



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, September 13, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Consent Agenda

- A. Regular Minutes of August 23, 2016 w/attachments - Motion to Approve
- B. DHHS Reappointment (Huff) - Motion to Approve
- C. BID 2016-06 Telephone Wiring - Motion to Approve

Committee Reports

- A. Planning Commission
 1. 2017-2022 Capital Improvement Plan
 2. Zoning Ordinance Amendment

Administrator's Report

Department Head Report

- A. Library - Maureen Derenzy

Special Presentations

- A. Recycling - Abby Cherwinski & Jack Marlette, Otsego Conservation District

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
 1. August 30, 2016 Warrant
 2. September 6, 2016 Warrant
 3. September 13, 2016 Warrant
- B. OCR-16-24 Updated DNR Trust Fund Tennis Court Application
- C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment



September 13, 2016 Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: Regular Minutes of August 23, 2016 w/ attachments	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: Consent Agenda, A.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County Board places its minutes of the former meeting on the current Consent Agenda. If there is a correction needed, the minutes will be removed from the Consent Agenda for discussion at a later time during the meeting.

RECOMMENDATION:

Staff requests approval of the Regular Minutes of August 23, 2016 with attachments.

August 23, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Ken Glasser, followed by the Pledge of Allegiance led by Commissioner Paul Liss.

Roll Call:

Present: Julie Powers-Gehman, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Absent: Paul Beachnau.

Consent Agenda:

Under the Budget and Finance Committee recommendation, the tennis court request was removed from the consent agenda and placed under new business.

Motion to approve the Regular minutes of August 9, 2016 with attachments. Ayes: Unanimous. Motion carried.

Motion to approve OCR 16-23 Mortgage Discharge of Annette Wolf.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Absent: Paul Beachnau.

Motion carried/Resolution adopted. (see attached)

Motion to approve FY 2016 General Fund Budget amendment (Prosecutor). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Library Board reappointment of Lesa Jarski with a term expiring on August 31, 2021. Ayes: Unanimous. Motion carried.

Committee Reports:

Motion by Commissioner Robert Harkness, seconded by Commissioner Julie Powers-Gehman, to approve the donation agreement with Georgia Pacific contingent upon receipt by the County Administrator of the updated Landscape Plan being attachment B; the form of the quitclaim deed being Attachment C and the minutes of the Otsego Lake Association approving cost disbursement, along with approval of \$3,000 for the Phase 1 Environmental Site Assessment and title search. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported on the tennis court at the Community Center; Courthouse windows are installed, doors to be installed next; drain by the fountain; burndown structure procedure started; Veteran's memorial almost complete.

City Liaison, Township and Village Representative:

Commissioner Julie Powers-Gehman reported on the City Council meeting, they delayed action on the fire truck and equipment millage.

Correspondence:

Commissioner Ken Glasser received a letter from the Natural Rivers program.

Rachel Frisch reported on the July financial reports.

New Business:

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Liss, to approve the August 16, 2016 Warrant for a total amount of \$85,323.83 Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to approve the August 23, 2016 Warrant in the total amount of \$264,669.59. Ayes: Unanimous. Motion carried.

Motion removed from the consent agenda regarding the tennis court request, seconded by Commissioner Julie Powers-Gehman, to approve \$15,000 to the Alpine Regional Tennis Association commencement of construction of the tennis courts at the Otsego County Sportsplex with funds to be incorporated into the 2017 County budget and to be held for this purpose for a period not to exceed three years. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss inquired about a recycling information report.

Commissioner Ken Glasser had no report.

Commissioner Julie Powers-Gehman inquired about the iron on the Courthouse plaza rock in the fountain.

Commissioner Robert Harkness had no report

Commissioner Doug Johnson had no report.

Commissioner Ken Borton had no report.

Meeting adjourned at 10:00 a.m.

Kenneth C. Borton, Chairman

Susan I. DeFeyter, Otsego County Clerk

RESOLUTION NO. OCR 16-23
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
August 23, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 2068 Deepwoods Drive, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1328, Pages 482-495 in the name Annette Wolf, a single woman and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Annette Wolf, a single woman, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: DHHS Reappointment (Huff)	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: Consent Agenda, B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Sherry Huff's term on the Otsego County Department Health and Human Services (DHHS) Board expires on 10/31/16. The DHHS Board has recommended Ms. Huff be reappointed to the Board.

RECOMMENDATION:

Staff requests that Sherry Huff be reappointed to the Otsego County Department of Health and Human Services Board to a 3-year term expiring October 31, 2019.

Susan Premo

From: Pushman, Cynthia Gill (DHHS) <PushmanC@michigan.gov>
Sent: Monday, August 22, 2016 2:39 PM
To: Susan Premo
Cc: Kann, Brenda (DHHS)
Subject: RE: Application For Appointment to Committees, Boards and Commissions

Good afternoon Susan! Sherry Huff's term will be expiring from the Otsego County Department of Health and Human Services Board on 10/31/16. We would love to have her reappointed if possible. Please let me know what we can do to assist.

In addition, I cannot find the appointment letter for Melanie Youngs. My very organized and helpful Office Manager, Susan McNally retired about the same time that Melanie was appointed so I am not sure if the appointment letter got missed by me. Can you send me a copy of the appointment letter as we track the term dates. Thank you

Cynthia G. Pushman, Director
Crawford/Oscoda/Otsego
Department of Health and Human Services
Crawford: 989-344-5121,
Oscoda: 989-826-4021
Otsego: 989-731-3108
Cell: 989-948-0645

Susan Premo

From: SHERRYHUFF <server@gaslightmedia.com>
Sent: Tuesday, August 30, 2016 5:31 PM
To: Susan Premo; John M. Burt
Subject: [SPAM? faked-from] New submission from Application for Appointment to Committees, Boards and Commissions

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.

DHHS BOARD FOR OTSEGO COUNTY

Name

SHERRY HUFF

Address

13786 Sparr Rd
Johannesburg, Michigan 49751
United States
[Map It](#)

Phone

(989) 732-3180

Email

sherryandkeithh@yahoo.com

Date available for appointment

08/30/2016

County Commission District

CHARLTON TWSP

I am a regisered voter in Otsego County

- Yes

In which township, city or village?

CHARLTON TWSP

Community Service

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county

CURRENTLY ON THE DHHS BOARD

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained

WORKED FOR NEMCSA HEADSTART FOR 31 YEARS AND RETIRED. DURING MY EMPLOYMENT AS A HEADSTART TEACHER, I WORKED COOPERATIVELY WITH DHHS FOR MANY YEARS TO HELP THE FAMILIES I SERVICED, THUS BECOMING VERY KNOWLEDGEABLE OF MANY OF THEIR SERVICES AND STAFF. I HAVE SERVED ON THE DHHS BOARD FOR MANY YEARS AND CONTINUE TO ENJOY IT. I CURRENTLY SERVE AS OTSEGO COUNTY BOARD PRESIDENT AND MCSSA, DISTRICT II SECRETARY WHICH I HAVE HELD FOR 6 YEARS. I AM VERY INVOLVED IN ALL DHHS CONFERENCES (TWO A YEAR). I HAVE AN ASSOCIATE'S DEGREE FROM MSU AND HAVE AN EARLY CHILDHOOD DEGREE FROM BANK STREET COLLEGE, WASHINGTON DC.

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest.

I am aware of the time commitment necessary to serve on the committee, board and/or commission to which I seek appointment and will have such time

- Yes

I hereby certify that the preceding information is correct and to the best of my knowledge

- Yes

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: BID 2016-06 Telephone Wiring	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: Consent Agenda, C.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): John Burt, County Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

Bid 2016-06 is to upgrade/replace existing network drop locations to accommodate dedicated VoIP connections to each phone location as part of the county's telephone upgrade. The following four bids were received (see following page for more information):

- Total Communications Services (TCS): \$13,990
- Feyen Zylstra: \$17,775
- Master Electric: \$28,975.99
- Amcomm: \$31,985

MOTION:

Award Bid 2016-06 to Total Communications Services (TCS) with the low bid of \$13,990 along with the associated budget amendment.

Empiric Solutions, Inc (Bid Manager)
2016 VoIP Wiring Project RFP Responses
RECOMMENDATION

***RECOMMENDED contract be awarded to low bidder**

September 5, 2016

***Total Communications Services (TCS)**

RANKED: #1 (Lowest Bidder)
Bid: \$13,990
Disclosure : ESI has worked with this contractor and had no negative experiences.
Met RFP Requires: YES - Bid was complete and met the terms of the RFP
Duration: 3 weeks
Comments: Contractor is geographically the closest to Otsego County.
Included projected start date as early as 1 week if required.

Feyen Zylstra

RANKED: #2
Bid: \$17,775
Prior Experience: ESI has worked with this contractor and had no negative experiences.
Met RFP Requires: YES - with exception (see comments)
Duration: 2.5 weeks
Comments: Did not provide Hubbell Certification. Last ESI was aware this vendor was not Hubbell Certified.

Master Electric

RANKED: #3
Bid: \$28,975.99
Prior Experience: ESI has no prior experience with this contractor.
Met RFP Requires: YES - Bid was complete and met the terms of the RFP
Duration: 26 Working days (Longest of all respondents)
Comments: Easily readable proposal with itemized materials list

Amcomm

RANKED: #4
Bid: \$31,985 (Highest Bid)
Prior Experience: ESI has no prior experience with this contractor.
Met RFP Requires: YES
Duration: Not defined
Comments: Easily readable proposal with itemized materials list and impressive references.
Contractor estimated high on the cabling materials by approximately 30% more cabling than bidders #1 and #2. However their price is still disproportionately higher than bidders #1 and #2.

Summarized by:

Eric D Seelye / 231-348-1035



Empiric Solutions, Inc.

Digitally signed by ERIC D SEELYE
DN: cn=US, o=TrustID personal certificate, ou=Michigan, cn=ERIC D SEELYE,
email=seelye@empiricsolutions.com,
0.9.2342.1.9200300.100.1.1=AG141410000015231918CFD00021537
Reason: I am the author of this document
Location: Petoskey, MI
Date: 2016.09.05 15:29:44 -0400

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: 2017-2022 Capital Improvement Plan	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: Committee Reports, A. Planning Commission, 1.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Vern Schlaud, Planning Director	ATTORNEY REVIEW: Yes

BACKGROUND/DISCUSSION:

The County is required by the Michigan Planning Enabling Act (Act 33 of 2008) to annually adopt a six-year Capital Improvement Plan. The plan includes potential projects including those involving the following:

- New and expanded physical facilities
- The acquisition of land for a community facility
- Major renovations or replacement of existing facilities costing over \$200,000

At their August 15, 2016 regular meeting, the Otsego County Planning Commission recommended the 2017-2022 Capital Improvement Plan to the County Board of Commissioners.

RECOMMENDATION:

Staff recommends adoption of the 2017-2022 Capital Improvement Plan.

CAPITAL IMPROVEMENTS PROGRAM



OTSEGO COUNTY CAPITAL IMPROVEMENT PLAN 2017-2022

Approved by the Planning Commission on August 15, 2016
Adopted by the Board of Commissioners on XXXX

TABLE OF CONTENTS

Topic	Page
Introduction	3
Capital Improvements	3
Limitation on Authority	4
Procedures	4
Project Prioritizing	5
Projects: Gaylord Regional Airport Taxi Lane Extension	6
Projects: Gaylord Regional Airport Box Hangar	7
Projects: North Central State Trail/Iron Belle Trail Extension.....	10
Projects: North Central State Trail/Iron Belle Gaylord Trailhead	13
Projects: Otsego County Jail.....	16
Projects: Otsego County Library Expansion	17
Projects: Otsego County Road Commission Sparr Road	23
Projects: Otsego County Road Commission Meridian Line Road 1	25
Projects: Otsego County Road Commission Seymore Road and Kujawa Road.....	27
Projects: Otsego County Road Commission Meridian Line Road 2.....	29
Appendix A	31

INTRODUCTION

The Michigan Planning Enabling Act requires local municipalities that have adopted a master plan to annually prepare a capital improvements program. This language is contained in Article IV, Section 65, subparts (1) and (2), which reads:

(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

CAPITAL IMPROVEMENTS

Capital Improvements are generally additions to the County's assets, including the construction or purchase of land, buildings or facilities or major renovations of the same, and involve a substantial investment and last a long time. For purposes of this Capital Improvement Program (CIP), only the following type of projects that meet this definition of a capital improvement, are included in the program, such as:

- a. New and expanded physical facilities.
- b. The acquisition of land for a community facility.
- c. Major Renovation or replacement of existing facilities costing over \$200,000.

Inclusion of a project in this Plan fulfills the requirements of MCL 125.3861.

Limitation on Authority

This CIP is not meant to appropriate the power of the Otsego County Board of Commissioners in their duty to regulate the expenditure of County funds, but merely to provide guidance and recommendations to projects that may have a long-term impact on the community. To that end, the following limitations on authority will be observed:

- a. The Otsego County Board, its departments, and agencies have every right and an obligation to make emergency repairs without prior comment from the Otsego County Planning Commission. Information on such emergency repairs, will however, be submitted as soon as practicable to the Chairperson of the Planning Commission.
- b. Grant Applications that are attempting to obtain funds for projects that would fall under the CIP guidelines will be presented to the Planning Commission as soon as practicable.

Procedures

- a) The Capital Improvements Program Committee is charged with gathering project information for inclusion into the CIP. The Committee consists of the Chairperson of the Otsego County Planning Commission or his/her designee; the Otsego County Land Use Services Director; the Otsego County Board Chairperson or his/her designee, an additional representative of the Otsego County Planning Commission; and the Otsego County Administrator. The Otsego County Administrator will act as the CIP Coordinator, with the responsibility of coordinating data gathering.
- b) The CIP Committee will create a draft CIP.
- c) The draft CIP will be sent to the Otsego County Planning Commission for comment/changes each year.
- d) The Planning Commission will conduct a public hearing on the draft CIP each year.
- e) Planning Commission will forward draft CIP, along with recommendation, to the Otsego County Board each year.
- f) Otsego County Board will adopt, modify, or reject with reasons, the CIP.
- g) The Capital Improvements Program Committee will annually update the CIP, and follow the above process.

Project Prioritizing

Projects will be prioritized using the following categories:

a) Urgent (imperative, must do)

- Satisfies a legal obligation (legal mandate)
- Corrects a condition dangerous to public health or safety
- Alleviates an emergency service disruption or deficiency
- Prevents irreparable damage to a valuable public facility

b) Important (essential, should do)

- Rehabilitates or replaces an obsolete public facility or attachment to the facility
- Stimulates economic growth and private capital investment
- Reduces future operating and maintenance costs
- Leverages available state or federal funds

c) Desirable (important, could do)

- Provides a new or expanded level of service
- Promotes intergovernmental cooperation
- Enhances cultural or natural resources

Projects

Project Title: **Gaylord Regional Airport Taxilane Extension**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2017

Project Description:

Construct a new taxilane from the west end of the terminal apron for future hangar construction.

The taxilane will be 50' wide extending west approximately 350' from the terminal apron for large box hangars. The taxilane will then turn north and be 35' wide for approximately 550'. The construction will consist of clearing and grubbing trees, grading and excavating pavement box, placing new aggregate, and paving a new bituminous surface. Note: A new option of extending the taxilane west is now under consideration.

Schedule:

The project will be constructed in the summer 2017

Estimated Cost: \$370,000

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (90.0% share): \$333,000

State Funds (5.0%): \$18,500

Local Funds (5.0%): \$18,500 to come from the Airport Capital Projects Fund.

Agency Reported Priority: Important

The new taxilane is needed to allow additional hangars to be built. The existing hangars are full and there is no available space for new hangars to be built without additional infrastructure.

Planning Commission Reported Priority: Important

Project Title: **Gaylord Regional Airport Box Hangar**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2020

Project Description:

The project consists of construction of a new 60' x 60' box hangar large enough to allow for storage of a Caravan, King Air, or Citation II plane.

Schedule:

The project will be constructed in the summer 2020

Estimated Cost: \$437,932

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing:

FAA Non-primary Entitlement Grants (85.88% share): \$437,932

State Funds (4.77%): \$24,332

Local Funds (9.35%): \$47,698 to come from the Airport Capital Projects Fund.

Agency Reported Priority: Important

The existing facilities at the airport do not allow for storage of larger airplanes, resulting in loss revenue from hangar rentals. More importantly is that the Airport has lost out on business opportunities due to a lack of adequately sized hangars. The 60' x 60' size will allow for storage of a Caravan, a King Air, or a Citation II.

Planning Commission Reported Priority: Important

AYLORD REGIONAL AIRPORT AYLORD, MICHIGAN

AYLORD REGIONAL AIRPORT DEVELOPMENT PLAN - YEARS 2015 TO 2019



FAA IDENTIFIER: GLR
STATE ID: 69-01

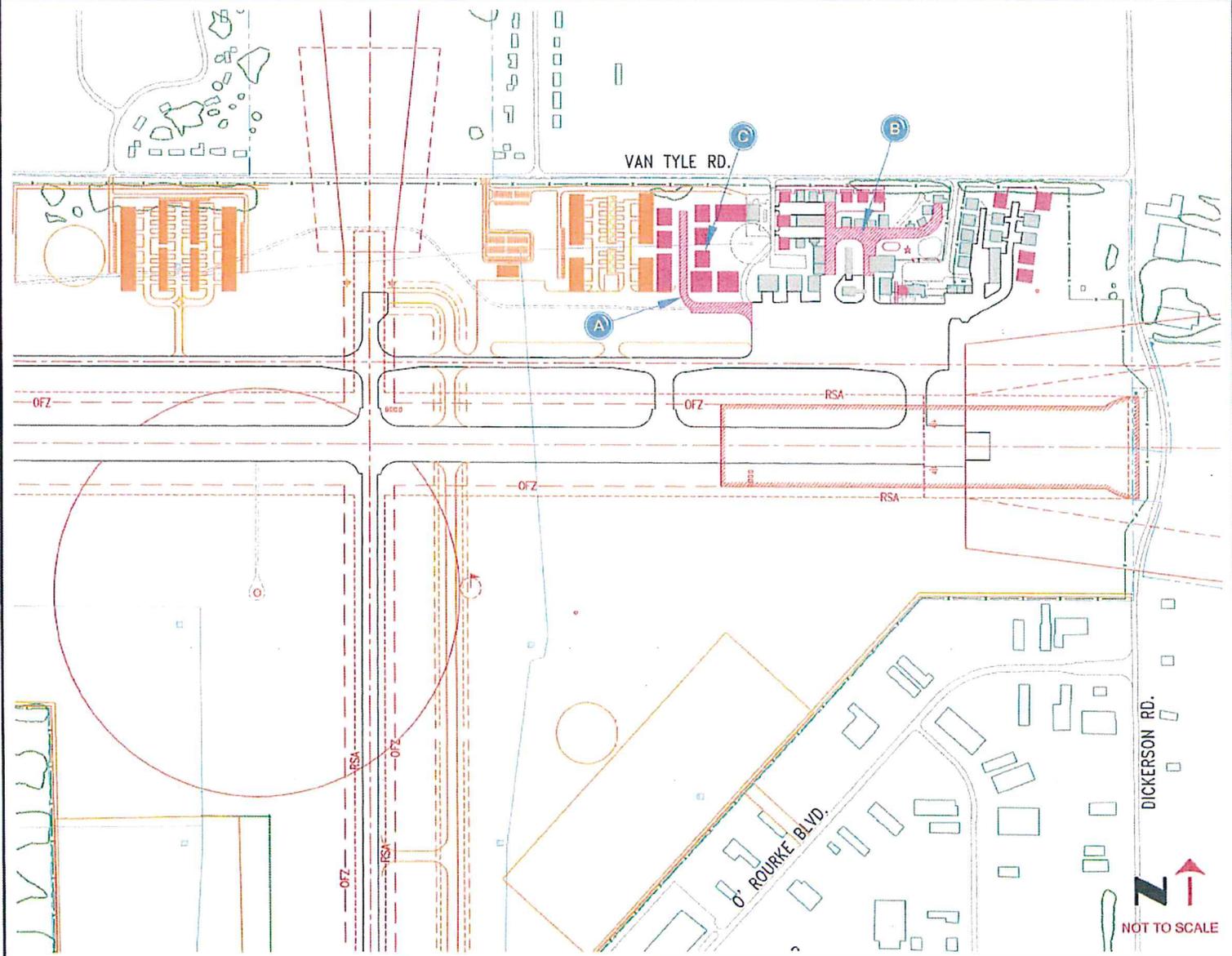
YEAR - 2015
A DESIGN NEW TAXILANE
B CONSTRUCT TAXILANE RECONSTRUCTION

YEAR - 2016
A CONSTRUCT NEW TAXILANE
 PAVEMENT MARKING AND CRACK SEALING

YEAR - 2017
 CARRY FUNDS FORWARD FOR BOX HANGAR

YEAR - 2018
C DESIGN BOX HANGAR

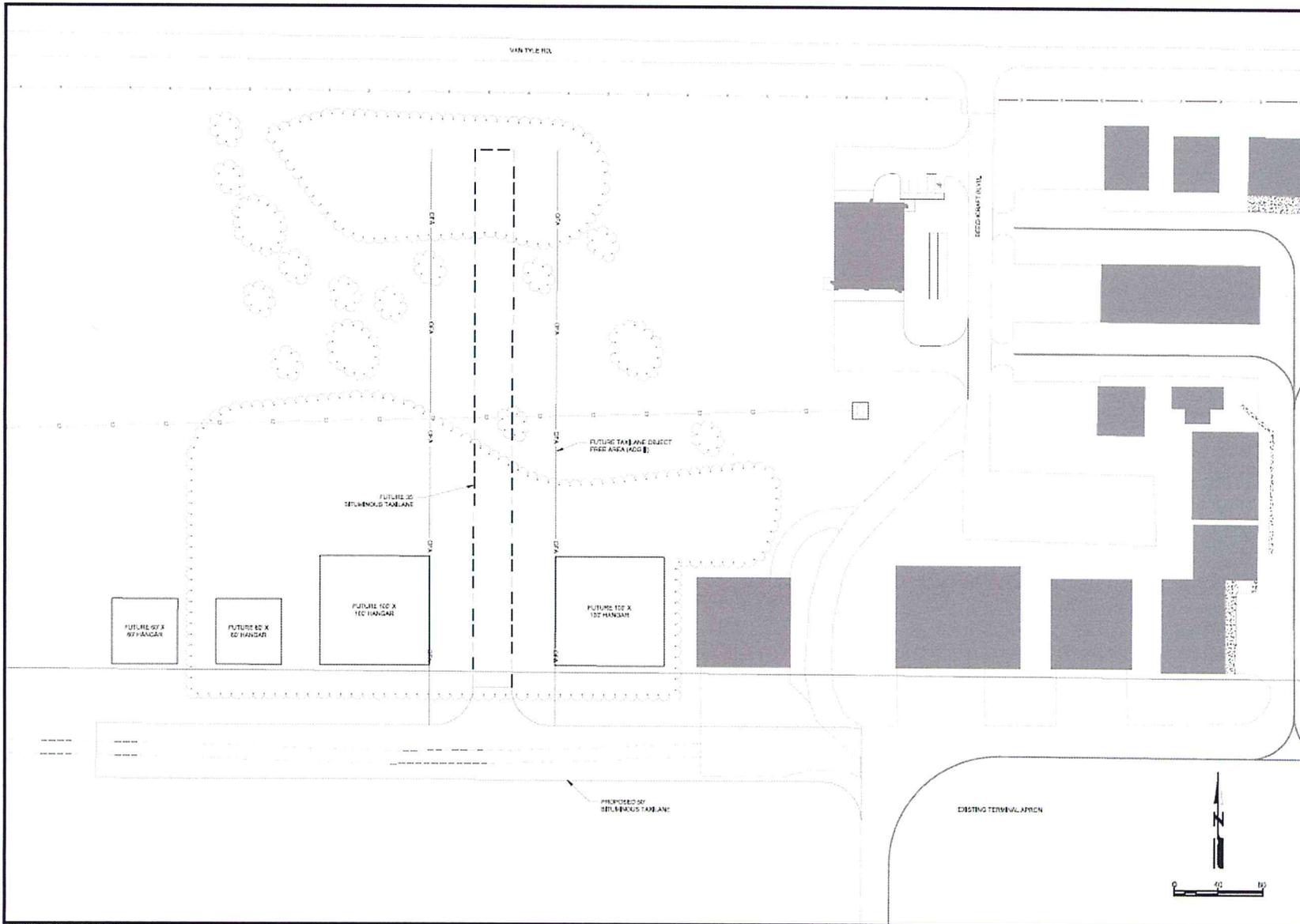
YEAR - 2019
C CONSTRUCT BOX HANGAR
 PAVEMENT MARKING AND CRACK SEALING



Design By: BJH Drawn By: DJH Approved By: RAL

June 27, 2014 - GLR-2015-SKETCH.dwg

X:\1100 AERO DR\1100AERODR\1100AERODR\PROJECT LAYOUT\2109
2109.DWG 5:23:27 PM



Mead & Hunt
2905 Fort Lansing Road
Lansing, MI 48906
phone 517-321-4334
meadhunt.com

MEAD & HUNT
1100 AERO DR
GAYLORD, MI 49734
PH 517-321-4334
FAX 517-321-4335
WWW.MEADHUNT.COM

**GAYLORD REGIONAL AIRPORT
CONSTRUCT WEST TAXILANE**

1100 AERO DR,
GAYLORD, MI 49734

NOT FOR CONSTRUCTION

DATE: 10/15/2010 10:41 AM
DATE: 11/12/2010
DESIGNED BY: S.H.
DRAWN BY: S.H.
CHECKED BY: J.W.
APPROVED BY: J.W.

PROJECT LAYOUT
ALTERNATE

C-002

Project Title: North Central State Trail/Iron Belle Trail Extension

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2017

Project Description:

The existing North Central State Trail (NCST) currently runs from Fairview Road in Gaylord to Mackinaw City. The NCST is located along the proposed route of the planned Iron Belle Trail. The County is working with Bagley Township, Otsego Lake Township, the Michigan Department of Natural Resources (MDNR), and the Michigan Department of Transportation on expanding the current trail. The MDNR are the lead agency on a portion of the trail from Fairview Road to Wisconsin Avenue, with the County being the lead agency on the remaining segment from Wisconsin Avenue south. Two options for the terminus are being discussed with either the trail ending at the County line or ending earlier in Waters at the Otsego Lake Township Hall. The trail will take the place of an existing lease between the MDNR and the Lake State Railway, serving snowmobiles in the winter and non-motorized uses the remainder of the year. The total length of the County's portion of the extension is approximately 11 miles.

Otsego County and its partnering Townships recognize the need for a non-motorized trail, independent from the existing roadways to provide a safe recreational facility for County residents and visitors, and to encourage tourism. The construction of this trail will provide safe routes for residents and visitors to access recreation areas including the Otsego Lake State Park, Wah Wah Soo Beach and the Otsego County Sportsplex and Energy Outlet. As this project is planned to be constructed along with the Gaylord Gateway Trail as well, safe routes will also be provided to Gaylord's commercial districts and downtown, the Otsego County Dog Park, St. Mary's School, North Ohio Elementary School, the County Fairgrounds, Youth Soccer Complex and the Future Gaylord Gateway Trailhead in downtown. The proposed trail will help to promote healthy living and provide an economical transportation alternative. This proposed trail project is not only part of a regional trail network and Michigan's Iron Belle Trail, it is an important local non-motorized transportation facility that, when constructed with the Gaylord Gateway Trail, connects local schools, public parks and other recreational areas. Crawford County, immediately to the south of the project beginning point, is currently working a concept plan for development of the Iron Belle Trail within their County.

Schedule:

Construction will happen in the summer of 2017.

Estimated Cost: \$2,340,000 (Costs will change once a final plan is adopted, and construction plans are prepared and bid)

Basis of Cost Estimate: Architect Estimate

Alternative Financing: Funding would come from the following sources:

Michigan Natural Resources Trust Fund Grant: \$300,000

Michigan Department of Transportation TAP Grant: \$1,400,000

Iron Belle Trail Grant: \$30,000

Local Match – County: \$204,000

Local Match – Bagley Township: \$203,000

Local Match – Otsego Lake Township: \$203,000

Agency Reported Priority: Important

Planning Commission Reported Priority: Important

Otsego County Trail Part of Michigan's Iron Belle Trail

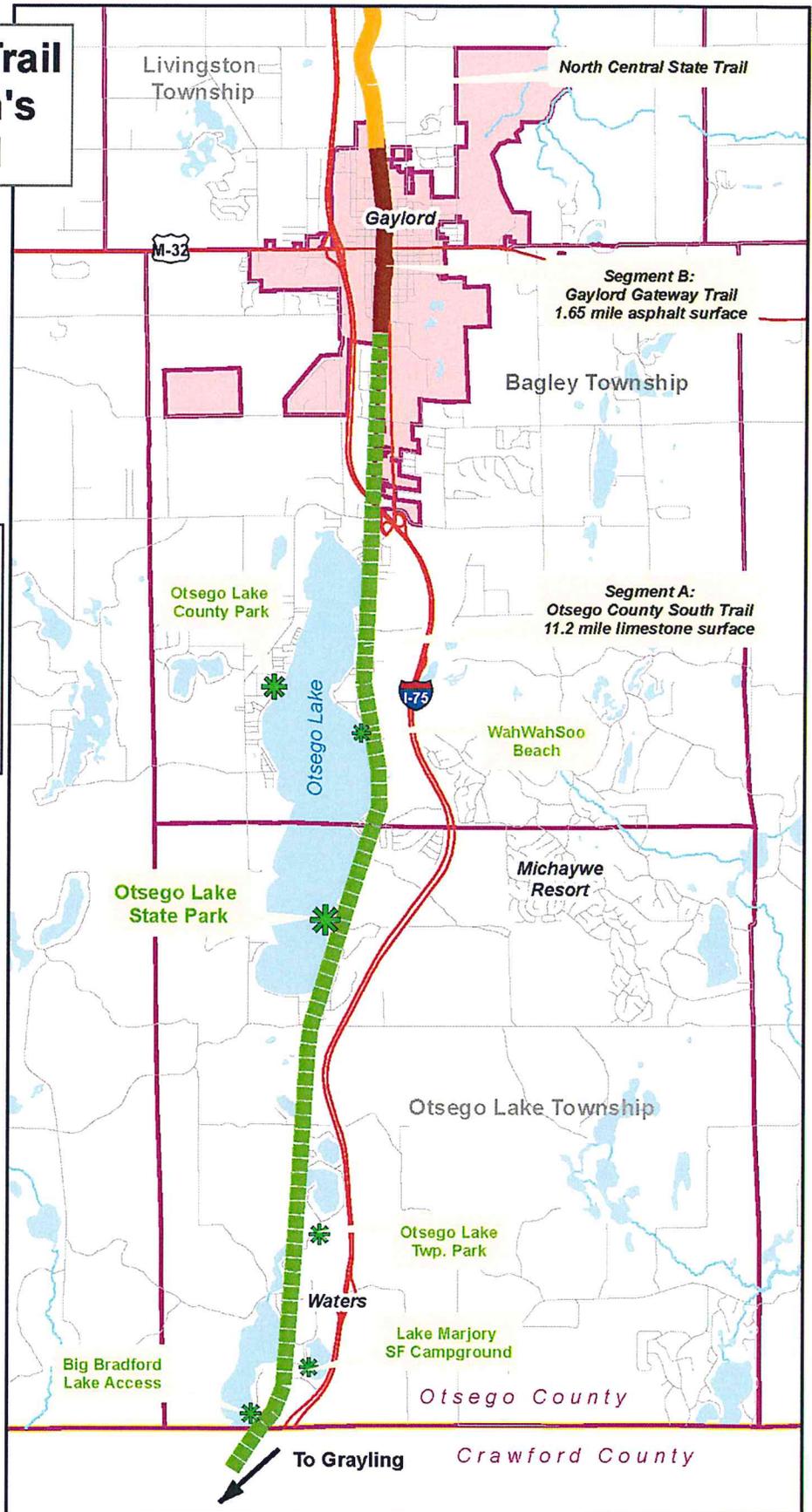
12.85 mile trail
 Segment A: 11.2 miles
 of limestone surface
 Segment B: 1.65 miles
 of asphalt surface

Legend

Otsego County Trail
 Project Segments

-  Segment A: Otsego County South Trail
-  Segment B: Gaylord Gateway Trail
-  North Central State Trail

Date: 3/4/2016



Project Title: North Central State Trail (Iron Belle Trail) Downtown Gaylord Trailhead

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2018

Project Description:

In the event of the extension of the North Central State Trail is successful, a downtown Gaylord trailhead is needed to provide better access by trail users to downtown businesses and facilities, as well as providing a relief station.

