

Otsego County Planning Commission

Approved Minutes for October 16, 2017

Call to Order: 6:00pm by Chairperson Hartmann

Pledge of Allegiance

Roll Call:

Present: Chairperson Hartmann, Vice Chairperson Jarecki, Mr. Hilgendorf, Mr. Brown, Mrs. Norton, Mr. Klee, Mr. Bauman, Ms. Corfis, Mr. Caverson

Absent: Mr. Arndt, Mr. Borton, ~~Mr. Caverson~~ – arrived 6:25pm

Staff Present: Mr. Mouch, Ms. Boyak-Wohlfeil

Public Present: Robert & Lori Fleury

Approval of minutes from: August 21, 2017

Motion made to approve minutes as presented by Mr. Brown; Seconded by Mr. Klee.

Motion approved unanimously

Consent Agenda: None

Other: None

Public participation for items not on the agenda:

Robert Fleury stated he had concerns with a neighbor and was interested in any language changes to the home occupation section. He stated the reason for change was so it was enforceable. He also wanted to become familiar with the commission members.

Chairperson Hartmann thanked Mr. Fleury for his interest and stated a committee would be formed to discuss possibly amending that section. He also wanted to recognize a former planning commission member, James Maddix who had passed away. Mr. Maddix had served on the commission from 1995 – 2008.

Public Hearing: None

Advertised Case: None

Unfinished Commission Business: None

New Business:

1. Committee(s) assembled – *Review - Possible text amendments*
 - a. Section 21.12 Home Occupation
 - b. Section 21.33 Recreational Equipment or Trailer

Chairperson Hartmann requested volunteers to review and possibly amend Section 21.12 and Section 21.33 then stated one committee should suffice since the sections were not very lengthy. He asked Mr. Mouch for comments.

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Mr. Mouch stated the committee needed to consider the types of home occupations allowed in the different zoning districts and amend the camping requirements to be more definitive to the number of campers allowed per parcel, timeframe of camping, etc. so that section could be rightfully enforced.

Mr. Hilgendorf stated he would join the committee and thought that Mr. Arndt had showed interest but was not positive.

Vice Chairperson Jarecki stated Corwith Township showed interest in Section 21.33 so she would also volunteer.

2. Elections

Chairperson Hartmann stated October was elections month for commission officers. He requested nominations for the secretary position.

Mrs. Jarecki nominated Mr. Arndt for secretary.

Chairperson Hartmann stated Mr. Arndt had previously mentioned he would like to continue in the position. He requested other nominations; there being none, a vote was taken.

Mr. Arndt elected secretary unanimously.

Chairperson Hartmann requested nominations for the vice chairperson position.

Mr. Hilgendorf nominated Mrs. Jarecki for vice chairperson.

Mrs. Jarecki accepted the nomination.

Chairperson Hartmann requested other nominations; there being none, a vote was taken.

Mrs. Jarecki elected vice chairperson unanimously.

Chairperson Hartmann requested nominations for the chairperson position.

Mr. Brown nominated Mr. Hartmann for chairperson.

Mr. Hartmann accepted the nomination.

Chairperson Hartmann requested other nominations; there being none, a vote was taken.

Mr. Hartmann elected chairperson unanimously.

3. Expiring terms:

- a. Ken Arndt
- b. Jan Norton
- c. Charles Klee

Chairperson Hartmann stated three (3) members' terms were expiring this year and asked who was interested in staying on.

Mrs. Norton stated she had already sent in her application online for reappointment.

Mr. Klee stated he was considering staying on but was unsure.

Ms. Boyak-Wohlfeil stated Mr. Arndt had also applied online for reappointment and told Mr. Klee his term expired December 31st but a decision should be made prior so Dover could recommend someone for the position if need be and the position could be appointed by the Board of Commissioners before the year's end.

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Mr. Caverson arrived 6:25pm.

Reports and Commission Member's Comments:

1. Otsego County Parks & Recreation report/Judy Jarecki

Mrs. Jarecki reported there was discussion concerning improvements at the Dog Park because of its large size. Potential improvements include division of the large dog area into two (2) sections, relocating the dog watering station, the addition of a shaded patio area with benches and identification markers on posts to aid in clean ups. The Halloween weekends at the County Park were a success, security cameras were being considered because of the recent break-ins to the buildings at the park, a new campground rule referring to punishment for noncompliance was approved and the purchase of a one (1) acre parcel west of the park was being considered. The bid from Feeny for a new plow truck was accepted and the Groen Trust Fund Board had met and the finalization of the property transfer was ongoing.

2. Land Use Services report/Jim Mouch

Mr. Mouch stated he had met with the prosecuting attorney and there were ten (10) citations currently being reviewed by the prosecutor's office. He stated he had attended a meeting at Bagley Township and had presented the enforcement procedures put in place along with the reports being generated each month; he would be attending a meeting at Corwith Township tomorrow evening and would present the same. He was also working on an update for Section 21.34 Restricted Uses to help define junk, rubbish, garbage, etc. per building / property maintenance code definitions. He would email that information when it was complete.

Mr. Bauman stated Livingston Township was sending out a survey for input on their Master Plan. The plan should be complete January 2018.

Mr. Brown stated Charlton Township's Master Plan had been completed.

Mrs. Norton stated she had been attending Chester Township board meetings because the planning commission did not meet on a regular basis. She also stated she was attending the meetings concerning the expansion of Camp Grayling because it impacted Chester.

Ms. Corfis stated DTE's project on Old State Rd was progressing in Otsego Lake Township.

Mr. Hilgendorf stated the University Center was looking at adding a millage to the ballot in 2018 and would start campaigning soon. He also stated Kirtland was discussing offering classes on site with Ferris State.

Mr. Hartmann stated Elmira Township had discussed a cluster residential project with Mr. Drews for the near future and it would be going through the special use process.

Chairperson Hartmann adjourned the meeting.

Adjournment: 6:39pm by Chairperson Hartmann

Ken Arndt; Secretary

Christine Boyak-Wohlfeil; Recording Secretary