



## Transportation and Airport Committee Minutes

Thursday, 10 Nov, 2016 – 09:00 a.m.  
Gaylord Regional Airport  
1100 Aero Drive, PO Box 1396 Gaylord, MI 49735

### MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Paul Liss, Ken Borton, Doug Johnson  
Others present: John Burt, Matt Barresi, Tim Cherwinski, Erma Backenstose  
Excused:

#### Approval of Minutes

Motion by Commissioner Borton, Seconded by Commissioner Johnson to approve the Transportation minutes of 8 Sept 2016. Motion Carried.

#### Approval of Agenda

Motion by Commissioner Liss to approve the agenda Seconded by Commissioner Borton, Motion Carried.

#### A. Transportation Manager's Report

##### 1. Bus Finance Report

Cherwinski presented the Bus's monthly financial reports to the Committee.  
Motion by Commissioner Johnson to acknowledge report as shown, seconded by Commissioner Borton. All in favor, motion approved.

##### 2. Meals on Wheels

Cherwinski stated that although the Meals on Wheels program was up and running he had a few pay related driver replacements in the program. Everything is corrected now and he foresees no related issues moving forward.

##### 3. Bus Engine Replacement

Cherwinski briefed the committee that he had one bus that needed either an engine replacement or a significant overhaul of the engine. A new engine would cost about \$12,603. Where an engine overhaul which would only postpone issues but would cost about \$6,430. Cherwinski stated he still wanted to look further into options before making any decision and he would then bring it back to the board.

##### 4. New Buses

Cherwinski briefed that we should be getting two new buses in about 8 months as part of our MDOT bus replacement plan. Commissioner Borton stated that our older buses that were still on hand and no longer in service we should work to get them sold or scrapped. Cherwinski stated he was working on proper disposal of old end of life buses still being stored at the Bus Garage.

## **5. Garage Lights**

Cherwinski presented a copy of the energy bill showing that since the new LED lights were installed at the bus garage a substantial savings in costs were very noticeable.

## **B. Airport Manager's Report**

### **1. Airport Financial Report**

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Borton, seconded by Commissioner Liss to acknowledge the financial report. All in Favor, Motion Approved.

### **2. Advisory Candidates**

Barresi presented the names of 2 Advisory candidates one new and one renewal with the recommendation from the Advisory Committee for approval. Motion by Commissioner Johnson, seconded by Commissioner Borton to recommend and forward to the county board for approval. All in Favor, Motion Approved.

### **3. Airport Sign Policy**

Mr. Burt presented the committee with a draft sign policy which covered both day to day airport sign issues as well as airshow sign situations that may arise. Mr. Burt had consulted the county's attorney for some clarifications in drafting of the policy. Motion by Commissioner Liss, seconded by Commissioner Borton to adopt the airport sign policy. All in Favor, Motion Approved.

### **4. Hangar Build**

Barresi provided an update on the proposed new private hangar builds to take place in the spring of 2017. Part of this update was North Country Aviation (NC) desire to build on top of an access road that is sometimes used by airport maintenance staff. This property is important to NC to be next to their existing business hangar. After some discussion it was agreed that NC could build on the property if NC was willing to compensate the airport for the road (cost to be determined) Barresi also reported that the trees needing to be removed to make way for the 2017 taxiway project had been cut this year at no additional cost.

### **5. State Aviation Updates**

Barresi informed the committee that in his role as MAAE President he has been working on resolving a matter in Alpena which if successful would keep a customs and boarder agent based there. The other item involved amending a house bill supported by several taxi businesses to prevent airports from collecting fees from their operations at commercial service airports.

### **6. 2017 Airshow**

Barresi and Mr. Burt briefed that the 2017 installment of the airshow must keep some of the fan favorites from the 2016 show like the jet truck and pyrotechnics but must at the same time find areas to reduce costs to keep the show going and viable. Several ideas are being considered for savings but all organizers remain steadfast that the show must continue and still delight the audience.

The next meeting date will be on Thursday 8 Dec 2016 at 9:00 am in the Gaylord Regional Airport conference room. The meeting was adjourned by Commissioner Liss at 09:56 am.