00
	EQUIPMENT LEASING-GENERAL OPER	10,440.00
	EQUIPMENT PURCHASE EXPENSE	1,500.00
	COMPUTER EXP-GENERAL OPER	6,000.00
	PRIME TIMES ADVERTISING EXPENSE	9,100.00
	INSURANCE EXPENSE	32,950.00
	AUDIT/PROFESSIONAL FEES	6,500.00
	ADVERTISING EXPENSE	13,170.00
	LEASHOLD IMPROVEMENTS	500.00
	TRAINING EXPENSE	8,090.00
	ACTIVITIES/SPECIAL EVENTS EXPENSES	39,800.00
	CASH MATCH EXP-GENERAL OPER	21,000.00
	TAX TRIBUNAL CHARGEBACKS	4,000.00
	MILLAGE CAMPAIGN 8/2014	0.00
	<b>BUDGETED TOTAL EXPENSES:</b>	<b>\$1,910,219.00</b>
	<b>Revenue over Expenses/Expenses over Revenue:</b>	<b>\$0.00</b>

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Bid 2017-07 Land Use Vehicle	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 4.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

Otsego County solicited bids for a vehicle for use in the Building Department for Land Use Services, along with trading in a 2011 Chevrolet Colorado. The following bids were received:

- Gaylord Ford, 2017 Ford Escape: \$6,854.72
- Jim Wernig, 2016 Chevy Trax: \$5,000.00
- Feeny of Gaylord, 2016 Jeep Patriot Latitude: \$3,300

**MOTION:**

Move to award bid 2016-07 to Feeny CDJR of Gaylord in the amount of \$3,300 with funds to come from the Building Inspection Fund.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Parks and Recreation Staffing	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 5.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Parks and Recreation Commission and the Budget & Finance Committee have recommended the addition of a part-time (20 hours per week) Community Center Monitor position to assist in covering nighttime and weekend shifts and to reduce overtime for higher-paid employees. For the remainder of 2016, the position would be funded using leftover monies in the Parks 208 budget. The position is included in the 2017 Parks budget.

**MOTION:**

Move to approve the part-time Community Center Monitor position for the Parks and Recreation Department along with the associated budget amendment.



**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Land Use Budget Amendment	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, B. Budget & Finance Committee Recommendations, 6.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Professional line item under the Zoning Department is getting low due to increased construction activity this year. A budget amendment in the amount of \$2,000 is needed to operate through the end of the year. Funds will come from the General Fund Contingency Fund.

**RECOMMENDATION:**

Staff requests approval of the budget amendment in the amount of \$2,000 as detailed above.



**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

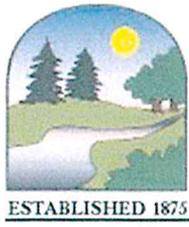
<b>AGENDA ITEM:</b>  OCCOA Home Delivered Meals Agreement	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, C.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  Yes

**BACKGROUND/DISCUSSION:**

The current agreement with the Otsego County Commission on Aging (OCCOA) for delivery of home meals to seniors terminates on September 30, 2016. The County is looking at approving an updated agreement for 1 year to continue services.

**RECOMMENDATION:**

Staff requests approval of the OCCOA Home Delivered Meals Agreement.



*Otsego*  
C O U N T Y  
M I C H I G A N

*Otsego County Bus System*

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

September 22, 2016

TRANSPORTATION AGREEMENT BETWEEN  
OTSEGO COUNTY BUS SYSTEM  
AND  
OTSEGO COUNTY COMMISSION ON AGING  
"Home Delivered Meals" PROGRAM

- A. This agreement is made by and between Otsego County on behalf of the Otsego County Bus System (OCBS) and Otsego County Commission on Aging (OCCOA) for transportation and delivery of meals to eligible Senior Citizens, known as the "*Home Delivered Meals*" (HDM) program. This agreement is for Fiscal Year 2017. Beginning October 1<sup>st</sup> 2016, through September 30<sup>th</sup> 2017. This agreement may be renewed annually on a fiscal year (October 1- September 30, contract year) basis if both parties can agree to the necessary modifications as provided in the following terms and conditions.
- B. OTSEGO COUNTY BUS SYSTEM AGREES:
1. OCBS will make existing vehicles (see Appendix A) with current insurance coverage available for providing services listed in the Agreement and will purchase, pursuant to Section C, Number 1, replacement vehicles used for the HDM program with approval of OCCOA. OCBS agrees to purchase, own, house, maintain, and insure vehicles dedicated to the HDM program. Such activities will be fully funded by OCCOA, pursuant to Section C of this agreement.
  2. OCBS shall provide annually, a report of the mileage and condition of each HDM vehicle to OCCOA.
  3. OCBS shall prepare, 90 days prior to fiscal year-end, a cost breakdown for the HDM program, in the format provided in APPENDIX B. The costs will initially be based on estimates, using historical data and projected future costs of the program.
  4. OCBS shall send monthly invoices to the OCCOA for 1/12 of the Total Annual OCCOA Budget amount, as illustrated in APPENDIX B.
  5. At the end of each fiscal year, OCBS will recalculate the cost breakdown per APPENDIX B using actual costs incurred by the HDM program. After those calculations are complete, the following shall take place:
    - a. If the actual costs incurred are greater than the estimated costs, OCCOA will be responsible for the difference. OCBS will invoice OCCOA for the additional amount due.
    - b. If the actual costs incurred are less than the estimated costs, OCCOA will be refunded the amount of overpayment.

- c. OCBS shall notify OCCOA at quarterly meetings referenced in Section D, 3 of any significant differences from the estimates throughout the year.
- d. OCBS shall provide OCCOA with all relevant supporting documentation to substantiate the actual costs incurred by the HDM program.
- 6. OCBS will provide drivers to transport meals to designated delivery points within the Otsego County jurisdiction.
- 7. Provide the OCBS dispatch and office manager time to help coordinate the delivery schedule.
- 8. To comply with any health standards for food temperatures at delivery.
- 9. To make every effort to comply with reasonable delivery schedules provided by OCCOA.
- 10. To provide a liaison for dispatching services.
- 11. To provide a management liaison to work with the OCCOA management liaison towards the resolution of issues.
- 12. OCBS will provide a designated liaison to work with the designated liaison of OCCOA regarding schedules & resolutions of problems.

C. THE OTSEGO COUNTY COMMISSION ON AGING AGREES:

- 1. OCCOA agrees to fund the HDM program according to the cost breakdown per APPENDIX B, and further agrees to the recalculation of the HDM program cost using actual costs at the end of the fiscal year, which may result in additional funds due to the OCBS, or funds returned to OCCOA.
- 2. As indicated on APPENDIX B "Vehicle Replacement" section, OCCOA shall set an amount aside in a separate fund to be used toward funding the replacement of vehicles used in the HDM program upon request by OCBS. OCCOA agrees to fund vehicle purchases based on the recommendations provided by the OCBS, in order to provide safe vehicles for the program. Selection of the replacement vehicles must be mutually approved by the OCBS and OCCOA. The process of bidding/procuring replacement vehicles shall be in accordance with the Otsego County purchasing policy. Funds shall only be released upon the consent of the OCCOA Board.
- 3. To assign a liaison to work with OCBS in areas relating to daily operations, faxing of meal delivery sheets to OCBS dispatch office as required and coordination of any delivery date changes due to holidays or other situations that might arise.
- 4. To provide monthly payments to OCBS, to be paid at beginning of each month for the previous months provided service. Total agreement amount for Fiscal Year 2017 services is: **\$53,202.52**. Monthly payments for this agreement will be: **\$4,433.54**.
- 5. As referenced in Section B 3, cost of service will be reviewed at least 90 days prior to the beginning of each contract year and may be raised by whatever operating costs (labor, benefits, fuel etc.) increased during the last year serviced.
- 6. To provide a designated liaison to work with OCBS regarding schedules.
- 7. To provide a designated liaison to work with OCBS towards the resolution of issues.

D. MUTUAL RESPONSIBILITIES:

- 1. That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.

2. That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.
3. OCBS management and OCCOA management shall meet on a quarterly basis to review the status of the Agreement.

E. REOPENER CLAUSE

The agreement will automatically be reopened for renegotiations during the contract year under the following conditions:

1. Any change in terms or conditions should be with a 90 day notice from either party
2. Sources of funding necessary to operate and provide services for OCCOA are reduced to the point the OCBS is required to reduce or cease operations.
3. Funding available to the OCCOA for the "Home Delivered Meals" program is reduced requiring discontinuation or reduction of the service affecting this agreement.
4. Services discontinued or reduced at either program location.
5. A 30-day notice of contract cancellation by either party is required in writing.

\_\_\_\_\_  
Otsego County Administrator

DATE: \_\_\_\_\_

\_\_\_\_\_  
Otsego County Commission on Aging  
Representative

DATE: \_\_\_\_\_

**Please make check payable to "Otsego County Bus System" and send payment to:**  
OCBS  
1254 Energy Drive  
Gaylord, MI 49735

## APPENDIX A

### VEHICLES PROVIDED BY OCCBS

6. 2009 Chevy Aveo (Vehicle I.D. KL1TD56E99B340595)
7. 2009 Chevy Equinox (Vehicle I.D. 2CN DL23F396224819)
8. 1998 Ford Van (Vehicle I.D. 2FMZA5147WBC82725)
9. Van (Vehicle I.D. 1GNDU23L26D225682)
10. Van (Vehicle I.D. 1GNDU23L86D228747)

APPENDIX B  
FY 2017 Cost Breakdown

<b>STAFFING</b>	
<b><u>DRIVERS</u></b>	<b><u>(Using avg 60 hrs per week)</u></b>
Driver 1	\$9,096.00
Driver 2	\$9,096.00
Driver 3	\$9,096.00
Driver 4	\$9,096.00
<b><u>ADMIN/DISPATCH</u></b>	<b><u>(Using 1% of wages)</u></b>
Office Manager	\$655.66
Dispatcher	\$456.66
<b>Subtotal</b>	<b>\$37,496.32</b>
<b>GASOLINE</b>	
<b>Subtotal</b>	<b>\$4,656.00</b>
<b>VEHICLE MAINTENANCE</b>	
<b>Subtotal</b>	<b>\$5,904.00</b>
<b>Building Costs (Utilities, Maintenance)</b>	
<b>Subtotal</b>	<b>\$2,646.20</b>
<b>VEHICLE LIABILITY INSURANCE</b>	
<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Total Annual Contract Cost</b>	<b>\$53,202.52</b>
<b>Total Monthly Contract Cost</b>	<b>\$4,433.54</b>
<b>VEHICLE REPLACEMENT</b>	
<b>Subtotal</b>	<b>\$8,333.35</b>
Note: This amount is not paid to OCBS, but held by OCCOA	
<b>Total Annual OCCOA Budget</b>	<b>\$61,535.87</b>

# OTSEGO COUNTY Board of Commissioners



## EXECUTIVE SUMMARY

AGENDA ITEM:  Bid 2016-08	AGENDA DATE:  September 27, 2016
AGENDA PLACEMENT:  Consent Agenda, D.	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  John Burt, County Administrator	ATTORNEY REVIEW:  No

### **BACKGROUND/DISCUSSION:**

The following bids were received to replace the Airport Director vehicle on September 22, 2016.

- Berger Chevrolet (Grand Rapids) for a 2017 Chevy Equinox: \$23,067.59
- Feeny CDJR of Gaylord for a 2016 Jeep Renegade Sport: \$21,397
- Gaylord Ford for a 2017 Escape: \$24,354.72
- Jim Wernig for a 2016 Chevy Trax: \$22,500

### **MOTION:**

Move to award bid 2016-08 to Feeny CDJR in the amount of \$21,397 with funds to come from the Airport Capital Projects Fund along with any associated budget amendment.



**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-25 Mortgage Discharge (Truran)	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, E.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

This resolution is for the discharge of a mortgage for Peter and Treasure Truran.

As a matter of process, the County issues resolutions to discharge mortgages once payment to the County is completed

**RECOMMENDATION:**

Staff requests adoption of resolution OCR 16-25.

**RESOLUTION NO. OCR 16-25**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 27, 2016

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 7275 S. Old US Highway 27, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1363, Pages 200-215 in the name Peter W. Truran and Treasure S. Truran, husband and wife and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Peter W. Truran and Treasure S. Truran, husband and wife, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-26 Mortgage Discharge (Gilardy)	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, F.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

This resolution is for the discharge of a mortgage for Gilardy, LLC.

As a matter of process, the County issues resolutions to discharge mortgages once payment to the County is completed

**MOTION:**

Move to adopt resolution OCR 16-25 for the discharge of mortgage for Gilardy, LLC upon approval of the Otsego County Housing Committee.

**RESOLUTION NO. OCR 16-26**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 27, 2016

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 232 W. Main Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1268, Pages 599-602 by and between Gilardy, LLC, a Michigan Limited Liability Company, and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE by and between Gilardy, LLC, a Michigan Limited Liability Company, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-27 ARTA LWCF Grant Application	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, G.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

At their March 22, 2016 regular meeting, the Otsego County Board adopted a resolution approving a grant application on behalf of the Alpine Regional Tennis Association (ARTA) for funding through the Land and Water Conservation Fund (LWCF) Grant for the construction of four outdoor tennis courts at the Otsego County Sportsplex.

An updated resolution is now needed for the grant application. \$150,000 in LWCF funds are being requested with a match by ARTA of \$150,000.

**RECOMMENDATION:**

Staff requests adoption of resolution OCR 16-27.

**RESOLUTION NO. OCR 16-27**  
**Alpine Regional Tennis Association Tennis Courts**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
September 27, 2016

**WHEREAS**, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Land and Water Conservation Fund for the construction of a four court tennis complex; and

**WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

**WHEREAS**, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$150,000 matching funds in cash; now therefore, be it

**RESOLVED**, that Otsego County hereby authorizes submission of a Michigan Natural Resources Land and Water Conservation Fund Application for \$150,000, and further resolves to make its financial obligation amount of \$150,000 (\$150,000 cash) (50%), for a total project cost of \$300,000, during the 2016-2017 fiscal years.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  Housing Committee Reappointment (LaFave)	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  Consent Agenda, H.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County Housing Committee has recommended that John LaFave be reappointed for an addition 3-year term expiring 12/31/2019.

**RECOMMENDATION:**

Staff requests reappointment of LaFave to the Otsego County Housing Committee to a 3-year term expiring December 21, 2019.

*Otsego County Housing Committee*

MOTION BY & SIGNED BY Joe Wambold

Re-appoint John LaFave to the Otsego County Housing Committee, an additional three year  
term expiring 12/31/2019.

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DATE: September 15, 2016



APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Re-appoint - Otsego County Housing Committee

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: John LaFave

Address: 5447 Cheyenne Circle, Gaylord Zip Code 49735

Telephone: 989-370-6972 Other: 989-370-6972

Email address: johnlafave607@gmail.com

Date available for appointment September 2016

County Commission District District VI

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Bagley

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Housing Committee, Housing Board of Appeals, Harper Woods, Michigan  
Harper Woods Jaycees President, Harper Woods Lions President, Corwith Twp Planning-Chairman  
Kelly Road Business Association, Harper Woods, MI  
Stewardship Team-Gaylor E-Free Church  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever worked for Otsego County?      \_\_\_ Yes      ✓ No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?      \_\_\_ Yes      ✓ No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have read and studied the real estate market and have a good knowledge of how it works. I know about grants and loans given to low income people to help fix their homes. I read a lot of newspaper stories and follow what is happening in Otsego County.

