



Otsego County Planning Commission Request to be placed on the Planning Commission Meeting Agenda

All requests for consideration to be on the agenda for a Planning Commission meeting not required by the Zoning Ordinance must complete this form and receive approval from the Planning Commission Chairperson.

Date of request: _____

Organization/Name: _____

Presenter: _____ Title: _____

Address: _____

Meeting date: _____

Purpose: _____

Type of Presentation: _____

Approximate Length: _____

Pass out material*: _____

* Please have pass out material available for commissioners (12 copies/sets) at the Land Use Services office seven days prior to the meeting date.

Desired decision/action
by Planning Commission: _____

Other interested individuals to be present:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Signature of requestor/presenter: _____

Return completed from to: Director of Land Use Services
1322 Hayes Road
Gaylord, Michigan 49735

FOR OFFICIAL USE ONLY

Date received by
Land Use Services: _____

Planning Commission Chairperson
approval for placement on agenda: _____

Signature of Chairperson

Date of approval: _____