NOTICE OF MEETING
The Otsego County Housing Committee will hold a regular meeting on Thursday, November 17, 2016 beginning at 9:30 a.m., in conference room 212, second floor of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #270

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Regular Minutes #269 – October 20, 2016
6. Reappointment Housing Member – Steven Riozzi
7. Projects
   a. Rebid Opening
      1. 130901 Emergency Roof
      2. 130998 Total Rehabilitation
   b. Review
      1. 131452 Total Rehabilitation
      2. 130644 Amendment
      3. 130711 Amendment
      4. 130790 Amendment
8. Discharge Paid Mortgage 18-2005
9. Reports
   a. Director Updates
   b. Inspector Project Updates
   c. Activity & Financial Reports
10. New Business
11. Other Business
12. Public Comments
13. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.
October 20, 2016 - Minutes #269

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building. Vice-Chairman, John LaFave called the meeting to order at 9:30 a.m.

PRESENT: Charles L. Berlin, John LaFave, Jim Mathis, Joseph Wambold
EXCUSED: Kenneth R. Glasser, Tammy LaBouef, Steven Riozzi
OTHERS: Marlene Hopp, Kevan Flory, Keri Casbohm, Chester Irland, Allen Boadway

The Pledge of Allegiance was led by John LaFave.

Additions or deletions to agenda: MSHDA updates.

MOTION: by Joseph Wambold, approval of regular minutes #268 of September 15, 2016, as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

Two bids were opened and reviewed.
MOTION: by Joseph Wambold, award total rehabilitation project HO-0812-130888 bid of $33,811 to Thor Contracting Inc.
Ayes: Unanimous. Nays: None. Motion Carried.

One bid of $39,162 from South Arm Construction LLC was opened and reviewed of emergency roof project HO-0812-130901. Bid exceeds cost estimate, project to be submitted back out to contractors to rebid.

One bid of $48,514 from Thor Contracting Inc. was opened and reviewed of total rehabilitation project HO-0812-130998. Bid exceeds cost estimate, project to be submitted back out to contractors to rebid.

One bid was opened and reviewed.
MOTION: by Charles L. Berlin, award emergency ramp project HO-0812-131034 bid of $5,310 to Thor Contracting Inc.
Ayes: Unanimous. Nays: None. Motion Carried.

Two bids were opened and reviewed.
MOTION: by Joseph Wambold, award emergency drain field project HO-0812-131254 bid of $3,890 to Spartan Sewer & Septic Tank Service, LLC.
Ayes: Unanimous. Nays: None. Motion Carried.
Motion Carried.
Two bids were opened and reviewed.
MOTION: by Charles L. Berlin, award emergency water well project HO-0812-131442 bid of $3,495 to Payton & Sons Well Drilling.
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Charles L. Berlin, approve forgiveness of RR-0812-73560 and discharge mortgage.
Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Joseph Wambold, approve RR-0812-91764 to forgive annual amount.
Ayes: Unanimous. Nays: None. Motion Carried.

Reports - Director Updates:
Director reviewed MSHDA’s 9/20/2016 announcement of request for proposals and notice of funding availability.
Staff will be attending a MSHDA meeting on Friday, October 21st.

Inspector Updates:
Inspector will contact contractors that exceeded his cost estimate.

Activity and financial reports were presented and reviewed.

MOTION: by Jim Mathis, approve month end financial reports ending September 30, 2016.
Ayes: Unanimous. Nays: None. Motion Carried.

New Business: None

Other Business: None

Public Comments: None

Meeting adjourned at 11:12 a.m.

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Marlene K. Hopp, Director    John LaFave, Vice-Chairman
Otsego County Housing Committee  Otsego County Housing Committee