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I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

08/26/16  
\_\_\_\_\_  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**spremo@otsegocountymi.gov**

*Thank you very much for giving us the opportunity to consider you for appointment.*

# OTSEGO COUNTY Board of Commissioners



## EXECUTIVE SUMMARY

AGENDA ITEM:  Fee Schedule Update (Marriage Ceremonies)	AGENDA DATE:  September 27, 2016
AGENDA PLACEMENT:  Committee Reports, A. Budget & Finance Committee, 1.	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  John Burt, County Administrator	ATTORNEY REVIEW:  No

### **BACKGROUND/DISCUSSION:**

At their September 20, 2016 regular meeting, the Budget & Finance Committee recommended adopting a fee of \$25 for marriage ceremonies performed by the Otsego County Clerk. There is not currently a fee set for this. The District Court performs a similar function, charging \$10.00. The fee set for Clerks in nearby counties ranges from \$25.00 to \$35.00.

### **RECOMMENDATION:**

Staff requests approval of a fee of \$25.00 for the Clerk to perform marriage ceremonies.

Internal Fees:

Lube, Oil & Filter Change for County Departments	\$28.00
Labor Charge for vehicle repairs	\$45.00 per hour

**CLERK/REGISTER OF DEEDS OFFICE**

Vital Record Copies	
First Page	12.00
Each Additional Page	5.00

Note: \$4.00 of deed fee deposited to the MI State Survey and Remonumentation Fund  
Portion of fees deposited into Register of Deeds' Automation Fund per  
MCL 600.2568

On-Line Clerk/ROD Documents	\$5.00 transaction fee
	\$1.00 per page copy fee
(set up group users through ROD Office)	\$50.00 monthly group user fee

Qualified Voter Registration File (Bagley Twp is not available)	
Digital Copy	\$.02 per voter
Hardcopies	\$10.00 per municipality

Clerk & Register of Deeds Record Copies	\$1.00 per page
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Carrying Concealed Weapons Permit (CCW)	\$105.00
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<b>Marriage Ceremonies, Conducting of</b>	<b>\$25.00</b>
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Register of Deeds Record Searches	\$5.00 per name searched
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Register of Deed Document Recordings

Recording Fees	
First Page	14.00
Additional Pages	3.00 Each

Recording Fee Check Overages

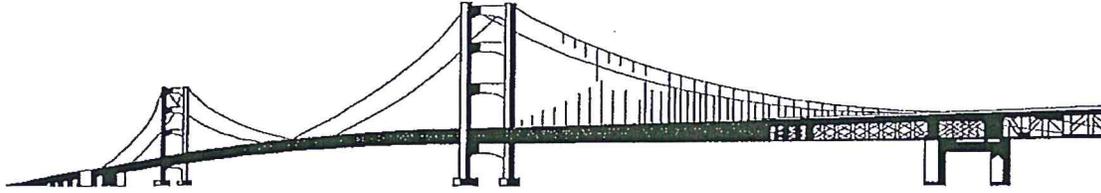
County retains first \$10.00 of recording check overages.  
Recording check overages over \$10.00 result in document rejection.

**COMMISSIONERS**

Annual Salaries	
Chairperson	\$10,800
Commissioners:	\$9,600

Per Diem Rates

Half-Day (under 4 hours)	\$40.00
Full-Day (over 4 hours)	\$80.00



## STRAITS AREA NARCOTICS ENFORCEMENT

P.O. BOX 345 TOPINABEE, MI. 49791, 238-8692, 800-621-8651, Fax. 231-238-4228

Dear Otsego County Commissioners,

I am requesting that you place me on the agenda for the Otsego County Board of Commissioner's Meeting scheduled at 9:30 AM on 09/27/2016. I would like to make a short presentation on SANE activity and current trends affecting the area, while also answering any questions they may have. I would also like to thank them for their ongoing support of SANE.

Please let me know if you need further information.

Thank you,

*Ken Mills*

D/Lt. Ken Mills

Unit Commander

MSP 7<sup>th</sup> District-SANE

**BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - AUGUST 31, 2016**

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
<b>ASSETS</b>					
CASH	711,056.57	577,342.13	271,884.78	106,805.63	104,323.91
INVESTMENTS	199,736.16	737,000.00	715,198.66	-	-
IMPREST CASH	10,665.00	-	-	-	-
TAXES RECEIVABLE	218,266.21	-	-	-	-
ACCOUNTS RECEIVABLE	5,008.00	122,316.54	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	2,830.28	64,327.69	500,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	53,366.37	-	-	-
LONG TERM ADV TO EMS	-	252,414.34	-	-	-
POSTAGE INVENTORY	2,844.37	-	-	-	-
SUPPLIES INVENTORY	14,968.46	-	-	-	-
PREPAID EXPENSE	10,757.47	-	-	-	-
<b>TOTAL ASSETS</b>	<u>1,176,132.52</u>	<u>1,806,767.07</u>	<u>1,487,083.44</u>	<u>106,805.63</u>	<u>104,323.91</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	500,000.00	-	-	-	-
DEFERRED REVENUE	28,523.21	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>528,523.21</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE</b>					
NONSPENDABLE/ASSIGNED/RESTRICTED	74,432.88	-	-	-	-
UNASSIGNED	573,176.43	1,806,767.07	1,487,083.44	106,805.63	104,323.91
<b>TOTAL FUND BALANCE</b>	<u>647,609.31</u>	<u>1,806,767.07</u>	<u>1,487,083.44</u>	<u>106,805.63</u>	<u>104,323.91</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>1,176,132.52</u>	<u>1,806,767.07</u>	<u>1,487,083.44</u>	<u>106,805.63</u>	<u>104,323.91</u>

Information on these pages is intended for mangement purposes only.  
The information is unaudited and is prepared using the modified cash basis of accounting.

**BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - AUGUST 31, 2016**

	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
<b>ASSETS</b>			
CASH	275,326.35	-	170,629.08
RESERVED CASH	250,000.00	-	
INVESTMENTS	100,000.00	-	100,000.00
IMPREST CASH	-	-	2,000.00
TAXES RECEIVABLE	-	-	-
ACCOUNTS RECEIVABLE	-	(35,000.00)	5,551.07
DUE FROM STATE	-	-	-
DUE FROM OTHER FUNDS	8,000.00	760,000.00	-
LONG TERM ADV TO OTHER FDS	-	-	-
LONG TERM ADV TO EMS	-	-	-
POSTAGE INVENTORY	-	-	-
SUPPLIES INVENTORY	-	-	-
PREPAID EXPENSE	-	-	15,645.96
<b>TOTAL ASSETS</b>	<u>633,326.35</u>	<u>725,000.00</u>	<u>293,826.11</u>
<b>LIABILITIES</b>			
ACCOUNTS PAYABLE	-	-	-
ACCRUED WAGES PAYABLE	-	-	-
DUE TO OTHER FUNDS	-	-	-
DEFERRED REVENUE	-	725,000.00	-
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>725,000.00</u>	<u>-</u>
<b>FUND BALANCE</b>			
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-
UNASSIGNED	633,326.35	-	293,826.11
<b>TOTAL FUND BALANCE</b>	<u>633,326.35</u>	<u>-</u>	<u>293,826.11</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>633,326.35</u>	<u>725,000.00</u>	<u>293,826.11</u>

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY  
 PERIOD ENDING 08/31/2016

GL NUMBER	YTD BALANCE		2016 AMENDED BUDGET	YTD BALANCE		AVAILABLE		% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
010-PROPERTY TAXES	581,666.33		4,663,000.00	594,498.74		4,068,501.26		12.75
015-STATE UNRESTRICTED RI	448,208.75		630,799.00	448,837.33		181,961.67		71.15
025-INTEREST EARNINGS	77,920.40		125,000.00	104,052.86		20,947.14		83.24
030-OTHER REVENUE	34,066.36		348,000.00	95,057.11		252,942.89		27.32
050-SPECIAL ITEMS/TRANSF	141,781.85		265,251.00	81,194.00		184,057.00		30.61
131-CIRCUIT COURT	109,224.05		209,950.00	110,846.59		99,103.41		52.80
132-LEIN FEES	3,500.00		11,800.00	5,250.00		6,550.00		44.49
133-DRUG COURT GRANT	48,083.96		142,608.00	30,512.59		112,095.41		21.40
134-RDSS TRANSPORT GRANT	4,030.18		15,000.00	3,282.50		11,717.50		21.88
136-DISTRICT COURT	319,026.91		477,029.00	375,028.14		102,000.86		78.62
145-JURY COMMISSION	1,270.00		5,500.00	5,222.50		277.50		94.95
148-PROBATE COURT	94,225.00		183,500.00	97,990.03		85,509.97		53.40
166-FAMILY COUNSELING SEI	4,085.70		4,000.00	3,421.00		579.00		85.53
215-COUNTY CLERK/ROD	196,231.38		268,750.00	187,494.38		81,255.62		69.77
253-TREASURER	1,606.00		8,550.00	7,080.60		1,469.40		82.81
257-EQUALIZATION	18,910.75		36,700.00	1,447.00		35,253.00		3.94
267-PROSECUTOR	27,121.32		47,900.00	34,693.37		13,206.63		72.43
268-CHILD SUPPORT SPECIAL	11,444.63		48,000.00	15,914.48		32,085.52		33.16
301-SHERIFF	13,204.89		16,500.00	5,550.82		10,949.18		33.64
302-SHERIFF - CIVIL DIVIS	12,421.62		16,000.00	20,021.08		(4,021.08)		125.13
320-JUSTICE TRAINING	(128.38)		1,800.00	905.67		894.33		50.32
331-MARINE SAFETY	0.00		4,000.00	0.00		4,000.00		0.00
332-MOTORCYCLE SAFETY EDU	10,641.87		83,409.00	9,784.00		73,625.00		11.73
333-SNOWMOBILE GRANT	11,375.00		10,000.00	195.37		9,804.63		1.95
334-SECONDARY ROAD PATROI	19,624.00		40,000.00	41,664.00		(1,664.00)		104.16
336-OFF-ROAD VEHICLE GRAI	0.00		5,000.00	0.00		5,000.00		0.00
351-JAIL	36,068.65		78,600.00	44,705.03		33,894.97		56.88
427-EMERGENCY SERVICES	(2,616.68)		6,100.00	(381.02)		6,481.02		(6.25)
450-REMONUMENTATION	18,973.20		34,788.00	13,915.20		20,872.80		40.00
601-DISTRICT HEALTH	175.00		0.00	0.00		0.00		0.00
721-PLANNING / ZONING	80,299.00		93,235.00	80,875.00		12,360.00		86.74
<b>TOTAL Revenues</b>	<b>2,322,441.74</b>		<b>7,880,769.00</b>	<b>2,419,058.37</b>		<b>5,461,710.63</b>		<b>30.70</b>
101-COMMISSIONERS	115,493.47		199,257.00	127,897.47		71,359.53		64.19
105-OTHER LEGISLATIVE	21,223.56		21,242.00	11,882.28		9,359.72		55.94
131-CIRCUIT COURT	634,095.00		1,086,004.00	633,653.71		452,350.29		58.35
132-LEIN FEES	3,500.00		11,800.00	5,280.00		6,520.00		44.75
133-DRUG COURT GRANT	67,524.12		134,104.00	59,946.15		74,157.85		44.70
134-RDSS TRANSPORT GRANT	4,626.77		15,000.00	3,285.65		11,714.35		21.90
136-DISTRICT COURT	44,168.88		68,606.00	42,331.88		26,274.12		61.70
145-JURY COMMISSION	7,897.28		33,950.00	15,908.04		18,041.96		46.86
148-PROBATE COURT	115,816.14		173,620.00	111,593.08		62,026.92		64.27
149-PROBATION/PAROLE	469.15		1,500.00	756.96		743.04		50.46
166-FAMILY COUNSELING SEI	525.00		4,000.00	2,030.00		1,970.00		50.75
172-COUNTY ADMINISTRATOR	67,593.00		160,629.00	80,314.00		80,315.00		50.00
201-FINANCE DEPARTMENT	43,260.00		109,775.00	54,888.00		54,887.00		50.00
215-COUNTY CLERK/ROD	170,305.09		277,803.00	175,437.01		102,365.99		63.15
223-EXTERNAL AUDIT	11,289.29		11,267.00	11,266.71		0.29		100.00
228-INFORMATION TECHNOLOC	38,087.68		60,781.00	42,693.06		18,087.94		70.24
253-TREASURER	72,506.72		129,454.00	83,798.80		45,655.20		64.73
257-EQUALIZATION	164,397.65		213,509.00	139,352.92		74,156.08		65.27
261-COOPERATIVE EXTENSIOI	40,931.49		58,980.00	42,080.99		16,899.01		71.35
262-ELECTIONS	9,757.92		25,740.00	14,802.94		10,937.06		57.51
265-BUILDING AND GROUNDS	150,000.00		280,000.00	140,000.00		140,000.00		50.00
267-PROSECUTOR	280,631.96		500,532.00	315,489.11		185,042.89		63.03
268-CHILD SUPPORT SPECIAL	27,042.24		54,797.00	33,275.46		21,521.54		60.72
270-HUMAN RESOURCES	34,936.00		86,707.00	43,354.00		43,353.00		50.00
278-SURVEYOR	0.00		200.00	0.00		200.00		0.00
280-OTSEGO CONSERVATION I	4,000.00		4,000.00	4,000.00		0.00		100.00
301-SHERIFF	449,631.61		905,596.00	454,332.94		451,263.06		50.17
302-SHERIFF - CIVIL DIVIS	23,830.47		36,733.00	27,542.09		9,190.91		74.98
306-SANE	20,000.00		20,000.00	20,000.00		0.00		100.00
320-JUSTICE TRAINING	2,500.00		1,814.00	1,554.44		259.56		85.69
331-MARINE SAFETY	1,204.36		7,905.00	5,319.09		2,585.91		67.29
332-MOTORCYCLE SAFETY EDU	31,188.32		83,409.00	45,737.64		37,671.36		54.84
333-SNOWMOBILE GRANT	2,636.89		4,714.00	232.53		4,481.47		4.93
334-SECONDARY ROAD PATROI	49,563.06		75,030.00	51,918.95		23,111.05		69.20
336-OFF-ROAD VEHICLE GRAI	627.10		8,514.00	1,316.55		7,197.45		15.46
351-JAIL	618,280.93		1,059,864.00	645,666.58		414,197.42		60.92
427-EMERGENCY SERVICES	15,000.00		30,000.00	15,000.00		15,000.00		50.00
445-DRAINS	0.00		4,500.00	0.00		4,500.00		0.00
450-REMONUMENTATION	5,295.00		34,788.00	0.00		34,788.00		0.00
601-DISTRICT HEALTH	143,347.50		195,909.00	146,931.75		48,977.25		75.00
605-COMMUNICABLE DISEASES	500.00		500.00	500.00		0.00		100.00
631-SUBSTANCE ABUSE	57,857.50		86,246.00	17,871.00		68,375.00		20.72
648-MEDICAL EXAMINER	59,698.30		85,650.00	53,499.56		32,150.44		62.46

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY  
 PERIOD ENDING 08/31/2016

