



Louis M. Groen Nature Preserve • Otsego Lake County Park • Irontone Springs • Wah Wah Soo • Libke Fields • Community Center

MINUTES
OTSEGO COUNTY PARKS & RECREATION COMMISSION
REGULAR MEETING SEPTEMBER 12TH 2016

Called to order at 6:00pm by Scott Courterier.

Members Present: Scott Courterier, Bonny Miller, Butch Fleming, Randy Stults, Bill Holewinski and Doug Johnson.

Members Absent: Tom Johnson, Judy Jarecki, Abe Cruz and Dave Baragrey.

Others Present: Stephanie Loria, Kyle Ryan and Keri Swantek.

Approval of Previous Minutes: A motion to approve the minutes from the August 8, 2016 meeting was made by Butch Fleming and seconded by Bonny Miller. Motion carried.

Public Comment: None.

Bills: A motion to approve the bills from August 1, 2016 – September 5, 2016 was made by Doug Johnson and seconded by Bill Holewinski.

Dave Baragrey arrived at 6:04pm. Scott Courterier continued to run the meeting.

Director's Update:

- Kyle Ryan reported that the budget drafts were not ready yet.
- Kyle Ryan stated that both of the Halloween Weekends were full.
- Kyle Ryan updated the members about the trees along the Community Center saying the dead branches will be cut down this year and plant trees in between the existing trees and cut down the older trees as time goes by.
- Kyle Ryan reported that the outdoor projects at the Community Center are nearly complete.
- Kyle Ryan informed the board members that the split rail fence will be installed at the DNR property near the Dog Park on Wednesday.
- Kyle Ryan reported that the Community Center opened on Tuesday September 6th and will open on the weekends in October.
- Kyle Ryan reported that the Better Healthy Communities Grant Program finished last week and had approximately 35 adults participating in the "walk with ease" program and 26 kids participating in the kids program.
- Kyle Ryan presented a special use request from Nicole Tubbs for a donation of 2 nights camping for a benefit dinner. A motion was made by Randy Stults and seconded by Bill Holewinski to decline the request. Scott Courterier agreed with this motion. Motion was approved by voice vote.

Old Business:

- A. Wah Wah Soo Survey:** Kyle Ryan presented the members with a copy of the survey that was recent completed. Kyle Ryan recommended putting the fence on the tree line. Scott Courterier and Randy Stults recommended putting the fence on the property line. Butch Fleming advised Kyle Ryan to talk to the County attorney.



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New Business:

- A. Parks Plan/ Stephanie Loria Chapter 5:** Stephanie Loria discussed the progress of the Community Recreation Plan. Kyle Ryan reported that the plan will be available for public input and review online and at the library from September 14th – October 14th.
- B. Additional Community Center Employee:** Kyle Ryan discussed the costs of hiring a part-time employee at the Community Center. Kyle Ryan said he hopes to increase the services being provided and stated the requests for birthday parties and overnight lock-ins are increasing. Dave Baragrey made a motion to add a part-time employee. This motion was seconded by Bonny Miller. Randy Stults asked Kyle Ryan to provide more specific hours of operation that would be gained by hiring an additional employee. Kyle Ryan stated that an additional employee would help reduce overtime hours. Dave Baragrey amended his motion and stated that he is recommending to County Administration to hire a part-time employee. This motion was seconded by Bonny Miller. Motion carried.
- C. Program instructors/operators supervising:** Kyle Ryan discussed the possibility of allowing the Volleyball League instructor to operate and close the building while league games are taking place. Dave Baragrey was concerned about possible liability issues of not having an employee on site. Randy Stults expressed concerns over having an official also be responsible for the building. The board members advised Kyle Ryan to try it for a while to see how it works.

Commissioner Comments:

Bonny Miller said there are approximately 100 kids involved in the football program at Libke Fields and the kids like the field. Bonny Miller also said that Football Program will be donating \$5.00 per child to the parks department next month.

Next meeting is Monday October 10, 2016 at 6:00pm at the County Building Room 100.

A motion to adjourn the meeting was made by Butch Fleming and seconded by Bonny Miller. Motion carried. The meeting was adjourned at 7:05pm.

Attachments as part of this meeting:

- Budget Reports for September
- Bills from August 1st 2016 – September 5th, 2016

Keri Swantek
Recording Secretary