The facility would include typical benches, picnic tables, and a pavilion with restrooms.

Schedule:

The project will be constructed in the summer 2018

Estimated Cost: \$732,180

Basis of Cost Estimate: Preliminary Engineer Estimate

Alternative Financing: Funding would come from the following sources:

Michigan Natural Resources Trust Fund Grant: \$300,000

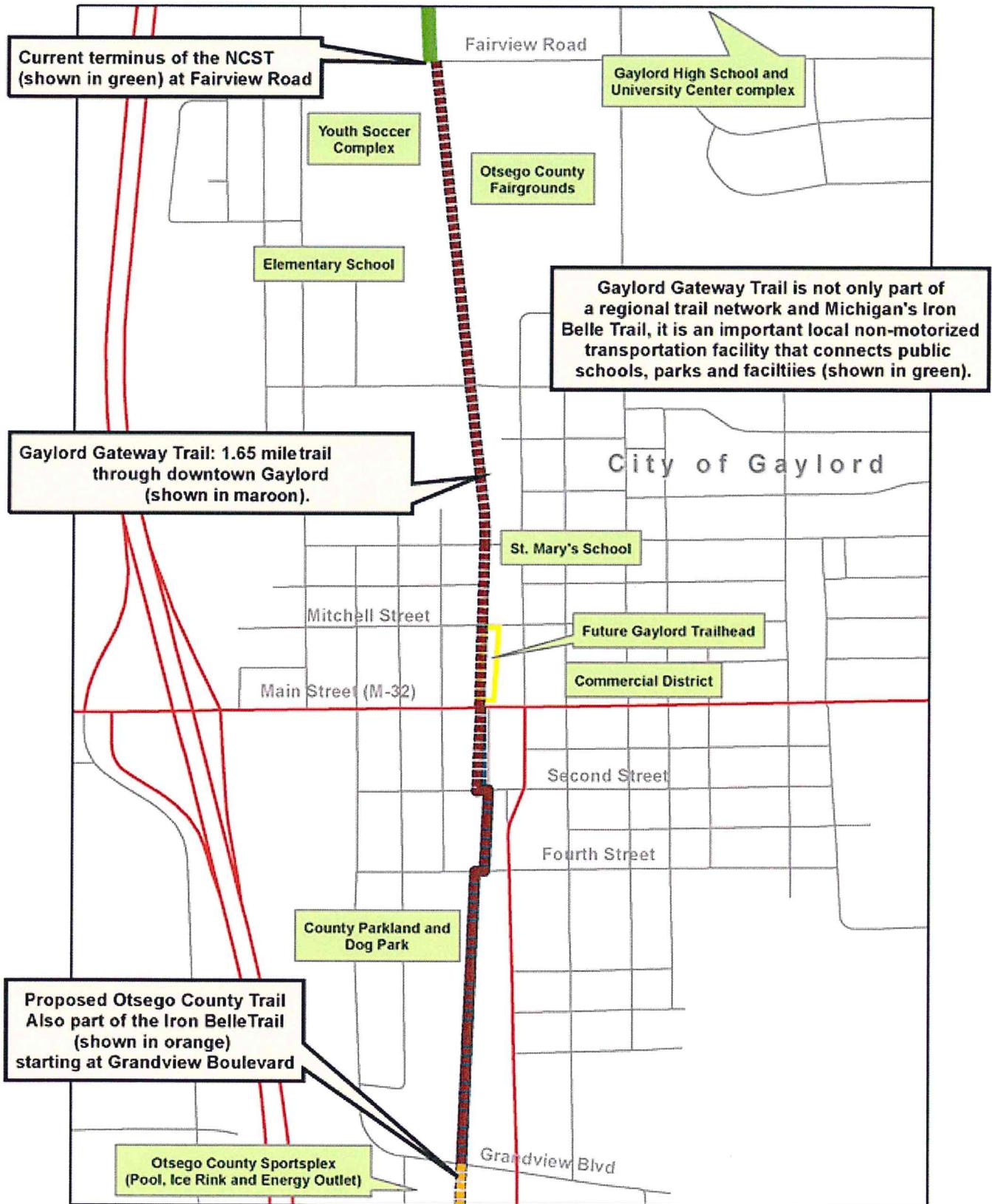
Michigan Department of Transportation TAP Grant: unknown amount

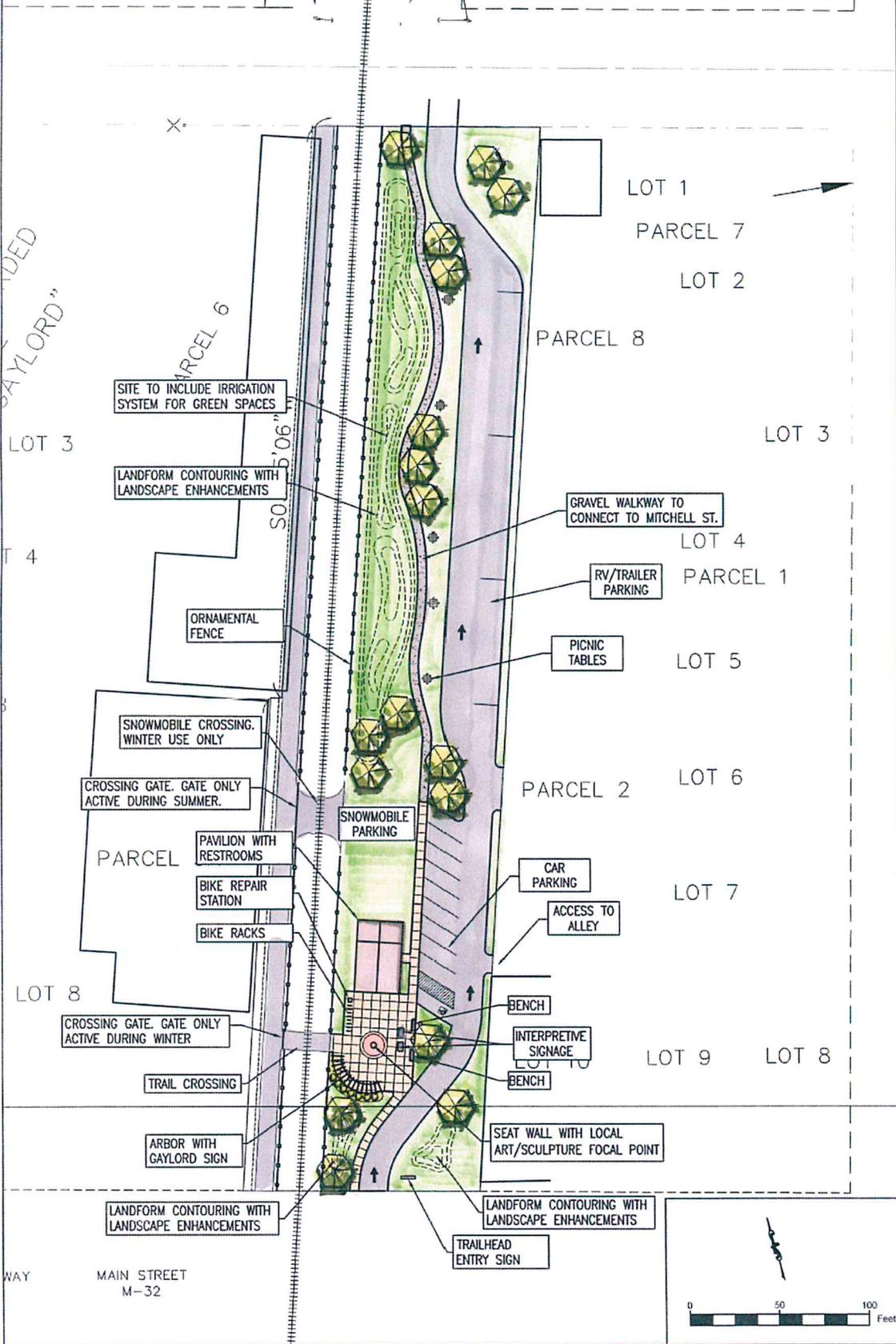
Local Match – County: unknown amount

Agency Reported Priority: Important

Planning Commission Reported Priority: Important

Gaylord Gateway Trail part of the Otsego County Trail and Iron Belle Trail





PRELIMINARY CONCEPT #3
 IRON BELLE TRAIL
 GAYLORD TRAILHEAD
 GAYLORD, MI



Project Title: **Otsego County Jail**

Agency: Otsego County

Project Type: New Construction

Year(s) of Project: 2022

Project Description:

A new Jail facility will eventually be needed to replace the current outdated facility located as part of the Courthouse in downtown Gaylord. In 2008, the Jail Citizen Committee recommended building a new 24,621 sq ft 68-bed jail when/if the Criminal Justice Coordinating Committee determines that jail alternative programs can no longer sufficiently alleviate overcrowding. A location has not been decided.

Schedule:

Construction will not happen until alternative jail programs can no longer sufficiently relieve the jail, and until a dedicated source of funding (millage) can be obtained. It is recommended tentatively for 2021 and will be pushed back as necessary.

Estimated Cost: \$7,800,000 (Costs will change once a final plan is adopted, and construction plans are prepared)

Basis of Cost Estimate: Architect Estimate

Alternative Financing: Funding would likely have to come from a dedicated jail millage, which has not been passed at this time.

Agency Reported Priority: Important

In conjunction with jail construction, existing jail alternative programs must continue to be utilized. Additionally, expanded programs such as a residential work camp should be incorporated.

Planning Commission Reported Priority: Important

Project Title: Otsego County Library Expansion

Agency: Otsego County Library

Project Type: Facility Expansion

Year(s) of Project: 2017 (To be determined based on funding)

Project Description:

The 9,300 sq. ft. library facility at 700 S. Otsego Avenue was built in 1985 and has been a centerpiece of our rural county as a cultural and educational destination. The interior was remodeled in 2010, but the past 30 years have taken a toll on the exterior and the building is in need of major renovations to its landscaping/façade, including replacement of crumbling brick planters, sidewalks, sprinkler system, plantings, exterior doors and lighting, and airlock. The back portion of the library was last re-shingled in 1991 and the parking lots are overdue for resurfacing.

At the same time, Otsego County's current population of 24,164 (2010 census) has far surpassed the original design population and space needs are critical. Total square footage for all three libraries in our system is less than one-half the average for neighboring libraries in Boyne City, Charlevoix, Cheboygan, Crawford County, and Petoskey, all of which serve fewer residents. Our building is also much smaller than libraries with comparable populations statewide. Based on input from a wide range of community stakeholders, one of the four focus areas identified in our 2015-2019 strategic plan is "Right-Sizing Our Library."

The library delayed maintenance on the exterior of the building as long as possible, knowing that the most cost-effective solution would be to incorporate them into the long-needed building expansion. In 2015, we presented a Landscape and Façade Improvement plan to the Otsego County Library Board of Commissioners that would address the most critical entrance renovation needs. With encouragement from the County that the time for expansion is now, we expanded the scope of that RFP to revisit our earlier expansion plan (2009) to ensure that it reflects the changes in county demographics and library trends. The result is an L-shaped addition with two levels that makes maximum use of the library's current site and adds 7,430 sq. ft. on each level. The existing library is "tucked under" the new replacement roof. The current library space will remain as renovated in the 2010 Phase I project; spaces will be reconfigured to provide quiet areas, individual and group study rooms and additional seating. The main floor addition will accommodate a much larger youth area, where families will find age-appropriate spaces for preschoolers to teens. The lower level will house mechanical and storage areas, as well as meeting space with an after-hours entrance for use by community groups and businesses.

Schedule: The Library is planning to put a bond issue before the voters on the November 2016 ballot; if successful, construction could begin in 2017.

Estimated Cost: \$2,727,000 plus F & E of up to \$250,000

Basis of Cost Estimate: Architect's opinion of probable building cost ; Director estimate of F & E

Alternative Financing:

\$548,362 from the Designated Building Fund

\$100,000 from the Library's Maintenance Fund

\$ 45,501 from the Library's Technology Fund

\$ 93,650 from the Otsego County Community Foundation/Library Fund

Potential funding sources for remainder:

Locally voted millage

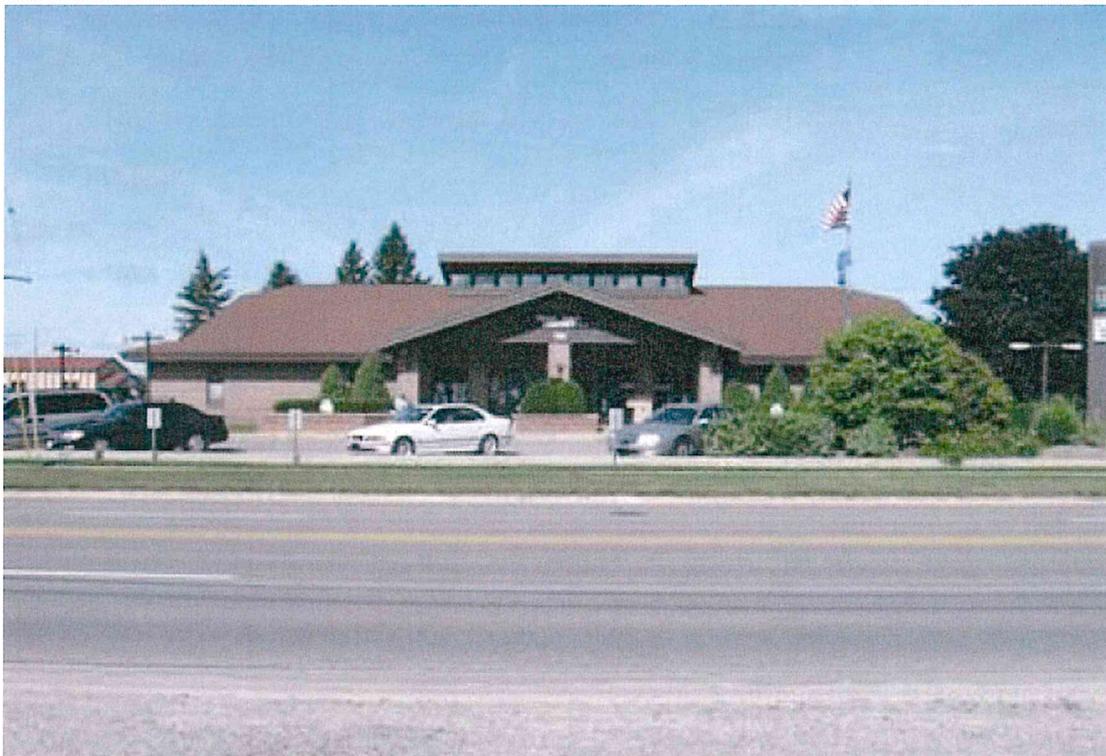
Local capital campaign

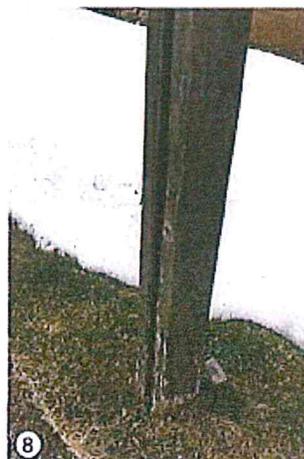
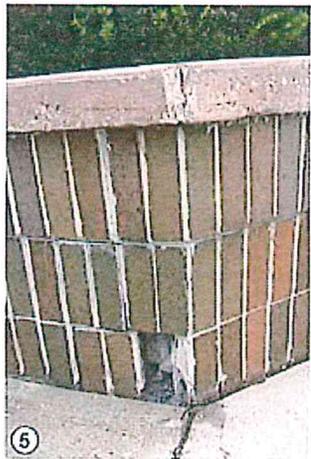
Michigan Council for the Arts and Cultural Affairs Capital Improvement Program

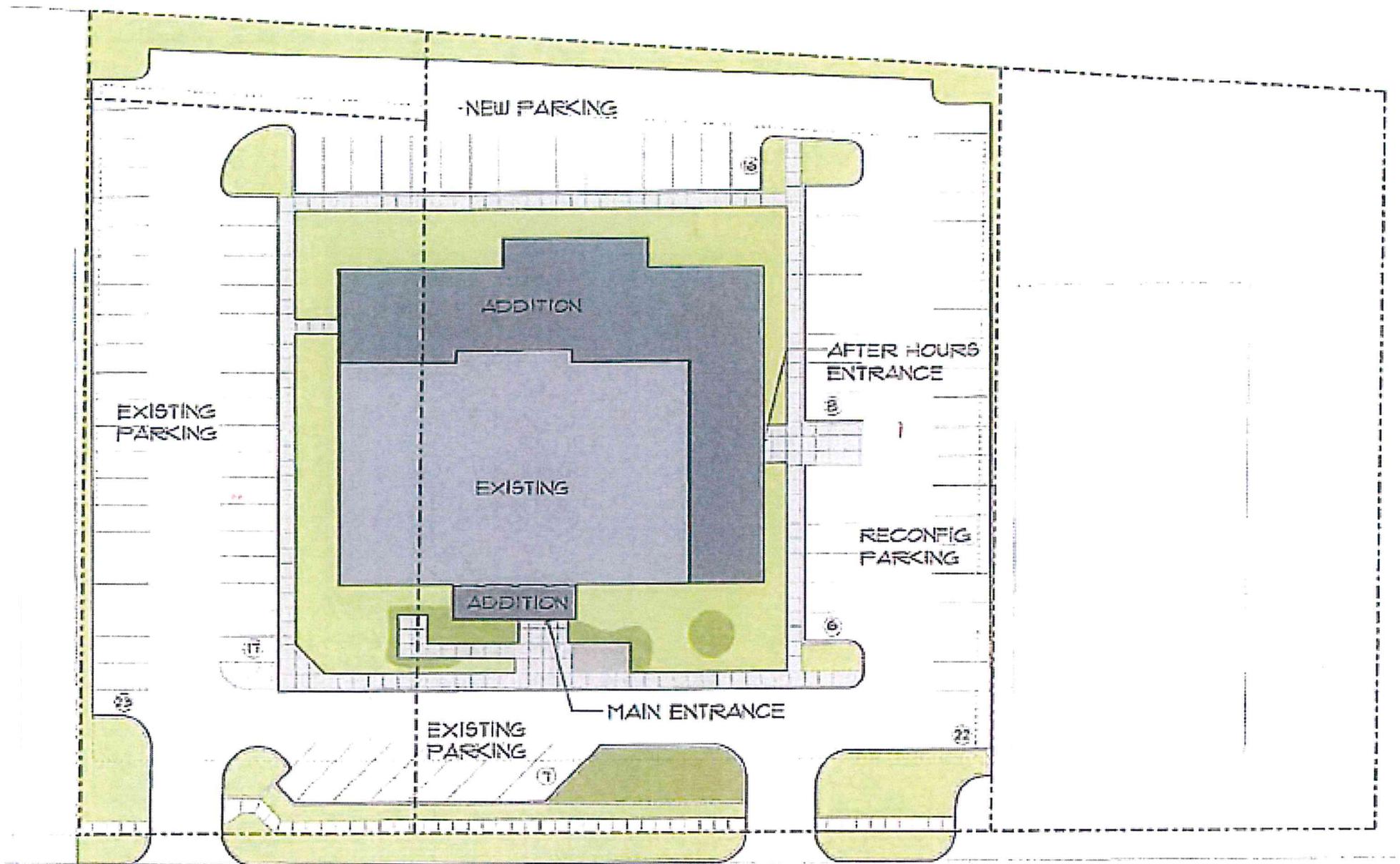
Private foundation grants

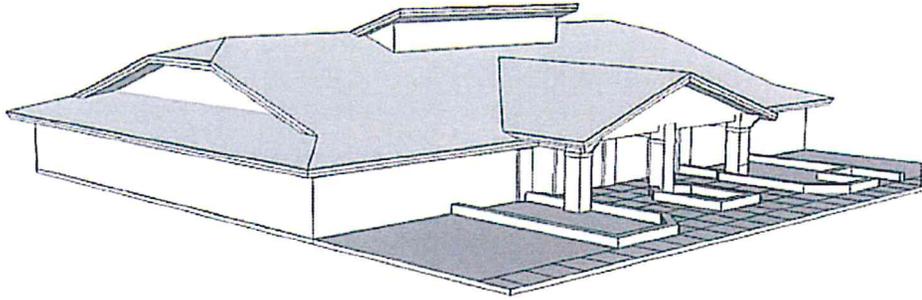
Agency Reported Priority: Urgent

Planning Commission Reported Priority: Urgent

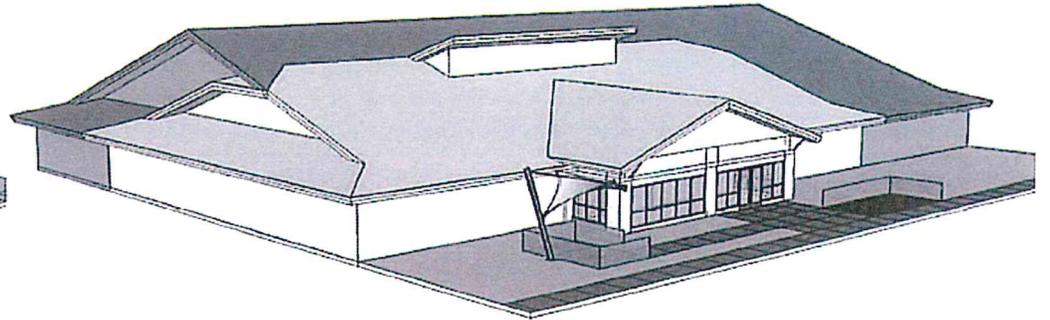




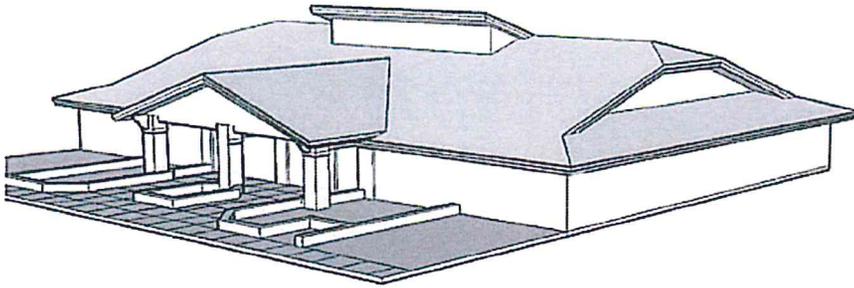




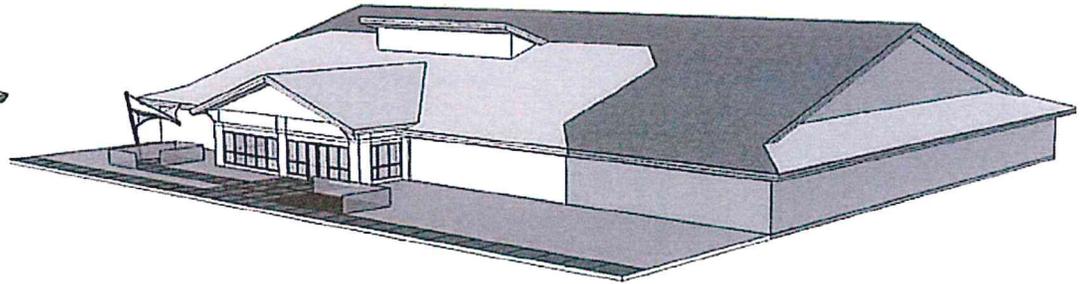
EXISTING VIEW FROM SOUTHEAST



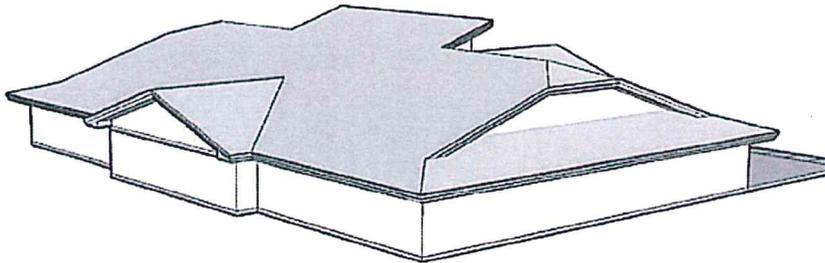
NEW VIEW FROM SOUTHEAST



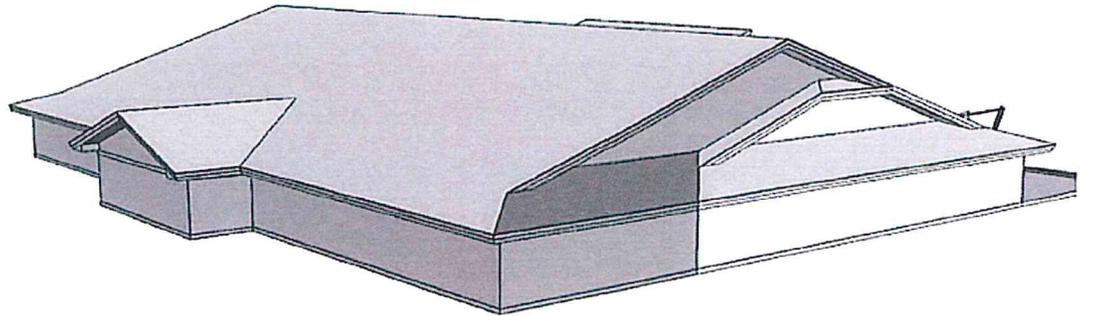
EXISTING VIEW FROM NORTHEAST



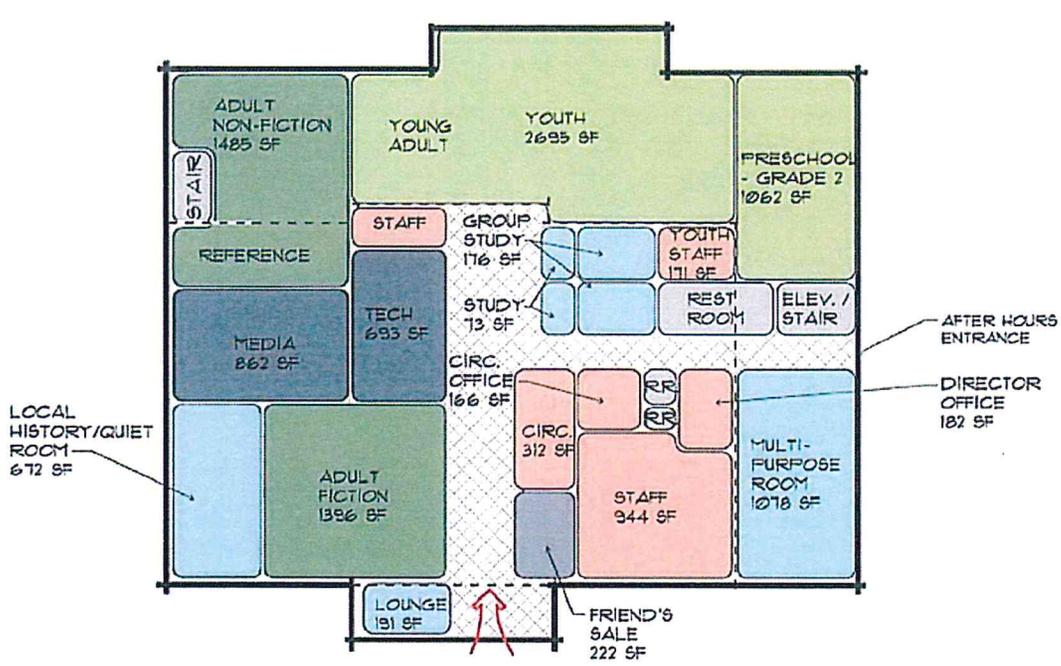
NEW VIEW FROM NORTHEAST



EXISTING VIEW FROM SOUTHWEST

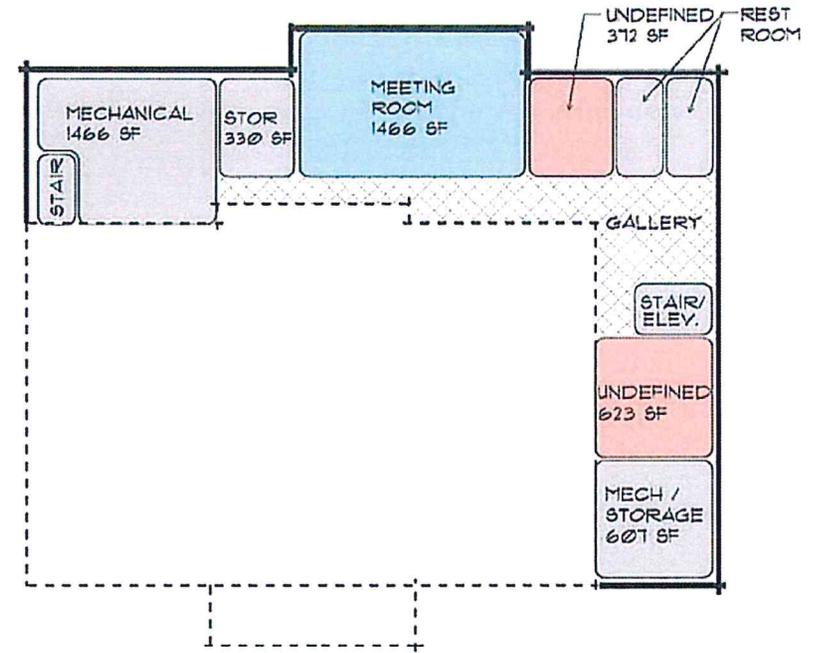


NEW VIEW FROM SOUTHWEST



FIRST FLOOR PLAN

EXISTING SQ FT:	9,280
NEW SQ FT:	7,430
TOTAL SQ FT:	16,710



LOWER LEVEL PLAN

NEW SQ FT: 7,430

Project Title: **Otsego County Road Commission Sparr Road Project**

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2017

Project Description:

Work will include an upgrade to all season status and will take place from Marquardt Road to Dover Road.