GL NUMBER	YTD BALANCE 08/31/2015		2016 AMENDED BUDGET	YTD BALANCE 08/31/2016		AVAILABLE BALANCE		% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>								
649-MENTAL HEALTH	47,001.50		94,003.00	47,001.50		47,001.50		50.00
681-VETERANS BURIAL	2,740.20		7,400.00	4,899.49		2,500.51		66.21
682-VETERANS AFFAIRS	32,541.30		58,841.00	36,348.62		22,492.38		61.77
721-PLANNING / ZONING	37,413.50		94,591.00	48,821.17		45,769.83		51.61
729-CHAMBER OF COMMERCE	997.50		1,050.00	0.00		1,050.00		0.00
731-ECONOMIC ALLIANCE	10,000.00		15,000.00	15,000.00		0.00		100.00
851-INSURANCE AND BONDS	(9,536.00)		260,000.00	94,272.50		165,727.50		36.26
853-HEALTH CARE RETIREES	58,622.72		80,000.00	43,115.52		36,884.48		53.89
864-DISTRIBUTIVE SERVICES	22,147.02		89,108.00	21,882.07		67,225.93		24.56
941-CONTINGENCY	0.00		50,698.00	0.00		50,698.00		0.00
961-APPROPRIATION - HUMAN	8,904.00		58,904.00	58,904.00		0.00		100.00
962-APPROPRIATION - LGL I	25,000.00		0.00	0.00		0.00		0.00
966-APPROPRIATION - AIRPO	107,140.00		239,281.00	119,641.00		119,640.00		50.00
967-APPROPRIATION - CHILI	117,500.00		285,000.00	192,500.00		92,500.00		67.54
968-APPROPRIATION - FOC	85,098.00		113,264.00	56,632.00		56,632.00		50.00
969-APPROPRIATION - OTHER	15,000.00		13,000.00	13,000.00		0.00		100.00
970-APPROPRIATION - EQUIP	60,000.00		15,000.00	15,000.00		0.00		100.00
971-APPROPRIATION - SLDR	5,000.00		5,000.00	0.00		5,000.00		0.00
972-APPROPRIATION - CAP I	42,000.00		30,200.00	30,200.00		0.00		100.00
978-APPROPRIATION - MAPPI	6,000.00		6,000.00	0.00		6,000.00		0.00
<b>TOTAL Expenditures</b>	<b>4,284,809.19</b>		<b>7,880,769.00</b>	<b>4,479,959.21</b>		<b>3,400,809.79</b>		<b>56.85</b>
<b>Fund 101 - GENERAL FUND:</b>								
TOTAL REVENUES	2,322,441.74		7,880,769.00	2,419,058.37		5,461,710.63		30.70
TOTAL EXPENDITURES	4,284,809.19		7,880,769.00	4,479,959.21		3,400,809.79		56.85
NET OF REVENUES & EXPENDIT	(1,962,367.45)		0.00	(2,060,900.84)		2,060,900.84		100.00
BEG. FUND BALANCE	2,187,918.91		2,708,510.15	2,708,510.15				
FUND BALANCE ADJUSTMENTS	309,095.00							
END FUND BALANCE	534,646.46		2,708,510.15	647,609.31				
<b>Fund 245 - PUBLIC IMPROVEMENT FUND</b>								
025-INTEREST EARNINGS	13,546.46		20,000.00	12,797.96		7,202.04		63.99
030-OTHER REVENUE	0.00		0.00	153,919.00		(153,919.00)		100.00
050-SPECIAL ITEMS/TRANSF	0.00		0.00	153,919.00		(153,919.00)		100.00
090-COURT FEES AND COSTS	0.00		0.00	67,102.00		(67,102.00)		100.00
<b>TOTAL Revenues</b>	<b>13,546.46</b>		<b>20,000.00</b>	<b>387,737.96</b>		<b>(367,737.96)</b>		<b>1,938.69</b>
901-CAPITAL OUTLAY	0.00		0.00	324,940.00		(324,940.00)		100.00
941-CONTINGENCY	0.00		20,000.00	0.00		20,000.00		0.00
999-TRANSFER OUT	0.00		0.00	50,000.00		(50,000.00)		100.00
<b>TOTAL Expenditures</b>	<b>0.00</b>		<b>20,000.00</b>	<b>374,940.00</b>		<b>(354,940.00)</b>		<b>1,874.70</b>
<b>Fund 245 - PUBLIC IMPROVEMENT:</b>								
TOTAL REVENUES	13,546.46		20,000.00	387,737.96		(367,737.96)		1,938.69
TOTAL EXPENDITURES	0.00		20,000.00	374,940.00		(354,940.00)		1,874.70
NET OF REVENUES & EXPENDIT	13,546.46		0.00	12,797.96		(12,797.96)		100.00
BEG. FUND BALANCE	1,768,565.06		1,793,969.11	1,793,969.11				
END FUND BALANCE	1,782,111.52		1,793,969.11	1,806,767.07				
<b>Fund 257 - BUDGET STABILIZATION</b>								
025-INTEREST EARNINGS	8,539.73		9,500.00	1,896.30		7,603.70		19.96
<b>TOTAL Revenues</b>	<b>8,539.73</b>		<b>9,500.00</b>	<b>1,896.30</b>		<b>7,603.70</b>		<b>19.96</b>
941-CONTINGENCY	0.00		9,500.00	0.00		9,500.00		0.00
<b>TOTAL Expenditures</b>	<b>0.00</b>		<b>9,500.00</b>	<b>0.00</b>		<b>9,500.00</b>		<b>0.00</b>
<b>Fund 257 - BUDGET STABILIZATION:</b>								
TOTAL REVENUES	8,539.73		9,500.00	1,896.30		7,603.70		19.96
TOTAL EXPENDITURES	0.00		9,500.00	0.00		9,500.00		0.00
NET OF REVENUES & EXPENDIT	8,539.73		0.00	1,896.30		(1,896.30)		100.00
BEG. FUND BALANCE	1,485,187.14		1,485,187.14	1,485,187.14				
END FUND BALANCE	1,493,726.87		1,485,187.14	1,487,083.44				

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY

PERIOD ENDING 08/31/2016

GL NUMBER	YTD BALANCE 08/31/2015		2016 AMENDED BUDGET	YTD BALANCE 08/31/2016		AVAILABLE BALANCE		% BGD USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
<b>Fund 260 - LEGAL DEFENSE FUND</b>								
025-INTEREST EARNINGS	163.97		0.00	157.11		(157.11)		100.00
050-SPECIAL ITEMS/TRANSF	25,000.00		45,000.00	0.00		45,000.00		0.00
<b>TOTAL Revenues</b>	<b>25,163.97</b>		<b>45,000.00</b>	<b>157.11</b>		<b>44,842.89</b>		<b>0.35</b>
270-HUMAN RESOURCES	36,903.62		45,000.00	15,801.50		29,198.50		35.11
<b>TOTAL Expenditures</b>	<b>36,903.62</b>		<b>45,000.00</b>	<b>15,801.50</b>		<b>29,198.50</b>		<b>35.11</b>
<b>Fund 260 - LEGAL DEFENSE FUND</b>								
TOTAL REVENUES	25,163.97		45,000.00	157.11		44,842.89		0.35
TOTAL EXPENDITURES	36,903.62		45,000.00	15,801.50		29,198.50		35.11
NET OF REVENUES & EXPENDIT	(11,739.65)		0.00	(15,644.39)		15,644.39		100.00
BEG. FUND BALANCE	124,457.38		122,450.02	122,450.02				
END FUND BALANCE	112,717.73		122,450.02	106,805.63				
<b>Fund 266 - EQUIPMENT FUND</b>								
030-OTHER REVENUE	1,948.64		0.00	588.54		(588.54)		100.00
050-SPECIAL ITEMS/TRANSF	70,980.00		196,720.00	104,544.00		92,176.00		53.14
<b>TOTAL Revenues</b>	<b>72,928.64</b>		<b>196,720.00</b>	<b>105,132.54</b>		<b>91,587.46</b>		<b>53.44</b>
901-CAPITAL OUTLAY	37,247.34		196,720.00	131,210.12		65,509.88		66.70
<b>TOTAL Expenditures</b>	<b>37,247.34</b>		<b>196,720.00</b>	<b>131,210.12</b>		<b>65,509.88</b>		<b>66.70</b>
<b>Fund 266 - EQUIPMENT FUND:</b>								
TOTAL REVENUES	72,928.64		196,720.00	105,132.54		91,587.46		53.44
TOTAL EXPENDITURES	37,247.34		196,720.00	131,210.12		65,509.88		66.70
NET OF REVENUES & EXPENDIT	35,681.30		0.00	(26,077.58)		26,077.58		100.00
BEG. FUND BALANCE	74,660.82		130,401.49	130,401.49				
END FUND BALANCE	110,342.12		130,401.49	104,323.91				
<b>Fund 499 - CAPITAL PROJECTS FUND</b>								
025-INTEREST EARNINGS	0.00		0.00	734.19		(734.19)		100.00
030-OTHER REVENUE	0.00		46,905.00	0.00		46,905.00		0.00
050-SPECIAL ITEMS/TRANSF	528,800.00		713,400.00	237,700.00		475,700.00		33.32
<b>TOTAL Revenues</b>	<b>528,800.00</b>		<b>760,305.00</b>	<b>238,434.19</b>		<b>521,870.81</b>		<b>31.36</b>
901-CAPITAL OUTLAY	246,273.39		760,305.00	252,557.31		507,747.69		33.22
941-CONTINGENCY	1,000.00		0.00	0.00		0.00		0.00
<b>TOTAL Expenditures</b>	<b>247,273.39</b>		<b>760,305.00</b>	<b>252,557.31</b>		<b>507,747.69</b>		<b>33.22</b>
<b>Fund 499 - CAPITAL PROJECTS FUND:</b>								
TOTAL REVENUES	528,800.00		760,305.00	238,434.19		521,870.81		31.36
TOTAL EXPENDITURES	247,273.39		760,305.00	252,557.31		507,747.69		33.22
NET OF REVENUES & EXPENDIT	281,526.61		0.00	(14,123.12)		14,123.12		100.00
BEG. FUND BALANCE	515,672.33		647,449.47	647,449.47				
END FUND BALANCE	797,198.94		647,449.47	633,326.35				
<b>Fund 569 - DEBT SERVICE</b>								
050-SPECIAL ITEMS/TRANSF	287,712.50		280,275.00	278,950.00		1,325.00		99.53
<b>TOTAL Revenues</b>	<b>287,712.50</b>		<b>280,275.00</b>	<b>278,950.00</b>		<b>1,325.00</b>		<b>99.53</b>
906-DEBT SERVICE	287,712.50		280,275.00	278,950.00		1,325.00		99.53
<b>TOTAL Expenditures</b>	<b>287,712.50</b>		<b>280,275.00</b>	<b>278,950.00</b>		<b>1,325.00</b>		<b>99.53</b>
<b>Fund 569 - DEBT SERVICE:</b>								

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY  
 PERIOD ENDING 08/31/2016

GL NUMBER	YTD BALANCE 08/31/2015		2016 AMENDED BUDGET	YTD BALANCE 08/31/2016		AVAILABLE BALANCE		% B DGT USED
	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 569 - DEBT SERVICE								
TOTAL REVENUES	287,712.50		280,275.00	278,950.00		1,325.00		99.53
TOTAL EXPENDITURES	287,712.50		280,275.00	278,950.00		1,325.00		99.53
NET OF REVENUES & EXPENDITURES	0.00		0.00	0.00		0.00		0.00
BEG. FUND BALANCE								
END FUND BALANCE								
Fund 647 - HEALTH CARE FUND								
025-INTEREST EARNINGS	258.10		0.00	3,830.58		(3,830.58)		100.00
030-OTHER REVENUE	0.00		5,000.00	4,913.31		86.69		98.27
485-HEALTH CARE CONTRIBUTIONS	744,001.90		1,040,000.00	820,662.74		219,337.26		78.91
TOTAL Revenues	744,260.00		1,045,000.00	829,406.63		215,593.37		79.37
851-INSURANCE AND BONDS	813,408.94		1,045,000.00	930,440.63		114,559.37		89.04
TOTAL Expenditures	813,408.94		1,045,000.00	930,440.63		114,559.37		89.04
Fund 647 - HEALTH CARE FUND								
TOTAL REVENUES	744,260.00		1,045,000.00	829,406.63		215,593.37		79.37
TOTAL EXPENDITURES	813,408.94		1,045,000.00	930,440.63		114,559.37		89.04
NET OF REVENUES & EXPENDITURES	(69,148.94)		0.00	(101,034.00)		101,034.00		100.00
BEG. FUND BALANCE	500,000.00		394,860.11	394,860.11				
END FUND BALANCE	430,851.06		394,860.11	293,826.11				
TOTAL REVENUES - ALL FUNDS	4,003,393.04		10,237,569.00	4,260,773.10		5,976,795.90		63.14
TOTAL EXPENDITURES - ALL FUNDS	5,707,354.98		10,237,569.00	6,463,858.77		3,773,710.23		63.14
NET OF REVENUES & EXPENDITURES	(1,703,961.94)		0.00	(2,203,085.67)		2,203,085.67		100.00
BEG. FUND BALANCE - ALL FUNDS	6,656,461.64		7,282,827.49	7,282,827.49				
FUND BALANCE ADJ - ALL FUNDS	309,095.00							
END FUND BALANCE - ALL FUNDS	5,261,594.70		7,282,827.49	5,079,741.82				

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  September 20, 2016 Warrant	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The September 20, 2016 Warrant in the amount of \$121,320.17.

**RECOMMENDATION:**

Staff requests approval of the warrants detailed above with a total amount of \$121,320.17.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/20/2016	AP	63298	CHEBOYGAN AIRPORT AUTHORITY	INV# L0156 HANGER LEASE, CHEBOYGAN	920.510	332	336.00
09/20/2016	AP	63307	EXTREME POWER SPORTS	INV# 9476626 AIR SCREW SET	726.000	332	7.97
09/20/2016	AP	63310	GAYLORD COMMUNITY SCHOOLS	5/16-7/29 GAYLORD CLASSROOM FEES	920.510	332	215.00
09/20/2016	AP	63317	LI'L WILLIES INC	INV# 43574 PORTABLE TOILETS RENTAL	920.510	332	75.00
09/20/2016	AP	63322	MOTORCYCLE SAFETY FOUNDATION	INV# MS-342169 8 STUDENTS	726.000	332	31.92
09/20/2016	AP	63323	MSF RIDER COURSE INSURANCE	BRC CLASSES HELD	930.100	332	10.70
				BRC STUDENTS ENROLLED	930.100	332	657.51
				CHECK AP 63323 TOTAL FOR FUND 101:			<u>668.21</u>
09/20/2016	AP	63326	ROSE SEPTIC SERVICES	9/13/16 PORTABLE TOILET RENTAL CHEBOYGAN	920.510	332	75.00
09/20/2016	AP	63329	TIMOTHY MCPHERSON	AUGUST & SEPT TELEPHONE UTILITIES	726.000	332	131.87
				GAS STABILIZER, PLASTIC COVERS REIMB.	726.000	332	45.29
				POSTAGE REIMB.	726.000	332	6.45
				ADMIN FEES	801.020	332	2,356.25
				LODGING REIMB. DEWITT MI	930.500	332	75.00
				CHECK AP 63329 TOTAL FOR FUND 101:			<u>2,614.86</u>
				Total for fund 101 GENERAL FUND			4,023.96
Fund: 208 PARKS AND RECREATION							
09/20/2016	AP	63287	ALPINE WILDLIFE CONTROL, LLC	146	726.050	751	825.00
				144	726.050	751	600.00
				CHECK AP 63287 TOTAL FOR FUND 208:			<u>1,425.00</u>
09/20/2016	AP	63288#	AMERICAN WASTE	1638914 COUNTY PARK	920.200	751	627.84
				1638913 CENTER	920.200	752	82.40
				CHECK AP 63288 TOTAL FOR FUND 208:			<u>710.24</u>
09/20/2016	AP	63289	ARTIC GLACIER USA	ICE	726.000	751	172.80
09/20/2016	AP	63294	BONNY MILLER	PER DIEM	703.040	752	40.00
				TRAVEL	930.500	752	15.00
				CHECK AP 63294 TOTAL FOR FUND 208:			<u>55.00</u>

