



Building Authority

Monday, September 10, 2018 at 3:00 p.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Ms. Frisch called the meeting to order at 3:05 p.m.

Roll call – Present: Rachel Frisch, Tim Hanley, Tom Allison, Diann Axford

Others present – Maureen Derenzy

APPROVAL OF MINUTES

Motion by Ms. Axford to approve the minutes from the August 13, 2018 Building Authority meeting. Seconded by Mr. Hanley. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Library Update

Ms. Derenzy updated the Committee about the progress on the Library. Several construction issues need to be resolved.

1. Ceiling heights in collection area were too low for lights due to unforeseen issues. The cost to resolve this issue will be \$27,000 which will be taken from the planned contingency funds.
2. Sound alleviation. The redesign of the Library from a basement model to instead adding the second story may have left out sound control. Insulation will be used to help address this issue. The insulation cost is \$6,000. Cement board at a cost of \$11,000 has also been proposed to help with the sound issues.
3. Problem with exterior. 1 ½" foam board was placed on the outside of the Library. The siding requires space between the wall and siding to meet warrant standards. The solution is to attach stripping to the foam. The cost will be \$22,000 for the stripping.
4. When excavating the south parking, the excavator ran into an old foundation that needs removal.
5. No quote for the lighting yet.

Ms. Derenzy also indicated \$10,000 in landscaping is has been donated and that an extra \$16,000 interest was earned to help with the Library construction.

The estimated completion date is moved to end of year.

B. Approval of Bills

Ms. Frisch presented a bill related to the construction of the library to be paid. The Bills totaled \$270,485.95.

Motion by Mr. Allison to approve the bills to be paid. Seconded by Ms. Axford. Motion passed unanimously.

Ms. Frisch indicated that the assumption for property tax increases was set to 0% for the bond. In 2017, the increase was approximately 6%. An adjusted assumption rate of 1% will be used in the future. The extra funds from the collection of the bond millage will keep the project in the budget.

Next Meeting Date:

October 8, 2018 at 3:00p.m.

Ms. Frisch adjourned the meeting at 3:17 p.m.