Estimated Cost: \$522,000

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

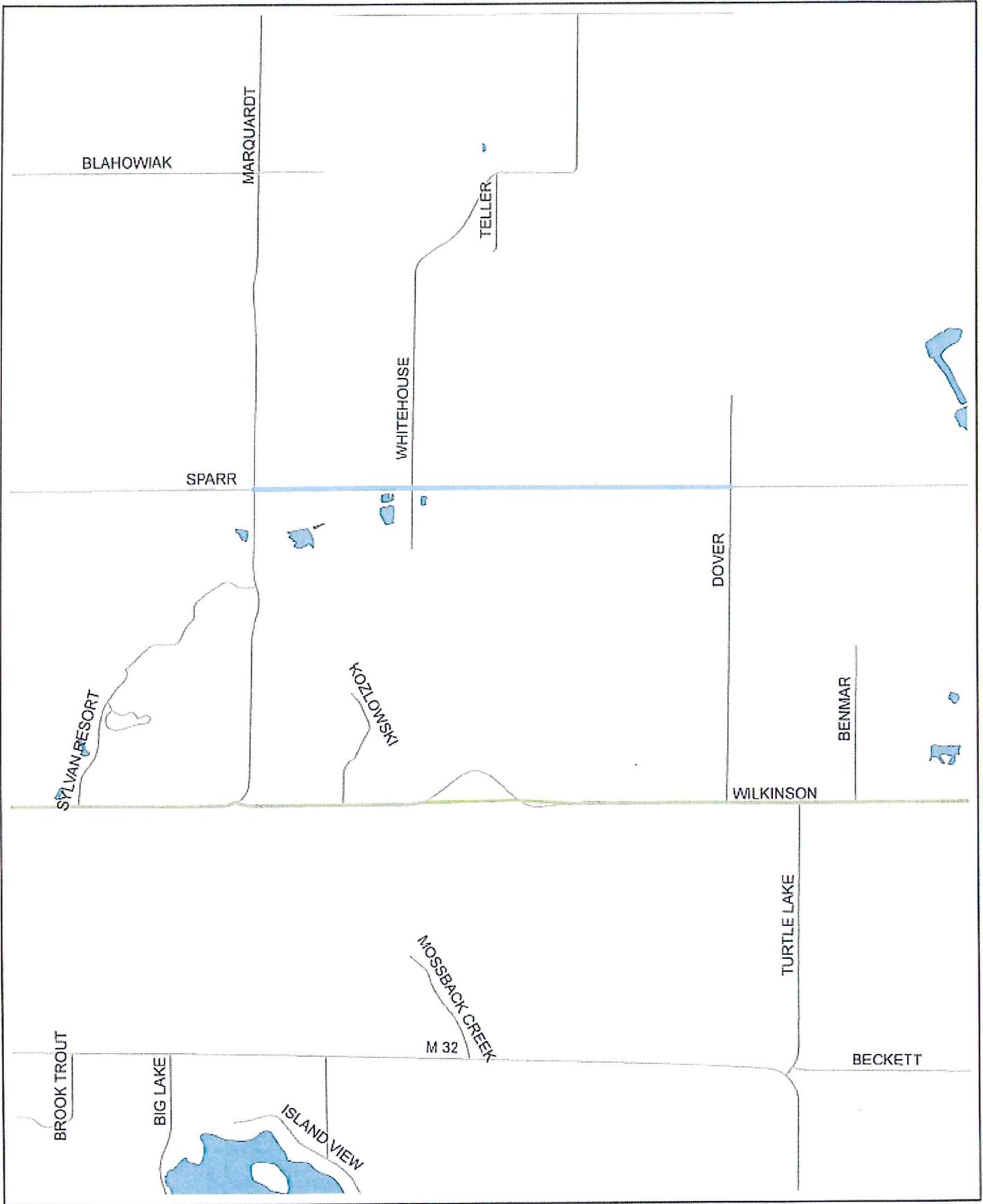
Financing will include the following cost breakdowns:

Federal: \$417,600

Local: \$104,400

Agency Reported Priority: Important

Planning Commission Reported Priority: Important



Sparr Road Project
 Scale: 1" = 2,000'



Project Title: Otsego County Road Commission Meridian Line Road Project 1

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2017

Project Description:

The Road Commission plans to reconstruct Meridian Line Road from Heatherton Road northerly 1.5 miles. This section of road will be brought to all season status. Improvements will include resurfacing with hot mix asphalt with wider lanes, paved shoulders, surface drainage upgrades, pavement markings, sign upgrades and slope restoration.

Estimated Cost: \$532,500

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

Financing will include the following cost breakdowns:

Federal:	\$426,000
Local:	\$106,500 (OCRC & Charlton Township)

Agency Reported Priority: Important

This project is important as it will upgrade and provide safety improvements to a public road on the border of Otsego and Montmorency Counties. It is important to note that intergovernmental cooperation will be a part of this project as the Road Commission will be partnering with Charlton Township on the local match. With widened paved shoulders and several other safety upgrades, this project will be constructed to all season status with a design life of twenty years. The Road Commission will benefit from a reduction of future maintenance costs with the completion of this project.

Planning Commission Reported Priority: Urgent



Meridian Line Road Project 1

Scale: 1" = 2,000'

Date of Photography: Spring, 2010



Project Title: Otsego County Road Commission Seymore Road and Kujawa Road Project

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2018

Project Description:

Work will include a crush and shape project with HMA resurfacing, additional improvements including guardrail installation, flattening of side slopes, lane widening, shoulder paving, drainage upgrades and slope restoration. Work will take place from Marquardt Road westerly to Goslow Road.

Estimated Cost: \$935,000

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

Financing will include the following cost breakdowns:

Federal:	\$748,000
Local:	\$187,000

Agency Reported Priority: Important

Planning Commission Reported Priority: Important



Seymore Road and Kujawa Road Project
 Scale: 1" = 2,000'



Project Title: Otsego County Road Commission Meridian Line Road Project 2

Agency: Otsego County Road Commission

Project Type: Major Renovation

Year(s) of Project: 2019

Project Description:

The Road Commission plans to reconstruct Meridian Line Road from Sparr Road southerly 2.6 miles. This section of road will be brought to all season status. Improvements will include resurfacing with hot mix asphalt with wider lanes, paved shoulders, surface drainage upgrades, pavement markings, sign upgrades and slope restoration.

Estimated Cost: \$941,250

Basis of Cost Estimate: Cost from Engineer

Alternative Financing:

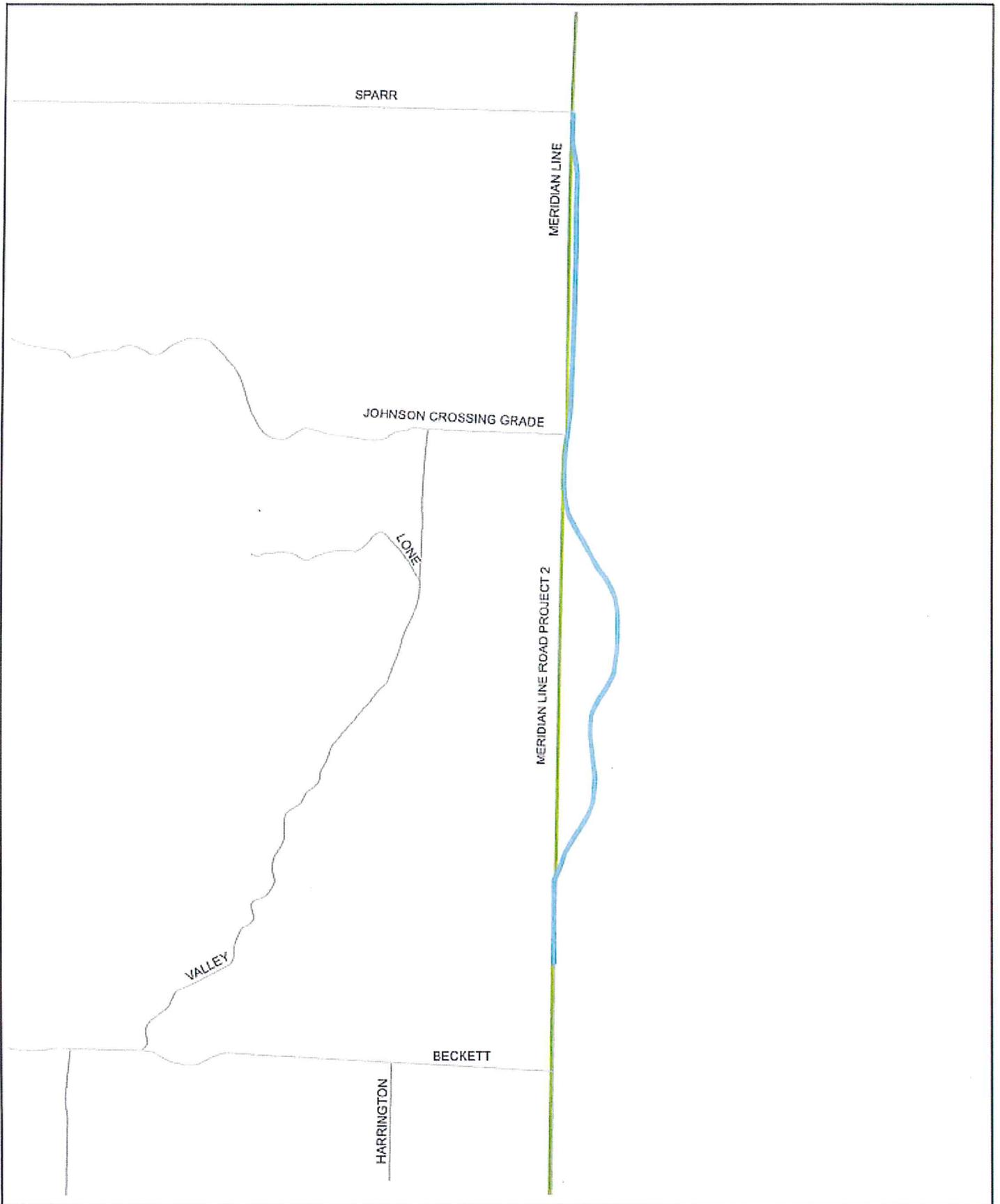
Financing will include the following cost breakdowns:

Federal:	\$753,000
Local:	\$188,250 (OCRC & Charlton Township)

Agency Reported Priority: Important

This project is important as it will upgrade and provide safety improvements to a public road on the border of Otsego and Montmorency Counties. It is important to note that intergovernmental cooperation will be a part of this project as the Road Commission will be partnering with Charlton Township on the local match. With widened paved shoulders and several other safety upgrades, this project will be constructed to all season status with a design life of twenty years. The Road Commission will benefit from a reduction of future maintenance costs with the completion of this project.

Planning Commission Reported Priority: Important



Meridian Line Road Project 2

Scale: 1" = 2,000'

Date of Photography: Spring, 2010



**APPENDIX A
CAPITAL IMPROVEMENT PLAN
PROJECT SPREADSHEET**

Otsego County Six Year Capital Improvement Plan - Appendix A

Project Name	Agency	Project Type	Funding Source(s)	Estimated Cost	P.C. Priority	2017	2018	2019	2020	2021	2022
Gaylord Regional Airport Taxilane Extension	Otsego County	New Construction	90% Federal; 5%State; 5% Local	\$370,000	Important Important	\$370,000					
Gaylord Regional Airport Box Hangar	Otsego County	New Construction	85.88% Federal; 4.77%State; 9.35% Local	\$437,932					\$437,932		
North Central State Trail / Iron Belle Trail Extension	Otsego County	New Construction	Various	\$2,340,000	Important	\$2,340,000					
North Central State Trailhead	Otsego County	New Construction	Various	\$732,180	Important		\$732,180				
Otsego County Jail	Otsego County	New Construction	Various	\$7,800,000	Important						\$7,800,000
Otsego County Library Expansion	Otsego County Library	Facility Expansion	Various	\$2,727,000	Urgent	\$2,727,000					
Otsego County Road Commission Road Projects	OC Road Commission										
Sparr Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$522,000	Important	\$522,000					
Meridian Line Road Project 1	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$532,500	Urgent	\$532,500					
Seymore Road and Kujawa Road Project	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$935,000	Important		\$935,000				
Meridian Line Road Project 2	OC Road Commission	Major Renovation	Federal STP 80%; Local 20%	\$941,250	Important			\$941,250			
Total Costs by Year:				\$17,337,862		\$6,491,500	\$1,667,180	\$941,250	\$437,932	\$0	\$7,800,000

OTSEGO COUNTY Board of Commissioners



EXECUTIVE SUMMARY

<p>AGENDA ITEM:</p> <p style="text-align: center;">Zoning Ordinance Amendment</p> <p>AGENDA PLACEMENT:</p> <p style="text-align: center;">Committee Reports, A. Planning Commission, 2.</p> <p>STAFF CONTACT(S):</p> <p style="text-align: center;">John Burt, County Administrator</p>	<p>AGENDA DATE:</p> <p style="text-align: center;">September 13, 2016</p> <p>ACTION REQUESTED:</p> <p style="text-align: center;">Motion to Approve</p> <p>ATTORNEY REVIEW:</p> <p style="text-align: center;">Yes</p>
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BACKGROUND/DISCUSSION:

At their regular meeting on August 15, 2016 the Otsego County Planning Commission recommended updates to the Otsego County Ordinance. Below is a summary of the requested changes:

- Article 2: Definitions added for Climbing Barrier and Personal Wireless Services Telecommunications Towers and Facilities
- 21.46.2.6: Adding language to permit guyed towers as allowable under certain circumstances in a special use permit.
- 21.46.2.9: Adding requirements for guy wires including either fencing or yellow guy protection “sleeves” to increase visibility.
- 21.46.2.10: Adds additional language related to security to ensure funds are available for removal of the tower after abandonment.
- 21.46.2.11: Adds a requirement for professional sealed documents for all wireless communications towers.
- 21.46.2.12: Makes it clear that projects involving less than twenty (20) square feet of soil disruption, will not require soil samples or water flow analysis.

(Continued on next page)

(Continued)

- Articles 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13: Defines personal wireless services telecommunications towers and facilities one hundred fifty feet or less in height as being permitted in the R1, R2, R3, RR, FR, AR, B1, B2, B3, and I districts subject to Special Conditions.
- Article 15: Adding a new zoning district being MUZ Multiple Use Zoning District including the Main Street MUZ (accommodate the highest concentration of retail and service establishments in conjunction with residential) and Town Center MUZ (accommodate moderately heavy residential use with some retail and service business.
- Article 2: Adding definitions of Build-To-Area, Build-to-Line, Courtyard, Fenestration, Glazing, Neo-Traditional, and Plaza to the Construction of Language and Definitions.
- 17.1 Table 1: Adding MUZ to the Schedule of Dimensions.

RECOMMENDATION:

Staff recommends adoption of the Zoning Ordinance Amendments as detailed above.



Otsego
COUNTY
M I C H I G A N

**Department of
Land Use Services**
1322 Hayes Rd • Gaylord, MI 49735
Phone: 989.731.7400 • Fax: 989.731.7419
www.otsegocountymi.gov

August 18, 2016

Otsego County Board of Commissioners:

- The Otsego County Planning Commission is recommending the revised Capital Improvement Program 2017-2022 to the Otsego County Board of Commissioners:

Motion made by Mr. Hilgendorf to recommend the Capital Improvement Program 2017-2022 with Committee members revisions to the Otsego County Board of Commissioners; Seconded by Mr. Brown.

Motion approved unanimously. (SEE LIBRARY – PG 18 / APPENDIX)

- The Otsego County Planning Commission is recommending the Otsego County Board of Commissioners add the following proposed language to the Zoning Ordinance:

Motion made by Mr. Klee to recommend to the Otsego County Board of Commissioners the addition of the proposed language for *Personal Wireless Communications*; Seconded by Ms. Nowak.

Motion approved unanimously.

***Proposed Language for Personal Wireless Telecommunications**

- **BLACK:** All text in **black** is current language
- **BLUE:** All text in **blue** is new or revised language.
- **ORANGE:** New subsections

ARTICLE 2 CONSTRUCTION OF LANGUAGE AND DEFINITIONS

SECTION 2.2 DEFINITIONS...

CLIMBING BARRIER: Material attached to the lowest eight feet (8') of a lattice tower for the prevention of using structural cross members as a ladder; a safety feature to discourage climbing by unauthorized individuals

PERSONAL WIRELESS SERVICES TELECOMMUNICATIONS TOWERS AND FACILITIES: Self-supporting or guyed towers of one hundred fifty feet (150') or less that provide data and internet access within a three to five (3-5) mile radius. These low wattage towers are a Permitted Use Subject to Special Conditions. (Section 21.46)

Section 322(c)(7) of the Federal Communications Act uses the following definitions:
(i) the term “personal wireless services” means commercial mobile services, unlicensed wireless services, and common carrier wireless exchange access services;

(ii) the term “personal wireless service facilities” means facilities for the provision of personal wireless services; and

(iii) the term “unlicensed wireless service” means the offering of telecommunications services using duly authorized devices which do not require individual licenses, but does not mean the provision of direct-to-home satellite services.

SECTION 21.46 WIRELESS COMMUNICATIONS

Reference the Telecommunication Act (Act 104 of 1996 as amended) and the Michigan Zoning and Enabling Act (Act 110 of 2006 as amended including Act 143 of 2012). These set forth provisions concerning placement, location and construction of towers and related facilities for wireless services, provide rules for changes to existing towers and set time frames for municipality action. The purpose of this Section is to establish general guidelines for the siting of wireless communications towers and antennas. The goals of the section are to:

- (1) Protect residential zoning districts from potential adverse impacts of towers and antennas;
- (2) Encourage the location of towers in non-residential areas;
- (3) Minimize the total number of towers throughout the county;
- (4) Strongly encourage the joint use of new and existing tower sites as a primary option rather than construction of additional single-use towers;
- (5) Encourage users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on aesthetics in this tourism based county is minimal;
- (6) Encourage users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas through careful design, siting, landscape screening, and innovative camouflaging techniques;
- (7) Enhance the ability of providers of telecommunication services to provide such services to the county quickly, effectively, and efficiently;
- (8) Consider the public health and safety of communication towers; and
- (9) Avoid potential damage to adjacent properties from tower failure through engineering and careful siting of tower structures. In furtherance of these goals, due consideration shall be given to the Otsego County master plan, zoning map, existing land uses, and environmentally sensitive areas in approving sites for the location of towers and antennas.

Wireless and cellular phone service are specially determined to not be essential services, nor to be public utilities as such terms are used in this Ordinance.

It is not the intent to create "antennae farms" with a number of monopoles and antennae in a small area. Also, it is not the intent to regulate ham radio antennae under this section, or to regulate towers installed at single family dwellings for personal television reception.

SECTION 21.46.1 DEFINITIONS

As used in this section, the following terms shall have the meanings set forth below:

1. Antenna means any exterior transmitting or receiving device mounted on a tower, building structure and used in communications that radiate or capture electromagnetic waves, digital signals, analog signals, radio frequencies (excluding radar signals), wireless telecommunications signals or other communication signals.
2. Height means, when referring to a tower or other structure, the distance measured from the finished grade of the parcel to the highest point on the tower or other structure, including the base pad and any antenna.
3. Tower means any structure that is designed and constructed primarily for the purpose of supporting one or more antennas for telephone, radio and similar communication purposes, including self-supporting (lattice) towers, guyed towers, or monopole towers (including

telephone poles). The term includes radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers, alternative tower structures, and the like. The term includes the structure and any support thereto.

4. Co-location shall mean the location by two (2) or more communication providers of wireless communication facilities on a common structure, tower or building, with the view toward reducing the overall number of structures required to support wireless communication antennas within the County.

SECTION 21.46.2 WIRELESS COMMUNICATIONS TOWERS OF ONE HUNDRED NINETY (190) FEET OR LESS AND RELATED FACILITIES

Construction of Wireless Telecommunication Antenna Towers of one hundred ninety (190) feet or less and Equipment Shelter Buildings are allowed in Otsego County subject to the following provisions:

21.46.2.1 Prior to approval of any new tower to be located within one (1) mile of an existing tower or other structure of equal or greater height than the proposed tower, applicant shall contact owner(s) of all said towers or structures and request permission to locate or co-locate in lieu of construction of a new tower. No new tower request shall be granted until proof of contact(s) has been provided to the zoning administrator.

21.46.2.1.1 As an alternative to contacting owners of all towers or structures, as described in the above paragraph, location or co-location on existing towers or structures shall be approved by the Zoning Administrator under applicable provisions, including [21.46.2.7.1](#).

An accessory equipment shelter building shall meet all normal requirements of accessory buildings. Any location or co-location shall not result in a height of more than twice the height of the existing structure.

21.46.2.2 Wireless Telecommunication Antenna Towers and Equipment Shelter Buildings shall not be placed in any road right-of-way or in any easement for road purposes.

21.46.2.3 Such towers and facilities shall be placed on parcels (whether the land is owned or leased by the tower owner) that have an area no less than the minimum parcel size for the district, as listed in [Article 17](#). No variances shall be granted to reduce this size limit.

21.46.2.4 All setbacks for the zoning district shall be met and in addition, no tower shall be placed closer than one hundred percent (100%) of the tower's height from any property line or any residence.

21.46.2.5 A tower proposal of more than thirty-five (35) feet shall be submitted to the Otsego County Airport Manager and FAA for review and approval prior to issuance of a zoning permit.

21.46.2.6 The tower itself must be of monopole design. Guyed and self-supporting towers may be considered by the Planning Commission and require a special use permit. ([Section 19.7](#))

[21.46.2.6.1](#) Maximum height of guyed and self-supporting towers to be one hundred fifty feet (150').

[21.46.2.6.2](#) Guyed towers must have a clear area radius of one hundred twenty percent (120%) of their height to protect surrounding properties/structures should a tower collapse.

[21.46.2.6.3](#) Eight (8) foot climbing barriers are required on guyed towers.

21.46.2.7 All such tower location proposals shall be submitted with a site plan ([Section 23.2](#)).

21.46.2.7.1 The following conditions are required for approval of an application.

Antennas may or may not be mounted on existing structures. The tower and antenna are painted or screened as to blend into the background.

The service building shall be constructed of material such as wood, brick, or stucco, and shall be designed to blend into the natural setting and surrounding buildings. In no case will metal exteriors be allowed for service buildings.

Unless technically impossible, all connecting wires from towers to accessory buildings shall be underground.

Unless technically impossible, all electrical and other service wires to the facility shall be underground.

The service building shall be no larger than necessary to house the equipment and shall meet all setback requirements of this Ordinance.

21.46.2.8 Lighting shall be designed in accordance with [Section 21.19](#) in addition to the following:

Lights shall not be permitted on the tower or antennae unless FAA regulations require them.

Light poles and fixtures shall be located as low as practical; a greater number of low “area” lights are favored over higher lights. Incandescent lights are favored over sodium or mercury-type street lighting.

21.46.2.9 The tower and its accessory buildings shall be fenced with no less than a six-foot (6’) safety fence with a locked gate. For towers with guy wires, anchor points must have individual six foot (6’) fencing or yellow guy protection “sleeves” for high visibility. The Planning Commission will determine which of the two (2) will be required based upon the site chosen for the tower. Signage must be installed on the six foot (6’) fence with locked gate stating the owner’s name and contact information, including an emergency telephone number.

21.46.2.10 The application shall include a description of security. Security shall be posted at the time of receiving a building permit to ensure removal of the facility when it has been abandoned for more than twelve (12) months or is no longer needed. In this regard, the security shall, at the selection of the applicant, be in the form of cash or letter of credit to remove the tower in a timely manner as required under [Section 21.46.4](#), with the further provision that the applicant and owner shall be responsible for the payment of any costs and attorneys’ fees incurred by the county in securing removal. The amount of the security bond or letter of credit is to be determined by the Planning Commission. ([Section 25.6](#))

21.46.2.11 Professional sealed documents are required for all Wireless Communications Towers ([Section 23.2.2](#))

21.46.2.12 For projects involving less than twenty (20) square feet of soil disruption, soil samples and water flow analysis will not be required.

ARTICLE 4 R1 RESIDENTIAL DISTRICT

SECTION 4.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

4.2.8 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 5 R2 GENERAL RESIDENTIAL DISTRICT

SECTION 5.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

5.2.7 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 6 R3 RESIDENTIAL ESTATES DISTRICT

SECTION 6.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

6.2.6 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 7 RR RECREATION RESIDENTIAL DISTRICT

SECTION 7.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

7.2.9 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 8 FR FORESTRY RECREATION DISTRICT

SECTION 8.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

8.2.22 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 9 AR AGRICULTURAL RESOURCE DISTRICT

SECTION 9.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

9.2.25 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 10 B1 LOCAL BUSINESS DISTRICT

SECTION 10.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

10.2.11 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 11 B2 GENERAL BUSINESS DISTRICT

SECTION 11.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

11.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 12 B3 BUSINESS, LIGHT MANUFACTURING DISTRICT

SECTION 12.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

12.2.15 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

ARTICLE 13 I INDUSTRIAL DISTRICT

SECTION 13.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

13.2.20 Personal Wireless Services Telecommunications Towers and Facilities one hundred fifty (150) feet or less in height, self-supporting (lattice) or guyed [Permit criteria includes [Article 21.46](#)]

- The Otsego County Planning Commission is recommending the Otsego County Board of Commissioners add the following proposed zoning district to the Zoning Ordinance:

Motion made by Mr. Hilgendorf to recommend to the Otsego County Board of Commissioners the addition of the proposed MUZ Multiple Use Zoning District with revisions; Seconded by Mr. Klee.

Motion approved unanimously.

***Proposed New Zoning District (Revised)**

ARTICLE 15 MUZ MULTIPLE USE ZONING DISTRICT

MUZ MAIN STREET MULTIPLE USE ZONING

INTENT:

Main Street Multiple Use Zoning (MUZ) is established for the purpose of accommodating the highest concentration of retail and service establishments. It is designed with the intent to promote a pedestrian-oriented and accessible, central commercial service district where a variety of mutually supporting retail, office, commercial, civic and limited residential uses are permitted. Collectively, the uses permitted in this district are intended to provide a convenient and attractive retail and service center for the community, its rural trade area and tourist traffic. A prime characteristic of this district is the offering of a variety of goods and comparison shopping opportunities directed primarily at the pedestrian shopper.

Each use shall be complementary to the stated function and purpose of the district and shall not have adverse impact upon street capacity, safety and utilities. In an effort to encourage this type of character and provide for the health, welfare and safety of the pedestrian in the area, drive-in and drive-through operations are excluded from this district.

The Main Street MUZ is further designed and intended to:

- A. Encourage innovative, traditional and neo-traditional commercial and mixed use developments
- B. Encourage a lively social environment and economically viable downtown with a wide variety of uses in a pedestrian-oriented setting, with on-street customer parking
- C. Extend greater opportunities for traditional community living, working, housing and recreation to all citizens, residents and visitors of the community
- D. Encourage a more efficient use of land and public services and to reflect changes in technology of land development by directing new development in a traditional, compact and consolidated pattern of mixed use
- E. Promote a walkable community and blend land uses to minimize traffic congestion
- F. Prohibit the development of drive-in and drive-through facilities which contribute to traffic congestion and pose a threat to the pedestrian environment
- G. Promote the creation of community places which are oriented to the pedestrian, thereby promoting citizen security and social interaction
- H. Promote structures that are harmonious in overall design and development pattern
- I. Encourage development of a community "Main Street" with mixed land uses, on-street customer parking and a continuous series of building façades and store fronts, which not only serves the needs of the immediate neighborhood but also the surrounding areas

SECTION 15.1 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected, except for one (1) or more of the following specific uses:

- 15.1.1 Art galleries
- 15.1.2 Business establishments which perform services on premises such as, but not limited to, banks, savings and loans and credit unions, pedestrian oriented automated teller machine facilities
- 15.1.3 Dry cleaning establishments or pick-up stations dealing directly with the consumer, limited to two thousand (2,000) square feet of floor area; Central dry cleaning plants serving more than two (2) retail outlets shall be prohibited.
- 15.1.4 Hotels, bed and breakfast inns and bed and breakfast houses with more than four (4) rooms must meet off street parking requirements of Article 21.18.6.4.
- 15.1.5 Professional offices: Office for medical, dental, legal, engineering, architectural, accounting services, brokerage houses, insurance, real estate or travel agencies with a footprint of up to seven thousand (7,000) square feet
- 15.1.6 Mixed-use buildings with business, commercial or service uses on the ground floor and residential or office uses on upper floors. Where there is mixed business/office and residential use in a building, there shall be provided a separate, private pedestrian entranceway for the residential uses.
- 15.1.7 Newspaper offices and publishers and commercial printers with a footprint of up to seven thousand (7,000) square feet
- 15.1.8 Restaurants, including those with outdoor eating areas, carry-out and open front restaurants, subject to the following site design standards:
 - 15.1.8.1 Outdoor eating areas may be on a public right-of-way, on a building roof top, as part of a patio or deck or within the boundaries of a parcel or lot.
 - 15.1.8.2. A minimum of four (4) feet of public sidewalk along the entire eating area and leading to the entrance of the establishment shall be maintained free of tables and other encumbrances. The pedestrian area shall also be free from benches, waste receptacles, fire hydrants and similar structures. If the sidewalk is not wide enough to allow for a four (4) foot wide clearance for circulation, the outdoor eating area shall not be permitted on a public sidewalk.
 - 15.1.8.3 The outdoor eating area shall be kept clean, litter-free within and immediately adjacent to the area of the tables and chairs. Additionally, all waste generated on site shall be contained by the owner, which may require outdoor waste receptacles. Owners are responsible for all wastes so generated. Written procedures for cleaning and waste containment and removal responsibilities must be included with all applications.
 - 15.1.8.4 Tables, chairs, planters, waste receptacles and other elements of street furniture shall be compatible with the architectural character of the adjacent buildings. If table umbrellas will be used, they shall complement building colors. All tables, chairs, umbrellas and other furniture and fixtures must be stored inside the building or in an alternate location other than a public sidewalk, except thirty (30) minutes prior to opening until sixty (60) minutes after closing.
 - 15.1.8.5 Such areas are permitted seasonally between April 1st and October 31st; The hours of operation for the outdoor eating area shall be established and noted with the application.