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
09/20/2016	AP	63295	BUTCH FLEMING	PER DIEM	703.040	752	40.00
				TRAVEL	930.500	752	5.00
				CHECK AP 63295 TOTAL FOR FUND 208:			<u>45.00</u>
09/20/2016	AP	63296	CAROL ROBINSON	CAMPING REFUND	652.030	440	52.00
09/20/2016	AP	63297	CAROLYN HARNEY	CAMPING REFUND 2016	652.030	440	500.00
				CAMPING REFUND 2017	652.030	440	2,500.00
				CHECK AP 63297 TOTAL FOR FUND 208:			<u>3,000.00</u>
09/20/2016	AP	63299*	CHOICE PUBLICATIONS	51818 PARK AD	930.300	751	48.00
				51821 PARK AD	930.300	751	48.00
				CHECK AP 63299 TOTAL FOR FUND 208:			<u>96.00</u>
09/20/2016	AP	63301	CHUCKS ELECTRIC OF GAYLORD	1074	726.050	751	531.00
09/20/2016	AP	63304	DARL SCHMIDT	PUMPKINS FOR HALLOWEEN WEEKENDS	726.000	751	300.00
09/20/2016	AP	63306#	DUNNS	TONER	726.000	751	64.89
				TONER	726.000	752	64.89
				TONERS	726.000	752	205.29
				CHECK AP 63306 TOTAL FOR FUND 208:			<u>335.07</u>
09/20/2016	AP	63311*	GILL ROYS HARDWARE	831827 BOLTS	726.000	751	1.20
				821317 PINE SOL, BOWL CLEANER,	726.025	751	25.12
				CHECK AP 63311 TOTAL FOR FUND 208:			<u>26.32</u>
09/20/2016	AP	63316	LAPPANS OF GAYLORD INC	01-103993	726.050	751	46.88
09/20/2016	AP	63320	MID NORTH PRINTING INC	84679	726.046	752	31.00
09/20/2016	AP	63321	MISTER T'S GLASS	PARTS FOR NEW DOOR HANDLE	726.000	752	221.00
09/20/2016	AP	63324	RANDY STULTS	PER DIEM	703.040	752	40.00
				TRAVEL	930.500	752	5.90
				CHECK AP 63324 TOTAL FOR FUND 208:			<u>45.90</u>
09/20/2016	AP	63327	SCOTT COURTERIER	PER DIEM	703.040	752	40.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION							
				TRAVEL MEETING	930.500	752	13.00
				CHECK AP 63327 TOTAL FOR FUND 208:			<u>53.00</u>
09/20/2016	AP	63328	SYSCO - GRAND RAPIDS	TOILET PAPER, SOAP	726.025	751	286.10
09/20/2016	AP	63330*#	UCMAN	WIRELESS CONNECTION	726.000	752	59.95
09/20/2016	AP	63332	WILLIAM HOLEWINSKI	PER DIEM	703.040	752	40.00
				TRAVEL	930.500	752	10.00
				CHECK AP 63332 TOTAL FOR FUND 208:			<u>50.00</u>
				Total for fund 208 PARKS AND RECREATION			7,542.26
Fund: 209 GROEN NATURE PRESERVE FUND							
09/20/2016	AP	63299*	CHOICE PUBLICATIONS	51820 GROEN AD	930.300	751	48.00
				51819 GROEN AD	930.300	751	48.00
				CHECK AP 63299 TOTAL FOR FUND 209:			<u>96.00</u>
09/20/2016	AP	63311*	GILL ROYS HARDWARE	774683 ROUND UP	726.000	751	59.98
09/20/2016	AP	63312	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	42.32
09/20/2016	AP	63319	MAXIMUM SECURITY	11343	726.000	751	209.94
09/20/2016	AP	63325	RONALD KORONKA	375791	726.050	751	2,175.00
				Total for fund 209 GROEN NATURE PRESERVE FUND			2,583.24
Fund: 212 ANIMAL CONTROL							
09/20/2016	AP	63288*#	AMERICAN WASTE	1638908	920.410	430	72.10
09/20/2016	AP	63305*#	DTE ENERGY	456939000067 AUG 2016	930.610	430	117.17
09/20/2016	AP	63313	HOME DEPOT CREDIT SERVICES	OCAS 7123927 4111711	726.000	430	247.97
09/20/2016	AP	63330*#	UCMAN	2368 SEPT	920.410	430	400.00
				Total for fund 212 ANIMAL CONTROL			837.24
Fund: 233 HUD GRANT FUND							
09/20/2016	AP	63315	KEVAN D FLORY	HOUSING MEETING PER DIEM	703.040	690	40.00
				PARRETT INITIAL TOTAL REHAB	940.010	690	300.00
				CHUDZINSKI INITIAL TOTAL REHAB	940.010	690	300.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND							
				LAMB INITIAL EM RAMP	940.010	690	200.00
				BUNKER INITIAL EM ROOF	940.010	690	200.00
				PENFOLD EM ROOF	940.010	690	200.00
				CHECK AP 63315 TOTAL FOR FUND 233:			<u>1,240.00</u>
				Total for fund 233 HUD GRANT FUND			1,240.00
Fund: 261 911 SERVICE FUND							
09/20/2016	AP	63309	FRONTIER	ACCT#989-732-9752-032210-5	930.210	427	53.14
				Total for fund 261 911 SERVICE FUND			53.14
Fund: 516 DELINQUENT TAX REVOLVING							
09/20/2016	AP	63291	BLAKER REALTY	OTHER INCOME - OVER AND SHORT	694.000	030	327.51
09/20/2016	AP	63303	CORE LOGIC TAX REAL ESTATE	OTHER INCOME - OVER AND SHORT	694.000	030	99.99
09/20/2016	AP	63308	FRANK BENNETT	OTHER INCOME - OVER AND SHORT	694.000	030	16.83
09/20/2016	AP	63314	JULIE MCCAWE	OTHER INCOME - OVER AND SHORT	694.000	030	61.49
09/20/2016	AP	63331	WILDERNESS VALLEY/LAW OFFICES OF	CHARGEBACK 3RD QTR 2014	026.021	000	11,208.55
				CHARGEBACK 3RD QTR 2015	026.021	000	11,299.27
				CHECK AP 63331 TOTAL FOR FUND 516:			<u>22,507.82</u>
				Total for fund 516 DELINQUENT TAX REVOLVING			23,013.64
Fund: 588 TRANSPORTATION FUND							
09/20/2016	AP	63305*#	DTE ENERGY	463315100024 AUGUST	930.610	697	43.37
				Total for fund 588 TRANSPORTATION FUND			43.37
Fund: 647 HEALTH CARE FUND							
09/20/2016	AP	63290	BENISTAR HARTFORD - 6795	INV# 10012016 ACCT# 06218	704.110	851	7,171.84
09/20/2016	AP	63292	BLUE CARE NETWORK	INV#162540055510 (10/01 - 10/31/2016)	704.110	851	9,333.48
09/20/2016	AP	63293	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP#007041908 (10/1/16 - 10/31/16)	704.110	851	65,377.63
				Total for fund 647 HEALTH CARE FUND			81,882.95
Fund: 701 GENERAL AGENCY							
09/20/2016	AP	63300	CHRIS DECKROW	RESTITUTIONS PAYABLE	271.000	000	25.00
09/20/2016	AP	63302	COMPUTER CONNECTION	RESTITUTIONS PAYABLE	271.000	000	25.37
09/20/2016	AP	63318	MATTHEW GREEN	RESTITUTIONS PAYABLE	271.000	000	50.00
				Total for fund 701 GENERAL AGENCY			100.37
			TOTAL - ALL FUNDS				<u>121,320.17</u>

\*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT							

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/20/2016	AP	63287	ALPINE WILDLIFE CONTROL, LLC	146	208-751-726.050	1,425.00
09/20/2016	AP	63288	AMERICAN WASTE	1638914 COUNTY PARK	208-751-920.200	627.84
		63288		1638913 CENTER	208-752-920.200	82.40
		63288		1638908	212-430-920.410	72.10
						<u>782.34</u>
09/20/2016	AP	63289	ARTIC GLACIER USA	ICE	208-751-726.000	172.80
09/20/2016	AP	63290	BENISTAR HARTFORD - 6795	INV# 10012016 ACCT# 06218	647-851-704.110	7,171.84
09/20/2016	AP	63291	BLAKER REALTY	OTHER INCOME - OVER AND SHORT	516-030-694.000	327.51
09/20/2016	AP	63292	BLUE CARE NETWORK	INV#162540055510 (10/01 - 10/31/2016)	647-851-704.110	9,333.48
09/20/2016	AP	63293	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP#007041908 (10/1/16 - 10/31/16)	647-851-704.110	65,377.63
09/20/2016	AP	63294	BONNY MILLER	PER DIEM	208-752-703.040	40.00
		63294		TRAVEL	208-752-930.500	15.00
						<u>55.00</u>
09/20/2016	AP	63295	BUTCH FLEMING	PER DIEM	208-752-703.040	40.00
		63295		TRAVEL	208-752-930.500	5.00
						<u>45.00</u>
09/20/2016	AP	63296	CAROL ROBINSON	CAMPING REFUND	208-440-652.030	52.00
09/20/2016	AP	63297	CAROLYN HARNEY	CAMPING REFUND 2016	208-440-652.030	3,000.00
09/20/2016	AP	63298	CHEBOYGAN AIRPORT AUTHORITY	INV# L0156 HANGER LEASE, CHEBOYGAN	101-332-920.510	336.00
09/20/2016	AP	63299	CHOICE PUBLICATIONS	51818 PARK AD	208-751-930.300	96.00
		63299		51820 GROEN AD	209-751-930.300	96.00
						<u>192.00</u>
09/20/2016	AP	63300	CHRIS DECKROW	RESTITUTIONS PAYABLE	701-000-271.000	25.00
09/20/2016	AP	63301	CHUCKS ELECTRIC OF GAYLORD	1074	208-751-726.050	531.00
09/20/2016	AP	63302	COMPUTER CONNECTION	RESTITUTIONS PAYABLE	701-000-271.000	25.37
09/20/2016	AP	63303	CORE LOGIC TAX REAL ESTATE	OTHER INCOME - OVER AND SHORT	516-030-694.000	99.99
09/20/2016	AP	63304	DARL SCHMIDT	PUMPKINS FOR HALLOWEEN WEEKENDS	208-751-726.000	300.00
09/20/2016	AP	63305	DTE ENERGY	456939000067 AUG 2016	212-430-930.610	117.17
		63305		463315100024 AUGUST	588-697-930.610	43.37

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/20/2016 - 09/20/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						160.54
09/20/2016	AP	63306	DUNNS	TONER	208-751-726.000	64.89
		63306		TONER	208-752-726.000	270.18
						335.07
09/20/2016	AP	63307	EXTREME POWER SPORTS	INV# 9476626 AIR SCREW SET	101-332-726.000	7.97
09/20/2016	AP	63308	FRANK BENNETT	OTHER INCOME - OVER AND SHORT	516-030-694.000	16.83
09/20/2016	AP	63309	FRONTIER	ACCT#989-732-9752-032210-5	261-427-930.210	53.14
09/20/2016	AP	63310	GAYLORD COMMUNITY SCHOOLS	5/16-7/29 GAYLORD CLASSROOM FEES	101-332-920.510	215.00
09/20/2016	AP	63311	GILL ROYS HARDWARE	831827 BOLTS	208-751-726.000	1.20
		63311		821317 PINE SOL, BOWL CLEANER,	208-751-726.025	25.12
		63311		774683 ROUND UP	209-751-726.000	59.98
						86.30
09/20/2016	AP	63312	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	42.32
09/20/2016	AP	63313	HOME DEPOT CREDIT SERVICES	OCAS 7123927 4111711	212-430-726.000	247.97
09/20/2016	AP	63314	JULIE MCCAOW	OTHER INCOME - OVER AND SHORT	516-030-694.000	61.49
09/20/2016	AP	63315	KEVAN D FLORY	HOUSING MEETING PER DIEM	233-690-703.040	40.00
		63315		PARRETT INITIAL TOTAL REHAB	233-690-940.010	1,200.00
						1,240.00
09/20/2016	AP	63316	LAPPANS OF GAYLORD INC	01-103993	208-751-726.050	46.88
09/20/2016	AP	63317	LI'L WILLIES INC	INV# 43574 PORTABLE TOILETS RENTAL	101-332-920.510	75.00
09/20/2016	AP	63318	MATTHEW GREEN	RESTITUTIONS PAYABLE	701-000-271.000	50.00
09/20/2016	AP	63319	MAXIMUM SECURITY	11343	209-751-726.000	209.94
09/20/2016	AP	63320	MID NORTH PRINTING INC	84679	208-752-726.046	31.00
09/20/2016	AP	63321	MISTER T'S GLASS	PARTS FOR NEW DOOR HANDLE	208-752-726.000	221.00
09/20/2016	AP	63322	MOTORCYCLE SAFETY FOUNDATION	INV# MS-342169 8 STUDENTS	101-332-726.000	31.92
09/20/2016	AP	63323	MSF RIDER COURSE INSURANCE	BRC CLASSES HELD	101-332-930.100	668.21
09/20/2016	AP	63324	RANDY STULTS	PER DIEM	208-752-703.040	40.00
		63324		TRAVEL	208-752-930.500	5.90

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						45.90
09/20/2016	AP	63325	RONALD KORONKA	375791	209-751-726.050	2,175.00
09/20/2016	AP	63326	ROSE SEPTIC SERVICES	9/13/16 PORTABLE TOILET RENTAL CHEBOYGAN	101-332-920.510	75.00
09/20/2016	AP	63327	SCOTT COURTERIER	PER DIEM	208-752-703.040	40.00
		63327		TRAVEL MEETING	208-752-930.500	13.00
						53.00
09/20/2016	AP	63328	SYSCO - GRAND RAPIDS	TOILET PAPER, SOAP	208-751-726.025	286.10
09/20/2016	AP	63329	TIMOTHY MCPHERSON	AUGUST & SEPT TELEPHONE UTILITIES	101-332-726.000	183.61
		63329		ADMIN FEES	101-332-801.020	2,356.25
		63329		LODGING REIMB. DEWITT MI	101-332-930.500	75.00
						2,614.86
09/20/2016	AP	63330	UCMAN	WIRELESS CONNECTION	208-752-726.000	59.95
		63330		2368 SEPT	212-430-920.410	400.00
						459.95
09/20/2016	AP	63331	WILDERNESS VALLEY/LAW OFFICES OF	CHARGEBACK 3RD QTR 2014	516-000-026.021	22,507.82
09/20/2016	AP	63332	WILLIAM HOLEWINSKI	PER DIEM	208-752-703.040	40.00
		63332		TRAVEL	208-752-930.500	10.00
						50.00
			TOTAL - ALL FUNDS	TOTAL OF 46 CHECKS		121,320.17

