



Louis M. Groen Nature Preserve
Irontone Springs
Libke Field
Pontresina Park

Otsego Lake County Park
Wah Wah Soo
Community Center

**Minutes Regular Meeting
Otsego County Parks and Recreation Commission
September 10th 2018**

Called to order at 6:00pm by Scott Courterier.

Members Present: Bill Holewinski, Randy Stults, Bonny Miller, Scott Courterier, Doug Johnson, Abe Cruz and Judy Jarecki.

Members Absent: Kelli Parker, Justin Wing and Dave Baragrey.

Others Present: Kyle Ryan and Keri Swantek.

Approval of Previous Minutes: A motion to approve the minutes from the meeting held on August 13th 2018 was made by Bill Holewinski and seconded by Doug Johnson. Motion carried.

Public Comment: None.

Bills: A motion was made by Bonny Miller and seconded by Bill Holewinski to approve the bills from 8/13/18 – 9/7/18 in the amount of \$25,148.68. Motion carried.

Financial Reports: The members discussed the financial reports from August for the County Parks, the Community Center and the Groen Preserve.

Dave Baragrey and Kelli Parker arrived at 6:01pm.

Justin Wing arrived at 6:03pm.

Director's Update:

- Kyle Ryan said the new benches have been installed at the Community Center.
- Kyle Ryan said there were some trees limbs down at the Community Center during the recent storm and several trees came down at Libke Fields.
- Kyle Ryan said that the Halloween Weekends are coming up and both of them are full.
- Kyle Ryan said some of the foundation work has started on the new office location.
- Kyle Ryan said the plans for the new dump station have been given to the Health Department.

New Business:

- A. New Full time Position:** Kyle Ryan presented a new Full-time, 40 hour per week position. This full-time position will combine two part-time positions. The hours would be split with 20 hours at the Groen Preserve and 20 hours at the Community Center and the County Parks. Kyle Ryan said half of the wages and benefits would be paid from the Groen budget and half from the Community Center and Parks budgets. Randy Stults and Abe Cruz asked for a job description. The board members were conceptually in agreement with moving forward with a full-time



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position split between the Groen Preserve, the County Park and other facilities pending a job description.

- B. Additional Day for Playgroup:** Kyle Ryan proposed to add an additional day per week for the Community Playgroup on Friday's from 9:30-11:30am. A motion was made by Abe Cruz and seconded by Dave Baragrey to add the Community Playgroup to Friday's from 9:30-11:30am. Motion carried.
- C. Special Event Permit Request:** Kyle Ryan presented a Special Event Permit Request from the Johannesburg-Lewiston Young Life/Gaylord E-Free Church. The request was to hold a youth night on September 21st at the Groen Preserve. A motion was made by Dave Baragrey and seconded by Doug Johnson to approve the request as long as it fits according to the easement of the Groen Nature Preserve and leave any additional employees hours needed to Kyle Ryan's discretion. Motion carried.

Commissioner Comments: None.

The next meeting is Monday October 8th at 6:00pm at the Otsego County Building, Room 100.

A motion to adjourn the meeting was made by Abe Cruz and seconded by Bonny Miller. Motion carried.

The meeting was adjourned at 6:44pm.

Attachments as part of this meeting:

- The bills from 8/13/18 – 9/7/18 in the amount of \$25,148.68.
- Financial Reports for August for the County Parks, Community Center and Groen.
- Special Event Permit Request from Johannesburg-Lewiston Young Life/Gaylord E-Free Church.

Keri Swantek, Recording Secretary

Randy Stults, Secretary