- 15.1.8.6 The owner of an outdoor eating area may apply for two (2) event permits outside of the normal season of not more than ten (10) days combined; All other outdoor eating area requirements apply.
- 15.1.8.7 The issuance of a permit for an outdoor eating area does not constitute a separate business.
- 15.1.9 Personal service establishments within a completely enclosed building, provided each occupies a total usable floor area of not more than seven thousand (7,000) square feet, including but not limited to such uses as: repair shops (watches, radio, television, shoes, etc.), tailor and dressmaking shops, beauty parlors and styling salons, barber shops, photographic studios, film processing outlets, copy centers, interior decorators, postal centers and computer services
- 15.1.10 Public, quasi-public and institutional uses such as, but not limited to, municipal buildings and offices, court houses, public off-street parking facilities, libraries, museums, public safety facilities, parks and playgrounds, post offices and civic centers and schools but excluding storage yards
- 15.1.11 Retail businesses which supply commodities on the premise with a footprint of up to seven thousand (7,000) square feet, such as but not limited to: groceries, meats, fruits and produce, dairy products, baked goods, candies, wine (specialty wine shops only) and other specialty food products (such products can be produced on the premises as an accessory use provided they are sold on the site at retail prices); and stores selling drugs, dry goods, flowers, clothing, notions, books and magazines, toys, sporting goods, shoes, tobacco products, musical instruments, recorded music, video rentals and sales, gifts and souvenirs, antiques, furniture and hardware
- 15.1.12 Retail sales with a footprint of up to seven thousand (7,000) square feet in which both a workshop and retail outlet or showroom are required, such as plumbing, electrical, interior decorating, upholstering, printing, photographic-reproducing, radio and home appliance and similar establishments of similar character subject to the provision that not more than eighty percent (80%) of the total useable floor area of the establishment shall be used for servicing, repairing or processing activities and further provided that such retail outlet or showroom activities area shall be provided in that portion of the building where the customer entrance is located
- 15.1.13 Cocktail lounges, bars, taverns (pubs) and brewpubs (excluding drive-in restaurants and those with drive-through facilities), where the patrons are served within the building occupied by such establishment
- 15.1.14 Studios for art, music, dance or theatrical instruction or fitness centers with footprint of up to seven thousand (7,000) square feet
- 15.1.15 The following in-home uses provided no more than twenty-five percent (25%) of floor area is used for such purpose:
- 15.1.15.1 Offices and home occupations when operated within the confines of a single family dwelling as an accessory to living quarters; Permit criteria for these uses include Article 4 R1 Residential District.
- 15.1.16 Existing Residences

SECTION 15.2 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted subject to the conditions herein imposed for each use, the review standards of Article 4.2 and only after the review and approval of the site plan by the Otsego County Planning Commission. See Article 21 for applicable Specific Requirements for Certain Uses, if any, and Article 23 for site plan requirements.

- 15.2.1 Indoor recreational centers, including the following: bowling alleys, roller and ice skating rinks, pool or billiard halls, pinball and mechanical amusement device arcades and other general indoor recreation facilities, with a footprint of up to seven thousand (7,000) square feet
- 15.2.2 Hardware, equipment rental and building supplies where the size is limited to seven thousand (7,000) square feet total, of which less than two thousand (2,000) square feet is outdoor storage; The Otsego County Planning Commission may permit outdoor storage for such uses provided it determines the design, placement and screening of such outdoor storage complies with the requirements of this ordinance.
- 15.2.3 Mortuaries and funeral homes with a footprint of up to seven thousand (7,000) square feet
- 15.2.4 Party stores (convenience stores) with a footprint of up to seven thousand (7,000) square feet
- 15.2.5 Senior housing, assisted living facilities or assisted day care facilities with a footprint of up to seven thousand (7,000) square feet
- 15.2.6 Accessory buildings with a footprint not greater than eight hundred (800) square feet
- 15.2.7 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include Article 21.10 regarding screening and fence]
- 15.2.8 Wireless telecommunications towers and facilities one hundred fifty (150) feet or less in height. [Permit criteria included in Article 21.46]
- 15.2.9 Unlisted property uses if authorized under Article 21.44

SECTION 15.3 DEVELOPMENT REQUIREMENTS

Buildings in the Main Street MUZ should possess architectural variety and must enhance the overall cohesiveness of the Main Street MUZ character and appearance as determined and described herein. Except as otherwise noted, buildings and uses in the Main Street MUZ shall comply with the following requirements:

- 15.3.1 The ground floor use shall be considered the main use of the building.
- 15.3.2 Building Placement: Buildings shall be built so that the front building line is within the Build-to-Area. The Otsego County Planning Commission may require greater setbacks if such space, in their determination, is needed for other requirements.
 - 15.3.2.1 Buildings shall have the greatest portion of front coverage along the primary street(s).
 - 15.3.2.2 Buildings may have up to forty percent (40%) or forty (40) feet, *whichever is less*, of front façade recessed from the Build-to-Area to allow for courtyards and plazas.
 - 15.3.2.3 Cantilevered or self-supporting awnings, signs or lights may extend into the setback area; however, they must be a minimum of four (4) feet away from curbs and shall not be within eight (8) feet of the side property lines.
- 15.3.3 Building Height: New buildings shall contain at least two (2) stories unless the Otsego County Planning Commission determines a single story will not detract from the character and appearance of the Main Street MUZ.

- 15.3.4 Not more than forty percent (40%) of any given floor other than the basement, may be used for bathrooms, closets, halls, utility or storage spaces and only where incidental to the primary use. All of the basement (100%) may be used for these incidental uses. Storage areas shall be in the rear one-half (1/2) of the building.
- 15.3.5 Façade Design: All visible building façades from a public right-of-way or public land shall conform to the following design criteria:
- 15.3.5.1 Architectural Features: Building façades greater than thirty-three (33) feet in length shall contain architectural features, details and ornaments. Elements such as wall clocks, decorative light fixtures and door or window canopies are recommended. Blank, windowless walls are prohibited.
- 15.3.6 All non-residential buildings must have interior downspout and gutter systems. Exterior downspouts and gutters are not permitted for non-residential buildings, except for those originally constructed for single-family residential purposes.
- 15.3.7 Fenestration: All façades visible from the street must contain glazed glass windows. Spaces between windows shall be formed by columns, mullions or material found elsewhere on the façade. Clear window glass is recommended; green, blue, bronze or smoke tints are permitted.
- 15.3.7.1 Glazing on the first floor shall occupy a minimum twenty-five percent (25%) of the façade; No glazing on first floor shall be placed less than two (2) feet six (6) inches above the sidewalk.
- 15.3.7.2 Glazing on the second or higher floors shall be a minimum of twenty percent (20%).
- 15.3.8 Building Materials: Building materials must be consistent with the surrounding neighborhood character. Building materials on the front façade or any façade visible from a public right-of-way must be primarily of natural materials (brick, stone, wood, cast stone or other approved material). Each front façade, any façade visible from a public right-of-way and any façade with a dedicated public entrance into the building, should contain at least sixty percent (60%) of the recommended materials listed below, excluding window areas:
- 15.3.8.1 Recommended Materials: Brick, stone, wood and cast stone
- 15.3.8.2 Acceptable Materials: Split face, scored or ground face block; beveled wood siding (lap, board and batten, shake); exterior finish insulation systems (EIFS)
- 15.3.8.3 Other synthetic or highly-reflective materials should not be used, except for decorative or accent features and limited to a maximum of ten percent (10%) of any face of a story
- 15.3.8.4 The following materials are prohibited within ten (10) feet of the building grade: Smooth faced block, smooth concrete, vinyl or metal siding
- 15.3.8.5 The following materials are prohibited: Opaque and reflective glass, T-111 panels, metal siding including aluminum siding and standing seam panels
- 15.3.9 Side or Rear Façade Design: All sides of a building shall be similar in design and material to present a cohesive appearance to neighboring properties. Wherever a side or rear façade is visible from a public right-of-way or if parking is located at the side or rear of a building, the façade shall be designed to create a pleasing appearance or as described within this Article.
- 15.3.10 Building Entrances: All buildings shall have at least one (1) primary public customer entrance that faces a public street unless a building does not face a public street. Rear entrances are permitted only if there is a primary entrance from a public street.
- 15.3.11 Mechanical Equipment: All units and appliances for central air conditioning, high voltage electrical (HVAC) systems, exhaust pipes or stacks, elevator housing and satellite dishes or other telecommunications receiving devices shall be thoroughly screened from view from the public right-of-way and from adjacent properties by using walls, fences, roofline

elements, penthouse-type screening devices or landscaping. Outdoor burning equipment is prohibited.

15.3.11.1 Fire escapes shall not be permitted on a building's front façade. In buildings requiring a second means of egress pursuant to the local building codes, internal stairs or other routes of egress shall be used.

15.3.11.2 Solid metal security gates or solid roll-down metal windows shall be prohibited. Link or grill type security devices shall be permitted only if installed from inside, within the window or door frames; or if installed on the outside, if the coil box is recessed and concealed behind the building wall. Security grills shall be recessed and concealed during normal business hours.

15.3.12 Service Access: A designated loading space shall be reserved at the rear of the building. Loading from secondary streets may be permitted by the Otsego County Planning Commission upon demonstration by the applicant that through traffic flow and access to neighboring uses will not be disrupted.

15.3.13 Landscaping: Landscaping is an integral part of this district and shall compliment this district and surrounding uses. Landscaping shall comply with the provisions elsewhere in this ordinance.

15.3.14 Courtyards and Plazas: Exterior public and semi-public spaces, such as courtyards or plazas, shall be designed for function, enhance surrounding buildings and provide amenities for users in the form of textured paving, landscaping, lighting, trees, benches, trash receptacles and other items of street furniture as appropriate. Courtyards shall have recognizable edges defined on at least three (3) sides by buildings, walls, elements of landscaping and elements of street furniture in order to create a strong sense of enclosure.

15.3.15 Sidewalks: Sidewalks shall be provided, maintained, repaired and/or replaced by the property owner. Sidewalks shall conform to placement and level of adjacent neighborhood sidewalks or be located one (1) foot inside of the street right-of-way along all streets abutting the property. Sidewalks shall be a minimum of forty-eight (48) inches wide or the width of adjoining sidewalks as approved during site plan review. Greater width may be required during site plan review. Sidewalk sections shall be maintained, repaired or replaced when they are deemed hazardous. Such maintenance, repair or replacement shall be completed within forty-five (45) days of written notice by Otsego County Building and Zoning.

15.3.16 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include Articles 21.10, 21.18.5 and 21.18.6 regarding screening and fencing]

15.3.17 Enclosed Buildings: Within the Main Street MUZ, all activities, unless specifically provided for herein, shall be conducted entirely within an enclosed building.

15.3.18 Parking Requirements: Parking in this district, except for hotels and bed and breakfast inns with more than four (4) rental rooms, is not subject to the parking requirements elsewhere in this ordinance for land uses that comply with the requirements of this district. On-street parking is encouraged in this district. Off-street parking may be provided to the rear of a building or in publicly owned designated lots.

MUZ TOWN CENTER MULTIPLE USE ZONING

INTENT:

Town Center Multiple Use Zoning (MUZ) is established for the purpose of accommodating moderately heavy residential density with some retail and service business. Collectively the uses permitted in this district are intended to provide a convenient and attractive living community. It is designed and intended to be walkable, thus enhancing the Main Street MUZ and providing a transition from the Main Street MUZ to other land uses. It is further intended to be residential in appearance and character with primarily off street parking. Streets are intended to have sidewalks.

SECTION 15.4 PRINCIPAL USES PERMITTED

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses:

- 15.4.1 Single-family and duplex dwellings: These shall be built to the Build-to-Lines in a traditional residential style.
- 15.4.2 Apartment buildings: Apartment buildings may contain up to eight (8) units per building.
- 15.4.3 Churches: Churches, temples and similar places of worship, limited to a footprint of thirty-five hundred (3,500) square feet
- 15.4.4 Utilities: All utilities and service structures when their operating requirements necessitate locating the facilities within the district in order to serve the immediate vicinity (storage yards excluded), shall be located underground except where above ground equipment such as transformers, control panels, service connections and meters are required. All above ground equipment shall be located at the rear of the building. [Permit criteria include Articles 21.10, 21.18.5 and 21.18.6 screening and fence]
- 15.4.5 Laundromats (self-service or coin operated) up to a footprint of one thousand (1,000) square feet
- 15.4.6 Parks
- 15.4.7 Community centers or similar places of assembly when conducted completely with enclosed buildings with a footprint of up to seven thousand (7,000) square feet
- 15.4.8 Senior housing, licensed residential care facilities with a footprint of up to seven thousand (7,000) square feet
- 15.4.9 The following in-home uses provided no more than twenty-five (25%) of the floor area is used for such a purpose:
 - 15.4.9.1 Offices and home occupations when operated within the confines of a single family dwelling as an accessory to living quarters; Permit criteria for these uses include Article 4 R1 Residential District.

SECTION 15.5 PERMITTED USES SUBJECT TO SPECIAL CONDITIONS

The following uses may be permitted subject to the conditions herein imposed for each use, the review standards of Article 4.2 and only after the review and approval of the site plan by the Otsego County Planning Commission. See Article 21 for applicable Specific Requirements for Certain Uses, if any, and Article 23 for site plan requirements.

- 15.5.1 Apartment buildings with greater than eight (8) units per building
- 15.5.2 Transitional Shelters: Temporary shelters, overnight shelters and temporary residences
 - 15.5.2.1 A minimum of one hundred twenty (120) square feet of area per individual occupant shall be provided
 - 15.5.2.2 Up to six (6) non-related occupants may be allowed
 - 15.5.2.3 Unlisted property uses if authorized under Article 21.44

SECTION 15.6 DEVELOPMENT REQUIREMENTS

Buildings in the Town Center MUZ shall possess residential style architectural variety but must enhance the overall cohesiveness of the Town Center MUZ's character and appearance as determined and described herein. Except as otherwise noted, buildings and uses in the Town Center MUZ shall comply with the following requirements:

- 15.6.1 Building placement: Buildings shall be built so that the front building line is within the Build-to-Area. The Otsego County Planning Commission may require greater setbacks if such space, in their determination, is needed for other requirements.
- 15.6.2 Building Design: Buildings shall be of traditional residential home architecture and style.
 - 15.6.2.1 A porch at the main floor level shall be on the front street façade measuring one hundred twenty (120) square feet or ten percent (10%) of the main floor area, whichever is greater.
 - 15.6.2.2 Main floor level shall be elevated thirty-two (32) inches to forty-eight (48) inches above the grade at the Build-to-Line.
- 15.6.3 Building Materials: Building materials that produce the traditional style look are required. The following materials are prohibited on the exterior walls: Exposed concrete or cement blocks above the foundation, asbestos siding, tar or felt paper, T-111 panels and standing seam panels.
- 15.6.4 Sidewalks: Sidewalks shall be provided, maintained, repaired and/or replaced by the property owner. Sidewalks shall conform to placement and level of adjacent neighborhood sidewalks or be located one (1) foot inside of the street right of way along all streets abutting the property. Sidewalks shall be a minimum of forty-eight (48) inches wide or the width of adjoining sidewalks or as approved during site plan review. Greater width may be required during site plan review. Sidewalk sections shall be maintained, repaired or replaced when they are deemed hazardous. Such maintenance, repair or replacement shall be completed within forty-five (45) days of written notice by Otsego County Building and Zoning.
- 15.6.5 Mechanical Equipment: All mechanical equipment and appliances for central air conditioning, telecommunications and other such devices shall be located in the rear of the building. Outdoor burning units (stoves/furnaces) are prohibited.
- 15.6.6 Landscaping: Landscaping is an integral part of this district and shall compliment the district and surrounding uses. [Permit criteria included in [Article 21.18](#)]
- 15.6.7 Utilities: All utilities and service structures shall be located underground except such equipment as transformers, control panels, service connections and meters. All above ground equipment shall be located at the rear of the building. [Permit criteria include [Article 21.10](#) regarding screening and fence]
- 15.6.8 Shared driveways: Sharing of driveways is allowed with a written agreement that is recorded at Otsego County on all applicable deeds. [Permit criteria include [Article 25.3](#)]

ARTICLE 2 CONSTRUCTION OF LANGUAGE AND DEFINITIONS

SECTION 2.2 DEFINITIONS...

BUILD-TO-AREA: The space within the Build-to-Line and the Lot Line Sides. The Build-to-Area may vary a distance on either side of the Build-to-Line. The distance is determined by measuring the number of feet between the Build-to-Line and the public right-of-way and multiplying the number of feet by ten percent (10%).

BUILD-TO-LINE: The line of vertical plane formed by the planned building façade that is parallel to the road right-of-way and extends to and coincides with the plane of the front façade of existing or planned buildings along the same right-of-way.

COURTYARD: An unroofed area that is completely or mostly enclosed by the walls of a large building.

FENESTRATION: The arrangement of windows and doors on the elevations of a building.

GLAZING: Furnishing or fitting with glass all surfaces on a fenestration.

NEO-TRADITIONAL: Reviving traditional methods; combining tradition with newer elements.

PLAZA: A public square in a city or town; an open area usually located near urban buildings and often featuring walkways, trees and shrubs, places to sit and sometimes shops.

PARK: An area of land, usually in a largely natural state, for the enjoyment of the public, having facilities for rest and recreation, often owned, set apart and managed by a city, state or nation.

ARTICLE 17 SCHEDULE OF DIMENSIONS

17.1 Table 1 - LIMITING HEIGHT, DENSITY, AND AREA BY ZONING DISTRICTS (See also [Article 21.1 Accessory Buildings](#) and [Article 22 General Exceptions for Area, Height, and Use](#))

<i>Zoning District</i>	R1 & R2	R3	RR	FR & AR	Reserved for future use	Reserved for future use
Min. Lot Area (Sq. feet)	20,000 .46 acre	40,000 .92 acre	20,000 .46 acre	88,000 2.02 acre		
Min. Front Setback (b)(j)	25 ft	25 ft	25 ft	50 ft		
Max. Front Setback	NA	NA	NA	NA		
Min. Side Setback	10 ft	10 ft	10 ft	20 ft		
Min. Rear Setback	30 ft (a, h)	30ft (a, h)	30 ft (a, h)	40 ft (a)		
Min. Lot width (k)	100 ft 150 ft Duplex	100 ft	100 ft	150 ft AR 300 ft Duplex		
Max. % lot coverage	25%	25%	25%	30%		
Max. Building height (l)	35 ft (g)	35 ft (g)	35 ft (g)	35 ft (g)		
Min. Ground Floor area of principal structure (Square feet)	720 (i)	720 (i)	720 (i)	720 (i)		
Min. Width of principal structure	20 ft (i)	11 ft (i)	20 ft (i)	11 ft (i)		

<i>Zoning District</i>	B1	B2	B3	I	HX	MUZ	
						MAIN ST	TOWN CENTER
Min. Lot Area (Square feet)	10,000	10,000	20,000	40,000	10,000	8,000	8,000
Min. Front Setback	30 ft (e)	Build-to-Area	Build-to-Area				
Max. Front Setback	NA	NA	NA	NA	NA	NA	NA
Min. Side Setback	10 ft (c)	5 ft	5 ft				
Min. Rear Setback	20 ft (a, d, f)	10 ft	10 ft				
Min. Lot width (k)	100 ft	100 ft	100 ft	150 ft	150 ft	60 ft	60 ft
Max. % lot coverage	NA	NA	NA	NA	NA	NA	NA
Max. Building height (l)	35 ft (g)	35 ft	35 ft				
Min. Ground Floor area principal structure (Square feet)	NA	NA	NA	NA	NA	NA	NA
Min. Width of principal structure	NA	NA	NA	NA	NA	NA	NA

Minimum front, side and rear setbacks, and maximum lot coverage modifications of up to twenty-five percent (25%) may be approved by the Zoning Administrator for nonconforming lots, as described in [Article 21.26.1](#) and [21.26.2](#).



Otsego
COUNTY
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PRESENTATION REQUEST FOR BOARD OF COMMISSIONERS MEETINGS

ORGANIZATION/AGENCY Otsego Conservation District

PRESENTER Abby Cherwinski TITLE Assistant District Manager

ADDRESS 800 Livingston Blvd. Suite 4A

MEETING DATE September 13th TIME 9:30 am

PURPOSE To update the commissioners of the county's recycling program

TYPE OF PRESENTATION _____

EQUIPMENT REQUIRED None

APPROXIMATE LENGTH 5-10 minutes

PASS OUT MATERIAL* None

*Please have pass out material available for the Commissioners at the County Administrator's office the Thursday prior to the meeting.

EXPECTED DECISION BY THE COMMISSION _____

OTHER INTERESTED INDIVIDUALS TO BE PRESENT:

NAME _____ TITLE _____

NAME _____ TITLE _____

NAME _____ TITLE _____

NAME _____ TITLE _____

DATE OF REQUEST September 7, 2016

SIGNATURE *Abby Cherwinski*

COMMITTEE REFERRAL _____

Return completed form to: Otsego County Administrator
225 West Main Street, Room 203
Gaylord, MI 49735
Fax#(989)731-7529



Otsego
COUNTY
M I C H I G A N

Click to Reset

PRESENTATION REQUEST FOR BOARD OF COMMISSIONERS MEETINGS

ORGANIZATION/AGENCY Otsego Conservation District

PRESENTER Jack Marlette TITLE Board Chairperson

ADDRESS 800 Livingston Blvd. Suite 4A

MEETING DATE September 13th TIME 9:30 am

PURPOSE To invite commissioners to the Otsego Conservation District Fall Tour on September 26i

TYPE OF PRESENTATION _____

EQUIPMENT REQUIRED None

APPROXIMATE LENGTH 5 minutes

PASS OUT MATERIAL* None

*Please have pass out material available for the Commissioners at the County Administrator's office the Thursday prior to the meeting.

EXPECTED DECISION BY THE COMMISSION _____

OTHER INTERESTED INDIVIDUALS TO BE PRESENT:

NAME _____ TITLE _____

NAME _____ TITLE _____

NAME _____ TITLE _____

NAME _____ TITLE _____

DATE OF REQUEST September 7, 2016

SIGNATURE _____

COMMITTEE REFERRAL _____

Return completed form to: Otsego County Administrator
225 West Main Street, Room 203
Gaylord, MI 49735
Fax#(989)731-7529

OTSEGO COUNTY Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: August 30, 2016 Warrant	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: New Business, A. Financials, Item 1	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The August 30, 2016 Warrant in the amount of \$148,239.23.

RECOMMENDATION:

Staff requests approval of the warrants detailed above with a total amount of \$148,239.23.

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Pa 1/4

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/30/2016	AP	1503(A)	SEPTEMBER 2016	GARY GELOW	SEPTEMBER 2016	101-131-801.021	12,060.08
08/30/2016	AP	1504(A)	29220	US POSTAL SERVICE-CAPS	JURY POSTAGE NEW JURY PROGRAM	101-215-930.450	225.00
08/30/2016	AP	1505(E)	29216	AVFUEL CORPORATION	INV#008519524	281-000-228.023	539.01
		1505(E)	29216		INV#008519524	281-537-930.664	18,359.49
							18,898.50
08/30/2016	AP	1506(E)	29203	CONSUMERS ENERGY	201538224603 NORTH CAMP	208-751-930.620	3,170.61
		1506(E)	29203		201004569462 CENTER	208-752-930.620	202.54
		1506(E)	29225		100060707310 AUG 2016	212-430-930.620	1,254.93
		1506(E)	29154		ACCT# 1000 7019 9300	226-528-930.620-PROG000000	23.96
		1506(E)	29148		ACCT# 1000 0693 6593	637-265-930.620-ALPCT00000	5,536.12
		1506(E)	29148		ACCT# 1000 5428 8418	637-265-930.620-LNDUS00000	697.29
							10,885.45
08/30/2016	AP	63025	14-0031-JUL-14	14TH PROBATE FAMILY COUR	PLACEMENT 7/13/16 TO 7/31/16	292-662-930.810	729.79
		63025	14		JULY 2016	292-662-930.810	7,130.00
							7,859.79
08/30/2016	AP	63026	29192	ABEL M CRUZ	PER DIEM	208-752-703.040	40.00
		63026	29192		TRAVEL	208-752-930.500	3.00
							43.00
08/30/2016	AP	63027	1438889A	AMERICAN FIDELITY ASSUR	AUGUST 2016	704-000-231.285	612.47
08/30/2016	AP	63028	B489935	AMERICAN FIDELITY ASSUR	AUGUST 2016	704-000-231.285	383.06
08/30/2016	AP	63029	AUGUST 2016	ANDREW SAMKOWIAK	AUGUST 2016	101-133-940.010	120.00
08/30/2016	AP	63030	29202	ARTIC GLACIER USA	2257618401 ICE	208-751-726.000	403.20
08/30/2016	AP	63031	MARY EVANS	BEVERLY ENTERPRISES	RESTITUTIONS PAYABLE	701-000-271.000	50.00
08/30/2016	AP	63032	29132	BLUE CARE NETWORK	INV#162260051645 (9/1 - 9/30/2016)	647-851-704.110	9,333.48
08/30/2016	AP	63033	SEPTEMBER 2016	BLUE CARE NETWORK	SEPTEMBER 2016	101-131-704.110	6,268.20
		63033	SEPTEMBER 2016		SEPTEMBER 2016	101-136-704.110	956.54
		63033	SEPTEMBER 2016		SEPTEMBER 2016	101-148-704.110	1,248.68
		63033	SEPTEMBER 2016		SEPTEMBER 2016	215-141-704.110	6,116.52
		63033	SEPTEMBER 2016		SEPTEMBER 2016	292-662-704.110	1,498.42
		63033	SEPTEMBER 2016		SEPTEMBER 2016	704-000-231.261	4,022.09
							20,110.45
08/30/2016	AP	63034	29217	BRADLEY HOULE	REC PURCHASE/SPORTS PHYSICAL	701-000-230.000	236.40
08/30/2016	AP	63035	29190	BUTCH FLEMING	PER DIEM	208-752-703.040	40.00

08/26/2016 08:59 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		63035	29190		TRAVEL	208-752-930.500	7.00
							47.00
08/30/2016	AP	63036	29207	CHARTER COMMUNICATIONS	CABLE	208-752-726.000	35.00
		63036	29207		PHONE	208-752-930.210	31.84
							66.84
08/30/2016	AP	63037	BRIAN CHAPMAN	CHELSEA JONES	RESTITUTIONS PAYABLE	701-000-271.000	100.00
08/30/2016	AP	63038	29198	CITY OF GAYLORD	WATER BILL	208-752-920.200	57.54
		63038	29138		001254-0000-02 JULY	588-699-920.200	65.85
		63038	29133		ACCT#LIVI-000500-000D-01	637-265-920.200-ALPCT00000	717.82
		63038	29133		ACCT#MAIW-000225-0000-01	637-265-920.200-CRTHS00000	586.41
		63038	29133		ACCT#OTSS-000125-0000-02	637-265-920.200-INFO CTR00	72.65
		63038	29150		ACCT#ILLS-000540-0000-02	637-265-920.200-SILLI00000	305.95
							1,806.22
08/30/2016	AP	63039	DEBORAH TUSZYI	CROSSROADS INDUSTRIES	RESTITUTIONS PAYABLE	701-000-271.000	200.00
08/30/2016	AP	63040	29191	DAVE BARAGREY	PER DIEM	208-752-703.040	40.00
		63040	29191		TRAVEL	208-752-930.500	3.00
							43.00
08/30/2016	AP	63041	ZACHARY COX	DERMINERS PARKSIDE MARK	RESTITUTIONS PAYABLE	701-000-271.000	50.00
08/30/2016	AP	63042	BRIAN CHAPMAN	DONALD VOLLMER	RESTITUTIONS PAYABLE	701-000-271.000	220.00
08/30/2016	AP	63043	46331160027	DTE ENERGY	GAS BILL	208-752-930.610	66.78
08/30/2016	AP	63044	KEVIN WEBBER	FARM BUREAU INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	280.00
08/30/2016	AP	63045	OVERPMT TAXES	FIRST FEDERAL OF NORTHE	OVERPMT ON 023-170-017-014-01	516-030-694.000	238.98
08/30/2016	AP	63046	29205	FRANK ZAREMBA	112480	208-751-726.000	250.00
08/30/2016	AP	63047	29226	FRONTIER	2645-020712-05	212-430-930.210	76.55
08/30/2016	AP	63048	29215	GASLIGHT MEDIA	INV#52780	101-228-930.240	50.00
08/30/2016	AP	63049	29219	GAYLORD ARFF INC	AIRPOR T SEPTEMBER 2016 BILLING	281-537-940.010	11,519.40
08/30/2016	AP	63050	BRIAN CHAPMAN	GAYLORD FORD	RESTITUTIONS PAYABLE	701-000-271.000	760.00
08/30/2016	AP	63051	29204	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	61.56
08/30/2016	AP	63052	BRIAN CHAPMAN	JIM WERNIG INC	RESTITUTIONS PAYABLE	701-000-271.000	2,588.30
08/30/2016	AP	63053	29206	JOHNSON OIL COMPANY	373240 OIL CHANGE	208-751-726.050	29.95
		63053	29206		FILL PROPANE AT RESTROOM	208-751-930.610	487.96

08/26/2016 08:59 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Pa 3/4

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		63053	29206		GASOLINE	209-751-930.660	15.68
							533.59
08/30/2016	AP	63054	29196	JUDITH JARECKI	PER DIEM	208-752-703.040	40.00
		63054	29196		TRAVEL	208-752-930.500	14.00
							54.00
08/30/2016	AP	63055	ADAM MCLEOD	KEN REEDY	RESTITUTIONS PAYABLE	701-000-271.000	25.00
08/30/2016	AP	63056	29182	KEVAN D FLORY	HOUSING MTG PER DIEM	233-690-703.040	40.00
		63056	29182		HERGENROEDER INITIAL TOTAL REHAB	233-690-940.010	1,600.00
							1,640.00
08/30/2016	AP	63057	29166	KEVIN JOHN MISIAK	8/12-8/14 SOO BRC UPDATED	101-332-801.030	638.00
08/30/2016	AP	63058	08-22-2016	KOHL'S CORPORATE LOSS	PRRESTITUTION PAYMENTS	701-000-271.130	32.00
08/30/2016	AP	63059	29201	KSS ENTERPRISES	995737	208-751-726.025	26.87
08/30/2016	AP	63060	SEPTEMBER 2016	LINCOLN FINANCIAL	SEPTEMBER 2016	101-131-704.140	411.19
		63060	SEPTEMBER 2016		SEPTEMBER 2016	101-133-704.140	36.10
		63060	SEPTEMBER 2016		SEPTEMBER 2016	215-141-704.140	189.67
		63060	SEPTEMBER 2016		SEPTEMBER 2016	292-662-704.140	83.64
							720.60
08/30/2016	AP	63061	29152	MIKE JAROSZ	8/15/16 SOO BRC	101-332-801.030	145.00
		63061	29152		FUEL REIMBURSEMENT	101-332-930.660	37.00
							182.00
08/30/2016	AP	63062	29199	MISTER T'S GLASS	INSTALL NEW HANDLE ON BACK DOOR	208-752-726.050	221.00
08/30/2016	AP	63063	28722	MMRMA	2016/2017 RETENTION FUND PMT.	101-851-930.100	35,000.00
08/30/2016	AP	63064	29210	NEMCOG	06-350-160808	208-752-801.020	2,111.85
08/30/2016	AP	63065	29167	NOAH MISIAK	8/13-8/14 SOO BRC UPDATED AIDE	101-332-801.030	189.00
08/30/2016	AP	63066	29209	OTSEGO COUNTY SPORTSPLE	PLAYGROUP SWIM LESSONS	208-752-726.000	382.50
08/30/2016	AP	63067	29195	RANDY STULTS	PER DIEM	208-752-703.040	40.00
		63067	29195		TRAVEL	208-752-930.500	7.05
							47.05
08/30/2016	AP	63068	STPINV0002943	SATELLITE TRACKING OF P	JULY 2016	292-662-940.010	142.50
08/30/2016	AP	63069	29194	SCOTT COURTERIER	PER DIEM	208-752-703.040	40.00
		63069	29194		TRAVEL	208-752-930.500	3.00
							3.00