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  September 27, 2016 Warrant	<b>AGENDA DATE:</b>  September 27, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The September 27, 2016 Warrant in the amount of \$191,055.64.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$191,055.64.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 09/27/2016 - 09/27/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	SHERIFF DEPUTIES	930.660	301	2,051.80
				SHERIFF	930.660	301	35.33
				CIVIL	930.660	302	74.82
				MARINE	930.660	331	158.19
				MSP	930.660	332	31.15
				JAIL	930.660	351	63.08
				MEDICAL EXAMINER	930.660	648	105.66
				LAND USE (75%)	930.660	721	111.24
				CHECK AP 1514(E) TOTAL FOR FUND 101:			<u>2,631.27</u>
09/27/2016	AP	1515(A)	GARY GELOW	OCTOBER 2016	801.021	131	12,060.08
09/27/2016	AP	63334	87- A DISTRICT	AUGUST 2016	930.150	131	1,459.86
09/27/2016	AP	63335#	87-A DISTRICT COURT- IMPREST CASH	9/7/16 PRELIM WITNESS FEES	930.940	131	47.50
				7/26/16 JURY TRIAL	930.930	145	354.90
				CHECK AP 63335 TOTAL FOR FUND 101:			<u>402.40</u>
09/27/2016	AP	63337	ADVANCED CORRECTIONAL HEALTHCARE	INMATE HEALTH CARE F/SEPT 2016	930.470	351	4,458.81
09/27/2016	AP	63344*#	BLUE CARE NETWORK	OCTOBER 2016	704.110	131	7,966.09
				OCTOBER 2016	704.110	136	956.54
				OCTOBER 2016	704.110	148	1,248.68
				CHECK AP 63344 TOTAL FOR FUND 101:			<u>10,171.31</u>
09/27/2016	AP	63346	CATHOLIC HUMAN SERVICES INC	AUGUST 2016	940.010	133	60.00
09/27/2016	AP	63347	CDW GOVERNMENT INC	WIRELESS ACCESS POINT - 2ND FLOOR	920.400	228	136.00
09/27/2016	AP	63349*#	CENTURYLINK	TELEPHONE	930.210	131	4.57
09/27/2016	AP	63354	CORECOMM	SEPTEMBER 2016	930.210	131	21.95
09/27/2016	AP	63355	COUNTY EQUALIZATION SERVICES	INV#0082016 (EQUALIZATION CONSULTING SER	801.025	257	5,000.00
09/27/2016	AP	63356#	CURTISS REPORTING CORP	SUPPLIES	801.030	131	149.00
				INV 17462; 9-8-2016; EVANS PRELIM TRANS.	726.200	267	18.60
				CHECK AP 63356 TOTAL FOR FUND 101:			<u>167.60</u>
09/27/2016	AP	63358	DE LAGE LANDEN PUBLIC FINANCE	SEPTEMBER 2016	920.520	131	104.77

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Fund: 101 GENERAL FUND							
09/27/2016	AP	63361*#	DELTA DENTAL OF MICHIGAN	OCTOBER 2016	704.110	131	744.00
				OCTOBER 2016	704.110	136	65.99
				OCTOBER 2016	704.110	148	110.46
				CHECK AP 63361 TOTAL FOR FUND 101:			<u>920.45</u>
09/27/2016	AP	63363	DIANA M BOYD	9/6/16 GUARDIANSHIP REVIEW - TRAVEL	930.500	131	18.00
				9/6/16 GUARDIANSHIP REVIEW HEARING	930.830	131	30.00
				CHECK AP 63363 TOTAL FOR FUND 101:			<u>48.00</u>
09/27/2016	AP	63365	DONNA A CURIAK	8/22/16 GUARDIANSHIP REVIEW - TRAVEL	930.500	131	33.00
				8/22/16 GUARDIANSHIP REVIEW HEARING	930.830	131	30.00
				CHECK AP 63365 TOTAL FOR FUND 101:			<u>63.00</u>
09/27/2016	AP	63366*#	DUNNS	SUPPLIES	726.000	131	633.95
				TONER/MAINTENANCE	726.000	257	578.16
				INV 835051; DEPT 406; FLOOR MATS, ETC	726.000	267	225.32
				DEP 3589, INV 834677 & 834609	930.983	267	501.67
				ACCT #2647 VETERANS COPY PAPER	726.000	682	28.00
				ACCT#3603 (MSUE)	726.000	864	216.00
				CHECK AP 63366 TOTAL FOR FUND 101:			<u>2,183.10</u>
09/27/2016	AP	63371	GASLIGHT MEDIA	INV#52840 (2 YR SSL SECURED SERVER CERT)	801.020	228	349.00
09/27/2016	AP	63372	GAYLORD COMMUNITY SCHOOLS	INV# 99582 PORTABLE TOLIET RENTAL	920.510	332	60.00
09/27/2016	AP	63374*#	GILL ROYS HARDWARE	RANGE SUPP ROAD	726.006	301	33.60
				RANGE CIVIL	726.006	302	3.37
				RANGE SECONDARY ROAD	726.006	334	3.37
				RANGE CORRECTIONS	726.006	351	33.60
				CHECK AP 63374 TOTAL FOR FUND 101:			<u>73.94</u>
09/27/2016	AP	63375	GONZALEZ, NICHOLS & NICHOLS PLLC	8/9/16 CONF & 8/10/16 COMMITMENT HEARING	801.022	131	75.00
09/27/2016	AP	63376	GORDON FOOD SERVICES	JAIL SUPPLIES	726.025	351	334.70
				KITCHEN SUPPLIES	726.030	351	81.79
				INMATE FOOD	930.700	351	3,484.56

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK AP 63376 TOTAL FOR FUND 101:			3,901.05
09/27/2016	AP	63382	JAMES NORRIS PHYSICAL ED CENTER	INV# 7256 RENTAL CLASS/PARKING LOT FEES	940.010	332	527.50
09/27/2016	AP	63386*#	JIM'S ALPINE AUTOMOTIVE	BATTERY-A/C 4WHLR ORV	726.050	336	106.77
09/27/2016	AP	63392	KENMAR COMPANY	INMATE FILE JACKETS	726.000	351	130.00
09/27/2016	AP	63393*#	KEVAN D FLORY		801.020	721	280.00
09/27/2016	AP	63395	LANGUAGE LINE SERVICES	2016 MEMBERSHIP RENEWAL	930.600	131	36.75
09/27/2016	AP	63396*#	LINCOLN FINANCIAL	OCTOBER 2016	704.140	131	411.19
				OCTOBER 2016	704.140	133	36.10
				CHECK AP 63396 TOTAL FOR FUND 101:			447.29
09/27/2016	AP	63399	MARK L DOBIAS PC	8/26/16 DEFERRAL HEARING	801.022	131	75.00
09/27/2016	AP	63403	MICHELLE FRAKES	AUG. 2016 ON-CALL	801.020	648	100.00
09/27/2016	AP	63404	MICHIGAN ASSOC OF PLANNING	ANNUAL DUES	930.600	721	120.00
09/27/2016	AP	63406	MID NORTH PRINTING INC	MANUELS FOR ASSESSORS CLASS	704.400	257	272.95
09/27/2016	AP	63409	NEMCOG	VERN SCHLAUD/CLASS	704.400	721	55.00
				CHRISTINE BOYAK-WOHLFEIL/CLASS	704.400	721	55.00
				JAMES MOUCH/CLASS	704.400	721	55.00
				CHECK AP 63409 TOTAL FOR FUND 101:			165.00
09/27/2016	AP	63412	NYE UNIFORM COMPANY	2 PR TROUSERS + FREIGHT/TUBBS	726.046	334	217.98
09/27/2016	AP	63418*#	OTSEGO COUNTY BUS SYSTEM	AUGUST 2016	930.500	133	258.00
09/27/2016	AP	63420*#	OTSEGO COUNTY EMS	5 GUNSHOT WOUND KITS	726.000	301	582.90
				INV#09092016-01 (3RD QTR.)	940.010	427	7,500.00
				INV#C-1931-16	726.000	648	170.00
				INV#C-1984-16	726.000	648	25.00
				INV#C-2016-16	726.000	648	25.00
				INV#C-2072-16	930.460	648	426.00
				INV#C-2298-16	930.460	648	413.00
				INV#C-2242-16	930.460	648	413.00

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Fund: 101 GENERAL FUND							
				INV#C-2016-16	930.460	648	406.50
				INV#C-1984-16	930.460	648	663.00
				INV#C-2362-17	930.460	648	413.00
				INV#C-1931-16	930.460	648	682.50
				CHECK AP 63420 TOTAL FOR FUND 101:			<u>11,719.90</u>
09/27/2016	AP	63422*#	PITNEY BOWES INC-SUPPLIES	LEASE INV#3301352680 ACCT#0010823078	920.410	864	477.60
09/27/2016	AP	63424*#	PROTECTION ONE	9/28/16 TO 10/27/16 WING MONITORING	940.010	131	55.06
				9/28/16 TO 10/27/16 WING MONITORING	940.010	131	27.53
				9/28/16 TO 10/27/16 WING MONITORING	920.410	267	27.53
				CHECK AP 63424 TOTAL FOR FUND 101:			<u>110.12</u>
09/27/2016	AP	63425#	PURCHASE POWER	3RD QTR (JUL-SEPT 2016)	920.520	131	211.48
				3RD QTR (JUL-SEPT 2016)	940.111	131	211.48
				3RD QTR (JUL-SEPT 2016)	930.450	267	211.48
				CHECK AP 63425 TOTAL FOR FUND 101:			<u>634.44</u>
09/27/2016	AP	63426*#	PURCHASE POWER	3RD QTR (JUL-SEPT 2016)	920.520	131	422.96
09/27/2016	AP	63427*#	REDWOOD TOXICOLOGY LABORATORY INC	AUGUST 2016	940.010	131	888.25
				AUGUST 2016	940.010	133	531.60
				AUGUST 2016	940.010	133	7.50
				CHECK AP 63427 TOTAL FOR FUND 101:			<u>1,427.35</u>
09/27/2016	AP	63428*#	REDWOOD TOXICOLOGY LABORATORY INC	AUGUST 2016	940.010	131	7.50
09/27/2016	AP	63430	SAGINAW COUNTY PROBATE COURT	8/25/16 DEFERMENT HEARING	801.022	131	65.00
				9/2/16 DEFERMENT HEARING	801.022	131	65.00
				CHECK AP 63430 TOTAL FOR FUND 101:			<u>130.00</u>
09/27/2016	AP	63435	SECURUS TECHNOLOGIES T-NETIX		930.210	351	3,360.00
09/27/2016	AP	63438	SOUL PURPOSE COUNSELING & CONSULT	AUGUST 2016	940.010	133	70.00
				AUGUST 2016	940.010	133	70.00
				AUGUST 2016	940.010	133	210.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				AUGUST 2016	940.010	133	210.00
				CHECK AP 63438 TOTAL FOR FUND 101:			<u>560.00</u>
09/27/2016	AP	63439*#	STAPLES BUSINESS ADVANTAGE	INV#3314591851 COPY PAPER-EQUAL.	106.000	000	102.45
				INV#3314591852 COPY PAPER-CIVIL	106.000	000	102.45
				CHECK AP 63439 TOTAL FOR FUND 101:			<u>204.90</u>
09/27/2016	AP	63443	SYSCO - GRAND RAPIDS	JAIL SUPPLIES	726.025	351	31.90
				INMATE FOOD	930.700	351	1,925.24
				CHECK AP 63443 TOTAL FOR FUND 101:			<u>1,957.14</u>
09/27/2016	AP	63446	TERRANCE M COTTLE	AUGUST 2016	940.010	133	320.00
				AUGUST 2016	940.010	133	320.00
				AUGUST 2016	940.010	133	160.00
				AUGUST 2016	940.010	133	240.00
				AUGUST 2016	940.010	133	240.00
				AUGUST 2016	940.010	133	320.00
				AUGUST 2016	940.010	133	160.00
				AUGUST 2016	940.010	133	320.00
				AUGUST 2016	940.010	133	240.00
				CHECK AP 63446 TOTAL FOR FUND 101:			<u>2,320.00</u>
09/27/2016	AP	63454	WAYNE BENTLEY	SEPTEMBER 2016	940.010	133	200.00
09/27/2016	AP	63455	WEST PAYMENT CENTER	CHILD SUPPORT INFO CHGS	726.200	268	189.38
09/27/2016	AP	63456*#	WEST PAYMENT CENTER	AUGUST 2016	940.111	131	343.10
09/27/2016	AP	63458	WEST PAYMENT CENTER	SUPPLIES	726.200	131	472.50
09/27/2016	AP	63459	WEST PAYMENT CENTER	AUGUST 2016	940.010	131	122.62
				Total for fund 101 GENERAL FUND			71,748.91
Fund: 205 WORK CAMP							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	WORK CAMP	930.660	301	246.17
09/27/2016	AP	63374*#	GILL ROYS HARDWARE	WORK CAMP SUPPLIES	726.000	301	223.35
				RANGE WORK CAMP	726.006	301	6.74

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 205 WORK CAMP							
				CHECK AP 63374 TOTAL FOR FUND 205:			230.09
09/27/2016	AP	63418*#	OTSEGO COUNTY BUS SYSTEM	WORK CAMP VEHICLE REPAIR	726.050	301	1,304.93
09/27/2016	AP	63449	UCMAN	WORK CAMP CONNECTIVITY	930.240	301	16.00
				Total for fund 205 WORK CAMP			1,797.19
Fund: 208 PARKS AND RECREATION							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	PARKS (50%)	930.660	751	152.25
				PARKS (50%)	930.660	752	152.26
				CHECK AP 1514(E) TOTAL FOR FUND 208:			304.51
09/27/2016	AP	63351*#	CHARTER COMMUNICATIONS	CABLE BILL	920.410	752	35.10
				PHONE BILL	930.210	752	31.94
				CHECK AP 63351 TOTAL FOR FUND 208:			67.04
09/27/2016	AP	63419	OTSEGO COUNTY COMMISSION ON AGING	WALK WITH EASE PROGRAM STAFFING	940.010	751	914.00
				Total for fund 208 PARKS AND RECREATION			1,285.55
Fund: 210 AMBULANCE SERVICES							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	EMS	700.000	651	4,316.11
				Total for fund 210 AMBULANCE SERVICES			4,316.11
Fund: 212 ANIMAL CONTROL							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	ANIMAL CTRL	930.660	430	449.86
09/27/2016	AP	63338	ALPINE ANIMAL HOSPITAL	AUG 2016 PHARM	726.035	430	15.46
				AUG 2016 MEDICAL	930.471	430	537.33
				AUG 2016 STERILIZATION	930.980	430	705.70
				CHECK AP 63338 TOTAL FOR FUND 212:			1,258.49
09/27/2016	AP	63343	ANIMAL MEDICAL CENTER OF TC	SEPT 19, 2016	930.980	430	1,070.00
09/27/2016	AP	63366*#	DUNNS	835162	726.000	430	204.50
09/27/2016	AP	63370	GALLS INC AN ARAMARK CO	005982376	726.046	430	65.20
09/27/2016	AP	63373	GAYLORD VETERINARY SERVICES	AUG 2016 PHARM	726.035	430	30.66
				AUG 2016 MEDICAL	930.471	430	712.80

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Fund: 212 ANIMAL CONTROL							
				AUG 2016 STERILIZATION	930.980	430	1,065.00
				CHECK AP 63373 TOTAL FOR FUND 212:			<u>1,808.46</u>
09/27/2016	AP	63374*#	GILL ROYS HARDWARE	1608-740275	726.000	430	7.18
09/27/2016	AP	63380	IMPREST CASH-ANIMAL CONTROL	STRAW	726.000	430	15.00
				WAGS TO WHISKERS/ WALMART	726.000	430	52.29
				MEDS FOR CEASAR	726.035	430	59.03
				CHECK AP 63380 TOTAL FOR FUND 212:			<u>126.32</u>
09/27/2016	AP	63384	JENSENS ANIMAL HOSPITAL	LOLA #3 OF 8/3/16	930.471	430	121.78
				LOLA #3 OF /3/16	930.980	430	185.00
				CHECK AP 63384 TOTAL FOR FUND 212:			<u>306.78</u>
09/27/2016	AP	63398	MAKE IT MINE DESIGN	4678 SHIRTS	726.046	430	107.00
09/27/2016	AP	63453	WASH N GO MANAGEMENT INC	10830	920.410	430	29.00
				Total for fund 212 ANIMAL CONTROL			5,432.79
Fund: 215 FRIEND OF THE COURT							
09/27/2016	AP	63344*#	BLUE CARE NETWORK	OCTOBER 2016	704.110	141	6,116.52
09/27/2016	AP	63357	DE LAGE LANDEN PUBLIC FINANCE	SEPTEMBER 2016	920.520	141	80.74
09/27/2016	AP	63361*#	DELTA DENTAL OF MICHIGAN	OCTOBER 2016	704.110	141	497.46
09/27/2016	AP	63368	EMPIRIC SOLUTIONS INC	OCTOBER 2016	801.020	141	379.00
09/27/2016	AP	63396*#	LINCOLN FINANCIAL	OCTOBER 2016	704.140	141	189.67
09/27/2016	AP	63424*#	PROTECTION ONE	9/28/16 TO 10/27/16 WING MONITORING	940.010	141	44.04
09/27/2016	AP	63426*#	PURCHASE POWER	3RD QTR (JUL-SEPT 2016)	920.520	141	211.48
09/27/2016	AP	63457	WEST PAYMENT CENTER	AUGUST 2016	940.010	141	132.83
				Total for fund 215 FRIEND OF THE COURT			7,651.74
Fund: 233 HUD GRANT FUND							
09/27/2016	AP	63350	CHARLES BERLIN	9/15 HOUSING MTG PER DIEM	703.040	690	40.00

