



Budget & Finance Committee

Tuesday, October 9, 2018 at 1:30 p.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 1:30 p.m.

Roll call – Present: Paul Beachnau, Ken Borton, Ken Glasser, Rob Pallarito, Rachel Frisch, Tim Hanley, Diann Axford

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the September 20, 2018 Budget and Finance Committee meeting. Seconded by Mr. Borton. Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Bus Tire Balancer

Mrs. Frisch indicated that the Bus System received a grant from the State to purchase a new tire balancer. Four bids for the tire balancer were received with the low bid of \$16,750 from American Hoist and Air Lube Equipment being supported.

Motion by Mr. Glasser to recommend to the full Board the acceptance of the bid from American Hoist and Air Lube Equipment in the amount of \$16,750 to purchase a tire balancer for the Bus System. Seconded by Mr. Pallarito. Motion passed unanimously.

B. Medical Examiner

Ms. Frisch presented an update on the Medical Examiner Office. Contact has been made with an outside entity to review the practices and procedures of our Medical Examiner Office. An in depth review will be performed and recommendations will be made. Upon completion of the review, a presentation will be made to the Board of Commissioners. The Committee directed Ms. Frisch to pursue this course of action

C. Cash & Investments

Ms. Axford presented the cash and investment summary. The committee review and discussed the report.

D. General Fund Budget

Mrs. Frisch indicated that the presented budget for the 2019 general fund was balanced. An explanation was given regarding the requested budget vs the recommended budgets. Requested budgets are what are initially submitted from the departments. The recommended budget reflects the changes made by administration after speaking with each department.

Mr. Hanley and Mrs. Frisch discussed updates to staffing, cost of living, health insurance, and retirement costs. Property tax estimations were also discussed in depth.

Mr. Beachnau adjourned the meeting at 2:35 p.m.