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							43.00
08/30/2016	AP	63070	AUGUST 2016	SCOTT T BEATTY	AUGUST 2016	215-141-940.010	2,400.00
08/30/2016	AP	63071	29208	SHELBY PIEHL	CAMPING REFUND	208-440-652.030	15.00
08/30/2016	AP	63072	07/31/2016-7	ISTEVEN TAYLOR	JULY 2016 RESTITUTION PAYMENT	701-000-271.130	465.96
08/30/2016	AP	63073	29200	SYSKO - GRAND RAPIDS	ICE CREAM	208-751-726.000	122.81
08/30/2016	AP	63074	29197	THOMAS JOHNSON	PER DIEM	208-752-703.040	40.00
		63074	29197		TRAVEL	208-752-930.500	20.00
							60.00
08/30/2016	AP	63075	29151	TIMOTHY MCPHERSON	RANGE PAINT REIMB.	101-332-726.000	442.34
		63075	29151		8/16 ADMIN FEE 26 REGISTERED	101-332-801.020	260.00
		63075	29151		8/16/16 CHEBOYGAN BRC	101-332-801.030	725.00
		63075	29151		CHEBOYGAN LODGING REIMBURSEMENT	101-332-930.500	120.00
							1,547.34
08/30/2016	AP	63076	LINDA WISELEY	TONYA KLEE-JURCZYK	RESTITUTIONS PAYABLE	701-000-271.000	60.00
08/30/2016	AP	63077	29218	VISION SERVICE PLAN (VS	ACCT 30 064226 0001 (SEPTEMBER 2016	647-851-704.110	129.03
		63077	29153		ACCT#12 049684 0797	647-851-704.110	1,361.42
							1,490.45
08/30/2016	AP	63078	BRIAN CHAPMAN	WAGAR MOTOR SALES INC	RESTITUTIONS PAYABLE	701-000-271.000	75.00
08/30/2016	AP	63079	29193	WILLIAM HOLEWINSKI	PER DIEM	208-752-703.040	40.00
		63079	29193		TRAVEL	208-752-930.500	6.00
							46.00
08/30/2016	AP	63080	29146	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
		63080	29158		989-705-1786 AUGUST	588-697-930.210	258.86
							322.20
				TOTAL - ALL FUNDS	TOTAL OF 60 CHECKS		148,239.23

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND									
08/30/2016	AP	1503(A)	SEPTEMBER 2016	GARY GELOW	SEPTEMBER 2016	801.021	131	12,060.08	
08/30/2016	AP	1504(A)	29220	US POSTAL SERVICE-CAPS SVC	CEJURY POSTAGE NEW JURY PROGRAM	930.450	215	225.00	
08/30/2016	AP	63029	AUGUST 2016	ANDREW SAMKOWIAK	AUGUST 2016	940.010	133	120.00	
08/30/2016	AP	63033*#	SEPTEMBER 2016	BLUE CARE NETWORK	SEPTEMBER 2016	704.110	131	6,268.20	
			SEPTEMBER 2016		SEPTEMBER 2016	704.110	136	956.54	
			SEPTEMBER 2016		SEPTEMBER 2016	704.110	148	1,248.68	
			CHECK AP 63033 TOTAL FOR FUND						<u>8,473.42</u>
08/30/2016	AP	63048	29215	GASLIGHT MEDIA	INV#52780	930.240	228	50.00	
08/30/2016	AP	63057	29166	KEVIN JOHN MISIAK	8/12-8/14 SOO BRC UPDATED	801.030	332	638.00	
08/30/2016	AP	63060*#	SEPTEMBER 2016	LINCOLN FINANCIAL	SEPTEMBER 2016	704.140	131	411.19	
			SEPTEMBER 2016		SEPTEMBER 2016	704.140	133	36.10	
			CHECK AP 63060 TOTAL FOR FUND						<u>447.29</u>
08/30/2016	AP	63061	29152	MIKE JAROSZ	8/15/16 SOO BRC	801.030	332	145.00	
			29152		FUEL REIMBURSEMENT	930.660	332	37.00	
			CHECK AP 63061 TOTAL FOR FUND						<u>182.00</u>
08/30/2016	AP	63063	28722	MMRMA	2016/2017 RETENTION FUND PMT.	930.100	851	35,000.00	
08/30/2016	AP	63065	29167	NOAH MISIAK	8/13-8/14 SOO BRC UPDATED AIDE	801.030	332	189.00	
08/30/2016	AP	63075	29151	TIMOTHY MCPHERSON	RANGE PAINT REIMB.	726.000	332	22.34	
			29151		PHONE/INTERNET UTILITIES REIMB.	726.000	332	420.00	
			29151		8/16 ADMIN FEE 26 REGISTERED	801.020	332	260.00	
			29151		8/16/16 CHEBOYGAN BRC	801.030	332	725.00	
			29151		CHEBOYGAN LODGING REIMBURSEMENT	930.500	332	120.00	
			CHECK AP 63075 TOTAL FOR FUND						<u>1,547.34</u>
Total for fund 101 GENERAL FUND								58,932.13	
Fund: 208 PARKS AND RECREATION									
08/30/2016	AP	1506(E)*#	29203	CONSUMERS ENERGY	201538224603 NORTH CAMP	930.620	751	2,552.48	
			29203		201538224604 SOUTH CAMP	930.620	751	422.89	
			29203		201538224605 LIBKE FIELD	930.620	751	168.77	
			29203		201538224606 IRONTONE	930.620	751	26.47	
			29203		201004569462 CENTER	930.620	752	202.54	

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION								
CHECK AP 1506(E) TOTAL FOR FU								3,373.15
08/30/2016	AP	63026	29192	ABEL M CRUZ	PER DIEM	703.040	752	40.00
			29192		TRAVEL	930.500	752	3.00
CHECK AP 63026 TOTAL FOR FUND								43.00
08/30/2016	AP	63030	29202	ARTIC GLACIER USA	2257618401 ICE	726.000	751	120.00
			29202		2302619602 ICE	726.000	751	163.20
			29202		2261621101 ICE	726.000	751	120.00
CHECK AP 63030 TOTAL FOR FUND								403.20
08/30/2016	AP	63035	29190	BUTCH FLEMING	PER DIEM	703.040	752	40.00
			29190		TRAVEL	930.500	752	7.00
CHECK AP 63035 TOTAL FOR FUND								47.00
08/30/2016	AP	63036	29207	CHARTER COMMUNICATIONS	CABLE	726.000	752	35.00
			29207		PHONE	930.210	752	31.84
CHECK AP 63036 TOTAL FOR FUND								66.84
08/30/2016	AP	63038*#	29198	CITY OF GAYLORD	WATER BILL	920.200	752	57.54
08/30/2016	AP	63040	29191	DAVE BARAGREY	PER DIEM	703.040	752	40.00
			29191		TRAVEL	930.500	752	3.00
CHECK AP 63040 TOTAL FOR FUND								43.00
08/30/2016	AP	63043	46331160027	DTE ENERGY	GAS BILL	930.610	752	66.78
08/30/2016	AP	63046	29205	FRANK ZAREMBA	112480	726.000	751	125.00
			29205		112482	726.000	751	125.00
CHECK AP 63046 TOTAL FOR FUND								250.00
08/30/2016	AP	63053*	29206	JOHNSON OIL COMPANY	373240 OIL CHANGE	726.050	751	29.95
			29206		FILL PROPANE AT RESTROOM	930.610	751	295.69
			29206		FILL PROPANE AT OFFICE	930.610	751	192.27
CHECK AP 63053 TOTAL FOR FUND								517.91

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 208 PARKS AND RECREATION								
08/30/2016	AP	63054	29196	JUDITH JARECKI	PER DIEM	703.040	752	40.00
			29196		TRAVEL	930.500	752	14.00
				CHECK AP 63054 TOTAL FOR FUND				<u>54.00</u>
08/30/2016	AP	63059	29201	KSS ENTERPRISES	995737	726.025	751	26.87
08/30/2016	AP	63062	29199	MISTER T'S GLASS	INSTALL NEW HANDLE ON BACK DOOR	726.050	752	221.00
08/30/2016	AP	63064	29210	NEMCOG	06-350-160808	801.020	752	2,111.85
08/30/2016	AP	63066	29209	OTSEGO COUNTY SPORTSPLEX	PLAYGROUP SWIM LESSONS	726.000	752	382.50
08/30/2016	AP	63067	29195	RANDY STULTS	PER DIEM	703.040	752	40.00
			29195		TRAVEL	930.500	752	7.05
				CHECK AP 63067 TOTAL FOR FUND				<u>47.05</u>
08/30/2016	AP	63069	29194	SCOTT COURTERIER	PER DIEM	703.040	752	40.00
			29194		TRAVEL	930.500	752	3.00
				CHECK AP 63069 TOTAL FOR FUND				<u>43.00</u>
08/30/2016	AP	63071	29208	SHELBY PIEHL	CAMPING REFUND	652.030	440	15.00
08/30/2016	AP	63073	29200	SYSCO - GRAND RAPIDS	ICE CREAM	726.000	751	122.81
08/30/2016	AP	63074	29197	THOMAS JOHNSON	PER DIEM	703.040	752	40.00
			29197		TRAVEL	930.500	752	20.00
				CHECK AP 63074 TOTAL FOR FUND				<u>60.00</u>
08/30/2016	AP	63079	29193	WILLIAM HOLEWINSKI	PER DIEM	703.040	752	40.00
			29193		TRAVEL	930.500	752	6.00
				CHECK AP 63079 TOTAL FOR FUND				<u>46.00</u>
				Total for fund 208 PARKS AND RECREATION				7,998.50
Fund: 209 GROEN NATURE PRESERVE FUND								
08/30/2016	AP	63051	29204	GREAT LAKES ENERGY	ELECTRIC BILL	930.620	751	61.56
08/30/2016	AP	63053*	29206	JOHNSON OIL COMPANY	GASOLINE	930.660	751	15.68
				Total for fund 209 GROEN NATURE PRESERVE FUND				77.24
Fund: 212 ANIMAL CONTROL								

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Pa 4/6

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL								
08/30/2016	AP	1506(E)*#	29225	CONSUMERS ENERGY	100060707310 AUG 2016	930.620	430	1,254.93
08/30/2016	AP	63047	29226	FRONTIER	2645-020712-05	930.210	430	76.55
Total for fund 212 ANIMAL CONTROL								1,331.48
Fund: 215 FRIEND OF THE COURT								
08/30/2016	AP	63033*#	SEPTEMBER 2016	BLUE CARE NETWORK	SEPTEMBER 2016	704.110	141	6,116.52
08/30/2016	AP	63060*#	SEPTEMBER 2016	LINCOLN FINANCIAL	SEPTEMBER 2016	704.140	141	189.67
08/30/2016	AP	63070	AUGUST 2016	SCOTT T BEATTY	AUGUST 2016	940.010	141	2,400.00
Total for fund 215 FRIEND OF THE COURT								8,706.19
Fund: 226 RECYCLING FUND								
08/30/2016	AP	1506(E)*#	29154	CONSUMERS ENERGY	ACCT# 1000 7019 9300	930.620	528	23.96
Total for fund 226 RECYCLING FUND								23.96
Fund: 233 HUD GRANT FUND								
08/30/2016	AP	63056	29182	KEVAN D FLORY	HOUSING MTG PER DIEM	703.040	690	40.00
			29182		HERGENROEDER INITIAL TOTAL REHAB	940.010	690	300.00
			29182		SAMONS INITIAL EM ROOF	940.010	690	200.00
			29182		SHELDON INITIAL EM ROOF	940.010	690	200.00
			29182		ROSE INITIAL EM ROOF	940.010	690	200.00
			29182		AWREY INITIAL TOTAL REHAB	940.010	690	300.00
			29182		RINEHART INITIAL EM ROOF	940.010	690	200.00
			29182		HOENINGHAUSEN INITIAL EM BOILER	940.010	690	200.00
CHECK AP 63056 TOTAL FOR FUND								1,640.00
Total for fund 233 HUD GRANT FUND								1,640.00
Fund: 261 911 SERVICE FUND								
08/30/2016	AP	63080*#	29146	WINN TELECOM	ACCT#9897326108	930.210	427	63.34
Total for fund 261 911 SERVICE FUND								63.34
Fund: 281 AIRPORT								
08/30/2016	AP	1505(E)#	29216	AVFUEL CORPORATION	INV#008519524	228.023	000	539.01
			29216		INV#008519524	930.664	537	18,359.49
CHECK AP 1505(E) TOTAL FOR FU								18,898.50
08/30/2016	AP	63049	29219	GAYLORD ARFF INC	AIRPOR T SEPTEMBER 2016 BILLING	940.010	537	11,519.40
Total for fund 281 AIRPORT								30,417.90
Fund: 292 CHILD CARE FUND								

08/26/2016 08:59 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
08/30/2016	AP	63025	14-0031-JUL-16 14	7TH PROBATE FAMILY COURT	PLACEMENT 7/13/16 TO 7/31/16 JULY 2016	930.810 930.810	662 662	729.79 7,130.00
CHECK AP 63025 TOTAL FOR FUND								<u>7,859.79</u>
08/30/2016	AP	63033*#	SEPTEMBER 2016	BLUE CARE NETWORK	SEPTEMBER 2016	704.110	662	1,498.42
08/30/2016	AP	63060*#	SEPTEMBER 2016	LINCOLN FINANCIAL	SEPTEMBER 2016	704.140	662	83.64
08/30/2016	AP	63068	STPINV00029438	SATELLITE TRACKING OF PEOPLE	JULY 2016	940.010	662	142.50
Fund: 516 DELINQUENT TAX REVOLVING								9,584.35
08/30/2016	AP	63045	OVERPMT TAXES	FIRST FEDERAL OF NORTHERN MICOVERPMT ON	023-170-017-014-01	694.000	030	238.98
Fund: 588 TRANSPORTATION FUND								238.98
08/30/2016	AP	63038*#	29138	CITY OF GAYLORD	001254-0000-02 JULY	920.200	699	65.85
08/30/2016	AP	63080*#	29158	WINN TELECOM	989-705-1786 AUGUST	930.210	697	258.86
Fund: 637 BUILDING AND GROUNDS								324.71
08/30/2016	AP	1506(E)*#	29148 29148 29148	CONSUMERS ENERGY	ACCT# 1000 0693 6593 ACCT# 1000 0051 3331 ACCT# 1000 5428 8418	930.620 930.620 930.620	265 265 265	89.04 5,447.08 697.29
CHECK AP 1506(E) TOTAL FOR FU								<u>6,233.41</u>
08/30/2016	AP	63038*#	29133 29133 29133 29133 29150	CITY OF GAYLORD	ACCT#LIVI-000500-000D-01 ACCT#LIVI-000200-000B-03 ACCT#MAIW-000225-0000-01 ACCT#OTSS-000125-0000-02 ACCT#ILLS-000540-0000-02	920.200 920.200 920.200 920.200 920.200	265 265 265 265 265	578.44 139.38 586.41 72.65 305.95
CHECK AP 63038 TOTAL FOR FUND								<u>1,682.83</u>
Fund: 647 HEALTH CARE FUND								7,916.24
08/30/2016	AP	63032	29132	BLUE CARE NETWORK	INV#162260051645 (9/1 - 9/30/2016)	704.110	851	9,333.48
08/30/2016	AP	63077	29218 29153	VISION SERVICE PLAN (VSP)	ACCT 30 064226 0001 (SEPTEMBER 2016) ACCT#12 049684 0797	704.110 704.110	851 851	129.03 1,304.25

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 08/30/2016 - 08/30/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 647 HEALTH CARE FUND								
			29153		ACCT#12 049684 0798	704.110	851	57.17
CHECK AP 63077 TOTAL FOR FUND								1,490.45
Total for fund 647 HEALTH CARE FUND								10,823.93
Fund: 701 GENERAL AGENCY								
08/30/2016	AP	63031	MARY EVANS	BEVERLY ENTERPRISES	RESTITUTIONS PAYABLE	271.000	000	50.00
08/30/2016	AP	63034	29217	BRADLEY HOULE	REC PURCHASE/SPORTS PHYSICAL	230.000	000	236.40
08/30/2016	AP	63037	BRIAN CHAPMAN	CHELSEA JONES	RESTITUTIONS PAYABLE	271.000	000	100.00
08/30/2016	AP	63039	DEBORAH TUSZYNSKI	CROSSROADS INDUSTRIES	RESTITUTIONS PAYABLE	271.000	000	200.00
08/30/2016	AP	63041	ZACHARY COX	DERMINERS PARKSIDE MARKET	RESTITUTIONS PAYABLE	271.000	000	50.00
08/30/2016	AP	63042	BRIAN CHAPMAN	DONALD VOLLMER	RESTITUTIONS PAYABLE	271.000	000	220.00
08/30/2016	AP	63044	KEVIN WEBBER	FARM BUREAU INSURANCE	RESTITUTIONS PAYABLE	271.000	000	280.00
08/30/2016	AP	63050	BRIAN CHAPMAN	GAYLORD FORD	RESTITUTIONS PAYABLE	271.000	000	760.00
08/30/2016	AP	63052	BRIAN CHAPMAN	JIM WERNIG INC	RESTITUTIONS PAYABLE	271.000	000	2,588.30
08/30/2016	AP	63055	ADAM MCLEOD	KEN REEDY	RESTITUTIONS PAYABLE	271.000	000	25.00
08/30/2016	AP	63058	08-22-2016	KOHL'S CORPORATE LOSS PREVENTI	RESTITUTION PAYMENTS	271.130	000	32.00
08/30/2016	AP	63072	07/31/2016-7 REPLAC	STEVEN TAYLOR	JULY 2016 RESTITUTION PAYMENT	271.130	000	465.96
08/30/2016	AP	63076	LINDA WISELEY	TONYA KLEE-JURCZYK	RESTITUTIONS PAYABLE	271.000	000	60.00
08/30/2016	AP	63078	BRIAN CHAPMAN	WAGAR MOTOR SALES INC	RESTITUTIONS PAYABLE	271.000	000	75.00
Total for fund 701 GENERAL AGENCY								5,142.66
Fund: 704 PAYROLL IMPREST FUND								
08/30/2016	AP	63027	1438889A	AMERICAN FIDELITY ASSURANCE	CAUGUST 2016	231.285	000	612.47
08/30/2016	AP	63028	B489935	AMERICAN FIDELITY ASSURANCE	CAUGUST 2016	231.285	000	383.06
08/30/2016	AP	63033*#	SEPTEMBER 2016	BLUE CARE NETWORK	SEPTEMBER 2016	231.261	000	4,022.09
Total for fund 704 PAYROLL IMPREST FUND								5,017.62
TOTAL - ALL FUNDS								148,239.23

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 62765

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/09/2016	AP	62765	07/31/2016-7	JAMES TAYLOR	JULY 2016 RESTITUTION PAYMENT		** VOIDED *
				TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

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CHECK NUMBER 62852

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/16/2016	AP	62852	SHIFFER	CELESTE SHIFFER	CAMPING REFUND		** VOIDED *
				TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: September 6, 2016 Warrant	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The September 6, 2016 Warrant in the amount of \$140,112.18.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of \$140,112.18.

09/06/2016 10:27 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/06/2016	AP	1507 (E)	29297	CONSUMERS ENERGY	ACCT# 1000 7028 9754	226-528-930.620-PROG000000	23.69
		1507 (E)	29290		AIRPORT # 100076324605	281-537-930.620	22.42
							46.11
09/06/2016	AP	1508 (E)	TREAS	ELAN	BUDGET WORKSHOP SUPPLIES	101-101-704.400	88.77
		1508 (E)	TREAS		BUDGET WORKSHOP SPEAKER HOTEL	101-101-930.500	187.95
		1508 (E)	TREAS		DISTRICT COURT PRINTERS	101-131-726.000	468.05
		1508 (E)	ADMIN		AMAZON.COM-HARDWARE LOCKS	101-131-920.400	236.35
		1508 (E)	ADMIN		SHANTY CREEK-D. BABBITT CONF.	101-257-930.500	538.90
		1508 (E)	ADMIN		MY FAX CENTRAL-PROSECUTOR	101-267-801.020	10.00
		1508 (E)	SHER		THREE RING BINDRS/RD PATROL	101-301-726.000	19.92
		1508 (E)	SHER		AMMO & TARGET SUPPLIES/RD & ADMIN	101-301-726.006	307.27
		1508 (E)	SHER		CARWASH SUPPLIES&BATT CHARGER/RD PA	101-301-726.050	40.06
		1508 (E)	SHER		AMMO & TARGET SUPPLIES/CIVIL	101-302-726.006	30.73
		1508 (E)	SHER		CAR WASH SUPPLIES&BATT CHARGER/CIVI	101-302-726.050	20.22
		1508 (E)	SHER		CAR WASH SUPPLIES/MARINE	101-331-726.050	3.30
		1508 (E)	SHER		AMMO & TARGET SUPPLIES/416SRP	101-334-726.006	30.73
		1508 (E)	SHER		CAR WASH SUPPLIES/ORV	101-336-726.050	3.31
		1508 (E)	SHER		AA & AAA BATTERIES/CORRECTIONS	101-351-726.000	21.94
		1508 (E)	SHER		AMMO & TARGET SUPPLIES/CORRECTIONS	101-351-726.006	307.27
		1508 (E)	SHER		FEMALE INMATE HYGIENE PRODUCTS	101-351-726.035	37.60
		1508 (E)	SHER		CAR WASH SUPPLIES&BATT CHARGER/CORR	101-351-920.400	20.22
		1508 (E)	SHER		AMMO & TARGET SUPPLIES/WORK CAMP ST	205-301-726.006	61.45
		1508 (E)	SHER		CAR WASH SUPPLIES/WORK CAMP	205-301-920.400	6.60
		1508 (E)	ADMIN		MPFA-CONFERENCE ANIMAL CTRL.	212-430-704.400	90.00
		1508 (E)	ADMIN		CHALLENGECOINSPUS-AIRSHOW COINS	282-537-940.010	1,710.00
		1508 (E)	TREAS		SUPPLIES	516-253-726.000	538.21
		1508 (E)	ADMIN		WALMART.COM-TREE HUGGER BENCH	637-265-726.050	196.09
		1508 (E)	ADMIN		USPS.COM-PASSPORT POSTAGE	645-172-930.450	38.70
		1508 (E)	ADMIN		MPELRA CONFERENCE-HR	645-270-704.400	230.00
		1508 (E)	ADMIN		MPELRA DUES-HR	645-270-930.600	50.00
		1508 (E)	ADMIN		DISCOUNTMUGS.COM-WELLNESS BOTTLES	647-851-704.112	2,160.70
		1508 (E)	ADMIN		MICHAYWE PINES-'16 GOLF OUTING	701-000-232.001	1,073.00
09/06/2016	AP	63081	29287	AIRGAS USA LLC	AIRPORT CYLINDER RENTAL 9937834912	281-537-726.000	35.94
09/06/2016	AP	63082	29283	AMERICAN WASTE	AIRPORT TRASH # 1617280	281-537-920.410	118.45
09/06/2016	AP	63083	29284	ARROW UNIFORM RENTAL	AIRPORT CARPET RENTAL # 14746384	281-537-920.410	38.82
09/06/2016	AP	63084	DAVID TOBER	AUTO OWNERS INSURANCE CREDITUTIONS PAYABLE		701-000-271.000	100.00
09/06/2016	AP	63085	29291	CHARTER COMMUNICATIONS	AIRPORT TV INTERNET PHONE 824512250	281-537-920.410	255.90

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/06/2016	AP	63086	WARREN MOSHER	CITIZENS INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	40.00
09/06/2016	AP	63087	29280	CITY OF GAYLORD	AIRPORT WATER BILL AERO-001100	281-537-920.200	254.33
09/06/2016	AP	63088	29214	CITY OF HAMTRAMCK	PORTION OF HOTEL FOR APT US&C CONFE	101-253-930.500	54.13
		63088	29214		PORTION OF HOTEL FOR APT US&C CONFE	516-253-930.500	54.14
		63088	29214		PORTION OF HOTEL FOR APT US&C CONFE	617-253-930.500	54.14
							162.41
09/06/2016	AP	63089	BOBBI JOHNSON	DANNY ROLL	RESTITUTIONS PAYABLE	701-000-271.000	20.00
09/06/2016	AP	63090	KEVIN KORONKA	DARYL CHAPEL	RESTITUTIONS PAYABLE	701-000-271.000	50.00
09/06/2016	AP	63091	29288	DTE ENERGY	AIRPORT INVOICES # 470774600014	281-537-930.610	31.31
09/06/2016	AP	63092	29263	DYLAN MYERS	8/13-14 CHEBOYGAN BRC AIDE	101-332-801.030	162.00
09/06/2016	AP	63093	PAUL GAVIN	EXTREME POWER SPORTS	RESTITUTIONS PAYABLE	701-000-271.000	50.00
09/06/2016	AP	63094	0830 KLEPADLO	FIFTH THIRD BANK	OTHER INCOME - OVER AND SHORT	516-030-694.000	9.04
09/06/2016	AP	63095	29265	FRANK ZAREMBA	FIREWOOD	208-751-726.000	125.00
09/06/2016	AP	63096	29296	FRONTIER	ACCT#269-161-8203-082208-5	261-427-930.210	540.50
		63096	29251		ACCT#231-164-4102-082208-5	261-427-930.210	63.81
							604.31
09/06/2016	AP	63097	AMY MCCLUSKY	GENEVIE BURZYNSKI	RESTITUTIONS PAYABLE	701-000-271.000	10.00
09/06/2016	AP	63098	29270	IMAGE FACTORY INC	42139	209-751-726.046	60.18
09/06/2016	AP	63099	POSTAGE/SUPPL	IMPREST CASH OTSEGO COU	SHIPPING AND MAILING	101-145-930.450	10.25
		63099	POSTAGE/SUPPL		SUPPLIES - GENERAL	101-215-726.000	6.28
							16.53
09/06/2016	AP	63100	29268	KEN KOWATCH	CAMPING REFUND	208-440-652.030	90.00
09/06/2016	AP	63101	29264	KEVIN JOHN MISIAK	8/29 RANGE SET UP	101-332-801.020	145.00
09/06/2016	AP	63102	DOUGLAS DREFF	LATITUDE SUBROGATION SE	RESTITUTIONS PAYABLE	701-000-271.000	100.00
09/06/2016	AP	63103	29266	MERCHANT EXCAVATING & SPORTA	POTTIES RENTAL	101-332-920.510	240.00
09/06/2016	AP	63104	29267	MEYER ACE	20181 SOFTENER SALT, WASP SPRAY	208-751-726.000	50.33
		63104	29267		20133 PAINT, ROLLERS	208-751-726.050	133.27
		63104	29267		20170 PAINT CENTER	208-752-726.050	26.09
							209.69
09/06/2016	AP	63105	29272	MIKE JAROSZ	RANGE SET UP	101-332-801.020	145.00
		63105	29272		BRIDGE FEES	101-332-930.500	12.00

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		63105	29272		OIL SUPPLY REIMBURSEMENT	101-332-930.660	34.31
		63105	29272		OIL FILTERS	101-332-940.010-DONAT00000	86.61
							277.92
09/06/2016	AP	63106	29262	NORTHERN CREDIT BUREAU	INVOICE #10589 JULY CREDIT REPORTS	233-690-930.150	35.50
09/06/2016	AP	63107	SUMMER SESSION	IOBAR RANCH	SUMMER SESSION	292-662-940.010	3,000.00
09/06/2016	AP	63108	29269	ODS THE DOOR SPECIALIST	15310	208-752-726.050	255.00
09/06/2016	AP	63109	29234	OMS COMPLIANCE SERVICES	INV#84470 (RANDOM DRUG TESTING)	588-699-940.010	75.75
09/06/2016	AP	63110	1028	OTSEGO COUNTY UNITED WA	JULY - SEPTEMBER 2016	292-662-940.010	1,562.50
09/06/2016	AP	63111	KIMBERLY HANK	RICHARD CILWA	RESTITUTIONS PAYABLE	701-000-271.000	50.00
09/06/2016	AP	63112	JADE KILBOURN	SANE	RESTITUTIONS PAYABLE	701-000-271.000	100.00
09/06/2016	AP	63113	29271	SPARTAN SEWER & SEPTIC	99804 RENTAL AT DOG PARK	208-751-920.200	240.00
		63113	29271		99803 RENTAL AT CENTER	208-752-920.200	90.00
		63113	29271		99801 RENTAL AT GROEN	209-751-726.000	90.00
							420.00
09/06/2016	AP	63114	29213	STATE OF MICHIGAN	ADD'L PRINCIPAL ONLY BROWNFIELD PAY	243-906-990.100-ELMERS0000	120,681.28
09/06/2016	AP	63115	29211	TITLE CHECK LLC	PARCEL ADMIN FEES 2014 TAX CYCLE AU	516-253-920.410	1,512.94
09/06/2016	AP	63116	29286	UCMAN	AIRPORT INTERNET #2329	281-537-920.410	16.00
09/06/2016	AP	63117	29273	VERIZON WIRELESS	9770732007 AUGUST	588-697-930.210	13.80
09/06/2016	AP	63118	TAMILLA MCCLUI	WALMART	RESTITUTIONS PAYABLE	701-000-271.000	25.00
		63118	ANGELINA GUERI		RESTITUTIONS PAYABLE	701-000-271.000	169.32
							194.32
09/06/2016	AP	63119	29275	WALMART COMMUNITY GEMB	002115 002347	212-430-726.000	254.81
09/06/2016	AP	63120	AUGUST 2016-2	WAYNE BENTLEY	AUGUST 2016	101-133-940.010	80.00
		63120	AUGUST 2016-3		AUGUST 2016	101-133-940.010	80.00
							160.00
TOTAL - ALL FUNDS					TOTAL OF 42 CHECKS		140,112.18