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Fund: 233 HUD GRANT FUND							
				MILEAGE REIMBURSEMENT	930.500	690	2.85
				CHECK AP 63350 TOTAL FOR FUND 233:			<u>42.85</u>
09/27/2016	AP	63366*#	DUNNS	ACCT #2647 HOUSING COPY PAPER	726.000	690	28.00
09/27/2016	AP	63388	JOHN LAFAVE	9/15 HOUSING MEETING	703.040	690	40.00
				MILEAGE REIMBURSEMENT	930.500	690	6.27
				CHECK AP 63388 TOTAL FOR FUND 233:			<u>46.27</u>
09/27/2016	AP	63390	JOSEPH WAMBOLD	HOUSING MTG PER DIEM	703.040	690	40.00
09/27/2016	AP	63440	STATE OF MICHIGAN	LIEN FEE HERGENROEDER/SMILOWSKI	940.010	690	15.00
09/27/2016	AP	63441	STEVE RIOZZI	HOUSING MTG PER DIEM	703.040	690	40.00
				TRAVEL REIMBURSEMENT	930.500	690	3.62
				CHECK AP 63441 TOTAL FOR FUND 233:			<u>43.62</u>
09/27/2016	AP	63444	TAMMY LABOUEF	9/15 PER DIEM HOUSING DIEM	703.040	690	40.00
				Total for fund 233 HUD GRANT FUND			255.74
Fund: 249 BUILDING INSPECTION FUND							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	LAND USE (25%)	930.660	371	37.08
09/27/2016	AP	63345	BRUCE TILLINGER	SERVICES THROUGH 09/06/16	801.027	371	1,480.00
				SERVICES THROUGH 09/15/16	801.027	371	1,040.00
				CHECK AP 63345 TOTAL FOR FUND 249:			<u>2,520.00</u>
09/27/2016	AP	63364	DION JEAN	REFUND OF \$57.00 FOR PERMIT PERMIT ERROR	451.052	260	57.00
09/27/2016	AP	63366*#	DUNNS	OFFICE SUPPLIES	726.000	371	53.25
				OFFICE SUPPLIES	726.000	371	69.99
				OFFICE SUPPLIES	726.000	371	4.36
				OFFICE SUPPLIES	726.000	371	293.48
				CHECK AP 63366 TOTAL FOR FUND 249:			<u>421.08</u>
09/27/2016	AP	63367	ELI ELECTRIC LLC	SERVICES THROUGH 09/01/16	801.026	371	880.00
				SERVICES THROUGH 09/09/16	801.026	371	720.00
				SERVICES THROUGH 09/16/16	801.026	371	920.00

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Fund: 249 BUILDING INSPECTION FUND							
				CHECK AP 63367 TOTAL FOR FUND 249:			2,520.00
09/27/2016	AP	63378	IMAGE FACTORY INC	INSPECTION LABELS	726.000	371	98.00
09/27/2016	AP	63383	JEFFERY B PROUX	SERVICES THROUGH 09/14/16	801.024	371	3,440.00
09/27/2016	AP	63387	JNJ ALPINE AUTOWASH LLC	AUTO WASH	726.050	371	36.00
09/27/2016	AP	63393*#	KEVAN D FLORY	SERVICES THROUGH 09/15/16	801.024	371	5,915.00
09/27/2016	AP	63422*#	PITNEY BOWES INC-SUPPLIES		930.450	371	277.96
09/27/2016	AP	63442	STRAIGHT SIDES CONSTRUCTION	PERMIT CANCELLATION PB16-0489	451.011	260	1,018.00
09/27/2016	AP	63450	VERN SCHLAUD	POSTAGE REMBURSEMENT	930.450	371	6.47
				Total for fund 249 BUILDING INSPECTION FUND			16,346.59
Fund: 261 911 SERVICE FUND							
09/27/2016	AP	63348	CENTURY LINK	ACCT#300451601 ELMIRA TWP FIRE DEPT	930.210	427	55.26
09/27/2016	AP	63349*#	CENTURYLINK	OUTSIDE CONTRACTED SERVICES	940.010	427	124.15
09/27/2016	AP	63420*#	OTSEGO COUNTY EMS	UCMAN REIMBURSEMENT TO EMS	801.020	427	125.00
				UCMAN REIMBURSEMENT TO EMS - 911 BACKUP	930.240	427	300.00
				RE: MOBILE COMMAND POST	970.435	901	1,575.27
				CHECK AP 63420 TOTAL FOR FUND 261:			2,000.27
09/27/2016	AP	63434	SAYERS	NETMOTION MOBILITY	970.450	901	2,835.00
				NETMOTION SMALL BUSINESS ACCOUNT	970.450	901	900.00
				1 YEAR PREMIUM SUPPORT - 24/7	970.450	901	787.50
				CHECK AP 63434 TOTAL FOR FUND 261:			4,522.50
09/27/2016	AP	63445	TELE-RAD	INV#874632	970.435	901	1,080.00
				INV#874733	970.435	901	657.04
				CHECK AP 63445 TOTAL FOR FUND 261:			1,737.04
09/27/2016	AP	63461*#	WINN TELECOM	ACCT#9897326108	930.210	427	63.34
				Total for fund 261 911 SERVICE FUND			8,502.56
Fund: 264 LCL CORRECTIONS OFFR TRAINING							

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Fund: 264 LCL CORRECTIONS OFFR TRAINING							
09/27/2016	AP	63394	KEVIN N RIZE	PPCT INSTRUCTOR SCHOOL F/SULLIVAN	704.400	362	500.00
Total for fund 264 LCL CORRECTIONS OFFR TRAINING							500.00
Fund: 266 EQUIPMENT FUND							
09/27/2016	AP	63411*#	NORTHERN MICHIGAN REVIEW	ACCT#181573 INV#83116 (VOIP AD)	970.435	901	69.38
Total for fund 266 EQUIPMENT FUND							69.38
Fund: 269 LAW LIBRARY							
09/27/2016	AP	63456*#	WEST PAYMENT CENTER	AUGUST 2016	726.210	145	240.21
Total for fund 269 LAW LIBRARY							240.21
Fund: 281 AIRPORT							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	AIRPORT	930.660	537	59.09
Total for fund 281 AIRPORT							59.09
Fund: 290 SOCIAL WELFARE FUND							
09/27/2016	AP	63353	CONNIE MURPHY	DHS BD. EXP.-SEPT.	703.040	670	40.00
				DHS BD. EXP.-SEPT.	930.500	670	28.50
CHECK AP 63353 TOTAL FOR FUND 290:							68.50
09/27/2016	AP	63401	MELANIE YOUNGS	DHS BD. EXP.-SEPT.	930.500	670	30.00
09/27/2016	AP	63436	SHERRY S HUFF	DHHS BD. EXP. AUG.	703.040	670	200.00
				DHHS BD. EXP. AUG.	930.500	670	185.00
CHECK AP 63436 TOTAL FOR FUND 290:							385.00
Total for fund 290 SOCIAL WELFARE FUND							483.50
Fund: 292 CHILD CARE FUND							
09/27/2016	AP	63344*#	BLUE CARE NETWORK	OCTOBER 2016	704.110	662	2,610.68
09/27/2016	AP	63361*#	DELTA DENTAL OF MICHIGAN	OCTOBER 2016	704.110	662	(177.79)
09/27/2016	AP	63366*#	DUNNS	SUPPLIES	726.000	662	73.85
09/27/2016	AP	63396*#	LINCOLN FINANCIAL	OCTOBER 2016	704.140	662	83.64
09/27/2016	AP	63397	LUTHERAN CHILD & FAMILY SERVICES	AUGUST 2016 PLACEMENT	930.810	662	1,162.79
				ANNUAL CLOTHING ALLOWANCE	930.810	662	122.00

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Fund: 292 CHILD CARE FUND							
				CHECK AP 63397 TOTAL FOR FUND 292:			1,284.79
09/27/2016	AP	63408	MISSAUKEE WILDERNESS YOUTH HOME	AUGUST 2016 PLACEMENT	930.810	662	5,208.00
09/27/2016	AP	63410	NEXT STEP COUNSELING, PLLC	AUGUST 2016	940.010	662	70.00
09/27/2016	AP	63418*#	OTSEGO COUNTY BUS SYSTEM	AUGUST 2016	930.500	662	345.00
09/27/2016	AP	63427*#	REDWOOD TOXICOLOGY LABORATORY INC	JULY 2016	801.030	662	267.25
09/27/2016	AP	63428*#	REDWOOD TOXICOLOGY LABORATORY INC	AUGUST 2016	801.030	662	178.69
09/27/2016	AP	63432	SATELLITE TRACKING OF PEOPLE LLC	AUGUST 2016	940.010	662	280.25
09/27/2016	AP	63433	SAULT STE MARIE TRIBE - CHIPPEWA IN	8/26/16 TO 8/31/16 PLACEMENT	930.810	662	720.00
				Total for fund 292 CHILD CARE FUND			10,944.36
Fund: 499 CAPITAL PROJECTS FUND							
09/27/2016	AP	63359	DELL MARKETING LP	POWEREDGE R230 SERVER	970.300	901	3,199.86
09/27/2016	AP	63413	OLSEN CONSTRUCTION	INV#353 (BALANCE DUE ON OCD NATURE CTR.	970.300	901	14,464.25
09/27/2016	AP	63437	SIDOCK GROUP INC	INV#515197.B-8	970.300	901	151.50
				Total for fund 499 CAPITAL PROJECTS FUND			17,815.61
Fund: 516 DELINQUENT TAX REVOLVING							
09/27/2016	AP	63421*	OTSEGO COUNTY TREASURER	POSTAGE	930.450	253	17.67
				Total for fund 516 DELINQUENT TAX REVOLVING			17.67
Fund: 588 TRANSPORTATION FUND							
09/27/2016	AP	63336	ADVANCE ELECTRIC INC	360934 STOCK	726.050	699	13.25
09/27/2016	AP	63339	ALPINE ELECTRIC	W24226 OFFICE BALLASTS	726.025	697	195.68
09/27/2016	AP	63342	AMERICAN WASTE	1639546 SEPTEMBER	940.010	698	103.00
09/27/2016	AP	63352*#	CITY OF GAYLORD	001254-000-02 AUGUST	920.200	697	70.57
09/27/2016	AP	63366*#	DUNNS	8351420 STICKIES, DRY-LINE	726.000	697	69.14
				8349050 STICKY NOTES	726.000	697	12.92
				8349050 AUGUST COPIES	726.000	697	128.72
				8351420 C. PULLS, TRASH BAGS	726.025	698	115.42
				CHECK AP 63366 TOTAL FOR FUND 588:			326.20

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Fund: 588 TRANSPORTATION FUND							
09/27/2016	AP	63377	HOEKSTRA TRANSPORTATION INC	X101011916:01 STOCK & BUS #28	726.050	699	146.16
				X101011189:01 STOCK	726.050	699	89.50
				CHECK AP 63377 TOTAL FOR FUND 588:			<u>235.66</u>
09/27/2016	AP	63379	IMPREST CASH, OTSEGO COUNTY BUS SYS	1042 WIPES, SOFT SOAP; 1043 AIR FILTERS	726.025	698	35.86
09/27/2016	AP	63381	INTERSTATE BATTERY SYSTEM OF CM	23396512 STOCK & TRACTOR	726.050	699	310.85
09/27/2016	AP	63385	JIM WERNIG INC	19074 BUS #26	726.050	699	579.38
				114917; 09/20/2016 CHEVY AVEO	726.051	699	137.70
				CHECK AP 63385 TOTAL FOR FUND 588:			<u>717.08</u>
09/27/2016	AP	63386*#	JIM'S ALPINE AUTOMOTIVE	1-702571 SHOP	726.050	699	4.10
				1-701896 BUS #33	726.050	699	12.20
				1-703452 BUS #29	726.050	699	28.61
				CHECK AP 63386 TOTAL FOR FUND 588:			<u>44.91</u>
09/27/2016	AP	63389	JOHNSON OIL COMPANY	CL34543 FUEL	930.660	699	7,463.80
09/27/2016	AP	63402	MEYER ACE	20335 VAN #1	726.050	699	49.75
09/27/2016	AP	63407	MID STATES BOLT & SCREW CO	30862101 SHOP	726.050	699	6.50
09/27/2016	AP	63411*#	NORTHERN MICHIGAN REVIEW	91615-99044 FAIR PAGE; BACK TO SCHOOL	930.300	697	177.60
09/27/2016	AP	63414	OMS COMPLIANCE SERVICES INC	INV#84700 (DRUG TEST)	940.010	699	79.50
				INV#84884 (ANNUAL CLIENT FEES)	940.010	699	97.50
				CHECK AP 63414 TOTAL FOR FUND 588:			<u>177.00</u>
09/27/2016	AP	63451	WALKER BROTHERS	S 103617 BUS #6	726.050	699	148.00
				S 103641 STOCK	726.050	699	250.00
				CHECK AP 63451 TOTAL FOR FUND 588:			<u>398.00</u>
09/27/2016	AP	63460	WILBER AUTOMOTIVE SUPPLY INC	029819 STOCK & VAN #25	726.050	699	15.33
				029443 STOCK	726.050	699	159.96
				CHECK AP 63460 TOTAL FOR FUND 588:			<u>175.29</u>

