



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, June 15, 2017 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #275

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes #274 – April 13, 2017
6. Notice of Funding Availability – MSHDA Blight Elimination Program
7. Projects
 - a. HO-0812-132133 Amendment
 - b. 01-2017 Rehabilitation Specifications/Cost Estimate
 - c. 04-2017 Rehabilitation Specifications/Cost Estimate
 - d. 05-2017 Furnace Specifications/Cost Estimate
 - e. 04-2005 Discharge Mortgage
 - f. HO-0812-128959 Discharge Mortgage
 - g. RR-0812-121992 Annual Forgivable Deferred Loan
8. Reports
 - a. Director Updates
 - b. Inspector Project Updates
 - c. Activity & Financial Reports
9. New Business
10. Other Business
11. Public Comments
12. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



April 13, 2017 - Minutes #274

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Chairman, Steven Riozzi, called the meeting to order at 9:30 a.m.

PRESENT: Charles L. Berlin, John LaFave, Julie Powers, Steven Riozzi,
Duane Switalski, Joseph Wambold
EXCUSED: Jim Mathis
OTHERS: Marlene Hopp

The Pledge of Allegiance was led by Steven Riozzi.

Additions or deletions to agenda: None.

MOTION: by John LaFave, approval of regular minutes #273 of March 16, 2017, with correction.

Ayes: Unanimous. Nays: None. Motion Carried.

Five bids were reviewed and opened.

MOTION: by Charles Berlin, approve bid specifications and cost estimate of project 02-2017. Award water well bid of \$4,515 to Payton & Sons Well Drilling.

Ayes: Unanimous. Nays: None. Motion Carried.

Two bids were reviewed and opened.

MOTION: by Joseph Wambold, approve bid specifications and cost estimate of project 02-2017. Award septic system bid of \$3,900 to Earthworks Enterprises Inc.

Ayes: Unanimous. Nays: None. Motion Carried.

Four bids were reviewed and opened.

MOTION: by Duane Switalski, approve bid specifications and cost estimate of project 03-2017. Award water well bid of \$3,990 to Payton & Sons Well Drilling.

Ayes: Unanimous. Nays: None. Motion Carried.

Reviewed paid mortgage #09-2007.

Discussed VILL 2000-10 / VILL 2000-02 foreclosure status.

MOTION: by Charles Berlin, cease VILL 2000-10 / VILL 2000-02 foreclosure due to payments on property taxes to County Treasurer's office.

Ayes: Unanimous. Nays: None. Motion Carried.

Reports - Director Updates:

Discussed MEDC's April webinar's and regulations of CDBG program income local funding.

Inspector Updates: none.

MOTION: by Duane Switalski, approve to transfer CDBG program income funds to 232 account, as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Activity and financial reports were presented and reviewed.

MOTION: by Julie Powers, receive and file month end financial reports, ending March 31, 2017.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Duane Switalski, approve to utilize program income funds for total rehabilitation projects.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 11:10 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven Riozzi, Chairman
Otsego County Housing Committee