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND									
09/06/2016	AP	1508 (E) *#	TREAS	ELAN	BUDGET WORKSHOP SUPPLIES	704.400	101	88.77	
			TREAS		BUDGET WORKSHOP SPEAKER HOTEL	930.500	101	187.95	
			TREAS		DISTRICT COURT PRINTERS	726.000	131	468.05	
			ADMIN		AMAZON.COM-HARDWARE LOCKS	920.400	131	236.35	
			ADMIN		SHANTY CREEK-D. BABBITT CONF.	930.500	257	85.00	
			ADMIN		HI EXPRESS-D.BABBITT EQUALIZATION	930.500	257	453.90	
			ADMIN		MY FAX CENTRAL-PROSECUTOR	801.020	267	10.00	
			SHER		THREE RING BINDRS/RD PATROL	726.000	301	19.92	
			SHER		AMMO & TARGET SUPPLIES/RD & ADMIN	726.006	301	307.27	
			SHER		CARWASH SUPPLIES&BATT CHARGER/RD PA	726.050	301	33.46	
			SHER		CAR WASH SUPPLIES/416SRP	726.050	301	6.60	
			SHER		AMMO & TARGET SUPPLIES/CIVIL	726.006	302	30.73	
			SHER		CAR WASH SUPPLIES&BATT CHARGER/CIVI	726.050	302	20.22	
			SHER		CAR WASH SUPPLIES/MARINE	726.050	331	3.30	
			SHER		AMMO & TARGET SUPPLIES/416SRP	726.006	334	30.73	
			SHER		CAR WASH SUPPLIES/ORV	726.050	336	3.31	
			SHER		AA & AAA BATTERIES/CORRECTIONS	726.000	351	21.94	
			SHER		AMMO & TARGET SUPPLIES/CORRECTIONS	726.006	351	307.27	
			SHER		FEMALE INMATE HYGIENE PRODUCTS	726.035	351	37.60	
			SHER		CAR WASH SUPPLIES&BATT CHARGER/CORR	920.400	351	20.22	
			CHECK AP 1508 (E) TOTAL FOR FU						<u>2,372.59</u>
09/06/2016	AP	63088*	29214	CITY OF HAMTRAMCK	PORTION OF HOTEL FOR APT US&C CONFE	930.500	253	54.13	
09/06/2016	AP	63092	29263	DYLAN MYERS	8/13-14 CHEBOYGAN BRC AIDE	801.030	332	162.00	
09/06/2016	AP	63099#	POSTAGE/SUPPLIES	IMPREST CASH OTSEGO COUNTY CL	SHIPPING AND MAILING	930.450	145	10.25	
			POSTAGE/SUPPLIES		SUPPLIES - GENERAL	726.000	215	6.28	
			CHECK AP 63099 TOTAL FOR FUND						<u>16.53</u>
09/06/2016	AP	63101	29264	KEVIN JOHN MISIAK	8/29 RANGE SET UP	801.020	332	145.00	
09/06/2016	AP	63103	29266	MERCHANT EXCAVATING & SEPTIC	PORTA POTTIES RENTAL	920.510	332	240.00	
09/06/2016	AP	63105	29272	MIKE JAROSZ	RANGE SET UP	801.020	332	58.00	
			29272		EQUIPMENT TRANSFER	801.020	332	87.00	
			29272		BRIDGE FEES	930.500	332	12.00	
			29272		OIL SUPPLY REIMBURSEMENT	930.660	332	34.31	
			29272		OIL FILTERS	940.010	332	86.61	
			CHECK AP 63105 TOTAL FOR FUND						<u>277.92</u>

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
09/06/2016	AP	63120	AUGUST 2016-2	WAYNE BENTLEY	AUGUST 2016	940.010	133	80.00
			AUGUST 2016-3		AUGUST 2016	940.010	133	80.00
CHECK AP 63120 TOTAL FOR FUND								160.00
Total for fund 101 GENERAL FUND								3,428.17
Fund: 205 WORK CAMP								
09/06/2016	AP	1508 (E) *#	SHER	ELAN	AMMO & TARGET SUPPLIES/WORK CAMP	ST726.006	301	61.45
			SHER		CAR WASH SUPPLIES/WORK CAMP	920.400	301	6.60
CHECK AP 1508 (E) TOTAL FOR FU								68.05
Total for fund 205 WORK CAMP								68.05
Fund: 208 PARKS AND RECREATION								
09/06/2016	AP	63095	29265	FRANK ZAREMBA	FIREWOOD	726.000	751	125.00
09/06/2016	AP	63100	29268	KEN KOWATCH	CAMPING REFUND	652.030	440	90.00
09/06/2016	AP	63104#	29267	MEYER ACE	20181 SOFTENER SALT, WASP SPRAY	726.000	751	44.92
			29267		20236 BOLTS	726.000	751	1.10
			29267		20060 CONCRETE	726.000	751	4.31
			29267		20133 PAINT, ROLLERS	726.050	751	31.47
			29267		20170 PAINT, ROLLER, TAPE	726.050	751	101.80
			29267		20170 PAINT CENTER	726.050	752	26.09
CHECK AP 63104 TOTAL FOR FUND								209.69
09/06/2016	AP	63108	29269	ODS THE DOOR SPECIALIST	15310	726.050	752	255.00
09/06/2016	AP	63113*#	29271	SPARTAN SEWER & SEPTIC TANK	S99804 RENTAL AT DOG PARK	920.200	751	90.00
			29271		99802 RENTALS AT LIBKE	920.200	751	150.00
			29271		99803 RENTAL AT CENTER	920.200	752	90.00
CHECK AP 63113 TOTAL FOR FUND								330.00
Total for fund 208 PARKS AND RECREATION								1,009.69
Fund: 209 GROEN NATURE PRESERVE FUND								
09/06/2016	AP	63098	29270	IMAGE FACTORY INC	42139	726.046	751	60.18
09/06/2016	AP	63113*#	29271	SPARTAN SEWER & SEPTIC TANK	S99801 RENTAL AT GROEN	726.000	751	90.00
Total for fund 209 GROEN NATURE PRESERVE FUND								150.18
Fund: 212 ANIMAL CONTROL								
09/06/2016	AP	1508 (E) *#	ADMIN	ELAN	MPFA-CONFERENCE ANIMAL CTRL.	704.400	430	90.00

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 212 ANIMAL CONTROL								
09/06/2016	AP	63119	29275	WALMART COMMUNITY GEMB	002115 002347	726.000	430	254.81
Total for fund 212 ANIMAL CONTROL								344.81
Fund: 226 RECYCLING FUND								
09/06/2016	AP	1507(E)*#	29297	CONSUMERS ENERGY	ACCT# 1000 7028 9754	930.620	528	23.69
Total for fund 226 RECYCLING FUND								23.69
Fund: 233 HUD GRANT FUND								
09/06/2016	AP	63106	29262	NORTHERN CREDIT BUREAU	INVOICE #10589 JULY CREDIT REPORTS	930.150	690	35.50
Total for fund 233 HUD GRANT FUND								35.50
Fund: 243 BROWNFIELD REDEVELOPMENT AUTHORITY								
09/06/2016	AP	63114	29213	STATE OF MICHIGAN	ADD'L PRINCIPAL ONLY BROWNFIELD PAY	990.100	906	120,681.28
Total for fund 243 BROWNFIELD REDEVELOPMENT AUT								120,681.28
Fund: 261 911 SERVICE FUND								
09/06/2016	AP	63096	29296	FRONTIER	ACCT#269-161-8203-082208-5	930.210	427	63.81
			29296		ACCT# 231-189-0447-031698-5	930.210	427	370.76
			29296		ACCT#989-732-7858-011910-5	930.210	427	105.93
			29251		ACCT#231-164-4102-082208-5	930.210	427	63.81
CHECK AP 63096 TOTAL FOR FUND								604.31
Total for fund 261 911 SERVICE FUND								604.31
Fund: 281 AIRPORT								
09/06/2016	AP	1507(E)*#	29290	CONSUMERS ENERGY	AIRPORT # 100076324605	930.620	537	22.42
09/06/2016	AP	63081	29287	AIRGAS USA LLC	AIRPORT CYLINDER RENTAL 9937834912	726.000	537	35.94
09/06/2016	AP	63082	29283	AMERICAN WASTE	AIRPORT TRASH # 1617280	920.410	537	118.45
09/06/2016	AP	63083	29284	ARROW UNIFORM RENTAL	AIRPORT CARPET RENTAL # 14746384	920.410	537	38.82
09/06/2016	AP	63085	29291	CHARTER COMMUNICATIONS	AIRPORT TV INTERNET PHONE 824512250	920.410	537	255.90
09/06/2016	AP	63087	29280	CITY OF GAYLORD	AIRPORT WATER BILL AERO-001100	920.200	537	254.33
09/06/2016	AP	63091	29288	DTE ENERGY	AIRPORT INVOICES # 470774600014	930.610	537	31.31
09/06/2016	AP	63116	29286	UCMAN	AIRPORT INTERNET #2329	920.410	537	16.00
Total for fund 281 AIRPORT								773.17
Fund: 282 AIRPORT SPECIAL EVENTS FUND								
09/06/2016	AP	1508(E)*#	ADMIN	ELAN	CHALLENGECOINSPLUS-AIRSHOW COINS	940.010	537	1,710.00
Total for fund 282 AIRPORT SPECIAL EVENTS FUND								1,710.00

09/06/2016 10:28 AM
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 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 292 CHILD CARE FUND									
09/06/2016	AP	63107	SUMMER SESSION 2016	OBAR RANCH	SUMMER SESSION	940.010	662	3,000.00	
09/06/2016	AP	63110	1028	OTSEGO COUNTY UNITED WAY	JULY - SEPTEMBER 2016	940.010	662	1,562.50	
								Total for fund 292 CHILD CARE FUND	4,562.50
Fund: 516 DELINQUENT TAX REVOLVING									
09/06/2016	AP	1508 (E) *#	TREAS	ELAN	SUPPLIES	726.000	253	74.84	
						TREAS	253	463.37	
								CHECK AP 1508 (E) TOTAL FOR FU	538.21
09/06/2016	AP	63088*	29214	CITY OF HAMTRAMCK	PORTION OF HOTEL FOR APT US&C CONFE	930.500	253	54.14	
09/06/2016	AP	63094	0830	KLEPADLO	FIFTH THIRD BANK	OTHER INCOME - OVER AND SHORT	694.000	030	9.04
09/06/2016	AP	63115	29211	TITLE CHECK LLC	PARCEL ADMIN FEES 2014 TAX CYCLE AU	920.410	253	1,512.94	
								Total for fund 516 DELINQUENT TAX REVOLVING	2,114.33
Fund: 588 TRANSPORTATION FUND									
09/06/2016	AP	63109	29234	OMS COMPLIANCE SERVICES INC	INV#84470 (RANDOM DRUG TESTING)	940.010	699	75.75	
09/06/2016	AP	63117	29273	VERIZON WIRELESS	9770732007 AUGUST	930.210	697	13.80	
								Total for fund 588 TRANSPORTATION FUND	89.55
Fund: 617 TAX FORECLOSURE FUND									
09/06/2016	AP	63088*	29214	CITY OF HAMTRAMCK	PORTION OF HOTEL FOR APT US&C CONFE	930.500	253	54.14	
								Total for fund 617 TAX FORECLOSURE FUND	54.14
Fund: 637 BUILDING AND GROUNDS									
09/06/2016	AP	1508 (E) *#	ADMIN	ELAN	WALMART.COM-TREE HUGGER BENCH	726.050	265	196.09	
								Total for fund 637 BUILDING AND GROUNDS	196.09
Fund: 645 ADMINISTRATIVE SERVICES									
09/06/2016	AP	1508 (E) *#	ADMIN	ELAN	USPS.COM-PASSPORT POSTAGE	930.450	172	6.45	
						ADMIN	172	6.45	
						ADMIN	172	6.45	
						ADMIN	172	6.45	
						ADMIN	172	6.45	
						ADMIN	172	6.45	
						ADMIN	270	230.00	
						ADMIN	270	50.00	
								CHECK AP 1508 (E) TOTAL FOR FU	318.70
								Total for fund 645 ADMINISTRATIVE SERVICES	318.70

09/06/2016 10:28 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/06/2016 - 09/06/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 647 HEALTH CARE FUND								
09/06/2016	AP	1508 (E)*#	ADMIN	ELAN	DISCOUNTMUGS.COM-WELLNESS BOTTLES	704.112	851	926.00
			ADMIN		TITAN - WELLNESS RM. EQUIP.	704.112	851	1,234.70
CHECK AP 1508 (E) TOTAL FOR FU								2,160.70
Total for fund 647 HEALTH CARE FUND								2,160.70
Fund: 701 GENERAL AGENCY								
09/06/2016	AP	1508 (E)*#	ADMIN	ELAN	MICHAYWE PINES-'16 GOLF OUTING	232.001	000	1,073.00
09/06/2016	AP	63084	DAVID TOBER	AUTO OWNERS INSURANCE CO	RESTITUTIONS PAYABLE	271.000	000	100.00
09/06/2016	AP	63086	WARREN MOSHER	CITIZENS INSURANCE	RESTITUTIONS PAYABLE	271.000	000	40.00
09/06/2016	AP	63089	BOBBI JOHNSON	DANNY ROLL	RESTITUTIONS PAYABLE	271.000	000	20.00
09/06/2016	AP	63090	KEVIN KORONKA	DARYL CHAPEL	RESTITUTIONS PAYABLE	271.000	000	50.00
09/06/2016	AP	63093	PAUL GAVIN	EXTREME POWER SPORTS	RESTITUTIONS PAYABLE	271.000	000	50.00
09/06/2016	AP	63097	AMY MCCLUSKY	GENEVIE BURZYNSKI	RESTITUTIONS PAYABLE	271.000	000	10.00
09/06/2016	AP	63102	DOUGLAS DREFFS	LATITUDE SUBROGATION SERVICES	RESTITUTIONS PAYABLE	271.000	000	100.00
09/06/2016	AP	63111	KIMBERLY HANKINS	RICHARD CILWA	RESTITUTIONS PAYABLE	271.000	000	50.00
09/06/2016	AP	63112	JADE KILBOURN	SANE	RESTITUTIONS PAYABLE	271.000	000	100.00
09/06/2016	AP	63118	TAMILLA MCCLURE	WALMART	RESTITUTIONS PAYABLE	271.000	000	25.00
			ANGELINA GUERRA		RESTITUTIONS PAYABLE	271.000	000	169.32
CHECK AP 63118 TOTAL FOR FUND								194.32
Total for fund 701 GENERAL AGENCY								1,787.32
TOTAL - ALL FUNDS								140,112.18

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

09/06/2016 10:26 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61117

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
04/12/2016	AP	61117	2015 SETTLEMENT	DOVER TOWNSHIP	TREASURE TAXES REC - REAL - DELQ		** VOIDED *
				TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

09/06/2016 10:27 AM
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DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61504

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
05/10/2016	AP	61504	2015 SWAMP TA	DOVER TOWNSHIP TREASURE	UNDISTRIBUTED SWAMP TAX		** VOIDED *
				TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

**OTSEGO COUNTY
Board of Commissioners**



EXECUTIVE SUMMARY

AGENDA ITEM: September 13, 2016 Warrant	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: New Business, A. Financials, Item 2	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrant will be on the agenda.

The September 13, 2016 Warrant in the amount of \$701,537.72.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of \$701,537.72.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
09/13/2016	AP	63124	16-32870-FY-3	87-A DISTRICT COURT- IMPREST	8/25/16 PRELIM WITNESS FEES	930.940	131	46.70
			16-33236-FY-3		PEOPLE V KUHLE PRELIEM ON 8/31/16	930.940	131	24.60
				CHECK AP 63124 TOTAL FOR FUND				71.30
09/13/2016	AP	63125	29293	ADVANCED MARKETING PARTNERS,	LEIN PAPER (24 ROLLS)	726.000	351	139.34
09/13/2016	AP	63131	29384	BLUE BOOK	MICH BLUE BOOK DIRECTORY	726.000	267	15.95
09/13/2016	AP	63133	29387	BOB BARKER COMPANY INC	PROTECTIVE "SPIT" HOODS (10)	726.000	351	50.25
			29387		ORANGE SHIRTS/TROUSERS L-XL	726.015	351	233.24
			29387		TOWELS/CASES OF 12	930.450	351	44.14
			29387		FREIGHT CHARGES	930.450	351	39.05
				CHECK AP 63133 TOTAL FOR FUND				366.68
09/13/2016	AP	63136	29312	BROCK ARTFITCH	AUGUST 2016	801.020	648	1,500.00
			29312		AUGUST 2016	801.020	648	100.00
			29312		AUGUST 2016	930.460	648	100.50
			29312		AUGUST 2016	930.460	648	750.00
				CHECK AP 63136 TOTAL FOR FUND				2,450.50
09/13/2016	AP	63147	66111	CORE TECHNOLOGY CORPORATION	10/1/16 TO 9/30/17 LEIN SUPPORT CON	930.240	132	2,485.00
09/13/2016	AP	63148	29255	COREY WILLIAM MILLER	WITNESS FEE + MILEAGE - ACKERMAN TR	930.940	267	56.50
09/13/2016	AP	63149#	29310	CROSSROADS INDUSTRIES	INV#17176	920.410	101	35.00
			29310		INV#17176	920.410	215	25.00
			29310		INV#17176	920.410	267	35.00
			29310		INV#17176	920.410	301	35.00
				CHECK AP 63149 TOTAL FOR FUND				130.00
09/13/2016	AP	63152	29248	DERMATEC DIRECT	OFFICER SAFETY GLOVES	726.035	351	232.55
09/13/2016	AP	63154	29381	DOUG KASSUBA	INV#201613	801.020	228	175.00
09/13/2016	AP	63155	AUG 2016	DOUGLAS HEMPENSTALL	ON CALL	801.020	648	100.00
09/13/2016	AP	63158	29149	DR MICHAEL MCNAMARA DO	M.E. SALARY	801.020	648	5,000.00
09/13/2016	AP	63161*#	833300-0	DUNNS	SUPPLIES	726.000	131	50.77
			834303-0		AUGUST 2016	920.520	131	95.00
			834191-0		AUGUST 2016	940.111	131	31.65

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 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND									
			29368		ACCT# 1738	726.000	267	35.20	
			406		DEP 406; INV 832947 & 833659	726.000	267	280.75	
			406		INV 834001; DEPT 406; COPY PAPER	726.000	268	84.00	
			265		COPY PAPER/SHERIFF PORTION	726.000	301	24.50	
			265		COPY PAPER/CIVIL DIVISION PORTION	726.000	302	28.00	
			265		COPY PAPER/416SRP PORTION	726.000	334	3.50	
			265		COPY PAPER/CORRECTIONS PORTION	726.000	351	28.00	
			2647		ACCT# 2647 COPIER, VETERANS	920.410	682	31.91	
			29368		ACCT# 1738	726.000	864	396.02	
			CHECK AP 63161 TOTAL FOR FUND						<u>1,089.30</u>
09/13/2016	AP	63166*#	29377	EMPIRIC SOLUTIONS INC	INV#7131	801.020	131	904.15	
			29377		INV#7130 (COURT)	940.010	131	143.00	
			29377		INV#7130 (IT)	801.020	228	1,312.50	
			29377		INV#7131	801.030	228	2,345.85	
			29377		INV#7130 (PROSECUTOR)	801.020	267	42.00	
			29377		INV#7130 (SHERIFF)	801.020	301	75.00	
			CHECK AP 63166 TOTAL FOR FUND						<u>4,822.50</u>
09/13/2016	AP	63167	AUGUST 2016	FRONTIER	AUGUST 2016	930.210	131	77.96	
09/13/2016	AP	63172*#	29386	GAYLORD DRY CLEANERS	RD PATROL DRYCLNG	920.410	301	80.00	
			29386		CIVIL DIV DRYCLNG & ALTERATION	920.410	302	41.00	
			CHECK AP 63172 TOTAL FOR FUND						<u>121.00</u>
09/13/2016	AP	63177*#	42126	IMAGE FACTORY INC	SUPPLIES	726.000	131	150.00	
			29224		INV#42137 (BUSINESS CARDS & LETTERH	726.000	648	354.00	
			CHECK AP 63177 TOTAL FOR FUND						<u>504.00</u>
09/13/2016	AP	63178#	29318	IMPREST CASH, OTSEGO COUNTY	SZINC SCREWS/VEH# 695	726.050	301	4.94	
			29318		POSTAGE/APRS FORMS TO MSP-FRU LANSI	930.450	301	5.09	
			29318		LUNCH/LASO TRNG IN TC-PUZON/MCOLES	930.500	320	8.22	
			CHECK AP 63178 TOTAL FOR FUND						<u>18.25</u>
09/13/2016	AP	63183	29173	JIM MISIAK	REFUND MOTORCYCLE SAFETY CLASS	676.040	332	25.00	
09/13/2016	AP	63184*#	29239	JIM WERNIG INC	L-O-F VEH#6906 CHEV TAHOE	726.050	301	47.50	

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 3/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
09/13/2016	AP	63186	29172	JOHN FACCHINETTI	8/18 VETERANS MTG PER DIEM	703.040	682	40.00
			29172		TRAVEL REIMBURSEMENT	930.500	682	9.09
CHECK AP 63186 TOTAL FOR FUND								49.09
09/13/2016	AP	63188#	29240	JOHNSON OIL COMPANY	L-O-F VEH697 EXPLORER & VEH698 CHAR	726.050	301	71.90
			29136		CLEAN & SEAL WHEEL VEH#6912	726.050	301	18.00
			29135		L-O-F VEH#6912	726.050	301	37.95
			29134		L-O-F VEHS# 693 & 695	726.050	301	67.90
			29388		L-O-F VEH#693 FORD EXPLORER	726.050	301	33.95
			29240		CORRECTIONS VAN L-O-F & TIRE BAL-RO	920.400	351	61.95
CHECK AP 63188 TOTAL FOR FUND								291.65
09/13/2016	AP	63192*#	SEPTEMBER 2016-COUR	JUNE ELIZABETH GREVE	SEPTEMBER 2016	726.025	131	150.00
09/13/2016	AP	63193	29308	JUSTIN HOLZSCHU	AUGUST 2016	801.020	648	100.00
			29308		AUGUST 2016	801.020	648	90.00
			29308		AUGUST 2016	930.460	648	5.00
CHECK AP 63193 TOTAL FOR FUND								195.00
09/13/2016	AP	63194*#	29320	KATHLEEN R ARNDT	REIMB FRINTS/LOCAL FEE	607.080	301	15.00
09/13/2016	AP	63195*#	29237	KEVAN D FLORY	SERVICES THROUGH 08/25/16	801.020	721	240.00
09/13/2016	AP	63197*#	29292	KIRTLAND COMMUNITY COLLEGE	REPORT WRITING TRNG/FOX	704.400	320	75.00
09/13/2016	AP	63199	29249	LIFELOC TECHNOLOGIES INC	PBT MOUTHEPIECES	726.000	351	136.92
09/13/2016	AP	63201	JURY SUPPLIES	LYNN BRANCH	SUPPLIES - GENERAL	726.000	145	44.33
09/13/2016	AP	63203	13-4748-FH	MADELAINE LYDA	PEOPLE V WIGGS MAACS COUNSEL APPOIN	801.023	131	877.10
09/13/2016	AP	63205	P V ACKERMAN 15-499	MANCINOS	TRAVEL	930.500	145	82.12
09/13/2016	AP	63207	16-9278-MI	MARK L DOBIAS PC	8/16/16 DEFERRAL MEETING	801.022	131	75.00
			16-9384-MI		8/10/16 DEFERRAL MEETING	801.022	131	75.00
CHECK AP 63207 TOTAL FOR FUND								150.00
09/13/2016	AP	63208	29299	MARVIN CARLSON	AUGUST 2016	801.020	648	605.00

09/08/2016 08:52 AM
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 4/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			29299		AUGUST 2016	930.500	648	52.50
				CHECK AP 63208 TOTAL FOR FUND				657.50
09/13/2016	AP	63216	551-472032	MICHIGAN STATE POLICE BFS-CAS7/1/16 TO 9/30/16 L-GNET LEIN LINE		930.240	132	1,765.00
09/13/2016	AP	63222*#	29241	NEW CENTURY SIGNS	SHERIFF LOGO DECALS (MDOT)	726.000	301	130.00
			29188		INV#43687	726.000	648	86.25
			29306		INV#43725	920.400	648	37.50
				CHECK AP 63222 TOTAL FOR FUND				253.75
09/13/2016	AP	63227#	29390	NYE UNIFORM COMPANY	NAME BARS & CLIP-ON TIES/RD PATROL+	726.046	301	160.85
			29390		CLIP-ON TIES/CIVIL DIVISION + SHIPP	726.046	302	72.84
				CHECK AP 63227 TOTAL FOR FUND				233.69
09/13/2016	AP	63228*#	29329	OFFICE DEPOT INC	ACCT #33676958 VA SUPPLIES	726.000	682	31.31
09/13/2016	AP	63235*#	1001611963	PITNEY BOWES INC-SUPPLIES	SUPPLIES	726.000	131	122.32
			1001611963		SUPPLIES	940.111	131	61.16
			1001611963		SUPPLIES	726.000	267	20.48
			1001611963		SUPPLIES	930.983	267	20.39
			1001611963		SUPPLIES	726.000	268	20.29
				CHECK AP 63235 TOTAL FOR FUND				244.64
09/13/2016	AP	63236*#	8258831	QUILL CORPORATION	SUPPLIES	726.000	131	179.94
			8381147		SUPPLIES	940.111	131	129.95
			8177544		SUPPLIES	940.111	131	126.99
				CHECK AP 63236 TOTAL FOR FUND				436.88
09/13/2016	AP	63243*#	29307	STAPLES BUSINESS ADVANTAGE	INV#3312255384 COPY PAPER-OCSD	106.000	000	136.60
			29380		INV#3313204217 (M.E. DOOR SIGN)	726.000	648	17.39
				CHECK AP 63243 TOTAL FOR FUND				153.99
09/13/2016	AP	63258	29309	THOMAS J PUDVAN	AUGUST 2016	726.000	648	27.98
			29309		AUGUST 2016	801.020	648	576.67
			29309		AUGUST 2016	930.210	648	40.00
			29309		AUGUST 2016	930.460	648	6.00

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 5/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
CHECK AP 63258 TOTAL FOR FUND								650.65
09/13/2016	AP	63262*#	29376	UCMAN	INV#2372	930.240	864	800.00
09/13/2016	AP	63264	29311	US POSTAL SERVICE	METER #41665563 REFILL POSTAGE	103.000	000	1,500.00
09/13/2016	AP	63265	9770839859 9769192507	VERIZON WIRELESS	AUGUST 2016 JULY 2016	930.210 930.210	131 131	13.88 (4.56)
CHECK AP 63265 TOTAL FOR FUND								9.32
09/13/2016	AP	63266	29230	VERN SCHLAUD	POSTAGE REIMBURSEMENT	930.450	721	6.68
09/13/2016	AP	63268#	29254 29253	WEST PAYMENT CENTER	INV 834544229; MI SENTENCING GUIDEL CHILD SUPPORT CLEAR CHGS	726.200 726.200	267 268	55.00 189.38
CHECK AP 63268 TOTAL FOR FUND								244.38
09/13/2016	AP	63270*#	29389	WMJZ EAGLE 101.5	ACCT# 3404 VETERANS MARKETING	930.300	682	100.00
Total for fund 101 GENERAL FUND								27,322.33
Fund: 205 WORK CAMP								
09/13/2016	AP	63172*#	29386	GAYLORD DRY CLEANERS	WORK CAMP SUPV DRYCLNG	920.410	301	20.00
09/13/2016	AP	63204	29250	MAKE IT MINE DESIGN	WORK CAMP EMBROIDERY	726.046	301	15.50
Total for fund 205 WORK CAMP								35.50
Fund: 208 PARKS AND RECREATION								
09/13/2016	AP	63217	29187	MMRMA	RESTITUTION (V. MERRITT)	676.040	030	75.00
Total for fund 208 PARKS AND RECREATION								75.00
Fund: 212 ANIMAL CONTROL								
09/13/2016	AP	63161*#	29368 1202	DUNNS	ACCT# 1738 833649	726.000 726.000	430 430	36.40 113.98
CHECK AP 63161 TOTAL FOR FUND								150.38
09/13/2016	AP	63168	29276	GALLS INC AN ARAMARK CO	593449	726.046	430	376.34
09/13/2016	AP	63174	29277	GOVERNMENTAL PRODUCTS LLC	3672 2017 DOG LICENSES	726.000	430	347.60
Total for fund 212 ANIMAL CONTROL								874.32
Fund: 214 M TEC								
09/13/2016	AP	63197*#	29295	KIRTLAND COMMUNITY COLLEGE	AUGUST ACTIVITY - COMM FOREST & DEL	940.010	806	111.09

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 214 M TEC								
					Total for fund 214 M TEC			111.09
Fund: 215 FRIEND OF THE COURT								
09/13/2016	AP	63161*#	834302-0	DUNNS	AUGUST 2016	920.520	141	72.27
09/13/2016	AP	63177*#	42173	IMAGE FACTORY INC	SUPPLIES	726.000	141	142.00
09/13/2016	AP	63192*#	SEPTEMBER 2016-FOC	JUNE ELIZABETH GREVE	SEPTEMBER 2016	726.025	141	150.00
09/13/2016	AP	63235*#	1001611963	PITNEY BOWES INC-SUPPLIES	SUPPLIES	726.000	141	61.17
09/13/2016	AP	63236*#	8381142	QUILL CORPORATION	SUPPLIES	726.000	141	380.93
09/13/2016	AP	63243*#	3312255383	STAPLES BUSINESS ADVANTAGE	SUPPLIES	726.000	141	65.46
			3312255385		SUPPLIES	726.000	141	52.49
					CHECK AP 63243 TOTAL FOR FUND			<u>117.95</u>
					Total for fund 215 FRIEND OF THE COURT			924.32
Fund: 226 RECYCLING FUND								
09/13/2016	AP	63159	29186	DRUG & LABORATORY DISPOSAL, I	INV#1606-00261 ACCT#26448	940.010	528	45,498.64
09/13/2016	AP	63165	29379	EMMET COUNTY DPW	INV#906161	940.010	528	27,136.92
					Total for fund 226 RECYCLING FUND			72,635.56
Fund: 232 HOUSING COMMISSION								
09/13/2016	AP	63161*#	2647	DUNNS	ACCT# 2647 COPIER HOUSING	920.410	690	31.90
					Total for fund 232 HOUSING COMMISSION			31.90
Fund: 233 HUD GRANT FUND								
09/13/2016	AP	63142	29168	CHARLES BERLIN	8/18 HOUSING MTG PER DIEM	703.040	690	40.00
			29168		TRAVEL REIMBURSEMENT	930.500	690	2.85
					CHECK AP 63142 TOTAL FOR FUND			<u>42.85</u>
09/13/2016	AP	63187	29169	JOHN LAFAVE	8/18 HOUSING MTG PER DIEM	703.040	690	40.00
			29169		TRAVEL REIMBURSEMENT	930.500	690	6.27
					CHECK AP 63187 TOTAL FOR FUND			<u>46.27</u>
09/13/2016	AP	63191	29170	JOSEPH WAMBOLD	8/18 HOUSING MTG PER DIEM	703.040	690	40.00