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Fund: 588 TRANSPORTATION FUND							
09/27/2016	AP	63461*#	WINN TELECOM	989-705-1786 SEPTEMBER	930.210	697	258.86
09/27/2016	AP	63462	ZAREMBA EQUIPMENT INC	W 60606 BUS #6	726.050	699	254.77
				W2 60606 BUS #6	920.400	699	100.00
				CHECK AP 63462 TOTAL FOR FUND 588:			<u>354.77</u>
				Total for fund 588 TRANSPORTATION FUND			11,114.63
Fund: 595 JAIL COMMISSARY							
09/27/2016	AP	63351*#	CHARTER COMMUNICATIONS	INMATE CABLE	726.000	351	223.00
09/27/2016	AP	63448	TRINITY SERVICES GROUP INC	IMATE COMMISSARY PURCHASE	726.000	351	775.98
				Total for fund 595 JAIL COMMISSARY			998.98
Fund: 617 TAX FORECLOSURE FUND							
09/27/2016	AP	63421*	OTSEGO COUNTY TREASURER	SUPPLIES	726.000	253	2.09
				Total for fund 617 TAX FORECLOSURE FUND			2.09
Fund: 618 GIS PROJECT AND AERIAL							
09/27/2016	AP	63447	TOPCOMP COMPUTER SOFTWARE SERVICES	GIS/GPS MAINTENANCE	920.410	447	1,200.00
				Total for fund 618 GIS PROJECT AND AERIAL			1,200.00
Fund: 637 BUILDING AND GROUNDS							
09/27/2016	AP	1513(E)	CONSUMERS ENERGY	ACCT#1000 0693 6593	930.620	265	87.43
				ACCT#1000 0051 3331	930.620	265	5,594.83
				ACCT#1000 0016 3053	930.620	265	3,963.69
				ACCT#1030 1585 2710	930.620	265	69.09
				ACCT#1000 5428 8418	930.620	265	731.50
				CHECK AP 1513(E) TOTAL FOR FUND 637:			<u>10,446.54</u>
09/27/2016	AP	63333	123NET	ACCT#110735 INV#289682	930.210	265	1,373.97
09/27/2016	AP	63352*#	CITY OF GAYLORD	ACCT#LIVI-000200-000B-03	920.200	265	166.96
				ACCT#LIVI-000500-000D-01	920.200	265	724.90
				ACCT#MAIW-000225-0000-01	920.200	265	693.85
				ACCT#OTSS-000125-0000-02	920.200	265	75.02
				ACCT#ILLS-000540-0000-02	920.200	265	165.90
				CHECK AP 63352 TOTAL FOR FUND 637:			<u>1,826.63</u>
09/27/2016	AP	63369	FRONTIER	ACCT#989-732-2373-030804-5	930.210	265	49.26
09/27/2016	AP	63400	MAXIMUM SECURITY	INV#11409	726.050	265	47.00

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Fund: 637 BUILDING AND GROUNDS							
				Total for fund 637 BUILDING AND GROUNDS			13,743.40
Fund: 645 ADMINISTRATIVE SERVICES							
09/27/2016	AP	1514(E)*#	SPEEDWAY SUPERAMERICA LLC	ADMIN	930.660	172	60.59
09/27/2016	AP	63429	ROTARY CLUB OF GAYLORD MI	INV#1385 (J. BURT - QTRLY. DUES)	930.600	172	172.50
09/27/2016	AP	63439*#	STAPLES BUSINESS ADVANTAGE	INV#3314591850 FLASH DRIVES-ADMIN	726.000	172	77.97
				Total for fund 645 ADMINISTRATIVE SERVICES			311.06
Fund: 647 HEALTH CARE FUND							
09/27/2016	AP	63360	DELTA DENTAL OF MICHIGAN	INV#RIS0001224339 (10/01/16 - 10/31/2016)	704.110	851	6,022.83
09/27/2016	AP	63423	POWERHOUSE GYM	MEMBERSHIP (10/1/16 - 11/30/17)	704.112	851	1,750.00
				Total for fund 647 HEALTH CARE FUND			7,772.83
Fund: 701 GENERAL AGENCY							
09/27/2016	AP	63362	DENISE SOCIA	RESTITUTIONS PAYABLE	271.000	000	20.00
09/27/2016	AP	63391	KEN REEDY	RESTITUTIONS PAYABLE	271.000	000	25.00
09/27/2016	AP	63405	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FINGERPRINT FEE'S	228.017	000	937.25
				SOR REG FEE AUGUST 2016	228.018	000	60.00
				2ND SOR FEE PD BY #S15866309 IN JULY	228.018	000	30.00
				CHECK AP 63405 TOTAL FOR FUND 701:			1,027.25
09/27/2016	AP	63415	OTSEGO CO FOC	BONDS PAYABLE	265.000	000	300.00
09/27/2016	AP	63416	OTSEGO CO FOC	BONDS PAYABLE	265.000	000	112.00
09/27/2016	AP	63417	OTSEGO CO FOC	BONDS PAYABLE	265.000	000	600.00
09/27/2016	AP	63431	SANE	RESTITUTIONS PAYABLE	271.000	000	100.00
				RESTITUTIONS PAYABLE	271.000	000	172.00
				CHECK AP 63431 TOTAL FOR FUND 701:			272.00
09/27/2016	AP	63452	WALMART	RESTITUTIONS PAYABLE	271.000	000	100.00
				Total for fund 701 GENERAL AGENCY			2,456.25
Fund: 704 PAYROLL IMPREST FUND							
09/27/2016	AP	63340	AMERICAN FIDELITY ASSURANCE CO	SEPTEMBER 2016	231.285	000	612.47
09/27/2016	AP	63341	AMERICAN FIDELITY ASSURANCE COMPANY	SEPTEMBER 2016	231.285	000	342.26

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Fund: 704 PAYROLL IMPREST FUND							
09/27/2016	AP	63344*#	BLUE CARE NETWORK	OCTOBER 2016	231.261	000	4,724.63
09/27/2016	AP	63361*#	DELTA DENTAL OF MICHIGAN	OCTOBER 2016	231.261	000	310.04
				Total for fund 704 PAYROLL IMPREST FUND			5,989.40
				TOTAL - ALL FUNDS			191,055.64

\*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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09/27/2016	AP	1513(E)	CONSUMERS ENERGY	ACCT#1000 0693 6593	637-265-930.620-ALPCT00000	5,682.26
		1513(E)		ACCT#1000 0016 3053	637-265-930.620-CRTHS00000	3,963.69
		1513(E)		ACCT#1030 1585 2710	637-265-930.620-INFO CTR00	69.09
		1513(E)		ACCT#1000 5428 8418	637-265-930.620-LNDUS00000	731.50
						10,446.54
09/27/2016	AP	1514(E)	SPEEDWAY SUPERAMERICA LLC	SHERIFF DEPUTIES	101-301-930.660	2,087.13
		1514(E)		CIVIL	101-302-930.660	74.82
		1514(E)		MARINE	101-331-930.660	158.19
		1514(E)		MSP	101-332-930.660	31.15
		1514(E)		JAIL	101-351-930.660	63.08
		1514(E)		MEDICAL EXAMINER	101-648-930.660	105.66
		1514(E)		LAND USE (75%)	101-721-930.660	111.24
		1514(E)		WORK CAMP	205-301-930.660	246.17
		1514(E)		PARKS (50%)	208-751-930.660	152.25
		1514(E)		PARKS (50%)	208-752-930.660	152.26
		1514(E)		EMS	210-651-700.000	4,316.11
		1514(E)		ANIMAL CTRL	212-430-930.660	449.86
		1514(E)		LAND USE (25%)	249-371-930.660	37.08
		1514(E)		AIRPORT	281-537-930.660	59.09
1514(E)	ADMIN	645-172-930.660	60.59			
						8,104.68
09/27/2016	AP	1515(A)	GARY GELOW	OCTOBER 2016	101-131-801.021	12,060.08
09/27/2016	AP	63333	123NET	ACCT#110735 INV#289682	637-265-930.210	1,373.97
09/27/2016	AP	63334	87- A DISTRICT	AUGUST 2016	101-131-930.150	1,459.86
09/27/2016	AP	63335	87-A DISTRICT COURT- IMPREST CASH	9/7/16 PRELIM WITNESS FEES	101-131-930.940	47.50
		63335		7/26/16 JURY TRIAL	101-145-930.930	354.90
						402.40
09/27/2016	AP	63336	ADVANCE ELECTRIC INC	360934 STOCK	588-699-726.050	13.25
09/27/2016	AP	63337	ADVANCED CORRECTIONAL HEALTHCARE	INMATE HEALTH CARE F/SEPT 2016	101-351-930.470	4,458.81
09/27/2016	AP	63338	ALPINE ANIMAL HOSPITAL	AUG 2016 PHARM	212-430-726.035	15.46
		63338		AUG 2016 MEDICAL	212-430-930.471	537.33
		63338		AUG 2016 STERILIZATION	212-430-930.980	705.70
						1,258.49
09/27/2016	AP	63339	ALPINE ELECTRIC	W24226 OFFICE BALLASTS	588-697-726.025	195.68

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09/27/2016	AP	63340	AMERICAN FIDELITY ASSURANCE CO	SEPTEMBER 2016	704-000-231.285	612.47
09/27/2016	AP	63341	AMERICAN FIDELITY ASSURANCE COMPANY	SEPTEMBER 2016	704-000-231.285	342.26
09/27/2016	AP	63342	AMERICAN WASTE	1639546 SEPTEMBER	588-698-940.010	103.00
09/27/2016	AP	63343	ANIMAL MEDICAL CENTER OF TC	SEPT 19, 2016	212-430-930.980	1,070.00
09/27/2016	AP	63344	BLUE CARE NETWORK	OCTOBER 2016	101-131-704.110	7,966.09
		63344		OCTOBER 2016	101-136-704.110	956.54
		63344		OCTOBER 2016	101-148-704.110	1,248.68
		63344		OCTOBER 2016	215-141-704.110	6,116.52
		63344		OCTOBER 2016	292-662-704.110	2,610.68
		63344		OCTOBER 2016	704-000-231.261	4,724.63
						23,623.14
09/27/2016	AP	63345	BRUCE TILLINGER	SERVICES THROUGH 09/06/16	249-371-801.027	2,520.00
09/27/2016	AP	63346	CATHOLIC HUMAN SERVICES INC	AUGUST 2016	101-133-940.010	60.00
09/27/2016	AP	63347	CDW GOVERNMENT INC	WIRELESS ACCESS POINT - 2ND FLOOR	101-228-920.400	136.00
09/27/2016	AP	63348	CENTURY LINK	ACCT#300451601 ELMIRA TWP FIRE DEPT	261-427-930.210	55.26
09/27/2016	AP	63349	CENTURYLINK	TELEPHONE	101-131-930.210	4.57
		63349		OUTSIDE CONTRACTED SERVICES	261-427-940.010	124.15
						128.72
09/27/2016	AP	63350	CHARLES BERLIN	9/15 HOUSING MTG PER DIEM	233-690-703.040	40.00
		63350		MILEAGE REIMBURSEMENT	233-690-930.500	2.85
						42.85
09/27/2016	AP	63351	CHARTER COMMUNICATIONS	CABLE BILL	208-752-920.410	35.10
		63351		PHONE BILL	208-752-930.210	31.94
		63351		INMATE CABLE	595-351-726.000	223.00
						290.04
09/27/2016	AP	63352	CITY OF GAYLORD	001254-000-02 AUGUST	588-697-920.200	70.57
		63352		ACCT#LIVI-000200-000B-03	637-265-920.200-ALPCT00000	891.86
		63352		ACCT#MAIW-000225-0000-01	637-265-920.200-CRTHS00000	693.85
		63352		ACCT#OTSS-000125-0000-02	637-265-920.200-INFO CTR00	75.02
		63352		ACCT#ILLS-000540-0000-02	637-265-920.200-SILLI00000	165.90
						1,897.20

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09/27/2016	AP	63353	CONNIE MURPHY	DHS BD. EXP.-SEPT.	290-670-703.040	40.00
		63353		DHS BD. EXP.-SEPT.	290-670-930.500	28.50
						68.50
09/27/2016	AP	63354	CORECOMM	SEPTEMBER 2016	101-131-930.210	21.95
09/27/2016	AP	63355	COUNTY EQUALIZATION SERVICES	INV#0082016 (EQUALIZATION CONSULTING SER	101-257-801.025	5,000.00
09/27/2016	AP	63356	CURTISS REPORTING CORP	SUPPLIES	101-131-801.030	149.00
		63356		INV 17462; 9-8-2016; EVANS PRELIM TRANS.	101-267-726.200	18.60
						167.60
09/27/2016	AP	63357	DE LAGE LANDEN PUBLIC FINANCE	SEPTEMBER 2016	215-141-920.520	80.74
09/27/2016	AP	63358	DE LAGE LANDEN PUBLIC FINANCE	SEPTEMBER 2016	101-131-920.520	104.77
09/27/2016	AP	63359	DELL MARKETING LP	POWEREDGE R230 SERVER	499-901-970.300-LAWN_____	3,199.86
09/27/2016	AP	63360	DELTA DENTAL OF MICHIGAN	INV#RIS0001224339 (10/01/16 - 10/31/2016	647-851-704.110	6,022.83
09/27/2016	AP	63361	DELTA DENTAL OF MICHIGAN	OCTOBER 2016	101-131-704.110	744.00
		63361		OCTOBER 2016	101-136-704.110	65.99
		63361		OCTOBER 2016	101-148-704.110	110.46
		63361		OCTOBER 2016	215-141-704.110	497.46
		63361		OCTOBER 2016	292-662-704.110	(177.79)
		63361		OCTOBER 2016	704-000-231.261	310.04
						1,550.16
09/27/2016	AP	63362	DENISE SOCIA	RESTITUTIONS PAYABLE	701-000-271.000	20.00
09/27/2016	AP	63363	DIANA M BOYD	9/6/16 GUARDIANSHIP REVIEW - TRAVEL	101-131-930.500	18.00
		63363		9/6/16 GUARDIANSHIP REVIEW HEARING	101-131-930.830	30.00
						48.00
09/27/2016	AP	63364	DION JEAN	REFUND OF \$57.00 FOR PERMIT PERMIT ERROR	249-260-451.052	57.00
09/27/2016	AP	63365	DONNA A CURIK	8/22/16 GUARDIANSHIP REVIEW - TRAVEL	101-131-930.500	33.00
		63365		8/22/16 GUARDIANSHIP REVIEW HEARING	101-131-930.830	30.00
						63.00
09/27/2016	AP	63366	DUNNS	SUPPLIES	101-131-726.000	633.95
		63366		TONER/MAINTENANCE	101-257-726.000	578.16
		63366		INV 835051; DEPT 406; FLOOR MATS, ETC	101-267-726.000	225.32
		63366		DEP 3589, INV 834677 & 834609	101-267-930.983	501.67

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		63366		ACCT #2647 VETERANS COPY PAPER	101-682-726.000	28.00
		63366		ACCT#3603 (MSUE)	101-864-726.000	216.00
		63366		835162	212-430-726.000	204.50
		63366		ACCT #2647 HOUSING COPY PAPER	233-690-726.000	28.00
		63366		OFFICE SUPPLIES	249-371-726.000	421.08
		63366		SUPPLIES	292-662-726.000	73.85
		63366		8351420 STICKIES, DRY-LINE	588-697-726.000	210.78
		63366		8351420 C. PULLS, TRASH BAGS	588-698-726.025	115.42
						3,236.73
09/27/2016	AP	63367	ELI ELECTRIC LLC	SERVICES THROUGH 09/01/16	249-371-801.026	2,520.00
09/27/2016	AP	63368	EMPIRIC SOLUTIONS INC	OCTOBER 2016	215-141-801.020	379.00
09/27/2016	AP	63369	FRONTIER	ACCT#989-732-2373-030804-5	637-265-930.210	49.26
09/27/2016	AP	63370	GALLS INC AN ARAMARK CO	005982376	212-430-726.046	65.20
09/27/2016	AP	63371	GASLIGHT MEDIA	INV#52840 (2 YR SSL SECURED SERVER CERT)	101-228-801.020	349.00
09/27/2016	AP	63372	GAYLORD COMMUNITY SCHOOLS	INV# 99582 PORTABLE TOLIET RENTAL	101-332-920.510	60.00
09/27/2016	AP	63373	GAYLORD VETERINARY SERVICES	AUG 2016 PHARM	212-430-726.035	30.66
		63373		AUG 2016 MEDICAL	212-430-930.471	712.80
		63373		AUG 2016 STERILIZATION	212-430-930.980	1,065.00
						1,808.46
09/27/2016	AP	63374	GILL ROYS HARDWARE	RANGE SUPP ROAD	101-301-726.006	33.60
		63374		RANGE CIVIL	101-302-726.006	3.37
		63374		RANGE SECONDARY ROAD	101-334-726.006	3.37
		63374		RANGE CORRECTIONS	101-351-726.006	33.60
		63374		WORK CAMP SUPPLIES	205-301-726.000	223.35
		63374		RANGE WORK CAMP	205-301-726.006	6.74
		63374		1608-740275	212-430-726.000	7.18
						311.21
09/27/2016	AP	63375	GONZALEZ, NICHOLS & NICHOLS PLLC	8/9/16 CONF & 8/10/16 COMMITMENT HEARING	101-131-801.022	75.00
09/27/2016	AP	63376	GORDON FOOD SERVICES	JAIL SUPPLIES	101-351-726.025	334.70
		63376		KITCHEN SUPPLIES	101-351-726.030	81.79
		63376		INMATE FOOD	101-351-930.700	3,484.56
						3,901.05
09/27/2016	AP	63377	HOEKSTRA TRANSPORTATION INC	X101011916:01 STOCK & BUS #28	588-699-726.050	235.66