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 7/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 233 HUD GRANT FUND								
09/13/2016	AP	63228*#	29329	OFFICE DEPOT INC	ACCT #33676958 HOUSING SUPPLIES	726.000	690	31.31
09/13/2016	AP	63253	29171	TAMMY LABOUEF	8/18 HOUSING MTG PER DIEM	703.040	690	40.00
09/13/2016	AP	63270*#	29389	WMJZ EAGLE 101.5	ACCT# 3404 HOUSING MARKETING	930.300	690	100.00
Total for fund 233 HUD GRANT FUND								300.43
Fund: 249 BUILDING INSPECTION FUND								
09/13/2016	AP	63139	29228	BRUCE TILLINGER	SERVICES THROUGH 08/25/16	801.027	371	1,690.00
09/13/2016	AP	63161*#	29368 2115	DUNNS	ACCT# 1738 OFFICE SUPPLIES	726.000 726.000	371 371	44.35 762.54
CHECK AP 63161 TOTAL FOR FUND								806.89
09/13/2016	AP	63164	29227 29227	ELI ELECTRIC LLC	SERVICES THROUGH 08/09/16 SERVICES THROUGH 08/26/16	801.026 801.026	371 371	640.00 610.00
CHECK AP 63164 TOTAL FOR FUND								1,250.00
09/13/2016	AP	63177*#	29233 29232	IMAGE FACTORY INC	PLAN APPROVAL STAMPS BUSINESS CARDS - MARK RAYMOND	726.000 726.000	371 371	111.04 37.00
CHECK AP 63177 TOTAL FOR FUND								148.04
09/13/2016	AP	63182	29229	JEFFERY B PROUX	SERVICES THROUGH 08/25/16	801.024	371	2,890.00
09/13/2016	AP	63195*#	29237	KEVAN D FLORY	SERVICES THROUGH 08/25/16	801.024	371	3,565.00
09/13/2016	AP	63206	29313	MANPOWER	INV#30457826	940.010	371	25.00
09/13/2016	AP	63230*#	29383	OMH MEDICAL GROUP & MEDCAR WAACCT#60162		940.010	371	65.00
09/13/2016	AP	63231	29300	OMS COMPLIANCE SERVICES INC	INV#84540 (PRE-EMP DRUG TEST)	940.010	371	79.50
09/13/2016	AP	63235*#	40816241 29231	PITNEY BOWES INC-SUPPLIES	POSTAGE POSTAGE - MONTHLY LEASE	930.450 930.450	371 371	108.99 93.57
CHECK AP 63235 TOTAL FOR FUND								202.56
Total for fund 249 BUILDING INSPECTION FUND								10,721.99
Fund: 256 REGISTER OF DEEDS AUTOMATION								
09/13/2016	AP	63166*#	29377	EMPIRIC SOLUTIONS INC	INV#7130 (ROD)	801.020	215	62.50

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 8/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 256 REGISTER OF DEEDS AUTOMATION								
Total for fund 256 REGISTER OF DEEDS AUTOMATION								62.50
Fund: 260 LEGAL DEFENSE FUND								
09/13/2016	AP	63150	29184	CUMMINGS, MCCLOREY, DAVIS &	INV#230911	801.020	270	1,190.00
09/13/2016	AP	63176	29382	HOWARD L SHIFMAN PC	INV#12747	801.020	270	1,932.00
Total for fund 260 LEGAL DEFENSE FUND								3,122.00
Fund: 261 911 SERVICE FUND								
09/13/2016	AP	63215	29185	MICHIGAN STATE POLICE BFS-CAS	INV#551-471812	940.010	427	226,552.00
09/13/2016	AP	63218	29038	MOTOROLA SOLUTIONS INC	2 APX 6500 RADIOS	970.435	901	6,521.25
09/13/2016	AP	63255	29371	TELE-RAD	INV#874557	970.435	901	340.00
			29155		INV#874253 JOB TKT#259659	970.435	901	9,906.02
CHECK AP 63255 TOTAL FOR FUND								<u>10,246.02</u>
09/13/2016	AP	63262*#	29378	UCMAN	INV#2365	930.240	427	200.00
Total for fund 261 911 SERVICE FUND								243,519.27
Fund: 266 EQUIPMENT FUND								
09/13/2016	AP	63166*#	29377	EMPIRIC SOLUTIONS INC	INV#7130 (IT)	970.435	901	157.50
			29377		INV#7130 (ADMIN)	970.435	901	183.00
CHECK AP 63166 TOTAL FOR FUND								<u>340.50</u>
Total for fund 266 EQUIPMENT FUND								340.50
Fund: 281 AIRPORT								
09/13/2016	AP	63161*#	29368	DUNNS	ACCT# 1738	726.000	537	35.63
09/13/2016	AP	63173	GAY017	GILL ROYS HARDWARE	#1608735698 FLAG	920.400	537	39.99
			GAY017		#1608743083 CEDAR FINISH	920.400	537	34.99
			GAY017		#1608781084 NATURAL WOOD FILLER	920.400	537	3.59
			GAY017		#1608779300 SAWTOOTH HANGER	920.400	537	13.16
CHECK AP 63173 TOTAL FOR FUND								<u>91.73</u>
09/13/2016	AP	63222*#	28973	NEW CENTURY SIGNS	INVOICE # 43491	920.400	537	25.00
			28973		INVOICE # 43426	920.400	537	31.00
CHECK AP 63222 TOTAL FOR FUND								<u>56.00</u>
09/13/2016	AP	63226	29279	NORTHERN PUMP SERVICE INC	AIRPORT SERVICE CALLS 24416	920.400	537	95.00

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 9/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 281 AIRPORT								
09/13/2016	AP	63244	29282	STATE OF MICHIGAN	AIRPORT WEATHER DATA SYSTEM AWOS	59940.010	537	103.50
09/13/2016	AP	63271*#	29289	ZAREMBA EQUIPMENT INC	AIRPORT FREIGHT FOR BLADES INV#	S97920.400	537	90.00
Total for fund 281 AIRPORT								471.86
Fund: 282 AIRPORT SPECIAL EVENTS FUND								
09/13/2016	AP	63127	29278	ALPINE WEB	AIRSHOW WEBSITE AW-286-060916	930.300	537	40.00
Total for fund 282 AIRPORT SPECIAL EVENTS FUND								40.00
Fund: 290 SOCIAL WELFARE FUND								
09/13/2016	AP	63141	29304	CHALGIAN & TRIPP LAW OFFICES	DHHS TRAINING - 4 STAFF	704.400	670	200.00
09/13/2016	AP	63146	29305	CONNIE MURPHY	AUG. 2016	703.040	670	40.00
			29305		AUG. 2016	930.500	670	3.00
CHECK AP 63146 TOTAL FOR FUND								43.00
Total for fund 290 SOCIAL WELFARE FUND								243.00
Fund: 292 CHILD CARE FUND								
09/13/2016	AP	63123	15000067/JUL/16	7TH PROBATE FAMILY COURT	JULY 2016 PLACEMENT	930.810	662	2,170.00
09/13/2016	AP	63163	6801	EAGLE VILLAGE	7/20/16 TO 7/29/16 PLACEMENT	930.810	662	1,000.00
09/13/2016	AP	63200	13000071/JUL/16	LUTHERAN CHILD & FAMILY SERVI	JULY 2016 PLACEMENT	930.810	662	1,092.44
09/13/2016	AP	63224	2760	NORTH COUNTRY COMMUNITY MENTA	JUNE & JULY 2016 PLACEMENT	930.810	662	6,100.00
09/13/2016	AP	63235*#	1001611963	PITNEY BOWES INC-SUPPLIES	SUPPLIES	726.000	662	61.16
09/13/2016	AP	63238	JULY 2016 KING	RODNEY AND CATHY BRAGG	JULY 2016 PLACEMENT	930.700	662	431.00
09/13/2016	AP	63254	160042NA/JULY16	TEACHING FAMILY HOMES OF UPPE	JULY 2016 PLACEMENT	930.810	662	9,747.95
Total for fund 292 CHILD CARE FUND								20,602.55
Fund: 481 AIRPORT CAPITAL PROJECTS								
09/13/2016	AP	63145	29281	CHUCKS ELECTRIC OF GAYLORD	AIRPORT ADDITIONAL POWER INV#	931 970.300	901	2,812.50
Total for fund 481 AIRPORT CAPITAL PROJECTS								2,812.50
Fund: 499 CAPITAL PROJECTS FUND								
09/13/2016	AP	63126	29145	ALPINE RESTORATION INC	B-BALL BACKBOARDS @COMM. CTR.	970.300	901	2,210.00
09/13/2016	AP	63130	29302	BARCO PRODUCTS COMPANY	INV#071600527	970.300	901	4,446.59
			29302		INV#071600528	970.300	901	3,778.77
CHECK AP 63130 TOTAL FOR FUND								8,225.36
09/13/2016	AP	63140	29099	CDW GOVERNMENT INC	AXIS CAMERA STATION (V. 5)	970.300	901	76.00

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 10/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 499 CAPITAL PROJECTS FUND								
			29098		WINDOWS ENTERPRISE - UPGRADE & SOFT	970.300	901	276.00
				CHECK AP 63140 TOTAL FOR FUND				<u>352.00</u>
09/13/2016	AP	63151	29097	DELL MARKETING LP	WINDOWS 10 PRO - BOX PACK - 1 LICEN	970.300	901	185.99
09/13/2016	AP	63175	29369	HENTCO	RESTORATION OF TENNIS COURTS-COMM.	970.300	901	19,999.00
09/13/2016	AP	63189	29367	JORDAN CONSTRUCTION GROUP INC	WINDOW/DOOR REPLACEMENT PAYMENT	970.300	901	77,100.00
09/13/2016	AP	63223	29147	NORTH CENTRAL EXCAVATING INC.	REMOVE TENNIS COURT POLES	970.300	901	300.00
09/13/2016	AP	63229	29372	OLSEN CONSTRUCTION	INV#346 (3RD INSTALLMENT-OCD)	970.300	901	18,091.25
			29261		NATURE CENTER PAYMENT REQUEST 2	970.300	901	18,091.25
				CHECK AP 63229 TOTAL FOR FUND				<u>36,182.50</u>
09/13/2016	AP	63242	29164	SIDOCK GROUP INC	INV#515197.B-7	970.300	901	353.50
					Total for fund 499 CAPITAL PROJECTS FUND			144,908.35
Fund: 516 DELINQUENT TAX REVOLVING								
09/13/2016	AP	63156	2015 SETTLEMENT	DOVER TOWNSHIP TREASURER	TAXES REC - REAL - DELQ	026.000	000	2,922.16
09/13/2016	AP	63212	OVERPMT 2015	MICHAEL SPROW	OVERPMT ON 070-034-400-005-03	694.000	030	23.54
09/13/2016	AP	63252	OVERPMT 2015	SUSAN KOZAK TRUSTEE	OTHER INCOME - OVER AND SHORT	694.000	030	28.87
					Total for fund 516 DELINQUENT TAX REVOLVING			2,974.57
Fund: 588 TRANSPORTATION FUND								
09/13/2016	AP	1509(E) *#	29322	CONSUMERS ENERGY	205453944448 AUGUST	930.620	697	936.77
09/13/2016	AP	63132	29137	BLUE TOOL SERVICE LLC	60510 SHOP TOOLS	726.050	699	11.35
09/13/2016	AP	63161*#	385	DUNNS	8336120 COPY PAPER	726.000	697	38.99
			385		8331450 DRY-LINE	726.000	697	34.14
			385		8327090 PENS, CALENDARS	726.000	697	95.73
			385		8317270 JULY COPIES	726.000	697	102.91
			385		8344370 B. TISSUE; CENTER PULLS	726.025	698	84.28
			385		8327090 MOPS, P. TOWELS	726.025	698	104.05
			385		8328050 LENS CLEANER (MNT)	726.025	699	13.76
				CHECK AP 63161 TOTAL FOR FUND				<u>473.86</u>
09/13/2016	AP	63184*#	29243	JIM WERNIG INC	18883, 18686 STOCK; ***CM18609 CORE	726.050	699	10.29
09/13/2016	AP	63185	29159	JIM'S ALPINE AUTOMOTIVE	1-700873 STOCK	726.050	699	47.08

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 11/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND								
			29160		1-700914 COUNTY VAN #091X371	726.050	699	46.72
			29161		1-700916 OTSEGO COUNTY VAN #091X97	726.050	699	88.22
			29141		1-699973 WHEEL CHAIR/ STOCK	726.050	699	31.80
CHECK AP 63185 TOTAL FOR FUND								213.82
09/13/2016	AP	63210	29326	MCVEIGHS TRUCK SPRINGS INC	006085, ***006258 BUS #31 & STOCK	726.050	699	1,020.84
09/13/2016	AP	63214	29142	MICHIGAN KENWORTH	GL186446; **GL186621 BUS #11	726.050	699	84.91
09/13/2016	AP	63221	29143	NEUTRON INDUSTRIES	97902286 AIR FRESHENERS	726.025	698	192.61
09/13/2016	AP	63225	29324	NORTHERN ENERGY, INC	13149 HDMO DELO 15W40	726.050	699	912.60
09/13/2016	AP	63230*#	29383	OMH MEDICAL GROUP & MEDCAR WAACCT#60162		940.010	699	246.00
09/13/2016	AP	63239	29244	SAFETY KLEEN	70915283 SHOP CLEANER	726.025	698	199.00
09/13/2016	AP	63259	29157	TIMOTHY LISERIO	05/04/2016 BASE FOIR GENERATOR	726.025	698	450.00
09/13/2016	AP	63269#	29162	WILBER AUTOMOTIVE SUPPLY INC	025583 WASH RACK/ MNT	726.025	698	58.05
			29144		023805 SHOP EQUIPMENT	726.050	699	63.92
CHECK AP 63269 TOTAL FOR FUND								121.97
09/13/2016	AP	63271*#	29325	ZAREMBA EQUIPMENT INC	S 99193 BUS #7	726.050	699	41.96
			29245		W 59406 BUS #3	726.050	699	213.76
			29246		W 59546; S 99029 BUS #8	726.050	699	107.46
CHECK AP 63271 TOTAL FOR FUND								363.18
Total for fund 588 TRANSPORTATION FUND								5,237.20
Fund: 595 JAIL COMMISSARY								
09/13/2016	AP	63261	29247	TRINITY SERVICES GROUP INC	INMATE COMMISSARY	726.000	351	437.50
Total for fund 595 JAIL COMMISSARY								437.50
Fund: 637 BUILDING AND GROUNDS								
09/13/2016	AP	1509(E)*#	29365	CONSUMERS ENERGY	ACCT#1000 0006 7155	930.620	265	129.31
			29365		ACCT#1000 0027 8521	930.620	265	152.08
			29365		ACCT#1000 2119 0929	930.620	265	40.06
CHECK AP 1509(E) TOTAL FOR FU								321.45
09/13/2016	AP	63128	29316	AMERICAN WASTE	INV#1640749 ACCT#8617664	920.410	265	190.55
			29316		INV#1640750 ACCT#8617671	920.410	265	185.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO

CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 637 BUILDING AND GROUNDS								
					CHECK AP 63128 TOTAL FOR FUND			375.55
09/13/2016	AP	63135	29392	BRAND LAND SURVEYING LLC	INV#1124 (BOUNDARY SURVEY)	726.050	265	700.00
09/13/2016	AP	63160	29374	DTE ENERGY	ACCT#4633 116 0006 8	930.610	265	32.46
			29374		ACCT#4633 116 0004 3	930.610	265	32.46
			29374		ACCT#4569 390 0001 8	930.610	265	106.33
			29374		ACCT#4569 390 0004 2	930.610	265	93.26
			29374		ACCT#4606 346 0001 5	930.610	265	140.64
			29317		ACCT#4606 346 0004 9	930.610	265	0.58
			29374		ACCT#4633 133 0001 4	930.610	265	39.05
					CHECK AP 63160 TOTAL FOR FUND			444.78
09/13/2016	AP	63170	29375	GAYLORD ARFF INC	BILLING FOR 4TH QTR.	940.010	265	58,261.00
09/13/2016	AP	63180	29366	JAMES L COON	REFURBISH HERR GESSLER CARVING	726.050	265	453.73
					Total for fund 637 BUILDING AND GROUNDS			60,556.51
Fund: 645 ADMINISTRATIVE SERVICES								
09/13/2016	AP	63213	29314	MICHIGAN GOVT FIN OFFICER ASSMEMBERSHIP DUES (R. FRISCH)		930.600	201	120.00
09/13/2016	AP	63241	29165	SHRM - SOCIETY FOR HUMAN RSOUID#00371415 (MEMBERSHIP DUES)		930.600	270	190.00
09/13/2016	AP	63243*#	29380	STAPLES BUSINESS ADVANTAGE	INV#3313204218 (PACKAGING TAPE)	726.000	172	12.14
			29380		INV#3313204218 (CALCULATOR)	726.000	172	13.49
			29380		INV#3313204218 (PENS)	726.000	172	7.79
			29183		INV#8040547441 (AA BATTERIES)	726.000	172	12.79
					CHECK AP 63243 TOTAL FOR FUND			46.21
					Total for fund 645 ADMINISTRATIVE SERVICES			356.21
Fund: 701 GENERAL AGENCY								
09/13/2016	AP	63122	2195	46TH CIRCUIT TRIAL COURT	AUGUST 2016	271.148	000	20.00
09/13/2016	AP	63129	08/31/2016	BARBARA BLOOM	RESTITUTIONS PAYALBE - DIST CT	271.130	000	250.00
09/13/2016	AP	63134	08/31/2016	BRADLEY J. BUTCHER	RESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00
09/13/2016	AP	63137	08/31/2016-3	BROOKE ANTONIA FENSKE	RESTITUTIONS PAYALBE - DIST CT	271.130	000	45.00
09/13/2016	AP	63138	08/31/2016-2	BROOKE FENSKE	RESTITUTIONS PAYALBE - DIST CT	271.130	000	70.00
09/13/2016	AP	63143	08/31/2016-7	CHELSEA MCKINISTRY	RESTITUTIONS PAYALBE - DIST CT	271.130	000	111.00
09/13/2016	AP	63144	08/31/2016-4	CHERYL LYNNE FOX	RESTITUTIONS PAYALBE - DIST CT	271.130	000	500.00
09/13/2016	AP	63153	08/31/2016	DONNA KORONKA	RESTITUTIONS PAYALBE - DIST CT	271.130	000	534.00

09/08/2016 08:52 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Pa 13/15

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 701 GENERAL AGENCY									
09/13/2016	AP	63157	2015 SWAMP TAX	DOVER TOWNSHIP TREASURER	UNDISTRIBUTED SWAMP TAX	274.003	000	530.90	
09/13/2016	AP	63169	BRIAN CHAPMAN	GARY CADARET	RESTITUTIONS PAYABLE	271.000	000	284.76	
09/13/2016	AP	63171	08/31/2016	GAYLORD CITY TREASURER	DUE CITIES	221.000	000	273.90	
09/13/2016	AP	63179	2193	JAMES HEILALA	AUGUST 2016	271.148	000	1,021.89	
09/13/2016	AP	63181	08/31/2016	JAYS SPORTING GOODS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	11.00	
09/13/2016	AP	63184*#	08/31/2016	JIM WERNIG INC	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
			08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	271.130	000	1,500.00	
			CHECK AP 63184 TOTAL FOR FUND						1,550.00
09/13/2016	AP	63190	2194	JORDAN STILSON	AUGUST 2016	271.148	000	10.00	
09/13/2016	AP	63194*#	29320	KATHLEEN R ARNDT	REIMB FINGERPRINT/STATE-FED FEE	228.017	000	44.75	
09/13/2016	AP	63196	15-4960	KEVIN STOCKWELL	BONDS PAYABLE	265.000	000	500.00	
09/13/2016	AP	63198	08/31/2016	KOHL'S CORPORATE LOSS PREVENTI	RESTITUTIONS PAYALBE - DIST CT	271.130	000	25.00	
			08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	271.130	000	25.00	
			08/31/2016-3		RESTITUTIONS PAYALBE - DIST CT	271.130	000	10.50	
			CHECK AP 63198 TOTAL FOR FUND						60.50
09/13/2016	AP	63202	08/31/2016	M BANK	RESTITUTIONS PAYALBE - DIST CT	271.130	000	25.00	
09/13/2016	AP	63209	08/31/2016-9	MAXWELL SAWICKYJ	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
09/13/2016	AP	63219	08/31/2016	MUSIK HAUS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
09/13/2016	AP	63232	14-15623DS	OTSEGO CO FOC	BONDS PAYABLE	265.000	000	900.00	
09/13/2016	AP	63233	15-15696DM	OTSEGO CO FOC	BONDS PAYABLE	265.000	000	600.00	
09/13/2016	AP	63234	08/31/2016-8	PATRICIA MULLINS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
09/13/2016	AP	63237	KIMBERLY SOKOLOWSKI	RENT A CENTER	RESTITUTIONS PAYABLE	271.000	000	50.00	
09/13/2016	AP	63240	KIMBERLY MARTIN	SCRUBS-R-US	RESTITUTIONS PAYABLE	271.000	000	25.00	
09/13/2016	AP	63245	08/31/2016	STATE OF MICHIGAN	STATE CNSRVTN CSTS LQDTN DMG	228.020	000	10.00	
			08/31/2016		DRIVERS LICENSE REINSTATEMENT	228.030	000	150.00	
			08/31/2016		CRIME VICTIM RIGHTS FUNDS	228.037	000	5,491.80	
			08/31/2016		STATE COURT FUND	228.042	000	150.00	
			08/31/2016		JUROR COMPENSATION REIMBURSE	228.057	000	150.00	

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 701 GENERAL AGENCY									
			08/31/2016		CIVIL FILING FEE FUND	228.058	000	3,570.00	
			08/31/2016		JUSTICE SYSTEM FUND	228.059	000	13,401.40	
			08/31/2016		ELECTRONIC FILING SYSTEM FEE	228.560	000	905.00	
			CHECK AP 63245 TOTAL FOR FUND						23,828.20
09/13/2016	AP	63246	AUGUST MONTH END	STATE OF MICHIGAN	CRIME VICTIM RIGHTS FUNDS	228.037	000	1,180.80	
			AUGUST MONTH END		STATE COURT FUND	228.042	000	200.00	
			AUGUST MONTH END		JUROR COMPENSATION REIMBURSE	228.057	000	25.00	
			AUGUST MONTH END		CIVIL FILING FEE FUND	228.058	000	1,071.00	
			AUGUST MONTH END		JUSTICE SYSTEM FUND	228.059	000	536.55	
			AUGUST MONTH END		ELECTRONIC FILING SYSTEM FEE	228.560	000	225.00	
			CHECK AP 63246 TOTAL FOR FUND						3,238.35
09/13/2016	AP	63247	AUGUST MONTH END	STATE OF MICHIGAN	PROBATE COURT SHARED FEES	228.006	000	982.78	
			AUGUST MONTH END		CRIME VICTIM RIGHTS FUNDS	228.037	000	13.50	
			AUGUST MONTH END		STATE COURT FUND	228.042	000	230.00	
			AUGUST MONTH END		CIVIL FILING FEE FUND	228.058	000	900.00	
			AUGUST MONTH END		JUSTICE SYSTEM FUND	228.059	000	125.00	
			AUGUST MONTH END		ELECTRONIC FILING SYSTEM FEE	228.560	000	150.00	
			CHECK AP 63247 TOTAL FOR FUND						2,401.28
09/13/2016	AP	63248	AUGUST MONTH END	STATE OF MICHIGAN	NOTARY EDUCATION & TRAINING	228.005	000	6.00	
09/13/2016	AP	63249	08/31/2016	STATE OF MICHIGAN BUREAU OF	FRESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00	
09/13/2016	AP	63250	08/31/2016-10	STEVE WARD	RESTITUTIONS PAYALBE - DIST CT	271.130	000	100.00	
09/13/2016	AP	63251	08/31/2016	SUPERWASH-TOM ROEN	RESTITUTIONS PAYALBE - DIST CT	271.130	000	40.80	
09/13/2016	AP	63256	08/31/2016	THE CRIME VICTIM FOUNDATION	RESTITUTIONS PAYALBE - DIST CT	271.130	000	20.00	
09/13/2016	AP	63257	08/31/2016-6	THERESA MATHIAS	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
09/13/2016	AP	63260	08/31/2016-5	TRINITY KENNEDY	RESTITUTIONS PAYALBE - DIST CT	271.130	000	39.00	
09/13/2016	AP	63267	08/31/2016	WAL-MART STORES ASSET PROTECT	RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
			08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	271.130	000	50.00	
			08/31/2016-3		RESTITUTIONS PAYALBE - DIST CT	271.130	000	75.00	
			08/31/2016-4		RESTITUTIONS PAYALBE - DIST CT	271.130	000	45.00	
			08/31/2016-5		RESTITUTIONS PAYALBE - DIST CT	271.130	000	6.96	
			08/31/2016-6		RESTITUTIONS PAYALBE - DIST CT	271.130	000	12.88	
			08/31/2016-7		RESTITUTIONS PAYALBE - DIST CT	271.130	000	66.50	

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 701 GENERAL AGENCY									
			08/31/2016-8		RESTITUTIONS PAYALBE - DIST CT	271.130	000	5.00	
			08/31/2016-9		RESTITUTIONS PAYALBE - DIST CT	271.130	000	14.50	
			08/31/2016-10		RESTITUTIONS PAYALBE - DIST CT	271.130	000	114.96	
			08/31/2016-11		RESTITUTIONS PAYALBE - DIST CT	271.130	000	21.81	
			CHECK AP 63267 TOTAL FOR FUND						462.61
09/13/2016	AP	63271*#	08/31/2016	ZAREMBA EQUIPMENT INC	RESTITUTIONS PAYALBE - DIST CT	271.130	000	28.00	
				Total for fund 701 GENERAL AGENCY				37,981.94	
Fund: 704 PAYROLL IMPREST FUND									
09/13/2016	AP	1510(E)	29294	MUNICIPAL EMPLOYEES RETIREMEN	INV#00061303-14 DUE 09/20/2016	231.700	000	48,174.29	
			29294		INV#00059595-4 ADJ. (59.17)	231.700	000	(59.17)	
			CHECK AP 1510(E) TOTAL FOR FU					48,115.12	
09/13/2016	AP	1511(E)	00061465-3	MUNICIPAL EMPLOYEES RETIREMEN	AUGUST 2016	231.700	000	10,119.41	
09/13/2016	AP	1512(E)	AUGUST 2016-DC	MUNICIPAL EMPLOYEES RETIREMEN	AUGUST 2016	231.700	000	878.06	
09/13/2016	AP	63211	29370	MCWCF	2015 REVISED FINAL AUDIT BILLING	231.270	000	1,852.00	
09/13/2016	AP	63220	29303	MUTUAL OF OMAHA	GROUP ID#G000AYJX INV#000562324647	231.870	000	3,174.23	
09/13/2016	AP	63263	29301	UNEMPLOYMENT CONSULTANTS INC	COMP. SVCS. 4TH QTR. (TRACKING#1539228.027		000	700.00	
			Total for fund 704 PAYROLL IMPREST FUND					64,838.82	
			TOTAL - ALL FUNDS					701,537.72	
'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT									

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	1509 (E)	29322	CONSUMERS ENERGY	205453944448 AUGUST	588-697-930.620	936.77
		1509 (E)	29365		ACCT#1000 0006 7155	637-265-930.620-ALPCT00000	281.39
		1509 (E)	29365		ACCT#1000 2119 0929	637-265-930.620-SILLI00000	40.06
							1,258.22
09/13/2016	AP	1510 (E)	29294	MUNICIPAL EMPLOYEES RET	INV#00061303-14 DUE 09/20/2016	704-000-231.700	48,115.12
09/13/2016	AP	1511 (E)	00061465-3	MUNICIPAL EMPLOYEES RET	AUGUST 2016	704-000-231.700	10,119.41
09/13/2016	AP	1512 (E)	AUGUST 2016-D	MUNICIPAL EMPLOYEES RET	AUGUST 2016	704-000-231.700	878.06
09/13/2016	AP	63122	2195	46TH CIRCUIT TRIAL COUR	AUGUST 2016	701-000-271.148	20.00
09/13/2016	AP	63123	15000067/JUL/	7TH PROBATE FAMILY COUR	JULY 2016 PLACEMENT	292-662-930.810	2,170.00
09/13/2016	AP	63124	16-32870-FY-3	87-A DISTRICT COURT-	IM8/25/16 PRELIM WITNESS FEES	101-131-930.940	46.70
		63124	16-33236-FY-3		PEOPLE V KUHLE PRELIEM ON 8/31/16	101-131-930.940	24.60
							71.30
09/13/2016	AP	63125	29293	ADVANCED MARKETING PART	LEIN PAPER (24 ROLLS)	101-351-726.000	139.34
09/13/2016	AP	63126	29145	ALPINE RESTORATION INC	B-BALL BACKBOARDS @COMM. CTR.	499-901-970.300-TENNIS_CC_	2,210.00
09/13/2016	AP	63127	29278	ALPINE WEB	AIRSHOW WEBSITE AW-286-060916	282-537-930.300	40.00
09/13/2016	AP	63128	29316	AMERICAN WASTE	INV#1640749 ACCT#8617664	637-265-920.410	375.55
09/13/2016	AP	63129	08/31/2016	BARBARA BLOOM	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	250.00
09/13/2016	AP	63130	29302	BARCO PRODUCTS COMPANY	INV#071600527	499-901-970.300-PKS_IMPVS_	8,225.36
09/13/2016	AP	63131	29384	BLUE BOOK	MICH BLUE BOOK DIRECTORY	101-267-726.000	15.95
09/13/2016	AP	63132	29137	BLUE TOOL SERVICE LLC	60510 SHOP TOOLS	588-699-726.050	11.35
09/13/2016	AP	63133	29387	BOB BARKER COMPANY INC	PROTECTIVE "SPIT" HOODS (10)	101-351-726.000	50.25
		63133	29387		ORANGE SHIRTS/TROUSERS L-XL	101-351-726.015	233.24
		63133	29387		TOWELS/CASES OF 12	101-351-930.450	83.19
							366.68
09/13/2016	AP	63134	08/31/2016	BRADLEY J. BUTCHER	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
09/13/2016	AP	63135	29392	BRAND LAND SURVEYING LL	INV#1124 (BOUNDARY SURVEY)	637-265-726.050	700.00
09/13/2016	AP	63136	29312	BROCK ARTFITCH	AUGUST 2016	101-648-801.020	1,600.00
		63136	29312		AUGUST 2016	101-648-930.460	850.50
							2,450.50
09/13/2016	AP	63137	08/31/2016-3	BROOKE ANTONIA FENSKE	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	45.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	63138	08/31/2016-2	BROOKE FENSKE	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	70.00
09/13/2016	AP	63139	29228	BRUCE TILLINGER	SERVICES THROUGH 08/25/16	249-371-801.027	1,690.00
09/13/2016	AP	63140	29099	CDW GOVERNMENT INC	AXIS CAMERA STATION (V. 5)	499-901-970.300-LAWN	76.00
		63140	29098		WINDOWS ENTERPRISE - UPGRADE & SOFT	499-901-970.300-LAWN	276.00
							352.00
09/13/2016	AP	63141	29304	CHALGIAN & TRIPP LAW OFDHHS TRAINING - 4 STAFF		290-670-704.400	200.00
09/13/2016	AP	63142	29168	CHARLES BERLIN	8/18 HOUSING MTG PER DIEM	233-690-703.040	40.00
		63142	29168		TRAVEL REIMBURSEMENT	233-690-930.500	2.85
							42.85
09/13/2016	AP	63143	08/31/2016-7	CHELSEA MCKINISTRY	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	111.00
09/13/2016	AP	63144	08/31/2016-4	CHERYL LYNNE FOX	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	500.00
09/13/2016	AP	63145	29281	CHUCKS ELECTRIC OF GAYLAIRPORT ADDITIONAL POWER INV# 931		481-901-970.300	2,812.50
09/13/2016	AP	63146	29305	CONNIE MURPHY	AUG. 2016	290-670-703.040	40.00
		63146	29305		AUG. 2016	290-670-930.500	3.00
							43.00
09/13/2016	AP	63147	66111	CORE TECHNOLOGY CORPORA	10/1/16 TO 9/30/17 LEIN SUPPORT CON	101-132-930.240	2,485.00
09/13/2016	AP	63148	29255	COREY WILLIAM MILLER	WITNESS FEE + MILEAGE - ACKERMAN TR	101-267-930.940	56.50
09/13/2016	AP	63149	29310	CROSSROADS INDUSTRIES	INV#17176	101-101-920.410	35.00
		63149	29310		INV#17176	101-215-920.410	25.00
		63149	29310		INV#17176	101-267-920.410	35.00
		63149	29310		INV#17176	101-301-920.410	35.00
							130.00
09/13/2016	AP	63150	29184	CUMMINGS, MCCLOREY, DAV	INV#230911	260-270-801.020	1,190.00
09/13/2016	AP	63151	29097	DELL MARKETING LP	WINDOWS 10 PRO - BOX PACK - 1 LICEN	499-901-970.300-LAWN	185.99
09/13/2016	AP	63152	29248	DERMATEC DIRECT	OFFICER SAFETY GLOVES	101-351-726.035	232.55
09/13/2016	AP	63153	08/31/2016	DONNA KORONKA	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	534.00
09/13/2016	AP	63154	29381	DOUG KASSUBA	INV#201613	101-228-801.020	175.00
09/13/2016	AP	63155	AUG 2016	DOUGLAS HEMPENSTALL	ON CALL	101-648-801.020	100.00
09/13/2016	AP	63156	2015 SETTLEME	DOVER TOWNSHIP TREASURE	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	2,922.16
09/13/2016	AP	63157	2015 SWAMP TA	DOVER TOWNSHIP TREASURE	UNDISTRIBUTED SWAMP TAX	701-000-274.003	530.90