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09/27/2016	AP	63378	IMAGE FACTORY INC	INSPECTION LABELS	249-371-726.000	98.00
09/27/2016	AP	63379	IMPREST CASH, OTSEGO COUNTY BUS SYS	1042 WIPES, SOFT SOAP; 1043 AIR FILTERS	588-698-726.025	35.86
09/27/2016	AP	63380	IMPREST CASH-ANIMAL CONTROL	STRAW	212-430-726.000	67.29
		63380		MEDS FOR CEASAR	212-430-726.035	59.03
						126.32
09/27/2016	AP	63381	INTERSTATE BATTERY SYSTEM OF CM	23396512 STOCK & TRACTOR	588-699-726.050	310.85
09/27/2016	AP	63382	JAMES NORRIS PHYSICAL ED CENTER	INV# 7256 RENTAL CLASS/PARKING LOT FEES	101-332-940.010-DONAT00000	527.50
09/27/2016	AP	63383	JEFFERY B PROUX	SERVICES THROUGH 09/14/16	249-371-801.024	3,440.00
09/27/2016	AP	63384	JENSENS ANIMAL HOSPITAL	LOLA #3 OF 8/3/16	212-430-930.471	121.78
		63384		LOLA #3 OF /3/16	212-430-930.980	185.00
						306.78
09/27/2016	AP	63385	JIM WERNIG INC	19074 BUS #26	588-699-726.050	579.38
		63385		114917; 09/20/2016 CHEVY AVEO	588-699-726.051	137.70
						717.08
09/27/2016	AP	63386	JIM'S ALPINE AUTOMOTIVE	BATTERY-A/C 4WHLR ORV	101-336-726.050	106.77
		63386		1-702571 SHOP	588-699-726.050	44.91
						151.68
09/27/2016	AP	63387	JNJ ALPINE AUTOWASH LLC	AUTO WASH	249-371-726.050	36.00
09/27/2016	AP	63388	JOHN LAFAVE	9/15 HOUSING MEETING	233-690-703.040	40.00
		63388		MILEAGE REIMBURSEMENT	233-690-930.500	6.27
						46.27
09/27/2016	AP	63389	JOHNSON OIL COMPANY	CL34543 FUEL	588-699-930.660	7,463.80
09/27/2016	AP	63390	JOSEPH WAMBOLD	HOUSING MTG PER DIEM	233-690-703.040	40.00
09/27/2016	AP	63391	KEN REEDY	RESTITUTIONS PAYABLE	701-000-271.000	25.00
09/27/2016	AP	63392	KENMAR COMPANY	INMATE FILE JACKETS	101-351-726.000	130.00
09/27/2016	AP	63393	KEVAN D FLORY		101-721-801.020	280.00
		63393		SERVICES THROUGH 09/15/16	249-371-801.024	5,915.00
						6,195.00
09/27/2016	AP	63394	KEVIN N RIZE	PPCT INSTRUCTOR SCHOOL F/SULLIVAN	264-362-704.400	500.00

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09/27/2016	AP	63395	LANGUAGE LINE SERVICES	2016 MEMBERSHIP RENEWAL	101-131-930.600	36.75
09/27/2016	AP	63396	LINCOLN FINANCIAL	OCTOBER 2016	101-131-704.140	411.19
		63396		OCTOBER 2016	101-133-704.140	36.10
		63396		OCTOBER 2016	215-141-704.140	189.67
		63396		OCTOBER 2016	292-662-704.140	83.64
						720.60
09/27/2016	AP	63397	LUTHERAN CHILD & FAMILY SERVICES	AUGUST 2016 PLACEMENT	292-662-930.810	1,284.79
09/27/2016	AP	63398	MAKE IT MINE DESIGN	4678 SHIRTS	212-430-726.046	107.00
09/27/2016	AP	63399	MARK L DOBIAS PC	8/26/16 DEFERRAL HEARING	101-131-801.022	75.00
09/27/2016	AP	63400	MAXIMUM SECURITY	INV#11409	637-265-726.050	47.00
09/27/2016	AP	63401	MELANIE YOUNGS	DHS BD. EXP.-SEPT.	290-670-930.500	30.00
09/27/2016	AP	63402	MEYER ACE	20335 VAN #1	588-699-726.050	49.75
09/27/2016	AP	63403	MICHELLE FRAKES	AUG. 2016 ON-CALL	101-648-801.020	100.00
09/27/2016	AP	63404	MICHIGAN ASSOC OF PLANNING	ANNUAL DUES	101-721-930.600	120.00
09/27/2016	AP	63405	MICHIGAN STATE POLICE BFS-CASHIERS	LIVESCAN FINGERPRINT FEE'S	701-000-228.017	937.25
		63405		SOR REG FEE AUGUST 2016	701-000-228.018	90.00
						1,027.25
09/27/2016	AP	63406	MID NORTH PRINTING INC	MANUELS FOR ASSESSORS CLASS	101-257-704.400	272.95
09/27/2016	AP	63407	MID STATES BOLT & SCREW CO	30862101 SHOP	588-699-726.050	6.50
09/27/2016	AP	63408	MISSAUKEE WILDERNESS YOUTH HOME	AUGUST 2016 PLACEMENT	292-662-930.810	5,208.00
09/27/2016	AP	63409	NEMCOG	VERN SCHLAUD/CLASS	101-721-704.400	165.00
09/27/2016	AP	63410	NEXT STEP COUNSELING, PLLC	AUGUST 2016	292-662-940.010	70.00
09/27/2016	AP	63411	NORTHERN MICHIGAN REVIEW	ACCT#181573 INV#83116 (VOIP AD)	266-901-970.435-PHONE_____	69.38
		63411		91615-99044 FAIR PAGE; BACK TO SCHOOL	588-697-930.300	177.60
						246.98
09/27/2016	AP	63412	NYE UNIFORM COMPANY	2 PR TROUSERS + FREIGHT/TUBBS	101-334-726.046	217.98
09/27/2016	AP	63413	OLSEN CONSTRUCTION	INV#353 (BALANCE DUE ON OCD NATURE CTR.	499-901-970.300-NATURE_CTR	14,464.25
09/27/2016	AP	63414	OMS COMPLIANCE SERVICES INC	INV#84700 (DRUG TEST)	588-699-940.010	177.00

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09/27/2016	AP	63415	OTSEGO CO FOC	BONDS PAYABLE	701-000-265.000	300.00
09/27/2016	AP	63416	OTSEGO CO FOC	BONDS PAYABLE	701-000-265.000	112.00
09/27/2016	AP	63417	OTSEGO CO FOC	BONDS PAYABLE	701-000-265.000	600.00
09/27/2016	AP	63418	OTSEGO COUNTY BUS SYSTEM	AUGUST 2016	101-133-930.500	258.00
		63418		WORK CAMP VEHICLE REPAIR	205-301-726.050	1,304.93
		63418		AUGUST 2016	292-662-930.500	345.00
						1,907.93
09/27/2016	AP	63419	OTSEGO COUNTY COMMISSION ON AGING	WALK WITH EASE PROGRAM STAFFING	208-751-940.010	914.00
09/27/2016	AP	63420	OTSEGO COUNTY EMS	5 GUNSHOT WOUND KITS	101-301-726.000	582.90
		63420		INV#09092016-01 (3RD QTR.)	101-427-940.010	7,500.00
		63420		INV#C-1931-16	101-648-726.000	220.00
		63420		INV#C-2072-16	101-648-930.460	3,417.00
		63420		UCMAN REIMBURSEMENT TO EMS	261-427-801.020	125.00
		63420		UCMAN REIMBURSEMENT TO EMS - 911 BACKUP	261-427-930.240	300.00
		63420		RE: MOBILE COMMAND POST	261-901-970.435	1,575.27
						13,720.17
09/27/2016	AP	63421	OTSEGO COUNTY TREASURER	POSTAGE	516-253-930.450	17.67
		63421		SUPPLIES	617-253-726.000	2.09
						19.76
09/27/2016	AP	63422	PITNEY BOWES INC-SUPPLIES	LEASE INV#3301352680 ACCT#0010823078	101-864-920.410	477.60
		63422			249-371-930.450	277.96
						755.56
09/27/2016	AP	63423	POWERHOUSE GYM	MEMBERSHIP (10/1/16 - 11/30/17)	647-851-704.112	1,750.00
09/27/2016	AP	63424	PROTECTION ONE	9/28/16 TO 10/27/16 WING MONITORING	101-131-940.010	82.59
		63424		9/28/16 TO 10/27/16 WING MONITORING	101-267-920.410	27.53
		63424		9/28/16 TO 10/27/16 WING MONITORING	215-141-940.010	44.04
						154.16
09/27/2016	AP	63425	PURCHASE POWER	3RD QTR (JUL-SEPT 2016)	101-131-920.520	211.48
		63425		3RD QTR (JUL-SEPT 2016)	101-131-940.111	211.48
		63425		3RD QTR (JUL-SEPT 2016)	101-267-930.450	211.48
						634.44

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09/27/2016	AP	63426	PURCHASE POWER	3RD QTR (JUL-SEPT 2016)	101-131-920.520	422.96
		63426		3RD QTR (JUL-SEPT 2016)	215-141-920.520	211.48
						634.44
09/27/2016	AP	63427	REDWOOD TOXICOLOGY LABORATORY INC	AUGUST 2016	101-131-940.010	888.25
		63427		AUGUST 2016	101-133-940.010	539.10
		63427		JULY 2016	292-662-801.030	267.25
						1,694.60
09/27/2016	AP	63428	REDWOOD TOXICOLOGY LABORATORY INC	AUGUST 2016	101-131-940.010	7.50
		63428		AUGUST 2016	292-662-801.030	178.69
						186.19
09/27/2016	AP	63429	ROTARY CLUB OF GAYLORD MI	INV#1385 (J. BURT - QTRLY. DUES)	645-172-930.600	172.50
09/27/2016	AP	63430	SAGINAW COUNTY PROBATE COURT	8/25/16 DEFERMENT HEARING	101-131-801.022	130.00
09/27/2016	AP	63431	SANE	RESTITUTIONS PAYABLE	701-000-271.000	272.00
09/27/2016	AP	63432	SATELLITE TRACKING OF PEOPLE LLC	AUGUST 2016	292-662-940.010	280.25
09/27/2016	AP	63433	SAULT STE MARIE TRIBE - CHIPPEWA IN	8/26/16 TO 8/31/16 PLACEMENT	292-662-930.810	720.00
09/27/2016	AP	63434	SAYERS	NETMOTION MOBILITY	261-901-970.450	4,522.50
09/27/2016	AP	63435	SECURUS TECHNOLOGIES T-NETIX		101-351-930.210-INMT000000	3,360.00
09/27/2016	AP	63436	SHERRY S HUFF	DHHS BD. EXP. AUG.	290-670-703.040	200.00
		63436		DHHS BD. EXP. AUG.	290-670-930.500	185.00
						385.00
09/27/2016	AP	63437	SIDOCK GROUP INC	INV#515197.B-8	499-901-970.300-WINDOWS__	151.50
09/27/2016	AP	63438	SOUL PURPOSE COUNSELING & CONSULT	AUGUST 2016	101-133-940.010	560.00
09/27/2016	AP	63439	STAPLES BUSINESS ADVANTAGE	INV#3314591851 COPY PAPER-EQUAL.	101-000-106.000	204.90
		63439		INV#3314591850 FLASH DRIVES-ADMIN	645-172-726.000	77.97
						282.87
09/27/2016	AP	63440	STATE OF MICHIGAN	LIEN FEE HERGENROEDER/SMILOWSKI	233-690-940.010	15.00
09/27/2016	AP	63441	STEVE RIOZZI	HOUSING MTG PER DIEM	233-690-703.040	40.00
		63441		TRAVEL REIMBURSEMENT	233-690-930.500	3.62
						43.62

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09/27/2016	AP	63442	STRAIGHT SIDES CONSTRUCTION	PERMIT CANCELLATION PB16-0489	249-260-451.011	1,018.00
09/27/2016	AP	63443	SYSCO - GRAND RAPIDS	JAIL SUPPLIES	101-351-726.025	31.90
		63443		INMATE FOOD	101-351-930.700	1,925.24
						<hr/> 1,957.14
09/27/2016	AP	63444	TAMMY LABOUEF	9/15 PER DIEM HOUSING DIEM	233-690-703.040	40.00
09/27/2016	AP	63445	TELE-RAD	INV#874632	261-901-970.435	1,737.04
09/27/2016	AP	63446	TERRANCE M COTTLE	AUGUST 2016	101-133-940.010	2,320.00
09/27/2016	AP	63447	TOPCOMP COMPUTER SOFTWARE SERVICES	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
09/27/2016	AP	63448	TRINITY SERVICES GROUP INC	IMATE COMMISSARY PURCHASE	595-351-726.000	775.98
09/27/2016	AP	63449	UCMAN	WORK CAMP CONNECTIVITY	205-301-930.240	16.00
09/27/2016	AP	63450	VERN SCHLAUD	POSTAGE REMBURSEMENT	249-371-930.450	6.47
09/27/2016	AP	63451	WALKER BROTHERS	S 103617 BUS #6	588-699-726.050	398.00
09/27/2016	AP	63452	WALMART	RESTITUTIONS PAYABLE	701-000-271.000	100.00
09/27/2016	AP	63453	WASH N GO MANAGEMENT INC	10830	212-430-920.410	29.00
09/27/2016	AP	63454	WAYNE BENTLEY	SEPTEMBER 2016	101-133-940.010	200.00
09/27/2016	AP	63455	WEST PAYMENT CENTER	CHILD SUPPORT INFO CHGS	101-268-726.200	189.38
09/27/2016	AP	63456	WEST PAYMENT CENTER	AUGUST 2016	101-131-940.111	343.10
		63456		AUGUST 2016	269-145-726.210	240.21
						<hr/> 583.31
09/27/2016	AP	63457	WEST PAYMENT CENTER	AUGUST 2016	215-141-940.010	132.83
09/27/2016	AP	63458	WEST PAYMENT CENTER	SUPPLIES	101-131-726.200	472.50
09/27/2016	AP	63459	WEST PAYMENT CENTER	AUGUST 2016	101-131-940.010	122.62
09/27/2016	AP	63460	WILBER AUTOMOTIVE SUPPLY INC	029819 STOCK & VAN #25	588-699-726.050	175.29
09/27/2016	AP	63461	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
		63461		989-705-1786 SEPTEMBER	588-697-930.210	258.86
						<hr/> 322.20
09/27/2016	AP	63462	ZAREMBA EQUIPMENT INC	W 60606 BUS #6	588-699-726.050	254.77
		63462		W2 60606 BUS #6	588-699-920.400	100.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK DATE FROM 09/27/2016 - 09/27/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						<hr/>
						354.77
TOTAL - ALL FUNDS			TOTAL OF 133 CHECKS			191,055.64