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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	63158	29149	DR MICHAEL MCNAMARA DO M.E.	SALARY	101-648-801.020	5,000.00
09/13/2016	AP	63159	29186	DRUG & LABORATORY DISPO	INV#1606-00261 ACCT#26448	226-528-940.010-PROG000000	45,498.64
09/13/2016	AP	63160	29374	DTE ENERGY	ACCT#4633 116 0006 8	637-265-930.610-ALPCT00000	264.51
		63160	29374		ACCT#4606 346 0001 5	637-265-930.610-CRTHS00000	140.64
		63160	29317		ACCT#4606 346 0004 9	637-265-930.610-INFO CTR00	0.58
		63160	29374		ACCT#4633 133 0001 4	637-265-930.610-SILLI00000	39.05
							444.78
09/13/2016	AP	63161	833300-0	DUNNS	SUPPLIES	101-131-726.000	50.77
		63161	834303-0		AUGUST 2016	101-131-920.520	95.00
		63161	834191-0		AUGUST 2016	101-131-940.111	31.65
		63161	29368		ACCT# 1738	101-267-726.000	35.20
		63161	406		DEP 406; INV 832947 & 833659	101-267-726.000	280.75
		63161	406		INV 834001; DEPT 406; COPY PAPER	101-268-726.000	84.00
		63161	265		COPY PAPER/SHERIFF PORTION	101-301-726.000	24.50
		63161	265		COPY PAPER/CIVIL DIVISION PORTION	101-302-726.000	28.00
		63161	265		COPY PAPER/416SRP PORTION	101-334-726.000	3.50
		63161	265		COPY PAPER/CORRECTIONS PORTION	101-351-726.000	28.00
		63161	2647		ACCT# 2647 COPIER, VETERANS	101-682-920.410	31.91
		63161	29368		ACCT# 1738	101-864-726.000	396.02
		63161	29368		ACCT# 1738	212-430-726.000	36.40
		63161	1202		833649	212-430-726.000	113.98
		63161	834302-0		AUGUST 2016	215-141-920.520	72.27
		63161	2647		ACCT# 2647 COPIER HOUSING	232-690-920.410	31.90
		63161	29368		ACCT# 1738	249-371-726.000	44.35
		63161	2115		OFFICE SUPPLIES	249-371-726.000	762.54
		63161	29368		ACCT# 1738	281-537-726.000	35.63
		63161	385		8336120 COPY PAPER	588-697-726.000	38.99
		63161	385		8331450 DRY-LINE	588-697-726.000	34.14
		63161	385		8327090 PENS, CALENDARS	588-697-726.000	95.73
		63161	385		8317270 JULY COPIES	588-697-726.000	102.91
		63161	385		8344370 B. TISSUE; CENTER PULLS	588-698-726.025	84.28
		63161	385		8327090 MOPS, P. TOWELS	588-698-726.025	104.05
		63161	385		8328050 LENS CLEANER (MNT)	588-699-726.025	13.76
							2,660.23
09/13/2016	AP	63162		VOID	** VOIDED **		** VOIDED *
09/13/2016	AP	63163	6801	EAGLE VILLAGE	7/20/16 TO 7/29/16 PLACEMENT	292-662-930.810	1,000.00
09/13/2016	AP	63164	29227	ELI ELECTRIC LLC	SERVICES THROUGH 08/09/16	249-371-801.026	1,250.00

09/08/2016 08:53 AM
 User: dlandrie
 DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	63165	29379	EMMET COUNTY DPW	INV#906161	226-528-940.010-PROG000000	27,136.92
09/13/2016	AP	63166	29377	EMPIRIC SOLUTIONS INC	INV#7131	101-131-801.020	904.15
		63166	29377		INV#7130 (COURT)	101-131-940.010	143.00
		63166	29377		INV#7130 (IT)	101-228-801.020	1,312.50
		63166	29377		INV#7131	101-228-801.030	2,345.85
		63166	29377		INV#7130 (PROSECUTOR)	101-267-801.020	42.00
		63166	29377		INV#7130 (SHERIFF)	101-301-801.020	75.00
		63166	29377		INV#7130 (ROD)	256-215-801.020	62.50
		63166	29377		INV#7130 (IT)	266-901-970.435-PHONE	340.50
							5,225.50
09/13/2016	AP	63167	AUGUST 2016	FRONTIER	AUGUST 2016	101-131-930.210	77.96
09/13/2016	AP	63168	29276	GALLS INC AN ARAMARK CO593449		212-430-726.046	376.34
09/13/2016	AP	63169	BRIAN CHAPMAN	GARY CADARET	RESTITUTIONS PAYABLE	701-000-271.000	284.76
09/13/2016	AP	63170	29375	GAYLORD ARFF INC	BILLING FOR 4TH QTR.	637-265-940.010	58,261.00
09/13/2016	AP	63171	08/31/2016	GAYLORD CITY TREASURER	DUE CITIES	701-000-221.000	273.90
09/13/2016	AP	63172	29386	GAYLORD DRY CLEANERS	RD PATROL DRYCLNG	101-301-920.410	80.00
		63172	29386		CIVIL DIV DRYCLNG & ALTERATION	101-302-920.410	41.00
		63172	29386		WORK CAMP SUPV DRYCLNG	205-301-920.410	20.00
							141.00
09/13/2016	AP	63173	GAY017	GILL ROYS HARDWARE	#1608735698 FLAG	281-537-920.400	91.73
09/13/2016	AP	63174	29277	GOVERNMENTAL PRODUCTS	LL3672 2017 DOG LICENSES	212-430-726.000	347.60
09/13/2016	AP	63175	29369	HENTCO	RESTORATION OF TENNIS COURTS-COMM.	499-901-970.300-TENNIS_CC_	19,999.00
09/13/2016	AP	63176	29382	HOWARD L SHIFMAN PC	INV#12747	260-270-801.020	1,932.00
09/13/2016	AP	63177	42126	IMAGE FACTORY INC	SUPPLIES	101-131-726.000	150.00
		63177	29224		INV#42137 (BUSINESS CARDS & LETTERH	101-648-726.000	354.00
		63177	42173		SUPPLIES	215-141-726.000	142.00
		63177	29233		PLAN APPROVAL STAMPS	249-371-726.000	111.04
		63177	29232		BUSINESS CARDS - MARK RAYMOND	249-371-726.000	37.00
							794.04
09/13/2016	AP	63178	29318	IMPREST CASH, OTSEGO CO	ZINC SCREWS/VEH# 695	101-301-726.050	4.94
		63178	29318		POSTAGE/APRS FORMS TO MSP-FRU LANSI	101-301-930.450	5.09
		63178	29318		LUNCH/LASO TRNG IN TC-PUZON/MCOLES	101-320-930.500	8.22
							18.25

09/08/2016 08:53 AM
 User: dlandrie
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CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	63179	2193	JAMES HEILALA	AUGUST 2016	701-000-271.148	1,021.89
09/13/2016	AP	63180	29366	JAMES L COON	REFURBISH HERR GESSLER CARVING	637-265-726.050	453.73
09/13/2016	AP	63181	08/31/2016	JAYS SPORTING GOODS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	11.00
09/13/2016	AP	63182	29229	JEFFERY B PROUX	SERVICES THROUGH 08/25/16	249-371-801.024	2,890.00
09/13/2016	AP	63183	29173	JIM MISIAK	REFUND MOTORCYCLE SAFETY CLASS	101-332-676.040	25.00
09/13/2016	AP	63184	29239	JIM WERNIG INC	L-O-F VEH#6906 CHEV TAHOE	101-301-726.050	47.50
		63184	29243		18883, 18686 STOCK; ***CM18609 CORE	588-699-726.050	10.29
		63184	08/31/2016		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
		63184	08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	1,500.00
							1,607.79
09/13/2016	AP	63185	29159	JIM'S ALPINE AUTOMOTIVE	1-700873 STOCK	588-699-726.050	47.08
		63185	29160		1-700914 COUNTY VAN #091X371	588-699-726.050	46.72
		63185	29161		1-700916 OTSEGO COUNTY VAN #091X97	588-699-726.050	88.22
		63185	29141		1-699973 WHEEL CHAIR/ STOCK	588-699-726.050	31.80
							213.82
09/13/2016	AP	63186	29172	JOHN FACCHINETTI	8/18 VETERANS MTG PER DIEM	101-682-703.040	40.00
		63186	29172		TRAVEL REIMBURSEMENT	101-682-930.500	9.09
							49.09
09/13/2016	AP	63187	29169	JOHN LAFAVE	8/18 HOUSING MTG PER DIEM	233-690-703.040	40.00
		63187	29169		TRAVEL REIMBURSEMENT	233-690-930.500	6.27
							46.27
09/13/2016	AP	63188	29240	JOHNSON OIL COMPANY	L-O-F VEH697 EXPLORER & VEH698 CHAR	101-301-726.050	71.90
		63188	29136		CLEAN & SEAL WHEEL VEH#6912	101-301-726.050	18.00
		63188	29135		L-O-F VEH#6912	101-301-726.050	37.95
		63188	29134		L-O-F VEHS# 693 & 695	101-301-726.050	67.90
		63188	29388		L-O-F VEH#693 FORD EXPLORER	101-301-726.050	33.95
		63188	29240		CORRECTIONS VAN L-O-F & TIRE BAL-RO	101-351-920.400	61.95
							291.65
09/13/2016	AP	63189	29367	JORDAN CONSTRUCTION	GROWINDOW/DOOR REPLACEMENT PAYMENT	499-901-970.300-WINDOWS___	77,100.00
09/13/2016	AP	63190	2194	JORDAN STILSON	AUGUST 2016	701-000-271.148	10.00
09/13/2016	AP	63191	29170	JOSEPH WAMBOLD	8/18 HOUSING MTG PER DIEM	233-690-703.040	40.00
09/13/2016	AP	63192	SEPTEMBER 2016	JUNE ELIZABETH GREVE	SEPTEMBER 2016	101-131-726.025	150.00
		63192	SEPTEMBER 2016		SEPTEMBER 2016	215-141-726.025	150.00

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							300.00
09/13/2016	AP	63193	29308	JUSTIN HOLZSCHU	AUGUST 2016	101-648-801.020	190.00
		63193	29308		AUGUST 2016	101-648-930.460	5.00
							195.00
09/13/2016	AP	63194	29320	KATHLEEN R ARNDT	REIMB FRINTS/LOCAL FEE	101-301-607.080	15.00
		63194	29320		REIMB FINGERPRINT/STATE-FED FEE	701-000-228.017	44.75
							59.75
09/13/2016	AP	63195	29237	KEVAN D FLORY	SERVICES THROUGH 08/25/16	101-721-801.020	240.00
		63195	29237		SERVICES THROUGH 08/25/16	249-371-801.024	3,565.00
							3,805.00
09/13/2016	AP	63196	15-4960	KEVIN STOCKWELL	BONDS PAYABLE	701-000-265.000	500.00
09/13/2016	AP	63197	29292	KIRTLAND COMMUNITY COLL	REPORT WRITING TRNG/FOX	101-320-704.400	75.00
		63197	29295		AUGUST ACTIVITY - COMM FOREST & DEL	214-806-940.010	111.09
							186.09
09/13/2016	AP	63198	08/31/2016	KOHL'S CORPORATE LOSS	PRRESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
		63198	08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
		63198	08/31/2016-3		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	10.50
							60.50
09/13/2016	AP	63199	29249	LIFELOC TECHNOLOGIES	INPBT MOUTHEPIECES	101-351-726.000	136.92
09/13/2016	AP	63200	13000071/JUL/	LUTHERAN CHILD & FAMILY	JULY 2016 PLACEMENT	292-662-930.810	1,092.44
09/13/2016	AP	63201	JURY SUPPLIES	LYNN BRANCH	SUPPLIES - GENERAL	101-145-726.000	44.33
09/13/2016	AP	63202	08/31/2016	M BANK	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	25.00
09/13/2016	AP	63203	13-4748-FH	MADELAINE LYDA	PEOPLE V WIGGS MAACS COUNSEL APPOIN	101-131-801.023	877.10
09/13/2016	AP	63204	29250	MAKE IT MINE DESIGN	WORK CAMP EMBROIDERY	205-301-726.046	15.50
09/13/2016	AP	63205	P V ACKERMAN	MANCINOS	TRAVEL	101-145-930.500	82.12
09/13/2016	AP	63206	29313	MANPOWER	INV#30457826	249-371-940.010	25.00
09/13/2016	AP	63207	16-9278-MI	MARK L DOBIAS PC	8/16/16 DEFERRAL MEETING	101-131-801.022	75.00
		63207	16-9384-MI		8/10/16 DEFERRAL MEETING	101-131-801.022	75.00
							150.00
09/13/2016	AP	63208	29299	MARVIN CARLSON	AUGUST 2016	101-648-801.020	605.00
		63208	29299		AUGUST 2016	101-648-930.500	52.50

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 CHECK DATE FROM 09/13/2016 - 09/13/2016

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							657.50
09/13/2016	AP	63209	08/31/2016-9	MAXWELL SAWICKYJ	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
09/13/2016	AP	63210	29326	MCVEIGHS TRUCK SPRINGS	006085, ***006258 BUS #31 & STOCK	588-699-726.050	1,020.84
09/13/2016	AP	63211	29370	MCWCF	2015 REVISED FINAL AUDIT BILLING	704-000-231.270	1,852.00
09/13/2016	AP	63212	OVERPMT 2015	MICHAEL SPROW	OVERPMT ON 070-034-400-005-03	516-030-694.000	23.54
09/13/2016	AP	63213	29314	MICHIGAN GOVT FIN OFFICMEMBERSHIP DUES (R. FRISCH)		645-201-930.600	120.00
09/13/2016	AP	63214	29142	MICHIGAN KENWORTH	GL186446; ***GL186621 BUS #11	588-699-726.050	84.91
09/13/2016	AP	63215	29185	MICHIGAN STATE POLICE	BINV#551-471812	261-427-940.010	226,552.00
09/13/2016	AP	63216	551-472032	MICHIGAN STATE POLICE	B7/1/16 TO 9/30/16 L-GNET LEIN LINE	101-132-930.240	1,765.00
09/13/2016	AP	63217	29187	MMRMA	RESTITUTION (V. MERRITT)	208-030-676.040	75.00
09/13/2016	AP	63218	29038	MOTOROLA SOLUTIONS INC	2 APX 6500 RADIOS	261-901-970.435	6,521.25
09/13/2016	AP	63219	08/31/2016	MUSIK HAUS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
09/13/2016	AP	63220	29303	MUTUAL OF OMAHA	GROUP ID#G000AYJX INV#000562324647	704-000-231.870	3,174.23
09/13/2016	AP	63221	29143	NEUTRON INDUSTRIES	97902286 AIR FRESHENERS	588-698-726.025	192.61
09/13/2016	AP	63222	29241	NEW CENTURY SIGNS	SHERIFF LOGO DECALS (MDOT)	101-301-726.000	130.00
		63222	29188		INV#43687	101-648-726.000	86.25
		63222	29306		INV#43725	101-648-920.400	37.50
		63222	28973		INVOICE # 43491	281-537-920.400	56.00
							309.75
09/13/2016	AP	63223	29147	NORTH CENTRAL EXCAVATIN	REMOVE TENNIS COURT POLES	499-901-970.300-TENNIS_CC_	300.00
09/13/2016	AP	63224	2760	NORTH COUNTRY COMMUNITY	JUNE & JULY 2016 PLACEMENT	292-662-930.810	6,100.00
09/13/2016	AP	63225	29324	NORTHERN ENERGY, INC	13149 HDMO DELO 15W40	588-699-726.050	912.60
09/13/2016	AP	63226	29279	NORTHERN PUMP SERVICE	IAIRPORT SERVICE CALLS 24416	281-537-920.400	95.00
09/13/2016	AP	63227	29390	NYE UNIFORM COMPANY	NAME BARS & CLIP-ON TIES/RD PATROL+	101-301-726.046	160.85
		63227	29390		CLIP-ON TIES/CIVIL DIVISION + SHIPP	101-302-726.046	72.84
							233.69
09/13/2016	AP	63228	29329	OFFICE DEPOT INC	ACCT #33676958 VA SUPPLIES	101-682-726.000	31.31
		63228	29329		ACCT #33676958 HOUSING SUPPLIES	233-690-726.000	31.31
							62.62
09/13/2016	AP	63229	29372	OLSEN CONSTRUCTION	INV#346 (3RD INSTALLMENT-OCD)	499-901-970.300-NATURE_CTR	18,091.25

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		63229	29261		NATURE CENTER PAYMENT REQUEST 2	499-901-970.300-NATURE_CTR	18,091.25
							36,182.50
09/13/2016	AP	63230	29383	OMH MEDICAL GROUP & MEDACCT#60162		249-371-940.010	65.00
		63230	29383		ACCT#60162	588-699-940.010	246.00
							311.00
09/13/2016	AP	63231	29300	OMS COMPLIANCE SERVICES INV#84540 (PRE-EMP DRUG TEST)		249-371-940.010	79.50
09/13/2016	AP	63232	14-15623DS	OTSEGO CO FOC	BONDS PAYABLE	701-000-265.000	900.00
09/13/2016	AP	63233	15-15696DM	OTSEGO CO FOC	BONDS PAYABLE	701-000-265.000	600.00
09/13/2016	AP	63234	08/31/2016-8	PATRICIA MULLINS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
09/13/2016	AP	63235	1001611963	PITNEY BOWES INC-SUPPLI	SUPPLIES	101-131-726.000	122.32
		63235	1001611963		SUPPLIES	101-131-940.111	61.16
		63235	1001611963		SUPPLIES	101-267-726.000	20.48
		63235	1001611963		SUPPLIES	101-267-930.983	20.39
		63235	1001611963		SUPPLIES	101-268-726.000	20.29
		63235	1001611963		SUPPLIES	215-141-726.000	61.17
		63235	40816241		POSTAGE	249-371-930.450	108.99
		63235	29231		POSTAGE - MONTHLY LEASE	249-371-930.450	93.57
		63235	1001611963		SUPPLIES	292-662-726.000	61.16
							569.53
09/13/2016	AP	63236	8258831	QUILL CORPORATION	SUPPLIES	101-131-726.000	179.94
		63236	8381147		SUPPLIES	101-131-940.111	129.95
		63236	8177544		SUPPLIES	101-131-940.111	126.99
		63236	8381142		SUPPLIES	215-141-726.000	380.93
							817.81
09/13/2016	AP	63237		KIMBERLY SOKOJRENT A CENTER	RESTITUTIONS PAYABLE	701-000-271.000	50.00
09/13/2016	AP	63238		JULY 2016 KIN(RODNEY AND CATHY BRAGG	JULY 2016 PLACEMENT	292-662-930.700	431.00
09/13/2016	AP	63239	29244	SAFETY KLEEN	70915283 SHOP CLEANER	588-698-726.025	199.00
09/13/2016	AP	63240		KIMBERLY MART'SCRUBS-R-US	RESTITUTIONS PAYABLE	701-000-271.000	25.00
09/13/2016	AP	63241	29165	SHRM - SOCIETY FOR HUMA	ID#00371415 (MEMBERSHIP DUES)	645-270-930.600	190.00
09/13/2016	AP	63242	29164	SIDOCK GROUP INC	INV#515197.B-7	499-901-970.300-WINDOWS ___	353.50
09/13/2016	AP	63243	29307	STAPLES BUSINESS ADVANT	INV#3312255384 COPY PAPER-OCSD	101-000-106.000	136.60
		63243	29380		INV#3313204217 (M.E. DOOR SIGN)	101-648-726.000	17.39
		63243	3312255383		SUPPLIES	215-141-726.000	65.46

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 CHECK DATE FROM 09/13/2016 - 09/13/2016

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		63243	3312255385		SUPPLIES	215-141-726.000	52.49
		63243	29380		INV#3313204218 (PACKAGING TAPE)	645-172-726.000	33.42
		63243	29183		INV#8040547441 (AA BATTERIES)	645-172-726.000	12.79
							318.15
09/13/2016	AP	63244	29282	STATE OF MICHIGAN	AIRPORT WEATHER DATA SYSTEM AWOS	59281-537-940.010	103.50
09/13/2016	AP	63245	08/31/2016	STATE OF MICHIGAN	STATE CNSRVTN CSTS LQDTN DMG	701-000-228.020	10.00
		63245	08/31/2016		DRIVERS LICENSE REINSTATEMENT	701-000-228.030	150.00
		63245	08/31/2016		CRIME VICTIM RIGHTS FUNDS	701-000-228.037	5,491.80
		63245	08/31/2016		STATE COURT FUND	701-000-228.042	150.00
		63245	08/31/2016		JUROR COMPENSATION REIMBURSE	701-000-228.057	150.00
		63245	08/31/2016		CIVIL FILING FEE FUND	701-000-228.058	3,570.00
		63245	08/31/2016		JUSTICE SYSTEM FUND	701-000-228.059	13,401.40
		63245	08/31/2016		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	905.00
							23,828.20
09/13/2016	AP	63246	AUGUST MONTH I	STATE OF MICHIGAN	CRIME VICTIM RIGHTS FUNDS	701-000-228.037	1,180.80
		63246	AUGUST MONTH I		STATE COURT FUND	701-000-228.042	200.00
		63246	AUGUST MONTH I		JUROR COMPENSATION REIMBURSE	701-000-228.057	25.00
		63246	AUGUST MONTH I		CIVIL FILING FEE FUND	701-000-228.058	1,071.00
		63246	AUGUST MONTH I		JUSTICE SYSTEM FUND	701-000-228.059	536.55
		63246	AUGUST MONTH I		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	225.00
							3,238.35
09/13/2016	AP	63247	AUGUST MONTH I	STATE OF MICHIGAN	PROBATE COURT SHARED FEES	701-000-228.006	982.78
		63247	AUGUST MONTH I		CRIME VICTIM RIGHTS FUNDS	701-000-228.037	13.50
		63247	AUGUST MONTH I		STATE COURT FUND	701-000-228.042	230.00
		63247	AUGUST MONTH I		CIVIL FILING FEE FUND	701-000-228.058	900.00
		63247	AUGUST MONTH I		JUSTICE SYSTEM FUND	701-000-228.059	125.00
		63247	AUGUST MONTH I		ELECTRONIC FILING SYSTEM FEE	701-000-228.560	150.00
							2,401.28
09/13/2016	AP	63248	AUGUST MONTH I	STATE OF MICHIGAN	NOTARY EDUCATION & TRAINING	701-000-228.005	6.00
09/13/2016	AP	63249	08/31/2016	STATE OF MICHIGAN	BUREARESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
09/13/2016	AP	63250	08/31/2016-10	STEVE WARD	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	100.00
09/13/2016	AP	63251	08/31/2016	SUPERWASH-TOM ROEN	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	40.80
09/13/2016	AP	63252	OVERPMT 2015	SUSAN KOZAK TRUSTEE	OTHER INCOME - OVER AND SHORT	516-030-694.000	28.87
09/13/2016	AP	63253	29171	TAMMY LABOUEF	8/18 HOUSING MTG PER DIEM	233-690-703.040	40.00
09/13/2016	AP	63254	160042NA/JULY	TEACHING FAMILY HOMES	OJULY 2016 PLACEMENT	292-662-930.810	9,747.95

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 CHECK DATE FROM 09/13/2016 - 09/13/2016

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/13/2016	AP	63255	29371	TELE-RAD	INV#874557	261-901-970.435	340.00
		63255	29155		INV#874253 JOB TKT#259659	261-901-970.435	9,906.02
							10,246.02
09/13/2016	AP	63256	08/31/2016	THE CRIME VICTIM FOUNDARESTITUTIONS	PAYALBE - DIST CT	701-000-271.130	20.00
09/13/2016	AP	63257	08/31/2016-6	THERESA MATHIAS	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
09/13/2016	AP	63258	29309	THOMAS J PUDVAN	AUGUST 2016	101-648-726.000	27.98
		63258	29309		AUGUST 2016	101-648-801.020	576.67
		63258	29309		AUGUST 2016	101-648-930.210	40.00
		63258	29309		AUGUST 2016	101-648-930.460	6.00
							650.65
09/13/2016	AP	63259	29157	TIMOTHY LISERIO	05/04/2016 BASE FOIR GENERATOR	588-698-726.025	450.00
09/13/2016	AP	63260	08/31/2016-5	TRINITY KENNEDY	RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	39.00
09/13/2016	AP	63261	29247	TRINITY SERVICES GROUP	INMATE COMMISSARY	595-351-726.000	437.50
09/13/2016	AP	63262	29376	UCMAN	INV#2372	101-864-930.240	800.00
		63262	29378		INV#2365	261-427-930.240	200.00
							1,000.00
09/13/2016	AP	63263	29301	UNEMPLOYMENT CONSULTANTCOMP. SVCS. 4TH QTR. (TRACKING#1539704-000-228.027			700.00
09/13/2016	AP	63264	29311	US POSTAL SERVICE	METER #41665563 REFILL POSTAGE	101-000-103.000	1,500.00
09/13/2016	AP	63265	9770839859	VERIZON WIRELESS	AUGUST 2016	101-131-930.210	13.88
		63265	9769192507		JULY 2016	101-131-930.210	(4.56)
							9.32
09/13/2016	AP	63266	29230	VERN SCHLAUD	POSTAGE REIMBURSEMENT	101-721-930.450	6.68
09/13/2016	AP	63267	08/31/2016	WAL-MART STORES ASSET PRESTITUTIONS	PAYALBE - DIST CT	701-000-271.130	50.00
		63267	08/31/2016-2		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	50.00
		63267	08/31/2016-3		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	75.00
		63267	08/31/2016-4		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	45.00
		63267	08/31/2016-5		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	6.96
		63267	08/31/2016-6		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	12.88
		63267	08/31/2016-7		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	66.50
		63267	08/31/2016-8		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	5.00
		63267	08/31/2016-9		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	14.50
		63267	08/31/2016-10		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	114.96
		63267	08/31/2016-11		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	21.81
							462.61

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 CHECK DATE FROM 09/13/2016 - 09/13/2016

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09/13/2016	AP	63268	29254	WEST PAYMENT CENTER	INV 834544229; MI SENTENCING GUIDEL	101-267-726.200	55.00
		63268	29253		CHILD SUPPORT CLEAR CHGS	101-268-726.200	189.38
							244.38
09/13/2016	AP	63269	29162	WILBER AUTOMOTIVE SUPPL	025583 WASH RACK/ MNT	588-698-726.025	58.05
		63269	29144		023805 SHOP EQUIPMENT	588-699-726.050	63.92
							121.97
09/13/2016	AP	63270	29389	WMJZ EAGLE 101.5	ACCT# 3404 VETERANS MARKETING	101-682-930.300	100.00
		63270	29389		ACCT# 3404 HOUSING MARKETING	233-690-930.300	100.00
							200.00
09/13/2016	AP	63271	29289	ZAREMBA EQUIPMENT INC	AIRPORT FREIGHT FOR BLADES INV# S97	281-537-920.400	90.00
		63271	29325		S 99193 BUS #7	588-699-726.050	41.96
		63271	29245		W 59406 BUS #3	588-699-726.050	213.76
		63271	29246		W 59546; S 99029 BUS #8	588-699-726.050	107.46
		63271	08/31/2016		RESTITUTIONS PAYALBE - DIST CT	701-000-271.130	28.00
							481.18
				TOTAL - ALL FUNDS	TOTAL OF 154 CHECKS (1 voided)		701,537.72

OTSEGO COUNTY Board of Commissioners



EXECUTIVE SUMMARY

AGENDA ITEM: OCR 16-24 Updated DNR Trust Fund Tennis Court Application	AGENDA DATE: September 13, 2016
AGENDA PLACEMENT: New Business, B.	ACTION REQUESTED: Motion to Approve
STAFF CONTACT(S): Rachel Frisch, Finance Director/Assistant Administrator	ATTORNEY REVIEW: No

BACKGROUND/DISCUSSION:

The Alpine Regional Tennis Association (ARTA) is working with the Otsego County Sportsplex to build a 4 court tennis complex at the Sportsplex. As part of that process, an application was submitted for a Department of Natural Resources Trust Fund Grant in the amount of \$217,500. The total project cost is estimated at \$300,000. An updated resolution must be approved to reflect changes in the amount of match and the request for the Trust Fund Grant. The application will be updated to reflect a \$175,740 grant request with matching dollars in the amount of \$124,260 (\$104,260 cash; \$20,000 in-kind).

RECOMMENDATION:

Staff requests adoption of the resolution as proposed.

RESOLUTION NO. OCR 16-24
Alpine Regional Tennis Association Tennis Courts
OTSEGO COUNTY BOARD OF COMMISSIONERS
September 13, 2016

WHEREAS, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Trust Fund for the construction of a four court tennis complex; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$124,260 matching funds in cash and in-kind; now therefore, be it

RESOLVED, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$175,740, and further resolves to make its financial obligation amount of \$124,260 (\$104,260 cash; \$20,000 in-kind) (together 41.42%), for a total project cost of \$300,000, during the 2016-2017 fiscal years.